

**LAS VIRGENES – TRIUNFO
JOINT POWERS AUTHORITY
MINUTES
REGULAR MEETING**

5:00 PM

February 1, 2016

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Chair James Wall.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Chair James Wall in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road in Calabasas, California. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Director(s): Charles Caspary, Steven Iceland, Jay Lewitt, Michael McReynolds, Janna Orkney, Michael Paule, Glen Peterson, Leonard Polan, Lee Renger, and James Wall.

Absent: Director(s): None.

2. CHAIR/VICE CHAIR

A Appointment of JPA Chair and Vice Chair

It was the unanimous consent of the Board to confirm the appointment of Las Virgenes Municipal Water District Director Glen Peterson as Chair, and Triunfo Sanitation District Director Michael Paule as Vice Chair of the Las Virgenes – Triunfo Joint Powers Authority for calendar year 2016.

The gavel was passed to Chair Peterson.

3. APPROVAL OF AGENDA

Administering Agent/General Manager David Pedersen asked that Item 10A be moved to follow Item 5A.

Director Paule moved to approve the agenda as amended. Motion seconded by Director Wall. Motion carried unanimously.

4. **PUBLIC COMMENTS**

None.

5. **CONSENT CALENDAR**

A Minutes: Regular JPA Meeting of January 4, 2016: Approve

Director Iceland moved to approve the Consent Calendar as presented. Motion seconded by Director Caspary. Motion carried unanimously.

10. **INFORMATION ITEMS**

A Tapia NPDES Permit Renewal and Malibu Creek TMDL Implementation Plan: Status Report

Administering Agent/General Manager David Pedersen presented the report and reviewed the Proposed Implementation Plan and Compliance Schedule. He responded to several questions posed by the Board regarding the amount of recycled water that is put into the creek during the summer; pursuing an effort to discontinue flow augmentation in the summer; side-stream treatment for summer season discharges for flow augmentation; preliminary discussions with the City of Agoura Hills and Los Angeles County Flood Control District regarding diverting dry weather flow into the sewers for treatment; looking at other constituents in potable water that is put into the creek that could be a concern; and submitting a summer season TMDL compliance strategy that incorporates all of the elements three years after the implementation plan effective date.

Chair Peterson expressed concern with side-stream treatment and having to deal with salts, and with the JPA being responsible for the 22,000 acre feet of water that is imported in the area. He stated that although he supports putting potable water in the creek, he was concerned that potable water from Oroville and the Sacramento River would be placed into the creek for flow augmentation.

Administering Agent/General Manager David Pedersen responded to a question regarding the JPA's selection of a compliance method by stating that the Regional Board would prescribe the standards that the JPA must meet and the JPA would select the means of compliance.

6. **ACTION ITEMS**

A Tapia Treatment Process Feasibility Study: Summary of Findings

Appropriate an additional \$13,994 and approve an amendment to the Professional Services Agreement with Hazen and Sawyer, in the amount of \$13,994, for completion of the Tapia Treatment Process Feasibility Study.

Administering Agent/General Manager David Pedersen presented the report.

Lynn Grijalva, representing Hazen and Sawyer, provided a PowerPoint presentation of the Tapia Water Reclamation Facility, Evaluation of Process Improvements for Proposed Phase I and II Effluent Limits. She responded to several questions posed by the Board regarding the commercial removal of phosphorus; looking at the capacity at buildout; seeking opportunities for distributive treatment in the collection system, and providing an estimate in the final report for ongoing operations and maintenance costs.

A discussion ensued regarding the costs shown in the life cycle costs chart for the biological nutrient removal improvements at Tapia. Ms. Grijalva noted that the costs were listed as the 20-year value rather than annual costs. She indicated that the final report would include the costs on an annual basis.

Administering Agent/General Manager David Pedersen responded to a question regarding whether the final report to the Regional Board would respond to the JPA's ability to meet the new TMDL limits by stating that the report would determine if the treatment plant could meet the TMDL effluent limits. He also stated that the report would suggest ways to optimize the plant to help reduce nutrient loading and improve the plant's ability to treat wet weather flows. Additionally, the report would look at other alternatives, including the two seasonal storage alternatives, and refine the costs for compliance with the TMDL.

Director Paule moved to approve Item 6A as presented. Motion seconded by Director McReynolds.

Ms. Grijalva referred back to the life cycle costs and noted that the annual cost with the Phase I improvements would be approximately \$1.4 million in addition to operating costs, and Phase II would be an additional \$1 million.

Motion carried unanimously.

