



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas CA 91302

**MINUTES**  
**REGULAR MEETING**

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9:00 AM

June 4, 2024

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag was led by Jeremy Wolf.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **9:00 a.m.** by Board President Lewitt in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Gary Burns, Charles Caspary, Andy Coradeschi, Jay Lewitt, and Len Polan.

Absent: None

Staff Present: David Pedersen, General Manager  
Joe McDermott, Director of Engineering and External Affairs  
Don Patterson, Director of Finance and Administration  
Eric Schlageter, Interim Director of Facilities and Operations  
Josie Guzman, Clerk of the Board  
Keith Lemieux, District Counsel

**2. APPROVAL OF AGENDA**

Director Polan moved to approve the agenda. Motion seconded by Director Coradeschi. Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan  
NOES: None

ABSTAIN: None  
ABSENT: None

**3. PUBLIC COMMENTS**

None.

**4. CONSENT CALENDAR**

Director Caspary pulled Item 4E for discussion.

**A List of Demands: June 4, 2024: Receive and file**

**B Minutes Regular Meeting of May 21, 2024: Approve**

**C Water Infrastructure Networking Summit: Board Member Attendance**

**Authorize Board Member attendance, per diem compensation, and travel expenses for the Water Infrastructure Networking Summit held on May 31, 2024.**

**D Monthly Cash and Investment Report: April 2024**

**Receive and file the Monthly Cash and Investment Report for April 2024.**

**F End of Emergency Declaration for Valley Circle Water Main Break and Continuation of Emergency Declaration for Parkmor Road Water Main Break**

**Ratify the summary of emergency repair costs, in the amount of \$186,077.21, for the 30-inch water main break along Valley Circle Boulevard; and pass, approve, and adopt proposed Resolution No. 2640, continuing a declaration of emergency for a 12-inch water main break located at 5745 Parkmor Drive in the City of Calabasas and ending the emergency for the water main break along Valley Circle Boulevard.**

**RESOLUTION NO. 2640**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT FINDING THAT AN EMERGENCY WILL NOT PERMIT A DELAY RESULTING FROM A COMPETITIVE SOLICITATION FOR REPAIR OF A 12-INCH WATER MAIN LOCATED AT 5745 PARKMOR DRIVE IN THE CITY OF CALABASAS AND END THE EMERGENCY DECLARATION FOR A 30-INCH WATER MAIN LOCATED ON VALLEY CIRCLE BOULEVARD**

**(Reference is hereby made to Resolution No. 2640 on file in the District's Resolution Book and by this reference the same is incorporated herein.)**

Director Polan moved to approve the Consent Calendar Items 4A, 4B, 4C, 4D, and 4F.

Motion seconded by Director Caspary. Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan  
NOES: None  
ABSTAIN: None  
ABSENT: None

#### **4. CONSENT CALENDAR – SEPARATE ACTION ITEM**

##### **E CalPERS Pension and Other Post-Employment Benefit Liabilities: Update**

**Receive and file an update on CalPERS pension and Other Post-Employment Benefit (OPEB) liabilities, and authorize the General Manager to approve an additional contribution, in the amount of \$1,121,833, for Fiscal Year 2024-25 to reduce the District’s long-term net OPEB liability.**

Brian Richie, Finance Manager, responded to questions regarding CalPERS’ long-term investment strategy and assumption on rate of return; OPEB projected unfunded liability status as of June 30, 2023; increase in the total OPEB liability between 2022 to 2023 due to the number of District retirees; and the District’s OPEB funded status of 68.7 percent.

Director Caspary requested a copy of CalPERS’ annual investment report showing the seven percent rate of return.

Director Caspary moved to approve the Consent Calendar Item 4E. Motion seconded by Director Polan.

Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan  
NOES: None  
ABSTAIN: None  
ABSENT: None

Board President Lewitt welcomed Nicole Richardson, Metropolitan Water District of Southern California (MWD) Government and Public Affairs Representative.

#### **5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

##### **A Water Supply Conditions Update**

Joe McDermott, Director of Engineering and External Affairs, presented the report and noted that the 8-Station Index was at 93 percent of normal in the Northern Sierras, and the Colorado River was at 102 percent of normal. However, Lake Power was at 33 percent of normal and Lake Mead was at 35 percent of normal.

