

LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road
Calabasas, CA 91302

AGENDA
LVMWD BOARD OF DIRECTORS - REGULAR MEETING
TUESDAY, APRIL 18, 2023 – 9:00 AM

PUBLIC PARTICIPATION: The public may join this meeting virtually or attend in person in the Board Room. Teleconference participants will be muted until recognized at the appropriate time by the Board President. To join via teleconference, please use the following Webinar ID:

Webinar ID: <https://us06web.zoom.us/j/82294756404>

To join by telephone, please dial (669) 900-6833 or (346) 248-7799 and enter Webinar ID:

822 9475 6404

For members of the public wishing to address the Board during Public Comment or during a specific agenda item, please press "Raise Hand" if you are joining via computer; or press *9 if you are joining via phone; or inform the Executive Assistant/Clerk of the Board if attending in person.

Members of the public can also access and request to speak at meetings live on-line, with audio and limited video, at www.lvmwd.com/livestream. To ensure distribution of the agenda, please submit comments 24 hours prior to the day of the meeting. Those comments, as well as any comments received during the meeting, will be distributed to the members of the Board of Directors and will be made part of the official public record of the meeting. Contact Josie Guzman, Executive Assistance/Clerk of the Board, at (818) 251-2123 or jguzman@lvmwd.com with any questions.

ACCESSIBILITY: If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in the implementation thereof. Any person who requires a disability-related modification or accommodation, to attend or participate in this meeting, including auxiliary aids or services, may request such reasonable modification or accommodation by contacting the Executive Assistant/Clerk of the Board by telephone at (818) 251-2123 or via email to jguzman@lvmwd.com at least 48 hours prior to the meeting.

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agenda items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

*Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2*

4. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

4.A List of Demands: April 18, 2023 (Pg. 5)

Receive and file.

4.B **Minutes: Special Meeting of March 28, 2023 and Regular Meeting of April 4, 2023 (Pg. 59)**

Approve.

4.C **Directors' Per Diem: March 2023 (Pg. 75)**

Ratify.

4.D **Annual Supply and Delivery of Red Dye Diesel Fuel: Award (Pg. 82)**

Accept the bid from Dion & Sons, Inc., and authorize the General Manager to execute a one-year purchase contract, in the amount of \$75,000 with four one-year renewal options, for the purchase and delivery of red dye diesel fuel.

4.E **Annual Supply and Delivery of Unleaded and Diesel Fuel: Award (Pg. 87)**

Accept the bid from Merrimac Energy Group, and authorize the General Manager to execute a one-year purchase contract, in the amount of \$225,000 with four one-year renewal options, for the purchase and delivery of unleaded and ultra-low sulfur diesel fuel.

5. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION OF AGENDA ITEMS**

5.A **MWD Representative Report (Pg. 93)**

5.B **Legislative and Regulatory Updates**

6. **TREASURER**

7. **ENGINEERING AND EXTERNAL AFFAIRS**

7.A **Deactivation of Water Shortage Contingency Plan: Approval (Pg. 100)**

Pass, approve and adopt proposed Resolution No. 2621, deactivating the Water Shortage Contingency Plan due to improved hydrologic conditions.

RESOLUTION NO. 2621

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT DEACTIVATING THE WATER SHORTAGE CONTINGENCY PLAN

(Reference is hereby made to Resolution No. 2621 on file in LVMWD's Resolution Book and by this reference the same is incorporated herein.)

7.B **Modification of Wasteful Water Use Penalties: Approval (Pg. 110)**

Pass, approve, and adopt proposed Resolution No. 2622, modifying the Las Virgenes Municipal Water District Code pertaining to the assessment of penalties for wasteful water use.

RESOLUTION NO. 2622

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING THE LAS VIRGENES MUNICIPAL WATER DISTRICT ADMINISTRATIVE CODE MODIFYING THE ASSESSMENT OF

PENALTIES FOR WASTEFUL WATER USE

(Reference is hereby made to Resolution No. 2622 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

8. INFORMATION ITEMS

8.A Customer Service Drought Metrics for 2023 (Pg 128)

9. NON-ACTION ITEMS

A. Organization Reports

B. Director's Reports on Outside Meetings

C. General Manager's Reports

(a) General Business

(b) Follow-up Items

D. Director's Comments

10. FUTURE AGENDA ITEMS

11. PUBLIC COMMENTS

*Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2*

12. CLOSED SESSION

12.A Conference with District Counsel - Anticipated Litigation (Government Code Section 54956.9(d)(2)): One item

Tort Claim by Judie Stein

13. OPEN SESSION AND ADJOURNMENT

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: ANDY CORADESCHI, TREASURER

Payments for Board Meeting of : April 18, 2023

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 106482 through 106614 were issued in the total amount of \$ 1,090,646.54

Payments through direct disbursements as follows:

3/21/2023 Las Virgenes Municipal Water District payment number 23186 through 23192 \$ 998.88

Payments through wire transfers as follows:

3/28/2023 Metropolitan Water District payment for water deliveries in the month of February 2023 \$ 1,226,538.40

Total Payments \$ 2,318,183.82

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
4/18/2023**

Company Name	Company No.	Check No. 106482-106556 03/21/23	Check No. 106557-106614 03/28/23	Total
		Amount	Amount	
Potable Water Operations	101	21,010.17	84,574.73	105,584.90
Recycled Water Operations	102		463.16	463.16
Sanitation Operations	130		170,145.11	170,145.11
Potable Water Construction	201			-
Water Conservation Construction	203			-
Sanitation Construction	230			-
Potable Water Replacement	301	123,294.02	91,480.00	214,774.02
Recycled Water Replacement	302	3,306.30		3,306.30
Sanitation Replacement	330			-
Internal Service	701	87,714.89	101,140.97	188,855.86
JPA Operations	751	33,673.75	97,679.33	131,353.08
JPA Construction	752			-
JPA Replacement	754	265,451.54	10,712.57	276,164.11
Total Printed		534,450.67	556,195.87	1,090,646.54
Voided Checks/payment stopped:				
				-
				-
				-
				-
				-
				-
				-
Total Voids		-	-	-
Net Total		534,450.67	556,195.87	1,090,646.54

**DIRECT DISBURSEMENTS LISTING FOR BOARD MEETING
4/18/2023**

		Direct Disb. No. 23186-23192 03/21/23	
Company Name	Company No.	Amount	Total
Potable Water Operations	101	69.25	69.25
Recycled Water Operations	102		-
Sanitation Operations	130		-
Potable Water Construction	201		-
Water Conservation Construction	203		-
Sanitation Construction	230		-
Potable Water Replacement	301		-
Recycled Water Replacement	302		-
Sanitation Replacement	330		-
Internal Service	701	862.45	862.45
JPA Operations	751	67.18	67.18
JPA Construction	752		-
JPA Replacement	754		-
	Total Printed	998.88	998.88
Voided Direct Disbursements:			
		-	-
	Total Voids	-	-
	Totals	998.88	998.88

**WIRE LISTING FOR BOARD MEETING
4/18/2023**

**Wire No.
15
03/28/23**

Company Name	Company No.	Amount
Potable Water Operations	101	1,226,538.40
Recycled Water Operations	102	_____
Sanitation Operations	130	_____
Potable Water Construction	201	_____
Water Conservation Construction	203	_____
Sanitation Construction	230	_____
Potable Water Replacement	301	_____
Recycled Water Replacement	302	_____
Sanitation Replacement	330	_____
Internal Service	701	_____
JPA Operations	751	_____
JPA Construction	752	_____
JPA Replacement	754	_____
	Total Printed	<u>1,226,538.40</u>
Voided Wires:		_____
	Total Voids	<u>-</u>
	Totals	<u>1,226,538.40</u>

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
106482	03/21/2023	PRTD	30555 13 STARS MEDIA	12892	02/11/2023		032123	1,000.00
			Invoice: 12892					
				1,000.00	101900	660400		
							AD - MAR/APR ISSUE	
							Public Education Programs	
							CHECK 106482 TOTAL:	1,000.00
106483	03/21/2023	PRTD	2317 ACORN NEWSPAPER	198255	03/04/2023		032123	865.00
			Invoice: 198255					
				432.50	101900	660400		
				432.50	751840	660400		
							4X5 DISPLAY AD - LANDSCAPE & COMPOST 3/3	
							Public Education Programs	
							Public Education Programs	
							CHECK 106483 TOTAL:	865.00
106484	03/21/2023	PRTD	20389 AIRGAS SPECIALTY PRODUCTS	1600028038	02/28/2023		032123	75.00
			Invoice: 1600028038					
				75.00	751810	541013		
							LATE FEES #9133937595	
							Aqua Ammonia	
							CHECK 106484 TOTAL:	75.00
106485	03/21/2023	PRTD	3077 AIRGAS USA, LLC	9995558794	02/28/2023		032123	307.77
			Invoice: 9995558794					
				307.77	701002	551500		
							CYLINDER RENT - FEB'23	
							Outside Services	
							CHECK 106485 TOTAL:	307.77
106486	03/21/2023	PRTD	16224 ASBURY ENVIRONMENTAL SERVICES	I500-00906108	02/27/2023		032123	244.61
			Invoice: I500-00906108					
				244.61	751820	551500		
							OIL AND OILY RAGS DISPOSAL	
							Outside Services	
			ASBURY ENVIRONMENTAL SERVICES	I500-00906109	02/27/2023		032123	244.61
			Invoice: I500-00906109					
				244.61	751810	551500		
							OILY RAGS AND FILTER DISPOSAL	
							Outside Services	
			ASBURY ENVIRONMENTAL SERVICES	I500-00906306	02/27/2023		032123	95.00
			Invoice: I500-00906306					
				95.00	751810	551500		
							WASTE OIL DISPOSAL	
							Outside Services	
							CHECK 106486 TOTAL:	584.22
106487	03/21/2023	PRTD	2869 AT&T	90545245/030523	03/05/2023		032123	246.60
			Invoice: 90545245/030523					
				246.60	101122	540520		
							SVCS 3/5-4/4/23	
							Telephone	
							CHECK 106487 TOTAL:	246.60

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC						
106488	03/21/2023	PRTD 9631 AT&T LONG DISTANCE	806368136/030423	03/04/2023	032123	27.90
		Invoice: 806368136/030423		LONG DIST SR 2/1-2/28/23		
		16.01 701002 540520		Telephone		
		3.46 701420 540520		Telephone		
		7.01 751810 540520		Telephone		
		1.42 101300 540520		Telephone		
				CHECK	106488 TOTAL:	27.90
106489	03/21/2023	PRTD 16253 AT&T MOBILITY	287319785901X102023	03/02/2023	032123	84.44
		Invoice: 287319785901X102023		MOBILITY FOUNDATION ACCOUNT 2/3-3/2/23		
		44.20 701331 540520		Telephone		
		40.24 701350 540520		Telephone		
		AT&T MOBILITY	992789332X03112023	03/03/2023	032123	4,288.35
		Invoice: 992789332X03112023		WIRELESS SRV 2/4-3/3/23		
		43.23 101300 540520		Telephone		
		113.03 701122 540520		Telephone		
		33.03 701220 540520		Telephone		
		141.65 701221 540520		Telephone		
		404.01 701222 540520		Telephone		
		778.14 701224 540520		Telephone		
		43.23 701230 540520		Telephone		
		96.34 701320 540520		Telephone		
		401.96 701321 540520		Telephone		
		120.24 701322 540520		Telephone		
		123.77 701326 540520		Telephone		
		63.24 701330 540520		Telephone		
		1,024.12 701331 540520		Telephone		
		33.03 701340 540520		Telephone		
		86.46 701410 540520		Telephone		
		34.31 701350 540520		Telephone		
		551.98 701420 540520		Telephone		
		43.23 751750 540520		Telephone		
		119.77 751810 540520		Telephone		
		33.58 751820 540520		Telephone		
				CHECK	106489 TOTAL:	4,372.79
106490	03/21/2023	PRTD 30545 BOOKY OREN GLOBAL WATER TEHCNOLOG	01/0000300	01/31/2023	032123	8,333.00
		Invoice: 01/0000300		POINTS OF INTEREST WORKSHOP		
		8,333.00 701122 710500		Dues, Subsc & Memberships		
		BOOKY OREN GLOBAL WATER TEHCNOLOG 01/0000301		02/28/2023	032123	8,333.00
		Invoice: 01/0000301		KNOWLEDGE ROADMAP- PROGRESS REPORT		
		8,333.00 701122 710500		Dues, Subsc & Memberships		

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 106490 TOTAL:	16,666.00
106491	03/21/2023	PRTD	30096 BUSINESS ORIENTED SOFTWARE SOLUTI	BDKSUB23034573	03/01/2023	2230123	032123	5,502.00
			Invoice: BDKSUB23034573				BOSSDESK RENEWAL 5/1/23-4/30/24	
				5,502.00 701420 621500			System Support and Maintenance	
							CHECK 106491 TOTAL:	5,502.00
106492	03/21/2023	PRTD	5405 CALOLYMPIC SAFETY	402134	02/28/2023	2230119	032123	84.85
			Invoice: 402134				HARD HATS	
				84.85 701 132000			Storeroom & Truck Inventory	
							CHECK 106492 TOTAL:	84.85
106493	03/21/2023	PRTD	20655 CANNON CORPORATION	83540-R	02/24/2023		032123	32,575.71
			Invoice: 83540-R				CORNELL P/S UPRD VRS MONTHS	
				32,575.71 301440 900000			Capital Asset Expenses	
							CHECK 106493 TOTAL:	32,575.71
106494	03/21/2023	PRTD	30394 CHEMSCAN, INC	14038A	02/23/2023		032123	4,300.00
			Invoice: 14038A				ANALYZER SRVC FOR WLK	
				4,300.00 101600 541500			Outside Services	
			Invoice: 14062CM				03/06/2023	
				-4,300.00 101600 541500			CREDIT MEMO #14038	-4,300.00
							Outside Services	
			Invoice: 14063				03/01/2023	
				4,200.00 101600 541500			ANALYZER SRVC FOR WLK	4,200.00
							Outside Services	
							CHECK 106494 TOTAL:	4,200.00
106495	03/21/2023	PRTD	30387 CINTAS CORPORATION NO. 3	4147301209	02/22/2023		032123	265.05
			Invoice: 4147301209				FEB'23 UNIFORMS/MATS/TOWELS	
				109.32 751810 551000			Supplies/Material	
				155.73 701999 731600			Uniforms	
			Invoice: 4146602633				02/15/2023	
				109.32 751810 551000			FEB'23 UNIFORMS/MATS/TOWELS	266.23
				156.91 701999 731600			Supplies/Material	
							Uniforms	
			Invoice: 4145888774				02/08/2023	
				109.32 751810 551000			FEB'23 UNIFORMS/MATS/TOWELS	253.33
							Supplies/Material	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
		144.01 701999 731600				
			INVOICE DTL DESC			
			Uniforms			
Invoice: 9211909449	CINTAS CORPORATION NO. 3	9211909449	02/13/2023		032123	252.70
		109.32 751810 551000	FEB'23 UNIFORMS/MATS/TOWELS			
		143.38 701999 731600	Supplies/Material			
			Uniforms			
Invoice: 4145197689	CINTAS CORPORATION NO. 3	4145197689	02/01/2023		032123	253.33
		109.32 751810 551000	FEB'23 UNIFORMS/MATS/TOWELS			
		144.01 701999 731600	Supplies/Material			
			Uniforms			
Invoice: 4147834832	CINTAS CORPORATION NO. 3	4147834832	02/28/2023		032123	66.18
		15.72 101600 551000	FEB'23 UNIFORMS/MATS/TOWELS			
		50.46 701999 731600	Supplies/Material			
			Uniforms			
Invoice: 4147158439	CINTAS CORPORATION NO. 3	4147158439	02/21/2023		032123	66.18
		15.72 101600 551000	FEB'23 UNIFORMS/MATS/TOWELS			
		50.46 701999 731600	Supplies/Material			
			Uniforms			
Invoice: 4145732133	CINTAS CORPORATION NO. 3	4145732133	02/07/2023		032123	73.68
		23.22 101600 551000	FEB'23 UNIFORMS/MATS/TOWELS			
		50.46 701999 731600	Supplies/Material			
			Uniforms			
Invoice: 4146602598	CINTAS CORPORATION NO. 3	4146602598	02/15/2023		032123	655.61
		143.29 701002 551000	FEB'23 UNIFORMS/MATS/TOWELS			
		512.32 701999 731600	Supplies/Material			
			Uniforms			
Invoice: 4145889197	CINTAS CORPORATION NO. 3	4145889197	02/08/2023		032123	653.29
		143.29 701002 551000	FEB'23 UNIFORMS/MATS/TOWELS			
		510.00 701999 731600	Supplies/Material			
			Uniforms			
Invoice: 9211909695	CINTAS CORPORATION NO. 3	9211909695	02/13/2023		032123	750.83
		143.29 701002 551000	FEB'23 UNIFORMS/MATS/TOWELS			
		607.54 701999 731600	Supplies/Material			
			Uniforms			
Invoice: 4145197878	CINTAS CORPORATION NO. 3	4145197878	02/01/2023		032123	757.57
		143.29 701002 551000	FEB'23 UNIFORMS/MATS/TOWELS			
		614.28 701999 731600	Supplies/Material			
			Uniforms			
Invoice: 9211909778	CINTAS CORPORATION NO. 3	9211909778	02/13/2023		032123	641.15
		143.29 701002 551000	FEB'23 UNIFORMS/MATS/TOWELS			
		497.86 701999 731600	Supplies/Material			
			Uniforms			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 4144504775			CINTAS CORPORATION NO. 3	4144504775	01/25/2023		032123	1,015.64
				143.29 701002 551000	JAN'23 UNIFORMS/MATS/TOWELS			
				872.35 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4147993898			CINTAS CORPORATION NO. 3	4147993898	03/01/2023		032123	170.37
				83.66 751820 551000	MAR'23 UNIFORMS/MATS/TOWELS			
				86.71 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4148698167			CINTAS CORPORATION NO. 3	4148698167	03/08/2023		032123	170.37
				83.66 751820 551000	MAR'23 UNIFORMS/MATS/TOWELS			
				86.71 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4147301276			CINTAS CORPORATION NO. 3	4147301276	02/22/2023		032123	170.37
				83.66 751820 551000	FEB'23 UNIFORMS/MATS/TOWELS			
				86.71 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 4146602519			CINTAS CORPORATION NO. 3	4146602519	02/15/2023		032123	170.37
				83.66 751820 551000	FEB'23 UNIFORMS/MATS/TOWELS			
				86.71 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 9211909385CM			CINTAS CORPORATION NO. 3	9211909385CM	02/13/2023		032123	-253.33
				-109.32 751810 551000	FEB'23 UNIFORMS/MATS/TOWELS			
				-144.01 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 9211909512CM			CINTAS CORPORATION NO. 3	9211909512CM	02/13/2023		032123	-757.57
				-143.29 701002 551000	FEB'23 UNIFORMS/MATS/TOWELS			
				-614.28 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 9211909594CM			CINTAS CORPORATION NO. 3	9211909594CM	02/13/2023		032123	-1,015.64
				-143.29 701002 551000	FEB'23 UNIFORMS/MATS/TOWELS			
				-872.35 701999 731600	Supplies/Material			
					Uniforms			
					CHECK	106495	TOTAL:	4,625.71
106496 03/21/2023 PRTD	19270	COMMUNICATIONS RELAY, LLC	60120		03/01/2023		032123	1,096.46
Invoice: 60120				1,096.46 701420 540520	CASTRO PEAK RENT - MAR'23			
					Telephone			
					CHECK	106496	TOTAL:	1,096.46

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
106497	03/21/2023	PRTD	15755 CORE & MAIN LP	S406477	03/02/2023	2230112	032123	3,515.88
			Invoice: S406477					
				3,515.88	701	132000		
							INVOICE DTL DESC	
							FITTINGS, GASKETS, EBAA ITEMS	
							Storeroom & Truck Inventory	
							CHECK 106497 TOTAL:	3,515.88
106498	03/21/2023	PRTD	30561 DAVID FEINSTEIN	032974/031323	03/13/2023		032123	87.76
			Invoice: 032974/031323					
				87.76	101	230500		
							RFND FINAL CR BAL 0002180364-032974	
							Deposit Refd Clearing-Billing	
							CHECK 106498 TOTAL:	87.76
106499	03/21/2023	PRTD	2601 DELL COMPUTER CORP.	10657682750	03/09/2023	2230125	032123	569.63
			Invoice: 10657682750					
				569.63	701420	543000		
							ADOBE LICENSES	
							Capital Outlay	
							CHECK 106499 TOTAL:	569.63
106500	03/21/2023	PRTD	7257 DIRECTV, INC.	015016309x230311	03/11/2023		032123	16.00
			Invoice: 015016309x230311					
				16.00	701001	551000		
							TV ACCESS FEE	
							Supplies/Material	
							CHECK 106500 TOTAL:	16.00
106501	03/21/2023	PRTD	20685 DOCUMENT SYSTEMS INC	IN3311530	03/06/2023		032123	209.20
			Invoice: IN3311530					
				170.82	701420	621500		
				38.38	701420	621500		
							CANON MAINT MAR & OVRG FEB	
							System Support and Maintenance	
							System Support and Maintenance	
			DOCUMENT SYSTEMS INC	IN3284891	02/22/2023		032123	124.09
			Invoice: IN3284891					
				124.09	701420	621500		
							CANON COVERAGE 1/24-2/23/23	
							System Support and Maintenance	
							CHECK 106501 TOTAL:	333.29
106502	03/21/2023	PRTD	2638 ENVIRONMENTAL RESOURCE ASSOCIATES	032779	02/28/2023		032123	1,134.64
			Invoice: 032779					
				1,134.64	701341	551000		
							ERA QC'S	
							Supplies/Material	
							CHECK 106502 TOTAL:	1,134.64
106503	03/21/2023	PRTD	30560 FARHAD ABBASI	069310/031323	03/13/2023		032123	127.00
			Invoice: 069310/031323					
				127.00	101	230500		
							RFND FINAL CR BAL 0001070136-069310	
							Deposit Refd Clearing-Billing	

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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 106503 TOTAL:	127.00
106504	03/21/2023	PRTD	19397 FIRST CHOICE SERVICES (DAIOHS USA 461605	46.50 701410 620000	03/15/2023		032123	46.50
			Invoice: 461605		MAR'23 COFFEE SRV - WLK			
					Forms, Supplies And Postage			
			Invoice: 461661		03/16/2023		032123	42.14
					MAR'23 COFFEE SRVC - RLV			
					Forms, Supplies And Postage			
			Invoice: 461662		03/16/2023		032123	111.18
					MAR'23 COFFEE SRVC - TAPIA			
					Forms, Supplies And Postage			
			Invoice: 461659		03/16/2023		032123	49.99
					MAR'23 COFFEE SRVC - HQ			
					Forms, Supplies And Postage			
			Invoice: 461660		03/16/2023		032123	88.51
					MAR'23 COFFEE SRVC - OPS			
					Forms, Supplies And Postage			
CHECK 106504 TOTAL:								338.32
106505	03/21/2023	PRTD	6770 G.I. INDUSTRIES	0042111-0283-7	03/01/2023		032123	690.45
			Invoice: 0042111-0283-7		DISP TAPIA 03/01-03/31/23			
					Building Maintenance			
			Invoice: 0042123-0283-2		03/01/2023		032123	297.00
					DISP TAPIA GRIT 3/1-3/31/23			
					Outside Services			
			Invoice: 0042374-0283-1		03/01/2023		032123	20.00
					DISP TAPIA RAGS 2/16-2/28/23			
					Outside Services			
CHECK 106505 TOTAL:								1,007.45
106506	03/21/2023	PRTD	20970 GARDA CL WEST, INC.	10730737	03/01/2023		032123	458.92
			Invoice: 10730737		ARMORED TRANSPORT MAR'23			
					Outside Services			
			Invoice: 20560060		02/28/2023		032123	86.14
					EXCESS TIME & ITEMS FEE FEB'23			
					Outside Services			
CHECK 106506 TOTAL:								545.06

