

**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
**4232 Las Virgenes Road, Calabasas, CA 91302**

**AGENDA**  
**REGULAR MEETING**  
**April 19, 2022, 9:00 AM**

Public Participation for Meetings of Las Virgenes Municipal Water District Board of Directors in Response to COVID-19

Pursuant to AB-361 (Government Code Section 54953(e)), the Las Virgenes Municipal Water District Board of Directors finds health concerns dictate offering the public and directors the opportunity to attend board meetings via teleconferencing.

**PUBLIC PARTICIPATION:** Pursuant to AB-361 and given the current health concerns, this meeting is being conducted via Zoom Webinar and all attendees are muted by default. To join via computer, please use the following Zoom Webinar ID:

Webinar ID: <https://us06web.zoom.us/j/89621053577>

To join by telephone, please dial (669) 900-6833 or (346) 248-7799 and enter Webinar ID: 896 2105 3577

For members of the public wishing to address the Board during Public Comment or during a specific agenda item, please press "Raise Hand" if you are joining via computer, or press \*9 if you are joining via phone.

Members of the public can also access and request to speak at meetings live on-line, with audio and limited video, at [www.LVMWD.com/LiveStream](http://www.LVMWD.com/LiveStream). In addition, members of the public can submit written comments electronically for consideration at [www.LVMWD.com/LiveStream](http://www.LVMWD.com/LiveStream). To ensure distribution to the members of the Las Virgenes Municipal Water District Board of Directors prior to consideration of the agenda, please submit comments 24 hours prior to the day of the meeting. Those comments, as well as any comments received during the meeting, will be distributed to the members of the Board of Directors and will be made part of the official public record of the meeting. Contact Josie Guzman, Executive Assistant/Clerk of the Board, at (818) 251-2123 or [jguzman@lvmwd.com](mailto:jguzman@lvmwd.com) with any questions.

**ACCESSIBILITY:** If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, in order to observe and/or other public comment may request such reasonable modification, accommodation, aid, or service by contacting the Executive Assistant/Clerk of the Board by telephone at (818) 251-2123 or via email to [jguzman@lvmwd.com](mailto:jguzman@lvmwd.com) no later than 9:00 AM on the day before the scheduled meeting.

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agendized items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

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## **PLEDGE OF ALLEGIANCE**

### **1 CALL TO ORDER AND ROLL CALL**

### **2 APPROVAL OF AGENDA AND APPROVAL OF FINDINGS OF RESOLUTION NO. 2603 (AB 361)**

### **3 PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

### **4 CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

#### **A List of Demands: April 19, 2022 (Pg. 5)**

Receive and File

#### **B Minutes: Regular Meeting of April 5, 2022 (Pg. 55)**

Approve

**C Directors' Per Diem: March 2022 (Pg. 63)**

Ratify

**D Claim by Justin Bruening (Pg. 70)**

Deny the claim by Justin Bruening.

**E Claim by Michael Blodgett (Pg. 80)**

Authorize the General Manager to negotiate and execute a settlement agreement with Michael Blodgett.

**F Claims by Wades Wines and Southern California Edison (Pg. 105)**

Authorize the General Manager to negotiate and execute settlement agreements with Wades Wines and Southern California Edison.

**G Travel Expense Policy Update: Approval (Pg. 125)**

Approve the proposed update to the Travel Expense Policy.

**5 ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

**A MWD Representative Report (Pg. 141)**

**B Legislative and Regulatory Updates**

**C Drought and Water Supply Conditions Update (Pg. 149)**

**6 TREASURER**

**7 FACILITIES AND OPERATIONS**

**A Westlake Filtration Plant Turbidity Meter Replacement: Authorization (Pg. 154)**

Authorize the General Manager to issue a purchase order to Hach Industries, in the amount of \$87,713.92, for the replacement of 14 turbidity meters at the Westlake Filtration Plant.

**8 FINANCE AND ADMINISTRATION**

**A Agreement for Banking Services with Wells Fargo Bank: Extension (Pg. 162)**

Authorize the General Manager to execute an amendment with Wells Fargo Bank for an additional one-year extension, from June 1, 2022 through May 31, 2023, of banking services.

**9 ENGINEERING AND EXTERNAL AFFAIRS**

**A Emergency Drought Response: Flow Restriction Device Implementation Plan (Pg. 164)**

Review and provide feedback on the Flow Restriction Device Implementation Plan.

**10 INFORMATION ITEMS**

A **Annual Property and Liability Insurance Renewal (Pg. 176)**

11 **NON-ACTION ITEMS**

A **Organization Reports**

B **Director's Reports on Outside Meetings**

C **General Manager Reports**

(1) General Business

(2) Follow-Up Items

D **Director's Comments**

12 **FUTURE AGENDA ITEMS**

13 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

14 **CLOSED SESSION**

A **Threat to Public Services or Facilities (Government Code Section 54957(a)):**

Consultation with Ivo Nkwenji, Security Operations Manager

B **Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):**

Shirloo v. City of Calabasas, et al.

15 **OPEN SESSION AND ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.



LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LYNDA LO-HILL, TREASURER

Payments for Board Meeting of : April 19, 2022

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 103620 through 103763 were issued in the total amount of \$ 1,306,689.93

Payments through wire transfers as follows:

Sub-Total Wires \$ -

Total Payments \$ 1,306,689.93

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING  
04/19/22**

Company Name	Company No.	Check No. 103620 thru 103700 04/05/22	Check No. 103701 thru 103763 04/12/22	Total
		Amount	Amount	
Potable Water Operations	101	38,560.30	81,281.42	119,841.72
Recycled Water Operations	102		769.05	769.05
Sanitation Operations	130	3,523.72	2,159.26	5,682.98
Potable Water Construction	201	45,085.75		45,085.75
Water Conservation Construction	203			-
Sani- Construction	230			-
Potable Water Replacement	301	26,535.28	7,212.85	33,748.13
Reclaimed Water Replace	302			-
Sanitation Replacement	330			-
Internal Service	701	82,902.03	147,989.14	230,891.17
JPA Operations	751	112,277.88	152,060.08	264,337.96
JPA Construction	752			-
JPA Replacement	754	578,485.39	31,310.93	609,796.32
<b>Total Printed</b>		<b>887,370.35</b>	<b>422,782.73</b>	<b>1,310,153.08</b>
<b>Voided Checks/payment stopped:</b>				
Check #103544	101	(2,272.36)		(2,272.36)
Check #103544	130	(122.10)		(122.10)
Check #103544	701	(812.85)		(812.85)
Check #103544	751	(255.84)		(255.84)
<b>Total Voids</b>		<b>(3,463.15)</b>		<b>(3,463.15)</b>
<b>Net Total</b>		<b>883,907.20</b>	<b>422,782.73</b>	<b>1,306,689.93</b>

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
103544	03/22/2022	VOID	3352 LAS VIRGENES MUNICIPAL WATER DIST	083614	03/15/2022			-1,430.53
			Invoice: 083614					
				-1,430.53 101 230500			REFUND BAL-CLOSED ACCT Deposit Refd Clearing-Billing	
			Invoice: 2652/030222	LAS VIRGENES MUNICIPAL WATER DIST 2652/030222	03/02/2022			-160.66
				-160.66 701001 540540			BD#8/RW - 1/26-2/23/22 Water	
			Invoice: 2655/030222	LAS VIRGENES MUNICIPAL WATER DIST 2655/030222	03/02/2022			-234.71
				-234.71 701002 540540			BD#7/RW - 1/26-2/23/22 Water	
			Invoice: 0558/030222	LAS VIRGENES MUNICIPAL WATER DIST 0558/030222	03/02/2022			-31.10
				-31.10 751223 540540			IND HILLS - 1/27-2/24/22 Water	
			Invoice: 0331/030222	LAS VIRGENES MUNICIPAL WATER DIST 0331/030222	03/02/2022			-31.10
				-31.10 751125 540540			MORRSN P/S - 1/27-2/24/22 Water	
			Invoice: 0896/030222	LAS VIRGENES MUNICIPAL WATER DIST 0896/030222	03/02/2022			-169.15
				-169.15 101201 540540			EQS TANK - 1/28-2/23/22 Water	
			Invoice: 0907/030222	LAS VIRGENES MUNICIPAL WATER DIST 0907/030222	03/02/2022			-311.50
				-311.50 101600 540540			WLK FLT - 1/27-2/23/24 Water	
			Invoice: 0909/030222	LAS VIRGENES MUNICIPAL WATER DIST 0909/030222	03/02/2022			-361.18
				-361.18 101600 540540			WLK FLT - 1/27-2/23/22 Water	
			Invoice: 2080/031622	LAS VIRGENES MUNICIPAL WATER DIST 2080/031622	03/16/2022			-193.64
				-193.64 751830 540540			RLV FARM - 2/8-3/8/22 Water	
			Invoice: 2645/030222	LAS VIRGENES MUNICIPAL WATER DIST 2645/030222	03/02/2022			-195.81
				-195.81 701001 540540			RWPS - 1/26-2/23/22 Water	
			Invoice: 2646/030222	LAS VIRGENES MUNICIPAL WATER DIST 2646/030222	03/02/2022			-221.67
				-221.67 701001 540540			BD#8/RECL - 1/26-2/23/22 Water	
			Invoice: 0570/031622	LAS VIRGENES MUNICIPAL WATER DIST 0570/031622	03/16/2022			-61.05
				-61.05 130100 540540			L/S # 2 - 2/10-3/10/22 Water	
			Invoice: 1775/031622	LAS VIRGENES MUNICIPAL WATER DIST 1775/031622	03/16/2022			-61.05
				-61.05 130100 540540			L/S # 1 - 2/10-3/10/22 Water	

A/P CASH DISBURSEMENTS JOURNAL

	CHECK	103544	TOTAL:	-3,463.15
NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		-3,463.15
	COUNT	AMOUNT		
TOTAL VOIDED CHECKS	1	3,463.15		
		*** GRAND TOTAL ***		-3,463.15

**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL	SRC ACCOUNT	JNL DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022	10										
		APP 101-200000	04/01/2022	103544	040122			Accounts Payable AP CASH DISBURSEMENTS JOURNAL			2,272.36
		APP 999-100100	04/01/2022	103544	040122			Cash-General		2,272.36	
		APP 701-200000	04/01/2022	103544	040122			Accounts Payable AP CASH DISBURSEMENTS JOURNAL			812.85
		APP 999-100100	04/01/2022	103544	040122			Cash-General		812.85	
		APP 751-200000	04/01/2022	103544	040122			Accounts Payable AP CASH DISBURSEMENTS JOURNAL			255.84
		APP 999-100100	04/01/2022	103544	040122			Cash-General		255.84	
		APP 130-200000	04/01/2022	103544	040122			Accounts Payable AP CASH DISBURSEMENTS JOURNAL			122.10
		APP 999-100100	04/01/2022	103544	040122			Cash-General		122.10	
GENERAL LEDGER TOTAL										3,463.15	3,463.15
		APP 999-201010	04/01/2022	032222	040122			Due to/Due Frm Potable Wtr Ops			2,272.36
		APP 101-100100	04/01/2022	032222	040122			Cash-General		2,272.36	
		APP 999-207010	04/01/2022	032222	040122			Due to/Due FromInternal Svs			812.85
		APP 701-100100	04/01/2022	032222	040122			Cash-General		812.85	
		APP 999-207510	04/01/2022	032222	040122			Due to/Due FromJPA Operations			255.84
		APP 751-100100	04/01/2022	032222	040122			Cash-General		255.84	
		APP 999-201300	04/01/2022	032222	040122			Due to/Due FrmSanitation Ops			122.10
		APP 130-100100	04/01/2022	032222	040122			Cash-General		122.10	
SYSTEM GENERATED ENTRIES TOTAL										3,463.15	3,463.15
JOURNAL 2022/10/2 TOTAL										6,926.30	6,926.30

**A/P CASH DISBURSEMENTS JOURNAL**  
**JOURNAL ENTRIES TO BE CREATED**

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2022 10	2	04/01/2022	Cash-General	2,272.36	
				Accounts Payable		2,272.36
				FUND TOTAL	2,272.36	2,272.36
130 Sanitation Operations 130-100100 130-200000	2022 10	2	04/01/2022	Cash-General	122.10	
				Accounts Payable		122.10
				FUND TOTAL	122.10	122.10
701 Internal Service Fund 701-100100 701-200000	2022 10	2	04/01/2022	Cash-General	812.85	
				Accounts Payable		812.85
				FUND TOTAL	812.85	812.85
751 JPA Operations 751-100100 751-200000	2022 10	2	04/01/2022	Cash-General	255.84	
				Accounts Payable		255.84
				FUND TOTAL	255.84	255.84
999 Pooled Cash 999-100100 999-201010 999-201300 999-207010 999-207510	2022 10	2	04/01/2022	Cash-General	3,463.15	
				Due to/Due Frm Potable Wtr Ops		2,272.36
				Due to/Due Frm Sanitation Ops		122.10
				Due to/Due From Internal Svs		812.85
				Due to/Due From JPA Operations		255.84
				FUND TOTAL	3,463.15	3,463.15

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		2,272.36
130	Sanitation Operations		122.10
701	Internal Service Fund		812.85
751	JPA Operations		255.84
999	Pooled Cash		
		3,463.15	
TOTAL		3,463.15	3,463.15

\*\* END OF REPORT - Generated by Jessica Cortez \*\*

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
103620	04/05/2022	PRTD	30305 DAVID ABAS	088555	03/22/2022		040522	135.96
			Invoice: 088555					
				135.96 101 230500				
							CHECK 103620 TOTAL:	135.96
103621	04/05/2022	PRTD	30321 ANZHELIKA MANUKYAN	085172	03/29/2022		040522	393.95
			Invoice: 085172					
				393.95 101 230500				
							CHECK 103621 TOTAL:	393.95
103622	04/05/2022	PRTD	2869 AT&T	4639/031422	03/14/2022		040522	36.22
			Invoice: 4639/031422					
				36.22 701001 540520				
							CHECK 103622 TOTAL:	36.22
103623	04/05/2022	PRTD	20424 AT&T (U-VERSE INTERNET)	5778/031022	03/10/2022		040522	90.24
			Invoice: 5778/031022					
				90.24 751820 540520				
							CHECK 103623 TOTAL:	90.24
103624	04/05/2022	PRTD	9631 AT&T LONG DISTANCE	806368136/030422	03/04/2022		040522	16.84
			Invoice: 806368136/030422					
				4.20 701002 540520				
				11.65 751810 540520				
				.99 101600 540520				
							CHECK 103624 TOTAL:	16.84
103625	04/05/2022	PRTD	16253 AT&T MOBILITY	992789332x03112022	03/03/2022		040522	4,538.40
			Invoice: 992789332x03112022					
				216.15 101300 540520				
				372.67 701122 540520				
				143.87 701220 540520				
				786.34 701221 540520				
				872.20 701224 540520				
				43.23 701230 540520				
				76.08 701320 540520				
				384.83 701321 540520				
				122.16 701322 540520				
				36.62 701325 540520				
				87.66 701326 540520				
				611.80 701331 540520				
				32.92 701340 540520				



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>				
88.20 701350 540520				Telephone
421.96 701420 540520				Telephone
163.57 751810 540520				Telephone
78.14 751820 540520				Telephone
		CHECK	103625 TOTAL:	4,538.40
103626 04/05/2022 PRTD 2407 ATLAS TOWING 59638			03/10/2022 040522	199.50
Invoice: 59638			TOW VEH #908	
199.50 701325 551500			Outside Services	
		CHECK	103626 TOTAL:	199.50
103627 04/05/2022 PRTD 30119 ATS COMMUNICATIONS 2-2022			03/15/2022 040522	1,403.75
Invoice: 2-2022			FEB'22 PRO SRVS-CELL SITE MGMT	
1,403.75 701310 552500			Consulting Services	
		CHECK	103627 TOTAL:	1,403.75
103628 04/05/2022 PRTD 7770 AUTOMATIONDIRECT.COM 13313662			03/08/2022 040522	53.80
Invoice: 13313662			RELAYS	
53.80 751820 551000			Supplies/Material	
		CHECK	103628 TOTAL:	53.80
103629 04/05/2022 PRTD 30310 DAVID BAUER 035600			03/22/2022 040522	5.00
Invoice: 035600			RFND BAL-CLOSED ACCT	
5.00 101 230500			Deposit Refd Clearing-Billing	
		CHECK	103629 TOTAL:	5.00
103630 04/05/2022 PRTD 2443 BENNER & CARPENTER 14872			03/03/2022 040522	2,280.00
Invoice: 14872			WLK DAM STTLMNT CK	
2,280.00 101600 541500			Outside Services	
		CHECK	103630 TOTAL:	2,280.00
103631 04/05/2022 PRTD 30309 JOHN BERMAN 052685			03/22/2022 040522	5.92
Invoice: 052685			RFND BAL-CLOSED ACCT	
5.92 101 230500			Deposit Refd Clearing-Billing	
		CHECK	103631 TOTAL:	5.92

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
103632	04/05/2022	PRTD	21426 BRIGHTVIEW LANDSCAPE SERVICES, IN	7696620	01/30/2022		040522	14,195.42
			Invoice: 7696620					
				3,149.67 701001 551500			LANDSCAPE SRV-JAN'22	
				3,692.00 751810 551800			Outside Services	
				1,781.08 751820 551800			Building Maintenance	
				4,023.00 101600 551800			Building Maintenance	
				459.67 101200 551500			Outside Services	
				1,090.00 130100 551500			Outside Services	
			Invoice: 7751038					
					02/28/2022		040522	14,195.42
							LANDSCAPE SRV-FEB'22	
				3,149.67 701001 551500			Outside Services	
				3,692.00 751810 551800			Building Maintenance	
				1,781.08 751820 551800			Building Maintenance	
				4,023.00 101600 551800			Building Maintenance	
				459.67 101200 551500			Outside Services	
				1,090.00 130100 551500			Outside Services	
							CHECK	103632 TOTAL:
								28,390.84
103633	04/05/2022	PRTD	30096 BUSINESS ORIENTED SOFTWARE SOLUTI	BDKSUB22033996	03/01/2022	22200142	040522	4,914.00
			Invoice: BDKSUB22033996					
				4,914.00 701420 621500			BOSSDESK RENEWAL 5/1/22~4/30/23	
							Equip Maintenance	
							CHECK	103633 TOTAL:
								4,914.00
103634	04/05/2022	PRTD	30303 CALIFORNIA NURSERY SPECIALTIES "C	031422-001	03/09/2022		040522	1,177.35
			Invoice: 031422-001					
				1,177.35 701230 660200			SUCCULENTS-SCHOOL ACTIVITY	
							School Education Programs	
							CHECK	103634 TOTAL:
								1,177.35
103635	04/05/2022	PRTD	6777 JOHN DEERE FINANCIAL	746284	02/28/2022		040522	45.11
			Invoice: 746284					
				45.11 751810 678800			TRACTOR PARTS	
							District Sprayfield	
			Invoice: 746734					
					03/02/2022		040522	138.88
				138.88 751810 678800			FARM TRACTOR SUPPLIES	
							District Sprayfield	
							CHECK	103635 TOTAL:
								183.99
103636	04/05/2022	PRTD	20655 CANNON CORPORATION	79647	03/10/2022		040522	16,211.28
			Invoice: 79647					
				16,211.28 301440 900000			P/E 2/28-CORNELL P/S UPGRADE	
							Capital Asset Expenses	
			Invoice: 79553					
					03/09/2022		040522	7,361.25

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 79553				7,361.25 201440 900000				
					INVOICE DTL DESC			
					P/E 2/28-CALLGS/LV INTRCNT			
					Capital Asset Expenses			
Invoice: 79636			CANNON CORPORATION	79636	03/10/2022		040522	278.00
				278.00 301440 900000	P/E 2/28-KMBRLY REDUCE STATION			
					Capital Asset Expenses			
					CHECK	103636	TOTAL:	23,850.53
103637	04/05/2022	PRTD	30050 CANON FINANCIAL SERVICES, INC.	28239647	03/12/2022		040522	677.81
			Invoice: 28239647	677.81 701420 620500	MAR'22-CANON COPIER LEASE			
					Equip Rental			
					CHECK	103637	TOTAL:	677.81
103638	04/05/2022	PRTD	18107 CAROLLO ENGINEERING, INC	FB20824	03/10/2022		040522	8,093.00
			Invoice: FB20824	8,093.00 751750 541500	9/21~2/22 OPER SPPRT-PWP			
					Outside Services			
					CHECK	103638	TOTAL:	8,093.00
103639	04/05/2022	PRTD	20797 CHRIS' MOBILE TIRE SERVICE	940666	03/09/2022		040522	186.25
			Invoice: 940666	186.25 701325 551500	WHEEL SWITCH-#709			
					Outside Services			
Invoice: 940667			CHRIS' MOBILE TIRE SERVICE	940667	03/10/2022		040522	1,043.89
				1,043.89 701325 551500	4 TIRES-#873			
					Outside Services			
					CHECK	103639	TOTAL:	1,230.14
103640	04/05/2022	PRTD	5256 CMTA	300002931	03/30/2022		040522	95.00
			Invoice: 300002931	95.00 701440 710500	CMTA MBRSHIP-J.C.			
					Dues, Subc & Memberships			
					CHECK	103640	TOTAL:	95.00
103641	04/05/2022	PRTD	2554 COASTLINE EQUIPMENT	888366	03/07/2022		040522	1,572.02
			Invoice: 888366	1,572.02 751830 551500	SRV LOADER-RANCHO			
					Outside Services			
					CHECK	103641	TOTAL:	1,572.02
103642	04/05/2022	PRTD	20624 CONTRACTOR COMPLIANCE & MONITORIN	15897	03/03/2022		040522	236.25
			Invoice: 15897	236.25 201440 900000	FEB'22 LABOR COMPLIANCE SRV			
					Capital Asset Expenses			

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

				INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
							CHECK    103642 TOTAL:	236.25
103643	04/05/2022	PRTD	20643 CSI SERVICES, INC.	11190	03/08/2022		040522	4,059.00
	Invoice: 11190			4,059.00	701	231501	COATING & INSPCTN-DEERLAKE TANK Wtr System Design Rpt	
							CHECK    103643 TOTAL:	4,059.00
103644	04/05/2022	PRTD	11330 DIAL SECURITY	420287	02/15/2022		040522	275.00
	Invoice: 420287			275.00	751820	551500	SRV CALL 2/15-RANCHO Outside Services	
							CHECK    103644 TOTAL:	275.00
103645	04/05/2022	PRTD	20685 DOCUMENT SYSTEMS INC	IN2518157	03/08/2022		040522	168.74
	Invoice: IN2518157			168.74	701420	621500	CANON MAINT & OVERAGE 3/9~4/8 Equip Maintenance	
							CHECK    103645 TOTAL:	168.74
103646	04/05/2022	PRTD	20848 E&M ELECTRIC AND MACHINERY, INC.	395365	03/10/2022	22200136	040522	660.00
	Invoice: 395365			660.00	701420	621500	WIN-911 SUPPORT Equip Maintenance	
							CHECK    103646 TOTAL:	660.00
103647	04/05/2022	PRTD	15907 ELY JR'S PUMPING	088074-2	03/22/2022		040522	28.92
	Invoice: 088074-2			28.92	101	230500	RFND BAL-CLOSED ACCT Deposit Refd Clearing-Billing	
							CHECK    103647 TOTAL:	28.92
103648	04/05/2022	PRTD	18815 FASTENAL COMPANY	CAGOV4685	02/28/2022		040522	906.98
	Invoice: CAGOV4685			906.98	751810	551000	ANCHORS & ANTISIEZE Supplies/Material	
			FASTENAL COMPANY	CAGOV4687	02/28/2022		040522	487.34
	Invoice: CAGOV4687			487.34	751820	551000	DRILL BITS Supplies/Material	
			FASTENAL COMPANY	CAGOV4688	02/28/2022		040522	263.50
	Invoice: CAGOV4688			263.50	751810	551000	BOLTS Supplies/Material	
			FASTENAL COMPANY	CAGOV4689	02/28/2022		040522	378.19

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: CAGOV4689				378.19 751820 551000	BOLTS Supplies/Material		CHECK 103648 TOTAL:	2,036.01
103649	04/05/2022	PRTD	2658 FEDERAL EXPRESS CORP	7-687-44047	03/11/2022		040522	84.06
Invoice: 7-687-44047				84.06 751820 571520	PKG DLVRD-3/9 Other Laboratory Serv		CHECK 103649 TOTAL:	84.06
103650	04/05/2022	PRTD	2655 FERGUSON ENTERPRISES	0791362	03/08/2022	22200135	040522	1,971.00
Invoice: 0791362				1,971.00 701 132000	VALVE CAPS Storeroom & Truck Inventory		CHECK 103650 TOTAL:	1,971.00
103651	04/05/2022	PRTD	6770 G.I. INDUSTRIES	3023155-0283-1	03/01/2022		040522	800.94
Invoice: 3023155-0283-1				266.95 701001 551500	DISP HQ & SHOP 3/1-3/31/22 Outside Services			
				533.99 701002 551500	Outside Services			
Invoice: 3023325-0283-0					03/01/2022		040522	670.38
				670.38 701002 551500	SHOP BLDG 2/16-2/28/22 Outside Services			
Invoice: 3029363-0283-5					03/16/2022		040522	881.82
				881.82 701002 551500	SHOP BLDG 3/1-3/15/22 Outside Services			
							CHECK 103651 TOTAL:	2,353.14
103652	04/05/2022	PRTD	20970 GARDA CL WEST, INC.	20519620	02/28/2022		040522	17.45
Invoice: 20519620				17.45 701410 622000	EXCESS TIME FEE-FEB'22 Outside Services			
							CHECK 103652 TOTAL:	17.45
103653	04/05/2022	PRTD	7251 GPM (GENERAL PAVEMENT MANAGEMENT)	088325	03/22/2022		040522	902.35
Invoice: 088325				902.35 101 230500	RFND BAL-CLOSED ACCT Deposit Refd Clearing-Billing			
							CHECK 103653 TOTAL:	902.35

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
103654	04/05/2022	PRTD	2701 GRAINGER	9232446089	03/03/2022		040522	104.36
				104.36 751810 551000	MOTOR & BELT Supplies/Material			
				Invoice: 9224255282	2701 GRAINGER	9224255282	02/24/2022	174.53
				174.53 701001 551000	CALIFORNIA FLAG Supplies/Material			
				Invoice: 9232811019	2701 GRAINGER	9232811019	03/03/2022	443.97
				443.97 751820 541000	SCAPER, PH METER, THERMOMETER Supplies/Material			
				Invoice: 9231247470	2701 GRAINGER	9231247470	03/02/2022	357.60
				357.60 701222 572500	MAGNET TOOLS Genl Supplies/Small Tools			
				Invoice: 9232094970	2701 GRAINGER	9232094970	03/03/2022	238.40
				238.40 701222 572500	MAGNET TOOLS Genl Supplies/Small Tools			
							CHECK 103654 TOTAL:	1,318.86
103655	04/05/2022	PRTD	20529 HR PERFORMANCE SOLUTIONS	INV-129436	03/11/2022		040522	500.00
				500.00 701430 683000	END USER TRAINING-2/28 Training & Professional Devel			
							CHECK 103655 TOTAL:	500.00
103656	04/05/2022	PRTD	10102 INFOSEND INC.	208662	02/28/2022		040522	9,400.94
				9,400.94 701221 622000	FEB'22 BILL PMT MAILING Outside Services			
				Invoice: 209382	10102 INFOSEND INC.	209382	03/17/2022	214.92
				214.92 701221 622000	ENVELOPES/BILL STOCK Outside Services			
							CHECK 103656 TOTAL:	9,615.86
103657	04/05/2022	PRTD	20856 INTERNATIONAL PRINTING & TYPESETT	22782-P	03/30/2022	22200151	040522	3,650.00
				3,650.00 701230 660400	WTR SHORTAGE MAILER-EST POSTAGE Public Education Programs			
							CHECK 103657 TOTAL:	3,650.00
103658	04/05/2022	PRTD	30308 KASP LLC	086173	03/22/2022		040522	62.59
				62.59 101 230500	RFND BAL-CLOSED ACCT Deposit Refd Clearing-Billing			

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 103658 TOTAL:	62.59
103659	04/05/2022	PRTD	30307 MYRNA H KAYE	014884	03/22/2022		040522	115.44
			Invoice: 014884	115.44 101 230500	RFND BAL-CLOSED ACCT		Deposit Refd Clearing-Billing	
							CHECK 103659 TOTAL:	115.44
103660	04/05/2022	PRTD	5230 KENNEDY/JENKS CONSULTANTS	153127	02/22/2022		040522	37,488.25
			Invoice: 153127	37,488.25 201440 900000	P/E 1/28-TWIN LAKES P/S DSGN		Capital Asset Expenses	
							CHECK 103660 TOTAL:	37,488.25
103661	04/05/2022	PRTD	20847 KPA SERVICES, LLC	INV319122	07/06/2021		040522	2,500.00
			Invoice: INV319122	2,500.00 701410 710500	COI TRACKING-7/1/21~6/30/22		Dues, Subsc & Memberships	
			Invoice: INV231852	2,500.00 701410 710500	COI SOFTWARE 7/1/21~6/30/22		Dues, Subsc & Memberships	
							CHECK 103661 TOTAL:	5,000.00
103662	04/05/2022	PRTD	3352 LAS VIRGENES MUNICIPAL WATER DIST	2652/030222	03/02/2022		040522	160.66
			Invoice: 2652/030222	160.66 701001 540540	BD#8/RW - 1/26-2/23/22		Water	
			Invoice: 2655/030222	234.71 701002 540540	BD#7/RW - 1/26-2/23/22		Water	
			Invoice: 0558/030222	31.10 751223 540540	IND HILLS - 1/27-2/24/22		Water	
			Invoice: 0331/030222	31.10 751125 540540	MORRSN P/S - 1/27-2/24/22		Water	
			Invoice: 0896/030222	169.15 101201 540540	EQS TANK - 1/28-2/23/22		Water	
			Invoice: 0907/030222	311.50 101600 540540	WLK FLT - 1/27-2/23/24		Water	

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CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
Invoice: 0909/030222			LAS VIRGENES MUNICIPAL WATER DIST	0909/030222	03/02/2022		040522	361.18
				361.18 101600 540540	WLK FLT - 1/27-2/23/22			
					Water			
Invoice: 2080/031622			LAS VIRGENES MUNICIPAL WATER DIST	2080/031622	03/16/2022		040522	193.64
				193.64 751830 540540	RLV FARM - 2/8-3/8/22			
					Water			
Invoice: 2645/030222			LAS VIRGENES MUNICIPAL WATER DIST	2645/030222	03/02/2022		040522	195.81
				195.81 701001 540540	RWPS - 1/26-2/23/22			
					Water			
Invoice: 2646/030222			LAS VIRGENES MUNICIPAL WATER DIST	2646/030222	03/02/2022		040522	221.67
				221.67 701001 540540	BD#8/RECL - 1/26-2/23/22			
					Water			
Invoice: 0570/031622			LAS VIRGENES MUNICIPAL WATER DIST	0570/031622	03/16/2022		040522	61.05
				61.05 130100 540540	L/S # 2 - 2/10-3/10/22			
					Water			
Invoice: 1775/031622			LAS VIRGENES MUNICIPAL WATER DIST	1775/031622	03/16/2022		040522	61.05
				61.05 130100 540540	L/S # 1 - 2/10-3/10/22			
					Water			
						CHECK	103662 TOTAL:	2,032.62
103663 04/05/2022 PRD			15749 LAWRENCE ROLL-UP DOORS, INC.	2258059	03/11/2022		040522	572.32
Invoice: 2258059				572.32 701002 551500	RPR-CONSTRUCTION ROLL UP DOOR			
					Outside Services			
						CHECK	103663 TOTAL:	572.32
103664 04/05/2022 PRD			21574 METERSYS	INV-000675	03/01/2022		040522	10,046.00
Invoice: INV-000675				10,046.00 301440 900000	1/16~2/15 PRJCT MGMT AMR/AMI			
					Capital Asset Expenses			
						CHECK	103664 TOTAL:	10,046.00
103665 04/05/2022 PRD			14322 MILES CHEMICAL COMPANY, INC	651715	03/13/2022		040522	1,014.91
Invoice: 651715				1,014.91 751750 541000	CHEMICALS-PWP			
					Supplies			
Invoice: 651949CM			MILES CHEMICAL COMPANY, INC	651949CM	03/16/2022		040522	-160.00
				-160.00 751750 541000	CR-CONTAINER DEPOSIT			
					Supplies			
Invoice: 651381			MILES CHEMICAL COMPANY, INC	651381	03/07/2022		040522	5,865.70
				8.64 TONS FERRIC CHLORIDE				





