

LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road
Calabasas, CA 91302

AGENDA
LVMWD BOARD OF DIRECTORS - REGULAR MEETING
TUESDAY, JANUARY 17, 2023 – 9:00 AM

Public Participation for Meetings of Las Virgenes Municipal Water District Board of Directors in Response to COVID-19

Pursuant to AB-361 (Government Code Section 54953(e)), the Las Virgenes Municipal Water District Board of Directors finds health concerns dictate offer the public and directors the opportunity to attend board meetings via teleconferencing.

PUBLIC PARTICIPATION: *Pursuant to AB-361 and given the current health concerns, this meeting is being conducted via Zoom Webinar and all attendees are muted by default. To join via computer, please use the following Webinar ID:*

Webinar ID: <https://us06web.zoom.us/j/84754356368>

To join by telephone, please dial (669) 900-6833 or (346) 248-7799 and enter Webinar ID: 847 5435 6368

*For members of the public wishing to address the Board during Public Comment or during a specific agenda item, please press "Raise Hand" if you are joining via computer, or press *9 if you are joining via phone.*

Members of the public can also access and request to speak at meetings live on-line, with audio and limited video, at www.lvmwd.com/livestream. To ensure distribution of the agenda, please submit comments 24 hours prior to the day of the meeting. Those comments, as well as any comments received during the meeting, will be distributed to the members of the Board of Directors and will be made part of the official public record of the meeting. Contact Josie Guzman, Executive Assistance/Clerk of the Board, at (818) 251-2123 or jguzman@lvmwd.com with any questions.

ACCESSIBILITY: *If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in the implementation thereof. Any person who requires a disability-related modification, accommodation, aid, or service by contacting the Executive Assistant/Clerk of the Board by telephone at (818) 251-2123 or via email to jguzman@lvmwd.com no later than 9:00 AM on the day before the scheduled meeting.*

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agendized items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

PLEDGE OF ALLEGIANCE

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF AGENDA AND APPROVAL OF FINDINGS OF RESOLUTION NO. 2609 (AB 361)**
3. **PUBLIC COMMENTS**

*Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2*

4. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

- 4.A **List of Demands: January 17, 2023 (Pg. 7)**
Receive and file.

- 4.B **Minutes: Regular Meeting of December 20, 2022 (Pg. 125)**
Approve.
- 4.C **Directors' Per Diem: December 2022 (Pg. 134)**
Ratify.
- 4.D **Continuation of Local State of Emergency Due to Water Shortage from Statewide Drought (Pg. 142)**
Approve the continuation of a local emergency declaration due to water shortage from the statewide drought.
- 4.E **Monthly Cash and Investment Report: November 2022 (Pg. 144)**
Receive and file the Monthly Cash and Investment Report for November 2022.
- 4.F **Statement of Revenues, Expenses and Changes in Net Position: November 2022 (Pg. 160)**
Receive and file the Statement of Revenues, Expenses and Changes in Net Position for the period ending on November 30, 2022.
- 4.G **Boardroom Audiovisual System Upgrade: Request for Proposals (Pg. 163)**
Authorize the issuance of a Request for Proposals to upgrade the boardroom audiovisual system.
- 4.H **Climate Action and Adaptation Plan: Authorization (Pg. 195)**
Authorize the General Manager to execute a professional services agreement with Rincon Consultants, Inc., in the amount of \$125,645, for development of a Climate Action and Adaptation Plan.

5. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION OF AGENDA ITEMS**

- 5.A **Recognition of Director Len Polan for Ten Years of Service**
- 5.B **Recognition of General Manager David Pedersen for Ten Years of Service**
- 5.C **MWD Representative Report (Pg. 200)**
- 5.D **Legislative and Regulatory Updates**
- 5.E **Drought and Water Supply Conditions Update (Pg. 207)**

6. **TREASURER**

7. **BOARD OF DIRECTORS**

- 7.A **Election of Officers: President, Vice-President, Secretary and Treasurer (Pg. 212)**
Accept any final nominations and elect Directors to serve two-year terms as President, Vice-President, Secretary and Treasurer.
- 7.B **Appointment of District's MWD Representative (Pg. 213)**
Appoint the District's representative to the Board of Directors of Metropolitan Water District of Southern California.

- 7.C **Reappointment of Deputy Secretaries and Deputy Treasurer (Pg. 215)**
Reappoint David W. Pedersen, General Manager, and Josie Guzman, Executive Assistant/Clerk of the Board, as Deputy Secretaries, and Donald Patterson, Director of Finance and Administration, as Deputy Treasurer.
- 7.D **Las Virgenes Municipal Water District Code: Update to Section 2-2.104 (Pg. 216)**
Pass, approve, and adopt proposed Resolution No. 2616, amending the Las Virgenes Municipal Water District Code as it relates to the nomination and election of officers of the Board of Directors.

RESOLUTION NO. 2616

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO. 2468 (LAS VIRGENES CODE) AS IT RELATES TO THE BOARD OF DIRECTORS

(Reference is hereby made to Resolution No. 2616 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

8. FACILITIES AND OPERATIONS

- 8.A **Phase 3 White Paper on Tapping into Available Capacity in Existing Infrastructure to Create Water Supply and Water Quality Solutions: Award (Pg. 220)**
Authorize the General Manager to execute a professional services agreement with Jacobs Engineering Group, Inc., in the amount of \$372,874, and amend a cooperative funding agreement among 12 public agency participants to collaboratively prepare a Phase 3 White Paper on smart diversion technologies for dry- and wet-weather diversions to create water supply and water quality solutions.
- 8.B **Environmental Analysis for Rancho Francisco Water Main Extension: Award (Pg. 223)**
Authorize the General Manager to execute a professional services agreement with Keystone Strategic Planning, LLC, in the amount of \$120,000, to perform an environmental analysis for a proposed water main extension along Malibu Canyon Road to serve the Rancho Francisco properties.

9. FINANCE AND ADMINISTRATION

- 9.A **Continuation of Potable Water Standby Charge: Public Hearing, Introduction and First Reading (Pg. 234)**
Waive the full reading and call for proposed Ordinance No. 285 to be given first reading by title only for continuation of the potable water standby charge.

ORDINANCE NO. 285

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS IT RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2023

(Reference is hereby made to Ordinance No. 285 on file in the District's Ordinance Book and by this reference the same is incorporated herein.)

10. **ENGINEERING AND EXTERNAL AFFAIRS**

10.A **Las Virgenes Municipal Water District Code: Clarification to Various Drought-Related Items (Pg. 238)**

Pass, approve, and adopt proposed Resolution No. 2617, modifying Las Virgenes Municipal Water District Code to provide clarification for various drought-related items.

RESOLUTION NO. 2617

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING THE LAS VIRGENES WATER DISTRICT ADMINISTRATIVE CODE

(Reference is hereby made to Resolution No. 2617 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

11. **INFORMATION ITEMS**

11.A **Fiscal Year 2021-22 Popular Annual Financial Report (Pg. 295)**

11.B **Update on Brown Act Requirements for Remote Attendance at Public Meetings (Pg. 312)**

12. **NON-ACTION ITEMS**

A. *Organization Reports*

B. *Director's Reports on Outside Meetings*

C. *General Manager's Reports*

(a) *General Business*

(b) *Follow-up Items*

D. *Director's Comments*

13. **FUTURE AGENDA ITEMS**

14. **PUBLIC COMMENTS**

*Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2*

15. **CLOSED SESSION**

15.A **Conference with District Counsel - Anticipated Litigation (Government Code Section 54956.9(d)(2)): One item**

Tort Claim by Ramon Garces

15.B Conference with Real Property Negotiators (Government Code Section 54956.8)

Property: 4232 Las Virgenes Road, Building No. 1

District Negotiators: David W. Pedersen, General Manager; Don Patterson, Director of Finance and Administration; and Keith Lemieux, Legal Counsel

Negotiating Parties: Las Virgenes Municipal Water District and the Resource Conservation District of the Santa Monica Mountains

Under Negotiation: Price and terms of potential lease

16. OPEN SESSION AND ADJOURNMENT

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: DONALD PATTERSON, DEPUTY TREASURER

Payments for Board Meeting of : January 17, 2023

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 105612 through 105856 were issued in the total amount of \$ 4,742,974.29

Payments through direct disbursements as follows:

Las Virgenes Municipal Water District payment number 23107 through 23128 \$ 6,161.57

Payments through wire transfers as follows:

12/27/2022 Metropolitan Water District payment for water deliveries in the month of November 2022 \$ 1,231,740.90

\$ 1,231,740.90

Total Payments \$ 5,980,876.76

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
1/17/2023**

Company Name	Company No.	Check No. 105612-105663 12/06/22	Check No. 105664-105722 12/13/22	Check No. 105723-105811 12/20/22	Check No. 105812-105856 12/27/22	Total
		Amount	Amount	Amount	Amount	
Potable Water Operations	101	116,450.42	33,293.13	44,834.20	47,993.58	242,571.33
Recycled Water Operations	102	10,394.75		148.00		10,542.75
Sanitation Operations	130	16,146.61	1,309.34		18,713.00	36,168.95
Potable Water Construction	201	926,981.00	5,000.00			931,981.00
Water Conservation Construction	203					-
Sanitation Construction	230					-
Potable Water Replacement	301	1,476,514.91	2,543.75	226,856.46	31,532.38	1,737,447.50
Reclaimed Water Replace	302					-
Sanitation Replacement	330					-
Internal Service	701	101,362.39	37,365.47	113,041.86	36,722.67	288,492.39
JPA Operations	751	211,531.80	239,245.48	201,659.14	261,968.84	914,405.26
JPA Construction	752					-
JPA Replacement	754	2,160.00	379,864.25	215,059.17	75.00	597,158.42
Total Printed		2,861,541.88	698,621.42	801,598.83	397,005.47	4,758,767.60
Voided Checks/payment stopped:						
Check #105628	701	(889.42)				(889.42)
Check #105628	751	(550.45)				(550.45)
Check #105698	751	(10,542.65)				(10,542.65)
Check #103376	101	(196.54)				(196.54)
Check #105704	754	(3,614.25)				(3,614.25)
Total Voids		(15,793.31)	-	-	-	(15,793.31)
Net Total		2,845,748.57	698,621.42	801,598.83	397,005.47	4,742,974.29

**DIRECT DISBURSEMENTS LISTING FOR BOARD MEETING
1/17/2023**

Company Name	Company No.	Direct Disb. No. 23107-23119 12/06/22 Amount	Direct Disb. No. 23120-23128 12/13/22 Amount	Total
Potable Water Operations	101	61.05	736.03	797.08
Recycled Water Operations	102			-
Sanitation Operations	130	126.04		126.04
Potable Water Construction	201			-
Water Conservation Construction	203			-
Sanitation Construction	230			-
Potable Water Replacement	301			-
Reclaimed Water Replace	302			-
Sanitation Replacement	330			-
Internal Service	701	1,664.58	858.15	2,522.73
JPA Operations	751	2,653.52	62.20	2,715.72
JPA Construction	752			-
JPA Replacement	754			-
	Total Printed	4,505.19	1,656.38	6,161.57
Voided Direct Disbursements:		-	-	-
	Total Voids	-	-	-
	Totals	4,505.19	1,656.38	6,161.57

**WIRE LISTING FOR BOARD MEETING
1/17/2023**

		Wire No.
		12/27/22
Company Name	Company No.	Amount
Potable Water Operations	101	<u>1,231,740.90</u>
Recycled Water Operations	102	<u> </u>
Sanitation Operations	130	<u> </u>
Potable Water Construction	201	<u> </u>
Water Conservation Construction	203	<u> </u>
Sanitation Construction	230	<u> </u>
Potable Water Replacement	301	<u> </u>
Reclaimed Water Replace	302	<u> </u>
Sanitation Replacement	330	<u> </u>
Internal Service	701	<u> </u>
JPA Operations	751	<u> </u>
JPA Construction	752	<u> </u>
JPA Replacement	754	<u> </u>
Total Printed		<u><u>1,231,740.90</u></u>
Voided Wires:		<u> </u>
		-
Total Voids		<u><u> </u></u>
		-
Totals		<u><u>1,231,740.90</u></u>

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105612	12/06/2022	PRTD	17361 ACCURATE FIRST AID SERVICES	B-43158	11/07/2022		120622	350.51
			Invoice: B-43158	350.51 701430 680000	FIRST AID SITE SRV-RANCHO Safety			
			Invoice: B-43157	345.17 701430 680000	FIRST AID SITE SRV-TAPIA Safety			
							CHECK 105612 TOTAL:	695.68
105613	12/06/2022	PRTD	2317 ACORN NEWSPAPER	193353	11/12/2022		120622	830.40
			Invoice: 193353	830.40 101900 660400	4X5 DISPLAY AD- ADVANCED METER 11/11 Public Education Programs			
							CHECK 105613 TOTAL:	830.40
105614	12/06/2022	PRTD	2321 ACWA	LVMWD/2023DUES	10/07/2022		120622	25,720.00
			Invoice: LVMWD/2023DUES	25,720.00 701122 710500	MEMBERSHIP DUES 2023 Dues, Subsc & Memberships			
							CHECK 105614 TOTAL:	25,720.00
105615	12/06/2022	PRTD	3077 AIRGAS USA, LLC	9131360435	10/24/2022	2230036	120622	167.54
			Invoice: 9131360435	167.54 701 132000	HAND SOAP Storeroom & Truck Inventory			
							CHECK 105615 TOTAL:	167.54
105616	12/06/2022	PRTD	3807 AMERICAN WATER RESOURCES ASSOCIAT	64269/2023	11/22/2022		120622	549.00
			Invoice: 64269/2023	549.00 701121 710500	2023 MEMBERSHIP DUES Dues, Subsc & Memberships			
							CHECK 105616 TOTAL:	549.00
105617	12/06/2022	PRTD	20424 AT&T (U-VERSE INTERNET)	153005778/111022	11/10/2022		120622	80.25
			Invoice: 153005778/111022	80.25 751820 540520	INTERNET SVCS 11/11-12/10/22 Telephone			
							CHECK 105617 TOTAL:	80.25
105618	12/06/2022	PRTD	30119 ATS COMMUNICATIONS	10-2022	11/16/2022		120622	4,535.00
			Invoice: 10-2022	4,535.00 701310 552500	OCT'22 CELL SITE MGMT Consulting Services			

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 105618 TOTAL:	4,535.00
105619	12/06/2022	PRTD	20698 BATTERIES PLUS	P56836032	11/10/2022		120622	491.28
			Invoice: P56836032					
			491.28 101200 551000					
							CHECK 105619 TOTAL:	491.28
105620	12/06/2022	PRTD	18533 CALIFORNIA LUTHERAN UNIVERSITY (C 1122-01		11/10/2022		120622	3,990.00
			Invoice: 1122-01					
			3,990.00 701430 683000					
							CHECK 105620 TOTAL:	3,990.00
105621	12/06/2022	PRTD	5405 CALOLYMPIC SAFETY	398322-2	11/07/2022		120622	435.86
			Invoice: 398322-2					
			389.60 701 132000					
			46.26 101900 572500					
							CHECK 105621 TOTAL:	435.86
105622	12/06/2022	PRTD	20655 CANNON CORPORATION	82595	11/16/2022		120622	4,102.10
			Invoice: 82595					
			4,102.10 301440 900000					
							CHECK 105622 TOTAL:	4,102.10
105623	12/06/2022	PRTD	30050 CANON FINANCIAL SERVICES, INC.	29507909	11/12/2022		120622	677.81
			Invoice: 29507909					
			677.81 701420 620500					
							CHECK 105623 TOTAL:	677.81
105624	12/06/2022	PRTD	30387 CINTAS CORPORATION NO. 3	4136121159	11/02/2022		120622	257.98
			Invoice: 4136121159					
			109.32 751810 551000					
			148.66 701999 731600					
							CHECK 105624 TOTAL:	257.98
			Invoice: 4136669938					
			23.22 101600 551000					
			48.66 701999 731600					
							CHECK 105625 TOTAL:	71.88
			Invoice: 4136824835					
			83.66 751820 551000					
							CHECK 105626 TOTAL:	166.94

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 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105627	12/06/2022	PRTD	20544 FORESTAR CHATSWORTH LLC	TRACTNO53138	11/29/2022		120622	1,425,244.00
			Invoice: TRACTNO53138					
				1,425,244.00	301440	900000	DEERLAKE RANCH TRACT NO.53138 DEVELOPER REIMBRSMNT Capital Asset Expenses	
			Invoice: TRACTNO53138A					
				926,981.00	201440	900000	DEERLAKE RANCH TRACT NO.53138 DEVELOPER REIMBRSMNT Capital Asset Expenses	926,981.00
			Invoice: TRACTNO53138B					
				47,168.81	301440	900000	DEERLAKE RANCH TRACT NO.53138 DEVELOPER REIMBRSMNT Capital Asset Expenses	47,168.81
							CHECK 105627 TOTAL:	2,399,393.81
105628	12/06/2022	PRTD	6770 G.I. INDUSTRIES	3057282-0283-2	11/16/2022		120622	801.64
			Invoice: 3057282-0283-2					
				801.64	701002	551500	SHOP BLDG 11/1-11/15/22 Outside Services	
			Invoice: 2536533-0283-1					
				550.45	751810	541500	DISP TAPIA RAGS 11/01-11/15/22 Outside Services	550.45
			Invoice: 46399044/111422					
				87.78	701001	540520	SVCS 11/14-12/13/22 Telephone	87.78
							CHECK 105628 TOTAL:	1,439.87
105629	12/06/2022	PRTD	15816 GEOTECH ENVIRONMENTAL EQUIPMENT,	704579	11/09/2022		120622	2,178.55
			Invoice: 704579					
				2,178.55	701341	551000	FILTERS Supplies/Material	
							CHECK 105629 TOTAL:	2,178.55
105630	12/06/2022	PRTD	2705 HACH COMPANY	13327992	11/08/2022		120622	70.89
			Invoice: 13327992					
				70.89	751750	541000	LAB SUPPLIES PURE WATER Supplies	
			Invoice: 13330471					
				158.20	751750	541000	LAB SUPPLIES PURE WATER Supplies	158.20
			Invoice: 13260336					
				2,664.13	701341	551000	AMMONIA REAGENT VIALS Supplies/Material	2,664.13
			Invoice: 13260096					
							LAB SUPPLIES PURE WATER	85.74

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 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				85.74 751750 541000				
								INVOICE DTL DESC
								Supplies
Invoice: 13261395			HACH COMPANY	13261395	09/23/2022		120622	1,336.78
				1,336.78 751750 541000				LAB SUPPLIES PURE WATER Supplies
Invoice: 13261397			HACH COMPANY	13261397	09/23/2022		120622	1,604.13
				1,604.13 101600 541000				LAB SUPPLIES WLK FILLTRATION Supplies/Material
Invoice: 13261400			HACH COMPANY	13261400	09/23/2022		120622	355.66
				355.66 751750 541000				LAB SUPPLIES PURE WATER Supplies
							CHECK 105630 TOTAL:	6,275.53
105631 12/06/2022 PRD	2611	LA DWP		5038501000/111522	11/15/2022		120622	44.32
Invoice: 5038501000/111522				44.32 101700 540510				RECTIFIER 10/17-11/14/22 Energy
Invoice: 8756980000/111422		LA DWP		8756980000/111422	11/14/2022		120622	8,592.40
				8,592.40 101106 540510				TWIN LAKES P/S 10/13-11/10/22 Energy
Invoice: 0176980000/111422		LA DWP		0176980000/111422	11/14/2022		120622	49.86
				49.86 101700 540510				RECTIFIER 10/13-11/14/22 Energy
							CHECK 105631 TOTAL:	8,686.58
105632 12/06/2022 PRD	3038	LARRY WALKER & ASSOC		00532.04-7	11/15/2022		120622	2,246.00
Invoice: 00532.04-7				2,246.00 102100 551500				OCT'22 - RWENG REPORT UPDT Outside Services
Invoice: 00532.03-8		LARRY WALKER & ASSOC		00532.03-8	11/15/2022		120622	9,590.25
				9,590.25 751810 542500				OCT'22 CHLORITE SSO DEVELOPMENT Consulting Services
							CHECK 105632 TOTAL:	11,836.25
105633 12/06/2022 PRD	30261	LYNDA LO-HILL		112822	11/28/2022		120622	79.13
Invoice: 112822				79.13 701112 601000				MEETINGS MWD 11/8 & AWAVC 11/17 Directors' Conference Exp
							CHECK 105633 TOTAL:	79.13

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105634	12/06/2022	PRTD	2814 MCMaster-CARR SUPPLY CO	88192288	11/15/2022		120622	506.59
			Invoice: 88192288	506.59 751820 551000	CENTRIFUGE RUBBER & AIR SNUBBERS- RANCHO			
					Supplies/Material			
			Invoice: 88211453	734.00 701321 551000	11/15/2022		120622	734.00
					1-1/4" PVC FLANGES			
					Supplies/Material			
			Invoice: 88109105	459.36 101600 541000	11/14/2022		120622	459.36
					SUPPLIES/SAFETY COMPLIANCE AND PPE			
					Supplies/Material			
			Invoice: 82928145	-899.63 751820 551000	08/11/2022		120622	-899.63
					CREDIT MEMO #81959130			
					Supplies/Material			
			Invoice: 83061486	-784.27 751820 551000	08/15/2022		120622	-784.27
					CREDIT MEMO #81959130			
					Supplies/Material			
			Invoice: 87175540	267.63 751820 551000	10/27/2022		120622	267.63
					RUBBER SHEET FOR CENTRIFUGE			
					Supplies/Material			
			Invoice: 83061491	-119.47 751820 551000	08/15/2022		120622	-119.47
					CREDIT MEMO #81914655			
					Supplies/Material			
			Invoice: 86148771	89.57 751750 551000	10/10/2022		120622	89.57
					ELECTRICAL LUGS AND GROUNDING- BUILD 1			
					Supplies/Material			
							CHECK 105634 TOTAL:	253.78
105635	12/06/2022	PRTD	2839 MOTION INDUSTRIES, INC.	CA22-00732071	11/10/2022		120622	1,449.36
			Invoice: CA22-00732071	1,449.36 751810 551000	BEARINGS			
					Supplies/Material			
							CHECK 105635 TOTAL:	1,449.36
105636	12/06/2022	PRTD	30003 NV5, INC	301319	11/18/2022		120622	945.00
			Invoice: 301319	945.00 701 231501	TWIN LAKES P/S 10/1-10/31/22			
					Wtr System Design Rpt			
							CHECK 105636 TOTAL:	945.00

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

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INVOICE DTL DESC								
105637	12/06/2022	PRTD	30458 PIONEER AMERICAS, LLC 10728	900210819	11/17/2022		120622	10,607.09
			Invoice: 900210819	10,607.09 751810 541014	4,938 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite			
			Invoice: 900206893	10,409.47 751810 541014	4,846 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite			
							CHECK 105637 TOTAL:	21,016.56
105638	12/06/2022	PRTD	12954 POLYDYNE INC.	1688143	10/31/2022		120622	67,853.43
			Invoice: 1688143	67,853.43 751820 541070	43,700 LBS CLARIFLOC WE-1295 Polymer			
							CHECK 105638 TOTAL:	67,853.43
105639	12/06/2022	PRTD	21057 PRICE FORD OF SIMI VALLEY, INC	101495	11/14/2022		120622	322.98
			Invoice: 101495	322.98 701325 551500	BRAKE CONTROLLER FOR 950 Outside Services			
							CHECK 105639 TOTAL:	322.98
105640	12/06/2022	PRTD	18505 RAFTELIS FINANCIAL CONSULTANTS, I 25791		11/11/2022		120622	2,160.00
			Invoice: 25791	2,160.00 754440 900000	FINANCIAL ANALYSIS OCT'22 Capital Asset Expenses			
							CHECK 105640 TOTAL:	2,160.00
105641	12/06/2022	PRTD	21594 RECYCLED WOOD PRODUCTS	233225	11/11/2022		120622	1,924.00
			Invoice: 233225	1,924.00 751820 541080	130 YDS WOODCHIPS Amendment			
			Invoice: 233346	1,924.00 751820 541080	130 YDS WOODCHIPS Amendment			
							CHECK 105641 TOTAL:	3,848.00
105642	12/06/2022	PRTD	9259 ROCK N ROLL-OFF, INC	452862	11/11/2022		120622	1,370.00
			Invoice: 452862	1,370.00 701224 551500	10 & 20 YD P/U-11/11 Outside Services			
							CHECK 105642 TOTAL:	1,370.00

Report generated: 12/06/2022 07:31
 User: 3296tchau
 Program ID: apcshdsb

Page 7

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC									
105643	12/06/2022	PRTD	4586 ROYAL INDUSTRIAL SOLUTIONS	9009-1028200	11/14/2022		120622	424.22	
				424.22 701326 572500		CARBIDE HOLE CUTTER KIT Genl Supplies/Small Tools			
Invoice: 9009-1028200									
			ROYAL INDUSTRIAL SOLUTIONS	9009-1028201	11/21/2022		120622	718.19	
Invoice: 9009-1028201				718.19 101100 551000		CONDUIT, J-BOX, STRUT Supplies/Material			
			ROYAL INDUSTRIAL SOLUTIONS	9009-1028204	11/14/2022		120622	27.41	
Invoice: 9009-1028204				27.41 701002 551000		WALL PLATES Supplies/Material			
							CHECK	105643 TOTAL:	1,169.82
105644	12/06/2022	PRTD	20779 SAND MATERIALS & AGGREGATE SALES, 83718		11/30/2022		120622	716.15	
Invoice: 83718				716.15 101700 551000		24.4 FILL SAND Supplies/Material			
							CHECK	105644 TOTAL:	716.15
105645	12/06/2022	PRTD	6766 SAWYER PETROLEUM	V185819	11/16/2022		120622	2,653.54	
Invoice: V185819				2,653.54 751820 541010		551 GAL RED DYE DIESEL- RANCHO Fuel			
							CHECK	105645 TOTAL:	2,653.54
105646	12/06/2022	PRTD	30399 SMARTCOVER SYSTEMS	23970	11/04/2022		120622	2,089.10	
Invoice: 23970				2,089.10 130100 551500		SWR FLW MTR STATION MONITOR 11/4 Outside Services			
							CHECK	105646 TOTAL:	2,089.10
105647	12/06/2022	PRTD	30020 SOUTHERN CA EDISON	1884-112122-1	11/21/2022		120622	-82,469.45	
Invoice: 1884-112122-1				-82,469.45 751810 540510		ADJ TAPIA PLANT 08/01-09/28/22 Energy			
			SOUTHERN CA EDISON	1884-112122-2	11/21/2022		120622	-47,359.42	
Invoice: 1884-112122-2				-47,359.42 751126 540510		ADJ TAPIA PLANT 09/29-10/30/22 Energy			
			SOUTHERN CA EDISON	1884-112122-3	11/21/2022		120622	-37,713.78	
Invoice: 1884-112122-3				-37,713.78 751126 540510		ADJ TAPIA PLANT 08/30-09/28/22 Energy			
			SOUTHERN CA EDISON	1884-112122-4	11/21/2022		120622	-36,858.13	
Invoice: 1884-112122-4				-36,858.13 751810 540510		ADJ TAPIA PLANT 08/01-08/29/22 Energy			

Report generated: 12/06/2022 07:31
 User: 3296tchau
 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 1884-112122-5			SOUTHERN CA EDISON	1884-112122-5	11/21/2022		120622	-20,617.36
				-20,617.36 751126 540510	ADJ TAPIA PLANT 08/01-09/28/22			
					Energy			
Invoice: 1884-112122-6			SOUTHERN CA EDISON	1884-112122-6	11/21/2022		120622	-11,839.86
				-11,839.86 751810 540510	ADJ TAPIA PLANT 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-7			SOUTHERN CA EDISON	1884-112122-7	11/21/2022		120622	-9,428.45
				-9,428.45 751126 540510	ADJ TAPIA PLANT 08/30-09/28/22			
					Energy			
Invoice: 1884-112122-8			SOUTHERN CA EDISON	1884-112122-8	11/21/2022		120622	-9,214.53
				-9,214.53 751126 540510	ADJ TAPIA PLANT 08/01-08/29/22			
					Energy			
Invoice: 1884-112122-9			SOUTHERN CA EDISON	1884-112122-9	11/21/2022		120622	-5,991.47
				-5,991.47 101103 540510	SEMINOLE P/S 09/15-10/16/22			
					Energy			
Invoice: 1884-112122-10			SOUTHERN CA EDISON	1884-112122-10	11/21/2022		120622	-5,684.09
				-5,684.09 101102 540510	WARNER 08/01-09/28/22			
					Energy			
Invoice: 1884-112122-11			SOUTHERN CA EDISON	1884-112122-11	11/21/2022		120622	-4,889.08
				-4,889.08 101101 540510	ADJ CONDUIT 08/01-09/28/22			
					Energy			
Invoice: 1884-112122-12			SOUTHERN CA EDISON	1884-112122-12	11/21/2022		120622	-4,303.36
				-4,303.36 101107 540510	ADJ LV-08/01-09/28/22			
					Energy			
Invoice: 1884-112122-13			SOUTHERN CA EDISON	1884-112122-13	11/21/2022		120622	-3,020.38
				-3,020.38 101110 540510	CORNELL 08/01-09/28/22			
					Energy			
Invoice: 1884-112122-14			SOUTHERN CA EDISON	1884-112122-14	11/21/2022		120622	-2,841.07
				-2,841.07 101103 540510	SEMINOLE P/S 10/17-11/15/22			
					Energy			
Invoice: 1884-112122-15			SOUTHERN CA EDISON	1884-112122-15	11/21/2022		120622	-2,825.29
				-2,825.29 130100 540510	ADJ L/S #1 09/20-10/19/22			
					Energy			
Invoice: 1884-112122-16			SOUTHERN CA EDISON	1884-112122-16	11/21/2022		120622	-2,663.76
				-2,663.76 101113 540510	MCCOY P/S 09/19-10/18/22			
					Energy			
Invoice: 1884-112122-17			SOUTHERN CA EDISON	1884-112122-17	11/21/2022		120622	-2,651.34
				-2,651.34 101104 540510	ADJ STUNT RD P/S 09/09-10/10/22			
					Energy			

Report generated: 12/06/2022 07:31
 User: 3296tchau
 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 1884-112122-18			SOUTHERN CA EDISON	1884-112122-18	11/21/2022		120622	-2,619.43
				MCCOY P/S 10/19-11/17/22 Energy				
				-2,619.43 101113 540510				
Invoice: 1884-112122-19			SOUTHERN CA EDISON	1884-112122-19	11/21/2022		120622	-2,585.70
				WARNER 08/30-09/28/22 Energy				
				-2,585.70 101102 540510				
Invoice: 1884-112122-20			SOUTHERN CA EDISON	1884-112122-20	11/21/2022		120622	-2,573.41
				L/S #2 09/16-10/17/22 Energy				
				-2,573.41 130100 540510				
Invoice: 1884-112122-21			SOUTHERN CA EDISON	1884-112122-21	11/21/2022		120622	-2,481.88
				L/S #2 10/18-11/16/22 Energy				
				-2,481.88 130100 540510				
Invoice: 1884-112122-22			SOUTHERN CA EDISON	1884-112122-22	11/21/2022		120622	-2,373.22
				ADJ LV-08/01-08/29/22 Energy				
				-2,373.22 101107 540510				
Invoice: 1884-112122-23			SOUTHERN CA EDISON	1884-112122-23	11/21/2022		120622	-2,371.53
				JED SMITH P/S 09/20-10/19/22 Energy				
				-2,371.53 101108 540510				
Invoice: 1884-112122-24			SOUTHERN CA EDISON	1884-112122-24	11/21/2022		120622	-2,325.10
				COLD CYN P/S 09/19-10/18/22 Energy				
				-2,325.10 101120 540510				
Invoice: 1884-112122-25			SOUTHERN CA EDISON	1884-112122-25	11/21/2022		120622	-2,278.14
				WARNER 08/01-08/29/22 Energy				
				-2,278.14 101102 540510				
Invoice: 1884-112122-26			SOUTHERN CA EDISON	1884-112122-26	11/21/2022		120622	-2,187.70
				ADJ CONDUIT 08/01-09/28/22 Energy				
				-2,187.70 101101 540510				
Invoice: 1884-112122-27			SOUTHERN CA EDISON	1884-112122-27	11/21/2022		120622	-2,164.61
				WARNER 09/29-10/30/22 Energy				
				-2,164.61 101102 540510				
Invoice: 1884-112122-28			SOUTHERN CA EDISON	1884-112122-28	11/21/2022		120622	-2,150.46
				ADJ LV-08/30-09/28/22 Energy				
				-2,150.46 101107 540510				
Invoice: 1884-112122-29			SOUTHERN CA EDISON	1884-112122-29	11/21/2022		120622	-1,995.20
				ADJ LV-2 09/29-10/30/22 Energy				
				-1,995.20 101107 540510				
Invoice: 1884-112122-30			SOUTHERN CA EDISON	1884-112122-30	11/21/2022		120622	-1,956.74
				MULWOOD P/S 10/19-11/17/22 Energy				
				-1,956.74 101118 540510				

Report generated: 12/06/2022 07:31
 User: 3296tchau
 Program ID: apcshdsb

Page 10

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 1884-112122-31	11/21/2022		120622	-1,890.40
SOUTHERN CA EDISON 1884-112122-31 JED SMITH P/S 10/20-11/18/22 Energy				
-1,890.40 101108 540510				
Invoice: 1884-112122-32	11/21/2022		120622	-1,873.92
SOUTHERN CA EDISON 1884-112122-32 MULWOOD P/S 09/19-10/18/22 Energy				
-1,873.92 101118 540510				
Invoice: 1884-112122-33	11/21/2022		120622	-1,670.54
SOUTHERN CA EDISON 1884-112122-33 WELLS 09/14-10/13/22 Energy				
-1,670.54 751224 540510				
Invoice: 1884-112122-34	11/21/2022		120622	-1,536.44
SOUTHERN CA EDISON 1884-112122-34 ADJ LWR OAKS BSTR 08/01-09/28/22 Energy				
-1,536.44 101123 540510				
Invoice: 1884-112122-35	11/21/2022		120622	-1,490.09
SOUTHERN CA EDISON 1884-112122-35 STUNT RD P/S 10/11-11/08/22 Energy				
-1,490.09 101104 540510				
Invoice: 1884-112122-36	11/21/2022		120622	-1,400.06
SOUTHERN CA EDISON 1884-112122-36 ADJ L/S #1 10/20-11/18/22 Energy				
-1,400.06 130100 540510				
Invoice: 1884-112122-37	11/21/2022		120622	-1,146.69
SOUTHERN CA EDISON 1884-112122-37 ADJ CONDUIT 08/30-09/28/22 Energy				
-1,146.69 101101 540510				
Invoice: 1884-112122-38	11/21/2022		120622	-1,048.56
SOUTHERN CA EDISON 1884-112122-38 COLD CYN P/S 10/19-11/17/22 Energy				
-1,048.56 101120 540510				
Invoice: 1884-112122-39	11/21/2022		120622	-970.75
SOUTHERN CA EDISON 1884-112122-39 CORNELL 08/30-09/28/22 Energy				
-970.75 101110 540510				
Invoice: 1884-112122-40	11/21/2022		120622	-768.22
SOUTHERN CA EDISON 1884-112122-40 ADJ UPR OAKS BSTR 08/01-09/28/22 Energy				
-768.22 101124 540510				
Invoice: 1884-112122-41	11/21/2022		120622	-749.62
SOUTHERN CA EDISON 1884-112122-41 CORNELL 08/01-08/29/22 Energy				
-749.62 101110 540510				
Invoice: 1884-112122-42	11/21/2022		120622	-741.24
SOUTHERN CA EDISON 1884-112122-42 CORNELL 09/29-10/30/22 Energy				
-741.24 101110 540510				
Invoice: 1884-112122-43	11/21/2022		120622	-588.27
SOUTHERN CA EDISON 1884-112122-43 ADJ LWR OAKS BSTR 08/01-08/29/22 Energy				
-588.27 101123 540510				

Report generated: 12/06/2022 07:31
 User: 3296tchau
 Program ID: apcshdsb

Page 11

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 1884-112122-44			SOUTHERN CA EDISON	1884-112122-44	11/21/2022		120622	-584.83
				-584.83 101123 540510	ADJ LWR OAKS BSTR 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-45			SOUTHERN CA EDISON	1884-112122-45	11/21/2022		120622	-583.80
				-583.80 101123 540510	ADJ LWR OAKS BSTR 08/30-09/28/22			
					Energy			
Invoice: 1884-112122-46			SOUTHERN CA EDISON	1884-112122-46	11/21/2022		120622	-543.76
				-543.76 101101 540510	ADJ CONDUIT 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-47			SOUTHERN CA EDISON	1884-112122-47	11/21/2022		120622	-294.13
				-294.13 101124 540510	ADJ UPR OAKS BSTR 08/01-08/29/22			
					Energy			
Invoice: 1884-112122-48			SOUTHERN CA EDISON	1884-112122-48	11/21/2022		120622	-292.42
				-292.42 101124 540510	ADJ UPR OAKS BSTR 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-49			SOUTHERN CA EDISON	1884-112122-49	11/21/2022		120622	-291.90
				-291.90 101124 540510	ADJ UPR OAKS BSTR 08/30-09/28/22			
					Energy			
Invoice: 1884-112122-50			SOUTHERN CA EDISON	1884-112122-50	11/21/2022		120622	-272.42
				-272.42 751224 540510	WELLS 10/14-11/14/22			
					Energy			
Invoice: 1884-112122-51			SOUTHERN CA EDISON	1884-112122-51	11/21/2022		120622	-43.77
				-43.77 101700 540510	RECTIFIER 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-52			SOUTHERN CA EDISON	1884-112122-52	11/21/2022		120622	-43.77
				-43.77 101700 540510	RECTIFIER 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-53			SOUTHERN CA EDISON	1884-112122-53	11/21/2022		120622	-41.68
				-41.68 101100 540510	BOX CYN 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-54			SOUTHERN CA EDISON	1884-112122-54	11/21/2022		120622	-41.09
				-41.09 751820 540510	RLV-CNTRL BLDG 09/22-10/23/22			
					Energy			
Invoice: 1884-112122-55			SOUTHERN CA EDISON	1884-112122-55	11/21/2022		120622	-40.34
				-40.34 101100 540510	MULWOOD P/R ST 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-56			SOUTHERN CA EDISON	1884-112122-56	11/21/2022		120622	-40.34
				-40.34 101211 540510	WOOLSEY TANK 09/29-10/30/22			
					Energy			

Report generated: 12/06/2022 07:31
 User: 3296tchau
 Program ID: apcshdsb

Page 12

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 1884-112122-57			SOUTHERN CA EDISON	1884-112122-57	11/21/2022		120622	-40.11
		-40.11		101100 540510	WSTLK P/R STN 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-58			SOUTHERN CA EDISON	1884-112122-58	11/21/2022		120622	-40.10
		-40.10		101110 540510	ARGOS VALVE 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-59			SOUTHERN CA EDISON	1884-112122-59	11/21/2022		120622	-39.36
		-39.36		101209 540510	EQUESTRIAN 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-60			SOUTHERN CA EDISON	1884-112122-60	11/21/2022		120622	-38.02
		-38.02		751810 678900	005 DISCHG 09/29-10/30/22			
					005 Discharge			
Invoice: 1884-112122-61			SOUTHERN CA EDISON	1884-112122-61	11/21/2022		120622	-36.45
		-36.45		101212 540510	MORRISON TNK 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-62			SOUTHERN CA EDISON	1884-112122-62	11/21/2022		120622	-30.00
		-30.00		101220 540510	UPR TWIN LK TNK 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-63			SOUTHERN CA EDISON	1884-112122-63	11/21/2022		120622	-16.11
		-16.11		701326 622500	RADIO EQPMNT 09/29-10/30/22			
					Radio Maintenance Expense			
Invoice: 1884-112122-64			SOUTHERN CA EDISON	1884-112122-64	11/21/2022		120622	15.16
		15.16		751800 540510	MALIBU SYPHON 10/17-11/15/22			
					Energy			
Invoice: 1884-112122-65			SOUTHERN CA EDISON	1884-112122-65	11/21/2022		120622	17.15
		17.15		101204 540510	LATIGO CYN 09/20-10/19/22			
					Energy			
Invoice: 1884-112122-66			SOUTHERN CA EDISON	1884-112122-66	11/21/2022		120622	44.86
		44.86		101204 540510	LATIGO CYN 09/20-10/19/22			
					Energy			
Invoice: 1884-112122-67			SOUTHERN CA EDISON	1884-112122-67	11/21/2022		120622	67.75
		67.75		751125 540510	MORRISON P/S 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-68			SOUTHERN CA EDISON	1884-112122-68	11/21/2022		120622	177.16
		177.16		101202 540510	SEMINOLE 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-69			SOUTHERN CA EDISON	1884-112122-69	11/21/2022		120622	203.36
		203.36		101109 540510	JBR P/S 09/29-10/30/22			
					Energy			

Report generated: 12/06/2022 07:31
 User: 3296tchau
 Program ID: apcshdsb

Page 13

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 1884-112122-70			SOUTHERN CA EDISON	1884-112122-70	11/21/2022		120622	420.54
				420.54 101121 540510	RANCHVIEW BST 09/29-10/30/22 Energy			
Invoice: 1884-112122-71			SOUTHERN CA EDISON	1884-112122-71	11/21/2022		120622	498.67
				498.67 101119 540510	OAKRIDGE P/S 10/18-11/16/22 Energy			
Invoice: 1884-112122-72			SOUTHERN CA EDISON	1884-112122-72	11/21/2022		120622	573.27
				573.27 101112 540510	SADDLETREE 10/14-11/14/22 Energy			
Invoice: 1884-112122-73			SOUTHERN CA EDISON	1884-112122-73	11/21/2022		120622	653.38
				653.38 101105 540510	AGOURA P/S 09/29-10/30/22 Energy			
Invoice: 1884-112122-74			SOUTHERN CA EDISON	1884-112122-74	11/21/2022		120622	836.26
				836.26 101116 540510	3-SPRINGS P/S 10/13-11/13/22 Energy			
Invoice: 1884-112122-75			SOUTHERN CA EDISON	1884-112122-75	11/21/2022		120622	851.38
				851.38 751810 678800	CNTRLCYN P/S 09/29-10/30/22 District Sprayfield			
Invoice: 1884-112122-76			SOUTHERN CA EDISON	1884-112122-76	11/21/2022		120622	868.69
				868.69 101124 540510	UPR OAKS BSTR 09/29-10/30/22 Energy			
Invoice: 1884-112122-77			SOUTHERN CA EDISON	1884-112122-77	11/21/2022		120622	880.98
				880.98 101115 540510	DARDENNE P/S 09/21-10/20/22 Energy			
Invoice: 1884-112122-78			SOUTHERN CA EDISON	1884-112122-78	11/21/2022		120622	906.33
				906.33 101122 540510	UPR TWIN LK P/S 09/29-10/30/22 Energy			
Invoice: 1884-112122-79			SOUTHERN CA EDISON	1884-112122-79	11/21/2022		120622	1,062.35
				1,062.35 101124 540510	UPR OAKS BSTR 08/30-09/28/22 Energy			
Invoice: 1884-112122-80			SOUTHERN CA EDISON	1884-112122-80	11/21/2022		120622	1,092.51
				1,092.51 701001 540510	HVAC BLDG 09/29-10/30/22 Energy			
Invoice: 1884-112122-81			SOUTHERN CA EDISON	1884-112122-81	11/21/2022		120622	1,181.89
				1,181.89 751224 540510	WELLS 10/14-11/14/22 Energy			
Invoice: 1884-112122-82			SOUTHERN CA EDISON	1884-112122-82	11/21/2022		120622	1,251.52
				1,251.52 101114 540510	KIMBERLY P/S 09/22-10/23/22 Energy			

Report generated: 12/06/2022 07:31
 User: 3296tchau
 Program ID: apcshdsb

Page 14

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 1884-112122-83			SOUTHERN CA EDISON	1884-112122-83	11/21/2022		120622	1,325.63
				1,325.63 101117 540510	MNTN GATE P/S 09/21-10/20/22			
					Energy			
Invoice: 1884-112122-84			SOUTHERN CA EDISON	1884-112122-84	11/21/2022		120622	1,737.37
				1,737.37 101123 540510	LWR OAKS BSTR 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-85			SOUTHERN CA EDISON	1884-112122-85	11/21/2022		120622	1,830.62
				1,830.62 751810 540510	TAPIA FAC CHR 10/01-10/31/22			
					Energy			
Invoice: 1884-112122-86			SOUTHERN CA EDISON	1884-112122-86	11/21/2022		120622	2,124.71
				2,124.71 101123 540510	LWR OAKS BSTR 08/30-9/28/22			
					Energy			
Invoice: 1884-112122-87			SOUTHERN CA EDISON	1884-112122-87	11/21/2022		120622	2,804.32
				2,804.32 101110 540510	CORNELL 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-88			SOUTHERN CA EDISON	1884-112122-88	11/21/2022		120622	3,092.19
				3,092.19 701001 540510	HQ CHILLER 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-89			SOUTHERN CA EDISON	1884-112122-89	11/21/2022		120622	3,468.76
				3,468.76 751224 540510	WELLS 09/14-10/13/22			
					Energy			
Invoice: 1884-112122-90			SOUTHERN CA EDISON	1884-112122-90	11/21/2022		120622	3,700.08
				3,700.08 101120 540510	COLD CYN P/S 10/19-11/17/22			
					Energy			
Invoice: 1884-112122-91			SOUTHERN CA EDISON	1884-112122-91	11/21/2022		120622	3,770.00
				3,770.00 101110 540510	CORNELL 08/30-09/28/22			
					Energy			
Invoice: 1884-112122-92			SOUTHERN CA EDISON	1884-112122-92	11/21/2022		120622	4,193.86
				4,193.86 101118 540510	MULWOOD P/S 10/19-11/17/22			
					Energy			
Invoice: 1884-112122-93			SOUTHERN CA EDISON	1884-112122-93	11/21/2022		120622	4,413.81
				4,413.81 701001 540510	MAIN MTR BSMT 10/18-11/16/22			
					Energy			
Invoice: 1884-112122-94			SOUTHERN CA EDISON	1884-112122-94	11/21/2022		120622	4,529.57
				4,529.57 101118 540510	MULWOOD P/S 09/19-10/18/22			
					Energy			
Invoice: 1884-112122-95			SOUTHERN CA EDISON	1884-112122-95	11/21/2022		120622	4,605.21
				4,605.21 101600 540510	WSTLK PLANT 10/13-11/13/22			
					Energy			

Report generated: 12/06/2022 07:31
 User: 3296tchau
 Program ID: apcshdsb

Page 15

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 1884-112122-96			SOUTHERN CA EDISON	1884-112122-96	11/21/2022		120622	4,838.44
				4,838.44 101104 540510	STUNT RD P/S 10/11-11/08/22			
					Energy			
Invoice: 1884-112122-97			SOUTHERN CA EDISON	1884-112122-97	11/21/2022		120622	4,945.90
				4,945.90 101107 540510	LV-2 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-98			SOUTHERN CA EDISON	1884-112122-98	11/21/2022		120622	5,050.85
				5,050.85 130100 540510	L/S #2 10/18-11/16/22			
					Energy			
Invoice: 1884-112122-99			SOUTHERN CA EDISON	1884-112122-99	11/21/2022		120622	5,231.18
				5,231.18 101108 540510	JED SMITH P/S 10/20-11/18/22			
					Energy			
Invoice: 1884-112122-100			SOUTHERN CA EDISON	1884-112122-100	11/21/2022		120622	5,508.09
				5,508.09 130100 540510	L/S #1 10/20-11/18/22			
					Energy			
Invoice: 1884-112122-101			SOUTHERN CA EDISON	1884-112122-101	11/21/2022		120622	5,707.71
				5,707.71 101120 540510	COLD CYN P/S 09/19-10/18/22			
					Energy			
Invoice: 1884-112122-102			SOUTHERN CA EDISON	1884-112122-102	11/21/2022		120622	5,751.88
				5,751.88 130100 540510	L/S #2 09/16-10/17/22			
					Energy			
Invoice: 1884-112122-103			SOUTHERN CA EDISON	1884-112122-103	11/21/2022		120622	5,753.10
				5,753.10 101108 540510	JED SMITH P/S 09/20-10/19/22			
					Energy			
Invoice: 1884-112122-104			SOUTHERN CA EDISON	1884-112122-104	11/21/2022		120622	5,939.30
				5,939.30 101101 540510	CONDUIT 09/29-10/30/22			
					Energy			
Invoice: 1884-112122-105			SOUTHERN CA EDISON	1884-112122-105	11/21/2022		120622	6,401.75
				6,401.75 130100 540510	L/S #1 09/20-10/19/22			
					Energy			
Invoice: 1884-112122-106			SOUTHERN CA EDISON	1884-112122-106	11/21/2022		120622	6,647.18
				6,647.18 101104 540510	STUNT RD P/S 09/09-10/10/22			
					Energy			
Invoice: 1884-112122-107			SOUTHERN CA EDISON	1884-112122-107	11/21/2022		120622	6,676.58
				6,676.58 101107 540510	LV-2 08/30-09/28/22			
					Energy			
Invoice: 1884-112122-108			SOUTHERN CA EDISON	1884-112122-108	11/21/2022		120622	6,955.89
				6,955.89 101102 540510	WARNER 09/29-10/30/22			
					Energy			

Report generated: 12/06/2022 07:31
 User: 3296tchau
 Program ID: apcshdsb

Page 16

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 1884-112122-109			SOUTHERN CA EDISON	1884-112122-109	11/21/2022		120622	7,076.78
		7,076.78	101101	540510	CONDUIT 08/30-9/28/22 Energy			
Invoice: 1884-112122-110			SOUTHERN CA EDISON	1884-112122-110	11/21/2022		120622	7,962.23
		7,962.23	101102	540510	WARNER 08/30-09/28/22 Energy			
Invoice: 1884-112122-111			SOUTHERN CA EDISON	1884-112122-111	11/21/2022		120622	9,210.68
		9,210.68	101113	540510	MCCOY P/S 10/19-11/17/22 Energy			
Invoice: 1884-112122-112			SOUTHERN CA EDISON	1884-112122-112	11/21/2022		120622	10,724.12
		10,724.12	101113	540510	MCCOY P/S 09/19-10/18/22 Energy			
Invoice: 1884-112122-113			SOUTHERN CA EDISON	1884-112122-113	11/21/2022		120622	13,190.23
		13,190.23	101103	540510	SEMINOLE P/S 10/17-11/15/22 Energy			
Invoice: 1884-112122-114			SOUTHERN CA EDISON	1884-112122-114	11/21/2022		120622	17,622.50
		17,622.50	101103	540510	SEMINOLE P/S 09/15-10/16/22 Energy			
Invoice: 1884-112122-115			SOUTHERN CA EDISON	1884-112122-115	11/21/2022		120622	17,679.20
		17,679.20	101600	540510	WSTLK P/S 09/29-10/30/22 Energy			
Invoice: 1884-112122-116			SOUTHERN CA EDISON	1884-112122-116	11/21/2022		120622	23,131.36
		23,131.36	751810	540510	TAPIA PLANT 09/29-10/30/22 Energy			
Invoice: 1884-112122-117			SOUTHERN CA EDISON	1884-112122-117	11/21/2022		120622	29,831.89
		29,831.89	751810	540510	TAPIA PLANT 08/30-09/28/22 Energy			
Invoice: 1884-112122-118			SOUTHERN CA EDISON	1884-112122-118	11/21/2022		120622	92,525.43
		92,525.43	751810	540510	TAPIA PLANT 09/29-10/30/22 Energy			
Invoice: 1884-112122-119			SOUTHERN CA EDISON	1884-112122-119	11/21/2022		120622	119,327.58
		119,327.58	751126	540510	TAPIA PLANT 08/30-09/28/22 Energy			
							CHECK 105647 TOTAL:	137,226.05
105648	12/06/2022	PRTD	2957 SOUTHERN CALIFORNIA EDISON (M-BIL	57161/112222	11/22/2022		120622	40,035.35
		Invoice: 57161/112222		40,035.35	751820	540510	RLV COMPOST PLNT 10/24-11/21/22 Energy	

Report generated: 12/06/2022 07:31
 User: 3296tchau
 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 105648 TOTAL:	40,035.35
105649	12/06/2022	PRTD	2958 SOUTHERN CALIFORNIA GAS CO (M-bil	0687128400/112322	11/23/2022		120622	17.61
			Invoice: 0687128400/112322		CONDUIT 10/20-11/21/22			
				17.61 101101 540530	Gas			
							CHECK 105649 TOTAL:	17.61
105650	12/06/2022	PRTD	2969 STATE WATER RESOURCES CONTROL BOA	RW-1037650	10/17/2022		120622	8,148.75
			Invoice: RW-1037650		RW FEE #1995001 FY21-22			
				8,148.75 102100 542000	Permits and Fees			
							CHECK 105650 TOTAL:	8,148.75
105651	12/06/2022	PRTD	21137 TESLA, INC.	26594483	11/11/2022		120622	12,731.98
			Invoice: 26594483		121,256 KH RW P/S OCT'22 SOLAR			
				6,365.99 751127 540510	Energy			
				6,365.99 751128 540510	Energy			
							CHECK 105651 TOTAL:	12,731.98
105652	12/06/2022	PRTD	12149 THATCHER CO. OF CALIFORNIA	2022100126311	11/06/2022		120622	11,975.32
			Invoice: 2022100126311		45,020 LBS SODIUM BISULFITE			
				11,975.32 751810 541011	Sodium Bisulfite			
							CHECK 105652 TOTAL:	11,975.32
105653	12/06/2022	PRTD	21599 THE ROVISYS COMPANY	80031	11/07/2022		120622	5,817.22
			Invoice: 80031		HQ SCADA UPGRD OCT'22			
				5,817.22 751300 570000	SCADA Services			
							CHECK 105653 TOTAL:	5,817.22
105654	12/06/2022	PRTD	20971 THOUSAND OAKS PLUMBING INC.	146125547	11/15/2022		120622	885.00
			Invoice: 146125547		BOARDROOM RESTROOM SRVCS			
				885.00 701001 551500	Outside Services			
							CHECK 105654 TOTAL:	885.00
105655	12/06/2022	PRTD	20880 TPX COMMUNICATIONS	163912244-0	11/16/2022		120622	11,981.88
			Invoice: 163912244-0		SRV 11/16-12/15/22			
				1,918.90 101300 540520	Telephone			
				625.58 130100 540520	Telephone			
				9,171.48 701420 540520	Telephone			
				162.17 101300 540520	Telephone			

Report generated: 12/06/2022 07:31
 User: 3296tchau
 Program ID: apcshdsb

Page 18

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				103.75 751820 540520				
					INVOICE DTL DESC			
					Telephone			
						CHECK	105655 TOTAL:	11,981.88
105656	12/06/2022	PRTD	2780 VALLEY NEWS GROUP	11-10-22	11/11/2022		120622	250.00
			Invoice: 11-10-22					
				250.00 101900 660400	DISPLAY AD - ADVANCED METER		11/10	
					Public Education Programs			
						CHECK	105656 TOTAL:	250.00
105657	12/06/2022	PRTD	3022 VAUGHANS INDUSTRIAL REPAIR	029120	11/15/2022		120622	10,910.74
			Invoice: 029120					
				10,910.74 751820 551500	REW PUMP #2 REBUILD			
					Outside Services			
						CHECK	105657 TOTAL:	10,910.74
105658	12/06/2022	PRTD	2436 VINCE BARNES AUTOMOTIVE	026093	09/29/2022		120622	230.74
			Invoice: 026093					
				230.74 701325 551500	SERVICE #926			
					Outside Services			
			Invoice: 026100					
				VINCE BARNES AUTOMOTIVE	026100		10/04/2022	1,061.92
				1,061.92 701325 551500	REPAIRS #902		120622	
					Outside Services			
			Invoice: 026106					
				VINCE BARNES AUTOMOTIVE	026106		10/10/2022	83.81
				83.81 701325 551500	SERVICE #893		120622	
					Outside Services			
			Invoice: 026117					
				VINCE BARNES AUTOMOTIVE	026117		10/14/2022	797.28
				797.28 701325 551500	REPAIRS #816		120622	
					Outside Services			
			Invoice: 026121					
				VINCE BARNES AUTOMOTIVE	026121		10/17/2022	714.97
				714.97 701325 551500	REPAIRS #918		120622	
					Outside Services			
			Invoice: 026129					
				VINCE BARNES AUTOMOTIVE	026129		10/18/2022	759.09
				759.09 701325 551500	SERVICE #920		120622	
					Outside Services			
			Invoice: 026133					
				VINCE BARNES AUTOMOTIVE	026133		10/20/2022	201.21
				201.21 701325 551500	SERVICE #935		120622	
					Outside Services			
			Invoice: 026141					
				VINCE BARNES AUTOMOTIVE	026141		10/24/2022	99.80
				99.80 701325 551500	SERVICE #927		120622	
					Outside Services			
				VINCE BARNES AUTOMOTIVE	026144		10/25/2022	71.77

Report generated: 12/06/2022 07:31
 User: 3296tchau
 Program ID: apcshdsb

Page 19

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
Invoice: 026144				71.77 701325 551500	SERVICE #815 Outside Services			
			VINCE BARNES AUTOMOTIVE	026150	10/27/2022		120622	96.51
Invoice: 026150				96.51 701325 551500	SERVICE #895 Outside Services			
			VINCE BARNES AUTOMOTIVE	026151	10/28/2022		120622	506.35
Invoice: 026151				506.35 701325 551500	REPAIRS #929 Outside Services			
			VINCE BARNES AUTOMOTIVE	026155	11/01/2022		120622	601.35
Invoice: 026155				601.35 701325 551500	REPAIRS #163 Outside Services			
			VINCE BARNES AUTOMOTIVE	026162	11/08/2022		120622	109.00
Invoice: 026162				109.00 701325 551500	SERVICE #916 Outside Services			
			VINCE BARNES AUTOMOTIVE	026165	11/09/2022		120622	96.95
Invoice: 026165				96.95 701325 551500	SERVICE #942 Outside Services			
							CHECK 105658 TOTAL:	5,430.75
105659	12/06/2022	PRTD	3034 VORTEX INDUSTRIES, LLC	01-1635255	11/17/2022		120622	1,847.60
			Invoice: 01-1635255	1,847.60 701002 551500	REPAIR ROLLUP DOOR Outside Services			
							CHECK 105659 TOTAL:	1,847.60
105660	12/06/2022	PRTD	3035 VWR SCIENTIFIC	8811343530	11/15/2022		120622	502.25
			Invoice: 8811343530	502.25 701341 551000	BOD BOTTLES Supplies/Material			
							CHECK 105660 TOTAL:	502.25
105661	12/06/2022	PRTD	19685 W. LITTEN INC.	22043	10/24/2022		120622	4,663.90
			Invoice: 22043	4,663.90 751810 678800	SPRAYFIELD 10/16-10/22/22 District Sprayfield			
							CHECK 105661 TOTAL:	4,663.90
105662	12/06/2022	PRTD	18914 WECK LABORATORIES, INC.	W2K0540	11/08/2022		120622	1,368.86
			Invoice: W2K0540	1,368.86 751750 571520	PURE WATER DEMO 2021 Other Laboratory Serv			
			WECK LABORATORIES, INC.	W2K0735	11/10/2022		120622	611.10