General Manager David Pedersen added that statewide reservoirs were nearly 100

percent of capacity, except for Sonoma Reservoir at 68 percent of capacity and San Luis Reservoir at 60 percent of capacity. He stated that these lower levels reflected the challenges of pumping water from the Delta into the State Water Project. He also stated that it was expected that the final State Water Project allocation would remain at 40 percent. He responded to a question regarding how Lakes Powell and Mead would affect water storage at Diamond Valley Lake by stating Diamond Valley Lake is primarily filled from the State Water Project and it does not store water from the Colorado River. He also responded to a question regarding the status of quagga mussels in Diamond Valley Lake by stating that MWD limits the water supply to Diamond Valley Lake from the State Water Project water, and although quagga mussels have been detected in the State Water Project system, they have not flourished.

6. **TREASURER**

Director Coradeschi stated that he reviewed the expenditures.

7. **BOARD OF DIRECTORS**

**A Appointment of District's MWD Representative**

**Close nominations and select the individual to serve as the District's MWD Representative on the Board of the Metropolitan Water District of Southern California; and pass, approve, and adopt proposed Resolution No. 2641, appointing the District's Representative to serve on the Board of Directors of the Metropolitan Water District of Southern California.**

**RESOLUTION NO. 2641**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT APPOINTING THE DISTRICT'S REPRESENTATIVE TO SERVE ON THE BOARD OF DIRECTORS OF THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA**

**(Reference is hereby made to Resolution No. 2641 on file in the District's Resolution Book and by this reference the same is incorporated herein.)**

General Manager David Pedersen presented the report.

There were no further nominations.

Director Caspary moved to close the nominations. Motion seconded by Director Coradeschi.

Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: None

Director Coradeschi moved to pass, approve, and adopt Resolution No. 2641 appointing Jay Lewitt as the District's Representative to serve on the Board of Directors of the Metropolitan Water District of Southern California . Motion seconded by Director Polan.

Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: None

## **8. FACILITIES AND OPERATIONS**

### **A Purchase of Chemical Dosing Trailer and Two Water Quality Analyzers: Authorization**

**Waive the competitive bidding requirements and authorize the General Manager to issue a purchase order to PSI Water Technologies, Inc., in the total amount of \$188,300, consisting of \$155,300 for one Monoclor Residual Control Station Trailer and \$33,000 for two water quality station analyzers.**

Darrell Johnson, Water Systems Manager, presented the report.

Director Polan moved to approve Item 8A. Motion seconded by Director Coradeschi.

Mr. Johnson responded to questions regarding the number of tanks experiencing issues; tank agitators; chloramine residual calibration; nitrification in the tanks; maintaining training documentation and providing appropriate safety gear for staff; and the lack of electric power at most tank sites to run the residual control station, which would generally run on solar power and batteries.

Eric Schlageter, Interim Director of Facilities and Operations, noted that the benefit of mobile trailers would include emergency response to raise the disinfectant residual levels.

Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: None

### **B 2024 Painting and Coatings Program: Contract Authorization**

**Authorize the General Manager to execute a one-year agreement with Vital Coatings, in the amount of \$100,000, with four one-year renewal options to provide**

**painting and coating services.**

Ken Kuhlman, Water Distribution Operator III, presented the report.

Director Coradeschi moved to approve Item 8B. Motion seconded by Director Caspary.

Mr. Kuhlman responded to questions regarding consulting with the contractor regarding painting equipment with abnormal surfaces and the use of catalyzed paint.

Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: None

**C On-Call Pipeline Repair and Paving/Concrete Services: Contract Amendment**

**Authorize the General Manager to execute a contract amendment, in the amount of \$396,000, with Toro Enterprises, Inc., to increase the not-to-exceed amount to \$1,878,154.26 for the current two-year term; re-appropriate funding, in the amount of \$264,000, from CIP No. 10785, and in the amount of \$132,000, from CIP No. 10728 to cover the additional cost; and authorize an increase, in the amount of \$1,200,000, for the second two-year renewal for a total not-to-exceed amount of \$2,000,000 for on-call pipeline repair and paving/concrete services.**

Eric Schlageter, Interim Director of Facilities and Operations, provided introductory remarks.

Jim Korkosz, Facilities Manager, presented the report.

Director Coradeschi moved to approve Item 8C. Motion seconded by Director Caspary.

A discussion ensued regarding the upcoming Potable Water Pipeline Rehabilitation and Replacement Study to identify the order of priority for rehabilitation and replacements.

Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: None

**9. FINANCE AND ADMINISTRATION**

**A Internal Audit Program: Results of Contract Management and Purchasing Audit, and Approval of Audit Work Plan for Fiscal Year 2024-25**

**Receive and file the Contract Management and Purchasing Audit Report, and authorize an amendment to the professional services agreement with Eide Bailly LLP, in the amount of \$100,000, to complete the Fiscal Year 2024-25 Internal Audit Work Plan.**

Don Patterson, Director of Finance and Administration, provided introductory remarks.