B Infrastructure Investment Plan: Fiscal Years 2016-2017 through 2020-2021

Receive and file the Infrastructure Investment Plan for Fiscal Years 2016-2017 through Fiscal Year 2020-2021.

Director Caspary moved to receive and file Item 6B as presented. Motion seconded by Director Polan.

Director Orkney inquired whether the Alice Stelle Recycled Water Main Extension Project was a JPA project since recycled water would be supplied within the Las Virgenes Municipal Water District's service area. Administering

Agent/General Manager David Pedersen responded that this project would be to extend recycled water service as part of the planned Woodland Hills Country Club pipeline extension. He noted that the JPA could entertain the option of this project being a JPA project. Director Orkney requested that a footnote be added to indicate that this project had not yet been approved as a JPA project.

A discussion ensued regarding planning for capital improvements beyond five years, planning for financing and debt service, and the possibility of hiring a financial consultant to help identify funding sources.

Director Orkney requested that the Infrastructure Investment Plan be provided in a booklet form in future years.

Motion carried unanimously.

C Primary Clarifier Tank Nos. 2 and 3 Rehabilitation Project: Approval of Request for Proposals

Approve the Request for Proposals for evaluation and design services for the Primary Clarifier Tank Nos. 2 and 3 Rehabilitation Project.

Director Polan requested that reference to the term "softened" concrete be removed. He inquired whether the concrete was eroded or deteriorated. Director of Facilities and Operations David Lippman responded that the concrete had deteriorated.

Director Caspary moved to approve Item 6C as presented. Motion seconded by Director Renger. Motion carried unanimously.

D Budget Planning Calendar for Fiscal Year 2016-17

Receive and file the Budget Planning Calendar and provide feedback on a proposal for development of a two-year budget plan.

Administering Agent/General Manager David Pedersen presented the report.

Director Iceland moved to receive and file Item 6D as presented. Motion seconded by Director Caspary.

Administering Agent/General Manager David Pedersen addressed concerns regarding approval of a two-year budget plan and whether it would reduce the amount of staff time involved for budget preparation by stating that a two-year budget plan would reduce the budget preparation time in the second year.

Motion carried unanimously.

E Financial Review: Second Quarter of Fiscal Year 2015-2016

Receive and file the financial review for the second quarter of Fiscal Year 2015-16.

Director Iceland moved to receive and file Item 6E as presented. Motion seconded by Director Wall.

Finance Manager Mark Uribe presented a PowerPoint presentation of the JPA Second Quarter Financial Review for Fiscal Year 2015-2016 and Net Uses of Funds.

A discussion ensued regarding concerns with the operating expenses coming in lower than budgeted. Administering Agent/General Manager David Pedersen noted there were some costs savings due to a number of vacant positions at the treatment plant and at Rancho; however, some of those positions have since been filled. Director of Finance and Administration Donald Patterson added there were also additional savings due to reduced use of recycled water.

Motion carried unanimously.

7. BOARD COMMENTS

Director Iceland inquired whether the original intent of the Tapia Treatment Process Feasibility Study was to use it to support the lawsuit against the United States Environmental Protection Agency (USEPA). District Counsel Wayne Lemieux responded that the report was prepared in order for it to be available to use towards the lawsuit if necessary.

8. ADMINISTERING AGENT/GENERAL MANAGER REPORT

Administering Agent/General Manager David Pedersen reported that 1.3 inches of rain was recorded at the Tapia Water Reclamation Facility, and Malibu Creek flows reached approximately 600 cubic feet per second (cfs). He noted that the Quarterly Watershed and Wastewater Resident Tour would be held on Saturday, February 6th. He reported that staff met to discuss the upcoming Recycled Water Seasonal Storage Project workshops, which would include focusing on key technical issues such as pipeline alignment going to Encino Reservoir and siting an advanced water treatment plant.

9. FUTURE AGENDA ITEMS

None.

11. **PUBLIC COMMENTS**

None.

12. **CLOSED SESSION**

A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

Las Virgenes - Triunfo Joint Powers Authority v. United States Environmental Protection Agency and Heal the Bay, Inc. v. Lisa P. Jackson

The Board recessed to Closed Session at **6:47 p.m.** and reconvened to Open Session at **7:00 p.m.**

District Counsel Wayne Lemieux reported there was no action taken during the Closed Session.

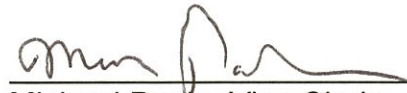
13. **ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **7:00 p.m.**



Glen Peterson, Chair

ATTEST:



Michael Paule, Vice Chair