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CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				5,865.70 751810 541050	INVOICE DTL DESC			
					03/07/2022		040522	
			MILES CHEMICAL COMPANY, INC	652178	03/07/2022			1,655.64
				1,655.64 751810 541050	INV#651381-PRICE ADJ (FERRIC CHLORIDE WT)			
							103665 TOTAL:	8,376.25
103666	04/05/2022	PRTD	30064 GARY MORRIS	001081-2	03/22/2022		040522	92.33
				92.33 101 230500	RFND BAL-CLOSED ACCT			
					Deposit Refd Clearing-Billing			
							103666 TOTAL:	92.33
103667	04/05/2022	PRTD	2839 MOTION INDUSTRIES, INC.	CA22-0000720075	03/08/2022		040522	375.95
				375.95 751820 551000	V-BELTS			
					Supplies/Material			
			MOTION INDUSTRIES, INC.	CA22-0000720223	03/11/2022		040522	3,328.71
				3,328.71 751810 551000	HYDRAULIC HOSE			
					Supplies/Material			
							103667 TOTAL:	3,704.66
103668	04/05/2022	PRTD	30319 NOAH MARGO	058105	03/29/2022		040522	396.85
				396.85 101 230500	RFND BAL-CLOSED ACCT			
					Deposit Refd Clearing-Billing			
							103668 TOTAL:	396.85
103669	04/05/2022	PRTD	30003 NV5, INC	256624	02/26/2022		040522	570.00
				570.00 701 231501	P/E 1/31-TWIN LAKES P/S			
					Wtr System Design Rpt			
			NV5, INC	254548	01/29/2022		040522	1,680.00
				1,680.00 701 231501	P/E 12/31/21-TWIN LAKES P/S			
					Wtr System Design Rpt			
			NV5, INC	259955	03/18/2022		040522	1,350.00
				1,350.00 701 231501	P/E 2/2/-TWIN LAKES P/S			
					Wtr System Design Rpt			
							103669 TOTAL:	3,600.00
103670	04/05/2022	PRTD	16372 OLIN CORPORATION	3000083064	03/08/2022		040522	4,653.92
				4,653.92 751810 541014	4,844 GAL HYPOCHLORITE			
					Sodium Hypochlorite			

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
			OLIN CORPORATION	3000083891	03/10/2022		040522	4,763.46
			Invoice: 3000083891	4,763.46 751810 541014	4,958 GAL HYPOCHLORITE Sodium Hypochlorite			
					CHECK		103670 TOTAL:	9,417.38
103671	04/05/2022	PRTD	15824 OUTBACK FOOTWEAR	48789	02/26/2022		040522	214.49
			Invoice: 48789	214.49 701343 623000	SFETY FOOTWEAR-R.R. Safety Equip			
					CHECK		103671 TOTAL:	214.49
103672	04/05/2022	PRTD	18874 PACIFIC HYDROTECH CORPORATION	10619/PMT #1	02/10/2022		040522	215,127.50
			Invoice: 10619/PMT #1	215,127.50 754440 900000	PMT #1-TAPIA WRF COMP/MTR P/E: 2/10/22 Capital Asset Expenses			
			PACIFIC HYDROTECH CORPORATION	10619/PMT #2	02/25/2022		040522	322,165.95
			Invoice: 10619/PMT #2	322,165.95 754440 900000	PMT #2-TAPIA WRF COMP/MTR P/E: 2/25/22 Capital Asset Expenses			
					CHECK		103672 TOTAL:	537,293.45
103673	04/05/2022	PRTD	8506 PADRE ASSOCIATES, INC.	2022-442	03/04/2022		040522	17,887.50
			Invoice: 2022-442	17,887.50 754440 900000	P/E 2/28-TAPIA WRF FLOW AUGMTN Capital Asset Expenses			
					CHECK		103673 TOTAL:	17,887.50
103674	04/05/2022	PRTD	30322 PETER CORBITT	072501	03/29/2022		040522	373.59
			Invoice: 072501	373.59 101 230500	RFND BAL-CLOSED ACCT Deposit Refd Clearing-Billing			
					CHECK		103674 TOTAL:	373.59
103675	04/05/2022	PRTD	30320 PETER KOZIOL	086844	03/29/2022		040522	405.75
			Invoice: 086844	405.75 101 230500	RFND BAL-CLOSED ACCT Deposit Refd Clearing-Billing			
					CHECK		103675 TOTAL:	405.75
103676	04/05/2022	PRTD	2902 QUINN POWER SYSTEM	WON10017240	02/25/2022		040522	310.51
			Invoice: WON10017240	310.51 101600 551500	SEMI ANNUAL PM-WLK P/S outside Services			
			QUINN POWER SYSTEM	WON10017242	02/25/2022		040522	310.51

**A/P CASH DISBURSEMENTS JOURNAL**

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
Invoice: WON10017242				310.51 701001 551500				
			QUINN POWER SYSTEM	WON10017280	03/02/2022		040522	788.77
Invoice: WON10017280				788.77 130100 551500				
							CHECK 103676 TOTAL:	1,409.79
103677	04/05/2022	PRTD	20124 RON'S PORTABLE WELDING	6840	03/15/2022		040522	240.00
			Invoice: 6840	240.00 701 161700				
			RON'S PORTABLE WELDING	6836	03/14/2022		040522	240.00
Invoice: 6836				240.00 101100 541500				
							CHECK 103677 TOTAL:	480.00
103678	04/05/2022	PRTD	18973 SC FUELS	2056975-IN	03/11/2022		040522	275.26
			Invoice: 2056975-IN	275.26 751820 551000				
							CHECK 103678 TOTAL:	275.26
103679	04/05/2022	PRTD	30323 SCOTT MILLER	048634	03/29/2022		040522	272.20
			Invoice: 048634	272.20 101 230500				
							CHECK 103679 TOTAL:	272.20
103680	04/05/2022	PRTD	19169 SJM INDUSTRIAL RADIO	257051	03/07/2022		040522	882.56
			Invoice: 257051	882.56 701326 622500				
			SJM INDUSTRIAL RADIO	257053	03/07/2022		040522	890.00
Invoice: 257053				890.00 701326 622500				
							CHECK 103680 TOTAL:	1,772.56
103681	04/05/2022	PRTD	2957 SOUTHERN CALIFORNIA EDISON (M-BIL	857161/032422	03/24/2022		040522	36,165.14
			Invoice: 857161/032422	36,165.14 751820 540510				
							RLV COMPOST PLNT 2/23-3/23/22 246185 KH Energy	

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CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 103681 TOTAL:	36,165.14
103682	04/05/2022	PRTD	2957 SOUTHERN CALIFORNIA EDISON (M-BIL 777683/032422		03/24/2022		040522	18.89
			Invoice: 777683/032422				BLDG1 EV-PWP 2/23-3/23/22	
				18.89 751750 540510			Energy	
							CHECK 103682 TOTAL:	18.89
103683	04/05/2022	PRTD	16271 SPOK, INC.	F01430840	03/10/2022		040522	117.10
			Invoice: F01430840				PAGER SRV 3/11-4/10/22	
				70.99 701331 540520			Telephone	
				46.11 751820 540520			Telephone	
							CHECK 103683 TOTAL:	117.10
103684	04/05/2022	PRTD	20648 STANTEC CONSULTING SERVICES INC.	1889917	02/18/2022		040522	23,304.44
			Invoice: 1889917				P/E 2/4-TWRF COMP STUDY	
				23,304.44 754440 900000			Capital Asset Expenses	
							CHECK 103684 TOTAL:	23,304.44
103685	04/05/2022	PRTD	30318 SUNSHINE BUILDERS	088016	03/29/2022		040522	1,137.20
			Invoice: 088016				RFND BAL-CLOSED ACCT	
				1,137.20 101 230500			Deposit Refd Clearing-Billing	
							CHECK 103685 TOTAL:	1,137.20
103686	04/05/2022	PRTD	21137 TESLA, INC.	23776409	03/02/2022		040522	10,604.46
			Invoice: 23776409				RW P/S FEB'22 SOLAR	
				5,302.23 751127 540510			Energy	
				5,302.23 751128 540510			Energy	
							CHECK 103686 TOTAL:	10,604.46
103687	04/05/2022	PRTD	12149 THATCHER CO. OF CALIFORNIA	2022400103239	03/10/2022		040522	6,784.35
			Invoice: 2022400103239				46,060 LBS SODIUM BISULFITE	
				6,784.35 751810 541011			Sodium Bisulfite	
							CHECK 103687 TOTAL:	6,784.35
103688	04/05/2022	PRTD	30306 ALIREZA TORCHIZY	088326	03/22/2022		040522	131.33
			Invoice: 088326				RFND BAL-CLOSED ACCT	
				131.33 101 230500			Deposit Refd Clearing-Billing	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

			INVOICE	INV DATE	PO	CHECK RUN	NET
			INVOICE DTL DESC				
						CHECK 103688 TOTAL:	131.33
103689	04/05/2022	PRTD 20880 TPX COMMUNICATIONS	154611987-0	03/16/2022		040522	8,290.37
		Invoice: 154611987-0		SRV 3/16~4/15			
			1,327.70 101300 540520	Telephone			
			432.85 130100 540520	Telephone			
			6,345.83 701420 540520	Telephone			
			112.20 101300 540520	Telephone			
			71.79 751820 540520	Telephone			
						CHECK 103689 TOTAL:	8,290.37
103690	04/05/2022	PRTD 18033 UNTANGLE, INC.	PF03112022SW	03/11/2022		040522	1,620.00
		Invoice: PF03112022SW		UNTANGLE RNWL 5/1/22~4/30/23			
			1,620.00 701420 621500	Equip Maintenance			
						CHECK 103690 TOTAL:	1,620.00
103691	04/05/2022	PRTD 2780 VALLEY NEWS GROUP	3-10	03/10/2022		040522	250.00
		Invoice: 3-10		AD-AMI/PWP TOUR			
			250.00 701230 660400	Public Education Programs			
						CHECK 103691 TOTAL:	250.00
103692	04/05/2022	PRTD 2780 VALLEY NEWS GROUP	3-10-22	03/10/2022		040522	80.00
		Invoice: 3-10-22		LGL AD-DIST DIR BOUNDARIES			
			80.00 701122 650500	Legal Advertising			
						CHECK 103692 TOTAL:	80.00
103693	04/05/2022	PRTD 21643 VALLEY SOIL, INC.	26805	03/09/2022		040522	468.00
		Invoice: 26805		2/16 METER INSTALLS			
			468.00 101800 670900	Res. ET Irrigation Controller			
						CHECK 103693 TOTAL:	468.00
103694	04/05/2022	PRTD 18923 VAULT ACCESS SOLUTIONS	824	02/07/2022	22200065	040522	8,300.00
		Invoice: 824		VAULT LIDS			
			8,300.00 701224 551000	Supplies/Material			
						CHECK 103694 TOTAL:	8,300.00
103695	04/05/2022	PRTD 30056 VERIZON WIRELESS	9900488885	02/26/2022		040522	456.12
		Invoice: 9900488885		WIRELESS SVC 1/27-2/26/22			
			456.12 701224 540520	Telephone			

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					CHECK 103695 TOTAL:			456.12
103696	04/05/2022	PRTD	2436 VINCE BARNES AUTOMOTIVE	025711	02/25/2022		040522	152.32
Invoice: 025711				152.32	701325	551500	PAINT FUEL CAP DOOR-#908 Outside Services	
Invoice: 025723				212.18	701325	551500	REPAIR WIRES, OIL, FILTERS-#876 Outside Services	212.18
Invoice: 025724				105.05	701325	551500	OIL & FILTERS-#904 Outside Services	105.05
Invoice: 025725				105.05	701325	551500	OIL & FILTERS-#918 Outside Services	105.05
Invoice: 025729				105.05	701325	551500	OIL & FILTERS-#902 Outside Services	105.05
Invoice: 025732				229.18	701325	551500	SIDE MIRROR, OIL & FILTERS-#895 Outside Services	229.18
Invoice: 025735				664.80	701325	551500	SRV TRAN, TUNE UP, OIL & FILTERS-#922 Outside Services	664.80
Invoice: 025736				364.58	701325	551500	REPLACE SPARK PLUGS & COIL-#902 Outside Services	364.58
Invoice: 025739				463.65	701325	551500	FRONT BRK PADS, OIL & FILTERS-#928 Outside Services	463.65
Invoice: 025751				393.43	701325	551500	FUSE BLOCK, OIL FILTERS-#908 Outside Services	393.43
					CHECK 103696 TOTAL:			2,795.29
103697	04/05/2022	PRTD	19685 W. LITTEN INC.	22011	03/14/2022		040522	7,770.00
Invoice: 22011				7,770.00	751810	678800	SPRAYFIELD 3/7~3/11 District Sprayfield	

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 103697 TOTAL:	7,770.00
103698	04/05/2022	PRTD	3025 WATER & SANITATION SRV./VENTURA C	2356566	03/23/2022		040522	19,338.20
			Invoice: 2356566		PCH WATER 2/15-3/15/22			
				19,338.20 101001 510500	Purch Water-Ventura County			
							CHECK 103698 TOTAL:	19,338.20
103699	04/05/2022	PRTD	30206 WATER SYSTEMS CONSULTING, INC	6522	02/28/2022		040522	6,577.50
			Invoice: 6522		P/E 2/28-PWP EVENT PLANNING			
				6,577.50 701230 660400	Public Education Programs			
							CHECK 103699 TOTAL:	6,577.50
103700	04/05/2022	PRTD	18914 WECK LABORATORIES, INC.	W2C0537-LV	03/08/2022		040522	358.28
			Invoice: W2C0537-LV		TAPIA EFFLNT-2B08087			
				358.28 751810 571520	Other Laboratory Serv			
			Invoice: W2C0598-LV		03/08/2022		040522	4,165.80
				4,165.80 751810 571520	MALIBU CREEK-2B08088			
					Other Laboratory Serv			
			Invoice: W2C0852-LV		03/10/2022		040522	127.70
				127.70 751810 571520	TAPIA INFLNT-2B08075			
					Other Laboratory Serv			
							CHECK 103700 TOTAL:	4,651.78
							NUMBER OF CHECKS 81	*** CASH ACCOUNT TOTAL *** 887,370.35
							TOTAL PRINTED CHECKS	COUNT 81 AMOUNT 887,370.35
							*** GRAND TOTAL ***	887,370.35

**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL	SRC ACCOUNT	JNL DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022	10		31								
APP	101-200000		04/05/2022	040522	040522			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		38,560.30	
APP	999-100100		04/05/2022	040522	040522			Cash-General			887,370.35
APP	701-200000		04/05/2022	040522	040522			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		82,902.03	
APP	751-200000		04/05/2022	040522	040522			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		112,277.88	
APP	130-200000		04/05/2022	040522	040522			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		3,523.72	
APP	301-200000		04/05/2022	040522	040522			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		26,535.28	
APP	201-200000		04/05/2022	040522	040522			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		45,085.75	
APP	754-200000		04/05/2022	040522	040522			Accounts Payable AP CASH DISBURSEMENTS JOURNAL		578,485.39	
<b>GENERAL LEDGER TOTAL</b>										<b>887,370.35</b>	<b>887,370.35</b>
APP	999-201010		04/05/2022	040522	040522			Due to/Due Frm Potable Wtr Ops		38,560.30	
APP	101-100100		04/05/2022	040522	040522			Cash-General			38,560.30
APP	999-207010		04/05/2022	040522	040522			Due to/Due FromInternal Svs		82,902.03	
APP	701-100100		04/05/2022	040522	040522			Cash-General			82,902.03
APP	999-207510		04/05/2022	040522	040522			Due to/Due FromJPA Operations		112,277.88	
APP	751-100100		04/05/2022	040522	040522			Cash-General			112,277.88
APP	999-201300		04/05/2022	040522	040522			Due to/Due FrmSanitation Ops		3,523.72	
APP	130-100100		04/05/2022	040522	040522			Cash-General			3,523.72
APP	999-203010		04/05/2022	040522	040522			Due to/Due FrmPotable Wtr Repl		26,535.28	
APP	301-100100		04/05/2022	040522	040522			Cash-General			26,535.28
APP	999-202010		04/05/2022	040522	040522			Due to/Due FrmPotable Wtr Cnst		45,085.75	
APP	201-150100		04/05/2022	040522	040522			Cash In Bank			45,085.75
APP	999-207540		04/05/2022	040522	040522			Due to/Due FromJPA Replacement		578,485.39	
APP	754-100100							Cash-General			578,485.39



**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
	04/05/2022	040522	040522							
SYSTEM GENERATED ENTRIES TOTAL									887,370.35	887,370.35
JOURNAL 2022/10/31 TOTAL									1,774,740.70	1,774,740.70

**A/P CASH DISBURSEMENTS JOURNAL**  
**JOURNAL ENTRIES TO BE CREATED**

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2022 10	31	04/05/2022	Cash-General		38,560.30
				Accounts Payable	38,560.30	
				FUND TOTAL	38,560.30	38,560.30
130 Sanitation Operations 130-100100 130-200000	2022 10	31	04/05/2022	Cash-General		3,523.72
				Accounts Payable	3,523.72	
				FUND TOTAL	3,523.72	3,523.72
201 Potable Water Construction 201-150100 201-200000	2022 10	31	04/05/2022	Cash In Bank		45,085.75
				Accounts Payable	45,085.75	
				FUND TOTAL	45,085.75	45,085.75
301 Potable wtr Replacement Fund 301-100100 301-200000	2022 10	31	04/05/2022	Cash-General		26,535.28
				Accounts Payable	26,535.28	
				FUND TOTAL	26,535.28	26,535.28
701 Internal Service Fund 701-100100 701-200000	2022 10	31	04/05/2022	Cash-General		82,902.03
				Accounts Payable	82,902.03	
				FUND TOTAL	82,902.03	82,902.03
751 JPA Operations 751-100100 751-200000	2022 10	31	04/05/2022	Cash-General		112,277.88
				Accounts Payable	112,277.88	
				FUND TOTAL	112,277.88	112,277.88
754 JPA Replacement 754-100100 754-200000	2022 10	31	04/05/2022	Cash-General		578,485.39
				Accounts Payable	578,485.39	
				FUND TOTAL	578,485.39	578,485.39
999 Pooled Cash 999-100100 999-201010 999-201300 999-202010 999-203010 999-207010	2022 10	31	04/05/2022	Cash-General		887,370.35
				Due to/Due Frm Potable Wtr Ops	38,560.30	
				Due to/Due Frm Sanitation Ops	3,523.72	
				Due to/Due Frm Potable wtr Cnst	45,085.75	
				Due to/Due Frm Potable wtr Repl	26,535.28	
				Due to/Due From Internal Svs	82,902.03	

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
999-207510				Due to/Due FromJPA Operations	112,277.88	
999-207540				Due to/Due FromJPA Replacement	578,485.39	
				FUND TOTAL	887,370.35	887,370.35

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		38,560.30
130	Sanitation Operations		3,523.72
201	Potable Water Construction		45,085.75
301	Potable Wtr Replacement Fund		26,535.28
701	Internal Service Fund		82,902.03
751	JPA Operations		112,277.88
754	JPA Replacement		578,485.39
999	Pooled Cash		
		887,370.35	
TOTAL		887,370.35	887,370.35

\*\* END OF REPORT - Generated by Jessica Cortez \*\*

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
103701	04/12/2022	PRTD	20389 AIRGAS SPECIALTY PRODUCTS	9123845753	03/18/2022		041222	3,031.40
			Invoice: 9123845753					
				3,031.40	751810	541013		
							30,760 LBS AMMONIA HYDROXIDE Aqua Ammonia	
							CHECK 103701 TOTAL:	3,031.40
103702	04/12/2022	PRTD	3077 AIRGAS USA, LLC	9123609679	03/10/2022	22200125	041222	60.97
			Invoice: 9123609679					
				60.97	701	132000		
							GLOVES Storeroom & Truck Inventory	
			Invoice: 9123849667					
			AIRGAS USA, LLC	9123849667	03/18/2022	22200117	041222	3,259.66
				65.00	101900	572500		
				3,194.66	701	132000		
							TRAFFIC CONES Genl Supplies/Small Tools Storeroom & Truck Inventory	
							CHECK 103702 TOTAL:	3,320.63
103703	04/12/2022	PRTD	18160 ARC IMAGING RESOURCES	812291	03/24/2022		041222	1,700.00
			Invoice: 812291					
				1,700.00	701420	621500		
							CANON SRV AGREEMENT-11/20/21~11/20/22 Equip Maintenance	
							CHECK 103703 TOTAL:	1,700.00
103704	04/12/2022	PRTD	7770 AUTOMATIONDIRECT.COM	13379794	03/23/2022		041222	307.70
			Invoice: 13379794					
				307.70	751810	551000		
							SUBPANELS & ENCLOSURES Supplies/Material	
							CHECK 103704 TOTAL:	307.70
103705	04/12/2022	PRTD	5625 ASSOC. OF WATER AGENCIES OF VENTU	06-14035	03/17/2022		041222	120.00
			Invoice: 06-14035					
				30.00	701221	683000		
				90.00	701112	601000		
							4 REG-WATERWISE MTG-3/17 Training & Professional Devel Directors' Conference Exp	
							CHECK 103705 TOTAL:	120.00
103706	04/12/2022	PRTD	18071 BLUE DIAMOND MATERIALS	2615130	03/14/2022		041222	302.21
			Invoice: 2615130					
				302.21	101700	551000		
							5.51 TON AC 3/8 FINE Supplies/Material	
							CHECK 103706 TOTAL:	302.21
103707	04/12/2022	PRTD	30326 BORREGO SOLAR SYSTEM	083614	04/04/2022		041222	1,430.53
			Invoice: 083614					
				1,430.53	101	230500		
							RFND BAL-CLOSED A/C Deposit Refd Clearing-Billing	

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 103707 TOTAL:	1,430.53
103708	04/12/2022	PRTD	15635 BRENNTAG PACIFIC, INC.	BPI220582	02/22/2022		041222	3,269.15
			Invoice: BPI220582					
			3,269.15 751810 541060					
							CHECK 103708 TOTAL:	3,269.15
103709	04/12/2022	PRTD	19173 CALABASAS HIGH SCHOOL COYOTE FOOT	040122	04/01/2022		041222	1,500.00
			Invoice: 040122					
			1,500.00 701230 660400					
							CHECK 103709 TOTAL:	1,500.00
103710	04/12/2022	PRTD	15755 CORE & MAIN LP	Q434032	03/02/2022	22200093	041222	16,624.56
			Invoice: Q434032					
			16,624.56 701 132000					
							CHECK 103710 TOTAL:	22,860.59
			Invoice: Q534321					
			CORE & MAIN LP	Q534321	03/23/2022	22200138	041222	6,236.03
			6,236.03 101900 572500					
							CHECK 103711 TOTAL:	26,900.00
103711	04/12/2022	PRTD	30249 DATA CLARIFIER SOLUTIONS LLC	20220202	03/04/2022		041222	26,900.00
			Invoice: 20220202					
			26,900.00 754440 900000					
							CHECK 103711 TOTAL:	26,900.00
103712	04/12/2022	PRTD	2601 DELL COMPUTER CORP.	10571044765	03/23/2022		041222	1,683.38
			Invoice: 10571044765					
			1,683.38 701420 621500					
							CHECK 103712 TOTAL:	1,683.38
103713	04/12/2022	PRTD	21265 DEMSEY, FILLIGER ASSOCIATES, LLC	20220322	03/22/2022		041222	750.00
			Invoice: 20220322					
			750.00 701410 652200					
							CHECK 103713 TOTAL:	750.00
103714	04/12/2022	PRTD	20685 DOCUMENT SYSTEMS INC	IN2542828	03/20/2022		041222	85.42
			Invoice: IN2542828					
			85.42 701420 621500					
							C.S. OVERAGE 2/24~3/23 Equip Maintenance	

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK 103714 TOTAL: 85.42								
103715	04/12/2022	PRTD	30160 DXP ENTERPRISES, INC	52754012	03/16/2022	22200124	041222	1,501.19
			Invoice: 52754012					
				1,501.19	751810	551000	JET MIX PUMP REPAIR PARTS Supplies/Material	
CHECK 103715 TOTAL: 1,501.19								
103716	04/12/2022	PRTD	2654 FAMCON PIPE	S100073447.001	03/10/2022	22200134	041222	23,684.85
			Invoice: S100073447.001					
				492.75	101900	572500	PRESSURE REGULATOR Genl Supplies/Small Tools	
				23,192.10	701	132000	Storeroom & Truck Inventory	
			Invoice: S100068028.001					
			FAMCON PIPE	S100068028.001	03/17/2022	22200082	041222	48,886.77
				48,886.77	701	132000	CLA-VAL ORDER NOV. Storeroom & Truck Inventory	
CHECK 103716 TOTAL: 72,571.62								
103717	04/12/2022	PRTD	2655 FERGUSON ENTERPRISES	0793679	03/21/2022	22200144	041222	6,562.12
			Invoice: 0793679					
				6,562.12	701	132000	COPPER PIPE Storeroom & Truck Inventory	
CHECK 103717 TOTAL: 6,562.12								
103718	04/12/2022	PRTD	2660 FISHER SCIENTIFIC	0606405	03/11/2022		041222	35.90
			Invoice: 0606405					
				35.90	751810	551000	SULFIDE SOLUTION Supplies/Material	
CHECK 103718 TOTAL: 35.90								
103719	04/12/2022	PRTD	6770 G.I. INDUSTRIES	3029565-0283-5	04/01/2022		041222	800.94
			Invoice: 3029565-0283-5					
				266.97	701001	551500	DISP HQ & SHOP 4/1-4/30/22 Outside Services	
				533.97	701002	551500	Outside Services	
CHECK 103719 TOTAL: 800.94								
103720	04/12/2022	PRTD	30329 GARY LEIFER	088229	03/31/2022		041222	73.46
			Invoice: 088229					
				73.46	101	230500	RFND BAL-CLOSED A/C Deposit Refd Clearing-Billing	
CHECK 103720 TOTAL: 73.46								

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
103721	04/12/2022	PRTD	2701 GRAINGER	9242716968	03/11/2022		041222	44.79
				44.79 751810 551000	PARTS-DRAIN REPAIR Supplies/Material			
			GRAINGER	9242288828	03/11/2022		041222	459.05
				459.05 751810 551000	PARTS-DRAIN REPAIR Supplies/Material			
			GRAINGER	9242288836	03/11/2022		041222	180.61
				180.61 701001 551000	TOILET PARTS Supplies/Material			
			GRAINGER	9246031406	03/15/2022		041222	145.46
				145.46 701326 572500	TORX KEY SET Genl Supplies/Small Tools			
			GRAINGER	9239334445	03/09/2022		041222	86.72
				86.72 101600 541000	BRASS OUTLET & PRESSURE GAUGE Supplies/Material			
					CHECK		103721 TOTAL:	916.63
103722	04/12/2022	PRTD	21133 H2O INNOVATION USA, INC.	II9700532-TAX	03/28/2022		041222	4,410.93
				4,410.93 754440 900000	TAX DUE 10% RETAINAGE PO #22100021 Capital Asset Expenses			
					CHECK		103722 TOTAL:	4,410.93
103723	04/12/2022	PRTD	2705 HACH COMPANY	12926586	03/14/2022		041222	316.70
				316.70 701341 551000	VIALS Supplies/Material			
					CHECK		103723 TOTAL:	316.70
103724	04/12/2022	PRTD	7421 HAMNER, JEWELL AND ASSOCIATES	201526	03/16/2022		041222	955.00
				955.00 301440 900000	P/E 2/28-EMGCY GENERATORS Capital Asset Expenses			
					CHECK		103724 TOTAL:	955.00
103725	04/12/2022	PRTD	4409 HARRIS & ASSOCIATES, INC.	51910	03/17/2022		041222	4,125.85
				4,125.85 301001 713100	STANDBY CHGS 1/30~2/26 Standby Chg-Outside Svc			
					CHECK		103725 TOTAL:	4,125.85



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
103726	04/12/2022	PRTD	30328 ILIE KRAMAR	087499	03/31/2022		041222	214.86
			Invoice: 087499					
				214.86	101	230500		
							RFND BAL-CLOSED A/C Deposit Refd Clearing-Billing	
							CHECK    103726 TOTAL:	214.86
103727	04/12/2022	PRTD	30330 ISAAC WEINTRAUB	047236	03/31/2022		041222	148.66
			Invoice: 047236					
				148.66	101	230500		
							RFND BAL-CLOSED A/C Deposit Refd Clearing-Billing	
							CHECK    103727 TOTAL:	148.66
103728	04/12/2022	PRTD	30327 JILK HEAVY CONSTRUCTION INC	086060	03/31/2022		041222	170.26
			Invoice: 086060					
				170.26	101	230500		
							RFND BAL-CLOSED A/C Deposit Refd Clearing-Billing	
							CHECK    103728 TOTAL:	170.26
103729	04/12/2022	PRTD	20584 KAMBRIAN CORPORATION	21202	01/31/2022	22100143	041222	23,747.50
			Invoice: 21202					
				23,747.50	701420	543000		
							UPGRADE OFFICE 365 E3 TO E5 Capital Outlay	
							CHECK    103729 TOTAL:	23,747.50
103730	04/12/2022	PRTD	16807 KARBONOUS, INC	25635	03/18/2022		041222	46,457.00
			Invoice: 25635					
				46,457.00	751810	543000		
							#8 MEDIA REPLACEMENT-TAPIA Capital Outlay	
							CHECK    103730 TOTAL:	46,457.00
103731	04/12/2022	PRTD	20622 L & L ROOFING	22-38	03/22/2022		041222	2,250.00
			Invoice: 22-38					
				2,250.00	701002	551500		
							REPAIR LEAK-SKYLIGHT Outside Services	
							CHECK    103731 TOTAL:	2,250.00
103732	04/12/2022	PRTD	2611 LA DWP	851260/032822	03/28/2022		041222	43.68
			Invoice: 851260/032822					
				43.68	101700	540510		
							RECTIFIER 2/28-3/28/22 Energy	
							CHECK    103732 TOTAL:	43.68