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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
106507	03/21/2023	PRTD	2701 GRAINGER	9621139212	02/24/2023		032123	381.93
				Invoice: 9621139212				
				381.93 701325 551000	OIL AND COOLANT			
					Supplies/Material			
				Invoice: 9621329821	02/24/2023		032123	704.79
				704.79 101600 541000	SHELVING, LIGHTS, SEALANT, DUCT TAPE			
					Supplies/Material			
				Invoice: 9622042639	02/27/2023		032123	141.94
				141.94 701326 572500	HOLE SAW KIT			
					Genl Supplies/Small Tools			
				Invoice: 9624246196	02/28/2023		032123	213.47
				213.47 751810 551000	SANDING BELTS			
					Supplies/Material			
				Invoice: 9624556479	02/28/2023		032123	350.44
				350.44 701325 551000	DEF FLUID			
					Supplies/Material			
					CHECK		106507 TOTAL:	1,792.57
106508	03/21/2023	PRTD	19548 GRM INFORMATION MANAGEMENT SERVIC	0473832	02/28/2023		032123	420.92
				Invoice: 0473832				
				420.92 701121 623500	MAR'23 RECORDS STORAGE			
					Records Management			
					CHECK		106508 TOTAL:	420.92
106509	03/21/2023	PRTD	21133 H2O INNOVATION USA, INC.	CD128195	02/28/2023		032123	1,100.00
				Invoice: CD128195				
				1,100.00 701420 621500	MEMBRANE MONITORING & MAINT FEB'23			
					System Support and Maintenance			
					CHECK		106509 TOTAL:	1,100.00
106510	03/21/2023	PRTD	2705 HACH COMPANY	13494295	03/06/2023		032123	70.07
				Invoice: 13494295				
				70.07 701341 551000	SAMPLE CELL			
					Supplies/Material			
					CHECK		106510 TOTAL:	70.07
106511	03/21/2023	PRTD	30263 HIGH VOLT ELECTRIC	10672/PMT#10	03/06/2023		032123	77,643.31
				Invoice: 10672/PMT#10				
				77,643.31 301440 900000	PMT #10 GNRT PW PMP STN - FEB'23			
					Capital Asset Expenses			
					CHECK		106511 TOTAL:	77,643.31

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
106512	03/21/2023	PRTD	2727 IDEXX LABORATORIES	3123892200	02/24/2023		032123	1,811.28
			Invoice: 3123892200					
			1,811.28 701341 551000					
							GAMMA IRRAD COLLIERT 100ML Supplies/Material	
							CHECK 106512 TOTAL:	1,811.28
106513	03/21/2023	PRTD	20856 INTERNATIONAL PRINTING & TYPESETT 22993		02/21/2023		032123	268.28
			Invoice: 22993					
			268.28 701230 660400					
							JOB FAIR POSTCARDS Public Education Programs	
			INTERNATIONAL PRINTING & TYPESETT 22996		03/02/2023		032123	689.85
			Invoice: 22996					
			689.85 701410 620000					
							BUSINESS CARDS Forms, Supplies And Postage	
			INTERNATIONAL PRINTING & TYPESETT 22995		03/02/2023		032123	1,472.78
			Invoice: 22995					
			1,472.78 701410 620000					
							LETTERHEADS Forms, Supplies And Postage	
							CHECK 106513 TOTAL:	2,430.91
106514	03/21/2023	PRTD	21197 JACOBS ENGINEERING GROUP INC.	W9Y31200-026	03/07/2023		032123	129,314.54
			Invoice: W9Y31200-026					
			129,314.54 754440 900000					
							PWP ADVISOR/MOR SRV 12/31/22-1/27/23 Capital Asset Expenses	
							CHECK 106514 TOTAL:	129,314.54
106515	03/21/2023	PRTD	30185 DARRELL JOHNSON	031423	03/14/2023		032123	476.53
			Invoice: 031423					
			476.53 701330 683000					
							2023 WATREUSE CONFERENCE 3/4-3/8/23 Training & Professional Devel	
							CHECK 106515 TOTAL:	476.53
106516	03/21/2023	PRTD	2547 LOS ANGELES COUNTY SANITATION DIS	48892/022823	02/28/2023		032123	361.32
			Invoice: 48892/022823					
			361.32 751810 541500					
							TAPIA GRIT HAULING FEB'23 Outside Services	
							CHECK 106516 TOTAL:	361.32
106517	03/21/2023	PRTD	2814 MCMASTER-CARR SUPPLY CO	93791725	03/03/2023		032123	237.50
			Invoice: 93791725					
			237.50 101200 551000					
							SCREWS, NUTS, BRACKETS Supplies/Material	
							CHECK 106517 TOTAL:	237.50

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
106518	03/21/2023	PRTD	19155 MCR TECHNOLOGIES, INC.	41492	03/06/2023	2230120	032123	1,527.20
			Invoice: 41492					
				1,527.20	751810	551000		
							KROHNE MAGNETIC FLOW METER REPAIR Supplies/Material	
							CHECK 106518 TOTAL:	1,527.20
106519	03/21/2023	PRTD	21264 MICHAEL BAKER INTERNATIONAL, INC.	1171968	02/17/2023		032123	3,520.00
			Invoice: 1171968					
				3,520.00	301440	900000		
							GENSET PW P/S 11/28/22-01/29/23 Capital Asset Expenses	
							CHECK 106519 TOTAL:	3,520.00
106520	03/21/2023	PRTD	14322 MILES CHEMICAL COMPANY, INC	680523	03/01/2023		032123	2,163.56
			Invoice: 680523					
				2,163.56	751750	541000		
							1,500 GAL SULFURIC ACID & 53 GAL SODIUM HYPOCHLRTE Supplies	
			Invoice: 680590CM					
			MILES CHEMICAL COMPANY, INC	680590CM	03/01/2023		032123	-155.00
				-155.00	751750	541000		
							CR - CONTAINER DEPOSIT Supplies	
							CHECK 106520 TOTAL:	2,008.56
106521	03/21/2023	PRTD	21558 MKN-MICHAEL K NUNLEY & ASSOCIATES	102070	02/27/2023		032123	3,306.30
			Invoice: 102070					
				3,306.30	302440	900000		
							CALABASAS RW PIPE IMPRVMT 1/29-2/25/23 Capital Asset Expenses	
							CHECK 106521 TOTAL:	3,306.30
106522	03/21/2023	PRTD	30559 MOHAMED RIZK	090238/031323	03/13/2023		032123	44.12
			Invoice: 090238/031323					
				44.12	101	230500		
							RFND FINAL CR BAL 0000780138-090238 Deposit Refd Clearing-Billing	
							CHECK 106522 TOTAL:	44.12
106523	03/21/2023	PRTD	30549 MORRIS ABRAMSON	060032/031323	03/13/2023		032123	150.00
			Invoice: 060032/031323					
				150.00	101	230500		
							RFND FINAL CR BAL 0000531120-060032 Deposit Refd Clearing-Billing	
							CHECK 106523 TOTAL:	150.00
106524	03/21/2023	PRTD	30484 MOUNTAINS RECREATION & CONSERVATI	KGR23-120	03/16/2023		032123	500.00
			Invoice: KGR23-120					
				500.00	701112	601500		
							SPECIAL EVENT PERMIT 3/28 Directors' Miscellaneous	

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 106524 TOTAL:	500.00
106525	03/21/2023	PRTD	16754 NATURAL SURROUNDINGS	8031	03/01/2023		032123	345.00
	Invoice: 8031				MAR'23 INTERIOR PLANT CARE FEE			
			345.00	701001 551500	Outside Services			
							CHECK 106525 TOTAL:	345.00
106526	03/21/2023	PRTD	21659 ONTARIO REFRIGERATION SERVICE, IN	GW25728	02/28/2023		032123	1,335.00
	Invoice: GW25728				TROUBLESHOOT BOILER #1		2/23/23	
			1,335.00	701001 551500	Outside Services			
							CHECK 106526 TOTAL:	1,335.00
106527	03/21/2023	PRTD	18946 PACIFIC ADVANCED CIVIL ENGINEERIN	6983	02/28/2023		032123	3,460.00
	Invoice: 6983				DESIGN TAPIA ALUM SULFATE TANK FEB'23			
			3,460.00	754440 900000	Capital Asset Expenses			
							CHECK 106527 TOTAL:	3,460.00
106528	03/21/2023	PRTD	2871 PACIFIC COAST BOLT	2102992	03/03/2023	2230113	032123	4,375.37
	Invoice: 2102992				NUTS & BOLTS			
			4,375.37	101900 572500	Genl Supplies/Small Tools			
							CHECK 106528 TOTAL:	4,375.37
106529	03/21/2023	PRTD	18874 PACIFIC HYDROTECH CORPORATION	10619/PMT#12	03/08/2023		032123	132,677.00
	Invoice: 10619/PMT#12				PMT#12 TAPIA WRF COMP/MTR P/E		2/28/23	
			132,677.00	754440 900000	Capital Asset Expenses			
							CHECK 106529 TOTAL:	132,677.00
106530	03/21/2023	PRTD	3110 GLEN PETERSON	51	03/06/2023		032123	1,540.00
	Invoice: 51				MWD REP FEES - FEB'23			
			1,540.00	701112 651600	Other Professional serv			
							CHECK 106530 TOTAL:	1,540.00
106531	03/21/2023	PRTD	21057 PRICE FORD OF SIMI VALLEY, INC	C72968	02/28/2023		032123	324.00
	Invoice: C72968				PROGRAM FOR TRALER BRAKE #950			
			324.00	701325 551500	Outside Services			
							CHECK 106531 TOTAL:	324.00

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
106532	03/21/2023	PRTD	30109 REALTECH INC	20U08585	03/01/2023	2230118	032123	670.00
			Invoice: 20U08585	670.00 751750 541000			PURE WATER DEMO UVT ANALYZERS PARTS AND REPAIR Supplies	
							CHECK 106532 TOTAL:	670.00
106533	03/21/2023	PRTD	21594 RECYCLED WOOD PRODUCTS	237534	03/01/2023		032123	1,924.00
			Invoice: 237534	1,924.00 751820 541080	130		YDS WOODCHIPS Amendment	
			Invoice: 237574	1,924.00 751820 541080	130		YDS WOODCHIPS Amendment	1,924.00
			Invoice: 237613	1,924.00 751820 541080	130		YDS WOODCHIPS Amendment	1,924.00
			Invoice: 237708	1,924.00 751820 541080	130		YDS WOODCHIPS Amendment	1,924.00
							CHECK 106533 TOTAL:	7,696.00
106534	03/21/2023	PRTD	20124 RON'S PORTABLE WELDING	6923	03/01/2023		032123	260.72
			Invoice: 6923	260.72 701322 572500	6		ANGLE STOP KEYS Genl Supplies/Small Tools	
							CHECK 106534 TOTAL:	260.72
106535	03/21/2023	PRTD	17174 ROTH STAFFING COMPANIES, LP	14315030	03/03/2023		032123	2,702.30
			Invoice: 14315030	2,702.30 701221 622000			TEMP SRVCS 2/20-2/26/23 Outside Services	
							CHECK 106535 TOTAL:	2,702.30
106536	03/21/2023	PRTD	4586 ROYAL INDUSTRIAL SOLUTIONS	9009-1031915	03/02/2023		032123	5.22
			Invoice: 9009-1031915	5.22 701326 552500			PLASTIC BUSHING Consulting Services	
			Invoice: 9009-1032134	1,702.50 701326 550000			EXIT SIGNS Labor	1,702.50
							CHECK 106536 TOTAL:	1,707.72

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
106537	03/21/2023	PRTD	6766 SAWYER PETROLEUM	V188392	02/16/2023		032123	1,997.24
			Invoice: V188392					
			1,997.24	701325	551010	RED DYE DIESEL Fuel		
							CHECK	106537 TOTAL: 1,997.24
106538	03/21/2023	PRTD	19169 SJM INDUSTRIAL RADIO	260787	02/27/2023		032123	3,755.20
			Invoice: 260787					
			3,755.20	701326	622500	MOTOROLA RADIOS Radio Maintenance Expense		
							CHECK	106538 TOTAL: 3,755.20
106539	03/21/2023	PRTD	30117 SOUTHERN CALIFORNIA NEWS GROUP	0000560946	02/28/2023		032123	1,000.00
			Invoice: 0000560946					
			1,000.00	101900	660400	DIGITAL AD - FEB'23 Public Education Programs		
							CHECK	106539 TOTAL: 1,000.00
106540	03/21/2023	PRTD	2958 SOUTHERN CALIFORNIA GAS CO (M-bil	03001136005/030923	03/09/2023		032123	8,948.20
			Invoice: 03001136005/030923					
			6,711.15	701001	540530	HQ & OPS 2/3-3/7/23 5166 THERMS		
			2,237.05	701002	540530	Gas		
							CHECK	106540 TOTAL: 12,684.73
			SOUTHERN CALIFORNIA GAS CO (M-bil	18121142006/030923	03/09/2023		032123	506.73
			Invoice: 18121142006/030923					
			506.73	751820	540530	RANCHO 2/3-3/7/23 209 THERMS		
							CHECK	106540 TOTAL: 12,684.73
			SOUTHERN CALIFORNIA GAS CO (M-bil	05721104007/030923	03/09/2023		032123	15.78
			Invoice: 05721104007/030923					
			15.78	101110	540530	CORNELL 2/3-3/7/23		
							CHECK	106540 TOTAL: 12,684.73
			SOUTHERN CALIFORNIA GAS CO (M-bil	01951140001/030923	03/09/2023		032123	3,051.24
			Invoice: 01951140001/030923					
			3,051.24	751810	540530	TAPIA 2/3-3/7/23 1652 THERMS		
							CHECK	106540 TOTAL: 12,684.73
			SOUTHERN CALIFORNIA GAS CO (M-bil	06551212001/030723	03/07/2023		032123	17.09
			Invoice: 06551212001/030723					
			17.09	101109	540530	JBR P/S 2/1-3/3/23 1 THERMS		
							CHECK	106540 TOTAL: 12,684.73
			SOUTHERN CALIFORNIA GAS CO (M-bil	14241394007/030923	03/09/2023		032123	145.69
			Invoice: 14241394007/030923					
			145.69	101600	540530	WLK P/S 2/1-3/1/23 56 THERMS		
							CHECK	106540 TOTAL: 12,684.73

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
106541	03/21/2023	PRTD	21557 THE HOME DEPOT PRO	732810205	02/24/2023		032123	52.90
				52.90 701321 572500	10 PC PLIER SETS Genl Supplies/Small Tools			
			21557 THE HOME DEPOT PRO	732637061	02/23/2023		032123	63.44
				63.44 701321 572500	LOCKING PLIERS Genl Supplies/Small Tools			
					CHECK		106541 TOTAL:	116.34
106542	03/21/2023	PRTD	21599 THE ROVISYS COMPANY	82984	03/07/2023		032123	9,555.00
				9,555.00 301440 900000	UPGRD MASTER PLAN DEVELOPMENT FEB'23 Capital Asset Expenses			
					CHECK		106542 TOTAL:	9,555.00
106543	03/21/2023	PRTD	30558 TONY GAGNON	021823	02/18/2023		032123	63.94
				63.94 101700 551000	MEALS-MAINBREAK REPAIR 2/18 Supplies/Material			
					CHECK		106543 TOTAL:	63.94
106544	03/21/2023	PRTD	17645 TORO ENTERPRISES INC.	16474	02/28/2023		032123	5,450.00
				5,450.00 101700 551500	2" BLOW-OFF REPAIR OF 14" MAIN LINE Outside Services			
					CHECK		106544 TOTAL:	5,450.00
106545	03/21/2023	PRTD	19135 TRANSUNION RISK AND ALTERNATIVE D	974571/FEB'23	03/01/2023		032123	160.00
				160.00 701221 620000	FEB'23 BAD DEBT SRV Forms, Supplies And Postage			
					CHECK		106545 TOTAL:	160.00
106546	03/21/2023	PRTD	21252 TYLER TECHNOLOGIES, INC.	045-409988	03/01/2023		032123	10,300.00
				10,300.00 701420 621500	MAINT SRVCS 4/1/23-3/31/24 System Support and Maintenance			
					CHECK		106546 TOTAL:	10,300.00
106547	03/21/2023	PRTD	30536 UNIVAR SOLUTIONS INC.	50934729	02/17/2023		032123	3,974.85
				3,974.85 751820 541000	2,200 LBS CITRIC ACID Supplies/Material			

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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 106547 TOTAL:	3,974.85
106548	03/21/2023	PRTD	20935 US METRO GROUP, INC.	107093	02/28/2023		032123	5,704.00
			Invoice: 107093					
				2,110.48	701001	551500	DISINFCT SRVC - FEB'23	
				741.52	701002	551500	Outside Services	
				741.52	751820	551800	Outside Services	
				2,110.48	751810	551800	Building Maintenance	
							Building Maintenance	
							CHECK 106548 TOTAL:	5,704.00
106549	03/21/2023	PRTD	7370 VALIN CORPORATION	3602274	03/08/2023	2230082	032123	2,352.22
			Invoice: 3602274					
				74.62	101900	572500	POLYPROPOLYNE FILTER FM	
				2,277.60	701	132000	Genl Supplies/Small Tools	
							Storeroom & Truck Inventory	
							CHECK 106549 TOTAL:	2,352.22
106550	03/21/2023	PRTD	2780 VALLEY NEWS GROUP	3-9	03/09/2023		032123	250.00
			Invoice: 3-9					
				250.00	101900	660400	DISPLAY AD - LANDSCAPE WORKSHOP 3/9/23	
							Public Education Programs	
			VALLEY NEWS GROUP	3-2	03/02/2023		032123	250.00
			Invoice: 3-2					
				250.00	101900	660400	DISPLAY AD - LANDSCAPE WORKSHOP 3/2/23	
							Public Education Programs	
							CHECK 106550 TOTAL:	500.00
106551	03/21/2023	PRTD	21295 VERTICAL ELEVATOR SOLUTIONS, INC.	12079	03/01/2023		032123	290.00
			Invoice: 12079					
				145.00	701001	551500	FEB'23 ELEVATOR SRV	
				145.00	701002	551500	Outside Services	
							Outside Services	
							CHECK 106551 TOTAL:	290.00
106552	03/21/2023	PRTD	3034 VORTEX INDUSTRIES, LLC	01-1650919	02/24/2023		032123	2,626.92
			Invoice: 01-1650919					
				2,626.92	701002	551500	REPAIR LARGE ROLL UP DOOR #8	
							Outside Services	
							CHECK 106552 TOTAL:	2,626.92
106553	03/21/2023	PRTD	19685 W. LITTEN INC.	23010	03/06/2023		032123	6,972.70
			Invoice: 23010					
				6,972.70	751810	678800	SPRAYFIELD 2/26-3/4/23	
							District Sprayfield	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC			
							CHECK	106553 TOTAL: 6,972.70
106554	03/21/2023	PRTD	30388 WATERWISE CONSULTING, INC	7448	02/28/2023		032123	1,992.50
	Invoice: 7448			1,992.50 101800 541500	CUSTOMER EVALS - FEB'23 Outside Services			
							CHECK	106554 TOTAL: 1,992.50
106555	03/21/2023	PRTD	18914 WECK LABORATORIES, INC.	W3C0469	03/07/2023		032123	153.00
	Invoice: W3C0469			153.00 751820 571520	RANCHO COMPOST INPUT MIX Other Laboratory Serv			
	Invoice: W3C0471		WECK LABORATORIES, INC.	W3C0471	03/07/2023		032123	153.00
				153.00 751820 571520	RANCHO COMPOST INPUT MIX Other Laboratory Serv			
	Invoice: W3C0477		WECK LABORATORIES, INC.	W3C0477	03/07/2023		032123	153.00
				153.00 751820 571520	RANCHO COMPOST INPUT MIX Other Laboratory Serv			
	Invoice: W3C0481		WECK LABORATORIES, INC.	W3C0481	03/07/2023		032123	153.00
				153.00 751820 571520	RANCHO COMPOST INPUT MIX Other Laboratory Serv			
	Invoice: W3C0488		WECK LABORATORIES, INC.	W3C0488	03/07/2023		032123	153.00
				153.00 751820 571520	RANCHO COMPOST INPUT MIX Other Laboratory Serv			
	Invoice: W3C0519		WECK LABORATORIES, INC.	W3C0519	03/07/2023		032123	81.20
				81.20 701341 551500	DIONIZED WATER Outside Services			
	Invoice: W3C0528		WECK LABORATORIES, INC.	W3C0528	03/07/2023		032123	27.80
				27.80 701341 551500	DIONIZED WATER Outside Services			
	Invoice: W3C0513		WECK LABORATORIES, INC.	W3C0513	03/07/2023		032123	45.60
				45.60 101600 571520	WESTLAKE MONTHLY Other Laboratory Serv			
							CHECK	106555 TOTAL: 919.60
106556	03/21/2023	PRTD	30421 WILLIAM MCDERMOTT	030723	03/07/2023		032123	322.15
	Invoice: 030723			322.15 701210 711000	ACWA CONFERENCE 2/27-3/2/23 Travel / Misc Staff Exp			
							CHECK	106556 TOTAL: 322.15

A/P CASH DISBURSEMENTS JOURNAL

NUMBER OF CHECKS 75 *** CASH ACCOUNT TOTAL *** 534,450.67

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	75	534,450.67

*** GRAND TOTAL *** 534,450.67

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
			EFF	DATE						LINE	DESC				
2023	9	272													
APP	101-200000			03/21/2023	032123		032123				Accounts Payable			21,010.17	
											AP CASH DISBURSEMENTS JOURNAL				
APP	999-100100			03/21/2023	032123		032123				Cash-General				534,450.67
											AP CASH DISBURSEMENTS JOURNAL				
APP	751-200000			03/21/2023	032123		032123				Accounts Payable			33,673.75	
											AP CASH DISBURSEMENTS JOURNAL				
APP	701-200000			03/21/2023	032123		032123				Accounts Payable			87,714.89	
											AP CASH DISBURSEMENTS JOURNAL				
APP	301-200000			03/21/2023	032123		032123				Accounts Payable			123,294.02	
											AP CASH DISBURSEMENTS JOURNAL				
APP	754-200000			03/21/2023	032123		032123				Accounts Payable			265,451.54	
											AP CASH DISBURSEMENTS JOURNAL				
APP	302-200000			03/21/2023	032123		032123				Accounts Payable			3,306.30	
											AP CASH DISBURSEMENTS JOURNAL				
											GENERAL LEDGER TOTAL			534,450.67	534,450.67
APP	999-201010			03/21/2023	032123		032123				Due to/Due Frm Potable Wtr Ops			21,010.17	
											Cash-General				21,010.17
APP	101-100100			03/21/2023	032123		032123				Due to/Due FromJPA Operations			33,673.75	
											Cash-General				33,673.75
APP	999-207510			03/21/2023	032123		032123				Due to/Due FromInternal Svs			87,714.89	
											Cash-General				87,714.89
APP	751-100100			03/21/2023	032123		032123				Due to/Due FrmPotable Wtr Repl			123,294.02	
											Cash-General				123,294.02
APP	999-207010			03/21/2023	032123		032123				Due to/Due FromJPA Replacement			265,451.54	
											Cash-General				265,451.54
APP	701-100100			03/21/2023	032123		032123				Due to/Due FrmRec1 Wtr Repl			3,306.30	
											Cash-General				3,306.30
APP	999-203010			03/21/2023	032123		032123				Due to/Due FrmRec1 Wtr Repl			3,306.30	
											Cash-General				3,306.30
APP	301-100100			03/21/2023	032123		032123				Due to/Due FromJPA Replacement			265,451.54	
											Cash-General				265,451.54
APP	999-207540			03/21/2023	032123		032123				Due to/Due FromJPA Replacement			265,451.54	
											Cash-General				265,451.54
APP	754-100100			03/21/2023	032123		032123				Due to/Due FromRec1 Wtr Repl			3,306.30	
											Cash-General				3,306.30
APP	999-203020			03/21/2023	032123		032123				Due to/Due FromRec1 Wtr Repl			3,306.30	
											Cash-General				3,306.30
APP	302-100100			03/21/2023	032123		032123				Due to/Due FromRec1 Wtr Repl			3,306.30	
											Cash-General				3,306.30
											SYSTEM GENERATED ENTRIES TOTAL			534,450.67	534,450.67
											JOURNAL 2023/09/272 TOTAL			1,068,901.34	1,068,901.34

