



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road
Calabasas, CA 91302

Pursuant to Government Code Section 54953(b), Director Len Polan will be participating via teleconference from 118 Palo Grande, San Antonio, TX 78232

AGENDA
LVMWD BOARD OF DIRECTORS - REGULAR MEETING
TUESDAY, NOVEMBER 21, 2023 – 9:00 AM

PUBLIC PARTICIPATION: The public may join this meeting virtually or attend in person in the Board Room. Teleconference participants will be muted until recognized at the appropriate time by the Board President. To join via teleconference, please use the following Webinar ID:

Webinar ID: <https://us06web.zoom.us/j/81743093150>

To join by telephone, please dial (669) 900-6833 or (346) 248-7799 and enter Webinar ID:

817 4309 3150

For members of the public wishing to address the Board during Public Comment or during a specific agenda item, please press "Raise Hand" if you are joining via computer; or press *9 if you are joining via phone; or inform the Executive Assistant/Clerk of the Board if attending in person.

Members of the public can also access and request to speak at meetings live on-line, with audio and limited video, at www.lvmwd.com/livestream. To ensure distribution of the agenda, please submit comments 24 hours prior to the day of the meeting. Those comments, as well as any comments received during the meeting, will be distributed to the members of the Board of Directors and will be made part of the official public record of the meeting. Contact Josie Guzman, Executive Assistant/Clerk of the Board, at (818) 251-2123 or jguzman@lvmwd.com with any questions.

ACCESSIBILITY: If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in the implementation thereof. Any person who requires a disability-related modification or accommodation, to attend or participate in this meeting, including auxiliary aids or services, may request such reasonable modification or accommodation by contacting the Executive Assistant/Clerk of the Board by telephone at (818) 251-2123 or via email to jguzman@lvmwd.com at least 48 hours prior to the meeting.

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agenda items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF AGENDA**
3. **PUBLIC COMMENTS**

*Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2*

4. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

4.A List of Demands: November 21, 2023 (Pg. 7)

Receive and file.

4.B Minutes: Regular Meeting of October 17, 2023, and Special Meetings of October 30 and November 1, 2023 (Pg. 132)

Approve.

4.C Directors' Per Diem: October 2023 (Pg. 146)

Ratify.

4.D Financial Review: First Quarter of Fiscal Year 2023-24 (Pg. 152)

Receive and file the financial review for the first quarter of Fiscal Year 2023-24; adopt the updated Capital Improvement Program Budget for Fiscal Year 2023-24; and confirm the previously-approved rate adjustments for potable water, recycled water and sanitation services, effective on January 1, 2024.

4.E Monthly Cash and Investment Report: September 2023 (Pg. 178)

Receive and file the Monthly Cash and Investment Report for September 2023.

4.F Update to Las Virgenes Municipal Water District Code: Board Compensation (Pg. 195)

Pass, approve and adopt proposed Resolution No. 2628, amending Section 2-2.106 of the Las Virgenes Municipal Water District Code to reflect updates to the Board of Directors' compensation.

RESOLUTION NO. 2628

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING 2468 (ADMINISTRATIVE CODE) AS IT RELATES TO DIRECTORS' COMPENSATION

(Reference is hereby made to Resolution No. 2628 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

4.G Update to Las Virgenes Municipal Water District Code: Purchasing Thresholds (Pg. 204)

Pass, approve, and adopt proposed Resolution No. 2630, modifying Las Virgenes Municipal Water District Code as it relates to purchasing thresholds.

RESOLUTION NO. 2630

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING LAS VIRGENES MUNICIPAL WATER DISTRICT CODE TITLE 2, CHAPTER 6, ARTICLE 4 - PURCHASING

(Reference is hereby made to Resolution Nos. 2630 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

4.H **Update to Las Virgenes Municipal Water District Code: Miscellaneous User Fees (Pg. 235)**

Pass, approve and adopt proposed Resolution No. 2631, updating miscellaneous user fees, effective on January 1, 2024.

RESOLUTION NO. 2631

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO. 2468 (ADMINISTRATIVE CODE) AS IT RELATES TO FEES

(Reference is hereby made to Resolution No. 2631 on file in the District's Resolution Book, and by this reference the same is incorporated herein.)

4.I **Resolution of Intent for Continuation of Potable Water Standby Charge (Pg. 246)**

Pass, approve and adopt proposed Resolution No. 2629, initiating proceedings for continuation of the Standby Charge pursuant to the Municipal Water District Law of 1911; ordering notification for those properties that changed ownership since the last Standby Charge assessment; ordering publication of a Notice of Public Hearing in a newspaper of general circulation once a week for a two-week period; and setting a public hearing on the matter for 9:00 a.m. on January 16, 2024.

RESOLUTION NO. 2629

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT INITIATING PROCEEDINGS FOR THE CONTINUATION OF THE WATER AVAILABILITY OR STANDBY CHARGE FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2024

(Reference is hereby made to Resolution No. 2629 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

4.J **Fiscal Year 2024-25 Proposed Sanitation Rate for Consolidated Sewer Maintenance District: Topanga Tax Zone (Pg. 250)**

Approve a monthly billing rate of \$63.00 per Equivalent Residential Unit for the Consolidated Sewer Maintenance District, Topanga Tax Zone, for Fiscal Year 2024-25.

4.K **Contractual Services Agreement with Quinn Power Systems: Authorization (Pg. 255)**

Authorize the General Manager to execute a one-year contractual services agreement with Quinn Power Systems, in the amount of \$130,000, with four one-year renewal options for preventive maintenance and as-needed repair of emergency back-up generators.

4.L **Bark Park Agreement with City of Calabasas: Renewal (Pg. 257)**

Authorize the General Manager to execute a five-year agreement with the City of Calabasas, in the amount of \$1.00 annually, for operation of the Calabasas Bark

Park on District-owned property.

5. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION OF AGENDA ITEMS**

5.A **MWD Representative Report (Pg. 262)**

5.B **Legislative and Regulatory Updates**

6. **TREASURER**

7. **BOARD OF DIRECTORS**

8. **FACILITIES AND OPERATIONS**

8.A **2023 Water, Recycled Water and Sanitation Capacity Fee Study (Pg. 271)**

Receive and file the 2023 Water, Recycled Water and Sanitation Capacity Fee Study; and authorize staff to initiate a public outreach and notification process for the future adoption of updated potable water and sanitation capacity fees.

8.B **Contractual Services Agreement with Ontario Refrigeration Service: Amendment (Pg. 311)**

Authorize the General Manager to approve a change order to the contractual services agreement with Ontario Refrigeration Service, Inc., in the amount of \$150,000, for unanticipated repair of heating, ventilation and air conditioning equipment and emergency replacement of two failed boilers at the Headquarters campus.

9. **FINANCE AND ADMINISTRATION**

9.A **Boardroom Audio/Visual System Upgrade: Update (Pg. 313)**

Review and comment on the proposed design provided by Western Audio Visual & Security for the Boardroom Audio/Visual System Upgrade.

9.B **Annual Supply and Delivery of Fire Hydrants: Award (Pg. 319)**

Accept the bid from Famcon Pipe & Supply, Inc., and authorize the General Manager to approve a one-year purchase order, in the amount of \$225,070.73, with four one-year renewal options for the annual supply and delivery of fire hydrants.

10. **ENGINEERING AND EXTERNAL AFFAIRS**

10.A **Twin Lakes Pump Station Pipeline Project: CEQA Determination and Call for Bids (Pg. 361)**

Find that the work is exempt from the provisions of California Environmental Quality Act, and authorize the issuance of a call for bids for the Twin Lakes Pump Station Pipeline Project.

10.B **Jed Smith No. 1, McCoy and Calabasas Tank Rehabilitation Project: Design Award (Pg. 367)**

Accept the proposal from Cannon Corporation and authorize the General Manager to execute a professional services agreement, in the amount of \$133,980, for design, bidding and engineering support during construction of the Jed Smith No. 1, McCoy

and Calabasas Tank Rehabilitation Project.

11. **INFORMATION ITEMS**

12. **NON-ACTION ITEMS**

A. *Organization Reports*

B. *Director's Reports on Outside Meetings*

C. *General Manager's Reports*

(a) *General Business*

(b) *Follow-up Items*

D. *Director's Comments*

13. **FUTURE AGENDA ITEMS**

14. **PUBLIC COMMENTS**

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15. **CLOSED SESSION**

15.A **Conference with District Counsel - Initiation of Litigation Pursuant to Government Code Section 54956.9(c): One case**

16. **OPEN SESSION AND ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: ANDY CORADESCHI, TREASURER

Payments for Board Meeting of : November 21, 2023

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 108103 through 108390 were issued in the total amount of: \$ 2,799,126.52

Payments through direct disbursements as follows:

Direct Disbursement payment number 24059 through 24082: \$ 7,550.79

Payments through wire transfers as follows:

10/10/2023 Booky Oren Quarterly Subscription Fee	\$ 17,500.00
10/24/2023 Metropolitan Water District payment for water deliveries in the month of September 2023	\$ 1,807,652.80
10/24/2023 Key Government Finance AMI/AMR Interest Debt Service Payment	\$ 1,066,857.50
	<u>\$ 2,892,010.30</u>

Total Payments \$ 5,698,687.61

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
11/21/2023**

Company Name	Company No.	Check No. 108103-108179 10/03/23	Check No. 108180-108224 10/10/23	Check No. 108225-108271 10/17/23	Check No. 108272-108335 10/24/23	Check No. 108336-108390 10/31/23	Total
		Amount	Amount	Amount	Amount	Amount	
Potable Water Operations	101	156,283.02	89,232.25	5,026.21	74,303.96	28,899.88	353,745.32
Recycled Water Operations	102	1,460.57					1,460.57
Sanitation Operations	130	21,625.23		830.00	118.45	24,686.60	47,260.28
Potable Water Construction	201	7,401.00			9,170.53		16,571.53
Water Conservation Construction	203						-
Sanitation Construction	230						-
Potable Water Replacement	301	564,686.03		1,664.50	3,639.66	20,925.79	590,915.98
Recycled Water Replacement	302	1,894.67				20,454.33	22,349.00
Sanitation Replacement	330						-
Internal Service	701	89,461.43	66,954.12	70,215.86	93,027.42	143,383.18	463,042.01
JPA Operations	751	524,020.61	153,825.80	109,705.69	135,555.93	71,972.71	995,080.74
JPA Construction	752						-
JPA Replacement	754	24,809.25		105.70	234,397.32	49,388.82	308,701.09
Total Printed		1,391,641.81	310,012.17	187,547.96	550,213.27	359,711.31	2,799,126.52
Voided Checks/payment stopped:							
							-
							-
							-
							-
							-
							-
Total Voids		-	-	-	-	-	-
Net Total		1,391,641.81	310,012.17	187,547.96	550,213.27	359,711.31	2,799,126.52

**DIRECT DISBURSEMENTS LISTING FOR BOARD MEETING
11/21/2023**

Company Name	Company No.	Direct Disb. No. 24059-24071 10/03/23 Amount	Direct Disb. No. 24072-24082 10/17/23 Amount	Total
Potable Water Operations	101	64.11	565.43	629.54
Recycled Water Operations	102			-
Sanitation Operations	130	132.56		132.56
Potable Water Construction	201			-
Water Conservation Construction	203			-
Sanitation Construction	230			-
Potable Water Replacement	301			-
Recycled Water Replacement	302			-
Sanitation Replacement	330			-
Internal Service	701	1,750.91	935.45	2,686.36
JPA Operations	751	4,035.15	67.18	4,102.33
JPA Construction	752			-
JPA Replacement	754			-
	Total Printed	5,982.73	1,568.06	7,550.79
Voided Direct Disbursements:				
		-	-	-
	Total Voids	-	-	-
	Totals	5,982.73	1,568.06	7,550.79

**WIRE LISTING FOR BOARD MEETING
11/21/2023**

Company Name	Company No.	Wire No. 25 10/10/23 Amount	Wire No. 26-27 10/24/23 Amount	Total
Potable Water Operations	101		1,807,652.80	1,807,652.80
Recycled Water Operations	102			-
Sanitation Operations	130			-
Potable Water Construction	201			-
Water Conservation Construction	203			-
Sanitation Construction	230			-
Potable Water Replacement	301		1,066,857.50	1,066,857.50
Recycled Water Replacement	302			-
Sanitation Replacement	330			-
Internal Service	701	17,500.00		17,500.00
JPA Operations	751			-
JPA Construction	752			-
JPA Replacement	754			-
	Total Printed	17,500.00	2,874,510.30	2,892,010.30
Voided Wires:		-	-	-
	Total Voids	-	-	-
	Totals	17,500.00	2,874,510.30	2,892,010.30

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
108103	10/03/2023	PRTD	2339 AGOURA LOCK TECHNOLOGIES	92165	09/18/2023	2240044	100323	1,329.31
	Invoice: 92165							
			1,329.31 701	132000	MASTER PADLOCKS Storeroom & Truck Inventory			
					CHECK	108103	TOTAL:	1,329.31
108104	10/03/2023	PRTD	3077 AIRGAS USA, LLC	5502078557	08/31/2023		100323	339.39
	Invoice: 5502078557							
			339.39 701002	551500	CYLINDER RENTAL AUGUST 2023 Outside Services			
					CHECK	108104	TOTAL:	339.39
108105	10/03/2023	PRTD	30339 ALESHIRE & WYNDER, LLP	LVMWD/AUGUST'23	09/14/2023		100323	35,484.68
	Invoice: LVMWD/AUGUST'23							
			8,326.63 701121	650000	LEGAL SERVICES - AUGUST 2023 Legal Services			
			10,592.00 701122	687200	Outside Services			
			11,002.40 751840	687200	Outside Services			
			2,478.60 701430	650000	Legal Services			
			2,882.55 701122	687200	Outside Services			
			202.50 701122	687200	Outside Services			
					CHECK	108105	TOTAL:	35,484.68
108106	10/03/2023	PRTD	2404 ASTRA INDUSTRIAL SERVICE INC	288203	09/08/2023		100323	348.56
	Invoice: 288203							
			348.56 701222	572500	REPLACEMENT 1/4' TEST COCKS & GAGUGE HOSES Genl Supplies/Small Tools			
					CHECK	108106	TOTAL:	348.56
108107	10/03/2023	PRTD	2869 AT&T	46399044/091423	09/14/2023		100323	51.22
	Invoice: 46399044/091423							
			51.22 701001	540520	SVCS 9/14-10/13/23 Telephone			
					CHECK	108107	TOTAL:	51.22
108108	10/03/2023	PRTD	9631 AT&T LONG DISTANCE	806368136/090423	09/04/2023		100323	16.08
	Invoice: 806368136/090423							
			4.13 701002	540520	INTERNET SRV 8/02-8/31/23 Telephone			
			4.76 701420	540520	Telephone			
			6.77 751810	540520	Telephone			
			.42 101300	540520	Telephone			
					CHECK	108108	TOTAL:	16.08

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
108109	10/03/2023	PRTD	9067 AUSTIN-MAC, INC.	32685	08/22/2023	2240015	100323	15,978.39
			Invoice: 32685					
				15,978.39	751820	551000		
							RANCHO CONVEYOR LINERS Supplies/Material	
							CHECK	108109 TOTAL:
								15,978.39
108110	10/03/2023	PRTD	30535 BETTER BUSINESS PLANNING, INC	285116	08/29/2023		100323	90.00
			Invoice: 285116					
				90.00	701430	622000		
							COBRA ADMIN SEPTEMBER 2023 Outside Services	
			Invoice: 285117					
			BETTER BUSINESS PLANNING, INC	285117	08/29/2023		100323	209.58
				195.00	701430	622000	FSA DEBIT CARD SEPTMEBER 2023 Outside Services	
				14.58	701430	622000	Outside Services	
							CHECK	108110 TOTAL:
								299.58
108111	10/03/2023	PRTD	20491 BEST BEST & KRIEGER LLP	975456	09/18/2023		100323	8,180.00
			Invoice: 975456					
				8,180.00	751840	651600	AUGUST 2023 FEDERAL LOBBYING Other Professional Serv	
							CHECK	108111 TOTAL:
								8,180.00
108112	10/03/2023	PRTD	18071 BLUE DIAMOND MATERIALS	3337790	09/11/2023		100323	209.90
			Invoice: 3337790					
				209.90	101700	551000	2.03 TONS A/C 3/8 FINE Supplies/Material	
							CHECK	108112 TOTAL:
								209.90
108113	10/03/2023	PRTD	20655 CANNON CORPORATION	85812	09/11/2023		100323	161.00
			Invoice: 85812					
				161.00	754440	900000	TAPIA SELECTOR CHNL REPAIRS AUGUST 2023 Capital Asset Expenses	
			Invoice: 85794					
			CANNON CORPORATION	85794	09/11/2023		100323	649.50
				649.50	301440	900000	KIMBERLY PRESSURE REDUCING STN AUGUST 2023 Capital Asset Expenses	
			Invoice: 85798					
			CANNON CORPORATION	85798	09/11/2023		100323	6,363.00
				6,363.00	301440	900000	SURGE ANLYS STNT RD AUGUST 2023 Capital Asset Expenses	
			Invoice: 85744					
			CANNON CORPORATION	85744	09/07/2023		100323	20,284.25
				20,284.25	301440	900000	CORNELL P/S UPGRD AUGUST 2023 Capital Asset Expenses	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108113 TOTAL:	27,457.75
108114	10/03/2023	PRTD	30050 CANON FINANCIAL SERVICES, INC.	31240172	09/11/2023		100323	677.81
			Invoice: 31240172		SEPTMBER 2023	CANON	COPIER LEASE	
				677.81 701420 620500	Equip Rental			
							CHECK 108114 TOTAL:	677.81
108115	10/03/2023	PRTD	18860 CHEMTREAT, INC.	CIN010560373	09/11/2023		100323	748.41
			Invoice: CIN010560373		SEPTMBER 2023	WATER TREATMENT		
				374.21 701001 551000	Supplies/Material			
				374.20 751820 551000	Supplies/Material			
							CHECK 108115 TOTAL:	748.41
108116	10/03/2023	PRTD	30387 CINTAS CORPORATION NO. 3	4167419246	09/12/2023		100323	79.81
			Invoice: 4167419246		SEPTMBER 2023	UNIFORMS/MATS/TOWELS		
				64.09 701999 731600	Uniforms			
				15.72 101600 551000	Supplies/Material			
			Invoice: 4168131732		09/19/2023		100323	93.56
					SEPTMBER 2023	UNIFORMS/MATS/TOWELS		
				64.09 701999 731600	Uniforms			
				29.47 101600 551000	Supplies/Material			
							CHECK 108116 TOTAL:	173.37
108117	10/03/2023	PRTD	30387 CINTAS CORPORATION NO. 3	4167576910	09/13/2023		100323	170.37
			Invoice: 4167576910		SEPTMBER 2023	UNIFORMS/MATS/TOWELS		
				86.71 701999 731600	Uniforms			
				83.66 751820 551000	Supplies/Material			
							CHECK 108117 TOTAL:	170.37
108118	10/03/2023	PRTD	30654 CLIENTFIRST TECHNOLOGY CONSULTING	15481	08/31/2023		100323	2,557.50
			Invoice: 15481		AUGUST 2023	IT MASTER PLAN PROJECT		
				2,557.50 701420 651600	Other Professional Serv			
							CHECK 108118 TOTAL:	2,557.50
108119	10/03/2023	PRTD	2554 COASTLINE EQUIPMENT	1054415	09/11/2023		100323	573.43
			Invoice: 1054415		REPAIR #863			
				573.43 701325 551500	Outside Services			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108119 TOTAL:	573.43
108120	10/03/2023	PRTD	19270 COMMUNICATIONS RELAY, LLC	60493	10/01/2023		100323	1,118.39
			Invoice: 60493				CASTRO PEAK RENT OCTOBER 2023	
				1,118.39 701420 540520			Telephone	
							CHECK 108120 TOTAL:	1,118.39
108121	10/03/2023	PRTD	2601 DELL COMPUTER CORP.	10694986479	08/28/2023	2240027	100323	1,510.75
			Invoice: 10694986479				TAPIA LAB COMPUTER	
				1,510.75 701420 543000			Capital Outlay	
			DELL COMPUTER CORP.	10698256836	09/13/2023	2240039	100323	1,639.59
			Invoice: 10698256836				6 COMPUTER MONITORS	
				1,639.59 701420 543000			Capital Outlay	
							CHECK 108121 TOTAL:	3,150.34
108122	10/03/2023	PRTD	11330 DIAL SECURITY	457334	09/25/2023		100323	5.00
			Invoice: 457334				LATE FEE - TAPIA SEPTEMBER 2023	
				5.00 751810 551800			Building Maintenance	
			DIAL SECURITY	457325	09/25/2023		100323	5.00
			Invoice: 457325				LATE FEE - FIRE MONITORING - BLD 1 SEPTEMBER 2023	
				5.00 751750 551500			Outside Services	
							CHECK 108122 TOTAL:	10.00
108123	10/03/2023	PRTD	7257 DIRECTV, INC.	015016309X230911	09/11/2023		100323	44.50
			Invoice: 015016309X230911				TV ACCESS FEE 8/10-10/9/23	
				22.25 701001 551500			Outside Services	
				6.25 701001 551500			Outside Services	
				16.00 701001 551500			Outside Services	
							CHECK 108123 TOTAL:	44.50
108124	10/03/2023	PRTD	20685 DOCUMENT SYSTEMS INC	IN3677941	09/11/2023		100323	373.87
			Invoice: IN3677941				CANON MAINT 9/9-10/8/23, OVRG 8/9-9/8/23	
				170.82 701420 621500			System Support and Maintenance	
				203.05 701420 621500			System Support and Maintenance	
							CHECK 108124 TOTAL:	373.87
108125	10/03/2023	PRTD	30697 ELIZABETH SMITH	092623	09/26/2023		100323	45.85
			Invoice: 092623				CAPPO SEMINAR 8/30/23	
				45.85 701440 683000			Training & Professional Devel	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK 108125 TOTAL: 45.85								
108126	10/03/2023	PRTD	14591 EMISSION COMPLIANT CONTROLS CORP.	PSO5754	09/11/2023		100323	2,160.00
			Invoice: PSO5754		EMISSION TEST 9/11/23 Outside Services			
				2,160.00 101100 551500				
CHECK 108126 TOTAL: 2,160.00								
108127	10/03/2023	PRTD	19025 EMPIRE SAFETY & SUPPLY	0120462-IN	07/10/2023		100323	1,953.70
			Invoice: 0120462-IN		RESPIRATORS - CLOSED PO 2230157 Storeroom & Truck Inventory			
				1,953.70 701 132000				
CHECK 108127 TOTAL: 1,953.70								
108128	10/03/2023	PRTD	18441 EMPLOYEE RELATIONS NETWORK	95535	07/31/2023		100323	127.82
			Invoice: 95535		EE BACKGROUND CHECKS Recruitment Expense			
				127.82 701430 681000				
			Invoice: 95725		08/31/2023		100323	494.98
					EE BACKGROUND CHECKS Recruitment Expense			
				494.98 701430 681000				
CHECK 108128 TOTAL: 622.80								
108129	10/03/2023	PRTD	8923 ENVIRONMENTAL EXPRESS, INC.	1000755366	09/14/2023		100323	481.71
			Invoice: 1000755366		STANDARD MDL Supplies/Material			
				481.71 701341 551000				
CHECK 108129 TOTAL: 481.71								
108130	10/03/2023	PRTD	2654 FAMCON PIPE	S100105093.005	09/07/2023	2240006	100323	1,411.67
			Invoice: S100105093.005		METER PARTS Storeroom & Truck Inventory			
				1,411.67 701 132000				
			Invoice: S100101254.007		09/07/2023	2230172	100323	1,266.43
					METER PARTS Storeroom & Truck Inventory			
				1,266.43 701 132000				
			Invoice: S100111358.001		09/21/2023	2240048	100323	71.18
					GARLOCK GASKETS Genl Supplies/Small Tools			
				71.18 101900 572500				
CHECK 108130 TOTAL: 2,749.28								

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
108131	10/03/2023	PRTD	21055 FIRESTONE COMPLETE AUTO CARE BRID	210649	08/09/2023		100323	421.32
			Invoice: 210649					
				421.32 701325 551500	REPAIR TIRES #899 Outside Services			
					CHECK		108131 TOTAL:	421.32
108132	10/03/2023	PRTD	6770 G.I. INDUSTRIES	0045034-0283-8	09/18/2023		100323	673.37
			Invoice: 0045034-0283-8					
				673.37 751810 541500	DISP TAPIA RAGS 9/1-9/15/23 Outside Services			
			Invoice: 3092014-0283-6					
			G.I. INDUSTRIES	3092014-0283-6	09/18/2023		100323	792.51
				792.51 701002 551500	25 YD ROLLOFF DISP 9/1-9/15/23 Outside Services			
					CHECK		108132 TOTAL:	1,465.88
108133	10/03/2023	PRTD	30695 GARY STEARNS	033626/091323	09/13/2023		100323	433.04
			Invoice: 033626/091323					
				433.04 101 230500	RFND CR BAL 0000490818-033626 Deposit Refd Clearing-Billing			
					CHECK		108133 TOTAL:	433.04
108134	10/03/2023	PRTD	30364 GEOTAB USA, INC	IN354741	08/31/2023		100323	1,681.00
			Invoice: IN354741					
				1,681.00 701326 622500	PRO PLUS PLAN & SUPPORT AUGUST 2023 Radio Maintenance Expense			
					CHECK		108134 TOTAL:	1,681.00
108135	10/03/2023	PRTD	2701 GRAINGER	9823340055	08/30/2023		100323	65.44
			Invoice: 9823340055					
				65.44 101900 572500	PADDLE SIGN Genl Supplies/Small Tools			
			Invoice: 9826131865					
			GRAINGER	9826131865	09/01/2023		100323	178.91
				178.91 751820 541000	ROTARY CUTTER KIT Supplies/Material			
			Invoice: 9826401755					
			GRAINGER	9826401755	09/01/2023		100323	147.05
				147.05 751820 541000	USA & CA FLAG REPLACEMENT Supplies/Material			
			Invoice: 9823630919					
			GRAINGER	9823630919	08/30/2023		100323	439.25
				439.25 751820 551000	GEAR OIL Supplies/Material			
			Invoice: 9820365758					
			GRAINGER	9820365758	08/28/2023		100323	589.88
				589.88 751810 551000	ANCHOR, PEAR, ROLLING TOOLBOX & V BELT Supplies/Material			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
108142	10/03/2023	PRTD	4144 INTERSTATE BATTERY SYSTEMS	130029399	09/12/2023		100323	117.83
			Invoice: 130029399					
				117.83 701325 551000			BATTERIES FOR INVENTORY Supplies/Material	
							CHECK 108142 TOTAL:	117.83
108143	10/03/2023	PRTD	30622 JASEN ROBINSON	092223	09/22/2023		100323	1,483.92
			Invoice: 092223					
				1,483.92 701420 683000			JAMF USER CONFRENCE 9/18-9/21/23 Training & Professional Devel	
							CHECK 108143 TOTAL:	1,483.92
108144	10/03/2023	PRTD	30689 KASEYA US, LLC	INV2464547144603	08/14/2023		100323	849.00
			Invoice: INV2464547144603					
				849.00 701420 683000			CA TRAINING CAMP WITH EXAM FOR AREZOO M Training & Professional Devel	
							CHECK 108144 TOTAL:	849.00
108145	10/03/2023	PRTD	5230 KENNEDY/JENKS CONSULTANTS	166247	09/18/2023		100323	2,640.00
			Invoice: 166247					
				2,640.00 201440 900000			TWIN LAKES P/S DESIGN 7/1/23-8/25/23 Capital Asset Expenses	
							CHECK 108145 TOTAL:	2,640.00
108146	10/03/2023	PRTD	2611 LA DWP	8512601000/092523	09/25/2023		100323	44.92
			Invoice: 8512601000/092523					
				44.92 101700 540510			RECTIFIER 8/23-9/25/23 Energy	
							CHECK 108146 TOTAL:	44.92
108147	10/03/2023	PRTD	3038 LARRY WALKER & ASSOC	00532.03-12	09/15/2023		100323	1,154.50
			Invoice: 00532.03-12					
				1,154.50 751810 542500			AUGUST 2023 CHLORIDE SSO DEVELOP Consulting Services	
							CHECK 108147 TOTAL:	1,154.50
108148	10/03/2023	PRTD	2814 MCMASTER-CARR SUPPLY CO	14525415	09/19/2023		100323	140.35
			Invoice: 14525415					
				140.35 701325 572500			CORROSION RESISTANT WASHDOWN HOLE PLUG Genl Supplies/Small Tools	
			Invoice: 14507176					
				51.84 101100 551000			PADLOCKABLE HASP Supplies/Material	51.84
				13979614	09/08/2023		100323	1,103.49

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
108153	10/03/2023	PRTD	12954 POLYDYNE INC.	1771599	09/12/2023		100323	70,254.54
			Invoice: 1771599		43,060 LBS CLARIFLOC Polymer			
				70,254.54 751820 541070				
						CHECK	108153 TOTAL:	70,254.54
108154	10/03/2023	PRTD	30694 PROACTIVE SPORTS PERFORMANCE	092023	09/20/2023		100323	693.28
			Invoice: 092023		WATER MAIN BREAK CLAIM Claims Paid			
				693.28 101900 714500				
						CHECK	108154 TOTAL:	693.28
108155	10/03/2023	PRTD	17295 QUADIENT LEASING USA, INC.	N10100907	09/06/2023		100323	1,069.15
			Invoice: N10100907		MAIL MACHINE PMT 7/9-10/8/23 Equip Rental			
				1,069.15 701410 620500				
						CHECK	108155 TOTAL:	1,069.15
108156	10/03/2023	PRTD	18505 RAFTELIS FINANCIAL CONSULTANTS, I	30245	09/18/2023		100323	1,750.00
			Invoice: 30245		CAPACITY FEE STUDY AUGUST 2023			
				875.00 101001 862500	Other Non-Operating Expense			
				875.00 130001 862500	Other Non-Operating Expense			
						CHECK	108156 TOTAL:	1,750.00
108157	10/03/2023	PRTD	21594 RECYCLED WOOD PRODUCTS	245886	09/11/2023		100323	1,924.00
			Invoice: 245886		130 YD WOODCHIP Amendment			
				1,924.00 751820 541080				
						CHECK	108157 TOTAL:	1,924.00
108158	10/03/2023	PRTD	17326 RINCON CONSULTANTS, INC.	50650	09/11/2023		100323	7,448.25
			Invoice: 50650		TAPIA OUTFALL 5/1/23-6/30/23			
				7,448.25 754440 900000	Capital Asset Expenses			
			Invoice: 51112		CLIMATE ACTN & ADAPTN PLN AUGUST 2023			
				9,500.25 751840 651600	Other Professional Serv			
				6,333.50 701122 651600	Other Professional Serv			
						CHECK	108158 TOTAL:	23,282.00
108159	10/03/2023	PRTD	4586 ROYAL INDUSTRIAL SOLUTIONS	9009-1038947	09/07/2023		100323	1,006.31
			Invoice: 9009-1038947		END ANCHOR Supplies/Material			
				1,006.31 101100 551000				

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK 108159 TOTAL: 1,006.31								
108160	10/03/2023	PRTD	2948 SMITH PIPE & SUPPLY	4069090	09/19/2023		100323	76.65
			Invoice: 4069090					
				76.65 101800 664000	50 GAL RAIN BARREL PROMO Rain Barrel Program			
CHECK 108160 TOTAL: 76.65								
108161	10/03/2023	PRTD	2956 SOUTH COAST AIR QUALITY MGMT DIST	4224561	08/16/2023		100323	2,019.64
			Invoice: 4224561					
				2,019.64 101600 542000	ID# 54773 ICE Permits and Fees			
			Invoice: 4224511					
				9,474.05 751810 542000	ID# 20457 ICE Permits and Fees			
			Invoice: 4224560					
				504.91 101100 542000	ID# 54772 ICE Permits and Fees			
			Invoice: 4226000					
				160.35 101100 542000	ID# 54772 ICE FY 23-24 Permits and Fees			
			Invoice: 4224559					
				504.91 101100 542000	ID# 54771 ICE FY 23-24 Permits and Fees			
			Invoice: 4225999					
				160.35 101100 542000	ID# 54771 FLAT FEE FY 23-24 Permits and Fees			
			Invoice: 4225787					
				160.35 751810 542000	ID# 20457 FLAT FEE FY 23-24 Permits and Fees			
			Invoice: 4226001					
				160.35 101600 542000	ID# 54773 FLAT FEE FY 23-24 Permits and Fees			
CHECK 108161 TOTAL: 13,144.91								
108162	10/03/2023	PRTD	30020 SOUTHERN CA EDISON	11884/092123	09/21/2023		100323	456,203.98
			Invoice: 11884/092123					
				34.03 101100 540510	BILNG CRCTNS, JULY-AUGUST 2023 MONTHLY USAGE			
				14,728.02 101102 540510	Energy			
				39,560.81 101103 540510	Energy			
				7,595.57 101104 540510	Energy			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

			INVOICE	INV DATE	PO	CHECK RUN	NET
			INVOICE	DTL	DESC		
			950.86	101105	540510	Energy	
			8,538.06	101107	540510	Energy	
			8,685.62	101108	540510	Energy	
			225.36	101109	540510	Energy	
			6,067.42	101110	540510	Energy	
			-434.79	101112	540510	Energy	
			13,445.45	101113	540510	Energy	
			1,685.14	101114	540510	Energy	
			1,536.39	101115	540510	Energy	
			1,222.64	101116	540510	Energy	
			2,101.23	101117	540510	Energy	
			6,082.75	101118	540510	Energy	
			975.47	101119	540510	Energy	
			9,421.59	101120	540510	Energy	
			1,139.58	101121	540510	Energy	
			1,409.16	101122	540510	Energy	
			2,694.25	101123	540510	Energy	
			1,347.11	101124	540510	Energy	
			145.99	101202	540510	Energy	
			284.26	101204	540510	Energy	
			19.54	101209	540510	Energy	
			18.03	101211	540510	Energy	
			22.73	101212	540510	Energy	
			29.97	101220	540510	Energy	
			12.19	101221	540510	Energy	
			44.27	101222	540510	Energy	
			13,323.44	101600	540510	Energy	
			56.16	101700	540510	Energy	
			1,460.57	102100	540510	Energy	
			20,585.66	130100	540510	Energy	
			25,066.52	701001	540510	Energy	
			1,251.89	701002	540510	Energy	
			47.87	701326	540510	Energy	
			795.06	751125	540510	Energy	
			97,397.60	751126	540510	Energy	
			1,689.15	751224	540510	Energy	
			15.76	751800	540510	Energy	
			147,927.04	751810	540510	Energy	
			83.87	751820	540510	Energy	
			1,869.89	751810	678800	District Sprayfield	
			15,025.77	751830	540510	Energy	
			19.03	751810	678900	005 Discharge	
					CHECK	108162 TOTAL:	456,203.98

108163 10/03/2023 PRD 2957 SOUTHERN CALIFORNIA EDISON (M-BIL 57161/092123 09/21/2023 100323 61,555.37
 Invoice: 57161/092123 61,555.37 751820 540510 RLV COMPOST PLNT 8/22-9/20/23 262,083 KH Energy

Invoice: 75690/092723 SOUTHERN CALIFORNIA EDISON (M-BIL 75690/092723 09/27/2023 100323 3,435.66
 BLDG 1 HM-PWP 8/22-9/20/23 8,180 KH

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
108170	10/03/2023	PRTD	19135 TRANSUNION RISK AND ALTERNATIVE D	974571-202308-1	09/01/2023		100323	160.00
			Invoice: 974571-202308-1					
				160.00 701221 620000	AUGUST 2023 BAD DEBT SRV			
					Forms, Supplies And Postage			
					CHECK		108170 TOTAL:	160.00
108171	10/03/2023	PRTD	3006 UNDERGROUND SERVICE ALERT	820230416	09/01/2023		100323	363.50
			Invoice: 820230416					
				363.50 101700 551500	202 TICKETS - AUGUST 2023			
					Outside Services			
			Invoice: 23-240659					
				157.29 101700 551500	DIG SAFE FEE AUGUST 2023			
					Outside Services			
					CHECK		108171 TOTAL:	520.79
108172	10/03/2023	PRTD	3011 UNITED SPECIALTIES	85916	09/21/2023	2240046	100323	2,138.21
			Invoice: 85916					
				2,138.21 101900 572500	DEGREASERS			
					Genl Supplies/Small Tools			
					CHECK		108172 TOTAL:	2,138.21
108173	10/03/2023	PRTD	30536 UNIVAR SOLUTIONS INC.	51344577	07/27/2023		100323	3,974.85
			Invoice: 51344577					
				3,974.85 751820 541000	2,200 LBS CITRIC ACID			
					Supplies/Material			
					CHECK		108173 TOTAL:	3,974.85
108174	10/03/2023	PRTD	2436 VINCE BARNES AUTOMOTIVE	026397	08/18/2023		100323	103.14
			Invoice: 026397					
				103.14 701325 551500	OIL & FLTER SRVC #894			
					Outside Services			
			Invoice: 026417					
				122.19 701325 551500	OIL & FLTER SRVC#921			
					Outside Services			
			Invoice: 026625					
				242.12 701325 551500	REPAIR & SRVC #875			
					Outside Services			
					CHECK		108174 TOTAL:	467.45
108175	10/03/2023	PRTD	3035 VWR SCIENTIFIC	8814035045	09/14/2023		100323	1,144.00
			Invoice: 8814035045					
				1,144.00 701341 551000	PIPET SEROLOG			
					Supplies/Material			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
108179	10/03/2023	PRTD	30693 WREGIS	WR40520	09/14/2023		100323	125.00
	Invoice: WR40520				WREGIS ANNUAL FEE 09/2023 - 08/2024			
				125.00	701310	710500	Dues, Subsc & Memberships	
							CHECK 108179 TOTAL:	125.00
				NUMBER OF CHECKS	77	*** CASH ACCOUNT TOTAL ***		1,391,641.81
				TOTAL PRINTED CHECKS		COUNT	AMOUNT	
						77	1,391,641.81	
						*** GRAND TOTAL ***		1,391,641.81

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT LINE DESC	T OB	DEBIT	CREDIT
2024	4	31											
APP	701-200000				10/03/2023	100323	100323			Accounts Payable		89,461.43	
										AP CASH DISBURSEMENTS JOURNAL			
APP	999-100100				10/03/2023	100323	100323			Cash-General			1,391,641.81
										AP CASH DISBURSEMENTS JOURNAL			
APP	751-200000				10/03/2023	100323	100323			Accounts Payable		524,020.61	
										AP CASH DISBURSEMENTS JOURNAL			
APP	101-200000				10/03/2023	100323	100323			Accounts Payable		156,283.02	
										AP CASH DISBURSEMENTS JOURNAL			
APP	754-200000				10/03/2023	100323	100323			Accounts Payable		24,809.25	
										AP CASH DISBURSEMENTS JOURNAL			
APP	301-200000				10/03/2023	100323	100323			Accounts Payable		564,686.03	
										AP CASH DISBURSEMENTS JOURNAL			
APP	201-200000				10/03/2023	100323	100323			Accounts Payable		7,401.00	
										AP CASH DISBURSEMENTS JOURNAL			
APP	130-200000				10/03/2023	100323	100323			Accounts Payable		21,625.23	
										AP CASH DISBURSEMENTS JOURNAL			
APP	302-200000				10/03/2023	100323	100323			Accounts Payable		1,894.67	
										AP CASH DISBURSEMENTS JOURNAL			
APP	102-200000				10/03/2023	100323	100323			Accounts Payable		1,460.57	
										AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL											1,391,641.81	1,391,641.81	
APP	999-207010				10/03/2023	100323	100323			Due to/Due FromInternal Svs		89,461.43	
										Cash-General			89,461.43
APP	701-100100				10/03/2023	100323	100323			Due to/Due FromJPA Operations		524,020.61	
										Cash-General			524,020.61
APP	999-207510				10/03/2023	100323	100323			Due to/Due Frm Potable Wtr Ops		156,283.02	
										Cash-General			156,283.02
APP	751-100100				10/03/2023	100323	100323			Due to/Due FromJPA Replacement		24,809.25	
										Cash-General			24,809.25
APP	999-201010				10/03/2023	100323	100323			Due to/Due FrmPotable wtr Repl		564,686.03	
										Cash-General			564,686.03
APP	101-100100				10/03/2023	100323	100323			Due to/Due FrmPotable wtr Cnst		7,401.00	
										Cash-General			7,401.00
APP	999-207540				10/03/2023	100323	100323						
APP	754-100100				10/03/2023	100323	100323						
APP	999-203010				10/03/2023	100323	100323						
APP	301-100100				10/03/2023	100323	100323						
APP	999-202010				10/03/2023	100323	100323						
APP	201-100100												

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
SRC	EFF	DATE	JNL	DESC	REF 1	REF 2	REF 3	LINE	DESC				
	10/03/2023		100323		100323								
APP 999-201300	10/03/2023		100323		100323				Due to/Due FrmSanitation Ops			21,625.23	
APP 130-100100	10/03/2023		100323		100323				Cash-General				21,625.23
APP 999-203020	10/03/2023		100323		100323				Due to/Due FrmRec1 wtr Repl			1,894.67	
APP 302-100100	10/03/2023		100323		100323				Cash-General				1,894.67
APP 999-201020	10/03/2023		100323		100323				Due to/Due Frm Rec1 wtr Ops			1,460.57	
APP 102-100100	10/03/2023		100323		100323				Cash-General				1,460.57
	10/03/2023		100323		100323								
SYSTEM GENERATED ENTRIES TOTAL											1,391,641.81	1,391,641.81	
JOURNAL 2024/04/31 TOTAL											2,783,283.62	2,783,283.62	

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 4	31	10/03/2023	Cash-General		156,283.02
				Accounts Payable	156,283.02	
				FUND TOTAL	156,283.02	156,283.02
102 Recycled Water Operations 102-100100 102-200000	2024 4	31	10/03/2023	Cash-General		1,460.57
				Accounts Payable	1,460.57	
				FUND TOTAL	1,460.57	1,460.57
130 Sanitation Operations 130-100100 130-200000	2024 4	31	10/03/2023	Cash-General		21,625.23
				Accounts Payable	21,625.23	
				FUND TOTAL	21,625.23	21,625.23
201 Potable Water Construction 201-100100 201-200000	2024 4	31	10/03/2023	Cash-General		7,401.00
				Accounts Payable	7,401.00	
				FUND TOTAL	7,401.00	7,401.00
301 Potable Wtr Replacement Fund 301-100100 301-200000	2024 4	31	10/03/2023	Cash-General		564,686.03
				Accounts Payable	564,686.03	
				FUND TOTAL	564,686.03	564,686.03
302 Recycled Water Replacement 302-100100 302-200000	2024 4	31	10/03/2023	Cash-General		1,894.67
				Accounts Payable	1,894.67	
				FUND TOTAL	1,894.67	1,894.67
701 Internal Service Fund 701-100100 701-200000	2024 4	31	10/03/2023	Cash-General		89,461.43
				Accounts Payable	89,461.43	
				FUND TOTAL	89,461.43	89,461.43
751 JPA Operations 751-100100 751-200000	2024 4	31	10/03/2023	Cash-General		524,020.61
				Accounts Payable	524,020.61	
				FUND TOTAL	524,020.61	524,020.61
754 JPA Replacement	2024 4	31	10/03/2023			

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
754-100100					Cash-General		24,809.25
754-200000					Accounts Payable	24,809.25	
					FUND TOTAL	24,809.25	24,809.25
999 Pooled Cash	2024	4	31	10/03/2023	Cash-General		1,391,641.81
999-100100					Due to/Due Frm Potable Wtr Ops	156,283.02	
999-201010					Due to/Due Frm Recl Wtr Ops	1,460.57	
999-201020					Due to/Due Frm Sanitation Ops	21,625.23	
999-201300					Due to/Due Frm Potable Wtr Cnst	7,401.00	
999-202010					Due to/Due Frm Potable Wtr Repl	564,686.03	
999-203010					Due to/Due Frm Recl Wtr Repl	1,894.67	
999-203020					Due to/Due From Internal Svs	89,461.43	
999-207010					Due to/Due From JPA Operations	524,020.61	
999-207510					Due to/Due From JPA Replacement	24,809.25	
999-207540					FUND TOTAL	1,391,641.81	1,391,641.81

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		156,283.02
102	Recycled Water Operations		1,460.57
130	Sanitation Operations		21,625.23
201	Potable Water Construction		7,401.00
301	Potable Wtr Replacement Fund		564,686.03
302	Recycled Water Replacement		1,894.67
701	Internal Service Fund		89,461.43
751	JPA Operations		524,020.61
754	JPA Replacement		24,809.25
999	Pooled Cash		
		1,391,641.81	
			1,391,641.81
		TOTAL	1,391,641.81

** END OF REPORT - Generated by Thieu Chau **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
108180	10/10/2023	PRTD	2317 ACORN NEWSPAPER	206740	09/09/2023		101023	865.00
			Invoice: 206740					
				865.00	101900	660400	4X5 DISPLAY AD - WKSHP SERIES 9/8/23 Public Education Programs	
							CHECK 108180 TOTAL:	865.00
108181	10/10/2023	PRTD	30500 ANDREW CORADESCHI	092723	09/27/2023		101023	31.72
			Invoice: 092723					
				31.72	701112	601000	HEAL THE BAY ONE EVENT 9/22/23 Directors' Conference Exp	
							CHECK 108181 TOTAL:	31.72
108182	10/10/2023	PRTD	30083 AQUATIC GARDENS LLC	13354	09/26/2023		101023	175.00
			Invoice: 13354					
				175.00	701001	551500	POND MAINT - SEPTEMBER 2023 Outside Services	
							CHECK 108182 TOTAL:	175.00
108183	10/10/2023	PRTD	2869 AT&T	21506905/092023	09/20/2023		101023	51.22
			Invoice: 21506905/092023					
				51.22	101106	540520	SVCS 9/20-10/19/23 Telephone	
							CHECK 108183 TOTAL:	51.22
108184	10/10/2023	PRTD	5625 ASSOC. OF WATER AGENCIES OF VENTU	100423	10/04/2023		101023	150.00
			Invoice: 100423					
				150.00	701321	683000	CEU SAFETY TRAINING - J.MICHAEL/I. CABRERA/L.KARAF Training & Professional Devel	
							CHECK 108184 TOTAL:	150.00
108185	10/10/2023	PRTD	30455 ASSOCIATION OF WOMEN IN WATER ENE	06670	09/26/2023		101023	135.00
			Invoice: 06670					
				135.00	701341	710500	ANNUAL MEMBERSHIP S.ALVAREZ Dues, Subsc & Memberships	
							CHECK 108185 TOTAL:	135.00
108186	10/10/2023	PRTD	30699 CALVIN PETERSON	056527/092823	09/28/2023		101023	30.01
			Invoice: 056527/092823					
				30.01	101	230500	RFND FINAL CR BAL 000101646-056527 Deposit Refd Clearing-Billing	
							CHECK 108186 TOTAL:	30.01
108187	10/10/2023	PRTD	11330 DIAL SECURITY	454820	07/27/2023		101023	67.50
			Invoice: 454820					
				67.50	101600	551800	PRORATED RMR 12/1/22-8/31/23 WLK Building Maintenance	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC	
Invoice: 457324		DIAL SECURITY		457324	09/25/2023		101023	5.00
				5.00 751830 551500			LATE FEE - RLV FARM SEPTEMBER 2023 Outside Services	
Invoice: 457326		DIAL SECURITY		457326	09/25/2023		101023	5.00
				5.00 701001 551500			LATE FEE - BLD 8 SEPTEMBER 2023 Outside Services	
Invoice: 457327		DIAL SECURITY		457327	09/25/2023		101023	5.00
				5.00 701001 551500			LATE FEE - BLD 8 SEPTEMBER 2023 Outside Services	
Invoice: 457333		DIAL SECURITY		457333	09/25/2023		101023	5.00
				5.00 101600 551800			LATE FEE - WLK SEPTEMBER 2023 Building Maintenance	
Invoice: 457332		DIAL SECURITY		457332	09/25/2023		101023	5.00
				5.00 101600 551800			LATE FEE - WLK P/S SEPTEMBER 2023 Building Maintenance	
Invoice: 457329		DIAL SECURITY		457329	09/25/2023		101023	5.00
				5.00 701001 551500			LATE FEE - LV CAMPUS SEPTEMBER 2023 Outside Services	
Invoice: 457330		DIAL SECURITY		457330	09/25/2023		101023	5.00
				5.00 751820 551800			LATE FEE - CELL PLAN RLV SEPTEMBER 2023 Building Maintenance	
Invoice: 457331		DIAL SECURITY		457331	09/25/2023		101023	5.00
				5.00 751820 551800			LATE FEE RLV - SEPTEMBER 2023 Building Maintenance	
Invoice: 458406		DIAL SECURITY		458406	10/01/2023		101023	81.41
				81.41 701001 551500			OCTOBER 2023 SEC SRV - BLD 8 Outside Services	
Invoice: 458404		DIAL SECURITY		458404	10/01/2023		101023	74.41
				74.41 701001 551500			OCTOBER 2023 SEC SRV - IT ROOM Outside Services	
Invoice: 458405		DIAL SECURITY		458405	10/01/2023		101023	15.90
				15.90 751820 551800			OCTOBER 2023 CELL PLAN - RLV Building Maintenance	
Invoice: 458400		DIAL SECURITY		458400	10/01/2023		101023	37.10
				37.10 751820 551800			OCTOBER 2023 SEC SRV - RLV Building Maintenance	
Invoice: 458398		DIAL SECURITY		458398	10/01/2023		101023	300.00
				300.00 701001 551500			OCTOBER 2023 SEC SRV - LV CAMPUS Outside Services	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 458407		DIAL SECURITY		458407	10/01/2023		101023	120.84
				120.84 701002 551500	OCTOBER 2023 SEC SRV - BLD 7			
					Outside Services			
Invoice: 457328		DIAL SECURITY		457328	09/25/2023		101023	5.00
				5.00 701002 551500	LATE FEE - BLD 7 SEPTEMBER 2023			
					Outside Services			
Invoice: 458399		DIAL SECURITY		458399	10/01/2023		101023	287.26
				287.26 751810 551800	OCTOBER 2023 SEC SRV - TAPIA			
					Building Maintenance			
Invoice: 458401		DIAL SECURITY		458401	10/01/2023		101023	37.10
				37.10 751830 551500	OCTOBER 2023 SEC SRV - RLV FARM			
					Outside Services			
Invoice: 458408		DIAL SECURITY		458408	10/01/2023		101023	58.30
				58.30 751750 551500	OCTOBER 2023 FIRE MONITORING - BLD 1			
					Outside Services			
Invoice: 458402		DIAL SECURITY		458402	10/01/2023		101023	132.50
				132.50 101600 551800	OCTOBER 2023 SEC SRV - WLK			
					Building Maintenance			
Invoice: 458403		DIAL SECURITY		458403	10/01/2023		101023	37.10
				37.10 101600 551800	OCTOBER 2023 SEC SRV - WLK P/S			
					Building Maintenance			
							CHECK 108187 TOTAL:	1,294.42
108188	10/10/2023	PRTD	7257 DIRECTV, INC.	017819005X230916	09/16/2023		101023	16.00
			Invoice: 017819005X230916	16.00 751810 551500	TV ACCESS FEE 9/15-10/14/23			
					Outside Services			
			DIRECTV, INC.	012036139X230923	09/23/2023		101023	22.25
			Invoice: 012036139X230923	22.25 701002 551500	TV ACCESS FEE 9/22-10/21/23			
					Outside Services			
							CHECK 108188 TOTAL:	38.25
108189	10/10/2023	PRTD	5378 EMERSON PROCESS MANAGEMENT	8125139	09/20/2023	2240041	101023	5,819.06
			Invoice: 8125139	5,819.06 701420 621000	OVATION ANALOG CARD			
					Equip Repairs			
							CHECK 108189 TOTAL:	5,819.06

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 3092058-0283-3			G.I. INDUSTRIES	3092058-0283-3	10/01/2023		101023	111.12
		111.12	751830	551500	DISP RLV FARM 10/1-10/31/23			
					Outside Services			
Invoice: 0045107-0283-2			G.I. INDUSTRIES	0045107-0283-2	10/01/2023		101023	164.25
		164.25	751810	541500	DISP TAPIA GRIT 10/1-10/31/23			
					Outside Services			
					CHECK	108192	TOTAL:	1,524.76
108193	10/10/2023	PRTD	2701 GRAINGER	9829224659	09/06/2023		101023	491.40
		Invoice: 9829224659			GLASS FUSE KIT			
				491.40	751810	551000		
					Supplies/Material			
Invoice: 9830895240			GRAINGER	9830895240	09/07/2023		101023	514.62
		514.62	701222	572500	WRENCH, AEROSOL & HAMMER			
					Genl Supplies/Small Tools			
Invoice: 9834667249			GRAINGER	9834667249	09/12/2023		101023	2,112.14
		2,112.14	701320	623000	SELF RETRACTING LIFELINE			
					Safety Equip			
Invoice: 9848289477			GRAINGER	9848289477	09/22/2023		101023	117.73
		117.73	701322	572500	GEAR OIL, POWER STEERING FLUID & LINE LEVEL			
					Genl Supplies/Small Tools			
Invoice: 9834667256			GRAINGER	9834667256	09/12/2023		101023	277.03
		277.03	101600	541000	PVC BALL VALVE			
					Supplies/Material			
Invoice: 9835657090			GRAINGER	9835657090	09/12/2023		101023	199.99
		199.99	751810	551000	AXIAL FAN			
					Supplies/Material			
Invoice: 9827169245			GRAINGER	9827169245	09/05/2023		101023	345.45
		345.45	751810	551000	ROUND AXIAL & CORD SET			
					Supplies/Material			
Invoice: 9842565906			GRAINGER	9842565906	09/18/2023		101023	858.54
		858.54	101600	541000	INCUBATOR			
					Supplies/Material			
Invoice: 9832546361			GRAINGER	9832546361	09/11/2023		101023	1,636.82
		1,636.82	101600	541000	INCUBATOR & BATH			
					Supplies/Material			
Invoice: 9837967943			GRAINGER	9837967943	09/14/2023		101023	-858.54
		-858.54	101600	541000	CREIDT MEMO FOR INV#9832546361			
					Supplies/Material			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108193 TOTAL:	5,695.18
108194	10/10/2023	PRTD	2705 HACH COMPANY	13741595	09/18/2023		101023	352.60
				352.60 751810 551000	CHLORINE			
					Supplies/Material			
			HACH COMPANY	13733876	09/12/2023		101023	2,300.81
				2,300.81 701341 551000	FILTER ASSY & FITTING			
					Supplies/Material			
							CHECK 108194 TOTAL:	2,653.41
108195	10/10/2023	PRTD	10102 INFOSEND INC.	236011	08/14/2023		101023	940.77
				940.77 701221 622000	5/23/23 BILL PAYMENT MAILING			
					Outside Services			
							CHECK 108195 TOTAL:	940.77
108196	10/10/2023	PRTD	4860 JWC ENVIRONMENTAL	116400	09/14/2023		101023	2,474.67
				2,474.67 751820 551000	MUFFIN MONSTER CNTRL RPLCMNT		PO2230205	
					Supplies/Material			
							CHECK 108196 TOTAL:	2,474.67
108197	10/10/2023	PRTD	30591 KENT, DOUGLAS G	091823	09/18/2023		101023	600.00
				600.00 701223 622000	FIRESCAPING PRESENTATION 9/16/23			
					Outside Services			
							CHECK 108197 TOTAL:	600.00
108198	10/10/2023	PRTD	2798 LOS ANGELES COUNTY ASSESSOR	LA PARCEL/DATA23	10/03/2023		101023	67.00
				67.00 701420 620000	PARCEL DATA MAP & LOCAL ROLL			
					Forms, Supplies And Postage			
							CHECK 108198 TOTAL:	67.00
108199	10/10/2023	PRTD	19155 MCR TECHNOLOGIES, INC.	41891	08/08/2023	2240012	101023	10,699.03
				10,699.03 751830 551000	8 INCH ELECTROMAGNETIC FLOW METER			
					Supplies/Material			
							CHECK 108199 TOTAL:	10,699.03
108200	10/10/2023	PRTD	16687 NEWBURY PARK TREE SERVICE, INC.	15222	07/06/2023		101023	1,510.00
				1,510.00 701223 551500	TREE SERVICE LB2 P/S 7/6/23			
					Outside Services			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK 108200 TOTAL: 1,510.00								
108201	10/10/2023	PRTD	21071 VIKTOR NIKOLAJEVS	092923	09/29/2023		101023	1,895.88
	Invoice: 092923			1,895.88 701420 683000	MISAC CONFERENCE 9/24-9/27/23 Training & Professional Devel			
CHECK 108201 TOTAL: 1,895.88								
108202	10/10/2023	PRTD	30188 IVO NKWENJI	092823	09/28/2023		101023	430.14
	Invoice: 092823			430.14 701420 683000	MISAC CONFERENCE 9/24-9/27/23 Training & Professional Devel			
CHECK 108202 TOTAL: 430.14								
108203	10/10/2023	PRTD	2302 ODP BUSINESS SOLUTIONS LLC	329858644001	09/08/2023		101023	66.40
	Invoice: 329858644001			66.40 701410 620000	TAPE, PEN, ENVELOPES Forms, Supplies And Postage			
	Invoice: 330819652001		ODP BUSINESS SOLUTIONS LLC	330819652001	09/06/2023		101023	27.19
				27.19 701410 620000	NAME SIGN Forms, Supplies And Postage			
	Invoice: 328253562001		ODP BUSINESS SOLUTIONS LLC	328253562001	09/02/2023		101023	295.64
				295.64 701410 620000	STANDING DESK Forms, Supplies And Postage			
CHECK 108203 TOTAL: 389.23								
108204	10/10/2023	PRTD	21659 ONTARIO REFRIGERATION SERVICE, IN	GW27761	08/30/2023		101023	819.59
	Invoice: GW27761			819.59 751810 551500	HVAC REPAIR - TAPIA 8/24/23 Outside Services			
	Invoice: GW27565		ONTARIO REFRIGERATION SERVICE, IN	GW27565	08/18/2023		101023	931.43
				931.43 751810 551500	HVAC REPAIR - TAPIA 7/31/23 Outside Services			
	Invoice: GW28307M		ONTARIO REFRIGERATION SERVICE, IN	GW28307M	09/01/2023		101023	579.00
				579.00 101600 551500	MAINT 9/1-11/30/23 - WLK Outside Services			
CHECK 108204 TOTAL: 2,330.02								
108205	10/10/2023	PRTD	20581 PERFECT FIT ERGONOMICS LLC	3377	09/25/2023		101023	270.19
	Invoice: 3377			270.19 701430 543000	CHAIR ARMS Capital outlay			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108205 TOTAL:	270.19
108206	10/10/2023	PRTD	18983 POWERFLO PRODUCTS, INC.	61524-23	09/19/2023	2230201	101023	2,191.82
				2,191.82 101100 551000			CHESTERTON CARTRIDGE SEAL WITH ADAPTER Supplies/Material	
			Invoice: 61524-23					
			POWERFLO PRODUCTS, INC.	61744-23	09/19/2023	2240011	101023	2,573.07
				2,573.07 101100 551000			ADAPTER FOR MECHANICAL SEAL Supplies/Material	
			Invoice: 61744-23					
							CHECK 108206 TOTAL:	4,764.89
108207	10/10/2023	PRTD	30177 PRECISION AERIALSERVICES. INC	W27956	09/19/2023		101023	1,694.90
				1,694.90 701325 551500			SRV AIR SYSTEM #917 9/14/23 Outside Services	
			Invoice: W27956					
							CHECK 108207 TOTAL:	1,694.90
108208	10/10/2023	PRTD	2585 PURETEC	2096315	07/31/2023		101023	100.60
				100.60 101600 541000			8" DI RENTAL 8/1/23 - 10/31/23 Supplies/Material	
			Invoice: 2096315					
			PURETEC	2092459	07/17/2023		101023	787.34
				787.34 701341 551500			14" DI TANKS Outside Services	
			Invoice: 2092459					
			PURETEC	2098996	08/07/2023		101023	89.64
				89.64 101600 541000			8" MIXED BED Supplies/Material	
			Invoice: 2098996					
							CHECK 108208 TOTAL:	977.58
108209	10/10/2023	PRTD	21594 RECYCLED WOOD PRODUCTS	246548	09/25/2023		101023	1,924.00
				1,924.00 751820 541080			130 YD WOODCHIP Amendment	
			Invoice: 246548					
			RECYCLED WOOD PRODUCTS	246272	09/19/2023		101023	1,924.00
				1,924.00 751820 541080			130 YD WOODCHIP Amendment	
			Invoice: 246272					
							CHECK 108209 TOTAL:	3,848.00
108210	10/10/2023	PRTD	2957 SOUTHERN CALIFORNIA EDISON (M-BIL 45743/092923		09/29/2023		101023	91,009.85
				45,504.92 751127 540510			RW P/S 8/29-9/27/23 391,000 KH Energy	
			Invoice: 45743/092923	45,504.93 751128 540510			Energy	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108210 TOTAL:	91,009.85
108211	10/10/2023	PRTD	14479 STEPHEN'S VIDEO PRODUCTIONS	9-29-23	09/29/2023		101023	700.00
	Invoice: 9-29-23			700.00 751840 651600	VIDEO SRV - JPA MTGS SEPTEMBER 2023 Other Professional Serv			
	Invoice: 9-28-23		STEPHEN'S VIDEO PRODUCTIONS	9-28-23	09/28/2023		101023	2,100.00
				2,100.00 701112 651600	VIDEO SRV - LV MTGS SEPTEMBER 2023 Other Professional Serv			
	Invoice: 9-29-23A		STEPHEN'S VIDEO PRODUCTIONS	9-29-23A	09/29/2023		101023	700.00
				700.00 701112 651600	VIDEO SRV - LV MTGS SEPTEMBER 2023 Other Professional Serv			
CHECK 108211 TOTAL:								3,500.00
108212	10/10/2023	PRTD	30666 STRADLING YOCCA CARLSON & RAUTH	400229	09/19/2023		101023	8,814.10
	Invoice: 400229			8,814.10 751840 651600	BOND COUNSEL 7/6-8/7/23 (WIFIA LOAN) Other Professional Serv			
CHECK 108212 TOTAL:								8,814.10
108213	10/10/2023	PRTD	30534 TAIT ENVIRONMENTAL SERVICES, INC.	950720	05/31/2023		101023	3,995.00
	Invoice: 950720			3,995.00 701325 551500	SITE SERVICE 5/16/23 Outside Services			
CHECK 108213 TOTAL:								3,995.00
108214	10/10/2023	PRTD	20971 THOUSAND OAKS PLUMBING INC.	178066101	07/24/2023		101023	824.00
	Invoice: 178066101			824.00 751820 551500	CLEAN MAINLINE SEWER - TAPIA 7/24/23 Outside Services			
	Invoice: 178072659		THOUSAND OAKS PLUMBING INC.	178072659	07/21/2023		101023	168.00
				168.00 701001 551500	CLEAN MAINLINE SEWER - BLD 8 7/21/23 Outside Services			
	Invoice: 172971888		THOUSAND OAKS PLUMBING INC.	172971888	06/13/2023		101023	99.00
				99.00 701001 551500	SEWER LINE INSPECTION 6/13/23 Outside Services			
CHECK 108214 TOTAL:								1,091.00
108215	10/10/2023	PRTD	17645 TORO ENTERPRISES INC.	17056	08/31/2023		101023	51,866.82
	Invoice: 17056			51,866.82 101700 551500	4" POTABLE MAINBREAK REPAIR Outside Services			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108215 TOTAL:	51,866.82
108216	10/10/2023	PRTD	30179 UPKEEP TECHNOLOGIES, INC.	INV00058922	09/15/2023		101023	22,500.00
			Invoice: INV00058922				MAINT MGMT SOFTWARE 9/15/23-9/14/24	
				22,500.00	701420	621500	System Support and Maintenance	
							CHECK 108216 TOTAL:	22,500.00
108217	10/10/2023	PRTD	21643 VALLEY SOIL, INC.	27400	09/26/2023		101023	2,147.00
			Invoice: 27400				IRRIGATION CONTROLLER INSTALLED 8/25-9/5/23	
				2,147.00	101800	670900	Res. ET Irrigation Controller	
							CHECK 108217 TOTAL:	2,147.00
108218	10/10/2023	PRTD	3035 VWR SCIENTIFIC	8814127450	09/25/2023		101023	547.32
			Invoice: 8814127450				SYRINGE FILTERS	
				547.32	701341	551000	Supplies/Material	
			VWR SCIENTIFIC	8814131391	09/25/2023		101023	230.41
			Invoice: 8814131391				PHOSPHATE BUFFER	
				230.41	701341	551000	Supplies/Material	
			VWR SCIENTIFIC	8814127448	09/25/2023		101023	444.61
			Invoice: 8814127448				ASCORBIC ACID	
				444.61	701341	551000	Supplies/Material	
							CHECK 108218 TOTAL:	1,222.34
108219	10/10/2023	PRTD	19685 W. LITTEN INC.	23038	09/19/2023		101023	6,748.90
			Invoice: 23038				SPRAYFIELD 9/10-9/16/23	
				6,748.90	751810	678800	District Sprayfield	
							CHECK 108219 TOTAL:	6,748.90
108220	10/10/2023	PRTD	3025 WATER & SANITATION SRV./VENTURA C	2641816	09/27/2023		101023	25,788.69
			Invoice: 2641816				PCH WATER 8/15-9/19/23	
				25,788.69	101001	510500	Purch water-Ventura County	
							CHECK 108220 TOTAL:	25,788.69
108221	10/10/2023	PRTD	3687 WATER ENVIRONMENT FEDERATION	000334559	09/26/2023		101023	361.00
			Invoice: 000334559				ANNUAL MEMBERSHIP DUES 12/21/23 - 11/30/24	
				361.00	701121	710500	Dues, Subsc & Memberships	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108221 TOTAL:	361.00
108222	10/10/2023	PRTD	3044 WATEREUSE ASSOCIATION	D51106	10/01/2023		101023	2,961.00
			Invoice: D51106				2024 ANNUAL MEMBERSHIP DUES	
			2,961.00	701121	710500		Dues, Subsc & Memberships	
							CHECK 108222 TOTAL:	2,961.00
108223	10/10/2023	PRTD	18914 WECK LABORATORIES, INC.	W3I1382	09/18/2023		101023	229.04
			Invoice: W3I1382				PW SAMPLING WEEKLY	
			229.04	751750	571520		Other Laboratory Serv	
							CHECK 108223 TOTAL:	229.04
108224	10/10/2023	PRTD	19524 XYLEM WATER SOLUTIONS USA, INC	3556C90434	09/14/2023	2230198	101023	24,381.24
			Invoice: 3556C90434				FLYGT SUBMERSIBLE PUMPS	
			24,381.24	751820	551000		Supplies/Material	
							CHECK 108224 TOTAL:	24,381.24
							NUMBER OF CHECKS 45	
							*** CASH ACCOUNT TOTAL ***	310,012.17
							TOTAL PRINTED CHECKS	
							COUNT 45	
							AMOUNT 310,012.17	
							*** GRAND TOTAL ***	310,012.17

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024	4	113	APP	101-200000	10/10/2023	101023	101023			Accounts Payable		89,232.25	
										AP CASH DISBURSEMENTS JOURNAL			
										Cash-General			310,012.17
										AP CASH DISBURSEMENTS JOURNAL			
APP	999-100100				10/10/2023	101023	101023			Accounts Payable		66,954.12	
										AP CASH DISBURSEMENTS JOURNAL			
APP	701-200000				10/10/2023	101023	101023			Accounts Payable		153,825.80	
										AP CASH DISBURSEMENTS JOURNAL			
APP	751-200000				10/10/2023	101023	101023			Accounts Payable		310,012.17	
										AP CASH DISBURSEMENTS JOURNAL			
										GENERAL LEDGER TOTAL			310,012.17
APP	999-201010				10/10/2023	101023	101023			Due to/Due Frm Potable Wtr Ops		89,232.25	
										Cash-General			89,232.25
APP	101-100100				10/10/2023	101023	101023			Due to/Due FromInternal Svs		66,954.12	
										Cash-General			66,954.12
APP	999-207010				10/10/2023	101023	101023			Due to/Due FromJPA Operations		153,825.80	
										Cash-General			153,825.80
APP	701-100100				10/10/2023	101023	101023			SYSTEM GENERATED ENTRIES TOTAL		310,012.17	310,012.17
										JOURNAL 2024/04/113 TOTAL		620,024.34	620,024.34

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 4	113	10/10/2023	Cash-General Accounts Payable	89,232.25	89,232.25
				FUND TOTAL	89,232.25	89,232.25
701 Internal Service Fund 701-100100 701-200000	2024 4	113	10/10/2023	Cash-General Accounts Payable	66,954.12	66,954.12
				FUND TOTAL	66,954.12	66,954.12
751 JPA Operations 751-100100 751-200000	2024 4	113	10/10/2023	Cash-General Accounts Payable	153,825.80	153,825.80
				FUND TOTAL	153,825.80	153,825.80
999 Pooled Cash 999-100100 999-201010 999-207010 999-207510	2024 4	113	10/10/2023	Cash-General Due to/Due Frm Potable Wtr Ops Due to/Due FromInternal Sys Due to/Due FromJPA Operations	89,232.25 66,954.12 153,825.80	310,012.17
				FUND TOTAL	310,012.17	310,012.17

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FR
101 Potable Water Operations		89,232.25
701 Internal Service Fund		66,954.12
751 JPA Operations		153,825.80
999 Pooled Cash		
	310,012.17	
	TOTAL	310,012.17

** END OF REPORT - Generated by Thieu Chau **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
108225	10/17/2023	PRTD	19269 ACC BUSINESS	232574951	09/27/2023		101723	1,870.47
			Invoice: 232574951					
				187.05 101600 540520			INTERNET SVCS 8/11-9/10/23	
				561.14 751810 540520			Telephone	
				187.05 751820 540520			Telephone	
				467.62 701001 540520			Telephone	
				467.61 701002 540520			Telephone	
							CHECK 108225 TOTAL:	1,870.47
108226	10/17/2023	PRTD	30485 ADS CORP	22085.22-0923	09/23/2023		101723	3,320.00
			Invoice: 22085.22-0923					
				830.00 130100 551500			SEWER FLOW MONITORING SEPTEMBER 2023	
				2,490.00 751800 551500			Outside Services	
							CHECK 108226 TOTAL:	3,320.00
108227	10/17/2023	PRTD	30691 AFC URGENT CARE OF AGOURA HILLS	13133	09/08/2023		101723	79.00
			Invoice: 13133					
				79.00 701430 680000			RADIOLOGIC EXAM 8/18/23	
							Safety	
							CHECK 108227 TOTAL:	79.00
108228	10/17/2023	PRTD	3807 AMERICAN WATER RESOURCES ASSOCIAT	CASH-64269	10/01/2023		101723	560.00
			Invoice: CASH-64269					
				560.00 701121 710500			2024 MEMBERSHIP DUE 1/1/24-12/31/24	
							Dues, Subsc & Memberships	
							CHECK 108228 TOTAL:	560.00
108229	10/17/2023	PRTD	9430 AQUAMETRICS SALES CO.	INV0096708	09/06/2023		101723	2,259.15
			Invoice: INV0096708					
				2,259.15 701224 551000			3" OMNI H2 NICOR	
							Supplies/Material	
							CHECK 108229 TOTAL:	2,259.15
108230	10/17/2023	PRTD	2397 AQUATIC BIOASSAY & CONSULTING	LVS0923.0717	09/28/2023		101723	1,790.00
			Invoice: LVS0923.0717					
				1,790.00 751810 571520			005 EFFLUENT CHRONIC TOXICITY	
							Other Laboratory Serv	
							CHECK 108230 TOTAL:	1,790.00
108231	10/17/2023	PRTD	30624 AREZOO MOHANDESSI	092823	09/28/2023		101723	882.46
			Invoice: 092823					
				882.46 701420 683000			MISAC CONFERENCE 9/24-9/26/23	
							Training & Professional Devel	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108231 TOTAL:	882.46
108232	10/17/2023	PRTD	16253 AT&T MOBILITY	287319785901X101023	10/02/2023		101723	461.80
			Invoice: 287319785901X101023				MOBILITY FOUNDATION ACCT 9/3-10/2/23	
				90.06 701221 540520			Telephone	
				85.27 701321 540520			Telephone	
				45.03 701331 540520			Telephone	
				80.48 701410 540520			Telephone	
				40.24 751810 540520			Telephone	
				120.72 701350 683000			Training & Professional Devel	
							CHECK 108232 TOTAL:	461.80
108233	10/17/2023	PRTD	30119 ATS COMMUNICATIONS	9-2023	10/05/2023		101723	2,221.25
			Invoice: 9-2023		SEPTEMBR 2023 CELL SITE MGMT			
				2,221.25 701310 552500			Consulting Services	
							CHECK 108233 TOTAL:	2,221.25
108234	10/17/2023	PRTD	7770 AUTOMATIONDIRECT.COM	15604179	09/22/2023		101723	161.79
			Invoice: 15604179		22MM OPERATORS & INDICATORS			
				161.79 751810 551000			Supplies/Material	
							CHECK 108234 TOTAL:	161.79
108235	10/17/2023	PRTD	30535 BETTER BUSINESS PLANNING, INC	294713	10/02/2023		101723	90.00
			Invoice: 294713		COBRA ADMIN OCTOBER 2023			
				90.00 701430 622000			Outside Services	
			Invoice: 252617		03/28/2023		101723	205.83
					FSA DEBIT CARD APRIL 2023			
				1,750.00 701430 622000			Outside Services	
				-1,544.17 701430 622000			Outside Services	
			Invoice: 291593		09/28/2023		101723	209.58
					FSA DEBIT CARD OCTOBER 2023			
				195.00 701430 622000			Outside Services	
				14.58 701430 622000			Outside Services	
							CHECK 108235 TOTAL:	505.41
108236	10/17/2023	PRTD	5610 CALIFORNIA MUNICIPAL STATISTICS,	23100609	10/06/2023		101723	550.00
			Invoice: 23100609		DIRECT & OVERLAPPING DEBT STMT 6/30/23			
				550.00 701440 651600			Other Professional Serv	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108236 TOTAL:	550.00
108237	10/17/2023	PRTD	20655 CANNON CORPORATION	86095	10/04/2023		101723	685.75
				86095				685.75
				301440	900000			301440
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A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108239 TOTAL:	19,800.00
108240	10/17/2023	PRTD	16364 D&H WATER SYSTEMS INC.	I2023-1335	09/22/2023		101723	999.09
			Invoice: I2023-1335	999.09 101600 551000	REPLACE OUTPUT CARD FOR TORCHWOOD TANK Supplies/Material			
			D&H WATER SYSTEMS INC.	I2023-1245	09/06/2023		101723	69.08
			Invoice: I2023-1245	69.08 751810 551000	EFFLUENT DOEX ANALYZERS Supplies/Material			
							CHECK 108240 TOTAL:	1,068.17
108241	10/17/2023	PRTD	2601 DELL COMPUTER CORP.	10701290083	09/28/2023	2240050	101723	4,459.19
			Invoice: 10701290083	4,459.19 701420 543000	DELL POWEREDGE R350 SERVER Capital Outlay			
							CHECK 108241 TOTAL:	4,459.19
108242	10/17/2023	PRTD	19033 DENOVO VENTURES, LLC	84223	10/01/2023		101723	25,260.18
			Invoice: 84223	25,260.18 701420 621500	CLOUD SRV/DIST REVRY OCT-DEC 2023 System Support and Maintenance			
							CHECK 108242 TOTAL:	25,260.18
108243	10/17/2023	PRTD	7257 DIRECTV, INC.	013810616x231006	10/06/2023		101723	14.25
			Invoice: 013810616x231006	14.25 101600 551500	TV ACCESS FEE 10/5-11/4/23 Outside Services			
							CHECK 108243 TOTAL:	14.25
108244	10/17/2023	PRTD	20685 DOCUMENT SYSTEMS INC	IN3707594	09/25/2023		101723	169.09
			Invoice: IN3707594	169.09 701420 621500	CANNON OVRG 8/24-9/23/23 System Support and Maintenance			
							CHECK 108244 TOTAL:	169.09
108245	10/17/2023	PRTD	8612 DURHAM SCHOOL SERVICES	91987708	09/01/2023		101723	556.83
			Invoice: 91987708	556.83 751840 660400	WATER DISTRICT TRIP 8/26/23 Public Education Programs			
							CHECK 108245 TOTAL:	556.83
108246	10/17/2023	PRTD	18441 EMPLOYEE RELATIONS NETWORK	95805	09/30/2023		101723	260.89
			Invoice: 95805	260.89 701430 681000	EE BACKGROUND CHECKS Recruitment Expense			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108246 TOTAL:	260.89
108247	10/17/2023	PRTD	8923 ENVIRONMENTAL EXPRESS, INC.	1000756709	09/26/2023		101723	321.23
			Invoice: 1000756709	321.23 701341 551000			STANDARD MDL Supplies/Material	
							CHECK 108247 TOTAL:	321.23
108248	10/17/2023	PRTD	30444 ERIC SCHLAGETER	100923	10/09/2023		101723	105.70
			Invoice: 100923	105.70 754440 900000			REIMB. LUNCH MEETING PWP CITY OF WLK/AGOURA Capital Asset Expenses	
							CHECK 108248 TOTAL:	105.70
108249	10/17/2023	PRTD	2655 FERGUSON ENTERPRISES	0010526	09/28/2023	2230176	101723	28.69
			Invoice: 0010526	28.69 701 132000			HYDRAULIC FITTINGS Storeroom & Truck Inventory	
							CHECK 108249 TOTAL:	28.69
108250	10/17/2023	PRTD	19397 FIRST CHOICE SERVICES (DAIOHS USA 477170		10/05/2023		101723	83.40
			Invoice: 477170	83.40 701410 620000			OCTOBER 2023 COFFEE SRVC - TAPIA Forms, Supplies And Postage	
			Invoice: 477168				FIRST CHOICE SERVICES (DAIOHS USA 477168	51.61
				51.61 701410 620000			OCTOBER 2023 COFFEE SRVC - OPS Forms, Supplies And Postage	
			Invoice: 477169				FIRST CHOICE SERVICES (DAIOHS USA 477169	62.58
				62.58 701410 620000			OCTOBER 2023 COFFEE SRVC - RLV Forms, Supplies And Postage	
							CHECK 108250 TOTAL:	197.59
108251	10/17/2023	PRTD	6770 G.I. INDUSTRIES	0045095-0283-9	10/01/2023		101723	799.27
			Invoice: 0045095-0283-9	799.27 751810 551800			DISP TAPIA 10/1-10/31/23 Building Maintenance	
			Invoice: 3092230-0283-8				G.I. INDUSTRIES	931.56
				931.56 701002 551500			3092230-0283-8 10/02/2023 25 YD ROLLOFF DISP 9/16-9/30/23 Outside Services	
			Invoice: 3092237-0283-3				G.I. INDUSTRIES	371.50
				371.50 751820 551800			3092237-0283-3 10/02/2023 25 YD ROLLOFF 3700 LV (GR WST) 9/16-9/30/23 Building Maintenance	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
			G.I. INDUSTRIES	3092231-0283-6	10/02/2023		101723	295.97
Invoice: 3092231-0283-6				295.97 751820 551800	10 YD ROLLOFF 3700 LV 9/16-9/30/23			
					Building Maintenance			
						CHECK	108251 TOTAL:	2,398.30
108252	10/17/2023	PRTD	2701 GRAINGER	9840054713	09/15/2023		101723	76.41
Invoice: 9840054713				76.41 101900 572500	BATTERY & THREAD SEALANT TAPE			
					Genl Supplies/Small Tools			
Invoice: 9837420604			GRAINGER	9837420604	09/14/2023		101723	234.88
				234.88 751810 551000	MICROWAVE			
					Supplies/Material			
Invoice: 9833736532			GRAINGER	9833736532	09/11/2023		101723	180.82
				180.82 701326 572500	LASER TACHOMETER			
					Genl Supplies/Small Tools			
Invoice: 9833736524			GRAINGER	9833736524	09/11/2023		101723	151.34
				151.34 701320 623000	FALL SAFETY EQUIPMENT			
					Safety Equip			
Invoice: 9833736540			GRAINGER	9833736540	09/11/2023		101723	33.32
				33.32 701326 572500	HOLLOW ROUND			
					Genl Supplies/Small Tools			
						CHECK	108252 TOTAL:	676.77
108253	10/17/2023	PRTD	19548 GRM INFORMATION MANAGEMENT SERVIC	0488561	09/30/2023		101723	420.92
Invoice: 0488561				420.92 701121 623500	OCTOBER 2023 RECORDS STORAGE			
					Records Management			
						CHECK	108253 TOTAL:	420.92
108254	10/17/2023	PRTD	2705 HACH COMPANY	13748419	09/21/2023		101723	992.08
Invoice: 13748419				992.08 751750 541000	MONO-CHLOR & AMMONIA			
					Supplies			
Invoice: 13749920			HACH COMPANY	13749920	09/22/2023		101723	1,692.88
				1,692.88 101600 541000	DIGITAL PH SENSOR			
					Supplies/Material			
Invoice: 13756185			HACH COMPANY	13756185	09/27/2023		101723	2,676.33
				2,676.33 701341 551000	FITTING & RGT SET			
					Supplies/Material			
						CHECK	108254 TOTAL:	5,361.29

