



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas, CA 91302

**AGENDA**  
**REGULAR MEETING**

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and **MUST** complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The **Public Comments** agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

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5:00 PM

November 22, 2016

**PLEDGE OF ALLEGIANCE**

- 1 **CALL TO ORDER AND ROLL CALL**
- 2 **APPROVAL OF AGENDA**
- 3 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4 **CONSENT CALENDAR**

A **List of Demands: November 22, 2016 (Pg. 5)**  
Ratify

B **Minutes: Regular Meeting of November 8, 2016 (Pg. 31)**  
Approve

5 **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A **Proclamation in Recognition of Upcoming Retirement: Jacqy Gamble**

B **Legislative and Regulatory Updates**

C **Water Supply Conditions and Drought Response (Pg. 39)**

D **2016 Capacity Fee Study: Framework Workshop No. 2 (Pg. 41)**

6 **TREASURER**

7 **FACILITIES AND OPERATIONS**

A **Assessor Parcel No. 4461-008-022: Detachment Request (Pg. 52)**  
Approve in concept the detachment of APN No. 4461-008-022 from the District's service area.

B **Las Virgenes Road Pressure Reducing Station No. 49 Rehabilitation Project: CEQA Determination and Call for Bids (Pg. 58)**  
Find that the work is categorically exempt from the California Environmental Quality Act and authorize a Call for Bids for the Las Virgenes Road Pressure Reducing Station No. 49 Rehabilitation Project.

C **Headquarters Pavement Rehabilitation Project: Construction Award (Pg. 64)**  
Award a construction contract to Toro Enterprises, Inc., in the amount of \$117,704.60, and reject all remaining bids upon receipt of duly executed contract documents for the Headquarters Pavement Rehabilitation Project.

D **Janitorial Services: Contract Renewal (Pg. 67)**  
Authorize the General Manager to execute the second one-year renewal option with Commercial Cleaning Systems, in the amount of \$70,197, for District-wide janitorial services.

E **Building No. 8 Server Room Improvement Project: Reject All Bids (Pg. 69)**  
Reject all bids for the Building No. 8 Server Room Improvement Project.

8 **FINANCE AND ADMINISTRATION**

A **Resolution of Intent for Continuation of Potable Water Standby Charge (Pg. 71)**  
Pass, approve and adopt the proposed Resolution of Intent for continuing the Standby Charge pursuant to the Municipal Water District Law of 1911; order notification for those properties that changed ownership since the last Standby Charge assessment; order publication of a Notice of Public Hearing in a

newspaper of general circulation once a week for a two-week period; and set a public hearing on the matter for 5:00 p.m. on January 10, 2017.

**RESOLUTION NO. 2502**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT INITIATING PROCEEDINGS FOR THE CONTINUATION OF THE WATER AVAILABILITY OR STANDBY CHARGE FOR THE FISCAL YEAR COMMENCING JULY 1, 2017**

(Reference is hereby made to Resolution No. 2502 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

**B Claim from David E. Brown (Pg. 76)**

Deny the claim from David E. Brown

**9 INFORMATION ITEMS**

**A Claim from Marc and Maria Rubel (Pg. 85)**

**10 NON-ACTION ITEMS**

**A Organization Reports**

(1) MWD Representative Report

(2) Other

**B Director's Reports on Outside Meetings**

**C General Manager Reports**

(1) General Business

(2) Follow-Up Items

**D Director's Comments**

**11 FUTURE AGENDA ITEMS**

**12 PUBLIC COMMENTS**

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**13 CLOSED SESSION**

**A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):**

1. Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson (TMDL cases)
2. Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency (FOIA case)

#### 14 **OPEN SESSION AND ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: JAY LEWITT, TREASURER

Payments for Board Meeting of : November 22, 2016

Upon certification by the Treasurer the checks and wire transfers were correct and supporting documents available, it is recommended the following demands on the various funds be approved and payments authorized.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 74358 through 74477 were issued in the total amount of \$ 1,403,038.59

Payments through wire transfers as follows:

None

Total payments \$ 1,403,038.59

(Reference is hereby made to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING  
11/22/16**

Company Name	Company No.	Check No. 74358 thru 74429 11/08/16		Check No. 74430 thru 74477 11/15/16		Total
		Amount	Amount	Amount	Amount	
Potable Water Operations	101	36,258.05	95,546.13	131,804.18		
Recycled Water Operations	102		2,181.53	2,181.53		
Sanitation Operations	130	3,431.97	7,746.96	11,178.93		
Potable Water Construction	201			0.00		
Water Conservation Construction	203			0.00		
Potable Water Replacement	301	4,026.00	516,675.29	520,701.29		
Reclaimed Water Replace	302			0.00		
Internal Service	701	52,915.43	62,293.15	115,208.58		
JPA Operations	751	58,435.78	151,873.83	210,309.61		
JPA Construction	752			0.00		
JPA Replacement	754	377,813.00	37,841.47	415,654.47		
<b>Total Printed</b>		<b>532,880.23</b>	<b>874,158.36</b>	<b>1,407,038.59</b>		
<b>Voided Checks / payment stopped:</b>						
# 74212	101	(4,000.00)		(4,000.00)		
<b>Total Voids</b>		<b>(4,000.00)</b>	<b>0.00</b>	<b>(4,000.00)</b>		
<b>Net Total</b>		<b>528,880.23</b>	<b>874,158.36</b>	<b>1,403,038.59</b>		

Batch Number - 248914

Bank Account - 00146607 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
74358	11/09/16	19269	ACC BUSINESS	SCADA MPLS	PV	148747	001	00101	1,507.28	162881859
				9/11~10/10/16						
				SCADA MPLS	PV	148747	002	00101	831.97	162881859
				9/11~10/10/16						
				SCADA MPLS	PV	148747	003	00101	3,995.07	162881859
				9/11~10/10/16						
				SCADA MPLS	PV	148747	004	00101	104.28	162881859
				9/11~10/10/16						
				SCADA MPLS	PV	148747	005	00101	52.14	162881859
				9/11~10/10/16						
				Payment Amount				6,490.74		
74359	11/09/16	19269	ACC BUSINESS	INTERNET	PV	148748	001	00701	979.60	162869433
				9/11~10/10/16						
				Payment Amount				979.60		
74360	11/09/16	3077	AIRGAS USA, LLC	3 STOP/SLOW PADDLES	PV	148728	001	00701	58.32	9056496895
				Payment Amount				58.32		
				All Payee						
				6658 AIRGAS USA, LLC						
				P. O. BOX 7423						
				PASADENA CA 91109-7423						
74361	11/09/16	18647	AMITECH ELEVATOR SERVICES	11/1/16~1/31/17 ELEV MINT @ SHP	PV	148791	001	00701	851.97	DVA09741B16
				Payment Amount				851.97		
74362	11/09/16	5237	ARB INC.	PMT#1-TWRF INFLNT GATE RPL	PV	148771	001	00701	279,042.00	10513-#1
				5% RETENTION-PMT #1	PD	148772	001	00754	13,952.10	10513/RTN#1
				Payment Amount				265,089.90		
74363	11/09/16	16224	ASBURY ENVIRONMENTAL SERVICES	OIL RAG REMOVAL @ RLV	PV	148685	001	00751	200.14	I500-00101200
				Payment Amount				200.14		
74364	11/09/16	2869	AT&T	10/23~11/22/16	PV	148716	001	00101	190.84	0210/102316
				6 SRV	PV	148717	001	00701	121.12	1984/102316
				10/23~11/22/16						

Batch Number - 248914  
 Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Invoice Number	Amount
6					PV	148718	001 00101	2430/102316	115.84
SRV	10/23-11/22/1								
6					PV	148719	001 00101	5388/102316	111.81
SRV	10/23-11/22/1								
6					PV	148720	001 00101	7426/102316	111.81
SRV	10/23-11/22/1								
6					PV	148721	001 00101	0192/102516	109.93
SRV	10/25-11/24/1								
6					PV	148743	001 00101	2150/102016	111.82
SRV	10/20-11/19/1								
6					PV	148744	001 00701	0119/102216	569.85
SRV	10/22-11/21/1								
6									
Payment Amount									1,443.02
55 YDS WOOD CHIPS		7965	B&B PALLET CO.		PV	148789	001 00701	115882	638.00
55 YDS WOOD CHIPS					PV	148790	001 00701	115885	638.00
Payment Amount									1,276.00
RAIN BARREL REBATE		20575	DAVID BLEAVINS		PV	148737	001 00101	2110160/RBC	500.00
Payment Amount									500.00
SUPLS & PRIZE-CHILI CK-OFF		4373	JOANNE BODENHAMER		PV	148723	001 00701	103116	382.88
Payment Amount									382.88
ASPHALT CUTTING 10/10/16		19122	CENTER-LINE CONCRETE CUTTING COMPANY		PV	148686	001 00751	7302	435.00
CONCRETE CORE DRILLING 10/10					PV	148687	001 00751	7301	290.00
Payment Amount									725.00
CREDIT BAL ON		20571	NIRMAL		PV	148733	001 00101	068089	113.35



Batch Number - 248914

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Ty	Document Number	Key	Amount	Invoice Number
Number	Date	Number	Name	Message		Number	Item Co		Number
			CHANANI	FINALLED ACCT					
				Payment Amount				113.35	
74370	11/08/16	19305	COMMERCIAL CLEANING SYTEMS	OCT '16 CLEANING SVC @ BLDG 8	PV	148787	001 00701	3,525.68	337436
				OCT'16 CLEANING SVC @ WLK	PV	148787	003 00701	464.30	337436
				OCT'16 CLEANING SVC @ TAPIA	PV	148787	004 00701	1,640.98	337436
				Payment Amount				5,630.96	
74371	11/08/16	4586	CONSOLIDATED ELECTRICAL DISTRIBUTORS	MTR LEAD SPLICE KIT	PV	148704	001 00701	165.54	9009-740901
				4 2" OT KO SEALS	PV	148705	001 00701	57.69	9009-741632
				CON BDY PARTS, SEALS & NUTS	PV	148706	001 00701	624.20	9009-741599
				24 CLR MH LAMPS	PV	148707	001 00701	369.53	9009-741598
				3 CELL MODULES	PV	148708	001 00701	894.94	9009-737393
				RELAYS, RTNR CLPS & SKTS	PV	148709	001 00701	2,021.69	9009-740899
				LCKNUTS & BSHGS	PV	148710	001 00701	29.49	9009-741670
				5 4" SEAL LOCKNUTS	PV	148711	001 00701	104.26	9009-741718
				Payment Amount				4,267.34	
74372	11/08/16	17362	JAN DOUGALL	EXP-AQTC WRKSHIP	PV	148715	001 00701	528.86	101916
				10/17-10/19/16					
				Payment Amount				528.86	
74373	11/08/16	19367	ECO-FRIENDLY PLUMBING, INC.	RPR SWR DRN LINE @ FARM	PV	148821	001 00701	3,729.00	2101
				Payment Amount				3,729.00	
74374	11/08/16	5378	EMERSON	OV100-R.	PV	148758	001 00701	3,576.00	9062147

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Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Ty	Document Number	Key Itm	Key Co	Amount	Invoice Number
PROCESS GLASSON										
MANAGEMENT										
All Payee										
5454 ERM POWER & WTR SOLUTIONS 22737 NETWORK PLACE CHICAGO IL 60673-1227										
74375	11/08/16	5700	EXCEL PAVING CO.	REFUND CREDIT	PV	148732	001	00101	987.91	9998407
BAL-CLOSED										
ACCT										
74376	11/08/16	8173	EXCEL PRINT RESOURCES	Payment Amount	PV	148814	001	00701	221.27	2492
7 BOX										
BUSINESS CARDS										
74377	11/08/16	2654	FAMCON PIPE	Payment Amount	PV	148760	001	00701	1,820.30	185640
VIC 90 ELBW & STL SPOOLS										
74378	11/08/16	2658	FEDERAL EXPRESS CORP	Payment Amount	PV	148713	001	00701	17.61	5-592-53733
1 PKG DELIVERED										
10/20/16										
74379	11/08/16	20318	ROBERT GLASSON	Payment Amount	PV	148745	001	00701	2,943.21	102116
EXP-OVATION TRNG										
10/9-10/21/16										
74380	11/08/16	18175	GOLD COAST ENVIRONMENTAL	Payment Amount	PV	148759	001	00701	2,600.00	11499
FLW MTR CALIB, ELEC & COIL TST										
74381	11/08/16	2732	INDUSTRIAL METAL SUPPLY	Payment Amount	PV	148820	001	00701	1,154.09	1340458
ALUM FLOOR PLATES										
DISCOUNT										
74382	11/08/16	20572	LESLIE JAKUBOVICH	Payment Amount	PV	148734	001	00101	63.43	039482
CREDIT BAL ON FINALLED ACCT										
Payment Amount										
74383	11/08/16	2611	LA DWP	Payment Amount	PV	148692	001	00101	41.54	557160/102416
RECTIFIER										
9/21-10/21/16										
RECTIFIER										
9/22-10/24/16										

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Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
74384	11/08/16	14854	LAPD - RECORDS & IDENTIFICATI ON DEPT.	INC RPT #161028001467	PV	148823	001	00701		78.46	102816/#905
74385	11/08/16	3038	LARRY WALKER & ASSOC	P/E 9/30/16 NPDES PERMIT RNWL	PV	148788	001	00701		24.00	00532.01-9
74386	11/08/16	19396	JAY LEWITT	EXP-DSLNTN TOUR 10/19/16	PV	148688	001	00701		2,217.52	180.52
74387	11/08/16	2789	LIEBERT CASSIDY WHITMORE	SRV-P/E 9/30 DFEH COMPLNT	PV	148699	001	00701		180.52	162.00
74388	11/08/16	3483	DAVID LIPPMAN	EXP ACWA WTR PRFCTN PRGM 10/27	PV	148714	001	00701		162.00	298.27
74389	11/08/16	3514	LOS ANGELES COUNTY, REGISTRAR-REC ORDER	FILING FEE-PIPELINE RELOCATION	PV	148691	001	00701		298.27	76.00
74390	11/08/16	20576	DARLENE McBANE	RAIN BARREL REBATE	PV	148738	001	00101		76.00	125.00
74391	11/08/16	20573	MALIBU GOLF CLUB LLC	CREDIT BAL ON FINALLED ACCT	PV	148735	001	00101		125.00	260.69
74392	11/08/16	16926	MSC INDUSTRIAL SUPPLY CO.	MISC STORAGE ITEMS	PV	148724	001	00701		260.69	851.29
				SPRY PAINT & MRKG PAINT 24" WRENCH (Ø) SCREWDRIVER 5/16 X 13"	PV	148725	001	00701		206.27	86.83
					PV	148727	001	00701		33.14	31027407

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Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Alt Payee	Address Number	Name	Payment Stlub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
MSC INDUSTRIAL SUPPLY CO. P. O. BOX 953635 SAINT LOUIS MO 63195-3635											
74993	11/08/16	17054	19299	NORTH AMERICAN SAFETY, INC.	SURVEYOR VESTS	PV	148731	001	00701	440.72	22477
Payment Amount 1,177.53										440.72	
74994	11/08/16	17329	17329	ODYSSEY POWER	RPR GENERATOR-RLV	PV	148767	001	00701	1,323.29	71002
Payment Amount 1,323.29										1,323.29	
74995	11/08/16	2302	2302	OFFICE DEPOT	MISC. OFFICE SUPPL-TAP/RLV PAPER, OFFICE SUP-HQ	PV	148782	001	00701	1,545.87	870991591001
Payment Amount 1,545.87										1,545.87	
74996	11/08/16	16372	16372	OLIN CORPORATION - CHLORALKALI	MISC OFFICE SUPPL HQ & TP OFFICE SUPPL - TAPIA	PV	148784	001	00701	66.69	871476452001
Payment Amount 2,047.45										66.69	
74997	11/08/16	16373	16372	OLIN CORPORATION - CHLORALKALI	4,890 GAL HYPOCHLORITE	PV	148765	001	00701	2,666.10	2210006
Payment Amount 2,665.00										2,666.10	
74998	11/08/16	16373	16372	OLIN CORPORATION - CHLORALKALI	4,888 GAL HYPOCHLORITE	PV	148766	001	00701	2,665.00	2244474
Payment Amount 5,331.10										2,665.00	
74997	11/08/16	8506	8506	PADRE ASSOCIATES, INC.	MNTRG CNTRT TNK CONST	PV	148781	001	00701	1,795.00	2016-1399
Payment Amount 1,795.00										1,795.00	
74398	11/08/16	19164	19164	DONALD PATTERSON	MILEAGE-DESALINATION TRP	PV	148697	001	00701	130.68	101916
Payment Amount 130.68										130.68	
74399	11/08/16	19133	19133	PINNACLE PETROLEUM, INC.	8,703 GAL 87 OCTN FUEL	PV	148768	001	00701	20,517.77	137119
Payment Amount 20,517.77										20,517.77	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
74400	11/08/16	18821	LEONARD POLAN	Payment Amount EXP-DSLNTN TOUR 10/19/16	PV	148689	001	00701	187.54	101916
				Payment Amount 14" TNK RNTL OCT '16	PV	148778	001	00701	225.68	1516664
74402	11/08/16	20574	C DEAN RASMUSSEN	Payment Amount REFUND DEPOSIT ON CLOSING BILL	PV	148736	001	00101	1,500.00	9998827
74403	11/08/16	20577	PERRY REIN	Payment Amount RAIN BARREL REBATE	PV	148739	001	00101	500.00	770066
74404	11/08/16	10643	JEFF REINHARDT	Payment Amount EXP-CASA/CWEA WRKSHIP 10/17 &20	PV	148746	001	00701	383.42	102016
74405	11/08/16	2914	ROADSIDE LUMBER/HARDWA RE	Payment Amount 84 ASPHALT PATCH	PV	148769	001	00701	657.88	1610-565047
74406	11/08/16	20436	DAVE ROBERTS	Payment Amount EXP-AQTC BIO WRKSHIP 10/17-19	PV	148822	001	00701	512.27	101916
74407	11/08/16	20193	SIMI VALLEY TIRE PROS	Payment Amount 2 TIRES-BACKHOE #864	PV	148777	001	00701	806.10	1014030
74408	11/08/16	20578	JEN SKRABAK	Payment Amount RAIN BARREL REBATE	PV	148740	001	00101	250.00	2110142
74409	11/08/16	8645	SOUTHERN CALIFORNIA TROPHY COMPANY	Payment Amount 1 YR ANVRSRY KEY CHN (10)	PV	148703	001	00701	450.65	090416-16
74410	11/08/16	8212	STANSBERRY'S WELDING COVERS	Payment Amount INSTL 4 ROLL UP DOOR COVERS	PV	148757	001	00701	3,200.00	2198

