



Las Virgenes – Triunfo Joint Powers Authority
4232 Las Virgenes Road, Calabasas, CA 91302
818.251.2100



January 27, 2010

Call and Notice of Meeting of the Governing Board of the
Las Virgenes - Triunfo Joint Powers Authority

A Meeting of the Governing Board of the Joint Powers Authority is hereby called, and notice of said Meeting is hereby given for 5:00 p.m. on Monday, February 1, 2010 at Oak Park Library, 899 North Kanan Road, Oak Park, California 91377 to consider the following:

- 1 Joint Powers Authority Business Meeting (Agenda Attached)
- 2 Adjourn

By Order of the Board of Directors
JANNA ORKNEY, Chair



John R. Mundy
Administering Agent General Manager
Joint Powers Authority

c: Each Director

Janna Orkney
Chair, Las Virgenes-Triunfo
Joint Powers Authority
Chair, Triunfo Sanitation District Board of Directors

Charles Caspary
Vice Chair, Las Virgenes-Triunfo
Joint Powers Authority
President, Las Virgenes Municipal Water District
Board of Directors

LAS VIRGENES - TRIUNFO
JOINT POWERS AUTHORITY

AGENDA

CLOSING TIME FOR AGENDA IS 8:30 A.M. ON THE TUESDAY PRECEDING THE MEETING. GOVERNMENT CODE SECTION 54954.2 PROHIBITS TAKING ACTION ON ITEMS NOT ON POSTED AGENDA UNLESS AN EMERGENCY, AS DEFINED IN GOVERNMENT CODE SECTION 54956.5 EXISTS OR UNLESS OTHER REQUIREMENTS OF GOVERNMENT CODE SECTION 54954.2(B) ARE MET.

5:00 PM

FEBRUARY 1, 2010

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at ___p.m. by ___ in the Oak Park Library and the Clerk of the Board called the roll.

	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Triunfo Sanitation District			
Dennis Gillette	_____	_____	_____
Tom Glancy	_____	_____	_____
Janna Orkney	_____	_____	_____
Linda Parks	_____	_____	_____
Michael Paule	_____	_____	_____
Las Virgenes Municipal Water District			
Joseph Bowman	_____	_____	_____
Charles Caspary	_____	_____	_____
Glen Peterson	_____	_____	_____
Lee Renger	_____	_____	_____
Jeff Smith	_____	_____	_____

2. CHAIR/VICE CHAIR

Designation of Chair and Vice Chair for calendar year 2010.

3. APPROVAL OF AGENDA

Moved by _____, seconded by _____, and _____, that the agenda for the February 1, 2010 meeting be approved as presented/amended.

4. PUBLIC COMMENTS

Members of the Public may address the Board on items that do not appear on the agenda; and on items within the jurisdiction of the Board. No action shall be taken on any item not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2.

5. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A JPA Infrastructure Investment Plan, Fiscal Year 2010/11 – 2014/15

Moved by Director____, seconded by Director____, and____, that the Joint Powers Authority receive and file as a planning document the JPA Infrastructure Investment Plan Fiscal Year 2010/11 – 2014/15 (LVMWD Report No. 2447.01).

B Alternative Biosolids Process Review

6. **CONSENT CALENDAR**

Minutes of the Las Virgenes - Triunfo Joint Powers Authority Meeting: December 7, 2009. **APPROVE**

Moved by Director____, seconded by Director____, and____, that the Consent Calendar be approved and adopted as presented.

7. **ACTION ITEMS**

A Las Virgenes – Triunfo Joint Powers Authority: Conflict of Interest Code

Moved by Director____, seconded by Director____, and____, that the Joint Powers Authority Board of Directors, adopt Resolution No. 02-10-0001 adopting the Conflict of Interest and Disclosure Code of the Las Virgenes – Triunfo Joint Powers authority; and authorize the Administering Agent/General Manager to sign and execute Resolution No. 02-10-0001.

RESOLUTION NO. 02-10-0001

RESOLUTION OF THE GOVERNING BOARD OF THE LAS VIRGENES-TRIUNFO JOINT POWERS AUTHORITY ADOPTING THE CONFLICT OF INTEREST AND DISCLOSURE CODE OF THE LAS VIRGENES-TRIUNFO JOINT POWERS AUTHORITY

(Reference is hereby made to Resolution 02-10-0001 on file in the Las Virgenes-Triunfo Joint Powers Authority Resolution book and by this reference the same is incorporated herein and made a part hereof.)

B Joint Powers Authority Quarterly Financial Report at December 31, 2009 and Spotlight on Joint Powers Authority

Moved by Director____, seconded by Director____, and____, that the Joint Powers Authority Quarterly Financial Report at December 31, 2009 and Spotlight on Joint Powers Authority be received and filed.

C Las Virgenes – Triunfo Joint Powers Authority: Proposed Workshop Date

Moved by Director____, seconded by Director____, and____, that the Joint Powers Authority approve the scheduling of a JPA Financial Workshop as part of the regular JPA meeting at 5:00 p.m. on Monday, April 5, 2010, scheduled to be held at Las Virgenes MWD.

8. **BOARD COMMENTS**

9. **FUTURE AGENDA ITEMS**

10. **NON-ACTION ITEMS**

Information Items

- (1) Corrosion Control Program 2008-09 Acceptance
- (2) Second Quarter, 2009/10 - Consultant's Report

11. **CLOSED SESSION**

12. **ADJOURNMENT**

February 1, 2010 JPA Board Meeting

TO: Board of Directors

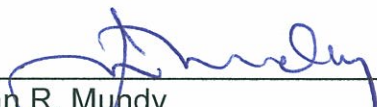

FROM: Administering Agent General Manager

Subject: Appointment of JPA Chair and Vice Chair

SUMMARY

The Joint Powers Authority, Joint Exercise of Powers Agreement, Section 4, states "The Chairs of the two (2) parties' governing boards will alternate annually as Chair and Vice Chair, respectively, of the meetings." Based on this provision the Chair of the JPA for calendar year 2010 shall be the Chair of the Las Virgenes Municipal Water District Board and the Vice Chair of the JPA shall be the Chair of the Triunfo Sanitation District Board.