Report generated: 12/06/2022 07:31
 User: 3296tchau
 Program ID: apcshdsb

Page 20

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: w2K0735				611.10	751750	571520		
				INVOICE DTL DESC				
				WEEKLY PW SAMPLING				
				Other Laboratory Serv				
							CHECK 105662 TOTAL:	1,979.96
105663	12/06/2022	PRTD	8510 WORK BOOT WAREHOUSE	1-1-1011553	10/21/2022		120622	163.16
Invoice: 1-1-1011553				163.16	701321	623000		
				SAFETY FOOTWARE-J.M				
				Safety Equip				
							CHECK 120622	163.16
Invoice: 1-1-1011771					1-1-1011771		120622	225.00
				225.00	701326	623000		
				SAFETY FOOTWARE-B.L.				
				Safety Equip				
							CHECK 105663 TOTAL:	388.16
				NUMBER OF CHECKS	52	*** CASH ACCOUNT TOTAL ***		2,861,541.88
				TOTAL PRINTED CHECKS		COUNT	AMOUNT	
						52	2,861,541.88	
							*** GRAND TOTAL ***	2,861,541.88

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT LINE	DESC	T	OB	DEBIT	CREDIT
2023	6	39													
APP	701-200000				12/06/2022	120622	120622			Accounts Payable				101,362.39	
APP	999-100100				12/06/2022	120622	120622			AP CASH DISBURSEMENTS JOURNAL					2,861,541.88
APP	101-200000				12/06/2022	120622	120622			Cash-General					
APP	751-200000				12/06/2022	120622	120622			Accounts Payable				116,450.42	
APP	301-200000				12/06/2022	120622	120622			AP CASH DISBURSEMENTS JOURNAL					
APP	201-200000				12/06/2022	120622	120622			Accounts Payable				211,531.80	
APP	102-200000				12/06/2022	120622	120622			AP CASH DISBURSEMENTS JOURNAL					
APP	754-200000				12/06/2022	120622	120622			Accounts Payable				1,476,514.91	
APP	130-200000				12/06/2022	120622	120622			AP CASH DISBURSEMENTS JOURNAL					
APP	999-207510				12/06/2022	120622	120622			Accounts Payable				926,981.00	
APP	701-100100				12/06/2022	120622	120622			AP CASH DISBURSEMENTS JOURNAL					
APP	999-201010				12/06/2022	120622	120622			Accounts Payable				10,394.75	
APP	101-100100				12/06/2022	120622	120622			AP CASH DISBURSEMENTS JOURNAL					
APP	999-207510				12/06/2022	120622	120622			Accounts Payable				2,160.00	
APP	751-100100				12/06/2022	120622	120622			AP CASH DISBURSEMENTS JOURNAL					
APP	999-203010				12/06/2022	120622	120622			Accounts Payable				16,146.61	
APP	301-100100				12/06/2022	120622	120622			AP CASH DISBURSEMENTS JOURNAL					
APP	999-202010				12/06/2022	120622	120622			Accounts Payable					
APP	201-100100				12/06/2022	120622	120622			AP CASH DISBURSEMENTS JOURNAL					
APP	999-201020				12/06/2022	120622	120622			Accounts Payable					
APP	102-100100				12/06/2022	120622	120622			AP CASH DISBURSEMENTS JOURNAL					
APP	999-207540				12/06/2022	120622	120622			Accounts Payable					
GENERAL LEDGER TOTAL													2,861,541.88	2,861,541.88	
APP	999-207010				12/06/2022	120622	120622			Due to/Due FromInternal Svcs				101,362.39	
APP	701-100100				12/06/2022	120622	120622			Cash-General					101,362.39
APP	999-201010				12/06/2022	120622	120622			Due to/Due Frm Potable wtr Ops				116,450.42	
APP	101-100100				12/06/2022	120622	120622			Cash-General					116,450.42
APP	999-207510				12/06/2022	120622	120622			Due to/Due FromJPA Operations				211,531.80	
APP	751-100100				12/06/2022	120622	120622			Cash-General					211,531.80
APP	999-203010				12/06/2022	120622	120622			Due to/Due FrmPotable wtr Rep1				1,476,514.91	
APP	301-100100				12/06/2022	120622	120622			Cash-General					1,476,514.91
APP	999-202010				12/06/2022	120622	120622			Due to/Due FrmPotable wtr Cnst				926,981.00	
APP	201-100100				12/06/2022	120622	120622			Cash-General					926,981.00
APP	999-201020				12/06/2022	120622	120622			Due to/Due Frm Rec1 wtr Ops				10,394.75	
APP	102-100100				12/06/2022	120622	120622			Cash-General					10,394.75
APP	999-207540				12/06/2022	120622	120622			Due to/Due FromJPA Replacement				2,160.00	

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
APP 754-100100	12/06/2022	120622	120622			Cash-General			2,160.00
APP 999-201300	12/06/2022	120622	120622			Due to/Due FrmSanitation Ops		16,146.61	
APP 130-100100	12/06/2022	120622	120622			Cash-General			16,146.61
	12/06/2022	120622	120622						
SYSTEM GENERATED ENTRIES TOTAL								2,861,541.88	2,861,541.88
JOURNAL 2023/06/39 TOTAL								5,723,083.76	5,723,083.76

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable water Operations 101-100100 101-200000	2023	6	39	12/06/2022	Cash-General Accounts Payable	116,450.42	116,450.42
						FUND TOTAL	116,450.42	116,450.42
102	Recycled Water Operations 102-100100 102-200000	2023	6	39	12/06/2022	Cash-General Accounts Payable	10,394.75	10,394.75
						FUND TOTAL	10,394.75	10,394.75
130	Sanitation Operations 130-100100 130-200000	2023	6	39	12/06/2022	Cash-General Accounts Payable	16,146.61	16,146.61
						FUND TOTAL	16,146.61	16,146.61
201	Potable Water Construction 201-100100 201-200000	2023	6	39	12/06/2022	Cash-General Accounts Payable	926,981.00	926,981.00
						FUND TOTAL	926,981.00	926,981.00
301	Potable wtr Replacement Fund 301-100100 301-200000	2023	6	39	12/06/2022	Cash-General Accounts Payable	1,476,514.91	1,476,514.91
						FUND TOTAL	1,476,514.91	1,476,514.91
701	Internal Service Fund 701-100100 701-200000	2023	6	39	12/06/2022	Cash-General Accounts Payable	101,362.39	101,362.39
						FUND TOTAL	101,362.39	101,362.39
751	JPA Operations 751-100100 751-200000	2023	6	39	12/06/2022	Cash-General Accounts Payable	211,531.80	211,531.80
						FUND TOTAL	211,531.80	211,531.80
754	JPA Replacement 754-100100 754-200000	2023	6	39	12/06/2022	Cash-General Accounts Payable	2,160.00	2,160.00
						FUND TOTAL	2,160.00	2,160.00
999	Pooled Cash	2023	6	39	12/06/2022			

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
	999-100100				Cash-General		2,861,541.88
	999-201010				Due to/Due Frm Potable Wtr Ops	116,450.42	
	999-201020				Due to/Due Frm Recl Wtr Ops	10,394.75	
	999-201300				Due to/Due FrmSanitation Ops	16,146.61	
	999-202010				Due to/Due FrmPotable Wtr Cnst	926,981.00	
	999-203010				Due to/Due FrmPotable Wtr Repl	1,476,514.91	
	999-207010				Due to/Due FromInternal Sys	101,362.39	
	999-207510				Due to/Due FromJPA Operations	211,531.80	
	999-207540				Due to/Due FromJPA Replacement	2,160.00	
					FUND TOTAL	2,861,541.88	2,861,541.88

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable water Operations		116,450.42
102	Recycled water Operations		10,394.75
130	Sanitation Operations		16,146.61
201	Potable Water Construction		926,981.00
301	Potable Wtr Replacement Fund		1,476,514.91
701	Internal Service Fund		101,362.39
751	JPA Operations		211,531.80
754	JPA Replacement		2,160.00
999	Pooled Cash		
		2,861,541.88	
	TOTAL	2,861,541.88	2,861,541.88

** END OF REPORT - Generated by Thieu Chau **

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 23114 TOTAL:	906.87
23115	12/06/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4539234	11/16/2022			90.53
			Invoice: 4539234		SOLAR LANDSCAPING	10/10-11/08/22		
				90.53 751820 540540	Water			
							CHECK 23115 TOTAL:	90.53
23116	12/06/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4542612	11/16/2022			64.99
			Invoice: 4542612		L/S #2	10/10-11/08/22		
				64.99 130100 540540	Water			
							CHECK 23116 TOTAL:	64.99
23117	12/06/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4542679	11/16/2022			61.05
			Invoice: 4542679		L/S #1	10/10-11/08/22		
				61.05 130100 540540	Water			
							CHECK 23117 TOTAL:	61.05
23118	12/06/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4537712	11/16/2022			61.05
			Invoice: 4537712		JED SMITH P/S	10/10-11/08/22		
				61.05 101108 540540	Water			
							CHECK 23118 TOTAL:	61.05
23119	12/06/2022	MANL	3352 LAS VIRGENES MUNICIPAL WATER DIST	4539232	11/16/2022			193.64
			Invoice: 4539232		RLV FARM	10/10-11/08/22		
				193.64 751830 540540	Water			
							CHECK 23119 TOTAL:	193.64
							NUMBER OF CHECKS 13	
							*** CASH ACCOUNT TOTAL ***	4,505.19
							COUNT	AMOUNT
							TOTAL MANUAL CHECKS 13	4,505.19
							*** GRAND TOTAL ***	4,505.19

Report generated: 12/06/2022 07:53
 User: 3296jortez
 Program ID: apcshdsb

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED
 CLERK: 3296jcortez

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT	DESC	T	OB	DEBIT	CREDIT
											LINE	DESC				
2023	6	41														
APP	751-200000				12/06/2022	CASH DISB	120622					Accounts Payable			2,653.52	
APP	999-100100				12/06/2022	CASH DISB	120622					AP CASH DISBURSEMENTS JOURNAL				
												Cash-General				4,505.19
APP	701-200000				12/06/2022	CASH DISB	120622					Accounts Payable			1,664.58	
APP	130-200000				12/06/2022	CASH DISB	120622					AP CASH DISBURSEMENTS JOURNAL				
												Accounts Payable			126.04	
APP	101-200000				12/06/2022	CASH DISB	120622					AP CASH DISBURSEMENTS JOURNAL				
												Accounts Payable			61.05	
												AP CASH DISBURSEMENTS JOURNAL				
												GENERAL LEDGER TOTAL			4,505.19	4,505.19
APP	999-207510				12/06/2022	CASH DISB	120622					Due to/Due FromJPA Operations			2,653.52	
APP	751-100100				12/06/2022	CASH DISB	120622					Cash-General				2,653.52
APP	999-207010				12/06/2022	CASH DISB	120622					Due to/Due FromInternal Svs			1,664.58	
APP	701-100100				12/06/2022	CASH DISB	120622					Cash-General				1,664.58
APP	999-201300				12/06/2022	CASH DISB	120622					Due to/Due FrmSanitation Ops			126.04	
APP	130-100100				12/06/2022	CASH DISB	120622					Cash-General				126.04
APP	999-201010				12/06/2022	CASH DISB	120622					Due to/Due Frm Potable wtr Ops			61.05	
APP	101-100100				12/06/2022	CASH DISB	120622					Cash-General				61.05
												SYSTEM GENERATED ENTRIES TOTAL			4,505.19	4,505.19
												JOURNAL 2023/06/41	TOTAL		9,010.38	9,010.38

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable water Operations 101-100100 101-200000	2023	6	41	12/06/2022	Cash-General Accounts Payable	61.05	61.05
						FUND TOTAL	61.05	61.05
130	Sanitation Operations 130-100100 130-200000	2023	6	41	12/06/2022	Cash-General Accounts Payable	126.04	126.04
						FUND TOTAL	126.04	126.04
701	Internal Service Fund 701-100100 701-200000	2023	6	41	12/06/2022	Cash-General Accounts Payable	1,664.58	1,664.58
						FUND TOTAL	1,664.58	1,664.58
751	JPA Operations 751-100100 751-200000	2023	6	41	12/06/2022	Cash-General Accounts Payable	2,653.52	2,653.52
						FUND TOTAL	2,653.52	2,653.52
999	Pooled Cash 999-100100 999-201010 999-201300 999-207010 999-207510	2023	6	41	12/06/2022	Cash-General Due to/Due Frm Potable wtr Ops Due to/Due FrmSanitation Ops Due to/Due FromInternal Sys Due to/Due FromJPA Operations	61.05 126.04 1,664.58 2,653.52	4,505.19
						FUND TOTAL	4,505.19	4,505.19

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable water Operations		61.05
130	Sanitation Operations		126.04
701	Internal Service Fund		1,664.58
751	JPA Operations		2,653.52
999	Pooled Cash		
	TOTAL	4,505.19	4,505.19

** END OF REPORT - Generated by Jessica Cortez **

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED
 CLERK: 3296jcortez

YEAR	PER	JNL				ACCOUNT_DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	LINE	DESC	
2023	6	78								
APP	701-200000	12/10/2022	105628		121022				Accounts Payable	889.42
									AP CASH DISBURSEMENTS JOURNAL	
APP	999-100100	12/10/2022	105628		121022				Cash-General	889.42
									AP CASH DISBURSEMENTS JOURNAL	
APP	751-200000	12/10/2022	105628		121022				Accounts Payable	550.45
									AP CASH DISBURSEMENTS JOURNAL	
APP	999-100100	12/10/2022	105628		121022				Cash-General	550.45
									AP CASH DISBURSEMENTS JOURNAL	
									GENERAL LEDGER TOTAL	1,439.87
										1,439.87
APP	999-207010	12/10/2022	120622		121022				Due to/Due FromInternal Svs	889.42
APP	701-100100	12/10/2022	120622		121022				Cash-General	889.42
APP	999-207510	12/10/2022	120622		121022				Due to/Due FromJPA Operations	550.45
APP	751-100100	12/10/2022	120622		121022				Cash-General	550.45
									SYSTEM GENERATED ENTRIES TOTAL	1,439.87
										1,439.87
									JOURNAL 2023/06/78 TOTAL	2,879.74
										2,879.74

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
701	Internal Service Fund 701-100100 701-200000	2023	6	78	12/10/2022	Cash-General Accounts Payable	889.42	889.42
						FUND TOTAL	889.42	889.42
751	JPA Operations 751-100100 751-200000	2023	6	78	12/10/2022	Cash-General Accounts Payable	550.45	550.45
						FUND TOTAL	550.45	550.45
999	Pooled Cash 999-100100 999-207010 999-207510	2023	6	78	12/10/2022	Cash-General Due to/Due From Internal Svs Due to/Due From JPA Operations	1,439.87	889.42 550.45
						FUND TOTAL	1,439.87	1,439.87

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
701	Internal Service Fund		889.42
751	JPA Operations		550.45
999	Pooled Cash		
	TOTAL	1,439.87	1,439.87

** END OF REPORT - Generated by Jessica Cortez **

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
105664	12/13/2022	PRTD	19269 ACC BUSINESS	223199495	11/27/2022		121322	1,870.47
			Invoice: 223199495					
				187.05 101600 540520				
				187.05 751820 540520				
				561.14 751810 540520				
				461.62 701001 540520				
				473.61 701002 540520				
							CHECK 105664 TOTAL:	1,870.47
105665	12/13/2022	PRTD	2317 ACORN NEWSPAPER	193620	11/19/2022		121322	830.40
			Invoice: 193620					
				830.40 101900 660400				
			ACORN NEWSPAPER	188425	08/06/2022		121322	830.40
			Invoice: 188425					
				830.40 751840 660400				
							CHECK 105665 TOTAL:	1,660.80
105666	12/13/2022	PRTD	8680 ADS, LLC	22085.22-1122	11/19/2022		121322	3,060.00
			Invoice: 22085.22-1122					
				765.00 130100 551500				
				2,295.00 751800 551500				
							CHECK 105666 TOTAL:	3,060.00
105667	12/13/2022	PRTD	17311 AUMA ACTUATORS, INC.	6302578	11/30/2022	2230039	121322	3,351.10
			Invoice: 6302578					
				3,351.10 751820 551000				
							CHECK 105667 TOTAL:	3,351.10
105668	12/13/2022	PRTD	9067 AUSTIN-MAC, INC.	32203	10/20/2022		121322	729.31
			Invoice: 32203					
				729.31 751820 551000				
							CHECK 105668 TOTAL:	729.31
105669	12/13/2022	PRTD	5625 ASSOC. OF WATER AGENCIES OF VENTU	06-14462	11/17/2022		121322	180.00
			Invoice: 06-14462					
				150.00 701112 601000				
				30.00 701121 711000				
			ASSOC. OF WATER AGENCIES OF VENTU	06-14415	10/26/2022		121322	210.00
			Invoice: 06-14415					
				30.00 701321 683000				
							CHECK 105669 TOTAL:	390.00

Report generated: 12/13/2022 08:01
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 Program ID: apcshdsb

Page 1

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				180.00 701322 683000				
							INVOICE DTL DESC	
							Training & Professional Devel	
							CHECK 105669 TOTAL:	390.00
105670	12/13/2022	PRTD	18971 BDP INDUSTRIES INC.	14779	09/21/2022		121322	376,200.00
			Invoice: 14779					
				376,200.00 754440 900000			COMPOST AGITATORS WITH DOLLYS Capital Asset Expenses	
							08/11/2022 22200210 121322	9,013.39
			BDP INDUSTRIES INC.	14666			AGITATOR NO. 2 REPLACEMENT PARTS Supplies/Material	
			Invoice: 14666					
				9,013.39 751820 551000			CHECK 105670 TOTAL:	385,213.39
105671	12/13/2022	PRTD	18071 BLUE DIAMOND MATERIALS	3008031	11/21/2022		121322	509.59
			Invoice: 3008031					
				509.59 101700 551000			4.51 TONS A/C 3/8 FINE Supplies/Material	
							CHECK 105671 TOTAL:	509.59
105672	12/13/2022	PRTD	21020 BPS SUPPLY GROUP	S2963197.001	11/21/2022	2230050	121322	5,039.18
			Invoice: S2963197.001					
				5,039.18 751820 551000			CENTRIFUGE DISCHARGE PIPING Supplies/Material	
							CHECK 105672 TOTAL:	5,039.18
105673	12/13/2022	PRTD	2964 CA ST TREAS. BOE	97-817885/113022	11/30/2022		121322	5,403.00
			Invoice: 97-817885/113022					
				5,402.54 751 206000			97-81785/113022 USE TAX NOV'22 Use Tax Liability	
				.46 701999 862500			Other Non-Operating Expense	
							CHECK 105673 TOTAL:	5,403.00
105674	12/13/2022	PRTD	18739 CALIFORNIA HAZARDOUS SERVICES, IN	69746	11/28/2022		121322	155.00
			Invoice: 69746					
				155.00 701325 551500			NOV'22 SITE VISIT Outside Services	
							CHECK 105674 TOTAL:	155.00
105675	12/13/2022	PRTD	18107 CAROLLO ENGINEERING, INC	FB29381	11/09/2022		121322	18,065.50
			Invoice: FB29381					
				18,065.50 751750 541500			OCT'22 OPER SPRT-PWP Outside Services	
							CHECK 105675 TOTAL:	18,065.50

Report generated: 12/13/2022 08:01
 User: 3296tchau
 Program ID: apcshdsb

Page 2

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105676	12/13/2022	PRTD	30387 CINTAS CORPORATION NO. 3	4138781353	11/29/2022		121322	71.88
			Invoice: 4138781353		NOV'22 UNIFORMS/MATS/TOWELS		- WLK	
				23.22 101600 551000	Supplies/Material			
				48.66 701999 731600	UniForms			
			Invoice: 4138906504	4138906504	11/30/2022		121322	166.94
					NOV'22 UNIFORMS/MATS/TOWELS		- RANCHO	
				83.66 751820 551000	Supplies/Material			
				83.28 701999 731600	UniForms			
			Invoice: 4138906887	4138906887	11/30/2022		121322	724.18
					NOV'22 UNIFORMS/MATS/TOWELS		- HQ	
				143.29 701002 551000	Supplies/Material			
				580.89 701999 731600	UniForms			
			Invoice: 4138906470	4138906470	11/30/2022		121322	257.98
					NOV'22 UNIFORMS/MATS/TOWELS		- TAPIA	
				109.32 751810 551000	Supplies/Material			
				148.66 701999 731600	UniForms			
			Invoice: 4138212748	4138212748	11/22/2022		121322	166.94
					NOV'22 UNIFORMS/MATS/TOWELS		- RANCHO	
				83.66 751820 551000	Supplies/Material			
				83.28 701999 731600	UniForms			
			Invoice: 4138212825	4138212825	11/22/2022		121322	257.98
					NOV'22 UNIFORMS/MATS/TOWELS		- TAPIA	
				109.32 751810 551000	Supplies/Material			
				148.66 701999 731600	UniForms			
			Invoice: 4138213191	4138213191	11/22/2022		121322	657.32
					NOV'22 UNIFORMS/MATS/TOWELS		- HQ	
				143.29 701002 551000	Supplies/Material			
				514.03 701999 731600	UniForms			
			Invoice: 4138053463	4138053463	11/21/2022		121322	71.88
					NOV'22 UNIFORMS/MATS/TOWELS		- WLK	
				23.22 101600 551000	Supplies/Material			
				48.66 701999 731600	UniForms			
					CHECK		105676 TOTAL:	2,375.10
105677	12/13/2022	PRTD	2554 COASTLINE EQUIPMENT	966254	11/23/2022		121322	611.98
			Invoice: 966254		SERVICE UNIT #863			
				611.98 701325 551500	Outside Services			
					CHECK		105677 TOTAL:	611.98

Report generated: 12/13/2022 08:01
 User: 3296tchau
 Program ID: apcshdsb

Page 3

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105678	12/13/2022	PRTD	19270 COMMUNICATIONS RELAY, LLC	59642	06/01/2022		121322	1,074.96
			Invoice: 59642	1,074.96 701420 540520	CASTRO PEAK RENT-JUN'22 Telephone			
			Invoice: 59672	1,096.46 701420 540520	07/01/2022 CASTRO PEAK RENT-JUL'22 Telephone		121322	1,096.46
			Invoice: 59866	1,096.46 701420 540520	10/01/2022 CASTRO PEAK RENT-OCT'22 Telephone		121322	1,096.46
			Invoice: 59916	1,096.46 701420 540520	11/01/2022 CASTRO PEAK RENT-NOV'22 Telephone		121322	1,096.46
			Invoice: 59969	1,096.46 701420 540520	12/01/2022 CASTRO PEAK RENT-DEC'22 Telephone		121322	1,096.46
					CHECK		105678 TOTAL:	5,460.80
105679	12/13/2022	PRTD	30477 COUNTY OF VENTURA, COUNTY CLERK	2021090157	12/06/2022		121322	50.00
			Invoice: 2021090157	50.00 754440 900000	FEES FOR NOTICE OF DTRMNTN FOR PWP, VENTURA CNTY Capital Asset Expenses			
					CHECK		105679 TOTAL:	50.00
105680	12/13/2022	PRTD	20685 DOCUMENT SYSTEMS INC	IN3089813	11/21/2022		121322	157.86
			Invoice: IN3089813	157.86 701420 621500	CANON OVERAGE 10/24-11/23/22 System Support and Maintenance			
					CHECK		105680 TOTAL:	157.86
105681	12/13/2022	PRTD	2654 FAMCON PIPE	s100081371.002	11/29/2022	22200207	121322	1,497.08
			Invoice: s100081371.002	1,497.08 701 132000	FORD METER PARTS Storeroom & Truck Inventory			
			Invoice: s100076613.008	1,838.94 701 132000	11/29/2022 22200156 FORD METER PARTS Storeroom & Truck Inventory		121322	1,838.94
					CHECK		105681 TOTAL:	3,336.02
105682	12/13/2022	PRTD	6770 G.I. INDUSTRIES	3057282-0283-2	11/16/2022		121322	801.64
			Invoice: 3057282-0283-2	801.64 701002 551500	SHOP BLDG 11/1-11/15/22 Outside Services			

Report generated: 12/13/2022 08:01
 User: 3296tchau
 Program ID: apcshdsb

Page 4

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 2536533-0283-1			G.I. INDUSTRIES	2536533-0283-1	11/16/2022		121322	550.45
				550.45 751810 541500	DISP TAPIA RAGS 11/01-11/15/22			
					Outside Services			
Invoice: 2536552-0283-1			G.I. INDUSTRIES	2536552-0283-1	12/01/2022		121322	765.45
				765.45 751810 551800	DISP TAPIA 12/01-12/31/22			
					Building Maintenance			
Invoice: 2536553-0283-9			G.I. INDUSTRIES	2536553-0283-9	12/01/2022		121322	297.00
				297.00 751810 541500	DISP TAPIA GRIT 12/01-12/31/22			
					Outside Services			
Invoice: 3057471-0283-1			G.I. INDUSTRIES	3057471-0283-1	12/01/2022		121322	891.78
				294.29 701001 551500	DISP HQ & SHOP 12/01-12/31/22			
				597.49 701002 551500	Outside Services			
					Outside Services			
Invoice: 2532067-0283-4			G.I. INDUSTRIES	2532067-0283-4	12/01/2022		121322	213.12
				213.12 101600 551800	DISP WLK 12/01-12/31/22			
					Building Maintenance			
Invoice: 2536568-0283-7			G.I. INDUSTRIES	2536568-0283-7	12/01/2022		121322	523.62
				523.62 751810 541500	DISP TAPIA RAGS 11/16-11/30/22			
					Outside Services			
Invoice: 3057636-0283-9			G.I. INDUSTRIES	3057636-0283-9	12/01/2022		121322	877.33
				877.33 701002 551500	25 YD ROLLOFF DISP 11/16-11/30/22			
					Outside Services			
							CHECK 105682 TOTAL:	4,920.39
105683 12/13/2022 PRD		2701	GRAINGER	9513805557	11/15/2022		121322	193.31
Invoice: 9513805557				193.31 101600 541000	FIRE EXTINGUISHER STAND			
					Supplies/Material			
Invoice: 9514319848			GRAINGER	9514319848	11/15/2022		121322	57.95
				57.95 751820 551000	HOLE SAW			
					Supplies/Material			
Invoice: 9514814251			GRAINGER	9514814251	11/16/2022		121322	2,192.42
				2,192.42 701321 623000	SAFETY LANYARDS			
					Safety Equip			
Invoice: 9506801753			GRAINGER	9506801753	11/08/2022		121322	249.87
				249.87 701322 572500	PIPE WRENCHES			
					Genl Supplies/Small Tools			
Invoice: 9504802191			GRAINGER	9504802191	11/07/2022		121322	292.70
				292.70 701325 572500	TORQUE WRENCH			
					Genl Supplies/Small Tools			

Report generated: 12/13/2022 08:01
 User: 3296tchau
 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 105683 TOTAL:	2,986.25
105684	12/13/2022	PRTD	4409 HARRIS & ASSOCIATES, INC.	55209	11/21/2022		121322	2,543.75
			Invoice: 55209				STANDBY CHGS 10/2-10/29/22	
				2,543.75	301001	713100	Standby Chg-Outside Svc	
							CHECK 105684 TOTAL:	2,543.75
105685	12/13/2022	PRTD	20856 INTERNATIONAL PRINTING & TYPESETT	22927	11/29/2022		121322	262.80
			Invoice: 22927				250 REDUCED FLOW INSTALL DOOR HANGERS	
				262.80	701440	620000	Forms, Supplies And Postage	
							CHECK 105685 TOTAL:	262.80
105686	12/13/2022	PRTD	21537 IOSIGHT, LTD.	3282	11/21/2022		121322	6,000.00
			Invoice: 3282				ADDING TAGS & 5 BOD REPORTS	
				6,000.00	101100	541500	Outside Services	
							CHECK 105686 TOTAL:	6,000.00
105687	12/13/2022	PRTD	2997 J G TUCKER & SONS	18590	11/02/2022		121322	164.34
			Invoice: 18590				OXYGEN SENSOR- LIFT STATION 1	
				164.34	130100	551000	Supplies/Material	
							CHECK 105687 TOTAL:	164.34
105688	12/13/2022	PRTD	30478 JAMES KORKOSZ	120722	12/07/2022		121322	177.47
			Invoice: 120722				CMUA LEADERSHIP TRAINING 10/25-1026/22	
				177.47	701320	683000	Training & Professional Devel	
							CHECK 105688 TOTAL:	177.47
105689	12/13/2022	PRTD	30395 KILLER OFF ROAD FABRICATION	134162	10/13/2022		121322	9,299.12
			Invoice: 134162				FABRICATE AND INSTALL TWO SHEET METAL FAN STRUCTUR	
				9,299.12	751810	551000	Supplies/Material	
							CHECK 105689 TOTAL:	9,299.12
105690	12/13/2022	PRTD	2611 LA DWP	8512601000/112822	11/28/2022		121322	44.32
			Invoice: 8512601000/112822				RECTIFIER 10/24-11/23/22	
				44.32	101700	540510	Energy	

Report generated: 12/13/2022 08:01
 User: 3296tchau
 Program ID: apcshdsb

Page 6

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 105690 TOTAL:	44.32
105691	12/13/2022	PRTD	2789 LIEBERT CASSIDY WHITMORE	228095	10/31/2022		121322	637.50
			Invoice: 228095	637.50 701430 650000	LEGAL SERVICES			
					Legal Services			
							CHECK 105691 TOTAL:	637.50
105692	12/13/2022	PRTD	8484 LINDE GAS AND EQUIPMENT, INC	32478978	11/18/2022		121322	686.65
			Invoice: 32478978	686.65 101100 541500	AIR CYLINDERS			
					Outside Services			
			Invoice: 32542661		11/22/2022		121322	248.33
			LINDE GAS AND EQUIPMENT, INC	32542661	CYLINDER RENTAL 10/20-11/20/22			
				248.33 101100 541500	Outside Services			
							CHECK 105692 TOTAL:	934.98
105693	12/13/2022	PRTD	2610 LOS ANGELES COUNTY DEPT. OF PUBLI	00297702	11/30/2022		121322	5,000.00
			Invoice: 00297702	5,000.00 201440 900000	LA FLOOD CONTROL PLAN CHECK			
					Capital Asset Expenses			
							CHECK 105693 TOTAL:	5,000.00
105694	12/13/2022	PRTD	2814 MCMASTER-CARR SUPPLY CO	88291681	11/16/2022		121322	166.67
			Invoice: 88291681	166.67 751830 551000	1/2 NUTS & BOLTS- FARM CRANE			
					Supplies/Material			
			Invoice: 88120705		11/14/2022		121322	25.54
			MCMASTER-CARR SUPPLY CO	88120705	STAINLESS STEEL FASTENERS			
				25.54 751820 551000	Supplies/Material			
							CHECK 105694 TOTAL:	192.21
105695	12/13/2022	PRTD	19155 MCR TECHNOLOGIES, INC.	41240	11/22/2022	2230062	121322	9,785.19
			Invoice: 41240	9,785.19 751810 551000	6 INCH MAGNETIC FLOW METER			
					Supplies/Material			
							CHECK 105695 TOTAL:	9,785.19
105696	12/13/2022	PRTD	14322 MILES CHEMICAL COMPANY, INC	672913	11/21/2022		121322	8,651.90
			Invoice: 672913	8,651.90 751810 541050	9.44 TONS FERRIC CHLORIDE			
					Ferrous Chloride			
			Invoice: 672668		11/17/2022		121322	1,799.65
			MILES CHEMICAL COMPANY, INC	672668	750 LBS SULFURIC ACID			

Report generated: 12/13/2022 08:01
 User: 3296tchau
 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				1,799.65	751750	541000		
				INVOICE DTL DESC				
				Supplies				
Invoice: 673033			MILES CHEMICAL COMPANY, INC	673033	11/23/2022		121322	1,053.76
				1,053.76	751750	541000		
				53 GAL SODIUM HYPOCHLORITE				
				Supplies				
							CHECK 105696 TOTAL:	11,505.31
105697	12/13/2022	PRTD	2302 ODP BUSINESS SOLUTIONS LLC	277453734001	11/17/2022		121322	498.84
				498.84	701410	620000		
				TONER				
				Forms, Supplies And Postage				
Invoice: 277454114001			ODP BUSINESS SOLUTIONS LLC	277454114001	11/17/2022		121322	9.99
				9.99	701410	620000		
				GLUE STICKS				
				Forms, Supplies And Postage				
Invoice: 277454115001			ODP BUSINESS SOLUTIONS LLC	277454115001	11/17/2022		121322	1.96
				1.96	701410	620000		
				MOISTENER BOTTLE				
				Forms, Supplies And Postage				
Invoice: 278740133001			ODP BUSINESS SOLUTIONS LLC	278740133001	11/18/2022		121322	25.13
				25.13	701410	620000		
				LABELS				
				Forms, Supplies And Postage				
Invoice: 278740361001			ODP BUSINESS SOLUTIONS LLC	278740361001	11/18/2022		121322	33.96
				33.96	701410	620000		
				PENS, FLAGS, LETTER OPENER				
				Forms, Supplies And Postage				
Invoice: 278740362001			ODP BUSINESS SOLUTIONS LLC	278740362001	11/22/2022		121322	10.94
				10.94	701410	620000		
				ERASERS				
				Forms, Supplies And Postage				
Invoice: 279236900001			ODP BUSINESS SOLUTIONS LLC	279236900001	11/23/2022		121322	67.38
				67.38	701410	620000		
				PLANNERS				
				Forms, Supplies And Postage				
							CHECK 105697 TOTAL:	648.20
105698	12/13/2022	PRTD	16372 OLIN CORPORATION	900213776	11/24/2022		121322	10,542.65
				10,542.65	751810	541014		
				4,908 GAL SODIUM HYPOCHLORITE				
				Sodium Hypochlorite				
							CHECK 105698 TOTAL:	10,542.65
105699	12/13/2022	PRTD	3110 GLEN PETERSON	47	11/09/2022		121322	2,200.00
				2,200.00	701112	651600		
				MWD REP FEES - OCT'22				
				Other Professional Serv				

Report generated: 12/13/2022 08:01
 User: 3296tchau
 Program ID: apcshdsb

Page 8

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
			Invoice: 9009-1027049	2,299.00 701320 683000			AUTOMATION TRAINING CHICAGO 11/14-11/18 JIM K. Training & Professional Devel	
							CHECK 105708 TOTAL:	5,734.84
105709	12/13/2022	PRTD	20583 RT LAWRENCE CORPORATION	47692	11/21/2022		121322	833.79
			Invoice: 47692	833.79 701221 622000			LOCKBOX FEES - OCT'22 Outside Services	
							CHECK 105709 TOTAL:	833.79
105710	12/13/2022	PRTD	14594 SIEMENS INDUSTRY, INC.	5607825080	12/02/2022	2230063	121322	6,743.39
			Invoice: 5607825080	6,743.39 751810 551000			SIEMENS FS220 CLAMP ON ULTRASONIC FLOW METER Supplies/Material	
							CHECK 105710 TOTAL:	6,743.39
105711	12/13/2022	PRTD	16120 SOIL CONTROL LAB	2110258	11/22/2022		121322	349.00
			Invoice: 2110258	349.00 751820 571520			FINISHED COMPOST Other Laboratory Serv	
							CHECK 105711 TOTAL:	349.00
105712	12/13/2022	PRTD	16385 SOUTHWEST VALVE & EQUIPMENT, INC.	9117	11/22/2022	2230058	121322	3,780.52
			Invoice: 9117	3,780.52 751830 551000			CHECK VALVE FOR CENTRATE TANK 2 Supplies/Material	
							CHECK 105712 TOTAL:	3,780.52
105713	12/13/2022	PRTD	12149 THATCHER CO. OF CALIFORNIA	2022100126393	11/18/2022		121322	12,017.88
			Invoice: 2022100126393	12,017.88 751810 541011			45,180 LBS SODIUM BISULFITE Sodium Bisulfite	
							CHECK 105713 TOTAL:	12,017.88
105714	12/13/2022	PRTD	20971 THOUSAND OAKS PLUMBING INC.	146759140	11/28/2022	2230065	121322	7,202.00
			Invoice: 146759140	7,202.00 101600 551500			REPLACE WATER HEATER AT WESTLAKE Outside Services	
							CHECK 105714 TOTAL:	7,202.00
105715	12/13/2022	PRTD	18651 TOYOTA-LIFT OF LOS ANGELES	PSI-0332384	12/02/2022		121322	681.00
			Invoice: PSI-0332384	681.00 701325 551500			STEER TIRES- HQ WAREHOUSE FORKLIFT Outside Services	

Report generated: 12/13/2022 08:01
 User: 3296tchau
 Program ID: apcshdsb

Page 11

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 105715 TOTAL:	681.00
105716	12/13/2022	PRTD	30159 TRILLIUM HOLDCO LLC	56064	11/29/2022		121322	28,617.27
			Invoice: 56064	28,617.27 751101 540510			ELEC CHARGES SOLAR - OCTOBER 2022 Energy	
							CHECK 105716 TOTAL:	28,617.27
105717	12/13/2022	PRTD	2780 VALLEY NEWS GROUP	11-17-22	11/17/2022		121322	250.00
			Invoice: 11-17-22	250.00 101900 660400			DISPLAY AD - LNDSCLPE SRVY 11/17 Public Education Programs	
							CHECK 105717 TOTAL:	250.00
105718	12/13/2022	PRTD	3034 VORTEX INDUSTRIES, LLC	01-1637082	11/22/2022		121322	620.00
			Invoice: 01-1637082	620.00 701002 551500			REPAIRS TO BUILDING #2 ROLL UP DOOR Outside Services	
							CHECK 105718 TOTAL:	620.00
105719	12/13/2022	PRTD	19685 W. LITTEN INC.	22045	11/11/2022		121322	11,657.25
			Invoice: 22045	11,657.25 751810 678800			SPRAYFIELD 10/30 - 11/5/22 District Sprayfield	
			Invoice: 22046	16,035.51 751810 678800			11/15/2022 SPRAYFIELD 11/6-11/12/22 District Sprayfield	16,035.51
			Invoice: 22047	11,315.73 751810 678800			11/21/2022 SPRAYFIELD 11/15-11/20/22 District Sprayfield	11,315.73
			Invoice: 22048	6,352.35 751810 678800			11/28/2022 SPRAYFIELD 11/21-11/27/22 District Sprayfield	6,352.35
							CHECK 105719 TOTAL:	45,360.84
105720	12/13/2022	PRTD	18521 WALTON MOTORS & CONTROLS, INC.	43789	11/10/2022		121322	1,672.07
			Invoice: 43789	1,672.07 751820 551000			TOSHIBA AC MOTOR Supplies/Material	
							CHECK 105720 TOTAL:	1,672.07

Report generated: 12/13/2022 08:01
 User: 3296tchau
 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105721	12/13/2022	PRTD	3025 WATER & SANITATION SRV./VENTURA C	2481518	11/23/2022		121322	16,009.70
			Invoice: 2481518					
				16,009.70	101001	510500	PCH WATER 10/18-11/15/22 Purch Water-Ventura County	
							CHECK 105721 TOTAL:	16,009.70
105722	12/13/2022	PRTD	3044 WATEREUSE ASSOCIATION	D47187	10/03/2022		121322	2,572.50
			Invoice: D47187					
				2,572.50	701121	710500	MEMBERSHIP DUES 2023 Dues, Subsc & Memberships	
							CHECK 105722 TOTAL:	2,572.50
							NUMBER OF CHECKS 59	*** CASH ACCOUNT TOTAL *** 698,621.42
							TOTAL PRINTED CHECKS	
							COUNT	AMOUNT
							59	698,621.42
							*** GRAND TOTAL ***	698,621.42

Report generated: 12/13/2022 08:01
 User: 3296tchau
 Program ID: apcshdsb

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T OB	DEBIT	CREDIT
2023	6	126											
APP	101-200000				12/13/2022	121322	121322			Accounts Payable		33,293.13	
										AP CASH DISBURSEMENTS JOURNAL			
APP	999-100100				12/13/2022	121322	121322			Cash-General			698,621.42
										AP CASH DISBURSEMENTS JOURNAL			
APP	751-200000				12/13/2022	121322	121322			Accounts Payable		239,245.48	
										AP CASH DISBURSEMENTS JOURNAL			
APP	701-200000				12/13/2022	121322	121322			Accounts Payable		37,365.47	
										AP CASH DISBURSEMENTS JOURNAL			
APP	130-200000				12/13/2022	121322	121322			Accounts Payable		1,309.34	
										AP CASH DISBURSEMENTS JOURNAL			
APP	754-200000				12/13/2022	121322	121322			Accounts Payable		379,864.25	
										AP CASH DISBURSEMENTS JOURNAL			
APP	301-200000				12/13/2022	121322	121322			Accounts Payable		2,543.75	
										AP CASH DISBURSEMENTS JOURNAL			
APP	201-200000				12/13/2022	121322	121322			Accounts Payable		5,000.00	
										AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL												698,621.42	698,621.42
APP	999-201010				12/13/2022	121322	121322			Due to/Due Frm Potable wtr Ops		33,293.13	
APP	101-100100				12/13/2022	121322	121322			Cash-General			33,293.13
APP	999-207510				12/13/2022	121322	121322			Due to/Due FromJPA Operations		239,245.48	
APP	751-100100				12/13/2022	121322	121322			Cash-General			239,245.48
APP	999-207010				12/13/2022	121322	121322			Due to/Due FromInternal Svs		37,365.47	
APP	701-100100				12/13/2022	121322	121322			Cash-General			37,365.47
APP	999-201300				12/13/2022	121322	121322			Due to/Due FrmSanitation Ops		1,309.34	
APP	130-100100				12/13/2022	121322	121322			Cash-General			1,309.34
APP	999-207540				12/13/2022	121322	121322			Due to/Due FromJPA Replacement		379,864.25	
APP	754-100100				12/13/2022	121322	121322			Cash-General			379,864.25
APP	999-203010				12/13/2022	121322	121322			Due to/Due FrmPotable wtr Rep1		2,543.75	
APP	301-100100				12/13/2022	121322	121322			Cash-General			2,543.75
APP	999-202010				12/13/2022	121322	121322			Due to/Due FrmPotable wtr Cnst		5,000.00	
APP	201-100100				12/13/2022	121322	121322			Cash-General			5,000.00

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
	12/13/2022	121322	121322							
SYSTEM GENERATED ENTRIES TOTAL									698,621.42	698,621.42
JOURNAL 2023/06/126 TOTAL									1,397,242.84	1,397,242.84

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable water Operations 101-100100 101-200000	2023	6	126	12/13/2022	Cash-General Accounts Payable	33,293.13	33,293.13
						FUND TOTAL	33,293.13	33,293.13
130	Sanitation Operations 130-100100 130-200000	2023	6	126	12/13/2022	Cash-General Accounts Payable	1,309.34	1,309.34
						FUND TOTAL	1,309.34	1,309.34
201	Potable water Construction 201-100100 201-200000	2023	6	126	12/13/2022	Cash-General Accounts Payable	5,000.00	5,000.00
						FUND TOTAL	5,000.00	5,000.00
301	Potable wtr Replacement Fund 301-100100 301-200000	2023	6	126	12/13/2022	Cash-General Accounts Payable	2,543.75	2,543.75
						FUND TOTAL	2,543.75	2,543.75
701	Internal Service Fund 701-100100 701-200000	2023	6	126	12/13/2022	Cash-General Accounts Payable	37,365.47	37,365.47
						FUND TOTAL	37,365.47	37,365.47
751	JPA Operations 751-100100 751-200000	2023	6	126	12/13/2022	Cash-General Accounts Payable	239,245.48	239,245.48
						FUND TOTAL	239,245.48	239,245.48
754	JPA Replacement 754-100100 754-200000	2023	6	126	12/13/2022	Cash-General Accounts Payable	379,864.25	379,864.25
						FUND TOTAL	379,864.25	379,864.25
999	Pooled Cash 999-100100 999-201010 999-201300 999-202010 999-203010 999-207010	2023	6	126	12/13/2022	Cash-General Due to/Due Frm Potable wtr Ops Due to/Due FrmSanitation Ops Due to/Due FrmPotable wtr Cnst Due to/Due FrmPotable wtr Repl Due to/Due FromInternal Svs	33,293.13 1,309.34 5,000.00 2,543.75 37,365.47	698,621.42

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
	999-207510				Due to/Due FromJPA Operations	239,245.48	
	999-207540				Due to/Due FromJPA Replacement	379,864.25	
					FUND TOTAL	698,621.42	698,621.42

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 User: 3296tchau
 Program ID: apcshdsb

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable water Operations		33,293.13
130	Sanitation Operations		1,309.34
201	Potable Water Construction		5,000.00
301	Potable Wtr Replacement Fund		2,543.75
701	Internal Service Fund		37,365.47
751	JPA Operations		239,245.48
754	JPA Replacement		379,864.25
999	Pooled Cash		
		698,621.42	
	TOTAL	698,621.42	698,621.42

** END OF REPORT - Generated by Thieu Chau **

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL					ACCOUNT_DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF_DATE	JNL_DESC	REF_1	REF_2	REF_3	LINE_DESC				
2023	6	130									
APP	701-200000	12/13/2022	CASH DISB	121322			Accounts Payable			858.15	
							AP CASH DISBURSEMENTS JOURNAL				
APP	999-100100	12/13/2022	CASH DISB	121322			Cash-General				1,656.38
							AP CASH DISBURSEMENTS JOURNAL				
APP	751-200000	12/13/2022	CASH DISB	121322			Accounts Payable			62.20	
							AP CASH DISBURSEMENTS JOURNAL				
APP	101-200000	12/13/2022	CASH DISB	121322			Accounts Payable			736.03	
							AP CASH DISBURSEMENTS JOURNAL				
							GENERAL LEDGER TOTAL			1,656.38	1,656.38
APP	999-207010	12/13/2022	CASH DISB	121322			Due to/Due FromInternal Svs			858.15	
APP	701-100100	12/13/2022	CASH DISB	121322			Cash-General				858.15
APP	999-207510	12/13/2022	CASH DISB	121322			Due to/Due FromJPA Operations			62.20	
APP	751-100100	12/13/2022	CASH DISB	121322			Cash-General				62.20
APP	999-201010	12/13/2022	CASH DISB	121322			Due to/Due Frm Potable Wtr Ops			736.03	
APP	101-100100	12/13/2022	CASH DISB	121322			Cash-General				736.03
							SYSTEM GENERATED ENTRIES TOTAL			1,656.38	1,656.38
							JOURNAL 2023/06/130 TOTAL			3,312.76	3,312.76

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable water Operations 101-100100 101-200000	2023	6	130	12/13/2022	Cash-General Accounts Payable	736.03	736.03
						FUND TOTAL	736.03	736.03
701	Internal Service Fund 701-100100 701-200000	2023	6	130	12/13/2022	Cash-General Accounts Payable	858.15	858.15
						FUND TOTAL	858.15	858.15
751	JPA Operations 751-100100 751-200000	2023	6	130	12/13/2022	Cash-General Accounts Payable	62.20	62.20
						FUND TOTAL	62.20	62.20
999	Pooled Cash 999-100100 999-201010 999-207010 999-207510	2023	6	130	12/13/2022	Cash-General Due to/Due Frm Potable wtr Ops Due to/Due FromInternal Sys Due to/Due FromJPA Operations	736.03 858.15 62.20	1,656.38
						FUND TOTAL	1,656.38	1,656.38

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		736.03
701	Internal Service Fund		858.15
751	JPA Operations		62.20
999	Pooled Cash		
		1,656.38	
	TOTAL	1,656.38	1,656.38

** END OF REPORT - Generated by Jessica Cortez **

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED
 CLERK: 3296jcortez

YEAR	PER	JNL				ACCOUNT_DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF_DATE	JNL_DESC	REF_1	REF_2	REF_3	LINE_DESC			
2023	6	143								
APP	751-200000	12/14/2022	105698	121422			Accounts Payable			10,542.65
							AP CASH DISBURSEMENTS JOURNAL			
APP	999-100100	12/14/2022	105698	121422			Cash-General	10,542.65		
							AP CASH DISBURSEMENTS JOURNAL			
							GENERAL LEDGER TOTAL	10,542.65	10,542.65	
APP	999-207510						Due to/Due FromJPA Operations			10,542.65
		12/14/2022	121322	121422			Cash-General	10,542.65		
APP	751-100100	12/14/2022	121322	121422			SYSTEM GENERATED ENTRIES TOTAL	10,542.65	10,542.65	
							JOURNAL 2023/06/143 TOTAL	21,085.30	21,085.30	

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
751	JPA Operations 751-100100 751-200000	2023	6	143	12/14/2022	Cash-General Accounts Payable	10,542.65	10,542.65
						FUND TOTAL	10,542.65	10,542.65
999	Pooled Cash 999-100100 999-207510	2023	6	143	12/14/2022	Cash-General Due to/Due From JPA Operations	10,542.65	10,542.65
						FUND TOTAL	10,542.65	10,542.65

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
751	JPA Operations		10,542.65
999	Pooled Cash	10,542.65	
	TOTAL	10,542.65	10,542.65

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Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
103376	03/01/2022	VOID	30282 EDWARD SAVKO	010926	02/16/2022			-196.54
			Invoice: 010926					
				-196.54	101	230500	RFND BAL-CLOSED ACCT Deposit Refd Clearing-Billing	
							CHECK 103376 TOTAL:	-196.54
				NUMBER OF CHECKS	1		*** CASH ACCOUNT TOTAL ***	-196.54
				TOTAL VOIDED CHECKS			COUNT 1	AMOUNT 196.54
							*** GRAND TOTAL ***	-196.54

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED
 CLERK: 3296jcortez

YEAR	PER	JNL				ACCOUNT_DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF_DATE	JNL_DESC	REF_1	REF_2	REF_3	LINE_DESC			
2023	6	168								
APP	101-200000	12/19/2022	103376	121922			Accounts Payable			196.54
							AP CASH DISBURSEMENTS JOURNAL			
APP	999-100100	12/19/2022	103376	121922			Cash-General	196.54		
							AP CASH DISBURSEMENTS JOURNAL			
							GENERAL LEDGER TOTAL	196.54		196.54
APP	999-201010	12/19/2022	030122	121922			Due to/Due Frm Potable wtr Ops			196.54
APP	101-100100	12/19/2022	030122	121922			Cash-General	196.54		
							SYSTEM GENERATED ENTRIES TOTAL	196.54		196.54
							JOURNAL 2023/06/168 TOTAL	393.08		393.08

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable water Operations 101-100100 101-200000	2023	6	168	12/19/2022	Cash-General	196.54	196.54
						Accounts Payable		
						FUND TOTAL	196.54	196.54
999	Pooled Cash 999-100100 999-201010	2023	6	168	12/19/2022	Cash-General	196.54	196.54
						Due to/Due Frm Potable wtr Ops		
						FUND TOTAL	196.54	196.54

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		196.54
999	Pooled Cash	196.54	
	TOTAL	196.54	196.54

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Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
105704	12/13/2022	VOID	5752 REGISTRAR-RECORDER/COUNTY CLERK	2021090157	12/06/2022			-3,614.25
			Invoice: 2021090157					
				-3,614.25	754440	900000		
INVOICE DTL DESC								
FEES FOR NOTICE OF DTRMNTN FOR PWP, LA COUNTY								
Capital Asset Expenses								
CHECK 105704 TOTAL:								-3,614.25
NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL ***								-3,614.25
TOTAL VOIDED CHECKS								
COUNT								AMOUNT
1								3,614.25
*** GRAND TOTAL ***								-3,614.25

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL				ACCOUNT_DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF_DATE	JNL_DESC	REF_1	REF_2	REF_3	LINE_DESC			
2023	6	172								
APP	754-200000	12/19/2022	105704	121922			Accounts Payable			3,614.25
							AP CASH DISBURSEMENTS JOURNAL			
APP	999-100100	12/19/2022	105704	121922			Cash-General	3,614.25		
							AP CASH DISBURSEMENTS JOURNAL			
							GENERAL LEDGER TOTAL	3,614.25		3,614.25
APP	999-207540	12/19/2022	121322	121922			Due to/Due FromJPA Replacement			3,614.25
APP	754-100100	12/19/2022	121322	121922			Cash-General	3,614.25		
							SYSTEM GENERATED ENTRIES TOTAL	3,614.25		3,614.25
							JOURNAL 2023/06/172 TOTAL	7,228.50		7,228.50

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
754	JPA Replacement 754-100100 754-200000	2023	6	172	12/19/2022	Cash-General Accounts Payable	3,614.25	3,614.25
						FUND TOTAL	3,614.25	3,614.25
999	Pooled Cash 999-100100 999-207540	2023	6	172	12/19/2022	Cash-General Due to/Due From JPA Replacement	3,614.25	3,614.25
						FUND TOTAL	3,614.25	3,614.25

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
754	JPA Replacement		3,614.25
999	Pooled Cash	3,614.25	
	TOTAL	3,614.25	3,614.25

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Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 9195724412			CINTAS CORPORATION NO. 3	9195724412	10/11/2022		122022	141.05
				85.08 751820 551000	AUG'22 UNIFORMS/MATS/TOWELS		- RANCHO	
				55.97 701999 731600	Supplies/Material			
					UniForms			
Invoice: 9195724439			CINTAS CORPORATION NO. 3	9195724439	10/11/2022		122022	141.05
				85.08 751820 551000	AUG'22 UNIFORMS/MATS/TOWELS		- RANCHO	
				55.97 701999 731600	Supplies/Material			
					UniForms			
Invoice: 9195724460			CINTAS CORPORATION NO. 3	9195724460	10/11/2022		122022	141.05
				85.08 751820 551000	SEP'22 UNIFORMS/MATS/TOWELS		- RANCHO	
				55.97 701999 731600	Supplies/Material			
					UniForms			
Invoice: 9195727518			CINTAS CORPORATION NO. 3	9195727518	10/11/2022		122022	572.13
				139.67 701002 551000	AUG'22 UNIFORMS/MATS/TOWELS		- HQ	
				432.46 701999 731600	Supplies/Material			
					UniForms			
Invoice: 9195727519			CINTAS CORPORATION NO. 3	9195727519	10/11/2022		122022	647.66
				139.67 701002 551000	AUG'22 UNIFORMS/MATS/TOWELS		- HQ	
				507.99 701999 731600	Supplies/Material			
					UniForms			
Invoice: 9195727520			CINTAS CORPORATION NO. 3	9195727520	10/11/2022		122022	590.06
				139.67 701002 551000	SEP'22 UNIFORMS/MATS/TOWELS		- HQ	
				450.39 701999 731600	Supplies/Material			
					UniForms			
					CHECK	105731	TOTAL:	3,914.70
105732 12/20/2022 PRD		2539	CITY OF SIMI VALLEY	70559653	12/07/2022		122022	7,932.05
Invoice: 70559653				7,932.05 101001 511000	PURCH WATER 10/04-12/06/22			
					Purch water-Simi Dist#8			
					CHECK	105732	TOTAL:	7,932.05
105733 12/20/2022 PRD		15755	CORE & MAIN LP	Q920557	11/29/2022	22200190	122022	25,444.64
Invoice: Q920557				25,444.64 701 132000	DFW METER BOXES AND COVERS			
					Storeroom & Truck Inventory			
					CHECK	105733	TOTAL:	25,444.64
105734 12/20/2022 PRD		3790	COUNTY OF LA - AUDITOR CONTROLLER	00111/2023	11/16/2022		122022	815.25
Invoice: 00111/2023				472.05 751800 542000	BRIDGE RENT '23 @ TRNF CRK, MULHLND & TO BLVD			
				255.20 101300 542000	Permits and Fees			
					Permits and Fees			

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 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105743	12/20/2022	PRTD	6770 G.I. INDUSTRIES	3057470-0283-3	12/01/2022		122022	100.16
			Invoice: 3057470-0283-3					
				100.16 751830 551500			DISP RLV FARM 12/01-12/31/22 Outside Services	
			Invoice: 3057469-0283-5					
			G.I. INDUSTRIES	3057469-0283-5	12/01/2022		122022	100.16
				100.16 751820 551800			DISP RLV FARM 12/01-12/31/22 Building Maintenance	
							CHECK 105743 TOTAL:	200.32
105744	12/20/2022	PRTD	20970 GARDA CL WEST, INC.	10717791	12/01/2022		122022	472.22
			Invoice: 10717791					
				472.22 701410 622000			ARMORED TRANSPORT DEC'22 Outside Services	
			Invoice: 20550354					
			GARDA CL WEST, INC.	20550354	11/30/2022		122022	72.54
				72.54 701410 622000			EXCESS TIME & ITEMS FEE NOV'22 Outside Services	
							CHECK 105744 TOTAL:	544.76
105745	12/20/2022	PRTD	30364 GEOTAB USA, INC	IN322462	11/30/2022		122022	1,578.50
			Invoice: IN322462					
				1,578.50 701326 622500			PRO PLUS PLAN & SUPPORT NOV'22 Radio Maintenance Expense	
							CHECK 105745 TOTAL:	1,578.50
105746	12/20/2022	PRTD	2690 GIBBS INTERNATIONAL TRUCKS	459451	11/18/2022	2230067	122022	789.12
			Invoice: 459451					
				789.12 701325 551500			TRUCK 163 REPAIRS Outside Services	
							CHECK 105746 TOTAL:	789.12
105747	12/20/2022	PRTD	2701 GRAINGER	9521312430	11/21/2022		122022	68.51
			Invoice: 9521312430					
				68.51 701321 623000			WELDING APRON Safety Equip	
							CHECK 105747 TOTAL:	68.51
105748	12/20/2022	PRTD	19548 GRM INFORMATION MANAGEMENT SERVIC	0467632	11/30/2022		122022	451.52
			Invoice: 0467632					
				451.52 701121 623500			DEC'22 RECORDS STORAGE Records Management	
							CHECK 105748 TOTAL:	451.52