Batch Number - 248914

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
74411	11/08/16	17853	SWRCB-POLLUTI ON CLEANUP&ABATE MENT	EFLNT VIOLATN PNLTY	PV	148698	001	00751	18,000.00	AL-0000996 CAA
				Payment Amount					3,200.00	
74412	11/08/16	17325	THEODORE PAYNE FOUNDATION	GARDENING LCTR 10/12/16	PV	148695	001	00101	500.00	101216
				Payment Amount					18,000.00	
74413	11/08/16	17645	TORO ENTERPRISES INC.	FNL PMT-TEMP HIGHLN SDLTR P/S	PV	148779	001	00701	4,026.00	10169
				Payment Amount					1,000.00	
74414	11/08/16	18033	UNTANGLE, INC.	ANNL SUBSCR 10/26/16~10/2 5/17	PV	148722	001	00701	1,080.00	INV00627305
				Payment Amount					4,026.00	
74415	11/08/16	2780	VALLEY NEWS GROUP	4 ADS ON 10/13/16 4 ADS 10/20/16 4 ADS 10/20/16 4 ADS 10/20/16 4 ADS 10/20/16	PV	148690	001	00101	1,060.00	10-14
				Payment Amount					1,080.00	
				4 ADS	PV	148693	001	00751	200.00	10-20
				4 ADS	PV	148693	002	00751	220.00	10-20
				4 ADS	PV	148693	003	00751	120.00	10-20
				4 ADS	PV	148693	004	00751	500.00	10-20
				10/20/16					2,100.00	
74416	11/08/16	18604	VENTURA PEST CONTROL	OCT '16 PEST CONTROL OCT '16 PEST CONTROL OCT '16 PEST CONTROL	PV	148818	001	00701	110.00	541899
				Payment Amount					2,100.00	
				CONTROL	PV	148818	003	00701	380.00	541899
				CONTROL	PV	148818	008	00701	195.00	541899
				Payment Amount					685.00	
74417	11/08/16	13326	VILLA ESPERANZA SERVICES	OCT '16 LANDSCAPE SRV	PV	148819	001	00701	1,293.71	LVMWD 2016-11

Batch Number - 248914

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Amount	Invoice Number
							Item Co		
				OCT '16	PV	148819	002 00701	3,592.51	LVMWD 2016-11
				LANDSCAPE SRV					
				OCT '16	PV	148819	004 00701	663.78	LVMWD 2016-11
				LANDSCAPE SRV					
74418	11/08/16	2436	VINCE BARNES AUTOMOTIVE	Payment Amount			5,550.00		
				A/C, OIL	PV	148756	001 00701	266.97	022293
				SRV-VEH #B70					
				Payment Amount			266.97		
74419	11/08/16	3034	VORTEX INDUSTRIES	RPR 4 DOORS @ TAPIA	PV	148770	001 00701	1,276.00	01-1023508-1
				Payment Amount			1,276.00		
74420	11/08/16	2729	VULCAN MATERIALS CO.	25.03 SE-30 FILL SAND	PV	148786	001 00701	550.98	71265083
				Payment Amount			550.98		
			Alt Payee	6457 VULCAN MATERIALS COMPANY FILE 55572 LOS ANGELES CA 90074-5572					
74421	11/08/16	3035	VWR SCIENTIFIC	LAB SUPL-TIP/MAC PIP	PV	148700	001 00701	78.11	8046412247
				LAB SUPLS-FLRID STNDRD	PV	148701	001 00701	172.59	8046452336
				LAB SUPLS-PAPER ABSRB SHTS	PV	148702	001 00701	928.04	8046530431
			Alt Payee	3216 VWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169					
				Payment Amount			1,178.74		
74422	11/08/16	19685	W. LITTEN INC.	SPRAYFIELD SRV	PV	148775	001 00701	3,594.65	11109
				9/26-9/30/16					
				SPRAYFIELD SRV	PV	148776	001 00701	4,821.90	11112
				10/10-10/14/16					
				6					
				Payment Amount			8,416.55		
74423	11/08/16	18521	WALTON MOTORS & CONTROLS,	RPR SUBMRSSL PUMP MTR	PV	148780	001 00701	4,906.94	36387

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
74424	11/08/16	3025	WATER & SANITATION SRV/AVENTURA COUNTY	Payment Amount PURCH WTR 9/20-10/18/16	PV	148742	001	00101	19,147.59	1350067
74425	11/08/16	18914	WECK LABORATORIES, INC.	Payment Amount TAPIA PRCS CONTROL-EPA62 4	PV	148749	001	00701	221.25	W6J0826-LV
				TAPIA INFLNT-QTLY	PV	148750	001	00701	20.00	W6J1044-LV
				RLV COMPST INPUT MIX	PV	148751	001	00701	150.00	W6J1242-LV
				TAPIA PRCS CNTL 10/17/16	PV	148752	001	00701	221.25	W6J1238-LV
				RLV COMPST INPUT MIX	PV	148753	001	00701	150.00	W6J1241-LV
				DIONIZED WTR-TAPIA 10/13	PV	148754	001	00701	25.00	W6J1026-LV
				TP PRCS CNTRL 10/20/16	PV	148755	001	00701	131.25	W6J1407-LV
				TP EFFLNT-#6H250 72 8/25	PV	148815	001	00701	7.00	W6I0501-LV
				TP GRNDWTR #6I20077 9/20	PV	148816	001	00701	7.00	W6J0347-LV
				TP GRNDWTR #6J04107 10/4	PV	148817	001	00701	7.00	W6J0477-LV
74426	11/08/16	3047	WESCO DISTRIBUTION, INC.	Payment Amount CAM-LOC FITTINGS	PV	148712	001	00701	669.83	607187
				All Payee WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465					939.75	
74427	11/08/16	3048	WEST COAST AIR	Payment Amount A/C PM SRV 9/28/16 @	PV	148761	001	00701	650.00	S77898



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Payment . . . . . Number	Date	Address Number	Name	Payment Stub Message	Ty	Number	Document . . . . . Item	Key Co	Amount	Invoice Number
CONDITIONING										
				BLDG #8	PV	148762	001	00701	395.00	S78378
				AVC PM-BLDG 8						
				OCT '16						
				RPR AVC @ FRM	PV	148763	001	00701	867.32	S77988
				BLDG RLV						
				AVC PM @ LV2	PV	148764	001	00701	115.00	S78159
				Payment Amount					2,027.32	
74428	11/08/16	3067	XEROX	9/16 LEASE -	PV	148694	001	00701	361.68	702021012
			CORPORATION	HQ & TAPIA						
				9/16 LEASE -	PV	148694	002	00701	124.56	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	003	00701	43.76	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	004	00701	80.93	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	005	00701	457.64	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	006	00701	157.60	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	007	00701	55.37	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	008	00701	159.56	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	009	00701	104.99	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	010	00701	88.82	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	011	00701	17.44	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	012	00701	11.39	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	013	00701	483.82	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	014	00701	166.61	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	015	00701	58.54	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	016	00701	303.66	702021012
				HQ & TAPIA						
				9/16 LEASE -	PV	148694	017	00701	102.66	702021012
				HQ & TAPIA						

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				9/16 LEASE - HQ & TAPIA	PV	148694	018	00701	35.35	702021012
				9/16 LEASE - HQ & TAPIA	PV	148694	019	00701	12.42	702021012
				9/16 LEASE - HQ & TAPIA	PV	148694	020	00701	4.76	702021012
				Payment Amount					2,831.56	
74429	11/08/16	19381	ZUSSER COMPANY, INC.	PMT #1 CNTRT	PV	148773	.001	00701	113,398.00	10564/PMT #1
				TNK P/E 9/30						
				5% RTNTN #1	PD	148774	001	00754	5,669.90-	10564/RTN#1
				CNTRT TNK						
				Payment Amount					107,728.10	
				Total Amount of Payments Written					532,880.23	
				Total Number of Payments Written					72	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
74430	11/15/16	2317	ACORN NEWSPAPER	ADS ON 10/6, 10/13, 10/20/16	PV	148877	001	00101	3,048.00	870105/103116
74431	11/15/16	19993	ALEXANDER'S CONTRACT SERVICES, INC.	Payment Amount 10/3~10/28/16 MTR RDS	PV	148813	001	00701	14,882.82	100990
74432	11/15/16	2397	AQUATIC BIOASSAY & CONSULTING	Payment Amount SEPT '16 CHRNC NPDES BIOASSAYS	PV	148831	001	00701	4,630.00	LVS1016.0966
74433	11/15/16	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	Payment Amount CCWUC LUNCHEON 10/26 S.T.	PV	148792	001	00701	35.00	06-9343
74434	11/15/16	2407	ATLAS TOWING	Payment Amount 10/20/16 TOW SRV/VEH #904 VEH #905 TOW-VICTORY TO HQ	PV	148828	001	00701	212.50	55384
74435	11/15/16	18971	BDP INDUSTRIES INC.	Payment Amount AGITATOR WHEEL DRV/HYDRLC MTR	PV	148853	001	00751	2,273.65	8472
74436	11/15/16	20415	BENDER CCP, INC.	Payment Amount NEW SKID PUMP W. GROUT	PV	148842	001	00701	8,260.00	216-1169-1
				Payment Amount					8,260.00	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
74437	11/15/16	20491	BEST BEST & KRIEGER LLP	P/E 9/30/16 ST LOBBYING	PV	148840	001	00701		5,000.00	781779
				P/E 9/30/16 FED LOBBYING	PV	148841	001	00701		5,741.75	781778
				Payment Amount					10,741.75		
74438	11/15/16	16527	CYBERNETICS	11/3/16--11/2/ 17 MAINT SVC	PV	148887	001	00701		10,205.00	794623
				Payment Amount					10,205.00		
74439	11/15/16	11330	DIAL-SECURITY	ACCESS CNTRL BATTERY	PV	148829	001	00701		215.06	286281
				FAILURE	PV	148830	001	00101		175.00	286280
				WESTLAKE TRBL CALLS	PV	148889	001	00701		57.00	287089
				11/16 SECURITY SVC	PV	148890	001	00701		35.00	287088
				@ IT ROOM	PV	148891	001	00701		70.00	287087
				11/16 SECURITY SVC	PV	148892	001	00701		35.00	287086
				@ WLK	PV	148893	001	00701		80.00	287085
				11/16 SECURITY SVC	PV	148894	001	00701		45.00	287084
				@ RLV	PV	148895	001	00701		280.00	287083
				11/16 SECURITY SVC	PV	148895	001	00701		280.00	287083
				@ TAPIA	PV	148895	001	00701		280.00	287083
				11/16 SECURITY SVC	PV	148895	001	00701		280.00	287083
				@ HQ/LBY GT	PV	148895	001	00701		280.00	287083
				Payment Amount					992.06		
74440	11/15/16	5378	EMERSON PROCESS MANAGEMENT	OV200 R. GLASSON TRNG	PV	148812	001	00701		3,576.00	9062301
				All Payee							

5454 EPM POWER & WTR SOLUTIONS  
22737 NETWORK PLACE

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Itm Co	Amount	Invoice Number
CHICAGO IL 60673-1227									
74441	11/15/16	20506	ENVIROSUPPLY & SERVICE, INC.	CARBON CHANGE OUT	PV	148843	001 00701	2,280.00	1-536683
				Payment Amount				3,576.00	
74442	11/15/16	18815	FASTENAL COMPANY	HARDWARE RESTOCK @ RLV & TP	PV	148880	001 00751	862.19	CACHA23531
				Payment Amount				32,288.00	
				HARDWARE RESTOCK @ RLV & TP	PV	148880	002 00751	805.20	CACHA23531
				Payment Amount				4,884.00	
74443	11/15/16	20562	FIRE GRAZERS, INC.	MORRISON TNK WEED ABTMT	PV	148837	001 00701	4,884.00	102516
				Payment Amount				1,667.39	
74444	11/15/16	6770	G.I. INDUSTRIES	10/16-10/26/1 6 SHOP DISP	PV	148884	001 00701	763.14	2787436-0283-3
				Payment Amount				4,884.00	
				Payment Amount				763.14	
74445	11/15/16	2701	GRAINGER, INC.	SANDING PADS & SHEETS	PV	148847	001 00701	551.44	9252601274
				Payment Amount				551.44	
				Payment Amount				551.44	
74446	11/15/16	4144	INTERSTATE BATTERY SYSTEMS	VEH #870, 322 & STCK BATTERIES	PV	148885	001 00701	329.79	51045555
				Payment Amount				551.44	
				Payment Amount				329.79	
74447	11/15/16	2997	J G TUCKER & SONS	RPR PORTABLE GAS DETECTION UNT	PV	148851	001 00751	56.54	3755
				Payment Amount				56.54	

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Payment Number	Payment Date	Address Number	Name	Payment Slub Message	Ty	Document Number	Key	Amount	Invoice Number
							Item Co		
				RPR PORTABLE	PV	148852	001-00751	439.42	3754
				GAS DETECTION					
				UNT					
				Payment Amount				495.96	
74448	11/15/16	3083	JCI JONES CHEMICALS, INC	4,249 GAL SODIUM BISULFITE	PV	148845	001 00701	5,651.17	704263
			Alt Payee	JCI JONES CHEMICALS, INC P.O. BOX 636877 CINCINNATI OH 45263-6877					
74449	11/15/16	18535	KEMIRA WATER SOLUTIONS, INC.	9.88 TN FERRIC CHLORIDE	PV	148844	001 00701	4,576.91	9017520591
			Alt Payee	KEMIRA WATER SOLUTIONS MAIL CODE 5581, P.O. BOX 106046 ATLANTA GA 30348-5046					
74450	11/15/16	5230	KENNEDY/JENKS CONSULTANTS	P/E 9/30/16 CNT TNK MGT SVC	PV	148846	001 00701	7,539.72	105470
			Alt Payee	KENNEDY/JENKS CONSULTANTS					
74451	11/15/16	20228	KIEWIT INFRASTRUCTUR E WEST CO.	Payment Amount PMT #7-WLK FLTR PLNT EXPNSN 5% RETENTION ON PMNT #7	PV	148810	001 00701	403,782.00	10557-#7
			Alt Payee	KIEWIT INFRASTRUCTUR E WEST CO.					
74452	11/15/16	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	Payment Amount INDIAN HL 9/28-10/27/16  MORRISON P/S 9/28-10/27/16 WLK 9/29-10/28/16 WLK FLT 9/29-10/28/16 RW P/S 9/27-10/26/16	PV	148793	001 00751	9.15	0558/110216
			Alt Payee	LAS VIRGENES MUNICIPAL WATER DISTRICT					

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document		Key	Amount	Invoice Number
					Ty	Number			
				BLDG 8 RW	PV	148798	001 00701	106.45	2646/110216
				9/27~10/26/16					
				BLDG 8 RW	PV	148799	001 00701	87.33	2652/110216
				9/27~10/26/16					
				BLDG 7 RW	PV	148800	001 00701	104.38	2655/110216
				9/27~10/26/16					
				EQUESTRIAN	PV	148801	001 00101	245.47	0896/110216
				TNK					
				9/27~10/26/16					
				Payment Amount				1,074.20	
74453	11/15/16	3164	LEMIEUX & O'NEILL	RETAINER - OCT '16	PV	148878	001 00701	7,000.00	140-999M/1016
				PROF SRV-OCT '16	PV	148879	001 00701	325.89	140M/1016
				PROF SRV-OCT '16	PV	148879	002 00701	343.40	140M/1016
				PROF SRV-OCT '16	PV	148879	003 00701	474.00	140M/1016
				PROF SRV-OCT '16	PV	148879	004 00701	2,699.00	140M/1016
				PROF SRV-OCT '16	PV	148879	005 00701	280.00	140M/1016
				PROF SRV-OCT '16	PV	148879	006 00701	20.00	140M/1016
				PROF SRV-OCT '16	PV	148879	007 00701	23.50	140M/1016
				Payment Amount				11,165.79	
74454	11/15/16	16244	LIBERTY PROCESS EQUIPMENT, INC.	CDQ ROTOR, STATOR, SHIFT & PRTS	PV	148886	001 00701	8,653.80	0064919-IN
				SHIFT FREIGHT	PV	148886	016 00701	281.12	0064919-IN
				Payment Amount				8,934.92	
74455	11/15/16	11873	MICRO BIO LOGICS, INC.	LAB SUPPLIES	PV	148802	001 00701	431.25	707594
				Payment Amount				431.25	
74456	11/15/16	18940	MP PRINTING & MAILING	POSTAGE-RATE INCRS LTRS	PV	148901	001 00701	5,820.00	62807
				Payment Amount				5,820.00	
74457	11/15/16	8065	MWH AMERICAS, INC	SITE LAYOUTS-RW	PV	148809	001 00701	11,300.00	1728889

