



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

5:00 PM

September 27, 2016

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Clara Finneran.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Board President Peterson in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Len Polan, Lee Renger, and Glen Peterson

Absent: None

Staff Present: David Pedersen, General Manager
David Lippman, Director of Facilities and Operations
Don Patterson, Director of Finance and Administration
Josie Guzman, Clerk of the Board
Keith Lemieux, District Counsel

2. APPROVAL OF AGENDA

General Manager David Pedersen stated there was no update for Closed Session Item 14A, and he recommended it be removed from the agenda.

Director Renger moved to approve the agenda as amended. Motion seconded by Director Lewitt. Motion carried unanimously.

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

A List of Demands: September 27, 2016 - Ratify

B Minutes: Regular Meeting of September 13, 2016 - Approve

C Renewal of Meter Reading Services Contract

Authorize the General Manager to execute a one-year contract renewal with Alexander's Contract Services, Inc., in an amount not to exceed \$187,000, for meter reading services.

Director Polan moved to approve the Consent Calendar as presented. Motion seconded by Director Renger. Motion carried unanimously.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Presentation of Check for Las Virgenes Unified School District 4/5 Science Water-Related Curriculum

Board President Peterson provided introductory remarks and asked the representatives from the Las Virgenes Unified School District to come forward to receive the check.

Clara Finneran, Assistant Superintendent of Education, thanked the Board for their support and expressed her gratitude for the opportunity to continue this effort.

B Legislative and Regulatory Updates

General Manager David Pedersen noted that the 2016 WRDA bill had passed the Senate and it was now being considered by the House of Representatives.

C Water Supply Conditions and Drought Response

General Manager David Pedersen referred to the Water Supply Conditions report and noted that water supplies in Diamond Valley Lake and Castaic Lake were continuing to rise. Board President Peterson noted that there has been less demand and water is being received from the State Water Project.

6. TREASURER

Director Lewitt stated that the Treasurer's Report was in order.

7. FACILITIES AND OPERATIONS

A Proposed Jed Smith Road Water Main Replacement Project

Approve the issuance of a request for proposals for preparation of plans and specifications and environmental analyses to replace and upsize the deteriorated 8-inch asbestos cement water main along Jed Smith Road, between Round Meadow Road and Lewis and Clark Road.

David Lippman, Director of Facilities and Operations, presented the report. He responded to a question regarding the installation of the water main by stating that it would be installed deeper in the shoulder of the road and backfilled with slurry or imported compacted material.

Director Caspary suggested that if more pipes are found to be questionable the District could work with the homeowners' association and the City of Hidden Hills to move the collection system to the other side of the street where there is no water main.

Director Renger moved to approve Item 7A. Motion seconded by Director Caspary. Motion carried unanimously.

B Headquarters Pavement Rehabilitation Project: CEQA Determination and Call for Bids

Find that the work is categorically exempt from the California Environmental Quality Act and approve the issuance of a Call for Bids for the Headquarters Pavement Rehabilitation Project.

General Manager David Pedersen presented the report.

Director Lewitt moved to approve Item 7B. Motion seconded by Director Polan.

David Lippman, Director of Facilities and Operations, responded to a question regarding whether the traffic loops could be installed before the District begins this project. He stated that he was uncertain of the City's schedule for the traffic loop installation or the loop technology that the City would use. He noted that if the loops are installed after the District's project, the City would make small slices in the asphalt that would then be crack sealed.

Motion carried unanimously.

C Building No. 8 Server Room Improvement Project: CEQA Determination and Call for Bids

Find that the work is categorically exempt from the California Environmental Quality Act and approve the issuance of a Call for Bids for the Building No. 8 Server Room Improvement Project.

General Manager David Pedersen presented the report.

Director Caspary moved to approve Item 7C. Motion seconded by Director Renger.

General Manager David Pedersen responded to a question regarding the size of the server and the current cooling system.

David Lippman, Director of Facilities and Operations, responded to a question related to the current fire protection system. He also confirmed that the server is currently mounted in order to protect it against earthquakes.

Motion carried unanimously.

8. FINANCE AND ADMINISTRATION

A Fiscal Year 2017-18 Proposed Sanitation Rate for Consolidated Sewer Maintenance District, Topanga Tax Zone

Approve a monthly billing rate of \$50.00 per Equivalent Residential Unit for the Consolidated Sewer Maintenance District, Topanga Tax Zone, for Fiscal Year 2017-18.

General Manager David Pedersen presented the report.

Director Polan moved to approve Item 8A. Motion seconded by Director Renger. Motion carried unanimously.