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 User: 3296tchau
 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105754	12/20/2022	PRTD	20823 INVOICE CLOUD INC.	964-2022_11	11/30/2022		122022	8,524.93
			Invoice: 964-2022_11					
				8,524.93	701221	622000	INVOICE CLOUD FEES - NOV'22 Outside Services	
							CHECK 105754 TOTAL:	8,524.93
105755	12/20/2022	PRTD	21197 JACOBS ENGINEERING GROUP INC.	W9Y31200-023	11/29/2022		122022	172,451.33
			Invoice: W9Y31200-023					
				172,451.33	754440	900000	PWP ADVISOR/MOR SRV 10/01-10/28/22 Capital Asset Expenses	
							CHECK 105755 TOTAL:	172,451.33
105756	12/20/2022	PRTD	30482 JANICE DOUGALL	112222	11/22/2022		122022	847.62
			Invoice: 112222					
				847.62	701	115990	RETIREE MEDICAL OVERPAYMENT REFUND A/R-Retiree Med Share	
							CHECK 105756 TOTAL:	847.62
105757	12/20/2022	PRTD	30476 JD DURDEN	086626/120622	12/06/2022		122022	52.45
			Invoice: 086626/120622					
				52.45	101	230500	RFND FINAL CR BALANCE 0000500588-086626 Deposit Refd Clearing-Billing	
							CHECK 105757 TOTAL:	52.45
105758	12/20/2022	PRTD	30471 JOEL SACH	090106/120622	12/06/2022		122022	3.00
			Invoice: 090106/120622					
				3.00	101	230500	RFND FINAL CR BALANCE 0002160942-090106 Deposit Refd Clearing-Billing	
							CHECK 105758 TOTAL:	3.00
105759	12/20/2022	PRTD	30470 KARALYN VAN LEGGEO	067932/120622	12/06/2022		122022	24.61
			Invoice: 067932/120622					
				24.61	101	230500	RFND FINAL CR BALANCE 0000912158-067932 Deposit Refd Clearing-Billing	
							CHECK 105759 TOTAL:	24.61
105760	12/20/2022	PRTD	30395 KILLER OFF ROAD FABRICATION	134161	10/13/2022		122022	7,423.95
			Invoice: 134161					
				7,423.95	751810	551000	FABRICATE & INSTALL TWO SHEET METAL FAN STRUCTURES Supplies/Material	
							CHECK 105760 TOTAL:	7,423.95

Report generated: 12/20/2022 09:12
 User: 3296tchau
 Program ID: apcshdsb

Page 8

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105761	12/20/2022	PRTD	2547 LOS ANGELES COUNTY	SANITATION DIS 48892/113022	11/30/2022		122022	316.68
				Invoice: 48892/113022				
				316.68 751810 541500				
							TAPIA GRIT HAULING NOV'22 Outside Services	
							CHECK 105761 TOTAL:	316.68
105762	12/20/2022	PRTD	7949 LOS ANGELES COUNTY	- PUBLIC HEALT AR0264381/22-23	11/08/2022		122022	148.00
				Invoice: AR0264381/22-23				
				37.00 101700 679000			ANNUAL BACKFLOW ASSEMBLY TESTING	
				111.00 102100 679000			Back Flow Protection	
							Back Flow Protection	
							CHECK 105762 TOTAL:	481.00
				Invoice: AR0264379/22-23				
				37.00 101700 679000			ANNUAL BACKFLOW ASSEMBLY TESTING	37.00
							Back Flow Protection	
							CHECK 105763 TOTAL:	37.00
				Invoice: AR0264380/22-23				
				37.00 101700 679000			ANNUAL BACKFLOW ASSEMBLY TESTING	37.00
							Back Flow Protection	
							CHECK 105764 TOTAL:	74.00
				Invoice: AR0264378/22-23				
				74.00 101700 679000			ANNUAL BACKFLOW ASSEMBLY TESTING	74.00
							Back Flow Protection	
							CHECK 105765 TOTAL:	185.00
				Invoice: AR0243824/22-23				
				148.00 101700 679000			ANNUAL BACKFLOW ASSEMBLY TESTING	148.00
				37.00 102100 679000			Back Flow Protection	37.00
							Back Flow Protection	
							CHECK 105766 TOTAL:	4.61
				Invoice: 085551/120622				
				4.61 101 230500			RFND FINAL CR BALANCE 0000330976-085551	4.61
							Deposit Refd Clearing-Billing	
							CHECK 105767 TOTAL:	4.61
				Invoice: 2222200				
				27,055.29 701325 551010			8,555 GAL UNLEADED FUEL	27,055.29
							Fuel	
							CHECK 105768 TOTAL:	27,055.29
				Invoice: CINV-146787				
				2,012.75 751820 541700			BIOFILTER TESTING SCAQMD RULE 1133.2	2,012.75
							Odor Control	
							CHECK 105769 TOTAL:	16,565.90
				Invoice: CINV-147998				
							11/30/2022	122022

Report generated: 12/20/2022 09:12
 User: 3296tchau
 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: CINV-147998				16,565.90	751820	541500	INVOICE DTL DESC BIOFILTER SCAQMD 1133.2 RETESTING Outside Services	
							CHECK 105765 TOTAL:	18,578.65
105766	12/20/2022	PRTD	16754 NATURAL SURROUNDINGS	7957	12/01/2022		122022	345.00
Invoice: 7957				345.00	701001	551500	DEC'22 FLORAL MAINT Outside Services	
							CHECK 105766 TOTAL:	345.00
105767	12/20/2022	PRTD	2302 ODP BUSINESS SOLUTIONS LLC	279233054001	11/28/2022		122022	1,534.85
Invoice: 279233054001				1,534.85	701410	620000	DESKPADS, CALENDARS, TONER, PLANNERS Forms, Supplies And Postage	
							CHECK 105767 TOTAL:	1,534.85
105768	12/20/2022	PRTD	21659 ONTARIO REFRIGERATION SERVICE, IN GW25141M		12/01/2022		122022	524.00
Invoice: GW25141M				524.00	101100	551500	MAINT 12/1-2/28/23 CALABASAS P/S Outside Services	
Invoice: GW25140M				361.00	101100	551500	MAINT 12/1-2/28/22 CORNELL P/S Outside Services	
							CHECK 105768 TOTAL:	885.00
105769	12/20/2022	PRTD	30153 DONALD PATTERSON	120422	12/04/2022		122022	841.31
Invoice: 120422				841.31	701410	683000	ACWA CONFERENCE 11/29-12/1/22 Training & Professional Devel	
							CHECK 105769 TOTAL:	841.31
105770	12/20/2022	PRTD	3110 GLEN PETERSON	48	12/03/2022		122022	1,980.00
Invoice: 48				1,980.00	701112	651600	MWD REP FEES - NOV'22 Other Professional Serv	
							CHECK 105770 TOTAL:	1,980.00
105771	12/20/2022	PRTD	30458 PIONEER AMERICAS, LLC 10728	900213776	11/24/2022		122022	10,542.65
Invoice: 900213776				10,542.65	751810	541014	4,908 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite	
							CHECK 105771 TOTAL:	10,542.65

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105772	12/20/2022	PRTD	2585 PURETEC	2032033	11/28/2022		122022	392.49
			Invoice: 2032033					
				392.49	701341	551500	ULTRAVIOLET LAMP Outside Services	
							CHECK 105772 TOTAL:	392.49
105773	12/20/2022	PRTD	17334 QAIR CALIFORNIA	64269	12/07/2022		122022	1,595.99
			Invoice: 64269					
				1,595.99	101600	550000	WLK RES QGD-30 SRVC Labor	
							CHECK 105773 TOTAL:	1,595.99
105774	12/20/2022	PRTD	30474 RCI BUILDERS INC	083694/120622	12/06/2022		122022	882.16
			Invoice: 083694/120622					
				882.16	101	230500	RFND FINAL CR BALANCE 0010000136-083694 Deposit Refd Clearing-Billing	
							CHECK 105774 TOTAL:	882.16
105775	12/20/2022	PRTD	21594 RECYCLED WOOD PRODUCTS	233894	11/28/2022		122022	1,924.00
			Invoice: 233894					
				1,924.00	751820	541080	130 YDS WOODCHIPS Amendment	
			Invoice: 233947					
				1,924.00	751820	541080	130 YDS WOODCHIPS Amendment	
			Invoice: 233999					
				1,924.00	751820	541080	130 YDS WOODCHIPS Amendment	
							CHECK 105775 TOTAL:	5,772.00
105776	12/20/2022	PRTD	5752 REGISTRAR-RECORDER/COUNTY CLERK	2021090157	12/06/2022		122022	3,614.25
			Invoice: 2021090157					
				3,614.25	754440	900000	FEES FOR NOTICE OF DTRMNTN FOR PWP, LA COUNTY Capital Asset Expenses	
							CHECK 105776 TOTAL:	3,614.25
105777	12/20/2022	PRTD	17326 RINCON CONSULTANTS, INC.	44358	12/14/2022		122022	622.50
			Invoice: 44358					
				622.50	754440	900000	TAPIA OUTFALL 11/1-11/30/22 Capital Asset Expenses	
							CHECK 105777 TOTAL:	622.50

Report generated: 12/20/2022 09:12
 User: 3296tchau
 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105778	12/20/2022	PRTD	21484 RMG COMMUNICATIONS	1484	12/04/2022		122022	4,950.00
	Invoice: 1484			4,950.00	101900	660400	WATER BUDGET VIDEO & SCRIPT Public Education Programs	
							CHECK 105778 TOTAL:	4,950.00
105779	12/20/2022	PRTD	20124 RON'S PORTABLE WELDING	6894	12/03/2022		122022	480.00
	Invoice: 6894			480.00	751820	551500	WELDING SERVICE Outside Services	
			RON'S PORTABLE WELDING	6890	11/30/2022		122022	1,360.00
	Invoice: 6890			1,360.00	101700	551500	WELD PATCH 4" MAIN Outside Services	
			RON'S PORTABLE WELDING	6889	11/30/2022		122022	375.00
	Invoice: 6889			375.00	101700	551500	WELD COUPLING INSTALL Outside Services	
							CHECK 105779 TOTAL:	2,215.00
105780	12/20/2022	PRTD	17174 ROTH STAFFING COMPANIES, LP	14276934	12/02/2022		122022	2,073.60
	Invoice: 14276934			2,073.60	701221	622000	TEMP SRVCS 11/21-11/27/22 Outside Services	
							CHECK 105780 TOTAL:	2,073.60
105781	12/20/2022	PRTD	4586 ROYAL INDUSTRIAL SOLUTIONS	9009-1028962	12/06/2022	22200122	122022	5,603.54
	Invoice: 9009-1028962			5,603.54	751100	551500	REPAIR 300 HP SOFT STARTER FOR RWPS WEST PUMP 3 Outside Services	
							CHECK 105781 TOTAL:	5,603.54
105782	12/20/2022	PRTD	30469 RSH CONSTRUCTION	088661/120622	12/06/2022		122022	89.54
	Invoice: 088661/120622			89.54	101	230500	RFND FINAL CR BALANE 0010000826-088661 Deposit Refd Clearing-Billing	
							CHECK 105782 TOTAL:	89.54
105783	12/20/2022	PRTD	20779 SAND MATERIALS & AGGREGATE SALES, 83814		12/05/2022		122022	912.26
	Invoice: 83814			912.26	101700	551000	15 TONS CRUSHED AGGREGATE Supplies/Material	
							CHECK 105783 TOTAL:	912.26

Report generated: 12/20/2022 09:12
 User: 3296tchau
 Program ID: apcshdsb

Page 12

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: PSI-0331534			TOYOTA-LIFT OF LOS ANGELES	PSI-0331534	11/30/2022		122022	98.52
			98.52 701325 551500					
Invoice: PSI-0331744			TOYOTA-LIFT OF LOS ANGELES	PSI-0331744	11/30/2022		122022	228.47
			228.47 701325 551500					
Invoice: PSI-0331539			TOYOTA-LIFT OF LOS ANGELES	PSI-0331539	11/30/2022		122022	98.52
			98.52 701325 551500					
Invoice: PSI-0331788			TOYOTA-LIFT OF LOS ANGELES	PSI-0331788	11/30/2022		122022	275.54
			275.54 701325 551500					
							CHECK 105794 TOTAL:	2,096.33
105795 12/20/2022 PRD	19135		TRANSUNION RISK AND ALTERNATIVE D	974571/NOV'22	12/01/2022		122022	160.00
Invoice: 974571/NOV'22			160.00 701221 620000					
							CHECK 105795 TOTAL:	160.00
105796 12/20/2022 PRD	3006		UNDERGROUND SERVICE ALERT	1120220423	12/01/2022		122022	480.75
Invoice: 1120220423			480.75 101700 551500					
Invoice: 22-2301862			UNDERGROUND SERVICE ALERT	22-2301862	12/01/2022		122022	135.99
			135.99 101700 551500					
							CHECK 105796 TOTAL:	616.74
105797 12/20/2022 PRD	8147		UNIVAR USA INC.	50735364	11/23/2022		122022	3,974.85
Invoice: 50735364			3,974.85 751820 541000					
							CHECK 105797 TOTAL:	3,974.85
105798 12/20/2022 PRD	21462		UNIVERSITY OF S CA FOUNDATION	19545	12/06/2022		122022	1,000.00
Invoice: 19545			1,000.00 701112 710500					
							CHECK 105798 TOTAL:	1,000.00

Report generated: 12/20/2022 09:12
 User: 3296tchau
 Program ID: apcshdsb

Page 16

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105799	12/20/2022	PRTD	2780 VALLEY NEWS GROUP	11-24-22	11/24/2022		122022	250.00
	Invoice: 11-24-22			250.00 101900 660400	DISPLAY AD - LNDSCP SURVEY Public Education Programs			
	Invoice: 12-01-22		VALLEY NEWS GROUP	12-01-22	12/01/2022		122022	250.00
				250.00 101900 660400	DISPLAY AS - LNDSCP SURVEY Public Education Programs			
							CHECK 105799 TOTAL:	500.00
105800	12/20/2022	PRTD	30056 VERIZON WIRELESS	9921544068	11/26/2022		122022	496.13
	Invoice: 9921544068			496.13 701224 540520	WIRELESS SVC 11/27-12/26/22 Telephone			
							CHECK 105800 TOTAL:	496.13
105801	12/20/2022	PRTD	21295 VERTICAL ELEVATOR SOLUTIONS, INC.	11713	12/01/2022		122022	290.00
	Invoice: 11713			145.00 701001 551500	NOV'22 ELEVATOR SRV Outside Services			
				145.00 701002 551500	Outside Services			
							CHECK 105801 TOTAL:	290.00
105802	12/20/2022	PRTD	3034 VORTEX INDUSTRIES, LLC	01-1638252	11/30/2022		122022	1,220.00
	Invoice: 01-1638252			1,220.00 751820 551500	REPAIRS TO ROLL UP DOOR Outside Services			
							CHECK 105802 TOTAL:	1,220.00
105803	12/20/2022	PRTD	30464 VOX CIVIC COMMUNICATIONS	1555	08/16/2022		122022	12,500.00
	Invoice: 1555			12,500.00 101900 660400	2022 VENTURA/NORTH LA SPECIAL INSERT Public Education Programs			
							CHECK 105803 TOTAL:	12,500.00
105804	12/20/2022	PRTD	3035 VWR SCIENTIFIC	8811405085	11/22/2022		122022	456.23
	Invoice: 8811405085			456.23 701341 551000	LAURYL TRYPTOSE BROTH CONDUCTIVITY STANDARD Supplies/Material			
	Invoice: 8811411867		VWR SCIENTIFIC	8811411867	11/23/2022		122022	146.09
				146.09 701341 551000	PHOSPHATE BUFFER Supplies/Material			
	Invoice: 8811405086		VWR SCIENTIFIC	8811405086	11/22/2022		122022	1,663.97
				1,663.97 701341 551000	PIPETS CONDUCTIVITY STANDARD Supplies/Material			

Report generated: 12/20/2022 09:12
 User: 3296tchau
 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 8811460783			VWR SCIENTIFIC	8811460783	11/30/2022		122022	811.35
				811.35 701341 551000	BUFFERS, GLOVES, NUTRIENT AGAR Supplies/Material			
Invoice: 8811455629			VWR SCIENTIFIC	8811455629	11/30/2022		122022	63.73
				63.73 701341 551000	BUFFER Supplies/Material			
Invoice: 8811424095			VWR SCIENTIFIC	8811424095	11/28/2022		122022	271.84
				271.84 701341 551000	TURBIDITY STANDARD Supplies/Material			
					CHECK	105804	TOTAL:	3,413.21
105805 12/20/2022 PRD	19685		W. LITTEN INC.	22043LC	12/05/2022		122022	93.28
Invoice: 22043LC				93.28 751810 678800	LATE CHRG #22043 District Sprayfield			
Invoice: 22049			W. LITTEN INC.	22049	12/05/2022		122022	8,574.00
				8,574.00 751810 678800	SPRAYFIELD 11/28-12/4/22 District Sprayfield			
Invoice: 22045LC			W. LITTEN INC.	22045LC	12/13/2022		122022	233.15
				233.15 751810 678800	LATECHRG #22045 District Sprayfield			
					CHECK	105805	TOTAL:	8,900.43
105806 12/20/2022 PRD	30388		WATERWISE CONSULTING, INC	7377	11/30/2022		122022	3,025.00
Invoice: 7377				3,025.00 101800 541500	CUSTOMER EVALS - NOV'22 Outside Services			
					CHECK	105806	TOTAL:	3,025.00
105807 12/20/2022 PRD	18914		WECK LABORATORIES, INC.	w2k1823	11/29/2022		122022	648.10
Invoice: w2k1823				648.10 751750 571520	WEEKLY PW SAMPLING Other Laboratory Serv			
Invoice: w2k1755			WECK LABORATORIES, INC.	w2k1755	11/29/2022		122022	2,287.68
				2,287.68 751750 571520	WEEKLY PW SAMPLING Other Laboratory Serv			
Invoice: w2L0265			WECK LABORATORIES, INC.	w2L0265	12/01/2022		122022	611.10
				611.10 751750 571520	WEEKLY PW SAMPLING Other Laboratory Serv			
Invoice: w2L0264			WECK LABORATORIES, INC.	w2L0264	12/01/2022		122022	778.04
					RANCHO GROUNDWATER QUARTERLY			

Report generated: 12/20/2022 09:12
 User: 3296tchau
 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296tchau

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T	OB	DEBIT	CREDIT
2023	6	193												
APP	701-200000				12/20/2022	122022	122022			Accounts Payable			113,041.86	
APP	999-100100				12/20/2022	122022	122022			AP CASH DISBURSEMENTS JOURNAL				801,598.83
APP	751-200000				12/20/2022	122022	122022			Cash-General				
APP	101-200000				12/20/2022	122022	122022			Accounts Payable			201,659.14	
APP	301-200000				12/20/2022	122022	122022			AP CASH DISBURSEMENTS JOURNAL				
APP	754-200000				12/20/2022	122022	122022			Accounts Payable			44,834.20	
APP	102-200000				12/20/2022	122022	122022			AP CASH DISBURSEMENTS JOURNAL				
										Accounts Payable			226,856.46	
										AP CASH DISBURSEMENTS JOURNAL				
										Accounts Payable			215,059.17	
										AP CASH DISBURSEMENTS JOURNAL				
										Accounts Payable			148.00	
										AP CASH DISBURSEMENTS JOURNAL				
										GENERAL LEDGER TOTAL			801,598.83	801,598.83
APP	999-207010				12/20/2022	122022	122022			Due to/Due From Internal Svs			113,041.86	
APP	701-100100				12/20/2022	122022	122022			Cash-General				113,041.86
APP	999-207510				12/20/2022	122022	122022			Due to/Due From JPA Operations			201,659.14	
APP	751-100100				12/20/2022	122022	122022			Cash-General				201,659.14
APP	999-201010				12/20/2022	122022	122022			Due to/Due Frm Potable Wtr Ops			44,834.20	
APP	101-100100				12/20/2022	122022	122022			Cash-General				44,834.20
APP	999-203010				12/20/2022	122022	122022			Due to/Due Frm Potable Wtr Rep			226,856.46	
APP	301-100100				12/20/2022	122022	122022			Cash-General				226,856.46
APP	999-207540				12/20/2022	122022	122022			Due to/Due From JPA Replacement			215,059.17	
APP	754-100100				12/20/2022	122022	122022			Cash-General				215,059.17
APP	999-201020				12/20/2022	122022	122022			Due to/Due Frm Rec'l Wtr Ops			148.00	
APP	102-100100				12/20/2022	122022	122022			Cash-General				148.00
										SYSTEM GENERATED ENTRIES TOTAL			801,598.83	801,598.83
										JOURNAL 2023/06/193 TOTAL			1,603,197.66	1,603,197.66

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable water Operations 101-100100 101-200000	2023	6	193	12/20/2022	Cash-General Accounts Payable	44,834.20	44,834.20
						FUND TOTAL	44,834.20	44,834.20
102	Recycled Water Operations 102-100100 102-200000	2023	6	193	12/20/2022	Cash-General Accounts Payable	148.00	148.00
						FUND TOTAL	148.00	148.00
301	Potable wtr Replacement Fund 301-100100 301-200000	2023	6	193	12/20/2022	Cash-General Accounts Payable	226,856.46	226,856.46
						FUND TOTAL	226,856.46	226,856.46
701	Internal Service Fund 701-100100 701-200000	2023	6	193	12/20/2022	Cash-General Accounts Payable	113,041.86	113,041.86
						FUND TOTAL	113,041.86	113,041.86
751	JPA Operations 751-100100 751-200000	2023	6	193	12/20/2022	Cash-General Accounts Payable	201,659.14	201,659.14
						FUND TOTAL	201,659.14	201,659.14
754	JPA Replacement 754-100100 754-200000	2023	6	193	12/20/2022	Cash-General Accounts Payable	215,059.17	215,059.17
						FUND TOTAL	215,059.17	215,059.17
999	Pooled Cash 999-100100 999-201010 999-201020 999-203010 999-207010 999-207510 999-207540	2023	6	193	12/20/2022	Cash-General Due to/Due Frm Potable wtr Ops Due to/Due Frm Recl wtr Ops Due to/Due FrmPotable wtr Rep1 Due to/Due FromInternal Svs Due to/Due FromJPA Operations Due to/Due FromJPA Replacement	44,834.20 148.00 226,856.46 113,041.86 201,659.14 215,059.17	801,598.83
						FUND TOTAL	801,598.83	801,598.83

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable water Operations		44,834.20
102	Recycled water Operations		148.00
301	Potable wtr Replacement Fund		226,856.46
701	Internal Service Fund		113,041.86
751	JPA Operations		201,659.14
754	JPA Replacement		215,059.17
999	Pooled Cash		
	TOTAL	801,598.83	801,598.83

** END OF REPORT - Generated by Thieu Chau **

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105812	12/27/2022	PRTD	2317 ACORN NEWSPAPER	186834	07/09/2022		122722	830.40
			Invoice: 186834	830.40	101900	660400	2X10 DISPLAY AD- ADVANCED METER Public Education Programs	
			Invoice: 194281				12/03/2022	830.40
			ACORN NEWSPAPER	194281	12/03/2022		122722	
				830.40	101900	660400	4X5 DISPLAY AD- ADVANCED METER Public Education Programs	
							CHECK 105812 TOTAL:	1,660.80
105813	12/27/2022	PRTD	2404 ASTRA INDUSTRIAL SERVICE INC	284525	11/17/2022		122722	345.24
			Invoice: 284525	345.24	101700	551000	3" RP REPAIR KIT Supplies/Material	
							CHECK 105813 TOTAL:	345.24
105814	12/27/2022	PRTD	2869 AT&T	46399044/111422	11/14/2022		122722	87.78
			Invoice: 46399044/111422	87.78	701001	540520	SVCS 11/14-12/13/22 Telephone	
			Invoice: 20453450/120722				12/07/2022	206.49
			AT&T	20453450/120722	12/07/2022		122722	
				206.49	101100	540520	SVCS 12/07-01/06/23 Telephone	
			Invoice: 01230713/120722				12/07/2022	68.88
			AT&T	01230713/120722	12/07/2022		122722	
				68.88	101300	540520	SVCS 12/07-01/06/23 Telephone	
			Invoice: 01246420/120722				12/07/2022	33.97
			AT&T	01246420/120722	12/07/2022		122722	
				33.97	101207	540520	SVCS 12/07-01/06/23 Telephone	
			Invoice: 20438014/120722				12/07/2022	417.12
			AT&T	20438014/120722	12/07/2022		122722	
				417.12	101100	540520	SVCS 12/07-01/06/23 Telephone	
			Invoice: 90545245/120522				12/05/2022	245.57
			AT&T	90545245/120522	12/05/2022		122722	
				245.57	101122	540520	SVCS 12/05-01/04/22 Telephone	
							CHECK 105814 TOTAL:	1,059.81
105815	12/27/2022	PRTD	20424 AT&T (U-VERSE INTERNET)	153005778/121022	12/10/2022		122722	90.24
			Invoice: 153005778/121022	90.24	751820	540520	INTERNET SVCS 12/11-1/10/23 Telephone	
							CHECK 105815 TOTAL:	90.24

Report generated: 12/27/2022 11:39
 User: 32961cortez
 Program ID: apcsfhsb

Page 1

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 14480811				1,557.09	751810	551000	INVOICE DTL DESC SAGINAL ENCLOSURE AND SUBPANEL Supplies/Material	
							CHECK 105819 TOTAL:	2,169.20
105820	12/27/2022	PRTD	30480 BLAKE VARGA	089482/120622	12/06/2022		122722	999.36
			Invoice: 089482/120622	999.36	101	230500	RFND FINAL CR BALANCE 0010000926-089482 Deposit Refd Clearing-Billing	
							CHECK 105820 TOTAL:	999.36
105821	12/27/2022	PRTD	21426 BRIGHTVIEW LANDSCAPE SERVICES, IN	8152443	11/30/2022		122722	13,489.00
			Invoice: 8152443	3,391.92	701001	551500	LANDSCAPE SRVCS - NOV'22 Outside Services	
				3,892.00	751810	551800	Building Maintenance	
				1,981.08	751820	551800	Building Maintenance	
				4,023.00	101600	551800	Building Maintenance	
				201.00	130100	551500	Outside Services	
							CHECK 105821 TOTAL:	13,489.00
105822	12/27/2022	PRTD	18739 CALIFORNIA HAZARDOUS SERVICES, IN	69747	12/06/2022		122722	155.00
			Invoice: 69747	155.00	701325	551500	DEC'22 SITE VISIT Outside Services	
							CHECK 105822 TOTAL:	155.00
105823	12/27/2022	PRTD	11330 DIAL SECURITY	440492	12/02/2022		122722	775.00
			Invoice: 440492	775.00	751820	551500	SRV CALL - RANCHO 11/2-11/10/22 Outside Services	
							CHECK 105823 TOTAL:	775.00
105824	12/27/2022	PRTD	20685 DOCUMENT SYSTEMS INC	IN3121493	12/06/2022		122722	228.52
			Invoice: IN3121493	228.52	701420	621500	CANON MAINT DEC & OVRG NOV System Support and Maintenance	
							CHECK 105824 TOTAL:	228.52
105825	12/27/2022	PRTD	2701 GRAINGER	9534826277	12/05/2022		122722	154.91
			Invoice: 9534826277	154.91	101600	541000	DRILL SET, LABELS, SUPPLIES Supplies/Material	
			Invoice: 9530133223	1,295.95	751810	551000	GRAINGER SPEED REDUCER Supplies/Material	1,295.95

Report generated: 12/27/2022 11:39
 User: 3296jcorkez
 Program ID: apcsfhsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
Invoice: 9542750642			GRAINGER	9542750642	12/13/2022		122722	364.47
				364.47 751820 551000	HEATING ELEMENT Supplies/Material			
					CHECK		105825 TOTAL:	1,815.33
105826	12/27/2022	PRTD	19548 GRM INFORMATION MANAGEMENT SERVIC	0465587	10/31/2022		122722	645.08
			Invoice: 0465587		NOV'22 RECORDS STORAGE Records Management			
				645.08 701121 623500				
					CHECK		105826 TOTAL:	645.08
105827	12/27/2022	PRTD	2727 IDEXX LABORATORIES	3119648681	12/14/2022		122722	1,450.28
			Invoice: 3119648681		GAMMA IRRAD COLILERT 100ML Supplies/Material			
				1,450.28 701341 551000				
					CHECK		105827 TOTAL:	1,450.28
105828	12/27/2022	PRTD	30156 JAY LEWITT	121422	12/14/2022		122722	583.20
			Invoice: 121422		ACWA FALL CONFERENCE 11/29-12/1/22 Directors' Conference Exp			
				583.20 701112 601000				
					CHECK		105828 TOTAL:	583.20
105829	12/27/2022	PRTD	2610 LOS ANGELES COUNTY DEPT. OF PUBLI	6070178	12/01/2022		122722	608.93
			Invoice: 6070178		SVC CHRG 09/27/22-11/16/22 Outside Services			
				608.93 101600 541500				
					CHECK		105829 TOTAL:	608.93
105830	12/27/2022	PRTD	3514 LOS ANGELES COUNTY, REGISTRAR-REC	10809/NOE-TAPIA	12/20/2022		122722	75.00
			Invoice: 10809/NOE-TAPIA		NOTICE OF EXEMPTION FILING Capital Asset Expenses			
				75.00 754440 900000				
					CHECK		105830 TOTAL:	75.00
105831	12/27/2022	PRTD	2814 MCMASTER-CARR SUPPLY CO	89130571	12/05/2022		122722	435.64
			Invoice: 89130571		SUPPLIES FOR TURBIDIMETER FLUSH LINES Supplies/Material			
				435.64 101600 541000				
					CHECK		105831 TOTAL:	435.64

Report generated: 12/27/2022 11:39
 User: 32961cortez
 Program ID: apcsfhsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105832	12/27/2022	PRTD	30484 MOUNTAINS RECREATION & CONSERVATI	2023-30000002	12/13/2022		122722	1,000.00
			Invoice: 2023-30000002					
				1,000.00	701122	710500	SPNSRSHPGOVERNER'S FIRE AND FOREST REILLIENCE MEET Dues, Subsc & Memberships	
							CHECK 105832 TOTAL:	1,000.00
105833	12/27/2022	PRTD	2302 ODP BUSINESS SOLUTIONS LLC	280428842001	12/05/2022		122722	43.78
			Invoice: 280428842001					
				43.78	701410	620000	NAME PLATES Forms, Supplies And Postage	
			Invoice: 280429668001					
				47.03	701410	620000	12/02/2022 FOLDERS AND STAMPS Forms, Supplies And Postage	47.03
							CHECK 105833 TOTAL:	90.81
105834	12/27/2022	PRTD	30165 DAVID PEDERSEN	121522	12/15/2022		122722	133.96
			Invoice: 121522					
				133.96	701121	683000	ACWA FALL CONFERENCE 11/28-12/1/22 Training & Professional Devel	
							CHECK 105834 TOTAL:	133.96
105835	12/27/2022	PRTD	30458 PIONEER AMERICAS, LLC 10728	900217394	12/06/2022		122722	10,413.77
			Invoice: 900217394					
				10,413.77	751810	541014	4,848 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite	
			Invoice: 900220199					
				10,615.68	751810	541014	12/13/2022 4,942 GAL SODIUM HYPOCHLORITE Sodium Hypochlorite	10,615.68
							CHECK 105835 TOTAL:	21,029.45
105836	12/27/2022	PRTD	30172 POWELL CONSTRUCTORS INC	087802/120522	12/05/2022		122722	1,482.08
			Invoice: 087802/120522					
				1,482.08	101	230500	RFND FINAL CR BALANCE 0010000706-087802 Deposit Refd Clearing-Billing	
							CHECK 105836 TOTAL:	1,482.08
105837	12/27/2022	PRTD	17295 QUADIENNT LEASING USA, INC.	N9704936	12/07/2022		122722	1,069.15
			Invoice: N9704936					
				1,069.15	701410	620500	MAIL MACHINE PMT 10/9-1/8/23 Equip Rental	
							CHECK 105837 TOTAL:	1,069.15

Report generated: 12/27/2022 11:39
 User: 32961cortez
 Program ID: apcsfhsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105838	12/27/2022	PRTD	21594 RECYCLED WOOD PRODUCTS	234281	12/05/2022		122722	3,848.00
			Invoice: 234281			260 YDS WOODCHIPS Amendment		
			3,848.00 751820 541080					
			Invoice: 234370	234370	12/07/2022		122722	1,924.00
						130 YDS WOODCHIPS Amendment		
			1,924.00 751820 541080					
						CHECK	105838 TOTAL:	5,772.00
105839	12/27/2022	PRTD	17174 ROTH STAFFING COMPANIES, LP	14280201	12/09/2022		122722	2,764.80
			Invoice: 14280201			TEMP SRVCS 11/28-12/04/22 Outside Services		
			2,764.80 701221 622000					
						CHECK	105839 TOTAL:	2,764.80
105840	12/27/2022	PRTD	30479 SHINE UP SOLAR	090883/120622	12/06/2022		122722	975.18
			Invoice: 090883/120622			RFND FINAL CR BALANCE 0010001446-090883 Deposit Refd Clearing-Billing		
			975.18 101 230500					
						CHECK	105840 TOTAL:	975.18
105841	12/27/2022	PRTD	30462 SIMI VALLEY CHEVROLET	1G1FY6S09P4111077	11/10/2022	2230060	122722	31,532.38
			Invoice: 1G1FY6S09P4111077			PURCHASE 1 2023 CHEVY BOLT EUV Capital Asset Expenses		
			31,532.38 301440 900000					
						CHECK	105841 TOTAL:	31,532.38
105842	12/27/2022	PRTD	2956 SOUTH COAST AIR QUALITY MGMT DIST	4069389	12/01/2022		122722	468.76
			Invoice: 4069389			ICE-ID#101493 WLK Permits and Fees		
			468.76 101600 542000					
			Invoice: 4071695	4071695	12/01/2022		122722	159.44
						EMISSIONS WLK #101493 Permits and Fees		
			159.44 101600 542000					
			Invoice: 4100899	4100899	12/01/2022		122722	151.85
						ID#164911 FLAT FEE 22-23 Permits and Fees		
			151.85 101100 542000					
			Invoice: 4097659	4097659	12/01/2022		122722	468.76
						ID#164911 ICE Permits and Fees		
			468.76 101100 542000					
						CHECK	105842 TOTAL:	1,248.81

Report generated: 12/27/2022 11:39
 User: 3296jortez
 Program ID: apcsfhsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105843	12/27/2022	PRTD	30117 SOUTHERN CALIFORNIA NEWS GROUP	0000555517	11/30/2022		122722	22,000.00
			Invoice: 0000555517					
				22,000.00	101900	660400	DIGITAL AD - NOV'22 Public Education Programs	
							CHECK 105843 TOTAL:	22,000.00
105844	12/27/2022	PRTD	16271 SPOK, INC.	F0143084X	12/10/2022		122722	18.12
			Invoice: F0143084X					
				18.12	751820	540520	PAGER SRV 11/11-12/10/22 Telephone	
							CHECK 105844 TOTAL:	18.12
105845	12/27/2022	PRTD	20648 STANTEC CONSULTING SERVICES INC.	2015469	12/07/2022		122722	982.50
			Invoice: 2015469					
				982.50	701420	621500	FAMS SETUP 11/4-12/2/22 System Support and Maintenance	
							CHECK 105845 TOTAL:	982.50
105846	12/27/2022	PRTD	2969 STATE WATER RESOURCES CONTROL BOA	WD-0214633	12/08/2022		122722	82,766.00
			Invoice: WD-0214633					
				82,766.00	751810	542000	ANNUAL PERMIT FEE FY22-23 Permits and Fees	
			Invoice: WD-0214472					
				11,400.00	751810	542000	NPDES CAT 2 FEE FY22-23 Permits and Fees	11,400.00
			Invoice: WD-0214785					
				3,274.00	751810	542000	NPDES FEE FY22-23 Permits and Fees	3,274.00
			Invoice: WD-0214024					
				113,934.00	751830	542000	ANNUAL PERMIT FEE FY22-23 Permits and Fees	113,934.00
			Invoice: WD-0213975					
				18,512.00	130100	542000	ANNUAL PERMIT FEE FY22-23 Permits and Fees	18,512.00
							CHECK 105846 TOTAL:	229,886.00
105847	12/27/2022	PRTD	21625 SYLVIR CONSULTING, INC.	667	10/14/2022		122722	2,253.75
			Invoice: 667					
				2,253.75	701210	651600	GRANT MNGMT CONSULTING SRVCS Other Professional Serv	
							CHECK 105847 TOTAL:	2,253.75

Report generated: 12/27/2022 11:39
 User: 3296jortez
 Program ID: apcsfdb

Page 7

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
105848	12/27/2022	PRTD	17645 TORO ENTERPRISES INC.	090529/120622	12/06/2022		122722	905.20
			Invoice: 090529/120622				RFND FINAL CR BALANCE 0010001351-090529	
			905.20 101	230500			Deposit Refd Clearing-Billing	
							CHECK 105848 TOTAL:	905.20
105849	12/27/2022	PRTD	30386 URBAN WATER INSTITUTE	SPNSRHP-022223	12/09/2022		122722	1,500.00
			Invoice: SPNSRHP-022223				SPONSOR URBAN WATER INSTITUTE CONFERENCE 2/22-24	
			1,500.00 701122	710500			Dues, Subsc & Memberships	
							CHECK 105849 TOTAL:	1,500.00
105850	12/27/2022	PRTD	20935 US METRO GROUP, INC.	106741	11/30/2022		122722	-3,605.00
			Invoice: 106741				CREDIT MEMO	
			-3,605.00 751750	551800			Building Maintenance	
							10/31/2022	
			Invoice: 106629	106629			JANTRL SRVC - OCT'22	13,333.43
			6,133.38 701001	551500			Outside Services	
			2,666.69 701002	551500			Outside Services	
			933.34 751820	551800			Building Maintenance	
			1,466.68 751810	551800			Building Maintenance	
			266.67 101600	551800			Building Maintenance	
			1,866.67 751750	551800			Building Maintenance	
							11/30/2022	
			Invoice: 106756	106756			DISNFCT SRVC - NOV'22	5,975.20
			2,210.82 701001	551500			Outside Services	
			776.78 701002	551500			Outside Services	
			776.78 751820	551800			Building Maintenance	
			2,210.82 751810	551800			Building Maintenance	
							CHECK 105850 TOTAL:	15,703.63
105851	12/27/2022	PRTD	13653 USABLUEBOOK	155926	10/26/2022		122722	336.55
			Invoice: 155926				PUMP CRUSH TUBES	
			336.55 751810	551000			Supplies/Material	
							11/23/2022	
			Invoice: 187084	187084			CREDIT MEMO #155926	-322.46
			-322.46 751810	551000			Supplies/Material	
							11/07/2022	
			Invoice: 169193	169193			PUMP CRUSH TUBES	337.49
			337.49 751810	551000			Supplies/Material	

Report generated: 12/27/2022 11:39
 User: 32961cortez
 Program ID: apcshdsb

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
							CHECK 105851 TOTAL:	351.58
105852	12/27/2022	PRTD	2780 VALLEY NEWS GROUP	12-09-22	12/09/2022		122722	250.00
			Invoice: 12-09-22	250.00 101900 660400			DISPLAY AD - LNDSCPE SRVY 12/8 Public Education Programs	
							CHECK 105852 TOTAL:	250.00
105853	12/27/2022	PRTD	21643 VALLEY SOIL, INC.	27048	12/12/2022		122722	11,567.50
			Invoice: 27048	11,567.50 101800 670900			METER INSTALLS NOV'22 Res. ET Irrigation Controller	
							CHECK 105853 TOTAL:	11,567.50
105854	12/27/2022	PRTD	18604 VENTURA PEST CONTROL	845769	12/06/2022		122722	55.00
			Invoice: 845769	55.00 101600 551500			GOPHER SRV - WLK Outside Services	
							CHECK 105854 TOTAL:	55.00
105855	12/27/2022	PRTD	19685 W. LITTEN INC.	22050	12/12/2022		122722	8,006.00
			Invoice: 22050	8,006.00 751810 678800			SPRAYFIELD 12/4-12/10/22 District Sprayfield	
							CHECK 105855 TOTAL:	8,006.00
105856	12/27/2022	PRTD	18914 WECK LABORATORIES, INC.	w2L0313	12/02/2022		122722	648.10
			Invoice: w2L0313	648.10 751750 571520			WEEKLY PW SAMPLING Other Laboratory Serv	
			Invoice: w2L1092	26.50 701341 551500			12/08/2022 DIONIZED WATER Outside Services	26.50
			Invoice: w2L1362	342.58 751810 571520			12/12/2022 TAPIA GROUNDWATER QUARTERLY Other Laboratory Serv	342.58
							CHECK 105856 TOTAL:	1,017.18

Report generated: 12/27/2022 11:39
 User: 3296jcorrez
 Program ID: apcsfhsb

A/P CASH DISBURSEMENTS JOURNAL

NUMBER OF CHECKS	45	*** CASH ACCOUNT TOTAL ***	397,005.47				
TOTAL PRINTED CHECKS	<table><thead><tr><th>COUNT</th><th>AMOUNT</th></tr></thead><tbody><tr><td>45</td><td>397,005.47</td></tr></tbody></table>	COUNT	AMOUNT	45	397,005.47	*** GRAND TOTAL ***	397,005.47
COUNT	AMOUNT						
45	397,005.47						

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR	PER	JNL	SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T OB	DEBIT	CREDIT
										LINE DESC			
2023	6	253											
APP	101-200000				12/27/2022	122722	122722			Accounts Payable		47,993.58	
										AP CASH DISBURSEMENTS JOURNAL			
APP	999-100100				12/27/2022	122722	122722			Cash-General			397,005.47
										AP CASH DISBURSEMENTS JOURNAL			
APP	701-200000				12/27/2022	122722	122722			Accounts Payable		36,722.67	
										AP CASH DISBURSEMENTS JOURNAL			
APP	751-200000				12/27/2022	122722	122722			Accounts Payable		261,968.84	
										AP CASH DISBURSEMENTS JOURNAL			
APP	130-200000				12/27/2022	122722	122722			Accounts Payable		18,713.00	
										AP CASH DISBURSEMENTS JOURNAL			
APP	754-200000				12/27/2022	122722	122722			Accounts Payable		75.00	
										AP CASH DISBURSEMENTS JOURNAL			
APP	301-200000				12/27/2022	122722	122722			Accounts Payable		31,532.38	
										AP CASH DISBURSEMENTS JOURNAL			
										GENERAL LEDGER TOTAL		397,005.47	397,005.47
APP	999-201010				12/27/2022	122722	122722			Due to/Due Frm Potable Wtr Ops		47,993.58	
										Cash-General			47,993.58
APP	101-100100				12/27/2022	122722	122722			Due to/Due FromInternal svcs		36,722.67	
										Cash-General			36,722.67
APP	999-207010				12/27/2022	122722	122722			Due to/Due FromJPA Operations		261,968.84	
										Cash-General			261,968.84
APP	701-100100				12/27/2022	122722	122722			Due to/Due FrmSanitation Ops		18,713.00	
										Cash-General			18,713.00
APP	999-207510				12/27/2022	122722	122722			Due to/Due FromJPA Replacement		75.00	
										Cash-General			75.00
APP	751-100100				12/27/2022	122722	122722			Due to/Due FrmPotable Wtr Rep1		31,532.38	
										Cash-General			31,532.38
APP	999-203010				12/27/2022	122722	122722			SYSTEM GENERATED ENTRIES TOTAL		397,005.47	397,005.47
										JOURNAL 2023/06/253 TOTAL		794,010.94	794,010.94

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable water Operations 101-100100 101-200000	2023	6	253	12/27/2022	Cash-General Accounts Payable	47,993.58	47,993.58
						FUND TOTAL	47,993.58	47,993.58
130	Sanitation Operations 130-100100 130-200000	2023	6	253	12/27/2022	Cash-General Accounts Payable	18,713.00	18,713.00
						FUND TOTAL	18,713.00	18,713.00
301	Potable wtr Replacement Fund 301-100100 301-200000	2023	6	253	12/27/2022	Cash-General Accounts Payable	31,532.38	31,532.38
						FUND TOTAL	31,532.38	31,532.38
701	Internal Service Fund 701-100100 701-200000	2023	6	253	12/27/2022	Cash-General Accounts Payable	36,722.67	36,722.67
						FUND TOTAL	36,722.67	36,722.67
751	JPA Operations 751-100100 751-200000	2023	6	253	12/27/2022	Cash-General Accounts Payable	261,968.84	261,968.84
						FUND TOTAL	261,968.84	261,968.84
754	JPA Replacement 754-100100 754-200000	2023	6	253	12/27/2022	Cash-General Accounts Payable	75.00	75.00
						FUND TOTAL	75.00	75.00
999	Pooled Cash 999-100100 999-201010 999-201300 999-203010 999-207010 999-207510 999-207540	2023	6	253	12/27/2022	Cash-General Due to/Due Frm Potable wtr Ops Due to/Due FrmSanitation Ops Due to/Due FrmPotable wtr Rep1 Due to/Due FromInternal Svs Due to/Due FromJPA Operations Due to/Due FromJPA Replacement	47,993.58 18,713.00 31,532.38 36,722.67 261,968.84 75.00	397,005.47
						FUND TOTAL	397,005.47	397,005.47

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable water Operations		47,993.58
130	Sanitation Operations		18,713.00
301	Potable wtr Replacement Fund		31,532.38
701	Internal Service Fund		36,722.67
751	JPA Operations		261,968.84
754	JPA Replacement		75.00
999	Pooled Cash		
	TOTAL	397,005.47	397,005.47

** END OF REPORT - Generated by Jessica Cortez **

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
12	12/27/2022	WIRE	3384 METROPOLITAN WATER DISTRICT OF S.	10972	12/09/2022			1,231,740.90
Invoice: 10972								
				1,054,188.90	101001	500200	ANALYSIS MWD BILL - NOVEMBER'22	
				46,665.00	101001	501200	Non-Interruptible	
				130,887.00	101001	501000	Capacity Reservation Charge	
							Readiness To Serve	
							CHECK 12 TOTAL:	1,231,740.90
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		1,231,740.90
				TOTAL WIRE TRANSFERS		COUNT	AMOUNT	
						1	1,231,740.90	
							*** GRAND TOTAL ***	1,231,740.90

A/P CASH DISBURSEMENTS JOURNAL

JOURNAL ENTRIES TO BE CREATED
 CLERK: 3296jcortez

YEAR	PER	JNL				ACCOUNT_DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF_DATE	JNL_DESC	REF_1	REF_2	REF_3	LINE_DESC			
2023	6	232								
APP	101-200000	12/27/2022	CASH DISB	122722			Accounts Payable		1,231,740.90	
							AP CASH DISBURSEMENTS JOURNAL			
APP	999-100100	12/27/2022	CASH DISB	122722			Cash-General			1,231,740.90
							AP CASH DISBURSEMENTS JOURNAL			
							GENERAL LEDGER TOTAL		1,231,740.90	1,231,740.90
APP	999-201010	12/27/2022	CASH DISB	122722			Due to/Due Frm Potable wtr Ops		1,231,740.90	
APP	101-100100	12/27/2022	CASH DISB	122722			Cash-General			1,231,740.90
							SYSTEM GENERATED ENTRIES TOTAL		1,231,740.90	1,231,740.90
							JOURNAL 2023/06/232 TOTAL		2,463,481.80	2,463,481.80

A/P CASH DISBURSEMENTS JOURNAL
 JOURNAL ENTRIES TO BE CREATED

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101	Potable water Operations 101-100100 101-200000	2023	6	232	12/27/2022	Cash-General Accounts Payable		1,231,740.90
						FUND TOTAL	1,231,740.90	1,231,740.90
999	Pooled Cash 999-100100 999-201010	2023	6	232	12/27/2022	Cash-General Due to/Due Frm Potable wtr Ops	1,231,740.90	1,231,740.90
						FUND TOTAL	1,231,740.90	1,231,740.90

A/P CASH DISBURSEMENTS JOURNAL
JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		1,231,740.90
999	Pooled Cash	1,231,740.90	
	TOTAL	1,231,740.90	1,231,740.90

** END OF REPORT - Generated by Jessica Cortez **



MWD
 METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
 700 North Alameda Street
 Los Angeles, CA, 90012-2944

INVOICE

Billed To:

Las Virgenes Municipal Water District



Service Address

4232 Las Virgenes Road
 Calabasas, CA 91302

November 2022	Page No. 1 of 1
Mailed: 12/09/2022	Due Date: 01/31/2023
Invoice Number: 10972	Revision: 0

NOTICE

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES

Volume (AF)

Total Water Treated Delivered	922.3
Total Water Untreated Delivered	

SALES

Type

Volume (AF)

Rate (\$ /AF)

Total (\$)

Full Service	Tier 1 Supply Rate	922.3	\$243.00	\$224,118.90
	System Access Rate	922.3	\$389.00	\$358,774.70
	System Power Rate	922.3	\$167.00	\$154,024.10
	Treatment Surcharge	922.3	\$344.00	\$317,271.20
SUBTOTAL				\$1,054,188.90

OTHER CHARGES AND CREDITS

Rate (\$ /AF)

Capacity Charge(Payment Schedule: M)	\$46,665.00
Readiness To Serve Charge(Payment Schedule: M)	\$130,887.00
SUBTOTAL	\$177,552.00

ADDITIONAL INFORMATION

Volume (AF)

Tier1 %

Peak Day

Flow (CFS)

Capacity Charge			8/9/2018	45.9
Purchase Order Firm Delivery To Date (Jan 2015 to Dec 2024)	150,165.4			
Tier 1 Annual Limit (For Current Calendar Year)	24,359.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	12,635.7	51.9		
Tier 1 Current Month Deliveries	922.3			
Purchase Order Commitment (Jan 2015 to Dec 2024)	146,151.0			

INVOICE TOTAL

Volume AF

922.3

Amount Now Due

\$1,231,740.90

Note: Amount Due is based on highlighted fields



MWD

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

700 North Alameda Street

Los Angeles, CA, 90012-2944

INVOICE DETAIL

NOTICE
<p>The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.</p>

IN ACCORDANCE WITH READINGS AND BILLING DATA LISTED BELOW

Agency Name	Invoice No.	Rev.	Bill Period	Page No.	Mailed On	Due On
Las Virgenes Municipal Water District	10972	0	November 2022	1 of 2	12-09-22	01-31-23

Meter No LV-01

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Chatsworth St. and Andora Ave.	100	22200323	22288288	8796500	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	243.00	201.9	49,061.70
System Access Rate	389.00	201.9	78,539.10
System Power Rate	167.00	201.9	33,717.30
Treatment Surcharge	344.00	201.9	69,453.60
Delivery Subtotal		201.9	230,771.70
LV-01 Total		201.9	230,771.70

Meter No LV-02

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Terminus of Calabasas Feeder	1,000	22995841	23025313	29472000	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	243.00	676.6	164,413.80
System Access Rate	389.00	676.6	263,197.40
System Power Rate	167.00	676.6	112,992.20
Treatment Surcharge	344.00	676.6	232,750.40
Delivery Subtotal		676.6	773,353.80
LV-02 Total		676.6	773,353.80

Meter No LV-03

Treated Domestic	Constant	Previous Reading	Current Reading	Volume (Cu. Ft.)	Rate Desc.
Chatsworth Park	10	92996659	93187512	1908530	Unbundled

--- DELIVERIES ---

	Rate Per AF	Volume AF	Amount
Tier 1 Supply Rate	243.00	43.8	10,643.40
System Access Rate	389.00	43.8	17,038.20
System Power Rate	167.00	43.8	7,314.60
Treatment Surcharge	344.00	43.8	15,067.20
Delivery Subtotal		43.8	50,063.40
LV-03 Total		43.8	50,063.40

--- OTHER CHARGES AND CREDITS ---

	Amount
Capacity Charge for current calendar year	46,665.00
Readiness to Serve Charge for current fiscal year	130,887.00

Agency Name	Invoice No.	Rev.	Bill Period	Page No.	Mailed On	Due On
Las Virgenes Municipal Water District	10972	0	November 2022	2 of 2	12-09-22	01-31-23

VOLUME TOTAL	INVOICE TOTAL
922.3	\$1,231,740.90

This invoice was printed on 12/7/2022 at 9:02:33PM



THE METROPOLITAN WATER DISTRICT
of SOUTHERN CALIFORNIA
700 North Alameda Street
Los Angeles, CA 90012-2944
<http://www.mwdh2o.com/>

**SUMMARY OF PROGRAM DEMANDS BY WATER DESCRIPTION IN ACRE FEET
BASED ON HISTORICAL WATER DELIVERIES
INVOICE COVER SHEET
For the Fiscal Year 2022 - 2023**

LV - Las Virgenes Municipal Water District

DELIVERIES													
MWD Water	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Year Bal
Program: BASIC													
TREATED FULL SERVICE													
Subtotal	1,047.7	1,211.0	997.5	974.7	922.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5,153.2
BASIC Total	1,047.7	1,211.0	997.5	974.7	922.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5,153.2
MWD Water Total	1,047.7	1,211.0	997.5	974.7	922.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5,153.2



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

9:00 AM

December 20, 2022

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Ursula Bosson.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **9:00 a.m.** by Board President Lewitt in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. The meeting was conducted via teleconference pursuant to the provisions of Assembly Bill 361, which suspended certain requirements of the Ralph M. Brown Act to support social distancing guidelines associated with response to the coronavirus (COVID-19) outbreak. Susan Brown, Administrative Assistant, conducted the roll call.

Present: Directors Gary Burns, Charles Caspary, Andy Coradeschi, Jay Lewitt, and Len Polan (via teleconference).

Absent: None

Staff Present: David Pedersen, General Manager
Don Patterson, Director of Finance and Administration
Eric Schlageter, Principal Engineer
John Zhao, Director of Facilities and Operations
Josie Guzman, Clerk of the Board
Susan Brown, Administrative Assistant
Keith Lemieux, District Counsel

2. APPROVAL OF AGENDA

Director Caspary moved to approve the agenda and approve the findings of Resolution No. 2609 (AB 361). Motion seconded by Director Coradeschi. Motion carried unanimously by roll call vote.

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

A List of Demands: December 20, 2022: Receive and file

B Minutes Regular Meeting of December 6, 2022: Approve

C Directors' Per Diem – November 2022: Ratify

D Continuation of Local State of Emergency Due to Water Shortage from Statewide Drought

Approve the continuation of a local emergency declaration due to water shortage from the statewide drought.

E Statement of Revenues, Expenses, and Changes in Net Position: October 2022

Receive and file the Statement of Revenues, Expenses, and Changes in Net Position for the period ending on October 31, 2022.

F New Janitorial Services Contract: Award

Authorize the General Manager to execute a one-year contract with US Metro Group, Inc., in the amount of \$250,000, for janitorial services.

Director Polan moved to approve the Consent Calendar. Motion seconded by Director Caspary. Motion carried unanimously by roll call vote.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A MWD Representative Report

Glen Peterson, MWD Representative, reported that incoming MWD Chair Adán Ortega had proposed holding MWD Committee Meetings concurrently, which could be problematic for MWD Representatives who serve on more than one committee. He stated that incoming Chair Ortega indicated he would take the concerns regarding his proposal into consideration. He also reported that the MWD Board approved appointment of Board Vice Chairs; reduced the number of MWD Committees; authorized \$80 million in grant funding from the State Water Resources Control Board and authorized an increase of 17

staff to commence activities related to the initiation of the Pure Water Southern California Program; adopted a resolution to accept \$50 million from the California Department of Water Resources to support drought mitigation projects; approved the MWD General Manager's contract and salary increase; approved amendments and revisions to the Administrative Code; inducted new Director Arturo Chacon representing Central Basin Municipal Water District; and adopted a resolution reaffirming the Regional Drought Emergency and considering implementation of the regional Water Supply Allocation Plan for all member agencies. He noted that he was appointed a committee that would negotiate Colorado River water, and he was relieved of his service as a Director on the Colorado River Board. He also reported that he attended the Colorado River Water Users Association Conference where they discussed challenges and opportunities for the Colorado River Compact. He noted that MWD would be yielding its entitlement of water from the Palo Verde Irrigation District (PVID), and he discussed concerns with the price of water from the Imperial Irrigation District (IID). He responded to questions regarding the Quantification Settlement Agreement with IID, impacts related to MWD Engineering and Operations staff transfers to the Pure Water Southern California Program, and potential benefits to member agencies from MWD's Pure Water Southern California Program.

B Legislative and Regulatory Updates

General Manager David Pedersen reported that staff was monitoring the state budget process, and noted that there was concern that the state would no longer have a surplus budget condition. He stated that staff was anticipating that Governor Gavin Newsom would be considering several budget cuts, and staff would monitor to ensure that drought and water recycling funding would be maintained. He noted that the initial state budget proposal would be available on January 10th, followed by the May revise. He also reported that work continued regarding the California Department of Fish and Wildlife's proposal to list Southern Steelhead as a candidate species under the California Endangered Species Act, and an information item was included on the agenda as Item 10B.

C Water Supply Conditions Update: Receive and file

Ursula Bosson, Customer Service Manager, reported that the snowpack in the Northern Sierra was at 180 percent of normal; the 8-station index was at 95 percent of normal for precipitation; reservoir levels were below average capacity; snow and precipitation levels for the Colorado River Basin were at 116 percent and 100 percent respectively of normal; Lakes Mead and Powell remained at record low levels; and drought conditions continued. She also presented the Customer Service Drought Metrics Report.

A discussion ensued regarding the upward trend of issuing notices of exceedance due to customers not adjusting irrigation systems in cooler temperatures, encouraging installation of the Rachio weather-based irrigation controller, the Flow Restriction Device Program, customer appeals, customer hold times when calling the District office, and encouraging the use of the WaterSmart portal.

Mike McNutt, Public Affairs and Communications Manager, shared staffs' efforts in educating the community on water conservation.

Ms. Bosson responded to a question regarding whether customers' call were recorded by stating that her department was working with Information Systems staff on the process to record phone calls.

A discussion ensued regarding promoting enrollment in the WaterSmart portal.

6. TREASURER

Don Patterson, Director of Finance and Administration/Deputy Treasurer, stated that the Treasurer's report was in order.

7. BOARD OF DIRECTORS

A Nomination of Officers: President, Vice-President, Secretary, and Treasurer

Accept nominations for directors to serve two-year terms as President, Vice-President, Secretary, and Treasurer of the Board.