No action by the JPA Board is necessary other than the respective Chairs of the parties shall assume their role on the JPA Board at this meeting.

John R. Mundy Date
Administering Agent/General Manager

February 1, 2010 JPA Board Meeting

TO: Boards of Directors
FROM: Facilities and Operations

Subject: JPA Infrastructure Investment Plan, FY 2010/11 - 2014/15

SUMMARY

The JPA Infrastructure Investment Plan ("Plan") for FY 2010/11 through FY 2014/15 is a planning document prepared by staff to identify candidate projects for future funding consideration and accomplishment. The Plan summarizes the facilities infrastructure programs and projects needed to maintain existing systems and provide new facilities to accommodate new demands and growth. The attached Plan is forwarded for review and consideration by the JPA Board as one of the important planning documents used to formulate an annual budget and a review of the infrastructure investment expected over the next five years. Specific funding authorization for individual projects will be addressed as part of the budget cycle for each fiscal year covered by the plan.

The overall Infrastructure Investment Plan totals \$18.5 million over the 5-year span of the Plan, including increased capacity for biosolids dewatering and digestion at Rancho. The remainder of the projects deal primarily with infrastructure renewal and refurbishment.

RECOMMENDATION

- Receive and file as a planning document the JPA Infrastructure Investment Plan FY 2010/11 – 2014/15 (LVMWD Report No. 2447.01).

FINANCIAL IMPACT

None – the JPA Infrastructure Investment Plan is a planning document and its receipt does not obligate any funding commitments.

This report prepared by Marsha Eubanks, Administrative Services Officer.

 1/20/10

David R. Lippman Date
Director of Facilities and Operations

 1/20/10

John R. Mundy Date
Administering Agent/General Manager

MINUTES OF A MEETING OF THE GOVERNING BOARD
OF THE LAS VIRGENES-TRIUNFO JOINT POWERS AUTHORITY
HELD ON DECEMBER 7, 2009

1 The governing board of the Las Virgenes-Triunfo Joint Powers Authority met in a Meeting at Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, California, 91302 at 5:00 p.m. on Monday, December 7, 2009.

Chair Orkney called the meeting to order at 5:03 p.m.

The Pledge of Allegiance to the flag was given, led by Director Gillette.

Clerk of the Board called the roll. Directors present were: Gillette, Glancy, Orkney, Paule, Bowman, Caspary, Renger and Smith. Directors not present: Directors Parks and Peterson; excused.

Chair declared a quorum present.

2 Approval of Agenda: It was moved by Director Gillette, seconded by Director Caspary and unanimously carried, that the agenda for the December 7, 2009 meeting be approved as presented.

3 Public Forum: No speaker cards were received from the public.

Director Parks arrived at 5:08 p.m.

4 Illustrative and/or verbal presentation agenda items: Representative, Natin Patel, Diel Evans & Co., LLP presented the Las Virgenes – Triunfo Joint Powers Authority Financial Statements and Independent Auditors' Report for June 30, 2009. It was moved by Director Renger, seconded by Director Paule, and carried unanimously, that the Joint Powers Authority, accept the financial statements and the audit as presented.

5 Consent Calendar: Minutes of the Las Virgenes – Triunfo Joint Powers Authority meetings: October 5, 2009 and November 2, 2009. Chair Orkney requested the November 2, 2009 minutes be corrected to state the Vice Chair adjourned the meeting. It was moved by Director Gillette, seconded by Director Glancy, and unanimously carried, that the Minutes of the Las Virgenes – Triunfo Joint Powers Authority Meeting of October 5, 2009 and November 2, 2009 be approved and adopted as amended.

6 Action Items:

A Alternative Biosolids Process: It was moved by Director Renger, seconded by Director Glancy, and carried unanimously that the Joint Powers Authority defer the proposal from MWH for the Rancho Las Virgenes Alternative Biosolids Handling Analysis.

B Future Joint Powers Authority meeting Date: Moved by Director Bowman, seconded by Director Glancy, and carried unanimously, that the Joint Powers Authority authorize the Administering Agent/General Manager to execute the Call and Notice of Meeting and Agenda to issue a cancellation notice for the January 4, 2010 Las Virgenes – Triunfo Joint Powers Authority Board of Directors meeting. The next meeting will be on Monday, February 1, 2010.

7 Board Comments: Administering Agent/General Manager Mundy stated Congressmember's Waxman and Sherman are supporting an application to WRDA for a Recycled Water Storage project. As of November 16, 2009 we have been discharging into Malibu Creek, and the District will be filing the renewal for the NPDES permit to the Regional Water Quality Control Board.

8 Future Agenda Items: None

- 9 Non-Action - Information Items:
(1) 24" Recycled Water (REW) Pipeline from Mulholland Hwy. to the Tapia Water Reclamation Facility Project – Award of Contract (Blois Construction, Inc.)
(2) 24" Recycled Water (REW) Pipeline from Mulholland Hwy. to the Tapia Water Reclamation Facility Project – Professional Services During Construction
(3) State Water Resources Control Board - Discharge Permit Fee Schedule Changes
- 10 Closed Session: None
- 11 There being no objection the Chair declared the meeting adjourned at the hour of 6:00 p.m.

Janna Orkney, Chair

ATTEST:

Charles Caspary, Vice Chair

February 1, 2010 JPA Board Meeting

TO: Board of Directors
FROM: Administering Agent/General Manager

**Subject: Las Virgenes – Triunfo Joint Powers Authority:
Conflict of Interest Code**

SUMMARY

As a Los Angeles/Ventura County multi-jurisdictional authority, the Joint Powers Authority (JPA) is required to adopt a Conflict of Interest Code and to file Statement of Economic Interest-Form 700 for its Board members with the Fair Political Practices Commission (Title 2, Division 6, California Code of Regulations § 18750).