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2023 9	272	03/21/2023	Cash-General Accounts Payable	21,010.17	21,010.17
FUND TOTAL					21,010.17	21,010.17
301 Potable Wtr Replacement Fund 301-100100 301-200000	2023 9	272	03/21/2023	Cash-General Accounts Payable	123,294.02	123,294.02
FUND TOTAL					123,294.02	123,294.02
302 Recycled Water Replacement 302-100100 302-200000	2023 9	272	03/21/2023	Cash-General Accounts Payable	3,306.30	3,306.30
FUND TOTAL					3,306.30	3,306.30
701 Internal Service Fund 701-100100 701-200000	2023 9	272	03/21/2023	Cash-General Accounts Payable	87,714.89	87,714.89
FUND TOTAL					87,714.89	87,714.89
751 JPA Operations 751-100100 751-200000	2023 9	272	03/21/2023	Cash-General Accounts Payable	33,673.75	33,673.75
FUND TOTAL					33,673.75	33,673.75
754 JPA Replacement 754-100100 754-200000	2023 9	272	03/21/2023	Cash-General Accounts Payable	265,451.54	265,451.54
FUND TOTAL					265,451.54	265,451.54
999 Pooled Cash 999-100100 999-201010 999-203010 999-203020 999-207010 999-207510 999-207540	2023 9	272	03/21/2023	Cash-General Due to/Due Frm Potable Wtr Ops Due to/Due FrmPotable Wtr Repl Due to/Due FrmRecl Wtr Repl Due to/Due FromInternal Svs Due to/Due FromJPA Operations Due to/Due FromJPA Replacement	21,010.17 123,294.02 3,306.30 87,714.89 33,673.75 265,451.54	534,450.67
FUND TOTAL					534,450.67	534,450.67

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		21,010.17
301	Potable Wtr Replacement Fund		123,294.02
302	Recycled Water Replacement		3,306.30
701	Internal Service Fund		87,714.89
751	JPA Operations		33,673.75
754	JPA Replacement		265,451.54
999	Pooled Cash		
TOTAL		534,450.67	534,450.67

** END OF REPORT - Generated by Thieu Chau **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
23186	03/21/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4617804				69.25
			Invoice: 4617804					
				69.25	101201	540540		
							EQS TANK 1/24/23-2/23/23 Water	
							CHECK	23186 TOTAL:
								69.25
23187	03/21/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4620205				182.68
			Invoice: 4620205					
				182.68	701001	540540		
							RWPS 01/24/23-02/24/23 Water	
							CHECK	23187 TOTAL:
								182.68
23188	03/21/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4620206				240.70
			Invoice: 4620206					
				240.70	701001	540540		
							BD#8/RW 01/24/23-02/23/23 Water	
							CHECK	23188 TOTAL:
								240.70
23189	03/21/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4620207				182.68
			Invoice: 4620207					
				182.68	701001	540540		
							BD#8/RW 1/24/23-2/23/23 Water	
							CHECK	23189 TOTAL:
								182.68
23190	03/21/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4620208				256.39
			Invoice: 4620208					
				256.39	701002	540540		
							BD#7/RW 1/24/23-2/23/23 Water	
							CHECK	23190 TOTAL:
								256.39
23191	03/21/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4620314				33.59
			Invoice: 4620314					
				33.59	751223	540540		
							IND HILLS 1/24/23-2/23/23 Water	
							CHECK	23191 TOTAL:
								33.59
23192	03/21/2023	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4620435				33.59
			Invoice: 4620435					
				33.59	751125	540540		
							MORRSN 1/24/23-2/23/23 Water	
							CHECK	23192 TOTAL:
								33.59

A/P CASH DISBURSEMENTS JOURNAL

NUMBER OF CHECKS 7 *** CASH ACCOUNT TOTAL *** 998.88

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	7	998.88

*** GRAND TOTAL *** 998.88

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	9	255	APP	101-200000	03/21/2023	CASH DISB	032123			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		69.25	
			APP	999-100100	03/21/2023	CASH DISB	032123			Cash-General AP CASH DISBURSEMENTS JOURNAL			998.88
			APP	701-200000	03/21/2023	CASH DISB	032123			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		862.45	
			APP	751-200000	03/21/2023	CASH DISB	032123			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		67.18	
GENERAL LEDGER TOTAL												998.88	998.88
			APP	999-201010	03/21/2023	CASH DISB	032123			Due to/Due Frm Potable Wtr Ops Cash-General		69.25	69.25
			APP	999-207010	03/21/2023	CASH DISB	032123			Due to/Due FromInternal Svs Cash-General		862.45	862.45
			APP	999-207510	03/21/2023	CASH DISB	032123			Due to/Due FromJPA Operations Cash-General		67.18	67.18
SYSTEM GENERATED ENTRIES TOTAL												998.88	998.88
JOURNAL 2023/09/255 TOTAL												1,997.76	1,997.76

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2023 9	255	03/21/2023	Cash-General		69.25
				Accounts Payable	69.25	
				FUND TOTAL	69.25	69.25
701 Internal Service Fund 701-100100 701-200000	2023 9	255	03/21/2023	Cash-General		862.45
				Accounts Payable	862.45	
				FUND TOTAL	862.45	862.45
751 JPA Operations 751-100100 751-200000	2023 9	255	03/21/2023	Cash-General		67.18
				Accounts Payable	67.18	
				FUND TOTAL	67.18	67.18
999 Pooled Cash 999-100100 999-201010 999-207010 999-207510	2023 9	255	03/21/2023	Cash-General		998.88
				Due to/Due Frm Potable Wtr Ops	69.25	
				Due to/Due FromInternal Sys	862.45	
				Due to/Due FromJPA Operations	67.18	
				FUND TOTAL	998.88	998.88

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FR
101 Potable Water Operations		69.25
701 Internal Service Fund		862.45
751 JPA Operations		67.18
999 Pooled Cash		
	998.88	
	TOTAL	998.88

** END OF REPORT - Generated by Jessica Cortez **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
106557	03/28/2023	PRTD	3077 AIRGAS USA, LLC	9135083483	02/16/2023	2230107	032823	1,820.11
			Invoice: 9135083483					
				1,820.11	701	132000		
							CHECK 106557 TOTAL:	1,820.11
106558	03/28/2023	PRTD	30500 ANDREW CORADESCHI	031423	03/14/2023		032823	2,374.68
			Invoice: 031423					
				2,374.68	701112	601000		
							CHECK 106558 TOTAL:	2,374.68
106559	03/28/2023	PRTD	16224 ASBURY ENVIRONMENTAL SERVICES	I500-00907869	03/03/2023		032823	903.75
			Invoice: I500-00907869					
				903.75	701002	551500		
							CHECK 106559 TOTAL:	903.75
106560	03/28/2023	PRTD	2869 AT&T	01246420/030723	03/07/2023		032823	34.04
			Invoice: 01246420/030723					
				34.04	101207	540520		
			AT&T	01230713/030723	03/07/2023		032823	69.11
			Invoice: 01230713/030723					
				69.11	101300	540520		
			AT&T	20453450/030723	03/07/2023		032823	206.92
			Invoice: 20453450/030723					
				206.92	101100	540520		
			AT&T	20438014/030723	03/07/2023		032823	418.00
			Invoice: 20438014/030723					
				418.00	101100	540520		
							CHECK 106560 TOTAL:	728.07
106561	03/28/2023	PRTD	20424 AT&T (U-VERSE INTERNET)	153005778/031023	03/10/2023		032823	9.99
			Invoice: 153005778/031023					
				9.99	751820	540520		
							CHECK 106561 TOTAL:	9.99
106562	03/28/2023	PRTD	7770 AUTOMATIONDIRECT.COM	14819822	03/09/2023		032823	32.72
			Invoice: 14819822					
				32.72	751810	551000		

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 106562 TOTAL:	32.72
106563	03/28/2023	PRTD	30535 BETTER BUSINESS PLANNING, INC	246369	02/27/2023		032823	5.00
			Invoice: 246369				FSA ADMIN FUNDING MAR'23 Outside Services	
			5.00 701430	622000			CHECK 106563 TOTAL:	5.00
106564	03/28/2023	PRTD	21020 BPS SUPPLY GROUP	S3004370.001	03/01/2023		032823	1,725.61
			Invoice: S3004370.001				GROOVE LOCK COUPLINGS Supplies/Material	
			1,725.61 751810	551000			CHECK 106564 TOTAL:	1,725.61
106565	03/28/2023	PRTD	15635 BRENNTAG PACIFIC, INC.	BPI314398	03/06/2023	2230100	032823	10,394.29
			Invoice: BPI314398				SODIUM BICARBONATE 400 BAGS Supplies/Material	
			10,394.29 751820	541000			CHECK 106565 TOTAL:	10,394.29
106566	03/28/2023	PRTD	21515 CALIFORNIA ASSOC OF MUTUAL WATER	00040	03/01/2023		032823	10,000.00
			Invoice: 00040				CWSA SPONSOR 2023 Dues, Subsc & Memberships	
			10,000.00 701122	710500			CHECK 106566 TOTAL:	10,000.00
106567	03/28/2023	PRTD	6777 CAL-COAST MACHINERY	814433	03/06/2023		032823	1,201.40
			Invoice: 814433				TRACTOR SRV 3/6/23 District Sprayfield	
			1,201.40 751810	678800			CHECK 106567 TOTAL:	1,201.40
106568	03/28/2023	PRTD	2487 CALABASAS CHAMBER OF COMMERCE	4042314	01/06/2023		032823	675.00
			Invoice: 4042314				ANNUAL MEMBERSHIP DUES Public Education Programs	
			675.00 701230	660400			CHECK 106568 TOTAL:	675.00
106569	03/28/2023	PRTD	5405 CALOLYMPIC SAFETY	402136	03/01/2023	2230119	032823	687.86
			Invoice: 402136				COOLERS AND HARD HATS Storeroom & Truck Inventory	
			687.86 701	132000			CHECK 106569 TOTAL:	687.86

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
106570	03/28/2023	PRTD	20655 CANNON CORPORATION	83767	03/08/2023		032823	560.00
			Invoice: 83767	560.00 101100 551500	LV PUMP UPGRADE FEB'23 Outside Services			
						CHECK	106570 TOTAL:	560.00
106571	03/28/2023	PRTD	30387 CINTAS CORPORATION NO. 3	4148698256	03/08/2023		032823	265.05
			Invoice: 4148698256	109.32 751810 551000 155.73 701999 731600	MAR'23 UNIFORMS/MATS/TOWELS Supplies/Material Uniforms			
						CHECK	106571 TOTAL:	265.05
106572	03/28/2023	PRTD	2536 CITY OF LOS ANGELES	WP230000057	03/03/2023		032823	65,504.00
			Invoice: WP230000057	65,504.00 130100 574000	ASSSC FY 20/21 WW O&M RECON Purch Svc-City Of LA			
						CHECK	106572 TOTAL:	158,489.00
			CITY OF LOS ANGELES	WP230000058	03/03/2023		032823	92,985.00
			Invoice: WP230000058	92,985.00 130100 574000	ASSSC FY 20/21 WW CAPITAL RECON Purch Svc-City Of LA			
						CHECK	106572 TOTAL:	158,489.00
106573	03/28/2023	PRTD	30561 DAVID FEINSTEIN	032974/032023	03/20/2023		032823	52.30
			Invoice: 032974/032023	52.30 101 230500	RFND FINAL CR BAL 0002180364-032974 Deposit Refd Clearing-Billing			
						CHECK	106573 TOTAL:	52.30
106574	03/28/2023	PRTD	3498 DEPT. OF WATER & POWER - CITY OF	GA81705	03/13/2023		032823	525.00
			Invoice: GA81705	525.00 130100 542000	SWR PRMT 4/1/23-3/31/24 Permits and Fees			
						CHECK	106574 TOTAL:	525.00
106575	03/28/2023	PRTD	7257 DIRECTV, INC.	017818825X230313	03/13/2023		032823	8.00
			Invoice: 017818825X230313	8.00 751820 551000	TV ACCESS FEE MAR'23 Supplies/Material			
						CHECK	106575 TOTAL:	24.00
			DIRECTV, INC.	017819005X230316	03/16/2023		032823	16.00
			Invoice: 017819005X230316	16.00 751810 551000	TV ACCESS FEE Supplies/Material			
						CHECK	106575 TOTAL:	24.00

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
106576	03/28/2023	PRTD	8612 DURHAM SCHOOL SERVICES	91951833	03/01/2023		032823	512.15
			Invoice: 91951833					
				512.15 701230 660200			WATER DISTRICT TRIP 2/22 School Education Programs	
							CHECK 106576 TOTAL:	512.15
106577	03/28/2023	PRTD	18441 EMPLOYEE RELATIONS NETWORK	94555	02/28/2023		032823	317.80
			Invoice: 94555					
				317.80 701430 681000			EE BACKGROUND CHECKS Recruitment Expense	
							CHECK 106577 TOTAL:	317.80
106578	03/28/2023	PRTD	2658 FEDERAL EXPRESS CORP	8-064-47025	03/10/2023		032823	109.03
			Invoice: 8-064-47025					
				109.03 751820 571520			SOIL CONTROL LAB Other Laboratory Serv	
			FEDERAL EXPRESS CORP	8-064-47025A	03/10/2023		032823	22.01
			Invoice: 8-064-47025A				MWD ACCESS BADGE Travel / Misc Staff Exp	
				22.01 701310 711000			CHECK 106578 TOTAL:	131.04
106579	03/28/2023	PRTD	21055 FIRESTONE COMPLETE AUTO CARE BRID	208451	03/14/2023		032823	1,514.05
			Invoice: 208451					
				1,514.05 701325 551500			4 TIRES/ALIGN - #895 Outside Services	
							CHECK 106579 TOTAL:	1,514.05
106580	03/28/2023	PRTD	6770 G.I. INDUSTRIES	3071325-0283-1	03/16/2023		032823	1,625.87
			Invoice: 3071325-0283-1					
				1,625.87 701002 551500			SHOP BLDG 3/1-3/15/23 Outside Services	
			G.I. INDUSTRIES	0042517-0283-5	03/16/2023		032823	701.71
			Invoice: 0042517-0283-5				DISB TAPIA RAGS 3/1-3/15/23 Outside Services	
				701.71 751810 541500			CHECK 106580 TOTAL:	2,327.58
106581	03/28/2023	PRTD	30364 GEOTAB USA, INC	IN331438	02/28/2023		032823	1,578.50
			Invoice: IN331438					
				1,578.50 701326 622500			PRO PLUS PLAN & SUPPORT FEB'23 Radio Maintenance Expense	
							CHECK 106581 TOTAL:	1,578.50

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC				
106582	03/28/2023	PRTD 2701 GRAINGER	9626980289	03/02/2023	032823	113.80
		Invoice: 9626980289	113.80 101700 551000	GASKET MATERIAL FOR VALVE REPAIRS		
				Supplies/Material		
		Invoice: 9630148964	48.59 701341 551000	03/06/2023	032823	48.59
				BATTERIES, Y CONNECTORS		
				Supplies/Material		
		Invoice: 9630447952	226.44 101600 541000	03/06/2023	032823	226.44
				REBUILD KIT, GLOVES, APRONS		
				Supplies/Material		
		Invoice: 9630447978	31.10 751810 551000	03/06/2023	032823	31.10
				SPLASH SHIELDS		
				Supplies/Material		
					CHECK 106582 TOTAL:	419.93
106583	03/28/2023	PRTD 2705 HACH COMPANY	13492725	03/06/2023	032823	270.27
		Invoice: 13492725	270.27 101600 541000	REPLACEMENT PARTS FOR MONITORING EQUIPMENT		
				Supplies/Material		
					CHECK 106583 TOTAL:	270.27
106584	03/28/2023	PRTD 30451 HANK CO INC	10674/PMT#1R	01/15/2023	032823	2,901.06
		Invoice: 10674/PMT#1R	2,901.06 301440 900000	PMT #1 RETENTION BALANCE P/E 1/11/23		
				Capital Asset Expenses		
					CHECK 106584 TOTAL:	2,901.06
106585	03/28/2023	PRTD 30566 HERCEL TIZABGAR	091111/032023	03/20/2023	032823	26.32
		Invoice: 091111/032023	26.32 101 230500	RFND FINAL CR BAL 0000800358-091111		
				Deposit Refd Clearing-Billing		
					CHECK 106585 TOTAL:	26.32
106586	03/28/2023	PRTD 10102 INFOSEND INC.	231568	02/28/2023	032823	13,040.27
		Invoice: 231568	13,040.27 701221 622000	FEB'23 BILL PAYMENT MAILING		
				Outside Services		
					CHECK 106586 TOTAL:	13,040.27
106587	03/28/2023	PRTD 2611 LA DWP	0176980000/031623	03/16/2023	032823	49.86
		Invoice: 0176980000/031623	49.86 101700 540510	RECTIFIER 2/14/23-3/16/23		
				Energy		

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
			LA DWP	5038501000/031723	03/17/2023		032823	44.32
Invoice: 5038501000/031723				44.32 101700 540510	RECTIFIER 02/16-03/17/23 Energy			
						CHECK	106587 TOTAL:	94.18
106588	03/28/2023	PRTD	30568 LYDIA MCANDREW	062256/032023	03/20/2023		032823	19.48
Invoice: 062256/032023				19.48 101 230500	RFND FINAL CR BAL 0000790236-062256 Deposit Refd Clearing-Billing			
						CHECK	106588 TOTAL:	19.48
106589	03/28/2023	PRTD	2814 MCMaster-CARR SUPPLY CO	93718998	03/02/2023		032823	846.91
Invoice: 93718998				846.91 751820 551000	WIRE ROPE AND CRIMPS Supplies/Material			
Invoice: 93888658			MCMaster-CARR SUPPLY CO	93888658	03/06/2023		032823	41.64
				41.64 751810 551000	SCREWS Supplies/Material			
Invoice: 93954314			MCMaster-CARR SUPPLY CO	93954314	03/07/2023		032823	171.04
				171.04 751810 551000	STEEL FLAT STOCK Supplies/Material			
Invoice: 93973786			MCMaster-CARR SUPPLY CO	93973786	03/07/2023		032823	471.22
				471.22 101600 541000	LAB SUPPLIES Supplies/Material			
Invoice: 94122523			MCMaster-CARR SUPPLY CO	94122523	03/09/2023		032823	379.68
				379.68 751820 551000	RUBBER PAIL, WASHDOWN HOLE PLUGS Supplies/Material			
						CHECK	106589 TOTAL:	1,910.49
106590	03/28/2023	PRTD	21558 MKN-MICHAEL K NUNLEY & ASSOCIATES	102204	02/28/2023		032823	1,549.38
Invoice: 102204				1,549.38 754440 900000	TAPIA OUTFALL REHAB 1/30-2/25/23 Capital Asset Expenses			
						CHECK	106590 TOTAL:	1,549.38
106591	03/28/2023	PRTD	30569 PARTY HOUSE LIQUOR	010504/032023	03/20/2023		032823	46.35
Invoice: 010504/032023				46.35 101 230500	RFND FINAL CR BAL 0000741865-010504 Deposit Refd Clearing-Billing			
						CHECK	106591 TOTAL:	46.35

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC				
106592	03/28/2023	PRTD 30567 PATRICIA DUGGAN	038152/032023	03/20/2023	032823	202.52
		Invoice: 038152/032023				
		202.52 101 230500			RFND FINAL CR BAL 0000993946-038152 Deposit Refd Clearing-Billing	
					CHECK 106592 TOTAL:	202.52
106593	03/28/2023	PRTD 30165 DAVID PEDERSEN	031223	03/12/2023	032823	161.90
		Invoice: 031223				
		161.90 701121 683000			URBAN WATER INSTITUTE CONFERENCE 2/22-2/24/23 Training & Professional Devel	
					CHECK 106593 TOTAL:	161.90
106594	03/28/2023	PRTD 30458 PIONEER AMERICAS, LLC 10728	900248121	02/28/2023	032823	10,452.43
		Invoice: 900248121				
		10,452.43 751810 541014			4,866 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite	
		Invoice: 900251658				
					03/09/2023 032823	10,443.83
					4,862 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite	
					CHECK 106594 TOTAL:	20,896.26
106595	03/28/2023	PRTD 12954 POLYDYNE INC.	1716438	02/17/2023	032823	51,612.08
		Invoice: 1716438				
		.10 751820 541070			33,240 LBS CLARIFLOC Polymer	
		29,692.92 751820 541070			Polymer	
		8,707.61 751820 541070			Polymer	
		13,211.45 751820 541070			Polymer	
					CHECK 106595 TOTAL:	51,612.08
106596	03/28/2023	PRTD 18983 POWERFLO PRODUCTS, INC.	59530-23	03/06/2023	22200191 032823	88,578.94
		Invoice: 59530-23				
		88,578.94 301440 900000			JBR PS FIRE PUMP REPLACEMENT Capital Asset Expenses	
					CHECK 106596 TOTAL:	88,578.94
106597	03/28/2023	PRTD 17295 QUADIENT LEASING USA, INC.	N9844823	03/07/2023	032823	1,069.15
		Invoice: N9844823				
		1,069.15 701410 620500			MAIL MACHINE PMT 1/9-4/8/23 Equip Rental	
					CHECK 106597 TOTAL:	1,069.15