General Manager David Pedersen presented the report.

Board President Lewitt opened the nominations for President.

Director Caspary moved to nominate Jay Lewitt as President.

Director Polan moved to nominate himself as President.

Board President Lewitt opened the nominations for Vice-President.

Board President moved to nominate Andy Coradeschi as Vice-President.

Director Caspary moved to nominate Len Polan as Vice-President.

Board President Lewitt opened the nominations for Secretary.

Director Caspary moved to nominate Gary Burns as Secretary.

Director Polan moved nominate Andy Coradeschi as Secretary.

Board President Lewitt opened the nominations for Treasurer.

Director Caspary moved to nominate Andy Coradeschi as Treasurer.

Board President moved to nominate Charles Caspary as Treasurer.

Directors Lewitt and Polan provided brief statements regarding their desire to serve as Board President.

Directors Polan and Coradeschi provided brief statements regarding their desire to serve as Vice-President.

Directors Burns and Coradeschi provided brief statements regarding their desire to serve as Secretary.

Directors Caspary and Coradeschi provided brief statements regarding their desire to serve as Treasurer.

General Manager David Pedersen noted that the election of Board Officers would take place at the January 17, 2023 Board Meeting.

B Nomination of District's MWD Representative

Accept nominations for the District's representative to the Board of Directors of Metropolitan Water District of Southern California.

General Manager David presented the report.

Director Caspary moved to nominate Glen Peterson as the District's MWD Representative.

Director Coradeschi moved to nominate Lynda Lo-Hill as the District's MWD Representative.

Glen Peterson and Lynda Lo-Hill provided brief statements regarding their desire to serve as the District's MWD Representative.

Director Caspary noted that MWD Representative Glen Peterson currently served on several MWD Committees, and he inquired whether his committee seats would automatically go to whomever would be selected as the District's MWD Representative. He noted that incoming MWD Chair Ortega indicated that MWD Committee Meetings would be held concurrently rather than sequentially, and he inquired whether the District could appoint a second MWD Representative to ensure that the District's interests would be represented and ensure that the selected MWD Representative would cast votes at MWD meetings. General Manager David Pedersen responded that staff would follow-up.

8. GENERAL MANAGER

A Memorandum of Understanding for Colorado River Basin Urban Water Conservation Actions: Authorization

Authorize the General Manager to sign the Memorandum of Understanding for Colorado River Basin Urban Water Conservation Actions.

General Manager David Pedersen presented the report.

Director Caspary moved to approve Item 8A. Motion seconded by Director Coradeschi.

General Manager David Pedersen responded to questions regarding the commitments outlined in the MOU to conserve the Colorado River's limited water supply and protect vital environmental resources, and the plan to save 2 to 4 million acre-feet of water.

Motion carried unanimously by roll call vote.

9. ENGINEERING AND EXTERNAL AFFAIRS

A Calabasas Recycled Water Pipeline Improvement Project: Award of Design

Accept the proposal from MKN & Associates, Inc., and authorize the General Manager to execute a professional services agreement, in the amount of \$113,473, for design and engineering services during construction for the Calabasas Recycled Water Pipeline Improvement Project.

Alex Leu, Senior Engineer, presented the report.

Board President Lewitt stepped out of the Board Room at 11:03 a.m. and returned at 11:04 a.m.

Director Caspary moved to approve Item 9A. Motion seconded by Director Burns.

Mr. Leu responded to questions regarding the continued use of the recycled water system after the construction of the Pure Water Project Las Virgenes-Triunfo.

A discussion ensued regarding ground movement and settlement from a prior landslide and landscape irrigation, and whether these might have caused the failures to the recycled water system infrastructure.

Eric Schlageter, Principal Engineer, noted that the recycled water system in this area was to be used primarily for greenbelt irrigation, and it was later determined that the recycled water system was undersized and required close coordination of the irrigation controllers so that demands would not occur simultaneously.

Motion carried unanimously by roll call vote.

B Relief to Specified Customers to Support Rebuilding of Homes Destroyed in Woolsey Fire: Extension of Time

Pass, approve, and adopt proposed Resolution No. 2615, granting a two-year time extension for relief provided to specified customers to support rebuilding of homes destroyed by the Woolsey Fire.

Eric Schlageter, Principal Engineer, presented the report.

Director Polan moved to approve Item 9B. Motion seconded by Director Coradeschi.

Mr. Schlageter responded to a question regarding delays with permitting processes.

Motion carried unanimously by roll call vote.

10. INFORMATION ITEMS

A Reimbursable Expenses for Fiscal Year 2021-22.

B Participation in Population Viability Assessment for Southern California Steelhead

General Manager David Pedersen responded to questions regarding the purpose of the proposed study to assess the viability of the Southern California Steelhead.

11. NON-ACTION ITEMS

A Organization Reports

Director Caspary reported that he attended the Santa Monica Bay Restoration Commission Governing Board Meeting on December 15th. He noted that no nominations were made for Chair, and nominations would be revisited at the Executive Committee Meeting in January. He also reported that the Governing Board would hold a stakeholders' workshop on February 23rd. He also stated that he would share the link to the presentation regarding the Kelp Restoration Project.

B Director's Reports on Outside Meetings

Board President Lewitt reported that he attended the Colorado River Water Users Association conference in Las Vegas, Nevada, December 13th through 16th. He noted that the conference included a tour of Hoover Dam and presentations regarding the state of the Colorado River and the Colorado River Compact.

C General Manager Reports

(1) General Business

General Manager David Pedersen noted that the public review period had ended for the Department of Water Resources' Delta Conveyance Project, and that he submitted a letter in support of the project. He reminded the Board that the January 3, 2023 Board Meeting was canceled, and the next meeting would be held on January 17, 2023. He announced that Brett Dingman, Water Reclamation Manager, would be retiring on December 28th after 20 years of service; Scott McClintock, Laboratory Technician II, would be retiring on December 28th after 36 years of service; and Greg Cousins, Facility Worker, would be retiring on December 29 after 18th years of service. He noted that

District Offices would be closed on December 23rd and 26th for the Christmas Eve and Christmas Day holidays, and December 31st and January 2nd for the New Year's Eve and New Year's Day holidays. He wished everyone Happy Holidays.

(2) Follow-Up Items

General Manager David Pedersen noted that follow-up items included purchasing limits and improvements to the Board Room's audio-visual system.

D Directors' Comments

Director Polan wished Brett Dingman well upon his retirement.

Director Caspary acknowledged staff and their families for their contributions to the District's customers.

Director Coradeschi concurred with Director Caspary's comments.

12. FUTURE AGENDA ITEMS

None.

13. PUBLIC COMMENTS

None.

14. ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **11:42 a.m.**

Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:


Josie Guzman, Deputy Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

January 3, 2023

To: Payroll

From: David W. Pedersen
General Manager

DocuSigned by:

 12C6BE2E4EC44E2...

RE: Per Diem Request – December 2022

Attached are the Director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

	<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
22040	Gary Burns	3	\$220.00	\$660.00
8014	Charles Caspary	4	\$220.00	\$880.00
22039	Andy Coradeschi	7	\$220.00	\$1,540.00
19447	Jay Lewitt	8	\$220.00	\$1,760.00
21169	Lynda Lo-Hill	1	\$220.00	\$220.00
18856	Leonard Polan	4	\$220.00	\$880.00

*LVMWD Code Section 2-2.106(a): “not exceeding a total of ten (10) days in any calendar month”

**LVMWD Code Section 2-2.106(b): MWD director “not exceeding a total of ten (10) additional days in any calendar month.”

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board Director's Name: Lynda Lo-Hill
 Month of: Dec-22 Division: 2

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses* (Y/N)	Check One		Event Title
	Event	Travel ¹	Total		MWD	LVMWD	
12/2/22	1		1	N		X	Heal the Bay One Water Day Event
TOTAL			1				

Date Submitted: 12/19/22
 Director Signature: Lynda Lo-Hill

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Glen Peterson, Director

Metropolitan Water District of Southern California

2936 Triunfo Canyon Rd

Agoura, CA. 91301

email: glenpsop@icloud.com

INVOICE

DATE: 12/30/22
INVOICE # 49
FOR: Director fees

Bill To:

Las Virgenes Municipal Water District

4232 Las Virgenes Rd

Calabasas, CA. 91302

attn: Josie Guzman, Clerk of the Board

818-251-2100

Date	Description	fee
12/1/2022	ACWA Indian Wells Fall Conference	\$220.00
12/5/2022	Real Property Committee	\$220.00
12/8/2022	Northern Caucus	\$220.00
12/9/2022	Pre Imported water Committee meeting	\$220.00
12/12/2022	Colorado River Committee, Committee Meetings	\$220.00
12/13/2022	Board and Committee Meetings, travel to LAS Vegas for CRUA Meeting	\$220.00
12/14-16/22	CRUA Meeting	\$660.00
12/19/2022	Meeting LVMWD on Ocean Desal	\$220.00
12/20/2022	Report to LVMWD Board, Chair Gray's retirement	\$0.00
12/21/2022	Meeting on Colorado River Committee	\$0.00
		TOTAL \$2,200.00

Make Check payable to Glen Peterson

Thank you for the opportunity to serve



DATE: January 17, 2023
TO: Board of Directors
FROM: General Manager

SUBJECT: Continuation of Local State of Emergency Due to Water Shortage from Statewide Drought

SUMMARY:

On November 2, 2021, the Board adopted Resolution No. 2599, declaring a local state of emergency due to water shortage from drought conditions in the State of California; activating the District's Water Shortage Contingency Plan at Stage 3 – Water Shortage Emergency; and authorizing the continued implementation of a Strategic Communication Plan for Drought Messaging. The action also expanded enforcement of water conservation measures and applied a drought factor of 0.75 to the outdoor component of residential water budgets, irrigation only accounts and recycled water accounts, beginning with the first billing period after November 30, 2021.

On November 16, 2021, the Board adopted Resolution No. 2601, revising the District's Code related to water conservation penalty and enforcement measures, encouraging customers to conserve and use water more efficiently during times of water shortage emergency. The action included authorization to use flow restriction devices on water service accounts with repeat and continued excessive usage.

On May 17, 2022, the Board adopted Resolution No. 2608, declaring a continued state of local emergency due to water shortage from drought conditions in the State of California, continuing the activation of the District's Water Shortage Contingency Plan at Stage 3 – Water Shortage Emergency and implementing new water use restrictions with associated enforcement measures.

Section 2-6.402 of the Las Virgenes Municipal Water District Code requires that once the Board has declared an emergency, it must determine by a four-fifths vote at each subsequent regular Board meeting whether to continue or terminate the authorization for emergency. Staff recommends that the emergency declaration be continued.

RECOMMENDATION(S):

Approve the continuation of a local emergency declaration due to water shortage from the statewide drought.

GOALS:

Provide Safe and Quality Water with Reliable Services

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board



DATE: January 17, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Monthly Cash and Investment Report: November 2022

SUMMARY:

During the month of November 2022, the value of the District's total cash and investments increased from \$118,827,988, held on October 31st, to \$121,552,799. The total held in the District's investment portfolio increased from \$117,789,636 to \$120,450,675 at book value. One investment matured, and two investments were purchased. The book value of the District's investment portfolio increased from \$82,870,206 to \$83,626,671. The value of the District's Local Agency Investment Fund (LAIF) account increased to \$20,052,640, and the District's CAMP account increased to \$16,771,364. The remaining funds were held in the District's checking and money market accounts.

RECOMMENDATION(S):

Receive and file the Monthly Cash and Investment Report for November 2022.

DISCUSSION:

As of November 30, 2022, the District held \$121,552,799 in its cash and investment accounts at book value, up 2.3% month-over-month. The majority of the funds were held in the District's self-managed investment account, which had a November 30th book value of \$83,626,671.

LAIF held the majority of the remaining funds, in the amount of \$20,052,640. CAMP held \$16,771,364, and the remaining portion was held in the District's checking and money market accounts. The annualized yield of the District's investment portfolio was 2.07% in November, up from 2.00% in October. The annualized yield on the District's LAIF funds was 2.01%, up 24 basis points from October. The annualized yield on the District's CAMP funds was 3.90%, up 76 basis points from October. The combined total yield on the District's accounts was 2.32% in November, up from 2.13% in October.

The following investments were purchased in November:

- 11/08/2022 – Discover Bank insured CD, in the amount of \$244,000, and a maturity of 11/08/2027; YTM 4.900%.

- 11/10/2022 – FHLB callable agency, in the amount of \$1,000,000, and a maturity of 11/10/2027; YTM 6.00%.

One investment matured during November:

- 11/01/2022 – State of California municipal bond in the amount of \$500,000; YTM 0.349%.

The following transactions were posted in the District's LAIF account:

- 11/08/2022 – Withdraw in the amount of \$640,000.
- 11/28/2022 – Deposit in the amount of \$2,500,000.

The following transactions were posted in the District's CAMP account:

- 11/30/2022 – Interest in the amount of \$53,825.04.

The District's investments are in compliance with the adopted Investment Policy, and the District has sufficient funds to meet expenditures during the next six months from funds held in local agency investment pool liquid accounts.

Cash Analysis:

Another important aspect of the Monthly Cash and Investment Report is to monitor the District's performance as compared to its adopted Financial Policies. Attachment B shows the District's total cash and investments as of November 30, 2022 and compares the balances to the adopted Financial Policies. As shown for November, the Potable Water Enterprise had \$5.9 million available for capital projects, the Sanitation Enterprise had \$0.1 million additional funds available for capital, and the Recycled Water Enterprise had \$12.3 million available for capital. The Board has assigned \$15 million in potable water funds, \$10 million in recycled water funds and \$10 million in sanitation funds for the Pure Water Project Las Virgenes-Triunfo.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

[LVMWD Investment Portfolio 11.30.2022.pdf](#)

[Investment_Report_Definitions.pdf](#)

[Cash Report - Nov 2022.pdf](#)



**LAS VIRGENES MUNICIPAL WATER DISTRICT
MONTHLY CASH AND INVESTMENT REPORT
November 30, 2022**

District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District Investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Fund Name	Face Amount/Shares	Market Value	Book Value	% of Portfolio	YTM @ Cost	Days To Maturity
1 Investments	83,852,000.00	79,105,399.07	83,626,671.07	68.80	2.07	855
2 LAIF	20,052,639.93	20,052,639.93	20,052,639.93	16.50	2.01	1
3 CAMP	16,771,363.89	16,771,363.89	16,771,363.89	13.80	3.90	1
4 US Bank Blackrock	45,824.60	45,824.60	45,824.60	0.04	3.71	1
5 Wells Fargo Operating	1,056,299.80	1,056,299.80	1,056,299.80	0.87	3.60	1
Total / Average	121,778,128.22	117,031,527.29	121,552,799.29	100.00	2.32	589

David W. Pedersen, General Manager

Date

Donald Patterson, Deputy Treasurer

Date



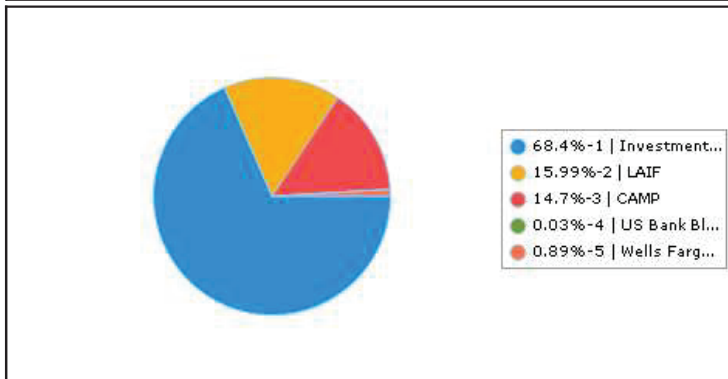
**Las Virgenes Municipal Water District CA
Distribution by Main Fund - Market Value
All Portfolios**

Begin Date: 10/31/2022, End Date: 11/30/2022

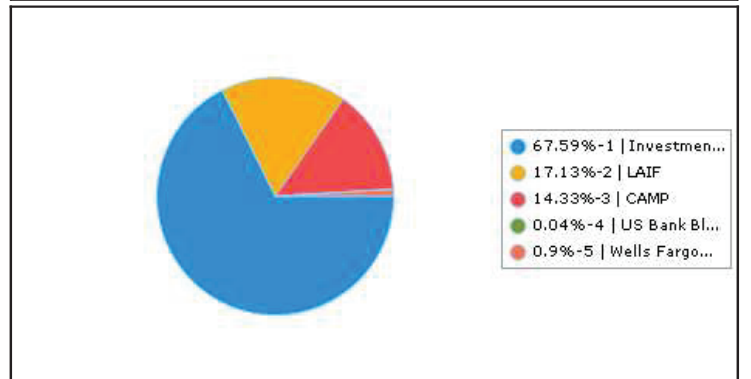
Main Fund Allocation

Main Fund	Market Value 10/31/2022	% of Portfolio 10/31/2022	Market Value 11/30/2022	% of Portfolio 11/30/2022
1 Investments	77,845,897.41	68.40	79,105,399.07	67.59
2 LAIF	18,192,639.93	15.99	20,052,639.93	17.13
3 CAMP	16,726,790.62	14.70	16,771,363.89	14.33
4 US Bank Blackrock	30,745.00	0.03	45,824.60	0.04
5 Wells Fargo Operating	1,007,606.60	0.89	1,056,299.80	0.90
Total / Average	113,803,679.56	100.00	117,031,527.29	100.00

Portfolio Holdings as of 10/31/2022



Portfolio Holdings as of 11/30/2022





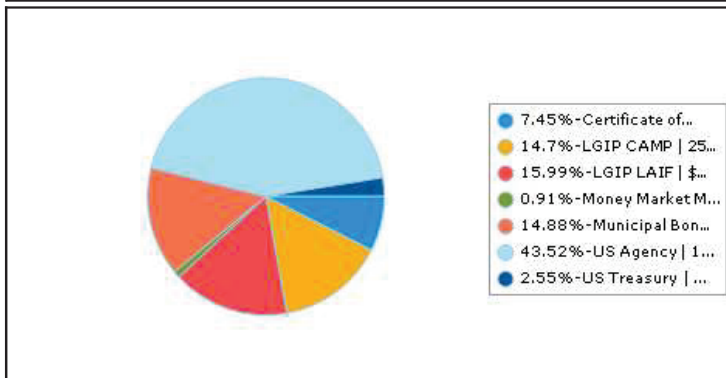
Las Virgenes Municipal Water District CA Distribution by Asset Category - Market Value All Portfolios

Begin Date: 10/31/2022, End Date: 11/30/2022

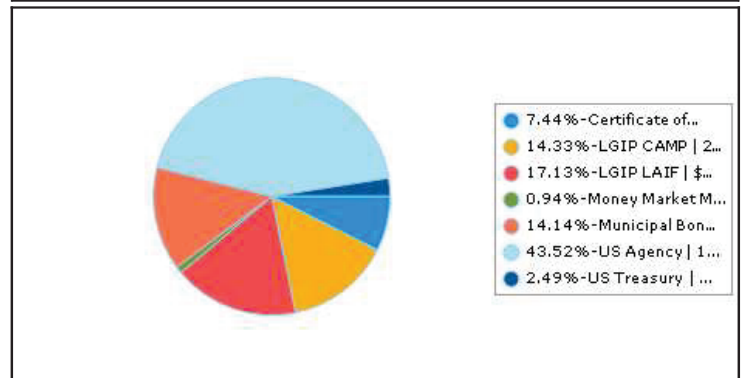
Asset Category Allocation

Asset Category	Market Value 10/31/2022	% of Portfolio 10/31/2022	Market Value 11/30/2022	% of Portfolio 11/30/2022
Certificate of Deposit 25 %	8,473,047.26	7.45	8,712,098.17	7.44
LGIP CAMP 25 %	16,726,790.62	14.70	16,771,363.89	14.33
LGIP LAIF \$ 65M	18,192,639.93	15.99	20,052,639.93	17.13
Money Market Mutual Funds 20 %	1,038,351.60	0.91	1,102,124.40	0.94
Municipal Bonds 100 %	16,938,751.90	14.88	16,551,442.40	14.14
US Agency 100 %	49,529,678.25	43.52	50,929,118.50	43.52
US Treasury 100 %	2,904,420.00	2.55	2,912,740.00	2.49
Total / Average	113,803,679.56	100.00	117,031,527.29	100.00

Portfolio Holdings as of 10/31/2022



Portfolio Holdings as of 11/30/2022



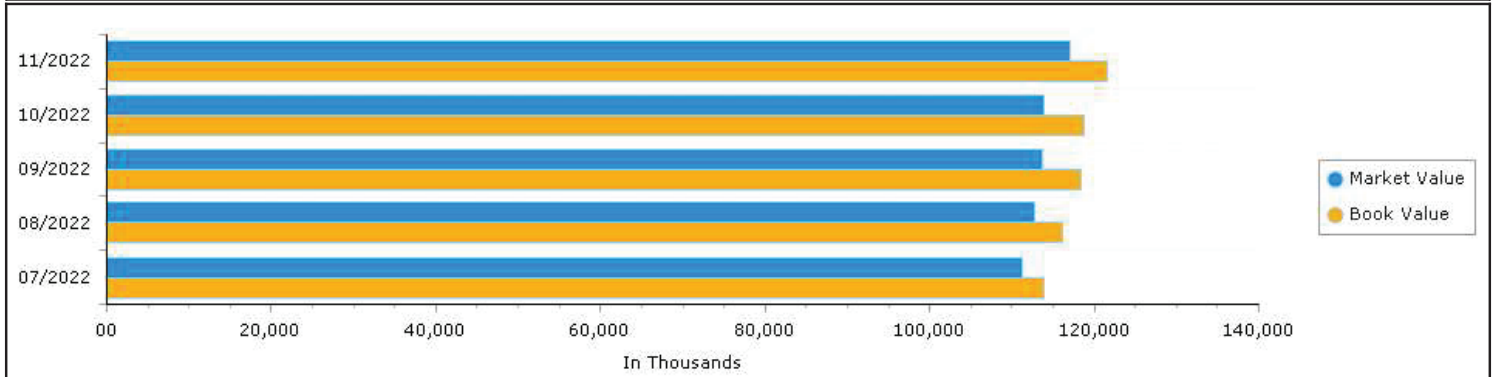


**Las Virgenes Municipal Water District CA
Portfolio Summary by Month
All Portfolios**

Begin Date: 7/31/2022, End Date: 11/30/2022

Month	Market Value	Book Value	Unrealized Gain/Loss	YTM @ Cost	YTM @ Market	Duration	Days To Maturity
7/31/2022	111,239,005.70	113,913,327.01	-2,674,321.31	1.46	2.33	1.49	559
8/31/2022	112,665,368.16	116,193,898.27	-3,528,530.11	1.73	2.90	1.54	576
9/30/2022	113,779,257.45	118,454,712.08	-4,675,454.63	2.00	3.64	1.65	622
10/31/2022	113,803,679.56	118,827,987.99	-5,024,308.43	2.14	3.99	1.60	605
11/30/2022	117,031,527.29	121,552,799.29	-4,521,272.00	2.33	4.04	1.56	590
Total / Average	113,703,767.63	117,788,544.93	-4,084,777.30	1.94	3.39	1.57	591

Market Value / Book Value Comparison





Las Virgenes Municipal Water District CA
Total Rate of Return - Book Value by Month
All Portfolios

Begin Date: 7/31/2022, End Date: 11/30/2022

Month	Beginning BV + Accrued Interest	Interest Earned During Period-BV	Realized Gain/Loss-BV	Investment Income-BV	Average Capital Base-BV	TRR-BV	Annualized TRR-BV	Treasury 3 Year
7/31/2022	113,481,529.59	166,397.61	0.00	166,397.61	113,916,011.51	0.14	1.74	3.03
8/31/2022	114,169,936.75	114,298.19	0.00	114,298.19	113,183,987.15	0.10	1.22	3.23
9/30/2022	116,488,068.25	144,611.09	0.00	144,611.09	115,813,949.31	0.12	1.51	3.88
10/31/2022	118,766,702.43	263,091.85	0.00	263,091.85	118,301,521.68	0.22	2.70	4.38
11/30/2022	119,179,568.48	182,767.83	0.00	182,767.83	119,821,036.04	0.15	1.85	4.34
Total/Average	113,481,529.59	871,166.57	0.00	871,166.57	116,070,869.47	0.75	1.81	3.77



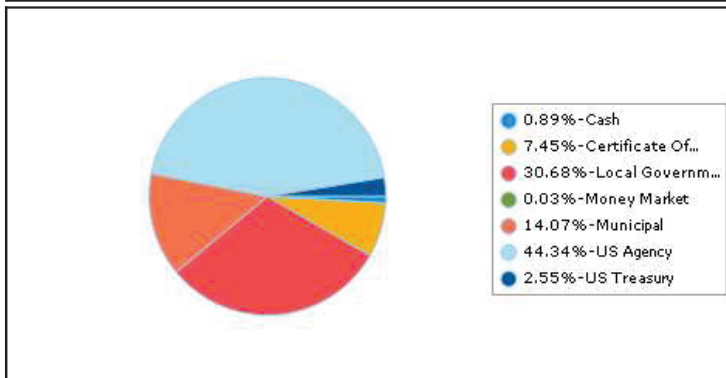
Las Virgenes Municipal Water District CA Distribution by Security Sector - Market Value All Portfolios

Begin Date: 10/31/2022, End Date: 11/30/2022

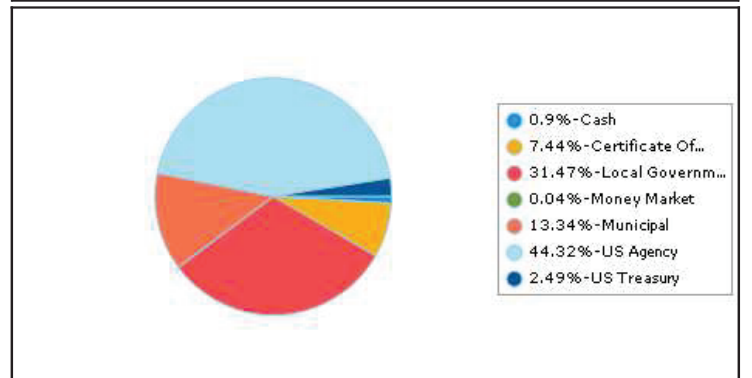
Security Sector Allocation

Security Sector	Market Value 10/31/2022	% of Portfolio 10/31/2022	Market Value 11/30/2022	% of Portfolio 11/30/2022
Cash	1,007,606.60	0.89	1,056,299.80	0.90
Certificate Of Deposit	8,473,047.26	7.45	8,712,098.17	7.44
Local Government Investment Pool	34,919,430.55	30.68	36,824,003.82	31.47
Money Market	30,745.00	0.03	45,824.60	0.04
Municipal	16,012,561.90	14.07	15,613,022.40	13.34
US Agency	50,455,868.25	44.34	51,867,538.50	44.32
US Treasury	2,904,420.00	2.55	2,912,740.00	2.49
Total / Average	113,803,679.56	100.00	117,031,527.29	100.00

Portfolio Holdings as of 10/31/2022



Portfolio Holdings as of 11/30/2022





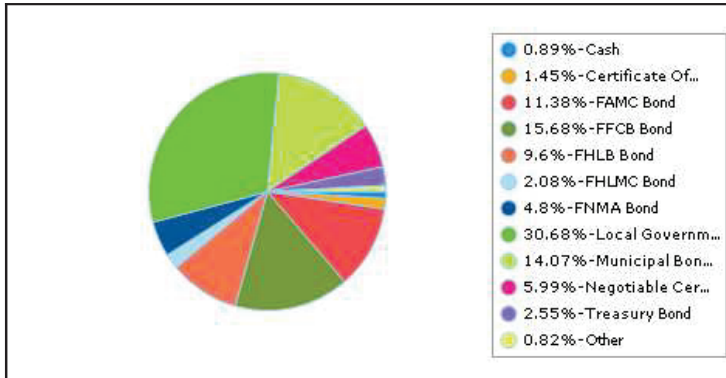
Las Virgenes Municipal Water District CA Distribution by Security Type - Market Value All Portfolios

Begin Date: 10/31/2022, End Date: 11/30/2022

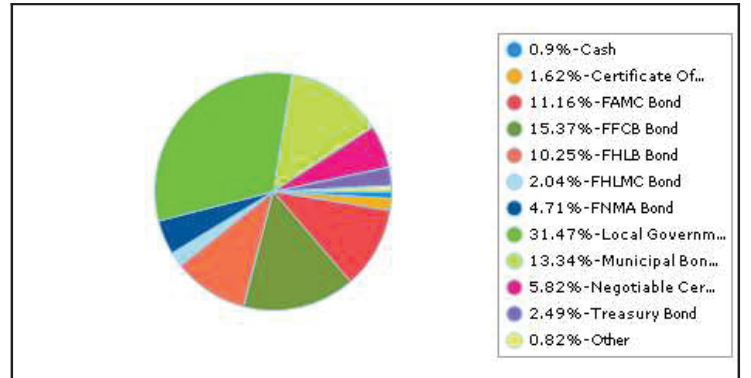
Security Type Allocation

Security Type	Market Value 10/31/2022	% of Portfolio 10/31/2022	Market Value 11/30/2022	% of Portfolio 11/30/2022
Cash	1,007,606.60	0.89	1,056,299.80	0.90
Certificate Of Deposit	1,652,520.91	1.45	1,896,044.60	1.62
FAMC Bond	12,946,930.00	11.38	13,060,030.00	11.16
FFCB Bond	17,842,150.00	15.68	17,993,060.00	15.37
FHLB Bond	10,924,428.25	9.60	11,994,854.50	10.25
FHLMC Bond	2,368,180.00	2.08	2,393,194.00	2.04
FNMA Bond	5,466,960.00	4.80	5,514,270.00	4.71
Local Government Investment Pool	34,919,430.55	30.68	36,824,003.82	31.47
Municipal Bond	16,012,561.90	14.07	15,613,022.40	13.34
Negotiable Certificate Of Deposit	6,820,526.35	5.99	6,816,053.57	5.82
Treasury Bond	2,904,420.00	2.55	2,912,740.00	2.49
Other	937,965.00	0.82	957,954.60	0.82
Total / Average	113,803,679.56	100.00	117,031,527.29	100.00

Portfolio Holdings as of 10/31/2022



Portfolio Holdings as of 11/30/2022





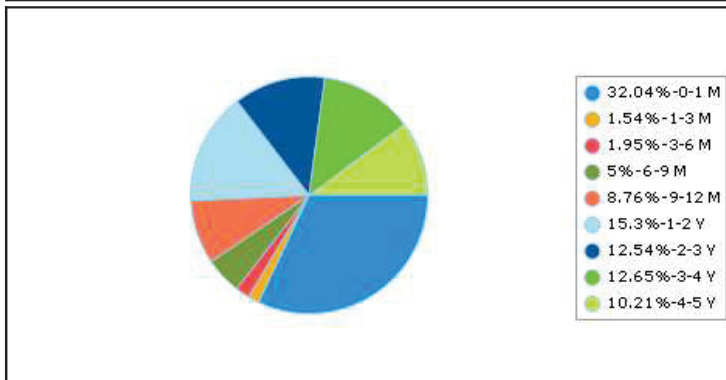
Las Virgenes Municipal Water District CA Distribution by Maturity Range - Market Value All Portfolios

Begin Date: 10/31/2022, End Date: 11/30/2022

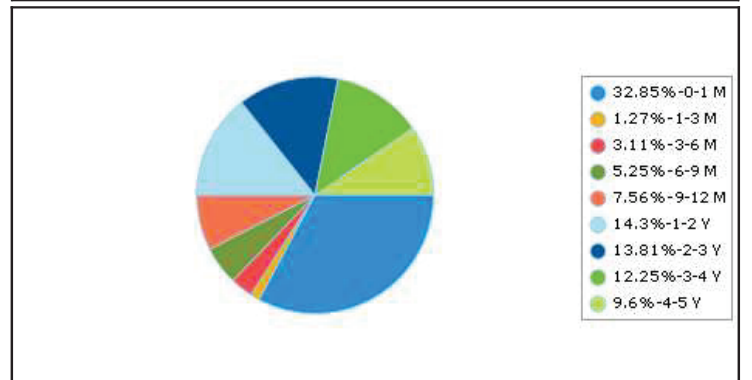
Maturity Range Allocation

Maturity Range	Market Value 10/31/2022	% of Portfolio 10/31/2022	Market Value 11/30/2022	% of Portfolio 11/30/2022
0-1 Month	36,457,782.15	32.04	38,441,066.97	32.85
1-3 Months	1,754,003.55	1.54	1,486,778.21	1.27
3-6 Months	2,219,694.24	1.95	3,636,417.45	3.11
6-9 Months	5,691,711.45	5.00	6,141,666.89	5.25
9-12 Months	9,973,964.47	8.76	8,849,790.00	7.56
1-2 Years	17,412,366.71	15.30	16,731,519.37	14.30
2-3 Years	14,272,307.40	12.54	16,163,459.10	13.81
3-4 Years	14,397,966.00	12.65	14,341,378.17	12.25
4-5 Years	11,623,883.59	10.21	11,239,451.13	9.60
Total / Average	113,803,679.56	100.00	117,031,527.29	100.00

Portfolio Holdings as of 10/31/2022



Portfolio Holdings as of 11/30/2022



Las Virgenes Municipal Water District CA
Portfolio Holdings
Investment Portfolio | by Maturity Range - Monthly Report
Report Format: By Transaction
Group By: Maturity Range
Average By: Cost Value
Portfolio / Report Group: All Portfolios
As of 11/30/2022

Description	CUSIP/Ticker	YTM @ Cost	Security Sector	Bullet/Callable	Maturity Date	Book Value	Market Value	% of Portfolio
0-1 Month								
Martinez Financing Authority CA 0.405 12/1/2022	57339JAN0	0.405	Municipal	Bullet	12/1/2022	270,000.00	270,000.00	0.32
Wells Fargo Bank 2.5 12/8/2022	949763LR5	2.500	Certificate Of Deposit	Bullet	12/8/2022	245,000.00	244,938.75	0.29
Total / Average 0-1 Month		1.402				515,000.00	514,938.75	0.62
1-3 Months								
Morgan Stanley Bank 2.65 1/11/2023	61747MF63	2.650	Certificate Of Deposit	Bullet	1/11/2023	245,000.00	244,693.75	0.29
FAMC 2.13 1/24/2023	31315PZS1	2.338	US Agency	Bullet	1/24/2023	999,706.02	996,820.00	1.18
Synovus Bank 2.7 2/21/2023	87164DTV2	2.700	Certificate Of Deposit	Bullet	2/21/2023	246,000.00	245,264.46	0.29
Total / Average 1-3 Months		2.450				1,490,706.02	1,486,778.21	1.77
3-6 Months								
T-Bond 0.125 3/31/2023	91282CBU4	3.013	US Treasury	Bullet	3/31/2023	990,560.38	985,700.00	1.18
FFCB 2.7 4/11/2023	3133EJKN8	2.700	US Agency	Bullet	4/11/2023	1,000,000.00	993,300.00	1.20
Redondo Beach CA 0.415 5/1/2023-23	757696AP4	0.415	Municipal	Callable	5/1/2023	500,000.00	490,345.00	0.60
Citibank National Association 3.15 5/11/2023	17312QL23	3.150	Certificate Of Deposit	Bullet	5/11/2023	245,000.00	243,601.05	0.29
University California 3.297 5/15/2023-23	91412HBK8	3.297	Municipal	Callable	5/15/2023	930,000.00	923,471.40	1.11
Total / Average 3-6 Months		2.654				3,665,560.38	3,636,417.45	4.37
6-9 Months								
Ontario California 2.216 6/1/2023	68304FAC0	1.420	Municipal	Bullet	6/1/2023	1,094,238.29	1,074,478.40	1.33
FHLB 3.25 6/9/2023	313383QR5	2.536	US Agency	Bullet	6/9/2023	1,003,516.11	992,990.00	1.23
FAMC 2.47 7/3/2023	31422XZQ8	2.470	US Agency	Bullet	7/3/2023	1,000,000.00	987,190.00	1.20
FAMC 2.9 7/24/2023	3132X03V1	2.981	US Agency	Bullet	7/24/2023	999,514.89	988,460.00	1.19
Safra National Bank 3 7/31/2023	78658RKA8	3.000	Certificate Of Deposit	Bullet	7/31/2023	242,000.00	239,342.84	0.29
Rowland ISD CA 0.541 8/1/2023	779631JW1	0.541	Municipal	Bullet	8/1/2023	400,000.00	390,116.00	0.48
FHLB 3.007 8/4/2023	3130ASV55	3.239	US Agency	Bullet	8/4/2023	998,463.11	988,020.00	1.19
First Missouri State Bank 2.85 8/14/2023	32100LBY0	2.850	Certificate Of Deposit	Bullet	8/14/2023	245,000.00	241,925.25	0.29
Customers Bank 3 8/15/2023	23204HKB3	3.000	Certificate Of Deposit	Bullet	8/15/2023	242,000.00	239,144.40	0.29
Total / Average 6-9 Months		2.430				6,224,732.40	6,141,666.89	7.49
9-12 Months								
FFCB 0.3 9/1/2023-21	3133EL5J9	0.300	US Agency	Callable	9/1/2023	1,000,000.00	965,580.00	1.20

Description	CUSIP/Ticker	YTM @ Cost	Security Sector	Bullet/Callable	Maturity Date	Book Value	Market Value	% of Portfolio
FHLB 3.375 9/8/2023	313383YJ4	2.227	US Agency	Bullet	9/8/2023	1,008,387.11	988,610.00	1.25
T-Bond 0.25 9/30/2023	91282CDA6	3.385	US Treasury	Bullet	9/30/2023	1,949,152.03	1,927,040.00	2.31
Oklahoma Water Resources OK 0.432 10/1/2023-23	67920QWY0	0.432	Municipal	Callable	10/1/2023	100,000.00	96,440.00	0.12
California State 2.25 10/1/2023	13063DDG0	3.092	Municipal	Bullet	10/1/2023	993,521.30	982,650.00	1.15
FFCB 0.27 10/5/2023-21	3133EMBQ4	0.282	US Agency	Callable	10/5/2023	999,901.23	961,630.00	1.20
FFCB 4.125 10/17/2023	3133ENN63	4.164	US Agency	Bullet	10/17/2023	999,692.14	993,180.00	1.20
State of Ohio 2.3 11/1/2023	677522SQ8	3.451	Municipal	Bullet	11/1/2023	989,715.89	979,170.00	1.18
FNMA 0.25 11/27/2023	3135G06H1	3.328	US Agency	Bullet	11/27/2023	970,386.19	955,490.00	1.15
Total / Average 9-12 Months		2.585				9,010,755.89	8,849,790.00	10.75

1-2 Years								
Description	CUSIP/Ticker	YTM @ Cost	Security Sector	Bullet/Callable	Maturity Date	Book Value	Market Value	% of Portfolio
Medallion Bank UT 1.7 12/22/2023	58404DFX4	1.700	Certificate Of Deposit	Bullet	12/22/2023	245,000.00	237,125.70	0.29
Morgan Stanley Bank 3.35 1/10/2024	61760ATZ2	3.350	Certificate Of Deposit	Bullet	1/10/2024	245,000.00	241,133.90	0.29
FFCB 2.37 2/5/2024	3133EH5S8	2.524	US Agency	Bullet	2/5/2024	998,299.50	974,220.00	1.19
TIAA FSB FL 3 2/22/2024	87270LBU6	3.000	Certificate Of Deposit	Bullet	2/22/2024	245,000.00	239,676.15	0.29
FHLB 3.25 3/8/2024	3130A0XE5	2.625	US Agency	Bullet	3/8/2024	1,007,684.12	981,320.00	1.21
California State 3 4/1/2024	13063DLZ9	2.500	Municipal	Bullet	4/1/2024	1,006,240.53	981,940.00	1.22
FHLB 2.5 4/26/2024-23	3130ARLS8	2.500	US Agency	Callable	4/26/2024	475,000.00	459,334.50	0.57
Comenity Capital Bank UT 2.75 4/30/2024	20033AU95	2.750	Certificate Of Deposit	Bullet	4/30/2024	245,000.00	237,958.70	0.29
Pasadena Pension CA 1.8 5/1/2024	70227RBK5	1.800	Municipal	Bullet	5/1/2024	260,000.00	248,887.60	0.31
FAMC 2.65 5/2/2024	31422XYB2	2.690	US Agency	Bullet	5/2/2024	999,450.47	971,630.00	1.19
Bank New England NH 2.65 5/23/2024	06426KBE7	2.650	Certificate Of Deposit	Bullet	5/23/2024	245,000.00	237,277.60	0.29
University Northern CO 2.147 6/1/2024	914733DV9	2.147	Municipal	Bullet	6/1/2024	1,000,000.00	961,600.00	1.20
FFCB 2.16 6/3/2024	3133EKNX0	1.865	US Agency	Bullet	6/3/2024	1,004,225.76	966,230.00	1.21
FFCB 3.25 6/17/2024	3133ENYX2	3.300	US Agency	Bullet	6/17/2024	999,258.00	979,520.00	1.19
Lafayette Fed Credit Union 2.85 6/17/2024	50625LBK8	2.850	Certificate Of Deposit	Bullet	6/17/2024	249,000.00	241,525.02	0.30
FNMA 1.75 7/2/2024	3135G0V75	3.319	US Agency	Bullet	7/2/2024	976,020.09	957,770.00	1.16
Enerbank UT 2.15 8/7/2024	29278TKJ8	2.150	Certificate Of Deposit	Bullet	8/7/2024	245,000.00	234,242.05	0.29
City of Los Angeles 5 9/1/2024	544351QP7	4.142	Municipal	Bullet	9/1/2024	1,013,958.14	1,007,680.00	1.21
First Farmers Bank & Trust 1.75 9/4/2024	320165JK0	1.750	Certificate Of Deposit	Bullet	9/4/2024	245,000.00	232,032.15	0.29
FHLB 3.5 9/13/2024	3130AT6G7	4.068	US Agency	Bullet	9/13/2024	990,313.53	982,040.00	1.18
FAMC 1.74 9/26/2024	31422BMD9	1.664	US Agency	Bullet	9/26/2024	1,001,322.50	951,760.00	1.20
South Gate Utility CA 2.224 10/1/2024-24	83789TBQ1	2.224	Municipal	Callable	10/1/2024	500,000.00	478,485.00	0.60
FFCB 4.62 10/17/2024-23	3133ENS68	4.620	US Agency	Callable	10/17/2024	1,000,000.00	995,850.00	1.20
California State University 0.563 11/1/2024	13077DQC9	0.563	Municipal	Bullet	11/1/2024	400,000.00	370,992.00	0.48
FAMC 1.79 11/1/2024	31422BPG9	1.804	US Agency	Bullet	11/1/2024	999,744.45	951,080.00	1.19
California State 1.646 11/1/2024-24	13077DKC5	1.646	Municipal	Callable	11/1/2024	400,000.00	378,844.00	0.48
California State 0.56 12/1/2024-24	13067WRB0	0.560	Municipal	Callable	12/1/2024	250,000.00	231,365.00	0.30
Total / Average 1-2 Years		2.666				17,245,517.09	16,731,519.37	20.65

Description	CUSIP/Ticker	YTM @ Cost	Security Sector	Bullet/Callable	Maturity Date	Book Value	Market Value	% of Portfolio
2-3 Years								
FFCB 1.08 1/6/2025	31422XRD6	1.080	US Agency	Bullet	1/6/2025	1,000,000.00	934,060.00	1.20
KEMBA Financial Credit Union 1.8 1/8/2025	48836LAJ1	1.800	Certificate Of Deposit	Bullet	1/8/2025	245,000.00	229,751.20	0.29
FAMC 1.2 1/14/2025	31422XSU7	1.195	US Agency	Bullet	1/14/2025	1,000,106.20	935,930.00	1.20
Knoxville TVA TN 1.95 1/16/2025	499724AL6	1.950	Certificate Of Deposit	Bullet	1/16/2025	245,000.00	230,341.65	0.29
FFCB 1.67 2/14/2025-24	3133ENNX4	1.670	US Agency	Callable	2/14/2025	1,000,000.00	939,940.00	1.20
Somerset Trust Company 1 3/19/2025	835104BZ2	1.000	Certificate Of Deposit	Bullet	3/19/2025	245,000.00	224,162.75	0.29
Iberia Bank LA 1 3/20/2025	45083ANS7	1.000	Certificate Of Deposit	Bullet	3/20/2025	245,000.00	224,334.25	0.29
Pacific Western Bank CA 1.35 4/16/2025	69506YRG6	1.350	Certificate Of Deposit	Bullet	4/16/2025	245,000.00	225,610.70	0.29
Celtic Bank UT 1.5 4/17/2025	15118RUX3	1.500	Certificate Of Deposit	Bullet	4/17/2025	245,000.00	226,252.60	0.29
First National Bank TX 1.35 4/28/2025	32112UDR9	1.350	Certificate Of Deposit	Bullet	4/28/2025	245,000.00	225,196.65	0.29
Alexandria Utilities LA 1.498 5/1/2025-25	015086NJ6	1.498	Municipal	Callable	5/1/2025	400,000.00	369,860.00	0.48
TVA 0.75 5/15/2025	880591EW8	0.625	US Agency	Bullet	5/15/2025	1,003,019.90	912,130.00	1.20
Beverly Hills CA 0.719 6/1/2025	088013FG7	0.719	Municipal	Bullet	6/1/2025	500,000.00	457,295.00	0.60
State Bank India NY 1.05 6/10/2025	856285TR2	1.050	Certificate Of Deposit	Bullet	6/10/2025	245,000.00	222,776.05	0.29
San Francisco California 0.728 6/15/2025-25	79773KDC5	0.728	Municipal	Callable	6/15/2025	500,000.00	450,050.00	0.60
FAMC 0.48 6/19/2025	31422BD98	0.531	US Agency	Bullet	6/19/2025	998,729.09	909,860.00	1.19
FHLMC 0.65 6/30/2025-22	3134GVT99	0.650	US Agency	Callable	6/30/2025	1,000,000.00	912,060.00	1.20
Minnwest Bank South MN 0.5 7/15/2025	60425SHY8	0.500	Certificate Of Deposit	Bullet	7/15/2025	245,000.00	218,454.25	0.29
Preferred Bank CA 0.5 7/17/2025	740367MA2	0.500	Certificate Of Deposit	Bullet	7/17/2025	245,000.00	218,402.80	0.29
FNMA 0.625 7/21/2025-22	3136G4ZJ5	0.625	US Agency	Callable	7/21/2025	1,000,000.00	906,920.00	1.20
Bank Baroda NY 0.6 7/22/2025	06063HMR1	0.600	Certificate Of Deposit	Bullet	7/22/2025	245,000.00	219,098.60	0.29
Flagstar Bank MI 0.6 7/22/2025	33847E3W5	0.600	Certificate Of Deposit	Bullet	7/22/2025	245,000.00	219,098.60	0.29
FNMA 0.65 8/14/2025-22	3136G4C43	0.650	US Agency	Callable	8/14/2025	1,000,000.00	903,720.00	1.20
FHLMC 3.45 8/25/2025-23	3134GXR55	3.530	US Agency	Callable	8/25/2025	598,769.48	582,594.00	0.72
City of Santa Rosa 0.977 9/1/2025-25	802649TJ2	0.977	Municipal	Callable	9/1/2025	500,000.00	453,105.00	0.60
FHLMC 0.5 9/30/2025-22	3134GWWQ5	0.500	US Agency	Callable	9/30/2025	1,000,000.00	898,540.00	1.20
FNMA 0.54 10/27/2025-22	3136G45C3	0.540	US Agency	Callable	10/27/2025	1,000,000.00	895,410.00	1.20
FFCB 0.46 11/3/2025	3133EMFS6	0.493	US Agency	Bullet	11/3/2025	999,045.22	899,780.00	1.19
FNMA 0.57 11/17/2025-22	3135GA3X7	0.570	US Agency	Callable	11/17/2025	1,000,000.00	894,960.00	1.20
California State 0.751 12/1/2025-25	13067WSV5	0.751	Municipal	Callable	12/1/2025	250,000.00	223,765.00	0.30
Total / Average 2-3 Years		0.931				17,689,669.89	16,163,459.10	21.15
3-4 Years								
FFCB 0.47 12/22/2025-22	3133EMLC4	0.470	US Agency	Callable	12/22/2025	1,000,000.00	889,150.00	1.20
JPMorgan Chase 0.5 1/6/2026	48128UVT3	0.500	Certificate Of Deposit	Bullet	1/6/2026	245,000.00	214,352.95	0.29
FAMC 0.48 1/15/2026	31422B6K1	0.489	US Agency	Bullet	1/15/2026	999,691.86	895,420.00	1.20
FFCB 0.45 2/2/2026-23	3133EMPD8	0.450	US Agency	Callable	2/2/2026	1,000,000.00	885,060.00	1.20
FFCB 0.8 3/9/2026-23	3133EMSU7	0.800	US Agency	Callable	3/9/2026	1,000,000.00	892,670.00	1.20
FHLB 0.65 3/10/2026-22	3130ALDS0	0.650	US Agency	Callable	3/10/2026	1,000,000.00	895,110.00	1.20

Description	CUSIP/Ticker	YTM @ Cost	Security Sector	Bullet/Callable	Maturity Date	Book Value	Market Value	% of Portfolio
FAMC 0.83 3/27/2026	31422XDX7	0.828	US Agency	Bullet	3/27/2026	1,000,067.28	900,550.00	1.20
Nelnet Bank UT 0.75 4/15/2026	64034KAF8	0.750	Certificate Of Deposit	Bullet	4/15/2026	245,000.00	213,826.20	0.29
Greenstate Credit Union 0.95 4/16/2026	39573LBC1	0.950	Certificate Of Deposit	Bullet	4/16/2026	245,000.00	215,063.45	0.29
Oceanside Water CA 1.103 5/1/2026	675413DL9	1.103	Municipal	Bullet	5/1/2026	210,000.00	188,223.00	0.25
FAMC 0.95 5/4/2026-23	31422XFP2	0.950	US Agency	Callable	5/4/2026	1,000,000.00	893,210.00	1.20
FAMC 0.925 6/10/2026-22	31422XHF2	0.925	US Agency	Callable	6/10/2026	1,000,000.00	889,910.00	1.20
Toyota Financial Savings NV 0.95 7/29/2026	89235MLE9	0.950	Certificate Of Deposit	Bullet	7/29/2026	245,000.00	213,123.05	0.29
Upper Santa Clara Valley Water District 1.175 8/1/2026	916544EV7	3.350	Municipal	Bullet	8/1/2026	926,218.14	878,630.00	1.09
FFCB 0.71 8/10/2026-23	3133EM2C5	0.710	US Agency	Callable	8/10/2026	1,000,000.00	878,600.00	1.20
UBS Bank UT 0.95 8/11/2026	90348JR93	0.950	Certificate Of Deposit	Bullet	8/11/2026	245,000.00	212,601.20	0.29
FHLB 0.75 9/28/2026-21	3130ANY38	0.750	US Agency	Callable	9/28/2026	1,000,000.00	883,180.00	1.20
FAMC 0.9 10/2/2026-22	31422XNH1	0.900	US Agency	Callable	10/2/2026	1,000,000.00	881,320.00	1.20
Synchrony Bank 1 10/22/2026	87164YE34	1.000	Certificate Of Deposit	Bullet	10/22/2026	248,000.00	214,418.32	0.30
City of Palm Springs 1.402 11/1/2026	69666JHX9	1.402	Municipal	Bullet	11/1/2026	500,000.00	436,900.00	0.60
FFCB 1.34 11/30/2026	3133ENFV7	1.291	US Agency	Bullet	11/30/2026	1,001,889.57	898,150.00	1.20
California State 1.051 12/1/2026-26	13067WSW3	1.918	Municipal	Callable	12/1/2026	966,995.52	871,910.00	1.15
Total / Average 3-4 Years		1.015				16,077,862.37	14,341,378.17	19.20
4-5 Years								
FHLB Step 12/22/2026-22	3130AQ2B8	1.869	US Agency	Callable	12/22/2026	1,000,000.00	912,830.00	1.20
FAMC 1.5 1/19/2027	31422XSV5	1.517	US Agency	Bullet	1/19/2027	999,321.46	906,890.00	1.19
Beal Bank (Texas) 1.55 2/3/2027	07371AWQ2	1.550	Certificate Of Deposit	Bullet	2/3/2027	245,000.00	214,583.25	0.29
American Express 2 3/9/2027	02589ABQ4	3.585	Certificate Of Deposit	Bullet	3/9/2027	234,476.48	222,657.50	0.28
FHLB 3 4/21/2027-22	3130ARGE5	3.000	US Agency	Callable	4/21/2027	1,000,000.00	938,420.00	1.20
San Jose California 3.594 5/1/2027	798153PY2	3.594	Municipal	Bullet	5/1/2027	1,000,000.00	940,730.00	1.20
Capital One Bank NA 3.05 5/4/2027	14042TFW2	3.050	Certificate Of Deposit	Bullet	5/4/2027	246,000.00	228,332.28	0.29
FFCB 3.24 6/28/2027	3133ENZK9	3.260	US Agency	Bullet	6/28/2027	999,157.63	967,280.00	1.19
Commonwealth of Massachusetts 3.679 7/15/2027	576004HD0	3.679	Municipal	Bullet	7/15/2027	500,000.00	476,090.00	0.60
FHLB 4.05 8/10/2027-22	3130ASUC1	4.050	US Agency	Callable	8/10/2027	1,000,000.00	972,330.00	1.20
FFCB 3.375 9/15/2027	3133ENL99	3.451	US Agency	Bullet	9/15/2027	996,684.01	976,620.00	1.19
Security Bank & Trust 3.9 9/28/2027	814010CR3	3.900	Certificate Of Deposit	Bullet	9/28/2027	245,000.00	235,753.70	0.29
FFCB 4 9/29/2027	3133ENQ29	4.064	US Agency	Bullet	9/29/2027	997,227.45	1,002,240.00	1.19
FHLB 4.7 9/30/2027-22	3130ATC21	4.700	US Agency	Callable	9/30/2027	1,000,000.00	998,840.00	1.20
Discover Bank 4.9 11/8/2027	254673Y67	4.900	Certificate Of Deposit	Bullet	11/8/2027	244,000.00	244,024.40	0.29
FHLB 6 11/10/2027-23	3130ATP27	6.000	US Agency	Callable	11/10/2027	1,000,000.00	1,001,830.00	1.20
Total / Average 4-5 Years		3.540				11,706,867.03	11,239,451.13	14.00
Total / Average		2.066				83,626,671.07	79,105,399.07	100

Monthly Investment Report Definitions

- Disc./Cpn Rate – The yield paid by a fixed income security.
- Yield to Call (YTC) – The rate of return of a security held to call when interest payments, market value and par value are considered.
- Yield to Maturity (YTM) – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- Bullet – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- Callable – A fixed income security that can be redeemed by the issuer before the maturity date.
- Book Value – The price paid for the security.
- Par Value – The face value of a security.
- Market Value – The current price of a security.
- Sinking Bond – In the case of the CASPWR Bond held by the District, a sinking bond pays a portion of principal on a defined schedule throughout the life of the bond.
- Custodian – The financial institution that holds securities for an investor.

Investment Abbreviations

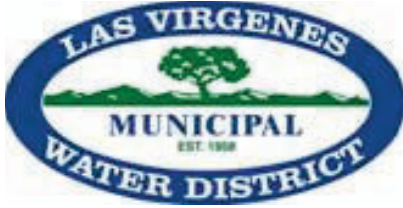
- FHLB – Federal Home Loan Bank
- FHLMC – Federal Home Loan Mortgage Corporation (Freddie Mac)
- FNMA – Federal National Mortgage Association (Fannie Mae)
- FFCB – Federal Farm Credit Bank
- FAMCA/AGM – Federal Agricultural Mortgage Corporation (Farmer Mac)
- TVA – Tennessee Valley Authority

LVMWD CASH ANALYSIS - November 30, 2022

	Restricted Cash	Cash Held by Policy	Policy Requirement	Funds Available for Capital
101 - Potable Water Operations		15,973,182	9,997,207	
201 - Potable Water Construction	3,644,350			
301 - Potable Water Replacement		7,444,557	11,177,935	
Potable Water Assigned Funds		15,000,000		
603 - Rate Stabilization Fund		8,000,000	8,000,000	
Total Potable Water	3,644,350	46,417,738	29,175,142	5,886,946
102 - Recycled Water Operations		2,967,361	1,100,143	
203 - Recycled Water Construction	601,028			
302 - Recycled Water Replacement		12,362,136	2,539,440	
Recycled Water Assigned Funds		10,000,000		
Total Recycled Water	601,028	25,329,497	3,639,583	12,290,942
130 - Sanitation Operations		6,560,843	3,291,214	
230 - Sanitation Construction	4,920,324			
330 - Sanitation Replacement		4,512,796	12,573,074	
Sanitation Assigned Funds		10,000,000		
Total Sanitation	4,920,324	21,073,639	15,864,288	129,675
701 - Vested Sick Leave Reserve	1,375,396			
720 - Insurance Reserve		8,697,321	8,520,505	176,816
JPA	11,181,773			
701 - Internal Services Fund	(1,688,267)			
<i>Subtotal</i>	<i>20,034,604</i>	<i>101,518,195</i>		
TOTAL		121,552,799		

Financial Policy - Cash required to comply with District's adopted Financial Policy.

Assigned Fund - Revenue restricted to a particular purpose.



DATE: January 17, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Statement of Revenues, Expenses and Changes in Net Position: November 2022

SUMMARY:

To ensure effective utilization of the public's assets and money, a monthly Statement of Revenues, Expenses and Changes in Net Position (Statement) is provided to the Board for review. The report is a high-level overview that summarizes the District's financial status through the end of the referenced month and can be used as a supplement to the additional detailed analysis provided in the quarterly financial reports. The data is formatted to mirror the presentation in the Annual Comprehensive Financial Report, which consists of an operating financial section, a non-operating financial section and year-to-date changes in net position. The report is unaudited and preliminary due to the timing of its preparation versus month-end closing for the reported month.

RECOMMENDATION(S):

Receive and file the Statement of Revenues, Expenses and Changes in Net Position for the period ending on November 30, 2022.

FINANCIAL IMPACT:

There is no financial impact associated with the report.

DISCUSSION:

Districtwide operating revenues year-to-date through November 2022 were \$29.2 million, which were \$5.5 million (or 15.7%) below the prior year's revenues of \$34.7 million. Operating revenues through November encompass 45.7% of the budget, which is favorable to expectations for 42% through the fiscal year.