On April 6, 2009, the Las Virgenes–Triunfo Joint Powers Authority Board of Directors authorized Administering Agent/General Manager Mundy to sign and execute, on behalf of the JPA the Declaration of Chief Executive Officer for Multi-County Agencies and Notice of Intention to Adopt or Amend a Conflict of Interest Code with the Fair Political Practices Commission (FPPC).

On May 11, 2009, Las Virgenes Legal Counsel Lemieux submitted for approval to the FPPC (1) Notice of Intention to Adopt or Amend a Conflict of Interest Code; (2) Resolution Adopting the Proposed Code; (3) Declaration of Chief Executive Officer for Multi-County Agencies; (4) Joint Exercise of Powers Agreement; (5) JPA Organizational Chart; (6) Job Descriptions; and (7) JPA Minutes of January 5, 2009 and February 2, 2009.

During the period of May 29 - December 23, 2009, Las Virgenes has been working through modifications as requested by FPPC related to the proposed Resolution adopting the initial JPA Conflict of Interest Code.

RECOMMENDATIONS

- The Joint Powers Authority Board of Directors adopt Resolution No. 02-10-0001 Adopting the Conflict of Interest and Disclosure Code of the Las Virgenes–Triunfo Joint Powers Authority; and
- Authorize the Administering Agent/General Manager to sign and execute Resolution No. 02-10-0001.

FINANCIAL IMPACT

None.

Kimmy Conklin, Executive Assistant/Clerk of the Board, prepared this report.



John R. Mundy Date 1/8/10
Administering Agent/General Manager

7A

RESOLUTION NO. 02-10-0001

RESOLUTION OF THE GOVERNING BOARD OF THE
LAS VIRGENES-TRIUNFO JOINT POWERS AUTHORITY
ADOPTING THE CONFLICT OF INTEREST AND DISCLOSURE CODE
OF THE LAS VIRGENES-TRIUNFO JOINT POWERS AUTHORITY

WHEREAS, the Political Reform Act, Government Code Section 8100, *et seq.*, requires state and local government agencies to adopt and promulgate conflict of interest codes; and

WHEREAS, regulations have been established governing the form of Conflict of Interest and Disclosure Code to be adopted by this Authority; and

WHEREAS, pursuant to the Political Reform Act, Fair Political Practices Commission ("FPPC") Regulation 18730 (2. California Code of Regulations Section 18730) may be adopted as the model code for use by this Authority.

NOW, THEREFORE, BE IT RESOLVED, that the governing board of the Las Virgenes-Triunfo Joint Powers Authority does hereby adopt by reference FPPC Regulation 18730 (2. California Code of Regulations Section 18730), and any amendments thereto, as the Authority's Conflict of Interest and Disclosure Code, including the attached Appendix A, setting forth the designated positions within the Authority and their disclosure obligations, and Appendix B, setting forth the disclosure categories.

BE IT FURTHER RESOLVED, that individuals holding designated positions shall file Statements of Economic Interests with the Administering Agent/General Manager. Within five days of receipt of the Statements filed by the governing board and by the General Manager, the Authority shall make and retain copies and forward the originals of these statements to the FPPC. Statements for all other designated individuals will be retained by the Authority.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution, including the attached Conflict of Interest and Disclosure Code of the Las Virgenes-Triunfo Joint Powers Authority, shall be forwarded to the FPPC.

Dated: February 1, 2010

**Las Virgenes-Triunfo
Joint Powers Authority**

By: _____
Chair

Attest:

John Mundy
Administering Agent/General Manager

Approved as to Form:

Legal Counsel

LAS VIRGENES-TRIUNFO JOINT POWERS AUTHORITY
CONFLICT-OF-INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **Las Virgenes-Triunfo Joint Powers Authority** ("**Authority**").

Individuals holding designated positions shall file their statements of economic interests with the **Authority**, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) Upon receipt of the statements for the Administering Agent/General Manager and Governing Board, the **Authority** shall make and retain copies and forward the originals to the **Fair Political Practices Commission**. All other statements will be retained by the **Authority**.

APPENDIX "A"

The following positions are NOT covered by the code because they must file under section 87200 and, therefore, are listed for informational purposes only:

Board of Directors
Administering Agent/General Manager
Director of Finance and Administration

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by section 87200.

DESIGNATED POSITION AND ASSIGNED CATEGORIES OF DISCLOSURE

<u>Designated Position</u>	<u>Assigned Disclosure Category</u>
Director of Resource Conservation & Public Outreach	1, 2, 3
Director of Facilities and Operations	1, 2, 3
*Consultants	

Consultants shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Administering Agent/General Manager of the Authority may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus, is not required to comply fully with the disclosure requirements described in this section. Such a determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of disclosure requirements.

The Administering Agent/General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Government Code Section 81008.)

Note: The positions of Administering Agent/General Manager, Director of Finance and Administration, Director of Resource Conservation & Public Outreach, and Director of Facilities and Operation are filled by Las Virgenes Municipal Water District staff members, but act in a staff capacity for the Authority.

APPENDIX "B"
DISCLOSURE CATEGORIES

Category 1: Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources that provide supplies, materials, machinery, or equipment of the type utilized by the Authority as well as all services including, but not limited to, real estate development and consulting firms.

Category 2: Interests in real property located within the jurisdiction or within two miles of the boundaries of the jurisdiction or within two miles of any land owned or used by the Authority.

Category 3: Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources, that filed a claim against the Authority during the previous two years, or have a claim pending against the Authority.