9. RESOURCE CONSERVATION AND PUBLIC OUTREACH

A Policy for Water Budget Adjustments: Proposed Update

Adopt the proposed update to the Policy for Water Budget Adjustments

General Manager David Pedersen presented the report.

Director Polan moved to approve Item 9A. Motion seconded by Director Caspary.

A discussion ensued regarding the possibility of installing a secondary meter for indoor water use for residences with high occupancy and conducting interviews with customers in order to estimate their outdoor and indoor water usage.

General Manager David Pedersen responded to a question regarding concerns with staff time to visit large households to determine water usage by stating that the proposed policy would serve as a tool to determine whether an adjustment can be made whenever customers with households of six or more people request an adjustment. He also responded to a question regarding requests for an adjustment from large commercial establishments, such as hotels, by stating that the proposed policy was crafted to be very

narrow in scope and specifically identifies laundromats and car washes. He noted that some commercial business could request a sub-meter for irrigation purposes in order to adjust their sanitation billing.

Director Polan suggested that the sanitation service charge adjustment indicate that customers must demonstrate consistent efficient water use in the past 12 months rather than in the past year. General Manager David Pedersen stated that staff would make this change in the proposed policy.

Motion carried by the following vote:

AYES: Caspary, Lewitt, Polan, Peterson
NOES: Renger
ABSTAIN: None
ABSENT: None

10. INFORMATION ITEMS

A Claim by State Farm Mutual Automobile Insurance Company

B Claim by Alexander Krul

11. NON-ACTION ITEMS

A Organization Reports

(1) MWD Representative Report

Board President Peterson reported that he attended several committee meetings at MWD earlier in the day, including the Special Committee on the Bay-Delta where the Committee discussed cost-sharing. He also reported that the Executive Committee held nominations for Chair of the Board and nominated Randy Record. He stated that the MWD Board would vote on the nomination of the new Chair at the next Board meeting. He also reported that the Ethics Committee discussed the Ethics Officer Work Plan in Closed Session.

(2) Other

None.

B Director's Reports on Outside Meetings

Director Polan noted that several of the Directors attended a tour of Orange County Water District's Groundwater Replenishment System. Board President Peterson reported that several of the Directors also attended the Association of Water Agencies of Ventura County's Annual Reception at the Ronald Reagan Library. Director Caspary reported that he attended MWD's State Water Project Inspection Tour. He stated that

the tour was outstanding, and he enjoyed learning of one farmer's water conservation methods. Director Lewitt reported that he also attended MWD's State Water Project Inspection Tour. He stated that the tour was eye-opening and educational.

C General Manager Reports

(1) General Business

General Manager David Pedersen reported that he, David Lippman, Dave Roberts, and Brett Dingman attended a meeting at the Regional Water Quality Control Board to discuss the TMDL Implementation Plan. He stated that he would provide additional information at the upcoming Las Virgenes – Triunfo JPA meeting. He noted that due to the upcoming Jewish holidays, the October 3rd JPA meeting was canceled and a special meeting would be held on October 5th. He also noted that the October 11th Las Virgenes MWD Board meeting was canceled and a special meeting is tentatively scheduled on October 10th. He mentioned that the Reyes Adobe Days Reception would be held on October 7th, the Calabasas Pumpkin Festival would be held on October 15th and 16th, and the Potable Water Quarterly Tour would be held on November 5th, which would be hosted by Board President Peterson. He noted that the District received an invitation to tour the Carlsbad Desalination Plant on October 19th. He asked the Directors to contact Clerk of the Board Josie Guzman if they are interested in attending the tour. He also noted that the District sent a letter in support of the California WaterFix Communications Plan to MWD.

Board President Peterson reported that MWD had settled two lawsuits related to CEQA and the purchase of the five islands in the Bay-Delta. He noted that pending lawsuits include one with the County and one with the San Diego County Water Authority.

(2) Follow-Up Items

D Directors' Comments

None.

12. FUTURE AGENDA ITEMS

None.

13. PUBLIC COMMENTS

None.

14. CLOSED SESSION - (This item was removed from the agenda.)

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

1. Las Virgenes – Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson (TMDL cases)
2. Las Virgenes – Triunfo Joint Powers Authority v. United States Environmental Protection Agency (FOIA case)

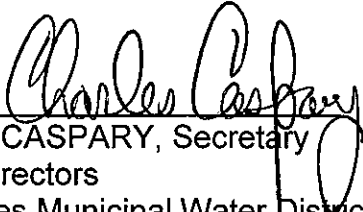
15. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **5:57 p.m.**



GLEN PETERSON, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:



CHARLES CASPARY, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)