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
103733	04/12/2022	PRTD	3038 LARRY WALKER & ASSOC	00532.02-25	03/15/2022		041222	6,155.00
			Invoice: 00532.02-25	6,155.00 751810 542500	P/E 2/28-TAPIA CHLORIDE Consulting Services			
					CHECK		103733 TOTAL:	6,155.00
103734	04/12/2022	PRTD	3352 LAS VIRGENES MUNICIPAL WATER DIST	0896/033022	03/30/2022		041222	216.15
			Invoice: 0896/033022	216.15 101201 540540	EQS TANK 2/23-3/22/22 Water			
					CHECK		103734 TOTAL:	216.15
103735	04/12/2022	PRTD	2789 LIEBERT CASSIDY WHITMORE	213670	02/28/2022		041222	430.50
			Invoice: 213670	430.50 701430 650000	LEGAL SERVICES-FEB'22 Legal Services			
			Invoice: 214489	1,053.00 701430 650000	LIEBERT CASSIDY WHITMORE 214489 LEGAL SERVICES-FEB'22 Legal Services			
					CHECK		103735 TOTAL:	1,483.50
103736	04/12/2022	PRTD	8484 LINDE GAS AND EQUIPMENT, INC	69569405	03/22/2022		041222	126.29
			Invoice: 69569405	126.29 101100 541000	CYLINDER RENT 2/20~3/20 Supplies/Material			
					CHECK		103736 TOTAL:	126.29
103737	04/12/2022	PRTD	11410 LOS ANGELES COUNTY-REGIONAL PLANN	00241881	03/15/2022		041222	2,132.00
			Invoice: 00241881	2,132.00 301440 900000	CERT OF COMPLIANCE-SEMINOLE P/S Capital Asset Expenses			
					CHECK		103737 TOTAL:	2,132.00
103738	04/12/2022	PRTD	2814 MCMASTER-CARR SUPPLY CO	74749308	03/16/2022		041222	59.29
			Invoice: 74749308	59.29 701326 572500	TAMPER PROOF BITS Genl Supplies/Small Tools			
					CHECK		103738 TOTAL:	59.29
103739	04/12/2022	PRTD	2302 OFFICE DEPOT	232116190001	03/04/2022		041222	97.33
			Invoice: 232116190001	97.33 701410 620000	TONER Forms, Supplies And Postage			
			OFFICE DEPOT	231486040001	03/03/2022		041222	97.33

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE    VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC				
Invoice: 231486040001				97.33 701410 620000				
					TONER			
					Forms, Supplies And Postage			
Invoice: 231458611001			OFFICE DEPOT	231458611001	03/08/2022		041222	72.45
				72.45 701410 620000				
					ZIPLOC BAGS & MARKERS			
					Forms, Supplies And Postage			
Invoice: 230763820002			OFFICE DEPOT	230763820002	03/08/2022		041222	18.82
				18.82 701410 620000				
					ORGANIZER			
					Forms, Supplies And Postage			
CHECK 103739 TOTAL:								285.93
103740	04/12/2022	PRTD	16372 OLIN CORPORATION	3000086399	03/17/2022		041222	4,701.96
				4,701.96 751810 541014				
					4,894 GAL HYPOCHLORITE Sodium Hypochlorite			
Invoice: 3000088793			OLIN CORPORATION	3000088793	03/24/2022		041222	4,580.91
				4,580.91 751810 541014				
					4,768 GAL HYPOCHLORITE Sodium Hypochlorite			
CHECK 103740 TOTAL:								9,282.87
103741	04/12/2022	PRTD	30165 DAVID PEDERSEN	040422	04/01/2022		041222	73.65
				73.65 701121 711000				
					ACWA COMMITTEE MTG-3/24-D.P. Travel / Misc Staff Exp			
CHECK 103741 TOTAL:								73.65
103742	04/12/2022	PRTD	20334 PRUDENTIAL OVERALL SUPPLY	172117844	02/03/2022		041222	120.79
				51.79 751810 551000				
				69.00 701999 731600				
					FEB'22 UNIFORMS/MATS/TOWELS			
					Supplies/Material			
					Uniforms			
Invoice: 172119270			PRUDENTIAL OVERALL SUPPLY	172119270	02/10/2022		041222	120.79
				51.79 751810 551000				
				69.00 701999 731600				
					FEB'22 UNIFORMS/MATS/TOWELS			
					Supplies/Material			
					Uniforms			
Invoice: 172120653			PRUDENTIAL OVERALL SUPPLY	172120653	02/17/2022		041222	120.79
				51.79 751810 551000				
				69.00 701999 731600				
					FEB'22 UNIFORMS/MATS/TOWELS			
					Supplies/Material			
					Uniforms			
Invoice: 172122067			PRUDENTIAL OVERALL SUPPLY	172122067	02/24/2022		041222	121.19
				51.79 751810 551000				
				69.40 701999 731600				
					FEB'22 UNIFORMS/MATS/TOWELS			
					Supplies/Material			
					Uniforms			

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC			
Invoice: 172116968			PRUDENTIAL OVERALL SUPPLY	172116968	01/31/2022		041222	35.04
				21.44 101600 551000	FEB '22 UNIFORMS/MATS/TOWELS			
				13.60 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 172118362			PRUDENTIAL OVERALL SUPPLY	172118362	02/07/2022		041222	35.04
				21.44 101600 551000	FEB '22 UNIFORMS/MATS/TOWELS			
				13.60 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 172119776			PRUDENTIAL OVERALL SUPPLY	172119776	02/14/2022		041222	35.04
				21.44 101600 551000	FEB '22 UNIFORMS/MATS/TOWELS			
				13.60 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 172121172			PRUDENTIAL OVERALL SUPPLY	172121172	02/21/2022		041222	35.04
				21.44 101600 551000	FEB '22 UNIFORMS/MATS/TOWELS			
				13.60 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 172117846			PRUDENTIAL OVERALL SUPPLY	172117846	02/03/2022		041222	338.35
				63.28 701002 551000	FEB '22 UNIFORMS/MATS/TOWELS			
				275.07 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 172119272			PRUDENTIAL OVERALL SUPPLY	172119272	02/10/2022		041222	338.35
				63.28 701002 551000	FEB '22 UNIFORMS/MATS/TOWELS			
				275.07 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 172120655			PRUDENTIAL OVERALL SUPPLY	172120655	02/17/2022		041222	338.75
				63.28 701002 551000	FEB '22 UNIFORMS/MATS/TOWELS			
				275.47 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 172122069			PRUDENTIAL OVERALL SUPPLY	172122069	02/24/2022		041222	338.35
				63.28 701002 551000	FEB '22 UNIFORMS/MATS/TOWELS			
				275.07 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 172117845			PRUDENTIAL OVERALL SUPPLY	172117845	02/03/2022		041222	59.43
				30.83 751820 551000	FEB '22 UNIFORMS/MATS/TOWELS			
				28.60 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 172119271			PRUDENTIAL OVERALL SUPPLY	172119271	02/10/2022		041222	59.43
				30.83 751820 551000	FEB '22 UNIFORMS/MATS/TOWELS			
				28.60 701999 731600	Supplies/Material			
					Uniforms			
Invoice: 172120654			PRUDENTIAL OVERALL SUPPLY	172120654	02/17/2022		041222	59.23
					FEB '22 UNIFORMS/MATS/TOWELS			



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CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>CHECK 103747 TOTAL:</b>								<b>349.00</b>
103748	04/12/2022	PRTD	2956 SOUTH COAST AIR QUALITY MGMT DIST	3951725	02/16/2022		041222	142.59
			Invoice: 3951725		FLAT FEE ID#63250 FY 21-22			
			142.59	130100 542000	Permits and Fees			
			Invoice: 3950485	SOUTH COAST AIR QUALITY MGMT DIST 3950485	02/16/2022		041222	2,016.67
			2,016.67	130100 542000	ICE ID#63250			
					Permits and Fees			
			Invoice: 3939630	SOUTH COAST AIR QUALITY MGMT DIST 3939630	03/16/2022		041222	142.59
			142.59	751820 542000	EMSNS #94009-RLV			
					Permits and Fees			
			Invoice: 3937890	SOUTH COAST AIR QUALITY MGMT DIST 3937890	03/16/2022		041222	10,083.35
			10,083.35	751820 542000	ANL OP FEE-RLV			
					Permits and Fees			
<b>CHECK 103748 TOTAL:</b>								<b>12,385.20</b>
103749	04/12/2022	PRTD	30020 SOUTHERN CA EDISON	1884-032122-1	03/21/2022		041222	875.23
			Invoice: 1884-032122-1		HVAC BLDG 1/31-3/1/22			
			875.23	701001 540510	Energy			
			Invoice: 1884-032122-2	SOUTHERN CA EDISON	1884-032122-2	03/21/2022	041222	2,283.28
			2,283.28	101600 540510	WSTLK P/S 1/31-3/1/22			
					Energy			
			Invoice: 1884-032122-3	SOUTHERN CA EDISON	1884-032122-3	03/21/2022	041222	17.01
			17.01	101700 540510	RECTIFIER 1/31-3/1/22			
					Energy			
			Invoice: 1884-032122-4	SOUTHERN CA EDISON	1884-032122-4	03/21/2022	041222	117.16
			117.16	751125 540510	MORRISON P/S 1/31-3/1/22			
					Energy			
			Invoice: 1884-032122-5	SOUTHERN CA EDISON	1884-032122-5	03/21/2022	041222	19.92
			19.92	101100 540510	MULWOOD P/R ST 1/31-3/1/22			
					Energy			
			Invoice: 1884-032122-6	SOUTHERN CA EDISON	1884-032122-6	03/21/2022	041222	13,214.63
			13,214.63	101103 540510	SEMINOLE P/S 2/15-3/16/22			
					Energy			
			Invoice: 1884-032122-7	SOUTHERN CA EDISON	1884-032122-7	03/21/2022	041222	21.99
			21.99	751810 678900	005 DISCHG 1/31-3/1/22			
					005 Discharge			
			Invoice: 1884-032122-8	SOUTHERN CA EDISON	1884-032122-8	03/21/2022	041222	1,830.62
					TAPIA FAC CHR 2/1-2/28/22			

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CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC				
		1,830.62 751810 540510				
			Energy			
Invoice: 1884-032122-9	SOUTHERN CA EDISON	1884-032122-9	03/21/2022		041222	4,401.01
		4,401.01 701001 540510	MAIN MTR BSMT 2/16-3/17/22			
			Energy			
Invoice: 1884-032122-10	SOUTHERN CA EDISON	1884-032122-10	03/21/2022		041222	111.48
		111.48 751224 540510	WELLS 2/14-3/15/22			
			Energy			
Invoice: 1884-032122-11	SOUTHERN CA EDISON	1884-032122-11	03/21/2022		041222	558.78
		558.78 101119 540510	OAKRIDGE P/S 2/16-3/17/22			
			Energy			
Invoice: 1884-032122-12	SOUTHERN CA EDISON	1884-032122-12	03/21/2022		041222	769.05
		769.05 102100 540510	PKWY CLBS TNK 2/17-3/20/22			
			Energy			
Invoice: 1884-032122-13	SOUTHERN CA EDISON	1884-032122-13	03/21/2022		041222	34.75
		34.75 101222 540510	LWR OAKS TNK 1/31-3/1/22			
			Energy			
Invoice: 1884-032122-14	SOUTHERN CA EDISON	1884-032122-14	03/21/2022		041222	552.03
		552.03 101121 540510	RANCHVIEW BST 1/31-3/1/22			
			Energy			
Invoice: 1884-032122-15	SOUTHERN CA EDISON	1884-032122-15	03/21/2022		041222	20.29
		20.29 101100 540510	WSTLK P/R STN 1/31-3/1/22			
			Energy			
Invoice: 1884-032122-16	SOUTHERN CA EDISON	1884-032122-16	03/21/2022		041222	18.86
		18.86 751820 540510	RLV-CNTRL BLDG 1/24-2/22/22			
			Energy			
Invoice: 1884-032122-17	SOUTHERN CA EDISON	1884-032122-17	03/21/2022		041222	640.76
		640.76 101105 540510	AGOURA P/S 1/31-3/1/22			
			Energy			
Invoice: 1884-032122-18	SOUTHERN CA EDISON	1884-032122-18	03/21/2022		041222	105.09
		105.09 101202 540510	SEMINOLE 1/31-3/1/22			
			Energy			
Invoice: 1884-032122-19	SOUTHERN CA EDISON	1884-032122-19	03/21/2022		041222	1,951.17
		1,951.17 101117 540510	MNTN GATE P/S 1/22-2/21/22			
			Energy			
Invoice: 1884-032122-20	SOUTHERN CA EDISON	1884-032122-20	03/21/2022		041222	28.20
		28.20 101220 540510	UPR TWIN LK TNK 1/31-3/1/22			
			Energy			
Invoice: 1884-032122-21	SOUTHERN CA EDISON	1884-032122-21	03/21/2022		041222	874.20
			UPR TWIN LK P/S 1/31-3/1/22			

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CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

		INVOICE	INV DATE	PO	CHECK RUN	NET
		INVOICE DTL DESC				
		874.20 101122 540510	03/21/2022			
			Energy			
Invoice: 1884-032122-22	SOUTHERN CA EDISON	1884-032122-22	03/21/2022		041222	530.73
			SADDLETREE 2/14-3/15/22			
		530.73 101112 540510	Energy			
Invoice: 1884-032122-23	SOUTHERN CA EDISON	1884-032122-23	03/21/2022		041222	17.01
			RECTIFIER 1/31-3/1/22			
		17.01 101700 540510	Energy			
Invoice: 1884-032122-24	SOUTHERN CA EDISON	1884-032122-24	03/21/2022		041222	74.70
			LATIGO CYN 1/21-2/17/22			
		74.70 101204 540510	Energy			
Invoice: 1884-032122-25	SOUTHERN CA EDISON	1884-032122-25	03/21/2022		041222	27.54
			LATIGO CYN 1/21-2/17/22			
		27.54 101204 540510	Energy			
Invoice: 1884-032122-26	SOUTHERN CA EDISON	1884-032122-26	03/21/2022		041222	21.33
			WOOLSEY TANK 1/31-3/1/22			
		21.33 101211 540510	Energy			
Invoice: 1884-032122-27	SOUTHERN CA EDISON	1884-032122-27	03/21/2022		041222	18.89
			BOX CYN 1/31-3/1/22			
		18.89 101100 540510	Energy			
Invoice: 1884-032122-28	SOUTHERN CA EDISON	1884-032122-28	03/21/2022		041222	23.20
			MORRISON TNK 1/31-3/1/22			
		23.20 101212 540510	Energy			
Invoice: 1884-032122-29	SOUTHERN CA EDISON	1884-032122-29	03/21/2022		041222	8,242.03
			WARNER 1/31-3/1/22			
		8,242.03 101102 540510	Energy			
Invoice: 1884-032122-30	SOUTHERN CA EDISON	1884-032122-30	03/21/2022		041222	2,914.73
			CORNELL 1/31-3/1/22			
		2,914.73 101110 540510	Energy			
Invoice: 1884-032122-31	SOUTHERN CA EDISON	1884-032122-31	03/21/2022		041222	18.51
			MALIBU SYPHON 2/15-3/16/22			
		18.51 751800 540510	Energy			
Invoice: 1884-032122-32	SOUTHERN CA EDISON	1884-032122-32	03/21/2022		041222	228.06
			JBR P/S 1/31-3/1/22			
		228.06 101109 540510	Energy			
Invoice: 1884-032122-33	SOUTHERN CA EDISON	1884-032122-33	03/21/2022		041222	20.11
			ARGOS VALVE 1/31-3/1/22			
		20.11 101110 540510	Energy			
Invoice: 1884-032122-34	SOUTHERN CA EDISON	1884-032122-34	03/21/2022		041222	796.71
			3-SPRINGS P/S 2/11-3/14/22			



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CASH ACCOUNT: 999      100100      Cash-Genera1  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

INVOICE	INVOICE DTL	INVOICE DATE	PO	CHECK RUN	NET
796.71 101116 540510	Energy				
Invoice: 1884-032122-35	SOUTHERN CA EDISON	1884-032122-35	03/21/2022	041222	912.91
912.91 101114 540510	KIMBERLY P/S 1/24-2/22/22				
Invoice: 1884-032122-36	SOUTHERN CA EDISON	1884-032122-36	03/21/2022	041222	490.04
490.04 751810 678800	CNTRLCYN P/S1 1/31-3/1/22 District Sprayfield				
Invoice: 1884-032122-37	SOUTHERN CA EDISON	1884-032122-37	03/21/2022	041222	908.69
908.69 101115 540510	DARDENNE P/S 1/22-2/21/22 Energy				
Invoice: 1884-032122-38	SOUTHERN CA EDISON	1884-032122-38	03/21/2022	041222	2,867.62
2,867.62 101118 540510	MULWOOD P/S 3/19-4/19/21 Energy				
Invoice: 1884-032122-39	SOUTHERN CA EDISON	1884-032122-39	03/21/2022	041222	2,473.54
2,473.54 101118 540510	MULWOOD P/S 4/20-5/18/21 Energy				
Invoice: 1884-032122-40	SOUTHERN CA EDISON	1884-032122-40	03/21/2022	041222	2,779.63
2,779.63 101118 540510	MULWOOD P/S 5/19-6/17/21 Energy				
Invoice: 1884-032122-41	SOUTHERN CA EDISON	1884-032122-41	03/21/2022	041222	3,617.52
3,617.52 101118 540510	MULWOOD P/S 6/18-7/19/21 Energy				
Invoice: 1884-032122-42	SOUTHERN CA EDISON	1884-032122-42	03/21/2022	041222	3,542.78
3,542.78 101118 540510	MULWOOD P/S 7/20-8/17/21 Energy				
Invoice: 1884-032122-43	SOUTHERN CA EDISON	1884-032122-43	03/21/2022	041222	3,587.22
3,587.22 101118 540510	MULWOOD P/S 8/18-9/16/21 Energy				
Invoice: 1884-032122-44	SOUTHERN CA EDISON	1884-032122-44	03/21/2022	041222	3,280.33
3,280.33 101118 540510	MULWOOD P/S 9/17-10/18/21 Energy				
Invoice: 1884-032122-45	SOUTHERN CA EDISON	1884-032122-45	03/21/2022	041222	2,876.13
2,876.13 101118 540510	MULWOOD P/S 10/19-11/17/21 Energy				
Invoice: 1884-032122-46	SOUTHERN CA EDISON	1884-032122-46	03/21/2022	041222	3,866.66
3,866.66 101118 540510	MULWOOD P/S 11/18-12/17/21 Energy				
Invoice: 1884-032122-47	SOUTHERN CA EDISON	1884-032122-47	03/21/2022	041222	2,365.81
	MULWOOD P/S 12/18/21-1/19/22				

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CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC								
				2,365.81 101118 540510				
					Energy			
Invoice: 1884-032122-48			SOUTHERN CA EDISON	1884-032122-48	03/21/2022		041222	3,525.32
				3,525.32 101118 540510	MULWOOD P/S 1/20-2/16/22			
					Energy			
Invoice: 1884-032122-49			SOUTHERN CA EDISON	1884-032122-49	03/21/2022		041222	22.22
				22.22 101209 540510	EQUESTRIAN 1/31-3/1/22			
					Energy			
Invoice: 1884-032122-50			SOUTHERN CA EDISON	1884-032122-50	03/21/2022		041222	39.51
				39.51 701326 622500	RADIO EQPMNT 1/31-3/1/22			
					Radio Maintenance Expense			
CHECK 103749 TOTAL:								78,534.99
103750 04/12/2022 PRD			2957 SOUTHERN CALIFORNIA EDISON (M-BIL 5743/033122		03/31/2022		041222	43,080.85
Invoice: 5743/033122				21,540.43 751127 540510	RW P/S 3/2-3/30/22 NEM 222,244KH			
				21,540.42 751128 540510	Energy			
					Energy			
CHECK 103750 TOTAL:								43,080.85
103751 04/12/2022 PRD			2957 SOUTHERN CALIFORNIA EDISON (M-BIL 5690/032822		03/28/2022		041222	1,577.88
Invoice: 5690/032822				1,577.88 751750 540510	BLDG1 HM-PWP 2/23-3/23/22 7947KH			
					Energy			
CHECK 103751 TOTAL:								1,577.88
103752 04/12/2022 PRD			2958 SOUTHERN CALIFORNIA GAS CO (M-BIL 84003/032822		03/28/2022		041222	14.30
Invoice: 84003/032822				14.30 101101 540530	CONDUIT 2/23-3/24/22 0 THERMS			
					Gas			
CHECK 103752 TOTAL:								14.30
103753 04/12/2022 PRD			2969 STATE WATER RESOURCES CONTROL BOA G193441		03/29/2022		041222	50.00
Invoice: G193441				50.00 751200 542000	WLK-WELL #1 GWT EXTRACT '21			
					Permits and Fees			
CHECK 103753 TOTAL:								50.00
103754 04/12/2022 PRD			30061 THE NELAC INSTITUTE	5920	03/28/2022		041222	350.00
Invoice: 5920				350.00 701121 710500	ANNL MBRSHIP 4/16/22~4/16/23			
					Dues, Subsc & Memberships			

## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>								
							CHECK 103754 TOTAL:	350.00
103755	04/12/2022	PRTD	30331 TODD MITMESSER	076420	03/31/2022		041222	153.89
			Invoice: 076420					
				153.89 101 230500			RFND BAL-CLOSED A/C Deposit Refd Clearing-Billing	
							CHECK 103755 TOTAL:	153.89
103756	04/12/2022	PRTD	3429 UNITED PARCEL SERVICE	000025W020112	03/12/2022		041222	29.07
			Invoice: 000025W020112					
				29.07 701410 620000			4 PKG DELIVERED Forms, Supplies And Postage	
							CHECK 103756 TOTAL:	29.07
103757	04/12/2022	PRTD	2780 VALLEY NEWS GROUP	3-17	03/18/2022		041222	250.00
			Invoice: 3-17					
				250.00 701230 660400			AD-AMI/PWP TOUR Public Education Programs	
							CHECK 103757 TOTAL:	250.00
103758	04/12/2022	PRTD	3035 VWR SCIENTIFIC	8807869163	03/14/2022		041222	397.21
			Invoice: 8807869163					
				397.21 701341 551000			PYREX FLASKS Supplies/Material	
			VWR SCIENTIFIC	8807876375	03/15/2022		041222	55.06
			Invoice: 8807876375					
				55.06 701341 551000			PH BUFFER Supplies/Material	
			VWR SCIENTIFIC	8807901122	03/17/2022		041222	57.84
			Invoice: 8807901122					
				57.84 701341 551000			SULFANILAMIDE Supplies/Material	
			VWR SCIENTIFIC	8807814335	03/09/2022		041222	110.97
			Invoice: 8807814335					
				110.97 701341 551000			CUPRIC SULFATE, PIPET TIPS Supplies/Material	
			VWR SCIENTIFIC	8807818955	03/09/2022		041222	330.67
			Invoice: 8807818955					
				330.67 701341 551000			LARGE GLOVES Supplies/Material	
			VWR SCIENTIFIC	8807825107	03/09/2022		041222	170.21
			Invoice: 8807825107					
				170.21 701341 551000			SPINBARS Supplies/Material	
							CHECK 103758 TOTAL:	1,121.96

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	CHECK RUN	NET
103759	04/12/2022	PRTD	19685 W. LITTEN INC.	22012	03/21/2022		041222	8,243.00
			Invoice: 22012	8,243.00	751810	678800	SPRAYFIELDS 3/14~3/18 District Sprayfield	
			Invoice: 22013	8,050.40	751810	678800	03/28/2022 SPRAYFIELDS 3/21~3/25 District Sprayfield	8,050.40
							CHECK 103759 TOTAL:	16,293.40
103760	04/12/2022	PRTD	18521 WALTON MOTORS & CONTROLS, INC.	43261	03/16/2022		041222	5,111.08
			Invoice: 43261	5,111.08	751820	551000	REPAIR 50 HP MOTOR Supplies/Material	
							CHECK 103760 TOTAL:	5,111.08
103761	04/12/2022	PRTD	18914 WECK LABORATORIES, INC.	W2C1437-LV	03/18/2022		041222	427.00
			Invoice: W2C1437-LV	427.00	751750	571520	PWP SAMPLING-2B09052 Other Laboratory Serv	
			Invoice: W2C1428-LV	778.04	751830	571520	03/18/2022 RANCHO GRNDWTR-2C02114 Other Laboratory Serv	778.04
			Invoice: W2C1526-LV	896.46	101300	571520	03/19/2022 FAST WATER CT-2B23053 Other Laboratory Serv	896.46
			Invoice: W2C1527-LV	683.70	751750	571520	03/19/2022 PWP SAMPLING-2B16060 Other Laboratory Serv	683.70
							CHECK 103761 TOTAL:	2,785.20
103762	04/12/2022	PRTD	30332 WENDY CARON	076580	03/31/2022		041222	10.63
			Invoice: 076580	10.63	101	230500	RFND BAL-CLOSED A/C Deposit Refd Clearing-Billing	
							CHECK 103762 TOTAL:	10.63
103763	04/12/2022	PRTD	30333 WILBERTO RIVERA	071060	03/31/2022		041222	204.17
			Invoice: 071060	204.17	101	230500	RFND BAL-CLOSED A/C Deposit Refd Clearing-Billing	
							CHECK 103763 TOTAL:	204.17

A/P CASH DISBURSEMENTS JOURNAL

NUMBER OF CHECKS 63 \*\*\* CASH ACCOUNT TOTAL \*\*\* 422,782.73

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	63	422,782.73

\*\*\* GRAND TOTAL \*\*\* 422,782.73

**A/P CASH DISBURSEMENTS JOURNAL**

JOURNAL ENTRIES TO BE CREATED

CLERK: 3296jcortez

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 10	99									
APP 751-200000		04/12/2022	041222	041222			Accounts Payable		152,060.08	
							AP CASH DISBURSEMENTS JOURNAL			
APP 999-100100		04/12/2022	041222	041222			Cash-General			422,782.73
							AP CASH DISBURSEMENTS JOURNAL			
APP 701-200000		04/12/2022	041222	041222			Accounts Payable		147,989.14	
							AP CASH DISBURSEMENTS JOURNAL			
APP 101-200000		04/12/2022	041222	041222			Accounts Payable		81,281.42	
							AP CASH DISBURSEMENTS JOURNAL			
APP 754-200000		04/12/2022	041222	041222			Accounts Payable		31,310.93	
							AP CASH DISBURSEMENTS JOURNAL			
APP 301-200000		04/12/2022	041222	041222			Accounts Payable		7,212.85	
							AP CASH DISBURSEMENTS JOURNAL			
APP 130-200000		04/12/2022	041222	041222			Accounts Payable		2,159.26	
							AP CASH DISBURSEMENTS JOURNAL			
APP 102-200000		04/12/2022	041222	041222			Accounts Payable		769.05	
							AP CASH DISBURSEMENTS JOURNAL			
<b>GENERAL LEDGER TOTAL</b>									<b>422,782.73</b>	<b>422,782.73</b>
APP 999-207510		04/12/2022	041222	041222			Due to/Due FromJPA Operations		152,060.08	
APP 751-100100		04/12/2022	041222	041222			Cash-General			152,060.08
APP 999-207010		04/12/2022	041222	041222			Due to/Due FromInternal Svs		147,989.14	
APP 701-100100		04/12/2022	041222	041222			Cash-General			147,989.14
APP 999-201010		04/12/2022	041222	041222			Due to/Due Frm Potable Wtr Ops		81,281.42	
APP 101-100100		04/12/2022	041222	041222			Cash-General			81,281.42
APP 999-207540		04/12/2022	041222	041222			Due to/Due FromJPA Replacement		31,310.93	
APP 754-100100		04/12/2022	041222	041222			Cash-General			31,310.93
APP 999-203010		04/12/2022	041222	041222			Due to/Due FrmPotable Wtr Repl		7,212.85	
APP 301-100100		04/12/2022	041222	041222			Cash-General			7,212.85
APP 999-201300		04/12/2022	041222	041222			Due to/Due FrmSanitation Ops		2,159.26	
APP 130-100100		04/12/2022	041222	041222			Cash-General			2,159.26
APP 999-201020		04/12/2022	041222	041222			Due to/Due Frm Recl Wtr Ops		769.05	
APP 102-100100							Cash-General			769.05

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL	ACCOUNT	DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T	OB	DEBIT	CREDIT
EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	LINE DESC					
04/12/2022	041222		041222				SYSTEM GENERATED ENTRIES TOTAL			422,782.73	422,782.73
							JOURNAL 2022/10/99 TOTAL			845,565.46	845,565.46

**A/P CASH DISBURSEMENTS JOURNAL**  
**JOURNAL ENTRIES TO BE CREATED**

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
101 Potable Water Operations 101-100100 101-200000	2022 10	99	04/12/2022	Cash-General		81,281.42
				Accounts Payable	81,281.42	
				FUND TOTAL	81,281.42	81,281.42
102 Reclaimed Water Operations 102-100100 102-200000	2022 10	99	04/12/2022	Cash-General		769.05
				Accounts Payable	769.05	
				FUND TOTAL	769.05	769.05
130 Sanitation Operations 130-100100 130-200000	2022 10	99	04/12/2022	Cash-General		2,159.26
				Accounts Payable	2,159.26	
				FUND TOTAL	2,159.26	2,159.26
301 Potable Wtr Replacement Fund 301-100100 301-200000	2022 10	99	04/12/2022	Cash-General		7,212.85
				Accounts Payable	7,212.85	
				FUND TOTAL	7,212.85	7,212.85
701 Internal Service Fund 701-100100 701-200000	2022 10	99	04/12/2022	Cash-General		147,989.14
				Accounts Payable	147,989.14	
				FUND TOTAL	147,989.14	147,989.14
751 JPA Operations 751-100100 751-200000	2022 10	99	04/12/2022	Cash-General		152,060.08
				Accounts Payable	152,060.08	
				FUND TOTAL	152,060.08	152,060.08
754 JPA Replacement 754-100100 754-200000	2022 10	99	04/12/2022	Cash-General		31,310.93
				Accounts Payable	31,310.93	
				FUND TOTAL	31,310.93	31,310.93
999 Pooled Cash 999-100100 999-201010 999-201020 999-201300 999-203010 999-207010	2022 10	99	04/12/2022	Cash-General		422,782.73
				Due to/Due Frm Potable Wtr Ops	81,281.42	
				Due to/Due Frm Recl Wtr Ops	769.05	
				Due to/Due Frm Sanitation Ops	2,159.26	
				Due to/Due Frm Potable Wtr Repl	7,212.85	
				Due to/Due From Internal Svs	147,989.14	



**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
999-207510				Due to/Due FromJPA Operations	152,060.08	
999-207540				Due to/Due FromJPA Replacement	31,310.93	
				FUND TOTAL	422,782.73	422,782.73

**A/P CASH DISBURSEMENTS JOURNAL**  
 JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
101	Potable Water Operations		81,281.42
102	Reclaimed Water Operations		769.05
130	Sanitation Operations		2,159.26
301	Potable Wtr Replacement Fund		7,212.85
701	Internal Service Fund		147,989.14
751	JPA Operations		152,060.08
754	JPA Replacement		31,310.93
999	Pooled Cash		
		422,782.73	
	TOTAL	422,782.73	422,782.73

\*\* END OF REPORT - Generated by Jessica Cortez \*\*



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
 4232 Las Virgenes Road, Calabasas CA 91302

**MINUTES**  
**REGULAR MEETING**

9:00 AM

April 5, 2022

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag was led by Len Polan.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **9:00 a.m.** by Board President Lewitt via teleconference in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. The meeting was conducted via teleconference pursuant to the provisions of Assembly Bill 361, which suspended certain requirements of the Ralph M. Brown Act to support social distancing guidelines associated with response to the coronavirus (COVID-19) outbreak. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary (via teleconference), Jay Lewitt (via teleconference), Lynda Lo-Hill, Len Polan, and Lee Renger

Absent: None

Staff Present: David Pedersen, General Manager  
 Joe McDermott, Director of Engineering and External Affairs  
 Don Patterson, Director of Finance and Administration  
 John Zhao, Director of Facilities and Operations  
 Josie Guzman, Clerk of the Board  
 Keith Lemieux, District Counsel

**2. APPROVAL OF AGENDA AND APPROVAL OF FINDINGS OF RESOLUTION NO. 2603 (AB 361)**

Director Polan moved to approve the agenda and approve the findings of Resolution No. 2603 (AB 361). Motion seconded by Director Renger. Motion carried unanimously by roll call vote.