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
106598	03/28/2023	PRTD	30284 ROGERS, ANDERSON, MALODY & SCOTT	72211	02/28/2023		032823	5,960.00
			Invoice: 72211					
				5,960.00	701440	651700	FY 2021-22 AUDIT OF FEDERAL AWARDS Audit Fees	
							CHECK 106598 TOTAL:	5,960.00
106599	03/28/2023	PRTD	17174 ROTH STAFFING COMPANIES, LP	14317873	03/10/2023		032823	3,456.00
			Invoice: 14317873					
				3,456.00	701221	622000	TEMP SRVCS 2/27-3/5/23 Outside Services	
							CHECK 106599 TOTAL:	3,456.00
106600	03/28/2023	PRTD	19169 SJM INDUSTRIAL RADIO	260860	03/08/2023		032823	1,665.50
			Invoice: 260860					
				1,665.50	701326	622500	ANTENNA INSTALL Radio Maintenance Expense	
							CHECK 106600 TOTAL:	1,665.50
106601	03/28/2023	PRTD	30020 SOUTHERN CA EDISON	11884/032123	03/21/2023		032823	50,863.10
			Invoice: 11884/032123					
				49.75	101100	540510	DEC'23 BILNG CRCTNS, JAN'23-FEB'23 MNTHLY USAGE	
				8,217.85	101101	540510	Energy	
				-1,111.75	101102	540510	Energy	
				12,864.24	101103	540510	Energy	
				3,127.02	101104	540510	Energy	
				922.92	101105	540510	Energy	
				-741.16	101107	540510	Energy	
				1,679.70	101108	540510	Energy	
				247.46	101109	540510	Energy	
				-403.22	101110	540510	Energy	
				323.67	101112	540510	Energy	
				4,374.45	101113	540510	Energy	
				505.69	101114	540510	Energy	
				550.09	101115	540510	Energy	
				390.02	101116	540510	Energy	
				718.97	101117	540510	Energy	
				2,484.56	101118	540510	Energy	
				343.01	101119	540510	Energy	
				492.74	101120	540510	Energy	
				844.56	101121	540510	Energy	
				1,255.20	101122	540510	Energy	
				853.95	101123	540510	Energy	
				426.97	101124	540510	Energy	
				116.76	101202	540510	Energy	
				92.02	101204	540510	Energy	
				18.11	101209	540510	Energy	
				16.87	101211	540510	Energy	
				21.05	101212	540510	Energy	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
				26.71 101220	540510			
				185.90 101222	540510			
				2,187.73 101600	540510			
				27.14 101700	540510			
				463.16 102100	540510			
				10,644.03 130100	540510			
				11,565.42 701001	540510			
				1,587.92 701002	540510			
				125.75 751125	540510			
				57,367.38 751126	540510			
				117.96 751224	540510			
				-55.72 751800	540510			
				-72,212.90 751810	540510			
				15.84 751820	540510			
				77.36 751810	678800			
				38.34 701326	622500			
				19.58 751810	678900			
						CHECK	106601 TOTAL:	50,863.10
106602	03/28/2023	PRTD	16271 SPOK, INC.	G01430840		03/10/2023	032823	18.17
			Invoice: G01430840			PAGER SRV 3/11-4/10/23		
				18.17 751820	540520	Telephone		
						CHECK	106602 TOTAL:	18.17
106603	03/28/2023	PRTD	20648 STANTEC CONSULTING SERVICES INC.	2051958		03/08/2023	032823	982.50
			Invoice: 2051958			FAMS SETUP 2/3-3/3/23		
				982.50 701420	621500	System Support and Maintenance		
						CHECK	106603 TOTAL:	982.50
106604	03/28/2023	PRTD	20412 STERICYCLE, INC.	8003486655		02/28/2023	032823	228.50
			Invoice: 8003486655			FEB'23 DOC SHREDDING		
				228.50 701121	623500	Records Management		
						CHECK	106604 TOTAL:	228.50
106605	03/28/2023	PRTD	20950 TERRAVERDE ENERGY LLC	1344		11/18/2022	032823	11,665.00
			Invoice: 1344			MONTHLY ASSET MANAGEMENT FEE JUL-OCT'22		
				2,916.25 701310	651600	Other Professional Serv		
				2,916.25 701310	651600	Other Professional Serv		
				2,916.25 701310	651600	Other Professional Serv		
				2,916.25 701310	651600	Other Professional Serv		
			TERRAVERDE ENERGY LLC	1359		12/08/2022	032823	2,916.25
			Invoice: 1359			MONTHLY ASSET MGMT FEE DEC'22		
				2,916.25 701310	651600	Other Professional Serv		

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 1416			TERRAVERDE ENERGY LLC	1416	02/10/2023		032823	2,916.25
				2,916.25 701310 651600	MONTHLY ASSET MGMT FEE FEB'23 Other Professional Serv			
Invoice: 1443			TERRAVERDE ENERGY LLC	1443	03/10/2023		032823	2,916.25
				2,916.25 701310 651600	MONTHLY ASSET MGMT FEE MAR'23 Other Professional Serv			
					CHECK	106605	TOTAL:	20,413.75
106606	03/28/2023	PRTD	21137 TESLA, INC.	27953341	03/11/2023		032823	7,877.82
			Invoice: 27953341		RW P/S FEB'23	SOLAR 75,026.88KWH		
				3,938.91 751127 540510 3,938.91 751128 540510	Energy Energy			
					CHECK	106606	TOTAL:	7,877.82
106607	03/28/2023	PRTD	12149 THATCHER CO. OF CALIFORNIA	2023100108815	03/08/2023		032823	11,704.00
			Invoice: 2023100108815		44,000 LBS SODIUM BISULFITE			
				11,704.00 751810 541011	Sodium Bisulfite			
					CHECK	106607	TOTAL:	11,704.00
106608	03/28/2023	PRTD	21599 THE ROVISYS COMPANY	82737	03/05/2023		032823	9,163.19
			Invoice: 82737		TAPIA SCADA UPGRD FEB'23			
				9,163.19 754440 900000	Capital Asset Expenses			
					CHECK	106608	TOTAL:	9,163.19
106609	03/28/2023	PRTD	17645 TORO ENTERPRISES INC.	16479	02/28/2023		032823	24,019.31
			Invoice: 16479		16" MAIN LINE REPAIR, PARKWAY CALABASAS			
				24,019.31 101700 551500	Outside Services			
Invoice: 16480			TORO ENTERPRISES INC.	16480	02/28/2023		032823	14,789.66
				14,789.66 101700 551500	10" MAIN LINE REPAIR, 33335 MULHOLLAND HWY			
					CHECK	106609	TOTAL:	38,808.97
106610	03/28/2023	PRTD	20880 TPX COMMUNICATIONS	168341108-0	03/16/2023		032823	9,329.12
			Invoice: 168341108-0		INTERNET SRV 3/16-4/15/23			
				1,494.06 101300 540520	Telephone			
				487.08 130100 540520	Telephone			
				7,140.94 701420 540520	Telephone			
				126.26 101300 540520	Telephone			
				80.78 751820 540520	Telephone			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK 106610 TOTAL: 9,329.12								
106611	03/28/2023	PRTD	20935 US METRO GROUP, INC.	107092	02/28/2023		032823	14,252.47
			Invoice: 107092					
				6,823.04 701001	551500		JANTRL SRVC - FEB'23	
				2,947.39 701002	551500		Outside Services	
				1,105.09 751820	551800		Outside Services	
				1,644.49 751810	551800		Building Maintenance	
				225.51 101600	551800		Building Maintenance	
				1,506.95 751750	551800		Building Maintenance	
CHECK 106611 TOTAL: 14,252.47								
106612	03/28/2023	PRTD	8510 WORK BOOT WAREHOUSE	2-2-1019877	02/22/2023		032823	225.00
			Invoice: 2-2-1019877					
				225.00 701342	623000		SAFETY FOOTWARE - E. RABAJA	
							Safety Equip	
			Invoice: 2-1-1007046					
			WORK BOOT WAREHOUSE	2-1-1007046	02/27/2023		032823	152.75
				152.75 701220	623000		SAFETY FOOTWARE - B. HEITKAMP	
							Safety Equip	
			Invoice: 2-1-1007058					
			WORK BOOT WAREHOUSE	2-1-1007058	03/01/2023		032823	225.00
				225.00 701341	623000		SAFETY FOOTWARE - J. AMBRIZ	
							Safety Equip	
CHECK 106612 TOTAL: 602.75								
106613	03/28/2023	PRTD	19502 YORKE ENGINEERING, LLC	32617	02/22/2023		032823	601.50
			Invoice: 32617					
				601.50 701121	651600		JAN'23 EMGCY GEN RULE MAKING	
							Other Professional Serv	
CHECK 106613 TOTAL: 601.50								
106614	03/28/2023	PRTD	30304 ZOH0 CORPORATION	2365924	03/21/2023		032823	615.00
			Invoice: 2365924					
				615.00 701420	621500		ANNUAL MGMT & SUPP FEE 3/22/23-3/20/24	
							System Support and Maintenance	
CHECK 106614 TOTAL: 615.00								

A/P CASH DISBURSEMENTS JOURNAL

NUMBER OF CHECKS 58 *** CASH ACCOUNT TOTAL *** 556,195.87

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	58	556,195.87

*** GRAND TOTAL *** 556,195.87

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL	SRC	ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
			EFF	DATE						LINE	DESC				
2023	9	391													
APP	701-200000			03/28/2023	032823		032823				Accounts Payable			101,140.97	
											AP CASH DISBURSEMENTS JOURNAL				
APP	999-100100			03/28/2023	032823		032823				Cash-General				556,195.87
											AP CASH DISBURSEMENTS JOURNAL				
APP	101-200000			03/28/2023	032823		032823				Accounts Payable			84,574.73	
											AP CASH DISBURSEMENTS JOURNAL				
APP	751-200000			03/28/2023	032823		032823				Accounts Payable			97,679.33	
											AP CASH DISBURSEMENTS JOURNAL				
APP	130-200000			03/28/2023	032823		032823				Accounts Payable			170,145.11	
											AP CASH DISBURSEMENTS JOURNAL				
APP	301-200000			03/28/2023	032823		032823				Accounts Payable			91,480.00	
											AP CASH DISBURSEMENTS JOURNAL				
APP	754-200000			03/28/2023	032823		032823				Accounts Payable			10,712.57	
											AP CASH DISBURSEMENTS JOURNAL				
APP	102-200000			03/28/2023	032823		032823				Accounts Payable			463.16	
											AP CASH DISBURSEMENTS JOURNAL				
											GENERAL LEDGER TOTAL			556,195.87	556,195.87
APP	999-207010			03/28/2023	032823		032823				Due to/Due FromInternal Svs			101,140.97	
											Cash-General				101,140.97
APP	701-100100			03/28/2023	032823		032823				Due to/Due Frm Potable Wtr Ops			84,574.73	
											Cash-General				84,574.73
APP	999-201010			03/28/2023	032823		032823				Due to/Due FromJPA Operations			97,679.33	
											Cash-General				97,679.33
APP	751-100100			03/28/2023	032823		032823				Due to/Due FrmSanitation Ops			170,145.11	
											Cash-General				170,145.11
APP	999-201300			03/28/2023	032823		032823				Due to/Due FrmPotable Wtr Repl			91,480.00	
											Cash-General				91,480.00
APP	130-100100			03/28/2023	032823		032823				Due to/Due FromJPA Replacement			10,712.57	
											Cash-General				10,712.57
APP	999-207540			03/28/2023	032823		032823				Due to/Due Frm Recl Wtr Ops			463.16	
											Cash-General				463.16
APP	754-100100			03/28/2023	032823		032823				Cash-General				
APP	999-201020			03/28/2023	032823		032823				Cash-General				
APP	102-100100														

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
	03/28/2023	032823	032823							
SYSTEM GENERATED ENTRIES TOTAL									556,195.87	556,195.87
JOURNAL 2023/09/391 TOTAL									1,112,391.74	1,112,391.74

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2023 9	391	03/28/2023	Cash-General Accounts Payable	84,574.73	84,574.73
FUND TOTAL					84,574.73	84,574.73
102 Recycled Water Operations 102-100100 102-200000	2023 9	391	03/28/2023	Cash-General Accounts Payable	463.16	463.16
FUND TOTAL					463.16	463.16
130 Sanitation Operations 130-100100 130-200000	2023 9	391	03/28/2023	Cash-General Accounts Payable	170,145.11	170,145.11
FUND TOTAL					170,145.11	170,145.11
301 Potable Wtr Replacement Fund 301-100100 301-200000	2023 9	391	03/28/2023	Cash-General Accounts Payable	91,480.00	91,480.00
FUND TOTAL					91,480.00	91,480.00
701 Internal Service Fund 701-100100 701-200000	2023 9	391	03/28/2023	Cash-General Accounts Payable	101,140.97	101,140.97
FUND TOTAL					101,140.97	101,140.97
751 JPA Operations 751-100100 751-200000	2023 9	391	03/28/2023	Cash-General Accounts Payable	97,679.33	97,679.33
FUND TOTAL					97,679.33	97,679.33
754 JPA Replacement 754-100100 754-200000	2023 9	391	03/28/2023	Cash-General Accounts Payable	10,712.57	10,712.57
FUND TOTAL					10,712.57	10,712.57
999 Pooled Cash 999-100100 999-201010 999-201020 999-201300 999-203010 999-207010	2023 9	391	03/28/2023	Cash-General Due to/Due Frm Potable Wtr Ops Due to/Due Frm Recl Wtr Ops Due to/Due Frm Sanitation Ops Due to/Due Frm Potable Wtr Repl Due to/Due From Internal Svs	84,574.73 463.16 170,145.11 91,480.00 101,140.97	556,195.87

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
999-207510				Due to/Due FromJPA Operations	97,679.33	
999-207540				Due to/Due FromJPA Replacement	10,712.57	
				FUND TOTAL	556,195.87	556,195.87

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		84,574.73
102	Recycled Water Operations		463.16
130	Sanitation Operations		170,145.11
301	Potable wtr Replacement Fund		91,480.00
701	Internal Service Fund		101,140.97
751	JPA Operations		97,679.33
754	JPA Replacement		10,712.57
999	Pooled Cash		
		556,195.87	
TOTAL		556,195.87	556,195.87

** END OF REPORT - Generated by Jessica Cortez **

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
15	03/28/2023	WIRE	3384 METROPOLITAN WATER DISTRICT OF S.	11059	03/10/2023			1,226,538.40
Invoice: 11059								
				1,038,047.40	101001	500200	ANALYSIS MWD BILL - FEBRUARY'23	
				37,895.00	101001	501200	Non-Interruptible	
				150,596.00	101001	501000	Capacity Reservation Charge	
							Readiness To Serve	
							CHECK 15 TOTAL:	1,226,538.40
NUMBER OF CHECKS					1	*** CASH ACCOUNT TOTAL ***		1,226,538.40
				TOTAL WIRE TRANSFERS		COUNT	AMOUNT	
						1	1,226,538.40	
							*** GRAND TOTAL ***	1,226,538.40

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL				ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC		
2023	9	387							
APP 101-200000		03/28/2023	CASH DISB	032823			Accounts Payable	1,226,538.40	
							AP CASH DISBURSEMENTS JOURNAL		
APP 999-100100		03/28/2023	CASH DISB	032823			Cash-General		1,226,538.40
							AP CASH DISBURSEMENTS JOURNAL		
							GENERAL LEDGER TOTAL	1,226,538.40	1,226,538.40
APP 999-201010		03/28/2023	CASH DISB	032823			Due to/Due Frm Potable Wtr Ops	1,226,538.40	
APP 101-100100		03/28/2023	CASH DISB	032823			Cash-General		1,226,538.40
							SYSTEM GENERATED ENTRIES TOTAL	1,226,538.40	1,226,538.40
							JOURNAL 2023/09/387 TOTAL	2,453,076.80	2,453,076.80

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable Water Operations	2023	9	387	03/28/2023			
	101-100100					Cash-General		1,226,538.40
	101-200000					Accounts Payable	1,226,538.40	
						FUND TOTAL	1,226,538.40	1,226,538.40
999	Pooled Cash	2023	9	387	03/28/2023			
	999-100100					Cash-General		1,226,538.40
	999-201010					Due to/Due Frm Potable Wtr Ops	1,226,538.40	
						FUND TOTAL	1,226,538.40	1,226,538.40

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		1,226,538.40
999	Pooled Cash	1,226,538.40	
TOTAL		1,226,538.40	1,226,538.40

** END OF REPORT - Generated by Jessica Cortez **



MWD
 METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
 700 North Alameda Street
 Los Angeles, CA, 90012-2944

INVOICE

Billed To:

Las Virgenes Municipal Water District



Service Address

4232 Las Virgenes Road
 Calabasas, CA 91302

February 2023	Page No. 1 of 1
Mailed: 03/10/2023	Due Date: 04/28/2023
Invoice Number: 11059	Revision: 0

NOTICE

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	858.6
Total Water Untreated Delivered	

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service	Tier 1 Supply Rate	858.6	\$321.00	\$275,610.60
	System Access Rate	858.6	\$368.00	\$315,964.80
	System Power Rate	858.6	\$166.00	\$142,527.60
	Treatment Surcharge	858.6	\$354.00	\$303,944.40
SUBTOTAL				\$1,038,047.40

OTHER CHARGES AND CREDITS	Rate (\$ /AF)
Capacity Charge(Payment Schedule: M)	\$37,895.00
Readiness To Serve Charge(Payment Schedule: M)	\$150,596.00
SUBTOTAL	\$188,491.00

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Capacity Charge			8/5/2021	42.9
Purchase Order Firm Delivery To Date (Jan 2015 to Dec 2024)	152,749.4			
Tier 1 Annual Limit (For Current Calendar Year)	24,359.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	1,620.2	6.7		
Tier 1 Current Month Deliveries	858.6			
Purchase Order Commitment (Jan 2015 to Dec 2024)	146,151.0			

INVOICE TOTAL

Volume AF	858.6	Amount Now Due	\$1,226,538.40
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Note: Amount Due is based on highlighted fields



MWD

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

700 North Alameda Street

Los Angeles, CA, 90012-2944

INVOICE DETAIL

NOTICE

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

IN ACCORDANCE WITH READINGS AND BILLING DATA LISTED BELOW

Agency Name	Invoice No.	Rev.	Bill Period	Page No.	Mailed On	Due On
Las Virgenes Municipal Water District	11059	0	February 2023	1 of 2	03-10-23	04-28-23

Meter No LV-01

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Chatsworth St. and Andora Ave.	100	22390936	22451867	6093100	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	321.00	139.9	44,907.90
System Access Rate	368.00	139.9	51,483.20
System Power Rate	166.00	139.9	23,223.40
Treatment Surcharge	354.00	139.9	49,524.60
Delivery Subtotal		139.9	169,139.10
LV-01 Total		139.9	169,139.10

Meter No LV-02

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Terminus of Calabasas Feeder	1,000	23087849	23117739	29890000	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	321.00	686.2	220,270.20
System Access Rate	368.00	686.2	252,521.60
System Power Rate	166.00	686.2	113,909.20
Treatment Surcharge	354.00	686.2	242,914.80
Delivery Subtotal		686.2	829,615.80
LV-02 Total		686.2	829,615.80

Meter No LV-03

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Chatsworth Park	10	93409475	93551025	1415500	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	321.00	32.5	10,432.50
System Access Rate	368.00	32.5	11,960.00
System Power Rate	166.00	32.5	5,395.00
Treatment Surcharge	354.00	32.5	11,505.00
Delivery Subtotal		32.5	39,292.50
LV-03 Total		32.5	39,292.50

--- OTHER CHARGES AND CREDITS ---

	Amount
Capacity Charge for current calendar year	37,895.00
Readiness to Serve Charge for current fiscal year	150,596.00

Agency Name	Invoice No.	Rev.	Bill Period	Page No.	Mailed On	Due On
Las Virgenes Municipal Water District	11059	0	February 2023	2 of 2	03-10-23	04-28-23

VOLUME TOTAL	INVOICE TOTAL
858.6	\$1,226,538.40

This invoice was printed on 3/9/2023 at 4:06:53AM



THE METROPOLITAN WATER DISTRICT
of SOUTHERN CALIFORNIA
700 North Alameda Street
Los Angeles, CA 90012-2944

<http://www.mwdh2o.com/>

**SUMMARY OF PROGRAM DEMANDS BY WATER DESCRIPTION IN ACRE FEET
BASED ON HISTORICAL WATER DELIVERIES
INVOICE COVER SHEET
For the Fiscal Year 2022 - 2023**

LV - Las Virgenes Municipal Water District

DELIVERIES													
MWD Water	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Year Bal
Program: BASIC													
TREATED FULL SERVICE													
Subtotal	1,047.7	1,211.0	997.5	974.7	922.3	963.8	761.6	858.6	0.0	0.0	0.0	0.0	7,737.2
BASIC Total	1,047.7	1,211.0	997.5	974.7	922.3	963.8	761.6	858.6	0.0	0.0	0.0	0.0	7,737.2
MWD Water Total	1,047.7	1,211.0	997.5	974.7	922.3	963.8	761.6	858.6	0.0	0.0	0.0	0.0	7,737.2



LAS VIRGENES MUNICIPAL WATER DISTRICT
26800 Mulholland Hwy, Calabasas, CA 91302

MINUTES
SPECIAL MEETING

9:00 AM

March 28, 2023

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Susan Brown.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **9:00 a.m.** by Board President Lewitt in the Community Meeting Room at King Gillette Ranch, 26800 Mulholland Hwy, Calabasas, CA 91302 Susan Brown, Administrative Assistant, conducted the roll call.

Present: Directors Gary Burns, Charles Caspary, Andy Coradeschi, Jay Lewitt, and Len Polan

Absent: None

Staff Present: David Pedersen, General Manager
Joe McDermott, Director of Engineering and External Affairs
Don Patterson, Director of Finance and Administration
John Zhao, Director of Facilities and Operations
Susan Brown, Administrative Assistant
Josie Guzman, Clerk of the Board
Steven O'Neill, District Counsel
Doug Anders, Administrative Services Coordinator
Steven Baird, Public Affairs Associate II
Ursula Bosson, Customer Service Manager
Sophia Crocker, Human Resources Manager
James Green, MWD Retired Annuitant
Veronica Hurtado, Water Reclamation Manager
Darrell Johnson, Water Systems Manager

Craig Jones, Resource Conservation Manager
Ivo Nkwenji, Information Systems Manager
Brian Richie, Finance Manager
Debbie Rosales, Financial Analyst II
Eric Schlageter, Principal Engineer

2. APPROVAL OF AGENDA

Director Polan moved to approve the agenda. Motion seconded by Director Caspary. Motion carried unanimously.

3. PUBLIC COMMENTS

There were no public comments.

Following self-introductions, General Manager David Pedersen provided an overview of the agenda.

4. FISCAL YEARS 2022-24 FINANCIAL UPDATE

A Fiscal Year 2023-24 Budget: Review of Approved Plan

Review and provide feedback on the approved Fiscal Year 2023-24 budget plan.

Brian Richie, Finance Manager, presented the report.

A discussion ensued regarding the use of recycled water penalty revenue to fund water conservation programs; depreciation of the future Advanced Water Treatment Facility; consideration of aged-related impacts to infrastructure; and budget impacts due to recent heavy rain.

B Annual Review of the District's Investment, Financial, and Debt Policy

Review and provide feedback on the District's Investment, Financial, and Debt Management Policies

Brian Richie, Finance Manager, presented the report.

A discussion ensued regarding the District's conservative investments in treasuries and securities, and holding investments to maturity.

It was the consensus of the Board to make no changes to the District's Investment, Financial, and Debt Policies.

Debbie Rosales, Financial Analyst II, returned to Item 4A and presented the Fiscal Years 2022-23 and 2023-24 budget overview.

A discussion ensued regarding the District's Rate Stabilization Fund and the strategy for utilizing these funds, and the status of CIP No. 10771 – Building No. 1 Improvements including lease negotiations and building maintenance needs.

The Board recessed to a break at 10:10 a.m., and reconvened at 10:22 a.m.

5. DEPARTMENT GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

A Fiscal Years 2022-24 Departmental Goals and Performance Measures

Receive and file an update on the Fiscal Years 2022-24 Departmental Goals and Performance Measures.

Brian Richie, Finance Manager, provided a summary of the preparation of the highest quality budget and financial reporting documents, and noted that the District received Certificates of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the District's budget document and for the Annual Comprehensive Financial Report. He also noted that the Finance and Administration Department filled eight positions in the past 18 months.

Ivo Nkwenji, Information Systems Manager, provided a summary of improvements to the District's security systems; pursuing a cloud first strategy; and the implementation of Information Technology Service Management (ITSM) software for staff to submit requests for information system support needs.

Sophia Crocker, Human Resources Manager, provided a summary of human resource recruitment efforts, including plans to attend two in-person career fairs; the creation of recruitment videos; revisions to job descriptions; efforts to enhance the recruitment process; and enhancements to the employee retention strategy.

Darrell Johnson, Water Systems Manager, provided a summary of Facilities and Operation's efforts to protect public health and environment, and noted the challenges due to disinfection issues, inability to flush the system, water storage, and upcoming projects.

Veronica Hurtado, Water Reclamation Manager, provided a summary of the implementation of the Water Information Management System (WIMS) software program, which was used for National Pollution Discharge Elimination System (NPDES) permit reporting.

Doug Anders, Administrative Services Coordinator, provided a summary regarding coordinating the development of the Infrastructure Investment Plan (IIP) for succession planning and efficiency purposes; integration with the Enterprise Resource Planning (ERP) system; efforts on solar projects; and development of an on-demand service agreements with vendors.