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key		Amount	Invoice Number
							Item	Co		
				SSNL STRG						
				Payment Amount				11,300.00		
74458	11/15/16	17329	ODYSSEY POWER	TRBLSHT EMERG	PV	148803	001 00701	1,221.38		71707
				GEN @ TAPIA						
				Payment Amount				1,221.38		
74459	11/15/16	16372	OLIN CORPORATION - CHLORALKALI	4992 GAL	PV	148805	001 00701	2,721.71		2246566
				HYPOCHLORITE						
				All Payee						
				16373 OLIN CORPORATION - CHLORALKALI						
				P.O. BOX 402766						
				ATLANTA GA 30384-2766						
				Payment Amount				2,721.71		
74460	11/15/16	13845	PSOMAS	STNDBY CNSTG	PV	148883	001 00701	2,604.29		123231
				SRV-SEP '16						
				Payment Amount				2,604.29		
74461	11/15/16	12015	MARC RUBEL	CLAIM-JED	PV	148896	001 00101	496.23		100916
				SMITH RD						
				10/9/16						
				Payment Amount				496.23		
74462	11/15/16	6766	SAWYER PETROLEUM	2000 GAL RED	PV	148804	001 00701	4,757.96		V109539
				DYD DIESEL						
				Payment Amount				4,757.96		
74463	11/15/16	16973	SOUTHERN COUNTIES OIL	55 GAL DRM	PV	148808	001 00701	953.80		0668918-IN
				GEAR OIL						
				Payment Amount				953.80		
74464	11/15/16	20412	SHRED-IT USA LLC	OCT '16 DCMNT	PV	148832	001 00701	189.18		8121092915
				SHRDDNG SVCS						
				Payment Amount				189.18		
74465	11/15/16	2956	SOUTH COAST AIR QUALITY MGMT DIST	ICE-ID	PV	148848	001 00101	709.72		3008697
				#101493 WLK						
				Payment Amount				709.72		
				EMSN-FY16/17						
				#101493 WLK						
				Payment Amount				834.07		
74466	11/15/16	2957	SOUTHERN CALIFORNIA EDISON	RLV CMPST-DL	PV	148838	001 00751	625.88		3293-30/11031
				9/29-10/31/16						6
				Payment Amount				625.88		
74467	11/15/16	2957	SOUTHERN CALIFORNIA	RLV CMPST	PV	148839	001 00751	15,794.97		5165-46/11011
				PLNT						6



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Payment Number	Payment Date	Name	Address Number	Payment Stub Message	Ty	Document Number	Key Itrn	Key Co	Amount	Invoice Number
		EDISON		9/29~10/31/16						
				Payment Amount				15,794.97		
74468	11/15/16	SOUTHERN CALIFORNIA EDISON	2957	ENERGY - OCT '16	PV	148868	001	00101	2,397.64	2869/110216
				ENERGY - OCT '16	PV	148868	002	00101	26.54	2869/110216
				ENERGY - OCT '16	PV	148868	003	00101	510.06	2869/110216
				ENERGY - OCT '16	PV	148868	004	00101	25.25	2869/110216
				ENERGY - OCT '16	PV	148868	005	00101	70.74	2869/110216
				ENERGY - OCT '16	PV	148868	006	00101	19.38	2869/110216
				ENERGY - OCT '16	PV	148868	007	00101	16.28	2869/110216
				ENERGY - OCT '16	PV	148868	008	00101	10.86	2869/110216
				ENERGY - OCT '16	PV	148868	009	00101	25.25	2869/110216
				ENERGY - OCT '16	PV	148868	010	00101	28.22	2869/110216
				ENERGY - OCT '16	PV	148868	011	00101	26.54	2869/110216
				ENERGY - OCT '16	PV	148868	012	00101	2,590.67	2869/110216
				ENERGY - OCT '16	PV	148868	013	00101	8,287.35	2869/110216
				ENERGY - OCT '16	PV	148868	014	00101	48.15	2869/110216
				ENERGY - OCT '16	PV	148868	015	00101	10,588.74	2869/110216
				ENERGY - OCT '16	PV	148868	016	00101	2,447.98	2869/110216
				ENERGY - OCT '16	PV	148868	017	00101	25.81	2869/110216
				ENERGY - OCT '16	PV	148868	018	00101	136.94	2869/110216
				ENERGY - OCT '16	PV	148868	019	00101	3,863.00	2869/110216

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Payment Number	Date	Address Number	Name	Payment Stub Message	Document		Key Item Co	Amount	Invoice Number
					Ty	Number			
				ENERGY - OCT	PV	148868	020 00101	27.82	2869/110216
				'16					
				ENERGY - OCT	PV	148868	021 00101	645.47	2869/110216
				'16					
				ENERGY - OCT	PV	148868	022 00101	1,086.71	2869/110216
				'16					
				ENERGY - OCT	PV	148868	023 00101	5,083.73	2869/110216
				'16					
				ENERGY - OCT	PV	148868	024 00101	382.53	2869/110216
				'16					
				ENERGY - OCT	PV	148868	025 00101	854.05	2869/110216
				'16					
				ENERGY - OCT	PV	148868	026 00101	813.23	2869/110216
				'16					
				ENERGY - OCT	PV	148868	027 00101	3,093.30	2869/110216
				'16					
				ENERGY - OCT	PV	148868	028 00101	29.57	2869/110216
				'16					
				ENERGY - OCT	PV	148868	029 00101	1,769.70	2869/110216
				'16					
				ENERGY - OCT	PV	148868	030 00101	29.94	2869/110216
				'16					
				ENERGY - OCT	PV	148868	031 00101	308.96	2869/110216
				'16					
				ENERGY - OCT	PV	148868	032 00101	27.57	2869/110216
				'16					
				ENERGY - OCT	PV	148868	033 00101	8,930.03	2869/110216
				'16					
				ENERGY - OCT	PV	148868	034 00101	9,167.85	2869/110216
				'16					
				ENERGY - OCT	PV	148868	035 00101	151.41	2869/110216
				'16					
				ENERGY - OCT	PV	148868	036 00101	1,805.23	2869/110216
				'16					
				ENERGY - OCT	PV	148868	037 00101	2,851.04	2869/110216
				'16					
				ENERGY - OCT	PV	148868	038 00101	13,875.71	2869/110216
				'16					
				ENERGY - OCT	PV	148868	039 00101	3,746.38	2869/110216
				'16					
				ENERGY - OCT	PV	148868	040 00101	4,750.43	2869/110216

Batch Number - 248963  
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Item	Co	Amount	Invoice Number
'16				ENERGY - OCT	PV	148868	041	00101		2,420.48	2869/110216
'16				ENERGY - OCT	PV	148868	042	00101		25.25	2869/110216
'16				ENERGY - OCT	PV	148868	043	00101		498.31	2869/110216
'16				ENERGY - OCT	PV	148868	044	00101		134.43	2869/110216
'16				ENERGY - OCT	PV	148868	045	00101		43.44	2869/110216
'16				ENERGY - OCT	PV	148868	046	00101		601.64	2869/110216
'16				ENERGY - OCT	PV	148868	047	00101		1,758.01	2869/110216
'16				ENERGY - OCT	PV	148868	048	00101		4,165.58	2869/110216
'16				ENERGY - OCT	PV	148868	049	00101		25.25	2869/110216
'16				ENERGY - OCT	PV	148868	050	00101		28.71	2869/110216
'16				ENERGY - OCT	PV	148868	051	00101		28.44	2869/110216
'16				ENERGY - OCT	PV	148868	052	00101		567.34	2869/110216
'16				ENERGY - OCT	PV	148868	053	00101		29.23	2869/110216
'16				ENERGY - OCT	PV	148868	054	00101		762.01	2869/110216
'16				ENERGY - OCT	PV	148868	055	00101		12.92	2869/110216
'16				ENERGY - OCT	PV	148868	056	00101		12.91	2869/110216
'16				ENERGY - OCT	PV	148868	057	00101		1,054.54	2869/110216
'16				ENERGY - OCT	PV	148868	058	00101		587.05	2869/110216
'16				ENERGY - OCT	PV	148868	059	00101		527.02	2869/110216
'16				ENERGY - OCT	PV	148868	060	00101		33.25	2869/110216

Batch Number - 248963  
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Ltm Co	Amount	Invoice Number
				ENERGY - OCT '16	PV	148868	061 00101	400.36	2869/110216
				ENERGY - OCT '16	PV	148868	062 00101	2,158.75	2869/110216
				ENERGY - OCT '16	PV	148868	063 00101	2,158.75	2869/110216
				ENERGY - OCT '16	PV	148868	064 00101	1,966.57	2869/110216
				ENERGY - OCT '16	PV	148868	065 00101	983.29	2869/110216
				Payment Amount			111,579.60		
74469	11/15/16	2957	SOUTHERN CALIFORNIA EDISON	RW P/S 9/29-10/31/16	PV	148876	001 00751	45,647.51	4500-42/11021 6
				Payment Amount			45,647.51		
74470	11/15/16	2959	SOUTHERN CALIFORNIA GAS CO	RANCHO 10/5-11/2/16	PV	148902	001 00751	623.08	4200/110416
				HQ 10/4-11/1/16	PV	148903	001 00701	934.77	3600/110316
				JBR P/S 10/3-10/31/16	PV	148904	001 00101	15.96	1200/110416
				WLK P/S 10/1-11/1/16	PV	148905	001 00101	50.00	9400/110416
				TAPIA 10/5-11/2/16	PV	148906	001 00751	603.16	4000/110416
				CORNELL 10/5-11/2/16	PV	148907	001 00101	13.81	0400/110416
				Payment Amount			2,240.78		
74471	11/15/16	8645	SOUTHERN CALIFORNIA TROPHY COMPANY	ANNIVERSARY GIFT-M. LILLEY	PV	148897	001 00701	132.55	100227-16
				ANNIVERSARY GIFT-KEN K	PV	148898	001 00701	126.51	100340-16
				ANNIVERSARY GIFT-B. BRIL	PV	148899	001 00701	95.94	110002-16
				Payment Amount			355.00		
74472	11/15/16	11430	SPIESS CONSTRUCTION	PMT #2-TWNLK P/E 10/24	PV	148806	001 00701	137,345.37	10568-#2
				RTN-5% PMT #2	PD	148807	001 00301	6,867.27-	10568-RTN#2

Batch Number - 248963

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item Co	Amount	Invoice Number
74473	11/15/16	1479	STEPHEN'S VIDEO PRODUCTIONS	VIDEO	PV	148881	001 00751	545.00	10-26-16
				SRV-10/16 JPA					
				VIDEO	PV	148882	001 00701	1,090.00	10-25-16
				SRV-10/16 LV					
				Payment Amount			1,635.00		
74474	11/15/16	20560	USA SHAVINGS	45 YDS AMENDMENT	PV	148824	001 00751	495.00	5871
				45 YDS AMENDMENT	PV	148825	001 00751	495.00	5886
				45 YDS AMENDMENT	PV	148826	001 00751	495.00	4466
				45 YDS AMENDMENT	PV	148827	001 00751	495.00	5760
				Payment Amount			1,980.00		
74475	11/15/16	16623	VELOCITY TECHNOLOGY SOLUTIONS, INC.	12/16 DISASTER RCVR SRV	PV	148888	001 00701	3,114.00	315955
				Payment Amount			3,114.00		
74476	11/15/16	2436	VINCE BARNES AUTOMOTIVE	RR BRK/OIL	PV	148833	001 00701	406.37	022306
				CHG-VEH #803	PV	148834	001 00701	516.43	022314
				OIL, FAN BLT & SPRK PLG - #322					
				FRNT & RR	PV	148835	001 00701	629.84	022316
				BRK/OIL #902					
				FRNT BRK & OIL CHG #877	PV	148836	001 00701	392.89	022319
				Payment Amount			1,945.53		
74477	11/15/16	3067	XEROX CORPORATION	LEASE-10/16	PV	148854	001 00701	119.26	86835012
				5945APT-OPS	PV	148854	002 00701	41.97	86835012
				LEASE-10/16	PV	148854	003 00701	14.51	86835012
				5945APT-OPS	PV	148854	004 00701	14.67	86835012
				LEASE-10/16					
				5945APT-OPS					
				Payment Amount			190.41		
				Total Amount of Payments Written			874,158.36		

Batch Number - 248963  
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Itm	Co	Amount	Invoice Number
Total Number of Payments Written										
										48



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas CA 91302

**MINUTES**  
**REGULAR MEETING**

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5:00 PM

November 8, 2016

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Harold Matthews.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **5:00 p.m.** by Board President Peterson in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Len Polan, Lee Renger, and Glen Peterson

Absent: None

Staff Present: David Pedersen, General Manager  
David Lippman, Director of Facilities and Operations  
Don Patterson, Director of Finance and Administration  
Carlos Reyes, Director of Resource Conservation and Public Outreach  
Josie Guzman, Clerk of the Board  
Wayne Lemieux, District Counsel

**2. APPROVAL OF AGENDA**

General Manager David Pedersen stated there was no update for Closed Session Item 13B, and he recommended that it be removed from the agenda.

Director Lewitt moved to approve the agenda as amended. Motion seconded by Director Renger. Motion carried unanimously.

**3. PUBLIC COMMENTS**

None.

**4. CONSENT CALENDAR**

**A List of Demands: November 8, 2016: Ratify**

**B Minutes: Regular Meeting of October 25, 2016: Approve**

**C Directors' Per Diem – October 2016: Ratify**

**D Southern California Water Committee Annual Meeting and Dinner: Board Member Attendance**

**Authorize Board Member attendance and per diem compensation for the Southern California Water Committee Annual Meeting and Dinner in Santa Ana held on October 27, 2016.**

Director Caspary moved to approve the Consent Calendar as presented. Motion seconded by Director Lewitt. Motion carried unanimously.

**5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A Legislative and Regulatory Updates**

General Manager David Pedersen noted that the Los Angeles Regional Water Quality Control Board's hearing scheduled on November 10, 2016, had been canceled due to a lack of quorum, and all of the items on the agenda would be moved to the meeting in December.

**B Water Supply Conditions and Drought Response**

No additional update was provided.

**6. TREASURER**

Director Lewitt stated that the Treasurer's report was in order.

**7. BOARD OF DIRECTORS**

**A 2017 Board Meeting Calendar: Reschedule Meetings**

**Consider cancelling and rescheduling the regular Board meetings on April 11, 2017 and December 12, 2017.**

General Manager David Pedersen presented the report.



Director Caspary moved to cancel the April 11, 2017 regular meeting and schedule a special meeting on April 13, 2017, and keep the December 11, 2017 regular meeting date. Motion seconded by Director Polan. Motion carried unanimously.

## **8. FACILITIES AND OPERATIONS**

### **A Jed Smith Pipeline Replacement Project: Award of Design Contract**

**Accept the proposal from Cannon Corporation; authorize the General Manager to execute a professional services agreement, in the amount of \$58,114; and appropriate \$70,000 for the design of the Jed Smith Pipeline Replacement Project.**

General Manager David Pedersen presented the report. He noted that staff would provide a presentation to the Hidden Hills City Council.

Director Polan moved to approve Item 8A. Motion seconded by Director Caspary. Motion carried unanimously.

### **B Twin Lakes Tanks Drainage Project: Final Acceptance**

**Execute a Notice of Completion and have the same recorded; and, in the absence of claims from subcontractors and others, release the retention, in the amount of \$10,432.10, within 30 calendar days after filing the Notice of Completion for the Twin Lakes Tanks Drainage Project.**

General Manager David Pedersen presented the report.

Director Renger moved to approve Item 8B. Motion seconded by Director Lewitt. Motion carried unanimously.

### **C Communications Site Lease Agreement: Warner Tank (Park Belmonte, Calabasas)**

**Authorize the General Manager to execute a renewed communications site lease agreement with Sprint PCS Assets, LLC, for the Warner Tank site.**

General Manager David Pedersen presented the report.

Director Lewitt moved to approve Item 8C. Motion seconded by Director Renger.

Director of Facilities and Operations David Lippman responded to a question related to review of Sprint's liability insurance requirements.

Motion carried unanimously.

## **9. FINANCE AND ADMINISTRATION**

### **A Fiscal Year 2015-16 Comprehensive Annual Financial Report**

#### **Receive and file the Fiscal Year 2015-16 Comprehensive Annual Financial Report.**

Ken Pun, representing The Pun Group, provided a PowerPoint presentation of the 2015-16 Comprehensive Annual Financial Report.

Director Caspary requested clarification regarding Governmental Accounting Standards Board (GASB) guidance for pension liability required supplementary information (RSI). Mr. Pun responded that the supplementary information is not required to be audited because this audit is conducted by CalPERS auditors. He noted that GASB 68 net pension liability requires two schedules to be presented, including the total pension liability and the pension fiduciary net position, and the schedule of funding progress.

Director Polan referred to the Statement of Revenues, Expenses, and Changes in Net Position Operating Revenues - Other Income, which showed \$2.955 million for 2016 compared to \$1.9 million for 2015. He inquired regarding the approximately the \$1 million difference. Don Patterson, Director of Finance and Administration, responded that the revenue was primarily reimbursement from MWD for the Mow-No-Mow Program.

Director Caspary referred to the Condensed Statements of Net Position - Table 1, Other Liabilities, which showed \$15.6 million for Fiscal Year 2016 compared to \$13.1 million for Fiscal Year 2015. He inquired regarding the difference of approximately \$2.5. Mr. Pun responded that the difference included a combination of several current liabilities, including accounts payable, interest payable, and unearned capacity and developers fees.

Director Polan moved to receive and file Item 9A. Motion seconded by Director Caspary.

Board President Peterson requested that staff bring back a plan for GASB liabilities associated with Other Post Employment Benefits (OPEB) at a future meeting.

Motion carried unanimously.

### **B Monthly Cash and Investment Report: September 2016**

#### **Receive and file the monthly cash and investment report for September 2016.**

Director of Finance and Administration Don Patterson presented the report.

Director Lewitt moved to receive and file Item 9B. Motion seconded by Director Caspary. Motion carried unanimously.

**C Financial Review: First Quarter of Fiscal Year 2016-17**

**Receive and file the financial review for the first quarter of Fiscal Year 2016-17.**

Director of Finance and Administration Don Patterson presented the report.

Director Caspary moved to receive and file Item 9C. Motion seconded by Director Renger. Motion carried unanimously.

**D Confirmation of Adopted 2017 Potable Water, Recycled Water, and Sanitation Rates**

**Pass, approve and adopt Resolution No. 2501, revising sanitation rates to forgo a previously-adopted 2% rate increase scheduled for 2017.**

**RESOLUTION NO. 2501**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT REVISING SANITATION RATES**

(Reference is hereby made to Resolution No. 2501 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

Director of Finance and Administration Don Patterson presented the report.

Director Lewitt moved to approve Item 9D. Motion seconded by Director Caspary. Motion carried unanimously.