### **3. PUBLIC COMMENTS**

There were no public comments.

Don Patterson, Director of Finance and Administration, introduced new employee Jessica Cortez, Accounting Supervisor. The Board welcomed Ms. Cortez to the District.

### **4. CONSENT CALENDAR**

Director Caspary pulled Item 4E for public comment.

**A List of Demands: April 5, 2022: Receive and file**

**B Minutes Regular Meeting of March 15, 2022: Approve**

**C Monthly Cash and Investment Report: February 2022**

**Receive and file the Monthly Cash and Investment Report for February 2022.**

**D Statement of Revenues, Expenses, and Changes in Net Position: February 2022**

**Receive and file the Statement of Revenues, Expenses, and Changes in Net Position for the period ending February 28, 2022.**

**F Annual Supply and Delivery of Unleaded and Diesel Fuel: Change Order**

**Authorize the General Manager to approve a change order with Merrimac Energy Group, in the amount of \$40,000, and increase the annual amount for the remaining renewal option to \$150,000 for the supply and delivery of unleaded and diesel fuel.**

Director Caspary moved to approve Consent Calendar Items 4A, 4B, 4C, 4D, and 4F. Motion seconded by Director Renger. Motion carried unanimously by roll call vote.

### **4. CONSENT CALENDAR – SEPARATE ACTION ITEM**

**E Claim by Dr. Sanford and Joan Weitzbuch**

**Deny the claim by Dr. Sanford and Joan Weitzbuch.**

Dr. Sanford and Mrs. Joan Weitzbuch asked the Board to consider the claim they submitted for damage to their water heater following the failure of a nearby rusted fire hydrant. They shared a photograph showing water spraying from the failed fire hydrant.

They noted that they received a letter from their homeowners' association regarding a water main break from the rusted fire hydrant outside of the emergency gate to Park Entrada, and stated that they believed they were the only residents that were affected. Mrs. Weitzbuch responded to a question regarding the last time they drained their water heater and checked the mineralization by stating that their plumber checked the water heater in January; however, they would need to check their records for the last time the water heater was drained and checked for mineralization.

Director Caspary moved to table this item to the next Board meeting to allow the claimant to provide additional information for staff's review.

Keith Lemieux, District Counsel, noted that the claim would be denied by operation of law if the Board were to not take action that day. He clarified that the motion was for a proposal to extend the time to respond to the claim, and that it appeared the claimants were in support for staff to conduct additional investigation. The claimants agreed to the time extension for the District to respond to the claim.

Motion seconded by Director Renger.

Motion carried unanimously by roll call vote.

## **5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

### **A Update on Delta Conveyance Project: Nina E. Hawk, MWD Bay Delta Initiatives Policy Manager**

Nina Hawk, MWD Bay Delta Initiatives Policy Manager, provided a PowerPoint presentation with an update on the Delta Conveyance Project, which included an overview of the Sacramento-San Joaquin Delta, delta risks, hydrological challenges of climate change, project objectives, key infrastructure and alignments, local stakeholder outreach, and project permitting timeline. She responded to questions regarding the construction timeline, benefits to the District by providing dual conveyance to move water through the Delta and through the tunnel, preliminary water supply calculations, capacity options for the tunnel, and consideration of the future Sites Reservoir for water storage.

### **B Drought and Water Supply Conditions Update**

General Manager David Pedersen presented the report. He noted that the state was experiencing a third year of drought conditions, and the California Department of Water Resources had recently decreased the State Water Project (SWP) allocation to five percent. He also stated that Governor Gavin Newsom issued an executive order on March 28th calling for increased water conservation measures. He reviewed the decreased precipitation levels shown on the Northern Sierra Precipitation 8-Station Index, decreased snow levels shown on the Statewide Snow Water Content report and the Northern Sierra snowpack chart, and decreased water levels shown in the SWP reservoir conditions report. He also reviewed slides from MWD's State Water Project Dependent Area Coordination Meeting indicating that there were insufficient supplies to meet normal

demands in the SWP dependent areas, the requirements to allow for water to be provided to meet Human Health & Safety (HH&S) needs, and MWD's water supply allocation plan. He stated that MWD was considering an action-based strategy where all affected member agencies would agree to implement a common set of requirements or measures to reduce demand in their service areas, such as establishing a one-day per week watering restriction and limiting the watering schedule. He reviewed a chart depicting the 2022 SWP Dependent Area Monthly Demands after drought actions with a five percent allocation under normal demands. He stated that the allocation from the SWP could be exhausted by the end of June, and the HH&S supply could likely be triggered in July. He also stated that water conservation efforts were needed to minimize impacts before the end of the year. He responded to questions regarding delivery of HH&S supplies and long-term strategies to access water from the Colorado River.

### **C Legislative and Regulatory Updates**

Joe McDermott, Director of Engineering and External Affairs, provided an update regarding AB 1994 (Lee) and AB 2499 (Rubio) related to proposed changes to open meeting laws. He stated that both bills propose to modernize the Brown Act to allow remote teleconferencing of public agency meetings without the need to declare a state of emergency. He noted that the Las Virgenes-Triunfo Joint Powers Authority expressed support, and the District would consider signing onto the Association of Water Agencies (ACWA) letter of support.

## **6. TREASURER**

Director Lo-Hill stated that the Treasurer's report was in order.

## **7. BOARD OF DIRECTORS**

### **A Attorney Retainer Agreement with Aleshire & Wynder: Approval**

**Execute an attorney retainer agreement with Aleshire & Wynder, LLP for legal services.**

Keith Lemieux, District Counsel, presented the report.

Director Caspary moved to approve Item 7A. Motion seconded by Director Renger. Motion carried unanimously by roll call vote.

## **8. FACILITIES AND OPERATIONS**

### **A Infrastructure Investment Plan: Fiscal Years 2022-23 through 2031-32**

**Receive and file the Infrastructure Investment Plan for Fiscal Years 2022-23 through 2031-21.**

Doug Anders, Administrative Services Coordinator, presented the report.

Director Caspary moved to approve Item 8A. Motion seconded by Director Polan.

Director Polan requested that the table of contents include the page numbers for each section.

Joe McDermott, Director of Engineering and External Affairs, responded to questions regarding maintenance and replacement of old infrastructure, and scientific methods used to assess pipeline condition.

Motion carried unanimously by roll call vote.

## 9. **ENGINEERING AND EXTERNAL AFFAIRS**

### A **Emergency Drought Response: Reduction of Outdoor Water Budgets by 50 Percent**

**Pass, approve, and adopt proposed Resolution No. 2606, adopting a drought factor of 0.5 for all outdoor water budgets, except for recycled water accounts, in response to the worsening drought and water supply conditions, and authorize the pass-through of any applicable drought-related surcharges enacted by the Metropolitan Water District of Southern California upon adequate customer notification.**

#### **RESOLUTION NO. 2606**

#### **A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT ADOPTING A DROUGHT FACTOR OF 0.5 FOR ALL OUTDOOR WATER BUDGETS, EXCEPT FOR RECYCLED WATER ACCOUNTS, IN RESPONSE TO THE WORSENING DROUGHT AND WATER SUPPLY CONDITIONS**

(Reference is hereby made to Resolution No. 2606 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

Joe McDermott, Director of Engineering and External Affairs, presented the report.

Board President Lewitt departed from the meeting from his teleconference location at **10:42 p.m.** Vice Chair Polan presided over the remainder of the meeting.

Mr. McDermott shared a screenshot of how water budgets are calculated using a drought factor.

Director Renger moved to approve Item 9A. Motion seconded by Director Lo-Hill.

Dave Roberts, Resource Conservation Manager, responded to questions regarding messaging options through the Rachio weather-based irrigation controller to inform customers to make adjustments to outdoor irrigation.

A discussion ensued regarding prioritizing installation of flow restriction devices to the highest wasteful water accounts, connecting the message of drought conditions to climate change, encouraging customers to enroll in the WaterSmart portal and have a Rachio weather-based irrigation controller installed, providing information regarding the 0.50 drought factor in the message box of the customers' billing statements, and having staff provide presentations at City Council meetings regarding the current drought conditions.

Motion carried by the following roll call vote:

AYES: Caspary, Lo-Hill, Polan, Renger

NOES: None

ABSTAIN: None

ABSENT: Lewitt

**B Emergency Drought Response: Assistance with Patrols to Prevent Water Wasting**

**Authorize the General Manager to execute an agreement with Dial Security, in the amount of \$100,000, for patrol services to identify and address wasteful water usage and/or water theft.**

Ursula Bosson, Customer Service Manager, presented the report. She responded to a question related to accessing gated communities by clarifying that the vendor would have access to all of the District's service area, including gated communities, for their patrols.

A discussion ensued regarding concerns that some communities would likely not be affected by monetary penalties, installation of flow restriction devices, consideration of evapotranspiration fluctuations, and orienting patrols toward wasteful water users.

Director Renger moved to approve Item 9B. Motion seconded by Director Polan. Motion carried by the following roll call vote:

AYES: Caspary, Lo-Hill, Polan, Renger

NOES: None

ABSTAIN: None

ABSENT: Lewitt

**10. NON-ACTION ITEMS**

**A Organization Reports**

Director Caspary noted that the Santa Monica Bay Restoration Commission Governing Board Meeting and Executive Committee Meeting would be held in the LVMWD Board Room, respectively, on April 21st and May 19th. He noted that a tour of the Pure Water Demonstration Facility would be provided following the meeting on May 19th.

**B Director's Reports on Outside Meetings**



None.

## **C General Manager Reports**

### (1) General Business

General Manager David Pedersen acknowledged the Board for their support of the District's emergency drought response. He stated that staff would do their best to communicate the emergency drought actions to customers. He noted that the Board would hold a special meeting on April 12th for the Strategic Planning Workshop in the City of Westlake Village's Community Meeting Room.

### (2) Follow-Up Items

None.

## **D Directors' Comments**

Director Lo-Hill stated that she was pleased with the District's public outreach regarding the efforts on water conservation measures, including implementation of water budgets, demonstration of drought-tolerant landscaping, preparation of easy to read water bills, installation of smart meters, and implementation of the online customer portal. She stated that it was time for the community to conserve water and to contact the District for assistance.

Director Polan expressed concern that there was misinformation in the social media network, Nextdoor regarding the District's water quality. Mike McNutt, Public Affairs and Communications Manager, responded that District staff was unable to respond to all Nextdoor neighborhoods; however, a link to the Districts' Water Quality Report was available on the District's website.

Director Lo-Hill reported that she attended a District event at Lupin Elementary School regarding growing succulents.

## **11. FUTURE AGENDA ITEMS**

None.

## **12. PUBLIC COMMENTS**

None.

## **13. ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **11:34 a.m.**

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Jay Lewitt, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

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Lee Renger, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)

April 4, 2022

To: Payroll

From: David W. Pedersen  
General Manager

DocuSigned by:  
  
12C6BE2E4EC44E2...

**RE: Per Diem Request – March 2022**

Attached are the Director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

	<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
8014	Charles Caspary	5	\$220.00	\$1,100.00
19447	Jay Lewitt	9	\$220.00	\$1,980.00
21169	Lynda Lo-Hill	6	\$220.00	\$1,320.00
18856	Leonard Polan	9	\$220.00	\$1,980.00
14702	Lee Renger	3	\$220.00	\$660.00

\*LVMWD Code Section 2-2.106(a): “not exceeding a total of ten (10) days in any calendar month”

\*\*LVMWD Code Section 2-2.106(b): MWD director “not exceeding a total of ten (10) additional days in any calendar month.”

**LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT**



To: Clerk of the Board

Month of: March 2022

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses <sup>2</sup> (Y/N)	Check One		Event Title
	Event	Travel <sup>1</sup>	Total		MWD	LVMWD	
3/1/2022	1		1	N		X	LAS VIRGENES BOARD MEETING
3/7/2022	1		1	N		X	LV - TWSD JPA BOARD MEETING
3/11/2022	1		1	N		X	ACWA - STATE LEG. COMMITTEE
3/15/2022	1		1	N		X	LAS VIRGENES BOARD MEETING
3/17/2022	1		1	N		X	SANTA MONICA BAY RESTORATION - Executive Committee
TOTAL			5				

March 31, 2022

**NOTES:** 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Charles Caspary - submitted via email

## LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT

Jay Lewitt



To: Josie Guzman, Clerk of the Board  
March  
 Month of: \_\_\_\_\_

Director's Name: \_\_\_\_\_  
 Division: 5

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses <sup>2</sup> (Y/N)	Check One		Event Title
	Event	Travel <sup>1</sup>	Total		MWD	LVMWD	
3.1.22			1				LVMWD Board Meeting
3.6.22			1				Water Re-Use San Antonio
3.7.22			1				Water Re-Use San Antonio
3.8.22			1				Water Re-Use San Antonio
3.9.22			1				Water Re-Use San Antonio
3.10.22			1				ACWA State Leg Virtual
3.15.22			1				LVMWD Board Meeting
3.17.22			1				AWA Water Meeting Virtual
3.29.22			1				Meeting with Pepperdine regarding Pure Water Project
<b>TOTAL</b>			<b>9</b>				

Date Submitted: 3.30.22

**NOTES:** 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Director Signature: Jay Lewitt via email

**LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT**



To: Josie Guzman, Clerk of the Board Director's Name: Lynda Lo-Hill

Month of: March Division: 2

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses <sup>c</sup> (Y/N)	Check One		Event Title
	Event	Travel <sup>+</sup>	Total		MWD	LVMWD	
3/1/2022	1		1	N		X	LVMWD Regular Board Meeting
3/7/2022	1		1	N		X	JPA Regular Board Meeting
3/7/2022	0		0	N		X	MWD (Finance, Engineering, Water Planning& Stewardship, Comm&Leg)
3/8/2022	1		1	N		X	MWD (Property, Leg&Claims, Org Pers Tech, BOD, Special Exec)
3/15/2022	1		1	N		X	LVMWD Regular Board Meeting
3/17/2022	1		1	N		X	AWA Meeting
3/22/2022	1		1	N		X	MWD (BOD, Fin&Ins, Exec, IRP))
TOTAL			6				

Date Submitted: 4/2/2022

Director Signature: *Lynda Lo-Hill*

**NOTES:** 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

**LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT**



To: Josie Guzman, Clerk of the Board

Director's Name: Leonard Polan

Month of: Mar-22

Division: #4

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses <sup>2</sup> (Y/N)	Check One		Event Title
	Event	Travel <sup>1</sup>	Total		MWD	LVMWD	
3/1/22	1	----	1	Y	----	Y	CASA DC
3/5/22	----	1	1	Y	----	Y	Water Reuse Conf San Antonio, TX
3/6/22	1	----	1	Y	----	Y	Water Reuse Conf San Antonio, TX
3/7/22	1	----	1	Y	----	Y	Water Reuse Conf San Antonio, TX
3/8/22	1	----	1	Y	----	Y	Water Reuse Conf San Antonio, TX
3/9/22	1	----	1	Y	----	Y	Water Reuse Conf San Antonio, TX
3/10/22	1	----	1	----	----	Y	ACWA Legis;ative symposium
3/15/22	1	----	1	----	----	Y	LVMWD Bd Meeting
3/17/22	1	----	1	----	----	Y	VCAWA Meeting
TOTAL			9				

Date Submitted: 4/5/22

Director Signature: Leonard E. Polan

**NOTES:** 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

## LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board

Director's Name: LEE RENGER

Month of: MARCH, 2022

Division: 3

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses <sup>2</sup> (Y/N)	Check One		Event Title
	Event	Travel <sup>1</sup>	Total		MWD	LVMWD	
3/1/2022	1		1	N		X	LVMWD BOARD MEETING
3/7/2022	1		1	N		X	JPA BOARD MEETING
3/15/2022	1		1	N		X	LVMWD BOARD MEETING
TOTAL			3				

Date Submitted: 2-Apr-22

**NOTES:** 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Director Signature: Lee Renger via email



**Glen Peterson, Director**

*Metropolitan Water District of Southern California*

2936 Triunfo Canyon Rd

Agoura, CA. 91301

email: glenpsop@icloud.com

# INVOICE

**DATE:** 04/01/22  
**INVOICE #** 40  
**FOR:** Director fees

**Bill To:**

**Las Virgenes Municipal Water District**

4232 Las Virgenes Canyon Rd

Calabasas, CA. 91302

attn: Josie Guzman, Clerk of the Board

818-251-2100

Date	Description	fee
3/3/2022	Northern Caucus	\$220.00
3/7/2022	MWD Commities	\$220.00
3/8/2022	Committee and Board Meetings	\$220.00
3/9/2022	Colorado River Board of California	\$220.00
3/10/2022	ACWA State Legislative zoom	\$220.00
3/15/2022	Report to Las Virgenes Board	\$220.00
3/22/2022	MWD Committeees and Special Board meeting	\$220.00
3/28/2022	Real Property and Asset Management pre meeting	\$220.00
3/29/2022	Special Board Meeting on State Audit	\$220.00
	<b>TOTAL</b>	<b>\$1,980.00</b>

Make Check payable to Glen Peterson

**Thank you for the opportunity to serve**



□ April 19, 2022 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

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**Subject : Claim by Justin Bruening**

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**SUMMARY:**

On March 25, 2022, the District received the attached claim from Justin Bruening of Westlake Village. The claimant is seeking damages for cracks in his wall allegedly caused by the break of a nearby water main. The claim does not specify a dollar amount and, therefore, it does not fulfill the statutory requirements for a government claim. As a result, staff recommends that the Board deny the claim.

**RECOMMENDATION(S):**

Deny the claim by Justin Bruening.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**DISCUSSION:**

Justin Bruening filed a claim on March 25, 2022, seeking damages for cracks in his wall allegedly caused by the break of a nearby water main. The claimant did not specify a total dollar amount for the claim. California Government Code Section 910 requires a claim submitted to a government entity state the dollar value of the claim, if the value is under \$10,000, or state that it is a limited civil liability claim, if the amount is over \$10,000. Additional information on the claim amount was requested from Mr. Bruening on April 7, 2022, and no response has been received as of the date of this report. As a result, the claim is procedurally

insufficient. Staff recommends that the Board deny the claim.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Tiffany Armstead, Administrative Specialist - Risk Management

**ATTACHMENTS:**

Claim by Justin Bruening



Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

RECEIVED
MAR 25 2022
BY: [Signature]

Mail or Deliver To: Executive Assistant/ Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant/s: Justin Bruening

Address/location of accident or occurrence:
31801 Village Brook Rd.
Westlake Village, CA 91361

Address to where replies/notices should be sent (if different from the above):

Email Address: JBruening05@aol.com

Telephone numbers: Home: Work/Cell: 646-924-6521

Please answer the following questions. If more space is required, please attach additional sheets. Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.

- 1. When did damage or injury occur? (Give exact date and hour)
September 29, 2020 Approximately 8:00am
2. Where did the damage or injury occur?
In the middle of the street on Middlegate next to my house. Right on the corner of my lot where I have two walls that meet with a gate.
3. How did the damage or injury occur? (Give full details)
A water main burst under the street on Middlegate next to my house creating a sink hole. Was without water for most of the day as it only affected my house.
4. What damage or injuries do you claim?
After the water main was repaired, I started noticing cracks in the exterior wall of my house and pieces of stone falling off after a few months. I left for an out of state job for a few months and when I returned the cracks were huge. I could no longer open my gate due to the immense strain from the ground shifting and its only getting worse. Cracks are getting larger and now there is another in the adjoining wall on the street... continues ->

Which I am afraid is a danger to pedestrians on the sidewalk considering the constant school traffic. This area had zero cracks 6 months ago. More stone has been falling off in different places as well. I now have a crack in the front of my house that you can see through into my back yard.

My belief is that the ground is still shifting under that portion of my lot that is diagonal to where the water main bursting caused the sink hole to form. The wall to the left of my gate is detaching from my house, the gate is under immense pressure because it is tilting up to the right which has even broken the latch, and the wall to the right is splitting in two. Dirt is also disappearing from my backyard exposing tree roots and messing with elevation. Essentially, it appears as though the whole corner of the lot (and walls with gate) are sinking into the spot where the water main burst. I have also noticed cracks in the street and gutters around the area of the repaired hole. My driveway where the big crack is as well. This has happened slowly over the last year which makes sense since this kind of damage would not be immediate. We have also noticed that our water pressure has been strange since the incident.....switching from high to low without cause.

5. If this claim is for damage to property, are you the legal owner of said property?  
Yes  No . If not, please list name and address of property owner.

6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?  
Not Applicable

7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?  
No

8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)

Amount claimed as of this date: \$ Can't tell

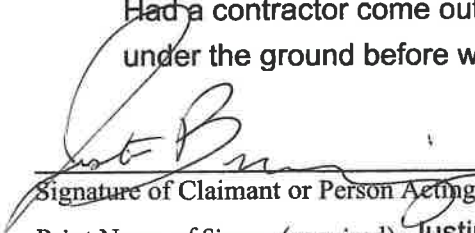
Estimated amount of future expenses: \$ Can't tell

Total Amount Claimed: \$ Can't tell

Basis for computation of amounts claimed: Not applicable cause can't see under the street.

9. Other details? (Names, addresses of witnesses, doctors and hospitals)

Had a contractor come out and look at the work but he said we have to fix whats going on under the ground before we work on what's happening above.

  
Signature of Claimant or Person Acting on Claimant's Behalf

03/18/2022

Date

Print Name of Signee (required): Justin Bruening

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

**Notice:** Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 3/25/22 Time: 12:00 PM Recorded by: 

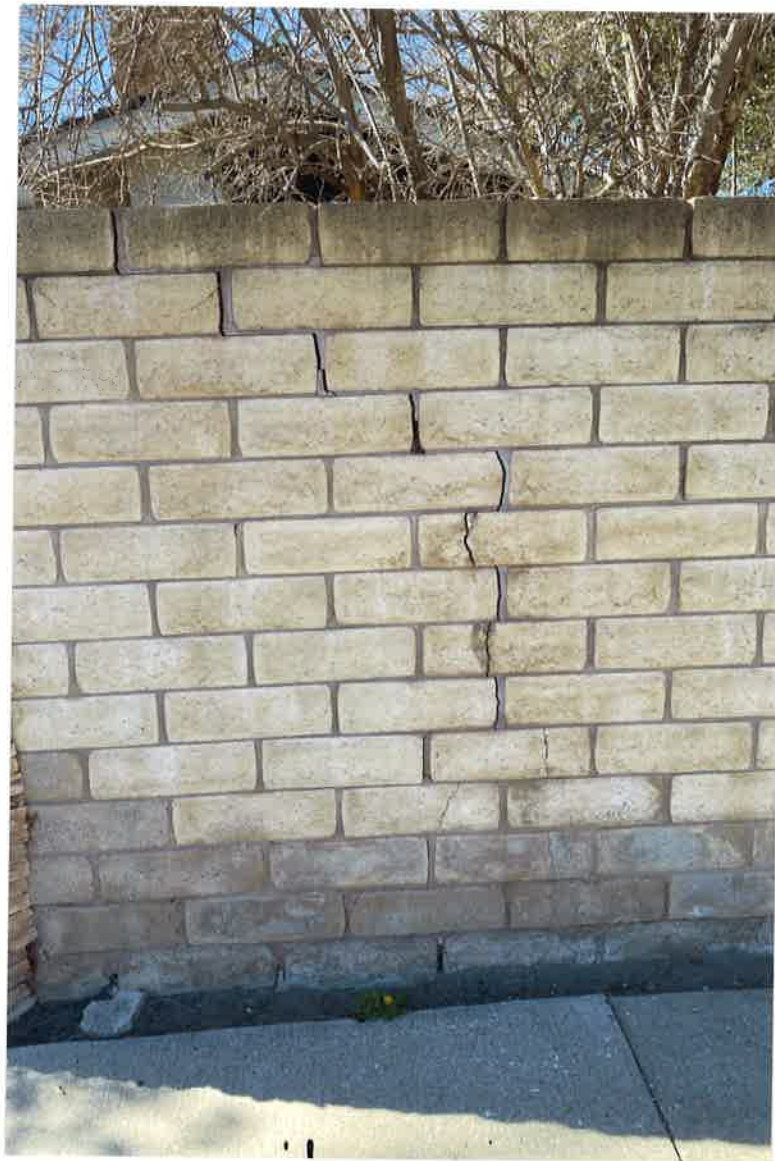
interoffice mail

Note: This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.

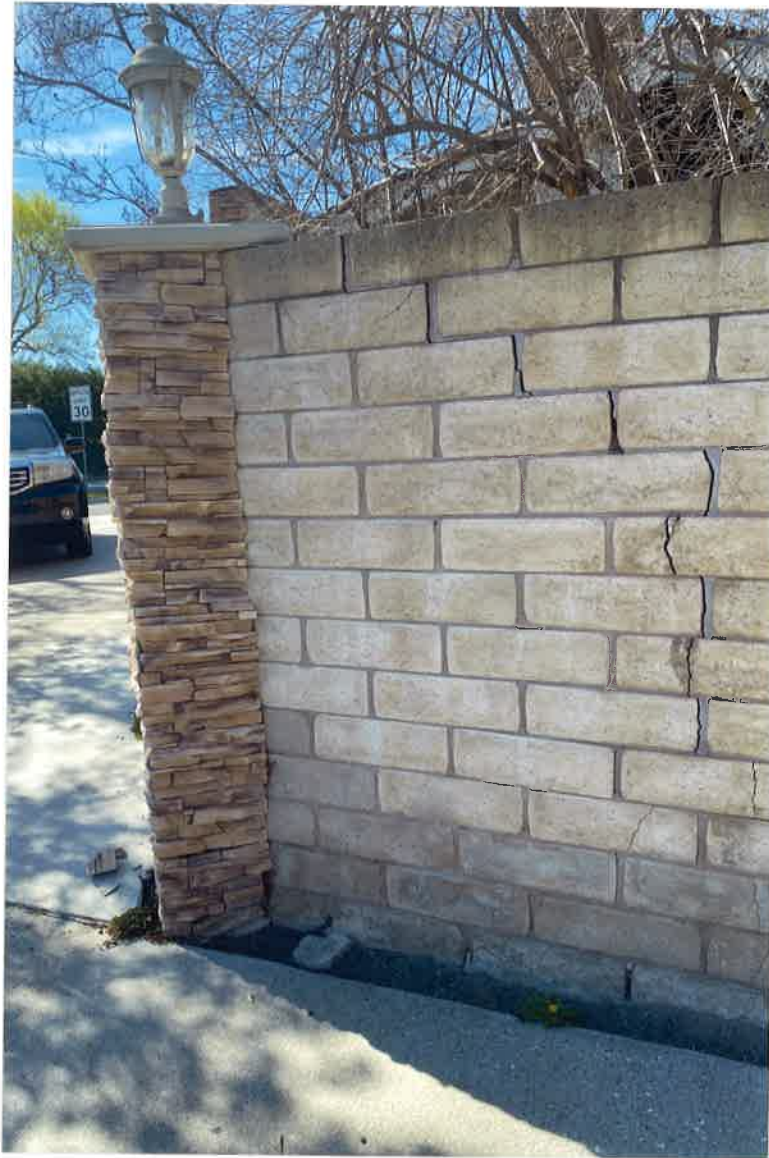
















Executive/Clerk of the board

Las Virgenes Municipal Water District

4232 Las Virgenes Rd.

Calabasas, CA 91302

Acct # 1070356



□ April 19, 2022 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Claim by Michael Blodgett**

**SUMMARY:**

On March 21, 2022, the District received the attached claim from Michael Blodgett of Calabasas. The claimant is seeking damages, in the amount of \$19,382.99, for water damages to the lower level of his home caused by the alleged failure of a pressure regulator, resulting in high pressure to the home and rupturing a fire sprinkler line. Based on an investigation, staff determined that the District-owned pressure regulator for the claimant's water service failed. As a result, staff recommends authorization for the General Manager to negotiate and settle the claim for a reasonable amount.

**RECOMMENDATION(S):**

Authorize the General Manager to negotiate and execute a settlement agreement with Michael Blodgett.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

The claim amount is \$19,382.99. Staff proposes to negotiate a reasonable settlement amount based on the nature and extent of damages. Sufficient funds are available in the adopted Fiscal Year 2021-22 Budget for this purpose.

**DISCUSSION:**

Michael Blodgett submitted a claim, in the amount of \$19,382.99, for damages allegedly caused by a failed District-owned pressure regulator at his meter, which caused mainline pressure on the customer side to significantly increase and rupture a fire sprinkler line. The broken fire sprinkler line resulted in flooding of the lower level of the home. Staff investigated the claim and determined that the pressure regulator was installed by the District in 2018 and failed. The increase in pressure to the claimant's home was the likely cause of damage to his fire sprinkler line and the resulting flooding. As a result, staff recommends authorization for the General Manager to negotiate and settle the claim for a reasonable amount.

**Update on Pressure Regulator Maintenance and Replacement Program:**

In 2013, the District initiated a Pressure Regulator Maintenance and Replacement Program after experiencing several similar regulator failures that resulted in claims. The program involves routinely inspecting critical pressure regulators (i.e. high pressure locations) and replacing those that are more than 10 years old. However, in recent years, the District has experienced the failure of pressure regulators that were not originally deemed to be critical and/or where the regulator was less than 10 years old. The failed regulator that resulted in this claim was only four years old. As a result, staff has adjusted the program to ensure that every pressure regulator is inspected on a three-year rotating basis. Inspections entail verifying that the regulator is functioning properly by testing the downstream pressure at the nearest point of use on the property served. If the pressure regulator is found to be malfunctioning or more than 10 years old, it is replaced with a new one. The updated program has been in place for about two years, and the third year of the program is now being expedited. By the end of 2022, all pressure regulators in the system will be less than 10 years old.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Tiffany Armstead, Administrative Specialist - Risk Management

**ATTACHMENTS:**

Claim by Michael Blodgett  
Supporting Documents





Claim Against Las Virgenes Municipal Water District  
Government Code Sections 910 and 910.4

**Mail or Deliver To:** Executive Assistant/ Clerk of the Board  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302

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**Name of claimant/s:** MICHAEL BLODGETT

**Address/location of accident or occurrence:**  
24885 MULHOLLAND HWY, CALABASAS CA 91302

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**Address to where replies/notices should be sent (if different from the above):**

---

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**Telephone numbers: Home:** 818 224-3354      **Work/Cell:** 818 612-9755

Please answer the following questions. If more space is required, please attach additional sheets. **Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.**

1.     When did damage or injury occur? (Give exact date and hour)  
SATURDAY MORNING BETWEEN 2AM-5AM NOVEMBER 6, 2021
  
2.     Where did the damage or injury occur?  
MAINLINE BROKE JUST PASS THE METER AND FIRESPRINKLER LINE INSIDE WALL  
FLOODING INSIDE THE HOUSE LOWER FLOOR IN 4 ROOMS - 1" OF WATER ON WC
  
3.     How did the damage or injury occur? (Give full details)  
LVWD METER REGULATOR FAILED CAUSING PRESSURE BUILDUP TO BREAK HO
  
4.     What damage or injuries do you claim?  
REPAIR OF HOUSE MAINLINE & FIRESPRINKLER MAINLINE  
REPAIR OF HOUSE STUCCO WALL TO REPAIR FIRESPRINKLER LINE  
WOOD FLOOR WATER REMOVAL & DEHUMIDIFIER  
RUGS CLEANING & DRYING

5. If this claim is for damage to property, are you the legal owner of said property?  
 Yes  No . If not, please list name and address of property owner.
6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?
7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?