A discussion ensued regarding making the Annual Water Quality Report easier to

understand while meeting state reporting requirements, and resuming the District's LV Tap program to encourage residents to drink water from the tap.

Joe McDermott, Director of Engineering and External Affairs, noted that a report would be presented to the Board to accept the completion of the AMR/AMI Project. He also reported that the District achieved a 20 percent reduction in water use in calendar year 2022. He also provided a summary of public outreach, messaging efforts, and tours provided of District facilities.

General Manager David Pedersen noted that Mike McNutt, Public Affairs and Communications Manager, attended MWD's press conference last year regarding its emergency water conservation plan due to the drought emergency, which allowed the District to form relationships with the media and which led the District to become the go-to source for information related to the drought.

A discussion ensued regarding resuming the quarterly tours led by JPA Board Members.

Ursula Bosson, Customer Service Manager, provided a summary of providing excellent customer service, including maximizing customer registration in the WaterSmart portal; achieving timely and accurate billings; and achieving courteous and knowledgeable interactions with customers.

Craig Jones, Resource Conservation Manager, provided a summary of supporting customers to meet water use efficiency standards during the drought emergency; implementation of landscape changes at District facilities; and efforts to reduce the District's carbon footprint. He noted that development of the District's Climate Action and Adaptation Plan was underway, staff was in the process of reviewing risk assessment and vulnerabilities, and a draft plan would be presented to the Board by June.

Eric Schlageter, Principal Engineer, stated that the environmental impact report for the Pure Water Project Las Virgenes-Triunfo was completed, and a Request for Qualifications for procurement to initiate the design-build services would soon be released. He noted that staff was continuing to manage and implement the Capital Improvement Program (CIP), and there were several unplanned projects that could lead to future CIP projects such as the Malibou Lake Siphon Replacement Project, Tapia Flood Wall Study, Wildlife Crossing Project, and Building No. 1 Improvements Project.

A discussion ensued regarding the District's involvement in the Wildlife Crossing Project, which consisted of supporting the relocation of a 30-inch potable water pipeline and an 18-inch recycled water main.

6. STRATEGIC PLANNING

A Update on Succession Planning Efforts

Sophia Crocker, Human Resources Manager, provided an overview of the District Succession Planning efforts to ensure continuity of leadership, address change, and

maintain a highly effective workforce.

John Zhao, Director of Facilities and Operations, noted that the District continued to be an “Employer of Choice,” and recent new hires were previously employed with similar agencies. He provided an overview of transferring job knowledge in anticipation of retirements.

A discussion ensued regarding referring people to the District’s website for job openings; asking people to submit a job interest card; conducting a new employee survey; the ability for District employees to work remotely; and focusing on employee retention.

B Customer Experience: Building on Maintaining Excellent Customer Service

General Manager David Pedersen provided introductory remarks regarding customer service and customer satisfaction as part of the District’s Strategic Plan.

Joe McDermott, Director of Engineering and External Affairs, provided an overview regarding building and maintaining excellent customer service and business values as part of the District’s Strategic Plan. He provided a summary of efforts by Public Affairs staff, including social media postings; newspaper articles; press releases; tours of District facilities; “Ten Billion Eyeballs” on drought messaging; digital advertising through AdTaxi; and the upcoming District podcast.

Ursula Bosson, Customer Service Manager, provided an overview of field and office customer service functions, including success with the use of flow restriction devices to reach water conservation goals, and the level of registration and use of the WaterSmart portal. She also noted that three temporary customer service representatives were hired due to the increased number of email and phone calls during the drought emergency. She stated that efforts were underway to upgrade the District’s phone system, which would include recorded phone calls and callback/hold feature. She also stated that a pool of qualified candidates was created to fill Customer Service positions more quickly, and efforts were progressing to reorganize Field Customer Service into two divisions to ensure that programs and operations are performed in a quality and timely manner.

A discussion ensued regarding the possibility of implementing a chat feature on the District’s website; assisting customers in understanding their water budget and water bill; encouraging the use of a weather-based irrigation controller; and conducting site visits.

Craig Jones, Resource Conservation Manager, provided an overview of watershed management and water conservation/water efficiency programs, including maintaining regulatory compliance; urban water use objectives; grant funding for various programs; engaging in emerging water and recycled water policies related to watershed management; and *Conservation as a California Way of Life*. He noted that the Water Conservation Team assisted customers; hosted public workshops for climate-appropriate planting; provided tours of the Pure Water Sustainability Garden to non-profit agencies; and conducted water surveys. He also noted that customers provided feedback on the use of the WaterSmart portal for leak detection and pipe break notifications. He also

provided an overview of MWD's free residential and commercial surveys. He noted that it was challenging for customers to understand water budgets, and the state was pushing towards mandating budget-based rates.

Eric Schlageter, Principal Engineer, provided an overview of Engineering and Technical Services' assistance to internal staff and customers, including new development; new water and sewer connections; utility requests; fire flow availability; plan check and plan review; water main extensions; and easement processing and recording. He stated that the department was successful in meeting with customers remotely, and staff was looking into acceptance of credit card and online payments.

The Board recessed to a break at 12:13 p.m. and reconvened at 12.36 p.m.

Joe McDermott, Director of Engineering and External Affairs, reviewed the questions for the proposed Customer Survey.

A discussion ensued regarding changing Question No. 2 to whether water/sewer bills were understandable; the possibility of providing a gift such as a water bucket to customers who submit a response to the survey; ways to send the survey to customers; and having the Board provide input on the survey questions.

C Landscape Transformation Program: Water Efficiency Rebates and Incentives

Craig Jones, Resource Conservation Manager, provided an overview of the proposed Landscape Transformation Program, including objectives and goals; program development and landscape transformation survey; program overview including Design Assistance Program and Drip Irrigation Direct Install/Tune-up Program; education and workshops; peripheral resources such as Rachio weather-based irrigation controllers, rain barrels and cisterns, native plant kits, and drip irrigation kits; program funding opportunities; and next steps.

A discussion ensued regarding fire-resistant landscaping; informing customers on the need to maintain drip irrigation systems; asking customers to share their landscape transformation to post on the District's website; and encouraging customers to use plant materials similar to plants found on the Santa Monica Mountains.

D Update on State Water Project-Dependent Area Solutions

General Manager David Pedersen introduced James Green, who previously worked as the Chief of Operations at MWD and who was assisting the District regarding challenges related to the State Water Project-Dependent (SWP-Dependent) Area solutions.

James Green presented the background of westside and eastside SWP-Dependent Areas, including the problem statement of limited infrastructure to provide SWP-Dependent agencies equitable access to water supply and storage assets during severe drought; study goals and objectives to develop East-West Conveyance alternatives to

improve access to supplies and storage to the Westside SWP-Dependent Area with a target completion date of December 2023; near-term flexibility improvement projects currently underway to convey water from Diamond Valley Lake and moving it up the Inland Feeder to the Rialto Pipeline to the Eastern SWP-Dependent Areas; projects to convey water to the western SWP-Dependent Areas from the Sepulveda Pump Station Venice Pump Station; urgent studies currently underway including a concept for raw water conveyance delivery to the westside and a concept to convey treated water from the F.E. Weymouth Water Treatment Plant to the westside; and schedule and milestones for the East-West Conveyance line.

A discussion ensued regarding the need for water source redundancy and the lack of conveyance from Diamond Valley Lake; the coalition formed with Calleguas Municipal Water District (Calleguas) and the Los Angeles Department of Water and Power (LA DWP) to meet with MWD to discuss improving access to supplies and storage to the Westside SWP-Dependent Area; the possibility and concerns with the Antelope Valley - East Kern (AVEK) high desert water bank as a water source; the possibility of a conveyance line to move water from the Colorado River, stored water, and Pure Water Southern California; the possibility of a water exchange with an eastside agency; the ability of eastside agencies to shift demands by using groundwater which is not a possibility for westside agencies; and focusing on East-West Conveyance and Pure Water Southern California as alternatives to meet westside agencies' demands.

General Manager David Pedersen noted that long-term water supply solutions would include water conservation, Pure Water Project Las Virgenes-Triunfo, MWD's East-West Conveyance alternatives, and a possible interconnection with Los Angeles County Waterworks District 29 Malibu (WWD 29)

A discussion ensued regarding financial support for MWD's Pure Water Southern California Project; possible partnership with the County of Ventura and Calleguas for a desalination project; ongoing discussions regarding natural ocean wells subsea desalination technology; and scheduling a joint board meeting with Calleguas to discuss opportunities to improve water supply reliability.

John Zhao, Director of Facilities and Operations, presented proposal to access water from Diamond Valley Lake. He noted that WWD No. 29 was able to access all sources of water supplies. He also noted that the property owner of Rancho Francisco expressed an interest in developing 12 parcels and would need to construct a three-mile, eight-inch pipeline to serve the development. He stated that a 30-inch pipeline was within one mile of Rancho Francisco Road, and a 24-inch pipeline was located at Piuma Road and Malibu Canyon Road. He also stated that the District could participate in enlarging the property owners' pipeline to a 24-inch pipeline in order to construct a two-way transmission line, and the District could construct one pump station in the WWD 29 yard and another pump station at Malibu Canyon and Rancho Francisco. He stated that this could provide half of the District's water supply during a normal year and perhaps 100 percent during a drought year. He also stated that the District could leverage the Calleguas-Las Virgenes Interconnection during a drought emergency to wheel the entire MWD water supply, and WWD 29 expressed support as this would save them capital improvement to the western

system. He noted that an environmental analysis was currently underway, and the pipeline would be an emergency water supply for existing residents.

A discussion ensued regarding the timeline for this project, possible benefit to LA DWP, and continuing discussions on all long-term water supply solutions.

7. ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **2:17 p.m.**

Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Gary Burns, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

9:00 AM

April 4, 2023

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Josie Guzman.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **9:00 a.m.** by Board President Lewitt in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Gary Burns, Charles Caspary, Andy Coradeschi, Jay Lewitt, and Len Polan.

Absent: None

Staff Present: David Pedersen, General Manager
Sophia Crocker, Human Resources Manager
Joe McDermott, Director of Engineering and External Affairs
John Zhao, Director of Facilities and Operations
Josie Guzman, Clerk of the Board
Steven O'Neill, District Counsel

2. APPROVAL OF AGENDA

General Manager David Pedersen suggested that Item 5A be moved to immediately follow Public Comments.

Director Polan moved to approve the agenda and amend the order of the agenda as suggested. Motion seconded by Director Coradeschi. Motion carried unanimously.

3. PUBLIC COMMENTS

None.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Presentation on Regulatory Challenges by Mauricio Guardado, General Manager from United Water Conservation District

Mauricio Guardado, General Manager of United Water Conservation District, provided a PowerPoint presentation regarding regulatory challenges experienced by public agencies, including litigation, mitigation, and regulations. He noted that AB 1563 (Bennett), Groundwater Sustainability Agency Groundwater Extraction Permit Verification, would require a county to forward permit requests for construction of new groundwater wells, enlarging existing groundwater wells, and reactivation of abandoned groundwater wells to the groundwater sustainability agency before permit approval. He asked the Board to consider opposing this bill. He also reviewed impacts from current storm events; impediments to water storage projects; costs to ratepayers for litigation, mitigation, and regulation; and United Water Conservation District's regulatory costs.

A discussion ensued regarding engaging the public to reach out to legislators to oppose AB 1563, and working with state and federal legislators regarding regulatory challenges.

4. CONSENT CALENDAR

A List of Demands: April 4, 2023: Receive and file

B Minutes Regular Meeting of March 21, 2023: Approve

C Monthly Cash and Investment Report: February 2023

Receive and file the Monthly Cash and Investment Report for February 2023.

D Statement of Revenues, Expenses, and Changes in Net Position: February 2023

Receive and file the Statement of Revenues, Expenses, and Changes in Net Position for the period ending on February 28, 2023.

E Annual Supply of Ammonium Hydroxide: Award

Accept the bid from Airgas Specialty Products, Inc., and authorize the General Manager to approve a one-year purchase order, in the amount of \$73,354.05, with four one-year renewal options for ammonium hydroxide.

F Annual Supply of Ferric Chloride: Award

Accept the bid from Pencco, Inc., and authorize the General Manager to approve a one-year purchase order, in the amount of \$196,607.25, with four one-year renewal options for ferric chloride.

G Annual Supply of Cla-Val Parts: Award

Accept the bid from Famcon Pipe and Supply, Inc., and authorize the General Manager to approve a one-year purchase order, in the amount of \$150,000, with four one-year renewal options for Cla-Val parts and accessories.

H Annual Supply of Meter Service Brass Fittings: Award

Accept the bid from Famcon Pipe and Supply, Inc., and authorize the General Manager to approve a one-year purchase order, in the amount of \$100,000, with four one-year renewal options for meter service brass fittings.

I Rancho Las Virgenes Composting Facility Sludge Pump Replacement: Authorize of Purchase Order

Authorize the General Manager to issue a purchase order to National Oilwell Varco, in the amount of \$21,484.38, for a replacement sludge pump at the Rancho Las Virgenes Composting Facility.

j Extension of Retired Annuitant Part-Time Limited Duration Assignment

Authorize the General Manager to execute a contract extending the part-time, limited duration assignment for retired annuitant, James Green, through May 31, 2024.

Director Polan moved to approve the Consent Calendar. Motion seconded by Director Burns. Motion carried unanimously.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

B Water Supply Conditions Update

Joe McDermott, Director of Engineering and External Affairs, presented the Water Supply Conditions Report.

A discussion ensued regarding water supply conditions and water storage in the Southern Sierra, and MWD's plan and schedule to convey water from Diamond Valley Lake to the Westside State Water Project-Dependent Area.

C 2023 Water and Wastewater Rate Comparison

Joe McDermott, Director of Engineering and External Affairs, presented the report. He responded to a question regarding the effect that the Pure Water Project Las Virgenes-

Triunfo would have on rates by stating that the average bill would increase \$4 per month and would be compounded annually.

Mr. McDermott also presented a cost comparison per unit of water per tier per monthly bill, and readiness to serve or meter charge.

A discussion ensued regarding averaging the water consumption within the District's service area; asking neighboring agencies to share their water consumption rates; and using the average \$167 monthly bill as the basis to explain the impact that the Pure Water Project Las Virgenes-Triunfo, MWD increases, and typical inflationary costs would have on the average monthly bill.

6. TREASURER

Director Coradeschi reported that he reviewed the expenditures.

7. ENGINEERING AND EXTERNAL AFFAIRS

A LV-2 Pump Station Variable Frequency Drives Replacement Project: CEQA Determination and Call for Bids

Find that the work is exempt from the provisions of the California Environmental Quality Act, and authorize issuance of a call for bids for the LV-2 Pump Station Variable Frequency Drives Replacement Project.

Alex Leu, Senior Engineer, presented the report.

Director Coradeschi moved to approve Item 7A. Motion seconded by Director Caspary.

A discussion ensued regarding the cause of the deterioration of the variable frequency drives (VFD) due to moisture and heat, and the efficiency of the new VFDs.

Motion carried unanimously.

8. INFORMATION ITEMS

A Special District Leadership Foundation: District Transparency Certificate of Excellence

9. NON-ACTION ITEMS

A Organization Reports

Director Caspary reported that he attended the Association of California Water Agencies (ACWA) Legislative Symposium and State Legislative Committee Meeting in Sacramento on March 23rd and 24th. He noted that there was substantial concern regarding proposed water rights bills, and he suggested that Board President Lewitt and General Manager

David Pedersen meet to discuss public outreach to encourage customers to become involved on this issue as it was in the customers' best interests in having a reliable, economical source of water that is also protective of the environment.

B Director's Reports on Outside Meetings

None.

C General Manager Reports

(1) General Business

General Manager David Pedersen noted that the District was currently under Stage 2 of the Water Shortage Contingency Plan, and an item would be presented at the April 18th Board meeting recommending the deactivation of the implementation of the Water Shortage Contingency Plan due to improved hydrologic conditions in the state. He stated that the District would continue to explain the need for customers to continue to use water wisely and to make changes to their landscaping. He reported that Las Virgenes Reservoir captured 1,000 acre-feet of water from runoff, and it was currently at 84 percent of capacity following the recent heavy rains at a value of \$1.2 million of free water. He also reported that tours were provided to Senator Ben Allen of the Tapia Water Reclamation Facility, Rancho Las Virgenes Composting Facility, and the Pure Water Demonstration Facility. He reminded the Board to submit their comments for the upcoming customer survey.

(2) Follow-Up Items

None.

D Directors' Comments

Director Polan suggested seeking support from the local American Medical Association for the Pure Water Project Las Virgenes-Triunfo. He also suggested that the District consider creating a landscape transformation demonstration project in Westlake Village.

Director Coradeschi noted that discussion regarding atmospheric rivers and atmospheric thirst were discussed during the ACWA Legislative Symposium. He stated that atmospheric thirst caused droughts when snow falls much higher in the mountains, which is then absorbed, assimilated, and evaporated. He also noted that he attended the Great Race of Agoura Hills, where Board President Lewitt suggested it could have been an opportunity to set up a booth for people to taste water from the Pure Water Demonstration Facility. He suggested setting up booths at upcoming community concerts and events.

Board President Lewitt noted that the Great Race of Agoura Hills was well-attended, and he suggested that the District hand out water, sparkling water, and coffee made from pure water at upcoming community concerts and events. He noted that he and Syrus Devers, the District's lobbyist with Best Best & Krieger, LLP, attended the tours of District facilities provided to Senator Allen, who currently serves as the Chair of the Senate Environmental

Quality Committee.

Director Burns noted that he attended the District's Firescaping Workshop on April 1st. He also noted that the Fire Department would be conducting mandatory inspections of all residential homes for brush clearance in Calabasas. He addressed Mr. Guardado's presentation and suggested that the District join with other agencies to conduct public outreach regarding regulatory challenges, litigation, mitigation, and regulations.

General Manager David Pedersen responded to a question regarding the status of the Population Viability Assessment for Southern California Steelhead by stating that the District was a partner in the preparation of study led by ACWA. He noted that a key part of the study was recognizing the anadromous form life history of the species, and the study would take approximately one year to complete.

10. FUTURE AGENDA ITEMS

None.

11. PUBLIC COMMENTS

None.

12. ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **10:59 a.m.**

Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Gary Burns, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

April 12, 2023

To: Payroll

From: David W. Pedersen
General Manager

DocuSigned by:


12C6BE2E4EC44E2...**RE: Per Diem Request – March 2023**

Attached are the Director statements of attendance for meetings, conferences, and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

	<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
22040	Gary Burns	6	\$220.00	\$1,320.00
8014	Charles Caspary	6	\$220.00	\$1,320.00
22039	Andy Coradeschi	9	\$220.00	\$1,980.00
19447	Jay Lewitt	9	\$220.00	\$1,980.00
18856	Leonard Polan	9	\$220.00	\$1,980.00

*LVMWD Code Section 2-2.106(a): “not exceeding a total of ten (10) days in any calendar month”

**LVMWD Code Section 2-2.106(b): MWD director “not exceeding a total of ten (10) additional days in any calendar month.”

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board Director's Name: Gary Burns

Month of: 23-Mar Division: 3

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title	
	Event	Travel ¹		Total	MWD		LVMWD
3/9/2023			1			1	Calabasas City Council Municipal Services Mtg, DaveP
3/13/2023			1		1		MWD Engineering, Operations, etc
3/14/2023			1		1		MWD Board Meeting
3/16/2023			1			1	AWA Board Installation Meeting
3/21/2023			1			1	LVMWD Board Meeting
3/22/2023			0			1	Malibou Lake Sewer Upgrade w/DaveP
3/28/2023			1			1	LVMWD Retreat Board Meeting
3/28/2023			0		1		MWD Subcommittee PWP/Regional Coveyance
TOTAL			6				

Date Submitted: 31-Mar
 Director Signature: Gary Burns via email

76 **NOTES: 1.** Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. **2.** Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT

To: Josie Guzman, Clerk of the Board

Director's Name: Charles Caspary



Month of: March, 2023

Division: 1

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹		Total	MWD	
3/3/2023	1		1			ACWA STATE LEGISLATIVE COMMITTEE - VIRTUAL
3/16/2023	1		1			ASSOCIATION OF WATER AGENCIES OF VENTURA
3/21/2023	1		1			LVMWD REGULAR BOARD MEETING
3/23/2023	1		1			ACWA LEGISLATIVE SYMPOSIUM - SACRAMENTO, CA
3/24/2023	1		1			ACWA STATE LEGISLATIVE COMMITTEE - SACRAMENTO, CA
3/28/2023	1		1			LVMWD - STRATEGIC PLANNING WORKSHOP, CALABASAS
			TOTAL			
			6			

Date Submitted: 28-Mar-23

Director Signature: Charles Caspary via email

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT

To: Josie Guzman, Clerk of the Board

Director's Name: Andy Coradeschi



Month of: Mar-23

Division: 2

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses2 (Y/N)	Check One		Event Title
	Event	Travel 1 Total		MWD	LVMWD	
3/1/2023	1	1	y		x	ACWA DC
3/2/2023	1	1	y		x	ACWA DC
3/13/2023	1	1	n		x	MWD Legis & Reg Com mtg
3/14/2023	1	1	n		x	MWD One Water Com mtg
3/16/2023	1	1	n		x	AWAVC Waterwise
3/21/2023	1	1	n		x	LVMWD BOD
3/22/2023	0	0	n		x	CA DWR Consevation
3/23/2023	1	1	y		x	ACWA Leg Sacramento
3/24/2023	1	1	y		x	ACWA Leg Sacramento
3/28/2023	1	1	n		x	LVMWD Strat Planning
TOTAL						
						9

Date Submitted: 30-Mar-23

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Director Signature: Andy Coradeschi

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board Director's Name: Jay Lewitt

Month of: March 2023 Division: 5

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹		Total	MWD	
3.1.23			1			ACWA DC
3.2.23			1			ACWA DC
3.6.23			1			Water re-use Atlanta
3.7.23	X		1			Water Re-use Atlanta
3.8.23			1			Water re-use Atlanta
3.10.23			1			Mayor Agoura Hills Mayor Anstead Demo tour
3.16.23	X		1			AWA breakfast Oxnard
3.21.23			1			LVMWD Board Meeting
3.22.23			0			State Water Resource Control Meeting via Zoom
3.28.23			1			LVMWD Board Strategic Meeting
TOTAL			9			

Date Submitted: 3.28.23

Director Signature: Jay Lewitt via email

79 **NOTES:** **1.** Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. **2.** Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board

Director's Name: Leonard Polan

Month of: Mar-23

Division: #4

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹		MWD	LVMWD	
3/1/23	1	----	Y	----	Y	Washington DC ACWA
3/2/23	1	----	Y	----	Y	Washington DC ACWA
3/5/23	1	----	Y	----	Y	Atlanta WaterReuse
3/6/23	1	----	Y	----	Y	Atlanta WaterReuse
3/7/23	1	----	Y	----	Y	Atlanta WaterReuse
3/8/23	1	----	Y	----	Y	Atlanta WaterReuse
3/16/23	1	----	-----	----	Y	VCAWA
3/16/23	----	----	----	----	Y	Ethics Training w Wayne Lemieux ESQ
3/21/23	1	----	----	----	Y	Las Virgenes Municipal Water District Bd mtg
3/22/23	----	----	----	----	Y	SWRCB Rule Making committee hearing
3/28/23	1	----	----	----	Y	Las Virgenes Municipal Water District Special Bd Mtg
TOTAL			9			

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Date Submitted: 3/31/23

Director Signature: Leonard E. Polan, By Email

Glen Peterson, Director

Metropolitan Water District of Southern California

2936 Triunfo Canyon Rd

Agoura, CA. 91301

email: glenpsop@icloud.com

INVOICE

DATE: 03/04/23
INVOICE # 52
FOR: Director fees

Bill To:

Las Virgenes Municipal Water District

4232 Las Virgenes Rd

Calabasas, CA. 91302

attn: Josie Guzman, Clerk of the Board

818-251-2100

Date	Description	fee
3/1-2/23	ACWA DC	\$440.00
3/9/2023	Northern Caucuss	\$220.00
3/13/2023	Committee Meetings	\$220.00
3/14/2023	Board and Committee Meetings	\$220.00
3/15/2023	Colorado River Board of California San Diego	\$220.00
3/21/2023	Report to Las Virgenes Board	\$220.00
3/28/2023	MWD Committee Meetings	\$220.00
TOTAL		\$1,760.00

Make Check payable to Glen Peterson

Thank you for the opportunity to serve



DATE: April 18, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Annual Supply and Delivery of Red Dye Diesel Fuel: Award

SUMMARY:

Red dye diesel fuel is used to power emergency back-up generators throughout the District. On March 9, 2023, a request for bids was released for the annual supply and delivery of red dye diesel fuel to establish a new annual purchase contract with four one-year renewal options. The purchase contract will provide consistent pricing and ensure that back-up power is available at critical locations throughout the District. Staff recommends accepting the bid from Dion & Sons, Inc., with per gallon mark-up pricing above the Oil Price Information Service (OPIS) index of \$0.22 and authorizing a one-year purchase contract, in the amount of \$75,000 with four one-year renewal options, for the purchase and delivery of red dye diesel fuel.