**E Proposed Insurance Providers for Plan Renewals**

**Accept the proposal from Cigna and authorize the General Manager to execute a two-year contract, in the annual amount of \$133,044, for employee dental insurance, and accept the proposal from Anthem Blue Cross and authorize the General Manager to execute a two-year contract with Anthem Blue Cross, in the amount of \$70,807, for employee life and accidental death and dismemberment insurance, and short- and long-term disability coverage.**

Human Resources Manager Sherri Paniagua presented the report. She noted a typographical error in the report in the second paragraph under Financial Impact, which should reference Cigna rather than MetLife. She also responded to questions related to the types of short-term disability claims filed by employees.

Director Renger moved to approve Item 9E. Motion seconded by Director Caspary. Motion carried unanimously.

## **10. NON-ACTION ITEMS**

### **A Organization Reports**

- (1) MWD Representative Report/Agenda(s)

Board President Peterson reported that he attended the MWD Board meeting earlier in the day where the Board discussed rehabilitation expenses for structures and sand pits along the Colorado River Aqueduct and other systems. He also reported that former Director Jim Rez, who represented the City of Glendale, passed away last week.

- (2) Other

### **B Director's Reports on Outside Meetings**

Director Polan reported that he attended the Southern California Water Committee Annual Meeting in Santa Ana on October 27th, where they received presentations related to the propositions on the November 8th ballot.

### **C General Manager Reports**

- (1) General Business

General Manager David Pedersen reminded the Boardmembers of the November 14th tour of Orange County Water District's Groundwater Replenishment System for the Boardmembers who were unable to attend the September 21st tour; Calabasas State of the City Address on November 16th; Westlake Village City Council Reorganization on November 16th; and the Las Virgenes HOF Salute to the National Park Service at Malibou Lake Mountain Club on November 19th.

- (2) Follow-Up Items

### **D Directors' Comments**

None.

## **11. FUTURE AGENDA ITEMS**

None.

## **12. PUBLIC COMMENTS**

None.

### **13. CLOSED SESSION**

#### **A Threat to Public Services or Facilities (Government Code Section 54957 (a)):**

Consultation with Harold Matthews, Security Operations Manager

#### **B Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)): (This item was removed from the agenda)**

1. Las Virgenes – Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson (TMDL cases)
2. Las Virgenes – Triunfo Joint Powers Authority v. United States Environmental Protection Agency (FOIA case)

The Board recessed to Closed Session at **6:11 p.m.** to discuss Item 13A only, and reconvened to Open Session at **6:30 p.m.**

Board President Peterson reported that during the Closed Session the Board discussed security issues related to the District, and there was no reportable action taken.

### **14. OPEN SESSION AND ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:30 p.m.**, in memory of Jim Friedl, Sr.

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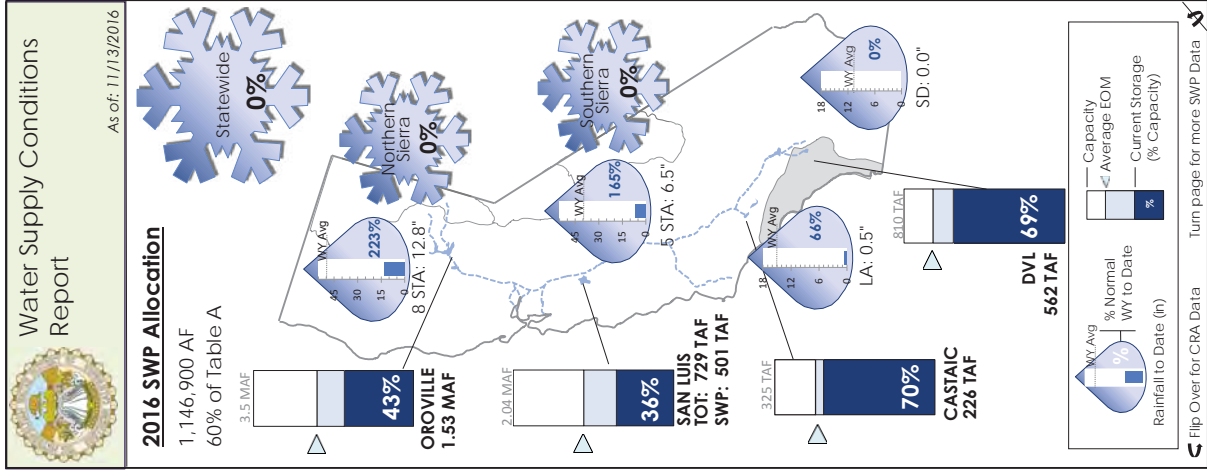
GLEN PETERSON, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

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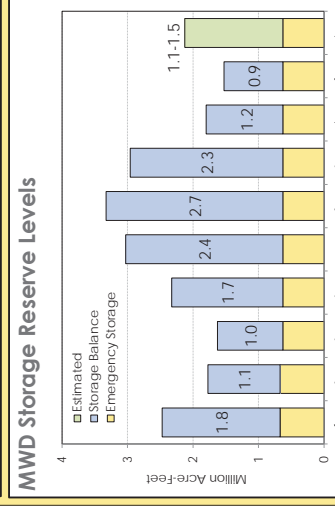
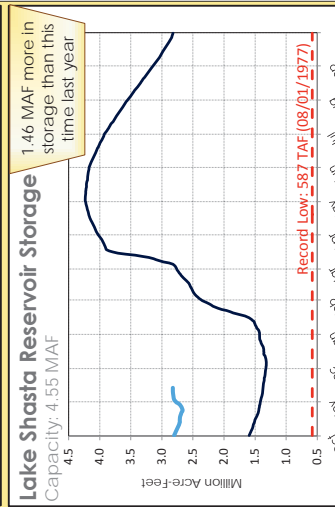
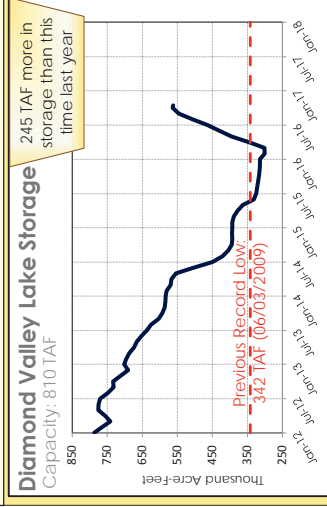
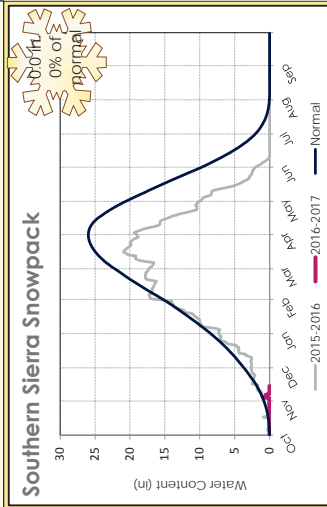
CHARLES CASPARY, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)



Snowpack is below normal for both the Sierra and the Upper Colorado River Basins.

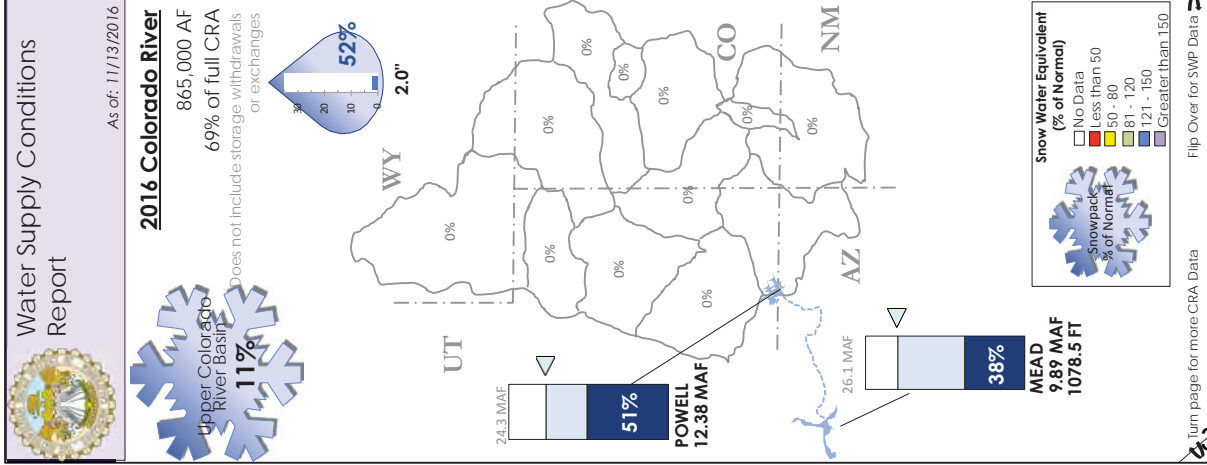
- November precipitation is below normal for both systems.
- PVID/Yuma agricultural forecast water use is below QSA threshold.



This report is produced by the Water Resource Management and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

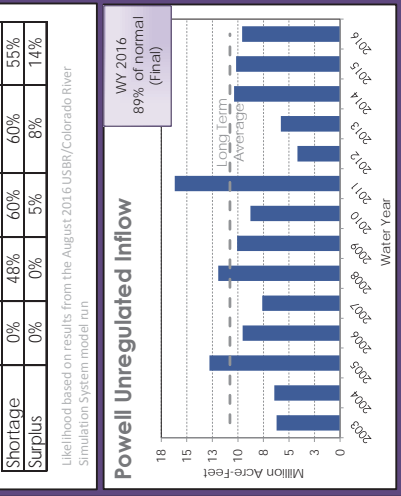
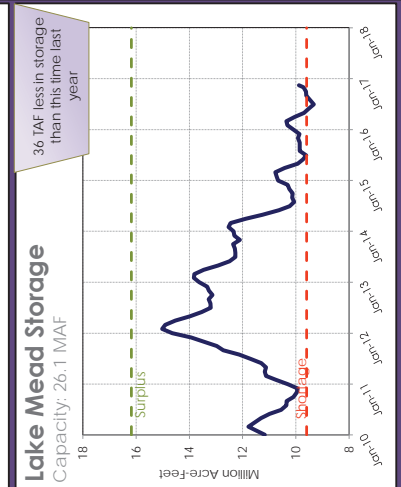
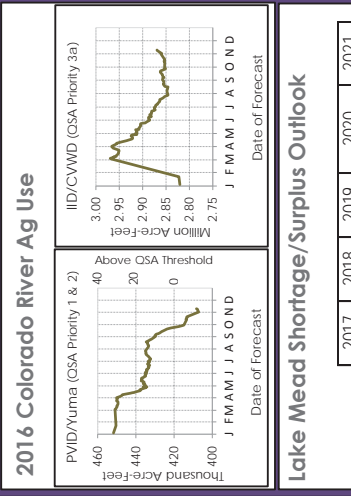
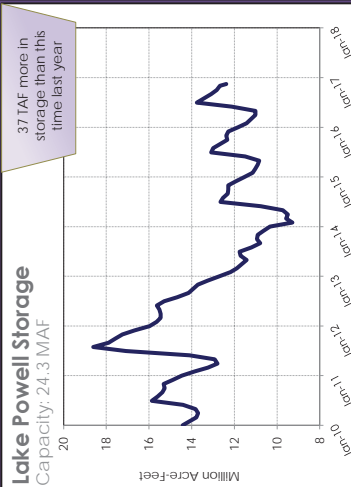
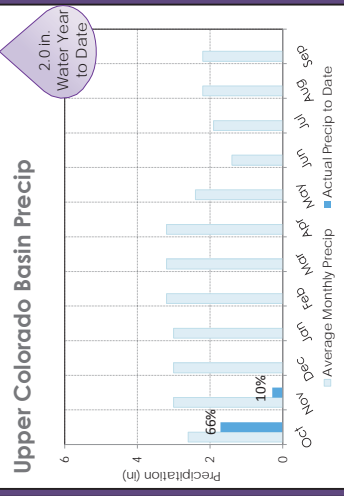
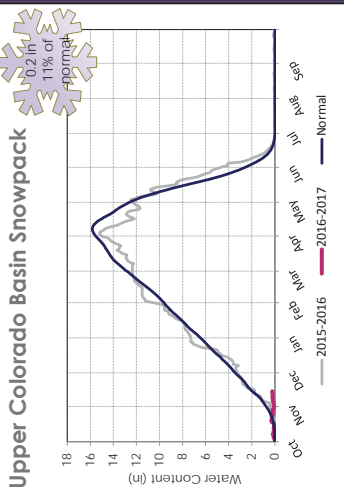
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This report is best printed double sided on legal size paper (8.5" x 14") and folded in quarters



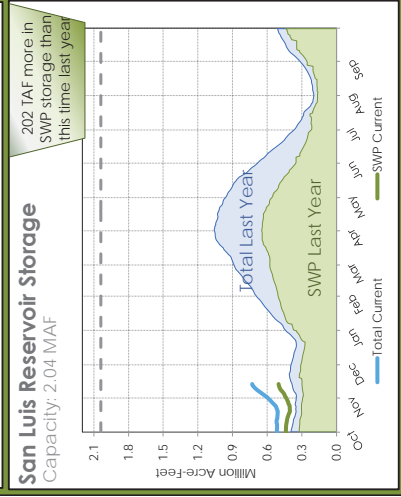
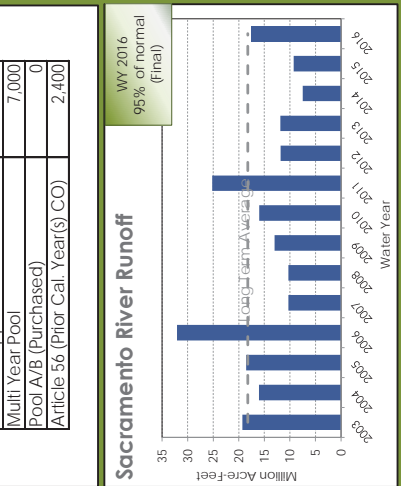
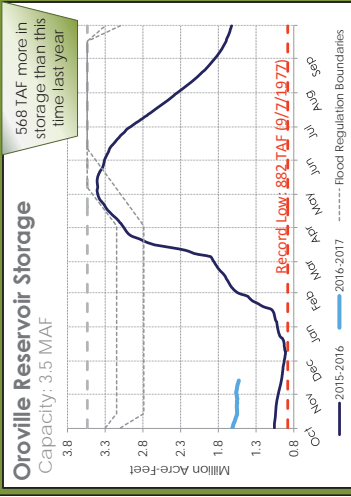
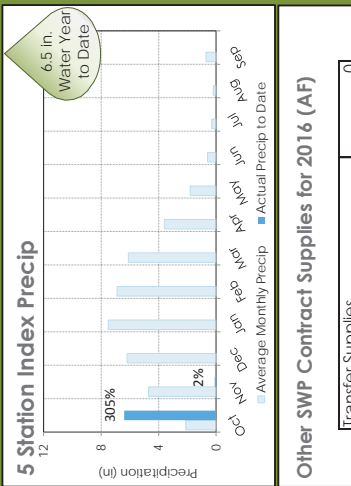
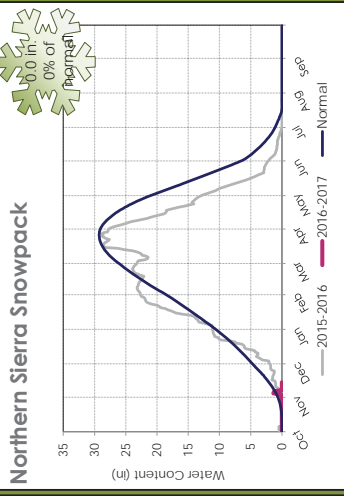
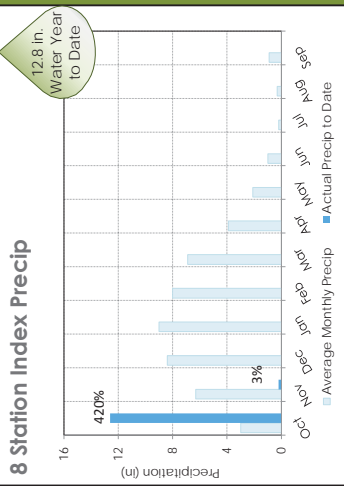
# Colorado River Resources

As of: 11/13/2016



# State Water Project Resources

As of: 11/13/2016







November 22, 2016 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject : 2016 Capacity Fee Study: Framework Workshop No. 2**

**SUMMARY:**

On July 12, 2016, staff and Raftelis Financial Consultants, Inc. (RFC) presented the Board with the proposed framework for the 2016 Capacity Fee Study. At the meeting, the Board provided staff and RFC with feedback on the methodologies to be used for determining the capacity fees. RFC incorporated the feedback and will present the Board with its preliminary findings. Additionally, staff reviewed the meter installation costs and will present its findings to ensure that these fees recover the actual, current costs.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

There is no financial impact associated with this item because the Board will not be taking action to adjust the fees at this time. However, a future agenda item is expected for adjustment of the capacity fees to ensure that new potable water system and sanitation customers pay their appropriate share the costs related to the additional demands on the systems.

**DISCUSSION:**

The District's current potable water and sewer capacity fees were last modified in 2004. For reference, Attachment 1 provides the currently-adopted capacity fee schedule. On February 9, 2016, the Board approved an agreement with Raftelis Financial Consultants, Inc., (RFC) to evaluate and update the District's capacity fees. The goal of the capacity fee study is to

identify the financial resources required by the District to construct facilities to meet future needs and accommodate planned growth in the service area. Together, the recent updates to the District's master planning documents, development of the Infrastructure Investment Plan and completion of the 2015 Rate Study provide foundational information for the 2016 Capacity Fee Study.

The basic theory behind establishing capacity fees is relatively straight-forward. Future growth generates the need for new or larger capital facilities. The estimated cost of the new or larger facilities, along with a share of existing facilities, can be equated to a dollar per connection amount for the service (capacity fee). Each new development then pays a connection or capacity fee for the water and sewer services needed to support the proposed development. Currently, there is no fee for recycled water connections; however, a component of the potable water capacity fee is designated for recycled water infrastructure.