8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)

Amount claimed as of this date: \$ 17,321<sup>13</sup>

Estimated amount of future expenses: \$ \_\_\_\_\_

Total Amount Claimed: \$ 17,382<sup>99</sup>

Basis for computation of amounts claimed: LVMWD - Failed Pressure Regulator  
*caused mainline pressure on house side to increase to 300 PSI causing*

9. Other details? (Names, addresses of witnesses, doctors and hospitals) *Firesprinkler lines to break & flooding lower floor of house.*  
*Also, PK mainline into house ruptured.*

  
 Signature of Claimant or Person Acting on Claimant's Behalf

2/28/22  
 Date

Print Name of Person Signing Above: *Michael Blodgett*

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

**Notice:** Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 03/21/22 Time: 4:00 p.m. Recorded by: Josie Guzman  
 via email

Note: This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.

To: Las Virgenes Municipal Water District

Cost to repair damage caused by meter regulator located at:  
24855 Mulholland Hwy. Calabasas, CA 91302

VENDOR	INVOICE DATE	AMOUNT PAID
Urban Doors	11/4/2021	\$ 3,586.13
George DeFalco Plumbing	11/6/2021	\$ 780.00
Orange Fire Protection	11/19/2021	\$ 680.00
Chrisk Anders	12/10/2021	\$ 2,975.00
Masters Fine Floors	1/21/2022	\$ 3,500.00
Stucco Repair	1/30/2022	\$ 5,800.00
LVMWD - Inv#4262281	12/3/2021	\$ 2,061.86
	TOTAL	<u>\$ 19,382.99</u>



866.576.7670

Date	Invoice #
11/4/2021	58334

www.urbandoorscompany.com

**PAID**  
11/04/2021

<b>Bill To</b>	<b>Pickup Location</b>
Royal Landscape Construction 818-612-9755-mike michael@royallandscape.info	Northridge 8700 Tampa Ave Northridge, CA 91324 (818) 725-2544  Mon-Sat 9AM-6PM P/U M-F 10-6PM

*Anna belle  
(818) 725-2544  
Appt.*

<b>Terms</b>	<b>Due Date</b>	<b>Rep</b>
Due on receipt	11/4/2021	TW

Items	Description	Quantity	Price Each	Amount
Miscellaneous *	2-6 X 6-8 P-621 MAHOGANY 2 PANEL ARCH TOP 1 3/8	✓ 1	270.00	270.00T
Miscellaneous *	2-8 X 6-8 P-621 MAHOGANY 2 PANEL ARCH TOP 1 3/8	✓ 10	270.00	2,700.00T
Miscellaneous *	3-0 X 6-8 P-621 MAHOGANY 2 PANEL ARCH TOP 1 3/8	✓ 2	275.00	550.00T
Miscellaneous *	2-8 X 8-0 P-621 MAHOGANY 2 PANEL ARCH TOP 1 3/4	✓ 5	355.00	1,775.00T
Miscellaneous *	3-0 X 8-0 P-621 MAHOGANY 2 PANEL ARCH TOP 1 3/4	✓ 1	360.00	360.00T
Miscellaneous *	2-0 X 8-0 P-621 MAHOGANY 2 PANEL ARCH TOP 1 3/4	✓ 1	345.00	345.00T
Miscellaneous *	3-0 X 8-0 1 LITE PHILIPPINE MAHOGANY DUAL CLEAR 1 3/4 <i>Need 2-8 x 8-0</i>	✓ 1	275.00	275.00T
Miscellaneous *	2-0 X 6-8 MAHOGANY LOUVER 1 3/4	✓ 2	260.00	520.00T
Miscellaneous *	3-0 X 6-8 KNOTTY ALDER LOUVER 1 3/4	✓ 2	254.00	508.00T

TED WILLIAMS 866 576 7670  
TEDW@AAWDOORSINC.COM

<p>All Custom Orders are FINAL SALE. Review the manufacturer's warranty for complete guidelines &amp; restrictions. ALL returns are subject to a 25% restocking fee &amp; must be returned in original condition within 30 days of purchase. We do not warranty our products against South, Southwest, or Western exposure. ALL hardware orders are FINAL SALE. Urban Doors are not liable for any services provided by 3rd party installers &amp; delivery services.</p>	<b>Subtotal</b>	\$7,303.00
	<b>Sales Tax (9.5%)</b>	\$693.79
	<b>Payments/Credits</b>	-\$7,996.79
	<b>Balance Due</b>	\$0.00

*Water Damaged Doors → \$ 3586<sup>13</sup> -*

# George DeFalco Plumbing

## INVOICE

4948 Dovetail Dr.  
 Agoura Hills, CA 91301  
 818-585-3887

INVOICE #	DATE
	11/6/2021

**BILL TO**  
 Michael Blodgett  
 24885 Mulholland Hwy.  
 Calabasas, CA 91302

CUSTOMER ID	TERMS
	Upon Receipt

DATE	DESCRIPTION	HRS	UNIT PRICE	AMOUNT
11/6/2021	Emergency plumbing repair			
	Labor & Materials			\$ 780.00

**PAID**

*Thank you for your business!*

SUBTOTAL	
TAX RATE	
TAX	
<b>TOTAL</b>	<b>\$ 780.00</b>





**JOB INVOICE**  
**No. 6740**

38753 26th St E Palmdale, CA 93550 • 818.575.0643  
Manuel.Orangefire@yahoo.com Lic.#1026078

CUSTOMER ORDER NO.	DATE ORDERED
ORDER TAKE BY	DATE PROMISED <input type="checkbox"/> A.M. <input type="checkbox"/> P.M.

BILL TO	PHONE
ADDRESS	MECHANIC
CITY	HELPER
JOB NAME AND LOCATION	

DESCRIPTION OF WORK	<input type="checkbox"/> DAY WOK
	<input type="checkbox"/> CONTRACT
	<input type="checkbox"/> EXTRA

QUANT.	DESCRIPTION OF MATERIAL USED	PRICE	AMOUNT
1	Transition cpvc - copper 1"		
2	cpvc 90x1"		
1	cpvc coupling 1"		
5	ft cpvc pipe 1"		
	4 Hours work		
<p>He took care to cut the wall a little because the pipe was with nails and it cracked every time it was cut with scissors</p>			

HOURS	LABOR	AMOUNT	TOTAL MATERIALS
	MECHANICS		
	HELPERS		
	<b>\$ P.M.</b>		
	TOTAL LABOR		
	TOTAL		

I hereby acknowledge the satisfactory completion of the above described work.

SIGNATURE \_\_\_\_\_ DATE COMPLETED 1/1

TOTAL LABOR \_\_\_\_\_ TAX \_\_\_\_\_ TOTAL 690 ✓

**Job Invoice**

DATE ORDERED 12/10/21		ORDER TAKEN BY Chris	
SOLD TO Michael Blodgett		PHONE NO.	
24885 Mulholland Hwy		CUSTOMER ORDER #	
Malibu Calabasas		JOB LOCATION Calabasas	
JOB PHONE		STARTING DATE 12/11/21	
TERMS TBD			

QTY.	MATERIAL	UNIT	AMOUNT	DESCRIPTION OF WORK
	Saturday 12/11/21			New Door Installation Including Jam Modification
	Chris 7am-5pm	9 hrs	\$450.00	
	Sulio 7am-5pm	9 hrs	\$450.00	
	Billy 7am-5pm	9 hrs	\$450.00	
	Total		\$1350.00	
	Sunday 12/12/21			
				MISCELLANEOUS CHARGES
	Chris 7am-4pm	8 hrs	\$400.00	Door Stop \$230.00
	Sulio 7am-4pm	8 hrs	\$400.00	Ram Board \$45.00
	Billy 7am-4pm	8 hrs	\$400.00	3hrs. Labour \$150.00
	Total		\$1200.00	Balance Due
	Paid CA			TOTAL MISCELLANEOUS \$425.00
				<b>LABOR      HRS.    RATE      AMOUNT</b>
TOTAL MATERIALS				TOTAL LABOR

WORK ORDERED Install Damaged Doors	TOTAL LABOR
DATE ORDERED Lower Floor	TOTAL MATERIALS
DATE COMPLETED	TOTAL MISCELLANEOUS
CUSTOMER APPROVAL SIGNATURE	SUBTOTAL
AUTHORIZED SIGNATURE	TAX
	GRAND TOTAL



Masters Fine Floors  
 21809 lanark st  
 Canoga park Ca, 91304  
 Tel 818-568-3431  
 ca.torresconstruction@gmail.com

**Estimate**

Date	Estimate #
11-21-2011	516

Name / Address  
 Michael Blodgett  
 24885 Mulholland Hwy  
 Calabasas, Ca. 91302

Ship To

Project

Item	Description	Qty	Rate	Total
220 sqft	Sanding, hand Scraping, Supply and Replace 3-5 Planks (1ft long each), stain and 3 layers of Varnish.	}	\$3,500=	
280 sqft	Recoat (1 layer of Varnish)			

Note - Complete job will take  
 6-7 days

Subtotal
<del>Subtotal</del>
Total \$ 3,500=

**\$ 3,500**

Michael Blodgett <michael@royallandscape.info>



# Las Virgenes Municipal Water District Invoice# 4262281 Payment Confirmation

1 message

**Las Virgenes Municipal Water District** <no-reply@invoicecloud.net>  
Reply-To: Las Virgenes Municipal Water District <customer\_service@lvmwd.com>  
To: michael@royallandscape.info

Tue, Dec 7, 2021 at 3:30 AM



**Dear MICHAEL BLODGETT**

**Payment Confirmation**

Thank you for your payment to Las Virgenes Municipal Water District.

Your payment has been successfully processed and your account has been updated.

You will continue to receive an email each time a bill is ready for your review. This is an easy way to access, review and pay your bills.

If you haven't already gone paperless, please consider helping the environment, reducing your clutter and supporting our green strategy by opting to move to paperless billing in your next billing cycle. You will always have the option to print your bill directly from your computer if you need it for your records.

To go paperless, log on to your account at <https://www.invoicecloud.com/lvmwd> and select paperless options under My Profile. Then check the Yes, I want to go Paperless box and press update.

If you have any questions regarding your account, please email us at [customer\\_service@lvmwd.com](mailto:customer_service@lvmwd.com) and include your account number, first name and last name on the account.

View The Current Flow newsletter at <https://www.lvmwd.com/education/publications/the-current-flow>

Thank you for being a valued Las Virgenes Municipal Water District customer.

*Please Note: To ensure delivery of account related email notifications, please add [no-reply@invoicecloud.net](mailto:no-reply@invoicecloud.net) to your safe senders list.*

Account Number:

XXXXXXXXXXXXXXXXX220

Invoice Number:

4262281

Payment Amount:

\$2,061.86

Message:

PAYMENT PROCESSED  
684815



Please consider the environment before printing this email

Certain email accounts block messages that you intend to receive. To make sure that you continue to receive updates from Invoice Cloud



**From:** [Michael Blodgett](#)  
**To:** [Guzman, Josie](#)  
**Subject:** Photos of water damage-24885 Mulholland Hwy  
**Date:** Monday, March 21, 2022 3:51:18 PM

---

For your reference-water damage

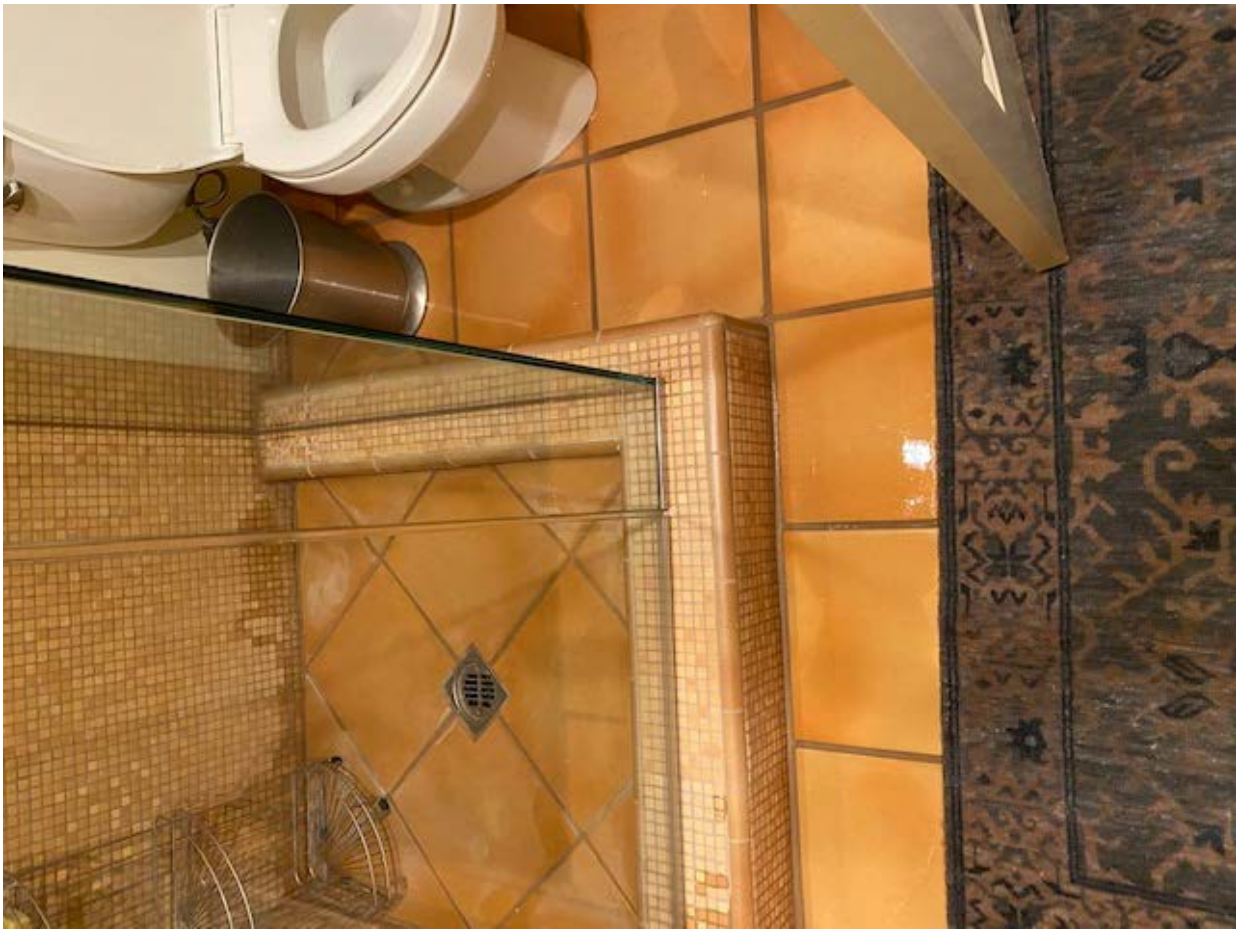
































Michael Blodgett  
ROYAL LANDSCAPE  
Sent from my iPhone

FIELD SERVICE ORDER

Customer: MICHAEL B Phone No.: (818)612-9755

Address: 24885 MULHOLLAND HWY

City: CALABASAS Route No.: \_\_\_\_\_

Type of Call: \_\_\_\_\_

Comments: CUSTOMER CALLED SAYING THAT OUR REGULATOR HAS FAILED AND HE HAS OVER 200 PSI AT HIS HOUSE WHICH HAS A CAUSED A LARGE LEAK IN HIS HOUSE. WENT TO LOCATION, REPLACED REGULATOR AND SET TO 90PSI.

Initials: LOGAN K Date: 11-6-21 Time: 5:45PM

Meter Information

New Meter Information (if required)

Meter Read: 4908.77

Meter Number: 21756773

Size: \_\_\_\_\_

Meter Make: \_\_\_\_\_

Additional Action Required: YES NO Routed To: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Action Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Customer Name DANAE Blodgett  
Customer Number 47306

I / We hereby request LAS VIRGENES MUNICIPAL WATER DISTRICT to increase my water pressure coming through my regulated service at:

24885 Mulholland

from the standard 75 PSI to 90 PSI, with a maximum of 145 PSI. A regulator and a pressure relief valve have been installed to protect my house plumbing and I / we hereby release LAS VIRGENES MUNICIPAL WATER DISTRICT from any liability for any damage which might occur from said increase in pressure.

*(If you are a tenant, LVMWD will require the property owner's signature prior to increasing the pressure.)*

Customer Signature Danae Blodgett Date 12/18/14

Property Owner Signature Danae Blodgett Date 12/18/14

Field Service Representative Richard



□ April 19, 2022 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Claims by Wades Wines and Southern California Edison**

**SUMMARY:**

The District received the attached claims from Wades Wines and Southern California Edison (SCE) for damages resulting from a broken water main along Agoura Road in Westlake Village that occurred on December 3, 2021. Wades Wines is seeking damages, in the amount of \$23,966.85, for interruption of their business operations. SCE is seeking damages, in the amount of \$83,591.96, for their emergency response and repair to underground power systems. Based on review of the claims, staff recommends the Board authorize the General Manager to negotiate and settle the claims.

**RECOMMENDATION(S):**

Authorize the General Manager to negotiate and execute settlement agreements with Wades Wines and Southern California Edison.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

The total amount of these two claims is \$107,558.81. Sufficient funds are available in the adopted Fiscal Year 2021-22 Budget for this purpose.

**DISCUSSION:**

Wades Wines and Southern California Edison (SCE) submitted claims, in the amounts of \$23,966.85 and \$83,591.96, respectively, for damages caused by a water main rupture on Agoura Road in Westlake Village. The Wades Wines claim stems from impacts to their business operations due to the lack of adequate access to their facility and temporary interruption of water service. The SCE claim consists of repairs to an underground electrical vault and installation of a "high line" to provide temporary electrical service to customers during repair of the underground facilities. Staff investigated the claims, evaluated the amounts and recommends settlement. The District previously settled a claims for the same incident with Charter Communications, in the amount of \$14,511.46, and the City of Westlake Village, in the amount of \$660. The total amount of all claims received for the Agoura Road water main break is \$122,730.27. Staff submitted a claim the the District's insurance carrier, in the amount of \$22,730.27, given that the total damages exceed the District's self-insured retention \$100,000.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Tiffany Armstead, Administrative Specialist - Risk Management

**ATTACHMENTS:**

Claim by Wades Wines

Claim by SCE

Photographs of Agoura Road Water Main Break





NOV 11 2021 2:57 PM

Claim Against Las Virgenes Municipal Water District  
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Assistant/ Clerk of the Board  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road  
Calabasas, CA 91302

Name of claimant/s: WAKES WINES 30961 AQUANA ROAD WESTLAKE

Address/location of accident or occurrence:  
30961 AQUANA ROAD  
WESTLAKE VILLAGE CA 91361

Address to where replies/notices should be sent (if different from the above):  
30961 AQUANA ROAD  
WESTLAKE VILLAGE CA 91361

Telephone numbers: Home: 805-207-8674 Work/Cell: 805-207-8674

Please answer the following questions. If more space is required, please attach additional sheets. **Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.**

1. When did damage or injury occur? (Give exact date and hour)

DECEMBER 3<sup>RD</sup> 2021

2. Where did the damage or injury occur?

30961 AQUANA ROAD WESTLAKE

3. How did the damage or injury occur? (Give full details)

WATER MAIN BURST

4. What damage or injuries do you claim?

LOSS OF SALES ON DECEMBER 3<sup>RD</sup> 4<sup>TH</sup> 2021

5. If this claim is for damage to property, are you the legal owner of said property?  
Yes  No  . If not, please list name and address of property owner.

West Oak Park LLC  
30961 Agoura Road Suite 227 Westlake Village, CA 91361

6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?

NOT KNOWN

7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?

0

8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)

Amount claimed as of this date: \$ 23,966.85

Estimated amount of future expenses: \$ 0

Total Amount Claimed: \$ 23,966.85

Basis for computation of amounts claimed: Sales

Total sales for 5 1/2 Days - 175,456.91  
(12-4, 12-10, 12-11, 12-17, 12-18, 12-24 1/2 DAY)

9. Other details? (Names, addresses of witnesses, doctors and hospitals)

Average sales per DAY 175,456.91 ÷ 5 1/2 = 31955.80  
Average sales for 1 1/2 days 47,933.90  
Loss profit 47933.90 x 50% = 23,966.85

Signature of Claimant or Person Acting on Claimant's Behalf

3-3-2022  
Date

Print Name of Person Signing Above: WADE Schlosser

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

**Notice:** Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 3/14/22 Time: 3:20 PM Recorded by: JESSIE GYMAN

Note: This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.



2-605-48  
 14-944-05  
 8-054-27  
 926-96  
 1-056-15  
 34-453-35  
 2-875-33  
 1-794-57  
 16-297-58  
 17-844-21  
 9-880-35  
 1-062-20  
 803-76  
 28-425-32  
 6-495-31  
 942-82  
 1-272-42  
 8-445-15  
 17-567-12  
 175,755-31

019

0-2

Shindwiler Tasting Room  
Wades Wines

30961 West Agoura Rd. Suite 323

30961 West Agoura Rd. Suite 321

Wades Wines

Wades Wines

\*\*\* Z Tape \*\*\*  
DAN

\*\*\* Z Tape \*\*\*

\*\*\* Z Tape \*\*\*

My Store 12/04/2021  
POS Beer and Wine 09:01 PM  
Till Open 12/04/2021 02:00 PM  
Till Close 12/04/2021 09:01 PM

Gross Sales 2603.46  
Refunds -79.00  
Discounts -0.00  
Total Sales 2526.48  
Avg Sales 57.42  
Total Tips 393.50

My Store 12/04/2021  
REGISTER ONE - NEW 08:11 PM  
Till Open 12/03/2021 10:55 AM  
Till Close 12/04/2021 08:10 PM

Gross Sales 14944.06  
Refunds -0.00  
Discounts -0.00  
Total Sales 14944.05  
Avg Sales 223.04  
Total Tips 0.00

My Store 12/04/2021  
Register Two 06:20 PM  
Till Open 03/09/2021 10:45 AM  
Till Close 12/04/2021 08:19 PM

Gross Sales 18054.07  
Refunds -0.00  
Discounts -0.00  
Total Sales 8054.07  
Avg Sales 309.77  
Total Tips 0.00

Sales by Type:  
Credit Total 41 2540.74  
Visa 26 1535.50  
MasterCard 5 297.86  
AmEx 0 0.00  
Discover 0 0.00  
Diners 0 0.00  
Unknown 0 0.00  
Cash 4 225.87  
Check 0 0.00

Sales by Type:  
Credit Total 66 16110.82  
Visa 0 0.00  
MasterCard 0 0.00  
AmEx 0 0.00  
Discover 0 0.00  
Diners 0 0.00  
Unknown 0 0.00  
Cash 1 146.70  
Check 1 100.00

Sales by Type:  
Credit Total 24 8785.44  
Visa 12 3339.62  
MasterCard 5 2393.90  
AmEx 0 0.00  
Discover 2 331.02  
Diners 0 0.00  
Unknown 0 0.00  
Cash 2 32.83  
Check 0 0.00

Cash Fill 0.00  
Cash Drop 0.00  
Cash in Drawer 225.87  
Cash Count 0.00  
Short/Over Amount 225.87  
No Sales 0  
Cancels 6

Cash Fill 0.00  
Cash Drop 0.00  
Cash in Drawer 146.70  
Cash Count 0.00  
Short/Over Amount -146.70  
No Sales 0  
Cancels 24

Cash Fill 0.00  
Cash Drop 0.00  
Cash in Drawer 32.83  
Cash Count 0.00  
Short/Over Amount -32.83  
No Sales 0  
Cancels 233

Taxes: 240.13  
Sales Tax  
Special Fee  
Sales by User: wade\_wines 44 2906.46

Taxes: 1405.47  
Sales Tax  
Special Fee 8.00  
Sales by User: wade\_wines 7 1327.68

Taxes: 765.05  
Sales Tax  
Special Fee 0.15  
Sales by User: wade\_wines

12-10

2

492

Sundowner Tasting Room

Wades Wines

30961 West Agoura Rd. Suite 323

\*\*\* Z Tape \*\*\*

My Store 12/10/2021 08:57 PM  
 POS Beer and Wine 12/10/2021 03:13 PM  
 Till Open 12/10/2021 08:57 PM  
 Till Close

Gross Sales 868.50  
 Refunds -0.00  
 Discounts -0.00  
 Total Sales 868.50  
 Avg Sales 41.35  
 Total Tips 200.82

Sales by Type:  
 Credit Total 926.96  
 Visa 882.61  
 MasterCard 0  
 AmEx 0  
 Discover 0  
 Diners 0  
 Unknown 0  
 Cash 24.10  
 Check 0

Cash Fill 0.00  
 Cash Drop 0.00  
 Cash in Drawer 24.10  
 Cash Count -0.00  
 Short/Over Amount -24.10  
 No Sales 0  
 Cancels 2

Taxes: 82.56  
 Sales Tax

82.56

Sundowner Tasting Room

Wades Wines

30961 West Agoura Rd. Suite 323

\*\*\* Z Tape \*\*\*

My Store 12/10/2021 08:47 PM  
 New Spirits Room 12/10/2021 03:44 PM  
 Till Open 12/10/2021 08:47 PM  
 Till Close

Gross Sales 1037.50  
 Refunds -73.00  
 Discounts -0.00  
 Total Sales 964.50  
 Avg Sales 80.37  
 Total Tips 167.72

Sales by Type:  
 Credit Total 1056.15  
 Visa 823.45  
 MasterCard 0  
 AmEx 0  
 Discover 0  
 Diners 0  
 Unknown 0  
 Cash 0  
 Check 0

Cash Fill 0.00  
 Cash Drop 0.00  
 Cash in Drawer 0.00  
 Cash Count 0.00  
 Short/Over Amount 0  
 No Sales 3  
 Cancels

Taxes: 91.65  
 Sales Tax

Sales by User: 12  
 Spirits 964.50

964.50

812

Wades Wines

30961 West Agoura Rd. Suite 321

\*\*\* Z Tape \*\*\*

My Store 12/10/2021 08:33 PM  
 REGISTER ONE - NEW 12/10/2021 11:09 AM  
 Till Open 12/10/2021 08:31 PM  
 Till Close

Gross Sales 31895.35  
 Refunds -0.00  
 Discounts -0.00  
 Total Sales 31895.35  
 Avg Sales 414.22  
 Total Tips 0.00

Sales by Type:  
 Credit Total 34463.35  
 Visa 77  
 MasterCard 0  
 AmEx 0  
 Discover 0  
 Diners 0  
 Unknown 0  
 Cash 0  
 Check 0

Cash Fill 0.00  
 Cash Drop 0.00  
 Cash in Drawer 0.00  
 Cash Count 0.00  
 Short/Over Amount 0  
 No Sales 14  
 Cancels

Taxes: 2556.15  
 Sales Tax

Special Fee 11.85

11.85

12-11

813  
Wades Wines  
30961 West Agoura Rd. Suite 321

813  
Sundowner Tasting Room  
Wades Wines  
30961 West Agoura Rd. Suite 323

813  
Wades Wines  
30961 West Agoura Rd. Suite 321

813  
Wades Wines  
30961 West Agoura Rd. Suite 321

\*\*\* Z Tape \*\*\*

\*\*\* Z Tape \*\*\*

\*\*\* Z Tape \*\*\*

\*\*\* Z Tape \*\*\*

My Store 12/11/2021 12/11/2021  
REGISTER ONE - NEW 08:45 PM  
Till Open 12/11/2021 10:50 AM  
Till Close 12/11/2021 08:43 PM

Gross Sales 14975.82  
Refunds -0.00  
Discounts -0.00  
Total Sales 14975.82  
Avg Sales 184.88  
Total Tips 0.00

My Store 12/11/2021 12/11/2021  
POS Beer and Wine 09:05 PM  
Till Open 12/11/2021 01:46 PM  
Till Close 12/11/2021 09:05 PM

Gross Sales 1750.48  
Refunds -24.50  
Discounts -0.00  
Total Sales 1725.98  
Avg Sales 53.93  
Total Tips 238.59

My Store 12/11/2021 12/11/2021  
Register Two 08:16 PM  
Till Open 12/06/2021 02:04 PM  
Till Close 12/11/2021 08:16 PM

Gross Sales 2762.16  
Refunds -0.00  
Discounts -0.00  
Total Sales 2762.16  
Avg Sales 153.45  
Total Tips 0.00

My Store 12/11/2021 12/11/2021  
REGISTER ONE - NEW 08:45 PM  
Till Open 12/11/2021 10:50 AM  
Till Close 12/11/2021 08:43 PM

Gross Sales 14975.82  
Refunds -0.00  
Discounts -0.00  
Total Sales 14975.82  
Avg Sales 184.88  
Total Tips 0.00

Sales by Type:  
Credit Total 80 16297.58  
Visa 0 0.00  
MasterCard 0 0.00  
AmEx 0 0.00  
Discover 0 0.00  
Diners 0 0.00  
Unknown 0 0.00  
Cash 1 109.45  
Check 0 0.00

Sales by Type:  
Credit Total 28 1794.57  
Visa 18 1054.37  
MasterCard 6 405.13  
AmEx 0 0.00  
Discover 0 0.00  
Diners 0 0.00  
Unknown 0 0.00  
Cash 4 95.42  
Check 0 0.00

Sales by Type:  
Credit Total 18 2875.53  
Visa 12 2442.71  
MasterCard 1 15.52  
AmEx 0 0.00  
Discover 1 133.54  
Diners 0 0.00  
Unknown 0 0.00  
Cash 0 0.00  
Check 1 150.00

Sales by Type:  
Credit Total 80 16297.58  
Visa 0 0.00  
MasterCard 0 0.00  
AmEx 0 0.00  
Discover 0 0.00  
Diners 0 0.00  
Unknown 0 0.00  
Cash 1 109.45  
Check 0 0.00

Cash Fill 0.00  
Cash Drop 0.00  
Cash in Drawer 109.45  
Cash Count 0.00  
Short/Over Amount -109.45  
No Sales 0  
Cancels 14

Cash Fill 0.00  
Cash Drop 0.00  
Cash in Drawer 95.42  
Cash Count 0.00  
Short/Over Amount -95.42  
No Sales 0  
Cancels 3

Cash Fill 0.00  
Cash Drop 0.00  
Cash in Drawer 0.00  
Cash Count 0.00  
Short/Over Amount 0.00  
No Sales 0  
Cancels 5

Cash Fill 0.00  
Cash Drop 0.00  
Cash in Drawer 109.45  
Cash Count 0.00  
Short/Over Amount -109.45  
No Sales 0  
Cancels 14

Taxes: 1422.71  
Sales Tax  
Special Fee 8.50  
Sales by User: 14975.82  
wade\_wines 61

Taxes: 164.01  
Sales Tax  
Sales by User: 1725.98  
Wine and Beer 31

Taxes: 262.42  
Sales Tax  
Special Fee 0.95  
Sales by User: 2762.16

Taxes: 1422.71  
Sales Tax  
Special Fee 8.50  
Sales by User: 14975.82  
wade\_wines 61

819

Wades Wines

30961 West Agoura Rd. Suite 321

\*\*\* Z Tape \*\*\*

My Store	12/17/2021
REGISTER ONE - NEW	08:57 PM
Till Open	12/17/2021 10:46 AM
Till Close	12/17/2021 08:57 PM

Gross Sales	16547.56
Refunds	-0.00
Discounts	-3.30
Total Sales	16544.26
Avg Sales	194.63
Total Tips	0.00


Sales by Type:		
Credit Total	82	17844.01
Visa	0	0.00
MasterCard	0	0.00
AmEx	0	0.00
Discover	0	0.00
Diners	0	0.00
Unknown	0	0.00
Cash	4	106.93
Check	0	0.00

Cash Fill	0.00
Cash Drop	0.00
Cash in Drawer	106.93
Cash Count	0.00
Short/Over Amount	-106.93
No Sales	0
Cancel	8

Taxes:	
Sales Tax	1395.73

Special Fee	10.95
-------------	-------

Sales by User:		
wade_wines	85	16544.26

 @wadeswines.com  
 We hope to see you again soon!  
 Don't Drink & Drive

72

Wades Wines

30961 West Agoura Rd. Suite 321

R2

\*\*\* Z Tape \*\*\*

My Store	12/17/2021
Register Two	08:52 PM
Till Open	12/17/2021 10:51 AM
Till Close	12/17/2021 08:51 PM

Gross Sales	9429.46
Refunds	-0.00
Discounts	-0.00
Total Sales	9429.46
Avg Sales	471.47
Total Tips	0.00

Sales by Type:		
Credit Total	20	9880.85
Visa	13	3127.64
MasterCard	2	687.84
AmEx	0	0.00
Discover	0	0.00
Diners	0	0.00
Unknown	0	0.00
Cash	1	200.00
Check	1	150.00

Cash Fill	0.00
Cash Drop	0.00
Cash in Drawer	200.00
Cash Count	0.00
Short/Over Amount	-200.00
No Sales	0
Cancel	11

Taxes:	
Sales Tax	798.34

Special Fee	3.05
-------------	------

Sales by User:		
wade_wines	20	9429.46

Don't Drink & Drive

12-17

We hope to see you again soon!