RECOMMENDATION(S):

Accept the bid from Dion & Sons, Inc., and authorize the General Manager to execute a one-year purchase contract, in the amount of \$75,000 with four one-year renewal options, for the purchase and delivery of red dye diesel fuel.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total one-year cost for the purchase contract is estimated to be \$75,000. Sufficient funds are available in the adopted Fiscal Year 2022-23 Budget and will be proposed in future fiscal year budgets for this purpose.

DISCUSSION:

Red dye diesel fuel is used to power emergency back-up generators throughout the District.

The annual volume of fuel required by the District has increased each year. The increased usage is the result of more frequent maintenance, testing and operation of the emergency back-up generators. The District participates in the Electrical Load Reduction Program (ELRP) in which the state pays a certain dollar amount per kilowatt hour of load reduced from the electrical grid when necessary. The ELRP payments partially offset the District's cost to purchase additional red dye diesel fuel. In addition to the District's ELRP participation, Southern California Edison frequently has Public Safety Power Shutoff (PSPS) events during periods of high wind to reduce the risk of wildfires. Staff orders fuel deliveries on an as-needed basis throughout the year to ensure sufficient supply is available for the District's generators that provide critical back-up power to facilities.

On March 9, 2023, a request for bids was released for the annual supply and delivery of red dye diesel fuel to establish an annual purchase contract with four one-year renewal options. The previous purchase contract expired on March 18, 2023, and there were no remaining renewal options. Awarding the bid will ensure set pricing for the duration of the contract period, allow for expedited delivery of fuel and secure a quantity discount. The resulting purchase contract pricing includes a specified mark-up from the OPIS index pricing. Pricing is based on the OPIS index as of the fuel shipment date. While the OPIS fuel index fluctuates, the pricing structure will remain firm.

The request for bids was posted on the District's website and sent to nine vendors that previously expressed interest in fuel service. Three responses were received and publicly opened. Dion & Sons, Inc., submitted the lowest responsive, responsible bid, totaling \$43,896 based on a mark-up of \$ 0.22 per gallon. Bid pricing was based on past annual usage with OPIS pricing as of March 10, 2023. The total recommended annual award is \$75,000 to allow for increased usage as well as to account for market fluctuations during the contract term.

Following is a summary of the bids, including the one from Dion & Sons, Inc., which is also attached.

<u>Bidder</u>	<u>Mark-up</u>	<u>Bid Total</u>
Dion & Sons, Inc.	\$ 0.2200	\$ 43,896.00
Merrimac Energy Group	\$ 0.3500	\$ 46,640.25
SC Fuels	\$ 0.7500	\$ 56,223.72

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Gretchen Bullock, Purchasing Supervisor

ATTACHMENTS:

[Bid from Dion & Sons, Inc.](#)

**Las Virgenes Municipal Water District
Bid Form-Schedule
Red Dye Diesel-Annual Supply**

The undersigned states and declares as follows: that the bidder has carefully read and examined the Bid Documents; Bid Notice; Instruction to Bidders; Bid Specifications including exhibits; Bid Form-Schedule; and that the bidder will comply with the bid terms and conditions. The undersigned agrees to supply and deliver materials in strict conformity with the specifications and instructions enclosed with the Invitation for Bids for the prices set forth below in this bid schedule.

It is understood that this bid shall remain open and shall not be withdrawn for a period of ninety (90) days from the date prescribed for the opening of the bid.

It is further agreed that the materials/services to be furnished under this bid shall be delivered at such time and in such quantities as called for by the Las Virgenes Municipal Water District. The District may extend the term of this contract by written notice to the supplier at the end of the contract period.

CONTRACT TERM as follows: initial contract term shall be good for one (1) year from date of contract execution. Four (4) additional one (1) year renewals may be negotiated at the District's option.

Materials to be furnished under this bid shall be delivered FOB Destination Freight Pre-Paid and Allowed to Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, CA 91302 in the manner set forth in the Bid Scope and Specifications.

All bidders are required to submit the following information with their bid

- Completed Bid Form-Schedule (3 pages)
- Proof of most current OPIS report effective March 10, 2023 from which bid pricing is based
- All current regulatory fees and taxes

The bidder's authorized officer identified below hereby declares that the representations in this bid are true and correct and of my own personal knowledge, and that these representations are made under penalty of perjury under the laws of the State of California, and that I am duly authorized to bind this bidder to this bid.

>>>continued on next page<<<

Quote Item No.	Quantity	Unit of Measure UOM	Description Refer to Quote Specifications & Form for detailed description	Unit Price Dollar	Extended Price
1.	12,000	Gallon	California Carb ULS Diesel— Red Dye	3.2466	38,959.2
	12,000	Gallon	+ Mark-up or -Discount from OPIS (per gallon)	0.22	2,640
	Enter Percentage of per gallon Mark-up+/Discount – here:				
			%		
*Regulatory Fees:					
It is the bidder's responsibility to include all current applicable regulatory fees and taxes in their bid. Fees not listed on this form will not be allowed during the contract period. If listed fee is not applicable mark n/a. List any additional fees in blank rows and include in quote total.					
			CA AB 32: Implementation #1	0.0032	38.4
			CA AB 32: Implementation #2	n/a	
			CA AB 32: Implementation #3	n/a	
			GHG/CAR Compliance Assessment	n/a	
			CA Low Carbon Fuel Standard	0.0039	46.8
			LUST-Leaking Underground Storage Tank Tax	0.001	12
			Federal Environmental Recovery Fee	.0021	25.2
			Current LA County Sales Tax	.33	3,960
			Diesel Sales Tax Exemption	-0.149	-1,788
			Total Bid	\$3.658	

*Use blank lines to add any applicable fees not stated. Refer to Scope of Work and Instructions to Bidders for details

Written Total Bid Amount: 43,896

>>>continued on next page<<<

Notes or Exceptions:

Addendum Acknowledgement (if applicable):

Addendum #1

Signed: _____

Addendum #2

Signed: _____



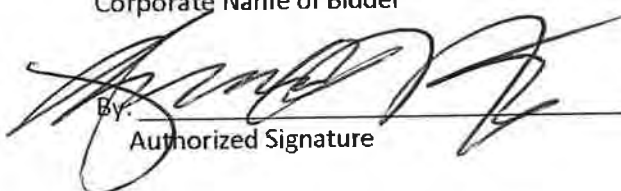
Bidder:

M.O. Dion & Sons, Inc dba Dion & Sons, Inc

3-17-23

Corporate Name of Bidder

Date



By:

Authorized Signature

Title: Assistant Treasurer

Richard Cortez

cmuller@sawyerpetroleum.com

Print Name

E-mail

Cindy Muller

562-432-3946

Phone

1543 W 16th St Long Beach CA 90813

562-505-6080

Address

Mobile



DATE: April 18, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Annual Supply and Delivery of Unleaded and Diesel Fuel: Award

SUMMARY:

On March 9, 2023, a request for bids was released for the annual supply and delivery of unleaded and ultra-low sulfur diesel fuel to establish an annual purchase contract with four one-year renewal options. While the District is preparing to transition toward all-electric vehicles, the fleet currently consists primarily of unleaded- and diesel-fueled vehicles. Underground storage tanks with a fuel pump island are located near the car wash area at District headquarters to enable quick and efficient refueling of District vehicles. Staff recommends accepting the bid from Merrimac Energy Group, and authorizing a one-year purchase contract, in the amount of \$225,000 with four one-year renewal options, for the supply and delivery of unleaded and ultra-low sulfur diesel fuel.

RECOMMENDATION(S):

Accept the bid from Merrimac Energy Group, and authorize the General Manager to execute a one-year purchase contract, in the amount of \$225,000 with four one-year renewal options, for the purchase and delivery of unleaded and ultra-low sulfur diesel fuel.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total one-year cost for the purchase contract is estimated to be \$225,000, consisting of \$165,000 for unleaded fuel and \$60,000 for low-sulfur diesel fuel. Sufficient funds are available in the adopted Fiscal Year 2022-23 Budget and will be proposed in future fiscal year budgets for this purpose.

DISCUSSION:

The District has a fueling station with underground storage tanks for both unleaded and low-sulfur diesel fuel at its headquarters. Currently, the District's fleet consist of 79 petroleum-fueled vehicles with 70 requiring unleaded fuel and nine requiring diesel fuel. Additionally, the District has two fully electric vehicles and two hybrid vehicles in its fleet. Based on historical use, the unleaded fuel tank needs to be refilled once every two to three months, while the diesel tank requires refilling once every six months. Estimated individual delivery quantities are 8,500 gallons for unleaded fuel and 3,800 gallons for low-sulfur diesel fuel. Staff request fuel deliveries on an as-needed basis throughout the year. The request for bids ensures set pricing for the duration of the contract, allows for expedited fuel deliveries and secures a quantity discount. The resulting purchase contract pricing includes a specified mark-down from Oil Price Information Service (OPIS) index pricing. Actual pricing is based on the OPIS index as of the fuel shipment date. While the OPIS index fluctuates, the pricing structure remain firm for the duration of the contract.

On March 9, 2023, a request for bids was released for the annual supply and delivery of unleaded and diesel fuel to establish an annual purchase contract with four one-year renewal options. The current purchase contract expired on April 15, 2023, and there are no remaining renewals. The request for bids was posted on the District's website and sent to nine vendors that previously expressed interest in fuel service. Three responses were received and publicly opened. Merrimac Energy Group submitted the lowest responsive, responsible bid for both products, totaling \$201,211.95 with a mark down of \$ 0.169 per gallon for unleaded fuel and \$0.099 per gallon for ultra-low sulfur diesel fuel. The bid pricing was based on estimated annual usage with OPIS index pricing as of March 10, 2023. The total recommended annual award is \$225,000 to allow for market fluctuations throughout the contract duration.

Following is a summary of the bids, including the one from Merrimac Energy Group, which is also attached.

<u>Bidder</u>	<u>Unleaded Mark-up or Mark-down</u>	<u>Diesel Mark-up or Mark-down</u>	<u>Total</u>
Merrimac Energy Group	- \$ 0.1690	- \$ 0.0990	\$ 201,211.95
Dion & Sons	+ \$ 0.2200	+ \$ 0.2200	\$ 231,512.00
SC Fuels	- \$ 0.0091	+ \$ 0.2951	\$ 227,548.60

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Gretchen Bullock, Purchasing Supervisor

ATTACHMENTS:

[Bid from Merrimac Energy Group](#)

**Las Virgenes Municipal Water District
Bid Form-Schedule
Fuel-Annual Supply**

The undersigned states and declares as follows: that the bidder has carefully read and examined the Bid Documents; Bid Notice; Instruction to Bidders; Bid Specifications including exhibits; Bid Form-Schedule; and that the bidder will comply with the bid terms and conditions. The undersigned agrees to supply and deliver materials in strict conformity with the specifications and instructions enclosed with the Invitation for Bids for the prices set forth below in this bid schedule.

It is understood that this bid shall remain open and shall not be withdrawn for a period of ninety (90) days from the date prescribed for the opening of the bid.

It is further agreed that the materials/services to be furnished under this bid shall be delivered at such time and in such quantities as called for by the Las Virgenes Municipal Water District. The District may extend the term of this contract by written notice to the supplier at the end of the contract period.

CONTRACT TERM as follows: initial contract term shall be good for one (1) year from date of contract execution. Four (4) additional one (1) year renewals may be negotiated at the District's option.

Materials to be furnished under this bid shall be delivered FOB Destination Freight Pre-Paid and Allowed to Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, CA 91302 in the manner set forth in the Bid Scope and Specifications.

All bidders are required to submit the following information with their bid

- Completed Bid Form-Schedule (4 pages)
- Proof of most current OPIS report effective March 10, 2023 from which bid pricing is based
- All current regulatory fees and taxes

The bidder's authorized officer identified below hereby declares that the representations in this bid are true and correct and of my own personal knowledge, and that these representations are made under penalty of perjury under the laws of the State of California, and that I am duly authorized to bind this bidder to this bid.

>>>continued on next page<<<

Bid Item No.	Quantity	Unit of Measure UOM	Description Refer to Bid Scope & Specifications for detailed description	Unit Price	Extended Price
1.	40,000	Gallon	Unbranded Unleaded, Regular Ethanol 5.7% Gasoline with a minimum octane rating of 87	\$2.9338	\$117,352.00
	40,000	Gallon	Mark-up+/Discount- from OPIS - per gallon	\$2.7648	\$110,592.00
	Enter Percentage of per gallon Mark-up+/Discount - here: minus - \$.1690 %				
	Regulatory Fees: Enter n/a if not applicable, add any additional fees not listed in blank lines				
			CA Gasoline Tax	.53900	21,560
			CA Oil Spill Fee	.00193	77.20
			CA Childhood Lead Free	.00440	176.00
			CA AB 32: Implementation #1	N/A	0
			CA AB 32: Implementation #2	.00697	278.80
			CA AB 32: Implementation #3	N/A	0
			GHG/CAR Compliance Assessment	.2391	9,564.00
			CA Low Carbon Fuel Standard	.099295	3,971.80
			LUST-Leaking Underground Storage Tank Tax	.00100	40.00
			Federal Environmental Recovery Fee	\$.00159	63.60
			Fed. Superfund Gas	.00391	156.40
			Fuel Surcharge	.0290	1,160.00
			Fuel Surcharge not sales taxable		
			CA Sales Tax	4.50 %	6,591.59
			Total Bid Item No. 1	\$ 154,231.39	

2.	12,000	Gallon	Unbranded California Carb ULS Diesel #2 Clear Diesel fuel	2.8173	33,807.60
	12,000	Gallon	Mark-up+/Discount- from OPIS - per gallon	2.7183	32,619.60
	Enter Percentage of per gallon Mark-up+/Discount - here: minus - .0990 %				
	Regulatory Fees: Enter n/a if not applicable, add any additional fees not listed in blank lines				

State excise not sales taxable	CA Motor Vehicle Fuel Tax - Diesel	.4100	4920.00
	CA AB 32: Implementation #1	N/A	0
	CA AB 32: Implementation #2	.00715	85.80
	CA AB 32: Implementation #3	N/A	0
	GHG/CAR Compliance Assessment	.3038	3,645.60
	CA Low Carbon Fuel Standard	.112535	1,350.42
	LUST-Leaking Underground Storage Tank Tax	.001	12.00
	Federal Environmental Recovery Fee	.00214	25.68
	Federal Superfund fee diesel	.00391	46.92
	CA Sales Tax	11.31250%	4,274.54
	Total Bid Item No. 2	\$	46,980.56

Total Amount Bid (Bid Items 1 & 2 combined)	\$ 201,211.95
--	----------------------

*Use blank lines to add any applicable fees not stated. Refer to Scope of Work and Instructions to Bidders for details

Written Total Bid Amount:

Two hundred - one thousand dollars - two hundred eleven dollars & ninety-five cents

Notes or Exceptions:

N/A

>>>continued on next page<<<

ORIGINAL

Addendum Acknowledgement (if applicable):

Addendum #1

Signed: Bruce Mainor

Addendum #2

Signed: _____

Bidder:

Merrimac Petroleum dba Merrimac Energy Group

03/20/2023

Corporate Name of Bidder

Date

By:

Bruce Mainor
Authorized Signature

Title: Sales / Dispatch

Bruce Mainor

Print Name

bmainor@merrimacenergy.net

E-mail

(562)-420-6000

Phone

3738 Bayer Ave. Long Beach Ca. 90808
suite 204

Address

(310)-940-7543

Mobile

The Metropolitan Water District of Southern California

Agenda

The mission of the Metropolitan Water District of Southern California is to provide its service area with adequate and reliable supplies of high-quality water to meet present and future needs in an environmentally and economically responsible way.

Board of Directors - Final - Revised 2

April 11, 2023

12:00 PM

Tuesday, April 11, 2023 Meeting Schedule
09:30 a.m. FAIRP 11:30 a.m. Break 12:00 p.m. BOD 01:30 p.m. EOP

Agendas, live streaming, meeting schedules, and other board materials are available here: <https://mwdh2o.legistar.com/Calendar.aspx>. A listen-only phone line is available at 1-877-853-5257; enter meeting ID: 891 1613 4145. Members of the public may present their comments to the Board on matters within their jurisdiction as listed on the agenda via in-person or teleconference. To participate via teleconference 1-833-548-0276 and enter meeting ID: 815 2066 4276 or click <https://us06web.zoom.us/j/81520664276pwd=a1RTQWh6V3h3ckFhNmDsUWpKR1c2Zz09>

MWD Headquarters Building • 700 N. Alameda Street • Los Angeles, CA 90012
Teleconference Locations:

San Diego County Water Authority Library Conference Rm 4677 Overland Avenue • San Diego, CA 92123
3008 W. 82nd Place • Inglewood, CA 90305
5707 Ocean View Boulevard • La Canada, CA 91011
2680 W. Segerstrom Avenue Unit I, • Santa Ana CA 92704
Los Angeles Cleantech Incubator (LACI), 525 S. Hewitt Street, Los Angeles, CA 90013

1. Call to Order

- a. Invocation: Director Arturo Chacon, Central Basin Municipal Water District
- b. Pledge of Allegiance: Director Brenda Dennstedt, Western Municipal Water District of Riverside County

2. Roll Call

3. Determination of a Quorum

4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code §54954.3(a))

5. OTHER MATTERS AND REPORTS

- A. Report on Directors' Events Attended at Metropolitan's Expense [21-2044](#)
Attachments: [04112023 BOD 5A Report](#)
- B. Chair's Monthly Activity Report [21-2045](#)
Attachments: [04112023 BOD 5B Report](#)
- C. General Manager's summary of activities [21-2046](#)
Attachments: [04112023 BOD 5C Report](#)
- D. General Counsel's summary of activities [21-2047](#)
 i. Social Media Briefing: Brown Act and the First Amendment [REVISED SUBJECT 4/5/23]
Attachments: [04112023 BOD 5D Report](#)
- E. General Auditor's summary of activities [21-2048](#)
Attachments: [04112023 BOD 5E Report](#)
- F. Ethics Officer's summary of activities [21-2049](#)
Attachments: [04112023 BOD 5F Report](#)
- G. Presentation of Commendatory Resolutions for Directors Phillip D. Hawkins and Robert Apodaca both representing Central Basin Municipal Water District; Randy Record representing Eastern Municipal Water District; Steve Blois representing Calleguas Municipal Water District; Satoru Tamaribuchi representing Municipal Water District of Orange County; and Harold C. Williams representing West Basin Municipal Water District for their service during their terms as Metropolitan's Board of Directors [21-2050](#)
- H. Presentation of 10-year Service Pin to Director Cynthia Kurtz, City of Pasadena [21-2069](#)
- I. Presentation of 15-year Service Pin to Director Linda Ackerman, Municipal Water District of Orange County [21-2070](#)

**** CONSENT CALENDAR ITEMS -- ACTION ****

6. CONSENT CALENDAR OTHER ITEMS - ACTION

- A.** Approval of the Minutes of the Special Board of the Directors Meeting for February 28, 2023 and Minutes of the Board of the Directors Meeting for March 14, 2023 (Copies have been submitted to each Director, any additions, corrections, or omissions) [21-2051](#)

Attachments: [04112023 \(02282023\) Sp BOD Minutes](#)
[04112023 BOD \(03142023\) Minutes](#)

- B.** Approve Committee Assignments [21-2052](#)

7. CONSENT CALENDAR ITEMS - ACTION

- 7-1** Adopt CEQA determination that the proposed action was previously addressed in the Mitigated Negative Declaration and related CEQA actions, and award an \$8,656,568 contract to Granite Construction Company for construction of structural protection measures at 24 cut-and-cover conduit locations along the Colorado River Aqueduct; authorize agreements with: (1) Environmental Science Associates in an amount not to exceed \$1,200,000 for biological surveys and environmental monitoring; and (2) Deto, Inc. in an amount not to exceed \$325,000 for compensatory environmental mitigation credits (EOT) [21-2053](#)

Attachments: [04112023 EOT 7-1 B-L](#)
[04102023 EOT 7-1 Presentation](#)

- 7-2** Award a \$6,174,000 contract to West Valley Investment Group for seismic upgrades to the Foothill Hydroelectric Plant and Control Building; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOT) [21-2057](#)

Attachments: [04112023 EOT 7-2 B-L](#)
[04102023 EOT 7-2 Presentation](#)

- 7-3** Authorize an agreement with Stantec Consulting Services, Inc. in an amount not to exceed \$900,000 for a detailed seismic analysis of the Lake Skinner outlet tower; and award a \$1,174,475 procurement contract to B&K Valves and Equipment, Inc. for the replacement of two valves at the Lake Skinner outlet tower; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOT) [21-2056](#)

Attachments: [04112023 EOT 7-3 B-L](#)
[04102023 EOT 7-3 Presentation](#)

- 7-4** Authorize an increase of \$475,000 to an agreement with Brown & Caldwell, for a new not-to-exceed amount of \$715,000, to investigate potential modifications to Metropolitan's existing East-West conveyance and distribution system; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOT) [21-2054](#)
- Attachments:** [04112023 EOT 7-4 B-L](#)
[04102023 EOT 7-4 Presentation](#)
- 7-5** Authorize an increase of \$5.4 million to an existing agreement with Arcadis U.S., Inc., for a new not-to-exceed total amount of \$6.35 million, for engineering design services to rehabilitate Garvey Reservoir; the General Manager has determined that this proposed action is exempt or otherwise not subject to CEQA (EOT) [21-2058](#)
- Attachments:** [04112023 EOT 7-5 B-L](#)
[04102023 EOT 7-5 Presentation](#)
- 7-6** Authorize an agreement with Canary Systems California, LLC, for an amount not to exceed \$1.95 million to upgrade the data acquisition systems at Diamond Valley Lake and Garvey Reservoir; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOT) [21-2059](#)
- Attachments:** [04112023 EOT 7-6 B-L](#)
[04102023 EOT 7-6 Presentation](#)
- 7-7** Authorize the General Manager to enter into an agreement with Western Municipal Water District, Rubidoux Community Services District, West Valley Water District, and San Bernardino Valley Municipal Water District to provide Rubidoux Community Services District assistance with water deliveries; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [DEFERRED 4/4/23] (OWS) [21-2060](#)
- 7-8** Approve and authorize the distribution of Appendix A for use in the issuance and remarketing of Metropolitan's Bonds; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (FAIRP) [21-2062](#)
- Attachments:** [04112023 FAIRP 7-8 B-L](#)
[4112023 FAIRP 7-8 Presentation](#)

- 7-9** Adopt resolutions fixing and adopting a Readiness-to-Serve Charge and a Capacity Charge for calendar year 2024; the General Manager has determined the proposed action is exempt or otherwise not subject to CEQA (FAIRP) [21-2063](#)
- Attachments:** [04112023 FAIRP 7-9 B-L](#)
[04112023 FAIRP 7-9 Presentation](#)
- 7-10** Review and consider the Lead Agency's adopted Mitigated Negative Declaration and Addendum and take related CEQA actions, and adopt resolution for 112th Fringe Area Annexation to Eastern Municipal Water District and Metropolitan (FAIRP) [21-2064](#)
- Attachments:** [04112023 FAIRP 7-10 B-L](#)
[04112023 FAIRP 7-10 Presentation](#)
- 7-11** Approve the award of a four-year contract for external audit services with Macias Gini O'Connell, LLP, for the not-to-exceed amount of \$1,600,090; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (FAIRP) [21-2065](#)
- Attachments:** [04112023 FAIRP 7-11 B-L](#)
[04112023 FAIRP 7-11 Presentation](#)
- 7-12** Approve proposed amendment to Administrative Code section 6450 regarding individual Board of Director requests for audit assignments; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (FAIRP) [21-2066](#)
- Attachments:** [04112023 FAIRP 7-12 BL](#)
[04112023 FAIRP 7-12 Presentation](#)
- 7-13** Authorize a credit of up to \$200,000 to Western Municipal Water District for treatment surcharge costs incurred due to the unexpected extension of a Metropolitan shutdown; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (FAIRP) [21-2067](#)
- Attachments:** [04112023 FAIRP 7-13 B-L](#)
[04112023 FAIRP 7-13 Presentation](#)

- 7-14** Authorize the General Manager to co-sponsor, if amended, Assembly Bill 1572 (Friedman, D – Glendale): Potable water: nonfunctional turf; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [REVISED LANGUAGE 4/4/23] (LRAC) [21-2072](#)

Attachments: [04112023 LRAC 7-14 B-L](#)
[04102023 LRAC 7-14 Presentation](#)

- 7-15** Adopt Policy Principles for Modernization of Water Rights Administration in California to Enhance Enforcement and Protect Supply Reliability; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (LRAC) [21-2073](#)

Attachments: [04112023 LRAC 7-15 B-L](#)
[04102023 LRAC 7-15 Presentation](#)

- 7-16** Approve the nomination and naming of Metropolitan’s Boardroom in honor of former Metropolitan Board Chairman Phillip J. Pace; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (FN) [21-2074](#)

Attachments: [04112023 BOD 7-16 B-L](#)

**** END OF CONSENT CALENDAR ITEMS ****

8. OTHER BOARD ITEMS - ACTION

NONE

9. BOARD INFORMATION ITEMS

- 9-1** Conservation Program Board Report [21-2071](#)

Attachments: [04112023 BOD 9-1 Report](#)

- 9-2** Update on Chino Basin Program Development with Metropolitan and Inland Empire Utilities Agency (OWS) [21-2061](#)

Attachments: [04112023 OWS 9-2 B-L](#)
[04112023 OWS 9-2 Presentation](#)

- 9-3 Next Steps on the Climate Adaptation Master Plan for Water (FAIRP) [21-2068](#)

Attachments: [04112023 FAIRP 9-3 Presentation](#)

10. OTHER MATTERS

NONE

11. FOLLOW-UP ITEMS

NONE

12. FUTURE AGENDA ITEMS

13. ADJOURNMENT

NOTE: Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parenthesis at the end of the description of the agenda item, e.g. (EOT). Board agendas may be obtained on Metropolitan's Web site <https://mwdh2o.legistar.com/Calendar.aspx>

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <https://mwdh2o.legistar.com/Calendar.aspx>.

Requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.



DATE: April 18, 2023
TO: Board of Directors
FROM: Engineering and External Affairs

SUBJECT: Deactivation of Water Shortage Contingency Plan: Approval

SUMMARY:

California has experienced several years of severe drought conditions. For more than 18 months, the District has taken a series of escalating actions in response to the drought. Starting in June 2021, the District activated its Water Shortage Contingency Plan (WSCP) at Stage 1 – Water Shortage Alert and began drought messaging to customers. In November 2021, with worsening water supply conditions, the Board declared a local state of emergency due to drought and escalated its WSCP to Stage 3 – Water Shortage Emergency.

At this time, staff recommends that the Board deactivate the WSCP due to improved hydrologic conditions. Record-setting precipitation throughout the state from December 2022 through March 2023 has eliminated the need to continue activation of the WSCP. If approved, this recommendation would also reset the penalty count for customer exceedances; call for continued messaging to support efficient water usage; continue enforcement of prohibitions for wasteful water practices and excessive water usage; increase the emphasis on landscape transformations utilizing drought-tolerant and climate-appropriate plantings; and solidify the focus on efforts underway to diversify the District’s water supply portfolio to harden the system against inevitable future droughts.

RECOMMENDATION(S):

Pass, approve and adopt proposed Resolution No. 2621, deactivating the Water Shortage Contingency Plan due to improved hydrologic conditions.

RESOLUTION NO. 2621

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT DEACTIVATING THE WATER SHORTAGE CONTINGENCY PLAN

(Reference is hereby made to Resolution No. 2621 on file in LVMWD's Resolution Book and by this reference the same is incorporated herein.)

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

This action will likely result in higher revenues and higher purchased water expenses from increased water sales; however, there will likely be a decline in revenues from penalties that are assessed for wasteful water use. Penalty revenues are not relied upon for routine services provided by the District; rather, these revenues are used for one-time projects and/or programs to support customers in areas such as conservation.

DISCUSSION:

Background:

California has experienced another several years of drought conditions, but we are finally seeing relief due to improved hydrologic conditions statewide. For more than 18 months, the District has taken a series of actions in response to the drought. On June 1, 2021, the Board adopted Resolution No. 2595, which activated the District's WSCP at Stage 1 – Water Shortage Alert. Adoption of the resolution also authorized staff to implement a Strategic Communications Plan on Drought Messaging that served as the basis for assisting, educating and inspiring customers to use water wisely, day-in and day-out. On July 8, 2021, and due to increasingly severe and exceptional drought conditions, Governor Gavin Newsom issued Executive Order N-10-21, which called for all Californians to voluntarily reduce their water use by 15 percent as compared to 2020 levels. In response to the Governor's action, the Board adopted Resolution No. 2597, escalating the District's WSCP to Stage 2 – Water Shortage Warning.

On November 2, 2021, the Board adopted Resolution No. 2599, which declared a local state of emergency due to water shortage from drought conditions; activated the District's WSCP at Stage 3 – Water Shortage Emergency; authorized the continued implementation of the Strategic Communications Plan for Drought Messaging; expanded enforcement of water conservation measures; and applied a drought factor of 0.75 to outdoor residential water budgets, irrigation only and recycled water accounts, effective for the first billing period after November 31, 2021. With still worsening conditions and new mandates from Metropolitan Water District of Southern California (MWD), the Board subsequently took further action by adopting a drought factor of 0.5, enacting a one-day-per-week watering restriction and authorizing the use of flow restriction devices for wasteful water usage.

On February 7, 2023, with improved water supply conditions, the Board de-escalated the District's WSCP from Stage 3 – Water Shortage Emergency to Stage 2 – Water Shortage Warning. Although the WSCP was de-escalated and customer water budgets were restored to pre-drought levels without the application of a drought factor, customers were still restricted to one-day-per-week watering pursuant to MWD's Emergency Water Conservation Program, which was initially implemented on June 1, 2022. Effective on March 14, 2023, MWD

rescinded its Emergency Water Conservation Program and lifted the one-day-per-week watering restriction. As a result, customers may now water between 5:00 p.m. and 10:00 a.m. on any day of the week.

Continued Outreach and Communication Efforts:

Since June 2021, staff has been monitoring drought conditions and implementing the Strategic Communications Plan for Drought Messaging. Public outreach efforts have included various mailings, e-mails, multiple press releases, presentations to City Councils and HOAs, automated calls, postings on social media, website updates, television and radio news reports, and the placement of ads in local newspapers.

Other activities associated with the drought response have also continued. Beginning on April 25, 2022, staff initiated street patrols within the District's service area using Dial Security and/or staff to identify and report wasteful water use practices. With patrol efforts, staff issued 1,053 warnings to customers for wasteful water practices, which resulted in more than 36 fines. Additionally, more than 8,000 customers received notices for exceeding their water budgets by more than 150 percent. A total of 268 flow restriction devices were also installed since June 2022.

Overall, customers have met the challenge to conserve water and achieve the District's water use reduction target. Potable water use in 2022 was 20 percent less for the entire year and 39% less in the latter half of the year as compared to 2020. Approximately 80 percent of customers never received a 4th exceedance notice, warning them that they would be subject to the installation of a flow restriction device. Approximately 60 to 80 percent of customers remained within their reduced water budgets on a month-to-month basis. For the month of February 2023, 83 percent of customers remained within their water budgets, and the number of penalties was half the amount recorded in February 2020.

With the recommended action, staff proposes to continue outreach efforts as outlined in the Strategic Communications Plan for Drought Messaging, which recognizes the need to be more efficient with water use regardless of current water supply conditions and whether or not the WSCP is activated. A major component of outreach effort will be to encourage customers to transform their landscapes to be more drought tolerant and climate appropriate.

Hydrologic, Water Storage and Supply Conditions:

Since declaration of a Stage 3 – Water Shortage Emergency by the Board in late 2021, California has received record precipitation both in the Northern Sierra Nevada Mountains, the source of the District's water supply, and locally within the service area. On January 26, 2023, the California Department of Water Resources (DWR) increased its Table A allocation to State Water Contractors from 5 percent to 30 percent. On March 24, 2023, with continued record-breaking precipitation and snow levels, DWR increased its Table A allocation for the State Water Project (SWP) from 30 percent to 75 percent after the lowest three consecutive years of the allocation in history. The snowpack in the Sierra Nevada Mountains has continued to deepen and was at 234 percent of the statewide April 1st average on April 13, 2023, which will effectively "top off" reservoir levels in the months to come as the snow begins to melt. Reports of 50-foot snow depths at ski resorts and structures collapsing under the weight of snow have become mainstream in news feeds.

Water Shortage Contingency Plan (WSCP):

The District initially activated Stage 3 of its WSCP on November 2, 2021. Title 3, Article 4 of the LVMWD Code describes the requirements related to water conservation/water use efficiency and actions to be taken under various water shortage conditions. Stage 3 of the WSCP required the Board to adopt appropriate drought factors, which could be changed as drought conditions worsened or improved. The Board originally adopted a drought factor of 0.75 on November 2, 2021 but further reduced the drought factor to 0.5 on April 5, 2022. By adoption of these drought factors, the District aimed to eliminate or at least delay the potential need to activate Stage 4 of the WSCP, which would prohibit all outdoor watering. Section 3-4.407 of the LVMWD Code describes in the District's four stages of water shortage in detail.

On February 7, 2023, due to more favorable water supply conditions, staff recommended and the Board approved Resolution No. 2618, de-escalating the WSCP from Stage 3 – Water Shortage Emergency to Stage 2 – Water Shortage Warning. Stage 2 – Water Shortage Warning is a condition resulting in a 10 to 20 percent water shortage, necessitating a corresponding level of voluntary water use reduction. The WSCP was not deactivated at the time due to uncertainties with restrictions still being imposed by the state and MWD. With the state and MWD both rescinding most of their watering restrictions, and with record precipitation and snowpack in the Sierra Nevada Mountains, activation of the District's WSCP is no longer warranted as there is not currently a water supply shortage.

Continuation of the Flow Restriction Device Program:

On February 7, 2023, the flow restriction device program was suspended with the de-escalation of the WSCP from Stage 3 to Stage 2. However, on March 21, 2023, the Board adopted Resolution No. 2619, which modified the LVMWD Code to allow for the continued use of flow restriction devices under activation of any or no stage of the WSCP. Given this action, staff will continue to implement the flow restriction device program for accounts that reflect on-going excessive water usage (more than double their water budget).

Continuation of Water Use Prohibitions:

On March 24, 2023, Governor Newsom issued Executive Order N-5-23, which ended all voluntary water conservation targets but encouraged conservation as a way of life and ended the requirement for agencies to implement “level 2” of their water shortage contingency plans. However, the Executive Order maintained the ban on wasteful practices, including watering of non-functional turf on commercial properties. The Executive Order also retained the State of Emergency for all 58 counties in California to allow for drought response and recovery efforts to continue as needed.

Staff proposes to send notices to commercial accounts that the watering of non-functional turf is not permitted per the Governor’s Executive Order, unless recycled water is being used, and that the practice is considered wasteful and subject to penalties as permitted by the LVMWD Code. However, the District is currently opposing (unless amended) a legislative proposal that seeks to make the non-functional turf restriction permanent and expand it to include multi-family residences. The District prefers a different approach to support and incentivize landscape transformations, rather than prohibiting the watering of non-functional turf under the rule of law.

Other wasteful water practices that will continue to be enforced as outlined in Section 3-4.404 of the LVMWD Code include the following:

- Potable water shall not be used to clean or sweep hard surfaces such as sidewalks, walkways, driveways, or parking areas and only as necessary to protect the public health and safety.
- Hotels, motels and other places for commercial transient occupancy shall offer guests who stay more than one night the opportunity to retain towels and linens during their stay.
- Car washing is permitted only with the use of a nozzle having an automatic shut-off.
- Fountains and other decorative water features shall recirculate water.
- Drinking water shall be served only upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased.
- Irrigation shall occur after 5:00 p.m. and before 10:00 a.m. No irrigation is permitted during and within 48 hours after measurable rainfall.
- Irrigation shall not run off to streets, gutters or adjacent properties.

Conservation as a California Way of Life:

While water supply conditions from the SWP have drastically improved, it is imperative that customers continue to utilize water as efficiently as possible. Even if conditions continue to be favorable for the remainder of this year and in the next several years, it is only a matter of time before we experience another period of drought. A major component of the Strategic Plan for Drought Messaging is to educate the District's customers and provide them with tools and rebates that will help them to make water conservation a way of life. Rather than reinstalling traditional grass turf, customers are being encouraged and incentivized to transform their landscapes with drought-tolerant/climate-appropriate plantings. By converting traditional landscapes that use excessive amounts of water, customers can drastically reduce their watering needs and be better prepared for the next drought without having to worry about losing their investment.

Despite deactivation of the WSCP, the District plans to continue seeking a 20 percent reduction in water consumption Districtwide as compared to 2020 levels. This does not mean that each customer would need to reduce their individual water use by 20 percent. The amount of reduction from each customer would depend on how water efficient they were in 2020. Customers who were already highly efficient with water use would not need to reduce at all; whereas, customers who used excessive amounts of water would need to reduce even more.

The purpose of the 20 percent reduction target is to make conservation a way of life. Prior to the drought, the District's customers were among the highest per capita water users in the state at 195 gallons per capita per day (gpcd) in 2020. To meet future state regulations for water use efficiency, the Districtwide gpcd will need to be much lower. With a 20 percent reduction compared to 2020, the target is to achieve a 156 gpcd in 2023. This reduction target could be modified in the future, either higher or lower, depending on the state finalizing its outdoor watering standards that are currently being developed.

Diversification of Water Supply Portfolio:

With deactivation of the WSCP, staff proposes to sharpen its focus on plans to implement infrastructure improvements by MWD and construct an interconnection with Los Angeles County Waterworks District No. 29, Malibu. These efforts are essential to provide the District with additional sources of supply that are independent of the State Water Project, including access to stored water in Diamond Valley Lake and available supplies from both the Colorado River Aqueduct and future Pure Water Southern California. Staff will also continue advocating at the state and federal levels for investments and improvements to the State Water Project and other projects/programs that would improve the reliability of water supply to the District. Finally, staff will also work diligently on the timely completion of the Pure Water Project Las Virgenes-Triunfo.

Potential for Reactivation of the Water Shortage Contingency Plan :

If water supply conditions deteriorate in the next water year beginning on October 1, 2023 or in subsequent years, the District's Water Shortage Contingency Plan can be reactivated at the appropriate level. Staff will continue monitoring water supply conditions and actions taken by both the state and MWD. The Board will be apprised of any new developments that require action by the District.

GOALS:

Provide Safe and Quality Water with Reliable Services

Prepared by: Joe McDermott, Director of Engineering and External Affairs

ATTACHMENTS:

[Proposed Resolution No. 2621 - Deactivation of Water Shortage Contingency Plan](#)

RESOLUTION NO. 2621

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT DEACTIVATING THE WATER SHORTAGE CONTINGENCY PLAN

WHEREAS, Southern California's two main sources of imported water — precipitation and snowpack in the Colorado River Basin and the Sierra Nevada Mountains in Northern California — have yielded below average runoff for the replenishment of water storage reservoirs for the past several years;

WHEREAS, for the past three years in a row, the allocation for State Water Project Contractors has been only five percent;

WHEREAS, the Board of Directors initially activated the Water Shortage Contingency Plan on June 1 of 2021 via adoption of Resolution No. 2595, escalated the Plan to Stage 2 on July 20 of 2021 via adoption of Resolution No. 2597 and to Stage 3 along with declaring a State of Emergency on November 2 of 2021 via adoption of Resolution No. 2599;

WHEREAS, since Governor Gavin Newsom's Proclamation of an Emergency on May 10, 2021, California's water supplies continued to be severely depleted, and high temperatures increased water loss from reservoirs and the streams that feed them;

WHEREAS, on March 28, 2022, Governor Newsom issued Executive Order No. N-7-22, calling for intensified efforts to "further conserve water and improve drought resiliency" among other actions that may further restrict certain uses of water pending the development of new emergency regulations by the State Water Resources Control Board;

WHEREAS, on April 26, 2022, the Metropolitan Water District of Southern California (Metropolitan) adopted a resolution declaring a water shortage emergency and implementing the Emergency Water Conservation Program;

WHEREAS, on May 17, 2022, the Board of Las Virgenes Municipal Water District conducted a public hearing and subsequently passed, approved and adopted Resolution No. 2608, declaring a continuing state of emergency due to water shortage from drought conditions in the State of California, continuing the Water Shortage Contingency Plan at Stage 3 – Water Shortage Emergency, and implementing new water use restrictions with associated enforcement measures including one day per week watering as required under Metropolitan's Emergency Water Conservation Program;

WHEREAS, due to the success of outreach efforts and the implementation of water use restrictions and enforcement measures, customers reduced their water use by 20 percent in 2022 and by 39 percent in the latter half of the year compared to 2020;

WHEREAS, record-setting precipitation events beginning in December of 2022 through March of 2023 throughout the State and in the Sierra Nevada Mountains has replenished State Water Project reservoirs, including Lake Oroville, which was at 82 percent capacity as of March 26, 2023;

WHEREAS, on February 7, 2023, due to improved hydrologic conditions, the Board of Directors adopted Resolution No. 2618, which discontinued the water shortage emergency and de-escalated implementation of the Water Shortage Contingency Plan from Stage 3 – Water Shortage Emergency to Stage 2-Water Shortage Warning;

WHEREAS, on March 14, 2023, the Metropolitan Water District of Southern California rescinded emergency water conservation mandates and water use restrictions, including the limitation of one-day-per-week watering; however, there continues to be a water shortage condition on the Colorado River System and additional strain on the State Water Project is anticipated;

WHEREAS, the snowpack in the Northern Sierras has continued to deepen and is at 182 percent of normal as of March 26, 2023, which will effectively “top off” reservoir levels in the months to come as the snow begins to melt;

WHEREAS, due to increasing snowpack and reservoir levels, the California Department of Water Resources increased the Table A allocation to State Water Contractors from 30 percent to 75 percent on March 24, 2023; and

WHEREAS, due to these recent events, the Governor also issued Executive Order N-5-23 on March 24, which ends all voluntary water conservation targets but encourages conservation as a way of life and ends the requirement that agencies implement “level 2” of their drought contingency plans; however, maintains a ban on wasteful practices including watering of non-functional turf on commercial properties and retains the State of Emergency for all 58 counties to allow for drought response and recovery efforts to continue as needed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT AS FOLLOWS:

1. The foregoing recitals are true and correct and are incorporated herein by reference.

2. Deactivate implementation of the Water Shortage Contingency Plan.
3. Continue implementation of the Strategic Communications Plan for Drought Messaging as updated for 2023, which calls for the efficient use of water as a California way of life and a District wide target reduction of 20 percent for both potable and recycled water in 2023 compared to 2020 and encouraging customers to transform their landscapes with drought tolerant and climate appropriate plantings.
4. Continue and prioritize efforts to plan and implement infrastructure improvements with Metropolitan Water District and an interconnection with Los Angeles County Waterworks District 29 that would provide additional sources of supply besides the State Water Project, including but not limited to Colorado River Water and Pure Water Southern California.
5. Continue with enforcement of wasteful water practices, including those outlined in the LVMWD Code and as may be mandated by the State of California or Metropolitan Water District of Southern California, including watering of non-functional turf on commercial properties.
6. Continue with enforcement of wasteful water use, including the assessment of penalties and the use of flow restriction devices as permitted by the LVMWD Code and to the extent possible with available resources.
7. Reset the penalty count for water exceedances to "0" for all customers in accordance with the LVMWD Code.
8. The General Manager and his designees are hereby authorized to take all actions necessary or appropriate to carry out the intent and purpose of this Resolution.
9. Should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution as hereby adopted shall remain in full force and effect.
10. The Board Secretary shall certify to the adoption of this Resolution, enter it into the book of original Resolutions and provide direct written notice to customers and/or publication of same.

PASSED, APPROVED, AND ADOPTED this 18th day of April, 2023.

Jay Lewitt, President

ATTEST:

Gary Burns, Secretary

(SEAL)

APPROVED AS TO FORM:

W. Keith Lemieux, District Counsel



DATE: April 18, 2023
TO: Board of Directors
FROM: Engineering and External Affairs

SUBJECT: Modification of Wasteful Water Use Penalties: Approval

SUMMARY:

The Las Virgenes Municipal Water District Code provides for the assessment of penalties to discourage customers from wasteful water use. During non-drought times, customers using more than 200 percent (two times) of their water budget in any given month are billed a penalty of up to \$5.00 for every unit of water (one unit equals 748 gallons) used over this threshold amount. Given inflation and increasing pressure to eliminate wasteful water use, staff recommends the addition of two additional penalty levels similar to those established during the drought emergency. If approved, the proposed changes to the Code would add a penalty of \$7.50 and \$10.00 per unit of water used in excess of 200 percent of a water budget after the fourth and fifth occurrences, respectively. While these amounts are expected to further discourage the wasteful water use, staff also recommends a change that would reset the penalty count for all customers to “zero” on January 1st of each year. This change would provide customers a clean slate once a year and serve one of many strategies intended to enhance the District’s relationship with its valued customers.

RECOMMENDATION(S):

Pass, approve, and adopt proposed Resolution No. 2622, modifying the Las Virgenes Municipal Water District Code pertaining to the assessment of penalties for wasteful water use.

RESOLUTION NO. 2622

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING THE LAS VIRGENES MUNICIPAL WATER DISTRICT ADMINISTRATIVE CODE MODIFYING THE ASSESSMENT OF PENALTIES FOR WASTEFUL WATER USE

(Reference is hereby made to Resolution No. 2622 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The proposed action would likely result in a higher amount of penalties collected as compared to making no changes. Without the changes, revenues from penalties are anticipated to be 50 percent less than historical levels. The changes are anticipated to yield penalty revenues that are closer to 75 percent of historical levels. The actual amount of penalties collected will depend on the extent to which customers avoid wasteful water use. Historically, with exception to the last year during the drought, the District received about \$1.0 to \$1.5 million in penalties annually from potable water accounts. The District more recently started assessing penalties for recycled water accounts, which have generated about \$1.0 million for Fiscal Year 2023-24 to-date. Over the long-term, the District's goal is to eliminate wasteful water use and the associated penalty revenue.