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
108255	10/17/2023	PRTD	30156 JAY LEWITT	100323	10/03/2023		101723	52.79
	Invoice: 100323			52.79 701112 601000	AWAVC BOARD OF DIR. MEETING 9/7, 9/14/23 Directors' Conference Exp			
					CHECK		108255 TOTAL:	52.79
108256	10/17/2023	PRTD	2814 MCMaster-CARR SUPPLY CO	14757821	09/22/2023		101723	45.37
	Invoice: 14757821			45.37 751810 551000	ALUMINUM SHEET Supplies/Material			
			MCMaster-CARR SUPPLY CO	14683947	09/21/2023		101723	508.23
	Invoice: 14683947			508.23 101600 541000	PIPE FITTING, EPOXY, PVC PIPE & CLAMP Supplies/Material			
					CHECK		108256 TOTAL:	553.60
108257	10/17/2023	PRTD	2302 ODP BUSINESS SOLUTIONS LLC	332629318001	09/15/2023		101723	59.79
	Invoice: 332629318001			59.79 701410 620000	PENCIL, CLIP, POST-IT & NOTEBOOKS Forms, Supplies And Postage			
			ODP BUSINESS SOLUTIONS LLC	332629315001	09/15/2023		101723	8.42
	Invoice: 332629315001			8.42 701410 620000	PENCIL Forms, Supplies And Postage			
					CHECK		108257 TOTAL:	68.21
108258	10/17/2023	PRTD	30165 DAVID PEDERSEN	092623	09/26/2023		101723	75.36
	Invoice: 092623			75.36 701121 683000	WATEREUSE Q3 MEETING 9/14-9/15/23 Training & Professional Devel			
					CHECK		108258 TOTAL:	75.36
108259	10/17/2023	PRTD	2585 PURETEC	2096111	07/31/2023		101723	273.74
	Invoice: 2096111			273.74 701341 551500	14" DI RENTAL 8/1/23-10/31/23 Outside Services			
			PURETEC	2106299	08/31/2023		101723	15.92
	Invoice: 2106299			15.92 701341 551500	LATE FEE - INV2092459 & 2096111 Outside Services			
			PURETEC	1916249	08/31/2023		101723	1.36
	Invoice: 1916249			1.36 701341 551500	LATE FEE -INV 1906851 Outside Services			
			PURETEC	2106323	08/31/2023		101723	1.51
	Invoice: 2106323			1.51 701341 551500	LATE FEE - INV 2096315 Outside Services			

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
			EFF	DATE						LINE	DESC				
2024	4	200													
APP	101-200000		10/17/2023	101723	101723	Accounts Payable								5,026.21	
						AP CASH DISBURSEMENTS JOURNAL									
APP	999-100100		10/17/2023	101723	101723	Cash-General									187,547.96
						AP CASH DISBURSEMENTS JOURNAL									
APP	751-200000		10/17/2023	101723	101723	Accounts Payable								109,705.69	
						AP CASH DISBURSEMENTS JOURNAL									
APP	701-200000		10/17/2023	101723	101723	Accounts Payable								70,215.86	
						AP CASH DISBURSEMENTS JOURNAL									
APP	130-200000		10/17/2023	101723	101723	Accounts Payable								830.00	
						AP CASH DISBURSEMENTS JOURNAL									
APP	301-200000		10/17/2023	101723	101723	Accounts Payable								1,664.50	
						AP CASH DISBURSEMENTS JOURNAL									
APP	754-200000		10/17/2023	101723	101723	Accounts Payable								105.70	
						AP CASH DISBURSEMENTS JOURNAL									
						GENERAL LEDGER TOTAL								187,547.96	187,547.96
APP	999-201010		10/17/2023	101723	101723	Due to/Due Frm Potable Wtr Ops								5,026.21	
						Cash-General									5,026.21
APP	101-100100		10/17/2023	101723	101723	Due to/Due FromJPA Operations								109,705.69	
						Cash-General									109,705.69
APP	999-207510		10/17/2023	101723	101723	Due to/Due FromInternal Svs								70,215.86	
						Cash-General									70,215.86
APP	751-100100		10/17/2023	101723	101723	Due to/Due FrmSanitation Ops								830.00	
						Cash-General									830.00
APP	999-207010		10/17/2023	101723	101723	Due to/Due FrmPotable Wtr Repl								1,664.50	
						Cash-General									1,664.50
APP	701-100100		10/17/2023	101723	101723	Due to/Due FromJPA Replacement								105.70	
						Cash-General									105.70
APP	999-207540		10/17/2023	101723	101723	Due to/Due FromJPA Replacement								105.70	
						Cash-General									105.70
APP	754-100100		10/17/2023	101723	101723	Due to/Due FromJPA Replacement								105.70	
						Cash-General									105.70
						SYSTEM GENERATED ENTRIES TOTAL								187,547.96	187,547.96
						JOURNAL 2024/04/200 TOTAL								375,095.92	375,095.92

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 4	200	10/17/2023	Cash-General Accounts Payable	5,026.21	5,026.21
FUND TOTAL					5,026.21	5,026.21
130 Sanitation Operations 130-100100 130-200000	2024 4	200	10/17/2023	Cash-General Accounts Payable	830.00	830.00
FUND TOTAL					830.00	830.00
301 Potable wtr Replacement Fund 301-100100 301-200000	2024 4	200	10/17/2023	Cash-General Accounts Payable	1,664.50	1,664.50
FUND TOTAL					1,664.50	1,664.50
701 Internal Service Fund 701-100100 701-200000	2024 4	200	10/17/2023	Cash-General Accounts Payable	70,215.86	70,215.86
FUND TOTAL					70,215.86	70,215.86
751 JPA Operations 751-100100 751-200000	2024 4	200	10/17/2023	Cash-General Accounts Payable	109,705.69	109,705.69
FUND TOTAL					109,705.69	109,705.69
754 JPA Replacement 754-100100 754-200000	2024 4	200	10/17/2023	Cash-General Accounts Payable	105.70	105.70
FUND TOTAL					105.70	105.70
999 Pooled Cash 999-100100 999-201010 999-201300 999-203010 999-207010 999-207510 999-207540	2024 4	200	10/17/2023	Cash-General Due to/Due Frm Potable Wtr Ops Due to/Due Frm Sanitation Ops Due to/Due Frm Potable wtr Repl Due to/Due From Internal Svs Due to/Due From JPA Operations Due to/Due From JPA Replacement	5,026.21 830.00 1,664.50 70,215.86 109,705.69 105.70	187,547.96
FUND TOTAL					187,547.96	187,547.96

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		5,026.21
130	Sanitation Operations		830.00
301	Potable Wtr Replacement Fund		1,664.50
701	Internal Service Fund		70,215.86
751	JPA Operations		109,705.69
754	JPA Replacement		105.70
999	Pooled Cash		
		187,547.96	
TOTAL		187,547.96	187,547.96

** END OF REPORT - Generated by Thieu Chau **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
108272	10/24/2023	PRTD	19071 A BEE MAN	26007	07/24/2023		102423	185.00
			Invoice: 26007					
				185.00	701224	551500	BEE REMOVAL 5804 CALMFIELD Outside Services	
			Invoice: 25797					
			A BEE MAN	25797	06/21/2023		102423	200.00
				200.00	701224	551500	BEE REMOVAL 26721 MULHOLLAND Outside Services	
			Invoice: 25979					
			A BEE MAN	25979	07/20/2023		102423	250.00
				250.00	701224	551500	BEE REMOVAL 2470 STOKES CANYON Outside Services	
			Invoice: 26009					
			A BEE MAN	26009	07/26/2023		102423	225.00
				225.00	701224	551500	BEE REMOVAL 26052 MULLHOLLAND Outside Services	
			Invoice: 25674					
			A BEE MAN	25674	06/01/2023		102423	200.00
				200.00	701224	551500	BEE REMOVAL BEDFORDHURT CT Outside Services	
			Invoice: 25930					
			A BEE MAN	25930	07/12/2023		102423	225.00
				225.00	701224	551500	BEE REMOVAL 400 COSTA DEL SOL Outside Services	
							CHECK 108272 TOTAL:	1,285.00
108273	10/24/2023	PRTD	17361 ACCURATE FIRST AID SERVICES	B-43830	10/11/2023		102423	179.90
			Invoice: B-43830					
				179.90	701430	680000	FIRST AID STE SRV - OPS Safety	
			Invoice: B-43828					
			ACCURATE FIRST AID SERVICES	B-43828	10/11/2023		102423	223.30
				223.30	701430	680000	FIRST AID STE SRV - WLK Safety	
			Invoice: B-43829					
			ACCURATE FIRST AID SERVICES	B-43829	10/11/2023		102423	225.77
				225.77	701430	680000	FIRST AID STE SRV - HQ Safety	
							CHECK 108273 TOTAL:	628.97
108274	10/24/2023	PRTD	20389 AIRGAS SPECIALTY PRODUCTS	9142578611	09/29/2023		102423	7,056.14
			Invoice: 9142578611					
				7,056.14	751810	541013	30,500 LB AMMONIUM HYDROXIDE Aqua Ammonia	
							CHECK 108274 TOTAL:	7,056.14
108275	10/24/2023	PRTD	30456 ALEX LEU	101623	10/16/2023		102423	472.72
			Invoice: 101623					
				472.72	701350	683000	WEFTEC 2023 CONFERENCE 9/30-10/4/23 Training & Professional Devel	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108275 TOTAL:	472.72
108276	10/24/2023	PRTD	30314 ALLIANCE SOURCE TESTING LLC	INV24348	10/04/2023		102423	1,200.00
			Invoice: INV24348		SEPTEMBER 2023 SAMPLING			
			1,200.00 751820 571520		Other Laboratory Serv			
							CHECK 108276 TOTAL:	1,200.00
108277	10/24/2023	PRTD	30461 ALTERANATIVE HOSE INC.	6064089	10/03/2023	2240047	102423	1,187.84
			Invoice: 6064089		HYDRAULIC FITTINGS			
			1,187.84 701 132000		Storeroom & Truck Inventory			
							CHECK 108277 TOTAL:	1,187.84
108278	10/24/2023	PRTD	20695 AT&T A/C -0051	00515552/100523	10/05/2023		102423	1,952.28
			Invoice: 00515552/100523		SRV 10/5-11/4/23			
			105.86 101600 540520		Telephone			
			52.45 130100 540520		Telephone			
			66.00 130100 540520		Telephone			
			796.58 751810 540520		Telephone			
			361.22 701002 540520		Telephone			
			42.11 701001 540520		Telephone			
			108.62 751820 540520		Telephone			
			52.43 101107 540520		Telephone			
			52.43 101107 540520		Telephone			
			52.43 101104 540520		Telephone			
			52.43 101108 540520		Telephone			
			52.43 101117 540520		Telephone			
			52.43 101110 540520		Telephone			
			52.43 101121 540520		Telephone			
			52.43 101123 540520		Telephone			
							CHECK 108278 TOTAL:	1,952.28
108279	10/24/2023	PRTD	2869 AT&T	90545245/100523	10/05/2023		102423	231.11
			Invoice: 90545245/100523		SVCS 10/5-11/4/23			
			231.11 101122 540520		Telephone			
			AT&T	01230713/100723	10/07/2023		102423	63.82
			Invoice: 01230713/100723		SVCS 10/7-11/6/23			
			63.82 101300 540520		Telephone			
			AT&T	01246420/100723	10/07/2023		102423	31.43
			Invoice: 01246420/100723		SVCS 10/7-11/6/23			
			31.43 101207 540520		Telephone			
			AT&T	20453450/100723	10/07/2023		102423	191.06

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
Invoice: 20453450/100723				191.06 101100 540520	10/7-11/6/23			
					Telephone			
Invoice: 20438014/100723		AT&T		20438014/100723	10/07/2023		102423	385.98
				385.98 101100 540520	10/7-11/6/23			
					Telephone			
						CHECK	108279 TOTAL:	903.40
108280 10/24/2023 PRTD	20424	AT&T (U-VERSE INTERNET)		153005778/101023	10/10/2023		102423	96.30
Invoice: 153005778/101023				96.30 751820 540520	10/11-11/10/23			
					INTERNET SVCS Telephone			
						CHECK	108280 TOTAL:	96.30
108281 10/24/2023 PRTD	5625	ASSOC. OF WATER AGENCIES OF VENTU		101023	10/10/2023		102423	150.00
Invoice: 101023				150.00 701322 683000				
					CEU SAFETY TRAINING - L.KIBLINGER/S.LEE/T.GAGNON Training & Professional Devel			
						CHECK	108281 TOTAL:	150.00
108282 10/24/2023 PRTD	20491	BEST BEST & KRIEGER LLP		977961	10/17/2023		102423	8,500.00
Invoice: 977961				8,500.00 751840 651600	SEPTEMBER 2023 FEDERAL LOBBYING Other Professional Serv			
						CHECK	108282 TOTAL:	8,500.00
108283 10/24/2023 PRTD	18071	BLUE DIAMOND MATERIALS		3377868	09/30/2023		102423	312.80
Invoice: 3377868				312.80 101700 551000	3.08 TONS AC 3/8 FINE Supplies/Material			
						CHECK	108283 TOTAL:	312.80
108284 10/24/2023 PRTD	2964	CA ST TREAS. BOE		97-817885/093023	09/30/2023		102423	12,602.00
Invoice: 97-817885/093023				7,549.30 751 206000	97-817885 USE TAX 9/1-9/30/23, PRE-PAYMENT 3			
				4,813.65 101 206000	Use Tax Liability			
				239.25 751 206000	Use Tax Liability			
				-.20 701999 862500	Use Tax Liability			
					Other Non-Operating Expense			
						CHECK	108284 TOTAL:	12,602.00
108285 10/24/2023 PRTD	30654	CLIENTFIRST TECHNOLOGY CONSULTING		15606	09/30/2023		102423	6,776.25
Invoice: 15606				6,776.25 701420 651600	SEPTEMBER 2023 IT MASTER PLAN PROJECT Other Professional Serv			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK 108285 TOTAL: 6,776.25								
108286	10/24/2023	PRTD	30182 COMMERCIAL SCAFFOLDING OF CA, INC	9620-2F	09/30/2023	2240010	102423	1,027.35
Invoice: 9620-2F				1,027.35	751820	551500	SCAFFOLDNG RLV CONVYR REPAIR SEPTEMBER 2023 Outside Services	
Invoice: 9620-3RET				380.50	751820	551500	SCAFFOLDNG RLV CONVYR REPAIRS RTNTN Outside Services	380.50
CHECK 108286 TOTAL: 1,407.85								
108287	10/24/2023	PRTD	11330 DIAL SECURITY	456026	09/01/2023		102423	132.50
Invoice: 456026				132.50	101600	551800	SEPTEMBER 2023 SEC SRV - WLK Building Maintenance	
Invoice: 456027				37.10	101600	551800	SEPTEMBER 2023 SEC SRV - WLK P/S Building Maintenance	37.10
Invoice: 456023				287.26	751810	551800	SEPTEMBER 2023 SEC SRV - TAPIA Building Maintenance	287.26
CHECK 108287 TOTAL: 456.86								
108288	10/24/2023	PRTD	7257 DIRECTV, INC.	015016309X231011	10/11/2023		102423	22.25
Invoice: 015016309X231011				22.25	701001	551500	TV ACCESS FEE 10/10-11/09/23 Outside Services	
Invoice: 015016309X230929				29.99	701001	551500	RESTORE SVCS ACCT#015016309 9/10-9/28/23 Outside Services	29.99
Invoice: 017818825X231013				14.25	751820	551500	TV ACCESS FEE 10/12-11/11/23 Outside Services	14.25
Invoice: 017818825X230913				14.25	751820	551500	TV ACCESS FEE 9/12-10/11/23 Outside Services	14.25
CHECK 108288 TOTAL: 80.74								
108289	10/24/2023	PRTD	30486 EIDE BAILLY LLP	EI01570619	10/11/2023		102423	731.25
Invoice: EI01570619				731.25	701410	652200	VULNERABILITY & PENETRATION TEST 9/13-10/7/23 Mgmt Consultant Fees	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108289 TOTAL:	731.25
108290	10/24/2023	PRTD	2654 FAMCON PIPE	S100105093.008	10/02/2023	2240006	102423	1,409.27
			Invoice: S100105093.008					
				1,409.27 701	132000		METER PARTS Storeroom & Truck Inventory	
			FAMCON PIPE	S100100057.006	10/02/2023	2230160	102423	704.60
			Invoice: S100100057.006					
				704.60 701	132000		METER PARTS Storeroom & Truck Inventory	
			FAMCON PIPE	S100109361.002	10/02/2023	2240043	102423	5,442.15
			Invoice: S100109361.002					
				5,442.15 701	132000		RISERS & BRASS ITEMS Storeroom & Truck Inventory	
							CHECK 108290 TOTAL:	7,556.02
108291	10/24/2023	PRTD	2658 FEDERAL EXPRESS CORP	8-277-43109	10/06/2023		102423	67.89
			Invoice: 8-277-43109					
				67.89 101600	541000		MAIL CHK#107946 LEISURE KRAFT Supplies/Material	
							CHECK 108291 TOTAL:	67.89
108292	10/24/2023	PRTD	2655 FERGUSON ENTERPRISES	0017587	10/03/2023	2240054	102423	939.51
			Invoice: 0017587					
				939.51 701	132000		COPPER, BRASS, MISC ITEMS Storeroom & Truck Inventory	
							CHECK 108292 TOTAL:	939.51
108293	10/24/2023	PRTD	2660 FISHER SCIENTIFIC	6489164	09/26/2023		102423	422.21
			Invoice: 6489164					
				422.21 701341	551000		HEXANE Supplies/Material	
			FISHER SCIENTIFIC	6449793	09/25/2023		102423	136.25
			Invoice: 6449793					
				136.25 701341	551000		LACHAT TUBING Supplies/Material	
			FISHER SCIENTIFIC	6338983	09/20/2023		102423	52.39
			Invoice: 6338983					
				52.39 751810	551000		SULFIDE TEST SOLUTION Supplies/Material	
							CHECK 108293 TOTAL:	610.85
108294	10/24/2023	PRTD	2677 GOVERNMENT FINANCE OFFICERS ASSOC	0271167	10/18/2023		102423	150.00
			Invoice: 0271167					
				150.00 701440	710500		MEMBERSHIP DUES 11/1/23-10/31/24 C. JAUREGUI Dues, Subsc & Memberships	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108294 TOTAL:	150.00
108295	10/24/2023	PRTD	2701 GRAINGER	9839529741	09/15/2023		102423	507.10
				507.10 701222 572500	COMBINATION VISE FOR TRUCK #907 Genl Supplies/Small Tools			
			GRAINGER	9843910507	09/19/2023		102423	56.82
				56.82 101900 572500	CUTOFF WHEEL Genl Supplies/Small Tools			
							CHECK 108295 TOTAL:	563.92
108296	10/24/2023	PRTD	30700 GREGORY G. SWARTZ	#1	10/01/2023		102423	16,750.00
				16,750.00 754440 900000	PWP FINANCIAL ADVISOR 8/15-9/30/23 Capital Asset Expenses			
							CHECK 108296 TOTAL:	16,750.00
108297	10/24/2023	PRTD	2705 HACH COMPANY	13765117	10/04/2023		102423	348.22
				348.22 701341 551000	TURBIDMETER LAMP REPLACEMENT Supplies/Material			
			HACH COMPANY	13768141	10/05/2023		102423	122.31
				122.31 701341 551000	SALICYLATE Supplies/Material			
							CHECK 108297 TOTAL:	470.53
108298	10/24/2023	PRTD	7421 HAMNER, JEWELL AND ASSOCIATES	202976	10/06/2023		102423	4,684.65
				4,684.65 201440 900000	TWIN LAKES P/S SEPTEMBER 2023 Capital Asset Expenses			
							CHECK 108298 TOTAL:	4,684.65
108299	10/24/2023	PRTD	18646 HDR ENGINEERING, INC.	1200559416	10/03/2023		102423	6,930.00
				6,930.00 754440 900000	MALIBOU SIPHON AUGUST 2023 Capital Asset Expenses			
							CHECK 108299 TOTAL:	6,930.00
108300	10/24/2023	PRTD	2727 IDEXX LABORATORIES	3137641729	09/27/2023		102423	1,483.69
				1,483.69 701341 551000	COLILERT Supplies/Material			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
108312	10/24/2023	PRTD	30003 NV5, INC	352780	09/29/2023		102423	3,639.66
			Invoice: 352780				INSPECTION SOIL TESTING AUGUST 2023 Capital Asset Expenses	
				3,639.66	301440	900000		
							CHECK 108312 TOTAL:	3,639.66
108313	10/24/2023	PRTD	2302 ODP BUSINESS SOLUTIONS LLC	332624371001	09/15/2023		102423	84.84
			Invoice: 332624371001				FILE & DESK PAD Forms, Supplies And Postage	
				84.84	701410	620000		
							CHECK 108313 TOTAL:	84.84
108314	10/24/2023	PRTD	18946 PACIFIC ADVANCED CIVIL ENGINEERIN	7752	09/30/2023		102423	5,268.00
			Invoice: 7752				DESIGN TAPIA ALUM SULFATE TANK SEPTEMBER 2023 Capital Asset Expenses	
				5,268.00	754440	900000		
							CHECK 108314 TOTAL:	5,268.00
108315	10/24/2023	PRTD	18874 PACIFIC HYDROTECH CORPORATION	C212015	10/02/2023		102423	81,824.45
			Invoice: C212015				PMT #15 TAPIA WRF COMP/MTR 6/1-9/30/23 Capital Asset Expenses	
				81,824.45	754440	900000		
							CHECK 108315 TOTAL:	81,824.45
108316	10/24/2023	PRTD	30458 PIONEER AMERICAS, LLC (OLIN CORP)	900317449	08/29/2023		102423	10,469.61
			Invoice: 900317449				4,874 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite	
				10,469.61	751810	541014		
			Invoice: 900320246				PIONEER AMERICAS, LLC (OLIN CORP) 900320246 4,924 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite	10,577.02
				10,577.02	751810	541014		
			Invoice: 900324400				PIONEER AMERICAS, LLC (OLIN CORP) 900324400 4,968 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite	10,671.53
				10,671.53	751810	541014		
			Invoice: 900332435				PIONEER AMERICAS, LLC (OLIN CORP) 900332435 4,930 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite	10,589.90
				10,589.90	751810	541014		
			Invoice: 900328563				PIONEER AMERICAS, LLC (OLIN CORP) 900328563 4,938 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite	10,607.09
				10,607.09	751810	541014		
			Invoice: 900329751				PIONEER AMERICAS, LLC (OLIN CORP) 900329751 4,938 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite	10,607.09
				10,607.09	751810	541014		

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
							CHECK 108316 TOTAL:	63,522.24
108317	10/24/2023	PRTD	2585 PURETEC	2113638	09/30/2023		102423	2.85
			Invoice: 2113638				LATE FEE -INV 2096315 & 2098996 Supplies/Material	
				2.85 101600 541000			CHECK 108317 TOTAL:	2.85
108318	10/24/2023	PRTD	21594 RECYCLED WOOD PRODUCTS	247127	10/06/2023		102423	1,924.00
			Invoice: 247127				130 YD WOODCHIP Amendment	
				1,924.00 751820 541080				
			Invoice: 246927				260 YD WOODCHIP Amendment	
				3,848.00 751820 541080			CHECK 108318 TOTAL:	5,772.00
108319	10/24/2023	PRTD	30284 ROGERS, ANDERSON, MALODY & SCOTT	73616	09/30/2023		102423	16,000.00
			Invoice: 73616				PROGRESS BILL SVCS THRU 9/30/23 Audit Fees Audit Fees	
				15,000.00 701440 651700 1,000.00 751840 651700			CHECK 108319 TOTAL:	16,000.00
108320	10/24/2023	PRTD	4586 ROYAL INDUSTRIAL SOLUTIONS	9009-1040003	10/04/2023		102423	600.97
			Invoice: 9009-1040003				OMNI DLO CABLE Supplies/Material	
				600.97 751810 551000			CHECK 108320 TOTAL:	600.97
108321	10/24/2023	PRTD	20583 RT LAWRENCE CORPORATION	48516	10/10/2023		102423	897.88
			Invoice: 48516				LOCKBOX FEE SEPTEMBER 2023 Outside Services	
				897.88 701221 622000			CHECK 108321 TOTAL:	897.88
108322	10/24/2023	PRTD	2957 SOUTHERN CALIFORNIA EDISON (M-BIL 90504/100623		10/06/2023		102423	1,315.34
			Invoice: 90504/100623				N.CYN P/S 7/31-8/28/23 1,670KH District Sprayfield	
				1,315.34 751810 678800			CHECK 108322 TOTAL:	1,315.34

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
108323	10/24/2023	PRTD	20648 STANTEC CONSULTING SERVICES INC.	2142493	10/03/2023		102423	982.50
			Invoice: 2142493				FAMS SUBSCRIPTION 9/2 - 9/29/23 System Support and Maintenance	
				982.50 701420 621500			CHECK 108323 TOTAL:	982.50
108324	10/24/2023	PRTD	20412 STERICYCLE, INC.	8004914094	09/30/2023		102423	224.66
			Invoice: 8004914094				SEPTEMBER 2023 DOC SHREDDING Records Management	
				224.66 701121 623500			CHECK 108324 TOTAL:	224.66
108325	10/24/2023	PRTD	30534 TAIT ENVIRONMENTAL SERVICES, INC.	000000953195	09/30/2023		102423	155.00
			Invoice: 000000953195				INSPECTION 9/5/23 Outside Services	
				155.00 701325 551500			CHECK 108325 TOTAL:	155.00
108326	10/24/2023	PRTD	30675 TAYLOR JANE CONSTRUCTION LP	23-02.1	09/19/2023		102423	103,124.87
			Invoice: 23-02.1				PMT #1 TWRP CHNL WALL INFL 7/1-8/31/23 Capital Asset Expenses	
				103,124.87 754440 900000			CHECK 108326 TOTAL:	103,124.87
108327	10/24/2023	PRTD	21137 TESLA, INC.	30403969	10/02/2023		102423	14,125.14
			Invoice: 30403969				RW P/S SEPTEMBER 2023 SOLAR 134,525.120KH Energy Energy	
				7,062.57 751127 540510 7,062.57 751128 540510			CHECK 108327 TOTAL:	14,125.14
108328	10/24/2023	PRTD	21599 THE ROVISYS COMPANY	88058	10/05/2023		102423	20,500.00
			Invoice: 88058				RLV SCADA IMPLMNTN SEPTEMBER 2023 Capital Asset Expenses	
				20,500.00 754440 900000			CHECK 108328 TOTAL:	20,500.00
108329	10/24/2023	PRTD	17645 TORO ENTERPRISES INC.	17022	08/23/2023		102423	2,169.48
			Invoice: 17022				REPLACE GATES AT SOLAR FIELDS Supplies/Material	
				2,169.48 701001 551000				
			Invoice: 17173				10" POTABLE MAINLINE REPAIR Outside Services	
			TORO ENTERPRISES INC.	17173	09/30/2023		102423	6,135.07
				6,135.07 101700 551500				

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
			TORO ENTERPRISES INC.	17174	09/30/2023		102423	1,665.55
Invoice: 17174				1,665.55 101700 551500	1" POTABLE WATER SRV REPAIR Outside Services			
					CHECK	108329	TOTAL:	9,970.10
108330	10/24/2023	PRTD	30067 TREEPEOPLE INC.	20230930	09/30/2023		102423	150.00
Invoice: 20230930				150.00 101800 541500	SEPTEMBER 2023 NATIVE GARDEN KITS Outside Services			
					CHECK	108330	TOTAL:	150.00
108331	10/24/2023	PRTD	3006 UNDERGROUND SERVICE ALERT	23-241053	10/01/2023		102423	157.29
Invoice: 23-241053				157.29 101700 551500	DIG SAFE FEE SEPTEMBER 2023 Outside Services			
Invoice: 920230423			UNDERGROUND SERVICE ALERT	920230423	10/01/2023		102423	346.00
				346.00 101700 551500	192 TICKET SEPTEMBER 2023 Outside Services			
					CHECK	108331	TOTAL:	503.29
108332	10/24/2023	PRTD	20935 US METRO GROUP, INC.	107886	09/30/2023		102423	14,252.47
Invoice: 107886				6,823.04 701001 551500 2,947.39 701002 551500 1,105.09 751820 551800 1,644.49 751810 551800 225.51 101600 551800 1,506.95 751750 551800	JANTRL SRV SEPTEMBER 2023 Outside Services Outside Services Building Maintenance Building Maintenance Building Maintenance Building Maintenance			
					CHECK	108332	TOTAL:	14,252.47
108333	10/24/2023	PRTD	3035 VWR SCIENTIFIC	8814221238	10/04/2023		102423	540.89
Invoice: 8814221238				540.89 701341 551000	PIPET TIPS, BEAKER CUP, WIPES & SODIUM SULFITE Supplies/Material			
					CHECK	108333	TOTAL:	540.89
108334	10/24/2023	PRTD	19685 W. LITTEN INC.	23039	09/23/2023		102423	5,938.00
Invoice: 23039				5,938.00 751810 678800	SPRAYFIELD 9/17-9/23/23 District Sprayfield			
Invoice: 23040			W. LITTEN INC.	23040	09/30/2023		102423	5,938.00
				5,938.00 751810 678800	SPRAYFIELD 9/24-9/30/23 District Sprayfield			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108334 TOTAL:	11,876.00
108335	10/24/2023	PRTD	18914 WECK LABORATORIES, INC.	W3I2447	09/27/2023		102423	694.20
			Invoice: W3I2447		RANCHO GROUNDWATER QUARTERLY Other Laboratory Serv			
				694.20	751830	571520		
			Invoice: W3I1170	WECK LABORATORIES, INC.	W3I1170		102423	446.73
					09/14/2023			
				446.73	101300	571520		
			Invoice: W3J0073	WECK LABORATORIES, INC.	W3J0073		102423	4,218.16
					10/02/2023			
				4,218.16	751810	571520		
			Invoice: W3J0075	WECK LABORATORIES, INC.	W3J0075		102423	585.94
					10/02/2023			
				585.94	751810	571520		
							CHECK 108335 TOTAL:	5,945.03
NUMBER OF CHECKS					64	*** CASH ACCOUNT TOTAL ***		550,213.27
TOTAL PRINTED CHECKS						COUNT	AMOUNT	
						64	550,213.27	
							*** GRAND TOTAL ***	550,213.27

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
			EFF	DATE						LINE	DESC				
2024	4	284													
APP	701-200000			10/24/2023	102423		102423				Accounts Payable			93,027.42	
											AP CASH DISBURSEMENTS JOURNAL				
APP	999-100100			10/24/2023	102423		102423				Cash-General				550,213.27
											AP CASH DISBURSEMENTS JOURNAL				
APP	751-200000			10/24/2023	102423		102423				Accounts Payable			135,555.93	
											AP CASH DISBURSEMENTS JOURNAL				
APP	101-200000			10/24/2023	102423		102423				Accounts Payable			74,303.96	
											AP CASH DISBURSEMENTS JOURNAL				
APP	130-200000			10/24/2023	102423		102423				Accounts Payable			118.45	
											AP CASH DISBURSEMENTS JOURNAL				
APP	754-200000			10/24/2023	102423		102423				Accounts Payable			234,397.32	
											AP CASH DISBURSEMENTS JOURNAL				
APP	201-200000			10/24/2023	102423		102423				Accounts Payable			9,170.53	
											AP CASH DISBURSEMENTS JOURNAL				
APP	301-200000			10/24/2023	102423		102423				Accounts Payable			3,639.66	
											AP CASH DISBURSEMENTS JOURNAL				
											GENERAL LEDGER TOTAL			550,213.27	550,213.27
APP	999-207010			10/24/2023	102423		102423				Due to/Due FromInternal Svs			93,027.42	
APP	701-100100			10/24/2023	102423		102423				Cash-General				93,027.42
APP	999-207510			10/24/2023	102423		102423				Due to/Due FromJPA Operations			135,555.93	
APP	751-100100			10/24/2023	102423		102423				Cash-General				135,555.93
APP	999-201010			10/24/2023	102423		102423				Due to/Due Frm Potable wtr Ops			74,303.96	
APP	101-100100			10/24/2023	102423		102423				Cash-General				74,303.96
APP	999-201300			10/24/2023	102423		102423				Due to/Due FrmSanitation Ops			118.45	
APP	130-100100			10/24/2023	102423		102423				Cash-General				118.45
APP	999-207540			10/24/2023	102423		102423				Due to/Due FromJPA Replacement			234,397.32	
APP	754-100100			10/24/2023	102423		102423				Cash-General				234,397.32
APP	999-202010			10/24/2023	102423		102423				Due to/Due FrmPotable wtr Cnst			9,170.53	
APP	201-100100			10/24/2023	102423		102423				Cash-General				9,170.53
APP	999-203010			10/24/2023	102423		102423				Due to/Due FrmPotable wtr Repl			3,639.66	
APP	301-100100										Cash-General				3,639.66

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
	10/24/2023	102423	102423							
						SYSTEM GENERATED ENTRIES TOTAL		550,213.27	550,213.27	
						JOURNAL 2024/04/284 TOTAL		1,100,426.54	1,100,426.54	

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 4	284	10/24/2023	Cash-General Accounts Payable	74,303.96	74,303.96
FUND TOTAL					74,303.96	74,303.96
130 Sanitation Operations 130-100100 130-200000	2024 4	284	10/24/2023	Cash-General Accounts Payable	118.45	118.45
FUND TOTAL					118.45	118.45
201 Potable Water Construction 201-100100 201-200000	2024 4	284	10/24/2023	Cash-General Accounts Payable	9,170.53	9,170.53
FUND TOTAL					9,170.53	9,170.53
301 Potable wtr Replacement Fund 301-100100 301-200000	2024 4	284	10/24/2023	Cash-General Accounts Payable	3,639.66	3,639.66
FUND TOTAL					3,639.66	3,639.66
701 Internal Service Fund 701-100100 701-200000	2024 4	284	10/24/2023	Cash-General Accounts Payable	93,027.42	93,027.42
FUND TOTAL					93,027.42	93,027.42
751 JPA Operations 751-100100 751-200000	2024 4	284	10/24/2023	Cash-General Accounts Payable	135,555.93	135,555.93
FUND TOTAL					135,555.93	135,555.93
754 JPA Replacement 754-100100 754-200000	2024 4	284	10/24/2023	Cash-General Accounts Payable	234,397.32	234,397.32
FUND TOTAL					234,397.32	234,397.32
999 Pooled Cash 999-100100 999-201010 999-201300 999-202010 999-203010 999-207010	2024 4	284	10/24/2023	Cash-General Due to/Due Frm Potable Wtr Ops Due to/Due FrmSanitation Ops Due to/Due FrmPotable wtr Cnst Due to/Due FrmPotable wtr Repl Due to/Due FromInternal Svs	74,303.96 118.45 9,170.53 3,639.66 93,027.42	550,213.27

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
999-207510				Due to/Due FromJPA Operations	135,555.93	
999-207540				Due to/Due FromJPA Replacement	234,397.32	
				FUND TOTAL	550,213.27	550,213.27

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		74,303.96
130	Sanitation Operations		118.45
201	Potable Water Construction		9,170.53
301	Potable Wtr Replacement Fund		3,639.66
701	Internal Service Fund		93,027.42
751	JPA Operations		135,555.93
754	JPA Replacement		234,397.32
999	Pooled Cash		
		550,213.27	
	TOTAL	550,213.27	550,213.27

** END OF REPORT - Generated by Thieu Chau **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
108336	10/31/2023	PRTD	2321 ACWA	LVMWD/2024DUES	10/04/2023		103123	28,705.00
			Invoice: LVMWD/2024DUES					
				28,705.00	701122	710500	2024 ANNUAL MEMBERSHIP DUES Dues, Subsc & Memberships	
							CHECK 108336 TOTAL:	28,705.00
108337	10/31/2023	PRTD	3077 AIRGAS USA, LLC	5502808479	09/30/2023		103123	328.85
			Invoice: 5502808479					
				328.85	701002	551500	CYLINDER RENTAL SEPTEMBER 2023 Outside Services	
							CHECK 108337 TOTAL:	328.85
108338	10/31/2023	PRTD	30339 ALESHIRE & WYNDER, LLP	LVMWD/SEPTEMBER'23	10/12/2023		103123	41,270.72
			Invoice: LVMWD/SEPTEMBER'23					
				8,326.00	701121	650000	LEGAL SERVICES - SEPTEMBER 2023 Legal Services	
				2,393.55	701122	687200	Outside Services	
				30,339.37	751840	687200	Outside Services	
				24.30	701122	687200	Outside Services	
				187.50	701122	687200	Outside Services	
							CHECK 108338 TOTAL:	41,270.72
108339	10/31/2023	PRTD	2383 AMERICAN WATER WORKS ASSOCIATION	7002149780	09/19/2023		103123	4,802.00
			Invoice: 7002149780					
				4,802.00	701121	710500	2024 ANNUAL MEMBERSHIP DUES Dues, Subsc & Memberships	
							CHECK 108339 TOTAL:	4,802.00
108340	10/31/2023	PRTD	30285 ARION GLOBAL INC	22766	10/17/2023		103123	2,165.00
			Invoice: 22766					
				2,165.00	701341	551500	HAZARDOUS WASTE DISPOSAL Outside Services	
							CHECK 108340 TOTAL:	2,165.00
108341	10/31/2023	PRTD	2404 ASTRA BACKFLOW INC	288551	10/03/2023		103123	423.46
			Invoice: 288551					
				423.46	701224	572500	BACKFLOW TEST KIT & CALIBRATION Genl Supplies/Small Tools	
							CHECK 108341 TOTAL:	423.46
108342	10/31/2023	PRTD	2869 AT&T	46399044/101423	10/14/2023		103123	52.76
			Invoice: 46399044/101423					
				52.76	701001	540520	SVCS 10/14-11/13/23 Telephone	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC				
			CHECK 108342 TOTAL:	52.76
108343 10/31/2023 PRTD 9631 AT&T LONG DISTANCE Invoice: 806368136/100423	806368136/100423	10/04/2023	103123	12.40
		LONG DIST SRV 8/31-9/28/23		
	3.74 701002 540520	Telephone		
	2.97 701420 540520	Telephone		
	5.69 751810 540520	Telephone		
			CHECK 108343 TOTAL:	12.40
108344 10/31/2023 PRTD 16253 AT&T MOBILITY Invoice: 992789332X10112023	992789332X10112023	10/03/2023	103123	3,527.44
		WIRELESS SRV 9/4-10/3/23		
	43.23 101300 540520	Telephone		
	106.97 701122 540520	Telephone		
	54.80 701220 540520	Telephone		
	141.53 701221 540520	Telephone		
	319.66 701222 540520	Telephone		
	475.53 701224 540520	Telephone		
	43.23 701230 540520	Telephone		
	96.99 701320 540520	Telephone		
	386.57 701321 540520	Telephone		
	115.63 701322 540520	Telephone		
	122.83 701326 540520	Telephone		
	63.24 701330 540520	Telephone		
	1,020.62 701331 540520	Telephone		
	35.83 701350 540520	Telephone		
	280.83 701420 540520	Telephone		
	141.82 751810 540520	Telephone		
	78.13 751820 540520	Telephone		
			CHECK 108344 TOTAL:	3,527.44
108345 10/31/2023 PRTD 21426 BRIGHTVIEW LANDSCAPE SERVICES, IN 8574727 Invoice: 8574727		09/30/2023	103123	13,489.00
		LANDSCAPE SRVCS SEPTEMBER 2023		
	3,391.92 701001 551500	Outside Services		
	3,892.00 751810 551800	Building Maintenance		
	1,981.08 751820 551800	Building Maintenance		
	4,023.00 101600 551800	Building Maintenance		
	201.00 130100 551500	Outside Services		
			CHECK 108345 TOTAL:	13,489.00
108346 10/31/2023 PRTD 30705 BURTON BRIL Invoice: 101223	101223	10/12/2023	103123	470.00
		WEFTEC 2023 CONFERENCE 9/30-10/4/23 Training & Professional Devel		
	470.00 701342 683000			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 108346 TOTAL:	470.00
108347	10/31/2023	PRTD	6777 JOHN DEERE FINANCIAL	25103-15059/100823	10/08/2023		103123	2,492.67
			Invoice: 25103-15059/100823		TRACTOR SRV 9/13/23			
			2,492.67 751810 678800		District Sprayfield			
							CHECK 108347 TOTAL:	2,492.67
108348	10/31/2023	PRTD	20655 CANNON CORPORATION	86132	10/09/2023		103123	2,441.25
			Invoice: 86132		SURGE ANLYS STNT RD SEPTEMBER 2023			
			2,441.25 301440 900000		Capital Asset Expenses			
			Invoice: 86134		10/09/2023		103123	424.25
			CANNON CORPORATION	86134	KIMBERLY PRESSURE REDUCING STN SEPTEMBER 2023			
			424.25 301440 900000		Capital Asset Expenses			
			Invoice: 86106		10/04/2023		103123	4,854.53
			CANNON CORPORATION	86106	TAPIA SELECTOR CHNL REPAIRS SEPTEMBER 2023			
			4,811.75 754440 900000		Capital Asset Expenses			
			42.78 751810 552500		Consulting Services			
							CHECK 108348 TOTAL:	7,720.03
108349	10/31/2023	PRTD	30050 CANON FINANCIAL SERVICES, INC.	31410529	10/12/2023		103123	677.81
			Invoice: 31410529		OCTOBER 2023 CANON COPIER LEASE			
			677.81 701420 620500		Equip Rental			
							CHECK 108349 TOTAL:	677.81
108350	10/31/2023	PRTD	30178 CHARLES CASPARY	101723	10/17/2023		103123	379.38
			Invoice: 101723		ACWA 6 & 7 TOUR 10/11-10/13/23			
			379.38 701112 601000		Directors' Conference Exp			
							CHECK 108350 TOTAL:	379.38
108351	10/31/2023	PRTD	30715 CINDY CHAU	102423	10/24/2023		103123	530.13
			Invoice: 102423		WATERSMART INNOVATIONS CONFERENCE 10/3-10/5/23			
			530.13 701210 683000		Training & Professional Devel			
							CHECK 108351 TOTAL:	530.13
108352	10/31/2023	PRTD	30387 CINTAS CORPORATION NO. 3	4170399897	10/11/2023		103123	282.03
			Invoice: 4170399897		OCTOBER 2023 UNIFORMS/MATS/TOWEL			
			109.32 751810 551000		Supplies/Material			
			172.71 701999 731600		Uniforms			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
108358	10/31/2023	PRTD	2658 FEDERAL EXPRESS CORP	8-284-89407	10/13/2023		103123	20.22
			Invoice: 8-284-89407	20.22 701341 551500	MAIL GROUNDWATER PUMP REPAIR Outside Services			
							CHECK 108358 TOTAL:	20.22
108359	10/31/2023	PRTD	2655 FERGUSON ENTERPRISES	0017585	10/11/2023	2240054	103123	519.04
			Invoice: 0017585	519.04 101900 572500	COPPER, BRASS, MISC ITEMS Genl Supplies/Small Tools			
							CHECK 108359 TOTAL:	519.04
108360	10/31/2023	PRTD	6770 G.I. INDUSTRIES	3092705-0283-9	10/16/2023		103123	1,305.95
			Invoice: 3092705-0283-9	1,305.95 701002 551500	SHOP BLDG 10/1-10/15/23 Outside Services			
			G.I. INDUSTRIES	0045406-0283-8	10/16/2023		103123	714.10
			Invoice: 0045406-0283-8	714.10 751810 541500	DISB TAPIA RAGS 10/1-10/15/23 Outside Services			
							CHECK 108360 TOTAL:	2,020.05
108361	10/31/2023	PRTD	30626 GARY BURNS	030723	03/07/2023		103123	582.47
			Invoice: 030723	582.47 701112 601000	CASA CONFERENCE 1/25-1/27/2023 Directors' Conference Exp			
							CHECK 108361 TOTAL:	582.47
108362	10/31/2023	PRTD	2701 GRAINGER	9850121816	09/25/2023		103123	66.73
			Invoice: 9850121816	66.73 751810 551000	CLAMP & KEY RING Supplies/Material			
			GRAINGER	9850895120	09/26/2023		103123	195.39
			Invoice: 9850895120	195.39 751810 551000	PUSH BUTTN CNTROL STATION Supplies/Material			
			GRAINGER	9852786228	09/27/2023		103123	80.37
			Invoice: 9852786228	80.37 751820 541000	BIKE TUBE & AIR BLADDER Supplies/Material			
							CHECK 108362 TOTAL:	342.49
108363	10/31/2023	PRTD	2705 HACH COMPANY	13778672	10/16/2023		103123	39,717.00
			Invoice: 13778672	17,950.00 751750 541500	2024 SRVC FOR PW DEMO & WLK FILTRATION Outside Services			
				21,767.00 101600 541500	Outside Services			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 13771844			HACH COMPANY	13771844	10/09/2023		103123	106.97
		106.97	701341	551000	SALICYLATE Supplies/Material			
					CHECK	108363	TOTAL:	39,823.97
108364	10/31/2023	PRTD	18646 HDR ENGINEERING, INC.	1200559218	10/02/2023		103123	8,736.25
Invoice: 1200559218				8,736.25	701	231500	SPLMNTL WTD DSGN RANCHO Developer Deposits	
							CHECK	108364
							TOTAL:	8,736.25
108365	10/31/2023	PRTD	30709 INEZ TAMAYO SILVA	008032/101923	10/19/2023		103123	166.49
Invoice: 008032/101923				166.49	101	230500	RFND FINAL CR BAL 0000630520-008032 Deposit Refd Clearing-Billing	
							CHECK	108365
							TOTAL:	166.49
108366	10/31/2023	PRTD	10102 INFOSEND INC.	246598	08/31/2023		103123	12,561.05
Invoice: 246598				12,561.05	701221	622000	8/2-8/31/23 BILL PAYMENT MAILING Outside Services	
							CHECK	108366
							TOTAL:	12,561.05
108367	10/31/2023	PRTD	21197 JACOBS ENGINEERING GROUP INC.	W9Y31200-031	10/11/2023		103123	44,577.07
Invoice: W9Y31200-031				44,577.07	754440	900000	PWP ADVISOR SRV 7/29-8/25/23 Capital Asset Expenses	
Invoice: W9Y39300-03			JACOBS ENGINEERING GROUP INC.	W9Y39300-03	10/20/2023		103123	6,870.00
				6,870.00	701122	651600	PHASE 3 WHITE PAPER ON TAPPING 8/26-9/29/23 Other Professional Serv	
							CHECK	108367
							TOTAL:	51,447.07
108368	10/31/2023	PRTD	2547 LOS ANGELES COUNTY SANITATION DIS	48892/093023	09/30/2023		103123	235.25
Invoice: 48892/093023				235.25	751810	541500	TAPIA GRIT HAULING SEPTEMBER 2023 Outside Services	
							CHECK	108368
							TOTAL:	235.25
108369	10/31/2023	PRTD	3038 LARRY WALKER & ASSOC	00532.03-13	10/16/2023		103123	152.50
Invoice: 00532.03-13				152.50	751810	542500	SEPTEMBER 2023 CHLORIDE SSO DEVELOPMENT Consulting Services	

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
							INVOICE DTL DESC	
							CHECK 108369 TOTAL:	152.50
108370	10/31/2023	PRTD	2814 MCMaster-CARR SUPPLY CO	15749114	10/11/2023		103123	87.26
				87.26 101600 541000			NUT, PIPE FITTINGS & PVC PIPES Supplies/Material	
				Invoice: 15735868				
							103123	25.53
				25.53 751820 551000			HEX HEAD SCREW & LOCKNUT Supplies/Material	
							CHECK 108370 TOTAL:	112.79
108371	10/31/2023	PRTD	21264 MICHAEL BAKER INTERNATIONAL, INC.	1193272	10/13/2023		103123	2,830.00
				2,830.00 301440 900000			GENSET PW P/S 7/1-10/1/23 Capital Asset Expenses	
							CHECK 108371 TOTAL:	2,830.00
108372	10/31/2023	PRTD	30170 MISSION PAVING AND SEALING INC	076244/102323	10/23/2023		103123	225.72
				225.72 101 230500			RFND FINAL CR BAL 0010001851-076244 Deposit Refd Clearing-Billing	
							CHECK 108372 TOTAL:	225.72
108373	10/31/2023	PRTD	21558 MKN-MICHAEL K NUNLEY & ASSOCIATES	1039357	10/13/2023		103123	20,454.33
				20,454.33 302440 900000			CALABASAS RW PIPE IMPRVMT SEPTEMBER 2023 Capital Asset Expenses	
							CHECK 108373 TOTAL:	20,454.33
108374	10/31/2023	PRTD	2302 ODP BUSINESS SOLUTIONS LLC	332016097001	09/28/2023		103123	225.67
				225.67 701410 620000			STAMP & PAPER Forms, Supplies And Postage	
				Invoice: 332016097001				
							103123	219.57
				219.57 701410 620000			SOAP, MOUSEPAD, PICFRAME & TAPE Forms, Supplies And Postage	
				Invoice: 335175805001				
							103123	2.98
				2.98 701410 620000			MOUNTING TAPE Forms, Supplies And Postage	
				Invoice: 335185482002				
							103123	56.93
				56.93 701410 620000			HEATER Forms, Supplies And Postage	
				Invoice: 335766732001				

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC				
	CHECK	108374	TOTAL:	505.15
108375 10/31/2023 PRTD 21659 ONTARIO REFRIGERATION SERVICE, IN PRJ23121-01 Invoice: PRJ23121-01	10/19/2023		103123	16,992.00
16,992.00 701001 551500	REPLACE LEAKING EXPANSION TANK Outside Services		10/20/23	
	CHECK	108375	TOTAL:	16,992.00
108376 10/31/2023 PRTD 30269 PAPER RECYCLING & SHREDDING SPECI 557710 Invoice: 557710	10/11/2023		103123	169.00
169.00 701121 623500	ON SITE DOC SHREDDING Records Management		10/11/23	
	CHECK	108376	TOTAL:	169.00
108377 10/31/2023 PRTD 30153 DONALD PATTERSON Invoice: 101823	10/18/2023		103123	120.16
120.16 701410 683000	CSMFO STRATEGIC PLANNING Training & Professional Devel		10/16-10/17/23	
	CHECK	108377	TOTAL:	120.16
108378 10/31/2023 PRTD 20581 PERFECT FIT ERGONOMICS LLC Invoice: 3414	10/10/2023		103123	2,384.91
2,384.91 701430 543000	CHAIRS Capital outlay			
	CHECK	108378	TOTAL:	2,384.91
108379 10/31/2023 PRTD 18983 POWERFLO PRODUCTS, INC. Invoice: 60798-23	10/11/2023	2230103	103123	23,981.58
23,981.58 130100 551000	LIFT STATION PUMP REPAIR PARTS Supplies/Material			
	CHECK	108379	TOTAL:	23,981.58
108380 10/31/2023 PRTD 21594 RECYCLED WOOD PRODUCTS Invoice: 247460	10/13/2023		103123	1,924.00
1,924.00 751820 541080	130 YD WOODCHIP Amendment			
	CHECK	108380	TOTAL:	1,924.00
108381 10/31/2023 PRTD 17326 RINCON CONSULTANTS, INC. Invoice: 51960	10/19/2023		103123	5,770.25
3,462.15 751840 651600	CLIMATE ACTN & ADAPTN PLN SEPTEMBER 2023			
2,308.10 701122 651600	Other Professional Serv Other Professional Serv			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC				
			CHECK 108381 TOTAL:	5,770.25
108382 10/31/2023 PRD 30621 RINGCENTRAL, INC. Invoice: CD_000659323	CD_000659323	09/18/2023	103123	3,963.22
3,963.22 701420 621500		MONTHLY SUBSCRIPTION 9/17-10/16/23 System Support and Maintenance	CHECK 108382 TOTAL:	3,963.22
108383 10/31/2023 PRD 4586 ROYAL INDUSTRIAL SOLUTIONS Invoice: 9009-1040222	9009-1040222	10/11/2023	103123	354.52
354.52 751810 551000		LIQUID TIGHT FLEX & REDCUING BRUSHING Supplies/Material	CHECK 108383 TOTAL:	354.52
108384 10/31/2023 PRD 30589 SAFE AND SOUND SECURITY, INC. Invoice: 18975	18975	10/16/2023	103123	15,230.29
15,230.29 301440 900000		ELECTRONIC SECURITY SYSTEM Capital Asset Expenses	CHECK 108384 TOTAL:	15,230.29
108385 10/31/2023 PRD 30708 SHAYAN MONDEGARI Invoice: 077627/100523	077627/100523	10/05/2023	103123	331.50
331.50 101 230500		RFND FINAL CR BAL 0002140200-077627 Deposit Refd Clearing-Billing	CHECK 108385 TOTAL:	331.50
108386 10/31/2023 PRD 2958 SOUTHERN CALIFORNIA GAS CO (M-bil Invoice: 06871284003/102323	06871284003/102323	10/23/2023	103123	14.79
14.79 101101 540530		CONDUIT 9/19-10/19/23 0 THERMS Gas	CHECK 108386 TOTAL:	14.79
108387 10/31/2023 PRD 21599 THE ROVISYS COMPANY Invoice: 88059	88059	10/05/2023	103123	3,042.00
3,042.00 701420 651600		NTWRK UPGRD MASTR PLN DVLPMNT SEPTEMBER 2023 Other Professional Serv	CHECK 108387 TOTAL:	3,042.00
108388 10/31/2023 PRD 20880 TPX COMMUNICATIONS Invoice: 175282247-0	175282247-0	10/16/2023	103123	9,653.50
1,546.01 101300 540520		INTERNET SRV 10/16-11/15/23 Telephone		
504.02 130100 540520		Telephone		
7,389.23 701420 540520		Telephone		
130.65 101300 540520		Telephone		
83.59 751820 540520		Telephone		

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC				
	CHECK	108388	TOTAL:	9,653.50
108389 10/31/2023 PRTD 21252 TYLER TECHNOLOGIES, INC. 045-439391 09/29/2023 103123 1,392.97				
Invoice: 045-439391 1,392.97 701420 621500 MAINT SRVCS 7/22/23-7/21/24 System Support and Maintenance				
	CHECK	108389	TOTAL:	1,392.97
108390 10/31/2023 PRTD 3034 VORTEX INDUSTRIES, LLC 01-1708868 10/09/2023 103123 722.50				
Invoice: 01-1708868 722.50 701001 551500 REPAIR BLDG #8 ROLL UP DOOR Outside Services				
Invoice: 01-1701079 VORTEX INDUSTRIES, LLC 01-1701079 10/17/2023 103123 5,140.27				
5,140.27 751820 551500 REPAIR BLDG #1 ROLL UP DOOR Outside Services				
	CHECK	108390	TOTAL:	5,862.77
NUMBER OF CHECKS	55	*** CASH ACCOUNT TOTAL ***		359,711.31
TOTAL PRINTED CHECKS	COUNT	AMOUNT		
	55	359,711.31		
	*** GRAND TOTAL ***			359,711.31

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
24072	10/17/2023	MANL	30658 WELLS FARGO BANK	SEPTEMBER2023	10/08/2023			2,071.88
			Invoice: SEPTEMBER2023					
				2,071.88	101001	862500	WFB CLIENT ANALYSIS FEE SEPTEMBER 2023 Other Non-Operating Expense	
							CHECK 24072 TOTAL:	2,071.88
24073	10/17/2023	MANL	30658 WELLS FARGO BANK	SEPTEMBER2023CR	10/08/2023			-2,071.88
			Invoice: SEPTEMBER2023CR					
				-2,071.88	101001	862500	WAIVE WFB CLIENT ANALYSIS FEE SEPTEMBER 2023 Other Non-Operating Expense	
							CHECK 24073 TOTAL:	-2,071.88
24074	10/17/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4773883	09/27/2023			33.59
			Invoice: 4773883					
				33.59	751223	540540	IND HILLS 8/23-9/22/23 Water	
							CHECK 24074 TOTAL:	33.59
24075	10/17/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4773777	09/27/2023			235.27
			Invoice: 4773777					
				235.27	701002	540540	BD#7/RW 8/23-9/22/23 Water	
							CHECK 24075 TOTAL:	235.27
24076	10/17/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4774000	09/27/2023			33.59
			Invoice: 4774000					
				33.59	751125	540540	MORRSN P/S 8/23-9/22/23 Water	
							CHECK 24076 TOTAL:	33.59
24077	10/17/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4773410	09/27/2023			365.35
			Invoice: 4773410					
				365.35	101600	540540	WLK FLT 8/23-9/22/23 Water	
							CHECK 24077 TOTAL:	365.35
24078	10/17/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4773408	09/27/2023			69.15
			Invoice: 4773408					
				69.15	101600	540540	WLK FLT 8/23-9/22/23 Water	
							CHECK 24078 TOTAL:	69.15
24079	10/17/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4773775	09/27/2023			247.84
			Invoice: 4773775					
				247.84	701001	540540	BD#8/RW 8/23-9/22/23 Water	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC				
			CHECK 24079 TOTAL:	247.84
24080 10/17/2023 MANL 3352 LAS VIRGENES MUNICIPAL WATER DIST 4773774 Invoice: 4773774	09/27/2023			211.64
211.64 701001 540540	RWPS 8/23-9/22/23 Water		CHECK 24080 TOTAL:	211.64
24081 10/17/2023 MANL 3352 LAS VIRGENES MUNICIPAL WATER DIST 4773776 Invoice: 4773776	09/27/2023			240.70
240.70 701001 540540	BD#8/RW 8/23-9/22/23 Water		CHECK 24081 TOTAL:	240.70
24082 10/17/2023 MANL 3352 LAS VIRGENES MUNICIPAL WATER DIST 4771370 Invoice: 4771370	09/27/2023			130.93
130.93 101201 540540	EQS TANK 8/23-9/22/23 Water		CHECK 24082 TOTAL:	130.93
NUMBER OF CHECKS 11 *** CASH ACCOUNT TOTAL ***				1,568.06
		COUNT	AMOUNT	
TOTAL MANUAL CHECKS		11	1,568.06	
*** GRAND TOTAL ***				1,568.06

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
2024	4	197	APP	101-200000	10/17/2023	CASH	DISB	101723			Accounts Payable				565.43	
											AP CASH DISBURSEMENTS JOURNAL					
			APP	999-100100	10/17/2023	CASH	DISB	101723			Cash-General					1,568.06
											AP CASH DISBURSEMENTS JOURNAL					
			APP	751-200000	10/17/2023	CASH	DISB	101723			Accounts Payable				67.18	
											AP CASH DISBURSEMENTS JOURNAL					
			APP	701-200000	10/17/2023	CASH	DISB	101723			Accounts Payable				935.45	
											AP CASH DISBURSEMENTS JOURNAL					
											GENERAL LEDGER TOTAL				1,568.06	1,568.06
			APP	999-201010	10/17/2023	CASH	DISB	101723			Due to/Due Frm Potable Wtr Ops				565.43	
											Cash-General					565.43
			APP	101-100100	10/17/2023	CASH	DISB	101723			Due to/Due FromJPA Operations				67.18	
											Cash-General					67.18
			APP	999-207510	10/17/2023	CASH	DISB	101723			Due to/Due FromInternal Svs				935.45	
											Cash-General					935.45
			APP	751-100100	10/17/2023	CASH	DISB	101723			SYSTEM GENERATED ENTRIES TOTAL				1,568.06	1,568.06
											JOURNAL 2024/04/197 TOTAL				3,136.12	3,136.12

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 4	197	10/17/2023	Cash-General		565.43
				Accounts Payable	565.43	
				FUND TOTAL	565.43	565.43
701 Internal Service Fund 701-100100 701-200000	2024 4	197	10/17/2023	Cash-General		935.45
				Accounts Payable	935.45	
				FUND TOTAL	935.45	935.45
751 JPA Operations 751-100100 751-200000	2024 4	197	10/17/2023	Cash-General		67.18
				Accounts Payable	67.18	
				FUND TOTAL	67.18	67.18
999 Pooled Cash 999-100100 999-201010 999-207010 999-207510	2024 4	197	10/17/2023	Cash-General		1,568.06
				Due to/Due Frm Potable Wtr Ops	565.43	
				Due to/Due FromInternal Sys	935.45	
				Due to/Due FromJPA Operations	67.18	
				FUND TOTAL	1,568.06	1,568.06

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FR
101 Potable Water Operations		565.43
701 Internal Service Fund		935.45
751 JPA Operations		67.18
999 Pooled Cash		
	1,568.06	
	1,568.06	1,568.06
	TOTAL	

** END OF REPORT - Generated by Jessica Cortez **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
25	10/10/2023	WIRE	30545 BOOKY OREN GLOBAL WATER TEHCTNOLOG	01/0000304	09/30/2023			17,500.00
Invoice: 01/0000304				17,500.00	701122	710500	K2I QUARTERLY SUBSCRIPTION FEE Dues, Subsc & Memberships	
							CHECK 25 TOTAL:	17,500.00
NUMBER OF CHECKS					1	*** CASH ACCOUNT TOTAL ***		17,500.00
TOTAL WIRE TRANSFERS					COUNT	AMOUNT		
					1	17,500.00		
							*** GRAND TOTAL ***	17,500.00

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024	4	102									
APP 701-200000			10/10/2023	CASH DISB	101023			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		17,500.00	
APP 999-100100			10/10/2023	CASH DISB	101023			Cash-General			17,500.00
								AP CASH DISBURSEMENTS JOURNAL GENERAL LEDGER TOTAL		17,500.00	17,500.00
APP 999-207010			10/10/2023	CASH DISB	101023			Due to/Due FromInternal Svs		17,500.00	
APP 701-100100			10/10/2023	CASH DISB	101023			Cash-General			17,500.00
								SYSTEM GENERATED ENTRIES TOTAL		17,500.00	17,500.00
								JOURNAL 2024/04/102 TOTAL		35,000.00	35,000.00

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
701	Internal Service Fund	2024	4	102	10/10/2023			
	701-100100					Cash-General		17,500.00
	701-200000					Accounts Payable	17,500.00	
						FUND TOTAL	17,500.00	17,500.00
999	Pooled Cash	2024	4	102	10/10/2023			
	999-100100					Cash-General		17,500.00
	999-207010					Due to/Due From Internal Svs	17,500.00	
						FUND TOTAL	17,500.00	17,500.00

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
701	Internal Service Fund		17,500.00
999	Pooled Cash	17,500.00	
	TOTAL	17,500.00	17,500.00

** END OF REPORT - Generated by Jessica Cortez **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
26	10/24/2023	WIRE	3384 METROPOLITAN WATER DISTRICT OF S.	11268	10/10/2023			1,807,652.80
Invoice: 11268					ANALYSIS MWD BILL - SEPTEMBER 2023			
				1,617,883.80	101001	500200	Non-Interruptible	
				37,895.00	101001	501200	Capacity Reservation Charge	
				151,874.00	101001	501000	Readiness To Serve	
							CHECK 26 TOTAL:	1,807,652.80
27	10/24/2023	WIRE	30445 KEY GOVERNMENT FINANCE INC	4988164	10/04/2023			1,066,857.50
Invoice: 4988164					DEBT PMT - AMI/AMR PROJECT 11/01/23			
				71,857.50	301001	860000	Misc Interest Expense	
				995,000.00	301	252000	Long Term Bonds Payable	
							CHECK 27 TOTAL:	1,066,857.50
							NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL ***	2,874,510.30
							TOTAL WIRE TRANSFERS	
							COUNT AMOUNT	
							2 2,874,510.30	
							*** GRAND TOTAL ***	2,874,510.30

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL				ACCOUNT	DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF	DATE	JNL	DESC	REF 1	REF 2	REF 3	LINE	DESC	
2024	4	273									
APP	101-200000	10/24/2023	CASH	DISB	102423				Accounts Payable		1,807,652.80
									AP CASH DISBURSEMENTS JOURNAL		
APP	999-100100	10/24/2023	CASH	DISB	102423				Cash-General		2,874,510.30
									AP CASH DISBURSEMENTS JOURNAL		
APP	301-200000	10/24/2023	CASH	DISB	102423				Accounts Payable		1,066,857.50
									AP CASH DISBURSEMENTS JOURNAL		
									GENERAL LEDGER TOTAL		2,874,510.30
											2,874,510.30
APP	999-201010	10/24/2023	CASH	DISB	102423				Due to/Due Frm Potable wtr Ops		1,807,652.80
									Cash-General		1,807,652.80
APP	101-100100	10/24/2023	CASH	DISB	102423				Due to/Due Frm Potable wtr Repl		1,066,857.50
									Cash-General		1,066,857.50
APP	999-203010	10/24/2023	CASH	DISB	102423						
APP	301-100100	10/24/2023	CASH	DISB	102423						
									SYSTEM GENERATED ENTRIES TOTAL		2,874,510.30
											2,874,510.30
									JOURNAL 2024/04/273 TOTAL		5,749,020.60
											5,749,020.60

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 4	273	10/24/2023	Cash-General		1,807,652.80
				Accounts Payable	1,807,652.80	
				FUND TOTAL	1,807,652.80	1,807,652.80
301 Potable wtr Replacement Fund 301-100100 301-200000	2024 4	273	10/24/2023	Cash-General		1,066,857.50
				Accounts Payable	1,066,857.50	
				FUND TOTAL	1,066,857.50	1,066,857.50
999 Pooled Cash 999-100100 999-201010 999-203010	2024 4	273	10/24/2023	Cash-General		2,874,510.30
				Due to/Due Frm Potable wtr Ops	1,807,652.80	
				Due to/Due Frm Potable wtr Repl	1,066,857.50	
				FUND TOTAL	2,874,510.30	2,874,510.30

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		1,807,652.80
301	Potable Wtr Replacement Fund		1,066,857.50
999	Pooled Cash	2,874,510.30	
	TOTAL	2,874,510.30	2,874,510.30

** END OF REPORT - Generated by Jessica Cortez **



MWD
 METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
 700 North Alameda Street
 Los Angeles, CA, 90012-2944

INVOICE

Billed To:

Las Virgenes Municipal Water District



Service Address

4232 Las Virgenes Road
 Calabasas, CA 91302

September 2023	Page No. 1 of 1
Mailed: 10/10/2023	Due Date: 11/30/2023
Invoice Number: 11268	Revision: 0

NOTICE

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	1,338.2
Total Water Untreated Delivered	

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service	Tier 1 Supply Rate	1,338.2	\$321.00	\$429,562.20
	System Access Rate	1,338.2	\$368.00	\$492,457.60
	System Power Rate	1,338.2	\$166.00	\$222,141.20
	Treatment Surcharge	1,338.2	\$354.00	\$473,722.80
SUBTOTAL				\$1,617,883.80

OTHER CHARGES AND CREDITS	Rate (\$ /AF)
Capacity Charge(Payment Schedule: M)	\$37,895.00
Readiness To Serve Charge(Payment Schedule: M)	\$151,874.00
SUBTOTAL	\$189,769.00

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Capacity Charge			8/5/2021	42.9
Purchase Order Firm Delivery To Date (Jan 2015 to Dec 2024)	161,957.5			
Tier 1 Annual Limit (For Current Calendar Year)	24,359.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	10,828.3	44.5		
Tier 1 Current Month Deliveries	1,338.2			
Purchase Order Commitment (Jan 2015 to Dec 2024)	146,151.0			

INVOICE TOTAL

Volume AF	Amount Now Due
1,338.2	\$1,807,652.80

Note: Amount Due is based on highlighted fields



MWD

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

700 North Alameda Street

Los Angeles, CA, 90012-2944

INVOICE DETAIL

NOTICE

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

IN ACCORDANCE WITH READINGS AND BILLING DATA LISTED BELOW

Agency Name	Invoice No.	Rev.	Bill Period	Page No.	Mailed On	Due On
Las Virgenes Municipal Water District	11268	0	September 2023	1 of 2	10-10-23	11-30-23

Meter No LV-01

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Chatsworth St. and Andora Ave.	100	22962476	23045813	8333700	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	321.00	191.3	61,407.30
System Access Rate	368.00	191.3	70,398.40
System Power Rate	166.00	191.3	31,755.80
Treatment Surcharge	354.00	191.3	67,720.20
Delivery Subtotal		191.3	231,281.70
LV-01 Total		191.3	231,281.70

Meter No LV-02

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Terminus of Calabasas Feeder	1,000	23396865	23444388	47523000	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	321.00	1,091.0	350,211.00
System Access Rate	368.00	1,091.0	401,488.00
System Power Rate	166.00	1,091.0	181,106.00
Treatment Surcharge	354.00	1,091.0	386,214.00
Delivery Subtotal		1,091.0	1,319,019.00
LV-02 Total		1,091.0	1,319,019.00

Meter No LV-03

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Chatsworth Park	10	94813899	95057380	2434810	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	321.00	55.9	17,943.90
System Access Rate	368.00	55.9	20,571.20
System Power Rate	166.00	55.9	9,279.40
Treatment Surcharge	354.00	55.9	19,788.60
Delivery Subtotal		55.9	67,583.10
LV-03 Total		55.9	67,583.10

--- OTHER CHARGES AND CREDITS ---

	Amount
Capacity Charge for current calendar year	37,895.00
Readiness to Serve Charge for current fiscal year	151,874.00

Agency Name	Invoice No.	Rev.	Bill Period	Page No.	Mailed On	Due On
Las Virgenes Municipal Water District	11268	0	September 2023	2 of 2	10-10-23	11-30-23

VOLUME TOTAL	INVOICE TOTAL
1,338.2	\$1,807,652.80

This invoice was printed on 10/10/2023 at 2:08:02PM



THE METROPOLITAN WATER DISTRICT
of SOUTHERN CALIFORNIA
700 North Alameda Street
Los Angeles, CA 90012-2944
<http://www.mwdh2o.com/>

**SUMMARY OF PROGRAM DEMANDS BY WATER DESCRIPTION IN ACRE FEET
BASED ON HISTORICAL WATER DELIVERIES
INVOICE COVER SHEET
For the Fiscal Year 2023 - 2024**

LV - Las Virgenes Municipal Water District

DELIVERIES													
MWD Water	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Year Bal
Program: BASIC													
TREATED FULL SERVICE													
Subtotal	1,846.2	1,597.4	1,338.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4,781.8
BASIC Total	1,846.2	1,597.4	1,338.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4,781.8
MWD Water Total	1,846.2	1,597.4	1,338.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4,781.8

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
			EFF	DATE						LINE	DESC				
2024	4	390													
APP	701-200000			10/31/2023	103123		103123				Accounts Payable			143,383.18	
											AP CASH DISBURSEMENTS JOURNAL				
APP	999-100100			10/31/2023	103123		103123				Cash-General				359,711.31
											AP CASH DISBURSEMENTS JOURNAL				
APP	751-200000			10/31/2023	103123		103123				Accounts Payable			71,972.71	
											AP CASH DISBURSEMENTS JOURNAL				
APP	101-200000			10/31/2023	103123		103123				Accounts Payable			28,899.88	
											AP CASH DISBURSEMENTS JOURNAL				
APP	130-200000			10/31/2023	103123		103123				Accounts Payable			24,686.60	
											AP CASH DISBURSEMENTS JOURNAL				
APP	301-200000			10/31/2023	103123		103123				Accounts Payable			20,925.79	
											AP CASH DISBURSEMENTS JOURNAL				
APP	754-200000			10/31/2023	103123		103123				Accounts Payable			49,388.82	
											AP CASH DISBURSEMENTS JOURNAL				
APP	302-200000			10/31/2023	103123		103123				Accounts Payable			20,454.33	
											AP CASH DISBURSEMENTS JOURNAL				
											GENERAL LEDGER TOTAL			359,711.31	359,711.31
APP	999-207010			10/31/2023	103123		103123				Due to/Due FromInternal Svs			143,383.18	
											Cash-General				143,383.18
APP	701-100100			10/31/2023	103123		103123				Due to/Due FromJPA Operations			71,972.71	
											Cash-General				71,972.71
APP	999-207510			10/31/2023	103123		103123				Due to/Due Frm Potable Wtr Ops			28,899.88	
											Cash-General				28,899.88
APP	751-100100			10/31/2023	103123		103123				Due to/Due FrmSanitation Ops			24,686.60	
											Cash-General				24,686.60
APP	999-201300			10/31/2023	103123		103123				Due to/Due FrmPotable Wtr Repl			20,925.79	
											Cash-General				20,925.79
APP	130-100100			10/31/2023	103123		103123				Due to/Due FromJPA Replacement			49,388.82	
											Cash-General				49,388.82
APP	999-203010			10/31/2023	103123		103123				Due to/Due FrmRec1 Wtr Repl			20,454.33	
											Cash-General				20,454.33
APP	301-100100			10/31/2023	103123		103123				Due to/Due FrmRec1 Wtr Repl			20,454.33	
											Cash-General				20,454.33
APP	999-207540			10/31/2023	103123		103123				Due to/Due FromJPA Replacement			49,388.82	
											Cash-General				49,388.82
APP	754-100100			10/31/2023	103123		103123				Due to/Due FrmRec1 Wtr Repl			20,454.33	
											Cash-General				20,454.33
APP	999-203020			10/31/2023	103123		103123				Due to/Due FrmRec1 Wtr Repl			20,454.33	
											Cash-General				20,454.33
APP	302-100100			10/31/2023	103123		103123				Due to/Due FromJPA Replacement			49,388.82	
											Cash-General				49,388.82