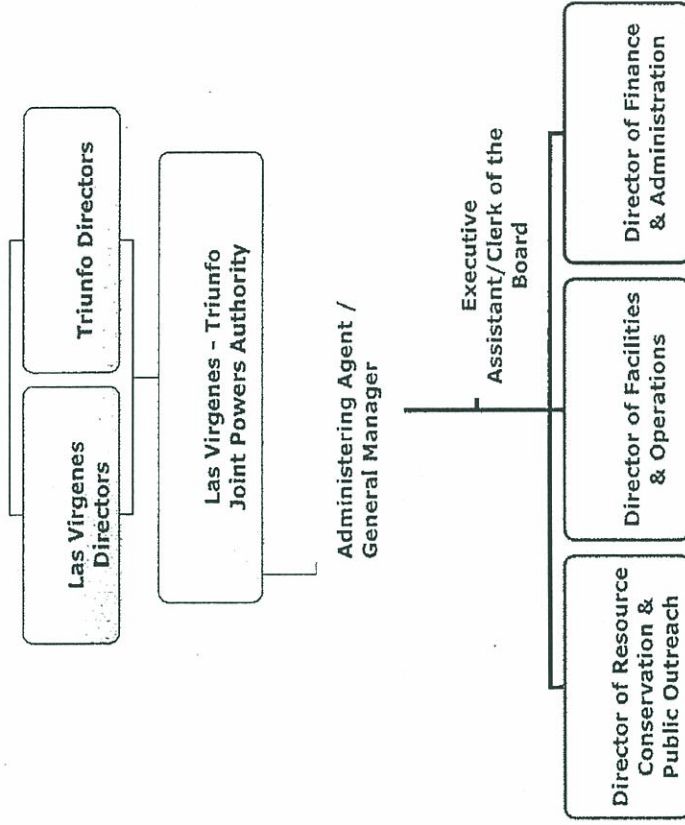
This is the last page of the conflict-of-interest code for the **Las Virgenes-Triunfo Joint Powers Authority**.

CERTIFICATION OF FPPC APPROVAL

Pursuant to Government Code Section 87303, the conflict-of-interest code for the **Las Virgenes-Triunfo Joint Powers Authority** was approved on _____, 2010. This code will become effective on _____, 2010.

Roman G. Porter
Executive Director
Fair Political Practices Commission

Las Virgenes – Triunfo Joint Powers Authority



February 1, 2010 Joint Powers Authority Meeting

TO: Board of Directors
FROM: Finance and Administration

**Subject Joint Powers Authority Quarterly Financial Report at
December 31, 2009 and spotlight on Joint Powers Authority**

SUMMARY

Operating revenues for the first six months of FY09-10 are \$77,253 lower than anticipated due to lower recycled water sales. Operating expenses are lower than budgeted by \$774,296, which are resulted from lower operating, maintenance, administrative and other expenses. Capital project expenses are also lower than straight-line budget projection.

RECOMMENDATION


Receive and file.

DISCUSSION

The overall revenues are higher than prior year, slightly lower than anticipated. The overall expenses are lower than prior year and budgeted. Staff will continue to monitor expenses over the next quarter to see if there is a change in the trend.

A new report is presented this quarter for the participant's share of revenues and expenses for Board review.

Sandra Schmidt and Violet Liou prepared this report. Marsha Eubanks prepared the Spotlight on Joint Powers Authority.



John R. Mundy Date 1/20/10
Administering Agent/General Manager

Attachment: Joint Powers Authority Second Quarter Financial Review
Spotlight on Joint Powers Authority



Joint Powers Authority Second Quarter Financial Review

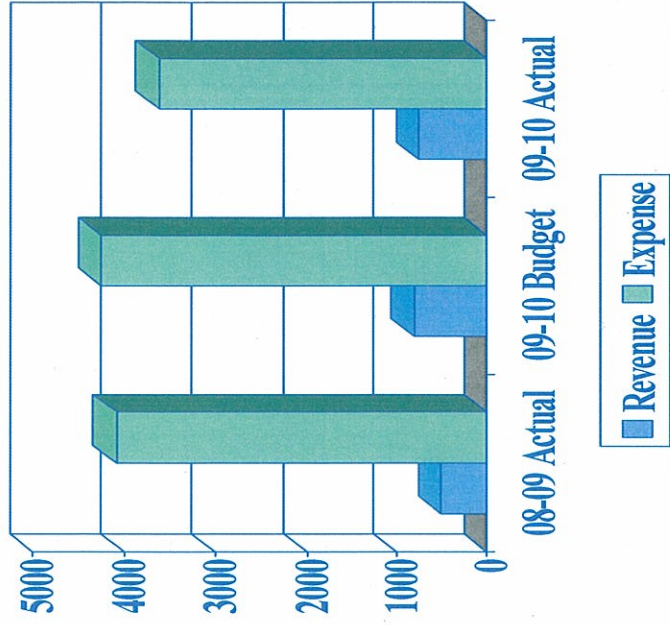
FY09-10 Year to Date at December 31

	FY08-09 Actual YTD	FY09-10 Budget YTD	FY09-10 Actual YTD
Net Uses of Fund	\$10,351,166	\$11,332,309	\$7,869,739
LV Share	\$7,158,936	\$7,956,106	\$5,443,208
TSD Share	\$3,192,230	\$3,376,203	\$2,426,531

Joint Powers Authority Operations

Second Quarter

(in Thousands)



	FY 08-09 Actual YTD	FY 09-10 Budget YTD	FY 09-10 Actual YTD
Total Operating Revenues	\$ 919,054	\$ 1,234,558	\$ 1,157,305
RW Pump Station	807,884	893,136	743,023
RW Tanks & Reservoirs	96,358	106,656	116,832
RW System Operations	61,441	74,680	47,379
RW Distribution	143,972	71,505	16,330
Sewer	188,104	177,370	145,479
Waste Water Treatment	3,438,594	3,817,347	3,572,235
Composting	2,257,573	2,492,776	2,242,143
Farm Operation	84,229	65,304	115,937
Administration	461,948	482,611	407,731
Total Operating Expenses	7,540,103	8,181,385	7,407,089
Net Operating (Expenses)	\$ (6,621,049)	\$ (6,946,827)	\$ (6,249,784)

Joint Powers Authority Operations
Quarterly Update - Comparison to Budget & Prior Year at December 31, 2009
FY09-10 Year to Date