The decrease in operating revenues as compared to the prior year was driven mainly by lower potable water revenues; down \$7.7 million (or 36.5%) and reduced recycled water revenues of \$0.1 million (or 4.0%), offset by increases of \$0.8 million (or 9.3%) in sanitation service fee revenues, and \$1.5 million in "other income", which consisted mainly of potable water and

recycled water penalties.

Year-to-date revenues from potable water penalties were \$1.4 million through November 2022, which are approximately double prior year revenues through November 2021 of \$0.7 million. Year-to-date revenues from recycled water penalties were \$0.9 million through November 2022, compared to only \$0.3 million in penalties during the prior fiscal year through November 2021.

Penalty revenue has increased year-over-year due to the initiation of the District's Stage 3 Water Shortage Contingency Plan during the winter of 2021, which resulted in reduced customer outdoor water budgets by 50% and incremental penalties of \$2.50 per unit of water over budget each month.

Potable water deliveries year-to-date through November 2022 were 5,196 acre-feet, which were down 47.3% versus deliveries of 9,867 acre-feet through November 2021. The decrease in deliveries was higher than projected expectations of a 35% reduction and reflects the positive impact of on-going drought messaging and continuing water conservation efforts by District customers in Fiscal Year 2022-23.

Districtwide operating expenses year-to-date through November 2022 were \$23.2 million, which were \$3.6 million (or 13.5%) below prior year expenses through November 2021 of \$26.8 million. Actual operating expenses encompassed 39.4% of the \$58.9 million annual budget, which trends favorably to projected expectations through 42% of the fiscal year. Operating expense savings through November 2022 were realized primarily from lower source of supply costs versus the prior year due to the aforementioned reduction in potable water deliveries.

The District generated net operating income available for capital projects of \$6.0 million year-to-date through November 2022, which was \$1.9 million below the prior year's net operating income of \$7.9 million. Net income through November 2022 trends favorably when compared to the annual budgeted net operating income of \$5.0 million for the fiscal year.

Within the attached report, the "Current Budget" column pertains to the current fiscal year budget that was adopted and/or amended by the Board. The "Actual Year-to-Date" columns presents the cumulative year-to-date revenues and expenses for both the current fiscal year and prior fiscal year. Lastly, the "Variance with Prior Year" column calculates the net difference between the current fiscal year-to-date balance and the prior fiscal year-to-date balance.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Brian Richie, Finance Manager

ATTACHMENTS:

[Statement of Revenues, Expenses and Changes in Net Position: November 2022](#)

LAS VIRGENES MUNICIPAL WATER DISTRICT
Statement of Revenues, Expenses, and Changes in Net Position
For the Month ended November 30, 2022 (Preliminary) and 2021
(dollars in thousands)



	Current Budget	<i>Through 42% of fiscal year</i>		Variance with Prior Year Positive (Negative)
		Actual Year-to-Date		
		<u>2022/23</u>	<u>2021/22</u>	
OPERATING REVENUES:				
Potable water sales and service fees	\$ 33,321	\$ 13,366	\$ 21,064	\$ (7,698)
Recycled water sales and service fees	4,610	2,872	2,991	(119)
Sanitation service fees	22,126	9,962	9,117	845
Other income	3,810	3,018	1,494	1,524
Total operating revenues	63,867	29,218	34,666	(5,448)
OPERATING EXPENSES:				
Water expenses:				
Source of supply	20,957	10,231	14,038	(3,807)
Pumping	1,760	449	561	(112)
Transmission and distribution	3,825	1,401	1,186	215
Meter	1,219	308	369	(61)
Water conservation	1,500	134	13	121
General and administrative	10,672	3,677	3,524	153
Total water expenses	39,933	16,200	19,691	(3,491)
Sanitation expenses:				
Share of Joint Powers Authority (expense)	15,903	5,644	5,745	(101)
Other sewage treatment	553	353	444	(91)
Lift stations	112	64	32	32
General and administrative	2,400	939	894	45
Total sanitation expenses	18,968	7,000	7,115	(115)
Total operating expenses	58,901	23,200	26,806	(3,606)
NET OPERATING INCOME (LOSS)	4,966	6,018	7,860	(1,842)
NON-OPERATING REVENUES (EXPENSES):				
Taxes	978	30	12	18
Lease income	100	37	28	9
Interest income	1,000	611	278	334
Facilities income/ (expense)	841	120	146	(26)
Interest expense and fiscal charges	(150)	(34)	(61)	27
Gain (Loss) on disposal of capital assets	-	6	-	6
Other revenues/(expenses)	75	458	89	369
Non-operating revenues (expenses)	2,844	1,228	492	737
Capital contributions	808	421	846	(425)
Change in Net Position	8,618	7,667	9,198	(1,531)
NET POSITION:				
Beginning of fiscal year	286,518	286,518	269,234	17,284
Ending Net Position	\$ 295,136	\$ 294,185	\$ 278,432	\$ 15,754



DATE: January 17, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Boardroom Audiovisual System Upgrade: Request for Proposals

SUMMARY:

The District holds regular Board meetings for LVMWD and the JPA in its headquarters boardroom. Additionally, the boardroom is used for numerous other meetings, training sessions, multi-agency workgroups and tour/event kickoffs. These meeting and events require the use of audiovisual equipment to facilitate the meeting, display presentations, ensure audio quality and support recording capabilities. Over the last few years, the meetings and events have increasingly required virtual capabilities to increase accessibility for participants through on-line platforms. The District's existing audiovisual equipment for the boardroom is outdated and insufficient to meet its current operational needs. As result, staff recommends authorization to issue a Request for Proposals to upgrade the boardroom audiovisual system.

RECOMMENDATION(S):

Authorize the issuance of a Request for Proposals to upgrade the boardroom audiovisual system.

FINANCIAL IMPACT:

There is no financial impact associated with issuance of a Request for Proposals. The audiovisual system upgrades are estimated to cost between \$125,000 and \$175,000, and the adopted Fiscal Year 2022-23 does not currently include funding for this purpose. Staff proposes to recommend a budget and appropriation for the work at a future meeting when the Board considers award of a contract for the audiovisual system upgrade.

DISCUSSION:

On March 24, 2020, staff presented the Board with a proposal for a variety of improvements to the headquarters boardroom. At that time, the scope of work consisted of remodeling the boardroom, including replacing the audiovisual system, carpet, dais, wall coverings and chairs. The total project cost for the work was \$248,604. Based on concerns related to the financial impacts of COVID-19, the Board voted to table action on the item indefinitely and directed staff to identify and implement interim solutions to address the basic needs.

Since March 2020, interim solutions have been implemented to focus on the capabilities to support hybrid board meetings. The solutions have included the use of new monitor screens and related computers. However, the overall functionality of these interim measures has been limited, and shortcomings of the existing audiovisual system have become increasingly apparent. For example, the audio quality in the boardroom is generally poor, making it difficult at times to hear and understand those speaking. Also, the audiovisual system does not have the capability to connect the boardroom's audio feed to virtual platform for on-line participants.

The District relies on audiovisual solutions and technologies to enable staff and board members to effectively interact with the public during meetings. Additionally, the boardroom is used for numerous other meetings, training sessions, multi-agency workgroups and tour/event kickoffs. With hybrid meetings becoming more popular and necessary, the limitations of the audiovisual system for the boardroom have been increasingly apparent and upgrades are required to meet the District's operational needs. The upgrades would support improved audio quality, live web-broadcasting capabilities and modern video-recording of Board meetings, workshops and other events. To meet this need, staff recommends authorization to issue a Request for Proposals to upgrade the boardroom audiovisual system.

GOALS:

Provide Excellent Services that Exceed Customer's Expectation

Prepared by: Ivo Nkwenji, Information Systems Manager

ATTACHMENTS:

[RFP for Boardroom Audiovisual System Upgrade](#)



LAS VIRGENES
MUNICIPAL WATER DISTRICT

Request for Proposal Las Virgenes Municipal Water District

Boardroom - Audio/Visual System Upgrade

Published January 24, 2023

Proposal Submittal Deadline: March 9, 2023

All proposals must be submitted to:

Attention:

Ivo Nkwenji

Information Systems Manager

Las Virgenes Municipal Water District

4232 Las Virgenes Road, Calabasas, CA 91302

inkwenji@lvmwd.com

Table of Contents

General Information	2
Introduction	3
Timeline and Required Response Dates	3
Proposal Requirements	4
Bid Award.....	5
Background	5
Goals of the Project	6
General Requirements.....	6
Audio Visual Requirements.....	7
Project Submittals	9
Contract Closeout Submittals	10
Warranty.....	11
SCOPE OF SERVICES.....	12
Control System and Programming	13
Board Member Name Digital Signage (Optional).....	14
ATTACHMENT 1: Professional Services Agreement	15

General Information

The Las Virgenes Municipal Water District (District) serves the western edge of Los Angeles County including the cities of Agoura Hills, Calabasas, Hidden Hills, and Westlake Village. The District occupies 122 square miles and services a population of approximately 70,000. The District provides potable water, recycled water, and sanitation (wastewater) services to its customers through three separate enterprise funds. The sanitation and recycled water services are provided through a Joint Powers Authority with the Triunfo Sanitation District.

The District is organized under the Municipal Water District Act of 1911 (California Water Code 7100). A five-member board of directors, each elected by geographic divisions, provides governance. Directors serve overlapping four-year terms, and every two years - concurrent with installation of the newly elected board – they select board officers. The board also selects a local representative from LVMWD to serve on the Board of Directors of the Metropolitan Water District of Southern California.

The District is seeking proposals for professional AV design/installation services for the upgrade to the Boardroom audiovisual (AV) systems. This Request for Proposal (RFP) describes the project, scope of services, proposal submittal requirements, and contractor selection process. Failure to submit the information in accordance with the requirements of the Request for Proposal and its associated procedures may be a cause for disqualification.

To be considered, proposals must be received electronically by **5:00 p.m.** on **3/9/2023** to **Ivo Nkwenji** (inkwenji@lvmwd.com). Proposals received after this deadline will not be considered.

Introduction

The Las Virgenes Municipal Water District Board (District) holds its regular meetings on the first and third Tuesday of each month, Joint Powers Authority meetings once a month, and holds occasional special meetings, to discuss and act on a variety of issues that are required to address as a Board. The current AV systems are outdated and need to be updated and augmented with new systems and equipment to allow for live web broadcasting, hybrid (combined in-person and teleconference) meetings as well as video recording of other meetings, workshops, or events.

The District also holds a variety of other types of events in the Boardroom, including meetings that might be too large for existing conference rooms, trainings, presentations, etc. Because the room serves many purposes, it is important that staff can be confident that the equipment can handle a multi-use environment with accommodations for a hybrid setup.

The AV Contractor is to design and install an up-to-date AV system that will meet performance objectives for District Board meetings and other events that take place in the Boardroom. The AV contractor will attend meetings with Water District employees to determine needs, present their design, make modifications as requested, and review final designs; then once approved, acquire all equipment and materials and then install complete working systems.

The AV Contractor shall provide project management to ensure the fulfillment of this Scope of services within budget and schedule. The AV Contractor is expected to provide continuous Quality Assurance and Quality Control of design and installation activities.

Timeline and Required Response Dates

- January 24, 2023: Request for Proposal (RFP) released.
- February 9, 2023: Interested contractors should notify the Water District of their intent to respond to the RFP by email to inkwenji@lvmwd.com. Please include the name, phone number, and email address for the primary contact at the firm. The email address will be used to send any clarifying information during the RFP response period.
- February 23, 2023: Mandatory Pre-Bid Meeting Date. A mandatory meeting and site evaluation will be held in the Water District Boardroom at 11am on February 23, 2023. Contractors will have the opportunity to see the current room configuration and audiovisual equipment. A second Pre-Bid Meeting might be arranged if scheduling conflicts preclude attendance at this meeting.
- March 2, 2023: All questions pertaining to the scope of project must be received in writing.
- March 9, 2023: Proposal Submittal Deadline. Proposals must be received by 3:00 pm, on Thursday March 9, 2023 in order to be considered. Upon receipt, the proposals will be reviewed by Las Virgenes Municipal Water District staff for responsiveness to this RFP including all proposal requirements as listed in this RFP.
- TBD: Board Authorization to negotiate contract.

- TBD: Contract Award and Notice to Proceed. Begin mobilization process.
- TBD: Submit an initial detailed project schedule outlining all tasks, durations, and milestone dates for Water District review and approval.
- TBD: Commencement of Construction.
- TBD: Substantial Completion of Installation.
- TBD: Commissioning and Punch list.
- TBD: Contract Closeout.

Proposal Requirements

An electronic copy of the proposal in response to this RFP shall be submitted to Ivo Nkwenji, Information Systems Manager at Las Virgenes Municipal Water District and received by the Water District by the due date set forth above. The primary evaluation criteria used to select the winning proposal will be based on understanding of the project, project approach, scope of work, staff qualifications and experience, record of performance, references, and the proposed bid amount.

The following items shall be included in the bid documentation:

1. Company profile including history, number of employees, facility size and annual revenue.
2. The contractor's experience and capability, and the experience and qualifications of the proposed team members that will perform the work required for the project. Qualifications for bidding on this project will include:
 - a. Contractor shall have previously installed at least three jobs of similar magnitude, completed within the last five years. A resume shall be provided for these projects including project name, scope of services, year completed, and contact information for reference.
 - b. Contractor shall have five years of experience with equipment and systems of the types specified, shall maintain a fully staffed and equipped service facility, and shall be a franchised dealer and authorized service facility for the major brands specified, and shall be properly licensed to work in Calabasas, California.
 - c. Resume of key personnel to be used on this project, including but not limited to: Project Manager; Lead Engineer; Job-Site Superintendent.
3. The contractor's proposed approach to the project including the management approach and logistics necessary to accomplish the work;
4. The contractor's detailed scope of work for the project, which includes a detailed explanation of the project.
5. A sample set of shop drawings or as-built documents that confirm the Contractor's capabilities to provide engineering and documentation for the project.
6. A line sheet listing all manufacturers for which the Contractor is a dealer and/or authorized service center.
7. A description of the Contractor's abilities for in-shop assembly, fabrication and testing.
8. The Bidder shall disclose in the bid whether any portions of the project work will be subcontracted out. All terms of this contract, including bidding and qualification statements, shall apply to the subcontractor.
 - a. Name of the proposed subcontractor.
 - b. A statement of qualifications for each subcontractor.

- c. A scope of work outlining what portions of the project for which the subcontractor will be responsible.
9. Proposed project schedule. Work must be completed in a timely manner and scheduled around District Board meetings. Systems must be operational for meetings unless previously arranged with District staff and adequate provision is made for nonfunctioning systems.
10. The contractor's proposed bid amounts with a detailed breakdown of each aspect of the project. Include the following information with the bid submittal:
 - a. The total contract price.
 - b. The total price for any add or deduct alternates.
 - c. An itemized equipment list with quantities and unit pricing.
 - d. In the event of changes to the project scope, a guaranteed equipment markup rate and labor rates.
 - e. A breakdown of the number of labor hours for each of the following:
 - i. Engineering and documentation.
 - ii. On site coordination meetings and supervision.
 - iii. In shop fabrication and assembly.
 - iv. On site fabrication, assembly, and installation.
 - v. On-site verification and testing.
 - f. All contract work must be paid and verified according to the State of California's Department of Industrial Relations Prevailing Wage regulations (<https://www.dir.ca.gov/oprl/DPreWageDetermination.htm>).

Bid Award

Bids will be evaluated based on responsiveness, completeness, project experience, staffing and price. Evaluation of the proposals received will result in a ranking of the responsive contractors. If needed, interviews will be held with the top-rated contractors which will be scheduled to allow ample time for possible presentation preparation.

Background

- The District's Information Systems Division is responsible for supporting staff IT needs and for maintaining and improving technology infrastructure and systems. The District's IT operations include network services, cloud services, cybersecurity services, and support services.
- The District's Boardroom is the primary facility for board meetings, some internal meetings, and other meetings with participants from outside the District.
- The Boardroom features a 12-seat dais, a podium, a guest seating area, and an adjoining AV equipment room. The room can seat approximately 95 meeting participants and guests.
- There is large projection display monitor – seldom used in recent times.
- There are three movable display monitors (75-INCH LCD each) used to support hybrid meeting setups.
- There are 13 wired gooseneck microphones, and two rechargeable wireless microphones.
- The Boardroom speakers are mounted on the ceiling.
- The Boardroom has a rack with AV equipment for controlling the microphones and speakers.

- The Boardroom has power outlets under the dais to enable in-person panelists to connect a mobile device.

Goals of the Project

- The District wishes to upgrade the Boardroom’s capabilities, to include the following:
 - Enable video capture and transmission within the Boardroom
 - Improve video conferencing
 - Improve audio and video recording and streaming
 - Improve audio conferencing
 - Improve tools for AV system control and administration
 - Improve assisted listening system
 - Improve presenter access to AV system
 - Provide staff training on AV system operation
 - Establish consistent AV system maintenance and support

General Requirements

A. Right to Reject Proposals

Submission of a proposal indicates acceptance by the firm of the conditions contained in this Request for Proposals unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the District and the firm selected.

The District reserves the right without prejudice to reject any or all proposals.

B. Receiving Time / Late Proposals

It is the responsibility of proposer to see that their proposal is submitted with sufficient time to be received by the District prior to the proposal closing time. Late proposals will be returned unopened to the sender. Postmarks are not accepted, all responses must be received by the District by the deadline.

C. Acceptance of Conditions Governing this RFP

Submission of a proposal constitutes acceptance of the Evaluation Factors contained in this RFP.

D. Incurring Cost

Any cost incurred by the proposer in preparation, transmittal, presentation of any proposal or material submitted in response to this RFP shall be borne solely by the proposer. Any cost incurred by the proposer for set up and demonstration or for interviews shall be borne solely by the proposer.

E. Proposer’s Rights to Withdraw Proposal

Proposers will be allowed to withdraw their proposals at any time prior to the deadline for receipt of proposals. Any request must be submitted in writing.

F. Sub-consultants

Use of sub-consultants must be clearly explained in the proposal and identified by name. Prime consultants shall be wholly responsible for the entire performance whether or not sub-consultants are used. Substitution of sub-consultants must be approved in writing by the District.

G. Best and Final Offer

The District reserves the right to request Best and Final Offers from any or all proposers. This will be the only opportunity to amend or modify proposals based on feedback from the District. Information from competing proposals will not be disclosed to other proposers prior to submission of a Best and Final Offer.

H. Disclosure of Proposal Contents

All proposals are subject to the provisions of the California Public Records Act, California Government Code section 6250 et seq., and any information submitted with a response is a public record subject to disclosure, unless a specific exemption applies.

I. Manner of Payment

Progress payments will be made on the basis of hours of work completed during the course of the engagement and out of pocket expenses incurred in accordance with the firm's cost proposal. Interim billings shall cover a period of not less than a calendar month.

J. Insurance

Proposer shall maintain such insurance as will protect it from claims under Workers' Compensation laws, and such liability insurance as will protect against claims for damages for bodily injury, including death, and damages to property in accordance with the terms of the Agreement. The District and District employees are named as an additional insured. The proposing firm must be willing and able to obtain an errors and omissions insurance policy for coverage of no less than \$1,000,000 per occurrence for the willful or negligent acts of the firm and its officers, employees, and agents.

Proposer shall maintain evidence of coverage in an updated form during the term of the Agreement. For more insurance-related provisions, see the attached Professional Services Agreement (Attachment 1).

Audio Visual Requirements

AV Systems must be operational for meetings unless previously arranged with District staff and adequate provision is made for nonfunctioning systems.

The AV Systems consist of the engineering, materials, equipment and systems described in this RFP. This Contract is for system design, documentation and drawings, equipment, material, installation, programming and training. The work of this section includes a complete and operational turn-key system.

All bidders shall fully inform themselves of the conditions under which the work is to be performed. No additional compensation shall be allowed for any labor or item the bidder could have been fully informed of prior to the bid date.

The systems shall conform to all applicable code requirements and shall be in conformance with industry standards of operation and practices. All materials, arrangements, and procedures shall comply with applicable code requirements, allowing the users to arrange and operate a safe assembly and working environment for audience and user personnel.

In the absence of more stringent requirements, the AV Contractor shall maintain injury and property liability insurance coverage throughout the project's scheduled timetable, including workmen's compensation coverage for Contractor's employees.

All work and materials shall comply with all applicable building codes and regulations.

Obtain all licenses and permits necessary for the execution of any work pertaining to the installation, or any operation by the District.

This is a Prevailing Wage Project. Contractor shall follow the Department of Industrial Relations requirements for the duration of this project. Questions regarding Prevailing Wage requirements can be addressed with the California Department of Relations - <https://www.dir.ca.gov/oprl/DPreWageDetermination.htm> or asked during the question-and-answer period of this RFP.

Contractor will comply with all union jurisdiction requirements for the completion of the project. Questions regarding jurisdiction should be directed to District personnel.

The Contractor will coordinate with other Contractors as required and in a timely fashion to convey all information (scheduling, structural, electrical, technical or otherwise) necessary to the completed project.

The Contractor will be responsible for connecting ground point to all equipment in accordance with applicable state and local codes, and industry standards for AV systems. Coordinate with the Division 26 Electrical Contractor.

Equipment and materials shall be new, meet the latest published specifications of that product, and conform to applicable regulatory provisions. Take care during installation to prevent scratches, dents, chips, etc.

Install rack mounted equipment with black 10-32 button head machine screws. Provide security covers on non-user-operated equipment having front panel controls. Install covers at the conclusion of Acceptance Testing. Provide engraved lamicooid labels at the front and rear of equipment mounted in racks. Mount labels on the equipment and attach in a neat, plumb, and permanent manner. Embossed labels will not be accepted.

All products and materials to be handled and shipped in accordance with manufacturer's recommendation. Provide protective covering on equipment and furniture during construction to prevent damaging or entrance of foreign matter. Replace at no expense to District, the product(s) damaged during delivery, storage, handling or construction.

Review Architectural, Mechanical, and Electrical Contract Documents as needed in light of requirements for AV systems. Provide a document to the District advising of any changes required in order to allow the AV systems to be installed and function correctly.

Project Submittals

Product Data: Submit manufacturer's product data sheets for each item of equipment that will be provided as part of this contract. Submit electronically as a single PDF, per project requirements. All equipment cut sheets will be arranged per section. Provide a table of contents and a bookmark at the start of every product sheet.

Any equipment requiring color selection: Submit to the District color options for evaluation and selection.

Submit project shop drawings for review and approval prior to ordering equipment. Failure to submit shop drawings with ample time for evaluation shall not entitle the contractor to an extension of contract time. There will be no work authorized on site without the prior submittal and subsequent approval of a complete set of shop drawings. Any exceptions to this must be in writing and approved by the District. Shop drawings shall indicate complete details and dimensions of work to be performed. Shop drawings shall be formatted as outlined below, and should contain the items as appropriate, but are not be limited to, the following details:

1. Submitted as a multi-sheet PDF document with:
 - a. 30" X 42" sheets (verify drawing size and number of sets with architect)
 - b. Table of Contents
 - c. Bookmarks for every sheet with Sheet Name and Number
2. Drawings shall be a standalone package containing all information required to locate and install all junction boxes, devices and related equipment.
 - a. Video display locations, orientation, and mounting methods
 - b. Architectural Coordination. The layout of all spaces shall be coordinated with current architectural drawings and site conditions. Millwork and custom enclosures shall be coordinated with the District. Coordinate locations of all junction boxes, AC power outlets, and wire routing and management. Spaces include, but are not limited to Equipment Rooms, Board Dais, Audio Production Suites and other Control Spaces.
 - c. Custom Furniture. Provide a detail showing all dimensions and finishes for all custom furniture as well as equipment locations and mounting methods.
 - d. Rack Layout and Location Diagrams with overall dimensions.
 - i. Submit heat loads for each equipment rack.
 - ii. Provide AC Power requirements for each equipment.
 - e. Antenna orientation, mounting elevation, and attachment hardware schedule.
 - f. Conduit riser diagrams for showing interconnect of all systems.
 - g. Wiring Spreadsheet showing all wiring pull lengths from source to destination, including wire numbers.
 - h. Wiring schematic. Complete, detailed wiring schematic for all systems, based on the contract documents but including cable types, identification by number and color codes, and detailed wiring of connections, both at equipment and between equipment racks and wiring in conduit.
 - i. Schematic drawings of any custom circuitry or equipment modifications, including connector pin-outs and component lists.

- j. Terminal strip layouts for all terminal strips to be used in junction boxes or in the equipment racks.
- k. Provide circuiting detail for power distribution within the rack(s) both in the equipment rooms as well as at the control positions.
- l. Fabrication details for all custom panels and devices include materials, finishes and labeling.
- m. Patch bay layouts, including patch point labeling.
- n. Schedule of colors for all equipment and materials including speakers, wall panels, exposed cabling, and custom furniture. Include all information required for coordination of custom colors with Architect.
- o. Network schematic showing logical connections of all network connected devices including IP address and VLAN information. Coordinate with District IT division for development of VLAN requirements and IP address scheme for AV equipment.
- p. Custom Control Software Programming and User Interface Submittal.
 - i. Provide for approval prior to system installation an electronic copy of the DSP and Control System files, showing all user interfaces and control logic flow diagrams. It is the Contractor's responsibility to provide all custom software interface programming for the systems provided under this section.
 - ii. All Custom Software to be the unconditional property of the District, and copies of the files with all passwords to be provided on disks or memory sticks.
- q. Wireless frequency analysis. It is the responsibility of the contractor to coordinate all wireless frequencies.
- r. Assistive Listening System Analysis. Contractor is responsible for providing documentation showing the Assistive Listening system meets accessibility requirements of the project location. Contractor is to provide a quantity of receivers per prevailing code.

Contract Closeout Submittals

1. Submit according to conditions of the Construction Contract and Project Manual. Submit all contract closeout documentation within 30 days after substantial completion, unless otherwise noted.
2. Contractor shall work from approved shop drawings only. Note changes made during installation on a single set of drawings. This set of marked up drawings will not leave the jobsite until after the final system commissioning. Submit two corrected sets of drawings showing work as installed. All "as-built" drawings to be provided both in electronic form (AutoCAD 2017 or later) and in hard copy (same size as project architectural drawings).
3. Contractor to provide a Project Manual prior to acceptance testing. Provide a minimum of one hard copy and one electronic copy. This manual shall contain the following information:
 - a. Table of Contents.
 - b. Contractor's contact information for warranty and/or service.
 - c. A complete list of equipment, both installed and loose gear. Include manufacturer, model number, and serial number for all devices. Include settings (software or

hardware) for any devices that required modification or adjustment during the acceptance testing.

- d. Operating manuals for each device.
 - e. Documentation of all testing results.
 - f. Wireless microphone frequency coordination report
 - g. A USB Drive containing all As-Built drawings in PDF & DWG format.
 - h. Replacement parts lists of major items of equipment.
 - i. Provide a suggested schedule of routine maintenance. Schedule should include dates of replacement of all batteries, cleaning of air filters and procedures for checking speaker components.
 - j. Create a quick start guide to provide information specific to the system, such as procedures for system power on/off, patching, different modes of operation etc.
 - i. The guide should convey information specific to the installed system. It is not intended to be a guide on generic sound system operation.
 - ii. Anticipated length of the guide is less than two pages front and back.
4. Provide two copies of all software installed on computers or equipment in the system, including all device configuration files on a USB Disk. One copy is to be furnished to District IT department.
 5. Produce compact system flow diagrams showing all components, cables, and wire numbers that will be mounted on the wall of each equipment rooms(s). Provide photographically reproducible as-built wiring diagrams at a reduced scale that are easy to handle and fully legible.
 6. Asbestos and PCB Certification: After completion of installation, but prior to Substantial Completion, Contractor will certify in writing that products and materials installed, and processes used, do not contain asbestos or polychlorinated biphenyls (PCB).
 7. Provide a complete list of spares inventory to include quantity, manufacturer, model number, and serial number.

Warranty

The Contractor shall warrant new equipment to be free of defects in materials and workmanship for not less than one year after date of Substantial Completion. Contractor to also provide options for maintenance agreements for three and five years as options. Defects occurring in labor or materials within one-year warranty shall be rectified by replacement or repair. Within the warranty period, provide answer to service calls and requests for information within a 24-hour period, and repair or replace any faulty item within a 72-hour period without charge, including parts and labor.

This warranty shall not void specific warranties issued by manufacturers for greater periods of time. Nor shall it void any rights guaranteed to the District by law.

Contractor to provide District with exact beginning and ending dates of the warranty period. Include the name of the person to call for service and telephone number. This information to be part of Project Record Drawings.

Contractor to provide a final site visit and verification that the system is operational and all items are functioning correctly at the end of the warranty period. The contractor shall not be responsible for correcting items that have obviously been changed by the District or end user.

Provide alternate line item pricing for an extended term maintenance agreement and warranty support that would include a rapid response time for service calls.

- The District requires one hour phone response from 7 AM until 5 PM during normal business days.
- Please detail options for EMERGENCY response to the District.
- Regular inspections of system to ensure latest firmware/software updates are completed in a timely manner and testing of all equipment to ensure they are in proper working condition.

SCOPE OF SERVICES

The District seeks to ensure the following objectives are met through the equipment replacement of the legacy system with an innovative industry standard production quality A/V system:

- Improving the A/V technology used for public meetings for the purpose of enhancing the viewing experience for members of the public attending in-person, streaming, and watching televised meetings.
- Limit physical modifications to the Boardroom only to those improvements that are necessary for ADA compliance and/or that are required to accommodate the new audio and visual technology.
- Modifications to A/V system must be able to integrate virtual or remote attendees with in-person attendees seamlessly.
- Evaluate and identify means to accommodate current and emerging audiovisual technologies and trends. Special consideration for hybrid meetings, including remote participation via telephone connection, Teleconferencing (Zoom, Teams, Webex, etc.) and provision of ADA accommodations. ADA accommodations to include, but are not limited to Devices for hearing impaired.
- Boardroom speakers to include localized volume-tuning options
- Provision of portable (mobile) cameras to accommodate ad-hoc meeting requirements.
- Centralized A/V control to enhance meeting experience such as:
 - Remote mic/speaker volume control
 - Remote controlled camera (PTZ and others) for zoom/focus.
- Recommendation for improvements or upgrades of A/V system, coupled with strategic map, timeframe, and order of magnitude cost estimates associated with implementation.
- All microphones to include separate pushbutton mute control that will activate muting in the DSP.
- Provide audio feeds to all existing audio zones with individual level control of each zone.
- Evaluate existing speaker system including audio amplifiers. Provide system optimization to ensure for greatest gain before feedback.
- Uninstall unnecessary AV equipment and projector

- Reuse existing audio, speakers, and AV equipment as necessary.
- Uninstall and replace existing gooseneck microphones.
- Replace existing handheld microphones.

Control System and Programming

A new control system will include a touchscreen display that will interface with all equipment and provide functionality as outlined below:

- Provide a 15” or larger color table mount touchscreen at the clerk location. Provide an additional control touchscreen in the production video control room.
- The functionality provided by the AV Control System will include but may not be limited to:
 - System On/Off (Standby)
 - System power down – manual and/or scheduled
 - Video source selection and routing of AV sources to any of the available video displays
 - Control and scaling of video displays
 - Room audio source selection
 - Room audio volume control
 - Individual microphone mute and level control
 - Teleconferencing functions including all phone system interface programming
 - Teleconference audio source selection/mixing
 - Teleconference audio volume control
 - Control touch panel functions as per the District
 - Zone level/mute
 - Transport control of appropriate devices
 - Any existing functionality currently in system
- Create menu pages to provide simple “one-touch” system activation, selection of preset operating parameters, as many as may be required to cover the various meeting modes: District Board; Hybrid (Zoom, Teams, Webex etc.); and other functions, and a quantity of user-definable presets.
- Touchscreen programming will provide access to system individual microphone levels, playback control of source devices, microphone equalization, and other functions to be determined in conversations with the District.
- An advanced section will be included to allow a means of storing user definable presets that set microphone levels and custom microphone equalization. A library of microphone equalization settings will also be stored.
- Menu pages must be password protected to limit access beyond simple system on/off and preset selection to those trained and qualified for other operations. All passwords and login information and software licenses related to the control systems programming will be provided to the District for distribution as appropriate among staff and end users.
- All custom programming configurations and code will remain the property of the District.
- Prototype control screen templates will be presented to the District for review and approval.
- Completed base programming and structure will be tested and operational during system commissioning.

- The AV Contractor shall provide for up to two District requested revision lists to functionality and GUI layout that will be incorporated into the control system programming during the first year of building operation, after the first systems use. The AV Contractor shall provide these programming revisions without request for additional payments.
- In addition to the two major programming revisions, the lead programmer(s) shall be present for the first two times each of the systems are used by the District. Assume there will be two to three hours of follow-up programming changes after each of these two events.
- Integration with the Granicus Peak Agenda for electronic roll call and voting that will display voting results on screen and viewable by remote participants. Integrate the Digital timer display as well.

Board Member Name Digital Signage (Optional)

Provide optional pricing for the following displays:

- Board member and staff name plate digital signage displays to be mounted on the front of the dais.
 - Displays to be controlled and programmed for various meetings by the control system.
 - Provide signage configurations for a standard Board meeting, two configurations for committee meetings plus two additional templates that can be programmed on the fly.
 - Displays to be at least 22" video displays with at least 1920x1080 resolution.

ATTACHMENT 1: Professional Services Agreement
Las Virgenes Municipal District Professional Services Agreement

**Las Virgenes Municipal Water District
PROFESSIONAL SERVICES AGREEMENT**

This Professional Services Agreement (“Agreement”) is entered into this ____ day of _____, 2022 by and between Las Virgenes Municipal Water District (“Agency”), and **Consultant** (“Consultant”). Agency and Consultant are sometimes individually referred to as “Party” and collectively as “Parties.”

1. PURPOSE.

1.1 Project.

Consultant desires to perform and assume responsibility for the provision of certain professional services required by the Agency on the terms and conditions set forth in this Agreement and Agency desires to engage Consultant to render such services for Boardroom Audiovisual Technology Upgrades (“Project”) as set forth in this Agreement and its attached exhibits.

Now therefore, in consideration of the mutual covenants and agreements set forth herein, the Parties do contract and agree as follows:

2. TERMS.

2.1 Scope of Services.

2.1.1 General Scope of Services. Consultant promises and agrees to furnish to the Agency all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional services necessary for the Project (“Services”). The Services are more particularly described in the attached **Exhibit “A”** (“Scope of Services”). All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules, and regulations.

2.1.2 Term. *[This Agreement shall commence on the date above written and shall continue until completion of the Services described above.]*

*******Or*******

*The term of this Agreement shall be from Date to Date, as set forth in the attached **Exhibit “B”** (“Fee Schedule”) unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Services.]*

2.2 Consideration.

2.2.1 Compensation. *Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in the Fee Schedule. The total compensation shall not exceed written dollar value Dollars (\$XXX.00) without written approval by Agency. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.*

2.2.2 Payment. Consultant shall submit to Agency a monthly itemized statement which indicates work completed and hours of Services rendered by Consultant. The statement shall describe the Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. Agency shall pay all approved charges within thirty (30) days of receiving such statement.

2.2.3 Extra Work. At any time during the term of this Agreement, Agency may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by Agency to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization by Agency.

2.3 Responsibilities of Consultant.

2.3.1 Independent Contractor. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. Consultant is an independent contractor and not an employee of Agency. Except as Agency may specify in writing, Consultant shall have no authority, expressed or implied, to act on behalf of Agency in any capacity whatsoever as an agent. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of Agency and shall at all times be under Consultant's exclusive direction and control.

2.3.2 Payment of Subordinates. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

2.3.3 Standard of Care. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally

recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them.

2.3.4 Licensing. Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications, and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement.

2.3.5 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of Agency.

2.3.6 Substitution of Key Personnel. Consultant has represented to Agency that certain key personnel will perform and coordinate the Services under this Agreement. Key Consultant personnel to be assigned to this Agreement are identified in the List of Key Consultant Personnel set forth in the attached **Exhibit "C"** ("Key Personnel"). Key Personnel shall be available to perform under the terms and conditions of this Agreement immediately upon commencement of the term of this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of Agency. The Agency shall have the right to approve or disapprove the reassignment or substitution of Consultant key personnel listed in Exhibit C for any reason at its sole discretion. In the event that Agency and Consultant cannot agree as to the substitution of key personnel, Agency shall be entitled to terminate this Agreement for cause.

2.3.7 Unavailability of Key Personnel. In the event individual key personnel listed in Exhibit C are terminated either by the Consultant or the individual, with or without cause, or if individual key personnel are otherwise unavailable to perform services for the Consultant, the Consultant shall provide to the Agency written notification detailing the circumstances of the unavailability of the individual key personnel and designating replacement personnel prior to the effective date of individual key personnel termination or unavailability date, to the maximum extent feasible, but no later than five (5) business days after the effective date of the individual key personnel termination or unavailability. The Consultant shall propose replacement personnel that have a level of experience and expertise equivalent to the unavailable individual key personnel for Agency review and approval.

2.3.8 Removal of Consultant Personnel. The Consultant agrees to remove personnel from performing work under this Agreement if reasonably requested to do so by the Agency within 24 hours or as soon thereafter as is practicable.

2.3.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If the Consultant performs any work knowing

it to be contrary to such laws, rules, and regulations, Consultant shall be solely responsible for all costs arising therefrom.

2.3.10 Labor Code Provisions.

(a) Prevailing Wages. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., (“Prevailing Wage Laws”), which require the payment of prevailing wage rates and the performance of other requirements on “public works” and “maintenance” projects. If the Services are being performed as part of an applicable “public works” or “maintenance” project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. Consultant shall comply with all prevailing wage requirements under the California Labor Code and Consultant shall forfeit as penalty to the Agency a sum of not more than \$200.00 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates. This penalty shall be in addition to any shortfall in wages paid. The Agency has obtained the general prevailing rate of wages, as determined by the Director of the Department of Industrial Relations, a copy of which is on file in the Agency’s office and shall be made available for viewing to any interested party upon request. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification, or type of worker needed to execute the Services available to interested parties upon request and shall post copies at the Consultant’s principal place of business and at the Project site.

(b) Registration and Labor Compliance. If the Services are being performed as part of an applicable “public works” or “maintenance” project, then, in addition to the foregoing, pursuant to Labor Code sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations (“DIR”). Consultant shall maintain registration for the duration of the Project and require the same of any subconsultants. This Project may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant’s sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR.

(c) Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Workers’ Compensation or to undertake self-insurance in accordance with the provisions of that Code and agrees to comply with such provisions before commencing the performance of the Services.

2.3.11 Accounting Records. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of Agency during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work,

data, documents, proceedings, and activities related to the Agreement for a period of four (4) years from the date of final payment under this Agreement.

2.4 Representatives of the Parties.

2.4.1 Agency's Representative. The Agency hereby designates its General Manager, or his or her designee, to act as its representative for the performance of this Agreement ("Agency's Representative"). Consultant shall not accept direction or orders from any person other than the Agency's Representative or his or her designee.

2.4.2 Consultant's Representative. Consultant hereby designates ~~XXXXXX~~, or his or her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using their best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

2.5 Indemnification.

To the fullest extent permitted by law, Consultant shall immediately indemnify and hold the Agency, its directors, officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage, or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors, or omissions of Consultant, its officials, officers, employees, subcontractors, consultants, or agents in connection with the performance of the Consultant's Services, the Project, or this Agreement, including without limitation the payment of all consequential damages, attorneys' fees and costs, including expert witness fees. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant.

Consultant shall immediately defend, with Counsel of Agency's choosing and at Consultant's own cost, expense and risk, any and all claims, suits, actions, or other proceedings of every kind that may be brought or instituted against Agency or its directors, officials, officers, employees, volunteers, and agents. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against Agency or its directors, officials, officers, employees, volunteers, and agents as part of any such claim, suit, action, or other proceeding. Consultant shall also reimburse Agency for the cost of any settlement paid by Agency or its directors, officials, officers, employees, agents, or volunteers as part of any such claim, suit, action, or other proceeding. Such reimbursement shall include payment for Agency's attorneys' fees and costs, including expert witness fees. Consultant's obligation to defend and indemnify shall survive expiration or termination of this Agreement, and shall not be restricted to insurance

proceeds, if any, received by the Agency, its directors, officials, officers, employees, agents, or volunteers.

2.6 Insurance.

2.6.1 Time for Compliance. Consultant shall not commence Work under this Agreement until it has provided evidence satisfactory to the Agency that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the Agency that the subconsultant has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the Agency to terminate this Agreement for cause.

2.6.2 Minimum Requirements. Consultant shall, at its expense, procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Consultant, its agents, representatives, employees, or subconsultants. Consultant shall also require all of its subconsultants to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

(a) Commercial General Liability. Coverage for commercial general liability insurance shall be at least as broad as Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 0001). Consultant shall maintain limits no less than \$2,000,000 per occurrence, or the full per occurrence limits of the policies available, whichever is greater, for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with general aggregate limit or product-completed operations aggregate limit is used, including but not limited to form CG 2503, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit.

(b) Automobile Liability. Coverage shall be at least as broad as the latest version of the Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto). Consultant shall maintain limits no less than \$1,000,000 per accident for bodily injury and property damage. The automobile liability policy shall cover all owned, non-owned, and hired automobiles.

(c) Workers' Compensation and Employer's Liability Insurance. Consultant shall maintain Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance in an amount no less than \$1,000,000 per accident for bodily injury or disease. The insurer shall agree to waive all rights of subrogation against the Agency, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Consultant.

(d) Professional Liability. Consultant shall procure and maintain, and require its subconsultants to procure and maintain, for a period of five (5) years following completion of the Project, errors and omissions liability insurance appropriate to their profession covering Consultant's wrongful acts, negligent actions, errors, or omissions. The retroactive date (if any) is to be no later than the effective date of this Agreement. Consultant shall purchase a one-year extended reporting period: i) if the retroactive date is advanced past the effective date of this Agreement; ii) if the policy is canceled or not renewed; or iii) if the policy is replaced by another claims-made policy with a retroactive date subsequent to the effective date of this Agreement. Such insurance shall be in an amount not less than \$2,000,000 per claim.

(e) Excess Liability (if necessary). The limits of Insurance required in this Agreement may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess coverage shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of the Agency (if agreed to in a written contract or agreement) before the Agency's own primary or self-Insurance shall be called upon to protect it as a named insured. The policy shall be endorsed to state that the Agency, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insured at least as broad a form as CG 20 10 11 85 or the latest versions of both CG 20 10 and CG 20 37. The coverage shall contain no special limitations on the scope of protection afforded to the Agency, its directors, officials, officers, employees, agents, and volunteers.

2.6.3 All Coverages. The general liability and automobile liability policy shall include or be endorsed to state that: (1) the Agency, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insured with respect to work by or on behalf of the Consultant, including materials, parts, or equipment furnished in connection with such work using as broad a form as CG 20 10 11 85 or the latest versions of both CG 20 10 and CG 20 37; and (2) the insurance coverage shall be primary insurance as respects the Agency, its directors, officials, officers, employees, agents, and volunteers using as broad a form as CG 20 01 04 13, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the Agency, its directors, officials, officers, employees, agents, and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way.

(a) The insurance policies required above shall contain or be endorsed to contain the following specific provisions:

(i) The policies shall contain a waiver of transfer rights of recovery ("waiver of subrogation") against Agency, its board members, officers, employees, agents, and volunteers, for any claims arising out of the work of Consultant.

(ii) Policies may provide coverage which contains deductible or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to Agency under such policies. Consultant

shall be solely responsible for deductible and/or self-insured retention and Agency, at its option, may require Consultant to secure the payment of such deductible or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit. The insurance policies that contain deductibles or self-insured retentions in excess of \$25,000 per occurrence shall not be acceptable without the prior approval of Agency.

(iii) Prior to start of work under this Agreement, Consultant shall file with Agency evidence of insurance as required above from an insurer or insurers certifying to the required coverage. The coverage shall be evidenced on a certificate of insurance signed by an authorized representative of the insurer(s).

(iv) Each policy required in this section shall contain a policy cancellation clause that provides the policy shall not be cancelled or otherwise terminated by the insurer or the Consultant or reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the Agency, Attention: Director of Finance & Administration.

(v) Insurance required by this Agreement shall be placed with insurers licensed by the State of California to transact insurance business of the types required herein. Each insurer shall have a current Best Insurance Guide rating of not less than A: VII unless prior approval is secured from the Agency as to the use of such insurer.

(vi) Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein. Consultant shall maintain evidence of compliance with the insurance requirements by the subcontractors at the job site and make them available for review by Agency.

2.6.4 Reporting of Claims. Consultant shall report to the Agency, in addition to Consultant's insurer, any and all insurance claims submitted by Consultant in connection with the Services under this Agreement.

2.7 Termination of Agreement.

2.7.1 Grounds for Termination. Agency may, by written notice to Consultant, terminate the whole or any part of this Agreement without liability to the Agency if Consultant fails to perform or commits a substantial breach of the terms hereof. Either Party may terminate this agreement on thirty (30) days' written notice for any reason. Upon termination, Consultant shall be compensated only for those Services which have been adequately rendered to Agency, and Consultant shall be entitled to no further compensation. If the Agreement is terminated by Consultant without cause, Consultant shall reimburse Agency for additional costs to be incurred by Agency in obtaining the work from another consultant.

2.8 Ownership of Materials and Confidentiality.

2.8.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for Agency to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement (“Documents & Data”). The Consultant shall deliver to Agency on demand or upon completion of the Project, all such Documents & Data which shall be and remain the property of the Agency. If the Agency uses any of the data, reports, and documents furnished or prepared by the Consultant for projects other than the project shown on Exhibit A, the Consultant shall be released from responsibility to third parties concerning the use of the data, reports, and documents. The Consultant may retain copies of the materials. The Agency may use or reuse the materials prepared by Consultant without additional compensation to Consultant.

2.8.2 Confidentiality. All Documents & Data, either created by or provided to Consultant in connection with the performance of this Agreement, shall be held confidential by Consultant. All Documents & Data shall not, without the prior written consent of Agency, be used or reproduced by Consultant for any purposes other than the performance of the Services. Consultant shall not disclose, cause, or facilitate the disclosure of the Documents & Data to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant that is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use Agency’s name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television, or radio production, or other similar medium without the prior written consent of Agency.

2.9 Subcontracting/Subconsulting.

2.9.1 Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of Agency. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

3. General Provisions.

3.1.1 Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Agency:

Las Virgenes Municipal Water District
Attn: **District Contact**

Consultant:

Consultant, Contact & Address

4232 Las Virgenes Road
Calabasas, CA 91302

Such notice shall be deemed made when personally delivered or when mailed, upon deposit in the U.S. Mail, first class postage prepaid and registered or certified addressed to the Party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.1.2 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex, or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, or termination.

3.1.3 Time of Essence. Time is of the essence for each and every provision of this Agreement. The acceptance of late performance shall not waive the right to claim damages for such breach nor constitute a waiver of the requirement of timely performance of any obligations remaining to be performed.

3.1.4 Agency's Right to Employ Other Consultants. Agency reserves the right to employ other consultants in connection with this Project.

3.1.5 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the Parties.

3.1.6 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the Agency.

3.1.7 Amendment. This Agreement may not be altered or amended except in a writing signed by both Parties.

3.1.8 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition.

3.1.9 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.1.10 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.1.11 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Los Angeles County.

3.1.12 Attorneys' Fees. If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorneys' fees and all other costs of such action.

3.1.13 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.1.14 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.1.15 Integration. This Agreement represents the entire understanding of Agency and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder.

IN WITNESS WHEREOF, the Parties hereby have caused this Agreement to be executed the date first written above:

APPROVED:

Las Virgenes Municipal Water District

APPROVED:

CONSULTANT

David W. Pedersen
General Manager

Name
Title

EXHIBIT A
SCOPE OF SERVICES

Choose a building block.

**EXHIBIT B
FEE SCHEDULE**

Choose a building block.

**EXHIBIT C
KEY PERSONNEL**

Choose a building block.



DATE: January 17, 2023
TO: Board of Directors
FROM: Engineering and External Affairs

SUBJECT: Climate Action and Adaptation Plan: Authorization

SUMMARY:

In October 2022, District staff advertised a Request for Proposals (RFP) for professional services to develop a Climate Action and Adaptation Plan (CAAP). The development of a CAAP is necessary to compete for certain grants and low-interest loans, including but not limited to State Revolving Funds for the Pure Water Project Las Virgenes-Triunfo. Two proposals for the work were received from qualified firms.

On January 9, 2023, the JPA Board accepted a proposal from Rincon Consultants Inc., in the amount of \$125,645, and authorized the Administering Agent/General Manager to execute a professional services agreement for the work. Of the total amount, \$75,000 was related to JPA facilities. This action is before the Board to authorize the LVMWD-only portion of the work and associated funding, in the amount of \$50,645.

RECOMMENDATION(S):

Authorize the General Manager to execute a professional services agreement with Rincon Consultants, Inc., in the amount of \$125,645, for development of a Climate Action and Adaptation Plan.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost of the work to be performed by Rincon Consultants is \$125,645, consisting of an estimated \$50,645 as LVMWD-only for its operations and the remaining \$75,000 attributed to the JPA for elements of the CAAP associated with its wastewater, wholesale recycled water

and composting operations. This action is for approval of the LVMWD-only share of the work. Sufficient funds for the work are available in the adopted Fiscal Year 2022-23 Budget.

DISCUSSION:

The JPA Board authorized a contract with Rincon Consultants, Inc., to develop a Climate Action and Adaptation Plan (CAAP) for JPA-owned facilities on January 9, 2023. The CAAP will also look at LVMWD-only facilities. A draft of the report is scheduled to be completed in June 2023, at which time a presentation will be made to the JPA and LVMWD Boards for input prior to finalization. The final report is scheduled to be completed by July 2023; however, additional time may be needed depending on the extent of changes required.

Attached for reference is a copy of the staff report for the JPA Board item.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Joe McDermott, Director of Engineering and External Affairs

ATTACHMENTS:

[Staff Report for JPA Board Meeting](#)

DATE: January 9, 2023
TO: JPA Board of Directors
FROM: Engineering and External Affairs

SUBJECT: Climate Action and Adaptation Plan: Award

SUMMARY:

In October 2022, staff advertised a Request for Proposals (RFP) for professional services to develop a Climate Action and Adaptation Plan (CAAP). The development of a CAAP is necessary to compete for certain grants and low-interest loans, including but not limited to State Revolving Funds, for the Pure Water Project Las Virgenes-Triunfo. Two proposals for the work were received from qualified firms. Based on an evaluation of the proposals, staff recommends accepting the proposal from Rincon Consultants, Inc., in the amount of \$125,645.

RECOMMENDATION(S):

Accept the proposal from Rincon Consultants, Inc., and authorize the Administering Agent/General Manager to execute a professional services agreement, in the amount of \$125,645, for development of a Climate Action and Adaptation Plan.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost of the work is \$125,645, consisting of an estimated \$50,645 as LVMWD-only for its operations and the remaining \$75,000 attributed to the JPA for elements of the CAAP associated with its wastewater, wholesale recycled water and composting operations. Sufficient funds for the work are available in the adopted Fiscal Year 2022-23 LVMWD and JPA Budgets. The JPA's share of the cost will be allocated 70.6% to LVMWD and 29.4% to Triunfo Water and Sanitation District (TWSD). As such, the total estimated costs to LVMWD and TWSD would be \$103,595 (\$50,645 plus \$52,950) and \$22,050, respectively.

DISCUSSION:

The Las Virgenes Municipal Water District (LVMWD) and Triunfo Water and Sanitation District (TWSD) have been “ground zero” for the current drought emergency in Southern California. The acute local impact is due in part to the location of the two service areas within the broader service territory of Metropolitan Water District of Southern California (MWD). Both districts are part of MWD's State Water Project-dependent areas that have been hit especially hard with water shortages beginning on June 1, 2022. Water conservation has been the primary near-term means of response to the current drought emergency. However, for the long-term, LVMWD and TWSD have been working together through the Las Virgenes-Triunfo Joint Powers Authority (JPA) on planning and design efforts for the Pure Water Project Las Virgenes-Triunfo. Once completed, the Pure Water Project Las Virgenes-Triunfo will diversify the water supply portfolio available to both agencies. Water supply diversification is a key strategy for climate change adaptation.

Staff recommends developing a comprehensive Climate Action and Adaptation Plan (CAAP) that covers all of the JPA operations. As proposed, the CAAP would also consider certain LVMWD-only operations. The operation and maintenance of facilities exclusive to TWSD are not currently contemplated as part of the proposed CAAP; however, these facilities could be added to the scope of work without difficulty at the request of TWSD. JPA operations primarily consist of those associated with the Tapia Water Reclamation Facility, Rancho Las Virgenes Composting Facility and “backbone” recycled water facilities.

The State of California has enacted legislation over the past several years that aims to reduce greenhouse gas emissions to mitigate the effects of climate change. Signed into law by Governor Brown in 2016, Senate Bill (SB) 32 established a requirement to reduce statewide greenhouse gas (GHG) emissions by 40% below 1990 levels by the year 2030. Executive Order (EO) B-55-18 set a longer-term target to achieve carbon neutrality by the year 2045. While the JPA and its members are not directly required to meet these targets, the JPA should do its part to limit its carbon footprint, while simultaneously preparing for the effects of climate change that lie ahead. Future legislation and regulations may also set mandates on water and wastewater utilities because the conveyance and treatment of water accounts for a large percentage of energy demands. Additionally, most grant and low-interest loan programs now require applicants to have an adopted CAAP to be eligible and competitive for funding. The development of a CAAP will ensure that the JPA remains competitive for grant and low-interest loans, particularly those for the Pure Water Project Las Virgenes-Triunfo.

In October 2022, staff issued a Request for Proposals (RFP) for development of a CAAP. The RFP was advertised on LVMWD’s website and sent directly to qualified firms that provide this type of service. Two firms submitted proposals for the work. Following is a summary of the fee proposals:

Consultants	Cost Proposal
Rincon Consultants, Inc.	\$125,645
Carollo Engineers	\$274,100

Both proposals were well-prepared and competitive in their approach. Staff thoroughly evaluated the proposals for project understanding, approach, corporate resources, costs and

experience with preparing similar plans. Rincon was ranked the highest and determined to be most qualified to perform the work.

The scope of work for development of the CAAP includes the following primary components:

- Task 1 – Project Orientation, Kickoff, and Management
- Task 2 – Develop Greenhouse Gas Emissions Inventory, Forecast, and Targets
- Task 3 – Develop Mitigation and Adaptation Strategies
- Task 4 – Develop Implementation and Monitoring Plan
- Task 5 – Develop the CAAP Report

Attached for reference is a copy of Rincon’s proposal, which includes a detailed description of the scope of work.

Staff recommends accepting the proposal from Rincon Consultants, Inc., in the amount of \$125,645, for the development of a Climate Action and Adaptation Plan. The scope of work does not include various optional tasks and currently consists of only those items deemed necessary at this time. A draft report is scheduled to be completed by June 2023, at which time it will be presented to the JPA and LVMWD Boards for input prior to finalization. The final report is scheduled to be completed by July 2023; however, additional time may be needed depending on the extent of changes required.

GOALS:

Construct, Manage and Maintain all Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Joe McDermott, Director of Engineering and External Affairs

ATTACHMENTS:

[Proposal by Rincon Consultants](#)

The Metropolitan Water District of Southern California

Agenda

The mission of the Metropolitan Water District of Southern California is to provide its service area with adequate and reliable supplies of high-quality water to meet present and future needs in an environmentally and economically responsible way.

Board of Directors - Final - Revised 1

January 10, 2023

10:00 AM

Tuesday, January 10, 2023 Meeting Schedule
10:00 a.m. BOD 11:30 a.m. Installation of Board Chair Ortega

Agendas, live streaming, meeting schedules, and other board materials are available here: <https://mwdh2o.legistar.com/Calendar.aspx>. A listen only phone line is available at 1-877-853-5257; enter meeting ID: 831 5177 2466. Members of the public may present their comments to the Board or a Committee on matters within their jurisdiction as listed on the agenda via in-person or teleconference. To participate via teleconference (833) 548-0276 and enter meeting ID: 815 2066 4276.