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
	10/31/2023	103123	103123							
						SYSTEM GENERATED ENTRIES TOTAL			359,711.31	359,711.31
						JOURNAL 2024/04/390 TOTAL			719,422.62	719,422.62

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 4	390	10/31/2023	Cash-General		28,899.88
				Accounts Payable	28,899.88	
				FUND TOTAL	28,899.88	28,899.88
130 Sanitation Operations 130-100100 130-200000	2024 4	390	10/31/2023	Cash-General		24,686.60
				Accounts Payable	24,686.60	
				FUND TOTAL	24,686.60	24,686.60
301 Potable wtr Replacement Fund 301-100100 301-200000	2024 4	390	10/31/2023	Cash-General		20,925.79
				Accounts Payable	20,925.79	
				FUND TOTAL	20,925.79	20,925.79
302 Recycled Water Replacement 302-100100 302-200000	2024 4	390	10/31/2023	Cash-General		20,454.33
				Accounts Payable	20,454.33	
				FUND TOTAL	20,454.33	20,454.33
701 Internal Service Fund 701-100100 701-200000	2024 4	390	10/31/2023	Cash-General		143,383.18
				Accounts Payable	143,383.18	
				FUND TOTAL	143,383.18	143,383.18
751 JPA Operations 751-100100 751-200000	2024 4	390	10/31/2023	Cash-General		71,972.71
				Accounts Payable	71,972.71	
				FUND TOTAL	71,972.71	71,972.71
754 JPA Replacement 754-100100 754-200000	2024 4	390	10/31/2023	Cash-General		49,388.82
				Accounts Payable	49,388.82	
				FUND TOTAL	49,388.82	49,388.82
999 Pooled Cash 999-100100 999-201010 999-201300 999-203010 999-203020 999-207010	2024 4	390	10/31/2023	Cash-General		359,711.31
				Due to/Due Frm Potable wtr Ops	28,899.88	
				Due to/Due Frm Sanitation Ops	24,686.60	
				Due to/Due Frm Potable wtr Repl	20,925.79	
				Due to/Due Frm Recl wtr Repl	20,454.33	
				Due to/Due From Internal Svs	143,383.18	

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
999-207510				Due to/Due FromJPA Operations	71,972.71	
999-207540				Due to/Due FromJPA Replacement	49,388.82	
				FUND TOTAL	359,711.31	359,711.31

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		28,899.88
130	Sanitation Operations		24,686.60
301	Potable Wtr Replacement Fund		20,925.79
302	Recycled Water Replacement		20,454.33
701	Internal Service Fund		143,383.18
751	JPA Operations		71,972.71
754	JPA Replacement		49,388.82
999	Pooled Cash		
		359,711.31	
	TOTAL	359,711.31	359,711.31

** END OF REPORT - Generated by Thieu Chau **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
24059	10/03/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4764299	09/13/2023			68.45
			Invoice: 4764299		L/S #1 8/9-9/8/23			
				68.45 130100 540540	Water			
						CHECK	24059 TOTAL:	68.45
24060	10/03/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4764233	09/13/2023			64.11
			Invoice: 4764233		L/S #2 8/9-9/8/23			
				64.11 130100 540540	Water			
						CHECK	24060 TOTAL:	64.11
24061	10/03/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4760115	09/13/2023			39.55
			Invoice: 4760115		SOLAR LANDSCAPING 8/9-9/8/23			
				39.55 751820 540540	Water			
						CHECK	24061 TOTAL:	39.55
24062	10/03/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4759359	09/13/2023			64.11
			Invoice: 4759359		JED SMITH P/S 8/9-9/8/23			
				64.11 101108 540540	Water			
						CHECK	24062 TOTAL:	64.11
24063	10/03/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4760132	09/13/2023			410.74
			Invoice: 4760132		BLDG #2 8/9-9/8/23			
				410.74 701002 540540	Water			
						CHECK	24063 TOTAL:	410.74
24064	10/03/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4760131	09/13/2023			959.82
			Invoice: 4760131		BLDG #7 8/9-9/11/23			
				959.82 701002 540540	Water			
						CHECK	24064 TOTAL:	959.82
24065	10/03/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4760130	09/13/2013			7.50
			Invoice: 4760130		FIRE PRTCN #7 8/9-9/8/23			
				7.50 701002 540540	Water			
						CHECK	24065 TOTAL:	7.50
24066	10/03/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4760129	09/13/2023			7.50
			Invoice: 4760129		FIRE PRTCN #8 8/9-9/8/23			
				7.50 701001 540540	Water			

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 24066 TOTAL:	7.50
24067	10/03/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4760128	09/13/2023			365.35
			Invoice: 4760128		HQ BLDG #8	8/9-9/8/23		
				365.35 701001 540540	Water			
							CHECK 24067 TOTAL:	365.35
24068	10/03/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4760127	09/13/2023			365.35
			Invoice: 4760127		HQ BLDG #1	8/9-9/8/23		
				365.35 751750 540540	Water			
							CHECK 24068 TOTAL:	365.35
24069	10/03/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4760114	09/13/2023			2,515.69
			Invoice: 4760114		RLV	8/9-9/8/23		
				2,515.69 751820 540540	Water			
							CHECK 24069 TOTAL:	2,515.69
24070	10/03/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4760095	09/13/2023			906.69
			Invoice: 4760095		TAPIA	8/9-9/8/23		
				906.69 751810 540540	Water			
							CHECK 24070 TOTAL:	906.69
24071	10/03/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4760113	09/13/2023			207.87
			Invoice: 4760113		RLV FARM	8/9-9/8/23		
				207.87 751830 540540	Water			
							CHECK 24071 TOTAL:	207.87
							NUMBER OF CHECKS 13	
							*** CASH ACCOUNT TOTAL ***	5,982.73
							COUNT	AMOUNT
							TOTAL MANUAL CHECKS 13	5,982.73
							*** GRAND TOTAL ***	5,982.73

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024	4	30	APP	130-200000	10/03/2023	CASH DISB	100323			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		132.56	
			APP	999-100100	10/03/2023	CASH DISB	100323			Cash-General AP CASH DISBURSEMENTS JOURNAL			5,982.73
			APP	751-200000	10/03/2023	CASH DISB	100323			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		4,035.15	
			APP	101-200000	10/03/2023	CASH DISB	100323			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		64.11	
			APP	701-200000	10/03/2023	CASH DISB	100323			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		1,750.91	
GENERAL LEDGER TOTAL												5,982.73	5,982.73
			APP	999-201300	10/03/2023	CASH DISB	100323			Due to/Due FrmSanitation Ops		132.56	
			APP	130-100100	10/03/2023	CASH DISB	100323			Cash-General			132.56
			APP	999-207510	10/03/2023	CASH DISB	100323			Due to/Due FromJPA Operations		4,035.15	
			APP	751-100100	10/03/2023	CASH DISB	100323			Cash-General			4,035.15
			APP	999-201010	10/03/2023	CASH DISB	100323			Due to/Due Frm Potable Wtr Ops		64.11	
			APP	101-100100	10/03/2023	CASH DISB	100323			Cash-General			64.11
			APP	999-207010	10/03/2023	CASH DISB	100323			Due to/Due FromInternal Svs		1,750.91	
			APP	701-100100	10/03/2023	CASH DISB	100323			Cash-General			1,750.91
SYSTEM GENERATED ENTRIES TOTAL												5,982.73	5,982.73
JOURNAL 2024/04/30 TOTAL											11,965.46	11,965.46	

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 4	30	10/03/2023	Cash-General		64.11
				Accounts Payable	64.11	
				FUND TOTAL	64.11	64.11
130 Sanitation Operations 130-100100 130-200000	2024 4	30	10/03/2023	Cash-General		132.56
				Accounts Payable	132.56	
				FUND TOTAL	132.56	132.56
701 Internal Service Fund 701-100100 701-200000	2024 4	30	10/03/2023	Cash-General		1,750.91
				Accounts Payable	1,750.91	
				FUND TOTAL	1,750.91	1,750.91
751 JPA Operations 751-100100 751-200000	2024 4	30	10/03/2023	Cash-General		4,035.15
				Accounts Payable	4,035.15	
				FUND TOTAL	4,035.15	4,035.15
999 Pooled Cash 999-100100 999-201010 999-201300 999-207010 999-207510	2024 4	30	10/03/2023	Cash-General		5,982.73
				Due to/Due Frm Potable Wtr Ops	64.11	
				Due to/Due FrmSanitation Ops	132.56	
				Due to/Due FromInternal Svs	1,750.91	
				Due to/Due FromJPA Operations	4,035.15	
				FUND TOTAL	5,982.73	5,982.73

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		64.11
130	Sanitation Operations		132.56
701	Internal Service Fund		1,750.91
751	JPA Operations		4,035.15
999	Pooled Cash		
		5,982.73	
	TOTAL	5,982.73	5,982.73

** END OF REPORT - Generated by Jessica Cortez **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
24072	10/17/2023	MANL	30658 WELLS FARGO BANK	SEPTEMBER2023	10/08/2023			2,071.88
			Invoice: SEPTEMBER2023					
			2,071.88	101001	862500	WFB	CLIENT ANALYSIS FEE SEPTEMBER 2023	
							Other Non-Operating Expense	
							CHECK	24072 TOTAL: 2,071.88
24073	10/17/2023	MANL	30658 WELLS FARGO BANK	SEPTEMBER2023CR	10/08/2023			-2,071.88
			Invoice: SEPTEMBER2023CR					
			-2,071.88	101001	862500	WAIVE WFB	CLIENT ANALYSIS FEE SEPTEMBER 2023	
							Other Non-Operating Expense	
							CHECK	24073 TOTAL: -2,071.88
24074	10/17/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4773883	09/27/2023			33.59
			Invoice: 4773883					
			33.59	751223	540540	IND	HILLS 8/23-9/22/23	
							Water	
							CHECK	24074 TOTAL: 33.59
24075	10/17/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4773777	09/27/2023			235.27
			Invoice: 4773777					
			235.27	701002	540540	BD#7/RW	8/23-9/22/23	
							Water	
							CHECK	24075 TOTAL: 235.27
24076	10/17/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4774000	09/27/2023			33.59
			Invoice: 4774000					
			33.59	751125	540540	MORRSN P/S	8/23-9/22/23	
							Water	
							CHECK	24076 TOTAL: 33.59
24077	10/17/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4773410	09/27/2023			365.35
			Invoice: 4773410					
			365.35	101600	540540	WLK FLT	8/23-9/22/23	
							Water	
							CHECK	24077 TOTAL: 365.35
24078	10/17/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4773408	09/27/2023			69.15
			Invoice: 4773408					
			69.15	101600	540540	WLK FLT	8/23-9/22/23	
							Water	
							CHECK	24078 TOTAL: 69.15
24079	10/17/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4773775	09/27/2023			247.84
			Invoice: 4773775					
			247.84	701001	540540	BD#8/RW	8/23-9/22/23	
							Water	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC						
					CHECK 24079 TOTAL:	247.84
24080	10/17/2023	MANL 3352 LAS VIRGENES MUNICIPAL WATER DIST 4773774	09/27/2023			211.64
	Invoice: 4773774	211.64 701001 540540	RWPS 8/23-9/22/23 Water			
					CHECK 24080 TOTAL:	211.64
24081	10/17/2023	MANL 3352 LAS VIRGENES MUNICIPAL WATER DIST 4773776	09/27/2023			240.70
	Invoice: 4773776	240.70 701001 540540	BD#8/RW 8/23-9/22/23 Water			
					CHECK 24081 TOTAL:	240.70
24082	10/17/2023	MANL 3352 LAS VIRGENES MUNICIPAL WATER DIST 4771370	09/27/2023			130.93
	Invoice: 4771370	130.93 101201 540540	EQS TANK 8/23-9/22/23 Water			
					CHECK 24082 TOTAL:	130.93
		NUMBER OF CHECKS 11	*** CASH ACCOUNT TOTAL ***			1,568.06
		TOTAL MANUAL CHECKS	COUNT	AMOUNT		
			11	1,568.06		
			*** GRAND TOTAL ***			1,568.06

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024	4	197	APP	101-200000	10/17/2023	CASH DISB	101723			Accounts Payable		565.43	
										AP CASH DISBURSEMENTS JOURNAL			
										Cash-General			1,568.06
										AP CASH DISBURSEMENTS JOURNAL			
APP	999-100100				10/17/2023	CASH DISB	101723			Accounts Payable		67.18	
										AP CASH DISBURSEMENTS JOURNAL			
APP	751-200000				10/17/2023	CASH DISB	101723			Accounts Payable		935.45	
										AP CASH DISBURSEMENTS JOURNAL			
APP	701-200000				10/17/2023	CASH DISB	101723			GENERAL LEDGER TOTAL		1,568.06	1,568.06
APP	999-201010				10/17/2023	CASH DISB	101723			Due to/Due Frm Potable Wtr Ops		565.43	
										Cash-General			565.43
APP	101-100100				10/17/2023	CASH DISB	101723			Due to/Due FromJPA Operations		67.18	
										Cash-General			67.18
APP	999-207510				10/17/2023	CASH DISB	101723			Due to/Due FromInternal Svs		935.45	
										Cash-General			935.45
APP	751-100100				10/17/2023	CASH DISB	101723			SYSTEM GENERATED ENTRIES TOTAL		1,568.06	1,568.06
APP	999-207010				10/17/2023	CASH DISB	101723			JOURNAL 2024/04/197 TOTAL		3,136.12	3,136.12
APP	701-100100				10/17/2023	CASH DISB	101723						

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2024 4	197	10/17/2023	Cash-General		565.43
				Accounts Payable	565.43	
				FUND TOTAL	565.43	565.43
701 Internal Service Fund 701-100100 701-200000	2024 4	197	10/17/2023	Cash-General		935.45
				Accounts Payable	935.45	
				FUND TOTAL	935.45	935.45
751 JPA Operations 751-100100 751-200000	2024 4	197	10/17/2023	Cash-General		67.18
				Accounts Payable	67.18	
				FUND TOTAL	67.18	67.18
999 Pooled Cash 999-100100 999-201010 999-207010 999-207510	2024 4	197	10/17/2023	Cash-General		1,568.06
				Due to/Due Frm Potable Wtr Ops	565.43	
				Due to/Due FromInternal Sys	935.45	
				Due to/Due FromJPA Operations	67.18	
				FUND TOTAL	1,568.06	1,568.06

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FR
101 Potable Water Operations		565.43
701 Internal Service Fund		935.45
751 JPA Operations		67.18
999 Pooled Cash		
	1,568.06	
	TOTAL	
	1,568.06	1,568.06

** END OF REPORT - Generated by Jessica Cortez **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
25	10/10/2023	WIRE	30545 BOOKY OREN GLOBAL WATER TEHCTNOLOG	01/0000304	09/30/2023			17,500.00
Invoice: 01/0000304				17,500.00	701122	710500		
				K2I QUARTERLY SUBSCRIPTION FEE				
				Dues, Subsc & Memberships				
							CHECK 25 TOTAL:	17,500.00
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		17,500.00
				TOTAL WIRE TRANSFERS	COUNT	AMOUNT		
					1	17,500.00		
							*** GRAND TOTAL ***	17,500.00

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024	4	102									
APP 701-200000			10/10/2023	CASH DISB	101023			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		17,500.00	
APP 999-100100			10/10/2023	CASH DISB	101023			Cash-General AP CASH DISBURSEMENTS JOURNAL			17,500.00
								GENERAL LEDGER TOTAL		17,500.00	17,500.00
APP 999-207010			10/10/2023	CASH DISB	101023			Due to/Due FromInternal Svs		17,500.00	
APP 701-100100			10/10/2023	CASH DISB	101023			Cash-General			17,500.00
								SYSTEM GENERATED ENTRIES TOTAL		17,500.00	17,500.00
								JOURNAL 2024/04/102 TOTAL		35,000.00	35,000.00

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
701	Internal Service Fund	2024	4	102	10/10/2023			
	701-100100					Cash-General		17,500.00
	701-200000					Accounts Payable	17,500.00	
						FUND TOTAL	17,500.00	17,500.00
999	Pooled Cash	2024	4	102	10/10/2023			
	999-100100					Cash-General		17,500.00
	999-207010					Due to/Due From Internal Svs	17,500.00	
						FUND TOTAL	17,500.00	17,500.00

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
701	Internal Service Fund		17,500.00
999	Pooled Cash	17,500.00	
	TOTAL	17,500.00	17,500.00

** END OF REPORT - Generated by Jessica Cortez **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
26	10/24/2023	WIRE	3384 METROPOLITAN WATER DISTRICT OF S.	11268	10/10/2023			1,807,652.80
Invoice: 11268					ANALYSIS MWD BILL - SEPTEMBER 2023			
				1,617,883.80	101001	500200	Non-Interruptible	
				37,895.00	101001	501200	Capacity Reservation Charge	
				151,874.00	101001	501000	Readiness To Serve	
							CHECK 26 TOTAL:	1,807,652.80
27	10/24/2023	WIRE	30445 KEY GOVERNMENT FINANCE INC	4988164	10/04/2023			1,066,857.50
Invoice: 4988164					DEBT PMT - AMI/AMR PROJECT 11/01/23			
				71,857.50	301001	860000	Misc Interest Expense	
				995,000.00	301	252000	Long Term Bonds Payable	
							CHECK 27 TOTAL:	1,066,857.50
							NUMBER OF CHECKS 2 *** CASH ACCOUNT TOTAL ***	2,874,510.30
							TOTAL WIRE TRANSFERS	
							COUNT AMOUNT	
							2 2,874,510.30	
							*** GRAND TOTAL ***	2,874,510.30

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL				ACCOUNT	DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF	DATE	JNL	DESC	REF 1	REF 2	REF 3	LINE	DESC	
2024	4	273									
APP	101-200000	10/24/2023	CASH	DISB	102423				Accounts Payable		1,807,652.80
									AP CASH DISBURSEMENTS JOURNAL		
APP	999-100100	10/24/2023	CASH	DISB	102423				Cash-General		2,874,510.30
									AP CASH DISBURSEMENTS JOURNAL		
APP	301-200000	10/24/2023	CASH	DISB	102423				Accounts Payable		1,066,857.50
									AP CASH DISBURSEMENTS JOURNAL		
									GENERAL LEDGER TOTAL		2,874,510.30
											2,874,510.30
APP	999-201010	10/24/2023	CASH	DISB	102423				Due to/Due Frm Potable wtr Ops		1,807,652.80
									Cash-General		1,807,652.80
APP	101-100100	10/24/2023	CASH	DISB	102423				Due to/Due Frm Potable wtr Repl		1,066,857.50
									Cash-General		1,066,857.50
APP	999-203010	10/24/2023	CASH	DISB	102423						
APP	301-100100	10/24/2023	CASH	DISB	102423						
									SYSTEM GENERATED ENTRIES TOTAL		2,874,510.30
											2,874,510.30
									JOURNAL 2024/04/273 TOTAL		5,749,020.60
											5,749,020.60

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable Water Operations 101-100100 101-200000	2024	4	273	10/24/2023	Cash-General		1,807,652.80
						Accounts Payable	1,807,652.80	
						FUND TOTAL	1,807,652.80	1,807,652.80
301	Potable wtr Replacement Fund 301-100100 301-200000	2024	4	273	10/24/2023	Cash-General		1,066,857.50
						Accounts Payable	1,066,857.50	
						FUND TOTAL	1,066,857.50	1,066,857.50
999	Pooled Cash 999-100100 999-201010 999-203010	2024	4	273	10/24/2023	Cash-General		2,874,510.30
						Due to/Due Frm Potable wtr Ops	1,807,652.80	
						Due to/Due Frm Potable wtr Repl	1,066,857.50	
						FUND TOTAL	2,874,510.30	2,874,510.30

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		1,807,652.80
301	Potable Wtr Replacement Fund		1,066,857.50
999	Pooled Cash	2,874,510.30	
	TOTAL	2,874,510.30	2,874,510.30

** END OF REPORT - Generated by Jessica Cortez **



MWD
 METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
 700 North Alameda Street
 Los Angeles, CA, 90012-2944

INVOICE

Billed To:

Las Virgenes Municipal Water District



Service Address

4232 Las Virgenes Road
 Calabasas, CA 91302

September 2023	Page No. 1 of 1
Mailed: 10/10/2023	Due Date: 11/30/2023
Invoice Number: 11268	Revision: 0

NOTICE

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	1,338.2
Total Water Untreated Delivered	

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service	Tier 1 Supply Rate	1,338.2	\$321.00	\$429,562.20
	System Access Rate	1,338.2	\$368.00	\$492,457.60
	System Power Rate	1,338.2	\$166.00	\$222,141.20
	Treatment Surcharge	1,338.2	\$354.00	\$473,722.80
SUBTOTAL				\$1,617,883.80

OTHER CHARGES AND CREDITS	Rate (\$ /AF)
Capacity Charge(Payment Schedule: M)	\$37,895.00
Readiness To Serve Charge(Payment Schedule: M)	\$151,874.00
SUBTOTAL	\$189,769.00

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Capacity Charge			8/5/2021	42.9
Purchase Order Firm Delivery To Date (Jan 2015 to Dec 2024)	161,957.5			
Tier 1 Annual Limit (For Current Calendar Year)	24,359.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	10,828.3	44.5		
Tier 1 Current Month Deliveries	1,338.2			
Purchase Order Commitment (Jan 2015 to Dec 2024)	146,151.0			

INVOICE TOTAL

Volume AF	1,338.2	Amount Now Due	\$1,807,652.80
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Note: Amount Due is based on highlighted fields



MWD

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

700 North Alameda Street

Los Angeles, CA, 90012-2944

INVOICE DETAIL

NOTICE

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

IN ACCORDANCE WITH READINGS AND BILLING DATA LISTED BELOW

Agency Name	Invoice No.	Rev.	Bill Period	Page No.	Mailed On	Due On
Las Virgenes Municipal Water District	11268	0	September 2023	1 of 2	10-10-23	11-30-23

Meter No LV-01

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Chatsworth St. and Andora Ave.	100	22962476	23045813	8333700	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	321.00	191.3	61,407.30
System Access Rate	368.00	191.3	70,398.40
System Power Rate	166.00	191.3	31,755.80
Treatment Surcharge	354.00	191.3	67,720.20
Delivery Subtotal		191.3	231,281.70
LV-01 Total		191.3	231,281.70

Meter No LV-02

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Terminus of Calabasas Feeder	1,000	23396865	23444388	47523000	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	321.00	1,091.0	350,211.00
System Access Rate	368.00	1,091.0	401,488.00
System Power Rate	166.00	1,091.0	181,106.00
Treatment Surcharge	354.00	1,091.0	386,214.00
Delivery Subtotal		1,091.0	1,319,019.00
LV-02 Total		1,091.0	1,319,019.00

Meter No LV-03

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Chatsworth Park	10	94813899	95057380	2434810	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	321.00	55.9	17,943.90
System Access Rate	368.00	55.9	20,571.20
System Power Rate	166.00	55.9	9,279.40
Treatment Surcharge	354.00	55.9	19,788.60
Delivery Subtotal		55.9	67,583.10
LV-03 Total		55.9	67,583.10

--- OTHER CHARGES AND CREDITS ---

	Amount
Capacity Charge for current calendar year	37,895.00
Readiness to Serve Charge for current fiscal year	151,874.00

Agency Name	Invoice No.	Rev.	Bill Period	Page No.	Mailed On	Due On
Las Virgenes Municipal Water District	11268	0	September 2023	2 of 2	10-10-23	11-30-23

VOLUME TOTAL	INVOICE TOTAL
1,338.2	\$1,807,652.80

This invoice was printed on 10/10/2023 at 2:08:02PM



THE METROPOLITAN WATER DISTRICT
of SOUTHERN CALIFORNIA
700 North Alameda Street
Los Angeles, CA 90012-2944

<http://www.mwdh2o.com/>

**SUMMARY OF PROGRAM DEMANDS BY WATER DESCRIPTION IN ACRE FEET
BASED ON HISTORICAL WATER DELIVERIES
INVOICE COVER SHEET
For the Fiscal Year 2023 - 2024**

LV - Las Virgenes Municipal Water District

DELIVERIES													
MWD Water	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Year Bal
Program: BASIC													
TREATED FULL SERVICE													
Subtotal	1,846.2	1,597.4	1,338.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4,781.8
BASIC Total	1,846.2	1,597.4	1,338.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4,781.8
MWD Water Total	1,846.2	1,597.4	1,338.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4,781.8



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

9:00 AM

October 17, 2023

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Eric Schlageter.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **9:00 a.m.** by Board President Lewitt in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Gary Burns, Charles Caspary, Andy Coradeschi, Jay Lewitt, and Len Polan.

Absent: None

Staff Present: David Pedersen, General Manager
Joe McDermott, Director of Engineering and External Affairs
Brian Richie, Finance Manager
John Zhao, Director of Facilities and Operations
Josie Guzman, Clerk of the Board
Keith Lemieux, District Counsel

2. APPROVAL OF AGENDA

Director Coradeschi moved to approve the agenda. Motion seconded by Director Polan. Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None
ABSENT: None

3. PUBLIC COMMENTS

There were no public comments.

John Zhao, Director of Facilities and Operations, introduced new employee Ricard Paez, Water Reclamation Operator-in-Training. The Board welcomed Mr. Paez to the District.

4. CONSENT CALENDAR

A List of Demands: October 17, 2023: Receive and file

B Minutes Regular Meetings of September 19, 2023 and October 3, 2023: Approve

C Directors' Per Diem: September 2023: Ratify

D Janitorial Services Contract: Award

Authorize the General Manager to execute a one-year contract with US Metro Group, Inc., in the amount of \$200,000, with a single one-year renewal option for janitorial services.

E Supply and Delivery of Sodium Bisulfite: Award

Accept the bid from Univar Solutions USA, Inc., and authorize the General Manager to issue a one-year purchase order, in the amount of \$291,040, with four one-year renewal options, for the supply and delivery of sodium bisulfite.

F Supply and Delivery of Sodium Hypochlorite: Award

Authorize the General Manager to approve an increase to the current purchase order with Pioneer Americas LLC, in the amount of \$130,000, for the term ending on October 31, 2023; and accept the bid from Pioneer Americas LLC, and authorize the General Manager to issue a new purchase order, in the amount of \$1,050,000, with four one-year renewal options, for the supply and delivery of sodium hypochlorite.

Director Caspary moved to approve the Consent Calendar. Motion seconded by Director Polan. Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan
NOES: None
ABSTAIN: None
ABSENT: None

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A MWD Representative Report

Glen Peterson, MWD Representative, reported that General Manager David Pedersen attended the October 10th MWD Board meeting where he provided a presentation regarding the District. He also reported that the MWD Board expressed support for the the Climate Mayors Colorado River Conservation Working Group goals, and approved including the development of a multi-benefit landscape project on Webb Tract in the Delta islands. He noted that the Imperial Irrigation District celebrated the 20th anniversary of the Quantification Settlement Agreement (QSA), which quantified the Colorado River water rights of some of California's agricultural users and set the terms for water transfers.

B Legislative and Regulatory Updates

Jeremy Wolf, Legislative Program Manager, reported that the Internal Revenue Service extended the filing deadline to November 16th for California taxpayers in 55 counties covered by the Federal Emergency Management Agency's (FEMA) winter storms disaster declaration to file their State and Federal income tax statements. He stated that the filing deadline complicated the State's Fiscal Year 2023/24 budget, and the Legislative Analyst's Office indicated that revenues could be \$15 billion higher than projected. He also reported that Governor Gavin Newsom signed 890 bills and vetoed 156 bills by the October 14th deadline. He noted that Governor Newsom signed AB 1594 (Garcia) Medium and Heavy Duty Zero Emissions Vehicles Public Agency Utilities; AB 1572 (Friedman) Potable Water Non-functional Turf; SB 389 (Allen) State Water Resources Control Board Investigation of Water Rights; and SB 676 (Allen) Local Ordinances and Regulations Drought-Tolerant Landscaping. He also reported that the State Water Resources Control Board (SWRCB) held a hearing on October 4th regarding proposed regulations for *Conservation as a California Way of Life*. He stated that Craig Jones, Resource Conservation Manager, provided testimony during the hearing. He also reported that staff met with Assemblymember Jacqui Irwin and her staff to discuss a Fiscal Year 2024/25 budget allocation for the Pure Water Project Las Virgenes-Triunfo. He stated that staff would submit a formal request in the coming weeks. He also reported that a letter of condolence would be sent to Senator Dianne Feinstein's staff.

Discussion ensued regarding SB 676 (Allen) Local Ordinances and Regulations Drought-Tolerant Landscaping, which would provide protection to homeowners for planting living drought landscaping excluding synthetic turf; AB 1594 (Garcia) Medium and Heavy Duty Zero Emissions Vehicles Public Agency Utilities, which would provide flexibility to public utility agencies on regulations for the purchase of zero emissions vehicles; testimony provided by several water suppliers at the SWRCB hearing; and the SWRCB's anticipated date to finalize the regulations.

6. TREASURER

Director Coradeschi stated that he reviewed expenditures.

7. BOARD OF DIRECTORS

A Proposed 2024 Board Meeting Calendar

Review the proposed 2024 Board Meeting Calendar and make any scheduling changes.

Josie Guzman, Clerk of the Board, presented the report.

It was the consensus of the Board to approve the 2024 Board Meeting Calendar as presented and schedule any special meetings as needed.

B Medical Insurance Contribution and Per Diem Rate for Board Members

Provide feedback on a potential update to the medical insurance contribution and per diem rate for Board Members.

Maria Songer, Human Resources Analyst, presented the report.

Director Burns moved to approve Item 7B. Motion seconded by Director Coradeschi.

A discussion ensued regarding establishing a per diem rate between \$227.28 to \$275, and keeping the per diem rate within the District's 75th percentile compensation philosophy.

It was the consensus of the Board to increase the per diem rate to \$245.

Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan

NOES: None

ABSTAIN: None

ABSENT: None

8. FACILITIES AND OPERATIONS

A Vehicle Replacement Program for Fiscal Year 2023-24: Authorization

Waive formal bidding and authorize the General Manager to issue a purchase order to Elk Grove Auto, in the amount of \$89,932.73, for three Ram 1500 regular cab 8-foot bed trucks.

Shawn Triplett, Facilities Supervisor, presented the report.

Director Coradeschi moved to approve Item 8A. Motion seconded by Director Polan.

Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan
NOES: None
ABSTAIN: None
ABSENT: None

9. ENGINEERING AND EXTERNAL AFFAIRS

A Lift Station No. 1 Rehabilitation Project: Award of Design

Accept the proposal by Cannon Corporation and authorize the General Manager to execute a professional services agreement, in the amount not to exceed \$396,750, for design and engineering services during construction for the Lift Station No. 1 Rehabilitation Project.

Alex Leu, Senior Engineer, presented the report.

Director Polan moved to approve Item 9A. Motion seconded by Director Caspary.

Mr. Leu responded to questions regarding Cannon's optional tasks, converting the dry well to a wet well, and the new variable frequency drives with cooling to maintain reliability.

Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan
NOES: None
ABSTAIN: None
ABSENT: None

B Recycled Water Reservoir No. 2 Storm Repair Project: Construction Award

Award a construction contract to MPK Solutions, in the amount of \$39,997.25, and reject all remaining bids upon receipt of duly executed contract documents for the Recycled Water Reservoir No. 2 Storm Repair Project.

Alex Leu, Senior Engineer, presented the report.

Director Caspary moved to approve Item 9B. Motion seconded by Director Coradeschi.

Mr. Leu responded to questions regarding commencement of the work, which was expected to begin in late November or early December.

Motion carried 5-0 by the following vote:

AYES: Burns, Caspary, Coradeschi, Lewitt, Polan
NOES: None
ABSTAIN: None
ABSENT: None

10. NON-ACTION ITEMS

A Organization Reports

Director Caspary reported that he would be attending the Association of California Water Agencies (ACWA) State Legislative Committee Annual Planning Meeting on October 20th, where the committee would review several legislative proposals. He also reported that the Santa Monica Bay Restoration Committee Governing Board Meeting would be held on October 19th, where the Board would discuss the Santa Monica Bay National Estuary Program Equity Strategy for the Bipartisan Infrastructure Law Work Plan.

B Director's Reports on Outside Meetings

Director Caspary reported that he attended the ACWA Regions 6 and 7 Tour and Water Forum in the San Joaquin Valley on October 12th.

Board President Lewitt reported that he attended the meeting with Assemblymember Jacqui Irwin, and noted that she expressed support for the Pure Water Project Las Virgenes-Triunfo.

C General Manager Reports

(1) General Business

General Manager David Pedersen acknowledged Liz Smith, Purchasing Supervisor, for her efforts in securing bids for janitorial services and the supply and delivery of chemicals. He reported that flow in Malibu Creek measured 2.38 cubic feet per second (CFS), which was the first time this year that it fell below 2.5 CFS. He noted that it would take three consecutive measurements below 2.5 CFS to initiate flow augmentation. He also reported that staff participated in the Reyes Adobe Days on October 7th and 8th where Pure Beer was distributed, and staff would participate in the Calabasas Pumpkin Festival on October 29th. He reminded the Board that a Special Board Meeting would be held on October 30th at 9 a.m. for a tour of Las Virgenes Reservoir aboard the new boat, and the MWD One-Day Inspection Trip of Santa Rosa Plateau and Diamond Valley Lake would be held on November 1st. He also reminded the Board that the November 6th JPA and November 7th Board Meetings were canceled due to a conflict with the WaterReuse California Conference.

(2) Follow-Up Items

General Manager David Pedersen stated that staff would bring back resolutions regarding the Board of Directors' medical insurance contribution, per diem rate increase, and Purchasing Code updates.

D Directors' Comments

Director Polan referred to an article in the *California Special Districts* publication regarding Camarillo Health Care District's *Adventures in VR program*, a virtual reality program that

teaches digital literacy and shares experiences.

11. FUTURE AGENDA ITEMS

None.

12. PUBLIC COMMENTS

None.

13. CLOSED SESSION

A Grievance Appeal Hearing (Government Code Section 54957)

Agency Designated Representative: General Manager

Appellant: Mikel Caldwell

B Conference with District Counsel – Anticipated Litigation (Government Code Section 54956.9(d)(2)): One Item

Tort Claim by Proactive Sports Performance

The Board recessed to Closed Session at **10:53 a.m.** Director Polan departed from the Closed Session at **12:00 p.m.**

The Board reconvened to Open Session at **1:14 p.m.**

Keith Lemieux, District Counsel, reported that the Board met in Closed Session for Items 13A and 13B, and there was no reportable action.

14. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **1:14 p.m.**

Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Gary Burns, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

MINUTES
SPECIAL MEETING

9:00 AM

October 30, 2023

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **9:07 a.m.** by Board President Lewitt at the Westlake Filtration Plant, 32601 Torchwood Place, Westlake Village, CA 91361.

Present: Directors Gary Burns, Charles Caspary, Andy Coradeschi, Len Polan, and Jay Lewitt

Absent: None

Staff Present: David Pedersen, General Manager
Joe McDermott, Director of Engineering and External Affairs
Don Patterson, Director of Finance and Administration (arrived at 10:15 a.m.)
John Zhao, Director of Facilities and Operations
Josie Guzman, Clerk of the Board

2. PUBLIC COMMENTS

None.

3. FACILITIES TOUR OF DISTRICT FACILITIES

The Board, Michael Richards (member of the public), and staff participated in a tour of Las Virgenes Reservoir aboard the newly purchased boat, as well tours of Las Virgenes Dam, Westlake Filtration Plant, and Westlake Pump Station.

Director Caspary departed from the facilities tour at 12:10 p.m.

Michael Richards suggested that future tours be videorecorded and posted on the District's website; that the construction timeline of the Advanced Water Treatment Plant be posted on the website; and that the construction timeline of the five-million-gallon tank be reposted on the website.

4. **ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **12:47 p.m.**

Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Gary Burns, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
SPECIAL MEETING

6:30 AM

November 1, 2023

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **6:37 a.m.** by Board President Lewitt at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road in Calabasas, CA 91302.

Present: Directors Charles Caspary, Andy Coradeschi, Jay Lewitt, and Len Polan
Absent: Director Gary Burns
Staff present: John Zhao, Director of Facilities and Operations
Josie Guzman, Clerk of the Board

2. PUBLIC COMMENTS

None.

3. TRAVEL BY BUS FOR THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA INFRASTRUCTURE INSPECTION TRIP

The Board and guests traveled by bus for the Metropolitan Water District of Southern California (MWD) Infrastructure Inspection Trip to the following locations:

- Burbank Water and Power, 164 W. Magnolia Road, Burbank, CA 91503, to pick up guests from the City of Burbank
- Santa Rosa Plateau Ecological Reserve, 39400 Clinton Keith Road, Murrieta, CA 92662
- Diamond Valley Lake, 33552 Newport Road, Winchester, CA 92576

- Burbank Water and Power, 164 W. Magnolia Road, Burbank, CA 91503, to drop off guests from the City of Burbank
- Return to Las Virgenes Municipal Water District Headquarters, 4232 Las Virgenes Road, CA 91302

No actions were taken by the Board.

4. ADJOURNMENT

The special meeting was adjourned at **4:57 p.m.** at Las Virgenes Municipal Water District headquarters, 4232 Las Virgenes Road in Calabasas, CA 91302.

Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Gary Burns, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

November 2, 2023

To: Payroll

From: David W. Pedersen
General Manager

DocuSigned by:
David W. Pedersen
12C6BE2E4EC44E2...

RE: Per Diem Request – October 2023

Attached are the Director statements of attendance for meetings, conferences, and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

	<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
22040	Gary Burns	Pending submittal	\$220.00	\$.00
8014	Charles Caspary	8	\$220.00	\$1,760.00
22039	Andy Coradeschi	10	\$220.00	\$2,200.00
19447	Jay Lewitt	10	\$220.00	\$2,200.00
18856	Leonard Polan	5	\$220.00	\$1,100.00

*LVMWD Code Section 2-2.106(a): “not exceeding a total of ten (10) days in any calendar month”

**LVMWD Code Section 2-2.106(b): MWD director “not exceeding a total of ten (10) additional days in any calendar month.”

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board Director's Name: Charles Caspary
 Month of: OCTOBER 2023 Division: 1

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹		Total	MWD	
10/2/2023	1		N		X	LVMWD BOARD MEETING
10/3/2023	1		N		X	LV-TWSD BOARD MEETING
10/5/2023	1		Y		x	ACWA REGION 6 - WATER TOUR Flooding Impacts and on farm ground water recharge projects, Coalinga,CA
10/6/2023	1		Y		X	ACWA REGION 7 SUSTAINABLE WATER FORUM, The future of recharge projects in the San Joaquin Valley, Coalinga, CA
10/17/2023	1		N		X	LVMWD BOARD MEETING
10/19/2023	1		N		X	SANTA MONICA BAY REST. COMM - GOVERNING BOARD -El Segundo, CA
10/20/2023	1		Y		X	ACWA - STATE LEGISLATIVE COMMITTEE - SACRAMENTO CA
10/30/2023	0		N		X	Westlake Reservoir Inspection Tour, Westlake Village, CA
10/30/2023	1		N		X	LV - TWSD SPECIAL BOARD MEETING
			TOTAL	8		

Date Submitted: October 27, 2023
 Director Signature: Charles Caspary via email

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board Director's Name: Andy Coradeschi
 Month of: Oct 2023 Division: 2

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses2 (Y/N)	Check One		Event Title
	Event	Travel 1		Total	MWD	
10/2/2023	JPA BOD		n	1	x	JPA BOD
10/3/2023	LV BOD		n	1	x	LVMWD BOD
10/9/2023	MET MWD		n	1	x	MET MWD Eng'g, Operations, Technology Comm
10/10/23	MET MWD		n	1	x	Site Visit MET MWD
10/17/2023	LV BOD		n	1	x	LVMWD BOD
10/18/2023	Wildlife Crossing		n	0	x	Represent LVMWD Wildlife Crossing event
10/19/2023	AWAVC		y	1	x	AWAVC Meeting
10/22-10/25/23	Spec Dist		y	4	x	Special Districts Leadership Academy
10/30/2023	JPA BOD		n	0	x	JPA BOD
10/30/2023	LV Reservoir		y	0	x	LV Reservoir Site Visit
10/31/23	CSDA			0		CSDA Grant Writing Seminar
TOTAL				10		

Date Submitted: 10/31/2023
 Director Signature: Andy Coradeschi via email

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT

To: Josie Guzman, Clerk of the Board Director's Name: Jay Lewitt

Month of: October 2023 Division: 5



The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹		MWD	LVMWD	
10.2.23	1	1				JPA Board Meeting
10.3.23	1	1				LVMWD Board Meeting
10.10.23	1	1				MWD Board meeting
10.11.23	1	1				Meeting with Assemblywoman Jaqui Irwin
10.17.23	1	1				LVMWD Board Meeting
10.19.23	1	1 X				AWAVC breakfast meeting
10.22.23-10.25.23	4	4 X				CSDA conference Santa Rosa
TOTAL						10

Date Submitted: 2-Nov-23

Director Signature: Jay Lewitt via email

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board
 Month of: Sep-23

Director's Name: Leonard Polan
 Division: #4

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title	
	Event	Travel ¹		Total	MWD		LVMWD
10/2/23	1	----	1	N	----	Y	JPA Bd mtg
10/3/23	1	----	1	N	----	Y	Las Virgenes Municipal Water District Bd mtg
10/11/23	1	----	1	N	----	Y	ACWA Webinar: Chrome
10/12/23	1	----	----	N	----	Y	Dave Roberts Wildflower garden Dedication
10/19/23	1	----	1	N	----	Y	VCWA Zoom Mtg
10/26/23	1	----	0	N	----	Y	UWCD Water Summit via Zoom
10/30/23	1	----	1	N	----	Y	JPA Bd mtg
10/30/23	1	----	----	N	----	Y	LVMWD Special Bd Mtg
TOTAL			5				

Date Submitted: 10/31/23

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Director Signature: Leonard E. Polan, By Email

Glen Peterson, Director

Metropolitan Water District of Southern California

2936 Triunfo Canyon Rd

Agoura, CA. 91301

email: glenpsop@icloud.com

INVOICE

DATE: 11/09/23
INVOICE # 59
FOR: Director fees

Bill To:

Las Virgenes Municipal Water District

4232 Las Virgenes Rd

Calabasas, CA. 91302

attn: Josie Guzman, Clerk of the Board

818-251-2100

Date	Description	fee
10/2/2023	Council of Past Presidents ACWA	\$220.00
10/5/2023	Northern Caucus	\$220.00
10/9/2023	Committee Meetings	\$220.00
10/10/2023	Committee and Board Meeting and travel to IID for 20th Anniversary of QSA	\$220.00
10/11/2023	Colorado River Board Meeting and Dedication of Reservoir in IID	\$220.00
10/17/2023	Report to LVMWD Board	\$220.00
10/23/2023	AVEKC MWD dedication of Groundwater system	\$220.00
10/24/2023	MWD Committees	\$220.00
10/30/2023	Record session on Woolsey fire for Mike McNutt	\$220.00
	TOTAL	\$1,980.00

Make Check payable to Glen Peterson

Thank you for the opportunity to serve



DATE: November 21, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Financial Review: First Quarter of Fiscal Year 2023-24

SUMMARY:

The first quarter financial review summarizes the District's financial information for the period of July 1, 2023 through September 30, 2023, as compared to budget estimates and prior year actuals. It is important to note that the report is preliminary, and the results are unaudited. The report also provides an updated Capital Improvement Budget for Fiscal Year 2023-24 for adoption, along with a summary of previously-approved rate adjustments for potable water, recycled water and sanitation services, effective on January 1, 2024.

RECOMMENDATION(S):

Receive and file the financial review for the first quarter of Fiscal Year 2023-24; adopt the updated Capital Improvement Program Budget for Fiscal Year 2023-24; and confirm the previously-approved rate adjustments for potable water, recycled water and sanitation services, effective on January 1, 2024.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The updated Fiscal Year 2023-24 Capital Improvement Program Budget with adjusted carryforward amounts is \$55.8 million, which constitutes a decrease of approximately \$200,000 as compared to the previously-adopted budget of \$55.9 million.

DISCUSSION:

First Quarter of Fiscal Year 2023-24 Financial Review :

Overall, operating revenues for the first quarter of Fiscal Year 2023-24 were \$18.5 million, \$1.1 million (or 6.3 percent) above the prior year's revenues of \$17.4 million. The operating revenues encompass 25.1 percent of the annual budgeted revenues, in line with expectations through the first quarter of the fiscal year. The increase in revenues as compared to the prior year was due to increases in potable water sales of \$2.0 million (or 26.1 percent) and sanitation charges of \$0.2 million (or 3.3 percent), partly offset by a decrease in "other income" of \$1.0 million (or 13.2 percent). Recycled water sales remained flat year-over-year at \$2.0 million through the first quarter.

Potable water sales were \$9.6 million in the first quarter of Fiscal Year 2023-24 versus \$7.6 million during the same period of the prior year, an increase of \$2.0 million. \$1.6 million of the favorable result was due to sales resulting from increased residential customer "efficient outdoor" water use versus the prior year. Overall, potable water use by customers went up 11.6 percent in the first quarter year-over-year (4,889 acre-feet for the current year versus 4,369 acre-feet during the prior year). The increase was expected and due to the District being in Stage 3 of its Water Shortage Contingency Plan during the first quarter of the prior year, resulting in customer outdoor water budgets being reduced by 50 percent. The District has since transitioned back to Stage 2 of its Water Shortage Contingency Plan, which allows for increased customer outdoor water use. Additionally, per the District's adopted 5-year rate study, potable water rates increased 5.0 percent in Fiscal Year 2023-24 versus the prior year, resulting in higher revenues year-over-year for the first quarter.

Sanitation service fees of \$6.3 million in the first quarter of Fiscal Year 2023-24 were up \$0.2 million (or 3.3 percent), as compared to prior year revenues of \$6.1 million. First quarter revenues encompassed 27.4 percent of the annual budgeted revenues of \$22.9 million, slightly ahead of expectations through 25 percent of the fiscal year. Per the District's adopted 5-year rate study, Sanitation rates increased 3.75 percent versus the prior year, which was the primary driver in increased revenues year-over-year.

The District generated revenues from potable water penalties (included in "other income" on attachment A), in the amount of approximately \$87,000, during the first quarter of Fiscal Year 2023-24, which was significantly down from prior year's penalties of \$0.7 million in the first quarter of Fiscal Year 2022-23. The decrease in penalty revenue year-over-year was expected as the District moved back to Stage 2 of its Water Shortage Contingency Plan during February 2023 and after being in Stage 3 for a little over a year. Penalties for wasteful water usage are imposed as a violation of the law and independent of the cost to provide water service. As a result, penalty revenues are unrestricted and may be used for a wide variety of items subject to Board approval, including enhanced funding for water conservation programs, funding for the Pure Water Project Las Virgenes-Triunfo and one-time payment(s) to CalPERS for unfunded pension liability.

Districtwide operating expenses in the first quarter of Fiscal Year 2023-24 of \$15.4 million were \$2.1 million (or 15.4 percent) above the prior year's operating expenses of \$13.3 million during the first quarter of Fiscal Year 2022-23. Overall, operating expenses encompass 23.7 percent of the \$64.8 million annual operating budget, which is favorable to expectations through 25 percent of the fiscal year.

Water operating expenses were \$11.4 million in the first quarter of Fiscal Year 2023-24, encompassing 25.4% of the annual budget of \$44.7 million and in line with expectations for the first quarter of the fiscal year. Water operating expenses in the first quarter were 12.9

percent above prior year expenses. Driving the increase year-over-year was higher source of supply costs due to the aforementioned increase in efficient outdoor water usage by the District's residential customers, resulting in an increase in purchased water deliveries.

Sanitation operating expenses were \$4.0 million in the first quarter of Fiscal Year 2023-24, up 23.1 percent versus prior year expenses in the first quarter of Fiscal Year 2022-23. During the prior year, operating expenses were reduced due to a one-time billing decrease in purchased services costs received from the Las Virgenes-Triunfo Joint Powers Authority (JPA). In August 2022, the JPA received an insurance claim payment of \$581,000. The payment compensated the JPA for building damage repair costs at the Rancho Las Virgenes Composting Facility that resulted from the Woolsey Fire in 2018. The one-time revenue received by the JPA reduced the net expenses invoiced to the District and Triunfo Water & Sanitation District for sanitation services. The savings to the District from its share of the JPA payment resulted in a \$0.4 million reduction in operating expenses for the first quarter of the prior year. When removing the effects of this payment for comparison purposes, sanitation operating expenses of \$4.0 million in the current year were approximately 9.4 percent above prior year operating expenses of \$3.7 million, in line with projected cost increases through the JPA.

The District generated net operating income available for capital projects of \$3.1 million in the first quarter of Fiscal Year 2023-24, below the prior year's net income of \$4.1 million, but on pace to surpass the annual budgeted net operating income of \$8.8 million for the fiscal year. The District depends on the net operating income to fund capital projects and meet policy-required reserves.

Final Capital Improvement Program Budget:

The Fiscal Year 2023-24 Operating and Capital Improvement Program Budget was adopted on June 6, 2023. The Capital Improvement Program Budget included many projects that continue or carryover from Fiscal Year 2022-23. At the time of budget adoption, the carryforward amounts were estimated based on known project status in early May 2023 and projections for completed work during the remainder of the fiscal year. As a result, the carryforward amounts estimated can differ from the actual amounts at fiscal year-end.

Staff proposes the Board adopt the final Fiscal Year 2023-24 Capital Improvement Program Budget that reflects the actual carryforward amounts. The action would allow for the budget book to be updated accordingly and provide a more transparent document with the final budget amounts for each project. Overall, the net effect of adjustments to carryforward amounts was minimal with a decrease of approximately \$200,000 to the total original carryforward amount (\$26.3 million original carryforward amount in adopted budget versus \$26.1 million adjusted carryforward amount).

Confirmation of Potable Water, Recycled Water and Sanitation Service Rates for January 1, 2024:

On February 2, 2021, the Board passed, approved and adopted Resolution No. 2587, revising the District's potable water, recycled water and sanitation rates, effective March 2021 through December 2025. As part of the action, it was noted that staff would present the Board with a financial status report and recommendation to confirm or modify the approved rates in fall prior to implementation of the adjustments on January 1st of each year. As illustrated in the

financial status report, current revenues and expenditures are within budget projections that anticipated the use of rate stabilization funds due to reduced water sales for the second consecutive year in Fiscal Year 2023-24, compared to actual sales two years ago in Fiscal Year 2021-22. As a result, staff recommends implementation of the previously-approved rate adjustments for calendar year 2024 to minimize the need to draw on rate stabilization funds.

Attachment A provides a report summarizing the Fiscal Year 2023-24 year-to-date financial results. All data provided is through September 30, 2023.

Attachment B provides the revised Fiscal Year 2023-24 Capital Improvement Program Budget with adjusted carryforward amounts.

Attachment C provides a table that reflects the new potable water, recycled water and sanitation service rates, effective on January 1, 2024.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Brian Richie, Finance Manager

ATTACHMENTS:

[Attachment A](#)

[Attachment B](#)

[Attachment C](#)

LAS VIRGENES MUNICIPAL WATER DISTRICT
Statements of Revenues, Expenses, and Changes in Net Position
For the Months Ended September 30, 2023 (Preliminary) and 2022
(dollars in thousands)



	Annual Budget	<i>Through 25% of fiscal year</i>		Variance with Prior Year Positive (Negative)
		Actual*		
	<u>2023/24</u>	<u>2023/24</u>	<u>2022/23</u>	<u>2023/24 to 2022/23</u>
OPERATING REVENUES:				
Potable water sales and service fees	\$ 41,279	\$ 9,600	\$ 7,610	\$ 1,990
Recycled water sales and service fees	6,638	1,963	2,017	(54)
Sanitation service fees	22,889	6,267	6,066	201
Other income	2,737	648	1,687	(1,039)
Total operating revenues	73,543	18,478	17,380	1,098
OPERATING EXPENSES:				
Water expenses:				
Source of supply	25,848	7,787	6,753	1,034
Pumping	2,838	281	269	12
Transmission and distribution	3,764	1,051	733	318
Meter	1,156	102	183	(81)
Water conservation	800	34	66	(32)
General and administrative	10,323	2,104	2,054	50
Total water expenses	44,729	11,359	10,058	1,301
Sanitation expenses:				
Share of Joint Powers Authority (expense)	16,834	3,406	2,688	718
Other sewage treatment	553	-	6	(6)
Lift stations	113	29	47	(18)
General and administrative	2,528	583	522	61
Total sanitation expenses	20,028	4,018	3,263	755
Total operating expenses	64,757	15,377	13,321	2,056
NET OPERATING INCOME (LOSS)	8,786	3,101	4,059	(958)
NON-OPERATING REVENUES (EXPENSES):				
Taxes	978	-	13	(13)
Lease income	105	23	22	1
Interest income	1,000	693	258	435
Facilities income/ (expense)	572	83	72	11
Other revenues/(expenses)	79	1	463	(462)
Non-operating revenues (expenses)	2,734	800	828	(28)
Capital contributions	833	-	82	(82)
Change in Net Position	12,353	3,901	4,969	(1,068)
NET POSITION:				
Beginning of fiscal year	296,718	296,718	286,518	10,200
Ending Net Position	\$ 309,071	\$ 300,619	\$ 291,487	\$ 9,132

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

Potable Water

Twin Lakes Pump Station Pipeline Project-CIP10430

	Project Manager Acevedo	Project to Date	Project to Date	
Project Description:		Expenditures	Appropriations	Carryforward
		871,156	3,322,482	2,451,326

The new pipeline is part of the District’s strategy to increase water reliability by providing additional water supply to the Twin Lakes service area. The Twin Lakes Pump Station is currently supplied via the District’s LV-3 interconnection with Metropolitan Water District of Southern California (MWD) West Valley Feeder No.2. Once design and easements are complete, a new 16-inch pipeline will be installed to connect to an existing 30 inch water transmission main, which is supplied by MWD’s West Valley Feeder No.2 via LV-1. The pipeline will be used to provide additional capacity to the pump station.

	Potable Water	FY 23-24	FY 23-24	Future Year	
		Appropriations	Budget	Appropriations	Project Total
	PW Construction (37.0%)	246,420	1,153,411	-	
	PW Replacement (63.0%)	419,580	1,963,915	-	
	Project Totals	666,000	3,117,326	-	3,988,482

SCADA System Communication Upgrades (LV Only)-CIP10521

	Project Manager Nkwenji	Project to Date	Project to Date	
Project Description:		Expenditures	Appropriations	Carryforward
		358,277	983,496	625,219

Migration of the existing communication system from a serial radio network to an Ethernet based radio network. Provides redundant data paths for uninterrupted communication. Eliminates need to rely on telephone company equipment.

	Potable Water	FY 23-24	FY 23-24	Future Year	
		Appropriations	Budget	Appropriations	Project Total
	PW Replacement (100%)	200,000	825,219	1,381,207	
	Project Totals	200,000	825,219	1,381,207	2,564,703

Interconnection With CMWD-CIP10556

	Project Manager Slosser	Project to Date	Project to Date	
Project Description:		Expenditures	Appropriations	Carryforward
		6,351,957	9,889,243	3,537,286

Design and construction of a potable water inter tie between CMWD and the District. This pipeline interconnection between the two agencies will provide a backup supply in the event either agency’s main supply source is compromised. The interconnection facilities for the District include 5,000 feet of 24-inch pipe in Lindero Canyon Blvd from Thousand Oaks Blvd to the county line and a pressure reducing station.

	Potable Water	FY 23-24	FY 23-24	Future Year	
		Appropriations	Budget	Appropriations	Project Total
	PW Construction (20.0%)	-	707,457	-	
	PW Replacement (80.0%)	-	2,829,829	-	
	Project Totals	-	3,537,286	-	9,889,243

This project is being offset by reimbursements from City of Westlake Village and Prop 84 IRWM grant.

Project Offset	(3,005,097)
Net Project	6,884,146

Cornell Pump Station Upgrades-CIP10655

	Project Manager Hurtado	Project to Date	Project to Date	
Project Description:		Expenditures	Appropriations	Carryforward
		568,992	2,437,610	1,868,618

Pump station improvements to provide additional reliability and redundancy at a critical facility in the District’s backbone potable water system. The improvements will replace the existing natural gas engine, electric motor, two pumps and emergency generator. This project will address deteriorating equipment, install a bypass line, plus update electrical and HVAC components in the pump station. These upgrades collectively provide added security that the pump station will deliver water in both the west-east or east-west directions, during planned and unplanned water system outages.

	Potable Water	FY 23-24	FY 23-24	Future Year	
		Appropriations	Budget	Appropriations	Project Total
	PW Replacement (100%)	1,940,280	3,808,898	-	
	Project Totals	1,940,280	3,808,898	-	4,377,890

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

Potable Water System PLC Upgrade Phase I-CIP10662

	Project Manager	Project to Date	Project to Date	
	Nkwenji	Expenditures	Appropriations	Carryforward
Project Description:		-	188,760	188,760

Upgrade half of the potable water system programmable logic controllers (PLC's) to replace old PLC's that are no longer supported.

	Potable Water	Appropriations	Budget	Appropriations	Project Total
	PW Replacement (100%)	-	188,760	-	
	Project Totals	-	188,760	-	188,760

Stationary Emergency Generator- PW Pump Station-CIP10672

	Project Manager	Project to Date	Project to Date	
	Acevedo	Expenditures	Appropriations	Carryforward
Project Description:		2,279,267	3,830,195	1,550,928

The District plans to install four new stationary emergency generators at four critical water pump station facilities: Jed Smith, Cold Canyon, Seminole, and Twin Lakes. Due to the pump stations' remote locations, these potable water pump stations were deemed critical for the reliability of the District's potable water system. The project will enhance water system reliability during power outages caused by Public Safety Power Shutoffs (PSPS) events, wildfires, earthquakes, or other natural and manmade disaster to ensure continuity of service to our customers.

		FY 23-24	FY 23-24	Future Year	
	Potable Water	Appropriations	Budget	Appropriations	Project Total
	PW Replacement (100%)	-	1,550,928	-	
	Project Totals	-	1,550,928	-	3,830,195

The District received a 404 Hazard Mitigation Grant from FEMA/CalOES which is eligible to cover up to 75% of the project costs.

Project Offset	(1,728,493)
Net Project	2,101,702

Pressure Reducing Station #45 (Kimberly) Rehabilitation-CIP10674

	Project Manager	Project to Date	Project to Date	
	Acevedo	Expenditures	Appropriations	Carryforward
Project Description:		389,377	748,126	358,749

Install new supply piping, pressure reducing valves (Cla-Val) and isolation valves with corrosion control coatings applied.

		FY 23-24	FY 23-24	Future Year	
	Potable Water	Appropriations	Budget	Appropriations	Project Total
	PW Replacement (100%)	-	358,749	-	
	Project Totals	-	358,749	-	748,126

Pressure Reducing Station #32 (Old Chimney) Rehabilitation-CIP10675

	Project Manager	Project to Date	Project to Date	
	Acevedo	Expenditures	Appropriations	Carryforward
Project Description:		21,487	295,139	273,652

Install new supply piping, pressure reducing valves (Cla-Val) and isolation valves with corrosion control coatings applied.

		FY 23-24	FY 23-24	Future Year	
	Potable Water	Appropriations	Budget	Appropriations	Project Total
	PW Replacement (100%)	95,600	369,252	-	
	Project Totals	95,600	369,252	-	390,739

Boardroom Audio/Visual Upgrade-CIP10683

	Project Manager	Priority	Project to Date	Project to Date	
	Nkwenji	2	Expenditures	Appropriations	Carryforward
Project Description:			14,413	142,721	128,308

Upgrade the boardroom audio/visual system.

		FY 23-24	FY 23-24	Future Year	
	Potable Water	Appropriations	Budget	Appropriations	Project Total
	PW Replacement (100%)	75,000	203,308	-	
	Project Totals	75,000	203,308	-	217,721

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

Electronic Document Management System-CIP10701

	Project Manager Nkwenji	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:		-	100,000	100,000

Implement Electronic Document Management System that manages the creation, capture, indexing, storage, retrieval, and disposition of records and information assets of the District.

	Potable Water	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
	PW Replacement (100%)	100,000	200,000	-	
	Project Totals	100,000	200,000	-	200,000

Pressure Regulating Station Rehabilitation #55-CIP10705

	Project Manager Almaguer	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:		1,218	132,000	130,782

Install new piping and isolation valves with corrosion control coatings applied.

	Potable Water	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
	PW Replacement (100%)	-	130,782	-	
	Project Totals	-	130,782	-	132,000

Three Inch (3")& Larger Meter Replacement-CIP10718

	Project Manager Bosson	Priority 2	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:			-	200,000	200,000

The scope of work is to replace all 3"-10" meters in preparation for automated meter reading infrastructure integration. There are approximately 40 three inch (3") meters; 26 four inch (4") meters; 22 six inch (6") meters; four (4) eight inch (8") meters; and two (2) ten inch (10") meters that will be replaced as part of this program.

	Potable Water	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
	PW Replacement (100%)	200,000	400,000	-	
	Project Totals	200,000	400,000	-	400,000

Meter Vault Upgrades-CIP10719

	Project Manager Bosson	Priority 2	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:			-	178,200	178,200

Meter vault upgrades. Raising meters above grade and upgrading area safety.

	Potable Water	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
	PW Replacement (100%)	178,200	356,400	-	
	Project Totals	178,200	356,400	-	356,400

Multi Site Security Assessment and Improvement- LV Only-CIP10723

	Project Manager Nkwenji	Priority 2	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:			24,498	516,000	491,502

Security assessment of various District sites and facilities. Includes access control and security camera installations and improvements.

	Potable Water	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
	PW Replacement (100%)	473,000	964,502	1,862,600	
	Project Totals	473,000	964,502	1,862,600	2,851,600

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

Wildlife Corridor Utility Relocation - CIP10725

	Project Manager	Priority	Project to Date	Project to Date	
	Leu	2	Expenditures	Appropriations	Carryforward
Project Description:			7,474	594,000	586,526
Mainline Relocation for Wallis Annenberg Wildlife Crossing Project.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		-	586,526	-
	Project Totals		-	586,526	594,000
100% project reimbursement by CalTrans.				Project Offset	(594,000)
				Net Project	-

Stunt Road Pump Station Improvements-CIP10727

	Project Manager	Priority	Project to Date	Project to Date	
	Almaguer	2	Expenditures	Appropriations	Carryforward
Project Description:			235,578	292,854	57,276
Rehabilitate/replace existing pump cans that have deteriorated due to corrosion.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		-	57,276	-
	Project Totals		-	57,276	292,854

Potable Water System Pipe Rehabilitation and Replacement Program-CIP10728

	Project Manager	Priority	Project to Date	Project to Date	
	Zhao	2	Expenditures	Appropriations	Carryforward
Project Description:			-	300,000	300,000
Condition assessment, study and master plan to identify replacement priorities.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		300,000	600,000	-
	Project Totals		300,000	600,000	600,000

CIS Mobile Capability-CIP10733

	Project Manager	Priority	Project to Date	Project to Date	
	Spear	2	Expenditures	Appropriations	Carryforward
Project Description:			-	150,000	150,000
Implement Mobile Solution for CIS service orders and streamline service order creation and completion by field and office staff.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		75,000	225,000	-
	Project Totals		75,000	225,000	225,000

Pressure Regulating Station Valve Replacement (Multiple Stations)-CIP10734

	Project Manager	Priority	Project to Date	Project to Date	
	Almaguer	2	Expenditures	Appropriations	Carryforward
Project Description:			-	39,600	-
Project to replace isolation valves that are no longer functioning properly.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		150,480	150,480	-
	Project Totals		150,480	150,480	150,480

Emergency Pipeline Construction Repair and Replacements-CIP10736

	Project Manager	Priority	Project to Date	Project to Date	
	Johnson/Korkosz	1	Expenditures	Appropriations	Carryforward
Project Description:			-	396,000	-
This project consists of responding to emergency repair and replacement of existing pipeline repair on ancillary paving and concrete caused by leaks and failures.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		396,000	396,000	-
	Project Totals		396,000	396,000	396,000

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

Electric Vehicle Charging Station-CIP10740						
	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward	
Project Description:	Korkosz	2	5,049	98,000	92,951	
Install ten (10) EV charging stations through the SCE Charge Ready program.						
	Potable Water		FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
	PW Replacement (100%)		-	92,951	-	
	Project Totals		-	92,951	-	98,000

Water Tank Rehab-Jed Smith/Dardenne-CIP10757						
	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward	
Project Description:	Leu	2	-	-	-	
Condition assessment, inspection, and rehabilitation the Jed Smith and McCoy Potable Tanks. Rehabilitation work will include any upgrades needed to the steel tanks, deteriorated valves, piping, and other items associated with the tanks. The interior and exterior coating will be rehabilitated as needed.						
	Potable Water		FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
	PW Replacement (100%)		1,751,767	1,751,767	-	
	Project Totals		1,751,767	1,751,767	-	1,751,767

Dump Truck Replacement CIP10761						
	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward	
Project Description:	Triplett	2	-	226,068	226,068	
Replace District's dump truck to meet new emission requirements. The dump truck is a 2001 model year with over 50,000 miles.						
	Potable Water		FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
	PW Replacement (100%)		-	226,068	-	
	Project Totals		-	226,068	-	226,068

Building 1 Improvements-CIP10771						
	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward	
Project Description:	Leu	2	29,796	673,000	643,204	
In an effort to maximize revenue derived from all District assets, staff will use existing architectural plans to perform due diligence and further investigate the potential to modify, upgrade, and modernize Building 1 for rental purposes.						
	Potable Water		FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
	PW Replacement (100%)		-	643,204	-	
	Project Totals		-	643,204	-	673,000

Cla-Val Repair Truck-CIP10773						
	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward	
Project Description:	Johnson	1	-	150,654	150,654	
Specialized piece of equipment for repair of Cla-Val Valves.						
	Potable Water		FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
	PW Replacement (100%)		-	150,654	-	
	Project Totals		-	150,654	-	150,654

Agoura Pump Station Onsite Generator-CIP10774						
	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward	
Project Description:	Johnson	3	79,875	187,000	107,125	
Improve water supply reliability during electric utility shutdowns.						
	Potable Water		FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
	PW Replacement (100%)		-	107,125	-	
	Project Totals		-	107,125	-	187,000

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

Customer Service Security Improvements-CIP10775

	Project Manager	Priority	Project to Date	Project to Date	
	Bosson/Korkosz	1	Expenditures	Appropriations	Carryforward
Project Description:			-	200,040	200,040
Replace existing front counter security glass with security glass.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		-	200,040	-
	Project Totals		-	200,040	-
					Project Total
					200,040

Backhoe Replacement-CIP10776

	Project Manager	Priority	Project to Date	Project to Date	
	Triplett	2	Expenditures	Appropriations	Carryforward
Project Description:			-	23,132	23,132
Replace backhoe as required by California Air Resources Control Board. The backhoe is a 1997 model year with approximately 2,430 hours.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		-	23,132	-
	Project Totals		-	23,132	-
					Project Total
					23,132

Upgrade Wireless Communications Backhaul System-CIP10777

	Project Manager	Priority	Project to Date	Project to Date	
	Nkwenji	1	Expenditures	Appropriations	Carryforward
Project Description:			-	396,000	396,000
Upgrade District wireless communications network based on roadmap and priorities from submitted Master Plan.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		605,000	1,001,000	1,900,000
	Project Totals		605,000	1,001,000	1,900,000
					Project Total
					2,901,000

Distribution Pumps Overhaul-CIP10778

	Project Manager	Priority	Project to Date	Project to Date	
	Johnson	1	Expenditures	Appropriations	Carryforward
Project Description:			-	92,400	92,400
Repair two SCE low efficient system pumps.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		-	92,400	-
	Project Totals		-	92,400	-
					Project Total
					92,400

Westlake Reservoir Water Quality Equipment-CIP10779

	Project Manager	Priority	Project to Date	Project to Date	
	Johnson	1	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-
Installation of reservoir water quality equipment.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		300,000	300,000	-
	Project Totals		300,000	300,000	-
					Project Total
					300,000

Seminole Pump Control Valves-CIP10780

	Project Manager	Priority	Project to Date	Project to Date	
	Almaguer	2	Expenditures	Appropriations	Carryforward
Project Description:			31,675	31,675	-
Two new pump control valves.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		-	-	-
	Project Totals		-	-	-
					Project Total
					31,675

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

LV2 Drives-CIP10781

	Project Manager	Priority	Project to Date	Project to Date	
	Korkosz/Leu	1	Expenditures	Appropriations	Carryforward
Project Description:			25,393	678,026	652,633
Replacement of obsolete VFD drives.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		-	652,633	-
	Project Totals		-	652,633	-
					Project Total
					678,026

IT Capital Purchases-CIP10783

	Project Manager	Priority	Project to Date	Project to Date	
	Nkwenji	3	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-
Purchase of Information Technology related software and equipment.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		75,000	75,000	-
	Project Totals		75,000	75,000	-
					Project Total
					75,000

PW System Small Valve Replacement (FY22-24)-CIP10784

	Project Manager	Priority	Project to Date	Project to Date	
	Johnson	2	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-
Replacement of potable water system feeder valves. Activity in fiscal years 2022-2032 are typically 16" and larger.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		150,480	150,480	-
	Project Totals		150,480	150,480	-
					Project Total
					150,480

PW System Rehabilitation FY22-24-CIP10785

	Project Manager	Priority	Project to Date	Project to Date	
	Johnson	2	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-
Programatic identification and replacement of portions of the potable water system. The goal is to repair and replace portions of the system to prevent system failures.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		264,000	264,000	-
	Project Totals		264,000	264,000	-
					Project Total
					264,000

Pressure Vessel Maintenance Program FY22-24-CIP10786

	Project Manager	Priority	Project to Date	Project to Date	
	Almaguer	2	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-
Assess, repair, and replace surge protection vessels.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		99,000	99,000	-
	Project Totals		99,000	99,000	-
					Project Total
					99,000

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

Fire Hardening LVMWD Facilities-CIP10787

	Project Manager	Priority	Project to Date	Project to Date	
	Almaguer	2	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-

Identify and implement fire hardening strategies for facilities that are prone to wildfire related damage and/or service interruption. Fire hardening strategy for LVMWD facilities includes preventive measures and protection systems for both internal and external sources of fire. Potential facility improvements include 1) employing advanced detectors and utilizing a plant fire safety system; and 2) evaluation and, if feasible, installation of a premier fire defense system. Fire Hardening also includes creating larger defensible space around critical structures and providing wider access roads and preventative improvements to facilities.

	FY 23-24	FY 23-24	Future Year	
Potable Water	Appropriations	Budget	Appropriations	Project Total
PW Replacement (100%)	204,600	204,600	-	
Project Totals	204,600	204,600	-	204,600
			Project Offset	(204,600)
			Net Project	(204,600)

Potable System Coatings Program FY22-24-CIP10788

	Project Manager	Priority	Project to Date	Project to Date	
	Almaguer	2	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-

Implement a proactive painting and coatings program for the protection of District potable water system assets.

	FY 23-24	FY 23-24	Future Year	
Potable Water	Appropriations	Budget	Appropriations	Project Total
PW Replacement (100%)	100,320	100,320	-	
Project Totals	100,320	100,320	-	100,320

Cathodic Protection Program FY22-24-CIP10789

	Project Manager	Priority	Project to Date	Project to Date	
	Almaguer	2	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-

Assessment, repair, and replacement (if needed) of approximately 274 cathodic protection test points throughout the District's potable water transmission and storage system.

	FY 23-24	FY 23-24	Future Year	
Potable Water	Appropriations	Budget	Appropriations	Project Total
PW Replacement (100%)	99,000	99,000	-	
Project Totals	99,000	99,000	-	99,000

Woolsey Fire Landscape Restoration-CIP10790

	Project Manager	Priority	Project to Date	Project to Date	
	McDermott	2	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-

Restoration of Woolsey Fire damaged landscaping on District property. Work will include planting of trees and repair/replace irrigation systems where needed. New landscape will incorporate fire resistant design, if applicable.

	FY 23-24	FY 23-24	Future Year	
Potable Water	Appropriations	Budget	Appropriations	Project Total
PW Replacement (100%)	132,000	132,000	1,056,000	
Project Totals	132,000	132,000	1,056,000	1,188,000

Project expenses will be offset from grant and reimbursements from Southern California Edison (SCE).

Project Offset	(1,188,000)
Net Project	-

Vehicle Replacement Program FY22-24-CIP10792

	Project Manager	Priority	Project to Date	Project to Date	
	Triplett	2	Expenditures	Appropriations	Carryforward
Project Description:			297,230	297,230	-

Annual fleet vehicle replacements. Increases in FY23-24 and FY23-24 reflect accelerated purchases of certain heavy vehicles in response to new electric fleet purchasing requirements.

	FY 23-24	FY 23-24	Future Year	
Potable Water	Appropriations	Budget	Appropriations	Project Total
PW Replacement (100%)	300,000	300,000	-	
Project Totals	300,000	300,000	-	300,000

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

Westlake Pontoon Replacement-CIP10810

	Project Manager	Priority	Project to Date	Project to Date	
	Johnson	2	Expenditures	Appropriations	Carryforward
Project Description:			68	55,346	55,278
Repair Torchwood Tank Spillway Riprap.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		-	55,278	-
	Project Totals		-	55,278	-
					Project Total
					55,346

WL Top of Dam Road Repair-CIP10817

	Project Manager	Priority	Project to Date	Project to Date	
	Johnson	1	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-
Repair low point on top of dam road identified by state as requiring gravel fill.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		79,200	79,200	-
	Project Totals		79,200	79,200	-
					Project Total
					79,200

Analyzers on District Tanks-CIP10814

	Project Manager	Priority	Project to Date	Project to Date	
	Johnson	1	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-
Distribution system tank analyzers for water quality.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		66,000	66,000	-
	Project Totals		66,000	66,000	-
					Project Total
					66,000

Mixing Systems for Distribution Tanks-CIP10815

	Project Manager	Priority	Project to Date	Project to Date	
	Johnson	1	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-
Distribution system tank mixers for water quality.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		132,000	132,000	-
	Project Totals		132,000	132,000	-
					Project Total
					132,000

Chlorination Trailer/Skid Package-CIP10816

	Project Manager	Priority	Project to Date	Project to Date	
	Johnson	1	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-
Purchase distribution system water quality chlorination trailer.					
	Potable Water		FY 23-24	FY 23-24	Future Year
			Appropriations	Budget	Appropriations
	PW Replacement (100%)		303,600	303,600	-
	Project Totals		303,600	303,600	-
					Project Total
					303,600

Potable Water Summary

	FY 22-23	FY 23-24	FY23-24
	Carryforward	Appropriations	Budget
PW Construction	1,614,538	246,420	1,860,958
PW Replacement	14,782,919	8,643,707	23,426,626
Total Potable Water	16,397,457	8,890,127	25,287,584

**Las Virgenes Municipal Water District
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Sanitation

SCADA System Communications Upgrade-CIP10520

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Nkwenji	2	73,753	93,100	19,347

Migration of the existing communication system from a serial radio network to an ethernet based radio network. Provide redundant data paths for uninterrupted communication. Eliminate need to rely on telephone company equipment.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	454,664	468,323	1,748,124	
TWSD Share Amount (29.4%)	189,336	195,024	727,973	
Project Totals	644,000	663,347	2,476,097	3,213,197

Tapia Programmable Logic Controller Upgrades-CIP10567

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Nkwenji	2	2,477,815	2,500,000	22,185

This project replaces programmable logic controllers (PLC's) with newer PLCs and provides necessary equipment upgrades (fiber optics, network switches and programming) to complete the installation. This is a program project which addresses Tapia in the first two years and contrate treatment in the third year. Design will occur in the first year for all facilities.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	-	15,663	-	
TWSD Share Amount (29.4%)	-	6,522	-	
Project Totals	-	22,185	-	2,500,000

Summer Season TMDL Compliance-CIP10619

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Hurtado	2	3,933,538	4,597,941	664,403

In February 2017 the SWRCB adopted the implementation Plan for the 2013 TMDL. The plan provides for compliance with summer time limits within five years. The options for compliance include a "side stream" treatment plant, the use of potable water and nutrient trading in the watershed. This CIP funds the selection, preliminary studies, outreach, CEQA analysis, preliminary design, and final design for the summer time compliance. Project 10611 (Duct Bank Infrastructure Upgrade) was added to this program for the FY19-20 planning period. Construction of a 1 MGD "side stream" treatment facility at Tapia to treat potable water for stream flow augmentation.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	-	469,069	-	
TWSD Share Amount (29.4%)	-	195,334	-	
Project Totals	-	664,403	-	4,597,941

Pure Water Project-CIP10635

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Slosser	2	7,376,768	12,473,632	5,096,864

The Pure Water Project relies on indirect potable reuse, a water supply strategy now adopted by many cities and water agencies in California and across the United States to provide local, reliable water. The ultimate, full-scale project will minimize the discharging of usable recycled water into Malibu Creek and instead will convert this resource into a viable source for potable, locally-produced water. The full-scale project involves the construction of several pipelines and an advanced treatment plant that will convert recycled water into pure drinking water. The Pure Water Project creates an affordable and reliable local water supply that will be cost-competitive with imported water, help stabilize water rates, safeguard the local economy, and significantly reduce the uncertainty of supply associated with importing water due to climate change and long-term and reoccurring drought conditions. The project will require public participation and acceptance, regional leadership, and funding to move from concept to reality.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	9,355,234	12,953,620	234,856,300	
TWSD Share Amount (29.4%)	3,895,806	5,394,284	97,801,349	
Project Totals	13,251,040	18,347,904	332,657,649	363,479,185

This project is being offset by reimbursements from Bureau of Reclamation Title XVI Grant

Project Offset	(10,199,637)
Net Project	353,279,548

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

Rancho Las Virgenes Storm Water Diversion-CIP10668

	Project Manager	Priority	Project to Date	Project to Date	
	Leu	2	Expenditures	Appropriations	Carryforward
Project Description:			3,746	3,746	-

Replacement of two storm water diversion structures at the Rancho Las Virgenes Composting Facility. Structures have lifted and need to be addressed. The drainage from the V-ditch goes to a discharge point in Las Virgenes Creek. There is a concern that sludge and/or reclaimed water entering into the V-ditch could enter the creek via the drainage from the V-ditch. An open/close valve should be installed at the drainage area so that operators control the contents of the V-ditch. A sump pump system with discharge piping should also be included so that the contents can be pumped either to the field or offsite.