	<u>FY 08-09 Actual YTD</u>	<u>FY 09-10 Budget YTD</u>	<u>FY 09-10 Actual YTD</u>
<u>Total Revenues</u>			
Operating Revenues	\$ 919,054	\$ 1,234,558	\$ 1,157,305
Other Revenues	41,789	18,000	50,205
Total Revenues	<u>960,843</u>	<u>1,252,558</u>	<u>1,207,510</u>
<u>Total Expenses</u>			
Operating Expenses	\$ 7,540,103	\$ 8,181,385	\$ 7,407,089
Capital Project Expenses	3,771,906	4,403,482	1,670,160
Total Expenses	<u>11,312,009</u>	<u>12,584,867</u>	<u>9,077,249</u>
Net (Uses) of Funds	<u>\$ (10,351,166)</u>	<u>\$ (11,332,309)</u>	<u>\$ (7,869,739)</u>
Las Virgenes Share	<u>(7,158,936)</u>	<u>(7,956,106)</u>	<u>(5,443,208)</u>
Triunfo Share	<u>(3,192,230)</u>	<u>(3,376,203)</u>	<u>(2,426,531)</u>

Joint Powers Authority Operations
Quarterly Update - Comparison to Budget & Prior Year at December 31, 2009
FY09-10 Year to Date

	<u>FY 08-09 Actual YTD</u>	<u>FY 09-10 Budget YTD</u>	<u>FY 09-10 Actual YTD</u>
<u>Las Virgenes Share:</u>			
<u>Total Revenues</u>			
Operating Revenues	\$ 647,227	\$ 871,598	\$ 817,057
Other Revenues	30,709	12,708	37,984
Total Revenues	<u>677,936</u>	<u>884,306</u>	<u>855,041</u>
<u>Total Expenses</u>			
Operating Expenses	\$ 5,173,906	\$ 5,648,452	\$ 5,072,275
Capital Project Expenses	2,662,966	3,191,961	1,225,974
Total Expenses	<u>7,836,872</u>	<u>8,840,412</u>	<u>6,298,249</u>
Net (Uses) of Funds	<u>\$ (7,158,936)</u>	<u>\$ (7,956,106)</u>	<u>\$ (5,443,208)</u>
<u>Triunfo Share:</u>			
<u>Total Revenues</u>			
Operating Revenues	\$ 271,827	\$ 362,960	\$ 340,248
Other Revenues	11,080	5,292	12,221
Total Revenues	<u>282,907</u>	<u>368,252</u>	<u>352,469</u>
<u>Total Expenses</u>			
Operating Expenses	\$ 2,366,197	\$ 2,532,933	\$ 2,334,814
Capital Project Expenses	1,108,940	1,211,522	444,186
Total Expenses	<u>3,475,137</u>	<u>3,744,455</u>	<u>2,779,000</u>
Net (Uses) of Funds	<u>\$ (3,192,230)</u>	<u>\$ (3,376,203)</u>	<u>\$ (2,426,531)</u>
Total JPA Net (Uses) of Funds	\$ (10,351,166)	\$ (11,332,309)	\$ (7,869,739)

Joint Powers Authority Operations

Quarterly Update - Comparison to Budget & Prior Year at December 31, 2009

FY09-10 Year to Date

	<u>FY 08-09 Actual</u> <u>YTD</u>	<u>FY 09-10 Budget</u> <u>YTD</u>	<u>FY 09-10 Actual</u> <u>YTD</u>
Total Operating Revenues	\$ 919,054	\$ 1,234,558	\$ 1,157,305
RW Pump Station	807,884	893,136	743,023
RW Tanks & Reservoirs	96,358	106,656	116,832
RW System Operations	61,441	74,680	47,379
RW Distribution	143,972	71,505	16,330
Sewer	188,104	177,370	145,479
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Composting	2,257,573	2,492,776	2,242,143
Farm Operation	84,229	65,304	115,937
Administration	461,948	482,611	407,731
Total Operating Expenses	<u>7,540,103</u>	<u>8,181,385</u>	<u>7,407,089</u>
Net Operating (Expenses)	<u>\$ (6,621,049)</u>	<u>\$ (6,946,827)</u>	<u>\$ (6,249,784)</u>

Las Virgenes Municipal Water District and Triunfo Sanitation District Joint Powers Authority
Capital Improvement Project Status
December 31, 2009

Job # - Description	LV %	TSD %	Prior Year Unexpended Appropriations	Current Year Appropriations	Current Year Expenditures	Contractual Commitments	Project Balance	LV Balance	TSD Balance
10184 - 8 mg/l Nitrogen Compliance-	70.6%	29.4%	\$847,452	\$820,000	\$874,459	\$8,309	\$784,684	\$553,987	\$230,697
10257 - Fuel Cell Rplcemt-Staff Labor	70.6%	29.4%	\$280,000	\$0	\$0	\$0	\$280,000	\$197,680	\$82,320
10281 - 24" RW Pipeline-Mulhnd--Tapia	70.6%	29.4%	\$276,744	\$4,550,000	\$259,945	\$2,354,244	\$2,212,555	\$1,562,064	\$650,491
10365 - Automate Sewer Plug	70.6%	29.4%	\$35,968	\$0	\$86,913	\$0	(\$50,945)	(\$35,967)	(\$14,978)
10367 - Laboratory Equipment	70.6%	29.4%	\$744	\$0	\$0	\$0	\$744	\$525	\$219
10386 - Cibsas City Cntr RW Extension	100.0%	0.0%	\$0	\$220,000	\$0	\$0	\$220,000	\$220,000	\$0
10387 - Rancho Material Handling Imprv	70.6%	29.4%	\$100,000	\$0	\$0	\$0	\$100,000	\$70,600	\$29,400
10388 - RLV: Steam Line Repairs	70.6%	29.4%	\$110,000	\$0	\$0	\$0	\$110,000	\$77,660	\$32,340
10390 - RLV: Sludge Pump Upgrades	70.6%	29.4%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10391 - RLV:Compost Reactor Bldg Ceilg	70.6%	29.4%	\$176,500	\$160,000	\$22,856	\$0	\$313,644	\$221,433	\$92,211
10392 - RLV:Replace Centrate Line	70.6%	29.4%	\$51,203	\$777,500	\$36,796	\$0	\$791,907	\$559,086	\$232,821
10393 - RW Storage Study	100.0%	0.0%	\$143,058	\$200,000	\$4,713	\$0	\$338,345	\$338,345	\$0
10399 - Tapia Major Maintenance	70.6%	29.4%	\$3,950	\$0	\$12,998	\$0	(\$9,048)	(\$6,388)	(\$2,660)
10402 - Rancho Groundwater Wells	70.6%	29.4%	\$100,000	\$0	\$0	\$0	\$100,000	\$70,600	\$29,400
10404 - Tapia Tank Rehab - FY08-09	70.6%	29.4%	\$170,000	\$0	\$62,752	\$0	\$107,248	\$75,717	\$31,531
10407 - Tank Renovation:Indian Hills	70.6%	29.4%	\$199,242	\$0	\$26,572	\$10,788	\$161,882	\$114,289	\$47,593
10408 - Cathodic Protection Prog--JPA	70.6%	29.4%	\$36,296	\$0	\$4,646	\$0	\$31,650	\$22,345	\$9,305
10413 - Wstlk Village ComPark RW Extn	100.0%	0.0%	\$103,518	\$0	\$154,610	\$0	(\$51,092)	(\$51,092)	\$0
10418 - Rehab 18" RW Pipe (Tapia/MIhd)	70.6%	29.4%	\$0	\$50,000	\$0	\$0	\$50,000	\$35,300	\$14,700
10420 - Thousand Oaks RW Pipeline Ext.	70.6%	29.4%	\$0	\$105,000	\$0	\$0	\$105,000	\$74,130	\$30,870
10421 - GIS: Sani System Data Convnsion	70.6%	29.4%	\$0	\$50,000	\$0	\$0	\$50,000	\$35,300	\$14,700