MWD Headquarters Building - 700 N. Alameda Street - Los Angeles, CA 90012

1. Call to Order

- a. Invocation: Director Arturo Chacon, Central Basin Municipal Water District
- b. Pledge of Allegiance: Director Robert O. Apodaca, Central Basin Municipal Water District

2. Roll Call

3. Determination of a Quorum

4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

5. OTHER MATTERS AND REPORTS

- A. Report on Directors' Events Attended at Metropolitan's Expense [21-1807](#)
Attachments: [01102023 BOD 5A Report](#)
- B. Chair's Monthly Activity Report [21-1808](#)
Attachments: [01102023 BOD 5B Report](#)

- C. General Manager's summary of activities [21-1809](#)
Attachments: [01102023 BOD 5C Report](#)
- D. General Counsel's summary of activities [21-1810](#)
Attachments: [01102023 BOD 5D Report](#)
- E. Interim General Auditor's summary of activities [21-1811](#)
Attachments: [01102023 BOD 5E Report](#)
- F. Ethics Officer's summary of activities [21-1812](#)
Attachments: [01102023 BOD 5F Report](#)
- G. Induction of new Director Jeffrey D. Armstrong of Eastern Municipal Water District (ADDED ITEM 1/3/23) [21-1874](#)
 (a) Receive credentials
 (b) Report on credentials by General Counsel
 (c) File credentials
 (d) Administer Oath of Office
 (e) File Oath
- H. Induction of new Director Jacquelyn McMillan of Calleguas Municipal Water District (ADDED ITEM 1/5/23) [21-1876](#)
 (a) Receive credentials
 (b) Report on credentials by General Counsel
 (c) File credentials
 (d) Administer Oath of Office
 (e) File Oath
- I. Presentation of 20-year Service Pin to Director Randy A. Record, Eastern Municipal Water District [21-1822](#)
- J. Presentation of 10-year Service Pin to Director Michael Camacho, Inland Empire Utilities Agency (ADDED ITEM 1/3/23) [21-1873](#)

**** CONSENT CALENDAR ITEMS -- ACTION ****

6. CONSENT CALENDAR OTHER ITEMS - ACTION

- A.** Approval of the Minutes of the One Water (Conservation and Local Resources) Committee held October 25, 2022; Minutes of the Finance and Insurance Committee; Organization, Personnel and Technology Committee; Audit and Ethics Committee; Engineering and Operations Committee; Imported Water Committee; Water Planning and Stewardship Committee; and Special Board Meeting for December 12, 2022; Minutes of the Legal and Claims Committee; Real Property and Asset Management Committee; Communications and Legislation Committee; Special Executive Committee; and Board of the Directors Meeting for December 13, 2022 (Copies have been submitted to each Director, Any additions, corrections, or omissions) [21-1813](#)

Attachments: [01102023 BOD 6A \(Sp BOD 12122022\) minutes](#)
[01102023 BOD 6A \(BOD 12132022\) minutes](#)

- B.** Authorize preparation of Commendatory Resolution honoring Gloria D. Gray for her leadership during her term as Chairwoman of Metropolitan's Board of Directors [21-1821](#)
- C.** Approve Committee Assignments [21-1815](#)
- D.** Nomination and Election of nonofficer members of the Executive Committee for two-year term effective January 10, 2023 [21-1820](#)

7. CONSENT CALENDAR ITEMS - ACTION

- 7-1** Award a \$14,820,500 contract to Steve P. Rados, Inc. to construct a bypass pipeline at the Wadsworth Pumping Plant as part of the water supply reliability improvements in the Rialto Pipeline service area; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (This action is part of a series of projects that are being undertaken to improve the supply reliability for State Water Project dependent member agencies) (EOT) [21-1795](#)

Attachments: [01102023 EOT 7-1 B-L](#)
[01102023 EOT 7-1 Presentation](#)

- 7-2** Review and consider Addendum No. 5 to the certified 2017 Programmatic Environmental Impact Report for the Prestressed Concrete Cylinder Pipe Rehabilitation Program; award a \$68,847,000 contract to J.F. Shea Construction, Inc. to rehabilitate Reach 3B of the Second Lower Feeder; and authorize an access and permitting agreement with City of Lomita in an amount not to exceed \$310,000 (EOT) [21-1796](#)

Attachments: [01102023 EOT 7-2 B-L and Attachments 1-5](#)

[01102023 EOT 7-2 Attachment 6](#)

[01102023 EOT 7-2 Attachment 7](#)

[01102023 EOT 7-2 Attachment 8](#)

[01102023 EOT 7-2 Presentation](#)

- 7-3** Review and consider Addendum No. 3 to the certified 2005 Environmental Impact Report; award a \$59,489,720 contract to James W. Fowler Company for construction of the Interstate 215 freeway tunnel crossing for the Perris Valley Pipeline; and authorize agreements with Parsons Environment & Infrastructure Group, Inc. for \$1 million to provide technical support during construction, Mott McDonald Group for \$3.5 million to provide construction management support, and Rincon Consultants, Inc. for \$250,000 to provide specialized environmental support (EOT) [21-1797](#)

Attachments: [01102023 EOT 7-3 B-L](#)

[01102023 EOT 7-3 Presentation](#)

- 7-4** Authorize an agreement with Arcadis U.S., Inc. in an amount not to exceed \$2 million for preliminary design to rehabilitate the finished water reservoirs at Henry J. Mills and Joseph Jensen Water Treatment Plants; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOT) [21-1798](#)

Attachments: [01102023 EOT 7-4 B-L](#)

[01102023 EOT 7-4 Presentation](#)

- 7-5** Authorize an agreement with the joint venture of AECOM Technical Services, Inc. and Brown and Caldwell in an amount not to exceed \$25 million for program management services to support the Pure Water Southern California program; and authorize an increase of \$950,000 to an existing agreement with CDM Smith, Inc. for a not-to-exceed total of \$3.7 million to support the program's ongoing process demonstration effort; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOT) **21-1799**
- Attachments:** [01102023 EOT 7-5 B-L](#)
[01102023 EOT 7-5 Presentation](#)
- 7-6** Amend the Capital Investment Plan for fiscal years 2022/2023 and 2023/2024 to include the Foothill Feeder Valve Replacement project; the General Manager has determined that the proposed actions are exempt or otherwise not subject to CEQA (EOT) **21-1800**
- Attachments:** [01102023 EOT 7-6 B-L](#)
[01102023 EOT 7-6 Presentation](#)
- 7-7** Authorize an agreement with SpearMC Management Consulting, Inc. in an amount not-to-exceed \$1,300,000 for the implementation of the following PeopleSoft Modules from the Oracle Cloud Human Capital Management Software Application Suite: Time & Labor and Absence Management for Payroll and Timekeeping System Improvements, including Maximo interface; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOT) **21-1803**
- Attachments:** [01102023 EOT 7-7 B-L](#)
[01102023 EOT 7-7 Presentation](#)
- 7-8** Authorize an agreement with Digital Scepter Corporation in an amount not to exceed \$1,469,000 for procurement of equipment to replace network switches at Metropolitan's Headquarters Building at Union Station; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (EOT) **21-1804**
- Attachments:** [01102023 EOT 7-8 B-L](#)
[01102023 EOT 7-8 Presentation](#)

- 7-9** Authorize the General Manager to grant a permanent easement to Southern California Edison for the purpose of installing, operating and maintaining electrical equipment on Metropolitan property in Riverside County; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (FAIRP) [21-1819](#)

Attachments: [01102023 BOD 7-9 B-L](#)
[01102023 BOD 7-9 Presentation](#)

- 7-10** Authorize an agreement with Upper San Gabriel Valley Municipal Water District and the city of South Pasadena for a Stormwater for Direct Use Pilot Program; the General Manager has determined that the proposed actions are exempt or otherwise not subject to CEQA (OWS) [21-1858](#)

Attachments: [01102023 OWS 7-10 B-L](#)
[01102023 OWS 7-10 Presentation](#)

- 7-11** Authorize the General Manager to: (1) secure one-year water transfers with various water districts for up \$100 million from Water Supply Program and State Water Project Budget for such transfers; (2) secure storage and conveyance agreements with the Department of Water Resources and various water districts to facilitate these transfers; (3) grant final decision-making authority to the General Manager subject to the terms set forth in this letter; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. [SUBJECT REVISED 1/4/2023] (OWS) [21-1870](#)

Attachments: [01102023 OWS 7-11 B-L](#)
[01102023 OWS 7-11 Presentation](#)

**** END OF CONSENT CALENDAR ITEMS ****

8. OTHER BOARD ITEMS - ACTION

- 8-1** Approve employment contract for the new General Auditor; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [21-1869](#)

9. BOARD INFORMATION ITEMS

- 9-1 Report on Conservation [21-1817](#)

Attachments: [01102023 BOD 9-1 Report](#)

- 9-2 Communications and Legislation Committee Report. [21-1818](#)
[WITHDRAWN 1/5/23]

10. FOLLOW-UP ITEMS

- 10-1 Discuss and Approve Compensation Recommendation for the Ethics Officer [21-1872](#)

Attachments: [01102023 BOD 10 -1 Presentation](#)

11. OTHER MATTERS

- 11-1 Administer Oath of Office for Board Chair Adan Ortega, Jr. for a two-year term beginning January 1, 2023 [21-1867](#)

12. FUTURE AGENDA ITEMS

13. ADJOURNMENT

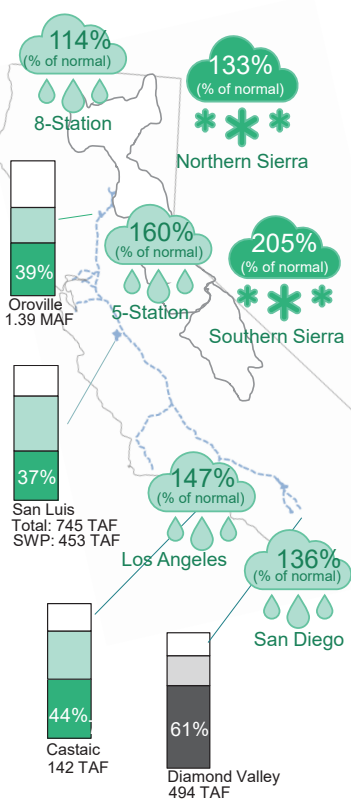
NOTE:

Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parenthesis at the end of the description of the agenda item e.g. (E&O). Committee agendas may be obtained from the Executive Secretary.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.

State Water Project Resources

SWP Table A – 5% - 95,575 AF



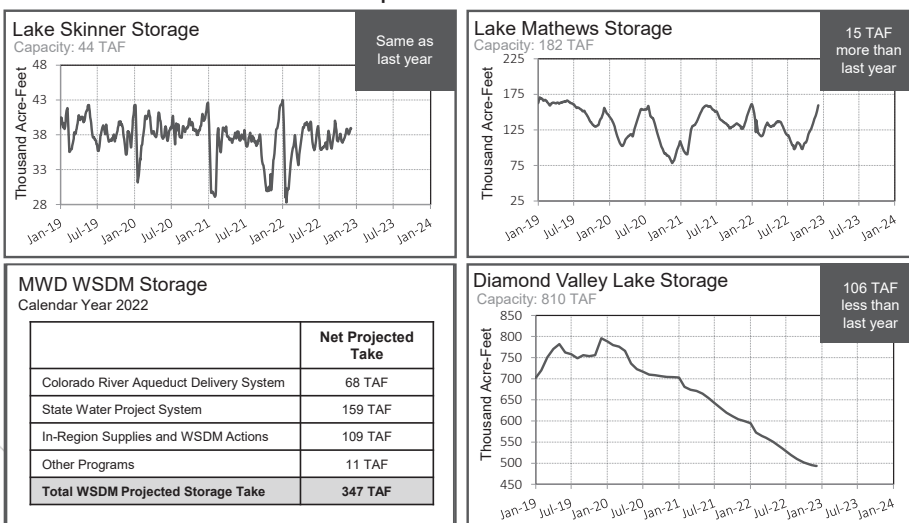
WATER SUPPLY CONDITIONS REPORT

Water Year 2022-2023
As of: January 04, 2023

Colorado River Resources

Projected CRA Diversions – 1,136,000 AF

Metropolitan Resources



Highlights

- Sacramento River Runoff Forecast including the December storms will be released on January 10, 2023.
- For more information on the current drought, including the Emergency Conservation Program tracking:
 - <https://www.mwdh2o.com/how-we-plan/drought/>

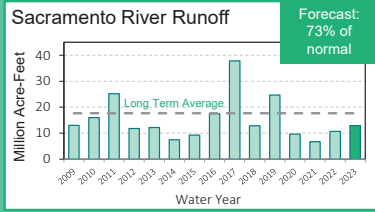
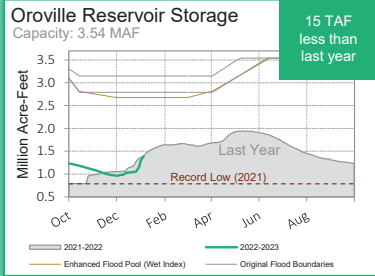
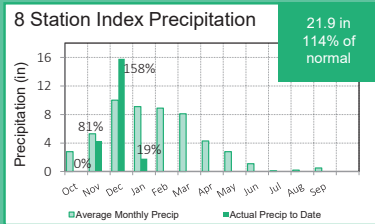
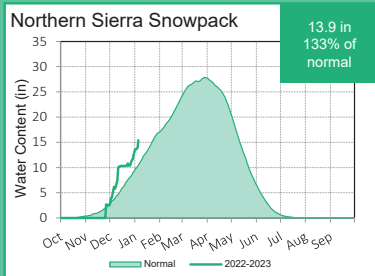


This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale. Questions? Email mferreira@mwdh2o.com

<https://www.mwdh2o.com/WSCR>

State Water Project Resources

As of: 01/04/2023

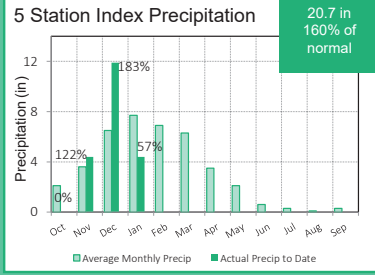
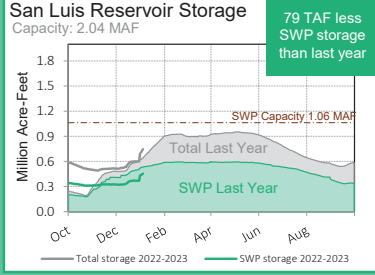


Other SWP Supplies

Calendar Year 2023

Carryover 24,000 AF (Est.)

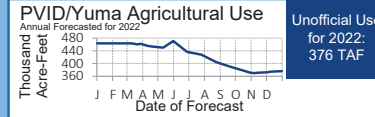
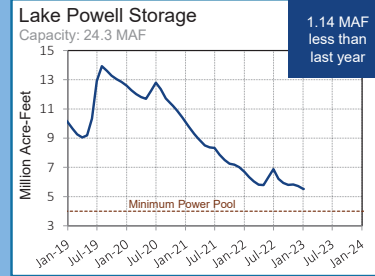
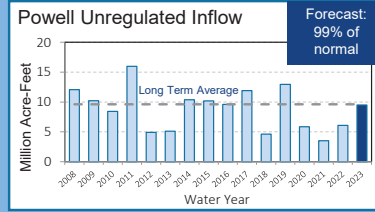
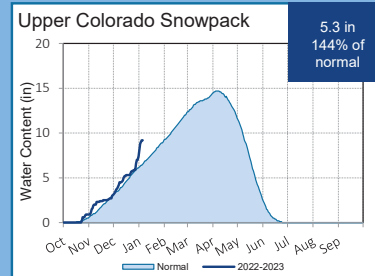
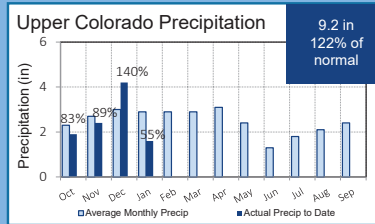
Human Health and Safety 195,000 AF



<https://www.mwh2o.com/WSCR>

Colorado River Resources

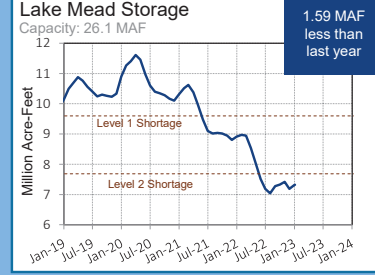
As of: 01/04/2023



Projected Lake Mead ICS

Calendar Year 2023

Put (+) / Take (-)
-8,000 AF



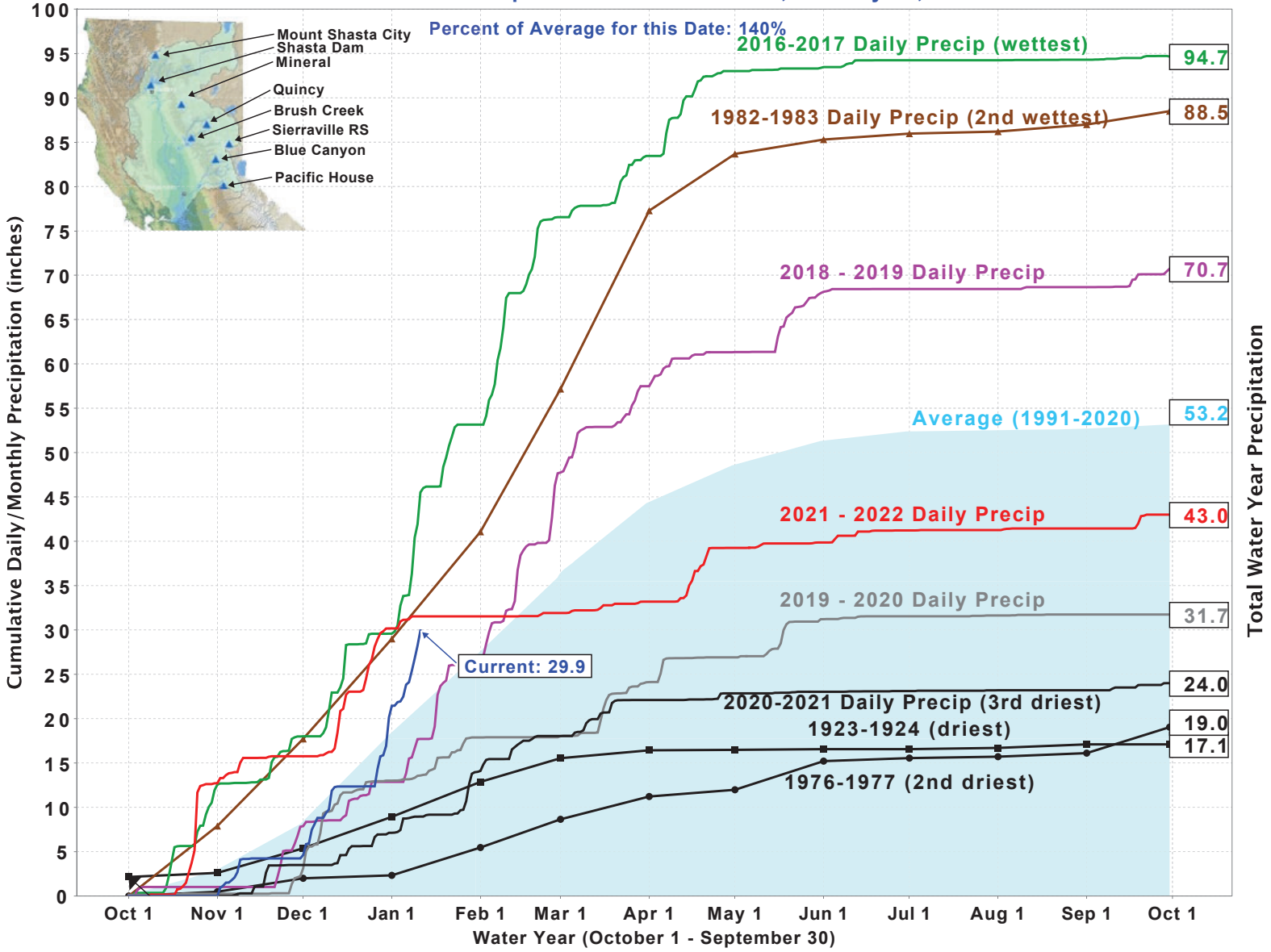
Lake Mead Surplus/Shortage Outlook

	2023	2024	2025	2026
Surplus	0%	0%	0%	0%
Shortage	100%	93%	100%	93%
Metropolitan DCP*	77%	71%	67%	67%
	282 TAF	302 TAF	293 TAF	

Likelihood based on results from the August 2022 CRMS in Ensemble Model/CRSS model run. Includes DCP Contributions.
* Chance of required DCP contribution by Metropolitan. Volume is average contribution when needed.

<https://www.mwh2o.com/WSCR>

Northern Sierra Precipitation: 8-Station Index, January 11, 2023



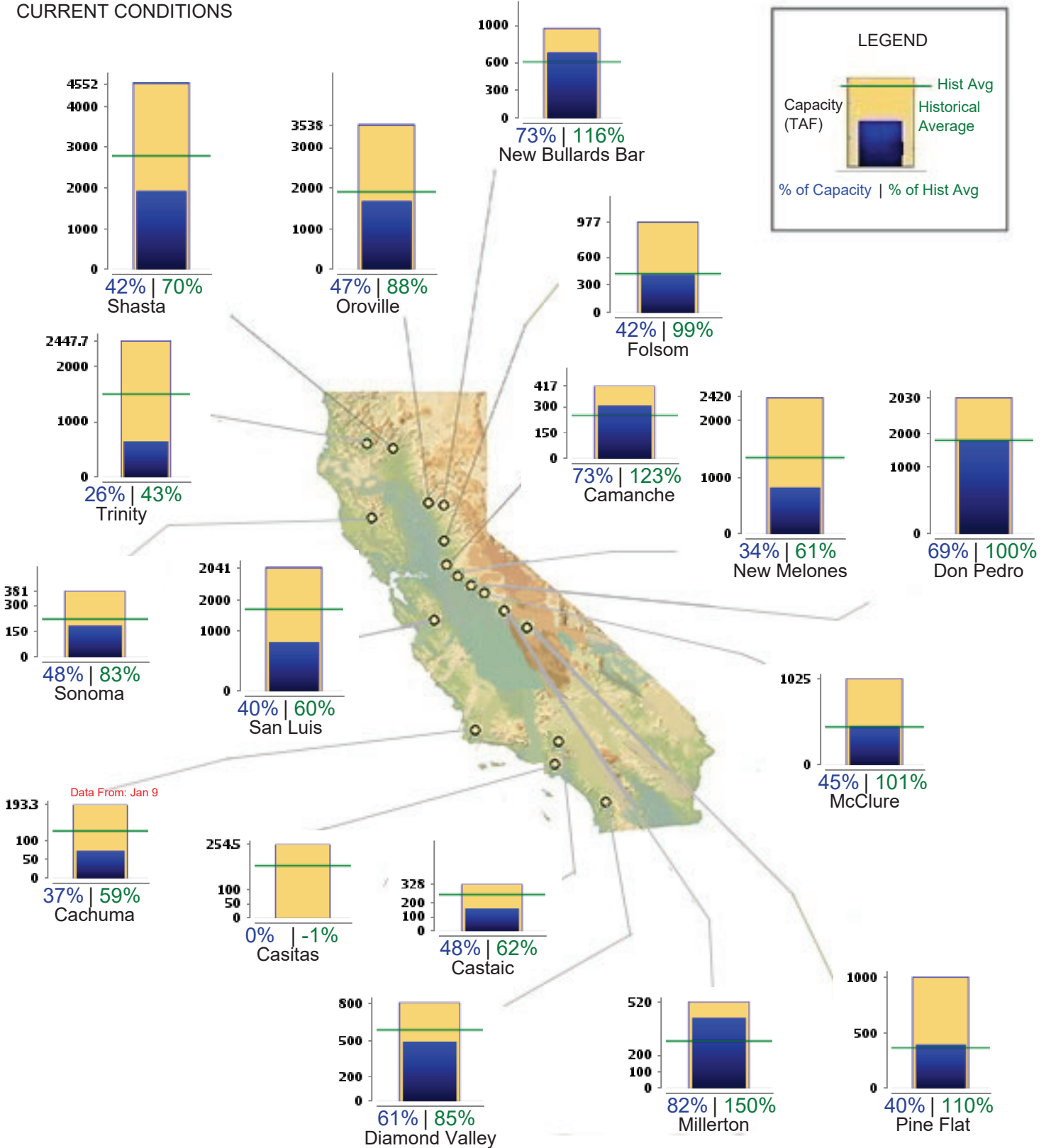


CURRENT RESERVOIR CONDITIONS

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - January 10, 2023

CURRENT CONDITIONS





STATEWIDE SNOW WATER CONTENT

CURRENT REGIONAL SNOWPACK FROM AUTOMATED SNOW SENSORS

% of April 1 Average / % of Normal for This Date



NORTH	
Data as of January 11, 2023	
Number of Stations Reporting	33
Average snow water equivalent (Inches)	23.1
Percent of April 1 Average (%)	81
Percent of normal for this date (%)	184

CENTRAL	
Data as of January 11, 2023	
Number of Stations Reporting	49
Average snow water equivalent (Inches)	28.2
Percent of April 1 Average (%)	104
Percent of normal for this date (%)	228

SOUTH	
Data as of January 11, 2023	
Number of Stations Reporting	33
Average snow water equivalent (Inches)	27.8
Percent of April 1 Average (%)	123
Percent of normal for this date (%)	269

STATE	
Data as of January 11, 2023	
Number of Stations Reporting	115
Average snow water equivalent (Inches)	26.6
Percent of April 1 Average (%)	102
Percent of normal for this date (%)	226

Statewide Average: 102% / 226%

Data as of January 11, 2023



DATE: January 17, 2023
TO: Board of Directors
FROM: General Manager

SUBJECT: Election of Officers: President, Vice-President, Secretary and Treasurer

SUMMARY:

On December 20, 2022, the Board accepted nominations for the offices of President, Vice-President, Secretary and Treasurer of the Board. The officers serve two-year terms pursuant to Section 2-2.104 of the Las Virgenes Municipal Water District Code. Directors Jay Lewitt and Len Polan were nominated to serve as President; Directors Andy Coradeschi and Len Polan were nominated to serve as Vice-President; Directors Andy Coradeschi and Gary Burns were nominated to serve as Secretary; and Directors Charles Caspary and Andy Coradeschi were nominated to serve as Treasurer. However, Director Polan has withdrawn his nomination as President and would like to maintain his nomination as Vice-President.

At the meeting, the Board will accept any final nominations for officers and conduct an election for officers to serve during the upcoming two-year term.

RECOMMENDATION(S):

Accept any final nominations and elect Directors to serve two-year terms as President, Vice-President, Secretary and Treasurer.

Prepared by: David Pedersen, General Manager



DATE: January 17, 2023
TO: Board of Directors
FROM: General Manager

SUBJECT: Appointment of District's MWD Representative

SUMMARY:

The Board appoints a Representative to serve on the Board of the Metropolitan Water District of Southern California (MWD). The individual can be selected from the District's Board or can be a qualified member of the public. The proposed process to select the MWD Representative is intended to mirror the two-step process for election of the Board Officers, which involves nominations at one meeting and elections at the subsequent meeting, or as soon thereafter as may be convenient. On December 20, 2022, the Board accepted nominations for MWD Representative. Glen Peterson and Lynda Lo-Hill were nominated for the role.

At the Board meeting, each nominee will be provided with an opportunity to make thorough candidate statement prior the appointment.

RECOMMENDATION(S):

Appoint the District's representative to the Board of Directors of Metropolitan Water District of Southern California.

FINANCIAL IMPACT:

There is no financial impact associated with this action.

DISCUSSION:

The District is entitled to one representative to serve on MWD's Board of Directors. Typically, the MWD Representative is selected from amongst the Member Agency's Board of Directors; however, it is not mandatory that the MWD Representative be a Member Agency director. In fact, some MWD Member Agencies have appointed other qualified individuals to serve as their MWD Representatives. Examples include the cities of Anaheim, Fullerton, Los Angeles, Santa Monica, and San Marino; Central Basin Municipal Water District; Foothill Municipal Water District; Las Virgenes Municipal Water District; and West Basin Municipal Water District.

The District's voting entitlement for its MWD Representative is small relative to other Member Agencies. However, the District's influence in shaping policy at MWD is not limited to its voting entitlement. The District's MWD Representative can influence important MWD policy by persuading fellow Board Members and MWD staff. To effectively persuade others, an MWD Representative must have strong working relationships with fellow Board Members and staff and a thorough understanding of the potential impacts of policy decisions.

The MWD Representative is eligible for compensation in the amount of \$220, for each day's attendance at meetings of the MWD Board or its Committees and for each day of service rendered as the District's MWD Representative, not to exceed a total of ten days in any calendar month. These are the same terms that would be applicable to a District Director serving in the same capacity.

Glen Peterson currently serves as the District's MWD Representative, a role that he has held since 1993, and he has expressed an interest in continuing to serve as the District's MWD Representative.

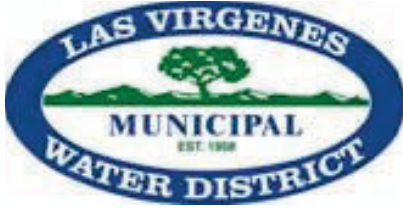
Lynda Lo-Hill, former LVMWD Director, has also expressed an interest in serving as the District's MWD Representative.

At the December 20, 2022 Board meeting, Director Charles Caspary asked staff to report back with information on two specific questions: (1) do MWD committee assignments automatically transfer if and when an agency changes its MWD representative?; and (2) is there merit for the District to have a second MWD representative to serve as a back-up or alternate? On the first question, MWD committee assignments and leadership roles, if any, do not automatically transfer from one MWD representative to the next. When a new MWD representative is appointed by a Member Agency, the Chair of the MWD Board will recommend committee assignments for approval by the Board. The assignments typically, though not always, reflect the qualifications of the individual MWD representative. With respect to the second question, the MWD Act does not provide for Member Agencies to designate back-up or alternate MWD representatives.

GOALS:

Provide Safe and Quality Water with Reliable Services

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board



DATE: January 17, 2023
TO: Board of Directors
FROM: General Manager

SUBJECT: Reappointment of Deputy Secretaries and Deputy Treasurer

SUMMARY:

Pursuant to Water Code Section 71340, the Board may appoint deputy officers for the positions of secretary and treasurer to serve at the pleasure of the Board. Traditionally, the Board has appointed the General Manager and the Executive Assistant/Clerk of the Board, as Deputy Secretaries, and the Director of Finance and Administration as the Deputy Treasurer. By appointing District employees as deputies for these offices, the Board authorizes the employees to perform routine, day-to-day functions of the officers subject to any limitations specified as Secretary, Treasurer and/or Board.

RECOMMENDATION(S):

Reappoint David W. Pedersen, General Manager, and Josie Guzman, Executive Assistant/Clerk of the Board, as Deputy Secretaries, and Donald Patterson, Director of Finance and Administration, as Deputy Treasurer.

Prepared by: David Pedersen, General Manager



DATE: January 17, 2023
TO: Board of Directors
FROM: General Manager

SUBJECT: Las Virgenes Municipal Water District Code: Update to Section 2-2.104

SUMMARY:

On November 15, 2018, the Board revised Section 2-2.104 of the Las Virgenes Municipal Water District Code to establish a two-step process for the nomination of Board officers at the first meeting in December and an election at the second meeting in December, or as soon thereafter as may be convenient. Staff recently became aware that Water Code Section 71273 provides that the Board shall elect its officers at the first meeting in January of each odd-numbered year. Proposed Resolution No. 2616 would amend the Las Virgenes Municipal Water District Code to reflect that the nomination of Board officers at the second meeting in December of even-numbered years and election of officers at the first meeting in January of odd-numbered years or as soon thereafter as may be convenient.

RECOMMENDATION(S):

Pass, approve, and adopt proposed Resolution No. 2616, amending the Las Virgenes Municipal Water District Code as it relates to the nomination and election of officers of the Board of Directors.

RESOLUTION NO. 2616

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING RESOLUTION NO. 2468 (LAS VIRGENES CODE) AS IT RELATES TO THE BOARD OF DIRECTORS

(Reference is hereby made to Resolution No. 2616 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

GOALS:

Sustain Community Awareness and Support

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board

ATTACHMENTS:
Proposed Resolution No. 2616

RESOLUTION NO. 2616

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF LAS VIRGENES MUNICIPAL WATER DISTRICT
AMENDING RESOLUTION 2468 (ADMINISTRATIVE CODE)
AS IT RELATES TO BOARD OF DIRECTORS**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAS VIRGENES
MUNICIPAL WATER DISTRICT as follows:**

Section 1. **Purpose.**

This resolution amends Resolution No. 2468 (Administrative Code) regarding Title 2, Article 2, Section 2 as it relates to Board of Directors.

Section 2. **Amendment.**

Section 2-2.104 of Resolution No. 2468 (Administrative Code) is hereby amended and reenacted to read as follows:

"2-2.104 OFFICERS OF THE BOARD

(a) The officers of the Board shall be a President, a Vice President, a Secretary, and a Treasurer.

(b) The President, Vice President, Secretary, and Treasurer shall be nominated by the Board at the second meeting in the month of December of each even-numbered year. An election of nominated officers shall take place at the first meeting in the month of January of each odd-numbered year. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as may be convenient."

Except as provided herein, Resolution No. 2468 is reaffirmed and readopted.

PASSED, APPROVED, AND ADOPTED on _____, 20__.

_____, President

ATTEST:

_____, Secretary

APPROVED AS TO FORM:

W. Keith Lemieux, District Counsel

SEAL)



DATE: January 17, 2023
TO: Board of Directors
FROM: Facilities and Operations

SUBJECT: Phase 3 White Paper on Tapping into Available Capacity in Existing Infrastructure to Create Water Supply and Water Quality Solutions: Award

SUMMARY:

Over the last several years, the District has lead the development of Phase 1 and Phase 2 White Paper studies entitled, *Tapping into Available Capacity in Existing Infrastructure to Create Water Supply and Water Quality Solutions*. The studies were collaboratively prepared with participation and funding from 12 public agencies to explore the opportunity and provide a roadmap for the diversion of urban runoff and first flush stormwater to the region's wastewater treatment plants to generate a new source of recycled water. The studies concluded that 100% of dry-weather flows can be diverted to the region's water reclamation facilities and up to 94% of first flush wet-weather flows can be diverted to produce recycled water. The two studies were well received by MS4 permittees, water reclamation agencies and regulators such as the Los Angeles Regional Water Quality Control Board. The studies also received widespread distribution and promotion for educational purposes through a partnership with the Southern California Water Coalition.

The proposed Phase 3 White Paper will provide a roadmap for implementing “smart water” systems by providing actionable information necessary to ensure that permissive diversions do not negatively affect sanitary sewer systems, water reclamation facilities or other critical operations. The work will incorporate automated real-time control schemes to optimize the volume of diverted water to the sanitary sewer system using a *One Water* approach. The study is intended to provide guidance and a roadmap to agencies interested in further enhancing their diversion practice by implementing smart water diversion infrastructure using the latest available technologies.

RECOMMENDATION(S):

Authorize the General Manager to execute a professional services agreement with Jacobs Engineering Group, Inc., in the amount of \$372,874, and amend a cooperative funding agreement among 12 public agency participants to collaboratively prepare a Phase 3 White Paper on smart diversion technologies for dry- and wet-weather diversions to create water supply and water quality solutions.

FISCAL IMPACT:

Yes

FINANCIAL IMPACT:

The total cost of the work is \$372,874 with \$40,100 contributed by the District. Metropolitan Water District of Southern California will be a key participant in the effort and has agreed to contribute over \$190,000 through its Future Supply Actions Funding Program. The Los Angeles County Flood Control District, Los Angeles County Sanitation Districts, City of Los Angeles and LVMWD would each contribute up to \$40,100 towards the work. Additionally, the City of Torrance, Main San Gabriel Basin Watermaster and Santa Ana Watershed Project Authority would each contribute up to \$7,500. The final contributions of the participating agencies may be adjusted slightly depending on the total number of participants. Sufficient funds are available in the adopted Fiscal Year 2022-23 Budget for the work.

DISCUSSION:

In May 2018, the District lead the preparation of a Phase 1 White Paper entitled, *Tapping into Available Capacity in Existing Infrastructure to Create Water Supply and Water Quality Solutions*. The study was prepared in partnership with the Main San Gabriel Watermaster and the Water Replenishment District of Southern California to explore the opportunity for diverting urban runoff and first flush stormwater to the region's wastewater treatment plants to generate a new source of recycled water. The white paper identified the merits of the strategy, while recognizing the need to engage a broader group of stakeholders to address the potential challenges and complexities.

In January 2019, the Board authorized the Phase 2 White paper to evaluate the opportunity for controlled and strategic integration of the region's existing stormwater and wastewater systems to achieve multiple benefits: (1) enhance the quality of receiving waters in Los Angeles County, and (2) increase water supplies available for recycling. A total of 12 public agencies participated in the Phase 2 White Paper study. The study concluded that 100% of dry-weather flows can be diverted to region's water reclamation facilities and up to 94% of first flush wet-weather flows can be diverted to produce recycled water. The Phase 2 White Paper was well received by public agencies and regulators such as the Los Angeles Regional Water Quality Control Board. The document is also serving as a roadmap for implementation of diversion projects throughout the region. To that end, the District is currently working with representatives from both Los Angeles and Ventura counties, and selected cities in their service areas, to implement diversion projects.

The proposed Phase 3 White Paper will inform implementation of "smart water" systems, providing actionable information necessary to ensure that permissive diversions do not negatively affect sanitary sewer systems, water reclamation facilities or other critical operations. The work will incorporate automated real-time control schemes to optimize the volume of diverted water to the sanitary sewer system, using a *One Water* approach. Eight public agencies have confirmed their interest to participate in the Phase 3 White Paper study, and staff is anticipating that additional agencies will opt to join for the study in the coming weeks.

For the prior effort, the District prepared and executed a cooperative funding agreement

among the 12 public agency participants contributing to the overall cost of the work. The agreement outlined the shared interest in the work and contributions of each participant. Staff proposes to amend the agreement to serve the same purpose for the Phase 3 White Paper.

GOALS:

Lead in Sanitation and Recycled Water Services Focusing on Maximum Reuse

Prepared by: John Zhao, Director of Facilities and Operations



DATE: January 17, 2023
TO: Board of Directors
FROM: Facilities and Operations

SUBJECT: Environmental Analysis for Rancho Francisco Water Main Extension: Award

SUMMARY:

On September 28, 2010, staff presented a Preliminary Water System Design Report to the Board on the feasibility of providing potable water service to 12 single-family residential homes proposed within the Rancho Francisco properties that are located on the south slope of the Malibu Coastal Zone in unincorporated Los Angeles County, just north of the City of Malibu. To meet the requirements of the California Environmental Quality Act (CEQA), an environmental analysis, consisting of an Initial Study and CEQA document, must be performed prior to the Board considering approval of the proposed Water System Design Report.

Recently, the Rancho Francisco property owners decided to proceed with the environmental analysis. A proposal for the work was received from Keystone Strategic Planning, LLC, in the amount of \$120,000. The property owners are responsible to fund the cost of the environmental analysis plus 15% for the District's staff to administer the work. At the District's request, the environmental analysis will also include an evaluation of a potential two-way interconnection between the water transmission systems of LVMWD and Los Angeles County Waterworks District No. 29, Malibu (WWD No. 29). The interconnection would provide a secondary source of water supply to LVMWD and Calleguas Municipal Water District during future State Water Project shortage conditions and establish emergency interconnectivity between LVMWD and WWD No. 29 to convey water in either direction during emergencies such as wildfires or earthquakes.

RECOMMENDATION(S):

Authorize the General Manager to execute a professional services agreement with Keystone Strategic Planning, LLC, in the amount of \$120,000, to perform an environmental analysis for a proposed water main extension along Malibu Canyon Road to serve the Rancho Francisco properties.

FINANCIAL IMPACT:

The total cost of the work is \$120,000, plus 15% for the District's administration, all of which

will be funded by the Rancho Francisco property owners. No District funding is required for the work.

DISCUSSION:

Rancho Francisco is located on the south slope of the Malibu Coastal Zone in unincorporated Los Angeles County, just north of the City of Malibu. Access to the properties is through Rancho Francisco Road off Malibu Canyon Road. There are 25 legal parcels, of which four have Los Angeles County permits and one has a Coastal Development Permit (CDP). The average gross area per parcel is approximately 40 acres. The owners of the properties joined together to fund the Preliminary Water System Design Report to evaluate the feasibility of providing potable water service to 12 single-family residential homes within the Rancho Francisco properties. On September 28, 2010, staff presented the Preliminary Water System Design Report to the Board. However, an environmental analysis, consisting of an Initial Study and CEQA document, must be performed prior to the Board considering approval of the proposed Water System Design Report.

Staff recently received a request from the property owners to proceed with the environmental analysis for the proposed water main extension. A proposal for the work was received from Keystone Strategic Planning, LLC, in the amount of \$120,0000. Keystone Strategic Planning has institutional knowledge on the proposed project and its complexity. At the District's request, the environmental analysis will also include an evaluation of a potential two-way interconnection between the water transmission systems of LVMWD and Los Angeles County Waterworks District No. 29, Malibu (WWD No. 29). The interconnection would provide a secondary source of water supply to LVMWD and Calleguas Municipal Water District during future State Water Project shortage conditions and establish emergency interconnectivity between LVMWD and WWD No. 29 to convey water in either direction during emergencies such as wildfires or earthquakes.

GOALS:

Construct, Manage and Maintain all Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: John Zhao, Director of Facilities and Operations

ATTACHMENTS:

[Proposal by Keystone Strategic Planning, LLC](#)

Las Virgenes Municipal Water District
PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (“Agreement”) is entered into this [DATE] by and between **Las Virgenes Municipal Water District** (“Agency”), and **Keystone Strategic Planning LLC** (“Consultant”). Agency and Consultant are sometimes individually referred to as “Party” and collectively as “Parties”.

1. PURPOSE

1.1 PROJECT

The project includes analysis and preparation of the California Environmental Quality Act (CEQA) Initial Study checklist and associated Negative Declaration or Mitigated Negative Declaration for a water line extension within Malibu Canyon Road right of way to serve:

- Future 24” waterline connection between LVMWD and Metropolitan Water District through District 29 facilities to address State water shortages.
- An Emergency connection to serve Los Angeles County Water Works District 29 (District 29).
- An existing single-family residence, 2621 Malibu Canyon Road (4457-004-015), and existing related landscaping
- Provide potable and landscaping water to potentially developable nearby properties (i.e. Rancho Francisco Properties) and to develop criteria for the facilities required to provide adequate service.

2. TERMS

2.1 SCOPE OF SERVICES

Consultant promises and agrees to furnish to the Agency all labor, materials, tools, services, and incidental and customary work necessary to fully and adequately supply the professional services necessary for the Project (“Services”). The Services are more particularly described in the attached Exhibit “A” (“Scope of Services”). All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference.

2.2 CONSIDERATION

2.2.1 Compensation – Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in the Schedule of Fees below. The total compensation shall not exceed one hundred and twenty thousand dollars (\$120,000) without written approval by Agency. Extra work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

2.2.2 Schedule of Fees Professional Fee Schedule applies to the services performed as related to the Scope of Services

Professional and Office	Hourly Charge Rates
Principal Planner	\$215.00
Senior Planner	\$195.00
Administrative	\$ 65.00

2.3.3 Reimbursable Expenses - Agency agrees to pay for all expenses associated with the services rendered on Agency's behalf. Expenses may include, but are not limited to: plotting, reproduction, blueprinting, photocopying, travel, fax, messenger service, overnight delivery, preparation of special drawings and exhibits, study and presentation models, presentation brochures, CAD file reproduction, and photography. Material will be billed separately at 100% of cost, and mileage will be billed at \$0.63/mile. Below are price indicators:

In house prints and binding:	
Color copies 8.5 x 11:	\$0.80 per sheet
Color copies 11 x 17:	\$2.50 per sheet
Black and white plots on bond paper:	\$0.80 / SF
Color plots on bond paper:	\$6.00 / SF
Wire binding:	\$6.00 each bond
Black & white scanning 11 x 17: \$1.00 per sheet & 24 x 36:	\$5.00 per sheet
Redline scanning 11 x 17: \$1.63 per sheet & 24 x 36:	\$7.50 per sheet
Full-color scanning 11 x 17: \$5.20 per sheet & 24 x 36:	\$24.00 per sheet

2.2.4 Payment – Consultant shall submit to Agency a monthly itemized statement which indicates work completed and hours of Services rendered by Consultant. The statement shall describe the Services and supplies provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. Agency shall pay all approved charges within thirty (30) days of receiving such statement. Agency agrees that any statement thirty (30) days past due shall be subject to a service charge of 1.5% per month (18% annually).

2.2.5 Extra Work – At any time during the term of this Agreement, Agency may request that Consultant perform Extra Work. As used herein, “Extra Work” means any work which is determined by the Agency to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Extra work may include additional requirements from the County of Los Angeles or other agency to prepare additional discretionary application materials not explicitly required under a Negative Declaration or Mitigation Negative Declaration as defined by the California Environmental Quality Act, such as an Environmental Impact Report or Coastal Development Permit and/or permits. Consultant shall not perform, nor be compensated for Extra Work without written authorization by Agency.

2.3.6 Disclaimer of Guarantee – Although Consultant may offer an opinion about possible results regarding the Project under this agreement, Consultant cannot and does not guarantee any particular result. Agency acknowledges that Consultant has made no promises about the outcome of said Project, and that any opinion offered by Consultant in the future will not constitute a guaranty.

Additionally, Agency acknowledges that Consultant has made no representations about, nor assumes any responsibility for, the time required for governmental agencies to process plan check(s) and permits. Consultant only promises to timely respond to all requests for information from any governmental agency.

2.4 **RESPONSIBILITIES OF CONSULTANT**

2.4.1 Independent Contractor – Consultant will determine the means, methods, and details of performing the Services subject to the requirement of this Agreement. Consultant, and any additional personnel performing the Services under this Agreement, is an independent contractor and not an employee of Agency. Except, as Agency may specify in writing, Consultant shall have no authority, expressed or implied, to act on behalf of Agency.

2.4.2 Payment of Subconsultants – Consultant shall pay all wages, salaries, and other amounts due to personnel in connection with their performance of Services under this Agreement and as requirement by law.

2.4.3 Standard of Care – Consultant shall perform all Services under this Agreement in a professional and competent manner. Consultant warrants that all subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant and all subconsultants shall perform in a manner that is consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California.

2.4.4 Licensing – Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications, and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement.

2.4.5 Conformance to Applicable Requirements – All work prepared by Consultant shall be subject to the approval of Agency.

2.4.6 Laws and Regulations - Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If the Consultant performs any work knowing it to be contrary to such laws, rules, and regulations, Consultant shall be solely responsible for all costs arising therefrom.

2.4.7 Account Records – Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of Agency during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of four (4) years from the date of final payment under this Agreement.

2.5 INDEMNIFICATION

To the fullest extent permitted by law, Consultant shall immediately indemnify and hold the Agency, its directors, officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage, or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors, or omissions of Consultant, its officials, officers, employees, subcontractors, consultants, or agents in connection with the performance of the Consultant's Services, the Project, or this Agreement, including without limitation the payment of all consequential damages, attorneys' fees and costs, including expert witness fees. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant. Consultant shall immediately defend, with Counsel of Agency's choosing and at Consultant's own cost, expense and risk, any and all claims, suits, actions, or other proceedings of every kind that may be brought or instituted against Agency or its directors, officials, officers, employees, volunteers, and agents. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against Agency or its directors, officials, officers, employees, volunteers, and agents as part of any such claim, suit, action, or other proceeding. Consultant shall also reimburse Agency for the cost of any settlement paid by Agency or its directors, officials, officers, employees, agents, or volunteers as part of any such claim, suit, action, or other proceeding. Such reimbursement shall include payment for Agency's attorneys' fees and costs, including expert witness fees. Consultant's obligation to defend and indemnify shall survive expiration or termination of this Agreement, and shall not be restricted to insurance proceeds, if any, received by the Agency, its directors, officials, officers, employees, agents, or volunteers.

2.6 INSURANCE

2.6.1 Minimum Requirements - Consultant shall, at its expense, procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Consultant, its agents, representatives, employees, or subconsultants. Consultant shall also require all of its subconsultants to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

2.6.1a Commercial General Liability – Consultant shall maintain commercial general liability insurance with coverage in an amount not less than one million dollars (\$1,000,000) per occurrence, two million dollars (\$2,000,000) general aggregate. This policy shall cover liability arising from premises, operations, personal and advertising injury, and liability assumed under an insured contract.

2.6.1b Professional Liability (Errors & Omissions) Insurance – Consultant shall maintain professional liability insurance that covers the Services to be performed in connections with this Agreement, in the minimum amount of one million dollars (\$1,000,000) per claim and two million dollars (\$2,000,000) in the aggregate.

2.6.1c Automobile Liability Insurance – Consultant shall maintain automobile insurance covering bodily injury and property damage for all activities of Consultant arising out of or in connection with work to be performed under this Agreement, including coverage for any non-owned or hired vehicles, in an amount not less than one million dollars (\$1,000,000) combined single limit each accident, and for hired or leased vehicles in an amount not less than fifty thousand (\$50,000) combined single limit each accident.

2.6.1 Reporting of Claims – Consultant shall report to the Agency, in addition to Consultant’s insurer, any and all insurance claims submitted by Consultant in connection with the Services under this Agreement.

2.7 TERMINIATION OF AGREEMENT

This agreement may be terminated by either party upon a thirty (30) day written notice. If Agency terminates, abandons, or suspends services under this Agreement, Agency agrees to pay all outstanding invoices, and to pay for all work and expenses not yet invoiced, within 10 days of such abandonment or suspension. In the event of any action or proceeding arising out of this agreement, the prevailing party in any such action or proceeding shall be entitled to recover all reasonable attorney's fees, court costs, and litigation expenses incurred in such action or proceeding.

2.8 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

2.8.1 Documents & Data; Licensing of Intellectual Property - This Agreement creates a non-exclusive and perpetual license for Agency to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement (“Documents & Data”). The Consultant shall deliver to Agency on demand or upon completion of the Project, all such Documents & Data which shall be and remain the property of the Agency. The Consultant may retain copies of the materials. The Agency may use or reuse the materials prepared by Consultant without additional compensation to Consultant.

2.8.2 Confidentiality - All Documents & Data, either created by or provided to Consultant in connection with the performance of this Agreement, shall be held confidential by Consultant. All Documents & Data shall not, without the prior written consent of Agency, be used or reproduced by Consultant for any purposes other than the performance of the Services. Consultant shall not disclose, cause, or facilitate the disclosure of the Documents & Data to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant that is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use

Agency's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television, or radio production, or other similar medium without the prior written consent of Agency.

3. GENERAL PROVISIONS

3.1 EQUAL OPPORTUNITY EMPLOYMENT

Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex, or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, or termination.

3.2 TIME OF ESSENCE

Time is of the essence for each and every provision of this Agreement. The acceptance of late performance shall not waive the right to claim damages for such breach nor constitute a waiver of the requirement of timely performance of any obligations remaining to be performed.

3.3 AGENCY'S RIGHT TO EMPLOY OTHER CONSULTANTS

Agency reserves the right to employ other consultants in connection with this Project.

3.4 SUCCESSORS AND ASSIGNS

This Agreement shall be binding on the successors and assigns of the Parties.

3.5 ASSIGNMENT OR TRANSFER

Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the Agency.

3.6 AMENDMENT

This Agreement may not be altered or amended except in a writing signed by both Parties.

3.7 WAIVER

No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition.

3.8 NO THIRD-PARTY BENEFICIARIES

There are no intended third-party beneficiaries of any right or obligation assumed by the Parties.

3.9 INVALIDITY; SEVERABILITY

If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.10 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Venue shall be in Los Angeles County.

3.11 ATTORNEYS' FEES

If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorneys' fees and all other costs of such action.

3.12 AUTHORITY TO ENTER AGREEMENT

Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.13 COUNTERPARTS

This Agreement may be signed in counterparts, each of which shall constitute an original.

3.14 INTEGRATION

This Agreement represents the entire understanding of Agency and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder

[Signature Page Following]

IN WITNESS OF WHEREOF, the Parties hereby have caused this Agreement to be executed to the date first written above:

APPROVED:

Las Virgenes Municipal Water District

Keystone Strategic Planning LLC

Name: Matthew Jewett
Title: Principal

DRAFT

Exhibit A

Tasks are broken down with approximation with the below identified scopes of work. Budget below anticipates 18-month review process for Negative Declaration or Mitigated Negative Declaration preparation and adoption.

Scope of Work	Expected Hours	Expected Amount
Initial study questionnaire preparation, burden of proof document outlining explanations for identification of possible environmental impacts or absence thereof. Coordination with project consultants regarding same. Assistance with distribution to relevant reviewing agencies and interested stakeholders.	75 Hours	\$15,000
Identify responsible and/or interested agencies and conduct outreach pertaining to proposed project and preparation of Initial Study. Public outreach and presentation preparation to address local community organizations and possible stakeholder concerns/involvement with application. Attendance for up to three meetings by two Keystone Strategic Planning consultants using same presentation or minor modifications to presentation for each.	75 Hours	\$15,000
Monthly monitoring of application, responding to public comments, responding to agency referrals and comments, processing/coordinating with governmental staff regarding application and coordination with outside consultants to respond to update plans and reports based on application comments. Ongoing coordination with local community organizations and stakeholders who may express concerns or support of proposed project.	25 hours a month for an expected 16 months	\$80,000
Final public hearing preparation and coordination for Mitigated Negative Declaration or Environmental Impact Report if/as required.	50 hours	\$10,000
Total Not to Exceed Budget without Written Authorization by Lead Agency		\$120,000



DATE: January 17, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Continuation of Potable Water Standby Charge: Public Hearing , Introduction and First Reading

SUMMARY:

On November 15, 2022, the Board adopted Resolution No. 2612, regarding the District's intent to continue the Potable Water Standby Charge pursuant to the Municipal Water District Law of 1911. A public hearing will be conducted for the proposed Ordinance, as it relates to continuation of the Standby Charge for Fiscal Year 2023-24, and the proposed Ordinance will be introduced and given first reading by title only.

RECOMMENDATION(S):

Waive the full reading and call for proposed Ordinance No. 285 to be given first reading by title only for continuation of the potable water standby charge.

ORDINANCE NO. 285

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS IT RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2023

(Reference is hereby made to Ordinance No. 285 on file in the District's Ordinance Book and by this reference the same is incorporated herein.)

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The continuation of the Potable Water Standby Charge provides approximately \$512,000 annually in revenue to support the maintenance of the potable water system.

DISCUSSION:

Postcards were mailed with a notice of the public hearing to new property owners. Additionally, a notice of the public hearing was published in *The Las Virgenes-Calabasas Enterprise* on December 29, 2022 and January 5, 2023.

The proposed Standby Charge would continue at the same rate of \$10.00 per parcel for less than one acre and \$10.00 per acre for parcels exceeding one acre. Additionally, the proposed Standby Charge would continue to allow for customers to defer payment for parcels that are public land, open space or are believed to have limited or no benefit (e.g. undeveloped land).

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Brian Richie, Finance Manager

ATTACHMENTS:

[Proposed Ordinance No. 285](#)

ORDINANCE NO. 285

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2023

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT as follows:

Section 1. Purpose

This ordinance fixes and continues a standby charge to be levied against each lot or parcel within the district for the fiscal year commencing July 1, 2023, for the purpose of financing the district's potable water replacement program. This charge is imposed pursuant to the Municipal Water District Law.

Section 2. Findings

The Board of Directors finds, determines and declares as follows:

- (a) The board has provided a duly published and mailed notice of public hearing and has conducted a public hearing to consider adoption of a standby assessment;
- (b) The board has considered the written and oral comments presented by interested parties concerning the assessment;
- (c) The district has approved a categorical exemption for the project under the California Environmental Quality Act because the charges are not designed to increase or expand services;
- (d) The standby assessment will be used to pay for a portion of the cost of the potable water replacement programs instituted by the district. Revenue generated from the standby charge does not exceed the cost of the program.
- (e) The report of a qualified engineer that forms the basis for the standby charge is on file with the District;
- (f) It is in the best interests of the district and the community which it serves to pay for a portion of water programs from the proceeds of standby assessments because landowners benefit from maintaining available water supply.

Section 3. Standby Charge

An annual standby charge in the amount of \$10.00 per acre for parcels over one acre, and \$10.00 for each parcel of land of less than one acre is hereby levied against all land within the district for the fiscal year commencing July 1, 2023. A description of the lands (by assessor parcel number) affected by the assessment is on file with the secretary.

Section 4. Collection

The Board of Supervisors and Auditor of the County of Los Angeles are hereby directed to levy, collect and remit to the district this standby charge at the time and in the manner required by law for the levying of taxes for county purposes.

Section 5. Deferrals

(a) A property owner may request a complete or partial deferral from the standby charge by filing a written request by April 12th, 2023 during the fiscal year for which the deferral is sought. The deferral shall be processed and evaluated in accordance with this section.

(b) The following property is eligible for deferral:

(i) Property owned and occupied by a federal, state or local governmental agency.

(ii) Property permanently dedicated to open-space.

(iii) Property which cannot use water supplied by the district due to restrictions imposed by deed or governmental agencies with land use jurisdiction.

(iv) Property which cannot reasonably be expected to derive any benefit from facilities constructed with the proceeds of the water standby charge.

(c) If the general manager approves the request, the charges paid by the applicant shall be refunded and no charge shall be levied for subsequent years. The applicant shall execute an agreement to repay the charges with interest if the property ceases to be eligible for the deferral. The agreement shall be recorded.

(d) If the general manager denies the request, the applicant may appeal denial of the deferral by the general manager by filing a written request for review within 10-days after the general manager's decision. The board shall promptly consider the request for review. The decision of the board shall be final.

(e) The general manager shall adopt reasonable rules and regulations to implement this section.

PASSED, APPROVED and ADOPTED on _____, 2023

President

Secretary

APPROVED AS TO FORM:

W. Keith Lemieux
District Counsel

(SEAL)



DATE: January 17, 2023
TO: Board of Directors
FROM: Engineering and External Affairs

SUBJECT: Las Virgenes Municipal Water District Code: Clarification to Various Drought-Related Items

SUMMARY:

On November 2, 2021, the Board adopted Resolution No. 2599, declaring a state of emergency due to a water shortage and activating Stage 3 of the District's Water Shortage Contingency Plan. On November 16, 2021, the Board adopted Resolution No. 2601 that provided for additional wasteful water use penalties during periods of declared drought emergencies. Staff has determined that some clarification is needed to reflect the actual implementation of the additional penalties. Additionally, staff proposes some additional minor clarifications based on enforcement actions during the current drought and to establish parity between the potable and recycled water systems in light of the current drought emergency and in preparation for the Pure Water Project Las Virgenes-Triunfo. The proposed changes do not modify wasteful water use penalties in place without a declared water shortage emergency.

RECOMMENDATION(S):

Pass, approve, and adopt proposed Resolution No. 2617, modifying Las Virgenes Municipal Water District Code to provide clarification for various drought-related items.

RESOLUTION NO. 2617

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT AMENDING THE LAS VIRGENES WATER DISTRICT ADMINISTRATIVE CODE

(Reference is hereby made to Resolution No. 2617 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

There are no financial impacts associated with this action.

DISCUSSION:

The Board declared a State of Emergency and implemented Stage 3 of the District's Water Shortage Contingency Plan on November 2, 2021. Stage 3 is a condition resulting in a 20% to 50% water shortage, which necessitates mandatory water use reductions.

As part of its implementation of Stage 3 and the potential for implementing Stage 4 at a future time, the Board approved modifying the District's wasteful water use penalties on November 16, 2022. On July 5, 2022, the Board adopted Resolution No. 2611, modifying various sections of the Las Virgenes Municipal Water District Code (Code) as it related to the implementation of Stage 3 of the Water Shortage Contingency Plan. Through on-going operations since implementation and review of potential implementation of Stage 4 of the Water Shortage Contingency Plan, together with development of the Pure Water Project Las Virgenes-Triunfo, staff has identified additional recommended updates to the Code. Most of the recommended changes help to ensure that the District can continue to meet important water conservation requirements as mandated by the State and/or Metropolitan Water District of Southern California. The modifications also ensure fairness and practicalities in the implementation of programs that are aimed at conserving water supplies. Other modifications address issues related to damages to customer properties due to pressure surges in the system, limiting the District's liability, and correcting minor typos that were identified in the Code.