	FY 23-24	FY 23-24	Future Year	
	Appropriations	Budget	Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	121,361	121,361	-	
TWSD Share Amount (29.4%)	50,539	50,539	-	
Project Totals	171,900	171,900	-	175,646

Tapia Effluent Pump Station-CIP10702

	Project Manager	Priority	Project to Date	Project to Date	
	Leu	2	Expenditures	Appropriations	Carryforward
Project Description:			15,252	196,000	180,748

Remove or abandon in place existing 4160 volt feeders currently suspended from the top slab of the Effluent Pump Station wet well, underneath the existing MCCs. Perform electrical design and replace the overhead 4160 volt feeders. Ensure coordination with 480 volt switch gear improvements.

	FY 23-24	FY 23-24	Future Year	
	Appropriations	Budget	Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	-	127,608	-	
TWSD Share Amount (29.4%)	-	53,140	-	
Project Totals	-	180,748	-	196,000

Tapia Tertiary Filter Rehab-CIP10703

	Project Manager	Priority	Project to Date	Project to Date	
	Hurtado	2	Expenditures	Appropriations	Carryforward
Project Description:			-	60,000	-

Tertiary Filters concrete rehabilitation. Approximately 25 locations that require a 1 square foot patching with rebar repair. Replace 45 metal plates (2' X 4') on the filter deck and fix concrete around the plates with proper joint sealer. Also include the repair of an electrical panel in the Filter gallery. Replace existing electric actuators at filter structure with new electric actuators. Program plant control system to function with both remote PLC control of actuators and local actuator control. Upgrade local controls to replace old filter annunciator panels which are currently located on the top deck of the filter structure.

	FY 23-24	FY 23-24	Future Year	
	Appropriations	Budget	Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	35,300	35,300	279,576	
TWSD Share Amount (29.4%)	14,700	14,700	116,424	
Project Totals	50,000	50,000	396,000	446,000

Multi Site Security Assessment and Improvement JPA-CIP10724

	Project Manager	Priority	Project to Date	Project to Date	
	Nkwenji	2	Expenditures	Appropriations	Carryforward
Project Description:			4,530	105,000	100,470

Security Assessment of various District sites and facilities. This will include access controls and security camera installations and improvements.

	FY 23-24	FY 23-24	Future Year	
	Appropriations	Budget	Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	242,299	313,231	566,607	
TWSD Share Amount (29.4%)	100,901	130,439	235,953	
Project Totals	343,200	443,670	802,560	1,250,760

**Las Virgenes Municipal Water District
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Tapia Flow Equalization-CIP10737

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Leu/Slosser	1	710	450,000	449,290

This project consists of the development of a preliminary design report to evaluate the storage and conveyance of Tapia primary effluent to help store and equalize the diurnal peak flows that Tapia sees between dry and wet weather events. This maximizes effluent available for the AWT and also improves and provides consistent water quality for the feed water to the AWT.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	2,350,980	2,668,179	2,350,980	
TWSD Share Amount (29.4%)	979,020	1,111,111	979,020	
Project Totals	3,330,000	3,779,290	3,330,000	7,110,000

Concrete Corrosion/Crack Repair-Tapia-CIP10741

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Triplett/Hurtado Hurtado	1	-	132,000	132,000

Repair failing concrete at the Tapia Water Reclamation Facility.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	128,492	221,684	-	
TWSD Share Amount (29.4%)	53,508	92,316	-	
Project Totals	182,000	314,000	-	314,000

Lift Station Improvements-CIP10742

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Korkosz/Acevedo	2	4,569.00	4,569	-

Annual Program to repair and rehabilitate aging lift stations.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (100%)	932,400	932,400	-	
Project Totals	932,400	932,400	-	932,400

Fire Hardening- JPA Facilities FY2022-24-CIP10743

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Korkosz	2	-	528,000	528,000

Fire hardening strategy for JPA facilities includes preventive measures and protection systems for both internal and external sources of fire. Potential facility improvements include: 1) employing advanced detectors and utilizing a plant fire safety systems; and 2) evaluation and, if feasible, installation of a perimeter fire defense system. Fire Hardening also includes creating larger defensible space around critical structures and providing wider access roads and preventative improvements to facilities.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	-	372,768	-	
TWSD Share Amount (29.4%)	-	155,232	-	
Project Totals	-	528,000	-	528,000

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

003 Discharge Point Rehab-CIP10745

	Project Manager	Priority	Project to Date	Project to Date	
	Hurtado	1	Expenditures	Appropriations	Carryforward
Project Description:			128,867	273,080	144,213

Evaluate and repair failed 003 Discharge point pipeline (into Malibu Creek). Contract for inspection, an engineering study and a design report to determine the most cost effective means to repair failed 24" potable water pipeline from the Tapia Water Reclamation Facility to Malibu Creek. The pipeline will be used to supply potable supplement to the Malibu Creek during low flow periods. Approximately one (1) mile of pipeline needs to be and preventative improvements to facilities.

	FY 23-24	FY 23-24	Future Year	
Sanitation Replacement (100%)	Appropriations	Budget	Appropriations	Project Total
LV Share Amount (70.6%)	391,830	493,644	-	
TWSD Share Amount (29.4%)	163,170	205,569	-	
Project Totals	555,000	699,213	-	828,080

Centrate Tank Inspection and Rehabilitation Assessesment-CIP10748

	Project Manager	Priority	Project to Date	Project to Date	
	Hurtado	2	Expenditures	Appropriations	Carryforward
Project Description:			3,568.00	132,000	128,432

Tank inspections and recommendations for rehabilitation.

	FY 23-24	FY 23-24	Future Year	
Sanitation Replacement (100%)	Appropriations	Budget	Appropriations	Project Total
LV Share Amount (70.6%)	-	90,673	-	
TWSD Share Amount (29.4%)	-	37,759	-	
Project Totals	-	128,432	-	132,000

Lift Station No.1 Pump Replacement-CIP10750

	Project Manager	Priority	Project to Date	Project to Date	
	Triplett	2	Expenditures	Appropriations	Carryforward
Project Description:			2,673	396,000	393,327

Replacement of (3) pumps

	FY 22-23	FY 22-23	Future Year	
Sanitation Replacement (100%)	Appropriations	Budget	Appropriations	Project Total
LV Share Amount (100%)	-	393,327	-	
Project Totals	-	393,327	-	396,000

Tapia Sludge Wet Well Re-Circulation-CIP10752

	Project Manager	Priority	Project to Date	Project to Date	
	Triplett	2	Expenditures	Appropriations	Carryforward
Project Description:			-	62,800	62,800

The re-circulation (mixing) piping at the Tapia sludge wet wells is corroded and develops leaks. This project replaces this piping.

	FY 23-24	FY 23-24	Future Year	
Sanitation Replacement (100%)	Appropriations	Budget	Appropriations	Project Total
LV Share Amount (70.6%)	35,300	79,637	48,855	
TWSD Share Amount (29.4%)	14,700	33,163	20,345	
Project Totals	50,000	112,800	69,200	182,000

Tapia Air Line Repair-CIP10753

	Project Manager	Priority	Project to Date	Project to Date	
	Hurtado/Acevedo	1	Expenditures	Appropriations	Carryforward
Project Description:			-	330,000	330,000

The air line which conveys compressed air to the treatment process has leaks which not only allow air to escape, but also allow contaminants to enter into the pipeline and potentially the air diffusers. A large portion of this line was repaired, however a section of the pipeline was not addressed. This section needs to be addressed to stop leakage and protect the diffuser membranes.

	FY 23-24	FY 23-24	Future Year	
Sanitation Replacement (100%)	Appropriations	Budget	Appropriations	Project Total
LV Share Amount (70.6%)	-	232,980	-	
TWSD Share Amount (29.4%)	-	97,020	-	
Project Totals	-	330,000	-	330,000

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

Trunk Sewer System Improvements-CIP10756

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Korkosz/Leu	2	18,802	18,802	-

Annual program to replace or rehabilitate trunk sewer system components based on CCTV, condition assessment & SSMP, end of useful life, or obsolescence.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	354,130	354,130	-	
TWSD Share Amount (29.4%)	147,470	147,470	-	
Project Totals	501,600	501,600	-	501,600

Tapia Secondary Clarifier Rehabilitation-CIP10794

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Hurtado/Leu	1	53,963	847,000	793,037

Repair the secondary clarifiers. The current launders are leaking and need to have the wall seal repaired. Replacement on the inlet diffusers and skimming tubes is also necessary as they are corroded and leaking. Recaulking the expansion joints and structural repairs to catwalks are needed as they are separating from the wall.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	-	559,884	-	
TWSD Share Amount (29.4%)	-	233,153	-	
Project Totals	-	793,037	-	847,000

Tapia Effluent Pump Station Rehabilitation-CIP10795

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Hurtado/Leu	3	-	-	-

Increase reliability and safety of electrical feed as well as upgrade motor starting capabilities and pumps.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	2,298,166	2,298,166	-	
TWSD Share Amount (29.4%)	957,026	957,026	-	
Project Totals	3,255,192	3,255,192	-	3,255,192

Tapia Control Building Improvements-CIP10796

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Hurtado/Korkosz	2	-	-	-

The control building at Tapia is aging and in need of significant repairs, remodeling, and other improvements.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	594,014	594,014	-	
TWSD Share Amount (29.4%)	247,366	247,366	-	
Project Totals	841,380	841,380	-	841,380

JPA Condition Assessment and Rehabilitation Planning-CIP10797

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Korkosz/Leu	1	783	100,000	99,217

Hire engineering firm to assess all electrical systems and make recommendations on necessary rehab or replacement of switch gear, VFD's transformers, switching, etc.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	-	70,047	-	
TWSD Share Amount (29.4%)	-	29,170	-	
Project Totals	-	99,217	-	100,000

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

Centrifuge Controls Upgrade-CIP10798

	Project Manager	Priority	Project to Date	Project to Date	Carryforward
	Korkosz	1	Expenditures	Appropriations	
Project Description:			-	158,400	158,400

With the summertime compliance project being constructed next year, the 001 out fall meter will be removed. Additionally, the Tapia groundwater meter has aged out and the 003 meter needs to be replaced. These meters are regulatory required. This project replaces the 001, 003 and the Tapia groundwater effluent meters.

	FY 23-24	FY 23-24	Future Year	Project Total
Sanitation Replacement (100%)	Appropriations	Budget	Appropriations	
LV Share Amount (70.6%)	260,443	372,274	-	
TWSD Share Amount (29.4%)	108,457	155,026	-	
Project Totals	368,900	527,300	-	527,300

Rancho Reliability Improvements FY22-24-CIP10799

	Project Manager	Priority	Project to Date	Project to Date	Carryforward
	Hurtado/Rabaja	2	Expenditures	Appropriations	
Project Description:			132,000	132,000	-

Annual program to replace or rehabilitate facilities and equipment at the Rancho facility based on failure, beyond useful life, or obsolescence.

	FY 23-24	FY 23-24	Future Year	Project Total
Sanitation Replacement (100%)	Appropriations	Budget	Appropriations	
LV Share Amount (70.6%)	93,192	93,192	-	
TWSD Share Amount (29.4%)	38,808	38,808	-	
Project Totals	132,000	132,000	-	132,000

Tapia Water Reclamation Facility Improvements FY22-24-CIP10800

	Project Manager	Priority	Project to Date	Project to Date	Carryforward
	Hurtado/Bril	2	Expenditures	Appropriations	
Project Description:			132,000	132,000	-

Annual program to replace or rehabilitate facilities and equipment at the Rancho facility based on failure, beyond useful life, or obsolescence.

	FY 23-24	FY 23-24	Future Year	Project Total
Sanitation Replacement (100%)	Appropriations	Budget	Appropriations	
LV Share Amount (70.6%)	93,192	93,192	-	
TWSD Share Amount (29.4%)	38,808	38,808	-	
Project Totals	132,000	132,000	-	132,000

Tapia Aluminum Sulfate Tank Replacement-CIP10801

	Project Manager	Priority	Project to Date	Project to Date	Carryforward
	Hurtado/Korkosz	1	Expenditures	Appropriations	
Project Description:			37,266	816,000	778,734

Replace aging sodium bisulfite tank that is leaking. Project includes feed pump and delivery pipeline.

	FY 23-24	FY 23-24	Future Year	Project Total
Sanitation Replacement (100%)	Appropriations	Budget	Appropriations	
LV Share Amount (70.6%)	11,649	561,435	-	
TWSD Share Amount (29.4%)	4,851	233,799	-	
Project Totals	16,500	795,234	-	832,500

Rancho Control Building HVAC Replacement-CIP10802

	Project Manager	Priority	Project to Date	Project to Date	Carryforward
	Hurtado/Korkosz	2	Expenditures	Appropriations	
Project Description:			75,200	330,000	254,800

Replace HVAC at Rancho Control Building. HVAC has reached end of useful life and is not feasible to replace existing unit.

	FY 23-24	FY 23-24	Future Year	Project Total
Sanitation Replacement (100%)	Appropriations	Budget	Appropriations	
LV Share Amount (70.6%)	-	179,889	-	
TWSD Share Amount (29.4%)	-	74,911	-	
Project Totals	-	254,800	-	330,000

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

Malibou Lake Siphon Project-CIP10803

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Korkosz/Leu	1	328,729	1,337,000	1,008,271

Repair Malibou Lake Siphon to address inflow and infiltration at the site.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (28.93%)	1,175,490	773,377	-	
TWSD Share Amount (71.07%)	489,510	1,899,894	-	
Project Totals	1,665,000	2,673,271	-	3,002,000

Rancho Las Virgenes - New Flare-CIP10804

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	HurtadoZhao	1	14,659	150,000	135,341

Design and install a new larger flare that can handle all of the digester gas flow (over 100 scfm). The current flare, which has a limited capacity of 75 scfm will remain in place to provide redundancy. The current flare does not have the capacity to dispose of all of the digester gas.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	391,830	487,381	-	
TWSD Share Amount (29.4%)	163,170	202,960	-	
Project Totals	555,000	690,341	-	705,000

Grit Chamber Mixing System Replacement-CIP10805

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Hurtado/Leu	3	-	-	-

Replace grit chamber mixing system with a more efficient mixing system.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	139,788	139,788	-	
TWSD Share Amount (29.4%)	58,212	58,212	-	
Project Totals	198,000	198,000	-	198,000

Rancho: Replace Agitators-CIP10806

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Hurtado	3	411,939	1,304,250	892,311

Purchase new compost agitators to replace the existing ones.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	-	629,972	-	
TWSD Share Amount (29.4%)	-	262,339	-	
Project Totals	-	892,311	-	1,304,250

Rancho Las Virgenes SCADA Improvements-CIP10807

	Project Manager	Priority	Project to Date Expenditures	Project to Date Appropriations	Carryforward
Project Description:	Nkwenji	2	-	855,000	855,000

Upgrade Process Control and Instrumentation System (PCIS) at Rancho. Rancho's PLC and HMI systems are inconsistent with current District Standards for Operational Technology.

	FY 23-24 Appropriations	FY 23-24 Budget	Future Year Appropriations	Project Total
Sanitation Replacement (100%)				
LV Share Amount (70.6%)	186,384	790,014	-	
TWSD Share Amount (29.4%)	77,616	328,986	-	
Project Totals	264,000	1,119,000	-	1,119,000

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

Tapia Selector Channel Wall Infill-CIP10809

	Project Manager	Priority	Project to Date	Project to Date	
	Nkwenji	2	Expenditures	Appropriations	Carryforward
Project Description:			49,061	396,220	347,159

Bypass Channel No. 2, removal of existing pipes and gates, and infilling existing penetrations between the Selector Channel and Channel No. 2

	FY 23-24	FY 23-24	Future Year	
Sanitation Replacement (100%)	Appropriations	Budget	Appropriations	Project Total
LV Share Amount (70.6%)	-	245,094	-	
TWSD Share Amount (29.4%)	-	102,065	-	
Project Totals	-	347,159	-	396,220

Tapia Flood Wall Improvements - CIP10813

	Project Manager	Priority	Project to Date	Project to Date	
		2	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-

Hydraulic analysis of Malibu Creek and its flooding effects at Tapia. This study will also include the analysis of the new Malibu Canyon Bridge from LA County Public Works, effects of

	FY 23-24	FY 23-24	Future Year	
Sanitation Replacement (100%)	Appropriations	Budget	Appropriations	Project Total
LV Share Amount (70.6%)	139,788	139,788	-	
TWSD Share Amount (29.4%)	58,212	58,212	-	
Project Totals	198,000	198,000	-	198,000

Hach Equipment Replacement - CIP10812

	Project Manager	Priority	Project to Date	Project to Date	
	Hurtado	2	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-

Replacement of outdated Hach equipment which has reached the end of its useful life.

	FY 23-24	FY 23-24	Future Year	
Sanitation Replacement (100%)	Appropriations	Budget	Appropriations	Project Total
LV Share Amount (70.6%)	105,900	105,900	-	
TWSD Share Amount (29.4%)	44,100	44,100	-	
Project Totals	150,000	150,000	-	150,000

RANCHO DISTRIBUTION SCREW CONVEYOR #1 - CIP10818

	Project Manager	Priority	Project to Date	Project to Date	
	Leu	1	Expenditures	Appropriations	Carryforward
Project Description:			-	-	-

Replace screew conveyor No 1 to insure even distribution of compost into reactor chambers for processing. Screw Conveyor No 1 has deteriorated and needs replacement.

	FY 23-24	FY 23-24	Future Year	
Sanitation Replacement (100%)	Appropriations	Budget	Appropriations	Project Total
LV Share Amount (70.6%)	262,052	262,052	-	
TWSD Share Amount (29.4%)	109,126	109,126	-	
Project Totals	371,178	371,178	-	371,178

Sanitation Summary

Participant Share		FY 23-24	FY 23-24
	Carryforward	Appropriations	Budget
LVMWD Share Amount	9,278,982	20,153,878	29,432,860
TWSD Share Amount	4,295,367	8,004,412	12,299,779
Project Totals	13,574,349	28,158,290	41,732,639

**Las Virgenes Municipal Water District
Capital Improvement Project Detail Fiscal Year 2023-24**

Recycled Water

Calabasas Park Recycled Water Main Extension-CIP10666

	Project Manager	Priority	Project to Date	Project to Date	
	Leu	2	Expenditures	Appropriations	Carryforward
			82,257	463,000	380,743

Project Description:

Install approximately 1,200 linear feet of 6-8 inch pipeline to loop the existing recycled water system.

	FY 23-24	FY 23-24	Future Year	
Recycled Water Replacement Fund	Appropriations	Budget	Appropriations	Project Total
LV Share Amount (100%)	577,200	957,943	-	-
Project Totals	577,200	957,943	-	1,040,200

RW Reservoir #2 Storm Repairs and Inflow Problems - CIP10811

	Project Manager	Priority	Project to Date	Project to Date	
	Johnson	1	Expenditures	Appropriations	Carryforward
			-	-	-

Project Description:

Improve water quality in Reservoir 2 by upgrading infiltration trench and catch basin discharging directly into reservoir 2. Sedimentation basins will also be regraded to match the original design to capture sediment runoff prior to discharging into reservoir 2.

	FY 23-24	FY 23-24	Future Year	
Recycled Water Replacement Fund	Appropriations	Budget	Appropriations	Project Total
LV Share Amount (70.6%)	74,554	74,554	-	-
TWSD Share Amount (29.4%)	31,046	31,046	-	-
Project Totals	105,600	105,600	-	105,600

Recycled Water Summary

	Carryforward	FY 23-24	FY 23-24
Participant Share		Appropriations	Budget
LVMWD Share Amount	380,743	651,754	1,032,497
TWSD Share Amount	-	31,046	31,046
Project Totals	380,743	105,600	1,063,543

GRAND TOTAL CIP

	Carryforward	FY 23-24	FY 23-24
		Appropriations	Budget
Potable Water	16,397,457	8,890,127	25,287,584
Recycled Water (LV Only)	380,743	651,754	1,032,497
Sanitation (LV Only)	9,278,982	20,153,878	29,432,860
	26,057,182	29,695,759	55,752,941

Potable Water Rates

Readiness to Serve Charge

Meter Size	2024 Rates (effective January 1, 2024)
¾" (standard household service)	\$41.53
¾" x 1"	\$41.53
1"	\$67.32
1 ½"	\$131.78
2"	\$209.15
3"	\$454.12
4"	\$815.12
6"	\$2,065.76
8"	\$3,612.94
10"	\$5,417.99

Single- / Multi-Family Residential Commodity Charge

Potable Water	Efficient Indoor	Efficient Outdoor	Inefficient	Excessive
Charge per unit Effective January 1, 2024	\$4.06	\$4.95	\$5.73	\$7.07

These rates include a \$0.41 pass through charge by the Metropolitan Water District of Southern California which will show up on a customers bill.

Commercial Commodity Charge

Commercial Commodity Charge	2024 Rates (effective Jan. 1, 2024)
Tier	Charge
Tier 1	\$4.67
Tier 2	\$5.29
Tier 3	\$7.86

These rates include a \$0.41 pass through charge by the Metropolitan Water District of Southern California which will show up on a customer's bill.

Irrigation Commodity Charge

Applies only to service connections used exclusively for irrigation.

Irrigation Commodity Charge	2024 Rates (effective Jan. 1, 2024)
Tier	Charge
Efficient Outdoor	\$4.95
Inefficient	\$5.73
Excessive	\$7.07

These rates include a \$0.41 pass through charge by the Metropolitan Water District of Southern California which will show up on a customer's bill.

Elevation Charges

Zones	Elevation Charge (effective Jan. 1, 2024)
Zone 1 Elevation Charge per unit	\$0.00
Zone 2 Elevation Charge per unit	\$0.56
Zone 3 Elevation Charge per unit	\$1.29
Zone 4 Elevation Charge per unit	\$2.09

Recycled Water Rates

Readiness to Serve Charge

Meter Size	2024 Rates (effective Jan. 1, 2024)
¾"	\$36.28
¾" x 1"	\$36.28
1"	\$58.36
1 ½"	\$113.50
2"	\$179.71
3"	\$389.31
4"	\$698.19
6"	\$1,768.29
8"	\$3,092.10
10"	\$4,636.56

Commodity Charge

Commodity Charge (effective Jan. 1, 2024)	
Tier	
Efficient Outdoor	\$1.57
Inefficient	\$3.30
Excessive	\$6.27

Elevation Charge

Zone (effective Jan. 1, 2024)	
Las Virgenes Valley Zone	\$0.00
Western / Calabasas Zone	\$0.39

Sanitation Service Rates

Sanitation Charge - Single-/Multi-Family

(Rates effective January 1, 2024)

Household Size	Flow (hcf)	Monthly Charge
1	2.2	\$26.36
2	4.4	\$44.10
3	6.6	\$61.84
4	8.8	\$79.58
5	11.0	\$97.30
6 or more	13.2	\$115.05

Sanitation Charge - Commercial

(Rates effective January 1, 2024)

Rates		2024
		Account Service Charge
		Class 1 \$8.61
		Class 2 \$8.61
		Class 3 \$8.61
		Class 4 \$8.61
Inclusive of hcf/ERU		ERU Charges
6.6	Class 1	\$51.60
6.6	Class 2	\$71.13
6.6	Class 3	\$94.19
6.6	Class 4	\$118.51
Excess hcf/ERU		
6.6	Class 1	\$7.85
6.6	Class 2	\$10.79
6.6	Class 3	\$14.28
6.6	Class 4	\$17.97



DATE: November 21, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Monthly Cash and Investment Report: September 2023

SUMMARY:

During the month of September 2023, the value of the District's total cash and investments increased from \$121,783,998, held on August 31, 2023, to \$124,469,250. The total held in the District's investment portfolio increased from \$120,019,325 to \$121,386,929 at book value. Three investments matured, and two investments were purchased. The book value of the District's investment portfolio decreased from \$86,154,917 to \$83,419,438. The value of the District's Local Agency Investment Fund (LAIF) account increased to \$3,975,228, and the District's California Asset Management Program (CAMP) account increased to \$31,948,930. The remaining funds were held in the District's checking and money market accounts.

RECOMMENDATION(S):

Receive and file the Monthly Cash and Investment Report for September 2023.

DISCUSSION:

As of September 30, 2023, the District held \$124,469,250 in its cash and investment accounts at book value, up 2.20% month-over-month. The majority of the funds were held in the District's self-managed investment account, which had a September 30th book value of \$83,419,438. CAMP held the majority of the remaining funds, in the amount of \$31,948,930. LAIF held \$3,975,228, and the remaining portion was held in the District's checking and money market accounts. The annualized yield of the District's investment portfolio was 2.38 percent in September, up from 2.35 percent in August. The annualized yield on the District's CAMP funds was 5.55 percent, up three basis points from August. The annualized yield on the District's LAIF funds was 3.53, up 10 basis points from August. The combined total yield on the District's accounts was 3.35 percent in September, up from 3.20 percent in August.

The average days to maturity was 555 in September, down from 569 days in August. Staff has started to shorten the average days to maturity in preparation for the contribution of pay-go funds to the Pure Water Project Las Virgenes-Triunfo. The District's core portfolio is comprised of \$60 million in policy-required reserve funds with \$36 million kept in readily available funds such as LAIF, CAMP and a money market account. Of the remaining funds,

\$20.5 million has restricted uses such as funds collected from capacity fees and amounts held for vested sick leave payouts.

The following investments were purchased in September:

- 09/08/23 – FHLB agency bullet, in the amount of \$996,800, with a face value of \$1,000,000, and a maturity of 09/08/28; YTM 4.445 percent.
- 09/08/23 – Amerant Bank NA insured CD, in the amount of \$249,000, and with a maturity of 09/08/28; YTM 4.650 percent.

The following investments matured during September:

- 09/01/23 – FFCB agency bond, in the amount of \$1,000,000; YTM 0.300 percent.
- 09/08/23 – FHLB agency bond, in the amount of \$1,000,000; YTM 2.227 percent.
- 09/30/23 – Treasury Note, in the amount of \$2,000,000; YTM 3.385 percent.

The following transactions were posted in the District's LAIF account:

- 09/22/23 – Deposit in the amount of \$88,000.

The following transactions were posted in the District's CAMP account:

- 09/13/23 – Deposit in the amount of \$900,000.
- 09/18/23 – Deposit in the amount of \$1,000,000.
- 09/29/23 – Monthly interest in the amount of \$141,468.

The District's investments are in compliance with the adopted Investment Policy, and the District has sufficient funds to meet expenditures during the next six months from funds held in local agency investment pool liquid accounts.

Cash Analysis:

Another important aspect of the Monthly Cash and Investment Report is to monitor the District's performance as compared to its adopted Financial Policies. Attachment B shows the District's total cash and investments as of September 30, 2023, and compares the balances to the adopted Financial Policies. As shown for September, the Potable Water Enterprise had \$5.9 million available for capital projects, the Sanitation Enterprise had \$1.2 million funds available for capital, and the Recycled Water Enterprise had \$13.0 million available for capital.

The Board has assigned \$15 million in potable water funds, \$10 million in recycled water funds and \$10 million in sanitation funds for the Pure Water Project Las Virgenes-Triunfo.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

[LVMWD Investment Portfolio 09.30.2023.pdf](#)

Investment_Report_Definitions.pdf
Cash Report - Sep 2023.pdf



**LAS VIRGENES MUNICIPAL WATER DISTRICT
MONTHLY CASH AND INVESTMENT REPORT
SEPTEMBER 30, 2023**

District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District Investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Fund Name	Face Amount/Shares	Market Value	Book Value	% of Portfolio	YTM @ Cost	Days To Maturity
1 Investments	83,679,000.00	79,058,023.71	83,419,438.10	67.02	2.38	827
2 LAIF	3,975,227.80	3,975,227.80	3,975,227.80	3.19	3.53	1
3 CAMP	31,948,929.50	31,948,929.50	31,948,929.50	25.67	5.55	1
4 US Bank Blackrock	2,043,334.30	2,043,334.30	2,043,334.30	1.64	5.23	1
5 Wells Fargo Operating	3,082,320.08	3,082,320.08	3,082,320.08	2.48	5.22	1
Total / Average	124,728,811.68	120,107,835.39	124,469,249.78	100.00	3.35	555

David W. Pedersen, General Manager

Date

Andy Coradeschi, Treasurer

Date



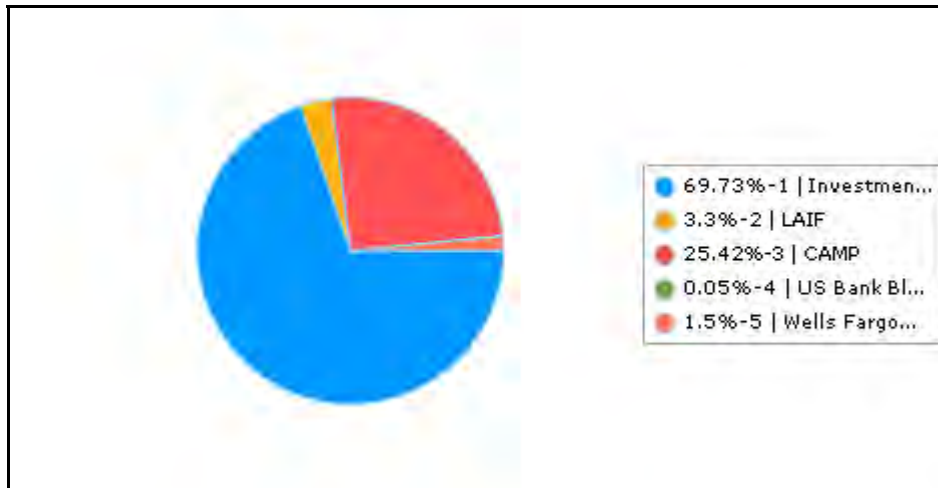
Las Virgenes Municipal Water District CA Distribution by Main Fund - Market Value All Portfolios

Begin Date: 8/31/2023, End Date: 9/30/2023

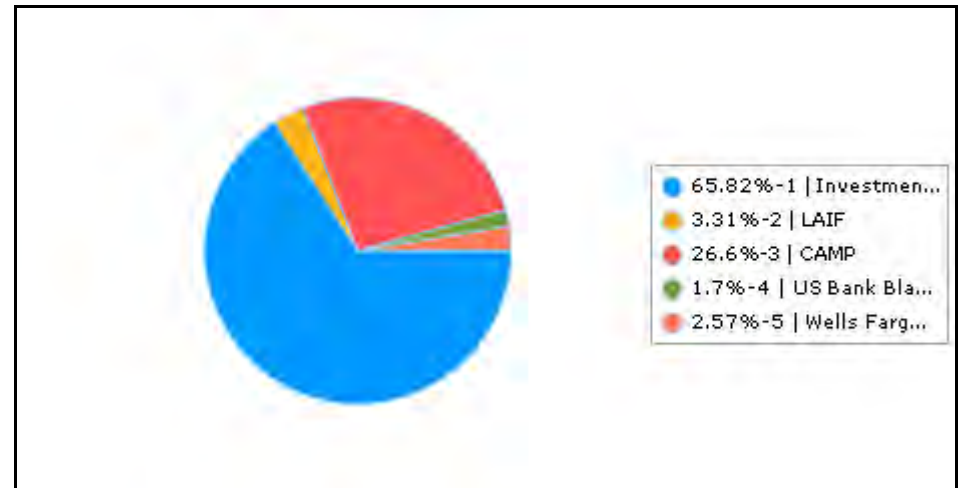
Main Fund Allocation

Main Fund	Market Value 8/31/2023	% of Portfolio 8/31/2023	Market Value 9/30/2023	% of Portfolio 9/30/2023
1 Investments	82,072,797.42	69.73	79,058,023.71	65.82
2 LAIF	3,887,227.80	3.30	3,975,227.80	3.31
3 CAMP	29,914,142.60	25.42	31,948,929.50	26.60
4 US Bank Blackrock	63,038.09	0.05	2,043,334.30	1.70
5 Wells Fargo Operating	1,764,671.93	1.50	3,082,320.08	2.57
Total / Average	117,701,877.84	100.00	120,107,835.39	100.00

Portfolio Holdings as of 8/31/2023



Portfolio Holdings as of 9/30/2023





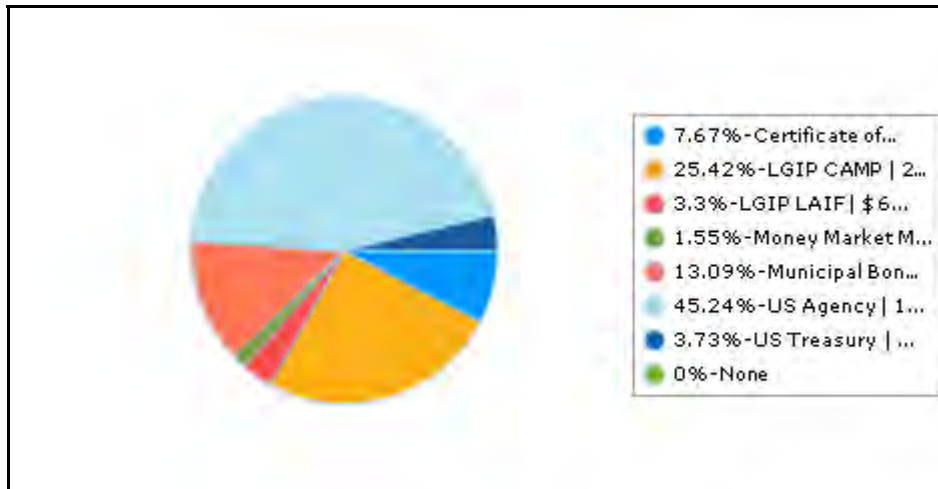
Las Virgenes Municipal Water District CA Distribution by Asset Category - Market Value All Portfolios

Begin Date: 8/31/2023, End Date: 9/30/2023

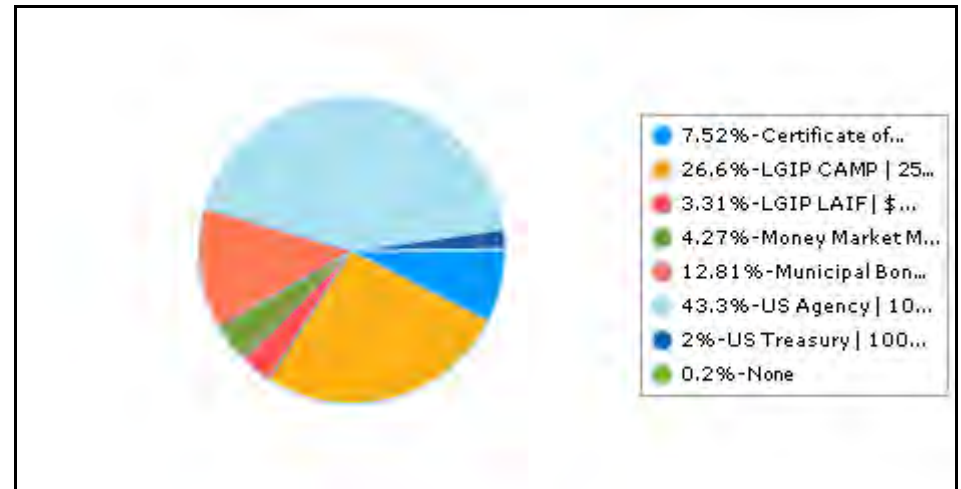
Asset Category Allocation

Asset Category	Market Value 8/31/2023	% of Portfolio 8/31/2023	Market Value 9/30/2023	% of Portfolio 9/30/2023
Certificate of Deposit 25 %	9,030,218.37	7.67	9,036,254.23	7.52
LGIP CAMP 25 %	29,914,142.60	25.42	31,948,929.50	26.60
LGIP LAIF \$ 65M	3,887,227.80	3.30	3,975,227.80	3.31
Money Market Mutual Funds 20 %	1,827,710.02	1.55	5,125,654.38	4.27
Municipal Bonds 100 %	15,406,005.80	13.09	15,380,823.90	12.81
US Agency 100 %	53,246,608.25	45.24	52,001,292.50	43.30
US Treasury 100 %	4,389,965.00	3.73	2,397,645.00	2.00
None	0.00	0.00	242,008.08	0.20
Total / Average	117,701,877.84	100.00	120,107,835.39	100.00

Portfolio Holdings as of 8/31/2023



Portfolio Holdings as of 9/30/2023



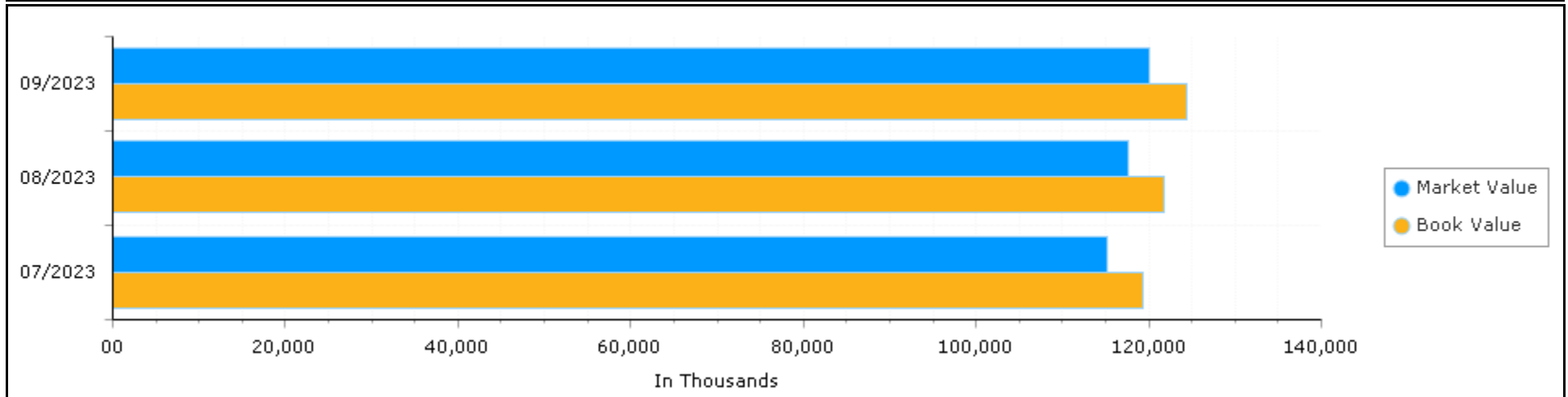


Las Virgenes Municipal Water District CA Portfolio Summary by Month All Portfolios

Begin Date: 7/31/2023, End Date: 9/30/2023

Month	Market Value	Book Value	Unrealized Gain/Loss	YTM @ Cost	YTM @ Market	Duration	Days To Maturity
7/31/2023	115,119,377.73	119,323,626.02	-4,204,248.29	3.07	5.06	1.53	585
8/31/2023	117,701,877.84	121,783,997.72	-4,082,119.88	3.21	5.09	1.50	570
9/30/2023	120,107,835.39	124,469,249.78	-4,361,414.39	3.35	5.23	1.48	556
Total / Average	117,643,030.32	121,858,957.84	-4,215,927.52	3.21	5.13	1.50	570

Market Value / Book Value Comparison





Las Virgenes Municipal Water District CA Total Rate of Return - Book Value by Month All Portfolios

Begin Date: 7/31/2023, End Date: 9/30/2023

Month	Beginning BV + Accrued Interest	Interest Earned During Period-BV	Realized Gain/Loss-BV	Investment Income-BV	Average Capital Base-BV	TRR-BV	Annualized TRR-BV	Treasury 3 Year
7/31/2023	120,911,028.30	347,411.65	0.00	347,411.65	120,218,436.94	0.29	3.52	4.47
8/31/2023	119,806,998.50	289,124.64	0.00	289,124.64	120,193,396.72	0.24	2.93	4.59
9/30/2023	122,291,592.72	302,443.55	0.00	302,443.55	122,357,101.39	0.25	3.01	4.74
Total/Average	120,911,028.30	938,979.84	0.00	938,979.84	120,733,988.63	0.78	3.15	4.60



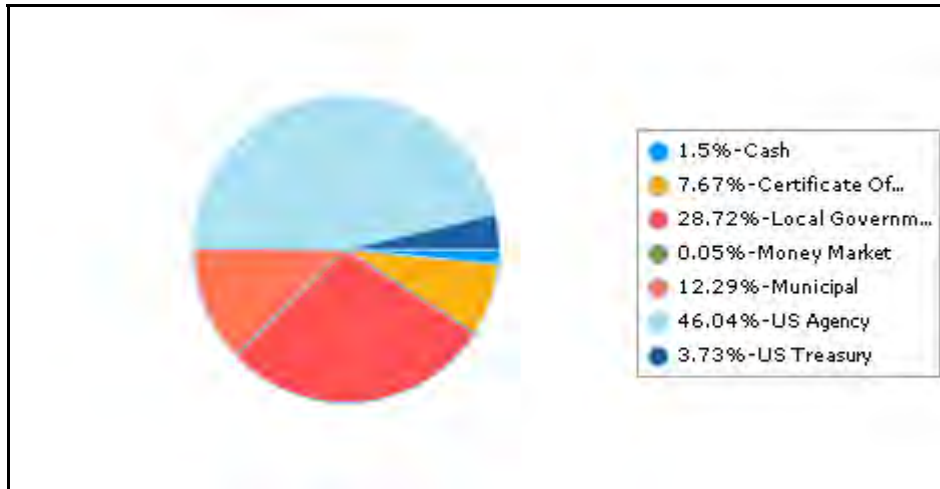
Las Virgenes Municipal Water District CA Distribution by Security Sector - Market Value All Portfolios

Begin Date: 8/31/2023, End Date: 9/30/2023

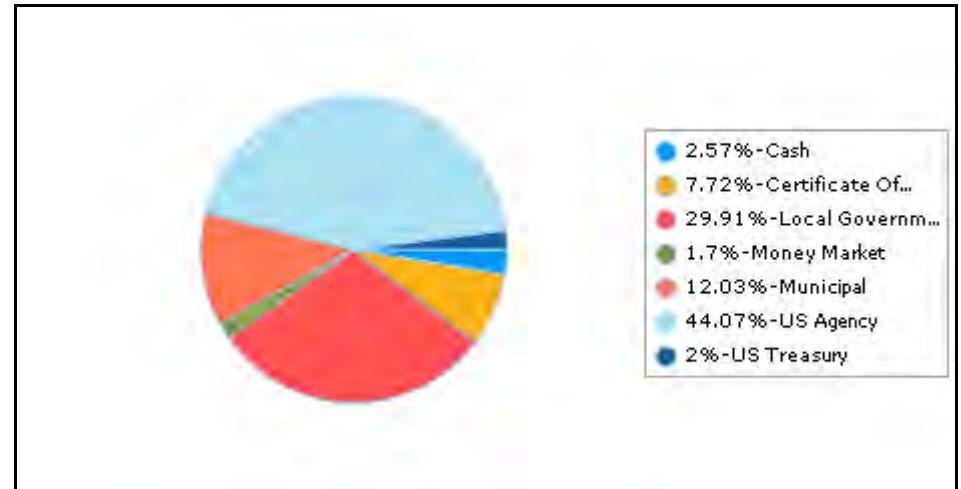
Security Sector Allocation

Security Sector	Market Value 8/31/2023	% of Portfolio 8/31/2023	Market Value 9/30/2023	% of Portfolio 9/30/2023
Cash	1,764,671.93	1.50	3,082,320.08	2.57
Certificate Of Deposit	9,030,218.37	7.67	9,278,262.31	7.72
Local Government Investment Pool	33,801,370.40	28.72	35,924,157.30	29.91
Money Market	63,038.09	0.05	2,043,334.30	1.70
Municipal	14,466,275.80	12.29	14,450,773.90	12.03
US Agency	54,186,338.25	46.04	52,931,342.50	44.07
US Treasury	4,389,965.00	3.73	2,397,645.00	2.00
Total / Average	117,701,877.84	100.00	120,107,835.39	100.00

Portfolio Holdings as of 8/31/2023



Portfolio Holdings as of 9/30/2023





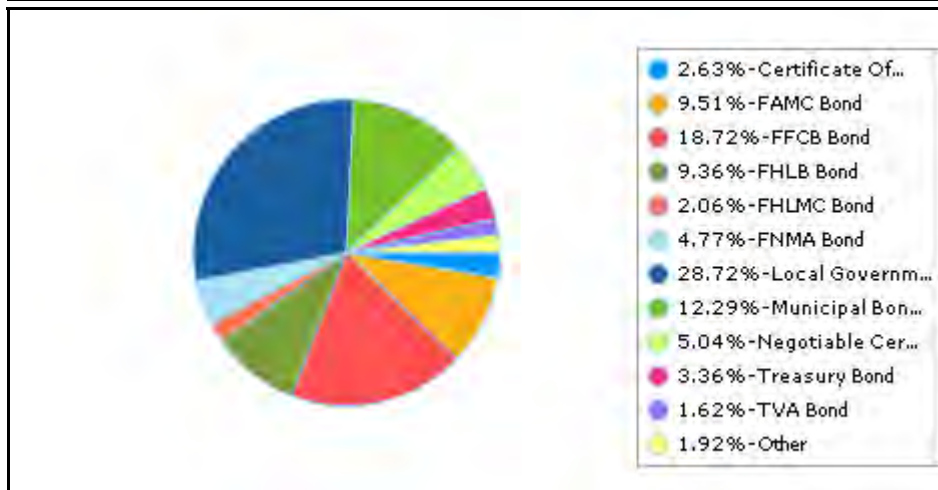
Las Virgenes Municipal Water District CA Distribution by Security Type - Market Value All Portfolios

Begin Date: 8/31/2023, End Date: 9/30/2023

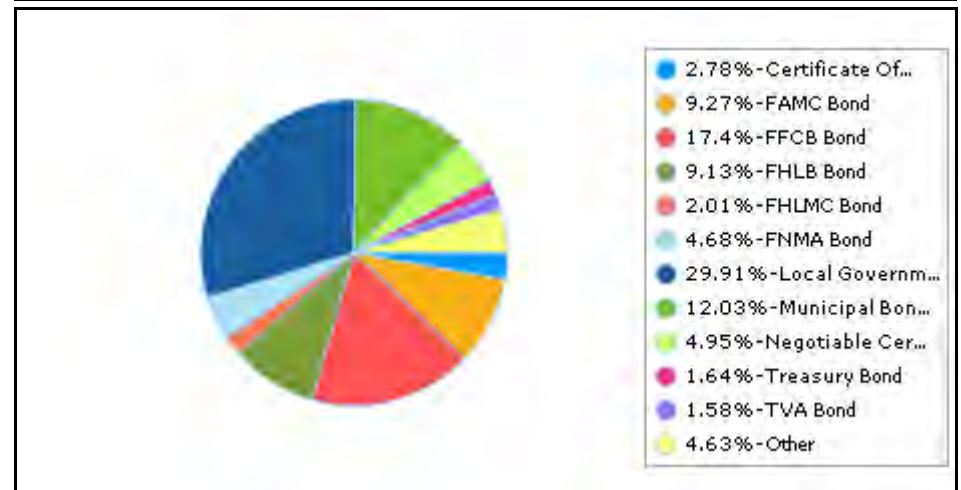
Security Type Allocation

Security Type	Market Value 8/31/2023	% of Portfolio 8/31/2023	Market Value 9/30/2023	% of Portfolio 9/30/2023
Certificate Of Deposit	3,096,148.61	2.63	3,334,572.70	2.78
FAMC Bond	11,188,530.00	9.51	11,138,030.00	9.27
FFCB Bond	22,035,080.00	18.72	20,900,640.00	17.40
FHLB Bond	11,020,596.25	9.36	10,961,404.50	9.13
FHLMC Bond	2,420,182.00	2.06	2,416,498.00	2.01
FNMA Bond	5,613,580.00	4.77	5,621,370.00	4.68
Local Government Investment Pool	33,801,370.40	28.72	35,924,157.30	29.91
Municipal Bond	14,466,275.80	12.29	14,450,773.90	12.03
Negotiable Certificate Of Deposit	5,934,069.76	5.04	5,943,689.61	4.95
Treasury Bond	3,954,710.00	3.36	1,968,250.00	1.64
TVA Bond	1,908,370.00	1.62	1,893,400.00	1.58
Other	2,262,965.02	1.92	5,555,049.38	4.63
Total / Average	117,701,877.84	100.00	120,107,835.39	100.00

Portfolio Holdings as of 8/31/2023



Portfolio Holdings as of 9/30/2023





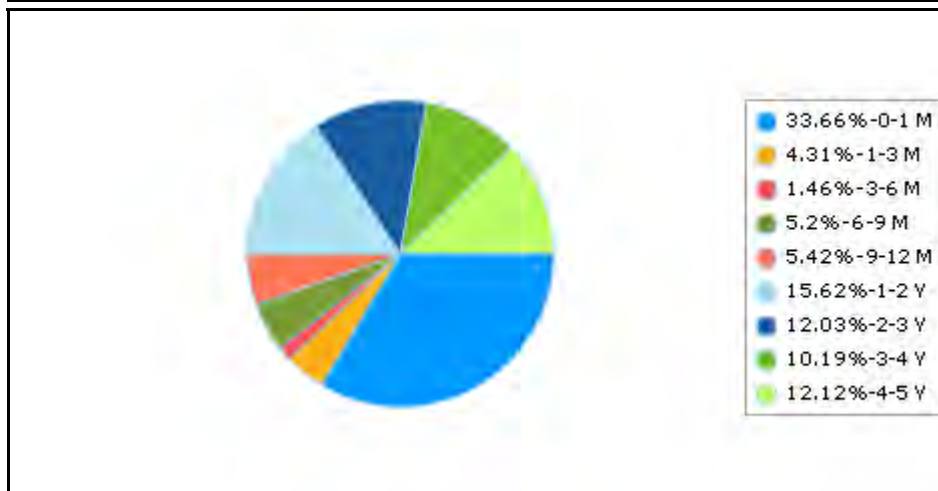
Las Virgenes Municipal Water District CA Distribution by Maturity Range - Market Value All Portfolios

Begin Date: 8/31/2023, End Date: 9/30/2023

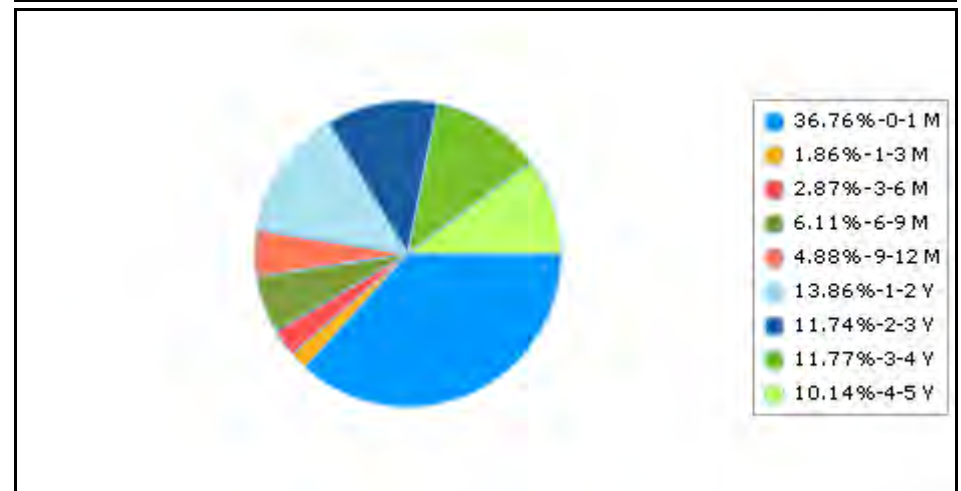
Maturity Range Allocation

Maturity Range	Market Value 8/31/2023	% of Portfolio 8/31/2023	Market Value 9/30/2023	% of Portfolio 9/30/2023
0-1 Month	39,620,490.42	33.66	44,148,781.68	36.76
1-3 Months	5,073,172.00	4.31	2,232,672.80	1.86
3-6 Months	1,714,313.85	1.46	3,449,134.10	2.87
6-9 Months	6,118,678.55	5.20	7,341,256.72	6.11
9-12 Months	6,374,783.15	5.42	5,863,862.90	4.88
1-2 Years	18,383,543.97	15.62	16,642,605.42	13.86
2-3 Years	14,160,707.45	12.03	14,103,819.35	11.74
3-4 Years	11,992,833.77	10.19	14,140,916.09	11.77
4-5 Years	14,263,354.68	12.12	12,184,786.33	10.14
Total / Average	117,701,877.84	100.00	120,107,835.39	100.00

Portfolio Holdings as of 8/31/2023



Portfolio Holdings as of 9/30/2023



Las Virgenes Municipal Water District CA
Portfolio Holdings
Investment Portfolio | by Maturity Range - Monthly Report
Report Format: By Transaction
Group By: Maturity Range
Average By: Cost Value
Portfolio / Report Group: Report Group | Investment Portfolio
As of 9/30/2023

Description	CUSIP/Ticker	YTM @ Cost	Security Sector	Bullet/Callable	Maturity Date	Book Value	Market Value	% of Portfolio
0-1 Month								
Oklahoma Water Resources OK 0.432 10/1/2023-23	67920QWY0	0.432	Municipal	Callable	10/1/2023	100,000.00	100,000.00	0.12
California State 2.25 10/1/2023	13063DDG0	3.092	Municipal	Bullet	10/1/2023	999,978.76	1,000,000.00	1.16
FFCB 0.27 10/5/2023-21	3133EMBQ4	0.282	US Agency	Callable	10/5/2023	999,998.40	999,540.00	1.20
FFCB 4.125 10/17/2023	3133ENN63	4.164	US Agency	Bullet	10/17/2023	999,983.70	999,430.00	1.20
Total / Average 0-1 Month		2.437				3,099,960.86	3,098,970.00	3.68
1-3 Months								
State of Ohio 2.3 11/1/2023	677522SQ8	3.451	Municipal	Bullet	11/1/2023	999,020.56	997,540.00	1.19
FNMA 0.25 11/27/2023	3135G06H1	3.328	US Agency	Bullet	11/27/2023	995,255.25	992,230.00	1.16
Medallion Bank UT 1.7 12/22/2023	58404DFX4	1.700	Certificate Of Deposit	Bullet	12/22/2023	245,000.00	242,902.80	0.29
Total / Average 1-3 Months		3.201				2,239,275.81	2,232,672.80	2.64
3-6 Months								
Morgan Stanley Bank 3.35 1/10/2024	61760ATZ2	3.350	Certificate Of Deposit	Bullet	1/10/2024	245,000.00	243,522.65	0.29
FFCB 2.37 2/5/2024	3133EH5S8	2.524	US Agency	Bullet	2/5/2024	999,496.15	988,870.00	1.19
TIAA FSB FL 3 2/22/2024	87270LBU6	3.000	Certificate Of Deposit	Bullet	2/22/2024	245,000.00	242,601.45	0.29
T-Bond 1.5 2/29/2024	91282CEA5	4.833	US Treasury	Bullet	2/29/2024	986,650.00	983,910.00	1.16
FHLB 3.25 3/8/2024	3130A0XE5	2.625	US Agency	Bullet	3/8/2024	1,002,649.70	990,230.00	1.21
Total / Average 3-6 Months		3.290				3,478,795.85	3,449,134.10	4.16
6-9 Months								
T-Bond 2.25 3/31/2024	91282CEG2	5.096	US Treasury	Bullet	3/31/2024	986,311.19	984,340.00	1.17
California State 3 4/1/2024	13063DLZ9	2.500	Municipal	Bullet	4/1/2024	1,002,352.99	987,340.00	1.23
FHLB 2.5 4/26/2024-23	3130ARLS8	2.500	US Agency	Callable	4/26/2024	475,000.00	467,124.50	0.57
Comenity Capital Bank UT 2.75 4/30/2024	20033AU95	2.750	Certificate Of Deposit	Bullet	4/30/2024	245,000.00	241,114.30	0.29
Pasadena Pension CA 1.8 5/1/2024	70227RBK5	1.800	Municipal	Bullet	5/1/2024	260,000.00	254,126.60	0.31
FAMC 2.65 5/2/2024	31422XYB2	2.690	US Agency	Bullet	5/2/2024	999,772.35	983,120.00	1.20
Bank New England NH 2.65 5/23/2024	06426KBE7	2.650	Certificate Of Deposit	Bullet	5/23/2024	245,000.00	240,484.65	0.29
University Northern CO 2.147 6/1/2024	914733DV9	2.147	Municipal	Bullet	6/1/2024	1,000,000.00	976,420.00	1.20
FFCB 2.16 6/3/2024	3133EKNX0	1.865	US Agency	Bullet	6/3/2024	1,001,894.31	978,140.00	1.22
FFCB 3.25 6/17/2024	3133ENYX2	3.300	US Agency	Bullet	6/17/2024	999,657.24	984,820.00	1.20

Description	CUSIP/Ticker	YTM @ Cost	Security Sector	Bullet/Callable	Maturity Date	Book Value	Market Value	% of Portfolio
Lafayette Fed Credit Union 2.85 6/17/2024	50625LBK8	2.850	Certificate Of Deposit	Bullet	6/17/2024	249,000.00	244,226.67	0.30
Total / Average 6-9 Months		2.836				7,463,988.08	7,341,256.72	8.98
9-12 Months								
FNMA 1.75 7/2/2024	3135G0V75	3.319	US Agency	Bullet	7/2/2024	988,588.87	972,360.00	1.17
FHLB 4.8 7/10/2024	3130AUU77	4.800	US Agency	Bullet	7/10/2024	1,000,000.00	993,790.00	1.20
Enerbank UT 2.15 8/7/2024	29278TKJ8	2.150	Certificate Of Deposit	Bullet	8/7/2024	245,000.00	237,870.50	0.29
City of Los Angeles 5 9/1/2024	544351QP7	4.142	Municipal	Bullet	9/1/2024	1,007,338.37	995,300.00	1.22
First Farmers Bank & Trust 1.75 9/4/2024	320165JK0	1.750	Certificate Of Deposit	Bullet	9/4/2024	245,000.00	236,307.40	0.29
FHLB 3.5 9/13/2024	3130AT6G7	4.068	US Agency	Bullet	9/13/2024	994,823.01	981,140.00	1.19
FAMC 1.74 9/26/2024	31422BMD9	1.664	US Agency	Bullet	9/26/2024	1,000,718.84	963,570.00	1.21
South Gate Utility CA 2.224 10/1/2024-24	83789TBQ1	2.224	Municipal	Callable	10/1/2024	500,000.00	483,525.00	0.60
Total / Average 9-12 Months		3.349				5,981,469.09	5,863,862.90	7.17
1-2 Years								
FFCB 4.62 10/17/2024-23	3133ENS68	4.620	US Agency	Callable	10/17/2024	1,000,000.00	989,400.00	1.20
California State University 0.563 11/1/2024	13077DQC9	0.563	Municipal	Bullet	11/1/2024	400,000.00	379,360.00	0.48
FAMC 1.79 11/1/2024	31422BPG9	1.804	US Agency	Bullet	11/1/2024	999,855.11	961,060.00	1.20
California State 1.646 11/1/2024-24	13077DKC5	1.646	Municipal	Callable	11/1/2024	400,000.00	383,828.00	0.48
California State 0.56 12/1/2024-24	13067WRB0	0.560	Municipal	Callable	12/1/2024	250,000.00	236,172.50	0.30
FFCB 1.08 1/6/2025	31422XRD6	1.080	US Agency	Bullet	1/6/2025	1,000,000.00	947,260.00	1.20
KEMBA Financial Credit Union 1.8 1/8/2025	48836LAJ1	1.800	Certificate Of Deposit	Bullet	1/8/2025	245,000.00	233,372.30	0.29
FAMC 1.2 1/14/2025	31422XSU7	1.195	US Agency	Bullet	1/14/2025	1,000,064.60	947,940.00	1.20
Knoxville TVA TN 1.95 1/16/2025	499724AL6	1.950	Certificate Of Deposit	Bullet	1/16/2025	245,000.00	233,644.25	0.29
FFCB 1.67 2/14/2025-24	3133ENN4	1.670	US Agency	Callable	2/14/2025	1,000,000.00	948,960.00	1.20
Technology FCU 5 2/24/2025	87868YAJ2	5.000	Certificate Of Deposit	Bullet	2/24/2025	248,000.00	245,827.52	0.30
Somerset Trust Company 1 3/19/2025	835104BZ2	1.000	Certificate Of Deposit	Bullet	3/19/2025	245,000.00	228,962.30	0.29
Iberia Bank LA 1 3/20/2025	45083ANS7	1.000	Certificate Of Deposit	Bullet	3/20/2025	245,000.00	229,055.40	0.29
Pacific Western Bank CA 1.35 4/16/2025	69506YRG6	1.350	Certificate Of Deposit	Bullet	4/16/2025	245,000.00	229,650.75	0.29
Celtic Bank UT 1.5 4/17/2025	15118RUX3	1.500	Certificate Of Deposit	Bullet	4/17/2025	245,000.00	229,998.65	0.29
First National Bank TX 1.35 4/28/2025	32112UDR9	1.350	Certificate Of Deposit	Bullet	4/28/2025	245,000.00	229,175.45	0.29
Alexandria Utilities LA 1.498 5/1/2025-25	015086NJ6	1.498	Municipal	Callable	5/1/2025	400,000.00	375,520.00	0.48
TVA 0.75 5/15/2025	880591EW8	0.625	US Agency	Bullet	5/15/2025	1,001,996.43	928,250.00	1.21
Beverly Hills CA 0.719 6/1/2025	088013FG7	0.719	Municipal	Bullet	6/1/2025	500,000.00	463,385.00	0.60
State Bank India NY 1.05 6/10/2025	856285TR2	1.050	Certificate Of Deposit	Bullet	6/10/2025	245,000.00	227,095.40	0.29
San Francisco California 0.728 6/15/2025-25	79773KDC5	0.728	Municipal	Callable	6/15/2025	500,000.00	462,910.00	0.60
FAMC 0.48 6/19/2025	31422BD98	0.531	US Agency	Bullet	6/19/2025	999,143.64	922,220.00	1.20
FHLMC 0.65 6/30/2025-22	3134GVT99	0.650	US Agency	Callable	6/30/2025	1,000,000.00	924,060.00	1.20
Minnwest Bank South MN 0.5 7/15/2025	60425SHY8	0.500	Certificate Of Deposit	Bullet	7/15/2025	245,000.00	223,694.80	0.29
Preferred Bank CA 0.5 7/17/2025	740367MA2	0.500	Certificate Of Deposit	Bullet	7/17/2025	245,000.00	223,636.00	0.29
FNMA 0.625 7/21/2025-22	3136G4ZJ5	0.625	US Agency	Callable	7/21/2025	1,000,000.00	919,570.00	1.20

Description	CUSIP/Ticker	YTM @ Cost	Security Sector	Bullet/Callable	Maturity Date	Book Value	Market Value	% of Portfolio
Bank Baroda NY 0.6 7/22/2025	06063HMR1	0.600	Certificate Of Deposit	Bullet	7/22/2025	245,000.00	224,074.55	0.29
Flagstar Bank MI 0.6 7/22/2025	33847E3W5	0.600	Certificate Of Deposit	Bullet	7/22/2025	245,000.00	224,074.55	0.29
FNMA 0.65 8/14/2025-22	3136G4C43	0.650	US Agency	Callable	8/14/2025	1,000,000.00	917,940.00	1.20
FHLMC 3.45 8/25/2025-23	3134GXR55	3.530	US Agency	Callable	8/25/2025	599,143.93	581,568.00	0.72
City of Santa Rosa 0.977 9/1/2025-25	802649TJ2	0.977	Municipal	Callable	9/1/2025	500,000.00	460,070.00	0.60
FHLMC 0.5 9/30/2025-22	3134GWWQ5	0.500	US Agency	Callable	9/30/2025	1,000,000.00	910,870.00	1.20
Total / Average 1-2 Years		1.318				17,738,203.71	16,642,605.42	21.31

2-3 Years								
FNMA 0.54 10/27/2025-22	3136G45C3	0.540	US Agency	Callable	10/27/2025	1,000,000.00	908,460.00	1.20
FFCB 0.46 11/3/2025	3133EMFS6	0.493	US Agency	Bullet	11/3/2025	999,316.74	908,990.00	1.20
FNMA 0.57 11/17/2025-22	3135GA3X7	0.570	US Agency	Callable	11/17/2025	1,000,000.00	910,810.00	1.20
California State 0.751 12/1/2025-25	13067WSV5	0.751	Municipal	Callable	12/1/2025	250,000.00	226,900.00	0.30
FFCB 0.47 12/22/2025-22	3133EMLC4	0.470	US Agency	Callable	12/22/2025	1,000,000.00	900,120.00	1.20
JPMorgan Chase 0.5 1/6/2026	48128UVT3	0.500	Certificate Of Deposit	Bullet	1/6/2026	245,000.00	218,998.15	0.29
FAMC 0.48 1/15/2026	31422B6K1	0.489	US Agency	Bullet	1/15/2026	999,773.89	906,440.00	1.20
FFCB 0.45 2/2/2026-23	3133EMPD8	0.450	US Agency	Callable	2/2/2026	1,000,000.00	895,260.00	1.20
FFCB 0.8 3/9/2026-23	3133EMSU7	0.800	US Agency	Callable	3/9/2026	1,000,000.00	899,490.00	1.20
FHLB 0.65 3/10/2026-22	3130ALDS0	0.650	US Agency	Callable	3/10/2026	1,000,000.00	902,680.00	1.20
FAMC 0.83 3/27/2026	31422XDX7	0.828	US Agency	Bullet	3/27/2026	1,000,050.42	906,420.00	1.20
Nelnet Bank UT 0.75 4/15/2026	64034KAF8	0.750	Certificate Of Deposit	Bullet	4/15/2026	245,000.00	217,834.40	0.29
Greenstate Credit Union 0.95 4/16/2026	39573LBC1	0.950	Certificate Of Deposit	Bullet	4/16/2026	245,000.00	218,687.00	0.29
Oceanside Water CA 1.103 5/1/2026	675413DL9	1.103	Municipal	Bullet	5/1/2026	210,000.00	189,226.80	0.25
FAMC 0.95 5/4/2026-23	31422XFP2	0.950	US Agency	Callable	5/4/2026	1,000,000.00	898,760.00	1.20
FAMC 0.925 6/10/2026-22	31422XHF2	0.925	US Agency	Callable	6/10/2026	1,000,000.00	894,420.00	1.20
Toyota Financial Savings NV 0.95 7/29/2026	89235MLE9	0.950	Certificate Of Deposit	Bullet	7/29/2026	245,000.00	216,516.30	0.29
Upper Santa Clara Valley Water District 1.175 8/1/	916544EV7	3.350	Municipal	Bullet	8/1/2026	942,956.71	895,160.00	1.10
FFCB 0.71 8/10/2026-23	3133EM2C5	0.710	US Agency	Callable	8/10/2026	1,000,000.00	883,520.00	1.20
UBS Bank UT 0.95 8/11/2026	90348JR93	0.950	Certificate Of Deposit	Bullet	8/11/2026	245,000.00	216,006.70	0.29
FHLB 0.75 9/28/2026-21	3130ANY38	0.750	US Agency	Callable	9/28/2026	1,000,000.00	889,120.00	1.20
Total / Average 2-3 Years		0.841				15,627,097.76	14,103,819.35	18.73

3-4 Years								
FAMC 0.9 10/2/2026-22	31422XNH1	0.900	US Agency	Callable	10/2/2026	1,000,000.00	884,000.00	1.20
Synchrony Bank 1 10/22/2026	87164YE34	1.000	Certificate Of Deposit	Bullet	10/22/2026	248,000.00	217,674.56	0.30
City of Palm Springs 1.402 11/1/2026	69666JHX9	1.402	Municipal	Bullet	11/1/2026	500,000.00	444,515.00	0.60
FFCB 1.34 11/30/2026	3133ENFV7	1.291	US Agency	Bullet	11/30/2026	1,001,496.40	895,550.00	1.20
California State 1.051 12/1/2026-26	13067WSW3	1.918	Municipal	Callable	12/1/2026	973,858.28	881,470.00	1.15
FHLB Step 12/22/2026-22	3130AQ2B8	1.869	US Agency	Callable	12/22/2026	1,000,000.00	915,950.00	1.20
FAMC 1.5 1/19/2027	31422XSV5	1.517	US Agency	Bullet	1/19/2027	999,457.97	894,920.00	1.20
Beal Bank (Texas) 1.55 2/3/2027	07371AWQ2	1.550	Certificate Of Deposit	Bullet	2/3/2027	245,000.00	216,734.35	0.29

Description	CUSIP/Ticker	YTM @ Cost	Security Sector	Bullet/Callable	Maturity Date	Book Value	Market Value	% of Portfolio
American Express 2 3/9/2027	02589ABQ4	3.585	Certificate Of Deposit	Bullet	3/9/2027	237,501.58	224,082.50	0.28
State of Maryland 4.05 3/15/2027	574193WF1	4.114	Municipal	Bullet	3/15/2027	997,954.50	971,030.00	1.20
FHLB 3 4/21/2027-22	3130ARGE5	3.000	US Agency	Callable	4/21/2027	1,000,000.00	930,050.00	1.20
San Jose California 3.594 5/1/2027	798153PY2	3.594	Municipal	Bullet	5/1/2027	1,000,000.00	938,180.00	1.20
Capital One Bank NA 3.05 5/4/2027	14042TFW2	3.050	Certificate Of Deposit	Bullet	5/4/2027	246,000.00	228,012.48	0.30
FFCB 3.24 6/28/2027	3133ENZK9	3.260	US Agency	Bullet	6/28/2027	999,310.88	945,680.00	1.20
Commonwealth of Massachusetts 3.679 7/15/2027	576004HD0	3.679	Municipal	Bullet	7/15/2027	500,000.00	476,975.00	0.60
FHLB 4.05 8/10/2027-22	3130ASUC1	4.050	US Agency	Callable	8/10/2027	1,000,000.00	954,450.00	1.20
FFCB 3.375 9/15/2027	3133ENL99	3.451	US Agency	Bullet	9/15/2027	997,260.04	948,270.00	1.20
Security Bank & Trust 3.9 9/28/2027	814010CR3	3.900	Certificate Of Deposit	Bullet	9/28/2027	245,000.00	234,112.20	0.29
FFCB 4 9/29/2027	3133ENQ29	4.064	US Agency	Bullet	9/29/2027	997,705.26	970,490.00	1.20
FHLB 4.7 9/30/2027-22	3130ATC21	4.700	US Agency	Callable	9/30/2027	1,000,000.00	968,770.00	1.20
Total / Average 3-4 Years		2.856				15,188,544.91	14,140,916.09	18.22
4-5 Years								
Discover Bank 4.9 11/8/2027	254673Y67	4.900	Certificate Of Deposit	Bullet	11/8/2027	244,000.00	240,815.80	0.29
FHLB 4.25 12/10/2027	3130ATUS4	3.738	US Agency	Bullet	12/10/2027	1,019,358.68	982,530.00	1.23
University Bank 4.05 12/16/2027	914098DM7	4.050	Certificate Of Deposit	Bullet	12/16/2027	249,000.00	237,628.17	0.30
FFCB 4 1/6/2028	3133EN5N6	3.662	US Agency	Bullet	1/6/2028	1,013,072.41	969,500.00	1.22
Lakeside Bank 3.85 1/13/2028	51210STA5	3.850	Certificate Of Deposit	Bullet	1/13/2028	245,000.00	231,721.00	0.29
Austin Telco FCU 4.75 1/27/2028	052392CN5	4.750	Certificate Of Deposit	Bullet	1/27/2028	248,000.00	243,052.40	0.30
State of California 1.7 2/1/2028	13063DC48	3.959	Municipal	Bullet	2/1/2028	911,806.07	871,820.00	1.08
TVA 3.875 3/15/2028	880591EZ1	3.886	US Agency	Bullet	3/15/2028	999,568.74	965,150.00	1.20
FFCB 3.5 4/12/2028	3133EPFU4	3.667	US Agency	Bullet	4/12/2028	993,138.52	947,760.00	1.19
Dort Financial Credit Unio 4.25 4/21/2028	25844MAS7	4.250	Certificate Of Deposit	Bullet	4/21/2028	247,000.00	236,769.26	0.30
Freedom Northwest Credit Union 5 5/9/2028-24	356436AJ4	5.000	Certificate Of Deposit	Callable	5/9/2028	248,000.00	245,242.24	0.30
Morgan Stanley Bank NA 4.5 5/10/2028	61690U5S5	4.500	Certificate Of Deposit	Bullet	5/10/2028	244,000.00	236,272.52	0.29
T-Note 1.25 5/19/2028	91282CCE9	3.678	US Treasury	Bullet	5/19/2028	449,026.70	429,395.00	0.53
FFCB 3.875 5/30/2028	3133EPLD5	3.886	US Agency	Bullet	5/30/2028	999,533.66	961,750.00	1.20
FFCB 3.875 6/8/2028	3133EPME2	3.875	US Agency	Bullet	6/8/2028	1,000,000.00	961,560.00	1.20
FAMC 4.32 7/17/2028	31422X4Y5	4.320	US Agency	Bullet	7/17/2028	1,000,000.00	975,160.00	1.20
FFCB 4.25 8/7/2028	3133EPSK2	4.325	US Agency	Bullet	8/7/2028	996,758.72	976,280.00	1.20
Liberty First Credit Union 4.7 8/7/2028	530520AK1	4.700	Certificate Of Deposit	Bullet	8/7/2028	249,000.00	244,801.86	0.30
FHLB 4.375 9/8/2028	3130AWTR1	4.445	US Agency	Bullet	9/8/2028	996,838.53	985,570.00	1.20
Amerant Bank NA 4.65 9/8/2028	02357QCF2	4.650	Certificate Of Deposit	Bullet	9/8/2028	249,000.00	242,008.08	0.30
Total / Average 4-5 Years		4.061				12,602,102.03	12,184,786.33	15.12
Total / Average		2.378				83,419,438.10	79,058,023.71	100

Monthly Investment Report Definitions

- Disc./Cpn Rate – The yield paid by a fixed income security.
- Yield to Call (YTC) – The rate of return of a security held to call when interest payments, market value and par value are considered.
- Yield to Maturity (YTM) – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- Bullet – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- Callable – A fixed income security that can be redeemed by the issuer before the maturity date.
- Book Value – The price paid for the security.
- Par Value – The face value of a security.
- Market Value – The current price of a security.
- Sinking Bond – In the case of the CASPWR Bond held by the District, a sinking bond pays a portion of principal on a defined schedule throughout the life of the bond.
- Custodian – The financial institution that holds securities for an investor.

Investment Abbreviations

- FHLB – Federal Home Loan Bank
- FHLMC – Federal Home Loan Mortgage Corporation (Freddie Mac)
- FNMA – Federal National Mortgage Association (Fannie Mae)
- FFCB – Federal Farm Credit Bank
- FAMCA/AGM – Federal Agricultural Mortgage Corporation (Farmer Mac)
- TVA – Tennessee Valley Authority

LVMWD CASH ANALYSIS - September 30, 2023

	Restricted Cash	Cash Held by Policy	Policy Requirement	Funds Available for Capital
101 - Potable Water Operations		14,425,511	10,830,708	
201 - Potable Water Construction	4,368,986			
301 - Potable Water Replacement		9,696,665	11,758,111	
Potable Water Assigned Funds		15,000,000		
603 - Rate Stabilization Fund		8,000,000	8,000,000	
Total Potable Water	4,368,986	47,122,176	30,588,819	5,902,343
102 - Recycled Water Operations		3,716,634	1,846,729	
203 - Recycled Water Construction	652,837			
302 - Recycled Water Replacement		12,733,235	2,216,989	
Recycled Water Assigned Funds		10,000,000		
Total Recycled Water	652,837	26,449,869	4,063,718	13,038,988
130 - Sanitation Operations		5,717,666	4,609,371	
230 - Sanitation Construction	4,879,759			
330 - Sanitation Replacement		8,307,715	13,062,729	
Sanitation Assigned Funds		10,000,000		
Total Sanitation	4,879,759	24,025,381	17,672,100	1,233,040
701 - Vested Sick Leave Reserve	1,088,027			
720 - Insurance Reserve		9,104,170	8,672,937	431,233
JPA	9,680,890			
701 - Internal Services Fund	(2,902,844)			
<i>Subtotal</i>	<i>17,767,655</i>	<i>106,701,595</i>		
TOTAL		124,469,250		

Financial Policy - Cash required to comply with District's adopted Financial Policy.

Assigned Fund - Revenue restricted to a particular purpose.



