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General Manager

**Wayne K. Lemieux**  
Counsel

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MEMBER AGENCY OF THE  
METROPOLITAN WATER  
DISTRICT  
SOUTHERN CALIFORNIA

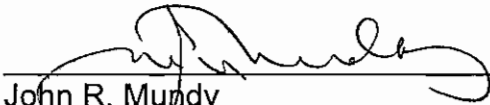
May 27, 2009

Call and Notice of Meeting of the Governing Board of the  
Las Virgenes - Triunfo Joint Powers Authority

A Joint Powers Authority Meeting of the Board of Directors of Las Virgenes Municipal Water District and Triunfo Sanitation District is hereby called, and notice of said Meeting is hereby given for 5:00 p.m. on Monday, June 1, 2009 at Las Virgenes Municipal Water District, 4232 Las Virgenes Road, California 91302 to consider the following:

- 1 Joint Powers Authority Business Meeting (Agenda Attached)
- 2 Adjourn

By Order of the Board of Directors  
JANNA ORKNEY, Chair

  
John R. Mundy  
Administering Agent General Manager  
Joint Powers Authority

c: Each Director



LAS VIRGENES - TRIUNFO  
JOINT POWERS AUTHORITY  
AGENDA

CLOSING TIME FOR AGENDA IS 8:30 A.M. ON THE TUESDAY PRECEDING THE MEETING. GOVERNMENT CODE SECTION 54954.2 PROHIBITS TAKING ACTION ON ITEMS NOT ON POSTED AGENDA UNLESS AN EMERGENCY, AS DEFINED IN GOVERNMENT CODE SECTION 54956.5 EXISTS OR UNLESS OTHER REQUIREMENTS OF GOVERNMENT CODE SECTION 54954.2(B) ARE MET.

5:00 PM

JUNE 1, 2009

PLEDGE OF ALLEGIANCE

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at \_\_\_ p.m. by \_\_\_ in the Las Virgenes Municipal Water District Board Room and the Clerk of the Board called the roll.

	<u>Present</u>	<u>Left</u>	<u>Absent</u>
<b>Triunfo Sanitation District</b>			
Dennis Gillette	_____	_____	_____
Tom Glancy	_____	_____	_____
Janna Orkney – Chair	_____	_____	_____
Linda Parks	_____	_____	_____
Michael Paule	_____	_____	_____
 <b>Las Virgenes Municipal Water District</b>			
Joseph Bowman	_____	_____	_____
Charles Caspary - Vice Chair	_____	_____	_____
Glen Peterson	_____	_____	_____
Lee Renger	_____	_____	_____
Jeff Smith	_____	_____	_____

**2. APPROVAL OF AGENDA**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and \_\_\_\_\_, that the agenda for the June 1, 2009 meeting be approved as presented/amended.

**3. PUBLIC FORUM**

Members of the Public may address the panel on items that do not appear on the agenda; and on items within the jurisdiction of the panel, providing that no action shall be taken on any item not appearing on the agenda unless authorized by Government Code Section 54954.2.

4. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

Toland Landfill Biosolids and Energy Recovery Project

5. **CONSENT CALENDAR**

Minutes: Las Virgenes - Triunfo Joint Powers Authority Meeting of May 4, 2009. **APPROVE**

Moved by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and \_\_\_\_\_, that the Consent Calendar be approved and adopted as presented.

6. **ACTION ITEMS**

7. **BOARD COMMENTS**

8. **FUTURE AGENDA ITEMS**

9. **NON-ACTION ITEMS**

Information Items

- (1) Award of Bid – Annual Weed Abatement at Various Facilities
- (2) Education Programs for Customers in Oak Park USD and Ventura County
- (3) Tapia Water Reclamation Facility BNR Centrate Treatment Project: Ratification of Change Order # 5

10. **CLOSED SESSION**

11. **ADJOURNMENT**

MINUTES OF A MEETING OF THE GOVERNING BOARD  
OF THE LAS VIRGENES-TRIUNFO JOINT POWERS AUTHORITY  
HELD ON MAY 4, 2009

1 The governing board of the Las Virgenes-Triunfo Joint Powers Authority met in a Meeting at Oak Park Library, 899 North Kanan Road, Oak Park, California, 91377 at 5:00 p.m. on Monday, May 4, 2009.

Chair Orkney called the meeting to order at 5:08 p.m.

The Pledge of Allegiance to the Flag was given, led by Vice Chair Caspary.

Clerk of the Board called the roll. Directors present were: Glancy, Orkney, Paule, Bowman, Caspary, and Smith.

Directors not present: Directors Gillette and Peterson; and Parks and Renger who were excused.

Chair declared a quorum present.

2 Acting Administering Agent/General Manager Schmidt stated there were no changes to the agenda. It was moved by Director Glancy, seconded by Director Caspary and carried by a vote of Ayes: 6; Noes: 0; Absent: 4, that the agenda for the May 4, 2009 meeting be approved as presented.

Director Gillette arrived at 5:09 p.m.