On July 12, 2016, staff and RFC provided the Board with an overview of the proposed capacity fee review process, reviewed current policy principles, and discussed methodologies for capturing the existing system and future costs related to growth. Significant direction from the July 12th workshop included: (1) using the "System Buy-In" method for sewer capacity fees; (2) using the "Hybrid" method for calculating potable water capacity fees; and (3) maintaining the common "postage stamp" capacity fee structure for different areas within the District, except for the sewer capacity fees applicable to areas of the District where the wastewater is normally conveyed to the City of Los Angeles.

RFC incorporated the Board's feedback and direction into its capacity fee model and will present its preliminary findings at the meeting. Additionally, staff compiled a list of prepaid capacity fee deposits and reviewed the District's current costs for meter installation, which consists of three components: (1) administration, (2) meter, and (3) installation. Attachment 2 is a technical memorandum that summarizes staff's findings related to prepaid capacity fee deposits and meter installation costs. Finally, staff reviewed and proposing several updates to the District's Policy Principles for Potable Water and Sewer Capacity Fees, which is included as Attachment 3.

#### **GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: David R. Lippman, P.E., Director of Facilities and Operations

#### **ATTACHMENTS:**

Attachment 1 - Current Capacity Fee Schedule

Attachment 2 - Technical Memorandum on Prepaid Capacity Fee Deposits and Meter Installation Costs

Attachment 3 - Updated Policy Principles

## LAS VIRGENES MUNICIPAL WATER DISTRICT

### POTABLE WATER CAPACITY FEES - SUBDIVISION RATE

Size	GPM	Construction	Conservation	Administration	Meter Cost	Installation	Cost	
							Cost w/o Regulator	Cost w/ Regulator
5/8"	20	\$2,900	\$2,033	\$260	\$60	\$50	\$5,303	\$5,353
3/4"	30	\$4,350	\$3,050	\$260	\$60	\$50	\$7,770	\$7,820
1"	50	\$7,250	\$5,083	\$260	\$70	\$50	\$12,713	\$12,793
1-1/2" - Disc	100	\$14,500	\$10,167	\$260	\$160	\$150	\$25,237	\$26,237
1-1/2" - Turbo	100	\$14,500	\$10,167	\$260	\$325	\$150	\$25,402	\$26,402
2" - Disc	160	\$23,200	\$16,267	\$260	\$245	\$200	\$40,172	\$41,172
2" - Turbo	160	\$23,200	\$16,267	\$260	\$390	\$200	\$40,317	\$41,317
2" - Metron	120	\$23,200	\$16,267	\$260	\$950	\$200	\$40,877	
2" - Fire Meter	130	\$0	\$0	\$260			\$260	
3"	320	\$46,400	\$32,533	\$260			\$79,193	
4"	500	\$72,500	\$50,833	\$260			\$123,593	
6"	1000	\$145,000	\$101,667	\$260			\$246,927	
8"	1600	\$232,000	\$162,667	\$260			\$394,927	
10"	2500	\$362,500	\$254,167	\$260			\$616,927	
12"	3600	\$522,000	\$366,000	\$260			\$888,260	

### POTABLE WATER CAPACITY FEES - REGULAR RATE

Size	GPM	Construction	Conservation	Administration	Meter Cost	Installation	Cost	
							Cost w/o Regulator	Cost w/ Regulator
5/8"	20	\$2,900	\$2,033	\$260	\$60	\$1,100	\$6,353	\$6,428
3/4"	30	\$4,350	\$3,050	\$260	\$60	\$1,100	\$8,820	\$8,895
1"	50	\$7,250	\$5,083	\$260	\$70	\$1,100	\$13,763	\$13,863
1-1/2" - Disc	100	\$14,500	\$10,167	\$260	\$160	\$1,240	\$26,327	\$27,427
1-1/2" - Turbo	100	\$14,500	\$10,167	\$260	\$325	\$1,240	\$26,492	\$27,592
2" - Disc	160	\$23,200	\$16,267	\$260	\$245	\$1,540	\$41,512	\$42,612
2" - Turbo	160	\$23,200	\$16,267	\$260	\$390	\$1,540	\$41,657	\$42,757
2" - Metron	120	\$23,200	\$16,267	\$260	\$950	\$1,540	\$42,217	
2" - Fire Meter	130	\$0	\$0	\$260	\$890	\$3,793	\$4,943	
3"	320	\$46,400	\$32,533	\$260			\$79,193	
4"	500	\$72,500	\$50,833	\$260			\$123,593	
6"	1000	\$145,000	\$101,667	\$260			\$246,927	
8"	1600	\$232,000	\$162,667	\$260			\$394,927	
10"	2500	\$362,500	\$254,167	\$260			\$616,927	
12"	3600	\$522,000	\$366,000	\$260			\$888,260	

#### General Notes:

1. The installation charge for 5/8", 3/4" and 1" meters (subdivision rate) allows for the \$1,050.00 credit as specified per Section 3-2.216 of the Water Ordinance
2. An Applicant shall pay Capacity Fees existent when service commences regardless of when the Capacity Fees are deposited / paid.
3. 5/8" meters are not available for installation in single family dwellings
4. Cost for regulated services greater than 2" to be determined before installation.
5. Installation costs for meters greater than 1" are only deposits toward actual cost to be paid.

### SEWER CAPACITY FEES

Sanitation District	Fee per residence or ERU
U-1	\$7,000
U-2	\$7,000
U-3	\$3,900
B	\$3,900
D	\$7,000

5. Sewer Capacity Fees for commercial properties are based on 25 fixture units (from Los Angeles County Uniform Plumbing Code) per 1 ERU (Equivalent Residential Unit). Capacity Fees are effective January 1, 2004

Date: November 10, 2016

To: David Lippman, Director of Facilities and Operations

From: Doug Anders

Subject: Capacity Fee Study

Raftelis Financial Consultants was hired to update the Construction and Conservation components of the District's Potable Water Capacity Fees and its Sewer Capacity Fees. This memo provides information on:

- 1) Prepaid capacity fee deposits for planned Potable Water and Sewer services; and
- 2) Cost analysis and proposed adjustments to the Administration, Meter Cost and Installation cost components to the Potable Water Capacity Fees.

#### Prepaid Capacity Fee Deposits

Customers pay Capacity Fees for proposed connections sometimes months or years ahead of commencement of service for the property. The Las Virgenes Municipal Water District Capacity Fee schedule states "An Applicant shall pay Capacity Fees existent when service commences regardless of when the Capacity Fees are deposited / paid."<sup>1</sup>

Table 1 details the number of Potable Water prepaid connections by meter size. Table 2 Identifies the Sewer Capacity Fees connections by equivalent residential unit (ERU).

Table 1  
Prepaid Potable Water Capacity Fees

Meter Size	Quantity
5/8"	3
¾"	39
1"	54
1 ½"	5
2"	5
2 ¾"	1
3"	2
4"	3
Total	112

---

<sup>1</sup> Adopted Capacity Fee Schedule, General Notes No. 2.

Table 2  
Prepaid Sewer Capacity Fees

District	Quantity
U-1, U-2, D	218
U-3, B	8
Total	226

The prepaid connection fees identified in Table 1 and Table 2 include fees paid for multiple connections (commercial and residential developments) as well as for single residential connections. Table 3 and Table 4 customers with the largest prepaid deposit balances.

Table 3  
Prepaid Potable Water Capacity Fees<sup>2</sup> – Top 15 Customers

Type/Tract	Customer Name	Deposit Amount	Meter Size (inches)	Qty.
R0525050	RAVEN RIDGE DEVELOPMENT, LLC	\$139,725	4.00	1
T5310050	WEST POINTE HOMES, INC. *	\$114,773	1.00	9
C2414150	BELMONT VILLAGE PARTNERS	\$ 84,126	4.00	1
T5280550	ASTORIA ESTATES LLC	\$ 79,193	3.00	1
C2748950	DAX CONSULTING	\$ 52,994	1.50	2
S2680050	ROBERT BEN WILLIAM FROST & ASO	\$ 49,770	4.00	1
T4679909	WESTLAKE NORTH ASSOC.	\$ 44,997	2.00	1
R0531050	INVESTWEST LLC	\$ 44,100	0.75	6
R0034050	HOWARD S. LEIGHT	\$ 41,512	2.00	1
T6048850	STANDARD PACIFIC OF VENTURA	\$ 31,935	0.75	4
R1163150	LIFETIME INVESTMENTS LLC	\$ 25,497	1.50	1
X0445517	ALAN SATTERLEE ENTERPRISES	\$ 24,660	1.50	1
P2182050	EBERHARD ROOFING	\$ 17,000	1.00	1
C3080050	AGOURA HILLS CENTER PROPERTIES	\$ 16,060	2.75	1
R0595250	ONA ANNETTE CONTE-SHARMA	\$ 15,358	1.00	1

\*West Pointe Homes total includes eight 1" meters and one 1.5" meter.

<sup>2</sup> Potable Water Capacity Fees includes all components of applicable capacity fee.

Table 4

Prepaid Sewer Capacity Fees – Top 15 Customers<sup>3</sup>

Type/Tract	Customer Name	Deposit Amount	Qty.
C2414150	BELMONT VILLAGE PARTNERS	\$ 399,000	57
R0525050	RAVEN RIDGE DEVELOPMENT, LLC	\$ 126,000	18
C2362050	VIEWPOINT EDUCATIONAL FOUNDATI	\$ 49,000	7
T5310050	WEST POINTE HOMES, INC.	\$ 49,000	7
C2362050	VIEWPOINT EDUCATIONAL FOUNDATI	\$ 41,432	6
C3020050	AGOURA HILLS CORPORATE LLC	\$ 35,000	5
C2748950	DAX CONSULTING	\$ 35,000	5
R0531050	INVESTWEST LLC	\$ 35,000	5
R0291050	L.K.J.P. PROPERTIES	\$ 28,000	4
C3073050	NATIONAL COMMERCIAL BUILDERS I	\$ 28,000	4
S0530250	AGOURA BUSINESS CENTER EAST	\$ 22,800	3
C2690150	THE CHEESECAKE FACTORY	\$ 21,000	3
P2320250	ABRAHAM ABIRAFEH	\$ 17,100	2
S2680050	ROBERT BEN WILLIAM FROST & ASO	\$ 17,100	3
C2863150	AGOURA BUSINESS CENTER WEST	\$ 14,000	2

Type/Tract Key: C Commercial  
T Tract  
R Residence  
X Miscellaneous  
S Single Residence  
P Parcel

<sup>3</sup> Top 15 customers represent 131 of 226 prepaid sanitation connections.

PW Connection Fees: Cost Analysis of Administration, Meter and Installation Costs

The Potable Water Capacity Fees include Administration, Meter Cost, and Installation costs in addition to the Construction and Conservation cost components being studied by Raftelis Financial Consultants. For customers applying for potable service with 1” or smaller meter size, customers pay a fixed amount for the administration, meter and installation costs. Staff reviewed the actual costs for these categories for 2007 through 2016.

Table 5 and Table 6 show current and proposed fees based on review on historical costs. Also shown are the proposed Construction and Conservation fees (developed by Raftelis Financial Consultants) to provide a comparison of existing to proposed connection fees for this customer classification.

Table 5

Potable Water Capacity Fees - Subdivision Rate  
3/4" Meter

	<u>Current</u>	<u>Proposed</u>
Administration	\$ 260	\$ 260
Meter Cost (1)	\$ 60	\$ 92
Installation (2)	\$ 50	\$ 345
Cost w/o Regulator:	\$ 370	\$ 697
Cos w/ Regulator (3)	\$ 445	\$ 831

- (1) Proposed meter cost based on 2016 actual cost.
- (2) 2007-2016 average cost for Labor to install meter.
- (3) 2016 3/4" regulator price = \$134.

Potable Water Capacity Fees - Subdivision Rate  
1" Meter

	<u>Current</u>	<u>Proposed</u>
Conservation (RFC)		
Administration	\$ 260	\$ 260
Meter Cost (1)	\$ 70	\$ 145
Installation (2)	\$ 50	\$ 326
Cost w/o Regulator:	\$ 380	\$ 731
Cos w/ Regulator (3)	\$ 455	\$ 977

- (1) Proposed meter cost based on 2016 actual cost.
- (2) 2007-2016 average cost for Labor to install meter.
- (3) 2016 1" regulator price = \$246.

Table 6

Potable Water Capacity Fees - Regular Rate  
3/4" Meter

	<u>Current</u>	<u>Proposed</u>
Administration	\$ 260	\$ 260
Meter Cost (1)	\$ 60	\$ 92
Installation (2)	\$ 1,100	\$ 2,620
Cost w/o Regulator:	\$ 1,420	\$ 2,972
Cost w/ Regulator (3)	\$ 1,495	\$ 3,106

- (1) Proposed meter cost based on 2016 actual cost.  
 (2) 2007-2016 average cost for Labor, Materials, Meter Box Permits, Slurry and Backfilling.  
 (3) 2016 3/4" regulator price = \$134.

Potable Water Capacity Fees - Regular Rate  
1" Meter

	<u>Current</u>	<u>Proposed</u>
Conservation (RFC)		
Administration	\$ 260	\$ 260
Meter Cost (1)	\$ 70	\$ 145
Installation (2)	\$ 1,100	\$ 1,848
Cost w/o Regulator:	\$ 1,430	\$ 2,253
Cost w/ Regulator (3)	\$ 1,505	\$ 2,499

- (1) Proposed meter cost based on 2016 actual cost.  
 (2) 2007-2016 average cost for Labor, Materials, Meter Box Permits, Slurry and Backfilling.  
 (3) 2016 1" regulator price = \$246.



The Policy Principles state that Potable Water and Sewer capacity fees may be updated annually using the Construction Cost Index (CCI) as published by the Engineering News Record. Table 7 illustrates the result of escalation of the fees based on the index.

Table 7  
Hypothetical Inflationary Impact on Capacity Fees

Year	CCI*	Sanitation \$/ERU	Regular	Sub-Div	Regular	Sub-Div
			3/4"	3/4"	1"	1"
			w/o Rgltr	w/o Rgltr	w/o Rgltr	w/o Rgltr
2004	6.3%	7,000	7,400	7,400	12,333	12,333
2005	4.7%	7,326	7,744	7,744	12,907	12,907
2006	4.1%	7,626	8,061	8,061	13,435	13,435
2007	2.8%	7,837	8,285	8,285	13,808	13,808
2008	4.3%	8,176	8,643	8,643	14,404	14,404
2009	3.1%	8,432	8,913	8,913	14,855	14,855
2010	2.7%	8,660	9,155	9,155	15,257	15,257
2011	3.0%	8,923	9,433	9,433	15,722	15,722
2012	2.6%	9,158	9,681	9,681	16,134	16,134
2013	2.6%	9,393	9,929	9,929	16,549	16,549
2014	2.7%	9,648	10,199	10,199	16,998	16,998
2015	2.3%	9,872	10,436	10,436	17,393	17,393
2016	1.5%	10,021	10,594	10,594	17,656	17,656

\*CCI is the Engineering News Record 20-City Construction Cost Index. Average = 3.4% from 2004 through 2015.

## Attachement 3

### Appendix \_\_\_\_

#### Potable Water Capacity Fees Sewer Capacity Fees Policy Principles

1. Existing customers have already paid their share of system costs to pay for establishment, expansion, or improvements in the water and sewer systems to accommodate new growth and needn't be burdened with costs of future expansions.
2. New customers creating new demand on systems should pay for their share of the existing system and incremental costs for expansions to service systems (water and/or sewer).
3. Future growth and population projections will be based on adopted General Plans, Specific Plans, and land use plans of the various land planning agencies (utilizing data and trends obtained from cities, county, Southern California Association of Governments, and U. S. Census).
4. Amounts of Potable Water and Sewer Capacity Fees (referred to as "Capacity Fees") will be based on the value of the existing system ("Buy-In Cost") and the capital improvement costs to expand and/or extend service facilities during the planning horizon for growth projections as determined by Master Plans and/or other studies (Incremental Cost).
5. Capacity Fees will be named and utilized as follows (consistent with Las Virgenes Code):
  - Potable water connections – Potable Water Capacity Fee and funds will be utilized in the Potable Water Construction Fund. A component of this fee, the Water Conservation Fee, will be utilized in the Water Conservation Fund to constructor expand new recycled water facilities, and other water conservation programs.
  - Sewer connections – Sanitation Capacity Fee and funds will be utilized in the Sanitation Construction Fund.
6. Potable Water Capacity Fees will be the same for the entire district water service area. Water Conservation Fees (connection fees for the recycled water system) will continue to be a component of the Potable Water Capacity Fee.
7. Sewer Capacity Fees will vary depending on service area. Properties in service areas U-1, U-2, and "D" will relate to improvements necessary at the Tapia WRF and Rancho Las Virgenes biosolids disposal facility. For other areas (U-3 and B) the connection fee will relate to the connection fee structure of the City of Los Angeles.
8. Capacity Fees will continue to be considered as deposits, consistent with existing Las Virgenes Code and the Connection Fee Deposit Agreements (executed by developers at the time connection fees are paid). Payment of the Fees assures a developer of rights to capacity in the district's water and/or sewer

systems. Adjustments. (up or down) will be made to the deposit if changes to the Potable Water or Sewer Capacity Fees are implemented by the district between the time the deposit is made and the district takes acceptance of the water and/or sewer system. Funds on deposit will accrue interest and be applied against future adjustment of fees that may be required. This change will be effective on the date the new Capacity Fees are implemented.

9. Potable Water and Sewer Capacity Fees may be annually updated utilizing the Construction Cost Index (CCI) as published in Engineering News Record. Capacity Fees may also be updated after major revisions to system master plans (water and/or sewer) and/or significant changes are made in Land Uses (such as "Granny Flats" or other mixed-use developments) in the district service areas.
10. Staff will advertise any proposed modification to capacity fees by contacting the Building Industry Association of Southern California and local media outlets.