DISCUSSION:

The assessment of penalties is intended to discourage customers from wasteful water use for both potable and recycled water accounts. The penalties are purely punitive for wasteful water use and have no tie to the District's operations or water rates. In fact, potable and recycled water rates cover the full cost of service, including paying 100 percent of the cost of the District's conservation programs. The Board can authorize spending of penalty funds as it sees fit, and the funds are not restricted to conservation or any other defined uses. The District does not use or rely on penalty funds for any on-going operational or capital costs.

Based on input and approval from the Board, penalty revenue collected has and continues to be utilized to help fund one-time projects and programs that ultimately benefit customers, including, but not limited to the following:

- Enhanced funding for conservation programs.
- One-time payment(s) to CalPERS for unfunded pension liability.
- One-time payment(s) to the District's OPEB trust for unfunded retirement medical liabilities.
- One-time construction projects that the District would otherwise have to defer.
- Re-building the District's potable or recycled water reserve funds at a faster pace than provided for in the rate study.
- Keeping penalties collected in the fund balance for an unspecified future use.

During Stage 3 activation of the District's Water Shortage Contingency Plan in response to the drought emergency, customers were initially warned after using more than 150 percent of their water budgets. After the second exceedance, customers were assessed \$2.50 per unit for every unit of water used above 150 percent of their water budgets. The amount escalated to \$10.00 per unit of water used above 150 percent of their water budgets after five or more occurrences.

With de-escalation of the Water Shortage Contingency Plan, the maximum penalty amount under Stage 1 or 2, or if the Water Shortage Contingency Plan is not activated, is \$5.00 per unit of water used above 200 percent of a customer's water budget. Customers are provided with a warning the first time they exceed 200 percent of their water budget. The second time customers are assessed \$2.50 per unit for every unit of water used above this threshold. The third and subsequent times they are assessed a penalty of \$5.00 per unit of water.

It has been several years since penalties for wasteful water use have been modified. To keep pace with inflation and continue the focus on discouraging wasteful water use, staff recommends adding two more levels of penalties, similar to those in place during the drought emergency, as follows:

- Assess a penalty of \$7.50 per unit of water used in excess of 200 percent of water budget after a fourth occurrence.
- Assess a penalty of \$10.00 per unit of water used in excess of 200 percent of water budget after five or more occurrences.

Staff also recommends that the penalty count automatically reset effective January 1st of each year. Currently, the penalty count only resets to "zero" upon activation of any stage of the Water Shortage Contingency Plan, de-escalation from a higher to lower stage or de-activation of the Water Shortage Contingency Plan. The reset is applied out of fairness to customers because the rules associated with the assessment of penalties change whenever implementation of the Water Shortage Contingency Plan changes. Under normal hydrologic conditions when the Water Shortage Contingency Plan is not activated, the penalty count would never be reset. Allowing for a reset of the penalty count to "zero" every January 1st will provide customers with a clean slate once a year and is one of many strategies that staff has contemplated to enhance and improve its relationship with customers.

Despite the two additional penalty levels proposed at \$7.50 and \$10.00 per unit, staff estimates that the collection of penalty funds will only be about 75 percent of the amounts historically collected. The estimate assumes a target reduction of 50 percent in the occurrence of penalties as compared to 2020 levels, and the resetting of penalty counts for all customers every January 1st.

The proposed changes were presented to the internal Drought and Water Efficiency Committee on March 30, 2022. The Committee members were in agreement that the proposed changes to the LVMWD Code would benefit the District in its objectives as well as its customers. The full proposed changes are attached in a track-change version and a clean version that is incorporated in proposed Resolution No. 2622. If approved, the modifications would become effective immediately.

Note: One unit of water is equal to 748 gallons or the equivalent of a 10-foot by 10-foot room filled with one foot of water or about 15 rain barrels. On average, LVMWD residential households use about 29 units (21,692 gallons) of water per month (22 units or 16,456 gallons per month during the drought). The average small swimming pool is about 15,000 gallons or about 20 units.

GOALS:

Provide Excellent Services that Exceed Customer's Expectation

Prepared by: Joe McDermott, Director of Engineering and External Affairs

ATTACHMENTS:

[Proposed LVMWD Code with Track Changes](#)

[Proposed Resolution No. 2622](#)

(a) No customer shall knowingly permit waste or leaks of water. Where water is wastefully or negligently used on the customer's premises, the District may discontinue the service, if such conditions are not corrected within five days after the General Manager gives the customer written notice.

(b) A water budget shall be established for each customer of the District, and customers shall be notified of the basis for calculating their water budgets. Water use exceeding a customer's water budget by a prescribed amount is a waste of water, a violation of the District's rules and regulations, and shall be subject to escalating administrative penalties.

(c) Except during implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, the following penalties shall apply for water use exceeding 200% (2.0 times) a property's water budget:

(1) For the first penalty, the customer shall receive a written warning with or on their bill and/or in a separate mailing from the District including the amount of the exceedance, notice that further exceedances will result in monetary penalties as described herein and information for resources to help the customer understand what penalties would be applied for future exceedances.

(2) For the second penalty, the amount shall be as set forth in in Section 7-1.112(a)(1) of this Code. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District showing the amount of the penalty and information for resources to help the customer understand what penalties would be applied for future exceedances AND that they may be subject to the installation of a flow restriction device on their water service in the event of a third or subsequent exceedances.

(3) For the third ~~penalty, and for each subsequent penalty that a customer receives for a property,~~ the amount shall be as set forth in Section 7-1.112(a)(2) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District showing the amount of the penalty and information on resources to help the customer understand what

penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(4) For the fourth penalty, the amount shall be as set forth in Section 7-1.112(a)(3) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(5) For the fifth, and for each subsequent penalty that a customer receives, the amount shall be as set forth in Section 7-1.112(a)(4) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(d) During implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, customers may receive reduced water budgets with the application of a drought factor in accordance with Section 4- 4.103(b) of this Code and are subject to penalties and enforcement action for exceeding their budgets by a prescribed amount. During implementation of Stage 3 of the Water Shortage Contingency Plan, an exceedance is any unit of water over 150% (1.5 times) a customer's water budget. During implementation of Stage 4 of the Water Shortage Contingency Plan, an exceedance is any unit of water more than 120% (1.2 times) a customer's water budget.

(1) For the first penalty, the customer shall receive a written warning with or on their bill and/or in a separate mailing from the District including the amount of the exceedance, information for resources to help the customer understand what penalties would be applied for future exceedances, and notice that further exceedances will result in penalties as described herein.

(2) For the second penalty, the amount shall be as set forth in

Section 7-1.112(b)(1) of this Code. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with the information for resources to help the customer understand what penalties would be applied for future exceedances AND that they may be subject to the installation of a flow restriction device on their water service in the event of a third or subsequent exceedances.

(3) For the third penalty, the amount shall be as set forth in Section 7-1.112(b)(2) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(4) For the fourth penalty, the amount shall be as set forth in Section 7-1.112(b)(3) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(5) For the fifth and subsequent penalties, the amount shall be as set forth in Section 7-1.112(b)(4) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(e) A flow restriction device, if installed, will remain installed for no less than 14 calendar days and up to 30 calendar days the first time it is installed, 90 calendar days the second time it is installed, and 180 calendar days the third and subsequent times that it is installed. Noticing/door tag, flow

restriction device installation and removal fees shall apply. If a customer, an agent of the customer, or any other person on behalf of a customer, interferes with the installation of, removes or bypasses

a flow restriction device, the customer shall be fined for illegal water consumption in accordance with Section 7.1.114 and/or shall be subject to termination of service in accordance with Section 6-1.102 of this Code, at the discretion of the General Manager. If the service is disconnected the customer shall be provided at least 72-hour notice and the disconnection will remain in place for the same period of time that the flow restriction device would have remained in place. The General Manager may at his/her discretion and upon request by the customer, return service to the account, with conditions determined by the General Manager to ensure compliant reasonable usage, including but not limited to, a flow restriction device shall be installed for the remaining duration of time that the service was subject to the installation of a flow restriction device. All fees associated with connection, reconnection, and flow restrictor installations and removals shall be applied to the customer account.

(f) The count for exceedances shall “reset” to zero if the District activates or escalates implementation of the Water Shortage Contingency Plan from a lower stage to any higher stage, upon de-escalation of the Water Shortage Contingency Plan from any higher Stage to a lower Stage, or upon deactivation of the Water Shortage Contingency Plan. Except during activation of the Water Shortage Contingency Plan, the count for exceedances shall automatically “reset” to zero on January 1 of each year.

(g) Penalties shall be collected on the customer’s water bill. Any penalties shall be the responsibility of the customer of record for the property where the violation occurred and shall be paid in addition to the fees the District imposes for the cost of water service to the property. Non- payment of penalties imposed pursuant to this section shall be subject to the same remedies as available to the District for the non- payment of fees for water service. The receipt of a water bill with any applicable penalties shall serve as notice of violation.

(h) Penalties, including the written warning, may be appealed. A customer who wishes to appeal the imposition of a penalty shall: (1) pay all amounts stated on the bill except for the disputed penalties; and (2) submit a completed

Appeal Request Form to the District within 15 calendar days of the date of the appellant's water bill for the billing cycle in which the penalty was imposed.

(i) An appeal will be granted if the District finds that competent evidence supports a reasonable conclusion that:

- (1) the excessive water use was the result of a malfunction of the District's water system or a billing error by the District;
- (2) the water was needed for health or safety reasons; or
- (3) a leak or accidental continuous use occurred on the property during the subject billing period, the customer had not been opted-out of the Advanced Metering Program at the time of the excessive use, and the customer was registered for the Customer Interface Portal prior to the time period in which excessive use occurred.

(j) The District will respond to appeals within 30 calendar days of receipt. The District may require additional documentation prior to making a decision on an appeal. In the event an appeal is denied, the appellant shall pay the District within 10 days of denial of the appeal.

7-1.112 PENALTIES FOR WASTEFUL WATER USE AND EXCEEDANCES ⁴

(a) Water use exceeding twice a customer's water budget, for potable and recycled water accounts, shall be subject to escalating administrative penalties, except during implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, as follows:

(1) For the second penalty that a customer receives for a property, the amount shall be \$2.50 for each billing unit, or portion thereof, of water use exceeding 200% (2.0 times) a customer's water budget.

(2) For the third ~~and for each subsequent~~ penalty that a customer receives for a property, the amount shall be \$5.00 for each billing unit, or portion thereof, of water use exceeding 200% (2.0 times) a customer's water budget.

(3) For the fourth and for each subsequent penalty that a customer receives for a property, the amount shall be \$7.50 for each billing unit, or portion thereof, of water use exceeding 200% (2.0 times) a customer's water budget.

~~(2)~~(4) For the fifth and for each subsequent penalty that a customer receives for a property, the amount shall be \$10 for each billing unit, or portion thereof, of water use exceeding 200% (2.0 times) a customer's water budget.

(b) Water use exceeding 150% (1.5 times) a customer's water budget during implementation of Stage 3 of the Water Shortage Contingency Plan or 120% (1.2 times) a customer's water budget during implementation of Stage 4 of the Water Shortage Contingency Plan, shall be subject to escalating administrative penalties as follows:

(1) For the second penalty that a customer receives for a property, the amount shall be \$2.50 for each billing unit, or portion thereof, of water use exceeding 150% of the customer's water budget during implementation of Stage 3 and 120% of the customer's water budget during implementation of Stage 4.

(2) For the third penalty that a customer receives for a property, the amount shall be \$5.00 for each billing unit, or portion thereof, of water use exceeding 150% of the customer's water budget during implementation of Stage 3 and 120% of the customer's water budget during implementation of Stage 4.

(3) For the fourth penalty that a customer receives for a property, the amount shall be \$7.50 for each billing unit, or portion thereof, of water use exceeding 150% of the customer's water budget during implementation of Stage 3 and 120% of the customer's water budget during implementation of Stage 4.

(4) For the fifth penalty, and for each subsequent penalty that a customer receives for a property, the amount shall be \$10.00 for each billing unit, or portion thereof, of water use exceeding 150% of the customer's water budget during implementation of Stage 3 and 120% of the customer's water budget during implementation of Stage 4.

RESOLUTION NO. 2622

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING THE LAS VIRGENES WATER DISTRICT ADMINISTRATIVE CODE MODIFYING THE ASSESSMENT OF PENALTIES FOR WASTEFUL WATER USE

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT AS FOLLOWS:

1. Section 3-4.202 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-4.202 PENALTIES FOR WASTEFUL WATER USE AND EXCEEDANCES
23,24,25,26

- (a) No customer shall knowingly permit waste or leaks of water. Where water is wastefully or negligently used on the customer’s premises, the District may discontinue the service, if such conditions are not corrected within five days after the General Manager gives the customer written notice.
- (b) A water budget shall be established for each customer of the District, and customers shall be notified of the basis for calculating their water budgets. Water use exceeding a customer’s water budget by a prescribed amount is a waste of water, a violation of the District’s rules and regulations, and shall be subject to escalating administrative penalties.
- (c) Except during implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, the following penalties shall apply for water use exceeding 200% (2.0 times) a property’s water budget:
 - (1) For the first penalty, the customer shall receive a written warning with or on their bill and/or in a separate mailing from the District including the amount of the exceedance, notice that further exceedances will result in monetary penalties as described herein and information for resources to help the customer understand what penalties would be applied for future exceedances.
 - (2) For the second penalty, the amount shall be as set forth in in Section 7-

1.112(a)(1) of this Code. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District showing the amount of the penalty and information for resources to help the customer understand what penalties would be applied for future exceedances AND that they may be subject to the installation of a flow restriction device on their water service in the event of a third or subsequent exceedances.

(3) For the third penalty, the amount shall be as set forth in Section 7-1.112(a)(2) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District showing the amount of the penalty and information on resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(4) For the fourth penalty, the amount shall be as set forth in Section 7-1.112(a)(3) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(5) For the fifth, and for each subsequent penalty that a customer receives, the amount shall be as set forth in Section 7-1.112(a)(4) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(d) During implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, customers may receive reduced water budgets with the application of a drought factor in accordance with Section 4- 4.103(b) of this Code and are subject to penalties and enforcement action for exceeding their budgets by a prescribed amount. During implementation of Stage 3 of the Water Shortage Contingency Plan, an exceedance is any unit of water over 150% (1.5 times) a customer's water budget. During implementation of Stage 4 of the Water Shortage Contingency Plan, an exceedance is any unit of water more than 120% (1.2 times) a customer's water budget.

(1) For the first penalty, the customer shall receive a written warning with or on their bill and/or in a separate mailing from the District including the amount of the exceedance, information for resources to help the customer understand what penalties would be applied for future exceedances, and notice that further exceedances will result in penalties as described herein.

(2) For the second penalty, the amount shall be as set forth in Section 7-1.112(b)(1) of this Code. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with the information for resources to help the customer understand what penalties would be applied for future exceedances AND that they may be subject to the installation of a flow restriction device on their water service in the event of a third or subsequent exceedances.

(3) For the third penalty, the amount shall be as set forth in Section 7-1.112(b)(2) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(4) For the fourth penalty, the amount shall be as set forth in Section 7-1.112(b)(3) of this Code AND be subject to the installation of a flow restriction

device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(5) For the fifth and subsequent penalties, the amount shall be as set forth in Section 7-1.112(b)(4) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(e) A flow restriction device, if installed, will remain installed for no less than 14 calendar days and up to 30 calendar days the first time it is installed, 90 calendar days the second time it is installed, and 180 calendar days the third and subsequent times that it is installed. Noticing/door tag, flow restriction device installation and removal fees shall apply. If a customer, an agent of the customer, or any other person on behalf of a customer, interferes with the installation of, removes or bypasses a flow restriction device, the customer shall be fined for illegal water consumption in accordance with Section 7.1.114 and/or shall be subject to termination of service in accordance with Section 6-1.102 of this Code, at the discretion of the General Manager. If the service is disconnected the customer shall be provided at least 72-hour notice and the disconnection will remain in place for the same period of time that the flow restriction device would have remained in place. The General Manager may at his/her discretion and upon request by the customer, return service to the account, with conditions determined by the General Manager to ensure compliant reasonable usage, including but not limited to, a flow restriction device shall be installed for the remaining duration of time that the service was subject to the installation of a flow restriction device. All fees associated with connection, reconnection, and flow restrictor installations and removals

shall be applied to the customer account.

(f) The count for exceedances shall “reset” to zero if the District activates or escalates implementation of the Water Shortage Contingency Plan from a lower stage to any higher stage, upon de-escalation of the Water Shortage Contingency Plan from any higher Stage to a lower Stage, or upon deactivation of the Water Shortage Contingency Plan. Except during activation of the Water Shortage Contingency Plan, the count for exceedances shall automatically “reset” to zero on January 1 of each year.

(g) Penalties shall be collected on the customer’s water bill. Any penalties shall be the responsibility of the customer of record for the property where the violation occurred and shall be paid in addition to the fees the District imposes for the cost of water service to the property. Non- payment of penalties imposed pursuant to this section shall be subject to the same remedies as available to the District for the non- payment of fees for water service. The receipt of a water bill with any applicable penalties shall serve as notice of violation.

(h) Penalties, including the written warning, may be appealed. A customer who wishes to appeal the imposition of a penalty shall: (1) pay all amounts stated on the bill except for the disputed penalties; and (2) submit a completed Appeal Request Form to the District within 15 calendar days of the date of the appellant’s water bill for the billing cycle in which the penalty was imposed.

(i) An appeal will be granted if the District finds that competent evidence supports a reasonable conclusion that:

- (1) the excessive water use was the result of a malfunction of the District’s water system or a billing error by the District;
- (2) the water was needed for health or safety reasons; or
- (3) a leak or accidental continuous use occurred on the property during the subject billing period, the customer had not been opted-out of the Advanced Metering Program at the time of the excessive use, and the customer was registered for the Customer Interface Portal prior to the time period in which excessive use occurred.

(j) The District will respond to appeals within 30 calendar days of receipt. The

District may require additional documentation prior to making a decision on an appeal. In the event an appeal is denied, the appellant shall pay the District within 10 days of denial of e appeal. ”

2. Section 7-1.112 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“7-1.112 PENALTIES FOR WASTEFUL WATER USE AND EXCEEDANCES ⁴

(a) Water use exceeding twice a customer’s water budget, for potable and recycled water accounts, shall be subject to escalating administrative penalties, except during implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, as follows:

(1) For the second penalty that a customer receives for a property, the amount shall be \$2.50 for each billing unit, or portion thereof, of water use exceeding 200% (2.0 times) a customer’s water budget.

(2) For the third penalty that a customer receives for a property, the amount shall be \$5.00 for each billing unit, or portion thereof, of water use exceeding 200% (2.0 times) a customer’s water budget.

(3) For the fourth and for each subsequent penalty that a customer receives for a property, the amount shall be \$7.50 for each billing unit, or portion thereof, of water use exceeding 200% (2.0 times) a customer’s water budget.

(4) For the fifth and for each subsequent penalty that a customer receives for a property, the amount shall be \$10 for each billing unit, or portion thereof, of water use exceeding 200% (2.0 times) a customer’s water budget.

(b) Water use exceeding 150% (1.5 times) a customer’s water budget during implementation of Stage 3 of the Water Shortage Contingency Plan or 120% (1.2 times) a customer’s water budget during implementation of Stage 4 of the Water Shortage Contingency Plan, shall be subject to escalating administrative penalties as follows:

(1) For the second penalty that a customer receives for a property, the amount shall be \$2.50 for each billing unit, or portion thereof, of water use exceeding 150% of the customer’s water budget during implementation of Stage 3 and

120% of the customer's water budget during implementation of Stage 4.

(2) For the third penalty that a customer receives for a property, the amount shall be \$5.00 for each billing unit, or portion thereof, of water use exceeding 150% of the customer's water budget during implementation of Stage 3 and 120% of the customer's water budget during implementation of Stage 4.

(3) For the fourth penalty that a customer receives for a property, the amount shall be \$7.50 for each billing unit, or portion thereof, of water use exceeding 150% of the customer's water budget during implementation of Stage 3 and 120% of the customer's water budget during implementation of Stage 4.

(4) For the fifth penalty, and for each subsequent penalty that a customer receives for a property, the amount shall be \$10.00 for each billing unit, or portion thereof, of water use exceeding 150% of the customer's water budget during implementation of Stage 3 and 120% of the customer's water budget during implementation of Stage 4. ”

3. The General Manager and his designees are hereby authorized to take all actions necessary or appropriate to carry out the intent and purpose of this Resolution.
4. Should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution as hereby adopted shall remain in full force and effect.
5. The Board Secretary shall certify to the adoption of this Resolution, enter it into the book of original Resolutions and provide notice to customers and/or publication of same.

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2023.

Jay Lewitt, President

ATTEST:

Gary Burns, Secretary

(SEAL)

APPROVED AS TO FORM:

W. Keith Lemieux, District Counsel

Customer Service Drought Metrics for 2023

Notices (Under Stage 2)	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Notice of 2nd Exceedance	NA	0	0										0
Final Exceedance Notice	NA	0	0										0
Door Tag	NA	0	0										0
Flow Restriction Device Installed	NA	0	0										0

0 currently in place

Water Violations (Under Stage 2)	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
1st Violation Warning	NA	8	0										8
2nd Violation Warning	NA	0	0										0
3rd Violation/Fine	NA	0	0										0
4th Violation/Fine	NA	0	0										0
5th Violation/Possible FRD or Shutoff	NA	0	0										0

Appeals	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Approved	NA	2	0										2
Denied	NA	3	0										3

WaterSmart Sign Ups	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	EOY Target
(Cumulative)	5895	5923	5984										8000
% of customers (21,310)	27.7%	27.8%	28.1%										37.6%

Conservation reduction (-) from 2020	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Running Average	EOY Target (Monthly Average)
Potable Conservation	-40%	-37%	-36%										-39%	-20%
Recycle Conservation	6%	-21%	36%										-8%	-20%
ET 2023 VS. 2020	-16%	5%	-18%										NA	NA
<i>ET Adjusted Potable Water Conservation Effort (2023 v. 2020)</i>	-34%	-39%	-29%										-37%	NA
<i>ET Adjusted Recycle Water Conservation Effort (2023 v. 2020)</i>	27%	-25%	66%										1%	NA

Budget Compliance (Under Stage 2)	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Running Average	EOY Target (Ave. Monthly)
Customers in Water budget (of 21,310)	NA	17,815	18,811										18,313	18,114
%		83.6%	88.3%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	85.9%	85% min
Customers in Inefficient Tier (of 21,310)	NA	779	584										682	
%		3.7%	2.7%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	3.2%	10% max
Penalties 2023 (of 21,310)	NA	2,716	1,915										2,316	1,045
%		12.7%	9.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	10.9%	5% max
Penalties 2020 (of 21,310)	NA	2,104	3,193	648	826	1,207	1,408	1,532	1,651	2,376	3,834	4,214	2,090	2,090
%		9.9%	15.0%	3.0%	3.9%	5.7%	6.6%	7.2%	7.7%	11.1%	18.0%	19.8%	9.8%	NA

Landscape Transformation Program	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Running Total	EOY Target
# Landscape Participants	8	6	8										22	200
# Gardening Workshops	0	0	1										1	4
# Rachio WBICs Installed	107	14	10										131	350

Customer Side Leaks	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Running Total	EOY Target
Large Leak Notifications with Verified Repairs	NA	0	0										0	300
Estimated Annual Gallons Saved	NA	0	0										0	NA

REW (Reclaimed Effluent Water) Fill Station	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Customer Count (total for month)	2	27	0									
Gallons Taken (total for month)	329	8,572	0									
Recycled Water Metered Accounts Daily Average (gallons)	298,096	3,946,785	2,825,483									
% Fill Station vs. Metered Accounts	0.0037%	0.0072%	0.0000%									
Potable Water Daily Average Augmentation (gallons)	0	0	0									