Following is a summary of the specific changes:

- Clarification of the need for recycled water to supply the Pure Water Project Las Virgenes-Triunfo;
- Clarification of customer responsibility to maintain and protect their equipment from system pressure;
- Clarification of calculation of water budgets;
- Establishment of a "virtual" meter for large customers on a looped system;
- Update of eligible billing adjustments due to leaks and accidental continuous usage with the completion of the Advanced Metering Project;
- Modification of imposing wasteful water use penalties during Stage 4 of the Water Shortage Contingency Plan to exceeding a customer's water budget by 120% instead of 100%;
- Clarification that penalties and requirements during implementation of the Water Shortage Contingency Plan are the same for the recycled water system as the potable water system – except that shut-offs/disconnections would be made in lieu of using flow restriction devices;
- Doubling of fines for wasteful water practices during implementation of Stage 4 of the Water Shortage Contingency Plan; and
- Other minor corrections.

Attached for reference are a track changes version of the proposed Code changes and proposed Resolution No. 2617. The proposed modifications would become effective immediately upon Board approval.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Joe McDermott, Director of Engineering and External Affairs

ATTACHMENTS:

[Track Changes Version of Proposed Code Changes](#)

[Clean Version Resolution No. 2617 - Amend LV Code Drought-Related Items](#)

2-7.102 DISTRIBUTION AND SALE OF WATER

The Board has fixed the rates at which water shall be sold, and the regulations governing classes of service and the conditions of service. All water rates and regulations are set forth in this Code.

The District shall encourage water conservation to the maximum extent feasible including the ~~promotion of expanded conservation use~~ of tertiary treated recycled water for the purpose of eliminating the need to augment the recycled water system with potable water when demands exceed supplies, and for the advanced treatment of recycled water to supplement the potable water system.

2-7.302 PROCESS: GENERAL

(a) The District shall consider environmental documents prepared for a project before taking action on the project.

(b) As a "lead agency", the District shall decide whether to prepare environmental documents and which environmental document to prepare, as follows:

(1) The General Manager will first determine whether the activity is a project. The activity is not a project ~~if~~ if the District lacks discretion to disapprove or modify the proposed activity. Nothing further is required if the activity is not a project.

(2) If the activity is a project, the General Manager will next determine if the project is exempt. A notice of categorical exemption will be filed if the activity is exempt.

(3) If the project is not exempt, the General Manager will prepare an initial study to determine whether the project may have a significant effect on the environment.

(4) If the initial study discloses the project is not expected to have a significant effect on the environment, the General Manager will prepare a negative declaration.

(5) If the initial study discloses project is expected to have a significant

effect on the environment, the General Manager will prepare an environmental impact report (EIR).

(c) When another agency is the lead agency, the District may be a "responsible agency". As a responsible agency, the General Manager will comment on the environmental documents prepared by the lead agency and use the environmental documents prepared by the lead agency during the District's decision-making process.

(d) The Board shall consider approval of the negative declaration prior to approving a project, and review and consider the final environmental documents, including making findings of significant environmental impact and findings of overriding considerations, prior to approving a project.

2-7.304 ACTIVITIES NOT SUBJECT TO CEQA REVIEW

(a) The following activities are not "projects" within the meaning of CEQA and this article:

(1) A project involving only feasibility or planning studies for possible future actions which the District has not approved, adopted, or funded does not require the preparation of an EIR or Negative Declaration but does require consideration of environmental factors.

(b) The following activities are exempt from the requirements of CEQA:

(1) Approval of individual utility service connections and disconnections.

(2) Leasing of District owned, existing property where the use of the premises is not significantly changed.

(3) Construction of a pipeline of less than one mile in length within a public street or highway or any other public right-of-way or the maintenance, repairs, restoration, reconditioning, relocation, replacement, removal or demolition of an existing pipeline. For the purposes of this subsection, "pipeline" includes subsurface facilities, fire hydrants, and pressure/vacuum release valves or assemblies, but does not include any substantial surface facility (i.e. above-ground pressure regulating stations) related to the operation of the underground facility.

2-7.308 ENVIRONMENTAL IMPACT REPORT

(a) An Environmental Impact Report shall be prepared if the General Manager determines there is substantial evidence the project may have a significant effect on the environment.

3-1.102 SCOPE

This Title applies to potable water service from the District; rates, fees and deposits to cover the cost thereof; the time and manner of payment for services rendered; regulations regarding water usage; protection of the system from mechanical and health hazards; and rules and charges for extending mains and permitting connections to existing mains. This Title does not generally apply to recycled water service; however, specific provisions may apply as noted and referenced in other sections of the Code.

3-1.209 TYPES OF SERVICE

- (a) District provides permanent, limited, temporary, private, fire, surplus, inactive or sealed water service.
- (b) "Permanent Service" means service to property meeting the frontage requirements.
- (c) "Limited Service" means service to property which does not otherwise meet the frontage requirements.
- (d) "Temporary Service" means service which does not qualify for permanent status. Temporary service connections will be discontinued and terminated 6 months after the installation unless an extension of time is granted in writing by the General Manager, or an agreement for service outside the District specifies some other period of time. Temporary service includes service to a subdivision, through a master meter, during its construction phase.

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3-1.211 SYMBOLS

Certain symbols are used throughout the Code and are defined as follows:

- (a) The use of quotation marks (") after a number, means (inch) or (inches)
- (b) The use of an apostrophe (') after a number, means (foot) or (feet)
- (c) The use of \$ means (dollar) or (dollars)
- (d) The use of % means (percent) or (percentage)
- (e) The use of # means (number)
- (f) The use of & means (and)

3-2.101 COMMENCEMENT OF SERVICE: G E N E R A L

- (a) An applicant for water service or for to change an existing water service shall: execute appropriate application process, pay the required service initiation fees, make the deposits, and meet the conditions set forth herein.
- (b) Each single-family dwelling shall be served through at least one water meter of at least 3/4" size and such additional meters as the property owner may request. Cross-connection control shall be required if more than one meter is installed or non-potable water or unregulated water is available to the property.
- (c) Each unit of multi-family dwelling shall be served through at least one water meter of at least 5/8 3/4" in size and such additional meters as the property owner may request.

3-2.103 APPLICANT'S RESPONSIBILITY¹

- (a) The applicant shall pay for a minimum of one month of service if the application is approved.

3-2.105 OWNERSHIP AND ACCESSIBILITY OF SERVICE CONNECTIONS

Service connections and water meters installed or accepted for use by the District are the property of the District. Service connections shall be kept safely and readily accessible for District personnel. The expense of maintenance, repairs, and renewal of such service connections and meters, due to normal wear and tear, shall be borne by the District. Water pipes and appurtenances downstream of the

meter, [including but not limited to pressure regulating and relief valves](#), are the property of the customer who is responsible for operation and maintenance.

3-2.203 SERVICE FROM NEW SERVICE CONNECTION

If the applicant's property cannot be served from an existing connection but can be served from an existing water main, the applicant shall ~~may~~ deposit and pay connection fees and a pro rata share of the cost of the main in accordance with any existing main extension refund agreements, if any.

3-3.101 GENERAL

~~The District will exercise reasonable diligence and care to deliver a continuous and adequate supply of water to the customer at a reasonable constant pressure and to avoid shortage or interruption in delivery. The District offers water at its system pressure, and the applicant must install adequate plumbing and protective devices in accordance with the current Uniform Plumbing Code in order to utilize the available water at whatever reasonable constant pressure is available in the system. The District is not responsible for the maintenance of pressure and reserves the right to discontinue service while making repairs required in the operation of the water system. Customers depending upon a continuous supply should provide for their own emergency storage. If an applicant's property can be served from an existing water main, the conditions of service shall be in accordance with this Article, otherwise an application for an extension of the facilities necessary to provide such service can be made as set forth in Section 3-3.201. The provisions described in this Article shall apply once an extension of facilities is made.~~

3-3.105 LOCATING AND SIZING SERVICE CONNECTIONS

Water service connections will be installed within the projection of ~~his~~[the](#) side property lines as near as possible to the location desired by the applicant, and shall meet the minimum size determined by local plumbing code requirements. Service connections will be made only adjacent to mains readily accessible by public streets, alleys, or other rights-of-way capable of accommodating District vehicles and equipment.

3-3.107 SYSTEM PRESSURE

(a) Regulators will be required ahead of the District's meter where static pressures are in excess of 150 psi. Applicants for service will be charged for the District's costs of furnishing and installing the regulator. The District will set the regulator at 75 psi unless a signed waiver is received from the customer specifying a desired pressure, not to exceed 145 psi. The District assumes no liability for the accuracy of the regulator pressure setting, nor the reliability of the regulator. Customers will also be advised, but not required, to install their own secondary pressure regulator and pressure relief valve to provide protection of plumbing and equipment on the customer side of the meter. Customers are responsible for installing and maintaining any and all equipment that may be necessary to protect their appliances and plumbing.

3-4.103 COMMODITY CHARGES^{17,18,19}

- (a) In addition to the readiness to serve charge, each customer shall pay a commodity charge for water delivered through each meter in a monthly period based on the class of customer, tier allotments, and the elevation zone within which the customer's property is located as follows.
- (b) The District establishes individualized water budgets for each residential customer based on number of people in the household, irrigated area, evapotranspiration rate, and adjustments. Water budgets are calculated as indicated below:

Billing Period Water budget = X+Y+Z

X = (number of people in household) times (55 gallons per person per day) times (#days in billing period)

Y = (adjustment for livestock and/or medical needs per day) times (# days in billing period)

Z = (daily evapotranspiration rates) times (ET-adjustmentplant factor) times (square feet of irrigated area) times (drought factor) times (# days in billing period)

Tier allotments, stated in billing units, for residential class of customers are as follows:

Residential		
Tier 1	Efficient Indoor	Indoor Water Budget
Tier 2	Efficient Outdoor	Outdoor Water Budget
Tier 3	Inefficient	Over 100% to less than 150%* of Total Water Budget
Tier 4	Excessive	150%* or more of Total Water Budget
Total Budget = Efficient Indoor + Efficient Outdoor		

*During Activation of Stage 4 of the Water Shortage Contingency Plan, Excessive Tier starts at 120%

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(c) Each residential customer shall pay a charge for the units of water delivered to offset the cost of delivery, as follows:

Commencing with meter reads on or after:					
	3/1/2021	1/1/2022	1/1/2023	1/1/2024	1/1/2025
Tier 1	\$3.14	\$3.30	\$3.47	\$3.65	\$3.84
Tier 2	\$3.91	\$4.11	\$4.32	\$4.54	\$4.77
Tier 3	\$4.58	\$4.81	\$5.06	\$5.32	\$5.59
Tier 4	\$5.74	\$6.03	\$6.34	\$6.66	\$7.00

(Rates for Years commencing January 1, 2022 through January 1, 2024, will be adjusted from the rates herein to reflect changes in the cost of wholesale water from the MWD.)

(d) Tier allotments for irrigation class of customers are determined by irrigated areas and evapotranspiration rates. Water budgets are calculated as indicated below:

$$\text{Billing Period Water budget} = (\text{evapotranspiration rates}) \times (\text{Efficient Outdoor Water Budget adjustment factor}) \times (\text{square feet of irrigated area}) \times (\text{drought factor}) \times (\text{\#days in billing period})$$

Tier allotments, stated in billing units, for irrigation class of customers are as follows:

Irrigation		
Tier 1	Efficient Outdoor	Outdoor Water Budget
Tier 2	Inefficient	Over 100% to less than 150%* of Total Water Budget
Tier 3	Excessive	150%* or more of Total Water Budget
Total Budget = Efficient Outdoor		

*During Activation of Stage 4 of the Water Shortage Contingency Plan, Excessive Tier starts at 120%

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120%

(e) Each irrigation customer shall pay a charge for the units of water delivered to offset the cost of delivery, as follows:

	Commencing with meter reads on or after:				
	3/1/2021	1/1/2022	1/1/2023	1/1/2024	1/1/2025
Tier 1	\$3.91	\$4.11	\$4.32	\$4.54	\$4.77
Tier 2	\$4.58	\$4.81	\$5.06	\$5.32	\$5.59
Tier 3	\$5.74	\$6.03	\$6.34	\$6.66	\$7.00

(Rates for Years commencing January 1, 2022 through January 1, 2025, will be adjusted from the rates herein to reflect changes in the cost of wholesale water from the MWD.)

(f) Tier allotments for commercial class of customers are determined by individualized water budgets based on each customer's historical usage. Water budgets are calculated as indicated below:

$$\text{Water budget} = ((\text{previous two-year rolling average})/(\text{number of days in billing cycle}))(\text{drought factor})$$

Tier allotments, stated in billing units, for irrigation class of customers are as follows:

Commercial	
Tier 1	100% of Budget
Tier 2	Over 100% to less than 150%* of Total Water Budget
Tier 3	150%* or more of Total Water Budget
Total Water Budget = 100% of two-year rolling average.	

*During Activation of Stage 4 of the Water Shortage Contingency Plan, Excessive Tier starts at 120%

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3-4.107 BILLING ADJUSTMENTS

(a) For the purpose of computing water charges, each meter upon the customer's premises will be computed separately, and readings of two or more meters will not be combined as equivalent to measurement through one meter, except in those instances in which the District, for its operating convenience, substitutes two or more meters of a smaller size in battery for a single larger meter

on the same service connection, in which event the total equivalent capacity of the smaller meters shall be substituted for the size of a single meter of a similar capacity, in the application of the rate schedule. Customers with multiple meters that feed a common or "looped" water system may request that the District establish a single virtual meter for the sole purpose of establishing a single combined water budget if it will help the customer to stay within the combined water budget between the multiple accounts. The customer will still be required to pay all fees, including the readiness-to-serve charges for each individual account.

(b) Single family residential customers which have not had a delinquency are may be eligible for one leak/accidental continuous use adjustment every fiveten years provided:

(1) The adjustment shall be requested within one year of discovery of the leak;

(2) The adjustment shall apply to no more than one billing period; and

(3) The credit shall be one-half the difference between the bill in question and the same period one year earlier or \$1,500, whichever is less, based only on any volume of water used in the excessive tier, which will be billed at the second lowest tier (outdoor efficient). Leakage or accidental continuous use amounts in the inefficient tier will not be credited. Any penalty amounts will also be removed for the same billing period;

(4) Proof of repair is provided (if a leak occurred);

(5) Customer must have been (prior to the time period in which the leak or accidental continuous use occurred) registered for the Customer Interface Platform; and

(6) Customer had not been "opted-out" of the Advanced Metering Infrastructure Program at the time of the leak or accidental continuous use.

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3-4.201 USE OF WATER - SUPPLYING ANOTHER PERSON

(a) Water shall not be supplied to any property other than described in the application for service except as provided in this section.

(b) The General Manager may permit a customer to supply water to a holder

of a public works contract or private contractor. Such permit shall be denied to any person who is indebted to the District for any prior water or damage charges, or who has failed to comply with the rules and regulations of the District or previously issued permit.

(c) No customer of the District shall deliver or permit to be delivered any water outside of this District's boundaries or for use outside of the boundaries, from a service connection, or other facilities connected to the District's facilities, without the consent of the Board.

(d) Service of water shall not be made through a single meter to two or more parcels of separately owned property. A temporary exception may be made to this rule if approved by the General Manager, provided that there is no main contiguous to the property from which separate service may be had, and provided further that the customer for whom the meter was installed shall give satisfactory guarantee of payment for all water delivered. Such service shall be charged as though separate meters existed for each separate use. Whenever a District main is installed from which separate service can be rendered, the General Manager will notify the parties and the common service will be discontinued after the time limit noted in the notices.

(e) If a customer or customer's agent is found to be serving water from one separate property/parcel to an adjacent property/parcel, whether or not owned by the same customer or from a different customer without prior permission by the General Manager, the separate property found to be serving water shall be subject to any restrictions that are in place for the meter on the property that is being served including, but not limited to, termination of service for non-payment and the installation of a flow restriction device. The restriction on said meter shall be for the same purpose and duration as the property that is being served. In the event of second or subsequent occurrences, both the account with the original restriction and the property serving water without District permission, shall be subject to fines for illegal water consumption in accordance with Section 7-1.114.

3-4.202 PENALTIES FOR WASTEFUL WATER USE AND EXCEEDANCES DURING WATER SHORTAGE EMERGENCIES^{23,24,25,26}

(a) No customer shall knowingly permit waste or leaks of water. Where

water is wastefully or negligently used on the customer's premises, the District may discontinue the service, if such conditions are not corrected within five days after the General Manager gives the customer written notice.

(b) A water budget shall be established for each customer of the District, and customers shall be notified of the basis for calculating their water budgets. Water use exceeding a customer's water budget by a prescribed amount is a waste of water, a violation of the District's rules and regulations, and shall be subject to escalating administrative penalties.

(c) Except during implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, the following penalties shall apply for water use exceeding 200% (2.0 times) a property's water budget:

(1) For the first penalty, the customer shall receive a written warning with or on their bill and/or in a separate mailing from the District including the amount of the exceedance, notice that further exceedances will result in monetary penalties as described herein and information for resources to help the customer understand what penalties would be applied for future exceedances.

(2) For the second penalty, the amount shall be as set forth in in Section 7-1.112(a)(1) of this Code. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District showing the amount of the penalty and information for resources to help the customer understand what penalties would be applied for future exceedances.

(3) For the third, and for each subsequent penalty that a customer receives for a property, the amount shall be as set forth in Section 7-1.112(a)(2) of this Code. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District showing the amount of the penalty and information on resources to help the customer understand what penalties would be applied for future exceedances.

(d) During implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, customers may receive reduced water budgets with the application of a drought factor in accordance with Section 4- 4.103(b)of this Code and are subject to penalties and enforcement action for exceeding their

budgets by a prescribed amount. During implementation of Stage 3 of the Water Shortage Contingency Plan, an exceedance is any unit of water over 150% (1.5 times) a customer's water budget. During implementation of Stage 4 of the Water Shortage Contingency Plan, an exceedance is any unit of water more than ~~100~~120% (1.20 times) a customer's water budget.

(1) For the first penalty, the customer shall receive a written warning with or on their bill and/or in a separate mailing from the District including the amount of the exceedance, information for resources to help the customer understand what penalties would be applied for future exceedances, and notice that further exceedances will result in penalties as described herein.

(2) For the second penalty, the amount shall be as set forth in Section 7-1.112(b)(1) of this Code. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with the information for resources to help the customer understand what penalties would be applied for future exceedances AND that they may be subject to the installation of a flow restriction device on their water service in the event of a third or subsequent exceedances.

(3) For the third penalty, the amount shall be as set forth in Section 7-1.112(b)(2) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(4) For the fourth penalty, the amount shall be as set forth in Section 7-1.112(b)(3) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(5) For the fifth and subsequent penalties, the amount shall be as set forth in Section 71.112(b)(4) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(e) A flow restriction device, if installed during implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, will remain installed for no less than 14 calendar days and up to 30 calendar days the first time it is installed, 90 calendar days the second time it is installed, and 180 calendar days the third and subsequent times that it is installed. Noticing/door tag, flow restriction device installation and removal fees shall apply. If a customer, an agent of the customer, or any other person on behalf of a customer, interferes with the installation of, removes or bypasses a flow restriction device, the customer shall be fined for illegal water consumption in accordance with Section 7.1.114 and/or shall be subject to termination of service in accordance with Section 6-1.102 of this Code, at the discretion of the General Manager. If the service is disconnected the customer shall be provided at least 72-hour notice and the disconnection will remain in place for the same period of time that the flow restriction device would have remained in place. The General Manager may at his/her discretion and upon request by the customer, return service to the account, with conditions determined by the General Manager to ensure compliant reasonable usage, including but not limited to, a flow restriction device shall be installed for the remaining duration of time that the service was subject to the installation of a flow restriction device. All fees associated with connection, reconnection, and flow restrictor installations and removals shall be applied to the customer account.

(f) The count for exceedances shall "reset" to zero if the District escalates implementation of the Water Shortage Contingency Plan from Stage 3 to Stage 4, upon de-escalation of the Water Shortage Contingency

Plan from any higher Stage to a lower Stage, or upon deactivation of the Water Shortage Contingency Plan.

(g) Penalties shall be collected on the customer's water bill. Any penalties shall be the responsibility of the customer of record for the property where the violation occurred and shall be paid in addition to the fees the District imposes for the cost of water service to the property. Non-payment of penalties imposed pursuant to this section shall be subject to the same remedies as available to the District for the non-payment of fees for water service. The receipt of a water bill with any applicable penalties shall serve as notice of violation.

(h) Penalties, including the written warning, may be appealed. A customer who wishes to appeal the imposition of a penalty shall: (1) pay all amounts stated on the bill except for the disputed penalties; and (2) submit a completed Appeal Request Form to the District within 15 calendar days of the date of the appellant's water bill for the billing cycle in which the penalty was imposed.

(i) An appeal will be granted if the District finds that competent evidence supports a reasonable conclusion that:

- (1) the excessive water use was the result of a malfunction of the District's water system or a billing error by the District;
- (2) the water was needed for health or safety reasons; or
- (3) a leak or accidental continuous use occurred on the property during the subject billing cycle period, the customer had not been opted-out of the Advanced Metering Program at the time of the excessive use, and the customer was registered for the Customer Interface Portal prior to the time period in which excessive use occurred.

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(j) The District will respond to appeals within 30 calendar days of receipt. The District may require additional documentation prior to making a decision on an appeal. In the event an appeal is denied, the appellant shall pay the District within 10 days of denial of the appeal.

3-4.205 DAMAGE TO PROPERTY

(a) In no case will the District be liable for damages ~~occasioned-caused~~ by water running from opened or faulty fixtures, ~~or~~ from opened or damaged pipes, ~~equipment, appliances, or for any damage to pipes, equipment, or appliances~~ on the customer side of the meter. ~~It is the customer's responsibility to install and maintain pressure regulating and pressure relief valves on the customer's side of the water meter.~~

(b) The customer shall be liable for any damage to the District's service facilities when such damage is from any act or omission of the customer or his family, tenants, agents, employees, contractors, licensees, or permittees.

3-4.301 RELIEF VALVE REQUIRED

To protect the customer's plumbing system, ~~equipment, and appliances~~, when pressure regulating valves or other protective devices are connected ~~or if the District advised the installation of any protective devices to a water heater of any type at any location on the customer's side of the water meter~~, a suitable pressure relief valve shall ~~also~~ be installed and maintained by the customer, in accordance with the Uniform Plumbing Code.

3-4.401 GENERAL

The District will offer educational materials to its customers in the efficient use of water to help customers conserve water. The District will furnish customers with water conservation information and ~~make encourage or require the utilization of~~ water-conserving fixtures and equipment, ~~available~~. The District will assist cities and the county in the implementation of the Water Conservation in Landscaping Act. This Article sets forth water conservation measures which shall be followed by customers.

3-4.402 REQUIREMENTS

(a) Customers shall conserve water supplied by the District by the prevention and elimination of all waste or leakage of water.

(b) All new plumbing fixtures installed within the District service area must conform to the following requirements:

- (1) Toilets shall use less than 1.6 gallons per flush.
- (2) Showerheads shall flow at less than 2.5 gallons per minute.
- (3) Non-residential lavatory faucets shall be metering or self-closing.
- (4) Urinals shall use not more than 1.5 gallons per flush.

(c) All fixtures must be approved by the State Department of Housing and Community Development, and toilets, urinals and showerheads must have a certification of volume by a reputable independent testing organization.

(1) Where requirements of this subsection would cause hardship or if suitable fixtures are not available, hot water re-circulating systems or point of use hot water heaters may be substituted as water conserving measures for up to two toilet installations per single family dwelling.

(2) In commercial uses, developers/owners may install fixtures that use up to 3.5 gallons per flush when rest room facilities must meet County handicapped use requirements and/or when vandalism of tank style toilets is likely.

(d) All water conserving fixture installations shall be subject to compliance inspection, prior to issuance of final occupancy permits, by one of the following agencies: Los Angeles County, City of Agoura Hills, City of Calabasas, City of Westlake Village, City of Hidden Hills, or the District. Inspection reports shall be supplied by the inspector to the District and the appropriate city or the county.

(e) For the benefit of the public, and to further the cause of water conservation in landscaping, one home in each model home display must be landscaped with water efficient (xeriscape) plant material and irrigated with appropriate water-conserving irrigation systems.

(1) The landscaping for the Xeriscape model shall be designed to be drought tolerant. The use of irrigation intensive plantings shall be discouraged.

(2) All turf areas shall be no more than 30% of the area landscaped. The utilization of turf alternatives (e.g. Kurapia groundcover) are highly encouraged.

(3) The model home display shall draw attention to the specific landscape materials and irrigation techniques utilized.

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3-4.404 WATER CONSERVATION MEASURES²⁸

(a) Customers shall comply with the following water conservation measures at all times and regardless of whether any stage of the Water Shortage Contingency ~~Plan~~ has been activated and are subject to enforcement action in accordance with Section 3-4.406 of this Code.

3-4.406 ENFORCEMENT OF WATER CONSERVATION MEASURES²⁹

3-4.407 WATER SHORTAGE RESPONSE – DROUGHTS AND EMERGENCIES³⁰

(d) Stage 4 – Critical Water Shortage Emergency

Stage 4 is a condition resulting in a 50% or higher water shortage necessitating prohibition of outdoor water use for irrigation, pools, and fountains. The District will implement crisis communications and activate its Emergency Operations Center. Customers shall be required to terminate all outdoor use except as necessary to protect public health and safety and/or as may be allowed by a Resolution adopted by the Board. Additionally, the Board will determine reduction in indoor water budgets if necessary.

4-1.101 PURPOSE

The District shall continue to provide recycled water to existing recycled water customers whenever feasible to conserve potable water. No new recycled water meters or extensions to recycled water pipelines for new recycled water customers shall be provided unless it is determined to be in the District's best interest and approved by the General Manager.

4-4.103 COMMODITY CHARGES^{3,4}

(a) Each recycled water customer shall pay a commodity charge for water delivered through each meter in a monthly period based on the class of customer, tier allotments, and the elevation zone within which the customer's

property is located as follows.

(b) The District establishes individualized water budgets for each recycled water customer based on irrigated area, evapotranspiration rate, and adjustments. Water budgets are calculated as indicated below:

$$\text{Billing Period Water budget} = (\text{evapotranspiration rates}) \times (\text{ET adjustment plant factor}) \times (\text{square feet of irrigated area}) \times (\text{drought factor}) \times (\text{\# days in billing period})$$

Tier allotments for recycled water customers are determined by irrigated areas and evapotranspiration rates.

Recycled Water		
Tier 1	Efficient	Total Water Budget
Tier 2	Inefficient	Over 100% to less than 150%* of Total Water Budget
Tier 3	Excessive	150%* or more of Total Water Budget
Total Budget = Efficient Outdoor		

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*During Activation of Stage 4 of the Water Shortage Contingency Plan, Excessive Tier starts at 120%

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Tier-1	Efficient
Tier-2	Inefficient
Tier-3	Excessive

4-4.201 FACILITIES OPERATION: OFF-SITE RECYCLED WATER FACILITIES

Operation and surveillance of off-site recycled water system facilities shall be under the management and control of the District. No other persons except authorized employees of the District may enter upon, inspect, operate, adjust, change, alter, move, or relocate any portion of the off-site recycled water facilities. Violations of this Article, with the exception of excessive use of recycled water, shall be enforced in accordance with Section 4-4.205 of this Code. Penalties related to excessive use of recycled water shall be enforced in accordance with Section 4-4.203 of this Code.

4-4.202 FACILITIES OPERATIONS: ON-SITE FACILITIES

- (a) The operation and maintenance of on-site recycled water distribution facilities are the responsibility of the property owner.
- (b) The operation and maintenance of on-site recycled water system facilities, serving common area irrigation shall be under the management of an "on-site Recycled Water Supervisor" designated by the property owner and approved by the District.
- (c) The General Manager shall monitor and inspect the entire recycled water system, including on-site and off-site facilities, and for these purposes shall have the right to enter upon the customer's premises during reasonable hours. Where necessary, keys and/or combinations shall be issued to the District to provide such access.
- (d) The property owner shall have the following responsibilities in relation to operation of on-site facilities:
 - (1) Ensure operations personnel are trained and familiarized with the use of recycled water.
 - (2) Furnish operations personnel with maintenance instructions, irrigation schedules, and record drawings to ensure proper operation in accordance with the on-site facilities design and this Title.
 - (3) Prepare and submit to the District one (1) set of record drawings on Mylar or in digital format.
 - (4) Notify the District of proposed changes, modifications or additions to the on-site facilities, which changes shall be approved by the District and shall be designed and constructed in accordance with the requirements of this title.
 - (5) Ensure the recycled water facilities remain in accordance with this Title.
 - (6) Operate and control the system to prevent direct human consumption of recycled water and to control and limit runoff
 - (7) Be responsible for subsequent uses of the recycled water.
 - (8) Operation and control measures to be utilized in this regard shall include, where appropriate, but not be limited to the following:
 - a. On-site facilities shall be operated to prevent or minimize discharge into areas not under control of the customer. Part circle sprinklers shall

be used adjacent to sidewalks, roadways, and property lines to confine the discharge from sprinklers to the design area.

b. The operation of the on-site facilities shall be during the periods of minimal use of the service area. Consideration shall be given to allow a maximum dry-out time before the design area will be used by the public.

c. Recycled water shall be applied at a rate that does not exceed the infiltration rate of the soil. Where varying soil types are present, the design and operation of the on-site facilities shall be compatible with the lowest infiltration rate present.

d. To prevent runoff and ponding, automatic systems shall be utilized and programmed to prevent or minimize the ponding and runoff of recycled water. The sprinkler system shall not be allowed to operate for a time longer than the landscape's water requirement. If runoff occurs before the landscape's water requirements are met, the automatic controls shall be reprogrammed to lessen watering cycles to meet the requirements. This method of operation is intended to control and limit runoff.

e. To report to the District any and all failures in their system that causes an unauthorized discharge of recycled water.

(9) To comply with any and all applicable Federal, State and local statutes, ordinances, regulations, contracts, these Rules and regulations, and all requirements prescribed by the General Manager and the Board. Violations of this Section will be enforced in accordance with Section 4-4.205 of this Code. In the event of violation, all charges and penalties shall be applied and collected.

4-4.203 PENALTIES FOR WASTEFUL WATER USE?

(a) No customer shall knowingly permit waste or leaks of water. Where water is wastefully or negligently used on the customer's premises, the District may discontinue the service, if such conditions are not corrected within five days after the General Manager gives the customer written notice.

(b) A water budget shall be established for each customer of the District, and customers shall be notified of the basis for calculating their water budgets. Water use exceeding twice a customer's water budget by a prescribed amount (budget exceedance level), is a waste of water, a violation of the District's rules and

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regulations, and shall be subject to escalating administrative penalties. Budget exceedance levels, warnings, penalties, enforcement actions, and remedies shall be the same as those described in Section 3-4.202 for potable water, with the exception that subparagraph (e) shall not apply and termination/disconnection of service will be used in lieu of a flow restriction device upon three or more exceedances.

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(c) If a recycled water account is terminated/disconnected due to exceedances during implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, the termination/disconnection will remain in place for no less than 14 calendar days and up to 30 calendar days the first time, 90 calendar days the second time, and 180 calendar days the third and subsequent times that a termination/disconnection is made. Noticing/door tag, termination/disconnection and reconnection fees shall apply. If a customer, an agent of the customer, or any other person on behalf of a customer, interferes with the termination or bypasses the meter, the customer shall be fined for illegal water consumption in accordance with Section 7.1.114 and/or shall be subject to forfeiture for the duration of activation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, of recycled water service, at the discretion of the General Manager and subject to appeal in accordance with Section 6-1.102 of this Code.

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(b) (c) For the first penalty, the customer shall receive a written warning from the District including the amount of the exceedance, the penalty that would have been levied absent the provision of a warning and notice that further exceedances will result in monetary penalties as described herein.

(d) For the second penalty, the amount shall be as set forth in set forth in Section 7.1.112(b) of this Code. The customer shall also receive a written warning from the District showing the amount of the penalty that will be levied on the same quantity of water in the event of a third exceedance.

(e) For the third penalty, and for each subsequent penalty that a customer receives for a property, the amount shall be as set forth in set forth in Section 7.1.112(c) of this Code.

(f) Penalties shall be collected on the customer's water bill. Any penalties shall be the responsibility of the customer of record for the property where the

~~violation occurred and shall be paid in addition to the fees the District imposes for the cost of water service to the property. Non-payment of penalties imposed pursuant to this section shall be subject to the same remedies as available to the District for the non-payment of fees for water service. The receipt of a water bill with any applicable penalties shall serve as notice of violation.~~

~~(g) Penalties, including the written warning, may be appealed. A customer who wishes to appeal the imposition of a penalty shall: (1) pay all amounts stated on the bill except for the disputed penalties; and (2) submit a completed Appeal Request Form to the District within 15 calendar days of the date of the appellant's water bill for the billing cycle in which the penalty was imposed.~~

~~(h) An appeal will be granted if the District finds that competent evidence supports a reasonable conclusion that: (1) the excessive water use was the result of a malfunction of the District's water system or a billing error by the District; (2) the water was needed for health or safety reasons; or (3) a leak occurred on the property during the subject billing cycle.~~

~~(i) The District will respond to appeals within 30 calendar days of receipt. The District may require additional documentation prior to making a decision on an appeal. In the event an appeal is denied, the appellant shall pay the District within 10 days of denial of the appeal.~~

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4-4.205

ENFORCEMENT OF VIOLATIONS⁸

- (a) Customers shall be notified in writing when the first violation of this article is discovered by the District. The notice shall include a warning that further violations could result in stricter penalties as set forth below.
- (b) Customers who violate this article for a second time within a twelve-month period have committed an infraction punishable by a fine set forth in Section 7-1.113(a) of this Code.
- (c) Customers who violate this article for a third time within a twelve-month period have committed an infraction punishable by a fine set forth in set forth in Section 7-1.113(b) of this Code.
- (d) Customers who violate this article for a fourth time within a twelve-month period have committed an infraction punishable by a fine set forth in set forth in Section 7-1.113(c) of this Code.
- (e) The District may ~~install flow restrictors or~~ terminate service to

customers who have violated provisions of this article five times within a twelve-month period.

(f) Customers shall be encouraged to report violations of this article through the District's water conservation "hot line."

(g) Fines collected pursuant to this section shall be deposited in a special fund to promote water conservation.

(h) Customers may appeal enforcement fines to the General Manager.

7-1.105 MISCELLANEOUS FEES^{2,3}

(a) If the District takes steps to discontinue service for failure to comply with this Code, the customer shall pay the following additional charges before service is reinstated:

(1) \$100.00 for each trip to the property to deliver notice of disconnection of service.

(2) \$100.00 for each trip to the property during regular business hours at the request of the customer to reactivate water service previously disconnected for nonpayment.

(3) \$150.00 for each trip made to the property after regular business hours at the request of the customer.

(b) Meters will not be set by the District if, upon removal of the temporary spacer, the customer valve moves appreciably out of alignment, or if any part of the service connection, including the meter box, has been moved or altered. In either of these cases, the District will leave the facilities where found, and will not again return to set the meter until the applicant has made corrections and paid a fee in the amount of \$100.00 per extra trip.

(c) Any person who receives water without prior authorization shall ~~pay two hundred dollars (\$200.00) for the first offense within one year, three hundred (\$300.00) dollars for the second offense within one year, and five hundred dollars (\$500.00) for each subsequent offense within one year.~~ be fined \$2,500 for the first offense and \$10,000 for subsequent offenses for illegal water consumption for the lifetime of the account.

7-1.112 PENALTIES FOR WASTEFUL WATER USE AND EXCEEDANCES DURING WATER SHORTAGE EMERGENCIES⁴

(a) Water use exceeding twice a customer's water budget, for potable and recycled water accounts, shall be subject to escalating administrative penalties, except during implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, as follows:

(1) For the second penalty, the amount shall be \$2.50 for each billing unit, or portion thereof, of water use exceeding twice the customer's water budget.

(2) For the third and for each subsequent penalty, the amount shall be \$5.00 for each billing unit, or portion thereof, of water use exceeding twice the property's water budget.

(b) Water use exceeding 150% (1.5 times) a customer's water budget during implementation of Stage 3 of the Water Shortage Contingency Plan or ~~100~~120% (1.92 times) a customer's water budget during implementation of Stage 4 of the Water Shortage Contingency Plan, shall be subject to escalating administrative penalties as follows:

(1) For the second penalty, the amount shall be \$2.50 for each billing unit, or portion thereof, of water use exceeding 150% of the property's water budget during implementation of Stage 3 and ~~100~~120% of the property's water budget during implementation of Stage 4. For the third penalty, the amount shall be \$5.00 for each billing unit, or portion thereof, of water use exceeding 150% of the property's water budget during implementation of Stage 3 and ~~100~~120% of the property's water budget during implementation of Stage 4.

(2) For the fourth penalty, the amount shall be \$7.50 for each billing unit, or portion thereof, of water use exceeding 150% of the property's water budget during implementation of Stage 3 and ~~100~~120% of the property's water budget during implementation of Stage 4.

(3) For the fifth penalty, and for each subsequent penalty that a customer receives for a property, the amount shall be \$10.00 for each billing

unit, or portion thereof, of water use exceeding 150% of the property's water budget during implementation of Stage 3 and ~~100~~120% of the property's water budget during implementation of Stage 4.

7-1.113 WATER CONSERVATION ENFORCEMENT PENALTIES

(a) Customers who violate Title 3, Chapter 4, Article 4 or Title 4, Chapter 4, Article 2 of this Code for a second time within a twelve-month period have committed an infraction punishable by a fine of up to \$100.

(b) Customers who violate Title 3, Chapter 4, Article 4 or Title 4, Chapter 4, Article 2 of this Code for a third time within a twelve-month period have committed an infraction punishable by a fine of up to \$200.

(c) Customers who violate Title 3, Chapter 4, Article 4 or Title 4, Chapter 4, Article 2 of this Code for a fourth and each subsequent time within a twelve-month period have committed an infraction punishable by a fine of up to \$500.

(d) The aforementioned fees shall be double (twice) the amounts stated for the duration of activation of Stage 4 of the Water Shortage Contingency Plan.

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RESOLUTION NO. 2617

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
LAS VIRGENES MUNICIPAL WATER DISTRICT
AMENDING THE LAS VIRGENES WATER DISTRICT ADMINISTRATIVE CODE**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAS VIRGENES
MUNICIPAL WATER DISTRICT AS FOLLOWS:**

1. Section 2-7.102 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“2-7.102 DISTRIBUTION AND SALE OF WATER

The Board has fixed the rates at which water shall be sold, and the regulations governing classes of service and the conditions of service. All water rates and regulations are set forth in this Code.

The District shall encourage water conservation to the maximum extent feasible including the conservation of tertiary treated recycled water for the purpose of eliminating the need to augment the recycled water system with potable water when demands exceed supplies, and for the advanced treatment of recycled water to supplement the potable water system.”

2. Section 2-7.302 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“2-7.302 PROCESS: GENERAL

(a) The District shall consider environmental documents prepared for a project before taking action on the project.

(b) As a “lead agency”, the District shall decide whether to prepare environmental documents and which environmental document to prepare, as follows:

(1) The General Manager will first determine whether the activity is a project. The activity is not a project if the District lacks

discretion to disapprove or modify the proposed activity. Nothing further is required if the activity is not a project.

(2) If the activity is a project, the General Manager will next determine if the project is exempt. A notice of categorical exemption will be filed if the activity is exempt.

(3) If the project is not exempt, the General Manager will prepare an initial study to determine whether the project may have a significant effect on the environment.

(4) If the initial study discloses the project is not expected to have a significant effect on the environment, the General Manager will prepare a negative declaration.

(5) If the initial study discloses project is expected to have a significant effect on the environment, the General Manager will prepare an environmental impact report (EIR).

(c) When another agency is the lead agency, the District may be a “responsible agency”. As a responsible agency, the General Manager will comment on the environmental documents prepared by the lead agency and use the environmental documents prepared by the lead agency during the District’s decision-making process.

(d) The Board shall consider approval of the negative declaration prior to approving a project, and review and consider the final environmental documents, including making findings of significant environmental impact and findings of overriding considerations, prior to approving a project.”

3. Section 2-7.304(b)(3) of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“(3) Construction of a pipeline of less than one mile in length within a public street or highway or any other public right-of-way or the maintenance, repairs, restoration, reconditioning, relocation, replacement, removal or demolition of an existing pipeline. For the purposes of this subsection, “pipeline” includes subsurface facilities, fire hydrants, and pressure/vacuum release valves or assemblies, but does not include any substantial surface facility (i.e. above-ground pressure regulating stations) related to the operation of the underground facility.”

4. Section 2-7.308(a) of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“(a) An Environmental Impact Report shall be prepared if the General Manager determines there is substantial evidence the project may have a significant effect on the environment.”

5. Section 3-1.102 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-1.102 SCOPE

This Title applies to potable water service from the District; rates, fees and deposits to cover the cost thereof; the time and manner of payment for services rendered; regulations regarding water usage; protection of the system from mechanical and health hazards; and rules and charges for extending mains and permitting connections to existing mains. This Title does not generally apply to recycled water service; however, specific provisions may apply as noted and referenced in other sections of the Code.”

6. Section 3-1.209(d) of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“(d) Temporary Service” means service which does not qualify for permanent status. Temporary service connections will be discontinued and terminated 6 months after the installation unless an extension of time is granted in writing by the General Manager, or an agreement for service outside the District specifies some other period of time. Temporary service includes service to a subdivision, through a master meter, during its construction phase.”

7. Section 3-1.211 of the Las Virgenes Municipal Water District Administrative Code is hereby added to read as follows:

“3-1.211 SYMBOLS

Certain symbols are used throughout the Code and are defined as follows:

- (a) The use of quotation marks (") after a number, means (inch) or (inches).
- (b) The use of an apostrophe (') after a number, means (foot) or (feet).
- (c) The use of \$ means (dollar) or (dollars).
- (d) The use of % means (percent) or (percentage).

- (e) The use of # means (number).
- (f) The use of & means (and)."

8. Section 3-2.101 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-2.101 COMMENCEMENT OF SERVICE: G E N E R A L

- (a) An applicant for water service or for to change an existing water service shall: execute appropriate application process, pay the required service initiation fees, make the deposits, and meet the conditions set forth herein.
- (b) Each single-family dwelling shall be served through at least one water meter of at least 3/4" size and such additional meters as the property owner may request. Cross-connection control shall be required if more than one meter is installed or non-potable water or unregulated water is available to the property.
- (c) Each unit of multi-family dwelling shall be served through at least one water meter of at least 3/4" in size and such additional meters as the property owner may request.”

9. Section 3-2.103(a) of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“(a) The applicant shall pay for a minimum of one month of service if the application is approved.”

10. Section 3-2.105 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-2.105 OWNERSHIP AND ACCESSIBILITY OF SERVICE CONNECTIONS

Service connections and water meters installed or accepted for use by the District are the property of the District. Service connections shall be kept safely and readily accessible for District personnel. The expense of maintenance, repairs, and renewal of such service

connections and meters, due to normal wear and tear, shall be borne by the District. Water pipes and appurtenances downstream of the meter, including but not limited to pressure regulating and relief valves, are the property of the customer who is responsible for operation and maintenance.”

11. Section 3-2.203 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-2.203 SERVICE FROM NEW SERVICE CONNECTION

If the applicant's property cannot be served from an existing connection but can be served from an existing water main, the applicant shall deposit and pay connection fees and a pro rata share of the cost of the main in accordance with any existing main extension refund agreements, if any.”

12. Section 3-3.101 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-3.101 GENERAL

If an applicant's property can be served from an existing water main, the conditions of service shall be in accordance with this Article, otherwise an application for an extension of the facilities necessary to provide such service can be made as set forth in Section 3-3.201. The provisions described in this Article shall apply once an extension of facilities is made.”

13. Section 3-3.105 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-3.105 LOCATING AND SIZING SERVICE CONNECTIONS

Water service connections will be installed within the projection of the side property lines as near as possible to the location desired by the applicant, and shall meet the minimum size determined by

local plumbing code requirements. Service connections will be made only adjacent to mains readily accessible by public streets, alleys, or other rights-of-way capable of accommodating District vehicles and equipment.”

14. Section 3-3.107(a) of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“(a) Regulators will be required ahead of the District’s meter where static pressures are in excess of 150 psi. Applicants for service will be charged for the District’s costs of furnishing and installing the regulator. The District will set the regulator at 75 psi unless a signed waiver is received from the customer specifying a desired pressure, not to exceed 145 psi. The District assumes no liability for the accuracy of the regulator pressure setting, nor the reliability of the regulator. Customers will also be advised, but not required, to install their own secondary pressure regulator and pressure relief valve to provide protection of plumbing and equipment on the customer side of the meter. Customers are responsible for installing and maintaining any and all equipment that may be necessary to protect their appliances and plumbing.”

15. Section 3-4.103(a) through (f) of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-4.103 COMMODITY CHARGES^{17,18,19}

(a) In addition to the readiness to serve charge, each customer shall pay a commodity charge for water delivered through each meter in a monthly period based on the class of customer, tier allotments, and the elevation zone within which the customer’s property is located as follows.

(b) The District establishes individualized water budgets for each residential customer based on number of people in the household, irrigated area, evapotranspiration rate, and

adjustments. Water budgets are calculated as indicated below:

$$\text{Billing Period Water budget} = X+Y+Z$$

X = (number of people in household) times (55 gallons per person per day) times (#days in billing period)

Y = (adjustment for livestock and/or medical needs per day) times (# days in billing period)

Z = (daily evapotranspiration rates) times (plant factor) times (square feet of irrigated area) times (drought factor) times (# days in billing period)

Tier allotments, stated in billing units, for residential class of customers are as follows:

Residential		
Tier 1	Efficient Indoor	Indoor Water Budget
Tier 2	Efficient Outdoor	Outdoor Water Budget
Tier 3	Inefficient	Over 100% to less than 150%* of Total Water Budget
Tier 4	Excessive	150%* or more of Total Water Budget
Total Budget = Efficient Indoor + Efficient Outdoor		

*During Activation of Stage 4 of the Water Shortage Contingency Plan, Excessive Tier starts at 120%

(c) Each residential customer shall pay a charge for the units of water delivered to offset the cost of delivery, as follows:

	Commencing with meter reads on or after:				
	3/1/2021	1/1/2022	1/1/2023	1/1/2024	1/1/2025
Tier 1	\$3.14	\$3.30	\$3.47	\$3.65	\$3.84
Tier 2	\$3.91	\$4.11	\$4.32	\$4.54	\$4.77
Tier 3	\$4.58	\$4.81	\$5.06	\$5.32	\$5.59
Tier 4	\$5.74	\$6.03	\$6.34	\$6.66	\$7.00

(Rates for Years commencing January 1, 2022 through January 1, 2024, will be adjusted from the rates herein to reflect changes in the cost of wholesale water from the MWD.)

(d) Tier allotments for irrigation class of customers are determined by irrigated areas and evapotranspiration rates. Water budgets are calculated as indicated below:

$$\text{Billing Period Water budget} = (\text{evapotranspiration rates}) \times (\text{plant factor}) \times (\text{square feet of irrigated area}) \times (\text{drought factor}) \times (\text{\#days in billing period})$$

Tier allotments, stated in billing units, for irrigation class of customers are as follows:

Irrigation		
Tier 1	Efficient Outdoor	Outdoor Water Budget
Tier 2	Inefficient	Over 100% to less than 150%* of Total Water Budget
Tier 3	Excessive	150%* or more of Total Water Budget
Total Budget = Efficient Outdoor		

*During Activation of Stage 4 of the Water Shortage Contingency Plan, Excessive Tier starts at 120%

(e) Each irrigation customer shall pay a charge for the units of water delivered to offset the cost of delivery, as follows:

	Commencing with meter reads on or after:				
	3/1/2021	1/1/2022	1/1/2023	1/1/2024	1/1/2025
Tier 1	\$3.91	\$4.11	\$4.32	\$4.54	\$4.77
Tier 2	\$4.58	\$4.81	\$5.06	\$5.32	\$5.59
Tier 3	\$5.74	\$6.03	\$6.34	\$6.66	\$7.00

(Rates for Years commencing January 1, 2022 through January 1, 2025, will be adjusted from the rates herein to reflect changes in the cost of wholesale water from the MWD.)

(f) Tier allotments for commercial class of customers are determined by individualized water budgets based on each customer's historical usage. Water budgets are calculated as

indicated below:

$$\text{Water budget} = ((\text{previous two-year rolling average})/(\text{number of days in billing cycle}))(\text{drought factor})$$

Tier allotments, stated in billing units, for irrigation class of customers are as follows:

Commercial	
Tier 1	100% of Budget
Tier 2	Over 100% to less than 150%* of Total Water Budget
Tier 3	150%* or more of Total Water Budget
Total Water Budget = 100% of two-year rolling average.	

*During Activation of Stage 4 of the Water Shortage Contingency Plan, Excessive Tier starts at 120%

16. Section 3-4.107 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-4.107 BILLING ADJUSTMENTS

(a) For the purpose of computing water charges, each meter upon the customer's premises will be computed separately, and readings of two or more meters will not be combined as equivalent to measurement through one meter, except in those instances in which the District, for its operating convenience, substitutes two or more meters of a smaller size in battery for a single larger meter on the same service connection, in which event the total equivalent capacity of the smaller meters shall be substituted for the size of a single meter of a similar capacity, in the application of the rate schedule. Customers with multiple meters that feed a common or “looped” water system may request that the District establish a single virtual meter for the sole purpose of establishing a single combined water budget if it will help the customer to stay within the

combined water budget between the multiple accounts. The customer will still be required to pay all fees, including the readiness-to-serve charges for each individual account.

(b) Single family residential customers which have not had a delinquency may be eligible for one leak/accidental continuous use adjustment every five years provided:

(1) The adjustment shall be requested within one year of discovery of the leak;

(2) The adjustment shall apply to no more than one billing period;

(3) The credit shall be based only on any volume of water used in the excessive tier, which will be billed at the second lowest tier (outdoor efficient). Leakage or accidental continuous use amounts in the inefficient tier will not be credited. Any penalty amounts will also be removed for the same billing period;

(4) Proof of repair is provided (if a leak occurred);

(5) Customer must have been (prior to the time period in which the leak or accidental continuous use occurred) registered for the Customer Interface Platform; and

(6) Customer had not been “opted-out” of the Advanced Metering Infrastructure Program at the time of the leak or accidental continuous use.”

17. Section 3-4.201 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-4.201 USE OF WATER - SUPPLYING ANOTHER PERSON

(a) Water shall not be supplied to any property other than described in the application for service except as provided in this section.

(b) The General Manager may permit a customer to supply

water to a holder of a public works contract or private contractor. Such permit shall be denied to any person who is indebted to the District for any prior water or damage charges, or who has failed to comply with the rules and regulations of the District or previously issued permit.

(c) No customer of the District shall deliver or permit to be delivered any water outside of this District's boundaries or for use outside of the boundaries, from a service connection, or other facilities connected to the District's facilities, without the consent of the Board.

(d) Service of water shall not be made through a single meter to two or more parcels of separately owned property. A temporary exception may be made to this rule if approved by the General Manager, provided that there is no main contiguous to the property from which separate service may be had, and provided further that the customer for whom the meter was installed shall give satisfactory guarantee of payment for all water delivered. Such service shall be charged as though separate meters existed for each separate use. Whenever a District main is installed from which separate service can be rendered, the General Manager will notify the parties and the common service will be discontinued after the time limit noted in the notices.

(e) If a customer or customer's agent is found to be serving water from one separate property/parcel to an adjacent property/parcel, whether or not owned by the same customer or from a different customer without prior permission by the General Manager, the separate property found to be serving water shall be subject to any restrictions that are in place for the meter on the property that is being served including, but not limited to, termination of service for non-payment and the installation of a flow restriction device. The restriction on said meter shall be for the same purpose and duration

as the property that is being served. In the event of second or subsequent occurrences, both the account with the original restriction and the property serving water without District permission, shall be subject to fines for illegal water consumption in accordance with Section 7-1.114.”

18. Section 3-4.202 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-4.202 PENALTIES FOR WASTEFUL WATER USE AND EXCEEDANCES DURING WATER SHORTAGE EMERGENCIES^{23,24,25,26}

(a) No customer shall knowingly permit waste or leaks of water. Where water is wastefully or negligently used on the customer’s premises, the District may discontinue the service, if such conditions are not corrected within five days after the General Manager gives the customer written notice.

(b) A water budget shall be established for each customer of the District, and customers shall be notified of the basis for calculating their water budgets. Water use exceeding a customer’s water budget by a prescribed amount is a waste of water, a violation of the District’s rules and regulations, and shall be subject to escalating administrative penalties.

(c) Except during implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, the following penalties shall apply for water use exceeding 200% (2.0 times) a property’s water budget:

(1) For the first penalty, the customer shall receive a written warning with or on their bill and/or in a separate mailing from the District including the amount of the exceedance, notice that further exceedances will result in monetary penalties as described herein and information for resources to help the

customer understand what penalties would be applied for future exceedances.

(2) For the second penalty, the amount shall be as set forth in in Section 7-1.112(a)(1) of this Code. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District showing the amount of the penalty and information for resources to help the customer understand what penalties would be applied for future exceedances.

(3) For the third, and for each subsequent penalty that a customer receives for a property, the amount shall be as set forth in Section 7-1.112(a)(2) of this Code. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District showing the amount of the penalty and information on resources to help the customer understand what penalties would be applied for future exceedances.

(d) During implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, customers may receive reduced water budgets with the application of a drought factor in accordance with Section 4-4.103(b) of this Code and are subject to penalties and enforcement action for exceeding their budgets by a prescribed amount. During implementation of Stage 3 of the Water Shortage Contingency Plan, an exceedance is any unit of water over 150% (1.5 times) a customer's water budget. During implementation of Stage 4 of the Water Shortage Contingency Plan, an exceedance is any unit of water more than 120% (1.2 times) a customer's water budget.

(1) For the first penalty, the customer shall receive a written warning with or on their bill and/or in a separate mailing from the District including the amount of the exceedance, information for resources to help the customer understand what

penalties would be applied for future exceedances, and notice that further exceedances will result in penalties as described herein.

(2) For the second penalty, the amount shall be as set forth in Section 7-1.112(b)(1) of this Code. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with the information for resources to help the customer understand what penalties would be applied for future exceedances AND that they may be subject to the installation of a flow restriction device on their water service in the event of a third or subsequent exceedances.

(3) For the third penalty, the amount shall be as set forth in Section 71.112(b)(2) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(4) For the fourth penalty, the amount shall be as set forth in Section 7-1.112(b)(3) of this Code AND be subject to the installation of a flow restriction device on their water service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(5) For the fifth and subsequent penalties, the amount shall be as set forth in Section 71.112(b)(4) of this Code AND be subject to the installation of a flow restriction device on their water

service, at the discretion of the General Manager or designee. The customer shall also receive a written warning with or on their bill and/or in a separate mailing from the District along with information for resources to help the customer understand what penalties would be applied for future exceedances, including but not limited to the possible installation of a flow restriction device.

(e) A flow restriction device, if installed during implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, will remain installed for no less than 14 calendar days and up to 30 calendar days the first time it is installed, 90 calendar days the second time it is installed, and 180 calendar days the third and subsequent times that it is installed. Noticing/door tag, flow restriction device installation and removal fees shall apply. If a customer, an agent of the customer, or any other person on behalf of a customer, interferes with the installation of, removes or bypasses a flow restriction device, the customer shall be fined for illegal water consumption in accordance with Section 7.1.114 and/or shall be subject to termination of service in accordance with Section 6-1.102 of this Code, at the discretion of the General Manager. If the service is disconnected the customer shall be provided at least 72-hour notice and the disconnection will remain in place for the same period of time that the flow restriction device would have remained in place. The General Manager may at his/her discretion and upon request by the customer, return service to the account, with conditions determined by the General Manager to ensure compliant reasonable usage, including but not limited to, a flow restriction device shall be installed for the remaining duration of time that the service was subject to the installation of a flow restriction device. All fees associated with connection, reconnection, and flow restrictor installations and removals shall be applied to the customer account.

(f) The count for exceedances shall “reset” to zero if the District escalates implementation of the Water Shortage Contingency Plan from Stage 3 to Stage 4, upon de-escalation of the Water Shortage Contingency Plan from any higher Stage to a lower Stage, or upon deactivation of the Water Shortage Contingency Plan.

(g) Penalties shall be collected on the customer’s water bill. Any penalties shall be the responsibility of the customer of record for the property where the violation occurred and shall be paid in addition to the fees the District imposes for the cost of water service to the property. Non- payment of penalties imposed pursuant to this section shall be subject to the same remedies as available to the District for the non- payment of fees for water service. The receipt of a water bill with any applicable penalties shall serve as notice of violation.

(h) Penalties, including the written warning, may be appealed. A customer who wishes to appeal the imposition of a penalty shall: (1) pay all amounts stated on the bill except for the disputed penalties; and (2) submit a completed Appeal Request Form to the District within 15 calendar days of the date of the appellant’s water bill for the billing cycle in which the penalty was imposed.

(i) An appeal will be granted if the District finds that competent evidence supports a reasonable conclusion that:

(1) the excessive water use was the result of a malfunction of the District’s water system or a billing error by the District;

(2) the water was needed for health or safety reasons; or

(3) a leak or accidental continuous use occurred on the property during the subject billing period, the customer had not been opted-out of the Advanced Metering Program at the time of the excessive use, and the customer was registered for the Customer Interface Portal prior to the time period

in which excessive use occurred.

(j) The District will respond to appeals within 30 calendar days of receipt. The District may require additional documentation prior to making a decision on an appeal. In the event an appeal is denied, the appellant shall pay the District within 10 days of denial of the appeal.”

19. Section 3-4.205 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-4.205 DAMAGE TO PROPERTY

(a) In no case will the District be liable for damages caused by water running from opened or faulty fixtures, from opened or damaged pipes, equipment, appliances, or for any damage to pipes, equipment, or appliances on the customer side of the meter. It is the customer’s responsibility to install and maintain pressure regulating and pressure relief valves on the customer’s side of the water meter.

(b) The customer shall be liable for any damage to the District’s service facilities when such damage is from any act or omission of the customer or his family, tenants, agents, employees, contractors, licensees, or permittees.”

20. Section 3-4.301 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-4.301 RELIEF VALVE REQUIRED

To protect the customer’s plumbing system, equipment, and appliances, when pressure regulating valves or other protective devices are connected or if the District advised the installation of any protective devices at any location on the customer’s side of the water meter, a suitable pressure relief valve shall also be installed and maintained by the customer, in accordance with the Uniform

Plumbing Code.”