DATE: November 21, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Update to Las Virgenes Municipal Water District Code: Board Compensation

SUMMARY:

On October 17, 2023, the Board approved an update to the medical insurance contribution and per diem rate for Board Members. Specifically, the Board approved an update to the District-paid contribution to medical insurance premiums for Board Members to be equal to the amount provided to current active employees for compliance with ACWA/JPIA requirements. The Board also approved an adjustment to the per diem rate from \$220 to \$245 based on data from a per diem rate survey of comparable agencies. The Board had not adjusted its per diem rates since 2017, when it increased the rate from \$200 to \$220. A resolution amending Section 2-2.106 of the Las Virgenes Municipal Water District Code is required to enact the changes to Board compensation. If approved, the update to the medical insurance premiums for Board Members would become effective on January 1, 2024. The update to the the per diem rate would become effective on the first Board meeting in January 2024. The Board also expressed an interest to add the Colorado River Water Users Association Conference to the list of qualifying events for Board Member compensation. The addition is reflected in proposed Resolution No. 2628 and would be effective upon approval.

RECOMMENDATION(S):

Pass, approve and adopt proposed Resolution No. 2628, amending Section 2-2.106 of the Las Virgenes Municipal Water District Code to reflect updates to the Board of Directors' compensation.

RESOLUTION NO. 2628

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING 2468 (ADMINISTRATIVE CODE) AS IT RELATES TO DIRECTORS' COMPENSATION

(Reference is hereby made to Resolution No. 2628 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total annual financial impact of increasing the per diem rate from \$220 to \$245 is estimated to be \$15,000 if all Board Members attend the maximum of 10 allowable meetings per month.

DISCUSSION:

Section 2-2.106 of the Las Virgenes Municipal Water District Code (Code) provides that Board Members shall receive a District-paid contribution toward their medical insurance premiums benchmarked at 98% of the Kaiser HMO Family rate. The District receives its medical insurance benefits from ACWA/JPIA, and employers must adhere to certain requirements set forth by ACWA/JPIA to remain eligible for the benefits program. Specifically, ACWA/JPIA requires that the District's contribution toward single coverage be the same for Board Members and employees. Additionally, ACWA/JPIA requires that contributions for the dependents of active employees and dependents of Board Members be identical.

Due to recent changes to the District's Memorandums of Understanding (MOUs) related to cost-sharing of increases in medical insurance premiums, the District is no longer in compliance with ACWA/JPIA's requirements because Board Members receive a slightly higher contribution than employees. To address this issue, staff presented a recommendation to the Board on October 17, 2023 to consider an amendment to Section 2-2.106 of the Code at a future meeting, adjusting the District-paid contribution toward the medical insurance premiums for Board Members to match that provided for employees.

In addition, staff evaluated the current per diem rate provided to Board Members because the Code calls for the annual review and adjustment of the rate on the first Board meeting in January of each year. The last time the per diem rate was adjusted was in 2017, when it was increased from \$200 to \$220. In 2017, staff completed a per diem rate survey using a list of comparable agencies approved by the Board to help inform the rate adjustment. Staff updated the results of the 2017 survey and presented the results for the Board's consideration.

On October 17, 2023, the Board considered both updates and authorized staff to prepare a resolution amending Section 2-2.106 of the Code to align the District's contribution toward medical benefits for Board Members with that provided to current active employees and increase the Board's per diem rate to \$245. The Board also expressed an interest in adding the Colorado River Water Users Association Conference to the list of qualified events for which Board Members may be compensated.

Attached for reference are clean and red-lined versions of Resolution No. 2628, reflecting the proposed changes to the Code.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Sophia Crocker, Human Resources Manager

ATTACHMENTS:

[Proposed Resolution No. 2628 - Clean Version](#)

[Proposed Resolution No. 2628 - Red-lined Version](#)

RESOLUTION NO. 2628

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF LAS VIRGENES MUNICIPAL WATER DISTRICT
AMENDING RESOLUTION 2468 (ADMINISTRATIVE CODE)
AS IT RELATES TO DIRECTORS' COMPENSATION**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES
MUNICIPAL WATER DISTRICT as follows:**

Section 1. **Purpose.**

This resolution amends Resolution No. 2468 (Administrative Code) regarding Title 2, Article 2, Section 2 as it relates to Board of Directors' compensation.

Section 2. **Amendment.**

Section 2-2.106 of Resolution No. 2468 (Administrative Code) is hereby amended and reenacted to read as follows:

"2-2.106 COMPENSATION

(a) Each Director shall be paid \$245.00 for each day's attendance ("per diem compensation") at meetings of the Board, and for each day's service rendered as Director by request of the Board, not exceeding a total of ten (10) days in any calendar month. A Director shall be compensated for no more than one authorized meeting per day even if more than one meeting is attended in one day.

(b) Each representative of the District on the Board of Directors of the Metropolitan Water District of Southern California shall be paid \$245.00 for each day's attendance at meetings of the Board of Directors of the Metropolitan Water District of Southern California or committees thereof, and for each day's service rendered as Director, not exceeding a total of ten (10) additional days in any calendar month. The representative shall be compensated for no more than one meeting per day even if more than one meeting is attended in one day.

(c) Each Director, not a representative on the Board of Directors of the Metropolitan Water District of Southern California, shall be paid \$245.00 for each day's attendance at meetings of the Board of Directors of the Metropolitan Water District of Southern California or committees thereof, not exceeding a total of three (3) days in any calendar month. The Director shall be compensated for no more than one meeting per day even if more than one meeting is attended in one day.

(d) On the first Board meeting in January of each year, compensation to each Director and each representative of the District on the Metropolitan Water District of Southern California Board of Directors may be increased prospectively up to a maximum of five percent (5%), upon approval by the Board each calendar year following the operative date of the last adjustment.

(e) Directors, other than Directors who have not been reelected to

office, and including Directors-elect, may be compensated for attending the following meetings:

(1) General meetings and educational seminars conducted by Association of California Water Agencies (ACWA), the California Association of Sanitation Agencies (CASA), California Water Policy Planning Committee, Association of Water Agencies of Ventura County (AWA), WateReuse Association, Southern California Water Coalition, California Special Districts Association (CSDA), and Colorado River Water Users Association. At least annually the Board shall determine meetings for which the Board shall be compensated.

(2) Any meeting as appointed to serve by the Board as the Board's delegate/member.

(3) Directors may request, verbally to the General Manager or in writing that the Board authorize attendance at meetings and seminars conducted by other organizations on subjects related to District operations. Such request shall be considered by the Board at a meeting of the Board prior to the subject meeting or seminar. In those cases where it is not practical to consider attendance at a meeting of the Board prior to the subject meeting or seminar, the request may be considered at the next subsequent regular meeting of the Board.

(f) Directors shall submit claims for compensation. The Secretary of the Board shall authorize payment for meetings and service and shall report such payments at a regular meeting following the month of submittal at which time the Board may ratify or disapprove payment of the claim(s).

(g) Directors shall be entitled to per diem compensation for actual travel associated with authorized meetings or educational seminars as follows:

(1) For travel outside California, up to one day prior to the start of the event and one day following conclusion of the event;

(2) For travel in California but outside Los Angeles, Orange and Ventura Counties, up to one day prior to the start of the event or one day following conclusion of the event; or

(3) For travel in Los Angeles, Orange and Ventura Counties, per diem compensation is not normally provided for travel except under extenuating circumstances as approved by the Board.

(h) Directors shall receive a District-paid contribution to medical insurance premiums equal to the amount that is provided to current active employees.

(i) Directors shall receive District-paid dental insurance for themselves, their spouse or domestic partner and unmarried eligible dependent children.

(j) Directors shall receive District-paid vision insurance for themselves. Additional coverage for dependents may be purchased.

(k) Life insurance coverage equal to the sum of \$25,000 is provided by the District subject to the age reduction schedule included in the District provided plan. Directors not applying within 30 days of the start of their term will be required to provide medical evidence of insurability."

Except as provided herein, Resolution No. 2468 is reaffirmed and readopted.

PASSED, APPROVED, AND ADOPTED on November 21, 2023.

Jay Lewitt, President

ATTEST:

Gary Burns, Secretary

APPROVED AS TO FORM:

W. Keith Lemieux, District Counsel

(SEAL)

RESOLUTION NO. 2628

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF LAS VIRGENES MUNICIPAL WATER DISTRICT
AMENDING RESOLUTION 2468 (ADMINISTRATIVE CODE)
AS IT RELATES TO DIRECTORS' COMPENSATION**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES
MUNICIPAL WATER DISTRICT as follows:**

Section 1. **Purpose.**

This resolution amends Resolution No. 2468 (Administrative Code) regarding Title 2, Article 2, Section 2 as it relates to Board of Directors' compensation.

Section 2. **Amendment.**

Section 2-2.106 of Resolution No. 2468 (Administrative Code) is hereby amended and reenacted to read as follows:

"2-2.106 COMPENSATION

(a) Each Director shall be paid \$~~220~~245.00 for each day's attendance ("per diem compensation") at meetings of the Board, and for each day's service rendered as Director by request of the Board, not exceeding a total of ten (10) days in any calendar month. A Director shall be compensated for no more than one authorized meeting per day even if more than one meeting is attended in one day.

(b) Each representative of the District on the Board of Directors of the Metropolitan Water District of Southern California shall be paid \$~~220~~245.00 for each day's attendance at meetings of the Board of Directors of the Metropolitan Water District of Southern California or committees thereof, and for each day's service rendered as Director, not exceeding a total of ten (10) additional days in any calendar month. The representative shall be compensated for no more than one meeting per day even if more than one meeting is attended in one day.

(c) Each Director, not a representative on the Board of Directors of the Metropolitan Water District of Southern California, shall be paid \$~~220~~245.00 for each day's attendance at meetings of the Board of Directors of the Metropolitan Water District of Southern California or committees thereof, not exceeding a total of three (3) days in any calendar month. The Director shall be compensated for no more than one meeting per day even if more than one meeting is attended in one day.

(d) On the first Board meeting in January of each year, compensation to each Director and each representative of the District on the Metropolitan Water District of Southern California Board of Directors may be increased prospectively up to a maximum of five percent (5%), upon approval by the Board each calendar year following the operative date of the last adjustment.

(e) Directors, other than Directors who have not been reelected to office, and including Directors-elect, may be compensated for attending the following meetings:

(1) General meetings and educational seminars conducted by Association of California Water Agencies (ACWA), the California Association of Sanitation Agencies (CASA), California Water Policy Planning Committee, Association of Water Agencies of Ventura County (AWA), WaterReuse Association, Southern California Water Coalition, ~~and~~ California Special Districts Association (CSDA), and Colorado River Water Users Association. At least annually the Board shall determine meetings for which the Board shall be compensated.

(2) Any meeting as appointed to serve by the Board as the Board's delegate/member.

(3) Directors may request, verbally to the General Manager or in writing that the Board authorize attendance at meetings and seminars conducted by other organizations on subjects related to District operations. Such request shall be considered by the Board at a meeting of the Board prior to the subject meeting or seminar. In those cases where it is not practical to consider attendance at a meeting of the Board prior to the subject meeting or seminar, the request may be considered at the next subsequent regular meeting of the Board.

(f) Directors shall submit claims for compensation. The Secretary of the Board shall authorize payment for meetings and service and shall report such payments at a regular meeting following the month of submittal at which time the Board may ratify or disapprove payment of the claim(s).

(g) Directors shall be entitled to per diem compensation for actual travel associated with authorized meetings or educational seminars as follows:

(1) For travel outside California, up to one day prior to the start of the event and one day following conclusion of the event;

(2) For travel in California but outside Los Angeles, Orange and Ventura Counties, up to one day prior to the start of the event or one day following conclusion of the event; or

(3) For travel in Los Angeles, Orange and Ventura Counties, per diem compensation is not normally provided for travel except under extenuating circumstances as approved by the Board.

(h) Directors shall receive a District-paid contribution to medical insurance premiums ~~benchmarked to 98% of Kaiser Permanente HMO Family rate~~ equal to the amount that is provided to current active employees.

(i) Directors shall receive District-paid dental insurance for themselves, their spouse or domestic partner and unmarried eligible dependent children.

(j) Directors shall receive District-paid vision insurance for themselves. Additional coverage for dependents may be purchased.

(k) Life insurance coverage equal to the sum of \$25,000 is provided by the District subject to the age reduction schedule included in the District provided plan. Directors not applying within 30 days of the start of their term will be required to provide medical evidence of insurability."

Except as provided herein, Resolution No. 2468 is reaffirmed and readopted.
PASSED, APPROVED, AND ADOPTED on November 21, 2023.

Jay Lewitt, President

ATTEST:

Gary Burns, Secretary

APPROVED AS TO FORM:

W. Keith Lemieux, District Counsel

(SEAL)



DATE: November 21, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Update to Las Virgenes Municipal Water District Code: Purchasing Thresholds

SUMMARY:

On September 19, 2023, staff presented to the Board a recommendation to increase current purchasing thresholds included in the Las Virgenes Municipal Water District Code (Code) as part of the Purchasing Policy. After discussing the merits of increasing the purchasing thresholds, the Board authorized staff to prepare a resolution to increase the no-bid threshold from \$2,500 to \$5,000 and the informal bid threshold with General Manager approval authorization from \$35,000 to \$50,000. The District's Legal Counsel reviewed the proposed changes to the Code as outlined in proposed Resolution No. 2630.

RECOMMENDATION(S):

Pass, approve, and adopt proposed Resolution No. 2630, modifying Las Virgenes Municipal Water District Code as it relates to purchasing thresholds.

RESOLUTION NO. 2630

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING LAS VIRGENES MUNICIPAL WATER DISTRICT CODE TITLE 2, CHAPTER 6, ARTICLE 4 - PURCHASING

(Reference is hereby made to Resolution Nos. 2630 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

FINANCIAL IMPACT:

There is no financial impact associated with this action.

DISCUSSION:

The District's Purchasing Policy is included in Title 2, Chapter 6, Article 4 of the Las Virgenes Municipal Water District (Code). The policy is intended to provide direction regarding

procurement of works of improvement, professional services, and other goods and services. No modifications of the District's purchasing thresholds have been made since 2013. Following is a summary of the key proposed changes:

1. No bid threshold: Increase the threshold cost of goods and services that may be purchased without solicitation of formal or informal bids from \$2,500 to \$5,000. Currently, the policy allows for goods and services included in the current year budget and estimated to cost less than \$2,500 to be purchased without solicitation of formal or informal bids. Increasing the threshold to \$5,000 will better suit the District's operational needs and reflect the effect of inflationary increases on the cost of goods and services.
2. Informal Bid Threshold: Increase the threshold cost of goods and services that may be informally solicited, which consists of requesting quotes from at least three vendors, from \$35,000 to \$50,000. The District's Purchasing Policy specifies that purchases of goods and services estimated to cost less than \$35,000, but \$2,500 or greater, may be informally solicited and authorizes approval by the General Manager. Staff recommends that the Board increase the informal bid threshold and General Manager approval authorization to cover goods and services estimated to cost less than \$50,000.
3. Formal Bid Threshold: Increase the threshold cost of goods and services formally solicited and Board approved from \$35,000 to \$50,000. For purchases of goods and services estimated to cost \$35,000 or more, the District's Purchasing Code calls for a formal bidding process with approval of the award required by the Board. Increasing the threshold to \$50,000 would allow the District to respond to inflationary increases over the past 10 years and would also better align the purchasing thresholds with those of the majority of neighboring water districts surveyed as part of staff's review.

Attached for reference are clean and red-lined versions of Resolution No. 2630, reflecting the proposed changes to the Code.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Liz Smith, Purchasing Supervisor

ATTACHMENTS:

[Proposed Resolution No. 2630 - Clean](#)

[Proposed Resolution No. 2630 - Redlined](#)

RESOLUTION NO. 2630

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
LAS VIRGENES MUNICIPAL WATER DISTRICT
AMENDING LAS VIRGENES MUNICIPAL WATER DISTRICT CODE TITLE 2, CHAPTER
6, ARTICLE 4 – PURCHASING**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES
MUNICIPAL WATER DISTRICT as follows:**

1. Purpose.

This resolution amends the revised Las Virgenes Municipal Water District Code Title 2, Chapter 6, Article 4 in its entirety to modify purchasing authority thresholds.

2. Adoption.

The Las Virgenes Municipal Water District Code Title 2, Chapter 6, Article 4, is hereby amended in its entirety as set forth on Exhibit "A" attached hereto and hereby incorporated by this reference.

3. Effective Date.

This resolution is effective upon adoption.

PASSED, APPROVED AND ADOPTED on _____.

President

ATTEST

Secretary

APPROVED AS TO FORM

District Counsel

Article 4 - Purchasing

2-6.401 PURPOSE AND SCOPE

(a) This Article provides direction regarding the procurement of supplies, equipment, works of improvement, professional services, and other goods and services to ensure the District will receive high quality goods and services at a fair price. The following terms are defined for the purposes of this Article:

(1) "Formal bidding" means the solicitation of bids with written specifications and pursuant to publication of a Notice Inviting Bids at least once a week for two successive weeks in a newspaper of general circulation, the last publication to be made not less than two weeks nor more than six weeks prior to the opening of bids.

(2) "Informal bidding" means the solicitation of at least three quotations after approval of specifications by the General Manager pursuant to a notice to potential bidders as determined by the General Manager.

(3) "Request for proposals" means the solicitation of a written scope, schedule and cost of the work to be accomplished by a service provider.

(4) "Goods" means a tangible product, not including a work of improvement.

(5) "Service" means an intangible product.

(6) "Work of improvement" means the construction of works, structures, and equipment, the furnishing of labor, and the acquisition of real or personal property for works.

(7) "Designated qualified vendor" means a vendor selected for the purchase of certain items or classes of items as a result of a formal or informal bid process to fulfill an on-going need.

(8) "Emergency" means procurement of goods or services that are estimated to cost over \$50,000 necessary for the repair of public facilities caused by a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment

of life, health, property or essential public services.

- (b) "Urgent" means a procurement of works of improvement, professional services or goods and services that are estimated to cost \$50,000 or less and necessary for the repair of public facilities of the District, damaged by unanticipated calamity where expeditious action is required to prevent potential interruption of service, restore required redundancy or avoid additional damages.

2-6.402 EMERGENCIES

(a) Emergency purchases of more than \$50,000 may be made without formal bids, informal bids, or requests for proposals, if this Section is followed.

(1) When a meeting of the Board can be commenced in a timely manner to authorize emergency action, by 4/5's vote, the Board shall be requested to authorize procurement of works of improvement, professional services, or goods and services without formal bids, informal bids, or requests for proposal. Such authorization shall be based on substantial evidence set forth in the minutes of the meeting that the emergency will not permit delay and action is necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting the board shall determine by 4/5's vote whether to continue to terminate the authorization for emergency.

(2) When a meeting of the Board cannot be commenced in a timely manner to authorize emergency action, the General Manager may authorize procurement of works of improvement, professional services, or goods or services without formal bids, informal bids, or requests for proposal. The General Manager shall report to the board within 7 days of the emergency or at the next regular meeting scheduled within 14 days after the procurement. The report shall describe the emergency and present evidence that the emergency did

not permit delay and action was necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting following the General Manager's action, the board shall determine by 4/5's vote whether the need for emergency action continues.

(b) Urgent purchases of \$50,000 or less may be made without informal bids or requests for proposals following procedures established by the General Manager.

2-6.403 WORKS OF IMPROVEMENT

(a) The District shall procure works of improvement in accordance with Public Contract Code, Section § 20640, et seq.

(b) Works of improvement estimated to cost \$ 50,000 or less may be procured through the informal bid process. If the work is included in the current year budget, the General Manager may solicit informal bids without prior Board approval. If the work is not included in the current year budget, Board approval shall be obtained before informal bids are solicited.

(c) Works of improvement estimated to cost more than \$50,000 shall be procured through the formal bid process. The General Manager may solicit formal bids only with prior Board approval.

2-6.404 PREQUALIFICATION OF BIDDERS

(a) The General Manager may designate works of improvement that require specialized skills which cost in excess of five million (\$5,000,000) to be subject to prequalification of bidders.

(b) To become a prequalified bidder, a contractor must submit to the District a prequalification application consisting of a standardized questionnaire, financial statement, and statement of experience as part of the pre-qualification bidding packet.

(c) The questionnaires and financial statements submitted by prospective contractors are not public records and are not subject to public inspection.

Records of the names of contractors applying for prequalification status are public records and subject to disclosure. Documents submitted by a prospective contractor will be submitted under penalty of perjury.

(d) The District will rate prospective contractors in accordance with a rating system based on (1) Public Contract Code § 20101 and (2) the model guidelines and standardized questionnaire created by the Department of Industrial Regulations, as modified by the District to address the needs of the particular project, or projects, to which they are to be applied.

(e) The District will devise the questions, process and scoring for the rating system, to best evaluate a contractor's ability to successfully complete a particular project. This information will be provided as part of the prequalification bidding packet. The rating system will be applied uniformly and objectively to prospective contractors, which have submitted properly completed documents in accordance with this policy. The District may determine only a certain number of the top scoring pass-rated contractors shall be considered prequalified for a specific project. This determination shall be made prior to issuing the Notice Inviting Prequalification for the specific project.

(f) When the District uses this prequalification process, the only contractors eligible to submit a bid are prequalified contractors. Further, such contractors shall submit bids only naming a prequalified subcontractor when subcontractors are prequalified. A bid received listing an unqualified subcontractor will be disqualified as nonresponsive. No bid shall be accepted for the project from unqualified contractors.

(g) A contractor's prequalification status will immediately terminate if: (1) The contractor fails to give the District written notice of change in the information previously provided within 10 days before a bid opening; (2) the contractor's license is suspended or terminated by the California State Licensing Board; (3) the contractor is convicted of a crime of moral turpitude; (4) the contractor's application contains materially false information; or (5) the contractor's control over a public works contract, whether within the District's jurisdiction or otherwise is terminated for cause.

(h) The District shall give written notice to each contractor of the prequalification determination for that contractor. A contractor may appeal a rating of "not qualified", including a decision to revoke a previous qualified rating. There is no appeal from a finding that a contractor is not prequalified because of a failure to submit required information or failure to submit required information in a timely manner.

(1) Contractor may appeal the decision as follows:

a. By giving written notice of appeal to the General Manager no later than ten days after receipt of the not qualified rating.

b. The notice of appeal shall contain at least the following:

(i) The name, address and telephone number of the person making the appeal.

(ii) A description of the determination which is the subject of the appeal, and the date of the Notice of Determination; or

(iii) A brief description of the grounds for the appeal.

(2) The District will provide the contractor with a written statement of the basis for the not qualified determination and supporting evidence received from others or adduced as a result of investigation.

(3) Within 14 days of sending the response to the contractor, the General Manager shall hear the appeal. The hearing shall be an informal one. The contractor may rebut evidence which is the basis for the determination and present evidence why the contractor is qualified.

(4) The General Manager or designee may affirm the earlier determination or reverse the determination and assign an alternate rating. This decision will be in writing containing a summary of the facts that led to the decision. The decision of the General Manager is final. A contractor shall have no right to appeal the decision to the Board.

a. The General Manager may cancel the prequalification process at any time during the prequalification process, even after receiving and scoring applications. If the prequalification process is cancelled, the normal competitive bidding rules will apply. The District assumes no liability for the cost a prospective contractor may have incurred by submitting an application for

prequalification, and the submittal of a prequalification application is a waiver to claim any such cost or losses due to cancellation of the process.

2-6.405 DEBARMENT

(a) The District shall have the right to debar a contractor, prohibiting it from entering into any agreements with the District. Debarment of a contractor is not meant to be a punishment, but a procedure to ensure that publicly funded business is conducted legally with responsible parties, maintaining the integrity of the District's procurement process.

(b) Reasons for debarment.

(1) A finding by the District that a contractor has within the last three (3) years demonstrated a lack of integrity that could jeopardize the District's interest if the District were to contract with the contractor. Factors which may result in a finding that a contractor is not able to perform responsibly include, but are not limited to, any of the following:

- (i) A conviction of a criminal offense incident to the application for or performance of a contract or subcontract with a public agency.
- (ii) A conviction of a criminal offense which negatively reflects on the contractor's business integrity, including but not limited to, embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, negligent misrepresentation, price-fixing, bid-rigging, or a violation of state or federal anti-trust statutes.
- (iii) A loss or suspension of a license or the right to do business or practice a profession, the loss or suspension of which indicates dishonesty, a lack of integrity, or a failure or refusal to perform in accordance with the ethical standards of the business or profession in question.
- (iv) A conviction of a criminal offense or other violation of other state or federal law, as determined by a court of competent jurisdiction or an administrative proceeding, which in the opinion of the District indicates that the contractor is unable

to perform responsibly or which reflects a lack of integrity that could negatively impact or reflect upon the District

(2) A finding by the District that the contractor is not able to perform responsibly, based upon any of the following upon the sole judgement and at the discretion of the District:

- (j) Violation by the contractor of bid solicitation procedures or violations of the terms of a solicitation after bid submission.
- (ii) Failure by the contractor to substantially perform a public contract or subcontract according to its terms, conditions, and specifications within specified time limits.
- (iii) Refusal by the contractor to provide information or documents required by a contract, including but not limited to, information or documents necessary for the District to monitor contract compliance.
- (iv) Failure by the contractor to respond to requests for information regarding its performance or accumulating repeated substantiated complaints regarding performance of a contract or purchase order.
- (v) Failure of the contractor to perform a public contract or subcontract in a manner consistent with any applicable state or federal law, rule, or regulation.
- (vi) Repeated unsafe work practices that have put workers, the District employees and/or the general public at risk.
- (vii) An inferior finished work product/poor workmanship that does not comply with the contract specifications or what is considered generally acceptable workmanship by industry standards that is not remedied at the request of the District.
- (viii) Any contract in which the contractor's Surety is requested by the District to satisfactorily perform or complete the work as specified in the contract.
- (ix) Violations of Division of Industrial Relations requirements including but not limited to non-payment of prevailing wages.

(c) Debarment Procedure

(1) The District will issue a notice of proposed debarment to a contractor subject to debarment by certified mail, return receipt requested, or by courier service. All of the following shall be included in the notice:

- (i) A statement that proposed debarment action is being considered by the District.
- (ii) A description of the reasons for the proposed debarment in sufficient detail to put the contractor on notice of the conduct and causes upon which proposed debarment is based.
- (iii) A statement indicating that within thirty (30) calendar days from the date of the notice, the contractor may submit, in writing, information in opposition to the proposed debarment, including any additional specific information that raises a genuine dispute over the material facts and any mitigating circumstances.
- (iv) Explanation that the contractor has thirty (30) calendar days to request a hearing.
- (v) A statement that failure by the contractor to respond with a written request for a hearing within thirty (30) calendar days, will result in debarment by the District without a hearing.
- (vi) A description of the potential implications of debarment.

(2) If debarment is imposed, the contractor shall be given prompt notice by certified mail, return receipt requested, or by courier service. The notice of debarment shall include the following information:

- (i) Reference to the notice of debarment.
- (ii) Specific reasons for debarment.
- (iii) The period and scope of debarment including the effective dates.
- (iv) An explanation that the vendor has ten (10) business days after receipt of the notice of debarment to protest the debarment in writing to the District.

(3) If debarment is not imposed, the official shall promptly notify the contractor by certified mail, return receipt requested, or by courier service.

(D) Debarment Protest:

(1) A debarred contractor may protest the debarment action by written submission to the District stating in detail the reasons that debarment is in error. The written protest shall be received within ten (10) business days after the date of the notice of debarment. The District shall review all facts on which the debarment was based and the contractor's protest, and shall make a decision within thirty (30) calendar days after receipt of the protest to either uphold or overturn the debarment. The contractor shall be notified in writing of the decision.

(2) The District may reduce the debarment period, upon the debarred contractor's request, supported by documentation for the following reasons:

- (i) Newly discovered material evidence.
- (ii) Reversal of the conviction or civil judgment upon which the debarment was based.
- (iii) A good faith change in ownership or management.
- (iv) Elimination of other causes for which the debarment was imposed.

(E) Period of Debarment:

(1) Debarment shall be for a period commensurate with the seriousness of the contractor's actions and causes for debarment. After the debarment period expires, the vendor may reapply for inclusion on bidder lists through the regular application process.

(F) Effect and Scope Debarment:

(1) Debarment affects all divisions or other organizational units of the contractor, unless the debarment decision is limited by its terms to specific divisions or organizational units. The debarment decision may extend to any

affiliates of the contractor or named individuals, if the affiliate or individual is specifically named in the notice of debarment and given written notice of the proposed debarment and an opportunity to respond. Contractors debarred are excluded from receiving contracts, and the District shall not solicit offers from, award contracts to, or consent to subcontracts with these contractors. Bids or proposals received that name or indicate an intention to use any debarred subcontractors, affiliates or individuals shall be deemed non-responsible and rejected. Awarded contracts later discovered to utilize debarred subcontractors, affiliates or individuals shall immediately cease from utilizing them and will be subject to cancellation of the contract with monetary penalties as permitted by law including but not limited to the forfeiture of any monies due to the contractor for work in progress. Notwithstanding the debarment or proposed debarment of a contractor, contracts or subcontracts in existence at the time a contractor is debarred may continue unless cancelled pursuant to the cancellation clause of the contract. However, contracts with debarred contractors may not be renewed or otherwise extended.

2-6.406 PREQUALIFICATION OF VENDORS

(a) The GM may establish a list of qualified vendors for goods or services which the district frequently purchases. The list will be valid for 5 years and vendors who prove to be unqualified shall be removed and vendors who demonstrate their qualifications may be added.

(b) The GM may purchase goods or services from qualified vendors on the list described above with further bidding if the amount of the purchase is \$50,000 or less. The board must approve purchases from qualified vendors if the amount of the purchase is more than \$50,000.

2-6.407 SERVICES

(a) The District shall procure professional services, such as legal, medical, engineering, architectural, financial, human resources, labor relations, and educational, in accordance with the procedures recommended by the ethics of the discipline involved and taking into consideration quality of work, performance, and price.

(b) The District shall procure contractual services, such as those for custodial work and landscaping, in accordance with procedures that allow for consideration of the quality of work, warranty and establishment of performance standards in addition to price.

(c) If the service is estimated to cost \$50,000 or less, the General Manager may informally solicit proposals and enter into contracts without Board approval.

(d) If the service is estimated to cost more than \$50,000 and is included in the current year budget, the General Manager may solicit formal proposals without Board approval. Formal proposals are solicited with a written request for proposals made publicly available on the District's website for at least 2 weeks. If the service is not in the current year budget, the General Manager may solicit proposals and enter into contracts only with prior Board approval.

(e) All contracts of more than \$50,000 require Board approval.

2-6.408 GOODS

(a) The District shall procure goods, other than works of improvement and services, as mentioned above, pursuant to this Section.

(b) Goods included in the current year budget and estimated to cost \$50,000 or less shall be purchased without further Board action following informal bidding procedures.

(c) Goods and services included in the current year budget and estimated to cost more than \$50,000 shall be purchased by the formal bidding process.

(d) The General Manager may solicit formal bids for items estimated to cost \$50,000 or less without prior Board approval only if the amount is

included in the current year budget.

(e) All contracts of \$50,000 or more require Board approval.

2-6.409 EXCEPTIONS

(a) The General Manager may approve changes to contracts ("change orders") for the procurement of supplies, equipment, contracts for professional services, and other goods and services provided;

(1) The change order is within the scope of the approved contract by the board, the cost of the changed work does not exceed the adopted budget; and,

(2) The cumulative change orders are within 10% of the original contract amount; and

(3) Other parameters set by the Board are followed.

(b) The General Manager may approve change orders for works of improvement provided the changed work is within the scope of the project approved by the board, the cost of the changed work does not exceed the budget for the work approved by the board, and:

(1) For contracts less than or equal to \$1,000,000:

a. a single change order does not exceed \$50,000;

b. the total of all change orders does not exceed \$100,000;

(2) For contracts greater than \$1,000,000:

a. a single change order does not exceed 5% of the original amount awarded by the board;

b. the total of all change orders do not exceed 10% of the original amount awarded by the board; and

(3) For contracts regardless of amount:

a. a time extension up to 25% of the time stated in the contract; and

b. a deduction change order within the foregoing parameters,

but a deduction change order shall not offset the above amounts.

(c) The General Manager shall file a written notice with the clerk when a change order is approved by the General Manager pursuant to this sub-section. The clerk shall distribute to the board as an information item at the next board meeting.

(d) Bidding shall not be required for goods or services in the following circumstances:

(1) Goods and services included in the current year budget and that have an estimated value less than \$5,000.

(2) A vendor is the sole source for the goods or services as determined by the General Manager.

(3) If the vendor has been selected during the past twelve consecutive months as the designated qualified vendor for the items, or classes of items, to be purchased.

(4) Emergency or urgent purchases, as defined.

(e) The procurement procedures set forth in this Article do not apply if the cost of goods or services is established by federal, state or local regulation, such as is the case with utility services and the supplies and appurtenant equipment.

(f) If competitive bid procedures have already been utilized, such as in purchasing from federal, state, county, city or special district governmental agencies, or from cooperative purchasing consortiums consisting of such agencies, and these materials and services are supplied to the District at the same or better price, the informal or formal bidding procedures specified herein may be waived.

2-6.410 MISCELLANEOUS

(a) Goods and services shall be procured from the responsive vendor who provides the greatest value as determined by the criteria specified in the Notice Inviting Bids, the written specifications, or the request for proposal.

(b) The procedures, personnel, and system of forms to be used by District employees in the procurement of goods and services shall be determined by the

General Manager and set forth in clean and concise written form consistent with the provisions of this Article. The directive shall be made available to employees and shall become the process for the procurement of goods and services.

2-6.411 SURPLUS

The General Manager may declare supplies, materials or equipment as surplus, obsolete or unused and authorize its disposal. The General Manager shall implement procedures to ensure that the District receives fair value for surplus items.

Article 4 - Purchasing

2-6.401 PURPOSE AND SCOPE

(a) This Article provides direction regarding the procurement of supplies, equipment, works of improvement, professional services, and other goods and services to ensure the District will receive high quality goods and services at a fair price. The following terms are defined for the purposes of this Article:

(1) "Formal bidding" means the solicitation of bids with written specifications and pursuant to publication of a Notice Inviting Bids at least once a week for two successive weeks in a newspaper of general circulation, the last publication to be made not less than two weeks nor more than six weeks prior to the opening of bids.

(2) "Informal bidding" means the solicitation of at least three quotations after approval of specifications by the General Manager pursuant to a notice to potential bidders as determined by the General Manager.

(3) "Request for proposals" means the solicitation of a written scope, schedule and cost of the work to be accomplished by a service provider.

(4) "Goods" means a tangible product, not including a work of improvement.

(5) "Service" means an intangible product.

(6) "Work of improvement" means the construction of works, structures, and equipment, the furnishing of labor, and the acquisition of real or personal property for works.

(7) "Designated qualified vendor" means a vendor selected for the purchase of certain items or classes of items as a result of a formal or informal bid process to fulfill an on-going need.

(8) "Emergency" means procurement of goods or services that are estimated to cost over \$5035,000 ~~or more~~ necessary for the repair of public facilities caused by a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment

of life, health, property or essential public services.

(9) "Urgent" means a procurement of works of improvement, professional services or goods and services that are estimated to cost \$~~5035~~,000 less than or less and necessary for the repair of public facilities of the District, damaged by unanticipated calamity where expeditious action is required to prevent potential interruption of service, restore required redundancy or avoid additional damages.

2-6.402 EMERGENCIES

(a) Emergency purchases of more than \$~~5035~~,000 ~~or more~~ may be made without formal bids, informal bids, or requests for proposals, if this Section is followed.

(1) When a meeting of the Board can be commenced in a timely manner to authorize emergency action, by 4/5's vote, the Board shall be requested to authorize procurement of works of improvement, professional services, or goods and services without formal bids, informal bids, or requests for proposal. Such authorization shall be based on substantial evidence set forth in the minutes of the meeting that the emergency will not permit delay and action is necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting the board shall determine by 4/5's vote whether to continue to terminate the authorization for emergency.

(2) When a meeting of the Board cannot be commenced in a timely manner to authorize emergency action, the General Manager may authorize procurement of works of improvement, professional services, or goods or services without formal bids, informal bids, or requests for proposal. The General Manager shall report to the board within 7 days of the emergency or at the next regular meeting scheduled within 14 days after the procurement. The report shall describe the emergency and present evidence that the emergency did

not permit delay and action was necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting following the General Manager's action, the board shall determine by 4/5's vote whether the need for emergency action continues.

(b) Urgent purchases ~~of under~~ \$5035,000 or less may be made without informal bids or requests for proposals following procedures established by the General Manager.

2-6.403 WORKS OF IMPROVEMENT

(a) The District shall procure works of improvement in accordance with Public Contract Code, Section § 20640, et seq.

(b) Works of improvement estimated to cost ~~less than~~ \$5035,000 or less may be procured through the informal bid process. If the work is included in the current year budget, the General Manager may solicit informal bids without prior Board approval. If the work is not included in the current year budget, Board approval shall be obtained before informal bids are solicited.

(c) Works of improvement estimated to cost more than ~~\$5035,000 or more~~ shall be procured through the formal bid process. The General Manager may solicit formal bids only with prior Board approval.

2-6.404 PREQUALIFICATION OF BIDDERS

(a) The General Manager may designate works of improvement that require specialized skills which cost in excess of five million (\$5,000,000) to be subject to prequalification of bidders.

(b) To become a prequalified bidder, a contractor must submit to the District a prequalification application consisting of a standardized questionnaire, financial statement, and statement of experience as part of the prequalification bidding packet.

(c) The questionnaires and financial statements submitted by prospective contractors are not public records and are not subject to public inspection.

Records of the names of contractors applying for prequalification status are public records and subject to disclosure. Documents submitted by a prospective contractor will be submitted under penalty of perjury.

(d) The District will rate prospective contractors in accordance with a rating system based on (1) Public Contract Code § 20101 and (2) the model guidelines and standardized questionnaire created by the Department of Industrial Regulations, as modified by the District to address the needs of the particular project, or projects, to which they are to be applied.

(e) The District will devise the questions, process and scoring for the rating system, to best evaluate a contractor's ability to successfully complete a particular project. This information will be provided as part of the prequalification bidding packet. The rating system will be applied uniformly and objectively to prospective contractors, which have submitted properly completed documents in accordance with this policy. The District may determine only a certain number of the top scoring pass-rated contractors shall be considered prequalified for a specific project. This determination shall be made prior to issuing the Notice Inviting Prequalification for the specific project.

(f) When the District uses this prequalification process, the only contractors eligible to submit a bid are prequalified contractors. Further, such contractors shall submit bids only naming a prequalified subcontractor when subcontractors are prequalified. A bid received listing an unqualified subcontractor will be disqualified as nonresponsive. No bid shall be accepted for the project from unqualified contractors.

(g) A contractor's prequalification status will immediately terminate if: (1) The contractor fails to give the District written notice of change in the information previously provided within 10 days before a bid opening; (2) the contractor's license is suspended or terminated by the California State Licensing Board; (3) the contractor is convicted of a crime of moral turpitude; (4) the contractor's application contains materially false information; or (5) the contractor's control over a public works contract, whether within the District's jurisdiction or otherwise is terminated for cause.

(h) The District shall give written notice to each contractor of the prequalification determination for that contractor. A contractor may appeal a rating of "not qualified", including a decision to revoke a previous qualified rating. There is no appeal from a finding that a contractor is not prequalified because of a failure to submit required information or failure to submit required information in a timely manner.

(1) Contractor may appeal the decision as follows:

a. By giving written notice of appeal to the General Manager no later than ten days after receipt of the not qualified rating.

b. The notice of appeal shall contain at least the following:

(i) The name, address and telephone number of the person making the appeal.

(ii) A description of the determination which is the subject of the appeal, and the date of the Notice of Determination; or

(iii) A brief description of the grounds for the appeal.

(2) The District will provide the contractor with a written statement of the basis for the not qualified determination and supporting evidence received from others or adduced as a result of investigation.

(3) Within 14 days of sending the response to the contractor, the General Manager shall hear the appeal. The hearing shall be an informal one. The contractor may rebut evidence which is the basis for the determination and present evidence why the contractor is qualified.

(4) The General Manager or designee may affirm the earlier determination or reverse the determination and assign an alternate rating. This decision will be in writing containing a summary of the facts that led to the decision. The decision of the General Manager is final. A contractor shall have no right to appeal the decision to the Board.

a. The General Manager may cancel the prequalification process at any time during the prequalification process, even after receiving and scoring applications. If the prequalification process is cancelled, the normal competitive bidding rules will apply. The District assumes no liability for the cost a prospective contractor may have incurred by submitting an application for

prequalification, and the submittal of a prequalification application is a waiver to claim any such cost or losses due to cancellation of the process.

2-6.405 DEBARMENT

(a) The District shall have the right to debar a contractor, prohibiting it from entering into any agreements with the District. Debarment of a contractor is not meant to be a punishment, but a procedure to ensure that publicly funded business is conducted legally with responsible parties, maintaining the integrity of the District's procurement process.

(b) Reasons for debarment.

(1) A finding by the District that a contractor has within the last three (3) years demonstrated a lack of integrity that could jeopardize the District's interest if the District were to contract with the contractor. Factors which may result in a finding that a contractor is not able to perform responsibly include, but are not limited to, any of the following:

- (i) A conviction of a criminal offense incident to the application for or performance of a contract or subcontract with a public agency.
- (ii) A conviction of a criminal offense which negatively reflects on the contractor's business integrity, including but not limited to, embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, negligent misrepresentation, price-fixing, bid-rigging, or a violation of state or federal anti-trust statutes.
- (iii) A loss or suspension of a license or the right to do business or practice a profession, the loss or suspension of which indicates dishonesty, a lack of integrity, or a failure or refusal to perform in accordance with the ethical standards of the business or profession in question.
- (iv) A conviction of a criminal offense or other violation of other state or federal law, as determined by a court of competent jurisdiction or an administrative proceeding, which in the opinion of the District indicates that the contractor is unable

to perform responsibly or which reflects a lack of integrity that could negatively impact or reflect upon the District

(2) A finding by the District that the contractor is not able to perform responsibly, based upon any of the following upon the sole judgement and at the discretion of the District:

- (j) Violation by the contractor of bid solicitation procedures or violations of the terms of a solicitation after bid submission.
- (ii) Failure by the contractor to substantially perform a public contract or subcontract according to its terms, conditions, and specifications within specified time limits.
- (iii) Refusal by the contractor to provide information or documents required by a contract, including but not limited to, information or documents necessary for the District to monitor contract compliance.
- (iv) Failure by the contractor to respond to requests for information regarding its performance or accumulating repeated substantiated complaints regarding performance of a contract or purchase order.
- (v) Failure of the contractor to perform a public contract or subcontract in a manner consistent with any applicable state or federal law, rule, or regulation.
- (vi) Repeated unsafe work practices that have put workers, the District employees and/or the general public at risk.
- (vii) An inferior finished work product/poor workmanship that does not comply with the contract specifications or what is considered generally acceptable workmanship by industry standards that is not remedied at the request of the District.
- (viii) Any contract in which the contractor's Surety is requested by the District to satisfactorily perform or complete the work as specified in the contract.
- (ix) Violations of Division of Industrial Relations requirements including but not limited to non-payment of prevailing wages.

(c) Debarment Procedure

(1) The District will issue a notice of proposed debarment to a contractor subject to debarment by certified mail, return receipt requested, or by courier service. All of the following shall be included in the notice:

- (i) A statement that proposed debarment action is being considered by the District.
- (ii) A description of the reasons for the proposed debarment in sufficient detail to put the contractor on notice of the conduct and causes upon which proposed debarment is based.
- (iii) A statement indicating that within thirty (30) calendar days from the date of the notice, the contractor may submit, in writing, information in opposition to the proposed debarment, including any additional specific information that raises a genuine dispute over the material facts and any mitigating circumstances.
- (iv) Explanation that the contractor has thirty (30) calendar days to request a hearing.
- (v) A statement that failure by the contractor to respond with a written request for a hearing within thirty (30) calendar days, will result in debarment by the District without a hearing.
- (vi) A description of the potential implications of debarment.

(2) If debarment is imposed, the contractor shall be given prompt notice by certified mail, return receipt requested, or by courier service. The notice of debarment shall include the following information:

- (i) Reference to the notice of debarment.
- (ii) Specific reasons for debarment.
- (iii) The period and scope of debarment including the effective dates.
- (iv) An explanation that the vendor has ten (10) business days after receipt of the notice of debarment to protest the debarment in writing to the District.

(3) If debarment is not imposed, the official shall promptly notify the contractor by certified mail, return receipt requested, or by courier service.

(D) Debarment Protest:

(1) A debarred contractor may protest the debarment action by written submission to the District stating in detail the reasons that debarment is in error. The written protest shall be received within ten (10) business days after the date of the notice of debarment. The District shall review all facts on which the debarment was based and the contractor's protest, and shall make a decision within thirty (30) calendar days after receipt of the protest to either uphold or overturn the debarment. The contractor shall be notified in writing of the decision.

(2) The District may reduce the debarment period, upon the debarred contractor's request, supported by documentation for the following reasons:

- (i) Newly discovered material evidence.
- (ii) Reversal of the conviction or civil judgment upon which the debarment was based.
- (iii) A good faith change in ownership or management.
- (iv) Elimination of other causes for which the debarment was imposed.

(E) Period of Debarment:

(1) Debarment shall be for a period commensurate with the seriousness of the contractor's actions and causes for debarment. After the debarment period expires, the vendor may reapply for inclusion on bidder lists through the regular application process.

(F) Effect and Scope Debarment:

(1) Debarment affects all divisions or other organizational units of the contractor, unless the debarment decision is limited by its terms to specific divisions or organizational units. The debarment decision may extend to any

affiliates of the contractor or named individuals, if the affiliate or individual is specifically named in the notice of debarment and given written notice of the proposed debarment and an opportunity to respond. Contractors debarred are excluded from receiving contracts, and the District shall not solicit offers from, award contracts to, or consent to subcontracts with these contractors. Bids or proposals received that name or indicate an intention to use any debarred subcontractors, affiliates or individuals shall be deemed non-responsible and rejected. Awarded contracts later discovered to utilize debarred subcontractors, affiliates or individuals shall immediately cease from utilizing them and will be subject to cancellation of the contract with monetary penalties as permitted by law including but not limited to the forfeiture of any monies due to the contractor for work in progress. Notwithstanding the debarment or proposed debarment of a contractor, contracts or subcontracts in existence at the time a contractor is debarred may continue unless cancelled pursuant to the cancellation clause of the contract. However, contracts with debarred contractors may not be renewed or otherwise extended.

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(a) The GM may establish a list of qualified vendors for goods or services which the district frequently purchases. The list will be valid for 5 years and vendors who prove to be unqualified shall be removed and vendors who demonstrate their qualifications may be added.

(b) The GM may purchase goods or services from qualified vendors on the list described above with further bidding if the amount of the purchase is ~~less than~~ \$5035,000 or less. The board must approve purchases from qualified vendors if the amount of the purchase is more than \$5035,000 ~~or more~~.

2-6.407

SERVICES

(a) The District shall procure professional services, such as legal, medical, engineering, architectural, financial, human resources, labor relations, and educational, in accordance with the procedures recommended by the ethics of the discipline involved and taking into consideration quality of work, performance, and price.

(b) The District shall procure contractual services, such as those for custodial work and landscaping, in accordance with procedures that allow for consideration of the quality of work, warranty and establishment of performance standards in addition to price.

(c) If the service is estimated to cost ~~less than~~ \$5035,000 or less, the General Manager may informally solicit proposals and enter into contracts without Board approval.

(d) If the service is estimated to cost more than ~~\$5035,000 or more~~ and is included in the current year budget, the General Manager may solicit formal proposals without Board approval. Formal proposals are solicited with a written request for proposals made ~~publically~~ publicly available on the District's website for at least 2 weeks. If the service is not in the current year budget, the General Manager may solicit proposals and enter into contracts only with prior Board approval.

(e) All contracts of more than ~~\$5035,000 or more~~ require Board approval.

2-6.408

GOODS

(a) The District shall procure goods, other than works of improvement and services, as mentioned above, pursuant to this Section.

(b) Goods included in the current year budget and estimated to cost ~~less than~~ \$5035,000 or less shall be purchased without further Board action following informal bidding procedures.

(c) Goods and services included in the current year budget and estimated to cost more than ~~\$5035,000 or more~~ shall be purchased by the formal bidding process.

(d) The General Manager may solicit formal bids for items estimated to cost ~~more than~~ \$5035,000 or less without prior Board approval only if the amount is included in the current year budget.

(e) All contracts of \$5035,000 or more require Board approval.

2-6.409 EXCEPTIONS

(a) The General Manager may approve changes to contracts ("change orders") for the procurement of supplies, equipment, contracts for professional services, and other goods and services provided;

(1) The change order is within the scope of the approved contract by the board, the cost of the changed work does not exceed the adopted budget; and,

(2) The cumulative change orders are within 10% of the original contract amount; and

(3) Other parameters set by the Board are followed.

(b) The General Manager may approve change orders for works of improvement provided the changed work is within the scope of the project approved by the board, the cost of the changed work does not exceed the budget for the work approved by the board, and:

(1) For contracts less than or equal to \$1,000,000:

a. a single change order does not exceed \$50,000;

b. the total of all change orders does not exceed \$100,000;

(2) For contracts greater than \$1,000,000:

a. a single change order does not exceed 5% of the original amount awarded by the board;

b. the total of all change orders do not exceed 10% of the original amount awarded by the board; and

(3) For contracts regardless of amount:

a. a time extension up to 25% of the time stated in the contract; and

b. a deduction change order within the foregoing parameters,

but a deduction change order shall not offset the above amounts.

(c) The General Manager shall file a written notice with the clerk when a change order is approved by the General Manager pursuant to this sub-section. The clerk shall distribute to the board as an information item at the next board meeting.

(d) Bidding shall not be required for goods or services in the following circumstances:

(1) Goods and services included in the current year budget and that have an estimated value less than \$~~52,050~~0.

(2) A vendor is the sole source for the goods or services as determined by the General Manager.

(3) If the vendor has been selected during the past twelve consecutive months as the designated qualified vendor for the items, or classes of items, to be purchased.

(4) Emergency or urgent purchases, as defined.

(e) The procurement procedures set forth in this Article do not apply if the cost of goods or services is established by federal, state or local regulation, such as is the case with utility services and the supplies and appurtenant equipment.

(f) If competitive bid procedures have already been utilized, such as in purchasing from federal, state, county, city or special district governmental agencies, or from cooperative purchasing consortiums consisting of such agencies, and these materials and services are supplied to the District at the same or better price, the informal or formal bidding procedures specified herein may be waived.

2-6.410 MISCELLANEOUS

(a) Goods and services shall be procured from the responsive vendor who provides the greatest value as determined by the criteria specified in the Notice Inviting Bids, the written specifications, or the request for proposal.

(b) The procedures, personnel, and system of forms to be used by District employees in the procurement of goods and services shall be determined by the

General Manager and set forth in clean and concise written form consistent with the provisions of this Article. The directive shall be made available to employees and shall become the process for the procurement of goods and services.

2-6.411 SURPLUS

The General Manager may declare supplies, materials or equipment as surplus, obsolete or unused and authorize its disposal. The General Manager shall implement procedures to ensure that the District receives fair value for surplus items.



DATE: November 21, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Update to Las Virgenes Municipal Water District Code: Miscellaneous User Fees

SUMMARY:

In addition to rates for water and wastewater services, the District has various miscellaneous user fees that apply only to those who request certain services. Best practices recommend the District update miscellaneous fees on an annual basis to account for inflation. Effective on January 1, 2024, the proposed updated fees reflect an increase of 3.29% based on the change to the Los Angeles Consumer Price Index from November 2022 to September 2023.

RECOMMENDATION(S):

Pass, approve and adopt proposed Resolution No. 2631, updating miscellaneous user fees, effective on January 1, 2024.

RESOLUTION NO. 2631

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO. 2468 (ADMINISTRATIVE CODE) AS IT RELATES TO FEES

(Reference is hereby made to Resolution No. 2631 on file in the District's Resolution Book, and by this reference the same is incorporated herein.)

FISCAL IMPACT:

Yes

FINANCIAL IMPACT:

Adoption of the updated miscellaneous user fees will ensure that the cost of services is recovered from those receiving the associated services. As proposed, the new fees would become effective on January 1, 2024.

DISCUSSION:

In 2018, staff contracted with Raftelis Financial Consultants, Inc., to review the District's miscellaneous fees that generally consist of user fees associated with one-time services requested by and serving specific customers. The results of the analysis by Raftelis were provided in a 2018 Miscellaneous Fee Study Report, which is available on-line at www.lvmwd.com, and the corresponding fees were adopted by the Board in March 2019 for implementation on July 1, 2019.

On November 15, 2022, the Board adopted an update to the District's miscellaneous fees, which included the addition of a "water audit cancellation" fee. All updates to the miscellaneous fees are included and reflected in Title 7 of the Las Virgenes Municipal Water District Code.

At this time, staff recommends adoption of proposed Resolution No. 2631, in accordance with the California Government Code and Proposition 26, to update the miscellaneous user fees, effective on January 1, 2024. The update will ensure the District keeps pace with rising costs to adequately recovery the cost of District services.

User fees are intended to recover the cost of providing a service. The basic concept of user fees is to determine the "reasonable cost" of each service provided by the District. The full cost of providing a service is seen as an objective basis for determining the fee. Full cost recovery typically includes the following:

- Salaries and benefits of staff working directly on the service;
- Departmental costs including supplies, materials, time, mileage and third-party contract costs; and
- Indirect costs or support services.

These factors were utilized in establishing the initial miscellaneous user fees reflected in the *2018 Miscellaneous Fee Study Report*. To update miscellaneous user fees and account for inflation, best practice is to escalate the fees based on a frequently used index such as the Consumer Price Index. Accordingly, the proposed update to the miscellaneous user fees included in the resolution are based on the change in the Los Angeles Consumer Price Index (CPI) from November 2022 (the date of the previous Board-adopted update to the fees) to September 2023 (the most recent month with the available CPI information). CPI increased 3.29% during the subject time period and was used as the escalator to update the user fees proposed for adoption.

Examples of proposed user fee updates include the following:

- Backflow Testing fee increase from \$146.00 to \$150.00.
- Fire Flow Certification fee increase from \$134.00 to \$138.00.
- Board Room Rental (after hours) increase from \$151.00 per hour to \$155.00 per hour.

Attached for reference are clean and red-lined versions of Resolution No. 2631, reflecting the complete list of proposed updates to the District's miscellaneous user fees.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Brian Richie, Finance Manager

ATTACHMENTS:

[Proposed Resolution No. 2631 - Clean Version](#)

[Proposed Resolution No. 2631 - Red-lined Version](#)

RESOLUTION NO. 2631

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
LAS VIRGENES MUNICIPAL WATER DISTRICT
AMENDING RESOLUTION NO. 2468 (ADMINISTRATIVE
CODE) AS IT RELATES TO FEES**

Section 1. Purpose.

This resolution amends Resolution No. 2468 (Administrative Code) regarding Fees to incorporate changes to the fees as set forth in Title 7, Chapter 1, of the Administrative Code.

Section 2. Effective Date.

All new fees adopted by this resolution are effective January 1, 2024.

Section 3. Amendment.

Section 7-1.105 of Resolution No. 2468 (Administrative Code) is amended and reenacted to read as follows:

“7-1.105 MISCELLANEOUS FEES

(a) If the District takes steps to discontinue service for failure to comply with this Code, the customer shall pay the following additional charges before service is reinstated:

(1) \$115 for each trip to the property to deliver notice of disconnection of service.

(2) \$115 for each trip to the property during regular business hours at the request of the customer to reactivate water service previously disconnected for nonpayment.

(3) \$173 for each trip made to the property after regular business hours at the request of the customer.

(b) Meters will not be set by the District if, upon removal of the temporary spacer, the customer valve moves appreciably out of alignment, or if any part of the service connection, including the meter box, has been moved or altered. In either of these cases, the District will leave the facilities where found, and will not again return to set the meter until the applicant has made corrections and paid a fee in the amount of \$115 per extra trip.

(c) Any person who receives water without prior authorization shall pay two hundred dollars (\$200.00) for the first offense within one year, three hundred (\$300.00) dollars for the second offense within one year, and five hundred dollars (\$500.00) for each subsequent offense within one year.

(d) The District will shop-test a water meter in the presence of the customer at the request of the customer if the prescribed fee of \$115 to cover the cost of testing is tendered.

(e) If a backflow prevention device is required to protect against contamination by other than recycled water served by the District, the customer shall pay an annual inspection fee of \$135.00. Any device that is found to be inoperable or defective may be repaired or replaced by the District following notification to the account owner. Actual cost to the District shall be reimbursed by the account holder plus a \$25 administrative fee.

(f) If the review of a landscape plan under the Water Conservation in Landscaping Act is not reimbursed by the jurisdiction which adopted the regulations, the applicant shall pay a landscape plan check fee in the amount of \$51.

(g) The following fees shall apply when a customer opts out of the automatic meter reading program:

Fee Description	Fees
Monthly manual meter reading	\$25
Initial set up and installation of manual read meter.	\$150
Return trip fee	\$65

(g) The following user fees shall also apply:

Fee Description	Fees
Backflow Prevention Device Installation	\$155
Backflow Testing	\$150
Board Room Rental (office hours)	\$57
Board Room Rental (after hours)	\$155 per hour
Compost Loading Fees	\$8 / cu. yd

Complex Plan Check/ Inspection Installation/New Service	Actual Cost
Fire Flow Certification	\$138
Fire Flow Testing	\$115
Service Initiation Fee	\$57
Temporary Meter Relocation Fee	\$115
Water Audits	\$0-\$208
Water Meter Testing	\$115
Water Audit Cancellation Fee	\$50

(h) The General Manager is authorized to waive the compost loading fees, as set forth in subdivision (g) of this section, when (1) the Cure Building is filled to capacity and (2) the supply of compost exceeds the demand for compost in bulk sales and in District-sponsored compost-giveaway program.

Section 4. Amendment.

Section 7-1.107 of Resolution No. 2468 (Administrative Code) is amended and reenacted to read as follows:

“7-1.107 TEMPORARY METER INSTALLATION FEE AND TEMPORARY DEPOSIT

- (a) A temporary meter installation fee of \$127 for ¾” & 1” meters, \$144 for 1 ½” – 4” meters, or \$173 for 6” – 10” meters shall be paid prior to installation of a temporary meter by district staff.
- (b) A meter deposit of \$290 for a meter up to 2 ½” or \$580 for a meter 2 ½” and above shall be required prior to installation of the meter. Such deposit will be refunded, net any costs incurred by the district relative to the temporary meter.

Section 5. Other.

Except as provided herein, Resolution No. 2468 (Administrative Code) is hereby reaffirmed and readopted.

PASSED, APPROVED AND ADOPTED on _____, 2023.

Jay Lewitt, President

ATTEST

Gary Burns, Secretary

APPROVED AS TO FORM:

Keith Lemieux, District Counsel

(SEAL)

RESOLUTION NO. 2631

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
LAS VIRGENES MUNICIPAL WATER DISTRICT
AMENDING RESOLUTION NO. 2468 (ADMINISTRATIVE
CODE) AS IT RELATES TO FEES**

Section 1. Purpose.

This resolution amends Resolution No. 2468 (Administrative Code) regarding Fees to incorporate changes to the fees as set forth in Title 7, Chapter 1, of the Administrative Code.

Section 2. Effective Date.

All new fees adopted by this resolution are effective January 1, 2024.

Section 3. Amendment.

Section 7-1.105 of Resolution No. 2468 (Administrative Code) is amended and reenacted to read as follows:

“7-1.105 MISCELLANEOUS FEES

(a) If the District takes steps to discontinue service for failure to comply with this Code, the customer shall pay the following additional charges before service is reinstated:

(1) ~~\$112.00~~\$115 for each trip to the property to deliver notice of disconnection of service.

(2) ~~\$112.00~~\$115 for each trip to the property during regular business hours at the request of the customer to reactivate water service previously disconnected for nonpayment.

(3) ~~\$168.00~~\$173 for each trip made to the property after regular business hours at the request of the customer.

(b) Meters will not be set by the District if, upon removal of the temporary spacer, the customer valve moves appreciably out of alignment, or if any part of the service connection, including the meter box, has been moved or altered. In either of these cases, the District will leave the facilities where found, and will not again return to set the meter until the applicant has made corrections and paid a fee in the amount of ~~\$112.00~~\$115 per extra trip.

(c) Any person who receives water without prior authorization shall pay two hundred dollars (\$200.00) for the first offense within one year, three hundred (\$300.00) dollars for the second offense within one year, and five hundred dollars (\$500.00) for each subsequent offense within one year.

(d) The District will shop-test a water meter in the presence of the customer at the request of the customer if the prescribed fee of ~~\$112.00~~\$115 to cover the cost of testing is tendered.

(e) If a backflow prevention device is required to protect against contamination by other than recycled water served by the District, the customer shall pay an annual inspection fee of \$135.00. Any device that is found to be inoperable or defective may be repaired or replaced by the District following notification to the account owner. Actual cost to the District shall be reimbursed by the account holder plus a \$25 administrative fee.

(f) If the review of a landscape plan under the Water Conservation in Landscaping Act is not reimbursed by the jurisdiction which adopted the regulations, the applicant shall pay a landscape plan check fee in the amount of ~~\$50.00~~\$51.

(g) The following fees shall apply when a customer opts out of the automatic meter reading program:

Fee Description	Fees
Monthly manual meter reading	\$25
Initial set up and installation of manual read meter.	\$150
Return trip fee	\$65

(g) The following user fees shall also apply:

Fee Description	Fees
Backflow Prevention Device Installation	\$151 <u>\$155</u>
Backflow Testing	\$146 <u>\$150</u>
Board Room Rental (office hours)	\$56 <u>\$57</u>
Board Room Rental (after hours)	\$151 <u>\$155 per hour</u>
Compost Loading Fees	\$8 / cu. yd

Complex Plan Check/ Inspection Installation/New Service	Actual Cost
Fire Flow Certification	\$134 <u>\$138</u>
Fire Flow Testing	\$112 <u>\$115</u>
Service Initiation Fee	\$56 <u>\$57</u>
Temporary Meter Relocation Fee	\$112 <u>\$115</u>
Water Audits	\$0-\$202 <u>\$208</u>
Water Meter Testing	\$112 <u>\$115</u>
Water Audit Cancellation Fee	\$50

(h) The General Manager is authorized to waive the compost loading fees, as set forth in subdivision (g) of this section, when (1) the Cure Building is filled to capacity and (2) the supply of compost exceeds the demand for compost in bulk sales and in District-sponsored compost-giveaway program.

Section 4. Amendment.

Section 7-1.107 of Resolution No. 2468 (Administrative Code) is amended and reenacted to read as follows:

“7-1.107 TEMPORARY METER INSTALLATION FEE AND TEMPORARY DEPOSIT

- (a) A temporary meter installation fee of ~~\$123~~\$127 for ¾” & 1” meters, ~~\$140~~\$144 for 1 ½” – 4” meters, or ~~\$168~~\$173 for 6” – 10” meters shall be paid prior to installation of a temporary meter by district staff.
- (b) A meter deposit of ~~\$281~~\$290 for a meter up to 2 ½” or ~~\$562~~\$580 for a meter 2 ½” and above shall be required prior to installation of the meter. Such deposit will be refunded, net any costs incurred by the district relative to the temporary meter.

Section 5. Other.

Except as provided herein, Resolution No. 2468 (Administrative Code) is hereby reaffirmed and readopted.

PASSED, APPROVED AND ADOPTED on _____, 2023.

Jay Lewitt, President

ATTEST

Gary Burns, Secretary

APPROVED AS TO FORM:

Keith Lemieux, District Counsel

(SEAL)



DATE: November 21, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Resolution of Intent for Continuation of Potable Water Standby Charge

SUMMARY:

The District proposes to continue its Potable Water Standby Charge to support its Potable Water Replacement Program (Program). Prior to Fiscal Year (FY) 1995-96, the Program was funded entirely through the District's potable water rate structure. However, in June 1995, the District implemented a "standby charge," pursuant to the Municipal Water District Law of 1911, to augment the Potable Water Replacement Fund with a steady source of alternate income. The Potable Water Standby Charge is assessed on both improved and vacant properties, recognizing that the funded improvements benefit both current and future customers. The Standby Charge has been renewed each year since FY 1995-96, and staff recommends its continuation for FY 2024-25. No change is proposed for the FY 2024-25 Standby Charge; it would continue to be \$10.00 per parcel per year for parcels of one acre and less, and \$10.00 per acre and each portion thereof per year for parcels greater than one acre.

RECOMMENDATION(S):

Pass, approve and adopt proposed Resolution No. 2629, initiating proceedings for continuation of the Standby Charge pursuant to the Municipal Water District Law of 1911; ordering notification for those properties that changed ownership since the last Standby Charge assessment; ordering publication of a Notice of Public Hearing in a newspaper of general circulation once a week for a two-week period; and setting a public hearing on the matter for 9:00 a.m. on January 16, 2024.

RESOLUTION NO. 2629

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT INITIATING PROCEEDINGS FOR THE CONTINUATION OF THE WATER AVAILABILITY OR STANDBY CHARGE FOR THE FISCAL YEAR COMMENCING ON JULY 1, 2024

(Reference is hereby made to Resolution No. 2629 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Continuation of the standby charge would generate approximately \$512,000 for Fiscal Year 2024-25.

DISCUSSION:

For the first three years of assessing the Potable Water Standby Charge, the District notified all landowners within the District by postcard of the public hearing to initiate or continue the standby charge. In conjunction with the mass mailing, a notice of the time, place and purpose of the public hearing was published in a newspaper of general circulation once a week for a two-week period. As this procedure was followed for three consecutive years, state law allows for an alternative procedure to provide notification to only those properties that have changed ownership since the last standby charge assessment. The alternative procedure has been used since 1998 and is recommended for the FY 2024-25 notification. In addition, a publication of the Notice of Public Hearing will be placed in a newspaper of general circulation once a week for a two-week period.

A Standby Charge Deferral Program is available for property owners who receive little or no benefit from the District's water system. The deferral, once executed, remains in effect until:

- The property owner receives a benefit from the District's water system;
- The Standby Charge is discontinued; or
- The property owner terminates the deferral in writing and pays the deferred charges due to the District for up to a 10-year maximum.

Staff recommends continuation of the standby charge to provide a fixed source of income that will supplement the Potable Water Replacement Fund and provide an equitable means of assessing existing and future customers for a portion of costs of replacing the potable water system.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Brian Richie, Finance Manager

ATTACHMENTS:

[Proposed Resolution No. 2629](#)

RESOLUTION NO. 2629

RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT INITIATING PROCEEDINGS FOR THE CONTINUATION OF THE WATER AVAILABILITY OR STANDBY CHARGE FOR THE FISCAL YEAR COMMENCING JULY 1, 2024

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT as follows:

Section 1. Purpose and Scope

This Resolution initiates proceedings to continue to levy a water standby charge for the fiscal year commencing July 1, 2024, to finance water replacement programs of the District. The standby charge is based upon an engineering report that is on file with the District.

Section 2. Affected Lands

Lands within the Las Virgenes Municipal Water District service boundaries are affected by this Resolution.

Section 3. Proposed Charge

- (a) The proposed standby charge shall not exceed \$10.00 per acre per year or \$10.00 per parcel of less than one acre per year for each parcel of affected land.
- (b) It is also proposed that variances to the above charges be granted for unusual circumstances.

Section 4. Public Hearing

- (a) The Board shall conduct a public hearing at Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, California, on January 16, 2024, at the hour of 9:00 a.m., or as soon thereafter as the matter can be heard, to consider the continuation of the standby charges described herein. The Board will hear and consider all objections or protests, if any, to the proposed charges.
- (b) The Notice of Public Hearing shall be in the form required by law. The notice shall be mailed at least twenty-one days prior to the date set for the hearing to each owner of land for which ownership has changed since the last standby assessment or availability charge was fixed as shown on the last equalized assessment roll, or known to the Secretary of the District. The notice shall also be published at least once a week for two weeks prior to the date set for the hearing in a newspaper of general circulation printed and published within the District, if there is one, and if not, then in a newspaper of general circulation printed and published in Los Angeles County.

PASSED, APPROVED AND ADOPTED this 21st day of November 2023.

Jay Lewitt, President

ATTEST:

Gary Burns, Secretary

APPROVED AS TO FORM:

W. Keith Lemieux, District Counsel

(SEAL)



DATE: November 21, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Fiscal Year 2024-25 Proposed Sanitation Rate for Consolidated Sewer Maintenance District: Topanga Tax Zone

SUMMARY:

The District provides sanitation service to 355 residential customers of the Consolidated Sewer Maintenance District, Topanga Tax Zone, pursuant to an October 3, 1978 Agreement. The District bills the County of Los Angeles quarterly for the service provided to the Topanga Tax Zone, and may amend the rate annually with written notice provided for new rates to be effective the following fiscal year. The calculation for Fiscal Year 2024-25 shows that the monthly billing rate for the Topanga Tax Zone should be increased from \$60.50 to \$63.00 per Equivalent Residential Unit (ERU).

RECOMMENDATION(S):

Approve a monthly billing rate of \$63.00 per Equivalent Residential Unit for the Consolidated Sewer Maintenance District, Topanga Tax Zone, for Fiscal Year 2024-25.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The new rate will more closely align the charges for the Topanga Tax Zone with the cost of service.

DISCUSSION:

Background:

The District provides sanitation service to 355 residential customers of the Consolidated

Sewer Maintenance District, Topanga Tax Zone, pursuant to an October 3, 1978 Agreement. The customers reside outside the District's service area in unincorporated Los Angeles County (see Exhibit A). The wastewater flows are conveyed to the Tapia Water Reclamation Facility via a Consolidated Maintenance District force main and the District's Lift Stations Nos. 1 and 2.

October 3, 1978 Agreement:

The Agreement provides for the District to directly bill the County of Los Angeles for the Topanga Tax Zone on a quarterly basis for the prorated operation and maintenance expenses of the District's facilities utilized to provide service to the area. The proration is based upon the District's cost to provide sewer service to the Sanitation Improvement District No. U-2. The County of Los Angeles, Topanga Tax Zone, receives its funding through an assessment on the County tax roll. Additionally, the Agreement establishes that the District may amend the charge for service to the Topanga Tax Zone annually with written notification to be effective the following fiscal year, commencing on July 1st.

Accounting of Charges to the Topanga Tax Zone :

To ensure accurate billing to the Topanga Tax Zone, staff maintains an annual accounting of the actual charges to the Topanga Tax Zone versus the same for District customers within Sanitation Improvement District No. U-2 (see Exhibit B). Because of the advance notice required to set and/or update the rate for the Topanga Tax Zone, there is occasionally a period of time when the rate differs from that charged to the District's customers. Staff accrues these differences on an annual basis and maintains a cumulative overage or underage for accounting purposes. When rate changes for the Topanga Tax Zone are proposed, staff takes into account any cumulative overage or underage.

Proposed Fiscal Year 2024-25 Rate:

Staff recommends the monthly billing rate be increased from \$60.50 to \$63.00 for the Topanga Tax Zone. Calculations show the proposed billing rate will more closely align the charges for the Topanga Tax Zone with the cost of service.

Five-Year History of Billing Rate:

The following is a five-year history of the monthly billing rate for the Topanga Tax Zone per ERU.

- FY 2023-24 \$60.50
- FY 2022-23 \$57.50
- FY 2021-22 \$54.50
- FY 2020-21 \$53.50
- FY 2019-20 \$50.00

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

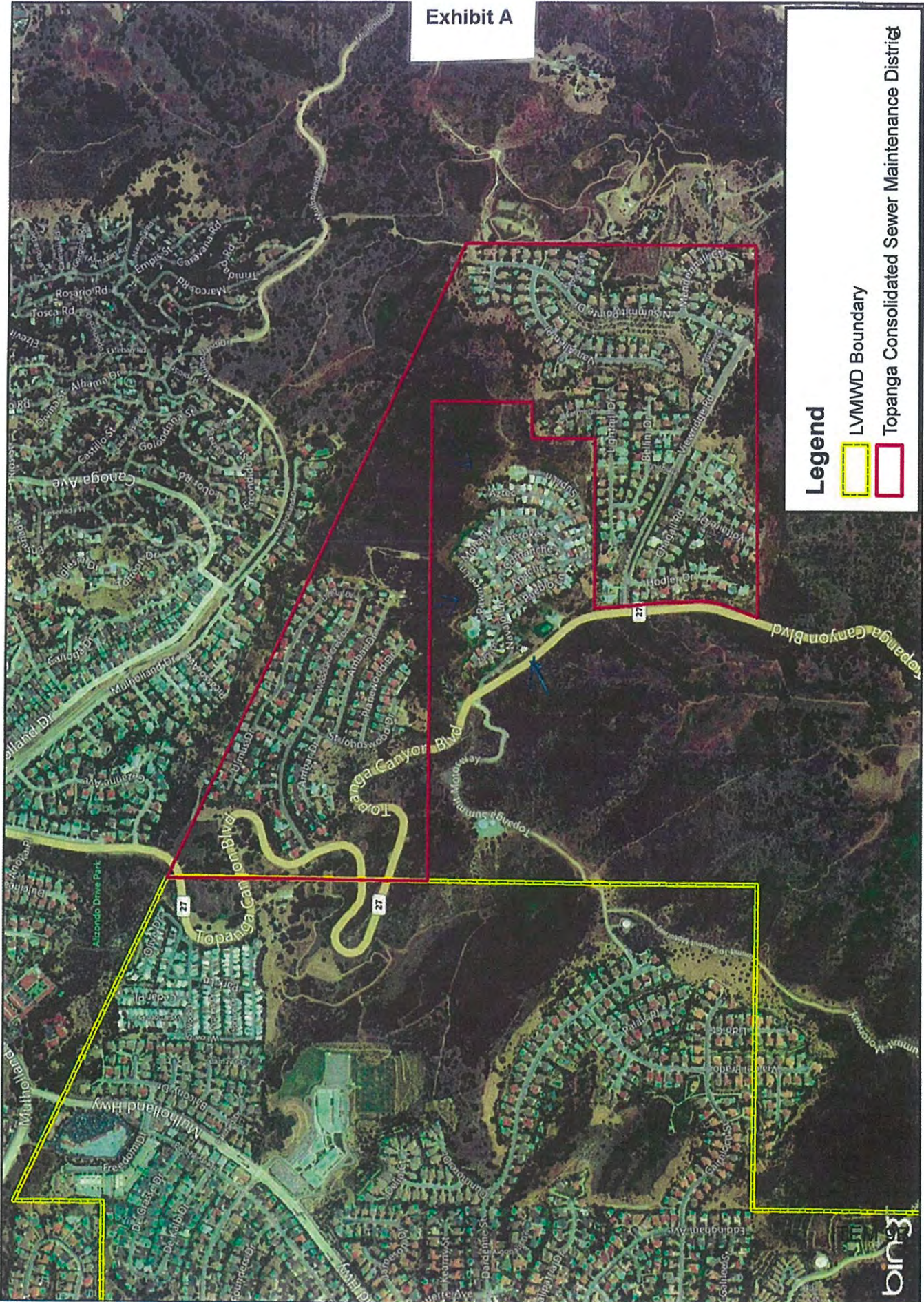
Prepared by: Brian Richie, Finance Manager

ATTACHMENTS:

[Exhibit A - Map of Topanga Tax Zone.pdf](#)

[Exhibit B - Accounting for Charges to Topanga Tax Zone](#)

Exhibit A



Topanga Consolidated Sewer Maintenance District

Legend

LVMWD Boundary

Topanga Consolidated Sewer Maintenance District

0 250 500 1,000

Feet



LAS VIRGENES MUNICIPAL WATER DISTRICT
 COMPARISON OF CUSTOMER CHARGES BETWEEN LVMWD U-2 SANI DISTRICT
 AND CONSOLIDATED SEWER MAINT DISTRICT, TOPANGA TAX ZONE
September 30, 2023

LAS VIRGENES MWD U-2 SANITATION DISTRICT			CONSOLIDATED SEWER MAINT DISTRICT, TOPANGA ZONE					DIFFERENCE BETWEEN AMOUNT COLLECTED FROM TOPANGA ZONE AND EQUIVALENT U-2 AMOUNT	
EFFECTIVE DATES OF U-2 MONTHLY SEWER CHARGES			MONTHLY RATE PER ERU COLLECTED FROM TOPANGA	COLLECTION PER ERU ON ANNUAL BASIS	ERU'S REPORTED BY TOPANGA	TOTAL COLLECTION FROM TOPANGA ON ANNUAL BASIS	TOTAL AMOUNT AT U-2 EQUIV. RATE (TOPANGA ERU X U-2 ANNUAL RATE)	TOPANGA ZONE ANNUAL OVER OR (UNDER)	TOPANGA ZONE CUMULATIVE OVER OR (UNDER)
PERIOD	MONTHLY SERVICE FEE	ANNUAL RATE BASIS							
2009-10	51.00	612.00	55.00	660.00	354	233,640.00	216,648.00	16,992.00	16,988.57
2010-11	54.00	648.00	51.00	612.00	354	216,651.00	229,392.00	(12,741.00)	4,247.57
2011-12	54.00	648.00	54.00	648.00	355	230,040.00	230,040.00	0.00	4,247.57
2012-13	54.14	649.68	54.00	648.00	355	230,040.00	230,636.40	(596.40)	3,651.17
2013-14	54.28	651.36	54.00	648.00	355	230,040.00	231,232.80	(1,192.80)	2,458.37
2014-15	54.83	657.96	54.50	654.00	355	232,170.00	233,575.80	(1,405.80)	1,052.57
2015-16	52.75	648.72	55.40	664.80	355	236,004.00	230,295.60	5,708.40	6,760.97
2016-17	50.67	607.98	55.40	664.80	355	236,004.00	215,832.90	20,171.10	26,932.07
2017-18	50.67	607.98	50.00	600.00	355	213,000.00	215,832.90	(2,832.90)	24,099.17
2018-19	51.74	620.82	50.00	600.00	355	213,000.00	220,391.10	(7,391.10)	16,708.07
2019-20	52.81	633.72	50.00	600.00	355	213,000.00	224,970.60	(11,970.60)	4,737.47
2020-21	53.89	646.68	53.50	642.00	355	227,910.00	229,571.40	(1,661.40)	3,076.07
2021-22	53.85	646.23	54.50	654.00	355	232,170.00	229,411.65	2,758.35	5,834.42
2022-23	58.52	702.24	57.50	690.00	355	244,950.00	249,295.20	(4,345.20)	1,489.22
2023-24	60.71	728.57	60.50	726.00	355	257,730.00	258,643.77	(913.77)	575.45
2024-25	63.00	755.96	63.00	756.00	355	268,380.00	268,367.22	12.78	12.78



DATE: November 21, 2023
TO: Board of Directors
FROM: Facilities and Operations

SUBJECT: Contractual Services Agreement with Quinn Power Systems: Authorization

SUMMARY:

The District utilizes a contractual service agreement for preventative maintenance and as-needed repair of its 17 emergency back-up generators. The previous agreement for the service was with Quinn Power Systems (Quinn), in the amount of \$130,000. Staff recommends authorization for the General Manager to execute a new one-year agreement with Quinn, in the amount of \$130,000, with four one-year renewal options for the services. The total not-to-exceed amount would be \$650,000 if all renewal terms were exercised.