Job # - Description LV % TSD % Prior Year Unexpended Appropriations Current Year Appropriations Current Year Expenditures Contractual Commitments Project Balance LV Balance TSD Balance

10431 - Tapia Pump/Motor Reblld/Rpl	70.6%	29.4%	\$0	\$60,000	\$45,366	\$1	\$14,633	\$10,331	\$4,302
10432 - Tapia: Misc. Equipment, FY09-10	70.6%	29.4%	\$0	\$112,000	\$35,551	\$333	\$76,116	\$53,738	\$22,378
10433 - Rancho: Misc Equipment, FY09-10	70.6%	29.4%	\$0	\$210,000	\$41,983	\$377	\$167,640	\$118,354	\$49,286
Totals			<u>\$2,634,675</u>	<u>\$7,314,500</u>	<u>\$1,670,160</u>	<u>\$2,374,052</u>	<u>\$5,904,963</u>	<u>\$4,318,036</u>	<u>\$1,586,927</u>
Totals: Las Virgenes MWD			<u>\$1,932,574</u>	<u>\$5,287,517</u>	<u>\$1,225,974</u>	<u>\$1,676,081</u>	<u>\$4,318,036</u>		
Totals: Triunfo Sanitation District			<u>\$702,101</u>	<u>\$2,026,983</u>	<u>\$444,186</u>	<u>\$697,971</u>	<u>\$1,586,927</u>		

Footnotes

- 1 8 mg/l Nitrogen Compliance project is split for accounting and administrative purposes. Centrate Treatment and BNR expenditures are funded by WO10184.
- 2 Project was not continued into new fiscal year.
- 3 WO10360 and WO10407 were administered concurrently. Projects are completed.
- 4 Project is completed.
- 10 Additional installation and taxes were not included in project budget.
- 11 Project expenses include in-house project management and inspections.

**Las Virgenes Municipal Water District and Triunfo Sanitation District Joint Powers Authority
Capital Improvement Projects Working Capital**

Fiscal Year 2009-10 - through December 31, 2009

Job # - Description	LY %	TSD %	Working Capital Requirement			Expenditures				
			per Budget	Current Est	LY Share	TSD Share	Total	LY Exp	TSD Exp	
10184 - 8 mg/l Nitrogen Compliance-	70.60%	29.40%	\$1,030,432	\$1,667,452	\$1,177,221	\$490,231	\$874,459	\$617,368	\$257,091	1
10257 - Fuel Cell Rplcemt-Staff Labor	70.60%	29.40%	\$180,000	\$280,000	\$197,680	\$82,320	\$0	\$0	\$0	\$0
10281 - 24" RW Pipeline-Mulhnd--Tapia	70.60%	29.40%	\$4,827,362	\$4,826,744	\$3,407,681	\$1,419,063	\$259,945	\$183,521	\$76,424	
10365 - Automate Sewer Plug	70.60%	29.40%	\$0	\$35,968	\$25,393	\$10,575	\$86,913	\$61,361	\$25,552	4
10367 - Laboratory Equipment	70.60%	29.40%	\$0	\$744	\$525	\$219	\$0	\$0	\$0	\$0
10386 - Clbsas City Cntr RW Extension	100.00%	0.00%	\$220,000	\$220,000	\$220,000	\$0	\$0	\$0	\$0	\$0
10387 - Rancho Material Handling Imprv	70.60%	29.40%	\$0	\$100,000	\$70,600	\$29,400	\$0	\$0	\$0	\$0
10388 - RLV: Steam Line Repairs	70.60%	29.40%	\$0	\$110,000	\$77,660	\$32,340	\$0	\$0	\$0	\$0
10390 - RLV: Sludge Pump Upgrades	70.60%	29.40%	\$161,500	\$0	\$0	\$0	\$0	\$0	\$0	2
10391 - RLV:Compost Reactor Bldg Ceilg	70.60%	29.40%	\$336,500	\$336,500	\$237,569	\$98,931	\$22,856	\$16,136	\$6,720	
10392 - RLV:Replace Centrate Line	70.60%	29.40%	\$802,500	\$828,703	\$585,064	\$243,639	\$36,796	\$25,978	\$10,818	
10393 - RW Storage Study	100.00%	0.00%	\$340,000	\$343,058	\$343,058	\$0	\$4,713	\$0	\$0	
10399 - Tapia Major Maintenance	70.60%	29.40%	\$0	\$3,950	\$2,789	\$1,161	\$12,998	\$9,177	\$3,821	
10402 - Rancho Groundwater Wells	70.60%	29.40%	\$100,000	\$100,000	\$70,600	\$29,400	\$0	\$0	\$0	
10404 - Tapia Tank Rehab - FY08-09	70.60%	29.40%	\$105,000	\$170,000	\$120,020	\$49,980	\$62,752	\$44,303	\$18,449	
10407 - Tank Renovation:Indian Hills	70.60%	29.40%	\$57,409	\$199,242	\$140,665	\$58,577	\$26,572	\$18,760	\$7,812	3
10408 - Cathodic Protection Progm-JPA	70.60%	29.40%	\$53,941	\$36,296	\$25,625	\$10,671	\$4,646	\$3,280	\$1,366	
10413 - Wstlk Village ComPark RW Extn	100.00%	0.00%	\$5,320	\$103,518	\$103,518	\$0	\$154,610	\$154,610	\$0	
10418 - Rehab 18" RW Pipe (Tapia/Mlhd)	70.60%	29.40%	\$50,000	\$50,000	\$35,300	\$14,700	\$0	\$0	\$0	
10420 - Thousand Oaks RW Pipeline Ext.	70.60%	29.40%	\$105,000	\$105,000	\$74,130	\$30,870	\$0	\$0	\$0	
10421 - GIS: Sani System Data Convsn	70.60%	29.40%	\$50,000	\$50,000	\$35,300	\$14,700	\$0	\$0	\$0	