November 22, 2016 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject : Assessor Parcel No. 4461-008-022: Detachment Request**

**SUMMARY:**

The owner of Assessor Parcel No. 4461-008-022 on Latigo Canyon Road at the District's southern border (see Attachment A) requested the parcel be detached from the District's service area and annexed to Los Angeles County Waterworks District No. 29, Malibu (WWD No. 29) and West Basin Municipal Water District. The District's nearest water main is approximately 2,300 feet away from the property, and the rugged terrain and steep slopes on the property create significant difficulties to extend the District's existing water main.

WWD No. 29 has expressed a willingness to serve the property (see Attachment B), since it is currently serving another parcel within its service area just south of the subject property. Prior to initiating a request for detachment of the property from the District and annexation to WWD No. 29, the Local Agency Formation Commission of Los Angeles County (LAFCO) asked the District to approve the reorganization in concept. Completion of the detachment would still require final approval by the Board.

**RECOMMENDATION(S):**

Approve in concept the detachment of APN No. 4461-008-022 from the District's service area.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

The detachment would result in the loss of approximately \$270 per year in standby

charge revenue and any applicable connection fees and rate revenue.

**DISCUSSION:**

APN No. 4461-008-022 fronts Latigo Canyon Road within the District's service area at its southern border. The parcel is approximately 27 acres with a proposed building site located at the southern end of the property. The property is in a canyon adjacent to Latigo Canyon Road with steep slopes and rugged terrain on either side (see Attachment C).

The District's nearest potable water system facilities are at the cul-de-sac of Mar Vista Ridge Drive (see Attachment D). At this location, there is an elevation drop of approximately 35 feet from Mar Vista Drive to Latigo Canyon Road with a large retaining wall in between; therefore, a water main extension from Mar Vista Ridge Drive to Latigo Canyon Road is not feasible. Water service through a Limited Service Agreement (LSA) from Mar Vista Ridge Drive is also not possible because the proposed service line would need to cross two private parcels, and Los Angeles County Department of Regional Planning rules only allow private water service lines to cross one parcel.

Further, LSA service from District facilities at the southern end of Ocean View Drive is also not possible because the water service line would need to cross two private parcels and the public right-of-way. The next nearest District facilities are at the intersection of Ocean View Drive and Latigo Canyon Road, approximately 2,300 feet away. A main extension from this location would cost approximately \$506,000, based on \$220 per linear foot as estimated in the 2014 Potable Water Master Plan Update. Together, these factors present significant difficulties for a one-parcel development. Additionally, a long water main extension to serve one property would likely create water quality problems due to water stagnating at the end of the distribution system.

Staff visited the site and confirmed there is an existing WWD No. 29 meter serving 5656 Latigo Canyon, the property immediately south of the proposed building site for the subject detachment request.

**GOALS:**

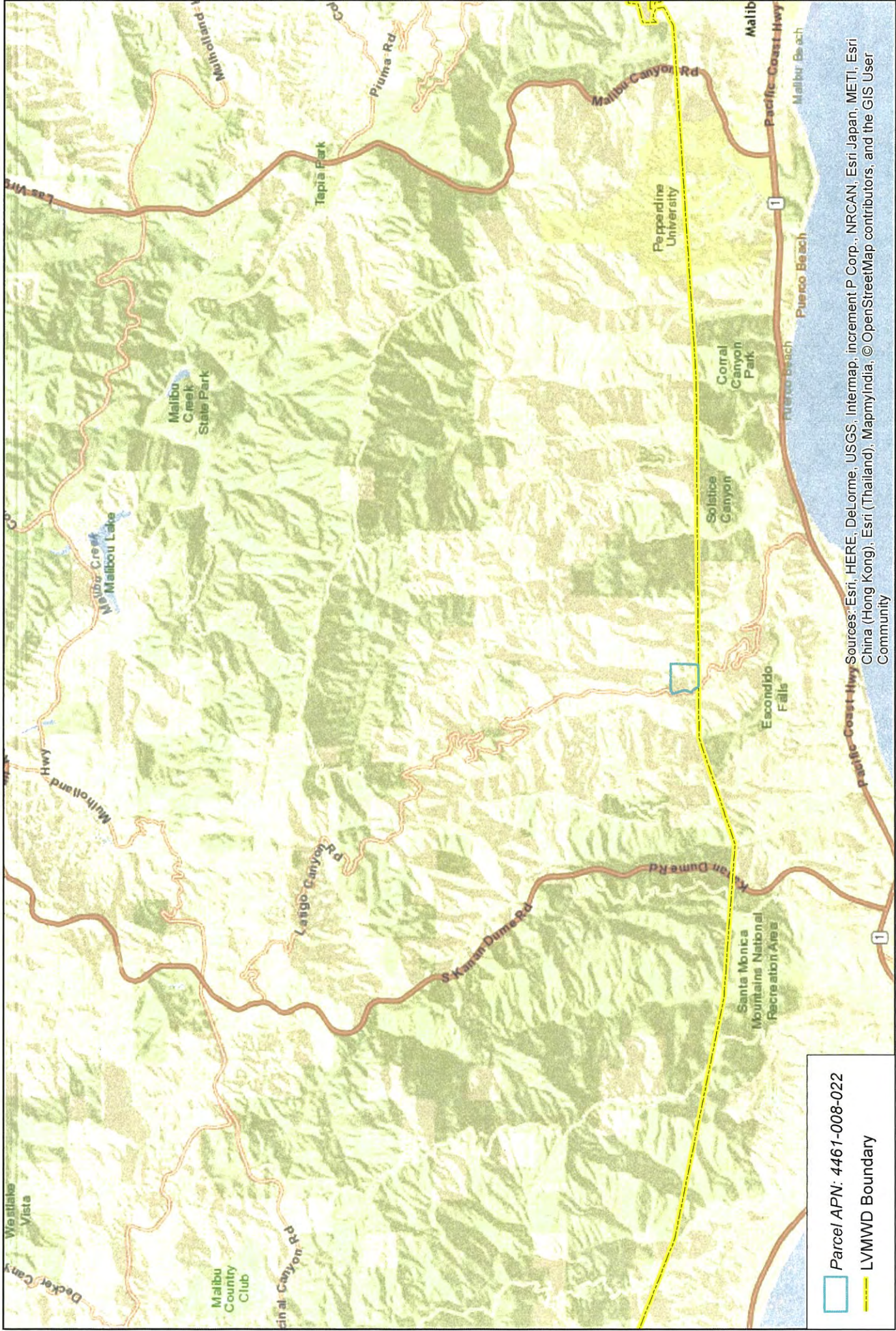
Provide Safe and Quality Water with Reliable Services

Prepared by: John Zhao, P.E., Principal Engineer

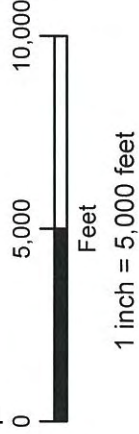
**ATTACHMENTS:**

- Attachment A
- Attachment B
- Attachment C
- Attachment D





Parcel/APN: 4461-008-022  
 LVMWD Boundary



### ATTACHMENT A - VICINITY MAP

Las Virgenes Municipal Water District is not responsible for the accuracy of this presentation. This presentation is for illustrative purposes only. Verify the physical location of all property lines, water lines and ancillary information prior to use.

Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community





GAIL FARBER, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE: **WW-3**

April 28, 2016

Ms. Audrey Ruth  
P.O. Box 4082  
Malibu, CA 90265

Dear Ms. Ruth:

**LOS ANGELES COUNTY WATERWORKS DISTRICT NO. 29, MALIBU  
ANNEXATION PROCEEDINGS FOR ASSESSOR PARCEL NO. 4461-008-022**

After review of the proposed annexation, we will recommend to the County of Los Angeles Board of Supervisors, acting as the governing body of the Los Angeles County Waterworks District No. 29, Malibu, to approve the annexation and approve and accept the negotiated exchange of property tax revenues resulting from the annexation.

The applicant is responsible for adhering to all rules and laws, including, but not limited, to compliance with the California Environmental Quality Act and the California Coastal Commission.

If you have any questions, please contact Mr. Ramy Gindi at (626) 300-3349 or at [rgindi@dpw.lacounty.gov](mailto:rgindi@dpw.lacounty.gov).

Very truly yours,

GAIL FARBER  
Director of Public Works



ADAM ARIKI  
Assistant Deputy Director  
Waterworks Division

RG:dvt  
LTS1088

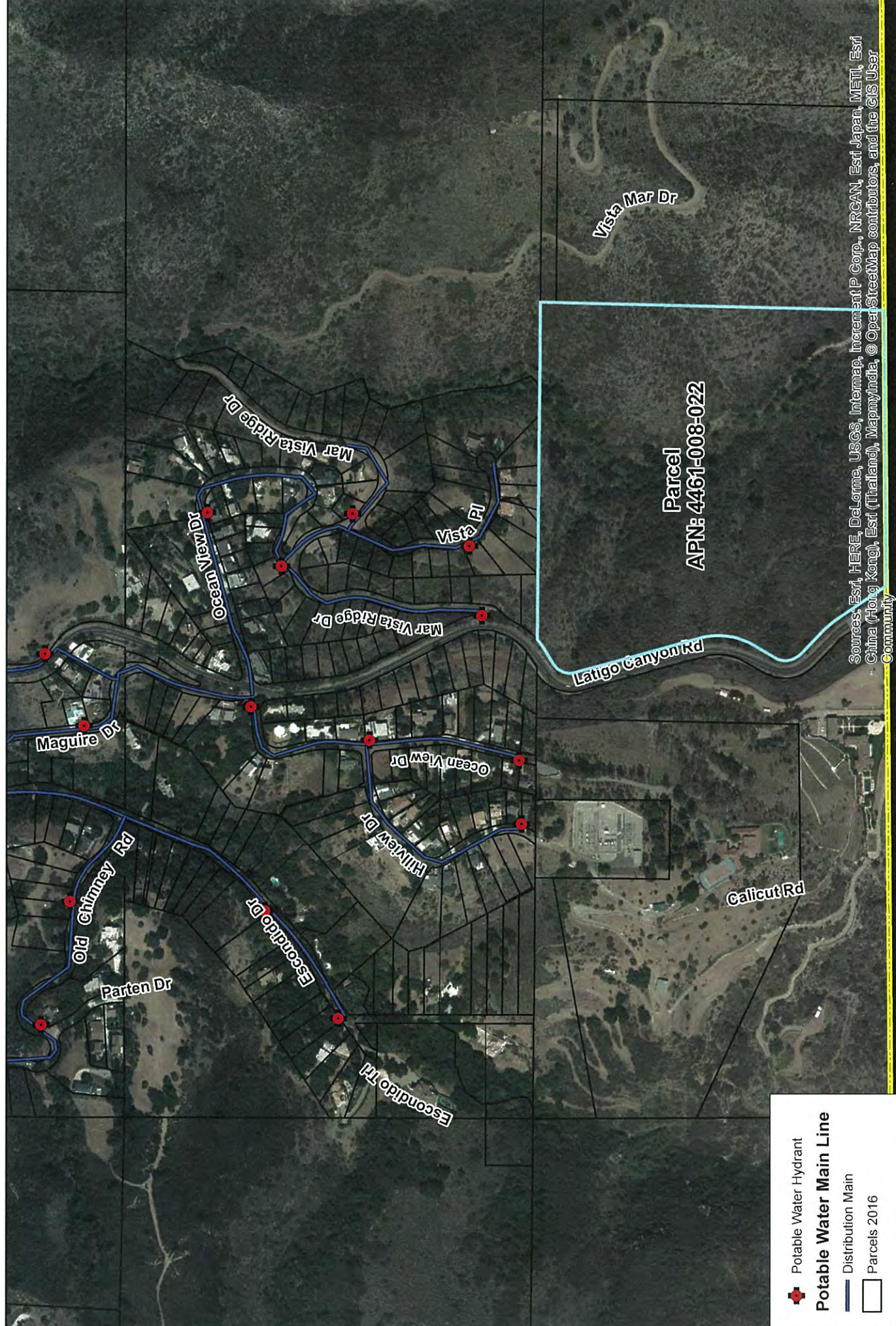


LATIGO CANYON RD

APN: 4461-008-022

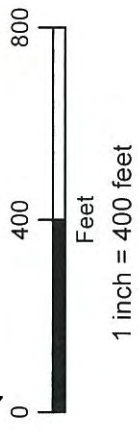
ATTACHMENT C





- Potable Water Hydrant
- Potable Water Main Line**
- Distribution Main
- Parcels 2016

Sources: Esri, HERE, DeLorme, USGS, Intermap, Increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community



**ATTACHMENT D  
LVMWD WATER MAIN MAP**

Las Virgenes Municipal Water District is not responsible for the accuracy of this presentation. This presentation is for illustrative purposes only. Verify the physical location of all property lines, water lines and ancillary information prior to use.





November 22, 2016 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

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**Subject : Las Virgenes Road Pressure Reducing Station No. 49 Rehabilitation  
Project: CEQA Determination and Call for Bids**

---

**SUMMARY:**

The Las Virgenes Road Pressure Reducing Station No. 49 Rehabilitation Project consists of removing and replacing the pressure reducing valves and fittings for an underground pressure reducing station west of Las Virgenes Road, near the District's Headquarters. The equipment for the station has reached the end of its useful life and requires replacement.

**RECOMMENDATION(S):**

Find that the work is categorically exempt from the California Environmental Quality Act and authorize a Call for Bids for the Las Virgenes Road Pressure Reducing Station No. 49 Rehabilitation Project.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

There is no financial impact associated with the issuance of a Call for Bids.

**DISCUSSION:**

Pressure Reducing Station No. 49 on Las Virgenes Road has reached the end of its useful life and requires rehabilitation that involves replacing the valves and fittings and re-establishing

the tie-in points with the existing pipe by excavating adjacent to the underground vault.

The facility is an underground pressure reducing station located within a landscaped area of the Malibu Canyon Villas Homeowners Association at 4265 Las Virgenes Road. The station reduces pressure from the 1235-foot zone to the 1000-foot zone and was constructed in 1985 as part of the housing tract. The valves and fittings have deteriorated with excessive corrosion due to the damp conditions in the vault. Given the location of the station and close proximity to homes, staff determined that it would not be feasible to reconstruct the station above ground for aesthetic reasons. To reduce the potential for future corrosion of the metallic components within the vault, the new pipe, fittings and valves are proposed to be fusion-bonded, epoxy-lined and coated, which would extend the design life of the new station with greater corrosion protection.

The work is categorically exempt from the California Environmental Quality Act (CEQA), pursuant to Section 15301(a) of the CEQA Guidelines for minor alternations of existing facilities with negligible expansion of existing use.

Attached for reference are a Notice of Exemption, location map and photos of the facility.

The proposed bid schedule is as follows:

Call for Bids	November 22, 2016
1st Advertisement	November 24, 2016
2nd Advertisement	December 1, 2017
Pre-Bid Meeting	December 14, 2017
Bid Opening	December 20, 2017
Award of Contract	January 24, 2017

**GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Coleman Olinger, P.E., Associate Engineer

**ATTACHMENTS:**

- Notice of Exemption
- Location Map
- Photo of Vault Exterior
- Photo of Vault Interior

**Notice of Exemption**

**To:** Office of Planning and Research  
P.O. Box 3044, Room 212  
Sacramento, CA 95812-3044

**From:** (Public Agency) Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302

(Address)

County Clerk  
County of Los Angeles  
12400 Imperial Highway  
Norwalk, CA 90650

Project Title: Las Virgenes Rd No. 49 Pressure Reducing Station Rehabilitation Project

Project Location - Specific:  
4301 Willow Glen Street, Calabasas, CA 91302

Project Location – City: Calabasas Project Location – County: Los Angeles

Description of Nature, Purpose and Beneficiaries of Project:  
Rehabilitation of underground pressure reducing vault for potable water system

Name of Public Agency Approving Project: Las Virgenes Municipal Water District

Name of Person or Agency Carrying Out Project: Las Virgenes Municipal Water District

Exempt Status: **(check one)**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Existing Facilities: Section 15301.b
- Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:  
Minor alternation to existing facilities with no expansion beyond current use.