RECOMMENDATION(S):

Authorize the General Manager to execute a one-year contractual services agreement with Quinn Power Systems, in the amount of \$130,000, with four one-year renewal options for preventive maintenance and as-needed repair of emergency back-up generators.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total annual cost of the services would be \$130,000. Sufficient funds for the work are available in the adopted Fiscal Year 2023-24 Budget and will be recommended in future fiscal year budgets.

DISCUSSION:

Contractual services agreements are issued to vendors for frequent, repeat purchases of supplies and services required to support the operational needs of the District. The contracts provide a high level of protection to the District by limiting liability and ensuring timely repair

and maintenance of critical equipment. All contracts with an annual amount of \$35,000 or more are brought to the Board for approval following the competitive bidding process, or when an annual increase requires exceeding the previously-approved terms. The competitive process used for the selection of Quinn was through the Sourcewell Cooperative Purchasing Process, which meets the requirements of Section 2-6.409(f) of the Las Virgenes Municipal Water District.

Staff recommends authorization of a new one-year service agreement with Quinn Power Systems, in the amount of \$130,000, with four one-year renewal options for preventative maintenance and as-needed repair of the District's emergency back-up generators.

The agreement provides for preventative maintenance of the District's portable and stationary generators (\$38,230), along with budget for repair and unscheduled maintenance (\$91,770). The District has been increasing the number of its portable and stationary emergency back-up generators to minimize the potential impact power outage on water service. Preventative maintenance and repair services are critical to ensure the reliability of the generators and the facilities powered by them. In 2023, the District spent approximately \$90,000 for generator maintenance activities.

GOALS:

Construct, Manage and Maintain all Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Douglas Anders, Administrative Services Coordinator



DATE: November 21, 2023
TO: Board of Directors
FROM: Facilities and Operations

SUBJECT: Bark Park Agreement with City of Calabasas: Renewal

SUMMARY:

The existing agreement between the District and the City of Calabasas allowing the use of District-owned property south of its headquarters building for the Calabasas Bark Park expired on September 18, 2023. On October 26, 2023, the City requested that the District renew the agreement for an additional five years with the same terms and conditions. The dog park is beneficial to the District's customers and their canines and provides the District with a positive face in the community with little impact on staff or property. As a result, staff recommends that the Board authorize the General Manager to renew the agreement.

RECOMMENDATION(S):

Authorize the General Manager to execute a five-year agreement with the City of Calabasas, in the amount of \$1.00 annually, for operation of the Calabasas Bark Park on District-owned property.

FINANCIAL IMPACT:

There is minimal financial impact associated with this action.

DISCUSSION:

The original agreement for the Calabasas Bark Park was approved in October 1998 and renewed for five-year terms on November 2003, May 2008, July 2013 and June 2018.

GOALS:

Sustain Community Awareness and Support

Prepared by: Douglas Anders, Administrative Services Coordinator

ATTACHMENTS:

[Agreement for Calabasas Bark Park](#)

**LEASE AGREEMENT FOR THE MANAGEMENT OF A
DOG PARK ON WATER DISTRICT PROPERTY**

THIS AGREEMENT (“Agreement”) is made and entered into on the ____ day of _____, 2023, by and between the City of Calabasas, a municipal corporation, hereinafter referred to as “CITY”, and Las Virgenes Municipal Water District, hereinafter referred to as “DISTRICT.”

WHEREAS, the DISTRICT owns a certain property located at 4232 Las Virgenes Road, hereinafter referred to as “PROPERTY”; and

WHEREAS, the CITY desires to continue to use the PROPERTY as a “dog park,” which is a park for domesticated dogs to exercise and play off-leash in a fenced in area under the supervision of their owners or handlers.

NOW, THEREFORE, in consideration of their mutual promises, obligations, and covenants hereinafter contained, the parties hereto agree as follows:

1. TERM

The term of this Agreement shall be from December 1, 2023 through November 30, 2028. This agreement may be extended by the mutual written agreement of both parties.

2. USE OF PROPERTY

The PROPERTY shall be used to operate a dog park and no other use unless approved in writing by DISTRICT.

(a) Manner of Use. CITY shall not cause or permit the PROPERTY to be used in any way which constitutes a violation of any law, ordinance, or governmental regulation or order, which annoys or interferes with the rights of DISTRICT, or which constitutes a nuisance or waste. CITY shall obtain and pay for all permits and shall promptly take all actions necessary to comply with all applicable statutes, ordinances, rules, regulations, orders, and requirements regulating the use by CITY of the PROPERTY.

3. CONDITIONS OF PROPERTY

(a) Existing Conditions. CITY accepts the PROPERTY in its condition as of the executing of the Agreement, subject to all recorded matters, laws, ordinances, and governmental regulations, and orders. Except as provided herein, CITY acknowledges that neither DISTRICT nor any agent of DISTRICT has made any representation as to the condition of the PROPERTY or the suitability of the PROPERTY for CITY’S intended use as a dog park. CITY represents and warrants that CITY has made its own inspection and inquiry regarding the condition of the PROPERTY and is not relying on any representations of DISTRICT.

(b) Condition upon Termination. Upon the termination of the Agreement, CITY shall surrender the PROPERTY to DISTRICT in the same condition as received, except for ordinary wear and tear which the CITY was not otherwise obligated to remedy under any provisions of the Agreement.

4. CONSIDERATION

CITY will pay the DISTRICT a total sum of \$1.00 per year for the lease of the PROPERTY.

5. OBLIGATIONS

CITY will maintain the PROPERTY as a dog park and provide such services and amenities necessary for carrying out this obligation. CITY shall pay for potable and recycled water used at the park in accordance with DISTRICT rates, as may be revised from time to time.

DISTRICT shall furnish the PROPERTY, including access to the District's overflow parking lot, for use by dog park patrons.

6. TERMINATION

Upon either party deciding that the dog park is no longer feasible, this Agreement may be terminated by providing ninety (90) days written notice to the other party.

7. RUNOFF

CITY is responsible for runoff from the premises and shall arrange to confine the runoff if and as required by law.

8. FIXTURES AND IMPROVEMENTS

(a) CITY may not alter PROPERTY without the prior written consent of DISTRICT.

(b) CITY will not construct or place or permit to be constructed or placed, signs, awnings, marquees, or other structures projecting from the exterior of the PROPERTY without DISTRICT's prior written consent. CITY shall remove signs, displays, advertisements or decorations CITY has placed or permitted to be placed, on the premises, which, in DISTRICT's reasonable opinion are offensive or otherwise objectionable.

9. HOLD HARMLESS AND INDEMNIFICATION

a) CITY shall defend, indemnify, and hold harmless DISTRICT, its officers, employees, and agents from any and all demands, damages, claims, causes of action, actions, judgments, losses or liabilities, costs and expenses (including reasonable outside attorney and expert costs and fees), regardless of the merit or outcome of any such claim or suit, for death or personal injuries, damages or losses to any person or persons or property suffered or sustained by anyone in, on, or about the PROPERTY or any part thereof, or any improvements thereon, and by any flora and fauna on the PROPERTY, as well as any such claims or suits resulting from or arising out of the intentional or negligent acts or omissions of the CITY, its officials, agents, employees, and subcontractors in connection with the performance or non-performance of this Agreement. CITY shall thoroughly investigate any and all claims and indemnify and defend DISTRICT and do whatever is necessary to protect DISTRICT, its officials, officers, employees, agents, and representatives as to any claims, lawsuits, liabilities, expenses, or damages.

b) This indemnification section of the Agreement shall survive the termination of this Agreement.

10. INSURANCE

a) CITY shall procure and maintain comprehensive general liability insurance to protect against Bodily Injury, Personal Injury, and Property Damage, for damages and accidents arising out of CITY's occupancy and use of the PROPERTY in the amount of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) in the aggregate. A Special Insurance Endorsement naming DISTRICT, its elected appointed boards, officers, agents, and employees as additional insured shall be provided on a form approved by DISTRICT Counsel. CITY shall require the insurer to notify DISTRICT in writing at least thirty days prior to cancellation, modification, or refusal to renew any such policy.

b) CITY shall procure and maintain during the life of this Agreement Worker's Compensation Insurance as required under California law.

11. ASSIGNMENT/ SUCCESSORS

Neither party to this Agreement shall assign any of the benefits or burdens of the Agreement without the consent of the other party. Assignees and successors to the parties shall be bound by the provisions hereto.

12. ANTI-DISCRIMINATION

In the performance of the terms of this Agreement, CITY agrees that it will not engage in or permit any subcontractor that it may employ to engage in discrimination in employment of persons because of age, race, color, religious creed, sex, sexual orientation, national origin, ancestry, physical disability, mental disability, medical condition, or marital status of such persons. Violations of this provision may result in imposition of penalties referred to in California Labor Code Section 1735.

13. INTEGRATION

This Agreement states the entire agreement of the Parties with respect to the subject matter hereof. This Agreement supersedes all prior discussions and understandings with respect to the subject matter hereof. There are no representations, warranties, promises, or covenants as to the subject matter hereof except as expressly set forth herein. This Agreement may not be modified or altered except in writing, signed by both Parties.

14. NOTICE

All written notices to the parties hereto shall be sent by United States mail, postage prepaid by registered or certified mail, and addressed to:

CITY: Erica L. Green
Community Services Director
City of Calabasas

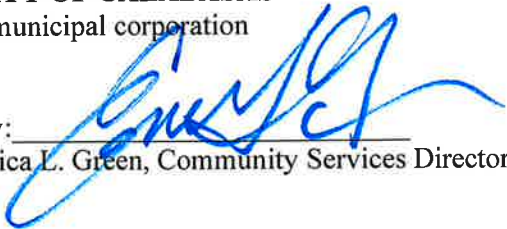
100 Civic Center Way
Calabasas, CA 91302

DISTRICT: David Pederson
General Manager
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year written above.

CITY OF CALABASAS
a municipal corporation

**LAS VIRGENES MUNICIPAL
WATER DISTRICT**

By: 
Erica L. Green, Community Services Director

By: _____
Jay Lewitt, President

APPROVED AS TO FORM:

APPROVED AS TO FORM:

City Attorney, Matthew Summers
Colantuono, Highsmith & Whatley, PC

District Counsel

ATTEST:

ATTEST:

Maricela Hernandez, MMC, City Clerk

Gary Burns, Secretary

(City Seal)

(Seal)

The Metropolitan Water District of Southern California

Agenda

The mission of the Metropolitan Water District of Southern California is to provide its service area with adequate and reliable supplies of high-quality water to meet present and future needs in an environmentally and economically responsible way.

Board of Directors - Final - Revised 3

November 14, 2023

3:00 PM

**Tuesday, November 14, 2023
Meeting Schedule**

**08:30 a.m. LC
10:30 a.m. FAIRP
12:30 p.m. Break
01:00 p.m. LRAC
03:00 p.m. BOD**

Agendas, live streaming, meeting schedules, and other board materials are available here: <https://mwdh2o.legistar.com/Calendar.aspx>. A listen-only phone line is available at 1-877-853-5257; enter meeting ID: 891 1613 4145. Members of the public may present their comments to the Board on matters within their jurisdiction as listed on the agenda via in-person or teleconference. To participate via teleconference 1-833-548-0276 and enter meeting ID: 815 2066 4276 or click <https://us06web.zoom.us/j/81520664276pwd=a1RTQWh6V3h3ckFhNmDsUWpKR1c2Zz09>

MWD Headquarters Building • 700 N. Alameda Street • Los Angeles, CA 90012

Teleconference Locations:

City of Fullerton City Hall • 303 W. Commonwealth Avenue • Fullerton, CA 92832

525 Via La Selva • Redondo Beach, CA 90277

Cedars Sinai Medical Center • 8700 Beverly Blvd • Los Angeles, CA 90048

3008 W. 82nd Place • Inglewood, CA 90305

2680 W. Segerstrom Avenue Unit I • Santa Ana, CA 92704

1. Call to Order

- a. Invocation: Director Glen Peterson, Las Virgenes Municipal Water District
- b. Pledge of Allegiance: Director Cynthia Kurtz, City of Pasadena

2. Roll Call

3. Determination of a Quorum

4. Karla Nemeth, Director - California Department of Water Resources, to discuss California Department of Water Resources and Governor Newsom administration priorities for water policy and program initiatives

5. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code §54954.3(a))

6. OTHER MATTERS AND REPORTS

- A. Report on Directors' Events Attended at Metropolitan's Expense [21-2756](#)
Attachments: [11142023 BOD 6A Report](#)
- B. Chair's Monthly Activity Report [21-2757](#)
Attachments: [11142023 BOD 6B Report](#)
- C. General Manager's summary of activities [21-2758](#)
- D. General Counsel's summary of activities [21-2759](#)
- E. General Auditor's summary of activities [21-2760](#)
Attachments: [11142023 BOD 6E Report](#)
- F. Ethics Officer's summary of activities [21-2761](#)
Attachments: [11142023 BOD 6F Report](#)
- G. Presentation of Advanced Water Treatment Champions Award to Metropolitan by California-Nevada American Water Works Association and California Water Environment Association. [DEFERRED 11/3/2023] [21-2777](#)

**** CONSENT CALENDAR ITEMS -- ACTION ****

7. CONSENT CALENDAR OTHER ITEMS - ACTION

- A. Approval of the Minutes of the Board of Directors Meeting for October 10, 2023 (Copies have been submitted to each Director, any additions, corrections, or omissions) [21-2762](#)
Attachments: [11142023 BOD 7A \(10102023\) Minutes](#)
- B. Approve Committee Assignments

8. CONSENT CALENDAR ITEMS - ACTION

- 7-1** Authorize professional services agreements with: AECOM Technical Services Inc. in a total amount not to exceed \$660,000; and (2) CDM Smith Inc. in an amount not to exceed \$475,000, to perform water desalination studies in Metropolitan's service area; for desalination technologies for potential water supply augmentation; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. [SUBJECT REVISED 11/1/23] (EOT) [21-2763](#)
- Attachments:** [11142023 EOT 7-1 B-L](#)
- 7-2** Authorize an agreement with General Networks Corporation in an amount not to exceed \$6,609,900 for the implementation of a cloud-based Enterprise Content Management System; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOT) [21-2732](#)
- Attachments:** [11142023 EOT 7-2 B-L](#)
[11142023 EOT 7-2 Presentation](#)
- 7-3** Authorize an increase of \$3,100,000 in change order authority for the contract to replace the overhead bridge cranes at the five Colorado River Aqueduct pumping plants; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOT) [21-2764](#)
- Attachments:** [11142023 EOT 7-3 B-L](#)
- 7-4** Award a \$1,244,935 contract to HP Communications Inc. to construct a new fiber optic cable line from Parker Dam to the Gene Pumping Plant; and authorize an increase of \$176,000 to an existing agreement with HDR Engineering Inc. for a new not-to-exceed amount of \$451,000 for technical support during construction; the General Manager has determined that the proposed actions are exempt or otherwise not subject to CEQA (EOT) [21-2765](#)
- Attachments:** [11142023 EOT 7-4 B-L](#)

- 7-5** Authorize the General Manager to extend the Metropolitan/Quechan Tribe Seasonal Fallowing Pilot Program with the Quechan Tribe of the Fort Yuma Indian Reservation and farmers within Quechan tribal land, to provide incentives for land fallowing for up to \$864,000.00 in 2024 and escalated annually through 2026; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (OWS) [21-2739](#)

Attachments: [11142023 OWS 7-5 B-L](#)

- 7-6** Express support for the 2023 California Resilience Challenge and approve a financial sponsorship of \$50,000 to continue as a Resilience Leader; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (OWS) [21-2769](#)

Attachments: [11142023 OWS 7-6 B-L](#)

- 7-7** Authorize a \$200,000/year increase to the existing agreement with WaterWise Consulting, Inc., currently set at \$200,000/year, for the Large Landscape and Residential Survey Program, for a total agreement not to exceed \$400,000/year; the General Manager has determined that the proposed actions are exempt or otherwise not subject to CEQA (OWS) [21-2740](#)

Attachments: [11142023 OWS 7-7 B-L](#)

- 7-8** Authorize a \$350,000/year increase to the existing agreement with WaterWise Consulting, Inc., currently set at \$500,000/year, to provide inspection services for turf removal, regional device rebates, and water savings incentive program projects for Metropolitan's conservation rebate programs, for a total agreement not to exceed \$850,000/year; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (OWS) [21-2741](#)

Attachments: [11142023 OWS 7-8 B-L](#)

- 7-9** Authorize an extension to June 30, 2024, on 13 supplemental labor contracts for professional services; and authorize an increase of \$200,000 in funding for four of the contracts not to exceed \$449,000 each; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOP) [21-2770](#)
- Attachments:** [11142023 EOP 7-9 B-L](#)
- 7-10** Approve the Metropolitan Water District of Southern California's salary schedules pursuant to CalPERS regulations; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOP) [21-2771](#)
- Attachments:** [11142023 EOP 7-10 B-L](#)
[11142023 EOP 7-10 Presentation](#)
- 7-11** Approve amendments to the Metropolitan Water District Administrative Code to conform to current law, practices, and regulations; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (LC) [21-2744](#)
- Attachments:** [11142023 LC 7-11 B-L](#)
- 7-12** Approve amendments to Metropolitan Water District Administrative Code sections 6431 and 6453 to increase the authority of the General Counsel to obtain legal and related services to an amount not to exceed \$250,000 and the General Auditor to obtain professional services to an amount not to exceed \$100,000; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (LC) [21-2743](#)
- Attachments:** [11142023 LC 7-12 B-L](#)
- 7-13** Adopt a resolution providing financial assurance for the Colorado River Aqueduct Master Reclamation Plan, establish the Metropolitan Reclamation Plan Trust Fund, and amend Sections 5200 and 5201 of the Metropolitan Water District Administrative Code to establish the Metropolitan Reclamation Plan Trust Fund; the General Manager has determined that this action is exempt or otherwise not subject to CEQA (FAIRP) [21-2775](#)
- Attachments:** [11142023 FAIRP 7-13 B-L](#)
[11142023 FAIRP 7-13 Presentation](#)

7-14 Approve Metropolitan's annual membership in the Center for Energy Advancement through Technological Innovation and annual dues payment of \$82,000 for three interest groups, Transmission Planning and Operations, Asset Management, and Dam Safety; the General Manager determined that the proposed action is exempt or otherwise not subject to CEQA. [DEFERRED 11/1/23] (LRAC) [21-2776](#)

7-15 Authorize the General Manager to sponsor legislation to amend the Surface Mining and Reclamation Act to eliminate the sunset date to allow Metropolitan to continue operating under its existing master reclamation plan; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (LRAC) [21-2703](#)

Attachments: [11142023 LRAC 7-15 B-L](#)

**** END OF CONSENT CALENDAR ITEMS ****

9. OTHER BOARD ITEMS - ACTION

8-1 Award an \$18,840,000 contract to Steve P. Rados Inc. to construct a surge protection facility on the Inland Feeder as part of the water supply reliability improvements in the Rialto Pipeline service area; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (This action is part of a series of projects that are being undertaken to improve the supply reliability for State Water Project dependent member agencies.) (EOT) [21-2766](#)

Attachments: [11142023 EOT 8-1 B-L](#)

8-2 Adopt the CEQA determination that the proposed action was previously addressed in the Mitigated Negative Declaration and award a \$16,055,500 procurement contract to Northwest Pipe Company for steel pipe to rehabilitate a portion of the Lakeview Pipeline (EOT) [21-2767](#)

Attachments: [11142023 EOT 8-2 B-L](#)

- 8-3** Authorize the General Manager to enter into agreements with Coachella Valley Water District, Imperial Irrigation District, and San Diego County Water Authority to allow water to be added to Lake Mead under U.S. Bureau of Reclamation's Lower Colorado River Basin System Conservation and Efficiency Program in 2023; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. [REVISED SUBJECT 11/8/2023] (OWS) [21-2768](#)

Attachments: [11142023 OWS 8-3 B-L](#)

- 8-4** Receive report on litigation in In re: Aqueous Film-Forming Foams Products Liability Litigation, Master Docket No.: 2:18-mn-2873-RMG, consider options, and provide direction on action in response to proposed settlements in: (1) City of Camden, et al. v. 3M Company, Civil Action No.: 2:23-cv-03147-RMG; and (2) City of Camden, et al. v. E.I. DuPont De Nemours and Company (n/k/a EIDP, Inc.) et al., Civil Action No.: 2:23-cv-03230-RMG; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [Conference with legal counsel – existing litigation; may be heard in closed session pursuant to Government Code Section 54956.9(d)(1)] (LC) [21-2773](#)
- 8-5** Report on litigation in Systems Integrated, LLC v. Metropolitan Water District of Southern California, Los Angeles County Superior Court Case No. 21STCV18292; authorize an increase in maximum amount payable under contract for legal services with Internet Law Center, Ltd. in the amount of \$150,000 for a total amount not to exceed \$250,000; and authorize an increase in maximum amount payable under contract for legal services with Kronenberger Rosenfeld, LLP in the amount of \$150,000 for a total amount not to exceed \$250,000; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. [Conference with legal counsel – existing litigation; to be heard in closed session pursuant to Gov. Code Section 54956.9(d)(1)]. [REVISED SUBJECT 11/8/2023] (LC) [21-2745](#)

- 8-6** Update on labor negotiations and approve entering into two-year extension of 2022-2024 Memorandum of Understanding between The Metropolitan Water District of Southern California and The American Federation of State, County and Municipal Employees, Association of The Metropolitan Water District of Southern California/AFSCME Local 1902; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [Conference with Labor Negotiators; to be heard in closed session pursuant to Gov. Code 54957.6. Metropolitan representatives: Katano Kasaine, Assistant General Manager, Chief Financial Officer and Gifty J. Beets, Human Resources Section Manager of Labor Relations. Employee organization: The Employees Association of The Metropolitan Water District of Southern California/AFSCME Local 1902]. [REVISED SUBJECT 11/8/2023] [21-2772](#)
- 8-7** Adopt the 2023 Long Range Finance Plan Needs Assessment; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. [ADDED ITEM 11/8/2023] (FAIRP) [21-2810](#)

10. BOARD INFORMATION ITEMS

- 9-1** Conservation Board Report [21-2749](#)
Attachments: [11142023 BOD 9-1 B-L](#)
- 9-2** Legislative Priorities and Principles for 2024 (LRAC) [21-2748](#)
Attachments: [11142023 LRAC 9-2 B-L](#)
[11142023 LRAC 9-2 Presentation](#)

11. OTHER MATTERS

NONE

12. FOLLOW-UP ITEMS

NONE

13. FUTURE AGENDA ITEMS

14. ADJOURNMENT

NOTE: Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parenthesis at the end of the description of the agenda item, e.g. (EOT). Board agendas may be obtained on Metropolitan's Web site <https://mwdh2o.legistar.com/Calendar.aspx>

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <https://mwdh2o.legistar.com/Calendar.aspx>.

Requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.



DATE: November 21, 2023
TO: Board of Directors
FROM: Facilities and Operations

SUBJECT: 2023 Water, Recycled Water and Sanitation Capacity Fee Study

SUMMARY:

The District hired Raftelis Financial Consultants (RFC) to prepare a 2023 Water, Recycled Water and Sanitation Capacity Fee Study. The report evaluates the District's existing capacity fees and proposes updates to the potable water and sanitation capacity fees for new development within the District's service area.

RECOMMENDATION(S):

Receive and file the 2023 Water, Recycled Water and Sanitation Capacity Fee Study; and authorize staff to initiate a public outreach and notification process for the future adoption of updated potable water and sanitation capacity fees.

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

There is no financial impact associated with this item.

DISCUSSION:

The philosophy behind capacity fees is that the cost of providing new water and sanitation service should be paid for by those who receive the benefit of the service, and the fees charged should reflect a reasonable estimate of the cost of providing service to the new users. The goal of the capacity fee study is to identify the financial resources required for the District to construct the facilities to meet future needs from new customers and accommodate planned growth within the District's service area.

The District last evaluated its capacity fees in 2016 (2016 Water, Recycled Water and Sanitation Capacity Fee Study prepared by Raftelis Financial Consultants). A significant outcome of the 2016 study was the establishment of appropriate methodologies for calculating

capacity fees for the District's potable water and sanitation enterprises.

As described more fully in the 2016 and 2023 studies, the four generally accepted approaches for calculating potable water and sanitation capacity fees are as follows: system buy-in, capacity buy-in, incremental-cost and hybrid methods. Because of the differences in size and expansion needs of the District's potable water and sanitation systems, the District utilized the hybrid approach to calculate capacity fees for the potable water enterprise and the system buy-in (also known as equity buy-in) approach for the sanitation enterprise.

The results of the 2016 study showed that the then-adopted potable water capacity fee of \$7,400 was approximately 190% below the study-calculated target of \$14,045, and the then-adopted sanitation capacity fee of \$7,000 was approximately 169% below the study-calculated target of \$11,850. Following the 2016 study, the District implemented a phased (multi-year) capacity fee increase to bring the potable water and sanitation capacity fees in line with the study-identified target values. From 2017 to 2019, potable water capacity fees were increased by 204% (from \$7,400 to \$15,091), and sanitation capacity fees were increased by 181% (from \$7,000 to \$12,645).

The 2023 Water, Recycled Water and Sanitation Capacity Fee Study follows the 2016 study methodology for calculating updated potable water and sanitation capacity fees. The findings of the 2023 study show that for the potable water enterprise, the current capacity fee should be increased by approximately 5%. For the sanitation enterprise, the current capacity fee should be increased by approximately 21%. It is noteworthy that the larger increase recommended for the sanitation enterprise (21% vs. 5% for the potable water enterprise) is primarily a function of how the fee increases between the two enterprises were implemented in 2017, 2018 and 2019.

Following a review of the capacity fee update and after receiving input from the Board, staff proposes an outreach effort that includes the following major activities:

- Publication of the proposed capacity fees and 2023 study on the District's website;
- Direct notification via letter to developers, cities, Los Angeles County, engineering firms, contractors and the Building Industry Association of Southern California;
- Notification via letter to customers with capacity fee deposits; and
- Notification to customers at the Engineering and Customer Service public counters.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Douglas Anders, Administrative Services Coordinator

ATTACHMENTS:

[2023 Water, Recycled Water and Sanitation Capacity Fee Study](#)



Las Virgenes Municipal Water District
2023 Water, Recycled Water, and
Sanitation Capacity Fee Study

REPORT / November 6, 2023



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November 6, 2023

Mr. Douglas Anders
Administrative Services Coordinator
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 1302

Subject: Report for the 2023 Water, Recycled Water, and Sanitation Capacity Fee Study

Dear Mr. Anders,

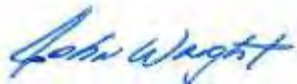
Raftelis is pleased to provide this Water, Recycled Water, and Sanitation Capacity Fee Study report for the Las Virgenes Municipal Water District (District). The capacity fees presented in this report provide defensible and equitable water, recycled water, and sanitation capacity fees for new developments within the District's service area.

The major objectives of the study included:

- Updating the individual capacity fees charged by the District's water and sanitation utilities
- Updating the conservation fee that the District recovers as part of the water capacity fee
- Preparing a report describing the nexus between the capacity fees and future development for water, recycled water, and sanitation services

It has been a pleasure working with you, and we thank you and the District staff for the support provided during the course of this study.

Sincerely,

A handwritten signature in blue ink that reads "John Wright".

John Wright
Senior Manager

A handwritten signature in blue ink that reads "Richardson Irvine".

Richardson Irvine
Consultant

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1. Executive Summary

1.1.1. Objectives of the Study

In 2023, the Las Virgenes Municipal Water District (District) contracted with Raftelis to conduct a water, recycled water, and sanitation capacity fee study to develop updated capacity fees in accordance with the rules and regulations of California State Assembly Bill 1600 (AB 1600) and, more specifically, Government Code Section 66013. This report serves as formal technical documentation in support of modifications to the capacity fees for both the water and sanitation services, with a recycled water component included in the water capacity fee (referred to as the conservation component). The District's last Capacity Fee Study for water, recycled water, and sanitation services was completed in 2016.

The major objectives of the study included:

- Updating the individual capacity fees charged by the District's water and sanitation utilities
- Updating the conservation fee that the District recovers as part of the water capacity fee
- Preparing a report describing the nexus between the capacity fees and future development for water, recycled water, and sanitation services

1.1.2. Definition of Terms

The terms water, recycled water, conservation, and sanitation are used throughout this report. The definition of these terms is shown in Table 1.

Table 1 – Key Terms Used in this Report

Term	Definition
Water	Refers to the water utility which provides potable water service or the water capacity fee
Recycled Water	Refers to the recycled water utility that provides recycled water service.
Conservation	Refers to the recycled water components of the water capacity fee.
Sanitation	Refers to the sanitation utility that provides sewer service or the capacity fee for sewer service.

1.1.3. Proposed Water Capacity Fees

Table 2 shows the proposed water capacity fees developed as a result of the study. A detailed discussion of the process used to calculate the proposed water capacity fees is provided in Section 3 of this report.

1.1.4. Proposed Sanitation Capacity Fees

Table 3 shows the proposed sanitation capacity fees developed as a result of the study. A detailed discussion of the process used to calculate the proposed sanitation capacity fees is provided in Section 4 of this report.

Table 2 – Proposed 2023 Water Capacity Fees (\$/Meter Size)

Meter Size	A	B	C	D	E = (A+B+C+D)	F	G	H	I
	2022 Water Buy-In Component	2022 Water Incremental Component	2022 Conservation Buy-In Component	2022 Conservation Incremental Component	2022 Total Water Capacity Fee	Proposed 2023 Total Water Capacity Fee	Currently Charged Water Capacity Fee	\$ Change (Current vs. Proposed 2023)	% Change (Current vs. Proposed 2023)
3/4"	\$13,149	\$243	\$2,177	\$33	\$15,602	\$15,821	\$15,091	\$730	4.8%
1"	\$21,915	\$405	\$3,629	\$55	\$26,004	\$26,368	\$25,085	\$1,283	5.1%
1 1/2"	\$43,831	\$809	\$7,257	\$110	\$52,007	\$52,736	\$50,069	\$2,667	5.3%
2"	\$70,129	\$1,295	\$11,612	\$176	\$83,211	\$84,378	\$80,047	\$4,331	5.4%
3"	\$153,407	\$2,832	\$25,401	\$384	\$182,025	\$184,577	\$174,862	\$9,715	5.6%
4"	\$276,133	\$5,098	\$45,722	\$691	\$327,644	\$332,238	\$314,745	\$17,493	5.6%
6"	\$701,290	\$12,948	\$116,119	\$1,756	\$832,113	\$843,780	\$799,338	\$44,442	5.6%
8"	\$1,227,257	\$22,660	\$203,208	\$3,073	\$1,456,197	\$1,476,614	\$1,398,834	\$77,780	5.6%
10"	\$1,840,885	\$33,990	\$304,811	\$4,609	\$2,184,295	\$2,214,922	\$2,098,245	\$116,677	5.6%

Table 3 – Proposed 2023 Sanitation Capacity Fees (\$/ERU)

District	A	B	C = A + B	D	E	F	G
	2022 Sanitation Buy-In Component	2022 Sanitation Incremental Component	2022 Total Sanitation Capacity Fee	2023 Proposed Sanitation Capacity Fee	Currently Charged Sanitation Capacity Fee	\$ Change (Current vs. Proposed 2023)	% Change (Current vs. Proposed 2023)
U-1	\$15,124	\$0	\$15,124	\$15,336	\$12,645	\$2,691	21.3%
U-2	\$15,124	\$0	\$15,124	\$15,336	\$12,645	\$2,691	21.3%
U-3	N/A	N/A	N/A	N/A	\$3,900	N/A	N/A
B	N/A	N/A	N/A	N/A	\$3,900	N/A	N/A
D	\$15,124	\$0	\$15,124	\$15,336	\$12,645	\$2,691	21.3%

2. Introduction

2.1. Study Background

2.1.1. District History and Service Territory

The District is organized under the Municipal Water District Act of 1911 (California Water Code Section 71000). A five-member Board of Directors, each elected by geographic divisions, provides governance. Directors serve overlapping four-year terms, and every two years - concurrent with the installation of the newly elected board – they select Board Officers. The Board also selects a local representative from the District to serve on the Board of Directors of the Metropolitan Water District of Southern California. The District serves water, recycled water, and sanitation customers in Los Angeles County, and near the boundary with Ventura County, across an area of 122-square miles, including the cities of Agoura Hills, Calabasas, Hidden Hills, and Westlake Village.

Water Service

The District imports water from Metropolitan Water District of Southern California (MWD), one of the world's largest water wholesalers, and a smaller amount from the City of Simi Valley/Ventura County Waterworks District 8. It also has the ability to purchase water from the Los Angeles Department of Water and Power. Providing reliable water service to customers in elevated areas requires 25 storage tanks and 24 pump stations. The District also operates two wells in the Russell Valley Basin but treats this groundwater along with wastewater for recycled water production during high summer demand. The District is the sole owner and operator of all water utility assets.

The District, in conjunction with the Triunfo Water and Sanitation District (Triunfo), is a member agency of the Las Virgenes-Triunfo Pure Water Project Joint Powers Authority (JPA). The JPA is currently in the process of developing the Las Virgenes-Triunfo Pure Water Project. The Pure Water Project, which is projected to become operational in 2030, will use a “potable reuse” approach to produce water supplies that will allow both the District and Triunfo to reduce their dependence on water supplies from the State Water Project that are currently purchased from MWD.

Specifically, the Pure Water Project will thoroughly treat recycled water from the JPA's Tapia Water Reclamation Facility. The purified water will be distributed through a newly constructed pipeline to Las Virgenes Reservoir where it will blend with the existing imported water already in storage. All reservoir water will be retreated to drinking water standards at the Westlake Filtration Plant before it is safely delivered to homes and businesses and will include a method for brine disposal.

The Pure Water Project will not result in additional water supplies for the District. Instead, it will reduce the need to purchase water supplies from MWD. As a result, no costs for the Pure Water Project were included in the water, recycled water, or sanitation capacity fees discussed in this report.

Recycled Water Service

About 20 percent of the total water served to District customers is recycled water used to irrigate streetscapes, golf courses, school grounds, and other public and commercial landscapes. This recycled water is produced

through extensive treatment of wastewater and is delivered through 66 miles of recycled water lines, three storage tanks, one reservoir, and four pumping stations. The JPA manages recycled water production.

Sanitation Service

The District provides sanitation services to most residents in its service area, with a system of 56 miles of trunk sewer lines and two lift stations which pump wastewater to the Tapia Water Reclamation Facility, operated by the JPA. The District co-owns sanitation assets with Triunfo for sanitation services. The JPA also operates the Rancho Las Virgenes Composting Facility, which processes the biosolids removed from wastewater during treatment for compost.

2.2. Economic and Legal Framework

For publicly owned water and sanitation systems, most of the assets are typically paid for by the contributions of existing customers through rates, charges, and taxes. In service areas that incorporate new customers, the infrastructure developed by previous customers is generally extended toward the service of new customers. Existing customers' investment in the existing system capacity allows newly connecting customers to take advantage of unused surplus capacity. To further economic equality among new and existing customers, new connectors will typically "buy into" the existing and pre-funded facilities based on the percentage of remaining available system capacity, effectively putting them on par with existing customers. In other words, the new users are buying into the existing system through a payment for the portion of facilities that have already been constructed in advance of new development.

2.2.1. Economic Framework

The basic economic philosophy behind capacity fees is that the costs of providing water and sanitation service should be paid for by those that receive benefit from the service. In order to create a fair distribution of the value of the system, capacity fees should reflect a reasonable estimate of the cost of providing capacity to new users and thus, not unduly burden existing users. Accordingly, many utilities make this philosophy one of their primary guiding principles when developing their capacity fee structure.

The philosophy that service should be paid for by those that receive benefit from the product is often referred to as "growth-should-pay-for-growth." This principle is summarized on page 200 of the Water Environment Federation publication, *Manual of Practice No. 27 Financing and Charges for Wastewater Systems*, 4th edition which states the following about capacity fees which are referred to as system development charges and SDCs in the quotations:

"System development charge proceeds are typically used to pay for capital projects related to growth and/or reimburse existing customers for past system capacity investments. Application of these fees assists the utility in implementing a "growth pays for growth policy and helps with future utility capital improvement planning."

"Through the use of SDCs, costs associated with growth may largely be shifted to new customers over time, helping achieve intergenerational equity between customers."

The importance of the growth pays for growth principle is emphasized on page 322 of the American Water Works Association publication *Manual of Water Supply Practices M1, Principles of Water Rates Fees and Charges*, 7th Edition which describes the objectives of capital financing program that features SDCs (i.e., capacity fees):

“A critical step in developing SDCs is to identify the objectives to be achieved by the SDC program, which might include some or all of the following:

- *Require new development to pay its own way - that is, “growth pays for growth.”*
- *Fund major system expansions.*
- *Minimize debt or reduce the need for future debt.*
- *Equitably recover capacity-related capital costs from current and future customers to achieve equity between the different generations of ratepayers (intergenerational equity).*
- *Maintain an appropriate level of retained earnings and cash reserves to meet other capital needs of the system.”*

2.2.2. Legal Framework

The District reserves broad authority over the pricing of water and sanitation capacity fees. The most salient limitation on this authority is the requirement that recovery costs on new development bear a reasonable relationship to the needs and benefits brought about by the development. Courts have long used a standard of reasonableness to evaluate the legality of capacity fees. The basic statutory standards governing water and sanitation capacity fees are embodied by Government Code Sections 66013, 66016, 66022 and 66023. Section 66013, in particular, contains requirements specific to pricing water and sanitation capacity fees:

“Capacity charge” means a charge for public facilities in existence at the time a charge is imposed or charges for new public facilities to be acquired or constructed in the future that are of proportional benefit to the person or property being charged, including supply or capacity contracts for rights or entitlements, real property interests, and entitlements and other rights of the local agency involving capital expense relating to its use of existing or new public facilities. A “capacity charge” does not include a commodity charge.

Section 66013 also requires that:

- Local agencies must follow a process set forth in the law, making certain determinations regarding the purpose and use of the fee; they must establish a nexus or relationship between a development project and the public improvement being financed with the fee. The capacity fee receipts must be segregated from the general fund in order to avoid commingling of capacity fees receipts and the general fund.

Other relevant Government Code sections related to capacity fees are listed below. Raftelis is not a law firm and we do not practice law in the State of California. We recommend that all legal and regulatory requirements related to capacity fees be fully reviewed by the Department’s legal counsel.

Government Code §§ 66016

- Requirement for a public meeting before levying a capacity fee
- Requirement that the capacity fee calculation be available prior to the public meeting

Government Code §§ 66017

- Specification of the effective date of capacity fees after adoption

Government Code §§ 66020

- Procedures for protesting adopted capacity fees

Government Code §§ 66022

- Procedures for the judicial review of capacity fees

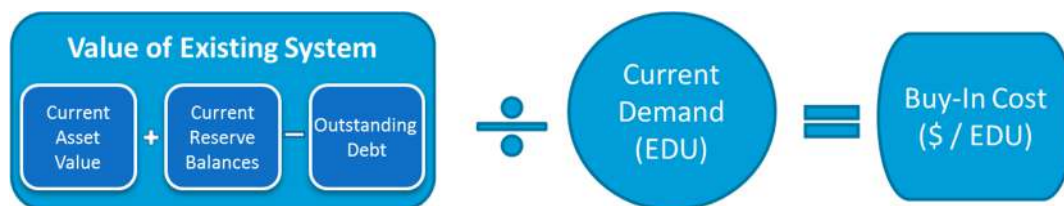
2.3. Capacity Fee Calculation Methodologies

2.3.1. System Buy-in Approach

The system buy-in approach rests on the premise that new customers are entitled to service at the same price as existing customers. However, existing customers have already developed the facilities that will serve new customers. Under this approach, new customers pay only an amount equal to the current system value, either using the original cost or replacement cost as the valuation basis and either netting the value of depreciation or not. This net investment, or value of the system, is then divided by the current demand of the system – number of customers (or equivalent units) – to determine the buy-in cost per EDU.

For example, if the existing system has 100 units of average usage and the new connector uses an equivalent unit, then the new customer would pay 1/100 of the total value of the existing system. By paying this capacity fee, the new connector has “bought” into the existing system. The user has effectively acquired a financial position on par with existing customers and will face future capital challenges on equal financial footing with those customers. This approach is suited for agencies that have capacity in their system and are essentially close to build-out. Figure 1 shows the framework for calculating the equity buy-in capacity fee.

Figure 1 - Formula for Equity Buy-In Approach



Asset Valuation Approaches

The first step in the system buy-in approach is to determine the asset value of the capital improvements required to provide services to new users. Under the system buy-in approach, the facilities have already been constructed. Therefore, the goal is to determine the value of the existing system/facilities. To estimate the asset value of the existing facilities required to furnish services to new users, various methods are employed. The primary methods commonly used to value a utility's existing assets are original cost and replacement cost.

- **Original Cost (OC).** Original cost reflects the actual cost of a utility asset in the year of its construction or acquisition. The main advantage of the original cost valuation method lies in its relative simplicity and stability since the recorded costs are held constant over time. Because costs can change due to inflation, technological advancements, and other factors, there can often be a significant difference in the original cost of an asset versus its current replacement cost.
- **Original Cost Less Depreciation (OCLD).** OCLD reflects the original cost of an asset less accumulated depreciation. Depreciation is the estimated loss in asset value due to wear and tear, decay, inadequacy, and obsolescence. OCLD is frequently referred to as net book value in financial accounting nomenclature.

- **Replacement Cost (RC).** Replacement cost is the original cost of an asset escalated to current-day dollars. This provides an estimate of the current day cost of replacing existing utility facilities. Changes in the value of the dollar over time, at least as considered by the impacts of inflation, are reflected in a replacement cost asset valuation. If original cost records are available, a reasonable approximation of the replacement cost value of a utility asset can easily be ascertained through the use of cost indices to express utility assets in terms of current dollars.
- **Replacement Cost Less Depreciation (RCLD):** This valuation methodology reflects the original cost of an asset escalated to current-day dollars *less* an estimate of the current value of accumulated depreciation. This results in a replacement cost valuation that reflects the remaining depreciable life of the asset.

2.3.2. Capacity Buy-In Approach

The capacity buy-in approach is based on the same premise as that for the system buy-in approach – that new customers are entitled to service at the same rates as existing customers. The difference between the two approaches is that in the capacity buy-in approach, the value of each major asset is divided by its capacity. It can be challenging to determine the capacity of each major asset may be problematic or not available. The system is designed for peak use and customer behavior fluctuates based on economic and weather conditions. Figure 2 shows the framework for calculating a capacity buy-in fee.

Figure 2 : Formula for Capacity Buy-In Approach

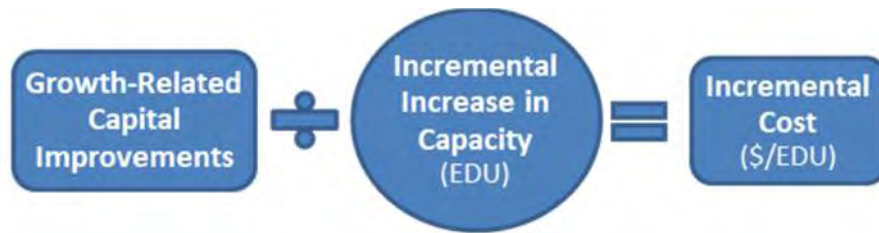


2.3.3. Incremental Cost Approach

The incremental method is based on the premise that new development (new users) should pay for the additional infrastructure capacity necessary to serve the new development. This method is typically used where there is little or no capacity available to accommodate growth and expansion is needed to serve the new development. Under the incremental method, growth-related capital improvements are allocated to new development based on their estimated usage or capacity requirements, The value of past investments in infrastructure made by existing customers is not considered.

For instance, if it costs X dollars (\$X) to provide 100 additional equivalent units of capacity for average usage and a new connector uses one of those equivalent units, then the new user would pay \$X/100 to connect to the system. In other words, new customers pay the incremental cost of capacity. As with the buy-in approach, new connectors will effectively acquire a financial position that is on par with existing customers. Use of this method is generally considered to be most appropriate when a significant portion of the capacity required to serve new customers must be provided by the construction of new facilities. Figure 3 shows the framework for calculating the incremental cost capacity fee.

Figure 3 - Formula for Incremental Cost Approach



2.3.4. Hybrid Approach

The hybrid approach is typically used where some capacity is available to serve new growth, but additional expansion is still necessary to accommodate new development. Under the hybrid approach the capacity fee is based on the summation of the existing capacity and any necessary expansions.

When using the hybrid approach, it is important that system capacity costs are not double counted when combining costs of the existing system with future costs identified in the utility’s capital improvement program (CIP). CIP expenditures for the repair and replacement of the existing system should not be included in the calculation. Capital improvements that expand system capacity to serve future customers may be included in proportion to the percentage of the cost specifically required for expansion of the system. Figure 4 summarizes the framework for calculating the hybrid Capacity Fee.

Figure 4 - Formula for Hybrid Approach



2.3.5. Capacity Fee Calculation Approaches Used in the Study

Water Capacity Fee

The District’s water system has the existing capacity to serve the majority of projected future growth. However, specific future growth-related capital projects are also required. Therefore, the hybrid approach was used to determine capacity fees for the water utility.

Conservation Component of the Water Capacity Fee

The District will continue to recover its recycled water capacity fee, referred to as the conservation fee, as part of the water utility capacity fee. The rationale for this method of cost recovery is that future water customers benefit from recycled water service because the availability of recycled water supply reduces demand on the potable water system. This increases the security of the water supply during periods of drought. Although there is a minimal amount of future growth-related recycled water capital projects, the hybrid approach was used to determine the recycled water conservation fee.

Sanitation Capacity Fee

The District's sanitation system has adequate capacity to serve projected growth without any future growth-related capital improvements. Therefore, the capacity buy-in approach was used to sanitation utility capacity fee.

3. Water Capacity Fee

3.1. Current Water Capacity Fees

Water capacity fees are currently charged by the District based on meter size. These fees consist of five components: construction (that is utility infrastructure), conservation, administration, meter cost, and installation. The study solely developed the basis for the construction and conservation components. Therefore, this report will not discuss the development of these components and all further references to water capacity fees should be assumed to only include the construction and conservation components.

The District intends to maintain the current structure of the water capacity fees. The current water capacity fees were implemented by the District in 2019. They have not been updated to account for inflation or changes in the system. Therefore, they are no longer reflective of new developments' share of the facilities. The current water capacity fees are shown in Table 4.

Table 4 - Current Water Utility Capacity Fees

Meter Size	Current Capacity Fee
3/4"	\$15,091
1"	\$25,085
1 1/2"	\$50,069
2"	\$80,047
3"	\$174,862
4"	\$314,745
6"	\$799,338
8"	\$1,398,245
10"	\$2,098,245

3.2. Proposed Water Capacity Fees

3.2.1. Water Buy-In Component

As noted previously in Section 2 of this report, the proposed method for calculating the water capacity fee is the hybrid approach which consists of a buy-in and incremental component. The hybrid capacity fee calculation approach requires a determination of the current value of existing water utility assets for the buy-in component of the calculation and a determination of the present value of future growth related capital improvements for the incremental component of the calculation.

Valuation of Existing Water Utility Assets

The first step in determining the buy-in component of the hybrid capacity fee is to determine the value of the existing system. Replacement cost was used to estimate the current value of the water utility system. Replacement cost less depreciation (RCLD) was not used because our analysis revealed that some legacy assets have low recorded net book values in the District's fixed asset accounting system despite having been well-maintained, being fully operational, and providing significant value to the system. It was also determined that newer assets within these groupings would be over-depreciated, potentially artificially reducing the current value of the system if RCLD was used in the asset valuation.

Although the RCLD method was not used, Raftelis believes that it is appropriate to adjust the current replacement cost of water utility assets to reflect the wear and tear, decay, inadequacy, and obsolescence that is normally accounted for by depreciation. To do this, Raftelis determined the planned cost, in 2022 dollars, of non-growth system improvements contained in the water utility CIP over the five year period FY 2023 – FY 2027. As discussed below, the value of these system improvements was then subtracted from the estimates replacement cost of water utility assets.

Table 5 shows the estimated replacement cost of existing water utility assets as of 2022. To calculate the replacement cost, the District provided fixed asset accounting records as of June 30, 2022 (FYE 2022) showing the original cost of existing water system assets. The 2022 replacement cost was then estimated by adjusting the original asset cost values to reflect what might be expected if a similar facility were constructed today. This was done by escalating the original asset costs by a construction cost index. The Engineering News-Record's average Construction Cost Index for 20 cities (ENR 20-City Average CCI) is commonly used for this purpose. Raftelis used a 2022 CCI index value of 13,007.

Table 5 - Water Utility Asset Replacement Cost

Asset Category	Original Cost	Replacement Cost (2022)
Distribution/Transmission	\$76,133,282	\$195,812,306
Fire	\$3,824,375	\$8,099,747
General/Admin	\$51,650,321	\$273,169,228
Land	\$6,800,726	\$27,323,737
Meters	\$14,645,316	\$28,456,851
Pumping	\$23,971,873	\$44,054,197
Storage	\$27,019,409	\$37,722,486
Treatment	\$21,860,574	\$39,796,395
Total	\$225,905,875	\$654,434,948

The total water system replacement cost of \$654,434,948 shown in Table 5 above represents the estimated cost of replacing the entire system in 2022 dollars. However, the replacement cost does not take into consideration the required repairs and maintenance to the system and essentially overstates the value of the system. To do this, Raftelis determined the planned cost, in 2022 dollars, of non-growth system improvements contained in the water utility CIP over the five year period FY 2023 – FY 2027. The value of these system improvements was then subtracted from the estimates replacement cost of water utility assets.

By reducing the replacement cost of existing water utility assets by the planned cost of non-growth system improvements over the next five years, the District acknowledges the system needs repairs and accounts for the use of the system by existing customers. Additionally, capital improvements are typically financed by those receiving benefit from the assets, in other words, the rate payers or water customers, and therefore, should not be recovered through capacity fees.

Table 6 provides a summary of planned water utility non-growth CIP as provided by Staff. The total of \$43,701,292 in capital improvements (2022 dollars) is subtracted from the water utility system replacement cost value.

Table 6 - Water Utility 5-Year Projection of Non-Growth CIP

CIP Description	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
ADMINISTRATIVE	\$1,600,340	\$450,000	\$1,210,000	\$1,360,000	\$250,000	\$4,870,340
POTABLE WATER	\$6,144,695	\$5,304,627	\$5,496,654	\$5,427,247	\$5,284,388	\$27,657,611
PROGRAM EXPENSE OFFSET	(\$132,000)	(\$132,000)	(\$132,000)	(\$132,000)	(\$132,000)	(\$660,000)
PROGRAMS	\$1,731,600	\$2,534,080	\$2,797,360	\$2,499,160	\$2,213,680	\$11,775,880
RANCHO/FARM	\$0	\$0	\$0	\$0	\$0	\$0
RECYCLED WATER	\$0	\$0	\$0	\$0	\$0	\$0
SCADA	\$0	(\$204,600)	(\$211,200)	(\$219,120)	(\$227,040)	(\$861,960)
SEWER/LIFT STATIONS	\$601,000	\$0	\$0	\$0	\$0	\$601,000
TAPIA	\$0	\$0	\$0	\$0	\$0	\$0
WESTLAKE	(\$280,779)	\$355,000	\$244,200	\$0	\$0	\$318,421
Total (Uninflated - 2022)	\$9,664,856	\$8,307,107	\$9,405,014	\$8,935,287	\$7,389,028	\$43,701,292
Total (inflated - 2023)	\$9,800,368	\$8,423,582	\$9,536,882	\$9,060,570	\$7,492,630	\$44,314,032

Addition of Current Cash Reserve Balances to Water Utility Assets

The next component of the buy-in asset value determination is the addition of current cash reserves. Cash reserves are established and paid for by existing water service customers through water rates. They are typically used to help pay for necessary capital improvements as well as operating shortfalls or unforeseen expenditures. Adequate cash reserves help mitigate the water rate impacts customers experience due to expenditure fluctuations. Both existing and future customers benefit from cash reserves. As a result, upon connecting to the water utility system, new users should contribute their proportionate share to establish equity in current reserves. The water utility has operations, replacement, and water stabilization reserves, which were all included in the existing asset valuation. The reserve balances as of June 30, 2022, are shown below in Table 7 and total \$46,033,409. The total of these reserves is added to the value of the assets.

Table 7 - Water Utility Cash Reserve Balances

Type of Cash Reserve	FYE 2022
Operations	\$13,373,103
Replacement	\$24,660,305
Water Stabilization	\$8,000,000
Total Reserves	\$46,033,409

Subtraction of Outstanding Debt Principal from Water Utility Assets

The final component of the buy-in asset valuation is the subtraction of the unpaid principal associated debt used to finance utility assets. New users will pay their share of any outstanding debt through water rates after joining the system. Therefore, the value of the system should be reduced by the amount of the outstanding principal. As of June 30, 2022, the water system had an outstanding balance of debt principal in the amount of \$8,345,000. Table 8 shows a detail water utility outstanding debt principal.

Table 8 - FY 2022 Water Utility Debt Principal Balances

Year Ending June 30,	Principal	Interest	Total
2023	\$975,000	\$153,221	\$1,128,221
2024	\$995,000	\$134,014	\$1,129,014
2025	\$1,010,000	\$113,465	\$1,123,465
2026	\$1,030,000	\$94,575	\$1,124,575
2027	\$1,050,000	\$74,295	\$1,124,295
2028-2030	\$3,285,000	\$96,866	\$3,381,866
Total	\$8,345,000	\$666,436	\$9,011,436

Summary of Water Buy-In Asset Valuation

Table 9 shows a summary of the final \$648,422,065 valuation of the water utility assets for the buy-in component of the water capacity component.

Table 9 - FY 2022 Water Utility Buy-In Asset Valuation

Description	Amount
Replacement Cost Assets from Table 5 (+)	\$654,434,948
Current Reserves Balance from Table 7 (+)	\$46,033,409
Outstanding Debt Principal from Table 8 (-)	(\$8,345,000)
5-Year Non-Growth CIP from Table 6 (-)	(\$43,701,292)
Total Cost Basis	\$648,422,065

Current Water Demand

The second step in determining the buy-in component of the hybrid capacity fee is to determine current water customer demand. Dividing the value of the system by customer demand provides a unit cost for the capacity fee. For water systems, capacity is usually expressed in meter equivalents, or Equivalent Residential Units (ERUs) rather than the number of service connections. The benefit of using meter equivalents is that it equates the relative capacity of service connections with meters of various sizes (i.e., accounts with the larger meters generating more demand).

Raftelis utilized consumption data provided by the District to determine the number of meters by meter size. Next, the American Water Works Association (AWWA) standards for maximum rated safe operating flow in gallons per minute (GPM) were used to determine the equivalent meter ratios. For each meter size there is a corresponding maximum safe operating capacity, which provides the basis for calculating the meter equivalency ratios (AWWA meter ratio). The typical single-family residential or base meter for the District is a 3/4" meter. The safe operating capacity of a 3/4" meter is 30 GPM. Capacity ratios for larger meters are calculated from this base meter flow and reflect their greater capacity in relation to the base meter. The formula below illustrates the calculation of the capacity ratio using the base meter and a 2" meter.

$$160 \text{ gpm (2" meter)} / 30 \text{ gpm (3/4" meter)} = 5.33 \text{ 3/4" meter equivalents}$$

This ratio states that one 2" meter is the equivalent of 5.33 3/4" meters. This ratio is then multiplied by the total number of meters of that size to arrive at the equivalent residential units represented by meters of that size. Table 10 lists the District's meters by meter size and shows the calculation of the total equivalent

residential units in FY 2022. The total estimated number of ERUs is 49,313 as shown in Column D of Table 10.

Table 10 - District Equivalent Residential Units

	(A)	(B)	(C)	(D) = (A * C)
Meter Size	2022 Total Meters	AWWA Operating Capacity (GPM)	AWWA Equivalent Capacity Ratio	2022 Estimated ERUs
3/4"	16,633	30	1.00	16,633
1"	2,159	50	1.67	3,598
1 1/2"	592	100	3.33	1,973
2"	503	160	5.33	2,683
3"	41	350	11.67	478
4"	92	630	21.00	1,940
6"	151	1,600	53.33	8,053
8"	115	2,800	93.33	10,733
10"	23	4,200	140.00	3,220
Total	20,309			49,313

Calculation of the Water Capacity Fee Buy-In Component

Once the value of the system is assessed and the equivalent residential units are calculated, the buy-in component of the water utility capacity fee can be completed. The water utility's buy-in calculation is shown below in Table 11. The buy-in component of the water capacity fee, expressed in 2022 dollars, is \$13,149 per ERU or 3/4" connection.

Table 11 – FY 2022 Water Utility Buy-In Component Calculation

Description	Amount
Replacement Cost Assets from Table 5 (+)	\$654,434,948
Current Reserves Balance from Table 7 (+)	\$46,033,409
Outstanding Debt Principal from Table 8 (-)	(\$8,345,000)
5-Year Non-Growth CIP from Table 6 (-)	(\$43,701,292)
Total Cost Basis	\$648,422,065
ERUs from Table 10 (/)	49,313
Capacity Fee Buy-In Component	\$13,149

3.2.2. Water Incremental Component

Future Water Expansion Capital Improvements

The incremental component of the capacity fee addresses the additional growth-related capacity additions necessary to serve the new development (i.e., the growth-related infrastructure necessary to serve demand growth). The first step in determining the incremental component of the hybrid capacity fee is to determine the present value of future growth-related capital expenditures. According to the District's CIP plan, the 2022 present value of these expenditures for the water utility is \$1,103,565 as shown in Table 12.

Table 12 – Water Utility Future Growth-Related Capital Improvements

Asset Type	Future Growth CIP Cost (2022 Dollars)	Future Growth CIP Cost (2023 Dollars)
Pipe CIP	\$1,103,565	\$1,119,039
Storage CIP	\$0	\$0
Pumping CIP	\$0	\$0
Total	\$1,103,565	\$1,119,039

Addition of the Present Value of Future Debt Financial Interest

Many utilities finance growth-related capital expenditures with debt. The interest component of debt service payments increases the total construction cost. For this reason, under the incremental approach, the present value cost of planned growth-related capital costs is often increased by the present value of interest payments. The District does not anticipate financing future water utility growth-related capital expenditures using debt. Therefore, there is no debt-related addition to the cost of future growth-related assets.

Incremental Water Demand

The next step in determining the incremental component of the hybrid capacity fee is to determine the number of customers that will be served by the planned growth-related infrastructure additions. Raftelis used the District's 2020 Urban Water Management Plan (UWMP) to examine water utility demand at build-out. The District expects the water utility to be fully built out in 2040. In that year, water demand is projected to be 22,544 acre feet per year (AFY). This is an incremental increase of 3,533 AFY from 2020 to 2040 (22,544 AFY less 19,011 AFY = 3,533 AFY) Table 13 shows the projected usage from 2020 to build out, per the 2020 UWMP.

Table 13 - Water Demand Projection for FY 2020 – FY 2040

	FY 2020	FY 2025	FY 2030	FY 2035	FY 2040
Water Demand (AFY)	19,011	19,190	20,246	21,363	22,544

In addition, the 2020 UWMP includes the average number of people per household for different areas within the District. These values were used to calculate the incremental residents from 2020 to buildout and the resulting equivalent residential units. This provides a common unit (\$/ERU) through which the buy-in and incremental components can be combined into one fee per ERU.

Table 14 shows the persons per household (Column A) and projected additional population from 2020 - 2040 (Column B). Column C calculates the percent each area represents of the total growth in that period. These percentages are then multiplied by the relevant Applicable Persons per Household to arrive at a weighted average persons per household estimate of 3.06 (Column D).

Table 14 – Calculation of Weighted Average Persons per Household

Community	(A) Applicable Persons per Household	(B) Projected Additional Population (2020 - 2040)	(C) % of Additional Population	(D) Weighted Average Persons per Household
Agoura Hills	3.35	1,224	7.3%	0.25
Calabasas	2.65	2,562	15.4%	0.41
Hidden Hills	3.23	164	1.0%	0.03
Westlake Village	3.01	24	0.1%	0.00
Westlake Village Business	3.01	1,207	7.2%	0.22
Unincorporated LA County	3.15	8,650	51.9%	1.63
Vacant HSE Units	3.03	2,836	17.0%	0.52
Total		16,667	100.0%	3.06

Utilizing the incremental increase in demand in acre feet, the weighted average persons per household, and the per capita per day water usage of 227 gallons provided by the UWMP, Raftelis calculated the incremental ERUs from 2020 to 2040s. This calculation of 4,545 incremental ERUs is shown in Table 15 and is discussed in detail below.

The incremental acre feet per year between 2040 and 2020 of 3,533 (Column A) is converted to gallons (Column B). Since each resident is estimated to use 227 gallons per day and there are 365 days in a year, the total incremental gallons per year is divided by this amount to arrive at how many individual residents (Column C) are represented by these gallons in a year. Next, the estimated average persons per household of 3.06 is presented (Column D). To find the equivalent residential units represented by these incremental residents, they are divided by this average (Column E). Raftelis calculates that the incremental ERUs represented by this change in water demand from 2020 to buildout in 2040 is 4,545 ERUs.

Table 15 – Calculation of Incremental ERUs

	(A) Incremental AFY	(B) Incremental Gallons per Year	(C) Incremental Residents	(D) Persons per Household	(E) Incremental ERUs
	(2020 to 2040 Growth in AFY)	A * 325,851 (Gallons/AF)	B / (227 Gallons per Day *365)	(From Table 14 Column D)	13,894.53 Incremental Residents / 3.06
Total Incremental Increase in Demand	3,533	1,151,231,583	13,894.53	3.06	4,545

Calculation of the Water Capacity Fee Incremental Component

Once the value of the expansion capital projects and the incremental ERUs are calculated, the incremental component of the water utility capacity fee can also be determined as shown in Table 16. The incremental portion of the water capacity fee, expressed in 2022 dollars, is \$243 per ERU or 3/4” connection.

Table 16 – FY 2022 Water Utility Incremental Component Calculation

Description	Amount
Future Expansion Capital Improvements from Table 12 (+)	\$1,103,565
Debt (+)	\$0
Total Cost Basis	\$1,103,565
Incremental Increase in Capacity from Table 15 (/)	4,545
Capacity Fee Incremental Component	\$243

3.2.3. Conservation Component of the Water Capacity Fee

In addition to water service, the District also provides recycled water service. Supplementing potable water service with recycled water provides enhanced assurance of the availability of water supply for uses that cannot be substituted by recycled water. Recycled water both protects water supply for current users as well as allows for expansion by reducing demands on available water supplies. Recycled water also provides a stable water source for non-potable uses. Therefore, both current and future water users benefit from the existence of the recycled water system. As policy, the District wishes to forgo charging recycled water customers a capacity fee in order to encourage recycled water connections. Since water customers benefit directly from the recycled water system, the District charges water customers a conservation component in their capacity fees. This conservation component is calculated as a capacity fee per water ERU.

3.2.4. Conservation Buy-In Component

As noted previously in Section 2 of this report, the proposed method for calculating the conservation portion of the water capacity fee is the hybrid approach which consists of a buy-in and incremental component. The hybrid capacity fee calculation approach requires a determination of the current value of recycled water utility assets for the buy-in component of the calculation and a determination of the present value of future growth-related capital improvements for the incremental component of the calculation.

Valuation of Existing Sole-Ownership Recycled Water Utility Assets

The first step in determining the buy-in component of the hybrid capacity fee is to determine the value of the existing system. Replacement cost was used to estimate the current value of the recycled water utility system. Replacement cost less depreciation (RCLD) was not used as the system value because our analysis revealed that some legacy assets have low recorded net book values in the District's fixed asset accounting system despite having been well-maintained, being fully operational, and providing significant value to the system. It was also determined that newer assets within these groupings would be over-depreciated, potentially artificially reducing the current value of the system if RCLD was used in the asset valuation.

Although the RCLD method was not used, Raftelis believes that it is appropriate to adjust the current replacement cost of recycled utility assets to reflect the wear and tear, decay, inadequacy, and obsolescence that is normally accounted for by depreciation. To do this, Raftelis determined the planned cost, in 2022 dollars, of non-growth system improvements contained in the recycled water utility CIP over the five year period FY 2023 – FY 2027. As discussed below, the value of these system improvements was then subtracted from the estimates replacement cost of water utility assets.

Table 17 shows the estimated replacement cost of the recycled water utility assets that are solely owned by the District. To calculate the replacement cost, the District provided fixed asset accounting records as of June 30, 2022 (FYE 2022) showing the original cost of existing recycled water system assets. The 2022 replacement

cost was then estimated by adjusting the original asset cost values to reflect what might be expected if a similar facility were constructed today. This was done by escalating the original asset costs by a construction cost index. The Engineering News-Record's average Construction Cost Index for 20 cities (ENR 20-City Average CCI) is commonly used for this purpose. Raftelis used a 2022 CCI index value of 13,007.

Table 17 - Recycled Water Utility Replacement Cost for Sole-Ownership Assets

Asset Type/Category	Original Cost	Replacement Cost (2022)
Distribution/Transmission	\$7,934,316	\$14,343,373
General/Admin	\$28,015	\$33,941
Land	\$3,397	\$13,648
Meters	\$808,947	\$1,576,347
Pumping	\$0	\$0
Storage	\$1,168,049	\$2,009,759
Treatment	\$0	\$0
Total	\$9,942,723	\$17,977,068

The total recycled water system replacement cost of \$17,977,068 as shown above in Table 17 represents the estimated cost of replacing the entire system in 2022 dollars. However, the replacement cost does not take into consideration the required repairs and maintenance to the system and essentially overstates the value of the system. To do this, Raftelis determined the planned cost, in 2022 dollars, of non-growth system improvements contained in the water utility CIP over the five year period FY 2023 – FY 2027. The value of these system improvements was then subtracted from the estimates replacement cost of water utility assets.

By reducing the replacement cost of existing recycled water utility assets by the planned cost of non-growth system improvements over the next five years, the District acknowledges the system needs repairs and accounts for the use of the system by existing customers. Additionally, capital improvements are typically financed by those receiving benefit from the assets, in other words, the rate payers or water customers, and therefore, should not be recovered through capacity fees.

Table 18 provides a summary of planned recycled water utility non-growth CIP as provided by Staff. The total of \$3,242,262 in capital improvements (2022 dollars) is subtracted from the recycled water system replacement cost value.

Table 18 – Recycled Water Utility 5-Year Projection of Sole-Ownership Non-Growth CIP

CIP Description	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
RECYCLED WATER	\$463,000	\$577,200	\$600,405	\$1,197,288	\$404,369	\$3,242,262
Total (Uninflated - 2022)	\$463,000	\$577,200	\$600,405	\$1,197,288	\$404,369	\$3,242,262
Total (Inflated - 2023)	\$469,492	\$585,293	\$608,823	\$1,214,075	\$410,038	\$3,287,722

Valuation of Existing JPA Shared Ownership Recycled Water Utility Assets

In addition to the recycled water utility assets under its sole ownership, the District also owns recycled water and sanitation assets through the JPA. The conservation (recycled water) component of the water capacity fee must also take into account these assets to ensure that new recycled water customers connecting to the system are paying their share of the District's overall recycled water utility assets.

The JPA owns recycled water utility assets, sanitation utility assets, and certain shared assets. The District's proportionate share of these assets must be included in the calculation of the conservation (recycled water) and sanitation capacity fees. Table 19 shows that 14.3% of the District's share of JPA assets are for the recycled water system, 80.8% of the District's share of JPA assets are for the sanitation system, and 4.8% are shared between the recycled water and sanitation systems.

Table 19 - District Share of JPA Sanitation and Recycled Water Assets

JPA Assets	Original Cost	Replacement Cost (2022)	Percent of Total Replacement Cost
Sanitation Utility	\$148,394,955	\$364,704,168	80.8%
Recycled Utility	\$27,208,732	\$64,727,215	14.3%
Identified Utility Assets	\$174,603,687	\$429,431,383	95.2%
Shared	\$8,060,748	\$21,684,506	4.8%
Total	\$183,664,436	\$451,115,889	100.0%

Raftelis proportionally allocated the shared assets based on the balance of the total assets individually allocated to the utilities. Table 20 provides a summary of the asset values shared by the two utilities, both in their original cost and 2022 replacement cost value.

Table 20 - Summary of Shared JPA Sanitation and Recycled Water Assets

Asset Class	Original Cost	Replacement Cost (2022)
Collection	\$0	\$0
Distribution/Transmission	\$0	\$0
General/Admin	\$45,689	\$102,018
Land	\$8,015,060	\$21,582,488
Meters	\$0	\$0
Pumping	\$0	\$0
Storage	\$0	\$0
Treatment	\$0	\$0
Total	\$8,060,748	\$21,684,506

To allocate these shared assets to the sanitation and recycled water utilities, Raftelis determined each utility's share of the total assets that were allocated to the utilities individually. Table 21 below shows the calculation of the percent share for each based on the replacement cost values shown above in Table 19. As shown in Table 21, the sanitation utility is responsible for 84.9% of the shared JPA assets, while the recycled water utility is responsible for 15.1%.

Table 21 – District Weighted Ownership Percentage for Single-Utility JPA Assets

Utility	Replacement Cost	Percentage of Total
Sanitation Utility (from Table 19)	\$364,704,168	84.9%
Recycled Utility (from Table 19)	\$64,727,215	15.1%
Total	\$429,431,383	100.0%

The resulting allocation of the shared assets is shown in Table 22. Combining recycled water's portion of the District's shared JPA with the assets for which it is solely responsible results in the utility's total share of the JPA assets, shown below in Table 23.

Table 22 - Allocation of Shared District JPA Assets

Utility	Allocation of Shared Assets	Percentage of Total
Sanitation Utility	\$18,416,050	84.9%
Recycled Water	\$3,268,456	15.1%
Total (from Table 19)	\$21,684,506	100.0%

Table 23 - Recycled Water Utility Share of District JPA Assets

Ownership Type	Original Cost	Replacement Cost
Sole Responsibility (Table 19)	\$27,208,732	\$64,727,215
Shared Responsibility (Table 22)	\$1,248,964	\$3,268,456
Total	\$28,457,696	\$67,995,671

The recycled water utility's share of JPA assets of \$67,995,671 is added to the utility's sole-ownership assets of \$17,977,068. The 5-year non-growth CIP for solely owned assets of \$3,287,722, is then subtracted to arrive at a replacement cost asset value of \$82,730,478. This calculation is shown in Table 24.

Table 24 - Recycled Water Utility Asset Value

Description	Replacement Cost
Sole-Ownership Recycled Water Utility Assets from Table 17 (+)	\$17,977,068
JPA Assets from Table 23 (+)	\$67,995,671
5-Year Non-Growth CIP from Table 18 (-)	(\$3,242,262)
Total	\$82,730,478

Addition of Current Cash Reserve Balances to Recycled Water Utility Assets

The next component of the buy-in asset value determination is the addition of current cash reserves. Cash reserves are established and paid for by existing recycled water service customers through recycled water rates. They are typically used to help pay for necessary capital improvements as well as operating shortfalls or unforeseen expenditures. Adequate cash reserves help mitigate the recycled water rate impacts customers experience due to expenditure fluctuations. Both existing and future customers benefit from cash reserves. As a result, upon connecting to the recycled water utility system, new users should contribute their proportionate share to establish equity in current reserves. The recycled water utility has operations, replacement, and water stabilization reserves, which were all included in the existing asset valuation. The reserve balances as of June 30, 2022, are shown below in Table 25 and total \$24,634,431. The total of these reserves is added to the value of the assets.

Table 25 - Recycled Water Utility Cash Reserve Balances

Type of Cash Reserve	FYE 2022
Operations	\$16,873,948
Replacement	\$7,760,484
Total Reserves	\$24,634,431

Subtraction of Outstanding Debt Principal from Recycled Water Utility Assets

The final component of the buy-in asset valuation is the subtraction of the unpaid principal associated debt used to finance utility assets. New users will pay their share of any outstanding debt through water rates after joining the system. Therefore, the value of the system should be reduced by the amount of the outstanding principal. As of June 30, 2022, the recycled water utility had no outstanding debt.

Current Recycled Water Demand

The second step in determining the buy-in component of the hybrid capacity fee is to determine current recycled water customer demand. Since the conservation component is part of the water capacity fee, it will utilize the same current demand as the water buy-in fee as represented by 49,313 ERUs (see Table 10).

Calculation of the Conservation Buy-In Component of the Water Capacity Fee

Once the value of the system is assessed and the equivalent residential units are calculated, the conservation buy-in component of the water capacity fee can be completed as shown in Table 26. The buy-in component of the conservation fee, expressed in 2022 dollars is \$2,177 per ERU or 3/4" connection.

Table 26 – FY 2022 Conservation Buy-In Component Calculation

Description	Amount
Recycled-Only Assets from Table 17 (+)	\$17,977,068
JPA Assets from Table 23 (+)	\$67,995,671
Current Reserves Balance from Table 25 (+)	\$24,634,431
Outstanding Debt Principal (-)	\$0
5-Year Non-Growth CIP from Table 18 (-)	(\$3,242,262)
Total Cost Basis	107,364,909
ERUs from Table 10 (/)	49,313
2022 Buy In Component	\$2,177

3.2.5. Conservation Incremental Component

Future Recycled Water Expansion Capital Improvements

The incremental component of the capacity fee addresses the additional growth-related capacity additions necessary to serve the new development (i.e., the growth-related infrastructure necessary to serve demand growth). The first step in determining the incremental component of the hybrid capacity fee is to determine the present value of future growth-related capital expenditures. According to the District's CIP plan, the 2022 present value of these expenditures for the recycled water utility is \$149,637 as shown in Table 27.

Table 27 - Recycled Water Utility Future Growth-Related Capital Improvements

Asset Type	Future Growth CIP Cost (2022 Dollars)	Future Growth CIP Cost (2023 Dollars)
Pipe CIP		\$0
Storage CIP		\$0
Pumping CIP	\$149,637	\$151,735
Total	\$149,637	\$151,735

Addition of the Present Value of Future Debt Financial Interest

Many utilities finance growth-related capital expenditures with debt. The interest component of debt service payments increases the total construction cost. For this reason, under the incremental approach, the present value cost of planned growth-related capital costs is often increased by the present value of interest payments. The District does not anticipate financing future recycled water growth-related capital expenditures using debt. Therefore, there is no debt-related addition to the cost of future growth-related assets.

Incremental Water Demand

Since the conservation component is part of the water capacity fee, it will utilize the same incremental water demand as the water buy-in fee as represented by 4,545 ERUs (see Table 15).

Calculation of the Conservation Incremental Component of the Water Capacity Fee

Once the value of the expansion capital projects and the incremental ERUs are calculated, the conservation incremental component of the water capacity fee can be completed as shown in Table 28. The incremental component of the conservation fee, expressed in 2022 dollars, is \$33 per ERU or 3/4" connection.

Table 28 – FY 2022 Conservation Incremental Component Calculation

Description	Amount
Future Expansion Capital Improvements from Table 27 (+)	\$149,637
Debt (+)	\$0
Total Cost Basis	\$149,637
Incremental Increase in Capacity from Table 15 (I)	4,545
Capacity Fee Incremental Component	\$33

3.2.6. Total Proposed Water Capacity Fee

The proposed water capacity fees calculated in the study are shown in Table 29. The District also charges administration, meter cost, and installation fees, which were not addressed in this study. The water capacity fees, shown in Columns A – E are expressed in 2022 dollars. They include the water buy-in component (Column A), the water incremental component (Column B), the recycled water conservation component (Column C), and the recycled water incremental component (Column D). The total 2022 water capacity fee for each meter size, expressed in 2022 dollars, is shown in Column E. The escalation in costs shown in Table 29 as meter sizes increase is based on AWWA flow rate equivalences for each meter size. These equivalencies were presented in Column C of Table 10.