3 Public Forum – no speaker cards were received from the public.

4 Illustrative and/or Verbal Presentation Agenda Items

A LVMWD vs. Onsite Power Systems, Inc. – Las Virgenes Legal Counsel Lemieux provided an update regarding the litigation settlement including receipt of funds in the amount of \$20,000 from Onsite Power Systems, Inc.

B Preliminary Joint Powers Authority Budget for Fiscal Year 2009-10 – Director of Finance and Administration Schmidt introduced Financial Analyst Hamilton and stated he would provide the JPA Board with an overview of the preliminary Joint Powers Authority Budget for Fiscal Year 2009-10.

C Legislative Update – Director of Facilities and Operations Lippman discussed on April 28, 2009 the Las Virgenes Board authorized their General Manager to execute an agreement and application process under the Challenge Grant Program with Bureau of Reclamation related to the 24" Mulholland Highway recycled water transmission line.

5 Consent Calendar - It was moved by Director Caspary, seconded by Director Glancy, and carried by a vote of Ayes: 8; Noes: 0; Absent: 2, that the Minutes of the Las Virgenes – Triunfo Joint Powers Authority Meeting of March 2, 2009, be approved and adopted as presented.

6 Action Items

A Joint Powers Authority Quarterly Financial Report at March 31, 2009 and Spotlight on Joint Powers Authority - It was moved by Director Caspary, seconded by Director Gillette, and carried by a vote of Ayes: 8; Noes: 0; Absent: 2, that the Joint Powers Authority Quarterly Financial Report at March 31, 2009 and Spotlight on Joint Powers Authority be received and filed.

B Heal the Bay – Bring Back the Beach Dinner May 28, 2009 – It was moved by Director Orkney, seconded by Director Glancy, and carried by a vote of Ayes: 8; Noes: 0; Absent: 2, that the Board approves attendance and authorizes designated Directors to attend. Las Virgenes Director Renger and Triunfo Director Paule were designated to attend the event at a cost of \$500 per ticket.

7 Board Comments – At the request of Director Paule, Director Glancy provided a report on his attendance at the April 29-May 2, 2009 CASA Conference in Napa. Director Caspary reported on his attendance at the April 16, 2009 Santa Monica Bay Restoration Commission meeting, which included a discussion of stormwater treatment and Los Angeles County's request for a fee for its stormwater treatment services.

8 Future Agenda Items – Director Orkney requested Triunfo General Manager Lawler to provide a presentation to the JPA Board related to Ventura Regional Sanitation District's biosolids treatment process including the Toland Landfill, which could be of assistance during the time Rancho Las Virgenes Composting Facility's ceiling repairs are being made.

9 Non-Action - Information Items

- (1) Los Angeles Regional Water Quality Control Board – Los Angeles Basin Plan – Triennial Review – Director Paule commended staff on the excellence of this document to which Director Caspary concurred.
- (2) State Water Resources Control Board – Comment Letter – Landscape Irrigation General Permit
- (3) Purchase of Laboratory Equipment
- (4) Tapia Water Reclamation Facility BNR Centrate Treatment Project: Ratification of Change Order #4

10 Closed Session – None.

11 There being no objection the Chair declared the meeting adjourned at the hour of 5:58 p.m.

\_\_\_\_\_  
Janna Orkney, Chair

ATTEST:

\_\_\_\_\_  
Charles Caspary, Vice Chair

(SEAL)

June 1, 2009 JPA Meeting

INFORMATION ONLY

TO: Board of Directors

FROM: Facilities and Operations

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**Subject: Award of Bid  
Annual Weed Abatement at Various Facilities**

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Las Virgenes-Triunfo Joint Powers Authority approved funding for this matter in the Joint Powers Authority Budget. The Las Virgenes Board, as the administering agent, at their May 12, 2009 meeting authorize the General Manager to issue purchase orders to vendors for weed abatement as discussed below.

**SUMMARY**

Annually, the District must comply with the County of Los Angeles Weed Abatement Division notice to destroy weeds, remove brush, rubbish and refuse prior to fire season by June 30th. The work is performed under contract for the District's largest sites, including Tapia Water Reclamation Facility, Rancho Las Virgenes Composting Facility, and Headquarters/Reservoir 2. On April 8<sup>th</sup>, the Board authorized a Call for Bids. Bid packages were sent to 7 companies who all attended the mandatory bid tour. Winning bids are shown in bold.

<b>Company</b>	<b>Tapia</b>	<b>Rancho</b>	<b>Hq/Res 2</b>
Executive Suite	\$8,900	\$29,000	\$3,000
Mariposa	\$8,250	<b>\$5,400</b>	\$2,400
Savannah	\$8,650	\$7,450	\$2,850
Venco Western	\$7,970	\$11,178	\$1,200
Underwood	<b>\$7,825</b>	\$7,250	\$2,250
W. A. Litten			<b>\$995</b>

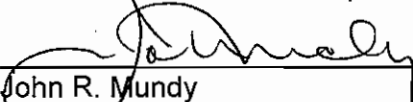
**FINANCIAL IMPACT**

The Fiscal Year 08-09 budget provides funding in the operating budget for weed abatement at all facilities.