21. Section 3-4.401 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-4.401 GENERAL

The District will offer educational materials to its customers in the efficient use of water to help customers conserve water. The District will furnish customers with water conservation information and encourage or require the utilization of water-conserving fixtures and equipment. The District will assist cities and the county in the implementation of the Water Conservation in Landscaping Act. This Article sets forth water conservation measures which shall be followed by customers.”

22. Section 3-4.402 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-4.402 REQUIREMENTS

(a) Customers shall conserve water supplied by the District by the prevention and elimination of all waste or leakage of water.

(b) All new plumbing fixtures installed within the District service area must conform to the following requirements:

- (1) Toilets shall use less than 1.6 gallons per flush.
- (2) Showerheads shall flow at less than 2.5 gallons per minute.
- (3) Non-residential lavatory faucets shall be metering or self-closing.
- (4) Urinals shall use not more than 1.5 gallons per flush.

(c) All fixtures must be approved by the State Department of Housing and Community Development, and toilets, urinals and showerheads must have a certification of volume by a reputable independent testing organization.

- (1) Where requirements of this subsection would cause

hardship or if suitable fixtures are not available, hot water recirculating systems or point of use hot water heaters may be substituted as water conserving measures for up to two toilet installations per single family dwelling.

(2) In commercial uses, developers/owners may install fixtures that use up to 3.5 gallons per flush when rest room facilities must meet County handicapped use requirements and/or when vandalism of tank style toilets is likely.

(d) All water conserving fixture installations shall be subject to compliance inspection, prior to issuance of final occupancy permits, by one of the following agencies: Los Angeles County, City of Agoura Hills, City of Calabasas, City of Westlake Village, City of Hidden Hills, or the District. Inspection reports shall be supplied by the inspector to the District and the appropriate city or the county.

(e) For the benefit of the public, and to further the cause of water conservation in landscaping, one home in each model home display must be landscaped with water efficient (xeriscape) plant material and irrigated with appropriate water- conserving irrigation systems.

(1) The landscaping for the Xeriscape model shall be designed to be drought tolerant. The use of irrigation intensive plantings shall be discouraged.

(2) All turf areas shall be no more than 30% of the area landscaped. The utilization of turf alternatives (e.g. Kurapia groundcover) are highly encouraged.

(3) The model home display shall draw attention to the specific landscape materials and irrigation techniques utilized.”

23. Section 3-4.404(a) of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“(a) Customers shall comply with the following water

conservation measures at all times and regardless of whether any stage of the Water Shortage Contingency Plan has been activated and are subject to enforcement action in accordance with Section 3-4.406 of this Code.”

24. The Title of Section 3-4.406 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“3-4.406 ENFORCEMENT OF WATER CONSERVATION MEASURES²⁹”

25. Section 3-4.407(d) of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“(d) Stage 4 – Critical Water Shortage Emergency

Stage 4 is a condition resulting in a 50% or higher water shortage necessitating prohibition of outdoor water use for irrigation, pools, and fountains. The District will implement crisis communications and activate its Emergency Operations Center. Customers shall be required to terminate all outdoor use except as necessary to protect public health and safety and/or as may be allowed by a Resolution adopted by the Board. Additionally, the Board will determine reduction in indoor water budgets if necessary.”

26. Section 4-1.101 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“4-1.101 PURPOSE

The District shall continue to provide recycled water to existing recycled water customers to conserve potable water. No new recycled water meters or extensions to recycled water pipelines for new recycled water customers shall be provided unless it is determined to be in the District’s best interest and approved by the General Manager.”

27. Section 4-4.103(b) of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“(b) The District establishes individualized water budgets for each recycled water customer based on irrigated area, evapotranspiration rate, and adjustments. Water budgets are calculated as indicated below:

Billing Period Water budget = (evapotranspiration rates) times (plant factor) times (square feet of irrigated area) times (drought factor) times (# days in billing period)

Tier allotments for recycled water customers are determined by irrigated areas and evapotranspiration rates.

Recycled Water		
Tier 1	Efficient	Total Water Budget
Tier 2	Inefficient	Over 100% to less than 150%* of Total Water Budget
Tier 3	Excessive	150%* or more of Total Water Budget
Total Budget = Efficient Outdoor		

*During Activation of Stage 4 of the Water Shortage Contingency Plan, Excessive Tier starts at 120%”

28. Section 4-4.201 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“4-4.201 FACILITIES OPERATION: OFF-SITE RECYCLED WATER FACILITIES

Operation and surveillance of off-site recycled water system facilities shall be under the management and control of the District. No other persons except authorized employees of the District may enter upon, inspect, operate, adjust, change, alter, move, or relocate any portion of the off-site recycled water facilities. Violations of this Article, with the exception of excessive use of recycled water, shall be enforced in accordance with Section 4-

4.205 of this Code. Penalties related to excessive use of recycled water shall be enforced in accordance with Section 4-4.203 of this Code.”

29. Section 4-4.202 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“4-4.202 FACILITIES OPERATIONS: ON-SITE FACILITIES

(a) The operation and maintenance of on-site recycled water distribution facilities are the responsibility of the property owner.

(b) The operation and maintenance of on-site recycled water system facilities, serving common area irrigation shall be under the management of an “on-site Recycled Water Supervisor” designated by the property owner and approved by the District.

(c) The General Manager shall monitor and inspect the entire recycled water system, including on-site and off-site facilities, and for these purposes shall have the right to enter upon the customer’s premises during reasonable hours. Where necessary, keys and/or combinations shall be issued to the District to provide such access.

(d) The property owner shall have the following responsibilities in relation to operation of on-site facilities:

(1) Ensure operations personnel are trained and familiarized with the use of recycled water.

(2) Furnish operations personnel with maintenance instructions, irrigation schedules, and record drawings to ensure proper operation in accordance with the on-site facilities design and this Title.

(3) Prepare and submit to the District one (1) set of record drawings on Mylar or in digital format.

(4) Notify the District of proposed changes, modifications or additions to the on-site facilities, which changes shall be approved by the District and shall be designed and constructed in

accordance with the requirements of this title.

- (5) Ensure the recycled water facilities remain in accordance with this

Title.

- (6) Operate and control the system to prevent direct human

consumption of recycled water and to control and limit runoff

- (7) Be responsible for subsequent uses of the recycled water.

(8) Operation and control measures to be utilized in this regard shall include, where appropriate, but not be limited to the following:

- a. On-site facilities shall be operated to prevent or minimize discharge into areas not under control of the customer. Part circle sprinklers shall be used adjacent to sidewalks, roadways, and property lines to confine the discharge from sprinklers to the design area.

- b. The operation of the on-site facilities shall be during the periods of minimal use of the service area. Consideration shall be given to allow a maximum dry-out time before the design area will be used by the public.

- c. Recycled water shall be applied at a rate that does not exceed the infiltration rate of the soil. Where varying soil types are present, the design and operation of the on-site facilities shall be compatible with the lowest infiltration rate present.

- d. To prevent runoff and ponding, automatic systems shall be utilized and programmed to prevent or minimize the ponding and runoff of recycled water. The sprinkler system shall not be allowed to operate for a time longer than the landscape's water requirement. If runoff occurs before the landscape's water requirements are met, the automatic controls shall be reprogrammed to lessen watering cycles to meet the requirements. This method of operation is intended to control and limit runoff.

e. To report to the District any and all failures in their system that causes an unauthorized discharge of recycled water.

(9) To comply with any and all applicable Federal, State and local statutes, ordinances, regulations, contracts, these Rules and regulations, and all requirements prescribed by the General Manager and the Board. Violations of this Section will be enforced in accordance with Section 4-4.205 of this Code. In the event of violation, all charges and penalties shall be applied and collected.”

30. Section 4-4.203 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“4-4.203 PENALTIES FOR WASTEFUL WATER USE⁷

(a) No customer shall knowingly permit waste or leaks of water. Where water is wastefully or negligently used on the customer’s premises, the District may discontinue the service, if such conditions are not corrected within five days after the General Manager gives the customer written notice.

(b) A water budget shall be established for each customer of the District, and customers shall be notified of the basis for calculating their water budgets. Water use exceeding a customer’s water budget by a prescribed amount (budget exceedance level) is a waste of water, a violation of the District’s rules and regulations, and shall be subject to escalating administrative penalties. Budget exceedance levels, warnings, penalties, enforcement actions, and remedies shall be the same as those described in Section 3-4.202 for potable water, with the exception that subparagraph (e) shall not apply and termination/disconnection of service will be used in lieu of a flow restriction device upon three or more exceedances.

(c) If a recycled water account is terminated/disconnected

due to exceedances during implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, the termination/disconnection will remain in place for no less than 14 calendar days and up to 30 calendar days the first time, 90 calendar days the second time, and 180 calendar days the third and subsequent times that a termination/disconnection is made. Noticing/door tag, termination/disconnection and reconnection fees shall apply. If a customer, an agent of the customer, or any other person on behalf of a customer, interferes with the termination or bypasses the meter, the customer shall be fined for illegal water consumption in accordance with Section 7.1.114 and/or shall be subject to forfeiture for the duration of activation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, of recycled water service, at the discretion of the General Manager and subject to appeal in accordance with Section 6-1.102 of this Code.”

31. Section 4-4.205 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“4-4.205 ENFORCEMENT OF VIOLATIONS⁸

(a) Customers shall be notified in writing when the first violation of this article is discovered by the District. The notice shall include a warning that further violations could result in stricter penalties as set forth below.

(b) Customers who violate this article for a second time within a twelve-month period have committed an infraction punishable by a fine set forth in Section 7-1.113(a) of this Code.

(c) Customers who violate this article for a third time within a twelve- month period have committed an infraction punishable by a fine set forth in set forth in Section 7-1.113(b) of this Code.

(d) Customers who violate this article for a fourth time within a twelve- month period have committed an infraction punishable

by a fine set forth in set forth in Section 7-1.113(c) of this Code.

(e) The District may terminate service to customers who have violated provisions of this article five times within a twelve-month period.

(f) Customers shall be encouraged to report violations of this article through the District's water conservation "hot line."

(g) Fines collected pursuant to this section shall be deposited in a special fund to promote water conservation.

(h) Customers may appeal enforcement fines to the General Manager."

32. Section 7-1.105(c) of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

"(c) Any person who receives water without prior authorization shall be fined \$2,500 for the first offense and \$10,000 for subsequent offenses for illegal water consumption for the lifetime of the account."

33. Section 7-1.112 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

"7-1.112 PENALTIES FOR WASTEFUL WATER USE AND EXCEEDANCES DURING WATER SHORTAGE EMERGENCIES⁴

(a) Water use exceeding twice a customer's water budget, for potable and recycled water accounts, shall be subject to escalating administrative penalties, except during implementation of Stage 3 or Stage 4 of the Water Shortage Contingency Plan, as follows:

(1) For the second penalty, the amount shall be \$2.50 for each billing unit, or portion thereof, of water use exceeding twice the customer's water budget.

(2) For the third and for each subsequent penalty, the amount shall be \$5.00 for each billing unit, or portion thereof, of water use exceeding twice the property's water budget.

(b) Water use exceeding 150% (1.5 times) a customer's water budget during implementation of Stage 3 of the Water Shortage Contingency Plan or 120% (1.2 times) a customer's water budget during implementation of Stage 4 of the Water Shortage Contingency Plan, shall be subject to escalating administrative penalties as follows:

(1) For the second penalty, the amount shall be \$2.50 for each billing unit, or portion thereof, of water use exceeding 150% of the property's water budget during implementation of Stage 3 and 120% of the property's water budget during implementation of Stage 4.

(2) For the third penalty, the amount shall be \$5.00 for each billing unit, or portion thereof, of water use exceeding 150% of the property's water budget during implementation of Stage 3 and 120% of the property's water budget during implementation of Stage 4.

(3) For the fourth penalty, the amount shall be \$7.50 for each billing unit, or portion thereof, of water use exceeding 150% of the property's water budget during implementation of Stage 3 and 120% of the property's water budget during implementation of Stage 4.

(4) For the fifth penalty, and for each subsequent penalty that a customer receives for a property, the amount shall be \$10.00 for each billing unit, or portion thereof, of water use exceeding 150% of the property's water budget during implementation of Stage 3 and 120% of the property's water budget during implementation of Stage 4."

34. Section 7-1.113 of the Las Virgenes Municipal Water District Administrative Code is hereby amended to read as follows:

“7-1.113 WATER CONSERVATION ENFORCEMENT PENALTIES

(a) Customers who violate Title 3, Chapter 4, Article 4 or Title 4, Chapter 4, Article 2 of this Code for a second time within a twelve-month period have committed an infraction punishable by a fine of up to \$100.

(b) Customers who violate Title 3, Chapter 4, Article 4 or Title 4, Chapter 4, Article 2 of this Code for a third time within a twelve-month period have committed an infraction punishable by a fine of up to \$200.

(c) Customers who violate Title 3, Chapter 4, Article 4 or Title 4, Chapter 4, Article 2 of this Code for a fourth and each subsequent time within a twelve-month period have committed an infraction punishable by a fine of up to \$500.

(d) The aforementioned fees shall be double (twice) the amounts stated for the duration of activation of Stage 4 of the Water Shortage Contingency Plan.”

35. The General Manager and his designees are hereby authorized to take all actions necessary or appropriate to carry out the intent and purpose of this Resolution.

36. Should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution as hereby adopted shall remain in full force and effect.

37. The Board Secretary or Deputy Secretary shall certify to the adoption of this Resolution, enter it into the book of original Resolutions and provide notice to customers and/or publication of same.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2023.

_____, President

ATTEST:

_____, Secretary

(SEAL)

APPROVED AS TO FORM:

W. Keith Lemieux, District Counsel



DATE: January 17, 2023
TO: Board of Directors
FROM: Finance and Administration

SUBJECT: Fiscal Year 2021-22 Popular Annual Financial Report

SUMMARY:

The Popular Annual Financial Report (PAFR) is a reader-friendly summary of the District's financial health for the previous fiscal year that provides ratepayers and the broader public an accessible overview of the financial details contained in the District's Annual Comprehensive Financial Report (ACFR). The PAFR is specifically designed to be readily accessible and easily understandable to the general public and other interested parties without a background in public finance.

DISCUSSION:

The PAFR is promoted by the Government Finance Officers Association (GFOA) as a means to make important financial data currently presented in the Annual Comprehensive Financial Report (ACFR) available to a broader audience. This objective is accomplished by producing a report that includes a narrative of the District's activities during the prior fiscal year with high level financial data to provide the District's customers with an easy-to-understand annual report.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Brian Richie, Finance Manager

ATTACHMENTS:

[Fiscal Year 2021-22 Popular Annual Financial Report](#)

POPULAR ANNUAL FINANCIAL REPORT

Fiscal Year 2021-2022

**MEETING TODAY'S
CHALLENGES,**

**PREPARING
FOR TOMORROW'S.**



Los Angeles County, CA



LVMWD Board of Directors*

*Fiscal Year 2021 - 2022, as of June 30, 2022



Jay Lewitt
President, Division 5



Leonard E. Polan
Vice President, Division 4



Lynda Lo-Hill
Treasurer, Division 2



Lee Renger
Secretary, Division 3



Charles P. Caspary
Director, Division 1

Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA, 91302

818-251-2200

Founded in 1958,

Las Virgenes Municipal Water District (LVMWD) is a special district that provides potable water, wastewater treatment, biosolids composting and recycled water services for a 122 square-mile service area located in Western Los Angeles County. LVMWD is organized under the Municipal Water District Law of 1911 (California Water Code 71000).

What is a Popular Annual Financial Report?

This Popular Annual Financial Report (PAFR) represents LVMWD's ongoing commitment to transparency in its operations and governance. Additional information, including the District's Biennial Budget, Annual Comprehensive Financial Report (ACFR), planning documents and more can be found at www.LVMWD.com. For Fiscal Year 2020-21, the District has been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA) of the United States and Canada, for its ACFR.

Our Mission:
Dedicated to providing
high-quality, reliable
water service in a
cost-effective and
environmentally
sensitive manner

To Our Customers and The Communities We Serve

We are pleased to present the Las Virgenes Municipal Water District (District or LVMWD) Popular Annual Financial Report (PAFR) for the fiscal year ending June 30, 2022. The information presented here is a reader-friendly summary of financial data derived from the Annual Comprehensive Financial Report (ACFR), which is prepared on the accrual basis of accounting and presented in conformity with Generally Accepted Accounting Principles (GAAP).

The PAFR is unaudited and is not intended to supplement the ACFR, nor does it include all information and disclosures required by GAAP; rather, it is a concise summary of the financial health of the District for Fiscal Year 2021-22. LVMWD's management is responsible for ensuring timely and accurate financial reporting that supports the water and sanitation operations of the District.

We are pleased to report that the District continues to issue timely and accurate financial reporting, as demonstrated by the continued receipt of the Certificate of Achievement for Excellence in Financial Reporting for 24 consecutive years by the Government Finance Officer's Association (GFOA). Information regarding the activities and financial health of the District can be found in our June 30, 2022 ACFR, which is available on our website at LVMWD.com

Please do not hesitate to email finance@lvmwd.com or call (818) 251-2224 with any questions, comments, or feedback related to the report.

Respectfully submitted,



A handwritten signature in black ink that reads "David W. Pedersen". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

David w. Pedersen, P.E.
General Manager

Did You Know?

In June of 2022, LVMWD customers responded to generational water supply shortages and reduced their water usage by 37% compared to 2020.

The Services we Provide

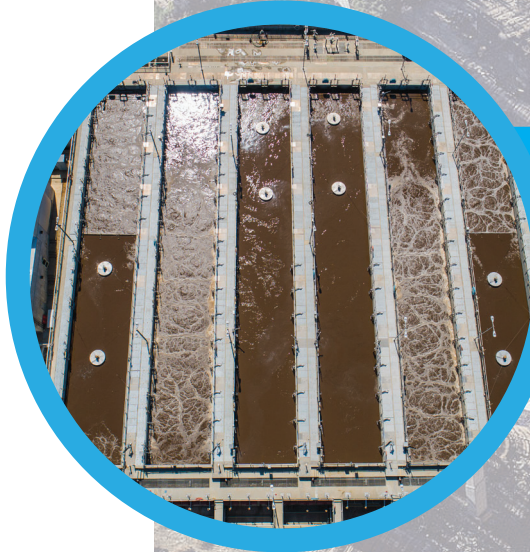
Potable Water

We reliably deliver high quality drinking water to approximately 70,000 residents and businesses throughout western Los Angeles County.



Sanitation

We take all the water that flows from homes and businesses and treat it to a water quality standard suitable for irrigation or discharge to the ocean via Malibu Creek.



Biosolids

Treated biosolids, a by-product of the wastewater treatment process, is transformed into EPA Class A compost at the Rancho Las Virgenes Composting Facility and is made available to the public.



Recycled Water

Treated wastewater or recycled water is distributed through 68 miles of pipes to 11 parks, 17 schools, 52 common areas for homeowners associations, 3 golf courses, and many street medians and parkways throughout the District



Las Virgenes - Triunfo Joint Powers Authority

The JPA provides sanitation services for about 100,000 customers in western Los Angeles County and eastern Ventura County. Wastewater is treated at the Tapia Water Reclamation Facility, and the biosolids generated during this treatment are processed at the Rancho Las Virgenes Composting Facility. Both facilities are jointly owned and operated by the JPA. This partnership creates an efficient means to serve residents within the Malibu Creek watershed. The sanitation enterprise charges in this report reflect the total cost and revenue to provide these services for LVMWD customers. Financial statements of the JPA can be found at LVMWD.com/Financial-Reports.

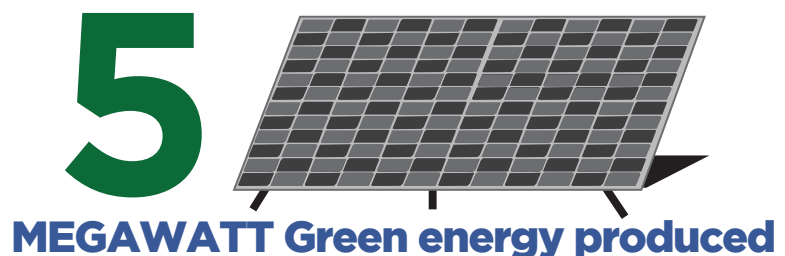
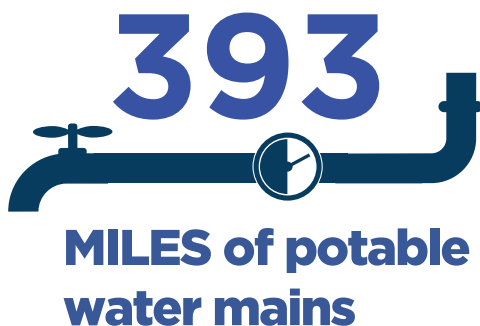
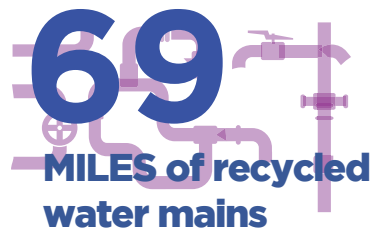
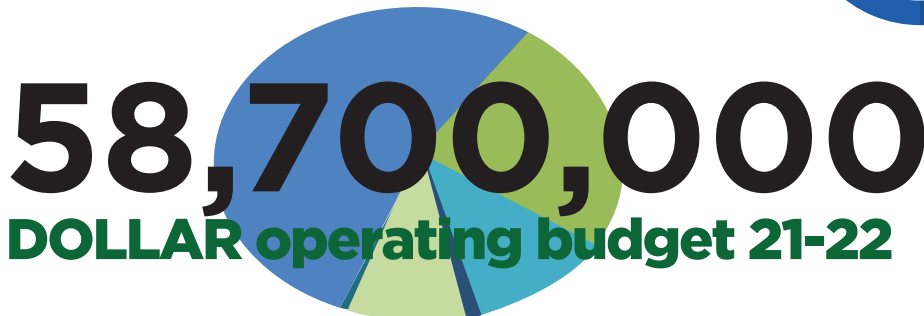
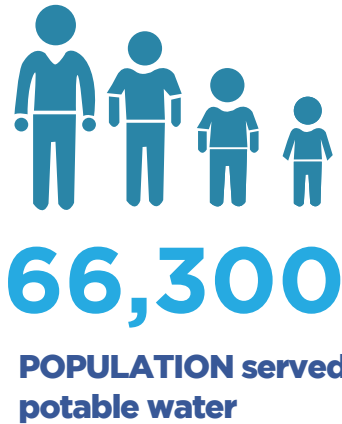


Did You Know?

When completed, the Pure Water Project Las Virgenes - Triunfo will provide LVMWD with 20% of its potable water needs.

About LVMWD

Every day, the employees and leadership at Las Virgenes Municipal Water District ensure the delivery of safe, clean, dependable water and environmentally protective wastewater treatment services in a cost-effective manner. LVMWD provides services to the cities of Agoura Hills, Calabasas, Hidden Hills, Westlake Village and neighboring unincorporated areas of Los Angeles County.



2021 - 2022 LVMWD Drought Response

In **June of 2021**, the Las Virgenes Municipal Water District Board of Directors issued a **Water Shortage Alert and the District entered Stage 1 of the Water Shortage Contingency Plan (WSCP)**, recognizing the previous dry years had left the State Water Project, LVMWD's source of drinking water, at perilously low levels. On **July 19, the Board moved the District into Stage 2 of the WSCP** and, on November 16, as late summer and fall saw exceptionally warm and dry conditions, the District made the decision to move into **Stage 3 of the WSCP, and to reduce outdoor water budgets and revise the penalty structure to promote greater water use efficiency.**



On December 1, 2021 the Department of Water Resources declined to give an initial allocation of water from the State Water Project due to the dire conditions of the primary reservoirs including Lake Oroville.

December 2021 saw strong storms that brought significant snow and precipitation across the state, giving water experts cause for guarded optimism and a modest increase in the State Water Project allocation to 15%. Unfortunately, through the month of January and into February, La Niña conditions brought dry weather and no precipitation or snow, flipping our levels of above average rainfall into below average rainfall and creating an immediate need to double down on our communication efforts from 2021.

Throughout 2021, LVMWD executed the original action items and messages as outlined in the 2021 Strategic Communications Plan. **These successful implementations included:**

- Promoted the **Board actions on drought** and the escalation of stages in the Water Shortage Contingency Plan.
- In October, customers received **Water Use Efficiency Alerts** that informed customers of how their water use compared to their water budgets.
- Expanded outreach to customers educating them on the benefits of their new **Advanced Meters and the LVMWD WaterSmart portal.**
- Executed an expanded and more diverse digital ad strategy, leveraging expertise from Ad-Taxi for display ads and **increased output of content created in-house** directly related to the District's drought response.
- Expanded regional partnerships and collaborations establishing a universal messaging campaign and collateral to amplify LVMWD's drought messaging.

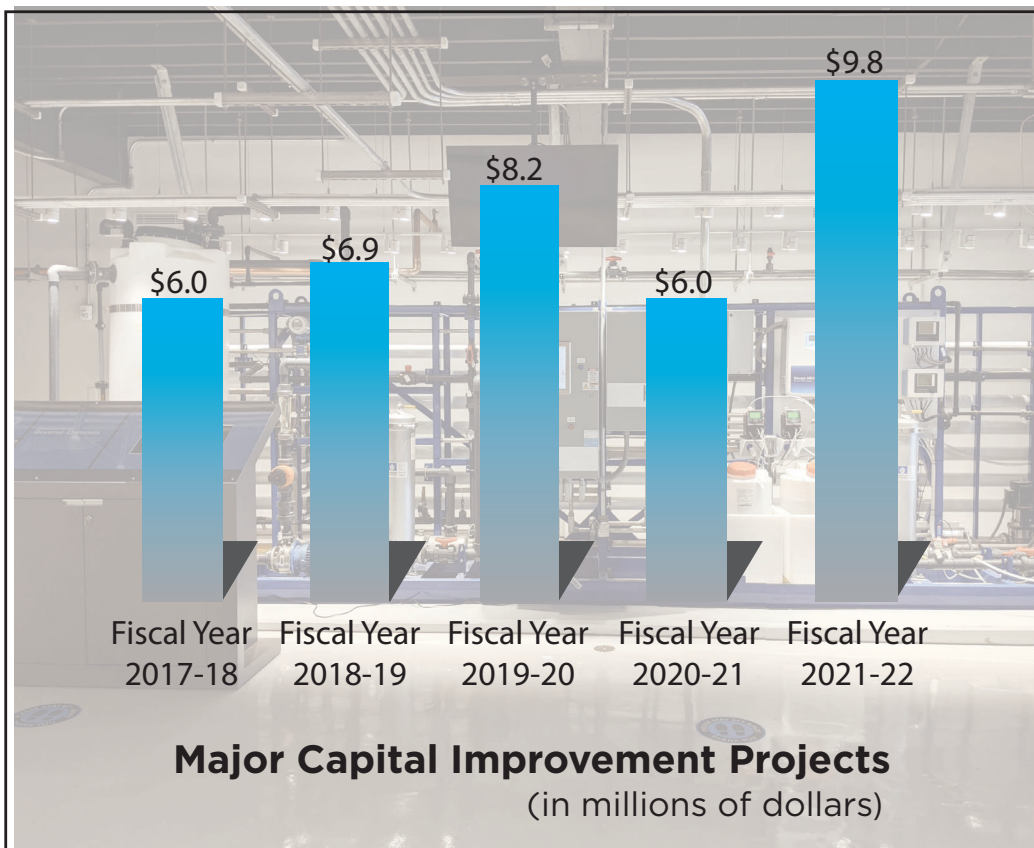
The 2022 Strategic Communications Plan - Drought Messaging continued the programs LVMWD has implemented to help customers meet their water use efficiency goals and educate them on LVMWD water supplies.

Building a Resilient Future

The District takes great pride in ensuring delivery of water and sanitation services to our customers through a comprehensive capital improvement program. Investments are made to maintain a reliable system to address emergencies and unplanned service interruptions.

In Fiscal Year 2021-22, the District spent \$6.8 million on implementing its Advanced Metering Infrastructure (AMI) project, \$1.7 million on establishing an interconnection with Calleguas Municipal Water District, and \$1.2 million in repair of facilities due to the Woolsey Fire in 2018.

In Fiscal Year 2022-23, the District is projecting to spend approximately \$4.9 million related to its Pure Water Project, along with \$1.5 million on finalizing the AMI project and \$1.5 million on the construction of a one-million gallon (MG) potable water storage tank to replace an existing 400,000-gallon tank.



FY 2021-22 Financial Performance

Las Virgenes Municipal Water District (LVMWD or the District) uses the accrual method of accounting in accordance with generally accepted accounting principles to produce its financial statements. LVMWD operates a Joint Powers Authority (JPA) with Triunfo Water & Sanitation District for the transmission and treatment of wastewater, wholesale recycled water supply and biosolids composting. Additional information about the JPA can be found in both the District's Annual Comprehensive Financial Report and the JPA Audited Financial Statements on the District's website at LVMWD.com/Financial-Reports.

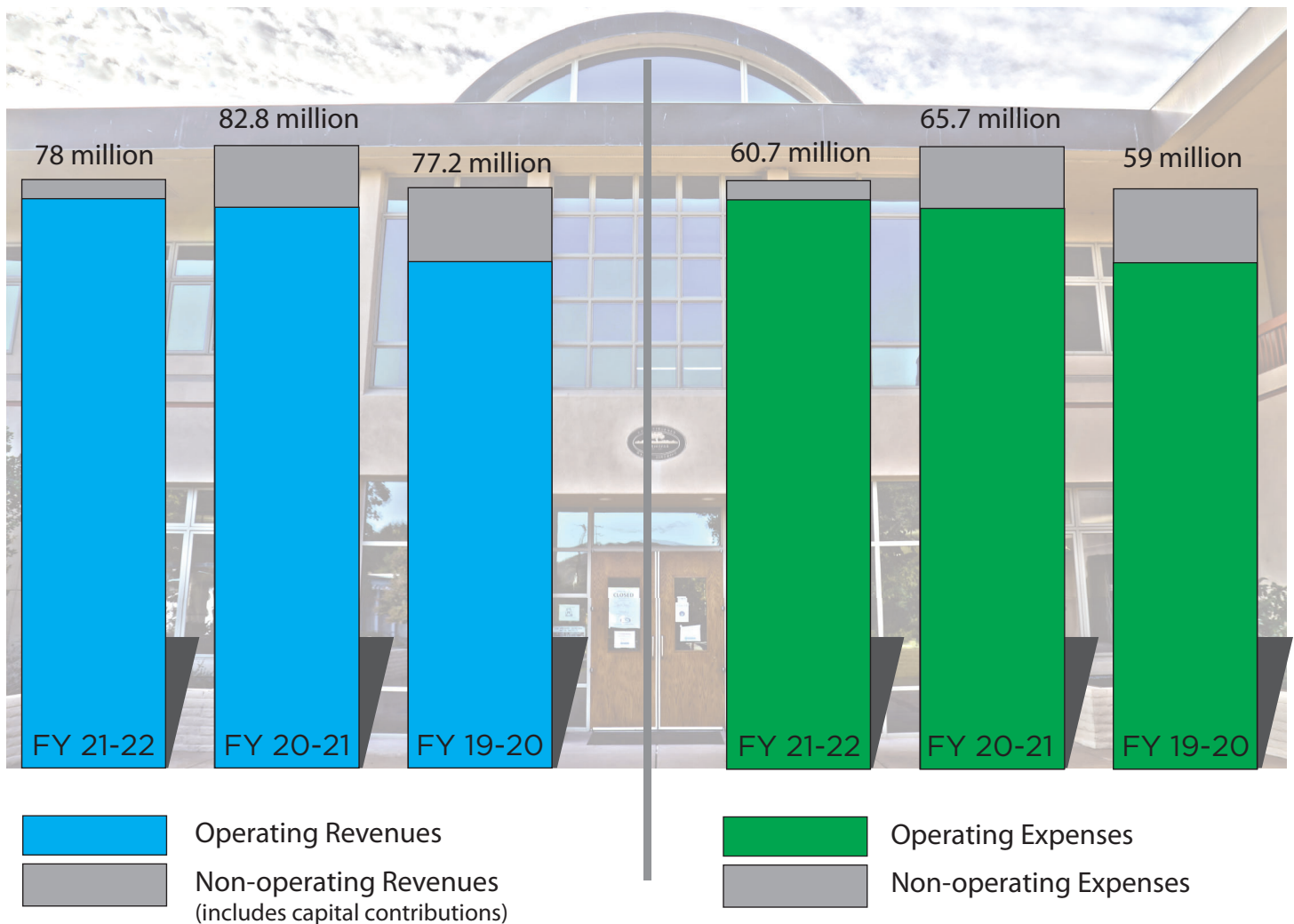
Financial Highlights

- On June 30, 2022, the District's net position (excess of assets and deferred outflows over liabilities and deferred inflows) was \$286.5 million. Of this amount \$127.7 million consisted of the District's net investment in capital assets, while the remaining \$158.8 million was unrestricted and may be used to meet the District's ongoing obligations, fund capital projects, and meet policy-required reserves.
- The District's Fiscal Year 2021-22 net position increased by \$17.3 million, which compares similarly to an increase of \$17.0 million in Fiscal Year 2020-21.
- Total operating revenues in Fiscal Year 2021-22 were \$75.7 million, \$1.2 million (or 1.7%) above the prior year's revenues of \$74.5 million. The increase in revenues as compared to the prior year was due to an increase in sanitation service fees of \$1.5 million (or 8.3%), an increase in other income of \$0.4 million (or 13.2%), offset by a decrease in water sales and service fees of \$0.7 million (or 1.4%).
- Total operating revenues in Fiscal Year 2020-21 of \$74.5 million, were \$7.1 million (or 10.5%) above the previous year's revenues of \$67.4 million. The increase in revenues as compared to the prior year was due to an increase in water sales and service fees of \$6.9 million (or 15.1%), an increase in other income of \$0.3 million (or 10.3%), offset by a slight decrease in sanitation service fees of \$0.1 million (or 0.7%).
- Total operating expenses in Fiscal Year 2021-22 were \$45.2 million, \$2.3 million (or 5.0%) below the prior year's expenses of \$47.5 million. The decrease in operating expenses as compared to the prior year was due mainly from reduced source of supply costs, down \$2.2 million versus Fiscal Year 2020-21 (or 7.6%) due to lower customer potable water deliveries.
- Total operating expenses in Fiscal Year 2020-21 of \$47.5 million, were \$2.3 million (or 5.2%) higher than the previous year's expenses of \$45.2 million. The increase in operating expenses as compared to the prior year was due mainly from increased source of supply costs, up \$3.4 million versus Fiscal Year 2019-20 (or 13.6%).

Revenue and Expenses FY 21-22

Revenue

Expenses



AUDIT OF AGENCY'S FINANCIAL STATEMENTS BY INDEPENDENT AUDITOR

State statute requires an annual audit by independent Certified Public Accountants, which is filed with the California State Controller's Office. The Districts Fiscal Year 2021-22 financial statements were audited by the Agency's auditor, Rogers, Anderson, Malody & Scott, LLP in accordance with GAAP auditing standards, and the statements met the State Controller's Minimum Audit Requirements for California Special Districts. The District's Audited Financial Statements and accompanying Independent Auditor's Report can be found in the Annual Comprehensive Financial Report (ACFR), available online at LVMWD.com/Financial-Reports.

Did You Know?

70% of the water used by LVMWD customers is used outdoors to irrigate landscapes.

Financial Analysis

The Financial Statements provide information on whether the District is in a stronger or weaker financial position compared to the last year. The Statement of Net Position and the Statement of Revenues, Expenses, and Changes in Net Position provide a means to measure the District's financial health or financial position. Over time, increases or decreases in the District's net position are one indicator of whether its financial health is improving or deteriorating. Considering other non-financial factors such as changes in economic conditions, population growth, weather, and new or changed government legislation is also vital. It is important to note that the District's goal is to have sufficient revenue to cover operating and capital expenses while maintaining affordable rates for its customers.

Condensed Statements Of Net Position (dollars in thousands)			
	2022	2021	2020
Current and Other Assets	\$128,584	\$127,250	\$122,170
Capital Assets	136,126	129,230	121,812
Investment in JPA	68,942	67,140	66,420
Total Assets	\$333,652	\$323,620	\$310,402
Deferred Outflow of Resources	\$7,277	\$8,765	\$7,846
Long-Term liabilities	30,803	47,243	10,115
Other Liabilities	9,686	11,470	17,551
Total Liabilities	\$40,489	\$58,713	\$27,666
Deferred Inflows of Resources	\$13,921	\$2,891	\$2,143
Net Position:			
Net Investment in Capital Assets,	\$127,736	\$119,802	\$111,697
Restricted	0	0	19
Unrestricted	158,783	149,432	140,495
Total Net Position	\$286,518	\$269,234	\$252,211

Definitions:

- Capital Assets:** Includes land, buildings, including water and sewer lines, wastewater facilities, reservoirs, tanks, distribution facilities, compost facility, maintenance and administration facilities, vehicles, and equipment net of depreciation
- Currents and Other Assets:** Assets easily converted to cash or consumed within one year: cash, investments, receivables, and prepaid expenses.
- Deferred Outflow of Resources:** Represents outflow of resources that apply to future periods and that, therefore, will not be recognized as an expense until that time.
- Long-Term Liabilities:** Long-term financial obligations and employee retirement benefits.
- Other Liabilities:** Payment due on obligations owed by LVMWD within the next 12 months.
- Total Net Position:** Represents the excess of assets over liabilities

Did You Know?

LVMWD lacks a local groundwater supply, and instead relies 100% on imported water to meet our potable water needs.

Financial Analysis

The Condensed Statement of Revenues, Expenses, and Net Position summarizes LVMWD's operating and non-operating revenues and expenses.

As shown in the comparative table on the next page, the income before capital contributions was \$13.6 million in Fiscal Year 2021-22 versus \$11.5 million in Fiscal Year 2020-21 and \$16.8 million in 2019-20. The income plus capital contributions (\$13.6 million income plus \$3.7 million capital contributions) lead to the overall increase in net position of \$17.3 million, when compared to last year's ACFR.

Fiscal Year 2021-22 water sales and service fees of \$51.6 million decreased 1.4% versus prior years fees of \$52.3 million. This decrease was despite District Board adopted rate increases of 5.0% and 8.0% respectively in the Potable Water Enterprise and Recycled Water Enterprise. The District's targeted outreach program to increase conservation from inefficient and wasteful water users along with on-going drought conservation messaging resulted in lower customer demand for potable water supply in Fiscal Year 2021-22 versus the prior year. Potable water deliveries for the fiscal year of 18,105 acre-feet were down 18.1% versus prior year deliveries of 21,391 acre-feet.

Sanitation service fees were \$20.3 million in Fiscal Year 2021-22, up \$1.6 million (or 8.3%), as compared to Fiscal Year 2020-21 revenues of \$18.7 million. The District Board adopted a rate increase of 3.75% that drove some of this increase in revenues along with an increase in "household size" among the District's residential customers.

Water operating expenses were \$37.3 million in Fiscal Year 2021-22, lower than the prior year's operating expenses of \$41.0 million due to reduced source of supply costs. Source of supply costs of \$25.9 million were down \$2.2 million (or 7.6%) from reduced customer water deliveries year over year.

Sanitation operating expenses were \$3.5 million in Fiscal Year 2021-22, up \$0.8 million (or 28.8%) compared to the prior year. Most of this increase was driven by higher general and administrative labor costs year over year.

The District's share of JPA net expenses reflected in the nonoperating revenues (expenses) section was \$15.3 million in Fiscal Year 2021-22, \$2.7 million (or 14.8%) below prior year's expenses of \$18.0 million. These expenses result from purchased sanitation services from the Las Virgenes-Triunfo Joint Powers Authority (JPA). The JPA received a one-time payment of \$2.8 million in March 2022 and due to the billing arrangement between the District and the JPA, the one-time revenue reduced the net expenses invoiced to the District for sanitation services, resulting in lower operating expenses year-over-year.

Capital contributions are irregular, as the District does not experience many large-scale projects. In July 2019, the District adopted a new capacity fee structure that focuses contributions on maintenance and upgrading of existing infrastructure.

Did You Know?

Customers who signed up for the WaterSmart portal used 46% less water in 2022 compared to the same period in 2020.

Financial Analysis

Condensed Statements of Revenues, Expenses and Changes in Net Position (dollars in thousands)

	2022	2021	2020
Operating Revenues:			
Water Sales	\$51,564	\$54,648	\$47,672
Sanitation and Other	24,175	19,910	19,746
Non-operating Revenues:			
Taxes and Penalties	1,001	929	915
Interest Income and Gain (Loss)	(2,439)	1,736	7,507
Total Revenues	\$74,301	\$77,223	\$75,840
Depreciation Expense	4,413	3,831	4,012
Other Operating Expenses	40,779	43,714	41,192
Share of JPA Net Expenses	15,314	17,969	13,634
Non-Operating Expenses	209	194	231
Total Expenses	\$60,715	\$65,708	\$59,069
Income (Loss) Before Capital Contributions	13,586	11,515	16,771
Capital Contributions	3,698	5,498	1,419
Change in Net Position	17,284	17,013	18,190
Net Position - Beginning of Year	269,234	252,211	234,021
Net Position - End of Year	\$286,518	\$269,224	\$252,211

Definitions:

Capital Contributions: Funds that are used for capital and expansion projects.

Change in Net Position: The total of net income (loss) plus capital contributions.

Depreciation Expense: If an asset is expected to produce a benefit in future periods, some of these costs must be deferred rather than treated as a current expense. LVMWD records depreciation expense in its financial reporting as the current period's allocation of such costs.

Income (Loss) Before Capital Contributions: The difference between total revenue less total expenses.

Net Position: The sum of total net position at the beginning of the fiscal year plus the change in net position resulting in ending net position at the end of the fiscal year.

Non-Operating Revenues and Expenses: Revenues and expenses that are incidental to LVMWD's main purpose and derived from activities not directly related to LVMWD's operations: taxes and penalties, interest earnings and rental income, and costs associated with debt.

Operating Expenses: Expenses incurred in the provision of potable water, sanitation, and recycled water services.

Operating Revenues: Revenues received for the sale of water to customers, services, inspections, and programs provided by LVMWD.

JPA Expense: LVMWD and Triunfo Water & Sanitation District established a Joint Powers Authority (JPA) to construct, operate, maintain, and provide for the replacement of joint sewerage system. The share of JPA net expenses is LVMWD's allocation of combined net revenue and expenditure activity within the JPA.

Capital Assets

As of June 30, 2022, the District has invested \$264.0 million in capital assets, including a broad range of infrastructure such as water and sewer lines, wastewater facilities, reservoirs, tanks, distribution facilities, a compost facility, maintenance and administration facilities, vehicles and equipment, as well as an investment in the Las Virgenes-Triunfo Joint Venture of \$68.9 million

Capital Assets (dollars in thousands)			
	2022	2021	Dollar Change
Land			
Buildings and Improvements	22,095	22,095	0
Machinery and Equipment	12,170	11,839	331
Infrastructure	202,644	200,315	2,329
Construction in Progress	20,242	11,593	8,649
Subtotal	\$264,066	\$252,757	11,309
Less Accumulated Depreciation	127,985	123,591	4,394
Net Property, Plant and Equipment	136,081	129,166	6,915
Intangible right to use asset	44	64	(20)
Investment in Joint Venture	68,942	67,140	1,802
Total Capital Assets	\$205,067	\$196,370	8,697

Did You Know?

In a nod to sustainability, the Pure Water Demonstration Facility is housed in the repurposed LVMWD headquarters building that had previously been vacant.

Long-Term Debt

On June 30, 2022, the District had total long-term debt of \$8.4 million, down from \$9.4 million on June 30, 2021. Excluding the District's minimal lease liability on the balance sheet of \$45 thousand, this remaining debt is solely the obligation of the Potable Water Enterprise and is for the Advanced Meter Infrastructure Project.

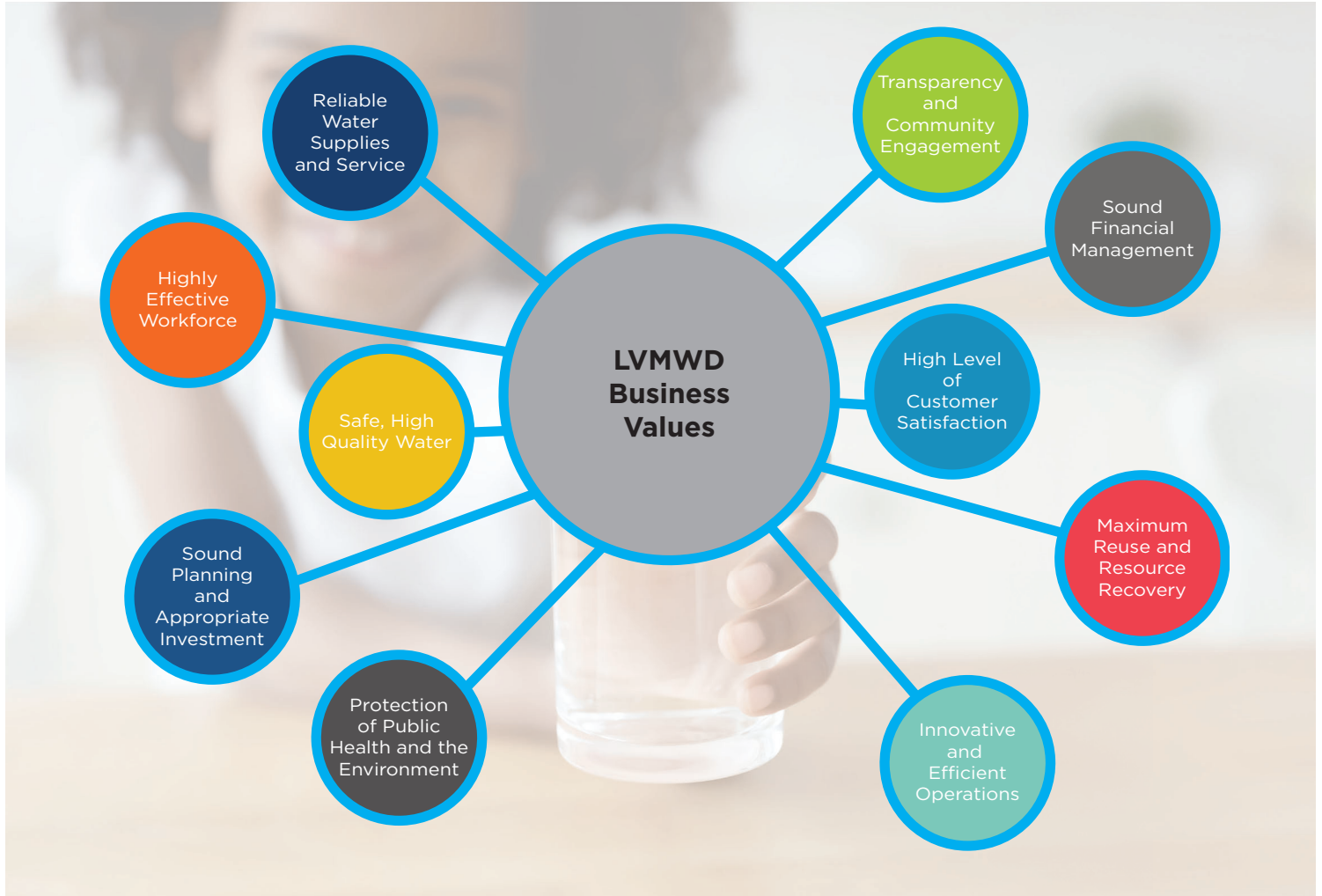
Long-Term Debt (dollars in thousands)				
		2022	2021	Total Percent Change
Potable Water Operating Revenues	\$	51,564	\$ 52,249	-1.31%
Potable Water Operating Expenses (less depreciation)		37,191	41,018	-9.33%
Net Earnings		14,373	11,231	27.98%
Maximum Annual Debt Service		1,127	971	16.07%
Debt Coverage Ratio		12.75	11.57	10.26%



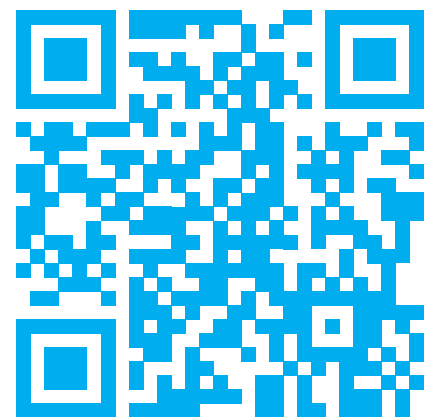
Did You Know?

The Las Virgenes Reservoir holds enough drinking water to serve our customers for six months in case of an emergency.

Our Budget, Our Values and Our Customers



LVMWD is dedicated to providing high-quality, reliable water service in a cost-effective and environmentally sensitive manner. An important way we accomplish this mission is with the creation, adoption and execution of our operating budgets. These budgets reflect our core business values and provide our customers with a transparent way to see what the District's priorities are and how the policies, procedures and programs the dedicated staff executes is directly connected to our customers and the services we provide. Scan the QR code to the right or visit [LVMWD.com/OurBudget](https://www.lvmwd.com/OurBudget) To learn more about how the LVMWD budget connects the work we do with the customers and communities we serve.



Did You Know?

LVMWD's budget is approved on an annual basis by the elected Board of Directors, but is created in two year cycles to better plan for future operations and expenses.

Photo of Lake Oroville (p. 1,2,4,5,7) provided by the CA Department of Water Resources



DATE: January 17, 2023
TO: Board of Directors
FROM: General Manager

SUBJECT: Update on Brown Act Requirements for Remote Attendance at Public Meetings

SUMMARY:

On September 16, 2021, Governor Gavin Newsom signed Assembly Bill (AB) 361 to temporarily suspend certain requirements of the Brown Act and change the requirements for public meetings held by teleconference under certain circumstances in light of the COVID-19 pandemic. Additionally, on September 13, 2022, Governor Newsom signed AB 2449 to amend the Brown Act by removing and adding certain requirements for remote meetings. AB 2449 allows members of a legislative body to appear by teleconference under specified circumstances without identifying their teleconference location or making the location open to the public provided the Board votes at the beginning of the meeting to allow the remote appearance. However, the applicability of AB 2449 is very narrow, and the requirements are somewhat onerous.

On October 17, 2022, Governor Newsom announced the COVID-19 state of emergency would end on February 28, 2023 and, therefore, the provisions of AB 361 would no longer be applicable. At that time, public agencies will need to comply with the traditional Brown Act requirements unless the modified AB 2449 provisions are applicable. Given the narrow applicability of AB 2449, staff proposes that the JPA resume complying with the following traditional Brown Act Requirements: (1) posting the agenda at all teleconference locations;(2), having a quorum of the Board appear and present in the District's boundaries; (3) identifying all teleconference locations on the agenda; and (4) making each teleconference location accessible to the public. However, Board Members may contact the Clerk of the Board in advance if circumstances arise that may warrant their remote participation in a public meeting pursuant to the provisions of AB 2449.

Attached for reference is a detailed memorandum on the subject prepared by Legal Counsel.

Prepared by: Josie Guzman, Executive Assistant/Clerk of the Board

ATTACHMENTS:

[Memo Re Brown Act Teleconferencing](#)



TO: Las Virgenes Municipal Water District

FROM: Keith Lemieux

DATE: November 16, 2022

RE: Remote Meeting Summary: Brown Act; Executive Order N-29-20; AB 361; AB 2449

I. Government Code section 54953 – Pre-COVID Telephonic Meeting Requirements

The Pre-COVID Brown Act permitted remote attendance at meetings by officials where the following requirements are met:

- The agency gives notice of where an official is physically located while they are teleconferencing;
- The location is accessible to the public;
- Members of the public are allowed to address the agency at each teleconference location;
- The agency must post an agenda at each teleconference location; and
- At least a quorum of the agency must participate from locations within the physical boundaries of the agency's jurisdiction.

II. March 17, 2020 -- Executive Order N-29-20 Relaxing Brown Act Requirements

Executive Order N-29-20 relaxed the teleconferencing requirements under the Brown Act in light of the COVID-19 pandemic. The Order **waived** the following requirements:

- Each teleconference location must be identified in the notice and agenda of the meeting or proceeding;
- Each teleconference location must be open and accessible to the public;
- The agenda must provide an opportunity for members of the public to address the legislative body directly at each teleconference location
- The agenda must be posted at all teleconference locations; and
- During the teleconference, a minimum of a quorum of members must participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction.

The Order **implemented** the following:

- No requirement to provide any physical location from which the public may attend and participate;
- The agency has satisfied the public comment/participation requirement where public has electronic access
- Give notice of the means that public may observe the meeting and offer public comment when the agency gives notice of the meeting or post the agenda;

- Must be a procedure to receive and “swiftly respond to” requests for reasonable accommodation and must resolve any doubt about accommodation in favor of access;
- The means for public participation in teleconferenced meetings should be accessible
- Must include the procedure for accommodations in each notice about the means by which members of the public may observe and comment.

III. September 16, 2021 – AB 361 Updates Virtual Meeting Requirements During Proclaimed State of Emergency

Beginning October 1, 2021, officials may attend or conduct meetings virtually if any of the following apply:

- The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing;
- The purpose of the meeting is to determine, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
- The legislative body has already determined that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

To continue virtual meetings/attendance, the agency must make findings by majority vote on the applicable state of emergency and find either:

- (1) The state of emergency continues to directly impact the ability of its members to safely meet in person; or
- (2) That state or local officials continue to impose or recommend social distancing measures.

If virtual meetings are conducted, the agency must provide the following to ensure public access:

- Provide notice and post agendas;
- Conduct the virtual meetings in a manner that protects the statutory and constitutional rights of the parties and the public;
- Provide members of the public access to the meeting and opportunity to address the body;
- Provide members of the public the opportunity to comment in real time;
- Suspend further action on agenda items where there is a disruption in the ability of the meeting to be broadcast to members of the public or in the ability for members of the public to comment; and
- Avoid closing any timed public comment period until such time has lapsed.

NOTE: AB 361 will sunset on January 1, 2024, or earlier if the state of emergency ends earlier.

IV. September 13, 2022 – AB 2449 Amends Brown Act Requirements re Telephonic Meetings

AB 2449 goes into effect on January 1, 2023, and amends the Brown Act by removing certain requirements for remote meetings, and adds others. AB 2449 **removed** the following requirements:

- Agencies are no longer obligated to post agendas at all teleconference locations;

- Agencies are not obligated to identify all teleconference locations in the meeting agendas, and
- Agencies don't have to make each teleconference location open to the public.

AB 2449 implemented the following new requirements for agencies to conduct meetings remotely, without the agency complying with traditional Brown Act teleconferencing rules or the modified AB 361 procedures. To conduct virtual meetings, the agency must comply with the following:

- A quorum of the members of the agency must participate in person from a singular physical location identified on the agenda, open to public, within boundaries of agency;
- A member may only teleconference if one of the following are met:
 - (1) The member notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for "just cause," including a general description of the circumstances relating to their need to appear remotely at the given meeting; or
 - Just cause: (1) A childcare or caregiving need (for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner) that requires the member to participate remotely; (2) A contagious illness prevents the member from attending the meeting in person; (3) There is a need related to a defined physical or mental disability that is not otherwise accommodated for; (4) Traveling while on official business of the legislative body or another state or local agency.
 - Mental disability: Generally, mental disability means having any mental or psychological disorder or condition, such as intellectual disability, organic brain syndrome, emotional or mental illness, or specific learning disabilities, that limits a major life activity. Mental disability is more specifically defined in Government Code section 12926(j) and section 12926.1.
 - Physical disability: Generally, physical disability means having any physiological disease, disorder, condition, cosmetic disfigurement, or anatomical loss that does both of the following: (1) affects one or more of the following body systems: neurological, immunological, musculoskeletal, special sense organs, respiratory, including speech organs, cardiovascular, reproductive, digestive, genitourinary, hemic and lymphatic, skin, and endocrine; or (2) limits a major life activity. Physical disability is more specifically defined in Government Code section 12926(m) and section 12926.1.
 - (2) The member requests the legislative body to allow them to participate in the meeting remotely due to "emergency circumstances" and the legislative body takes action to approve the request. The legislative body must request a general description of the circumstances relating to their need to appear remotely at the given meeting.
 - Emergency circumstances: A physical or family medical emergency that prevents a member from attending in person. A member of the legislative

body must make a request to the body to allow the member to meet remotely due to an emergency circumstance, and further must provide a general description of the circumstance justifying such attendance.

The member seeking to appear remotely must make the request “as soon as possible,” and shall make a separate request for each meeting in which they seek to participate remotely.

Unlike a request for remote attendance for “just cause,” a request from a member to attend remotely due to an emergency circumstance requires that the legislative body take action and approve the remote attendance at the start of the meeting for the member to be allowed to participate remotely for that meeting.

- A member may only teleconference for a limited number of meetings.
 - Teleconference procedures may not be used by a member of the legislative body to teleconference for a period of more than three consecutive months or 20% of the regular meetings within a calendar year, or more than two meetings if the legislative body meets fewer than 10 times per calendar year.
 - Members participating remotely must do so through both audio and visual technology and must publicly disclose whether any individual over the age of 18 is present at the remote location with the member.
- The agency must provide either a two-way audiovisual platform or two-way telephonic service and a live webcasting of the meeting to allow the public to remotely hear and visually observe the meeting, and remotely address the meeting;
- The agenda must identify and include an opportunity for all persons to attend via a call-in option, internet-based service option, and at the in-person location of the meeting.

In addition to the above requirements, under AB 2449 also requires the following:

- Agencies implement procedures for receiving and swiftly resolving requests for reasonable accommodations for individuals with disabilities, consistent with applicable civil rights and nondiscrimination laws;
- No action can be taken if a disruption event prevents the agency from broadcasting the meeting; and
- Agencies may take action on items of business not appearing on the posted agenda if the request to consider action was for a member to participate in a meeting remotely due to emergency circumstances and the request does not allow sufficient time to place the proposed action on the posted agenda for the meeting for which the request is made. The legislative body may approve such a request by a majority vote.

NOTE: AB 2449’s rules remain in effect through 2025. After January 1, 2026, unless further legislation is adopted, only the pre-pandemic, traditional Brown Act rules will remain in effect.

V. February 28, 2023 – Expiration of California COVID-19 State of Emergency

- On October 17, 2022 Governor Newsom announced the state of emergency will end on February 28, 2023. This will likely moot the provisions of AB 361, making it inapplicable after February 28, 2023.
- This leaves agencies with the decision of whether to comply with the traditional Brown Act requirements or the modified AB 2449 requirements.