Column F shows the proposed FY 2023 water capacity fees after being adjusted for construction cost inflation. This was achieved by escalating the 2022 total water capacity fee (Column E) to a 2023 value

(Column F) using the ENR 20-City Average CCI. Raftelis used a CCI value of 13,007 for 2022 to estimate the replacement costs. Specifically, the CCI index value for 2023, 13,189, and dividing it by the value for 2022, 13,007, resulting in inflation of 1.01%.

Table 29 – Proposed 2023 Water Capacity Fees (\$/Meter Size)

Meter Size	A	B	C	D	E = (A+B+C+D)	F	G	H	I
	2022 Water Buy-In Component	2022 Water Incremental Component	2022 Conservation Buy-In Component	2022 Conservation Incremental Component	2022 Total Water Capacity Fee	Proposed 2023 Total Water Capacity Fee	Currently Charged Water Capacity Fee	\$ Change (Current vs. Proposed 2023)	% Change (Current vs. Proposed 2023)
3/4"	\$13,149	\$243	\$2,177	\$33	\$15,602	\$15,821	\$15,091	\$730	4.8%
1"	\$21,915	\$405	\$3,629	\$55	\$26,004	\$26,368	\$25,085	\$1,283	5.1%
1 1/2"	\$43,831	\$809	\$7,257	\$110	\$52,007	\$52,736	\$50,069	\$2,667	5.3%
2"	\$70,129	\$1,295	\$11,612	\$176	\$83,211	\$84,378	\$80,047	\$4,331	5.4%
3"	\$153,407	\$2,832	\$25,401	\$384	\$182,025	\$184,577	\$174,862	\$9,715	5.6%
4"	\$276,133	\$5,098	\$45,722	\$691	\$327,644	\$332,238	\$314,745	\$17,493	5.6%
6"	\$701,290	\$12,948	\$116,119	\$1,756	\$832,113	\$843,780	\$799,338	\$44,442	5.6%
8"	\$1,227,257	\$22,660	\$203,208	\$3,073	\$1,456,197	\$1,476,614	\$1,398,834	\$77,780	5.6%
10"	\$1,840,885	\$33,990	\$304,811	\$4,609	\$2,184,295	\$2,214,922	\$2,098,245	\$116,677	5.6%

4. Sanitation Capacity Fee

4.1. Current Sanitation Capacity Fees

The District's sanitation services cover five sanitation service areas, or districts. Sanitation service in districts U-3 and B is provided by the City of Los Angeles. The sanitation rates charged by the City of Los Angeles in districts U-3 and B are passed through directly to those customers and were not included in this study.

The District intends to maintain the current structure of its sanitation capacity fees which are assessed on a per ERU basis. The current sanitation capacity fees were implemented by the District in 2019. They have not been updated to account for inflation or changes in the system. Therefore, they are no longer reflective of new developments' share of the facilities. The current sanitation capacity fees are shown in Table 30.

Table 30 - Current Sanitation Capacity Fees

Sanitation District	Current Fee per ERU	Service Provider
U-1	\$12,645	Las Virgenes MWD
U-2	\$12,645	Las Virgenes MWD
U-3	\$3,900	City of Los Angeles
B	\$3,900	City of Los Angeles
D	\$12,645	Las Virgenes MWD

4.2. Proposed Sanitation Capacity Fees

4.2.1. Sanitation Buy-In Component

As noted previously in Section 2 of this report, the proposed method for calculating the sanitation capacity fee is the capacity buy-in approach. The hybrid capacity fee calculation approach requires a determination of the current value of existing sanitation utility assets for the buy-in component of the calculation and a determination of the present value of future growth related capital improvements for the incremental component of the calculation.

Valuation of Existing Sole-Ownership Sanitation Utility Assets

The first step in determining the buy-in component of the hybrid capacity fee is to determine the value of the existing system. Replacement cost was used to estimate the current value of the recycled water utility system. Replacement cost less depreciation (RCLD) was not used system because our analysis revealed that some legacy assets have low recorded net book values in the District's fixed asset accounting system despite having been well-maintained, being fully operational, and providing significant value to the system. It was also determined that newer assets within these groupings would be over-depreciated, potentially artificially reducing the current value of the system if RCLD was used in the asset valuation.

Although the RCLD method was not used, Raftelis believes that it is appropriate to adjust the current replacement cost of recycled utility assets to reflect the wear and tear, decay, inadequacy, and obsolescence that is normally accounted for by depreciation. To do this, Raftelis determined the planned cost, in 2022

dollars, of non-growth system improvements contained in the recycled water utility CIP over the five year period FY 2023 – FY 2027. As discussed below, the value of these system improvements was then subtracted from the estimates replacement cost of water utility assets.

Table 31 shows the estimated replacement cost of the sanitation utility assets that are solely owned by the District. To calculate the replacement cost, the District provided fixed asset accounting records as of June 30, 2022 (FYE 2022) showing the original cost of existing recycled water system assets. The 2022 replacement cost was then estimated by adjusting the original asset cost values to reflect what might be expected if a similar facility were constructed today. This was done by escalating the original asset costs by a construction cost index. The Engineering News-Record’s average Construction Cost Index for 20 cities (ENR 20-City Average CCI) is commonly used for this purpose. Raftelis used a 2022 CCI index value of 13,007.

Table 31 - Sanitation Utility Replacement Cost for Sole-Ownership Assets

Asset Category	Original Cost	Replacement Cost (2022)
Collection	\$3,983,780	\$17,153,823
General/Admin	\$17,320	\$17,320
Land	\$111,235	\$446,918
Meters	\$0	\$0
Pumping	\$3,318,015	\$6,753,658
Storage	\$0	\$0
Treatment	\$0	\$0
Total	\$7,430,351	\$24,371,718

The total sanitation system replacement cost of \$24,371,718 as shown above in Table 31 represents the estimated cost of replacing the entire system in 2022 dollars. However, the replacement cost does not take into consideration the required repairs and maintenance to the system and essentially overstates the value of the system. To do this, Raftelis determined the planned cost, in 2022 dollars, of non-growth system improvements contained in the sanitation utility CIP over the five year period FY 2023 – FY 2027. The value of these system improvements was then subtracted from the estimates replacement cost of water utility assets.

By reducing the replacement cost of existing sanitation utility assets by the planned cost of non-growth system improvements over the next five years, the District acknowledges the system needs repairs and accounts for the use of the system by existing customers. Additionally, capital improvements are typically financed by those receiving benefit from the assets, in other words, the rate payers or water customers, and therefore, should not be recovered through capacity fees.

Table 32 provides a summary of planned sanitation utility non-growth CIP as provided by Staff. The total of \$26,827,117 in capital improvements (2022 dollars) is subtracted from the sanitation system replacement cost value.

Table 32 - Sanitation Utility 5-Year Projection of Sole-Ownership Non-Growth CIP

CIP Description	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
ADMINISTRATIVE	\$17,474	\$454,664	\$221,684	\$221,684	\$221,684	\$1,137,190
POTABLE WATER	\$0	\$0	\$0	\$0	\$0	\$0
PROGRAM EXPENSE OFFSET	\$0	\$0	\$0	\$0	\$0	\$0
PROGRAMS	\$1,728,500	\$428,683	\$410,045	\$242,299	\$100,647	\$2,910,175
RANCHO/FARM	\$1,852,671	\$792,767	\$93,192	\$93,192	\$93,192	\$2,925,014
RECYCLED WATER	\$0	\$0	\$0	\$0	\$0	\$0
SCADA	\$0	\$0	\$0	\$0	\$0	\$0
SEWER/LIFT STATIONS	\$945,960	\$2,074,360	\$787,830	\$391,830	\$391,830	\$4,591,809
TAPIA	\$2,062,932	\$7,613,419	\$3,206,652	\$1,111,244	\$1,268,682	\$15,262,929
WESTLAKE	\$0	\$0	\$0	\$0	\$0	\$0
Total (Uninflated - 2022)	\$6,607,536	\$11,363,893	\$4,719,403	\$2,060,249	\$2,076,035	\$26,827,117
Total (Inflated - 2023)	\$6,700,181	\$11,523,228	\$4,785,574	\$2,089,136	\$2,105,144	\$27,203,263

Valuation of Existing JPA Shared Ownership Sanitation Utility Assets

In addition to the recycled water utility assets under its sole ownership, the District also owns sanitation and recycled water assets through the JPA. The sanitation capacity fee must take into account these assets to ensure that new sanitation customers connecting to the system are paying their share of the District's overall sanitation utility assets.

The JPA owns sanitation utility, recycled water utility, and certain shared assets. The District's proportionate share of these assets must be included in the calculation of the conservation (recycled water) and sanitation capacity fees. Table 33 shows that 80.8% of the District's share of JPA assets are for the sanitation system, 14.3% of the District's share of JPA assets are for the recycled water system, and 4.8% are shared between the sanitation and recycled water systems.

Table 33 – District Share of JPA Sanitation and Recycled Water Assets

JPA Assets	Original Cost	Replacement Cost (2022)	Percent of Total Replacement Cost
Sanitation Utility	\$148,394,955	\$364,704,168	80.8%
Recycled Utility	\$27,208,732	\$64,727,215	14.3%
Identified Utility Assets	\$174,603,687	\$429,431,383	95.2%
Shared	\$8,060,748	\$21,684,506	4.8%
Total	\$183,664,436	\$451,115,889	100.0%

Raftelis proportionally allocated the shared assets based on the balance of the total assets individually allocated to the utilities. Table 34 provides a summary of the asset values shared by the two utilities, both in their original cost and 2022 replacement cost value.

Table 34 - Summary of Shared JPA Sanitation and Recycled Water Assets

Asset Class	Original Cost	Replacement Cost (2022)
Collection	\$0	\$0
Distribution/Transmission	\$0	\$0
General/Admin	\$45,689	\$102,018
Land	\$8,015,060	\$21,582,488
Meters	\$0	\$0
Pumping	\$0	\$0
Storage	\$0	\$0
Treatment	\$0	\$0
Total	\$8,060,748	\$21,684,506

To allocate these shared assets to the sanitation and recycled water utilities, Raftelis determined each utility's share of the total assets that were allocated to the utilities individually. Table 35 below shows the calculation of the percent share for each based on the replacement cost values shown above in . As shown in Table 35, the sanitation utility is responsible for 84.9% of the shared JPA assets, while the recycled water utility is responsible for 15.1%.

Table 35 - District Weighted Ownership Percentage for Single-Utility JPA Assets

Utility	Replacement Cost	Percentage of Total
Sanitation Utility	\$364,704,168	84.9%
Recycled Water	\$64,727,215	15.1%
Total	\$429,431,383	100.0%

The resulting allocation of the shared assets is shown in Table 36. Combining sanitation's portion of the District's shared JPA with the assets for which it is solely responsible results in the utility's total share of the JPA assets, shown below in Table 37.

Table 36 - Utility Allocation of Shared District JPA Assets

Utility	Allocation of Shared Assets	Percentage of Total
Sanitation Utility	\$18,416,050	84.9%
Recycled Water	\$3,268,456	15.1%
Total	\$21,684,506	100.0%

Table 37 - Sanitation Utility Share of District JPA Assets

Ownership Type	Original Cost	Replacement Cost
Sole Responsibility (Table 33)	\$148,394,955	\$364,704,168
Shared Responsibility (Table 36)	\$6,811,784	\$18,416,049
Total	\$155,206,739	\$383,120,217

The sanitation utility's share of JPA assets of \$383,120,21 is added to the utility's sole-ownership assets of \$24,371,718. The 5-year non-growth CIP for solely owned assets of \$27,203,263, is then subtracted to arrive at a replacement cost asset value of \$380,664,818. This calculation is shown in Table 38.

Table 38 - Sanitation Utility Asset Value

Description	Amount
Sole-Ownership Recycled Water Utility Assets from Table 31 (+)	\$24,371,718
JPA Assets from Table 37 (+)	\$383,120,218
5-Year Non-Growth CIP from Table 32 (-)	(\$26,827,117)
Total	\$380,664,819

Addition of Current Cash Reserve Balances to Sanitation Utility Assets

The next component of the buy-in asset value determination is the addition of current cash reserves. Cash reserves are established and paid for by existing recycled water service customers through recycled water rates. They are typically used to help pay for necessary capital improvements as well as operating shortfalls or unforeseen expenditures. Adequate cash reserves help mitigate the recycled water rate impacts customers experience due to expenditure fluctuations. Both existing and future customers benefit from cash reserves. As a result, upon connecting to the recycled water utility system, new users should contribute their proportionate share to establish equity in current reserves. The recycled water utility has operations, replacement, and water stabilization reserves, which were all included in the existing asset valuation. The reserve balances as of June 30, 2022, are shown below in Table 39 and total \$22,713,099. The total of these reserves is added to the value of the assets.

Table 39 - FY 2022 Sanitation Utility Cash Reserve Balances

Type of Reserve	FYE 2022
Operations	\$5,368,047
Replacement	\$17,345,052
Total Reserves	\$22,713,099

Subtraction of Outstanding Debt Principal from Recycled Water Utility Assets

The final component of the buy-in asset valuation is the subtraction of the unpaid principal associated debt used to finance utility assets. New users will pay their share of any outstanding debt through water rates after joining the system. Therefore, the value of the system should be reduced by the amount of the outstanding principal. As of June 30, 2022, the sanitation utility had no outstanding debt.

Current Sanitation Demand

Staff provided the equivalent residential units for sanitation services. The District defines an ERU for sanitation services as 25 fixture units. Table 40 provides the breakdown of ERUs by sanitation district. ERUs relevant to the study are those served by the Districts which total 26,672. The ERUs in Districts U-3 (726) and B (496) are served by the City of Los Angeles and are excluded from the calculation.

Table 40 - Sanitation Equivalent Residential Units

District	Served by the Las Virgenes MWD						Served by the City of Los Angeles			Grand Total
	U-1	U-2	U-2E	D	Vacant	Total	U-3	B	Total	All
Residential	10,140	2,599	2,439	0	49	15,227	277	216	493	15,720
Multifamily	5,320	290	715	0	0	6,325	445	280	725	7,050
Commercial Class 1	2,623	486	178	182	0	3,469	4	0	4	3,473
Commercial Class 2	1,185	291	1	0	0	1,477	0	0	0	1,477
Commercial Class 3	142	23	9	0	0	174	0	0	0	174
Total	19,410	3,689	3,342	182	49	26,672	726	496	1222	27,894

Calculation of the Sanitation Buy-In Component

Once the value of the system is assessed and the equivalent residential units are calculated, the buy-in component of the sanitation capacity fee can be completed. The sanitation utility's buy-in calculation is shown below in Table 41. The buy-in component of the sanitation capacity fee, expressed in 2022 dollars, is \$15,110 per ERU or 3/4" connection.

Table 41 - Sanitation Buy-in Component Calculation

Description	Amount
Sanitation-Only Assets from Table 31 (+)	\$24,371,718
Sanitation Share of JPA Assets from Table 37 (+)	\$383,120,218
Current Reserves Balance from Table 39 (+)	\$22,713,099
Outstanding Debt Principal (-)	\$0
5-Year Non-Growth CIP from Table 32 (-)	(\$26,827,117)
Total Valuation	\$403,377,918
ERUs (U-1, U-2, U-2E, D) from Table 40 (/)	26,672
Sanitation Capacity Fee (2022)	\$15,124

4.2.2. Sanitation Incremental Component

Future Sanitation Expansion Capital Improvements

The District's sanitation system has capacity within the existing system to serve projected future growth. Therefore, there are no future expansion capital improvements, and the sanitation capacity fee does not include an incremental component.

4.2.3. Total Proposed Sanitation Capacity Fee

The proposed sanitation capacity fees calculated in the study are shown in Table 42. The District also charges administration, meter cost, and installation fees, which were not addressed in this study. The sanitation capacity fees, shown in Columns B – C are expressed in 2022 dollars. They include the sanitation buy-in component (Column A) and the sanitation incremental component (Column B) which is \$0 because there are no future growth-related capital improvements. The total, per ERU, 2022 sanitation capacity fee is shown in Column D. Column F shows the proposed FY 2023 sanitation capacity fees after being adjusted for construction cost inflation. This was achieved by escalating the 2022 total water capacity fee (Column C) to a 2023 value (Column D) using the ENR 20-City Average CCI. Raftelis used a CCI value of 13,007 for 2022 to

estimate the replacement costs. Specifically, the CCI index value for 2023, 13,189, and dividing it by the value for 2022, 13,007, resulting in inflation of 1.01%.

Table 42 – Proposed 2023 Sanitation Capacity Fees (\$/ERU)

District	A	B	C = A + B	D	E	F	G
	2022 Sanitation Buy-In Component	2022 Sanitation Incremental Component	2022 Total Sanitation Capacity Fee	2023 Proposed Sanitation Capacity Fee	Currently Charged Sanitation Capacity Fee	\$ Change (Current vs. Proposed 2023)	% Change (Current vs. Proposed 2023)
U-1	\$15,124	\$0	\$15,124	\$15,336	\$12,645	\$2,691	21.3%
U-2	\$15,124	\$0	\$15,124	\$15,336	\$12,645	\$2,691	21.3%
U-3	N/A	N/A	N/A	N/A	\$3,900	N/A	N/A
B	N/A	N/A	N/A	N/A	\$3,900	N/A	N/A
D	\$15,124	\$0	\$15,124	\$15,336	\$12,645	\$2,691	21.3%

5. Capacity Fee Administration

In conjunction with adopting updated Capacity Fees, Raftelis recommends that the District apply the ENR 20-City Average CCI to adjust the fees in subsequent years to keep pace with inflation. The District should also conduct a comprehensive review of the capacity fees every three to five years to ensure appropriate funding of capital projects and equity among customers.



DATE: November 21, 2023
TO: Board of Directors
FROM: Facilities and Operations

SUBJECT: Contractual Services Agreement with Ontario Refrigeration Service: Amendment

SUMMARY:

The District's has an annual agreement with Ontario Refrigeration Service, Inc., for preventative maintenance, filter changes and minor repairs of its heating, ventilation and air conditioning (HVAC) equipment at various facilities. Additional funding is requested, in the amount of \$150,000, for unanticipated HVAC repair and maintenance, plus emergency replacement of the District's two boilers that provide heat for the Headquarters campus. Staff recommends authorization to approve a change order to the contractual services agreement with Ontario Refrigeration Service, Inc., in the amount of \$150,000, increasing the not-to-exceed amount from \$34,500 to \$184,500.

RECOMMENDATION(S):

Authorize the General Manager to approve a change order to the contractual services agreement with Ontario Refrigeration Service, Inc., in the amount of \$150,000, for unanticipated repair of heating, ventilation and air conditioning equipment and emergency replacement of two failed boilers at the Headquarters campus.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost of this action is \$150,000, consisting of \$40,000 for unanticipated HVAC repair and maintenance work and \$110,000 for emergency replacement of the District's two boilers at the Headquarters campus.

DISCUSSION:

The District completed a competitive quote process for heating, ventilation and air conditioning (HVAC) preventative maintenance and as-needed repair on March 18, 2021. An annual contractual services agreement with Ontario Refrigeration Service, Inc. (Ontario) resulted from the process. The District has approximately 29 pieces of HVAC equipment at seven different locations. The existing agreement includes annual preventative maintenance work, including filter change-outs, for \$26,668, plus and an additional \$7,832 for other repair and maintenance services for a total not-to-exceed amount of \$34,500.

The scope of the preventive maintenance work includes testing thermostat operations, inspecting and cleaning of equipment, lubrication of moving parts, recharging refrigerant levels, cleaning of condensate lines, inspecting burner assemblies, testing of safety controls, inspecting duct systems and changing air filters every two months.

For Fiscal Year 2023-2024, HVAC repair costs have exceeded the repair and maintenance allowance; therefore, staff is requesting additional funding in the amount of \$40,000.

Additionally, the two boilers that provide heat for the Headquarters campus failed and required emergency replacement. The 30-year-old boilers were original equipment installed when Building No. 8 was constructed. Ontario was unable to repair the units because replacement parts are no longer available. Failure of the boilers caused a catastrophic shutdown of the heating system at Headquarters, and office temperatures quickly dropped below acceptable standards for office space. As a result, staff solicited quotes for emergency replacement of the boilers from Ontario and through other vendors participating in the Sourcewell Cooperative Purchasing Program. Ontario was the only vendor able to locate replacement boilers that could be delivered quickly and return the HVAC system to normal operation.

Prepared by: Douglas Anders, Administrative Services Coordinator



DATE: November 21, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Boardroom Audio/Visual System Upgrade: Update

SUMMARY:

The Board authorized a contract with Western Audio Visual & Security (WAVS) on June 6, 2023, to upgrade the aging audio/visual equipment for the District's Boardroom. The Boardroom is used for Board meetings, training sessions, multi-agency workshops, tour/event kickoffs and various other public uses. Meetings and events over the last few years have increasingly required virtual capabilities to increase accessibility for participants through on-line platforms. Additionally, most of the existing audio/visual equipment is obsolete and has reached the end of its useful life. WAVS will be providing the needed audio/visual system upgrades to meet the District's current operational needs.

RECOMMENDATION(S):

Review and comment on the proposed design provided by Western Audio Visual & Security for the Boardroom Audio/Visual System Upgrade.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost of the work as proposed is estimated to be \$203,308. Sufficient funds are available in the adopted Fiscal Year 2023-24 Budget.

DISCUSSION:

On June 6, 2023, the Board authorized the General Manager to execute an agreement with Western Audio Visual & Security (WAVS) to upgrade the audio/visual system for the District's

Boardroom. WAVS will provide and install all the necessary components to upgrade the audio/visual system. A project start date will be determined once all the equipment has been received. A period of four to five weeks will be needed to install and set up the new equipment. An update will be provided to the Board once WAVS is ready to schedule the work in the Boardroom.

Major components of the Boardroom audio/visual system upgrade include the following:

- 85-inch 4K UHD display will be mounted over the previous projector screen.
- 75-inch 4K UHD display mounted on the opposite side.
- Two additional displays on portable carts to be utilized for various meeting configurations.
- Ten 22-inch touchscreen monitors for each position at the dais, allowing to mirror display or another video source.
- HDMI inputs added:
 - Two HDMI inputs at Staff Desks.
 - One input in control room.
 - Wireless Presentation Gateway
- Eleven 24-inch gooseneck microphones for each position at the dais with speakers allowing for individual audio adjustments.
- Wireless microphone at the podium.
- 16 wireless microphones to be used in other boardroom meeting configurations.
- One assistive listening system will be installed for ADA compliance.
- Broadcast system:
 - Four video cameras.
 - Two facing the dais.
 - One facing from the dais to view a podium speaker.
 - One moveable on a tripod.
 - Video controller allowing remote control over cameras.
 - Ability to control microphones.
 - Ability to broadcast online.
- Control system for Clerk of the Board.
 - Ability to control microphones.
 - Powering displays on and off.

GOALS:

Provide Excellent Services that Exceed Customer's Expectation

Prepared by: Andrew Spear, Principal Technology Analyst

ATTACHMENTS:

[Boardroom Upgrade.pdf](#)

HQ Boardroom A/V Upgrade



Las Virgenes Municipal Water District
www.LVMWD.com

85" 4K UHD Display



Photoshop representation showing display will be mounted high enough to eliminate obstructed views from the staff sitting in front of it.



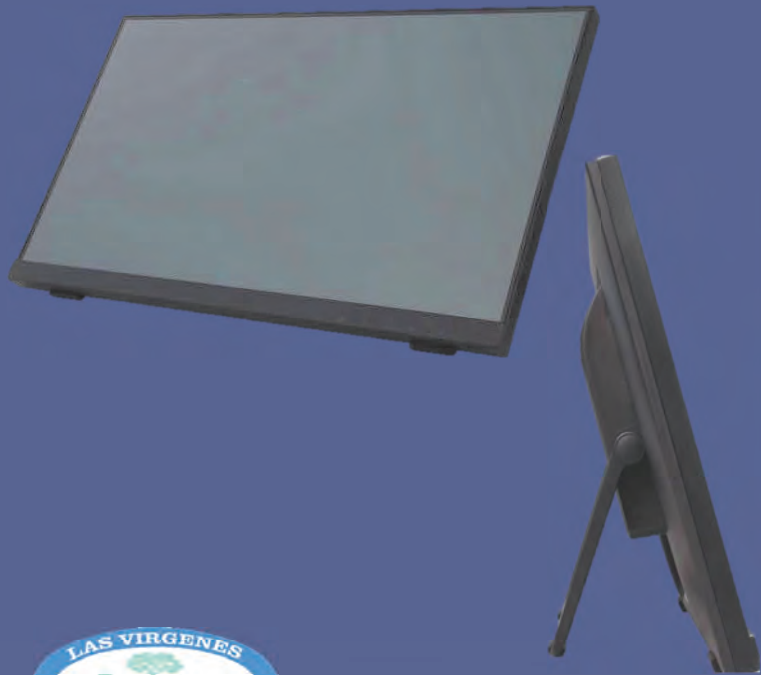
75" 4K UHD Display



Photoshop representation showing display mounted on the opposite side of the room to allow staff members and the public to view presentations



22" Touchscreen Displays



Planar 22" touchscreen displays for each position at the dais and staff area.





DATE: November 21, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Annual Supply and Delivery of Fire Hydrants: Award

SUMMARY:

On October 6, 2023, staff issued a request for bids for the annual supply and delivery of fire hydrants. The District installs approximately 75 wet-barrel fire hydrants per year. The hydrants are purchased through an annual purchase order and stocked in the District's warehouse. Staff recommends the Board accept the bid from Famcon Pipe & Supply, Inc., and authorize the General Manager to approve a one-year purchase order, in the amount of \$225,070.73, with four one-year renewal options for the annual supply and delivery of fire hydrants.

RECOMMENDATION(S):

Accept the bid from Famcon Pipe & Supply, Inc., and authorize the General Manager to approve a one-year purchase order, in the amount of \$225,070.73, with four one-year renewal options for the annual supply and delivery of fire hydrants.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total annual cost for the product is estimated to be \$225,070.73. Sufficient funds are available in the adopted Fiscal Year 2023-24 Budget and will be proposed in future fiscal year budgets. Pricing increases for future renewal options is not expected to exceed five percent annually.

DISCUSSION:

The District has four different types of six-hole and eight-hole wet-barrel fire hydrants

throughout its service area. Approximately 75 hydrants are installed or replaced each year.

Bid Process:

A request for bids was posted on the District's website and sent to nine vendors that previously expressed interest in providing waterworks supplies to the District. Four bids were received, and Famcon Pipe & Supply, Inc., was identified as the lowest responsive bidder. During the bid review process, one irregularity was identified. Ferguson Waterworks failed to include a responsive state inflation indicator per the Bidders' Instructions Item 14. Regardless, the bid irregularity by Ferguson Waterworks had no bearing on the recommendation as Ferguson Waterworks total bid was \$5,686.23 higher than that submitted by Famcon Pipe & Supply, Inc.

Bid Summary:

Following is a summary of bids received.

<u>Bidder</u>	<u>Bid Total</u>
Famcon Pipe & Supply, Inc.	\$225,070.73
Ferguson Waterworks	\$230,756.96
DXP Enterprises	\$312,200.93
Core & Main	\$262,064.93

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Liz Smith, Purchasing Supervisor

ATTACHMENTS:

[Bid by Famcom Pipe & Supply, Inc.](#)



Request for Bids

Wet Barrel Fire Hydrants

October 2023

Las Virgenes Water District
4232 Las Virgenes Road
Calabasas, CA 91302
818-251-2115

Bids Due: October 26, 2023; 2:00 p.m.

Request for Information Deadline: October 19, 2023

District Contact: Liz Smith, Purchasing Supervisor lsmith@lvmwd.com

Las Virgenes Municipal Water District Instructions to Bidders

1. **Introduction.** Each bidder and its bid shall comply with these instructions to bidders and the terms and conditions provided with the bid documents.
2. **District Contact.** During the bid process the District contact will be the District Purchasing Supervisor: Liz Smith, 4232 Las Virgenes Road, Calabasas, CA 91302, lsmith@lvmwd.com e-mail, 818-251-2115 phone. Any questions, technical or otherwise, pertaining to this bid must be submitted in writing and directed only to the listed District contact. Bidders, their representatives, agents or anyone else acting on their behalf are specifically directed NOT to contact any District employee, board member, or other agency associate for any purpose related to this request for bid other than as directed above. **Contact with anyone other than as directed above may be just cause for rejection of bid.**
3. **Requests for Information and Notifications.** All requests for information (RFI) regarding this bid must be directed to District Contact listed above and received in writing no later than Oct. 19, 2023. Requests will be addressed within 2 business days of receipt. At the end of the RFI period a summary of all RFI and responses will be posted at <https://www.lvmwd.com/the-district/departments/finance-and-administration/finance/purchasing/purchasing-formal-bids#!/>. **It is the bidder's responsibility to ensure they access and review any RFI responses and resulting addendum(s) posted.** The District is not responsible to notify individual potential bidders of the availability of RFI responses and/or resulting addendum(s) beyond this notice. The District is not responsible for lost or misdirected e-mail communications. Other than directing a bidder to a specific segment of the bid documents, questions received after the RFI period has ended will not be answered.
4. **Submission of Bids.** Sealed bids are to be submitted only on the prescribed Las Virgenes Municipal Water District Bid Forms included as part of this bid package and described in the Request for Bids and must be submitted in hard copy format with a wet signature. **Bid submission deadline is Thursday, October 26, 2023; 2:00 p.m.** Bids shall be addressed and delivered to: Las Virgenes Municipal Water District, Attn: Liz Smith, 4232 Las Virgenes Road, Calabasas, CA 91302, and clearly marked **"Sealed Bid—Hydrants"** on outside of envelope. **FAXED OR E-MAILED BIDS WILL NOT BE ACCEPTED UNDER ANY CIRCUMSTANCES.** Bidders are required to submit the following information with their bid:
 - a. Completed Bid Form-Schedule (3 pages)
 - b. Manufacturer make and model of proposed product (list on Bid Form-Schedule)
 - c. Published Warranty for product bid
 - d. Product information/technical data sheet for proposed hydrants
 - e. Expected delivery time After Receipt of Order (ARO)Bid forms can be downloaded from the District's website: <https://www.lvmwd.com/the-district/departments/finance-and-administration/finance/purchasing/purchasing-formal-bids#!/>
5. **Modification of Bids.** A bidder may modify its bid by written communications provided such communication is received by the District prior to the closing time for receipt of bids. The written communication must not reveal the bid price but should state the addition or subtraction or other modification in such a manner that the District will not know the final prices or terms until it opens the sealed bid.
6. **Withdrawal and Return of bids.** Bids may be withdrawn without prejudice by written or telegraphic requests received from the bidder prior to the time for opening of bids, and bids so withdrawn will be returned to bidders unopened. Any bid received after the bid submission deadline shall be returned to the bidder unopened.
7. **Discrepancies.** In the case of discrepancy between unit prices and extended totals, unit prices will prevail. In the case of discrepancy between words and figures, words will prevail.
8. **Pricing.** Both unit and extended pricing shall be shown in U.S. dollar amounts with two decimal places rounded to the nearest cent.
9. **Award of Bid.**

- a. The District reserves the right to accept or reject any and all bids during the time for awarding the contract, and to waive any informality or irregularity in any bid. The District may reject any bid that does not comply with these instructions or other bid documents.
- b. Award shall be made on a comprehensive basis to one bidder based on total bid amount. At the District's discretion, Inflation indicator may be a consideration in final award.
- c. The award of the bid, if it is awarded, shall be to the lowest responsible responsive bidder whose bid complies with the requirements of the bid documents. Bidder responsibility is determined solely by the District.
- d. It is expected that bids will be considered by the District at the regularly scheduled Board Meeting on November 21, 2023. Notice of Award, if any will occur within seven business days following the meeting. Accompanying the District's Notice of Award will be a purchase order. The successful bidder will be required to send an order acceptance to the District within seven days following receipt of Notice of Award. Failure to do so shall be just cause for annulment of the award. In the event of failure of the lowest responsible responsive bidder to provide order confirmation to the District, the District may award to the next lowest responsible responsive bidder.

10. Insurance Requirements. Bidder at its' sole cost and expense shall procure and maintain for the duration of the project the following types and minimum limits of insurance: *Strike through unnecessary coverage*

Type	Limits	Scope
General Liability (GL)	\$2,000,000 per occurrence/ \$4,000,000 aggregate	At least as broad as ISO occurrence from CG 0001
Product Liability	\$1,000,000 per occurrence/ \$2,000,000 aggregate	
Automotive Liability	\$1,000,000 per accident	At least as broad as ISO CA 0001 (code 1, any auto)
Workers Compensation	CA Statutory limits	
Employers' Liability	\$1,000,000 per occurrence	

- a. The general and automobile liability policy(ies) shall be endorsed (consistent with Ins. Code 11580.04) to name District, its officers, employees, and agents as additional insured regarding liability arising out of the Work. Bidder's coverage shall be primary and shall apply separately to each insurer subject to a claim or lawsuit, except with respect to the limits of the insurer's liability. District's insurance if any, shall be excess and shall not contribute with Bidder's insurance.
- b. Prior to commencing the Work, Bidder shall provide to District the following proof of insurance: (a) certificate(s) of insurance on ACORD Form 25-S (or insurer's equivalent) evidencing the required insurance coverages; and (b) endorsement(s) on ISO Form CG 2010 (or insurer's equivalent), signed by a person authorized to bind coverage on behalf of the insurer(s), certifying the additional insured coverages.

- 11. Non Collusion.** The bidder certifies that its bid is made without any previous understanding, agreement or connection with any person, firm or corporation making a bid for the same product as is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.
- 12. Bid Specifications.** The attached specifications are intended to be descriptive of the type and quality of product the District desires to purchase. Any exceptions or substitutions to the Bid Scope & Specification must be clearly noted on Bid-Form Schedule. District reserves the right to determine if products meet equal value. Bidders will not be allowed to make unauthorized substitutions after award is made.
- 13. Subcontractors.** Subcontractors are not allowed on this project.
- 14. Inflation Indicator.** Bidder must state a specific set inflation indicator for annual renewal periods or state none in area provided on the bid-form schedule. Inflation indicator may be a flat percentage or based on a specific nationally published indicator such as the Bureau of Labor Statistics Consumer Price Index or Producer Price

Index. Renewals will be based on listed indicator. None indicates original pricing will be used for all renewal periods with no increase.

15. Special Conditions.

- a. Bid prices shall be F.O.B. Destination, Freight Pre-paid and allowed to Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, CA 91302, or other designated address within the District's service area.
- b. Any exceptions or modifications to the Bid Scope & Specifications or District's Standard Purchase Order Terms and Conditions (Exhibit A) proposed by bidder must be clearly noted in area provided on Bid-Form Schedule.
- c. District has at least 90 days from the bid due date to accept bid pricing.

**Las Virgenes Municipal Water District
Bid Form-Schedule
Wet Barrel Fire Hydrants**

The undersigned states and declares as follows: that the bidder has carefully read and examined the Bid Documents; Bid Notice; Instruction to Bidders; Bid Specifications including exhibits; Bid Form-Schedule; and that the bidder will comply with the bid terms and conditions. The undersigned agrees to supply and deliver materials in strict conformity with the specifications and instructions enclosed with the Invitation for Bids for the prices set forth below in this bid schedule.

It is understood that this bid shall remain open and shall not be withdrawn for a period of ninety (90) days from the date prescribed for the opening of the bid.

It is further agreed that the materials/services to be furnished under this bid shall be delivered at such time and in such quantities as called for by the Las Virgenes Municipal Water District.

Materials/Services to be furnished under this bid shall be delivered FOB Destination Freight Pre-Paid and Allowed to Las Virgenes Municipal Water District, Building 7, 4232 Las Virgenes Road, Calabasas, CA 91302 after receipt of order (ARO) or the specified time submitted by bidder, whichever is less.

All bidders are required to submit with their bid:

- a. Completed Bid Form-Schedule (3 pages)
- b. Published Warranty for product bid
- c. Product information/technical data sheet
- d. Expected delivery time After Receipt of Order (ARO)

The bidder's authorized officer identified below hereby declares that the representations in this bid are true and correct and of my own personal knowledge, and that these representations are made under penalty of perjury under the laws of the State of California, and that I am duly authorized to bind this bidder to this bid.

>>>continued on next page<<<

Bid Item No.	Quantity	Unit of Measure UOM	Description Refer to Bid Scope & Specifications for detailed description	Unit Price	Extended Price
1.	20	each	6" Wet Barrel Fire Hydrant LP, six-hole, two-way	AVK - 2122.81	AVK - 42,456.20
				Jones - 2122.81	Jones - 42,456.20
Manufacturer & Model# Bid: AVK - 52472 6-hole Jones - J4040 6 hole					
2.	40	each	6" Wet Barrel Fire Hydrant LP, eight-hole, two-way	AVK - 2122.81	AVK - 84,912.40
				Jones - 2122.81	Jones - 84,912.40
Manufacturer & Model# Bid: AVK - 52472 8 hole Jones - J4040 8 hole					
3.	5	each	6" Wet Barrel Fire Hydrant LP Commercial, eight-hole, three-way	AVK - 2898.23	AVK - 14,491.15
				Jones - 2898.23	Jones - 14,491.15
Manufacturer & Model# Bid: AVK - 52492 8 hole Jones - J4060 8 hole					
4.	30	each	6" Wet Barrel Fire Hydrant HP, eight-hole, two-way	Jones - 2122.81	0 63,684.30
				AVK 52472	
Manufacturer & Model# Bid: Jones J4040HP 8 hole AVK 52472 HP 8 hole					
					0
			CA Sales Tax	9.5%	0 19,526.64
			Total Bid	\$ 0	AVK - 225070.73 Jones - 225070.73

Written Total Bid Amount: Two hundred + twenty five thousand seven y dollars and seventy three cents

Promised delivery time in days after receipt of order:

Jones - 25-30

Jones - 25-30

Initial Order AVK - 14-18 days

Additional Releases AVK - 14-18 days

State Inflation Indicator (refer to Instructions to Bidders Item 14 for details):

Price increase not to exceed 5% annual.

>>>continued on next page<<<

Notes or Exceptions:

Addendum Acknowledgement (if applicable):

Addendum #1 Signed: _____

Addendum #2 Signed: _____

Addendum #3 Signed: _____

Bidder:

Famcon Pipe & Supply, Inc. 10/26/23
Corporate Name of Bidder Date

By: Steven B. Penza Pres.
Authorized Signature Title

Steven B. Penza rickv@famconpipe.com
Print Name E-mail

805-485-4350
Phone

200 Lambert St
Oxnard, Ca 93036
Address

805-485-3070
Fax

**Las Virgenes Municipal Water District
Wet Barrel Fire Hydrants**

Overview:

The District is seeking bids for an annual purchase order contract for the supply and delivery of wet barrel fire hydrants. Initial purchase order contract period will be for one (1) year with four (4) possible one (1) year renewal periods at the District’s option. Hydrants will be purchased on an as needed basis throughout the contract period. The purpose of this bid is to ensure set pricing for the duration of the contract period, allow for expedited delivery upon order release, and secure a quantity discount.

General Information:

The hydrants shall be two way (4" x 2 ½") and three way (4" x 2 ½" x 2 ½") with replaceable nozzles, nozzle covers attached to the hydrant with 1 1/8" pentagon nut and chain, and painted safety yellow at manufacturer’s factory. Both low pressure “LP” and high pressure “HP” styles are required. Hydrants must meet all applicable current American Water Works Association “AWWA” standards.

Quantity:

Bid Item	Quantity	UOM	Description
1	20	each	6" LP, six-hole, two-way
2	40	each	6" LP, eight-hole, two-way
3	5	each	6" LP, eight-hole, three-way
4	30	Each	6" HP, eight-hole, two-way

Quantities listed are estimated annual quantities and not guaranteed. Actual quantities may vary while pricing shall remain firm. Orders will be released, as needed throughout the year. Minimum order release quantity will be five like hydrants, release quantities will be in increments of five.

Exceptions: Any exceptions or modifications to the Bid Scope & Specifications or District’s Standard Terms and Conditions (Exhibit A) must be clearly noted in area provided on Bid-Form Schedule.

Specifications
Wet Barrel Fire Hydrant

- Bid Item 1:** 6" Wet Barrel Fire Hydrant LP, six-hole, two-way
- Bid Item 2:** 6" Wet Barrel Fire Hydrant LP, eight-hole, two-way
- Bid Item 3:** 6" Wet Barrel Fire Hydrant LP Commercial, eight-hole, three-way
- Bid Item 4:** 6" Wet Barrel Fire Hydrant HP, eight-hole, two-way

General. The wet barrel fire hydrants to be furnished under these Specifications shall comply with the latest revisions of the "Standard Specifications for Wet Barrel Fire Hydrants" approved by the AWWA Standard C-503, and the special provisions included in this document. All wet barrel fire hydrants shall be new and ready for installation at time of delivery.

Only wet barrel fire hydrants from manufacturers of established reputation, having proper facilities for the manufacture of wet barrel fire hydrants, which have been and are producing successfully for commercial use over a period equivalent to at least five (5) years' time, will be qualified under these specifications. Bidders are required to provide the most current manufacturer's product information, in detail, for each of the proposed hydrants.

When size and type is not specifically listed, specifications apply universally for all hydrants.

Style. Wet Barrel, Single body (one piece)

Body Material. Ductile Iron

Size. 6"

Outlets. National Fire Hose Thread "NFHT" on all outlets. Two different outlet configurations are required:

- Two-way = one 4" pumper nozzle and one 2 ½" fire hose outlet
- Three-way = one 4" pumper nozzle and two 2 ½" fire hose outlets

Pressure Rating. Two different working pressures are required:

- Bid Items 1-3 are considered "LP" and shall have a rated working pressure of at least 250 psi and be UL/FM rated to 250 psi
- Bid Item 4 is considered "HP" and shall have a rated working pressure of at least 350 psi and be UL/FM rated to 350 psi

Nozzle. Removable nozzle; removable outlet threads.

Caps. Outlets shall be protected with caps attached to the hydrant head with 1 1/8" pentagon nut and chain. Hydrants shall be equipped with metallic caps. Caps for the LP hydrants shall be safety yellow to match the hydrant while caps for the HP hydrant shall be red.

Paint. Exterior Paint shall be safety yellow in color, factory applied, UV resistant, and epoxy-coated or District approved equal.

Interior Paint shall be factory applied, fusion bonded epoxy or District approved equal.

Markings. Hydrants shall be permanently marked with the manufacturer's name and the year of manufacture on outside of hydrant.

Hole Pattern. Two different bolt hole patterns are required:

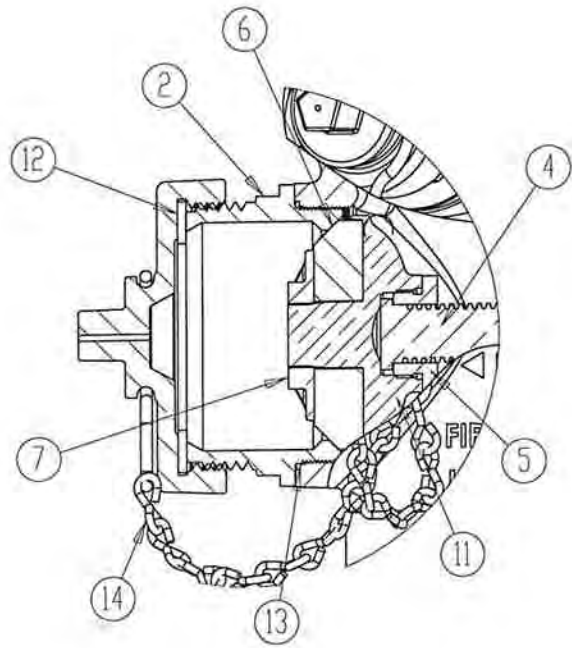
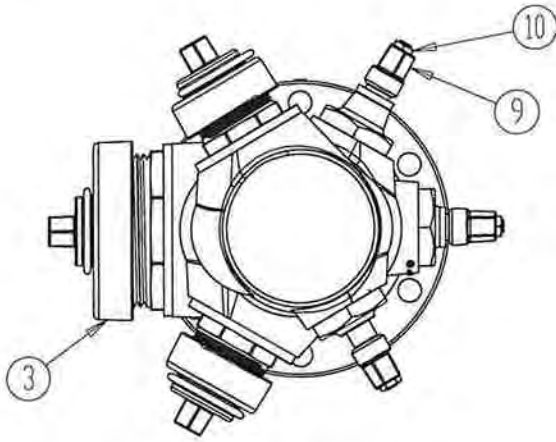
- Bid Item 1: six-hole bolt pattern
- Bid Items 2-4: eight-hole bolt pattern

Additional Conditions.

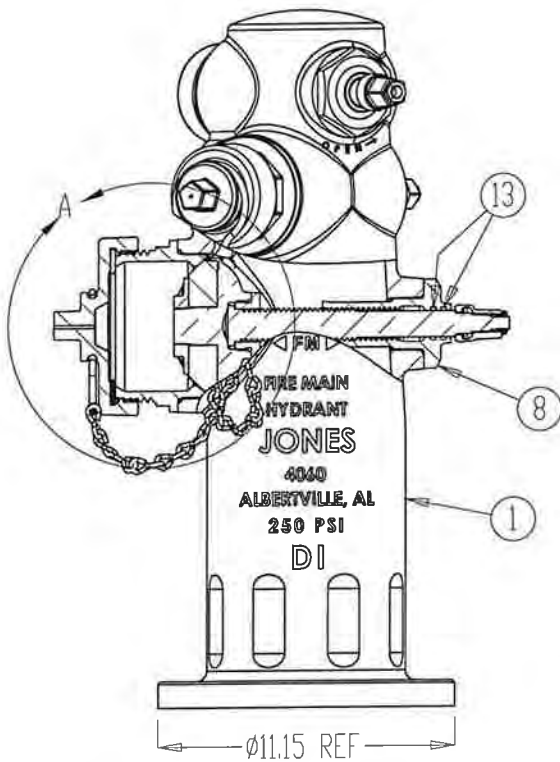
1. **AWWA Standard.** Hydrants shall conform to the current AWWA C-503 Specifications for wet barrel fire hydrants and any other applicable AWWA standards related to fire hydrants.
2. **Delivery.** Initial order must be delivered within specified time submitted by bidder after receipt of order "ARO". Subsequent orders must also be delivered within specified time submitted by bidder ARO. It is the bidder's responsibility to ensure the hydrants quoted are readily available to the District. Manufacturer lead times should be carefully considered by the bidder to ensure order releases are delivered within stated delivery times for the life of the contract.
3. **Freight.** Freight terms are FOB Destination to the District, freight pre-paid and allowed.
4. **Product Information.** Bidder must submit product information, i.e. technical data sheet, schematic, and/or cut sheet, for proposed hydrants with bid. Bidder must state manufacturer make and model number in area provided on bid schedule.
5. **Warranty.** A nationally published warranty from the manufacturer shall be submitted with bid stating the warranty period for all components of the wet barrel fire hydrant to be furnished. Included with that warranty shall be a description of any replacement or exchange programs offered by manufacturer or distributor.
6. **Renewals.** Initial award will be for a one-year period with four possible one-year renewals. Bidders are required to submit a set percentage or inflationary indicator to be used for renewal periods.

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1. **Acceptance.** By accepting this Purchase Order, Vendor agrees to comply with these terms and conditions. Vendor shall sell and deliver, and Las Virgenes Municipal Water District (the "District") shall purchase, the goods, material and/or items described above (the "Goods"). The Goods must comply with this Purchase Order and the notice inviting bids and information to bidders, (if any). The Goods shall be new (unless stated otherwise on this Purchase Order), sold and purchased at prices set forth above.
2. **Delivery.** Vendor's carrier shall deliver the Goods FOB at the location set forth above. Vendor to pay all freight costs unless otherwise noted on front of Purchase Order; FOB Destination Freight Prepaid and Allowed. Goods shall be delivered no later than the date set forth above. Time is of the essence. Any delivery of Goods prior to issuance of a Purchase Order shall be at the Vendors sole risk. The District will not be obligated to return or pay for any Goods delivered without a Purchase Order. It will be the Vendors responsibility to pick up any Goods delivered without a Purchase Order.
3. **Compliance with Law.** The design and manufacture of the Goods shall comply with all applicable federal, state and local laws and regulations.
4. **Governing Law.** This Agreement shall be construed in accordance with and governed by the laws of the State of California.
5. **Risk of Loss.** Vendor shall bear the risk of loss of or damage to Goods until such time as District takes actual possession of Goods by moving them from the point of delivery.
6. **Substitutions.** No substitution will be permitted without the written consent of District. If Vendor proposes any substitution, Vendor guarantees that the substitution is equal in quality, capacity, durability, ease of maintenance, and ease of installation to the Goods originally specified.
7. **Changes.** District, by written order, may delete Goods to be supplied under this Purchase Order, and the Purchase Order price will be equitably reduced and the Purchase Order shall be modified in writing accordingly. District, by written order, may order an increase in Goods to be supplied, and the Purchase Order price will be equitably increased. If unit prices are stated, the reduction or increase shall be calculated at the unit prices stated in the Purchase Order. If no unit prices are stated, Vendor shall promptly, at the request of District, quote prices, and District shall promptly accept or reject the quote.
8. **Blanket or Annual Purchase Orders.** For Blanket or Annual Purchase Orders, the quantity amounts reflect estimated needs of the District for the term of the order and actual quantity purchased may vary higher or lower.
9. **Inspection and Testing.** All Goods will be subject to final inspection and approval after delivery. Payment for the Goods will not constitute final acceptance. Vendor at its cost shall remove and replace any Goods that District designates as nonconforming or defective. District's failure to inspect does not relieve Seller of any responsibility to perform according to the terms of the Purchase Order.
10. **Indemnification.** Vendor shall indemnify, defend, protect, and hold harmless District, and its officers, employees, volunteers and agents from and against any and all liability, losses, claims, damages, expenses, demands, lawsuits, administrative proceedings, arbitrations, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) of every nature arising out of breach of this Purchase Order or negligent or wrongful act of Vendor. This indemnification provision shall not apply to claims, liability, loss or damage caused by the sole negligence or willful misconduct of District.
11. **Warranty.** Vendor warrants that all Goods and related services to be supplied by it under this Purchase Order are fit and sufficient for the purpose intended; that all Goods and related services will conform to the specifications, drawing samples or other descriptions specified by the District; that the Goods are new, merchantable, good quality and free from defects (whether patent or latent) in material and workmanship; that all workmanship and Goods to be provided are of the best grade and quality; and, that it has good and clear title to all Goods to be supplied by it and the same are free and clear from all liens, encumbrances and security interests. For a period of one year after delivery of the Goods, Vendor shall at its own expense replace or repair defective Goods at the request of District.
12. **Payment.** Payment will be made within 30 days after receipt of a properly prepared invoice or receipt of goods, whichever is later. District may withhold 10% of the price until the Goods are installed, tested, and operating. District shall pay all applicable sales and use taxes. The District is not responsible for payment of any Good delivered without a valid Purchase Order in effect.
13. **Force Majeure.** Except for defaults of Seller's subcontractors at any tier, neither District nor Vendor shall be liable for any failure to perform due to any cause beyond their reasonable control and without their fault or negligence. Such causes include, but are not limited to, acts of God or of the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, terrorism, quarantine restrictions, strikes, freight embargoes, and unusually severe weather. In the event that performance of this Purchase Order is hindered, delayed or adversely affected by causes of the type described above ("Force Majeure"), then the party whose performance is so affected shall so notify the other party's authorized representative in writing and, at District's option, this Purchase Order shall be completed with such adjustments as are reasonably required by the existence of Force Majeure or this Purchase Order may be terminated for convenience.
14. **Termination.** District may terminate this Purchase Order at any time with or without cause and such termination shall not constitute default. In the event of partial termination, Vendor is not excused from performance of the non-terminated balance of work under this Purchase Order. The District shall pay the vendor for any portion of the order that is completed prior to termination.
15. **Integration.** This Purchase Order constitutes the sole, final, complete, exclusive and integrated expression and statement of the terms of this contract among the parties concerning the subject matter addressed herein, and supersedes all prior and contemporaneous negotiations, representations and agreements, either oral or written, that may be related to the subject matter of this Purchase Order, except those other documents that are expressly referenced in this Purchase Order.
16. **Severability.** If any provision of this Agreement shall be deemed to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.
17. **Waiver.** The waiver at any time by any party of its rights with respect to a default or other matter arising in connection with this Purchase Order shall not be deemed a waiver with respect to any subsequent default or matter. No payment by District to Vendor shall be considered or construed to be an approval or acceptance of any defective goods or any other breach or default.
18. **Attorney's Fees.** In the event any legal action is brought to enforce or construe this Purchase Order, the prevailing party shall be entitled to an award of reasonable attorney's fees, expert witness and consulting fees, litigation costs and costs of suit.
19. **Disputes.** If a dispute arises in any way arising out of or relating to this Agreement or the breach thereof, or relating to its application or interpretation, the aggrieved party will notify the other party of the dispute in writing within twenty days after such dispute arises and the parties will meet and confer within thirty days after delivery of such notice to attempt to resolve the dispute. If the parties are unable to resolve the dispute to their mutual, the District reserves its right to seek appropriate legal remedies.
20. **Remedies.** Except as otherwise provided herein, the rights and remedies of both parties hereunder shall be in addition to their rights and remedies at law or in equity. Failure of either party to enforce any of its rights shall not constitute a waiver of such rights or of any other rights and shall not be construed as a waiver or relinquishment of any such provisions, rights or remedies.
21. **Insurance.** Any vendor performing a service on District property or a District job site is required to have insurance. The District's minimum standard insurance requirements are as follows: General Liability with \$1 million per occurrence and \$2 million aggregate, Insured Autos \$1 million, and Worker's Compensation CA State Statutory Requirements. Additional insurance may be required. If so, it will be stated on front of PO or other related contract documents. Insurance certificates and endorsements specifically naming "Las Virgenes Municipal Water District, its officers, employees, and agents" as additional insured are required before any work is performed.
22. **Rentals.** For the purpose of calculating rental periods, one day is 24 hours (from time of delivery), one week is seven calendar days and one month is 30 calendar days, unless specified otherwise on the front of Purchase Order. Items are to be considered off rent at the time a pick-up is called in to vendor.
23. **Assignment.** Vendor shall not assign, sell or otherwise transfer any obligation or interest in this Agreement without the specific written consent of the District.
24. **Modifications.** Any modifications or exceptions to these Terms and Conditions will be stated on the front of the Purchase Order.



DETAIL A
SCALE 1 : 4



HYDRANT DESCRIPTION		
PART #	NOZZLE CONFIGURATON	FLANGE PATTERN
J4060AR	4½" X 2½" X 2½"	6 - Ø.75" HOLES, 9.38" DBC
J4060BR	4" X 2½" X 2½"	8 - Ø.88" HOLES, 9.5" DBC
J4060CR	4" X 2½" X 2½"	6 - Ø.88" HOLES, 9.5" DBC
J4060DR	4" X 2½" X 2½"	6 - Ø.75" HOLES, 9.38" DBC
J4060ER	4½" X 2½" X 2½"	8 - Ø.88" HOLES, 9.5" DBC



250 PSI RATING



250 PSI RATING

PARTS LIST:

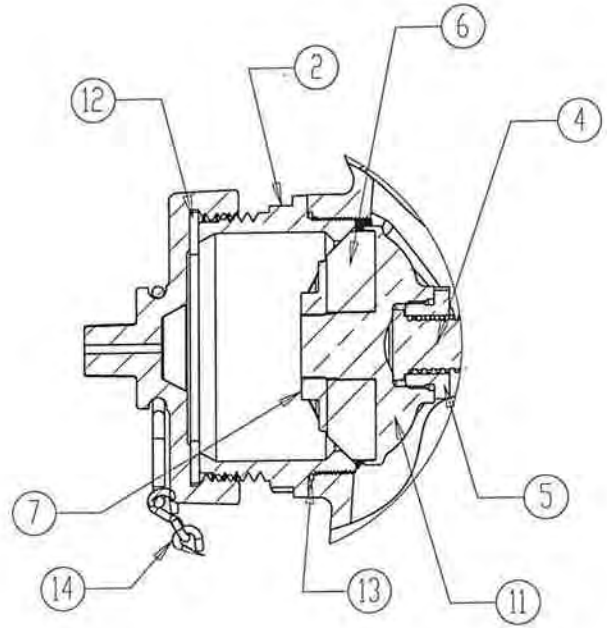
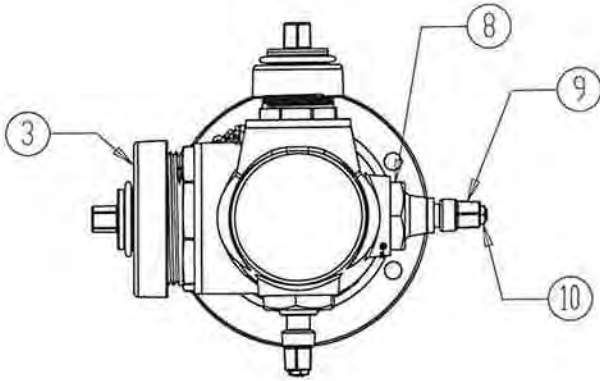
ID	PART NAME	MATERIAL
1	HYDRANT BODY	DUCTILE IRON ASTM A536 GR. 65-45-12
2	NOZZLE INSERTS	BRASS ASTM B584 ALLOY C89833
3	HOSE CAPS	CAST IRON ASTM A126 CLASS B
4	HYDRANT STEM	SILICON BRONZE ASTM B584 C87600
5	STEM LOCKNUT	BRASS ASTM B584 ALLOY C89833
6	BEVELED HYDRANT DISC	BUNA-N
7	HYDRANT DISC LOCKNUT	BRASS ASTM B584 ALLOY C89833
8	STEM INSERT	BRASS ASTM B584 ALLOY C89833
9	PENT NUT	BRASS ASTM B584 ALLOY C87600
10	PENT NUT RETAINER	COPPER ALLOY UNS C83600
11	HYDRANT DISC HOLDER	BRASS ASTM B584 ALLOY C89836
12	NOZZLE GASKET	NEOPRENE
13	O-RINGS	BUNA-N
14	CHAIN	ZINC COATED STEEL

PRODUCT FEATURES:

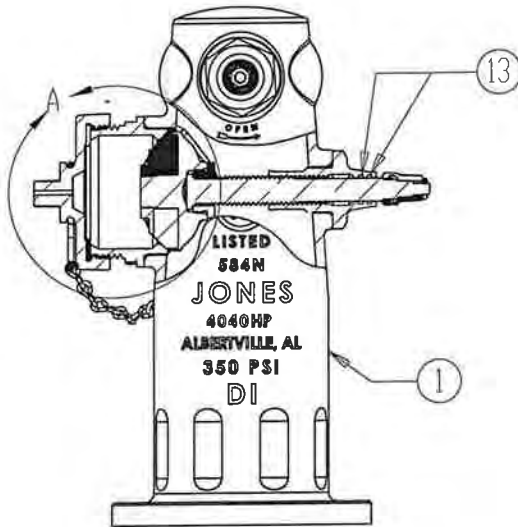
FEATURE DESCRIPTION	
1	MEETS OR EXCEEDS ANSI/AWWA C503
2	INDIVIDUAL STEM OPERATION
3	LIMITED NUMBER OF INTERNAL PARTS
4	NOZZLE THREADS CONFORM TO NFPA 1963, NH/NST
5	REMOVABLE NOZZLE DESIGN
6	AVAILABLE IN A VARIETY OF BOLT HOLE PATTERNS
7	LOW ZINC SILICON BRONZE STEMS
8	HEAVY DUTY DISC HOLDER
9	PRODUCT RATED UP TO 250 PSI; HYDROSTATICALLY TESTED AT 500 PSI
10	O-RING CONSTRUCTION IN STEM INSERT
11	EPOXY COATED INTERIOR MEETS AWWA C550 AND NSF 61
12	10 YEAR LIMITED WARRANTY
13	5" STORZ PUMPER NOZZLE AVAILABLE
14	

Approvals:

Date:



DETAIL A
SCALE 1 : 4



HYDRANT DESCRIPTION		
PART #	NOZZLE CONFIGURATION	FLANGE PATTERN
J4040AR	4½' X 2½'	6 - Ø.75" HOLES, 9.38" DBC
J4040BR	4' X 2½'	8 - Ø.88" HOLES, 9.5" DBC
J4040CR	4' X 2½'	6 - Ø.88" HOLES, 9.5" DBC
J4040DR	4' X 2½'	6 - Ø.75" HOLES, 9.38" DBC
J4040ER	4½' X 2½'	8 - Ø.88" HOLES, 9.5" DBC



350 PSI RATING

APPROVED



350 PSI RATING

PARTS LIST:

ID	PART NAME	MATERIAL
1	HYDRANT BODY	DUCTILE IRON ASTM A536 GR. 65-45-12
2	NOZZLE INSERTS	BRASS ASTM B584 ALLOY C89833
3	HOSE CAPS	CAST IRON ASTM A126 CLASS B
4	HYDRANT STEM	SILICON BRONZE ASTM B584 C87600
5	STEM LOCKNUT	BRASS ASTM B584 ALLOY C89833
6	BEVELED HYDRANT DISC	BUNA-N
7	HYDRANT DISC LOCKNUT	BRASS ASTM B584 ALLOY C89833
8	STEM INSERT	BRASS ASTM B584 ALLOY C89833
9	PENT NUT	BRASS ASTM B584-UNS C87600
10	PENT NUT RETAINER	COPPER ALLOY UNS C83600
11	HYDRANT DISC HOLDER	BRASS ASTM B584 ALLOY C89836
12	NOZZLE GASKET	NEOPRENE
13	O-RINGS	BUNA-N
14	CHAIN	ZINC COATED STEEL

PRODUCT FEATURES:

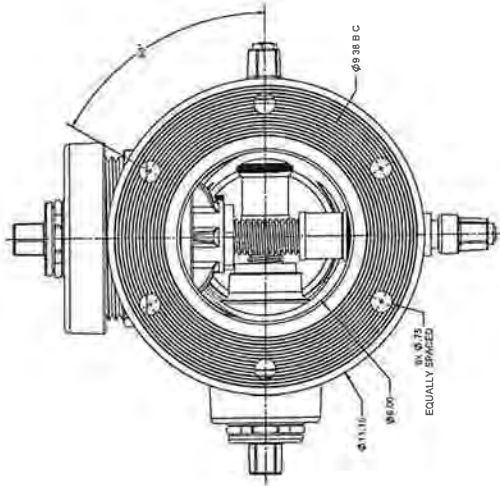
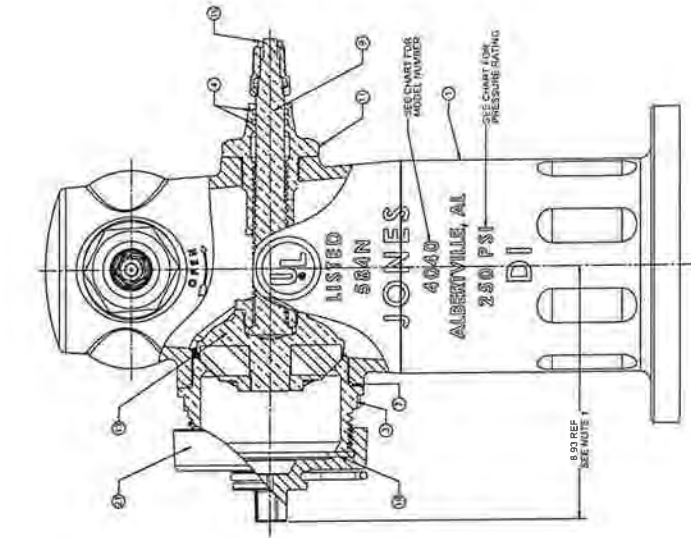
FEATURE DESCRIPTION	
1	MEETS OR EXCEEDS ANSI/AWWA C503
2	INDIVIDUAL STEM OPERATION
3	LIMITED NUMBER OF INTERNAL PARTS
4	NOZZLE THREADS CONFORM TO NFPA 1963, NH/NST
5	REMOVABLE NOZZLE DESIGN
6	AVAILABLE IN A VARIETY OF BOLT HOLE PATTERNS
7	LOW ZINC SILICON BRONZE STEMS
8	HEAVY DUTY DISC HOLDER
9	PRODUCT RATED UP TO 250 PSI; HYDROSTATICALLY TESTED AT 500 PSI
10	O-RING CONSTRUCTION IN STEM INSERT
11	EPDXY COATED INTERIOR MEETS AWWA C550 AND NSF 61
12	10 YEAR LIMITED WARRANTY
13	5' STORZ PUMPER NOZZLE AVAILABLE
14	

Approvals:

Date:

ITEM	DESCRIPTION	QTY	MATERIAL	A.S.T.M.	PART NUMBER
1	HYDRANT BODY	1	DUCTILE IRON	ASTM A152	14287
2	NOZZLE ASSEMBLY 4" X 1/2"	1	BRASS	B54	14288
3	NOZZLE BODY 4" X 1/2"	1	BRASS	B54	14289
4	O-RING	2	NITRILE	D2000	14290
5	O-RING	2	NITRILE	D2000	14291
6	HOSE NOZZLE O-RING	1	NITRILE	D2000	14292
7	PUMP/PISTON O-RING	1	NITRILE	D2000	14293
8	STEM - SHORT	1	BRASS	B54	14294
9	STEM - MEDIUM	1	BRASS	B54	14295
10	STEM - LONG	1	BRASS	B54	14296
11	INSERT SHORT LENGTH	1	BRASS	B54	14297
12	INSERT MEDIUM LENGTH	1	BRASS	B54	14298
13	INSERT LONG LENGTH	1	BRASS	B54	14299
14	ASBY HOLDER AND DISC 4-1/2"	1	BRASS	B54	14300
15	LOG/NOUT - STEM	2	BRASS	B54	14301
16	NUT - STEM	2	BRASS	B54	14302
17	SET SCREW	2	INVAR/STAIN	S30709S30900	14303
18	GASKET 3-1/2"	1	RUBBER	D2000	14304
19	GASKET 4-1/2"	1	RUBBER	D2000	14305
20	GASKET 5-1/2"	1	RUBBER	D2000	14306
21	DISC	1	CAST IRON	ASTM A118	14307
22	DISC	1	CAST IRON	ASTM A118	14308
23	CHAIN	1	STEEL	A131	14309
24	CHAIN	1	STEEL	A131	14310

4-1/2" NOZZLE CONFIGURATION PART NUMBERS SHOWN FOR REFERENCE
 SEE CAT. RECORD FOR RESPECTIVE PARTS OR SUB-ASSEMBLIES
 5" STORZ IS AVAILABLE FOR 250 PSI MODEL (949) ONLY.



NOTE: THIS IS A REFERENCE DIMENSION ONLY.
 1. DIMENSIONS MAY VARY WITH THICKNESS OF VALVE AND CAP.

CAP	VALVE	ASSEMBLY
14287	14288	14289
14290	14291	14292
14293	14294	14295

HYDRANT DESCRIPTION	FLANGE PATTERN
4-1/2" X 1/2"	8 - Ø 1/4" HOLES, Ø 3/4" DISC
4" X 1/2"	8 - Ø 3/8" HOLES, Ø 1/2" DISC
4" X 1/2"	8 - Ø 1/2" HOLES, Ø 1/2" DISC
4" X 1/2"	8 - Ø 3/4" HOLES, Ø 3/4" DISC
4" X 1/2"	8 - Ø 1" HOLES, Ø 1" DISC

ADDED DRILL PATTERN CHART	REV	DATE	BY	CHK
ASBY (REVISE P/AN ITEM 2 FROM DRAWING TO 14288)	1	04/18/88	JCB	JCB
ADD TABLE NUMBER AND P/AN NUMBER TO DRAWING	2	04/18/88	JCB	JCB

DATE	BY	CHK	APP	REV
04/18/88	JCB	JCB		1
04/18/88	JCB	JCB		2

SUBMITTAL DRAWING:
 INTENDED FOR INFORMATIONAL
 PURPOSES ONLY.



LIMITED WARRANTY

10-Year Limited Warranty

WET BARREL HYDRANT

Mueller Co. LLC (Mueller) warrants its Jones® Wet Barrel Hydrant to be free from defects in material and workmanship for a period of ten (10) years from the date of shipment, provided that the Jones Wet Barrel Hydrant was both: (1) under normal use and service and used for the purposes and under the conditions for which such Jones Wet Barrel Hydrant is intended; and (2) installed and maintained according to Mueller's instructions, American Water Works Association publications M17, C502, and C600, and applicable local codes.

Mueller's obligations under this warranty are conditioned upon prompt written notice of the defect from the purchaser. If any Jones Wet Barrel Hydrant is proven to have failed to conform to the above stated warranty, then Mueller, at its sole option shall refund, repair, or replace the defective Jones Wet Barrel Hydrant (F.O.B the point of manufacture). Mueller shall have the right to inspect the Jones Wet Barrel Hydrant for which a claim is made under this warranty. If Mueller requests such an inspection, then the purchaser must return the Jones Wet Barrel Hydrant to Mueller, transportation prepaid.

This warranty does not cover failure of any Jones Wet Barrel Hydrant caused by external forces such as, but not limited to, acts of God or the elements, civil insurrection, vandalism, vehicular or other impact, application of excessive torque to the operating mechanism, presence of foreign matter, or frost heave. The purchaser shall assume all responsibility and expense for removal, reinstallation, and shipping charges in connection with this warranty.

THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING SPECIFICALLY, THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND ANY WARRANTIES OF NON-INFRINGEMENT OF THIRD PARTY RIGHTS. IN NO EVENT SHALL MUELLER BE RESPONSIBLE OR LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGE. FURTHER, MUELLER HEREBY LIMITS ITS TOTAL LIABILITY TO THE VALUE OF THE JONES WET BARREL HYDRANT SOLD.

For more information about Jones® or to view our full line of water products, please visit joneswaterproducts.com or call Jones customer service at 1.800.423.1323.

Mueller refers to one or more of Mueller Water Products, Inc., a Delaware corporation ("MWP"), and its subsidiaries. MWP and each of its subsidiaries are legally separate and independent entities when providing products and services. MWP does not provide products or services to third parties. MWP and each of its subsidiaries are liable only for their own acts and omissions and not those of each other. MWP brands include Mueller®, Echologics®, Hydro Gate®, Hydro-Guard®, Jones®, MiNet®, Milliken®, Pratt®, Singer®, and U.S. Pipe Valve & Hydrant. Please see www.muellerwpo.com/about to learn more.

Copyright © 2018 James Jones Company, LLC. All Rights Reserved. The trademarks, logos and service marks displayed in this document are the property of Mueller Water Products, Inc., its affiliates or other third parties. Products above marked with a section symbol (§) are subject to patents or patent applications. For details, visit www.mwppat.com. These products are intended for use in potable water applications. Please contact your Mueller Sales or Customer Service Representative concerning any other application(s).

F 13582 10/18

AMERICAN AVK HIGH PRESSURE, 350 PSI, THREADED NOZZLE, 3 OUTLET, 24T/PHH WET BARREL HYDRANT - Meets or exceeds AWWA C503 (latest) **24T/PHH WET HIGH PRESSURE**

Use:
For water and neutral liquids to maximum 160°F.

Tests:
Hydraulic test to AWWA C503:
Shell Test: 700 PSI (Two times the 350 PSI rated working pressure)

Options:
Break Flange
Hydrant Check Valve (FlowGuard II ®)

Approvals:
UL Listed,
FM Approved
at 250 PSI
Certified to: ANSI/NSF 61, ANSI/NSF 372



Certified to NSF/ANSI 61

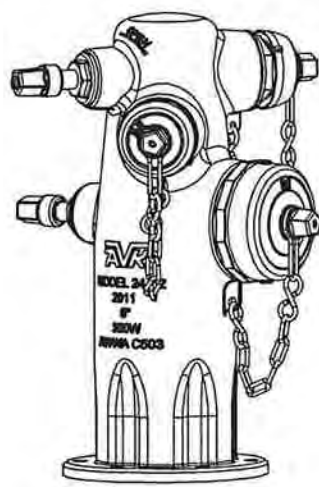
Certified to NSF/ANSI 372

Standard Materials:

Nozzle Section	Ductile iron ASTM A536
Caps, Dummy Nuts	Cast iron ASTM A126 class B
Stems, Nozzles, Stem Nuts	Bronze
Valve Discs	Bronze encapsulated with Nitrile Rubber
O-rings,	NBR
Cap Gaskets	Neoprene rubber
Nozzle Retainer Screws Thrust Collars, Thrust Nuts	Stainless Steel
Cap Chains	Zinc Plated Steel
Coating	Electrostatically applied fusion-bonded epoxy-resin

Note: Nozzles, Stem Nuts and Stem Seals field replaceable

Pumper Nozzles interchangeable from 4" to 4½"



Series 2492-PHH
1 Pumper, 2 Hose Outlet

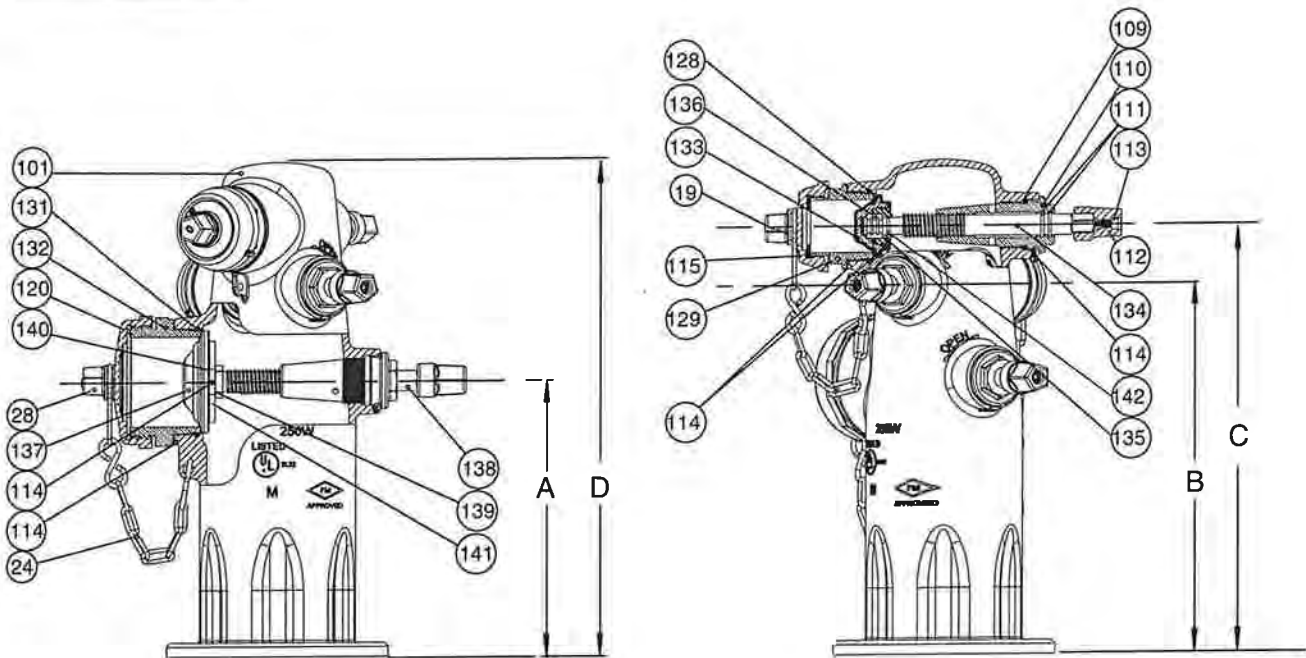


AMERICAN AVK HIGH PRESSURE, 350 PSI, THREADED NOZZLE, 3 OUTLET, WET BARREL HYDRANT - Meets or exceeds AWWA C503 (latest)

24T/PHH WET HIGH PRESSURE

Component List:

- | | | |
|-------------------------------|------------------------------------|-----------------------------|
| 19. Hose Nozzle Cap | 114. Retaining Screw | 135. 2.5" Thrust Nut |
| 24. Chain Set | 115. Hose Nozzle Cap Gasket | 136. 2.5" Thrust Collar |
| 28. Pumper Cap | 120. Pumper Cap Gasket | 137. 4.5" Valve Disc |
| 101. Nozzle Section | 128. Threaded Hose Nozzle O-ring | 138. 4.5" Valve Stem |
| 109. Outer Stem Nut O-Ring | 129. Threaded Hose Nozzle | 139. 4.5" Thrust Nut |
| 110. Stem Nut | 131. Threaded Pumper Nozzle O-ring | 140. 4.5" Thrust Collar |
| 111. Inner Stem Nut O-Ring | 132. Threaded Pumper Nozzle | 141. 4.5" Thrust Nut O-ring |
| 112. Dummy Nut | 133. 2.5" Valve Disc | 142. 2.5" Thrust Nut O-Ring |
| 113. Dummy Nut Retaining Bolt | 134. 2.5" Valve Stem | |



Ref No.	Outlets	A	B	C	D	Weights (lbs)
24T-PHH	2x2.5", 1x4.5"	14"	18.75"	21.75"	25"	136

With optional factory assembled breakable unit, add 42 lbs. to shipping weight.



**AMERICAN AVK HIGH PRESSURE, 350 PSI, THREADED NOZZLE,
WET BARREL HYDRANT - Meets or exceeds AWWA C503 (latest)**


**24T/PHN
WET HIGH PRESSURE**

Use:
For water and neutral liquids to maximum 160°F.