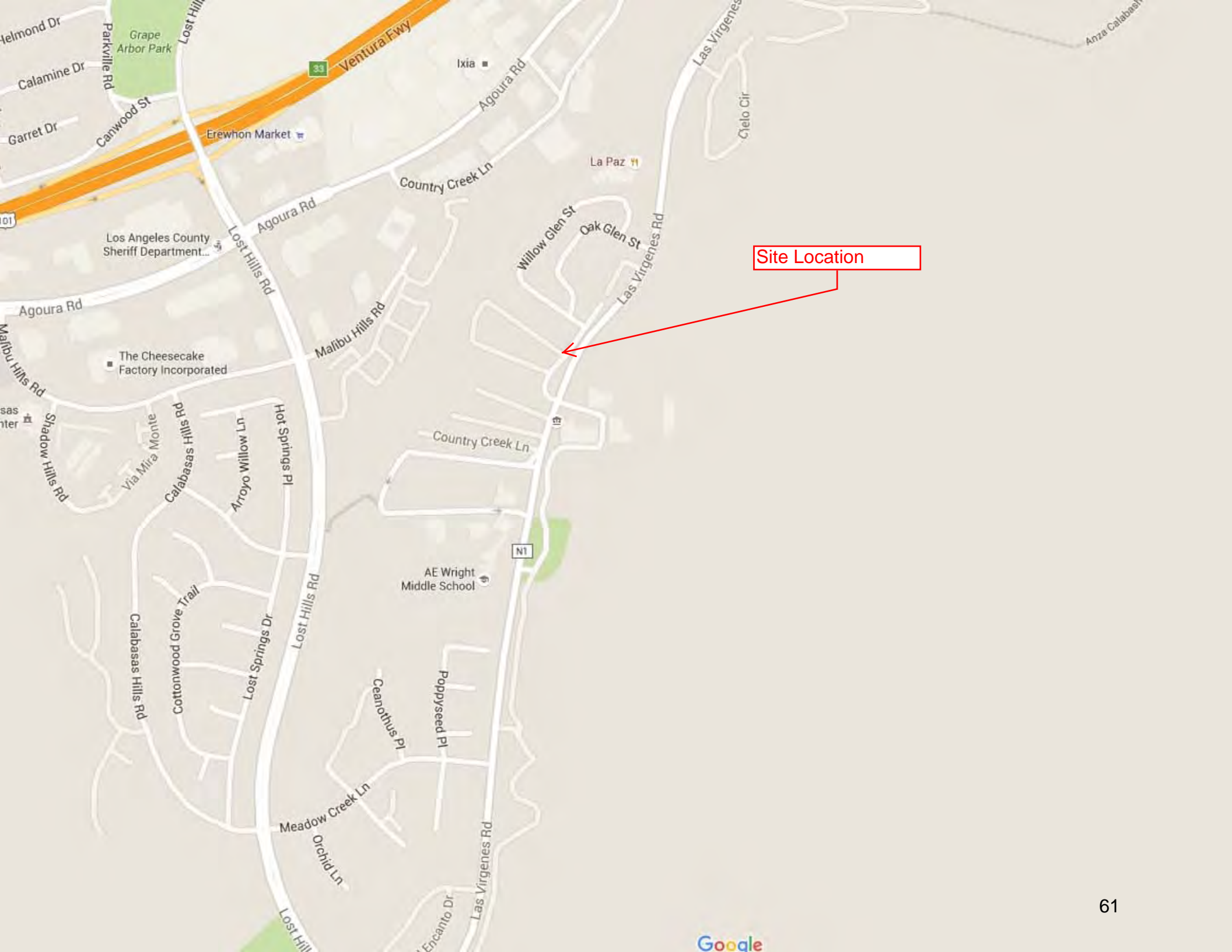
Lead Agency  
Contact Person: Coleman Olinger, P.E. Area Code/Telephone/Extension: 818-251-2163

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?  Yes  No

Signature: \_\_\_\_\_ Date: 11/22/2016 Title: Associate Engineer

- Signed by Lead Agency Date received for filing at OPR: \_\_\_\_\_
- Signed by Applicant



Site Location



Exterior of Vault









November 22, 2016 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject : Headquarters Pavement Rehabilitation Project: Construction Award**

**SUMMARY:**

On September 27, 2016, the Board authorized a call for bids for the Headquarters Pavement Rehabilitation Project to remove and replace localized asphalt and concrete failures, seal cracks, and slurry coat the entire asphalt area and drive aisles. A mandatory pre-bid walk was conducted on October 13, 2016. Four bids were submitted and publicly opened on October 27, 2016. Staff evaluated the bids and determined that the lowest responsive bid was submitted by Toro Enterprises, Inc., in the amount of \$117,704.60, which is approximately 26% lower than the Engineer's Estimate.

Staff recommends award of a construction contract to Toro Enterprises, Inc.

**RECOMMENDATION(S):**

Award a construction contract to Toro Enterprises, Inc., in the amount of \$117,704.60, and reject all remaining bids upon receipt of duly executed contract documents for the Headquarters Pavement Rehabilitation Project.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

The adopted Fiscal Year 2016-17 budget provides funding, under CIP Job No. 10609, in the amount of \$228,800. No additional appropriation is required.



**DISCUSSION:**

The majority of the existing asphalt at the District's Headquarters is over 22 years old as it was installed in 1994 as a part of the Headquarters Building Expansion Project. Over time, the asphalt has been exposed to weather and heavy loading from District equipment. Understandably, the areas of most severe damage exist within the main drive aisle from the driveway at Las Virgenes Road to the maintenance and service area where the concrete ribbon gutter is damaged and the asphalt is failing.

This project will rehabilitate the Headquarters' parking and drive aisle areas by removing and replacing localized asphalt and concrete failures, crack sealing, slurry sealing, and repainting all curbs and asphalt striping.

Staff has communicated with the City of Calabasas to coordinate project scheduling because temporary closure of the dog park is required during construction activities. The construction would occur in phases to allow for normal District operations, provide sufficient parking for Board meetings, and maintain access for the public and staff.

The Engineer's Estimate for the construction work was \$160,000. The summary of bids is as follows:

<b>Bidder</b>	<b>Bid Total</b>	<b>Percentage Above/Below Estimate</b>
Toro Enterprises Inc.	\$ 117,704.60	-26.4%
Haitbrink Asphalt Paving, Inc.	\$ 118,662.76	-25.8%
Berry General Engineering	\$ 177,576.00	+11.0%
Excel Paving Company	\$ 213,590.80	+33.5%

**GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Coleman Olinger, P.E., Associate Engineer

**ATTACHMENTS:**

Bid Results

**HEADQUARTERS PAVEMENT REHABILITATION PROJECT**

**Owner: Las Virgenes Municipal Water District - Triunfo Sanitation District Joint Power Authority**

Item #	Description	Quantity	Unit of Measure	Bidder #1		Bidder #2		Bidder #3		Bidder #4	
				Unit Price	Item Total	Unit Price	Item Total	Unit Price	Item Total	Unit Price	Item Total
<p><b>Bid Opening: 10/27/2016</b></p> <p>* marks an allowance</p>											
				<p><b>Toro Enterprises, Inc.</b> 2101 E. Ventura Blvd. Oxnard, CA 93030 (805) 483-4515 License No: 710580 Bidder Status: Valid</p>		<p><b>Haitbrink Asphalt Paving, Inc.</b> 1480 Magnolia Avenue Corona, CA 92879 (951) 273-0111 License No: 517707 Bidder Status: Valid</p>		<p><b>Berry General Engineering Contractors, Inc.</b> 350 W. Lewis Street Ventura, CA 93001 (805) 643-7567 License No: 400577 Bidder Status: Valid</p>		<p><b>Excel Paving Company</b> 2230 Lemon Avenue Long Beach, CA 90806 (562) 599-5841 License No: 506526 Bidder Status: Valid</p>	
<p><b>Headquarters Pavement Rehabilitation Project</b></p>											
1	MOBILIZATION, DEMOBILIZATION, BONDS, INSURANCE, PERMIT, AND INCIDENTALS TO THE WORK	1	LS	\$12,950.00	\$12,950.00	\$5,000.00	\$5,000.00	\$5,200.20	\$5,200.20	\$6,100.00	\$6,100.00
2	TRAFFIC CONTROL AND CONSTRUCTION PHASING	1	LS	\$3,250.00	\$3,250.00	\$1,200.00	\$1,200.00	\$6,930.00	\$6,930.00	\$24,000.00	\$24,000.00
3	REMOVE AND REPLACE DAMAGED SECTIONS OF PCC RIBBON GUTTER	218	LF	\$13.00	\$2,834.00	\$52.30	\$11,401.40	\$89.60	\$19,532.80	\$95.00	\$20,710.00
4	REMOVE AND REPLACE AC PAVEMENT (EXISTING THICKNESS + 1")	7,160	SF	\$3.55	\$25,418.00	5.00	\$35,800.00	\$7.35	\$52,626.00	\$6.70	\$47,972.00
5	SEAL AC CRACKS AND APPLY SLURRY SEAL	132,000	SF	\$0.42	\$55,440.00	0.33	\$43,560.00	\$0.52	\$68,640.00	\$0.55	\$72,600.00
6	DOCUMENT EXISTING ASPHALT STRIPING, MARKINGS AND SIGNAGE AND REPLACE TO NEW CONDITION	1	LS	\$5,500.00	\$5,500.00	10,800.00	\$10,800.00	\$5,275.00	\$5,275.00	\$25,000.00	\$25,000.00
7	DOCUMENT AND REPAINT ALL CURBS	2672	LF	\$0.80	\$2,137.60	0.88	\$2,351.36	\$1.00	\$2,672.00	\$1.65	\$4,408.80
8	ALLOWANCE (ONLY PAID IF USED) FOR ADDITIONAL ASPHALT MATERIAL AND INSTALLATION, IF EXISTING THICKNESS EXCEEDS 3.5" AVERAGE	40	TONS	\$87.00	\$3,480.00	75.00	\$3,000.00	\$232.00	\$9,280.00	\$140.00	\$5,600.00
1A	REPLACE TRAFFIC DETECTOR LOOPS AT MAIN ENTRANCE	2	EA	\$1,300.00	\$2,600.00	1,200.00	\$2,400.00	\$840.00	\$1,680.00	\$1,500.00	\$3,000.00
2A	ALTERNATE BID ITEM: REMOVE AND REPLACE RECYCLED WATER VALVE COVERS AND BOXES PER LVMWD STD. DWG. NO. R-2	7	EA	\$585.00	\$4,095.00	450.00	\$3,150.00	\$820.00	\$5,740.00	\$600.00	\$4,200.00
<b>Bid Total (including alternatives above)</b>					<b>\$117,704.60</b>		<b>\$118,662.76</b>		<b>\$177,576.00</b>		<b>\$213,590.80</b>

Contractor:	Toro Enterprises, Inc.		Haitbrink Asphalt Paving, Inc.		Berry General Engineering		Excel Paving Company	
	Slurry	Striping	Seal	Striping	Crackfill	Striping	Misc Concrete	Striping
<b>Listed Subs</b>	Mission Paving	Interstate Striping	Wheeler Paving	South Coast Striping	Rubberized Crackfill Sealant	Mission Paving & Sealing	A.M Concrete	Pavement Coatings Company
	Traffic Loops	Traffic Loops Crackfilling	Crackfill	Road Works, Inc.	Slurry Seal	Interstate Striping	Slurry Seal	PCI
	Crack Seal	Rubberized Crackfiller Sealant	Loops		Striping	Taft Electric	Striping	
<b>Listed Materials</b>	Asphalt	Vulcan Materials	Asphalt	Vulcan Materials	Asphalt	Vulcan Materials	Concrete	Cemex



November 22, 2016 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

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**Subject : Janitorial Services: Contract Renewal**

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**SUMMARY:**

On September 9, 2014, the Board awarded a one-year contract, in the amount of \$61,568.52, with four one-year renewal options, to Commercial Cleaning Systems for District-wide janitorial services. The first renewal option was administratively approved last year by the General Manager, including a 9.8% increase in the annual amount due to changes in state law for employee benefits. Staff recommends the Board approve the second renewal option, including a 3.9% increase to reflect changes to the minimum wage for 2017.

**RECOMMENDATION(S):**

Authorize the General Manager to execute the second one-year renewal option with Commercial Cleaning Systems, in the amount of \$70,197, for District-wide janitorial services.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Sufficient funds for the work are available in the adopted Fiscal Year 2016-17 Budget. The annual cost will be \$70,197, which is a 3.9% increase over the current cost of \$67,562.

**DISCUSSION:**

The District currently contracts with Commercial Cleaning Systems (CCS) for District-wide

janitorial services. CCS has agreed to a one-year contract renewal provided the District approves a 3.9% increase to account for a minimum wage increase for 2017. On January 1, 2017, the minimum wage will increase in California from \$10.00 per hour to \$10.50 per hour, a 5% increase. Subsequently, the minimum wage will increase annually until it reaches \$15.00 per hour in 2022.

Last year, the General Manager administratively approved the first one-year renewal option with CCS for janitorial services. The renewal amount included a 9.8% increase in the annual amount due to changes in state law requiring small companies to offer sick leave benefits to employees. The increase was within the General Manager's 10% approval authority; however, the increase proposed for the current year combined with the previous year increase exceeds the General Manager's authority and requires Board approval. Staff recommends approval of the second-year renewal option, recognizing the increased cost of labor for these services, and proposes to re-bid the contract next year.

**GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Larry J. Miller, Water Systems and Facilities Manager



November 22, 2016 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject : Building No. 8 Server Room Improvement Project: Reject All Bids**

**SUMMARY:**

On September 27, 2016, the Board authorized a call for bids for the Building No. 8 Server Room Improvement Project. The scope of work consists of expanding the existing server room to incorporate a server closet within a portion of the storage area on the second floor of the District's Headquarters. The project will provide protection of vital information systems equipment and data. The work includes the construction of a new server closet; LED lighting; redundant cooling to the server closet; computer racks; a redundant uninterruptable power supply system; and the installation of conduit, cabling and electrical wiring.

A mandatory pre-bid job walk was held on October 12, 2016 with five contractors in attendance. One bid was received and publically opened on October 26, 2016. The bid was submitted by A. Bates GC, Inc., in the amount of \$328,000. The bid is significantly higher than the Engineer's Estimate of \$150,000 and exceeds the budget for the project. Additionally, the single bid does not provide the District with a competitive process for bid evaluation.

As a result, staff recommends rejecting all bids and re-evaluating the scope of work to develop alternative options for the project such as the use of a self-contained data center. Staff will return to the Board with a revised scope of work and recommendation once the project alternatives have been evaluated.

**RECOMMENDATION(S):**

Reject all bids for the Building No. 8 Server Room Improvement Project.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

There is no financial impact associated with the rejection of bids.

**DISCUSSION:**

The proposed project as specified required multiple sub-contractors to provide services to the new server closet location. These specialty disciplines include HVAC, electrical, fire suppression and general carpentry, which add cost to the project due to contractor coordination and mark-up. Alternatively, staff intends to evaluate options to use the available space within the existing server room for a self-contained data center, which integrates the HVAC and fire suppression systems within a self-contained server box that should reduce the overall project cost and minimize annual electrical costs.

The self-contained data center would address the information systems needs without constructing a new data center space to store the equipment. The units provide data center grade thermal management, uninterruptable power supply, power management, monitoring and control technologies, cable management and fire suppression all in an enclosed system. Also, the units include configurations for future expansion, power and cooling redundancy levels and emergency ventilation.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Eric Schlageter, P.E., Senior Engineer



November 22, 2016 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Resolution of Intent for Continuation of Potable Water Standby Charge**

**SUMMARY:**

The District proposes to continue its Potable Water Standby Charge to support its Potable Water Replacement Program (Program). Prior to Fiscal Year (FY) 1995-96, the Program was funded entirely through the District's potable water rate structure. However, in June 1995, the District implemented a "Standby Charge," pursuant to the Municipal Water District Law of 1911, to augment the Potable Water Replacement Fund with a steady source of alternate income. The Potable Water Standby Charge is assessed on both improved and vacant properties, recognizing that funded improvements benefit both current and future customers.

The Standby Charge has been renewed each year since FY 1995-96, and staff recommends its continuation for FY 2017-18. No change is proposed for the FY 2017-18 Standby Charge; it would continue to be ten dollars (\$10.00) per parcel per year for parcels of one acre and less, and ten dollars (\$10.00) per acre and each portion thereof per year for parcels greater than one acre.

**RECOMMENDATION(S):**

Pass, approve and adopt the proposed Resolution of Intent for continuing the Standby Charge pursuant to the Municipal Water District Law of 1911; order notification for those properties that changed ownership since the last Standby Charge assessment; order publication of a Notice of Public Hearing in a newspaper of general circulation once a week for a two-week period; and set a public hearing on the matter for 5:00 p.m. on January 10, 2017.

**RESOLUTION NO. 2502**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT INITIATING PROCEEDINGS FOR THE CONTINUATION OF THE WATER AVAILABILITY OR STANDBY CHARGE FOR THE FISCAL YEAR COMMENCING JULY 1, 2017**

(Reference is hereby made to Resolution No. 2502 on file in the District's Resolution Book

and by this reference the same is incorporated herein.)

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Continuation of the standby charge would generate approximately \$400,000 for Fiscal Year 2017-18.

**DISCUSSION:**

For the first three years of assessing the Standby Charge, the District notified all landowners within the District by postcard of the public hearing to initiate or continue the Standby Charge. In conjunction with the mass mailing, a notice of the time, place and purpose of the public hearing was published in a newspaper of general circulation once a week for a two-week period. As this procedure was followed for three consecutive years, state law allows for an alternative procedure to provide notification to only those properties that have changed ownership since the last Standby Charge assessment. The alternative procedure has been used since 1998 and is recommended for the FY 2017-18 notification. In addition, a publication of the Notice of Public Hearing will be placed in a newspaper of general circulation once a week for a two-week period.

A Standby Charge Deferral Program is available for property owners who receive little or no benefit from the District's water system. The deferral, once executed, remains in effect until:

1. The property owner receives a benefit from the District's water system;
2. The Standby Charge is discontinued; or
3. The property owner terminates the deferral in writing and pays the deferred charges due to the District for up to a 10-year maximum.

Staff recommends continuance of the Standby Charge to provide a fixed source of income that will supplement the Potable Water Replacement Fund and provide an equitable means of assessing existing and future customers for a portion of costs of replacing the potable water system.

On September 29, 2015, the Board approved a three-year agreement with Psomas to assist the District with administration of the Standby Charge. The work involves maintaining the tax database, which is submitted to Los Angeles County for the tax assessment, conducting necessary mailings and performing other program support.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money



Prepared by: Donald Patterson, Director of Finance and Administration

**ATTACHMENTS:**

Resolution No. 2502

**RESOLUTION NO. 2502**

**RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT INITIATING PROCEEDINGS FOR THE CONTINUATION OF THE WATER AVAILABILITY OR STANDBY CHARGE FOR THE FISCAL YEAR COMMENCING JULY 1, 2017**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT as follows:**

**Section 1. Purpose and Scope**

This Resolution initiates proceedings to continue to levy a water standby charge for the fiscal year commencing July 1, 2017, to finance water replacement programs of the District.

**Section 2. Affected Lands**

Lands within the Las Virgenes Municipal Water District service boundaries are affected by this Resolution.

**Section 3. Proposed Charge**

- (a) The proposed standby charge shall not exceed \$10.00 per acre per year or \$10.00 per parcel of less than one acre per year for each parcel of affected land.
- (b) It is also proposed that variances to the above charges be granted for unusual circumstances.

**Section 4. Public Hearing**

- (a) The Board shall conduct a public hearing at Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, California, on January 10, 2017, at the hour of 5:00 p.m., or as soon thereafter as the matter can be heard, to consider the continuation of the standby charges described herein. The Board will hear and consider all objections or protests, if any, to the proposed charges.
- (b) The Notice of Public Hearing shall be in the form required by law. The notice shall be mailed at least twenty-one days prior to the date set for the hearing to each owner of land for which ownership has changed since the last standby assessment or availability charge was fixed as shown on the last equalized assessment roll, or known to the Secretary of the District. The notice shall also be published at least once a week for two weeks prior to the date set for the hearing in a newspaper of general circulation printed and published within the District, if there is one, and if not, then in a newspaper of general circulation printed and published in Los Angeles County.