Ken Reed, Water Treatment and Production Supervisor, prepared this report.

  
\_\_\_\_\_  
David R. Lippman  
Director of Facilities and Operations

5/16/09  
Date

  
\_\_\_\_\_  
John R. Mundy  
General Manager

5/14/09  
Date

9(1)

**June 1, 2009 JPA Board Meeting**

TO: Boards of Directors  
FROM: Resource Conservation and Public Outreach

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**Subject: Education Programs for customers in Oak Park USD and Ventura County**

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**SUMMARY**

Below is a summary of recent staff efforts relative to promoting water education programs in the Oak Park USD and Ventura County in response to the JPA Board request:

- In 2007 and 2008, the Oak Park Unified School District (OPUSD) was contacted by mail to encourage 5<sup>th</sup> grade classroom teachers to participate in tours of Tapia WRF and Rancho Composting Facility. No responses were received.
- In 2008 and 2009, materials for the Environmental Water Science Workshop for high school students were delivered to OPUSD and to Westlake High School. No applications were received in 2008. The application deadline for 2009 was May 27.
- In 2007 and 2008, several home school groups from Ventura County contacted us to make arrangements for tours of Tapia and Rancho. Approximate number of participants for these tours was 82.
- We make every effort to accommodate any group from within the LVMWD/TSD service areas that requests a tour of the facilities. There may have been additional scout groups with members from both areas. We have not kept separate records on these types of tours.

Deborah Low, Public Affairs Associate, prepared this report.



Carlos Reyes  
Director of Resource Conservation & Public Outreach

5/13/09

Date



John R. Mundy  
General Manager

5/14/09

Date

9(2)

**June 1, 2009 JPA Board Meeting**

TO: Board of Directors  
FROM: Facilities & Operations

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**Subject: Tapia Water Reclamation Facility BNR Centrate Treatment  
Project: Ratification of Change Order #5**

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Las Virgenes-Triunfo Joint Powers Authority approved funding for this matter in the Joint Powers Authority Budget. The Las Virgenes Board, as the administering agent, ratified Change Order #5 for the Tapia BNR Centrate Treatment Project in the amount of \$34,777.00 at their April 28, 2009 meeting.

**SUMMARY**

Change Order #5 was administratively approved in the amount of \$34,777.00 for the Tapia BNR Centrate Treatment Project. This change order provides for the installation of electrical infrastructure requested by District staff, which would allow for the future installation of actuators to automatically control the jet aeration valves at the centrate tanks. The scope of work involves the installation of an outdoor panel board, a transformer and the installation of conduits from the panel to the valves. The cost for this change order is \$34,777.00 and an addition of 5 calendar days to the contract. The change order proposal was reviewed by AECOM and MSO and deemed acceptable.

**FINANCIAL IMPACT**

The Fiscal Year 08-09 budget provides funding for 8 mg/L Nitrogen Compliance Tapia WRF under CIP Job #10184 in the amount of \$6,963,837. Construction costs spanning the 07-08 and 08-09 fiscal years are broken down as follows:

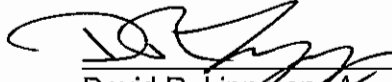
Centrate Treatment Project – Pascal & Ludwig (10379)	\$ 1,827,596.00
Centrate Treatment Change Order #1	\$ 16,241.40
Centrate Treatment Change Order #2	\$ 10,546.00
Centrate Treatment Change Order #3	\$ 3,832.00
Centrate Treatment Change Order #4	\$ 18,539.00
Centrate Treatment Change Order #5	\$ 34,777.00
Tapia BNR Phase I Project - Spiess Const (10378)	\$ 3,245,770.00
BNR Phase I Project Change Order #1	\$ 8,659.05
BNR Phase I Project Change Order #2	\$ 48,394.50
BNR Phase I Project Change Order #3	(\$ 8,665.00)
BNR Phase I Project Change Order #4	\$ 7,040.57
BNR Phase II Project - Spiess Const (10415)	\$ 378,260.00
Pre-Purchased Jet Aeration System	\$ 295,890.00
Pre-Purchased Swing Arm Diffusers	\$ 361,915.00
Owner Furnished Internal Recycle Pumps	\$ 108,200.00
Services During Construction – Boyle	\$ 253,425.00
Services During Construction – MSO	\$ 19,320.00
Services During Construction – Fugro	\$ 7,000.00
<b>Total Construction Cost</b>	<b>\$ 6,636,740.52</b>

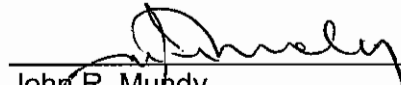
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This project is a fixed based cost based on capacity rights in the treatment plant. As such, the cost split is 70.6% for LVMWD and 29.4% for Triunfo.

Brett Dingman, Associate Engineer, prepared this report.

  
\_\_\_\_\_  
David R. Lippman      5/12/09  
Director of Facilities and Operations      Date

  
\_\_\_\_\_  
John R. Mundy      5/13/09  
Administering Agent/General Manager      Date