494

R-1

Sundowner Tasting Room

Wades Wines

30961 West Agoura Rd. Suite 323

\*\*\* Z Tape \*\*\*

My Store	12/17/2021
POS Beer and Wine	08:55 PM
Till Open	12/17/2021 03:15 PM
Till Close	12/17/2021 08:55 PM

Gross Sales	970.00
Refunds	-0.00
Discounts	-0.00
Total Sales	970.00
Avg Sales	53.88
Total Tips	185.97

Sales by Type:		
Credit Total	18	1062.20
Visa	14	819.10
MasterCard	3	144.55
AmEx	0	0.00
Discover	0	0.00
Diners	0	0.00
Unknown	0	0.00
Cash	0	0.00
Check	0	0.00

Cash Fill	0.00
Cash Drop	0.00
Cash in Drawer	0.00
Cash Count	0.00
Short/Over Amount	0.00
No Sales	0
Cancel	0

Taxes:	
Sales Tax	92.20

Sales by User:		
Wine and Beer	18	970.00

Tips by User:		
Wine and Beer	18	185.97

3

Sundowner Tasting Room

Wades Wines

30961 West Agoura Rd. Suite 323

R2

\*\*\* Z Tape \*\*\*

My Store	12/17/2021
New Spirits Room	09:11 PM
Till Open	12/11/2021 01:51 PM
Till Close	12/17/2021 09:11 PM

Gross Sales	734.00
Refunds	-0.00
Discounts	-0.00
Total Sales	734.00
Avg Sales	56.46
Total Tips	194.50

Sales by Type:		
Credit Total	13	803.76
Visa	8	376.70
MasterCard	4	166.45
AmEx	0	0.00
Discover	0	0.00
Diners	0	0.00
Unknown	0	0.00
Cash	0	0.00
Check	0	0.00

Cash Fill	0.00
Cash Drop	0.00
Cash in Drawer	0.00
Cash Count	0.00
Short/Over Amount	0.00
No Sales	0
Cancel	2

Taxes:	
Sales Tax	69.76

Sales by User:		
Spirits	13	734.00

Tips by User:		
Spirits	14	194.50

Voted #7 Beer Bar in the country by USA Today

@malibusundowner

12-17



820

Wades Wines

30961 West Agoura Rd. Suite 321

\*\*\* Z Tape \*\*\*

My Store	12/18/2021
REGISTER ONE - NEW	08:24 PM
Till Open	12/18/2021 10:57 AM
Till Close	12/18/2021 08:24 PM

Gross Sales	26076.03
Refunds	-0.00
Discounts	-0.00
Total Sales	26076.03
Avg Sales	248.34
Total Tips	0.00

Sales by Type:		
Credit Total	106	28425.55
Visa	0	0.00
MasterCard	0	0.00
AmEx	0	0.00
Discover	0	0.00
Diners	0	0.00
Unknown	0	0.00
Cash	0	0.00
Check	1	100.00

Cash Fill	0.00
Cash Drop	0.00
Cash in Drawer	0.00
Cash Count	0.00
Short/Over Amount	0.00
No Sales	0
Cancel	9

Taxes:	
Sales Tax	2443.97

Special Fee	5.55
-------------	------

Sales by User:		
wade_wines	105	26076.03

 @malibusundowner

We hope to see you again soon!  
Don't Drink & Drive

73

Wades Wines

30961 West Agoura Rd. Suite 321

\*\*\* Z Tape \*\*\*

My Store	12/18/2021
Register Two	06:47 PM
Till Open	12/18/2021 10:58 AM
Till Close	12/18/2021 06:47 PM

Gross Sales	5928.41
Refunds	-0.00
Discounts	-0.00
Total Sales	5928.41
Avg Sales	152.01
Total Tips	0.00

Sales by Type:		
Credit Total	39	6495.31
Visa	25	2665.89
MasterCard	4	836.02
AmEx	0	0.00
Discover	1	323.91
Diners	0	0.00
Unknown	0	0.00
Cash	0	0.00
Check	0	0.00

Cash Fill	0.00
Cash Drop	0.00
Cash in Drawer	0.00
Cash Count	0.00
Short/Over Amount	0.00
No Sales	0
Cancel	3

Taxes:	
Sales Tax	563.20

Special Fee	3.70
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Sales by User:		
wade_wines	39	5928.41

12-18

4

R-2

Sundowner Tasting Room

Wades Wines

30961 West Agoura Rd. Suite 323

\*\*\* Z Tape \*\*\*

My Store	12/18/2021
New Spirits Room	08:48 PM
Till Open	12/18/2021 01:58 PM
Till Close	12/18/2021 08:48 PM

Gross Sales	878.00
Refunds	-0.00
Discounts	-0.00
Total Sales	878.00
Avg Sales	79.81
Total Tips	172.59

Sales by Type:		
Credit Total	11	942.82
Visa	7	508.10
MasterCard	3	304.41
AmEx	0	0.00
Discover	0	0.00
Diners	0	0.00
Unknown	0	0.00
Cash	1	18.62
Check	0	0.00

Cash Fill	0.00
Cash Drop	0.00
Cash in Drawer	18.62
Cash Count	0.00
Short/Over Amount	-18.62
No Sales	0
Cancel	3

Taxes:	
Sales Tax	83.44

Sales by User:		
Spirits	11	878.00

Tips by User:		
Spirits	12	172.59

Voted #7 Beer Bar

495

R-1

R-1

Sundowner Tasting Room

Wades Wines

30961 West Agoura Rd. Suite 323

\*\*\* Z Tape \*\*\*

My Store	12/18/2021
POS Beer and Wine	08:50 PM
Till Open	12/18/2021 01:55 PM
Till Close	12/18/2021 08:49 PM

Gross Sales	1195.00
Refunds	-0.00
Discounts	-0.00
Total Sales	1195.00
Avg Sales	54.31
Total Tips	207.29

Sales by Type:		
Credit Total	19	1272.42
Visa	12	893.54
MasterCard	3	89.79
AmEx	0	0.00
Discover	1	59.13
Diners	0	0.00
Unknown	0	0.00
Cash	3	36.15
Check	0	0.00

Cash Fill	0.00
Cash Drop	0.00
Cash in Drawer	36.15
Cash Count	0.00
Short/Over Amount	-36.15
No Sales	0
Cancel	1

Taxes:	
Sales Tax	113.57

Sales by User:		
Wine and Beer	22	1195.00

Tips by User:		
Wine and Beer	19	207.29

@malibusundowner

UATU

Transaction No: 5291635738193668779

Voted #7 Beer Bar in the country by USA Today

@malibusundowner16

12-18



79

Wades Wines

30961 West Agoura Rd. Suite 321

\*\*\* Z Tape \*\*\*

My Store	12/24/2021
Register Two	04:47 PM
Till Open	12/24/2021 10:58 AM
Till Close	12/24/2021 04:47 PM

Gross Sales	7816.33
Refunds	-0.00
Discounts	-0.00
Total Sales	7816.33
Avg Sales	147.47
Total Tips	0.00

Sales by Type:		
Credit Total	53	8445.13
Visa	31	4676.64
MasterCard	9	864.46
AmEx	0	0.00
Discover	0	0.00
Diners	0	0.00
Unknown	0	0.00
Cash	0	0.00
Check	1	100.00

Cash Fill	0.00
Cash Drop	0.00
Cash in Drawer	0.00
Cash Count	0.00
Short/Over Amount	0.00
No Sales	0
Cancel	8

Taxes:	
Sales Tax	723.55

Special Fee	5.25
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Sales by User:		
wade wines	53	7816.33

Don't Drink & Drive

Don't Drink & Drive

826

Wades Wines

30961 West Agoura Rd. Suite 321

\*\*\* Z Tape \*\*\*

My Store	12/24/2021
REGISTER ONE - NEW	05:11 PM
Till Open	12/24/2021 10:53 AM
Till Close	12/24/2021 05:11 PM

Gross Sales	16076.49
Refunds	-0.00
Discounts	-7.00
Total Sales	16069.49
Avg Sales	165.66
Total Tips	0.00

Sales by Type:		
Credit Total	97	17567.12
Visa	0	0.00
MasterCard	0	0.00
AmEx	0	0.00
Discover	0	0.00
Diners	0	0.00
Unknown	0	0.00
Cash	1	12.04
Check	0	0.00

Cash Fill	0.00
Cash Drop	0.00
Cash in Drawer	12.04
Cash Count	0.00
Short/Over Amount	-12.04
No Sales	0
Cancel	9

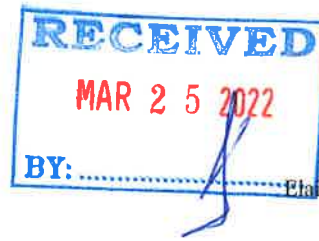
Taxes:	
Sales Tax	1502.42

Special Fee	7.25
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Sales by User:		
wade_wines	97	16069.49

12-24

Don't Drink & Drive



Elaine Tan  
Specialist  
Elaine.Tan@sce.com

March 17, 2022

202113568  
Las Virgenes Municipal Water District

**CERTIFIED MAIL**

Las Virgenes Municipal Water District  
Attn: Board of Directors  
4232 Las Virgenes Road  
Calabasas, CA 91302

Reference:	Date of Occurrence:	December 03, 2021
	Location:	30961 Agoura Road at Agoura Hills, CA
	Our File No:	202113568

Gentlemen:

Enclosed is our Claim Against a Governmental Agency in the amount of **\$83,591.96**. Please reference our file number, 202113568, on your check. Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to be "Elaine Tan", written over a horizontal line.

Elaine Tan

**Our File No. 202113568**

**CLAIM AGAINST A GOVERNMENTAL AGENCY**

The Southern California Edison Company, a corporation, is hereby presenting its claim for damage/loss to Las Virgenes Municipal Water District

- |    |                                                                         |                                                                                         |
|----|-------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| 1. | Date of occurrence/discovery                                            | December 03, 2021                                                                       |
| 2. | Location of occurrence                                                  | 30961 Agoura Road at Agoura Hills, CA                                                   |
| 3. | Cause of damage/loss                                                    | Water main broke which caused comm structure to fall on SCE Primary duct and damaged it |
| 4. | Amount or estimate of damage/loss                                       | \$83,591.96                                                                             |
| 5. | Name and address (if known) of public employee or agency causing damage | Contact Jim Korkosz                                                                     |

**All correspondence in regard to this claim should be addressed to: Southern California Edison Company (Claims Department), P.O. Box 900, Rosemead, California 91770, Attention: Elaine Tan**

**VERIFICATION AND CERTIFICATION**

State of California, County of Los Angeles (ss.) Elaine Tan, being by me duly sworn, deposes and says: that he/she is a Specialist for Southern California Edison Company, a corporation, claimant; that he/she has read the foregoing

claim and knows the contents thereof; and that the same is true and correct of his/her own knowledge, except as to the matters which are therein stated upon his/her information or belief, and as to those matters that he/she believes to be true.



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**Claimant's Signature**

CLAIM BILLING STATEMENT	
	Invoice #: 7501381023
	Invoice Date: 3/16/2022
	Service Order #: 000903596002
	Sales Order #: 0000391456
	Sales Order Date: 3/10/2022
DESCRIPTION	AMOUNT
Material	\$ 6193.46
Service Allocations	\$ 469.99
Labor Normal Time	\$ 475.04
Salvage Credit	\$ 447.44-
Contract Services	\$ 30276.34
Labor Premium Time	\$ 21761.98
Permits Fees and Other	\$ 58.78-
Department Allocations	\$ 9273.00
Administrative and General	\$ 9964.57
Pensions and Benefits	\$ 4209.47
Payroll Tax	\$ 1474.33
Cost to repair and/or replace facilities damaged on December 03, 2021 located at 30961 Agoura Road, Agoura Hills	
	Total Amount: \$83,591.96



P. O. Box 900  
Rosemead, CA 91770-0900

60-89 3/01

**CERTIFIED MAIL**

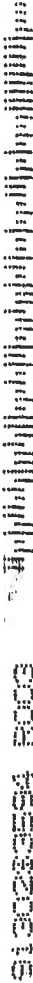


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US POSTAGE PAID PITNEY BOWES  
ZIP 91770 \$ 007.33<sup>0</sup>  
02 1W  
0001386201 MAR 18 2022

Las Virgenes Municipal Water District  
Attn: Board of Directors  
4232 Las Virgenes Road  
Calabasas, CA 91302















□ April 19, 2022 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

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**Subject : Travel Expense Policy Update: Approval**

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**SUMMARY:**

The District's administrative policies and procedures provide clear guidance to employees by documenting specific methods for implementation of Board policy, state and federal law, and common business practices. On March 1, 2015, the Board approved a recommendation to apply the District's Travel Expense Policy to both the Board and employees for consistency. Subsequently, the Board has approved updates and clarifications to the Travel Expense Policy from time-to-time. At this time, staff recommends an update to policy to reflect an adjustment to the reimbursable rate for airport parking and baggage fees.

**RECOMMENDATION(S):**

Approve the proposed update to the Travel Expense Policy.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

The proposed update to the Travel Expense Policy is expected to have a minimal financial impact.

**DISCUSSION:**

The pricing strategy for parking at Los Angeles International Airport (LAX) has recently changed to reflect demand-based pricing for all lots. The change means that parking rates vary depending on the date and time purchased and expected demand for parking during the time needed. For the economy lot, the daily parking fee is up to \$30 per day. Currently, the Travel Expense Policy provides up to \$25 per day for parking at LAX. Additionally, airport parking is the only portion of the current policy that does not have flexibility to reflect current market conditions. Therefore, staff proposes the following change to the airport parking section to increase the maximum reimbursement amount and allow for future adjustments based on changes to the rates for airport-operated economy lots.

- Airport Parking will be paid at the following maximum rates:
  - \$15 per day for Hollywood Burbank Airport or the maximum daily rate for Economy Lot A, whichever is higher.
  - \$30 per day for LAX or the non-discounted drive-up rate for LAX Economy Parking, whichever is higher.

Additionally, on occasion, the District has received requests for reimbursement of multiple baggage fees. All instances have stemmed from an employee opting to extend a business trip for personal reasons. Staff proposes to clarify and limit the reimbursement of baggage fees as follows:

- Baggage fees are reimbursed for one checked bag.

Attached for reference are red-lined and clean versions of the proposed update to the Travel Expense Policy.

**GOALS:**


Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

**ATTACHMENTS:**

Proposed Update to Travel Expense Policy - Redlined Version

Proposed Update to Travel Expense Policy - Clean Version

	<b>TRAVEL EXPENSE POLICY</b>	
	Effective: 1/1/2005 Revised: <del>10/05/2021</del> <u>19/2022</u> Adopted By Board: <del>10/05/2021</del> <u>19/2022</u>	Page 1 of 7

**POLICY**

It is the policy of the District to reimburse employees for pre-approved actual expenses that are necessary and reasonable when traveling to conduct District business.

This policy is designed to be an accountable plan under Internal Revenue Code and Treasury regulations.

**PRUDENT JUDGMENT**

It is important to remember that business expenses are paid from ratepayers and are a public record. Employees are expected to exercise prudent judgment in incurring travel expenses on approved business and consider the lowest cost travel option.

**CONFERENCE/ MEETING ATTENDANCE**

The District maintains memberships in a wide variety of professional associations, and encourages staff to actively participate in those associations concerned with the work in which they are engaged. It is generally accepted that attendance at professional conferences, seminars, and meetings is beneficial to both the employee and the District. Therefore, when it is determined by the supervisor and/or manager and approved by the General Manager, that an employee's participation in an event will be in the best interest of the District, attendance is encouraged.

The General Manager may authorize attendance at conferences/seminars/meetings held by organizations in which the District is not a member when it is justified by the employee's active participation as an officer or board member of the association, or when attendance at a specific event is in the best interest of the District.

**SEMINARS, WORKSHOPS, TRAINING SESSIONS ATTENDANCE**

An employee may request and/or a supervisor may direct an employee to attend a seminar, workshop and/or training session. Approval of such attendance is based on the supervisor/manager's determination and the department director's approval that attendance will be in the best interest of the District.



## **TRAVEL AUTHORIZATION**

When attendance at any type of event requires an employee to travel away from home for one or more nights or to use alternative travel means other than a District vehicle, travel must be approved by an employee's supervisor and department director.

## **SUPERVISORY RESPONSIBILITY**

It is the responsibility of supervisory personnel in each department to ensure that attendance at conferences and training events is scheduled to meet budgetary constraints, to provide employees with opportunities to attend events when in the best interest of the District and to assure employees have turned in completed travel expense forms no later than 30 days following the conference or training event.

## **TRANSPORTATION**

Employees shall use the most efficient and cost-effective mode of transportation for an authorized business trip. In determining the type of travel consideration shall be given to the following factors:

Estimated transit time	Cost
Desired arrival time	Estimated departure time

If the mode of transportation is commercial air, the class of travel shall be the lowest cost economy class available at time of booking and will be consistent with the lowest reasonable rate for a direct flight or the flight with the fewest number of transfers available for the desired departure and arrival times based on the above factors. A Division Manager, Department Director or the General Manager must approve any changes to flights wherein the District incurs a cost in excess of \$100 prior to making the change.

If ground transportation of choice is a rental car, the car rental insurance option, which should be refused by the employee at rental time, will not be reimbursed by the District.

If the mode of transportation is vehicle, the use of a District vehicle is encouraged but cannot be used to transport anyone other than District employees. If the department director states that a District vehicle is not available, the employee may use a personal vehicle and mileage will be paid in accordance with the current IRS-approved rate. Before a personal vehicle is used for District business, the employee is required to show proof of insurance coverage up to the state mandated levels of liability insurance.

At destination airports, public transportation or shared-ride services should be utilized whenever practical. Any customary tips to drivers shall not exceed 20% of the fare.

## **COMPENSATION DURING TRAVEL AWAY FROM THE DISTRICT ON BUSINESS**

### For employees classified as non-exempt under the Fair Labor Standards Act:

When the trip originates from the employee's home, time, in excess of the employee's normal commute time, spent traveling to and from an authorized business event is considered time worked and will be compensated.

When the trip originates from the employee's work location, all time spent commuting to and from an authorized business event is considered time worked and will be compensated.

Time spent in attendance at an authorized business event is considered time worked and will be compensated. In all instances, receptions; networking events; entertainment; and bona fide meal, sleep or rest time are not considered time worked and will not be compensated.

If an employee is offered public transportation but requests and is given permission to drive a vehicle instead, the time worked is the lesser of the time spent driving the car or the time that would have qualified as work time if the employee had used the public conveyance.

Time spent outside regular work hours in preparation for attendance at an authorized business event may be compensated with appropriate management approval in advance.

If an employee is offered overnight accommodations in accordance with this policy but chooses to commute to and from the location, the employee will not be compensated overtime for the additional non-business travel time or additional mileage, unless approved in advance by a Department Director based on a business need.

### For employees classified as exempt under the Fair Labor Standards Act:

Employees will be compensated their normal salary. Exempt employees eligible for overtime pay for hours worked in excess of 40 hours will be compensated for time spent in sessions, meetings, or other business purposes outside of regularly scheduled work hours and may be required to provide verification of time worked. In all instances, receptions; networking events; entertainment; and bona fide meal, sleep or rest time are not considered time worked and will not be compensated. Time spent traveling to or from a destination outside of normally scheduled work hours is not compensated as overtime.



## **LODGING**

When away from the District on business, an employee may engage rooms for overnight lodging during multi-day events when there is a reasonable expectation that the day will exceed ten (10) hours. For this purpose, the day includes all time spent in transit, work, conference sessions, meetings, breaks, lunch, and participation at conference-sponsored events open and available to all attendees (e.g. welcome receptions and evening networking events).

Lodging in connection with a conference or training activity shall not exceed the group rate published by the conference or training activity. If a group rate is not available, the lodging cost shall be reasonable and consistent with the cost of lodging used by other employees for similar events. The accommodations shall be at a commercial hotel or motel convenient to the location of the business event.

If the employee is accompanied on the trip by another person who is not an employee of the District, the District will only be charged for the amount equal to a single room rate.

A Travel Day may be approved by a Department Director or General Manager before and/or after the scheduled event if reasonably necessary to ensure full participation. Approval of a Travel Day will consider the location of the event and the timing of reasonable travel options.

Except as provided for above, if the employee chooses to arrive early, stay additional days, or use extra days to drive rather than fly to an event, additional lodging expenses incurred as a result of these choices will not be reimbursed by the District.

### **Daily Travel (No Overnight Stay)**

Employees will be reimbursed for actual expenses up to the pro-rated per diem rate if the daily travel meets the following criteria:

Breakfast –Employee departs from their duty station or home prior to 6:00 a.m. as a result of travel. Meal times are not inclusive of this time.

Lunch – Reimbursement only when the conference, meeting or training extends up to and beyond the lunch period for that day, and lunch is not provided.

Dinner (evening) – Employee is not able to return to their duty station or home before 7:00 P.M. as a result of travel. Meal times are not inclusive of this time.

Meal reimbursements for daily travel are taxable income under IRS regulations.

## Per Diem Reimbursement for Overnight Travel

An employee, who is authorized to travel, will be provided the per diem amount designated for the destination by the GSA per diem rate for meals and incidental expenses. Current rates can be found at [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem). Receipts are not required to receive payment of the per diem rate.

When meals are purchased separately or as part of a meeting or conference package, the per diem rate will be reduced by the amount specified for the meal purchased at [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem). For example, if the District purchases a lunch as part of a conference registration and the GSA per diem lunch rate is \$17, the per diem provided to the employee for that day would be reduced by \$17.

## OTHER EXPENSES

The District will pay for the following business expenses incurred while traveling when incurred for the purpose of conducting District business:

- Airport Parking will be paid at the following a-maximum rates:
  - ~~of~~ \$15 per day for Hollywood Burbank Airport or the maximum daily rate for Economy Lot A, whichever is higher. ~~or~~
  - \$25-30 per day for Los Angeles International Airport or at the non-discounted drive up rate for LAX Economy Parking, whichever is higher.
- Mileage to and from an airport or destination will be paid for the shortest distance from the assigned work location or employee's home, whichever is less. Verification of mileage calculation must accompany the reimbursement request (e.g. calculation from Google Maps, Yahoo Maps, Mapquest or similar)
- Baggage fees for up to one bag.-
- In-room Internet service.
- Photograph, fax, and photocopy service.
- Road tolls.

These expenses shall not be considered part of the per diem allowance above.

The District shall not pay for any personal expenses incurred by an employee while traveling on District business. Examples of such expenses are:

- Movie rentals in hotel rooms
- Garment cleaning or pressing services
- Alcoholic beverages
- Personal toiletries articles
- Entertainment
- Travel within locations at the destination (e.g. from hotel to restaurant) that does not have a business purpose.
- Travel or rental car insurance

- Seat upgrades or other travel add-on, such as priority boarding, mileage booster, etc.
  
- Fines or penalties
- Cancellation fees except where such cancellation is at the direction of the District.
- Excess Baggage Fees

## **EXPENSE REPORTING**

A "Statement of Travel Expenses" form must be completed no later than 30 days following each travel event where any costs are to be paid by the District. Travel includes all work away from the District, such as attendance at meetings (both formal and informal), conferences, and seminars; "travel expenses" include transportation, per diem, lodging, registration, and any related incidental or additional expenses (such as telephone, tips, or car rental). The destination can be a location close by (e.g. lunch after a meeting at a restaurant), or at a great distance (e.g. training out of state).

Proper completion of this form requires the employee to gather together and report on all expenditures relative to the travel experience. All expenses, whether personally incurred, charged to a District credit card, or paid through a District check request, must be reported on this form after completion of the trip. Personally incurred expenses will be reimbursed from this form, but if no business expenses are personally incurred, the report is still required in order to provide a complete accounting of travel expenses as analysis of District travel and conference expenditures are frequently required.

Documentary evidence of expense for which reimbursement is requested, such as receipts, paid bills, or similar evidence sufficient to support each expense, shall be attached to the form, except for items covered under the per diem payment. Each receipt or bill shall include detailed information to assure the employee is only reimbursed for those expenses consistent with this policy.

All expense reports and supporting documentation are subject to the Public Records Act and may be disclosed. Also, all expenses are publically reported annually pursuant to District policy and State law.

## **COST EXCEEDING ALLOWABLE AMOUNTS**

Employees may, at their own discretion, exceed the allowable amounts herein. In all cases where expenses exceed the allowable amount, the employee must pay for the excess amount or reimburse the District for all excess costs within 30 days of the last day of travel. The District will pay expenses up to the allowable amount.


## **RECEIPTS REQUIRED**

Detailed receipts are required for all travel expenses paid by the District except for expenses covered under the per diem. For example, a hotel receipt must break down all charges. Receipts may be electronic or printed. Any charges to a District credit card must be substantiated by a receipt or specified to be included as part of the per diem allowance. Employees are responsible for all costs that are not supported by a receipt.

**Approved:**



David W. Pedersen

	<b>TRAVEL EXPENSE POLICY</b>	
	Effective: 1/1/2005 Revised: 4/19/2022 Adopted By Board: 4/19/2022	Page 1 of 7

**POLICY**

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At destination airports, public transportation or shared-ride services should be utilized whenever practical. Any customary tips to drivers shall not exceed 20% of the fare.



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If an employee is offered overnight accommodations in accordance with this policy but chooses to commute to and from the location, the employee will not be compensated overtime for the additional non-business travel time or additional mileage, unless approved in advance by a Department Director based on a business need.

### For employees classified as exempt under the Fair Labor Standards Act:

Employees will be compensated their normal salary. Exempt employees eligible for overtime pay for hours worked in excess of 40 hours will be compensated for time spent in sessions, meetings, or other business purposes outside of regularly scheduled work hours and may be required to provide verification of time worked. In all instances, receptions; networking events; entertainment; and bona fide meal, sleep or rest time are not considered time worked and will not be compensated. Time spent traveling to or from a destination outside of normally scheduled work hours is not compensated as overtime.

## **LODGING**

When away from the District on business, an employee may engage rooms for overnight lodging during multi-day events when there is a reasonable expectation that the day will exceed ten (10) hours. For this purpose, the day includes all time spent in transit, work, conference sessions, meetings, breaks, lunch, and participation at conference-sponsored events open and available to all attendees (e.g. welcome receptions and evening networking events).

Lodging in connection with a conference or training activity shall not exceed the group rate published by the conference or training activity. If a group rate is not available, the lodging cost shall be reasonable and consistent with the cost of lodging used by other employees for similar events. The accommodations shall be at a commercial hotel or motel convenient to the location of the business event.

If the employee is accompanied on the trip by another person who is not an employee of the District, the District will only be charged for the amount equal to a single room rate.

A Travel Day may be approved by a Department Director or General Manager before and/or after the scheduled event if reasonably necessary to ensure full participation. Approval of a Travel Day will consider the location of the event and the timing of reasonable travel options.

Except as provided for above, if the employee chooses to arrive early, stay additional days, or use extra days to drive rather than fly to an event, additional lodging expenses incurred as a result of these choices will not be reimbursed by the District.

### **Daily Travel (No Overnight Stay)**

Employees will be reimbursed for actual expenses up to the pro-rated per diem rate if the daily travel meets the following criteria:

Breakfast –Employee departs from their duty station or home prior to 6:00 a.m. as a result of travel. Meal times are not inclusive of this time.

Lunch – Reimbursement only when the conference, meeting or training extends up to and beyond the lunch period for that day, and lunch is not provided.

Dinner (evening) – Employee is not able to return to their duty station or home before 7:00 P.M. as a result of travel. Meal times are not inclusive of this time.

Meal reimbursements for daily travel are taxable income under IRS regulations.

## **Per Diem Reimbursement for Overnight Travel**

An employee, who is authorized to travel, will be provided the per diem amount designated for the destination by the GSA per diem rate for meals and incidental expenses. Current rates can be found at [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem). Receipts are not required to receive payment of the per diem rate.

When meals are purchased separately or as part of a meeting or conference package, the per diem rate will be reduced by the amount specified for the meal purchased at [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem). For example, if the District purchases a lunch as part of a conference registration and the GSA per diem lunch rate is \$17, the per diem provided to the employee for that day would be reduced by \$17.

## **OTHER EXPENSES**

The District will pay for the following business expenses incurred while traveling when incurred for the purpose of conducting District business:

- Airport Parking will be paid at the following maximum rates:
  - \$15 per day for Hollywood Burbank Airport or the maximum daily rate for Economy Lot A, whichever is higher.
  - \$30 per day for Los Angeles International Airport or at the non-discounted drive up rate for LAX Economy Parking, whichever is higher. .
- Mileage to and from an airport or destination will be paid for the shortest distance from the assigned work location or employee's home, whichever is less. Verification of mileage calculation must accompany the reimbursement request (e.g. calculation from Google Maps, Yahoo Maps, Mapquest or similar)
- Baggage fees for up to one bag.
- In-room Internet service.
- Photograph, fax, and photocopy service.
- Road tolls.

These expenses shall not be considered part of the per diem allowance above.