Job # - Description	Working Capital Requirement			Expenditures			
	per Budget	Current Est	LY Share	TSD Share	Total	LY Exp	TSD Exp
10431 - Tapia Pump/Motor Reblld/Rpl	\$60,000	\$60,000	\$42,360	\$17,640	\$45,366	\$32,028	\$13,338
10432 - Tapia: Misc. Equipment, FY09-10	\$112,000	\$112,000	\$79,072	\$32,928	\$35,551	\$25,099	\$10,452
10433 - Rancho: Misc Equipment, FY09-10	\$210,000	\$210,000	\$148,260	\$61,740	\$41,983	\$29,640	\$12,343
Totals	\$8,806,964	\$9,949,175	\$7,220,091	\$2,729,084	\$1,670,160	\$1,225,974	\$444,186

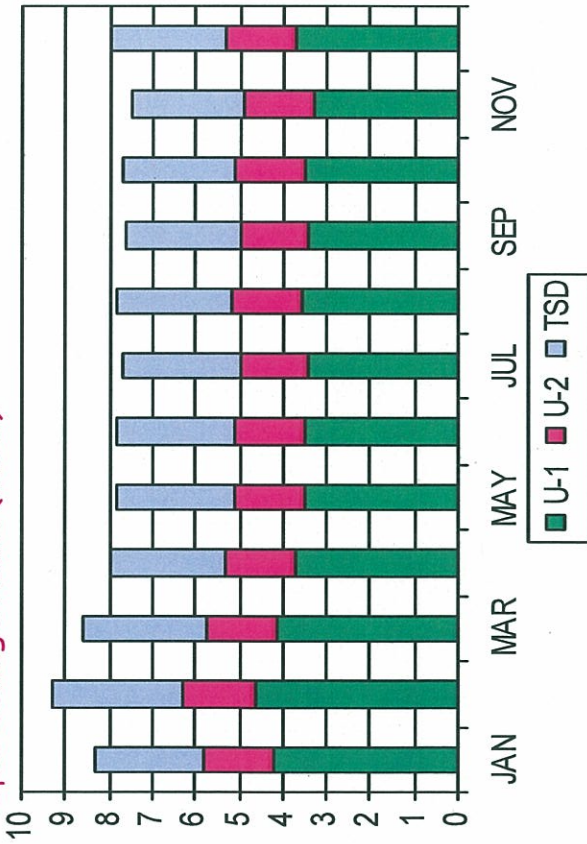
Footnotes

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- 2 Project was not continued into new fiscal year.
- 3 WO10360 and WO10407 were administered concurrently. Projects are completed.
- 4 Project is completed.