Audrey Donovan, Senior Manager from Eide Bailly, provided a PowerPoint presentation.

Director Caspary moved to approve Item 9A. Motion seconded by Director Burns.

Mr. Patterson responded to questions regarding the use of P-cards for purchases in accordance with the District's purchasing policy.

Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: None

## **10. ENGINEERING AND EXTERNAL AFFAIRS**

### **A City of Calabasas Bark Park Butterfly Garden and Micro-Forest Planting: Memorandum of Understanding**

**Authorize the General Manager to execute a Memorandum of Understanding with the City of Calabasas and the Malibu Foundation for the planting of a butterfly garden and micro-forest at the Calabasas Bark Park.**

Craig Jones, Resource Conservation Manager, presented the report.

Director Polan moved to approve Item 10A. Motion seconded by Director Burns.

Mr. Jones responded to questions regarding the District maintaining the micro-forest, planting schedule, use of recycled water for irrigation, signage, and the types of trees that would be planted by the Malibu Foundation.

Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: None

## **11. NON-ACTION ITEMS**



## **A Organization Reports**

Director Caspary reported that he attended the tour of the Pure Water Demonstration Facility on May 22nd that was provided to representatives from The Bay Foundation and members from the U.S. Environmental Protection Agency (EPA). He noted that the EPA monitors The Bay Foundation's work in the Santa Monica Bay as part of the National Estuary Program. He also noted that one of the major focuses of the Santa Monica Bay Restoration Plan is to minimize the import of water to the area, and the representatives from the EPA were pleased with the progress of the Pure Water Project Las Virgenes-Triunfo.

Board President Lewitt reported that he was assigned to the Association of California Water Agencies Committee for the Elected Officials Reception at the Ronald Reagan Library scheduled in September. He asked for the Board's input for this event.

## **B Director's Reports on Outside Meetings**

Director Burns reported that he, Director Coradeschi, and Mike McNutt, Public Affairs and Communications Manager, provided a presentation at the City of Calabasas City Council Meeting on May 22nd.

Director Coradeschi acknowledged Mr. McNutt on his presentation at the City of Calabasas City Council Meeting. He reported that he attended the Love Run at the City of Westlake Village, where pure water was distributed at the District's booth.

Director Burns suggested taking pure water samples and drinking water glasses to future presentations at City of Calabasas City Council Meetings. He also acknowledged Mr. McNutt's comments during the Pure Water Project Las Virgenes-Triunfo architectural theme workshop regarding trust, transparency, safety, leadership, and legacy.

## **C General Manager Reports**

### **(1) General Business**

General Manager David Pedersen reported that he, Director Burns, Calabasas Councilmember Ed Albrecht, and Joe McDermott, Director of Engineering and External Affairs, visited the Burbank Operable Unit on May 30th. He stated that this was a groundwater treatment facility in the City of Burbank, and the City was awarded a judgment from Lockheed to pay for contamination remediation in the San Fernando Groundwater Basin area south of the Burbank Airport. He also reported that he and Director Polan attended the Water Infrastructure Networking Summit on May 31st, where Senator Alex Padilla was the keynote speaker. He provided a brief update regarding pipeline repairs at the slope on Parkmor Road, and stated that Toro Enterprises had begun emergency repairs which were progressing well.

Joe McDermott, Director of Engineering and External Affairs, responded to a question regarding the status of the Malibou Lake Siphon Replacement Project by stating that work was progressing and was scheduled to be completed in September.



(2) Follow-Up Items

General Manager David Pedersen stated that an item would be brought back at the next Board meeting for the Board to consider naming the Board Room after former Director Glen Peterson.

**D Directors' Comments**

Board President Lewitt noted that he, General Manager David Pedersen, and Intern Stone Halpern met with Wendy Greuel, former Los Angeles City Controller and Councilmember and attorney with Manatt Phelps & Phillips, who has clients interested in ocean desalination. He noted that a discussion was held regarding ocean desalination and OceanWell technology.

Director Burns asked staff to explore the Administration's \$50 billion water infrastructure investments for possible drinking water grants.

**12. FUTURE AGENDA ITEMS**

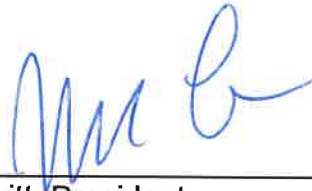
None.

**13. PUBLIC COMMENTS**

None.

**14. ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **10:41 a.m.**



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Jay Lewitt, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:



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Gary Burns, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)