The District shall not pay for any personal expenses incurred by an employee while traveling on District business. Examples of such expenses are:

- Movie rentals in hotel rooms
- Garment cleaning or pressing services
- Alcoholic beverages
- Personal toiletries articles
- Entertainment
- Travel within locations at the destination (e.g. from hotel to restaurant) that does not have a business purpose.
- Travel or rental car insurance

- Seat upgrades or other travel add-on, such as priority boarding, mileage booster, etc.
- Fines or penalties
- Cancellation fees except where such cancellation is at the direction of the District.
- Excess Baggage Fees

## **EXPENSE REPORTING**

A "Statement of Travel Expenses" form must be completed no later than 30 days following each travel event where any costs are to be paid by the District. Travel includes all work away from the District, such as attendance at meetings (both formal and informal), conferences, and seminars; "travel expenses" include transportation, per diem, lodging, registration, and any related incidental or additional expenses (such as telephone, tips, or car rental). The destination can be a location close by (e.g. lunch after a meeting at a restaurant), or at a great distance (e.g. training out of state).

Proper completion of this form requires the employee to gather together and report on all expenditures relative to the travel experience. All expenses, whether personally incurred, charged to a District credit card, or paid through a District check request, must be reported on this form after completion of the trip. Personally incurred expenses will be reimbursed from this form, but if no business expenses are personally incurred, the report is still required in order to provide a complete accounting of travel expenses as analysis of District travel and conference expenditures are frequently required.

Documentary evidence of expense for which reimbursement is requested, such as receipts, paid bills, or similar evidence sufficient to support each expense, shall be attached to the form, except for items covered under the per diem payment. Each receipt or bill shall include detailed information to assure the employee is only reimbursed for those expenses consistent with this policy.

All expense reports and supporting documentation are subject to the Public Records Act and may be disclosed. Also, all expenses are publically reported annually pursuant to District policy and State law.

## **COST EXCEEDING ALLOWABLE AMOUNTS**

Employees may, at their own discretion, exceed the allowable amounts herein. In all cases where expenses exceed the allowable amount, the employee must pay for the excess amount or reimburse the District for all excess costs within 30 days of the last day of travel. The District will pay expenses up to the allowable amount.

## **RECEIPTS REQUIRED**

Detailed receipts are required for all travel expenses paid by the District except for expenses covered under the per diem. For example, a hotel receipt must break down all

charges. Receipts may be electronic or printed. Any charges to a District credit card must be substantiated by a receipt or specified to be included as part of the per diem allowance. Employees are responsible for all costs that are not supported by a receipt.

**Approved:**

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David W. Pedersen



THE METROPOLITAN WATER DISTRICT  
OF SOUTHERN CALIFORNIA

## MWD MEETING AGENDA

### Regular Board of Directors Meeting - Final - Revised 2

April 12, 2022

12:00 PM

<b>Tuesday, April 12, 2022 Meeting Schedule</b>
08:30 am - WP&S 11:30 am - Break 12:00 pm - BOD

Teleconference meetings will continue until further notice. Live streaming is available for all board and committee meetings on [mwdh2o.com](http://mwdh2o.com) ([Click Here](#))

A listen only phone line is also available at 1-800-603-9516; enter code: 2176868#. Members of the public may present their comments to the Board on matters within their jurisdiction as listed on the agenda via teleconference only. To participate call (404) 400-0335 and enter Code: 9601962.

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MWD Headquarters Building - 700 N. Alameda Street - Los Angeles, CA 90012

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#### 1. Call to Order

- 1.1 Invocation: Mitch Lahouti, Metropolitan Retiree
- 1.2 Pledge of Allegiance: Director David De Jesus, Three Valleys Municipal Water District

#### 2. Roll Call

#### 3. Determination of a Quorum

#### 4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

- a. Member Agency Overview: Sunny Wang, Water Resources Manager, City of Santa Monica [21-985](#)

**Attachments:** [04122022 BOD 4a Presentation.pdf](#)

#### 5. OTHER MATTERS AND REPORTS

- A. Report on Directors' Events Attended at Metropolitan's Expense [21-986](#)

**Attachments:** [04122022 BOD 5A Report.pdf](#)



- B. Chairwoman's Monthly Activity Report [21-987](#)  
**Attachments:** [04122022 BOD 5B Report.pdf](#)
- C. General Manager's Monthly Activity Report [21-988](#)  
**Attachments:** [04122022 BOD 5C Report.pdf](#)
- D. General Counsel's summary of activities [21-989](#)  
**Attachments:** [04122022 BOD 5D Report.pdf](#)
- E. General Auditor's summary of activities [21-990](#)  
**Attachments:** [04122022 BOD 5E Report.pdf](#)
- F. Ethics Officer's summary of activities [21-991](#)  
**Attachments:** [04122022 BOD 5F Report.pdf](#)

**\*\* CONSENT CALENDAR ITEMS -- ACTION \*\***

**6. CONSENT CALENDAR OTHER ITEMS - ACTION**

- A. Approval of the Minutes of the Regular Meeting for March 8, 2022, the Special Meeting for March 22, 2022, and the Special Meeting for March 29, 2022 (Copies have been submitted to each Director) Any additions, corrections, or omissions) [21-992](#)  
**Attachments:** [04122022 BOD 6A-1 minutes.pdf](#)  
[04122022 BOD 6A-2 minutes.pdf](#)  
[04122022 BOD 6A-3 minutes.pdf](#)
- B. Adopt resolution to continue remote teleconference meetings pursuant to the Brown Act Section 54953(e) for meetings of Metropolitan's legislative bodies for a period of 30 days; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [21-993](#)  
**Attachments:** [04122022 BOD 6B Resolution.pdf](#)
- C. Approve Committee Assignments

**7. CONSENT CALENDAR ITEMS - ACTION**

- 7-1** Adopt the 2020 Integrated Water Resources Plan Needs Assessment; the General Manager has determined that the proposed action is exempt of otherwise not subject to CEQA (IRP) [21-971](#)
- Attachments:** [04122022 IRP 7-1 B-L.pdf](#)  
[03222022 IRP 7-1 Presentation.pdf](#)
- 7-2** Adopt the resolution finding that the ad valorem property tax rate limitation of Metropolitan Water District Act Section 124.5 is not applicable because it is essential to Metropolitan's fiscal integrity to collect ad valorem property taxes in excess of the limitation for fiscal years 2022/23 through 2025/26 or 2022/23 through 2023/24; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (FI) [21-995](#)
- Attachments:** [04122022 FI 7-2 B-L.pdf](#)  
[04112022 FI 7-2 Presentation.pdf](#)
- 7-3** Approve the proposed biennial budget for fiscal years 2022/23 and 2023/24, which includes the Capital Investment Plan and revenue requirements for fiscal years 2022/23 and 2023/24, and ten-year forecast; adopt resolutions fixing and adopting the water rates and charges for calendar years 2023 and 2024; the General Manager has determined that the proposed actions are exempt or otherwise not subject to CEQA (FI) [21-994](#)
- Attachments:** [04122022 FI 7-3 B-L.pdf](#)  
[04112022 FI 7-3 Presentation.pdf](#)
- 7-4** Authorize an agreement with Stantec Consulting Services, Inc. for a not-to-exceed amount of \$8.5 million to replace the control system at the Mills Water Treatment Plant and amend an existing agreement with CH2M Hill Engineers, Inc. for a not-to exceed amount of \$4.435 million; the General Manager has determined that this proposed action is exempt or otherwise not subject to CEQA (EO) [21-996](#)
- Attachments:** [04122022 EO 7-4 B-L.pdf](#)  
[04112022 EO 7-4 Presentation.pdf](#)

- 7-5** Appropriate \$600 million for projects identified in the Capital Investment Plan for Fiscal Years 2022/23 and 2023/24 and authorize the General Manager to initiate or proceed with work on capital projects identified in the Capital Investment Plan for Fiscal Years 2022/23 and 2023/24 and Minor Capital Projects to be identified during the biennial period, subject to any limits on the General Manager's authority and CEQA requirements; the General Manager has determined that the proposed actions are exempt or otherwise not subject to CEQA (EO) [21-997](#)
- Attachments:** [04122022 EO 7-5 B-L.pdf](#)  
[04112022 EO 7-5 Presentation.pdf](#)
- 7-6** Adopt the CEQA determination that the proposed project was previously addressed in the approved 2014 Mitigated Negative Declaration and related CEQA action and (1) award a \$17,226,250 contract to Spiniello Infrastructure West, Inc. to replace the lining in a portion of the Orange County Feeder; and (2) authorize the General Manager to enter into a new 24-month lease agreement, with an 18-month option to extend, at 2750 Bristol Street in Costa Mesa, CA (Assessor's Parcel No. 418 182-05) in an amount not to exceed \$360,000 for use as a construction staging and storage site (EO) [21-999](#)
- Attachments:** [04122022 EO 7-6 B-L.pdf](#)  
[04112022 EO 7-6 Presentation.pdf](#)
- 7-7** Approve the General Manager's Strategic Priorities; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [21-886](#)
- Attachments:** [04122022 BOD 7-7 B-L.pdf](#)  
[04122022 BOD 7-7 Presentation.pdf](#)
- 7-8** Authorize granting a new ten-year license agreement to New Cingular Wireless, PCS LLC, for the continued operation of an existing telecommunications site on Metropolitan's fee-owned property in the city of Yorba Linda, identified as Orange County Assessor Parcel Number 329-021-03; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (RPAM) [21-1000](#)
- Attachments:** [04122022 RPAM 7-8 B-L.pdf](#)  
[04112022 RPAM 7-8 Presentation.pdf](#)

- 7-9** Authorize granting a new ten-year license agreement to CCATT LLC, for the continued operation of an existing telecommunications site on Metropolitan's fee-owned property in the city of Los Angeles commonly identified as Los Angeles County Assessor Parcel Number 4493-014-906; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (RPAM) **[21-1001](#)**
- Attachments:** [04122022 RPAM 7-9 B-L.pdf](#)  
[04112022 RPAM 7-9 Presentation.pdf](#)
- 7-10** Authorize agreement with Western Municipal Water District, Rubidoux Community Services District, West Valley Water District, and San Bernardino Valley Municipal Water District to provide Rubidoux Community Services District assistance on water deliveries; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (WPS) **[21-1002](#)**
- Attachments:** [04122022 WPS 7-10 B-L.pdf](#)  
[04122022 WPS 7-10 Presentation.pdf](#)
- 7-11** Authorize the General Manager to negotiate an agreement consistent with the draft terms of the Metropolitan Water District/Inland Empire Utilities Agency Exchange Agreement; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (WPS) **[21-1003](#)**
- Attachments:** [04122022 WPS 7-11 B-L.pdf](#)  
[04122022 WPS 7-11 Presentation.pdf](#)
- 7-12** Authorize the General Manager to: (1) secure one-year water transfers with various water districts north of the Sacramento-San Joaquin River Delta for up to 75,000 acre-feet of additional supplies; (2) secure storage and conveyance agreements with the Department of Water Resources and various water districts to facilitate these transfers; (3) pay up to \$60 million from the State Water Project Budget for such transfers; and grant final decision-making authority to the General Manager subject to the terms set forth in this letter; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (WPS) **[21-1004](#)**
- Attachments:** [04122022 WPS 7-12 B-L .pdf](#)  
[04122022 WPS 7-12 Presentation.pdf](#)

- 7-13** Appropriate \$20 million, and authorize an amendment to the 2019 Reservoir Project Agreement with the Sites Project Authority to allow participation in the Sites Reservoir Project Amendment 3 Workplan; the General Manager has determined that the proposed actions are exempt or otherwise not subject to CEQA (WPS) **21-1005**
- Attachments:** [04122022 WPS 7-13 B-L .pdf](#)  
[04122022 WPS 7-13 Presentation.pdf](#)
- 7-14** Declare Water Supply Condition; adopt supporting resolution; and authorize the General Manager to finalize a Water Supply Allocation for portions of the service area; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. [WITHDRAWN] (WPS) **21-1058**
- 7-15** Review and Express Support for the Bay-Delta Watershed Voluntary Agreements; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. [WITHDRAWN] (WPS) **21-1060**
- 7-16** Express support for SB 991 (Newman, D-Fullerton): Public contracts: progressive design-build: local agencies; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA (CL) **21-1006**
- Attachments:** [04122022 CL 7-16 B-L.pdf](#)  
[04122022 CL 7-16 Presentation.pdf](#)
- 7-17** Report on Baker Electric, Inc. v. Metropolitan Water District of Southern California, et al., (Los Angeles Superior Court Case No. 21STCV15612) regarding Metropolitan's CRA 6.9 kV Power Cables Replacement Project, Contract No. 1915; authorize an increase in the maximum amount payable under contract with Musick, Peeler & Garrett LLP, for legal services by \$600,000 to an amount not to exceed \$900,000; and authorize an increase in the maximum amount payable under contract with Exponent, Inc. for consultant services by \$300,000 to an amount not to exceed \$400,000; the General Manager has determined the proposed action is exempt or otherwise not subject to CEQA. [Conference with legal counsel - existing litigation; to be heard in closed session pursuant to Gov. Code Section 54956.9(d)(1). [SUBJECT REVISED 4/7/2022] (LC) **21-1008**

- 7-18 Authorize settlement of John Campbell v. The Metropolitan Water District of Southern California Workers Compensation Appeals Board, Riverside, Case Numbers ADJ11262832, ADJ9311537, ADJ7783020, and ADJ8290584; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA [Conference with legal counsel – existing litigation; to be heard in closed session pursuant to Government Code Section 54956.9(d)(1)] (LC) [21-1041](#)

**\*\* END OF CONSENT CALENDAR ITEMS \*\***

**8. OTHER BOARD ITEMS - ACTION**

NONE

**9. BOARD INFORMATION ITEMS**

- 9-1 Report on Conservation [21-1009](#)  
**Attachments:** [04122022 BOD 9-1 Report.pdf](#)

- 9-2 Information on a proposed Water Shortage Emergency Condition and Emergency Water Conservation Program to Preserve Metropolitan's Supplies in the State Water Project-Dependent Areas. [SUBJECT REVISED 4/8/2022] [21-1065](#)  
**Attachments:** [04122022 WPS 9-2 B-L.pdf](#)

**10. OTHER MATTERS**

NONE

**11. FOLLOW-UP ITEMS**

NONE

**12. FUTURE AGENDA ITEMS**

**13. ADJOURNMENT**

**NOTE:**

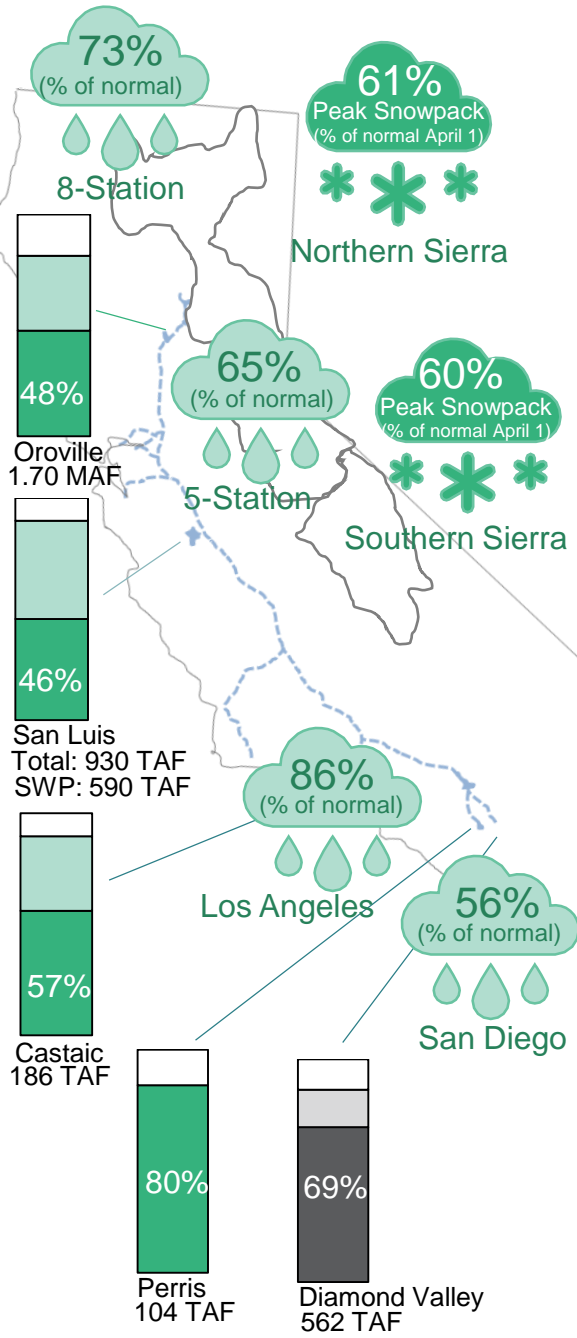


Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parenthesis at the end of the description of the agenda item e.g. (E&O, BF&I). Committee agendas may be obtained from the Executive Secretary.

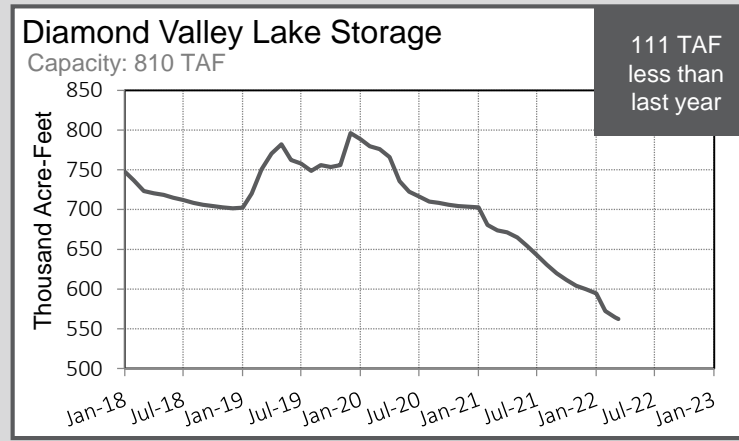
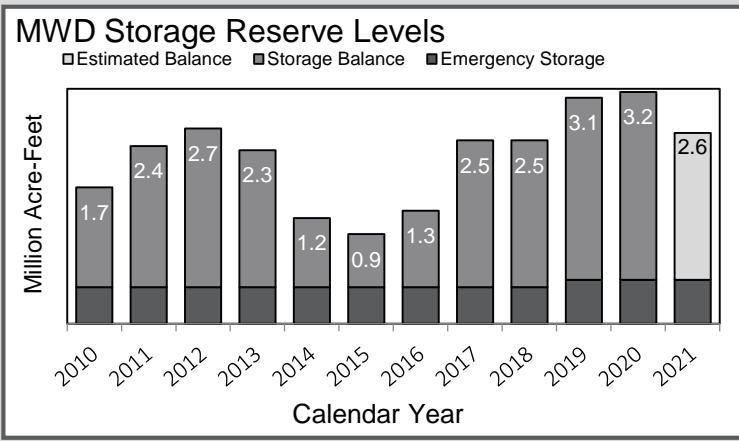
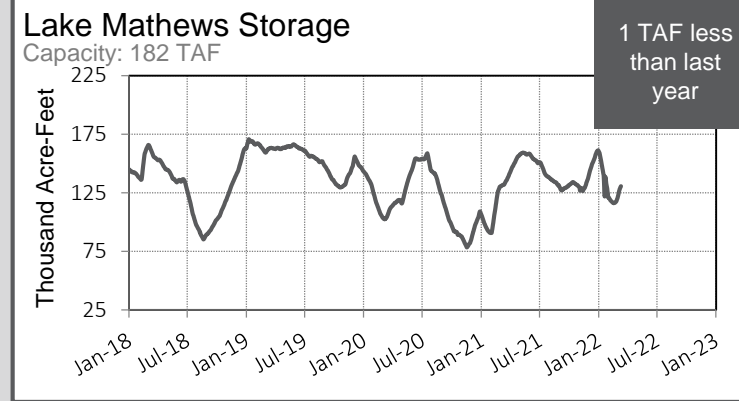
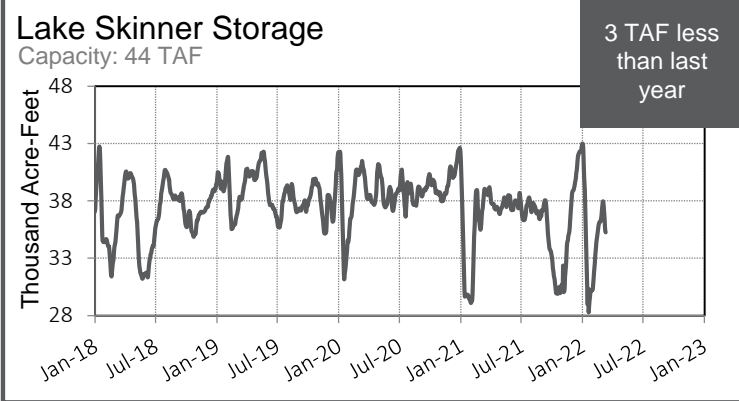
Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.



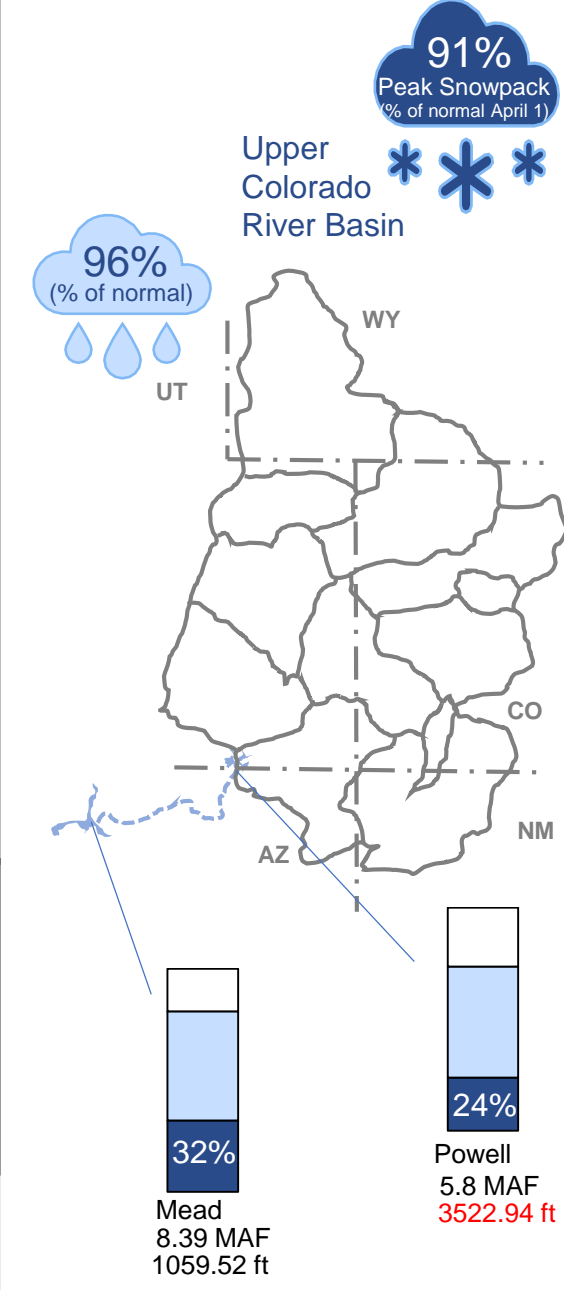
SWP Table A – 5% - 95,575 AF



## Metropolitan Resources



Projected CRA Diversions – 1,135,000 AF



## Highlights

- SWP allocation is 5% of Table A
- Northern Sierra snowpack peaked on January 17, 2022 at 61% of normal April 1
- Upper Colorado River Basin snowpack peaked on March 18, 2022 at 91% of normal April 1



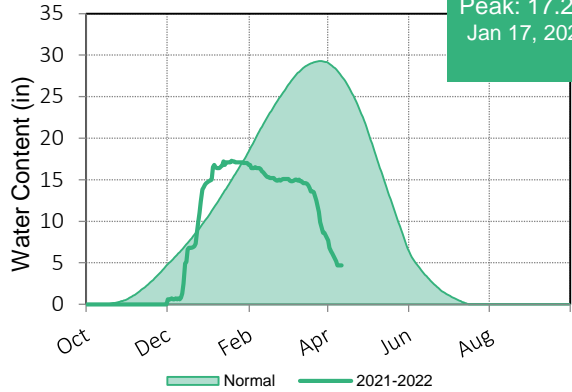
This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale. Questions? Email [mferreira@mwdh2o.com](mailto:mferreira@mwdh2o.com)

# State Water Project Resources

As of: 04/10/2022

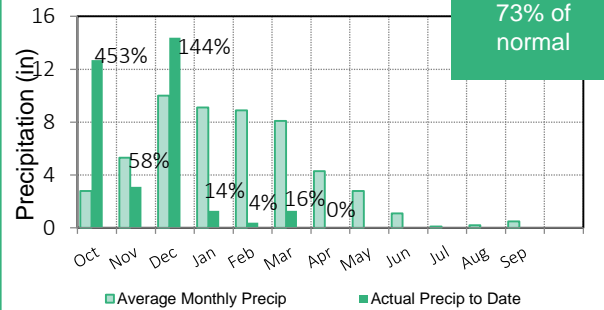
## Northern Sierra Snowpack

Peak: 17.2 in  
Jan 17, 2022



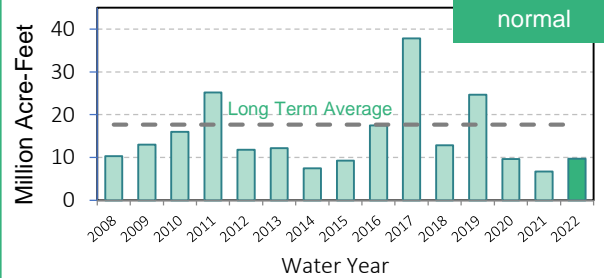
## 8 Station Index Precipitation

33.2 in  
73% of normal



## Sacramento River Runoff

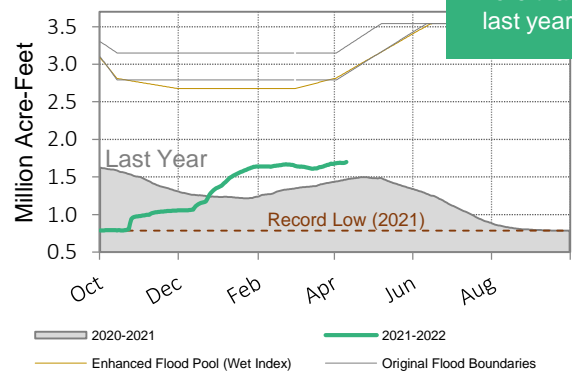
Forecast:  
55% of normal



## Oroville Reservoir Storage

Capacity: 3.54 MAF

302 TAF  
more than last year



## Other SWP Supplies

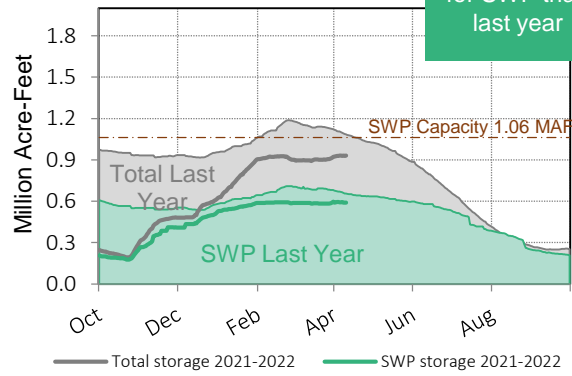
Calendar Year 2022

Carryover 38,000 AF (Est.)

## San Luis Reservoir Storage

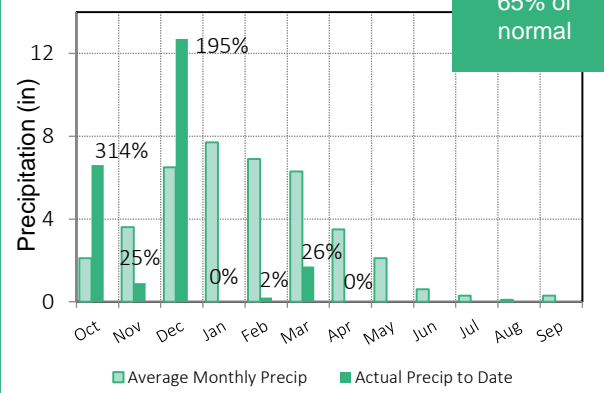
Capacity: 2.04 MAF

65 TAF less  
for SWP than last year



## 5 Station Index Precipitation

22.1 in  
65% of normal

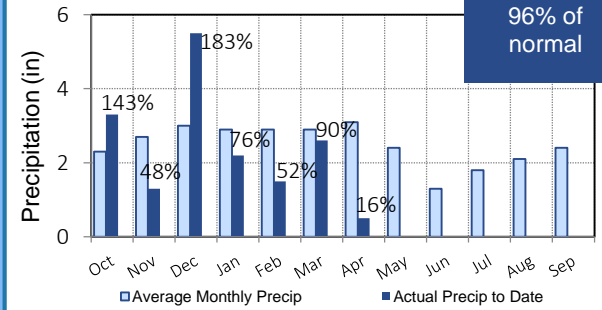


# Colorado River Resources

As of: 04/10/2022

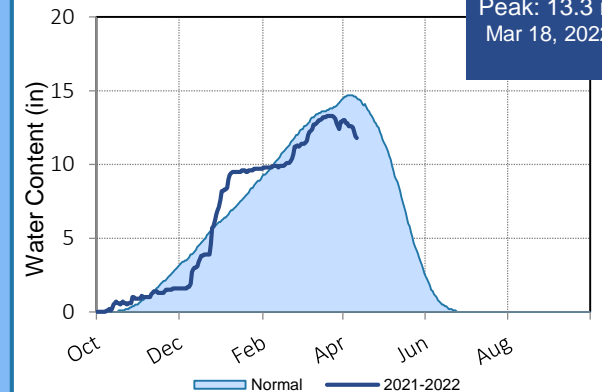
## Upper Colorado Precipitation

16.9 in  
96% of normal



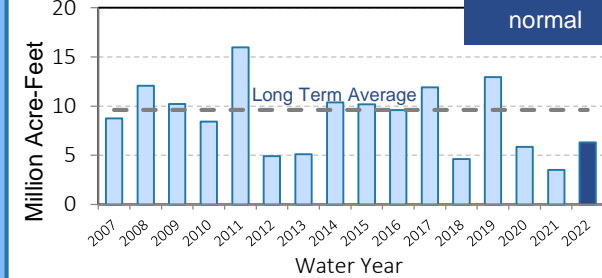
## Upper Colorado Snowpack

Peak: 13.3 in  
Mar 18, 2022



## Powell Unregulated Inflow

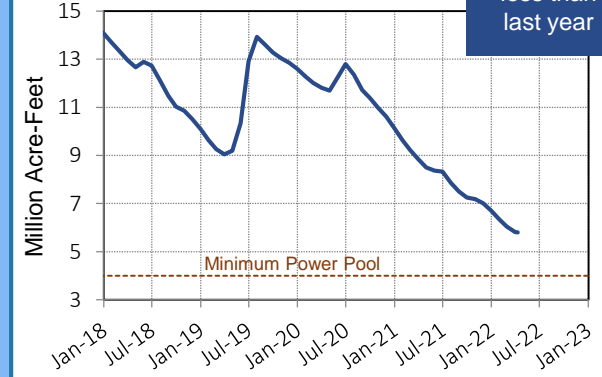
Forecast:  
66% of normal



## Lake Powell Storage

Capacity: 24.3 MAF

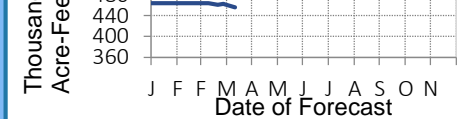
2.93 MAF  
less than last year



## PVID/Yuma Agricultural Use

Annual Forecasted for 2022

Current Annual Forecast: 456 TAF



## Projected Lake Mead ICS

Calendar Year 2022

Put (+) / Take (-)  
-236,000 AF

## Lake Mead Surplus/Shortage Outlook

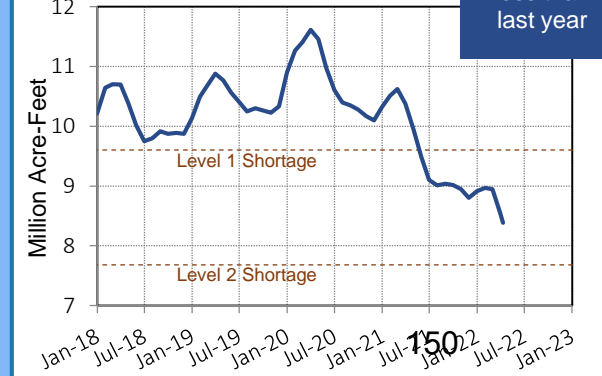
	2022	2023	2024	2025	2026
plus	0%	0%	0%	0%	0%
ortage	100%	100%	93%	93%	93%
opolitan			60%	63%	60%
*			245 TAF	287 TAF	295 TAF

Likelihood based on results from the corrected February 2022 CRMMS in Ensemble Mode/CRSS model run. Includes DCP Contributions. Only includes 500+ Plan items implemented to date. \* Chance of required DCP contribution by Metropolitan. Volume is average contribution when needed.