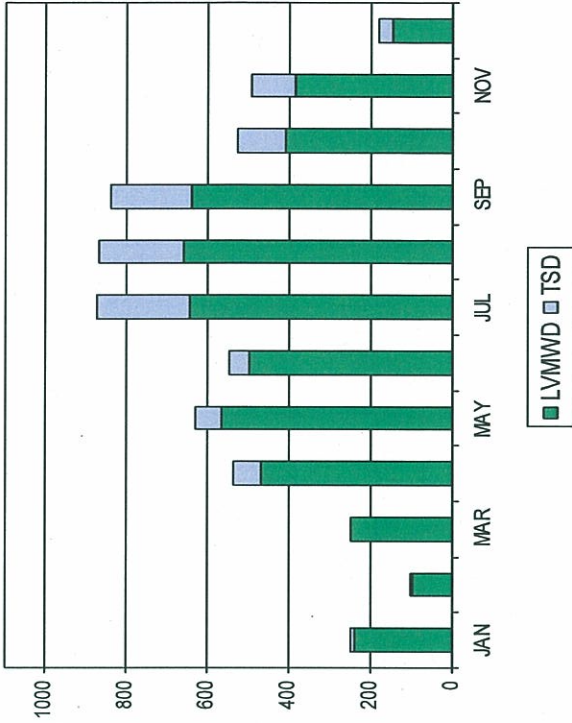
SPOTLIGHT on the JOINT POWERS AUTHORITY

2nd Quarter, FY09-10

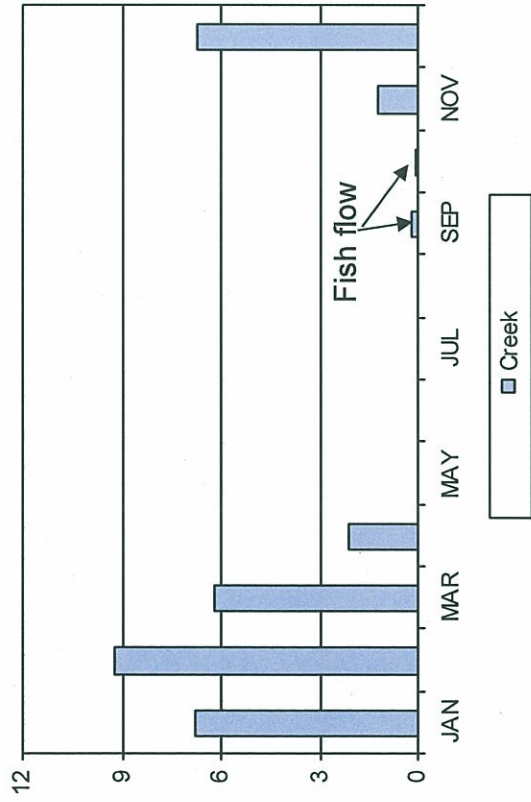
Tapia Sewage Flows (MGD)



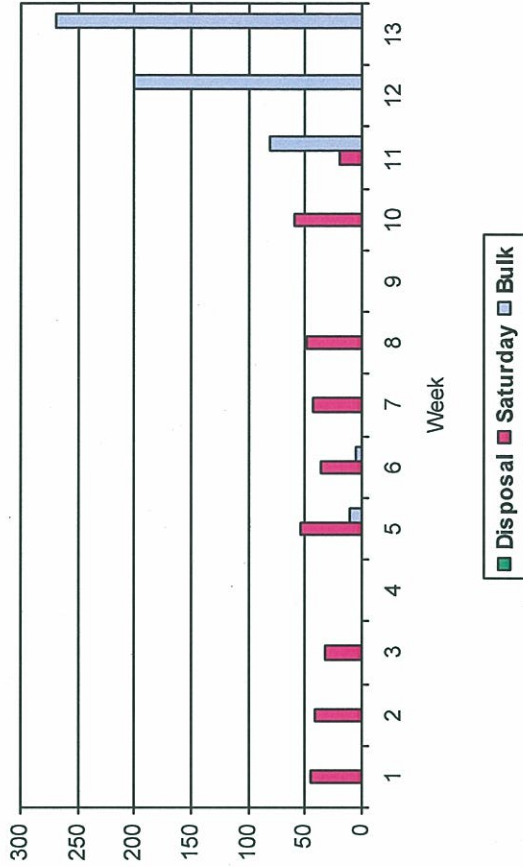
Deliveries to the Reclaimed System (AF)



Effluent Disposal (MGD)



Weekly Compost Marketing (CY)



February 1, 2010 JPA Board Meeting

TO: Board of Directors
FROM: Administering Agent/General Manager

**Subject: Las Virgenes – Triunfo Joint Powers Authority:
Proposed Workshop Date**

SUMMARY

On November 2, 2009, the Joint Powers Authority Board of Directors requested a workshop be held to discuss the JPA budget for 2010/11, overhead cost allocation methodology and the formulas used to allocate fixed and variable operating cost under the JPA Agreement.

RECOMMENDATIONS

- Approve the scheduling of a JPA Financial Workshop as part of the regular JPA meeting at 5:00 p.m. on Monday, April 5, 2010, scheduled to be held at Las Virgenes MWD.

FINANCIAL IMPACT

None.

Kimmev Conklin, Executive Assistant/Clerk of the Board, prepared this report.



John R. Mundy Date
Administering Agent/General Manager

February 1, 2010 JPA Board Meeting

TO: Board of Directors
FROM: Facilities and Operations Department

Subject: Corrosion Control Program 2008-09 Acceptance

Las Virgenes - Triunfo Joint Powers Authority approved funding for this matter in the Joint Powers Authority Budget. The Las Virgenes Board, as the administering agent, received and filed LVMWD Report 2444.00 entitled "Cathodic Protection Program 2008-2009.," at their January 12, 2010 meeting.

SUMMARY

On January 27, 2009, the Board approved a proposal from Harper & Associates Engineering, Inc. to provide services including replacement of Cordillera Tank Cathodic Protection (CP) system, installation of Ranch View Tank CP system, retesting CP system of 23 tanks, retesting CP system of Las Virgenes Reservoir Intake, inspection of newly drained and cleaned Rancho Centrate Tank #1, replacement of sacrificial anode arms at Tapia aeration basins, and preparation of LVMWD Report #2444.00 entitled "Cathodic Protection Program 2008-2009" which summarized the work of this program.

Harper & Associates Engineering has completed the scope of the work and the report for the above scope.


FINANCIAL IMPACT

The CIP Budget provides \$258,750 for Las Virgenes Cathodic Protection Program under work order 10409, and \$81,250 for JPA Cathodic Program under work order 10408. To date, \$47,102.41 has been spent under #10409, and \$46,602.67 has been spent under #10408. The project came in considerably under budget as Harper determined additional work on the 30" potable water transmission main was not required.

Lindsay Cao, P.E., Associate Engineer, prepared this report.



David R. Lippman Date 1/20/10
Director of Facilities and Operations



John R. Mundy Date 1/21/10
Administering Agent/General Manager

10(17)

February 1, 2010 JPA Board Meeting

TO: Board of Directors
FROM: Facilities and Operations

Subject: Second Quarter, FY2009/2010 - Consultant's Report

24" Recycled Water Transmission Main:

Geolabs, Geotechnical Services, \$24,069, 11/18/09
Owl Clan Consultants, Cultural Monitoring Services, \$15,000, 12/17/09
Topanga Anthropological Consultants, Archaeological Monitoring, \$20,259.93, 11/24/09
Change in Scope #1, Auger sampling report, \$8,965.46, 12/21/09

Marsha Eubanks, Administrative Services Officer, prepared this report.



David R. Lippman
Director of Facilities and Operations

1/20/10

Date



John R. Mundy
Administering Agent/General Manager

1/21/10

Date

10(2)