

**LAS VIRGENES – TRIUNFO  
JOINT POWERS AUTHORITY  
MINUTES  
REGULAR MEETING**

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5:00 PM

October 2, 2017

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Chair Wall.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **5:00 p.m.** by Chair Wall in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road in Calabasas, California. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Caspary, Lewitt, Orkney, Pan, Paule, Peterson, Polan,  
Renger, Tjulander, and Wall.

Absent: None

**2. APPROVAL OF AGENDA**

Director Renger moved to approve the agenda. Motion seconded by Director Paule. Motion carried unanimously.

**3. PUBLIC COMMENTS**

None.

**4. CONSENT CALENDAR**

**A Minutes: Regular Meeting of September 5, 2017**

Director Peterson moved to approve the Consent Calendar. Motion seconded by Director Orkney. Motion carried by the following vote:

AYES: Caspary, Lewitt, Orkney, Pan, Peterson, Polan, Renger, Tjuander, Wall  
NOES: None  
ABSTAIN: Paule  
ABSENT: None

**5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A Pure Water Project Las Virgenes-Triunfo: Update**

Administering Agent/General Manager David Pedersen provided the following update:

Public Outreach: Staff has conducted 26 presentations reaching out to over 550 people. Presentations were recently made to the Westlake Sunrise Rotary Club; Mark Gold, UCLA Associate Vice Chancellor for Environment and Sustainability; and the Malibou Lake Homeowners' Association.

Demonstration Project: Proposals for the project delivery services related to the Demonstration Project are due on November 13th. Staff received a proposal from Linda MacPherson from New Water ReSources, a public outreach firm, for conceptual development of the visitor's experience at the Demonstration Project.

Technical and Siting Studies: The Reservoir Mixing and Dilution and the Advanced Water Treatment Plant Siting Studies are in progress.

Funding and Financing: The project has been entered into a database used for applying for Integrated Regional Water Management Planning (IRWMP) grant funding. Both the Pure Water Project Las Virgenes-Triunfo and the Demonstration Project are eligible for grant funding, which is scheduled for release in fall 2018.

Administering Agent/General Manager David Pedersen responded to a question regarding the status of the WaterReuse Foundation Study and noted that the majority of the study had been completed to support the regulations that were published by the State. He stated that staff would provide further information regarding the study at a future meeting. He also responded to a question regarding the status of the Advanced Water Treatment Facility Siting Study and stated that the study would narrow down potential sites and assure ratepayers that all potential sites had been explored. He noted that staff believed it was worthwhile to explore all potential sites. He stated that the final study would be presented to the Board to assist in making a decision regarding the option agreement for the Agoura Road site. Director Orkney requested information on the cost of the Siting Study to date.

**6. ACTION ITEMS**

**A Tapia and Rancho Operations and Maintenance Project List Development: Accept Proposal**

**Budget and appropriate \$70,000; accept the proposal from KEH & Associates, Inc., in the amount of \$69,824; and authorize the Administering Agent/General Manager to execute a professional services agreement for development of a Tapia and Rancho operations and maintenance project list.**

Brett Dingman, Water Reclamation Manager, presented the report.

A discussion ensued regarding ensuring that KEH & Associates' rate schedule would remain constant through completion of the project and seeking gender diversity for the engineering teams proposed to work on future projects.

Director Tjulander expressed an interest in reviewing maintenance records for Tapia and Rancho for the past year.

Director Peterson moved to approve Item 6A. Motion seconded by Director Caspary. Motion carried unanimously.

**B Donation of 115kW Solar Carport System from the Conrad N. Hilton Foundation: Acceptance**

**Accept the donation of a 115 kW solar carport system and three electrical vehicle charging stations from the Conrad N. Hilton Foundation, and budget and appropriate \$300,000 for the Hilton Foundation Solar Carport System Relocation Project.**

Administering Agent/General Manager David Pedersen presented the report.

A discussion ensued regarding annual maintenance costs and placing the solar carport panels in areas where they are visible to the public.

Director Tjulander noted that the Oak Park Unified School District recently undertook a solar system project at all of its campuses, and he suggested that staff follow-up with the Superintendent regarding information on the raw costs of new solar units and the cost/benefit over time.

Director Orkney moved to approve Item 6B. Motion seconded by Director Peterson. Motion carried unanimously.

**C Tapia Water Reclamation Facility Switchgear and Transformer Maintenance Award**

**Accept the quotation from Hampton Tedder Technical Services, in the amount of \$61,711.60; and authorize the Administering Agent/General Manager to issue a purchase order, in the amount of \$67,882.76, which includes a 10% contingency, for routine maintenance of the switchgear and transformers at the Tapia Water Reclamation Facility.**

Larry Miller, Water System/Facilities Manager, presented the report. He responded to questions related to the location of the transformers, increased efficiency and safety for employees, successful synchronization efforts for the generators, monthly testing of the generators, Edison's efforts to replace its wooden poles with metal poles, replacement of the transformers in accordance with Edison's standards, and the lifecycle of the switchgear.

Administering Agent/General Manager David Pedersen responded to a question regarding installing additional solar power at Tapia by stating that a study is currently underway to look into additional solar generation; however, there are no plans to install solar generation at Tapia due to space constraints. He noted that the study will look into additional solar generation installed at the farm and building a larger 5 to 6 megawatt facility. Additionally, staff is looking into the value of battery storage.

Director Peterson moved to approve Item 6C. Motion seconded by Director Orkney. Motion carried unanimously.

7. **BOARD COMMENTS**

Director Paule reported that he attended the California Special District Association's Conference, and he suggested that the JPA submit the Pure Water Project Las Virgenes-Triunfo for an outreach award. He congratulated Jeff Reinhardt, Public Affairs and Communications Manager, on his upcoming retirement and acknowledged him for his assistance to the JPA.

Director Lewitt acknowledged Jeff Reinhardt on his retirement and wished him well.

Director Renger reported that he attended the Las Virgenes Homeowners Federation Meeting where they discussed the construction of a wildlife crossing facility over Highway 101 in Agoura Hills. He suggested that the JPA consider planting native plants on JPA-owned property north of Mulholland Highway and west of Las Virgenes Road in the ravine to provide a pathway for wild animals.

Director Orkney acknowledged Jeff Reinhardt on his retirement. She noted that he was the first staff member she met when she was elected to the Triunfo Sanitation District Board of Directors, and she commended him on his service.

Director Pan spoke in support of submitting the Pure Water Project and outreach work by Jeff Reinhardt for CSDA Public Outreach Awards.

Director Caspary thanked Jeff Reinhardt for his service.

8. **ADMINISTERING AGENT/GENERAL MANAGER REPORT**

Administering Agent/General Manager David Pedersen reported that a hearing would be held on October 4, 2017, at 2:30 p.m., related to the Centrate Equalization Tank Project. He also reported that Sam Unger would be retiring from the Los Angeles Regional Water Quality Control Board at the end of the year.

**9. FUTURE AGENDA ITEMS**

None.

**10. PUBLIC COMMENTS**


Jeff Reinhardt, Public Affairs and Communications Manager, thanked the JPA Board and co-workers (Public Affairs Associates Deborah Peters and Tiffany Wright, Director of Resource Conservation and Public Outreach Carlos Reyes, and General Manager David Pedersen) for their support. He stated that he hoped to continue to monitor the work of the JPA and Las Virgenes Municipal Water District.

**11. CLOSED SESSION**

None.

**12. ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:02 p.m.**

  
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James Wall, Chair

ATTEST:

  
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Glen Peterson, Vice Chair