**[THIS AREA INTENTIONALLY LEFT BLANK]**

**PASSED, APPROVED AND ADOPTED** this 22<sup>nd</sup> day of November, 2016.

\_\_\_\_\_  
Glen D. Peterson, President

ATTEST:

\_\_\_\_\_  
Charles P. Caspary, Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Wayne K. Lemieux, District Counsel

(SEAL)



November 22, 2016 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Claim from David E. Brown**

**SUMMARY:**

On October 26, 2016, the District received the attached claim, in the amount of \$1,302.59, from David E. Brown of Calabasas for reimbursement of plumbing service expenses incurred on October 6 and 19, 2016. The claimant alleges that high water pressure to his home caused his sprinkler control valve to blow off on October 5th, requiring a plumber to install a pressure regulator.

Staff investigated the incident and found no evidence of pressure changes in the area of the claimant's home at the time. Staff recommends denial of the claim because the customer is responsible for the installation and maintenance of a pressure regulator to protect his customer-side plumbing system. Further, pursuant to the provisions of the Las Virgenes Municipal Water District Code, the District is not responsible for damages caused by high water pressure and repairs downstream of the meter are the responsibility of the customer.

**RECOMMENDATION(S):**

Deny the claim from David E. Brown

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

There is no financial impact associated with denial of the claim.

**DISCUSSION:**

On the afternoon of October 5, 2016, the claimant saw water gushing from a pipe on his front lawn and called 9-1-1 after unsuccessfully attempting to turn the water off. The claimant was referred to the Los Angeles County Fire Department who responded and turned his water off. Subsequently, the claimant hired a plumber to complete the repairs and was told that the incident occurred due to high water pressure from the District's water system. The damages were limited to the claimant's front yard because his rear yard is protected with a pressure regulator.

Pursuant to the Las Virgenes Municipal Water District Code, customers are responsible for ensuring the safety of their property by installing adequate plumbing and protective devices in compliance with the Uniform Plumbing Code. The applicable sections of the Code are provided below for the Board's consideration.

**3-3.101 - GENERAL:**

All applicants and customers shall accept such conditions of pressure and service as are provided by the distribution system of the district at the location of the proposed service connection, and hold the District harmless for any damage arising out of low pressure or high pressure conditions or interruptions in service.

**3-3.108 - PRESSURE, SUPPLY AND EMERGENCY STORAGE:**

The District will exercise reasonable diligence and care to deliver a continuous and adequate supply of water to the customer at a reasonable constant pressure and to avoid any shortage or interruption in delivery. The District offers water at its system pressure, and the applicant must install adequate plumbing and protective devices in accordance with the current Uniform Plumbing Code in order to utilize the available water at whatever reasonable constant pressure is available in the system. The District is not responsible for the maintenance of pressure and reserves the right to discontinue service while making repairs required in the operation of the water system. Customers depending upon a continuous supply should provide for their own emergency storage.

**3-4.205 - DAMAGE TO PROPERTY:**

(a) In no case will the District be liable for damages occasioned by water running from opened or faulty fixtures, or from opened or damaged pipes on the customer side of the meter.

Prepared by: Mary Capps, Secretary, Finance & Administration

**ATTACHMENTS:**

Claim from David E. Brown



Claim Against Las Virgenes Municipal Water District  
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Assistant/ Clerk of the Board  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302

Name of claimant/s: DAVID ERWIN BROWN

Address/location of accident or occurrence:  
[REDACTED]

Address to where replies/notices should be sent (if different from the above):  
\_\_\_\_\_  
\_\_\_\_\_

Telephone numbers: Home: [REDACTED] Work/Cell: \_\_\_\_\_

Please answer the following questions. If more space is required, please attach additional sheets. **Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.**

1. When did damage or injury occur? (Give exact date and hour)
2. Where did the damage or injury occur?
3. How did the damage or injury occur? (Give full details)
4. What damage or injuries do you claim?

PLEASE SEE ATTACHED  
LETTER WHICH, I  
TRUST, WILL ANSWER  
ALL REMAINING  
QUESTIONS.

5. If this claim is for damage to property, are you the legal owner of said property?  
 Yes  No . If not, please list name and address of property owner.
6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?
7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?
8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)  
 Amount claimed as of this date: \$ \_\_\_\_\_  
 Estimated amount of future expenses: \$ \_\_\_\_\_  
 Total Amount Claimed: \$ \_\_\_\_\_  
 Basis for computation of amounts claimed: \_\_\_\_\_
9. Other details? (Names, addresses of witnesses, doctors and hospitals)

David E. Brown  
 Signature of Claimant or Person Acting on Claimant's Behalf

10/22/16  
 Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

**Notice:** Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 10/26/16 Time: 11:45 Am Recorded by: Josie Heyman  
Via U.S. Mail

**Note:** This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.

OCTOBER 22, 2016.

EXECUTIVE ASSISTANT / CLERK OF THE BOARD  
LAS VIRGENES MUNICIPAL WATER DISTRICT  
4232 LAS VIRGENES ROAD  
CALABASAS, CA, 91302

DEAR EXECUTIVE ASSISTANT:

I BELIEVE IT WAS LATE IN THE AFTER-  
NOON OF OCTOBER 5 WHEN I WENT OUT OF  
THE HOUSE TO SEE WATER GUSHING FULL  
FORCE FROM A DRAINPIPE ON THE LAWN  
INTO THE STREET. I IMMEDIATELY TRIED TO  
TURN OFF THE WATER ON THE SIDE OF THE  
HOUSE, WHERE THE CONTROLS ARE, BUT WAS  
UNSUCCESSFUL. NOT KNOWING WHAT ELSE  
TO DO, I CALLED 911 AND WAS TRANSFERRED  
TO THE FIRE DEPARTMENT. IT TOOK ABOUT  
15 MINUTES FOR A FIRE ENGINE TO ARRIVE  
WITH 3 FIREMEN. THERE WAS SOME DIF-  
FICULTY, BUT THEY FINALLY WERE ABLE  
TO TURN OFF THE WATER.

MY PLUMBER SAID THE HIGH PRESSURE  
BLEW OFF THE VALVE ON MY SPRINKLER  
CONTROL WHICH WAS THE CAUSE OF THE  
PROBLEM. AFTER SPENDING \$110.00 ON OCTOBER  
6 FOR THE PLUMBER'S LABOR, HE RETURNED  
ON OCTOBER 18 AND 19 (HE MADE A MISTAKE  
WITH THE DATE ON THE BILL WHICH SHOWS THE  
9<sup>th</sup> BUT HE GOT THIS CORRECT ON MY RECEIPT -  
19<sup>th</sup>).

(CONTINUED ON P. 2)




P. 2

HE ALSO MADE ANOTHER MISTAKE ON THE MONTH. HOWEVER, HE HAD NO DIFFICULTY IN ADDING ALL THE CHARGES AS YOU CAN SEE FROM MY RECEIPT - \$1192.59. THIS WAS FOR THE LONG LABOR INVOLVED IN INSTALLING A REGULATOR WHICH HE SAID, WAS NECESSARY TO HELP PREVENT HIGH PRESSURE SURGES.

I HAVE NO IDEA HOW MUCH WATER WAS WASTED BUT I CERTAINLY KNOW HOW MUCH MONEY AND AGGRAVATION THIS COST ME. WITH THAT SAID, I LOOK FORWARD TO RECEIVING A FAIR COMPENSATION.

THANK YOU,

David E. Brown





CALIF. CONTRACTORS LIC. NO. 276159

# BURWELL PLUMBING CO.

REPAIRS • REMODELING  
18414 EDDY ST. NORTHBRIDGE, CALIFORNIA 91325  
(818) 349-8363

- WATER HEATERS
- STOPPAGES
- GARBAGE DISPOSALS

154554

NAME **Mr. David Brown**

BILL TO

JOB ADDRESS

ADDRESS

CITY

**Calabasas**

PHONE

CITY

PHONE

DESCRIBE FULLY: NATURE OF WORK DONE AND SPECIFY EXACT LOCATION OF EACH FEATURE OR REPAIR MADE.

SPRINKLER CONTROL BOX WAS NOT WORKING  
CHECKED THE CONTROL BOX ONE BATTERY HAD  
BEEN LEAKING I CLEANED UP THE BOX  
AND INSTALLED NEW PACK OF BATTERIES  
ALL IS WORKING I WILL CALL SO CUSTOMER  
PURCHASED A SECOND PACK OF BATTERIES  
FOR BACK YARD SYSTEM ALL SO BECAME  
A HIGH RABBER WATER REGULATOR BE  
INSTALLED IN FRONT YARD FOR SPRINKLER  
VALVE

1	PACK OF BATTERIES SPRINKLER BOX	21	10
1	FRONT YARD	0	0
1	PACK OF BATTERIES SPRINKLER	0	0
	BOX BACK YARD	21	10

**WAIVER OF RIGHT TO CANCEL**  
Having entered a contract with Burwell Plumbing Co., [Contractor] for emergency repairs and service for the immediate protection of person and property, I, the hereinabove named customer, hereby state that the hereinabove described emergency work, requiring immediate repairs and service, and I accordingly waive all rights I might otherwise have pursuant to California Civil Code Section 1607.23 to cancel this contract after three business days.

**AUTHORIZATION TO PROCEED WITH PLUMBING REPAIRS:** I represent that I am the owner or lawful tenant, or the authorized agent of the owner or lawful tenant, of the real property described above. I hereby authorize Contractor to perform the labor, and to provide the materials, reasonably necessary in Contractor's business judgment to remedy said emergency. Further, I authorize the performance of the work subject to all the terms and conditions set forth on the face and reverse side hereof. I agree to pay for said work on a time and materials basis in accordance with the above-specified price or, if none is specified or only an estimate is given, in accordance with Contractor's ordinary and customary charges for such work.

**NOTICE TO OWNER:** Under the Mechanics Lien Law (Section 7018, California Business and Professions Code) any Contractor, Subcontractor, Laborer, supplier or person who helps improve your property but is not paid for his work or supplies, has a right to enforce a claim against your property. This means that, after a court hearing, your property could be sold by a court officer and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your contractor in full, if the subcontractor, laborer, or supplier remains unpaid.

Contractors are required by law to be licensed and regulated by the Contractor's State License Board. Any questions concerning a contractor may be referred to the registrar of the board whose address is: Contractor's State License Board, P.O. Box 26000, Sacramento, California 95822.

Signature: *David E. Brown*

**TO OUR CUSTOMERS:** Service payments are required to have work slips signed. This is done to protect you, workpersons and ourselves, and to enable us to give you satisfactory service. You are respectfully requested to examine material and labor statement before workpersons leave the job and if you find everything satisfactory, okay this ticket. If service is unsatisfactory, in any way, please phone our office immediately.

[Unless you, the customer, signify object to this work as being unsatisfactory and notify Contractor, you agree to pay for same on presentation of this statement and further agree to pay reasonable charges for collection. If it becomes necessary for Contractor to engage attorneys to collect any sums due from customer for goods or services described on this invoice, customer agrees to also pay the reasonable attorneys fees and any court costs paid or incurred by the Contractor in collecting sums due from customer. Customer acceptance of the goods and services herein described constitutes acceptance of these terms of payment. Interest will be charged at the rate of 1.5% per month on all accounts 10 days past due. (18% per annum).]

Signature: *David E. Brown*

Numbering Work Has a 30 Day Guarantee.  
**NO WORK CONCERNING STOPPAGES**  
**THAT IS ABSOLUTELY NO GUARANTEE ON STOPPAGES**  
**ON ANY STOPPAGE WORK**

PAID BY	CHECK <input type="checkbox"/>	MASTERCARD <input type="checkbox"/>	VISA <input type="checkbox"/>	STICKERS ON <input type="checkbox"/>
DATE	SERVICE PERSON	HOURS	X	TOTAL MATERIAL
				42 20
				SALES TAX 3 79
				PERMITS
				ELEC. SEWER CABLE PER DRUM 7.50
				ELEC. DRUM SINK CABLE 5.50
				TOP OR CLOSET AUGER 2.50
				LABOR - SERVICE 110 00
				TOTAL HOURS 175 99



~~XXXXXXXXXXXXXXXXXXXX~~

04/11/9

SEC500102501  
BURWELL PLUMBING CO  
NORTHRIDGE, CA

71202

SIGN HERE

X

The issuer of the card identified on this form is authorized to set the amount shown as TOTAL upon proper presentation. I promise to pay cash TOTAL (together with any other charges that become subject to and in accordance with the agreement governing use of such card.

CURRENCY CONVERSION		RATE	AMOUNT	
DATE	CLASS	DESCRIPTION	PRICE	AMOUNT
		11/11/95		
DATE		AUTHORIZATION	SUB TOTAL	
REFERENCE NO.		SERVER	TAX	
ID-POLICY/CHECK NO./LIC. NO. STATE	REG./DEPT.	CLERK	TIP	MISC
5490246			TOTAL	119259

SALES SLIP  
BANK/PROCESSING COPY

## INFORMATION ONLY



November 22, 2016 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

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**Subject : Claim from Marc and Maria Rubel**

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**SUMMARY:**

On October 24, 2016, the District received the attached claim, in the amount of \$496.23, from Marc and Maria Rubel of Hidden Hills to reimburse them for the cost to replace their pool pump. The claimants experienced air in their water lines on the morning of October 9, 2016, due to District staff performing repairs to the water main on Jed Smith Road. The air allegedly dislodged and damaged the claimants' pool pump, which required replacement.

Staff investigated the incident and confirmed that work was performed on the water main serving the claimants' home at the approximate time of the damage to the pool pump. Given the circumstances, the General Manager opted to settle the claim, which was within his delegated authority as specified in the Las Virgenes Municipal Water District Code. Payment in the amount of \$496.23 was issued to Marc and Maria Rubel on November 15, 2016.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

The cost to settle the claim was \$496.23.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Mary Capps, Secretary, Finance & Administration

**ATTACHMENTS:**

Claim from Marc and Maria Rubel



Claim Against Las Virgenes Municipal Water District  
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Assistant/ Clerk of the Board  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302

Name of claimant/s: Marc + Maria Rubel

Address/location of accident or occurrence: [Redacted]

Address to where replies/notices should be sent (if different from the above):

Telephone numbers: Home: [Redacted] Work/Cell: [Redacted]

Please answer the following questions. If more space is required, please attach additional sheets. **Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.**

1. When did damage or injury occur? (Give exact date and hour)  
Oct. 9, 2016
2. Where did the damage or injury occur?  
See attached letter.
3. How did the damage or injury occur? (Give full details)  
See attached letter
4. What damage or injuries do you claim?  
See attached letter



5. If this claim is for damage to property, are you the legal owner of said property?  
 Yes  No . If not, please list name and address of property owner.
6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?
7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?
8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)  
 Amount claimed as of this date: \$ 496.23  
 Estimated amount of future expenses: \$ 0  
 Total Amount Claimed: \$ 496.23  
 Basis for computation of amounts claimed: receipt
9. Other details? (Names, addresses of witnesses, doctors and hospitals)

Marc Rubel  
 Signature of Claimant or Person Acting on Claimant's Behalf

Oct. 21, 2016  
 Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

**Notice:** Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 10/24/16 Time: 1:00 PM Recorded by: Joseph Heyman  
via U.S. Mail.

Note: This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.



Marc Rubel

Hidden Hills, CA. 91302

October 21, 2016

Executive Assistant/Clerk of the Board  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302

In the morning of Sunday, October 9 (approximately 8:00 a.m.), the flushing of the toilet in my master bathroom created a shaking and rattling that was so loud and violent that it woke my wife and tore the floating ball above the flapper off its setting. Not knowing what was going on, and wanting to be safe, I turned off the water line to the toilet.

Not wanting to risk any flooding or damage inside the house, I went outside and turned on the water to the pool and the tap that's used to clean out the pool equipment. Again, there was violent shaking, this time twice as loud, severely rattling the pool motor/pump. I immediately turned off the water. As I stood there wondering what was going on, I could hear construction noises coming from the street far below.

My property is a flag lot that is situated behind another property so the distance from the street is close to a hundred yards. I walked down my driveway to the street and saw a LVMWD crew working across the street (at [REDACTED] Jed Smith Rd.), to fix a broken water main. I told one of the workers about what happened when I turned on the water at my house, and he explained that their repair work forced compressed air into the water main on our side of the street. He said we had water but the rush of air and all the air in the water pipes could really "shake things up."

Neighbors who live on the same side of the street as I do, had also walked over to talk to the repair crew. They reported that when they flushed a toilet, it shook so hard that the tank lid came flying off and that some of the inside parts shook loose.

I returned to my house just as my wife had turned on the kitchen sink faucet. The entire sink and counter shook and air blasted out of the faucet for a good thirty seconds before water appeared. We then carefully and slowly opened up the various water sources in the house; something we had to do for nearly three days until LVMWD had completed their repairs because air was still in all the water pipes.

Later that Sunday, I realized that my pool motor/pump had completely shutoff. I called my pool maintenance company and they sent a man out on Monday morning. He reported that the shaking had not only dislodged the setting of the pump motor but had seriously damaged it, its seals and gaskets, making it useless.

On Tuesday morning, I checked on the status of the repair and met a trio of LVMWD employees, including Larry Miller. Mr. Miller explained that the repair work was complete and confirmed that there had been a lot of air in the water pipes on our side of Jed Smith Road. When I told him about the damage that had occurred on my property he suggested that I file a claim. As you can see, I have included the "paid" receipt from the Pool Patrol company, in the amount of \$496.23. The part of the toilet that came loose, I was able to put back in place myself and could detect no other broken parts or damage.

I have lived at [REDACTED] Jed Smith Road for 26 years and in all that time I have never filed a claim with Las Virgenes Municipal Water District, or any other utility server. I make mention of this because I do not take filing a claim as something frivolous.

Sincerely,

A handwritten signature in cursive script that reads "Marc Rubel".

Marc Rubel

email: [REDACTED]

cell phone: [REDACTED]