Tests:
Hydraulic test to AWWA C503:
Shell Test: 700 PSI (Two times the 350 PSI
rated working pressure)

Options:
Break Flange
Hydrant Check Valve (FlowGuard II ®)

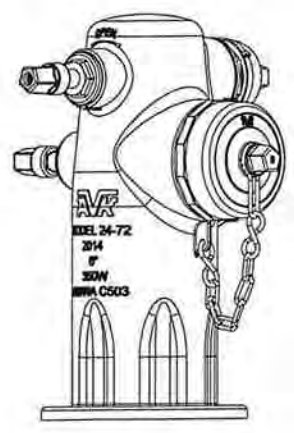
Approvals:
UL Listed,
FM Approved
at 250 PSI
Certified to: ANSI/NSF 61, ANSI/NSF 372



Standard Materials:

Nozzle Section	Ductile iron ASTM A536
Caps, Dummy Nuts	Cast iron ASTM A126 class B
Stems, Nozzles, Stem Nuts	Bronze
Valve Discs	Bronze encapsulated with Nitrile Rubber
O-rings,	NBR
Cap Gaskets	Neoprene rubber
Nozzle Retainer Screws Thrust Collars, Thrust Nuts	Stainless Steel
Cap Chains	Zinc Plated Steel
Coating	Electrostatically applied fusion-bonded epoxy-resin

Note: Nozzles, Stem Nuts and Stem Seals field replaceable
Pumper Nozzles interchangeable from 4" to 4½"



Series 2472-PHN
1 Pumper, 1 Hose Outlet



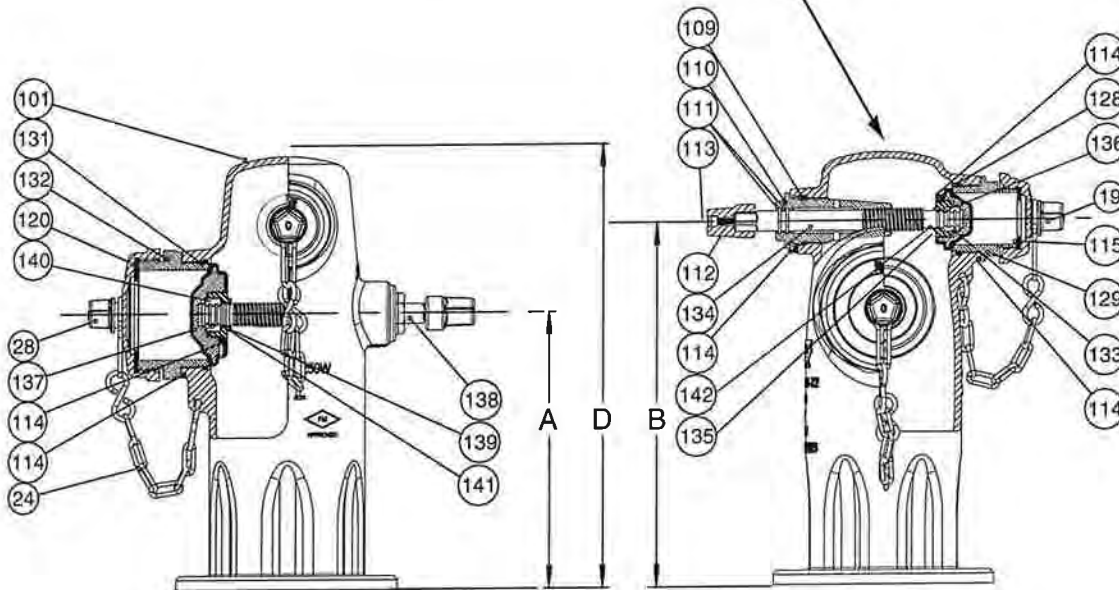
**AMERICAN AVK HIGH PRESSURE, 350 PSI, THREADED NOZZLE,
WET BARREL HYDRANT - Meets or exceeds AWWA C503 (latest)**

**24T/PHN
WET HIGH PRESSURE**

Component List:

- | | | |
|-------------------------------|------------------------------------|-----------------------------|
| 19. Hose Nozzle Cap | 114. Retaining Screw | 135. 2.5" Thrust Nut |
| 24. Chain Set | 115. Hose Nozzle Cap Gasket | 136. 2.5" Thrust Collar |
| 28. Pumper Cap | 120. Pumper Cap Gasket | 137. 4.5" Valve Disc |
| 101. Nozzle Section | 128. Threaded Hose Nozzle O-ring | 138. 4.5" Valve Stem |
| 109. Outer Stem Nut O-Ring | 129. Threaded Hose Nozzle | 139. 4.5" Thrust Nut |
| 110. Stem Nut | 131. Threaded Pumper Nozzle O-ring | 140. 4.5" Thrust Collar |
| 111. Inner Stem Nut O-Ring | 132. Threaded Pumper Nozzle | 141. 4.5" Thrust Nut O-Ring |
| 112. Dummy Nut | 133. 2.5" Valve Disc | 142. 2.5" Thrust Nut O-Ring |
| 113. Dummy Nut Retaining Bolt | 134. 2.5" Valve Stem | |

Top may be tapped for 2.5" auxiliary valve



Ref No.	Outlets	A	B	D	Weights (lbs)
24T-PHN	1x2.5", 1x4.5"	14"	18.50"	22.50"	82

With optional factory assembled breakable unit, add 42 lbs. to shipping weight.





AMERICAN AVK COMPANY TEN (10) YEAR WARRANTY WET BARREL FIRE HYDRANTS

American AVK Company warrants all models of Series 24 Wet Barrel Fire Hydrants to be free from defects in workmanship and materials for a period of ten (10) years from the date of shipment from American AVK Company. American AVK Company shall have no obligation under this warranty unless it is notified of claims hereunder promptly and in writing upon discovery thereof and within the warranty period, and unless the product is delivered to an American AVK Company facility within thirty (30) days of such notice.

American AVK shall have the right to inspect said product before it is removed from installation. If the product is removed from installation prior to approval from American AVK this warranty shall be void.

As to motors, gearing or accessory equipment purchased by American AVK Company from others manufacturers, and used or incorporated into American AVK Company's products, those manufacturers' warranties shall apply.

American AVK Company will honor all reasonable costs to repair or replace any American AVK Company Wet Barrel Fire Hydrant found to be defective.

American AVK Company's sole responsibility shall be, in its sole discretion, to replace the product with the same or a similar product, repair the product, or refund the price paid for the product provided the product has been properly applied and used under normal service and under conditions for which it is designed. American AVK Company shall not be liable for indirect, special, incidental, or consequential damage or penalties and does not assume any liability of purchase to others or to anyone for injury to persons or property.

THIS IS THE EXCLUSIVE WARRANTY GIVEN IN CONNECTION WITH THE SALE OF THIS PRODUCT. THERE ARE NO OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING EXPRESSED OR IMPLIED WARRANTY OF MERCHANTABILITY, OR ANY EXPRESSED OR IMPLIED WARRANTY OF SUITABILITY FOR ANY PARTICULAR PURPOSE, GIVEN BY AMERICAN AVK COMPANY IN CONNECTION WITH THIS PRODUCT.

American AVK Company

2155 Meridian Blvd
Minden, NV 89423

Tel: (775) 552-1400
Fax: (775) 783-1031

sales@avkus.com
www.americanavk.com

Expect... 



Request for Bids

Wet Barrel Fire Hydrants

October 2023

Las Virgenes Water District
4232 Las Virgenes Road
Calabasas, CA 91302
818-251-2115

Bids Due: October 26, 2023; 2:00 p.m.

Request for Information Deadline: October 19, 2023

District Contact: Liz Smith, Purchasing Supervisor lsmith@lvmwd.com

Las Virgenes Municipal Water District Instructions to Bidders

1. **Introduction.** Each bidder and its bid shall comply with these instructions to bidders and the terms and conditions provided with the bid documents.
2. **District Contact.** During the bid process the District contact will be the District Purchasing Supervisor: Liz Smith, 4232 Las Virgenes Road, Calabasas, CA 91302, lsmith@lvmwd.com e-mail, 818-251-2115 phone. Any questions, technical or otherwise, pertaining to this bid must be submitted in writing and directed only to the listed District contact. Bidders, their representatives, agents or anyone else acting on their behalf are specifically directed NOT to contact any District employee, board member, or other agency associate for any purpose related to this request for bid other than as directed above. **Contact with anyone other than as directed above may be just cause for rejection of bid.**
3. **Requests for Information and Notifications.** All requests for information (RFI) regarding this bid must be directed to District Contact listed above and received in writing no later than Oct. 19, 2023. Requests will be addressed within 2 business days of receipt. At the end of the RFI period a summary of all RFI and responses will be posted at <https://www.lvmwd.com/the-district/departments/finance-and-administration/finance/purchasing/purchasing-formal-bids#!/>. **It is the bidder's responsibility to ensure they access and review any RFI responses and resulting addendum(s) posted.** The District is not responsible to notify individual potential bidders of the availability of RFI responses and/or resulting addendum(s) beyond this notice. The District is not responsible for lost or misdirected e-mail communications. Other than directing a bidder to a specific segment of the bid documents, questions received after the RFI period has ended will not be answered.
4. **Submission of Bids.** Sealed bids are to be submitted only on the prescribed Las Virgenes Municipal Water District Bid Forms included as part of this bid package and described in the Request for Bids and must be submitted in hard copy format with a wet signature. **Bid submission deadline is Thursday, October 26, 2023; 2:00 p.m.** Bids shall be addressed and delivered to: Las Virgenes Municipal Water District, Attn: Liz Smith, 4232 Las Virgenes Road, Calabasas, CA 91302, and clearly marked "**Sealed Bid—Hydrants**" on outside of envelope. **FAXED OR E-MAILED BIDS WILL NOT BE ACCEPTED UNDER ANY CIRCUMSTANCES.** Bidders are required to submit the following information with their bid:
 - a. Completed Bid Form-Schedule (3 pages)
 - b. Manufacturer make and model of proposed product (list on Bid Form-Schedule)
 - c. Published Warranty for product bid
 - d. Product information/technical data sheet for proposed hydrants
 - e. Expected delivery time After Receipt of Order (ARO)Bid forms can be downloaded from the District's website: <https://www.lvmwd.com/the-district/departments/finance-and-administration/finance/purchasing/purchasing-formal-bids#!/>
5. **Modification of Bids.** A bidder may modify its bid by written communications provided such communication is received by the District prior to the closing time for receipt of bids. The written communication must not reveal the bid price but should state the addition or subtraction or other modification in such a manner that the District will not know the final prices or terms until it opens the sealed bid.
6. **Withdrawal and Return of bids.** Bids may be withdrawn without prejudice by written or telegraphic requests received from the bidder prior to the time for opening of bids, and bids so withdrawn will be returned to bidders unopened. Any bid received after the bid submission deadline shall be returned to the bidder unopened.
7. **Discrepancies.** In the case of discrepancy between unit prices and extended totals, unit prices will prevail. In the case of discrepancy between words and figures, words will prevail.
8. **Pricing.** Both unit and extended pricing shall be shown in U.S. dollar amounts with two decimal places rounded to the nearest cent.
9. **Award of Bid.**

- a. The District reserves the right to accept or reject any and all bids during the time for awarding the contract, and to waive any informality or irregularity in any bid. The District may reject any bid that does not comply with these instructions or other bid documents.
- b. Award shall be made on a comprehensive basis to one bidder based on total bid amount. At the District's discretion, Inflation indicator may be a consideration in final award.
- c. The award of the bid, if it is awarded, shall be to the lowest responsible responsive bidder whose bid complies with the requirements of the bid documents. Bidder responsibility is determined solely by the District.
- d. It is expected that bids will be considered by the District at the regularly scheduled Board Meeting on November 21, 2023. Notice of Award, if any will occur within seven business days following the meeting. Accompanying the District's Notice of Award will be a purchase order. The successful bidder will be required to send an order acceptance to the District within seven days following receipt of Notice of Award. Failure to do so shall be just cause for annulment of the award. In the event of failure of the lowest responsible responsive bidder to provide order confirmation to the District, the District may award to the next lowest responsible responsive bidder.

10. Insurance Requirements. Bidder at its' sole cost and expense shall procure and maintain for the duration of the project the following types and minimum limits of insurance: ***Strike through unnecessary coverage***

Type	Limits	Scope
General Liability (GL)	\$2,000,000 per occurrence/ \$4,000,000 aggregate	At least as broad as ISO occurrence from CG 0001
Product Liability	\$1,000,000 per occurrence/ \$2,000,000 aggregate	
Automotive Liability	\$1,000,000 per accident	At least as broad as ISO CA 0001 (code 1, any auto)
Workers Compensation	CA Statutory limits	
Employers' Liability	\$1,000,000 per occurrence	

- a. The general and automobile liability policy(ies) shall be endorsed (consistent with Ins. Code 11580.04) to name District, its officers, employees, and agents as additional insured regarding liability arising out of the Work. Bidder's coverage shall be primary and shall apply separately to each insurer subject to a claim or lawsuit, except with respect to the limits of the insurer's liability. District's insurance if any, shall be excess and shall not contribute with Bidder's insurance.
- b. Prior to commencing the Work, Bidder shall provide to District the following proof of insurance: (a) certificate(s) of insurance on ACORD Form 25-S (or insurer's equivalent) evidencing the required insurance coverages; and (b) endorsement(s) on ISO Form CG 2010 (or insurer's equivalent), signed by a person authorized to bind coverage on behalf of the insurer(s), certifying the additional insured coverages.

- 11. Non Collusion.** The bidder certifies that its bid is made without any previous understanding, agreement or connection with any person, firm or corporation making a bid for the same product as is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.
- 12. Bid Specifications.** The attached specifications are intended to be descriptive of the type and quality of product the District desires to purchase. Any exceptions or substitutions to the Bid Scope & Specification must be clearly noted on Bid-Form Schedule. District reserves the right to determine if products meet equal value. Bidders will not be allowed to make unauthorized substitutions after award is made.
- 13. Subcontractors.** Subcontractors are not allowed on this project.
- 14. Inflation Indicator.** Bidder must state a specific set inflation indicator for annual renewal periods or state none in area provided on the bid-form schedule. Inflation indicator may be a flat percentage or based on a specific nationally published indicator such as the Bureau of Labor Statistics Consumer Price Index or Producer Price

Index. Renewals will be based on listed indicator. None indicates original pricing will be used for all renewal periods with no increase.

15. Special Conditions.

- a. Bid prices shall be F.O.B. Destination, Freight Pre-paid and allowed to Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, CA 91302, or other designated address within the District's service area.
- b. Any exceptions or modifications to the Bid Scope & Specifications or District's Standard Purchase Order Terms and Conditions (Exhibit A) proposed by bidder must be clearly noted in area provided on Bid-Form Schedule.
- c. District has at least 90 days from the bid due date to accept bid pricing.

**Las Virgenes Municipal Water District
Bid Form-Schedule
Wet Barrel Fire Hydrants**

The undersigned states and declares as follows: that the bidder has carefully read and examined the Bid Documents; Bid Notice; Instruction to Bidders; Bid Specifications including exhibits; Bid Form-Schedule; and that the bidder will comply with the bid terms and conditions. The undersigned agrees to supply and deliver materials in strict conformity with the specifications and instructions enclosed with the Invitation for Bids for the prices set forth below in this bid schedule.

It is understood that this bid shall remain open and shall not be withdrawn for a period of ninety (90) days from the date prescribed for the opening of the bid.

It is further agreed that the materials/services to be furnished under this bid shall be delivered at such time and in such quantities as called for by the Las Virgenes Municipal Water District.

Materials/Services to be furnished under this bid shall be delivered FOB Destination Freight Pre-Paid and Allowed to Las Virgenes Municipal Water District, Building 7, 4232 Las Virgenes Road, Calabasas, CA 91302 after receipt of order (ARO) or the specified time submitted by bidder, whichever is less.

All bidders are required to submit with their bid:

- a. Completed Bid Form-Schedule (3 pages)
- b. Published Warranty for product bid
- c. Product information/technical data sheet
- d. Expected delivery time After Receipt of Order (ARO)

The bidder's authorized officer identified below hereby declares that the representations in this bid are true and correct and of my own personal knowledge, and that these representations are made under penalty of perjury under the laws of the State of California, and that I am duly authorized to bind this bidder to this bid.

>>>continued on next page<<<

Bid Item No.	Quantity	Unit of Measure UOM	Description Refer to Bid Scope & Specifications for detailed description	Unit Price	Extended Price
1.	20	each	6" Wet Barrel Fire Hydrant LP, six-hole, two-way	AVK - 2122.81	AVK - 42,456.20
				Jones - 2122.81	Jones - 42,456.20
Manufacturer & Model# Bid: AVK - 52472 6-Hole Jones - J4040 6 hole					
2.	40	each	6" Wet Barrel Fire Hydrant LP, eight-hole, two-way	AVK - 2122.81	AVK - 84,912.40
				Jones - 2122.81	Jones - 84,912.40
Manufacturer & Model# Bid: AVK - 52472 8 hole Jones - J4040 8 Hole					
3.	5	each	6" Wet Barrel Fire Hydrant LP Commercial, eight-hole, three-way	AVK - 2898.23	AVK - 14,491.15
				Jones - 2898.23	Jones - 14,491.15
Manufacturer & Model# Bid: AVK - 52492 8 Hole Jones - J4060 8 hole					
4.	30	each	6" Wet Barrel Fire Hydrant HP, eight-hole, two-way	Jones - 2122.81	0 63,684.30
				Manufacturer & Model# Bid: Jones J4040HP 8 hole AVK 52472HP 8 Hole	
					0
			CA Sales Tax	9.5%	0 19,526.64
			Total Bid	\$ 0	AVK - 225070.73 Jones - 225070.73

Written Total Bid Amount: Two hundred + twenty five thousand seven y dollars and seventy three cents

Promised delivery time in days after receipt of order:

Jones - 25-30

Jones - 25-30

Initial Order AVK - 14-18 days

Additional Releases AVK - 14-18 days

State Inflation Indicator (refer to Instructions to Bidders Item 14 for details):

Price increase not to exceed 5% annual.

>>>continued on next page<<<

Notes or Exceptions:

Addendum Acknowledgement (if applicable):

Addendum #1 Signed: _____

Addendum #2 Signed: _____

Addendum #3 Signed: _____

Bidder:

Famcon Pipe & Supply, Inc. 10/26/23
Corporate Name of Bidder Date

By: Steven B. Penza Pres
Authorized Signature Title

Steven B. Penza rickv@famconpipe.com
Print Name E-mail

200 Lambert St 805-485-4350
Address Phone

Oxnard, Ca 93036 805-485-3070
Address Fax

**Las Virgenes Municipal Water District
Wet Barrel Fire Hydrants**

Overview:

The District is seeking bids for an annual purchase order contract for the supply and delivery of wet barrel fire hydrants. Initial purchase order contract period will be for one (1) year with four (4) possible one (1) year renewal periods at the District's option. Hydrants will be purchased on an as needed basis throughout the contract period. The purpose of this bid is to ensure set pricing for the duration of the contract period, allow for expedited delivery upon order release, and secure a quantity discount.

General Information:

The hydrants shall be two way (4" x 2 1/2") and three way (4" x 2 1/2" x 2 1/2") with replaceable nozzles, nozzle covers attached to the hydrant with 1 1/8" pentagon nut and chain, and painted safety yellow at manufacturer's factory. Both low pressure "LP" and high pressure "HP" styles are required. Hydrants must meet all applicable current American Water Works Association "AWWA" standards.

Quantity:

Bid Item	Quantity	UOM	Description
1	20	each	6" LP, six-hole, two-way
2	40	each	6" LP, eight-hole, two-way
3	5	each	6" LP, eight-hole, three-way
4	30	Each	6" HP, eight-hole, two-way

Quantities listed are estimated annual quantities and not guaranteed. Actual quantities may vary while pricing shall remain firm. Orders will be released, as needed throughout the year. Minimum order release quantity will be five like hydrants, release quantities will be in increments of five.

Exceptions: Any exceptions or modifications to the Bid Scope & Specifications or District's Standard Terms and Conditions (Exhibit A) must be clearly noted in area provided on Bid-Form Schedule.

Specifications

Wet Barrel Fire Hydrant

- | |
|---|
| <p>Bid Item 1: 6" Wet Barrel Fire Hydrant LP, six-hole, two-way
Bid Item 2: 6" Wet Barrel Fire Hydrant LP, eight-hole, two-way
Bid Item 3: 6" Wet Barrel Fire Hydrant LP Commercial, eight-hole, three-way
Bid Item 4: 6" Wet Barrel Fire Hydrant HP, eight-hole, two-way</p> |
|---|

General. The wet barrel fire hydrants to be furnished under these Specifications shall comply with the latest revisions of the "Standard Specifications for Wet Barrel Fire Hydrants" approved by the AWWA Standard C-503, and the special provisions included in this document. All wet barrel fire hydrants shall be new and ready for installation at time of delivery.

Only wet barrel fire hydrants from manufacturers of established reputation, having proper facilities for the manufacture of wet barrel fire hydrants, which have been and are producing successfully for commercial use over a period equivalent to at least five (5) years' time, will be qualified under these specifications. Bidders are required to provide the most current manufacturer's product information, in detail, for each of the proposed hydrants.

When size and type is not specifically listed, specifications apply universally for all hydrants.

Style. Wet Barrel, Single body (one piece)

Body Material. Ductile Iron

Size. 6"

Outlets. National Fire Hose Thread "NFHT" on all outlets. Two different outlet configurations are required:

- Two-way = one 4" pumper nozzle and one 2 ½" fire hose outlet
- Three-way = one 4" pumper nozzle and two 2 ½" fire hose outlets

Pressure Rating. Two different working pressures are required:

- Bid Items 1-3 are considered "LP" and shall have a rated working pressure of at least 250 psi and be UL/FM rated to 250 psi
- Bid Item 4 is considered "HP" and shall have a rated working pressure of at least 350 psi and be UL/FM rated to 350 psi

Nozzle. Removable nozzle; removable outlet threads.

Caps. Outlets shall be protected with caps attached to the hydrant head with 1 1/8" pentagon nut and chain. Hydrants shall be equipped with metallic caps. Caps for the LP hydrants shall be safety yellow to match the hydrant while caps for the HP hydrant shall be red.

Paint. Exterior Paint shall be safety yellow in color, factory applied, UV resistant, and epoxy-coated or District approved equal.

Interior Paint shall be factory applied, fusion bonded epoxy or District approved equal.

Markings. Hydrants shall be permanently marked with the manufacturer's name and the year of manufacture on outside of hydrant.

Hole Pattern. Two different bolt hole patterns are required:

- Bid Item 1: six-hole bolt pattern
- Bid Items 2-4: eight-hole bolt pattern

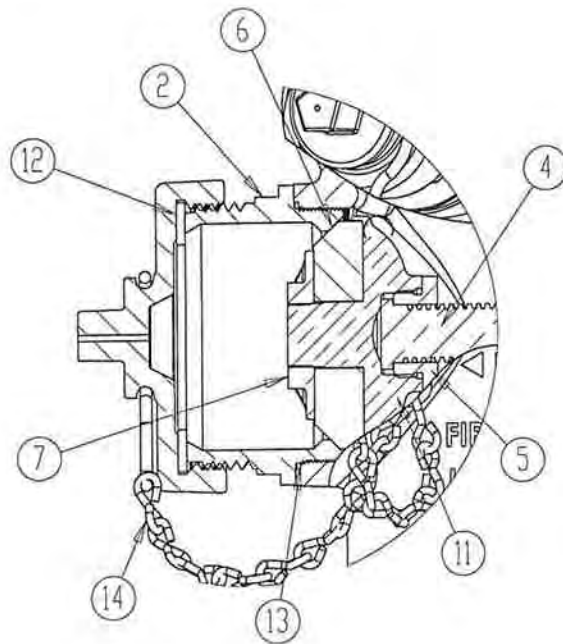
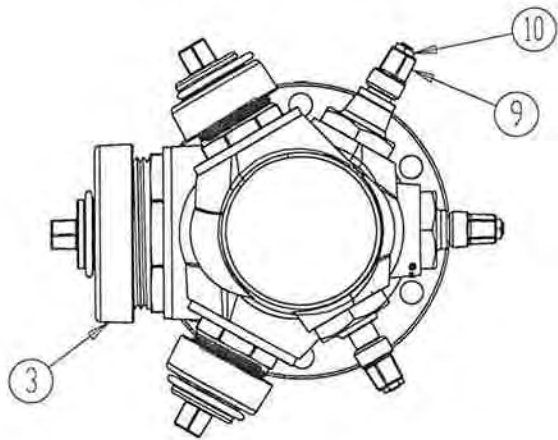
Additional Conditions.

1. **AWWA Standard.** Hydrants shall conform to the current AWWA C-503 Specifications for wet barrel fire hydrants and any other applicable AWWA standards related to fire hydrants.
2. **Delivery.** Initial order must be delivered within specified time submitted by bidder after receipt of order "ARO". Subsequent orders must also be delivered within specified time submitted by bidder ARO. It is the bidder's responsibility to ensure the hydrants quoted are readily available to the District. Manufacturer lead times should be carefully considered by the bidder to ensure order releases are delivered within stated delivery times for the life of the contract.
3. **Freight.** Freight terms are FOB Destination to the District, freight pre-paid and allowed.
4. **Product Information.** Bidder must submit product information, i.e. technical data sheet, schematic, and/or cut sheet, for proposed hydrants with bid. Bidder must state manufacturer make and model number in area provided on bid schedule.
5. **Warranty.** A nationally published warranty from the manufacturer shall be submitted with bid stating the warranty period for all components of the wet barrel fire hydrant to be furnished. Included with that warranty shall be a description of any replacement or exchange programs offered by manufacturer or distributor.
6. **Renewals.** Initial award will be for a one-year period with four possible one-year renewals. Bidders are required to submit a set percentage or inflationary indicator to be used for renewal periods.

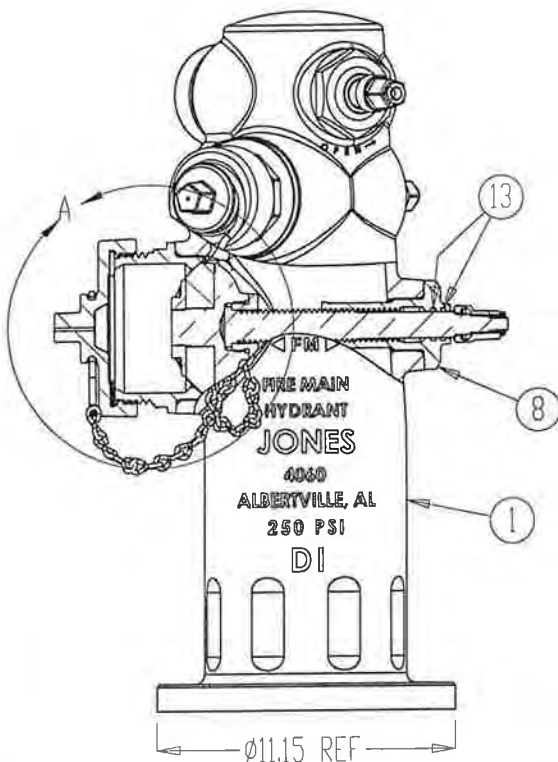
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Purchase Order Terms and Conditions

1. **Acceptance.** By accepting this Purchase Order, Vendor agrees to comply with these terms and conditions. Vendor shall sell and deliver, and Las Virgenes Municipal Water District (the "District") shall purchase, the goods, material and/or items described above (the "Goods"). The Goods must comply with this Purchase Order and the notice inviting bids and information to bidders, (if any). The Goods shall be new (unless stated otherwise on this Purchase Order), sold and purchased at prices set forth above.
2. **Delivery.** Vendor's carrier shall deliver the Goods FOB at the location set forth above. Vendor to pay all freight costs unless otherwise noted on front of Purchase Order; FOB Destination Freight Prepaid and Allowed. Goods shall be delivered no later than the date set forth above. Time is of the essence. Any delivery of Goods prior to issuance of a Purchase Order shall be at the Vendors sole risk. The District will not be obligated to return or pay for any Goods delivered without a Purchase Order. It will be the Vendors responsibility to pick up any Goods delivered without a Purchase Order.
3. **Compliance with Law.** The design and manufacture of the Goods shall comply with all applicable federal, state and local laws and regulations.
4. **Governing Law.** This Agreement shall be construed in accordance with and governed by the laws of the State of California.
5. **Risk of Loss.** Vendor shall bear the risk of loss of or damage to Goods until such time as District takes actual possession of Goods by moving them from the point of delivery.
6. **Substitutions.** No substitution will be permitted without the written consent of District. If Vendor proposes any substitution, Vendor guarantees that the substitution is equal in quality, capacity, durability, ease of maintenance, and ease of installation to the Goods originally specified.
7. **Changes.** District, by written order, may delete Goods to be supplied under this Purchase Order, and the Purchase Order price will be equitably reduced and the Purchase Order shall be modified in writing accordingly. District, by written order, may order an increase in Goods to be supplied, and the Purchase Order price will be equitably increased. If unit prices are stated, the reduction or increase shall be calculated at the unit prices stated in the Purchase Order. If no unit prices are stated, Vendor shall promptly, at the request of District, quote prices, and District shall promptly accept or reject the quote.
8. **Blanket or Annual Purchase Orders.** For Blanket or Annual Purchase Orders, the quantity amounts reflect estimated needs of the District for the term of the order and actual quantity purchased may vary higher or lower.
9. **Inspection and Testing.** All Goods will be subject to final inspection and approval after delivery. Payment for the Goods will not constitute final acceptance. Vendor at its cost shall remove and replace any Goods that District designates as nonconforming or defective. District's failure to inspect does not relieve Seller of any responsibility to perform according to the terms of the Purchase Order.
10. **Indemnification.** Vendor shall indemnify, defend, protect, and hold harmless District, and its officers, employees, volunteers and agents from and against any and all liability, losses, claims, damages, expenses, demands, lawsuits, administrative proceedings, arbitrations, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) of every nature arising out of breach of this Purchase Order and Vendor or negligent or wrongful act of Vendor. This indemnification provision shall not apply to claims, liability, loss or damage caused by the sole negligence or willful misconduct of District.
11. **Warranty.** Vendor warrants that all Goods and related services to be supplied by it under this Purchase Order are fit and sufficient for the purpose intended; that all Goods and related services will conform to the specifications, drawing samples or other descriptions specified by the District; that the Goods are new, merchantable, good quality and free from defects (whether patent or latent) in material and workmanship; that all workmanship and Goods to be provided are of the best grade and quality; and, that it has good and clear title to all Goods to be supplied by it and the same are free and clear from all liens, encumbrances and security interests. For a period of one year after delivery of the Goods, Vendor shall at its own expense replace or repair defective Goods at the request of District.
12. **Payment.** Payment will be made within 30 days after receipt of a properly prepared invoice or receipt of goods, whichever is later. District may withhold 10% of the price until the Goods are installed, tested, and operating. District shall pay all applicable sales and use taxes. The District is not responsible for payment of any Good delivered without a valid Purchase Order in effect.
13. **Force Majeure.** Except for defaults of Seller's subcontractors at any tier, neither District nor Vendor shall be liable for any failure to perform due to any cause beyond their reasonable control and without their fault or negligence. Such causes include, but are not limited to, acts of God or of the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, terrorism, quarantine restrictions, strikes, freight embargoes, and unusually severe weather. In the event that performance of this Purchase Order is hindered, delayed or adversely affected by causes of the type described above ("Force Majeure"), then the party whose performance is so affected shall so notify the other party's authorized representative in writing and, at District's option, this Purchase Order shall be completed with such adjustments as are reasonably required by the existence of Force Majeure or this Purchase Order may be terminated for convenience.
14. **Termination.** District may terminate this Purchase Order at any time with or without cause and such termination shall not constitute default. In the event of partial termination, Vendor is not excused from performance of the non-terminated balance of work under this Purchase Order. The District shall pay the vendor for any portion of the order that is completed prior to termination.
15. **Integration.** This Purchase Order constitutes the sole, final, complete, exclusive and integrated expression and statement of the terms of this contract among the parties concerning the subject matter addressed herein, and supersedes all prior and contemporaneous negotiations, representations and agreements, either oral or written, that may be related to the subject matter of this Purchase Order, except those other documents that are expressly referenced in this Purchase Order.
16. **Severability.** If any provision of this Agreement shall be deemed to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.
17. **Waiver.** The waiver at any time by any party of its rights with respect to a default or other matter arising in connection with this Purchase Order shall not be deemed a waiver with respect to any subsequent default or matter. No payment by District to Vendor shall be considered or construed to be an approval or acceptance of any defective goods or any other breach or default.
18. **Attorney's Fees.** In the event any legal action is brought to enforce or construe this Purchase Order, the prevailing party shall be entitled to an award of reasonable attorney's fees, expert witness and consulting fees, litigation costs and costs of suit.
19. **Disputes.** If a dispute arises in any way arising out of or relating to this Agreement or the breach thereof, or relating to its application or interpretation, the aggrieved party will notify the other party of the dispute in writing within twenty days after such dispute arises and the parties will meet and confer within thirty days after delivery of such notice to attempt to resolve the dispute. If the parties are unable to resolve the dispute to their mutual, the District reserves its right to seek appropriate legal remedies.
20. **Remedies.** Except as otherwise provided herein, the rights and remedies of both parties hereunder shall be in addition to their rights and remedies at law or in equity. Failure of either party to enforce any of its rights shall not constitute a waiver of such rights or of any other rights and shall not be construed as a waiver or relinquishment of any such provisions, rights or remedies.
21. **Insurance.** Any vendor performing a service on District property or a District job site is required to have District insurance. The District's minimum standard insurance requirements are as follows: General Liability with \$1 million per occurrence and \$2 million aggregate, Insured Autos \$1 million, and Worker's Compensation CA State Statutory Requirements. Additional insurance may be required. If so, it will be stated on front of PO or other related contract documents. Insurance certificates and endorsements specifically naming "Las Virgenes Municipal Water District, its officers, employees, and agents" as additional insured are required before any work is performed.
22. **Rentals.** For the purpose of calculating rental periods, one day is 24 hours (from time of delivery), one week is seven calendar days and one month is 30 calendar days, unless specified otherwise on the front of Purchase Order. Items are to be considered off rent at the time a pick-up is called in to vendor.
23. **Assignment.** Vendor shall not assign, sell or otherwise transfer any obligation or interest in this Agreement without the specific written consent of the District.
24. **Modifications.** Any modifications or exceptions to these Terms and Conditions will be stated on the front of the Purchase Order.



DETAIL A
SCALE 1 : 4



HYDRANT DESCRIPTION		
PART #	NOZZLE CONFIGURATION	FLANGE PATTERN
J4060AR	4 1/2" X 2 1/2" X 2 1/2"	6 - 0.75" HOLES, 9.38" DBC
J4060BR	4" X 2 1/2" X 2 1/2"	8 - 0.88" HOLES, 9.5" DBC
J4060CR	4" X 2 1/2" X 2 1/2"	6 - 0.88" HOLES, 9.5" DBC
J4060DR	4" X 2 1/2" X 2 1/2"	6 - 0.75" HOLES, 9.38" DBC
J4060ER	4 1/2" X 2 1/2" X 2 1/2"	8 - 0.88" HOLES, 9.5" DBC



250 PSI RATING



250 PSI RATING

PARTS LIST:

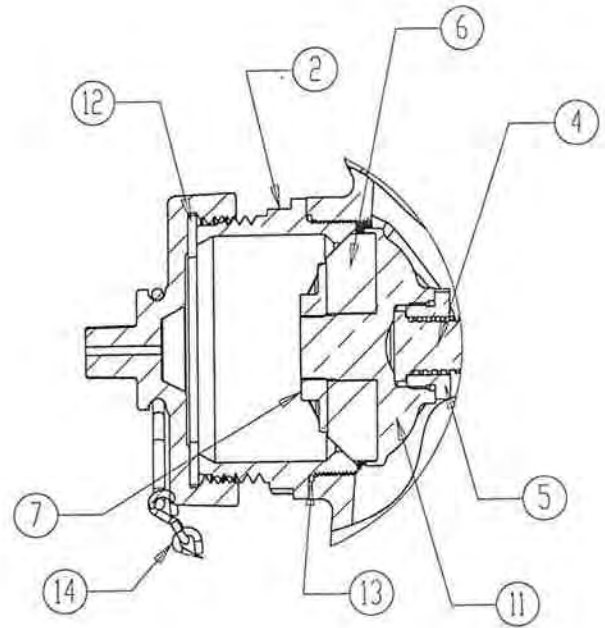
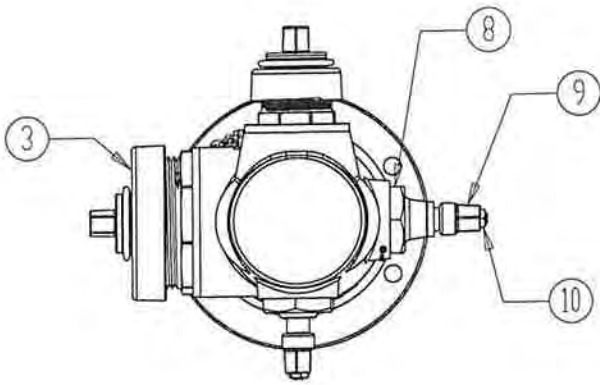
ID	PART NAME	MATERIAL
1	HYDRANT BODY	DUCTILE IRON ASTM A536 GR. 65-45-12
2	NOZZLE INSERTS	BRASS ASTM B584 ALLOY C09833
3	HOSE CAPS	CAST IRON ASTM A126 CLASS B
4	HYDRANT STEM	SILICON BRONZE ASTM B584 C87600
5	STEM LOCKNUT	BRASS ASTM B584 ALLOY C09833
6	BEVELED HYDRANT DISC	BUNA-N
7	HYDRANT DISC LOCKNUT	BRASS ASTM B584 ALLOY C89833
8	STEM INSERT	BRASS ASTM B584 ALLOY C09833
9	PENT NUT	BRASS ASTM B584 ALLOY C87600
10	PENT NUT RETAINER	COPPER ALLOY UNS C03600
11	HYDRANT DISC HOLDER	BRASS ASTM B584 ALLOY C09836
12	NOZZLE GASKET	NEOPRENE
13	O-RINGS	BUNA-N
14	CHAIN	ZINC COATED STEEL

PRODUCT FEATURES:

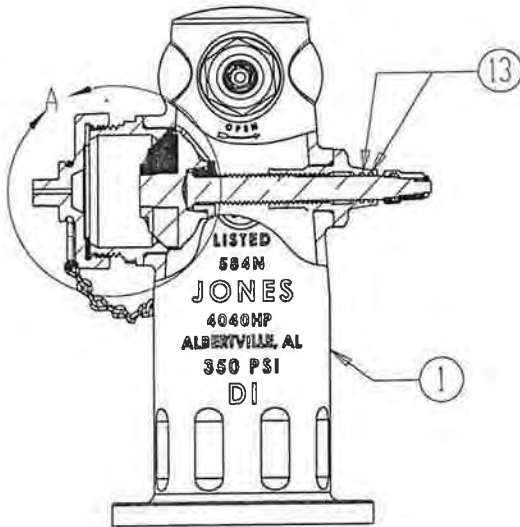
ID	FEATURE DESCRIPTION
1	MEETS OR EXCEEDS ANSI/AWWA C503
2	INDIVIDUAL STEM OPERATION
3	LIMITED NUMBER OF INTERNAL PARTS
4	NOZZLE THREADS CONFORM TO NFPA 1963, NH/NST
5	REMOVABLE NOZZLE DESIGN
6	AVAILABLE IN A VARIETY OF BOLT HOLE PATTERNS
7	LOW ZINC SILICON BRONZE STEMS
8	HEAVY DUTY DISC HOLDER
9	PRODUCT RATED UP TO 250 PSI; HYDROSTATICALLY TESTED AT 500 PSI
10	O-RING CONSTRUCTION IN STEM INSERT
11	EPOXY COATED INTERIOR MEETS AWWA C550 AND NSF 61
12	10 YEAR LIMITED WARRANTY
13	5" STORZ PUMPER NOZZLE AVAILABLE
14	

Approvals:

Date:



DETAIL A
SCALE 1 : 4



HYDRANT DESCRIPTION		
PART #	NOZZLE CONFIGURATON	FLANGE PATTERN
J4040AR	4 1/2" X 2 1/2"	6 - 0.75" HOLES, 9.38" DBC
J4040BR	4" X 2 1/2"	8 - 0.88" HOLES, 9.5" DBC
J4040CR	4" X 2 1/2"	6 - 0.88" HOLES, 9.5" DBC
J4040DR	4" X 2 1/2"	6 - 0.75" HOLES, 9.38" DBC
J4040ER	4 1/2" X 2 1/2"	8 - 0.88" HOLES, 9.5" DBC



350 PSI RATING



350 PSI RATING

PARTS LIST:

ID	PART NAME	MATERIAL
1	HYDRANT BODY	DUCTILE IRON ASTM A536 GR. 65-45-12
2	NOZZLE INSERTS	BRASS ASTM B584 ALLOY C89833
3	HOSE CAPS	CAST IRON ASTM A126 CLASS B
4	HYDRANT STEM	SILICON BRONZE ASTM B584 C87600
5	STEM LOCKNUT	BRASS ASTM B584 ALLOY C89833
6	BEVELED HYDRANT DISC	BUNA-N
7	HYDRANT DISC LOCKNUT	BRASS ASTM B584 ALLOY C89833
8	STEM INSERT	BRASS ASTM B584 ALLOY C89833
9	PENT NUT	BRASS ASTM B584-UNS C87600
10	PENT NUT RETAINER	COPPER ALLOY UNS C83600
11	HYDRANT DISC HOLDER	BRASS ASTM B584 ALLOY C89836
12	NOZZLE GASKET	NEOPRENE
13	O-RINGS	BUNA-N
14	CHAIN	ZINC COATED STEEL

PRODUCT FEATURES:

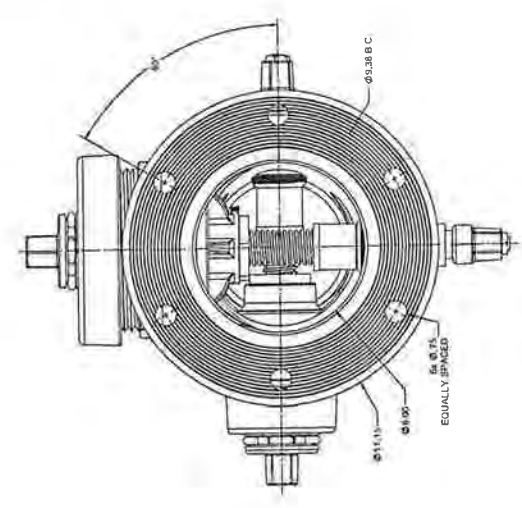
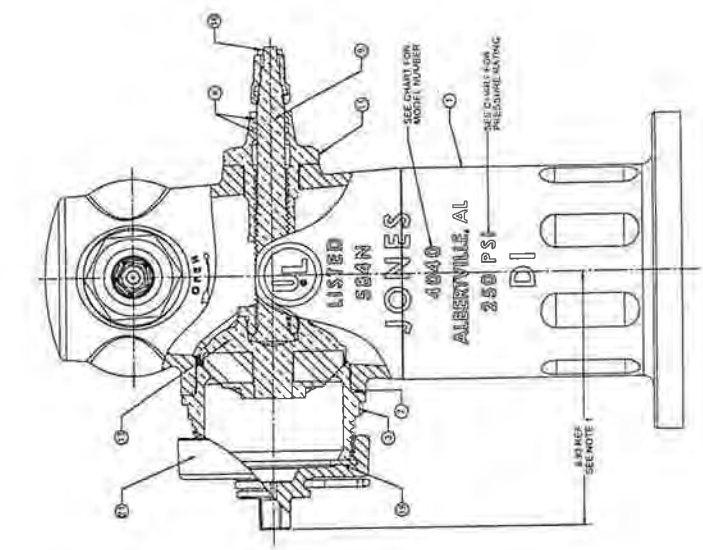
FEATURE DESCRIPTION	
1	MEETS OR EXCEEDS ANSI/AWWA C503
2	INDIVIDUAL STEM OPERATION
3	LIMITED NUMBER OF INTERNAL PARTS
4	NOZZLE THREADS CONFORM TO NFPA 1963, NH/NST
5	REMOVABLE NOZZLE DESIGN
6	AVAILABLE IN A VARIETY OF BOLT HOLE PATTERNS
7	LOW ZINC SILICON BRONZE STEMS
8	HEAVY DUTY DISC HOLDER
9	PRODUCT RATED UP TO 250 PSI; HYDROSTATICALLY TESTED AT 500 PSI
10	O-RING CONSTRUCTION IN STEM INSERT
11	EPOXY COATED INTERIOR MEETS AWWA C550 AND NSF 61
12	10 YEAR LIMITED WARRANTY
13	5' STORZ PUMPER NOZZLE AVAILABLE
14	

Approvals:

Date:

ITEM	DESCRIPTION	QTY	MATERIAL	A.S.T.M.	PART NUMBERS
1	HYDRANT BODY	1	CAST IRON	AS16	62-45-1
2	NOZZLE NUT 1/2"	1	BRASS	C8633	34-4113
3	NOZZLE GASKET 1/2"	1	NITRILE	D2000	16-4377
4	NOZZLE O-RING 1/2"	1	NITRILE	D2000	16-4377
5	HOSE NOZZLE G-RING	1	NITRILE	D2000	16-4377
6	HOSE NOZZLE G-RING	1	NITRILE	D2000	16-4377
7	PUMPJET NOZZLE G-RING	1	NITRILE	D2000	16-4377
8	STEM - SHORT	1	BRASS	B564	26-4088
9	STEM - MEDIUM	1	BRASS	B564	26-4088
10	STEM - LONG	1	BRASS	B564	26-4088
11	INSERT SHORT LENGTH	1	BRASS	B564	34-4242
12	INSERT MEDIUM LENGTH	1	BRASS	B564	34-4242
13	INSERT LONG LENGTH	1	BRASS	B564	34-4242
14	ASST. HOLDER AND DISC 1/2"	1	BRASS	C8633	27-0002
15	LOCKWASH - STEM	2	BRASS	B564	16-4018
16	NUT - STEM	2	BRASS	B564	21-0004
17	WASHER - STEM	2	BRASS	B564	16-4024
18	GASKET 1/2"	1	RUBBER	D2000	20-0076
19	GASKET 1/2"	1	RUBBER	D2000	20-0076
20	GASKET 1/2"	1	RUBBER	D2000	20-0076
21	WASHER - 1/2"	1	CAST IRON	A126	19-1742
22	WASHER - 1/2"	1	CAST IRON	A126	19-1742
23	CHAIN	1	STEEL		14-1736
24	CHAIN	1	STEEL		14-1736

4-1/2" NOZZLE CONFIGURATION PART NUMBERS SHOWN FOR REFERENCE
 SEE CAT. RECORD FOR RESPECTIVE PARTS OR SUB. ASSEMBLIES
 5" STORZ IS AVAILABLE FOR 250 PSI MODEL (4040) ONLY



VIEW A-A

NOTE: THIS IS A REFERENCE DIMENSION ONLY.
 ACTUAL DIMENSIONS MAY VARY WITH TIGHTNESS
 OF VALVE AND CAP

CLASS	WORKING PRESSURE	NOZZLE SIZE	DRILL
1	150 PSI	1/2"	Ø 1.13
2	250 PSI	3/4"	Ø 1.31
3	500 PSI	1"	Ø 1.50

PART	NOZZLE CONFIGURATION	FLANGE PATTERN
HYDRANT	4-1/2" x 2-1/2"	8 - Ø.75 HOLES, 1/2" DRD
NOZZLE	1/2"	4 - Ø.75 HOLES, 1/2" DRD
HOSE	1/2"	4 - Ø.75 HOLES, 1/2" DRD
HOSE	3/4"	4 - Ø.75 HOLES, 1/2" DRD
HOSE	1"	4 - Ø.75 HOLES, 1/2" DRD

ADD'D	DATE	BY	REVISION
EQ437	1/1/12	WJW	1

DATE	BY	REVISION
1/1/12	WJW	1

SUBMITTAL DRAWING
 INTENDED FOR INFORMATIONAL
 PURPOSES ONLY

JAMES JONES
 COMPANY
 JAMES JONES
 JAMES JONES
 JAMES JONES

C



LIMITED WARRANTY

10-Year Limited Warranty

WET BARREL HYDRANT

Mueller Co. LLC (Mueller) warrants its Jones® Wet Barrel Hydrant to be free from defects in material and workmanship for a period of ten (10) years from the date of shipment, provided that the Jones Wet Barrel Hydrant was both: (1) under normal use and service and used for the purposes and under the conditions for which such Jones Wet Barrel Hydrant is intended; and (2) installed and maintained according to Mueller's instructions, American Water Works Association publications M17, C502, and C600, and applicable local codes.

Mueller's obligations under this warranty are conditioned upon prompt written notice of the defect from the purchaser. If any Jones Wet Barrel Hydrant is proven to have failed to conform to the above stated warranty, then Mueller, at its sole option shall refund, repair, or replace the defective Jones Wet Barrel Hydrant (F.O.B the point of manufacture). Mueller shall have the right to inspect the Jones Wet Barrel Hydrant for which a claim is made under this warranty. If Mueller requests such an inspection, then the purchaser must return the Jones Wet Barrel Hydrant to Mueller, transportation prepaid.

This warranty does not cover failure of any Jones Wet Barrel Hydrant caused by external forces such as, but not limited to, acts of God or the elements, civil insurrection, vandalism, vehicular or other impact, application of excessive torque to the operating mechanism, presence of foreign matter, or frost heave. The purchaser shall assume all responsibility and expense for removal, reinstallation, and shipping charges in connection with this warranty.

THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING SPECIFICALLY, THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND ANY WARRANTIES OF NON-INFRINGEMENT OF THIRD PARTY RIGHTS. IN NO EVENT SHALL MUELLER BE RESPONSIBLE OR LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGE. FURTHER, MUELLER HEREBY LIMITS ITS TOTAL LIABILITY TO THE VALUE OF THE JONES WET BARREL HYDRANT SOLD.

For more information about Jones® or to view our full line of water products, please visit Joneswaterproducts.com or call Jones customer service at 1.800.423.1323.

Mueller refers to one or more of Mueller Water Products, Inc., a Delaware corporation ("MWP"), and its subsidiaries. MWP and each of its subsidiaries are legally separate and independent entities when providing products and services. MWP does not provide products or services to third parties. MWP and each of its subsidiaries are liable only for their own acts and omissions and not those of each other. MWP brands include Mueller®, Echologics®, Hydro Gate®, Hydro-Guard®, Jones®, MI Net®, Milliken®, Pratt®, Singer®, and U.S. Pipe Valve & Hydrant. Please see www.muellerwp.com/about to learn more.

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AMERICAN AVK HIGH PRESSURE, 350 PSI, THREADED NOZZLE, 3 OUTLET, 24T/PHH WET BARREL HYDRANT - Meets or exceeds AWWA C503 (latest) **24T/PHH WET HIGH PRESSURE**

Use:
For water and neutral liquids to maximum 160°F.

Tests:
Hydraulic test to AWWA C503:
Shell Test: 700 PSI (Two times the 350 PSI rated working pressure)

Options:
Break Flange
Hydrant Check Valve (FlowGuard II ®)

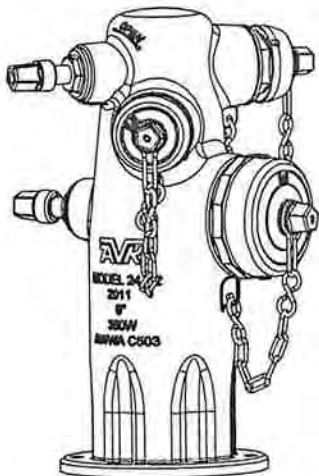
Approvals:
UL Listed,
FM Approved
at 250 PSI
Certified to: ANSI/NSF 61, ANSI/NSF 372



Standard Materials:

Nozzle Section	Ductile iron ASTM A536
Caps, Dummy Nuts	Cast iron ASTM A126 class B
Stems, Nozzles, Stem Nuts	Bronze
Valve Discs	Bronze encapsulated with Nitrile Rubber
O-rings,	NBR
Cap Gaskets	Neoprene rubber
Nozzle Retainer Screws Thrust Collars, Thrust Nuts	Stainless Steel
Cap Chains	Zinc Plated Steel
Coating	Electrostatically applied fusion-bonded epoxy-resin

Note: Nozzles, Stem Nuts and Stem Seals field replaceable
Pumper Nozzles interchangeable from 4" to 4½"



Series 2492-PHH
1 Pumper, 2 Hose Outlet

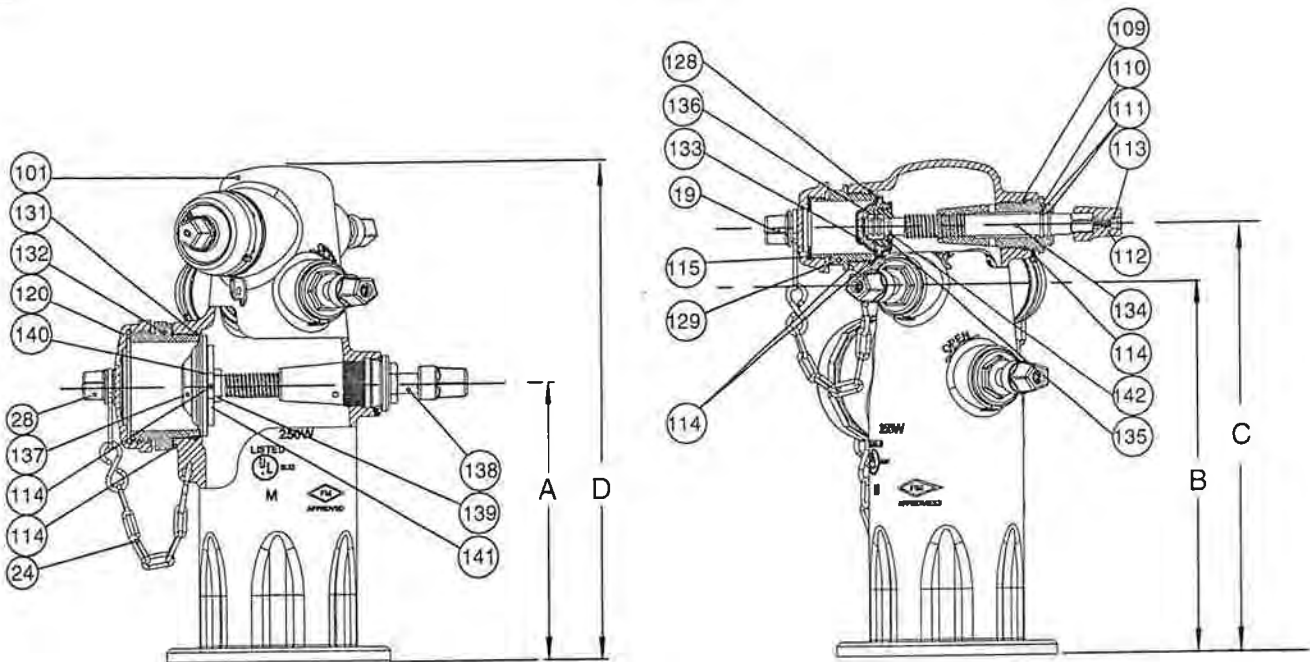


AMERICAN AVK HIGH PRESSURE, 350 PSI, THREADED NOZZLE, 3 OUTLET, WET BARREL HYDRANT - Meets or exceeds AWWA C503 (latest)

**24T/PHH
WET HIGH PRESSURE**

Component List:

- | | | |
|-------------------------------|------------------------------------|-----------------------------|
| 19. Hose Nozzle Cap | 114. Retaining Screw | 135. 2.5" Thrust Nut |
| 24. Chain Set | 115. Hose Nozzle Cap Gasket | 136. 2.5" Thrust Collar |
| 28. Pumper Cap | 120. Pumper Cap Gasket | 137. 4.5" Valve Disc |
| 101. Nozzle Section | 128. Threaded Hose Nozzle O-ring | 138. 4.5" Valve Stem |
| 109. Outer Stem Nut O-Ring | 129. Threaded Hose Nozzle | 139. 4.5" Thrust Nut |
| 110. Stem Nut | 131. Threaded Pumper Nozzle O-ring | 140. 4.5" Thrust Collar |
| 111. Inner Stem Nut O-Ring | 132. Threaded Pumper Nozzle | 141. 4.5" Thrust Nut O-ring |
| 112. Dummy Nut | 133. 2.5" Valve Disc | 142. 2.5" Thrust Nut O-Ring |
| 113. Dummy Nut Retaining Bolt | 134. 2.5" Valve Stem | |



Ref No.	Outlets	A	B	C	D	Weights (lbs)
24T-PHH	2x2.5", 1x4.5"	14"	18.75"	21.75"	25"	136

With optional factory assembled breakable unit, add 42 lbs. to shipping weight.



**AMERICAN AVK HIGH PRESSURE, 350 PSI, THREADED NOZZLE,
WET BARREL HYDRANT** - Meets or exceeds AWWA C503 (latest)

**24T/PHN
WET HIGH PRESSURE**

Use:

For water and neutral liquids to maximum 160°F.

Tests:

Hydraulic test to AWWA C503:

Shell Test: 700 PSI (Two times the 350 PSI
rated working pressure)

Options:

Break Flange
Hydrant Check Valve (FlowGuard II ®)

Approvals:

UL Listed,
FM Approved
at 250 PSI

Certified to: ANSI/NSF 61, ANSI/NSF 372



Certified to
NSF/ANSI-61

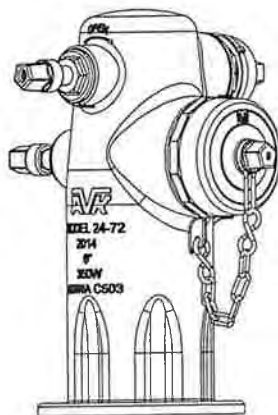
Certified to
NSF/ANSI-173

Standard Materials:

Nozzle Section	Ductile iron ASTM A536
Caps, Dummy Nuts	Cast iron ASTM A126 class B
Stems, Nozzles, Stem Nuts	Bronze
Valve Discs	Bronze encapsulated with Nitrile Rubber
O-rings,	NBR
Cap Gaskets	Neoprene rubber
Nozzle Retainer Screws Thrust Collars, Thrust Nuts	Stainless Steel
Cap Chains	Zinc Plated Steel
Coating	Electrostatically applied fusion-bonded epoxy-resin

Note: Nozzles, Stem Nuts and Stem Seals field replaceable

Pumper Nozzles interchangeable from 4" to 4½"



Series 2472-PHN
1 Pumper, 1 Hose Outlet



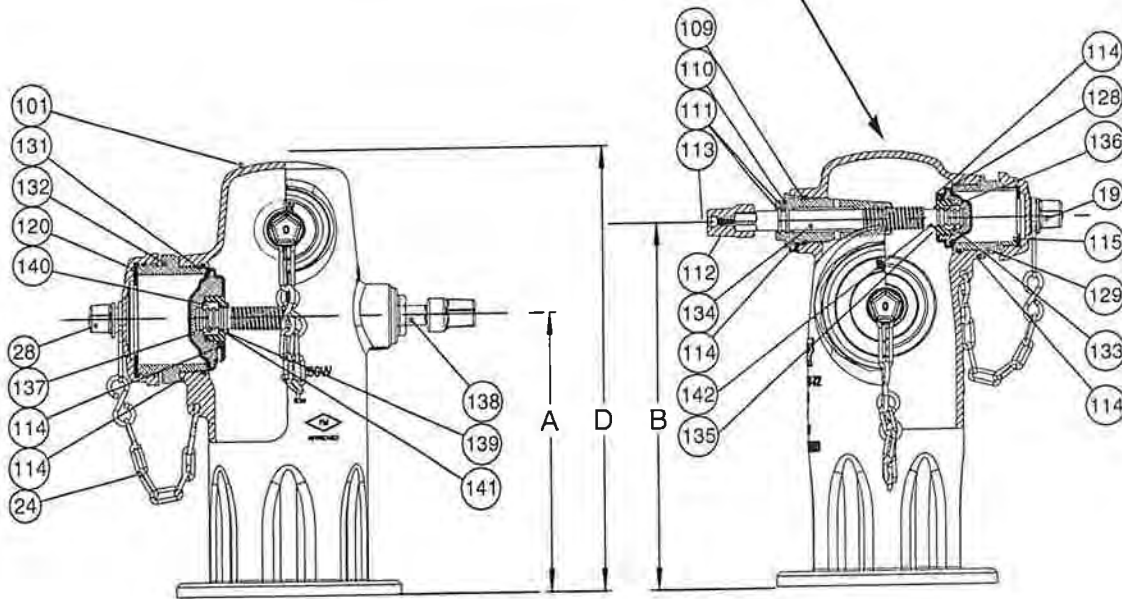
**AMERICAN AVK HIGH PRESSURE, 350 PSI, THREADED NOZZLE,
WET BARREL HYDRANT - Meets or exceeds AWWA C503 (latest)**

**24T/PHN
WET HIGH PRESSURE**

Component List:

- | | | |
|-------------------------------|------------------------------------|-----------------------------|
| 19. Hose Nozzle Cap | 114. Retaining Screw | 135. 2.5" Thrust Nut |
| 24. Chain Set | 115. Hose Nozzle Cap Gasket | 136. 2.5" Thrust Collar |
| 28. Pumper Cap | 120. Pumper Cap Gasket | 137. 4.5" Valve Disc |
| 101. Nozzle Section | 128. Threaded Hose Nozzle O-ring | 138. 4.5" Valve Stem |
| 109. Outer Stem Nut O-Ring | 129. Threaded Hose Nozzle | 139. 4.5" Thrust Nut |
| 110. Stem Nut | 131. Threaded Pumper Nozzle O-ring | 140. 4.5" Thrust Collar |
| 111. Inner Stem Nut O-Ring | 132. Threaded Pumper Nozzle | 141. 4.5" Thrust Nut O-ring |
| 112. Dummy Nut | 133. 2.5" Valve Disc | 142. 2.5" Thrust Nut O-Ring |
| 113. Dummy Nut Retaining Bolt | 134. 2.5" Valve Stem | |

Top may be tapped for 2.5" auxiliary valve



Ref No.	Outlets	A	B	D	Weights (lbs)
24T-PHN	1x2.5", 1x4.5"	14"	18.50"	22.50"	82

With optional factory assembled breakable unit, add 42 lbs. to shipping weight.





AMERICAN AVK COMPANY TEN (10) YEAR WARRANTY WET BARREL FIRE HYDRANTS

American AVK Company warrants all models of Series 24 Wet Barrel Fire Hydrants to be free from defects in workmanship and materials for a period of ten (10) years from the date of shipment from American AVK Company. American AVK Company shall have no obligation under this warranty unless it is notified of claims hereunder promptly and in writing upon discovery thereof and within the warranty period, and unless the product is delivered to an American AVK Company facility within thirty (30) days of such notice.

American AVK shall have the right to inspect said product before it is removed from installation. If the product is removed from installation prior to approval from American AVK this warranty shall be void.

As to motors, gearing or accessory equipment purchased by American AVK Company from others manufacturers, and used or incorporated into American AVK Company's products, those manufacturers' warranties shall apply.

American AVK Company will honor all reasonable costs to repair or replace any American AVK Company Wet Barrel Fire Hydrant found to be defective.

American AVK Company's sole responsibility shall be, in its sole discretion, to replace the product with the same or a similar product, repair the product, or refund the price paid for the product provided the product has been properly applied and used under normal service and under conditions for which it is designed. American AVK Company shall not be liable for indirect, special, incidental, or consequential damage or penalties and does not assume any liability of purchase to others or to anyone for injury to persons or property.

THIS IS THE EXCLUSIVE WARRANTY GIVEN IN CONNECTION WITH THE SALE OF THIS PRODUCT. THERE ARE NO OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING EXPRESSED OR IMPLIED WARRANTY OF MERCHANTABILITY, OR ANY EXPRESSED OR IMPLIED WARRANTY OF SUITABILITY FOR ANY PARTICULAR PURPOSE, GIVEN BY AMERICAN AVK COMPANY IN CONNECTION WITH THIS PRODUCT.

American AVK Company

2155 Meridian Blvd
Minden, NV 89423

Tel: (775) 552-1400
Fax: (775) 783-1031

sales@avkus.com
www.americanavk.com

Expect... 



DATE: November 21, 2023
TO: Board of Directors
FROM: Engineering and External Affairs

SUBJECT: Twin Lakes Pump Station Pipeline Project: CEQA Determination and Call for Bids

SUMMARY:

The Twin Lakes Pipeline Project is intended to improve the reliability of the Twin Lakes potable water subsystem. The project will provide a redundant interconnection that will connect the Twin Lakes Pump Station to the District’s existing 30-inch conduit pipeline, which is supplied by Metropolitan Water District’s (MWD) West Valley Feeder No.1 via LV-1.

The newly-completed Twin Lakes Pump Station Pipeline alignment requires 11 temporary construction easements and 11 permanent easements to accommodate mitigation measures highlighted in the protected tree report, native plant survey report, and supplemental geotechnical and engineering reports. The easements are needed to construct the new pipeline through private properties and parcels owned by the City of Los Angeles Department of Parks and Recreation, Metropolitan Water District of Southern California (MWD), the State of California, and the Los Angeles County Flood Control District. As part of the process for approval of right-of-entry permits, and easements, California State Parks and MWD have stated that their easement process cannot be completed until the California Environmental Quality Act (CEQA) documents for the project are finalized.

Staff recommends that the Board make the CEQA determination for the Twin Lakes Pump Station Project, approve a Notice of Exemption (NOE) to be filed with the County of Los Angeles and authorize the issuance of a call for bids upon completion of the final bidding documents and acquisition of all permits and easements.

RECOMMENDATION(S):

Find that the work is exempt from the provisions of California Environmental Quality Act, and authorize the issuance of a call for bids for the Twin Lakes Pump Station Pipeline Project.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The Los Angeles County Registrar-Recorder/County Clerk's office charges \$75 for posting and filing of the Notice of Exemption (NOE). Sufficient funding for the work is available in the adopted Fiscal Year 2023-24 Budget.

DISCUSSION:

The Twin Lakes Pump Station was first constructed in 1966 with new east side pumps installed in 2011 as part of the Twin Lakes Pump Station Expansion Project. The Twin Lakes potable water subsystem was identified in the 2014 Potable Water Master Plan to need additional pumping and conveyance capacity to meet future demands. Since then, the District has erected a new one-million gallon tank and added two new pumps to the Twin Lake Pump Station, which is supplied via the District's LV-3 interconnection with MWD's West Valley Feeder No. 3. The project will improve the reliability of water supply to the Twin Lakes subsystem by providing a redundant interconnection between the Twin Lakes Pump Station and the District's existing 30-inch conduit, which is supplied by MWD's West Valley Feeder No. 1 via the LV-1 interconnection.

On April 25, 2017, the Board accepted a proposal from Kennedy/Jenks Consultants, Inc., and authorized the General Manager to execute a professional services agreement for the Twin Lakes Pump Station Pipeline Project. The newly-completed Twin Lakes Pump Station Pipeline alignment requires 11 temporary construction easements and 11 permanent easements to accommodate mitigation measures highlighted in the protected tree report, native plant survey report, and supplemental geotechnical and engineering reports. The easements are needed to construct the new pipeline through private properties and parcels owned by the City of Los Angeles Department of Parks and Recreation, MWD, the State of California, and the Los Angeles County Flood Control District. The easement documents are completed and appraisal reports have been sent to the respective parties. Negotiations for agreements, right-of-entry permits and easement acquisitions are underway.

As part of the process for approval of the right-of-entry permits and easement acquisitions, California State Parks and MWD have stated that their easement process cannot be completed until California Environmental Quality Act (CEQA) documents are finalized. The work includes the Board's CEQA determination and filing of the appropriate CEQA documents with the Los Angeles County Registrar-Recorder/County Clerk's Office. Traditionally, the Board provides a CEQA determination once the project is ready to bid for construction; however, to finalize the easement acquisitions and right-of-entry permits, staff recommends that the Board make a CEQA determination in advance of releasing the call for bids.

Environmental Science Associates (ESA) is an environmental consultant firm, and a subconsultant to Kennedy/Jenks. ESA provided the District with a CEQA memo in 2017 and an updated version of the memo in 2022. The updated memo was to address alignment changes resulting from the tree report and rare plant survey, which moved much of the pipeline away from the right-of-way. ESA's CEQA memo from 2022 included their professional opinion as to which CEQA documentation is necessary for the project. The

installation of the proposed pipeline was determined by ESA to have no potential to cause significant adverse impacts on the environment. While ESA provided multiple candidate categorical exemptions for the project, staff found that Categorical Exemption Class 3, New Construction or Conversion of Small Structures, to be most appropriate. The exemption applies to water main extensions including street improvements to serve such construction and would apply to the entire project including segments within an existing dirt road.

Staff recommends a finding that the project is categorically exempt from the provisions of California Environmental Quality Act (CEQA), approval for the General Manager to file a Notice of Exemption (NOE) with the Los Angeles County Registrar-Recorder/County Clerk, and authorization for the issuance of a call for bids following completion of the final bidding documents and acquisition of permits/easements.

GOALS:

Construct, Manage and Maintain all Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Mercedes Acevedo, Assistant Engineer

ATTACHMENTS:

[Memo on CEQA Determination](#)

[Notice of Exemption](#)



memorandum

date October 21, 2022

to Mercedes Acevedo, Las Virgenes Municipal Water District

cc Mike Wykosky, Kennedy Jenks

from Kevin Smith, ESA

subject Twin Lakes Pump Station Pipeline Project CEQA Compliance Strategies

Per our conversation, we have been asked whether a CEQA Categorical Exemption would be appropriate for the proposed Twin Lakes Pump Station Pipeline project. The following background is relevant:

- The project is limited to the installation of a water pipeline. The total pipeline length is less than one mile, totaling approximately 4,500 feet. However, only approximately half of the pipeline is within Public Right of Way. The remaining portion follows an existing dirt road leading to an existing pump station. The pipeline would be installed within this dirt road and along the edges of the road alignment, essentially following the alignment of an existing MWD pipeline.
- The City of LA will allow some trees that are dead or in poor health to be removed without mitigation planting. Trees affected by the installation would be replaced and/or protected and surfaces would be returned to existing conditions.
- Open trench excavation would be utilized to install the pipeline for most of the alignment. Excavation depths of the open trench method would be shallow: ~3-5 feet below grade in most places.
- No fill would be placed in drainages. One concrete-lined flood control channel would be crossed. The pipeline would either hang from a bridge or be installed with jack and bore methods to avoid impacting the flood control channel itself.
- The dirt road portion of the alignment traverses several parcels with different owners including the State of California, City of LA, MWD, and a private individual.
- The property is adjacent to a City of Los Angeles park that has documented lead contaminated soils in certain areas. The alignment appears to be outside of the high-lead contamination area, but may traverse an area with some lead higher than background levels. Any contaminated soils excavated during the project would need to be disposed of according to applicable regulations.
- No permits from USACE or USFWS would be required. If jack and bore methods are used to under-cross the channel, a Streambed Alteration Agreement may be required by California Department of Fish and Wildlife. A lease agreement may be required to traverse the State-owned parcel. Encroachment permits would be required from the City of LA and MWD to traverse their parcels.

Categorical Exemption Class 3, New Construction or Conversion of Small Structures, which exempts water main extensions including street improvements “of reasonable length to serve such construction” (CEQA Guidelines 15303(d)), would apply to the entire project including the segment within the dirt road. In addition, Categorical Exemption Class 4, Minor Alterations to Land exempts “minor trenching and backfilling where the surface is restored” (15304(f)). This exemption would apply to the pipeline installation as trees and vegetation would be

replaced and/or protected, and surfaces returned to existing conditions following construction. Additionally, Categorical Exemption Class 5, Minor Alterations in Land Use Limitations exempts projects which do not result in any changes to land use or density, including those requiring “issuance of minor encroachment permits” (15305(b)), as is expected for installation of pipeline segments within the right-of-way. Implementation of the proposed pipeline installation has been determined to have no potential to cause significant adverse impacts on the environment.

For each of the required approvals, the agency with a discretionary decision would need to rely on LVMWD’s CEQA compliance to avoid conducting their own documentation. Obtaining assurances from these agencies that a Categorical Exemption is sufficient may be prudent.

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk

County of: _____

From: (Public Agency): _____

(Address)

Project Title: _____

Project Applicant: _____

Project Location - Specific:

Project Location - City: _____ Project Location - County: _____

Description of Nature, Purpose and Beneficiaries of Project:

Name of Public Agency Approving Project: _____

Name of Person or Agency Carrying Out Project: _____

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: _____
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

Lead Agency

Contact Person: _____ Area Code/Telephone/Extension: _____

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____



DATE: November 21, 2023
TO: Board of Directors
FROM: Engineering and External Affairs

SUBJECT: Jed Smith No. 1, McCoy and Calabasas Tank Rehabilitation Project: Design Award

SUMMARY:

The District maintains a regular inspection and cleaning schedule for its 26 potable water tanks. Annually, the District completes inspection and cleaning of five potable water tanks. The inspection reports are utilized to develop and update the Tank Condition Assessment and Rehabilitation Program, which is aimed to identify tanks in need of maintenance and prioritize the rehabilitation projects accordingly. The program identified three tanks for rehabilitation work this year: Jed Smith No. 1, McCoy and Calabasas.

On August 7, 2023, the District issued a Request for Proposals (RFP) for design work to rehabilitate the three potable water tanks. The scope of work includes recoating the interior and exterior of the tanks, updating and replacing any deteriorated equipment, and identifying any seismic and/or site security upgrades that may be needed. Proposals were received from three qualified consulting firms: Atkins, Cannon and Kennedy/Jenks. Based on an evaluation of the proposals, staff recommends accepting the proposal from Cannon Corporation, in the amount of \$133,980, for the Jed Smith No. 1, McCoy and Calabasas Tank Rehabilitation Project.

RECOMMENDATION(S):

Accept the proposal from Cannon Corporation and authorize the General Manager to execute a professional services agreement, in the amount of \$133,980, for design, bidding and engineering support during construction of the Jed Smith No. 1, McCoy and Calabasas Tank Rehabilitation Project.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The cost of the work is \$133,980. Sufficient funds are available in the adopted Fiscal Year 2023-24 Budget.

DISCUSSION:

Annually, the District completes the inspection and cleaning of five of its 26 potable water tanks. The inspection reports are utilized to develop and maintain the Tank Condition Assessment and Rehabilitation Program. The goal of the program is to identify tanks in need of maintenance and prioritize the rehabilitation projects accordingly. Staff identified three tanks that require rehabilitation this year: Jed Smith No. 1, McCoy and Calabasas. All three tanks are slated to be rehabilitated at the same time to decrease the overall design and construction cost of the work.

Jed Smith No. 1 Tank, located near Schumacher Road and Parkway Calabasas in the City of Calabasas, is a 0.6-million-gallon steel potable water storage tank built in 1988. The tank serves the 1420-foot pressure zone, which feeds Hidden Hills and Northwest Calabasas. The inspection and cleaning of Jed Smith No. 1 Tank took place in April 2013. The tank was found to have deteriorated coatings there were nearing the end of their useful life.

McCoy Tank, located near Cordova Drive in the City of Calabasas, is a 2-million-gallon steel potable water storage tank installed in 1990. The tank serves the 1476-foot pressure zone, which provides water supply and fire protection to the Calabasas Hills neighborhood. The District inspected McCoy Tank in May 2023 and found deteriorating coatings along the interior walls and roof.

Calabasas Tank, located near Colette Way and Wellesley Drive in the City of Calabasas, is an 8-million-gallon steel potable water tank built in 1963. The steel tank provides potable water storage for the 1235-foot pressure zone, serving eastern Calabasas and Hidden Hills. The Calabasas Tank was inspected in April 2021 and found to be in acceptable condition. However, minor damage was recently observed on the roof exterior. The cost associated with repairs for Calabasas Tank are anticipated to be relatively minor at this time.

The District posted a Request for Proposals (RFP) for the work on August 7, 2023. The scope of work for the rehabilitation of the tanks consists of the following items: lead abatement, recoating the interior and exterior surfaces of the tank, modifying the existing accessways, reconfiguring the inlet/outlet piping to improve water circulation, replacing deteriorated valves, improving the vent systems, updating the roof hatches to current standards, replacing ring seals, adding submerged mixers, repairing the access roads, updating site security and analyzing the need for any seismic retrofitting.

Staff held an optional pre-bid job walk on August 23, 2023, attended by four engineering consultant firms. The RFP submission deadline was September 8, 2023. Three proposals were received for design, bidding and construction support services.

Following is a summary of the proposals:

<u>Consultant</u>	<u>Proposal Amount</u>	<u>Estimated Hours</u>	<u>Average Cost Per Hour</u>
Atkins	\$228,276	950	240
Cannon Corporation	\$133,980	460	291
Kennedy Jenks	\$282,535	1190	237

All three firms are well-qualified to complete the design and provide engineering support during construction for the project. Each proposal included all the necessary design elements as outlined in the RFP. Staff thoroughly evaluated the proposals based on project understanding, approach, company resources, cost and experience. The significant difference in cost among the three firms can be attributed to their approaches to the design and pre-design work, and their time/cost estimates for these items. Staff determined that Cannon proposed the most efficient and cost-effective approach for the project.

GOALS:

Construct, Manage and Maintain all Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: John Soderberg, Assistant Engineer