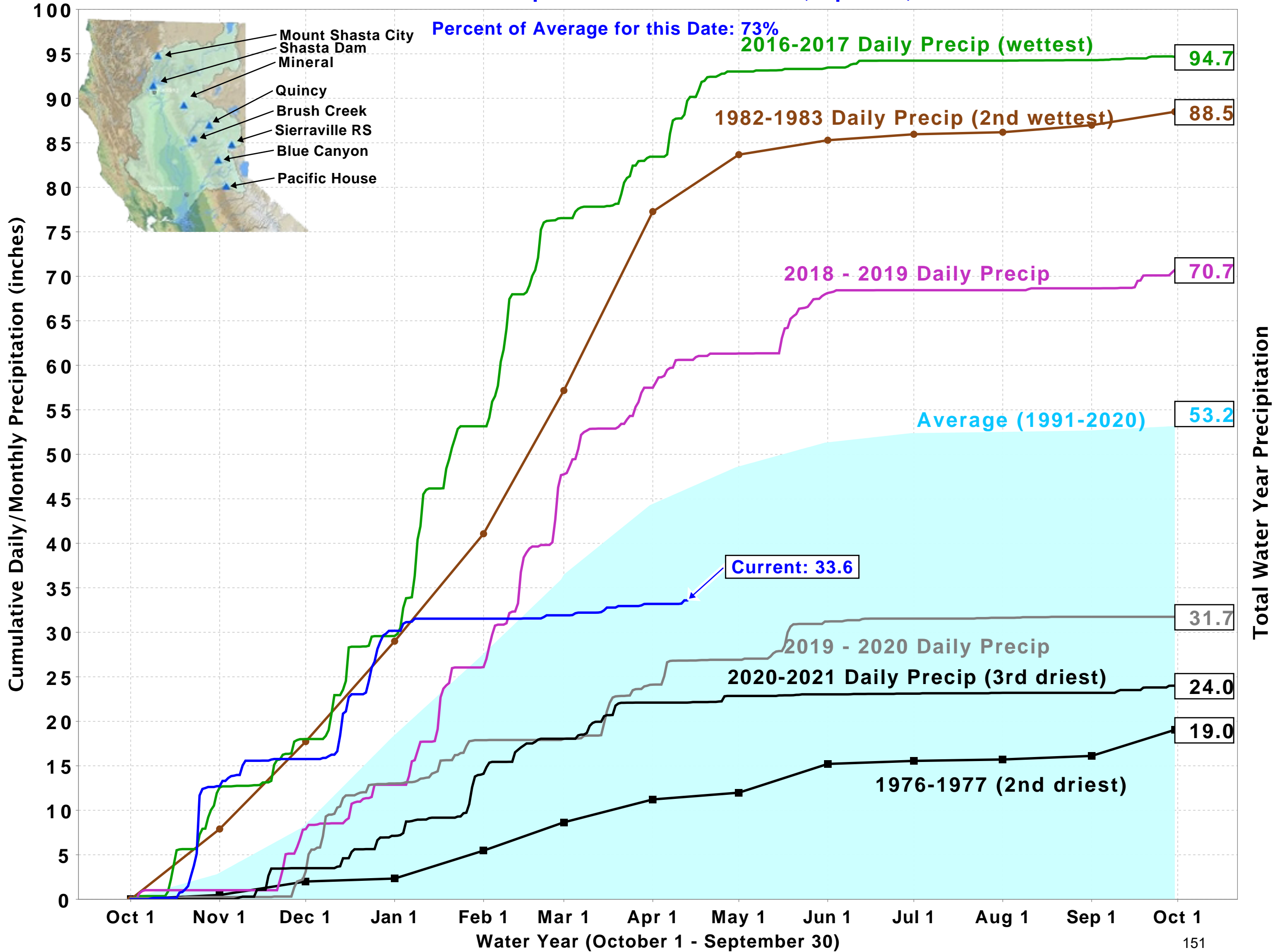
## Lake Mead Storage

Capacity: 26.1 MAF

1.88 MAF  
less than last year



# Northern Sierra Precipitation: 8-Station Index, April 13, 2022





# STATEWIDE SNOW WATER CONTENT

## CURRENT REGIONAL SNOWPACK FROM AUTOMATED SNOW SENSORS

% of April 1 Average / % of Normal for This Date



NORTH	
Data as of April 13, 2022	
Number of Stations Reporting	31
Average snow water equivalent (Inches)	4.0
Percent of April 1 Average (%)	14
Percent of normal for this date (%)	15

CENTRAL	
Data as of April 13, 2022	
Number of Stations Reporting	44
Average snow water equivalent (Inches)	8.0
Percent of April 1 Average (%)	27
Percent of normal for this date (%)	28

SOUTH	
Data as of April 13, 2022	
Number of Stations Reporting	25
Average snow water equivalent (Inches)	6.0
Percent of April 1 Average (%)	24
Percent of normal for this date (%)	25

STATE	
Data as of April 13, 2022	
Number of Stations Reporting	100
Average snow water equivalent (Inches)	6.3
Percent of April 1 Average (%)	22
Percent of normal for this date (%)	23

**Statewide Average: 22% / 23%**

Data as of April 13, 2022



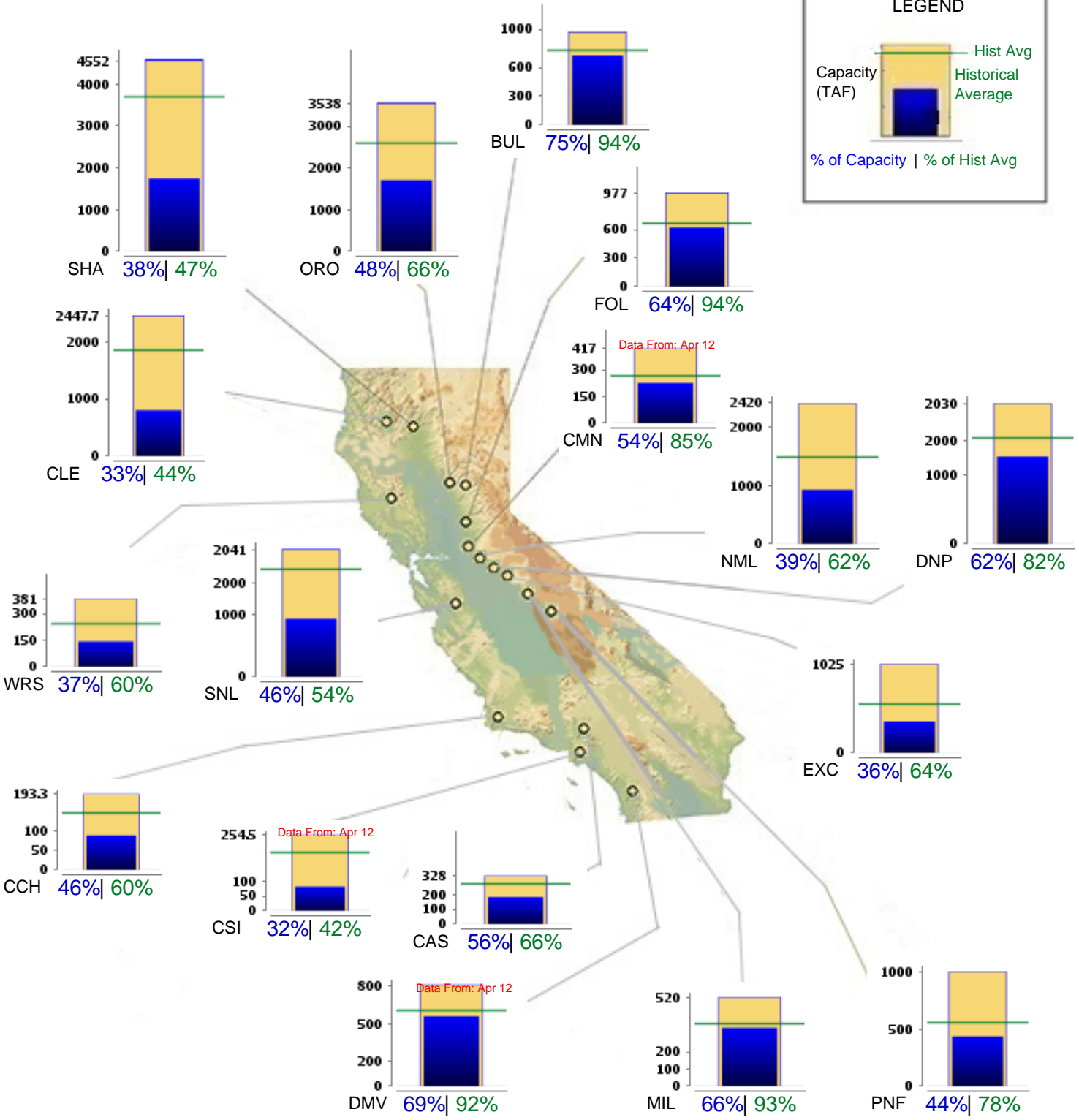
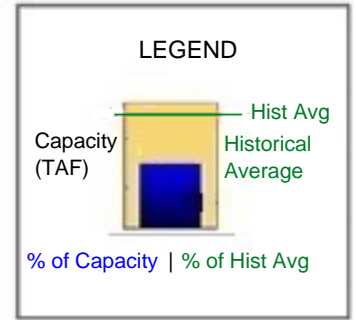


# CURRENT RESERVOIR CONDITIONS

## CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS

Midnight - April 13, 2022

### CURRENT CONDITIONS







□ April 19, 2022 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject : Westlake Filtration Plant Turbidity Meter Replacement: Authorization**

**SUMMARY:**

Staff routinely performs annual maintenance on equipment to ensure compliance with water quality standards. Following the Westlake Filtration Plant run in 2020, operations staff worked with Hach representatives to perform the annual calibration and certification of turbidity meters at the plant. Following the service, the manufacturer informed staff that the current meters would no longer be supported and, therefore, would be out of compliance in 2022. Upon notification, staff prepared for replacement of the 14 Hach turbidity meters prior to the 2022 Westlake Filtration Plant run and recommended the necessary funding for the work in the budget process. The existing meters are 14 years old and essential to analyze water quality and ensure that the facility remains in compliance with the District's operating permit regulations. The Hach meters are a proprietary purchase for the facility to ensure proper communication with the plant's SCADA system and compatibility with other operating systems at the facility. Staff received a proposal from Hach Industries to replace the turbidity meters at a cost of \$87,713.92.

**RECOMMENDATION(S):**

Authorize the General Manager to issue a purchase order to Hach Industries, in the amount of \$87,713.92, for the replacement of 14 turbidity meters at the Westlake Filtration Plant.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Sufficient funds are available for this purpose in the adopted Fiscal Year 2021-22 Budget.

**DISCUSSION:**

At the conclusion of the Westlake Filtration Plant run in 2020, staff worked with Hach Industries to perform the annual turbidity meter calibration and certification. Following the service, the manufacturer informed staff that the meters would no longer be supported and, therefore, out of compliance in 2022. In addition, the manufacturer discussed with staff that repair and replacement parts would no longer be available and that any near-term repairs would need to be done with the District's supplies in stock to maintain compliance and certification. Following the notification, staff recommended funding for the replacement of 14 Hach turbidity meters prior to the 2022 summer Westlake Filtration Plant run. The existing 14-year-old meters are important to analyze water quality at numerous locations within the facility and ensure that the plant is in compliance with the District's operating permit regulations.

Attached for reference is a copy of the quotation from Hach Industries for replacement of the turbidity meters.

**GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Darrell Johnson, Water System Manager

**ATTACHMENTS:**

Hach Quotation



Be Right™

# Quotation

**Quote Number: 100647396v4**

Use quote number at time of order to ensure that you receive prices quoted

Hach  
PO Box 608  
Loveland, CO 80539-0608  
Phone: (800) 227-4224  
Email: quotes@hach.com  
Website: www.hach.com

Quote Date: 24-Mar-2022

Quote Expiration: 24-Apr-2022

LAS VIRGENES MUNICIPAL WATER  
4232 LAS VIRGENES RD  
CALABASAS, CA 91302-3589

Name: Robert Devito  
Phone: 818-251-2371  
Email: rdevito@lvmwd.com

Customer Account Number : 103287

Sales Contact: David Bumpass Email: david.bumpass@hach.com Phone: 909-552-5031

## PRICING QUOTATION

Line	Part Number	Description	Qty	Net Unit Price	Extended Price
1	LXV525.97KTO037	KTO: TU5300sc, Sys Chk RFID Flow ACM w/sc4500 2 CH	14	6,265.28	87,713.92
				Grand Total	\$ 87,713.92

## TERMS OF SALE

**Freight:** Ground Prepay and Add

**FCA:** Hach's facility

California Proposition 65:

**WARNING**

Cancer & Reproductive Harm -  
www.P65Warnings.ca.gov

**12% Supply Chain Surcharge has been added to this quote for all shipments, if applicable, and is included in the "Net Unit Price" and Grand Total**

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at [www.hach.com/terms](http://www.hach.com/terms). Hach TCS are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale "Contract" in accordance with the Hach TCS: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract

Due to International regulations, a U.S. Department of Commerce Export License may be required. Hach reserves the right to approve specific shipping agents. Wooden boxes suitable for ocean shipment are extra. Specify final destination to ensure proper documentation and packing suitable for International transport. In addition, Hach may require : 1). A statement of intended end-use; 2).Certification that the intended end-use does not relate to proliferation of weapons of mass destruction (prohibited nuclear end use, chemical / biological weapons, missile technology); and 3). Certification that the goods will not be diverted contrary to U.S. and/or applicable laws in force in Buyer's jurisdiction.

ORDER TERMS:

Terms are Subject to Credit Review

In order for Hach to process the order as quickly as possible, please provide the following information.

- Complete Billing address.
- Complete Shipping address.
- Part numbers and quantities of items being ordered.
- Please reference the quotation number on your purchase order

If the order is over \$25,000 Hach will also require the following additional information.

- Pricing
- Purchase Order Number
- Freight terms and INCO term FOB Origin or FCA Shipping Point
- Required delivery date
- Vendor name should specify "Hach Company" with the Loveland address:
  - o Hach, PO Box 389, Loveland, CO 80539
- Credit terms of payment. Default payment terms are Net 30.
- Indicate if order needs to ship complete or if it can ship partial.
- Tax status
- Special invoicing instructions

Sales tax is not included on quote. Applicable sales tax will be added to the invoice based on the U.S. destination, if applicable provide a resale/exemption certificate.

Shipments will be prepaid and added to invoices unless otherwise specified.

Equipment quoted operates with standard U.S. supply voltage.

Hach standard terms and conditions apply to all sales.

Additional terms and conditions apply to orders for service partnerships.

Prices do not include delivery of product. Reference attached Freight Charge Schedule and Collect Handling Fees.

Standard lead time is 30 days.

This Quote is good for a one time purchase

Sales Contact:

Name: David Bumpass  
Title: Regional Sales Manager  
Phone: 909-552-5031  
Email: david.bumpass@hach.com



## HACH COMPANY

### Headquarters

P.O. Box 389  
5600 Lindbergh Drive  
Loveland, CO 80539-0389

### Purchase Orders

PO Box 608  
Loveland, CO 80539-0608

WebSite: [www.hach.com](http://www.hach.com)

### U.S.A.

Phone: 800-227-4224  
Fax: 970-669-2932  
E-Mail: [orders@hach.com](mailto:orders@hach.com)  
[quotes@hach.com](mailto:quotes@hach.com)  
[techhelp@hach.com](mailto:techhelp@hach.com)

### Export

Phone: 970-669-3050  
Fax: 970-461-3939  
Email: [intl@hach.com](mailto:intl@hach.com)

### Remittance

2207 Collections Center Drive  
Chicago, IL 60693

### Wire Transfers

Bank of America  
231 S. LaSalle St.  
Chicago, IL 60604  
Account: 8765602385  
Routing (ABA): 071000039

Quotation Addendum

## ADVANTAGES OF WORKING WITH HACH

<b>Hach Service</b>	<b>Pick&amp;Ship™</b>	<b>Technical Support</b>
<p><i>Protect your investment &amp; peace of mind</i></p> <ul style="list-style-type: none"> <li>✓ A global partner who understands your needs</li> <li>✓ Delivers timely, high-quality service you can trust</li> <li>✓ Provides team of unique experts to help you maximize instrument uptime</li> <li>✓ Ensure data integrity</li> <li>✓ Maintain operational stability</li> <li>✓ Reduce compliance risk</li> </ul> <p><a href="http://www.hach.com/service-contracts">www.hach.com/service-contracts</a></p>	<p><i>Pick&amp;Ship™ Program offers a better way to keep your supplies in stock</i></p> <ul style="list-style-type: none"> <li>✓ <b>Convenience</b> of one purchase order for the entire year</li> <li>✓ <b>Flexibility</b> to change, cancel or create new orders</li> <li>✓ <b>Savings</b> from locking in prices &amp; thus avoiding price surges and rush charges</li> <li>✓ <b>Peace of mind</b> with automatic, reliable shipments just as you need them</li> </ul> <p><a href="http://www.Hach.com/pickandship">www.Hach.com/pickandship</a></p>	<p><i>Provides post-sale instrumentation and application support</i></p> <ul style="list-style-type: none"> <li>✓ Hach's highly skilled Technical Support staff is dedicated to helping you resolve technical issues before, during and after the sale.</li> <li>✓ Available via phone, e-mail, or live online chat at Hach.com!</li> <li>✓ Fast access to answers at <a href="https://support.hach.com">https://support.hach.com</a></li> <li>✓ Toll-free phone: 800-227-4224</li> <li>✓ E-mail: <a href="mailto:techhelp@hach.com">techhelp@hach.com</a></li> </ul> <p><a href="http://www.Hach.com">www.Hach.com</a></p>

## ADVANTAGES OF SIMPLIFIED SHIPPING AND HANDLING

<b>Safe &amp; Fast Delivery</b>	<b>Save Time – Less Hassle</b>	<b>Save Money</b>
<ul style="list-style-type: none"> <li>✓ Receive tracking numbers on your order acknowledgement</li> <li>✓ Hach will assist with claims if an order is lost or damaged in shipment</li> </ul>	<ul style="list-style-type: none"> <li>✓ No need to set up deliveries for orders or to schedule pickup</li> <li>✓ Hach ships order as product is available, at no additional charge, when simplified shipping and handling is used.</li> </ul>	<ul style="list-style-type: none"> <li>✓ No additional invoice to process – save on time and administrative costs</li> <li>✓ Only pay shipping once, even if multiple shipments are required</li> </ul>

STANDARD SIMPLIFIED SHIPPING AND HANDLING CHARGES <sup>1, 2, 3, 4</sup> Pricing Effective 4/11/2020						Collect <sup>4</sup>
Total Price of Merchandise Ordered	Standard Surface (Mainland USA)	Second Day Delivery (Mainland USA)	Next Day Delivery (Mainland USA)	Second Day Delivery (Alaska & Hawaii)	Next Day Delivery (Alaska & Hawaii)	Handling Fee Effective 4/11/2020
\$0.00 - \$49.99	\$17.99	\$44.99	\$83.90	\$72.21	\$137.27	\$13.47
\$50.00 - \$149.99	\$28.59	\$84.27	\$159.00	\$120.84	\$229.73	\$13.85
\$150.00 - \$349.99	\$50.22	\$133.98	\$272.91	\$169.07	\$329.04	\$14.72
\$350.00 - \$649.99	\$69.95	\$182.91	\$363.75	\$228.65	\$442.76	\$15.48
\$650.00 - \$949.99	\$88.16	\$191.13	\$399.98	\$236.66	\$446.10	\$16.04
\$950.00 - \$1,999.99	\$110.91	\$235.85	\$498.69	\$280.67	\$543.06	\$17.52
\$2,000.00 - \$3,999.99	\$128.04	\$250.64	\$513.44	\$291.54	\$554.54	\$20.22
\$4,000.00 - \$5,999.99	\$148.44	\$260.33	\$538.23	\$292.89	\$570.53	\$24.90
\$6,000.00 - \$7,999.99	\$175.40	\$296.40	\$612.84	\$323.07	\$622.86	\$29.04
\$8,000.00 - \$9,999.99	\$200.15	\$336.83	\$658.19	\$360.41	\$683.52	\$33.51
Over \$10,000	2.5% of Net Order Value	4.5% of Net Order Value	7% of Net Order Value	4.5% of Net Order Value	7% of Net Order Value	\$51.84

- Shipping & Handling charges shown are only applicable to orders billing and shipping to U.S. destinations. Shipping & Handling charges will be prepaid and added to invoice. Shipping & Handling for the Pick&Ship Program is charged on each shipment release and is based on the total price of each shipment release. Shipping & Handling charges are subject to change without notice.
  - Additional Shipping & Handling charges will be applied to orders containing bulky and/or especially heavy orders. Refrigerated and all weather Samplers do not qualify for simplified Shipping & Handling charges, and are considered heavy products. Dissolved Oxygen Sensors can be damaged if exposed to temps below freezing, causing sensor failure. Must be shipped over night or 2nd day air during the cold weather months.
  - Orders shipping to Alaska or Hawaii: Additional Shipping & Handling charges may be applied at time of order processing. Second Day and Next Day delivery is not available to all destinations.
  - Hach Company will assess a collect handling fee on orders with collect shipping terms. This handling fee covers the additional costs that Hach Company incurs from processing and managing collect shipments.
- Due to variations in component characteristics, regulatory transportation requirements and/or associated shipping and handling costs, individual kit components may or may not be packaged together in a single carton at time of final packaging and shipping.

## SALES TAX

Sales Tax is not included in the attached quotation. Applicable sales and usage taxes will be added to your invoice, at the time of order, based on U.S. destination of goods, unless a valid resale/exemption certificate for destination state is provided to the above address or fax number, attention of the Tax Dept.

## TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

1. **APPLICABLE TERMS & CONDITIONS:** These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgment of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

2. **CANCELLATION:** Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within 30 days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and re-instatement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

3. **DELIVERY:** Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, United States (Incoterms 2010). Legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am – 5 pm Monday through Friday, excluding holidays.

4. **INSPECTION:** Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

5. **PRICES & ORDER SIZES:** All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

6. **PAYMENTS:** All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at [www.hach.com](http://www.hach.com). Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit

card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from setting off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment. See [120](#) for further wire transfer requirements.

7. **LIMITED WARRANTY:** Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. **All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded.** The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

8. **INDEMNIFICATION:** Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. Buyer is responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to negligence, misuse or misapplication of any goods or services, violations of law, or the breach of any provision of this Contract by the Buyer, its affiliates, or those employed by, controlled by or in privity with them. Buyer's workers' compensation immunity, if any, does not preclude or limit its indemnification obligations.

9. **PATENT PROTECTION:** Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies



## TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

10. **TRADEMARKS AND OTHER LABELS:** Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

11. **SOFTWARE AND DATA.** All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media and/or included as an Appendix to these Terms & Conditions of Sale. Except to the extent such express licenses conflict with the remainder of this paragraph, the following also applies relative to Hach's software: Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by all such license agreements. Title to software remains with the applicable licensor(s). In connection with Buyer's use of Products, Hach may obtain, receive, or collect data or information, including data produced by the Products. In such cases, Buyer grants Hach a non-exclusive, worldwide, royalty-free, perpetual, non-revocable license to use, compile, distribute, display, store, process, reproduce, or create derivative works of such data, or to aggregate such data for use in an anonymous manner, solely to facilitate marketing, sales and R&D activities of Hach and its affiliates.

12. **PROPRIETARY INFORMATION; PRIVACY:** "Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacypolicy>.

13. **CHANGES AND ADDITIONAL CHARGES:** Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site

prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

14. **SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE:** In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

15. **LIMITATIONS ON USE:** Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Buyer will not sell, transfer, export or re-export any Hach Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Unless the "ship-to" address is in California, U.S.A., the Products are not intended for sale in California and may lack markings required by California Proposition 65; accordingly, unless Buyer has ordered Products specifying a California ship-to address, Buyer will not sell or deliver any Hach Products for use in California. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

16. **EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS:** Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "*Speak Up!*" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See <http://danaher.com/integrity-and-compliance> and [www.danaherintegrity.com](http://www.danaherintegrity.com) for a copy of the SOC and for access to our Helpline portal.

17. **RELATIONSHIP OF PARTIES:** Buyer is not an agent or representative of Hach and will not present itself as such under any circumstances unless and to

TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

the extent it has been formally screened by Hach’s compliance department and received a separate duly-authorized letter from Hach setting forth the scope and limitations of such authorization.

18. FORCE MAJEURE: Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

19. NON ASSIGNMENT AND WAIVER: Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach’s prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

20. FUNDS TRANSFERS (PAYMENTS): Buyer and Hach both recognize that there is a risk of banking fraud when individuals impersonating a business demand payment under new banking or mailing instructions. To avoid this risk, Buyer must verbally confirm any new or changed bank transfer or mailing instructions by calling Hach at +1-970-663-1377 and speaking with Hach’s Credit Manager before mailing or transferring any monies using the new instructions. Both parties agree that they will not institute mailing or bank transfer instruction changes and require immediate payment under the new instructions but will instead provide a ten (10) day grace period to verify any payment instruction changes before any new or outstanding payments are due using the new instructions.

21. LIMITATION OF LIABILITY: None of the Hach Indemnified Parties will be liable to Buyer under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of Buyer’s customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach’s obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.

22. APPLICABLE LAW AND DISPUTE RESOLUTION: The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

23. ENTIRE AGREEMENT & MODIFICATION: These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach

rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach’s acceptance of Buyer’s order for the described goods and services.

24. APPENDICES: If checked, the following Appendices are attached hereto and incorporated by reference into these Terms & Conditions of Sale:

CLAROS SOFTWARE AS A SERVICE SUBSCRIPTION AGREEMENT

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□ April 19, 2022 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

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**Subject : Agreement for Banking Services with Wells Fargo Bank: Extension**

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**SUMMARY:**

The Government Finance Officers Association (GFOA) recommends that agencies seek proposals for banking services every five years. The District last sought proposals in 2017, and the Board awarded a five-year agreement to Wells Fargo. Over the last year, the Finance Division has experienced extensive staffing changes with multiple retirements and resignation of the Finance Manager who moved out of state. Given the impacts of the personnel changes to the Division's operations, staff recommends a one-year extension with Wells Fargo for banking services to provide more time to conduct a thorough request for proposals process. Wells Fargo has agreed to maintain its current pricing for the next year.

**RECOMMENDATION(S):**

Authorize the General Manager to execute an amendment with Wells Fargo Bank for an additional one-year extension, from June 1, 2022 through May 31, 2023, of banking services.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

General banking service fees are approximately \$26,000 annually. Sufficient funds are available for this purpose in the adopted Fiscal Year 2021-22 Budget.

**DISCUSSION:**

On May 23, 2017, the Board approved an agreement with Wells Fargo Bank to provide banking services for the District's general operating and payroll accounts. The term of the agreement was for a three-year period plus two optional one-year renewals. The final one-year renewal of the agreement will expire on May 31, 2022. Wells Fargo Bank has met all the terms and conditions of its contract service and continues to meet the District's needs. A one-year extension of the contract will provide sufficient time for staff to conduct a comprehensive request for proposals for process for banking services.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Brian Richie, Finance Manager



□ April 19, 2022 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

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**Subject : Emergency Drought Response: Flow Restriction Device Implementation Plan**

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**SUMMARY:**

On November 2, 2021, the Board adopted Resolution No. 2599, declaring a state of emergency due to a water shortage and activating Stage 3 of the District's Water Shortage Contingency Plan. As part of the item, the Board discussed various strategies to further implement and ensure compliance with the provisions of a Stage 3 shortage, including expansion of wasteful water use penalties during a declared water shortage emergency and implementation of flow restrictors for customers who habitually waste water. The proposed changes reflect the heightened response required due to the declared water shortage emergency, and do not modify wasteful water use penalties in place absent a water shortage emergency.

On November 16, 2021, the Board adopted Resolution No. 2601, modifying wasteful water use penalties during water shortage emergencies. The action modified Title 3, Chapter 3, Article 2 of the Las Virgenes Municipal Water District Code (Code), allowing for the assessment of wasteful water use penalties if customers use 150% or more of their water budgets during a Stage 3 – Water Shortage Emergency and authorizing the use of flow restriction devices, at the discretion of the General Manager, if customers use 150% or more of their water budgets during three or more billing periods after December 1, 2021.

Since the Board's action, staff has been monitoring water use and tracking customers whose usage is 150% or more of their water budgets. As of the time of this report, staff has notified over 3,800 customers who have had at least two 150% exceedances since December 1, 2021 and, therefore, subject to the installation of a flow restriction device upon the third exceedance in accordance with the Code. Simultaneously, staff has worked out the specific and procedural details contained in the attached Flow Restriction Device Implementation Plan (Plan). The Plan incorporates a realistic and common-sense approach to work with customers to come into compliance with conservation requirements by affording them additional opportunities to avoid the installation of a flow restriction device during the drought

emergency.

**RECOMMENDATION(S):**

Review and provide feedback on the Flow Restriction Device Implementation Plan.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

There is no direct financial impact associated with the Board reviewing and providing feedback on the Flow Restriction Device Implementation Plan. However, there are financial impacts associated with implementation of the Plan with expenses that are either covered by the existing adopted Fiscal Year 2021-22 Budget or that will be proposed in the upcoming budget. Implementation of the Plan for conservation compliance during Fiscal Year 2022-23 is currently estimated to cost \$160,000 installation/removal of flow restriction devices, \$300,000 for providing additional on-site water use surveys and \$250,000 for the installation of new Rachio/weather-based irrigation controllers. Staff can adjust the level of Plan implementation depending on the budget that is ultimately approved by the Board for Fiscal Years 2022-23 and 2023-24. The estimated costs do not include staff time for managing the program, which is already covered in the budget. The extraordinary conservation efforts are proposed to be paid from penalty funds that are collected for wasteful water use.

**DISCUSSION:**

The Board declared a State of Emergency and implemented Stage 3 of the District's Water Shortage Contingency Plan on November 2, 2021, which was followed by modifying the Code on November 16, 2021. These actions permit the assessment of penalties and utilization of flow restriction devices to achieve the required level of conservation in response to the water shortage emergency. In accordance with Sections 3-4.202 and 7-1.112 of the Code, following is a summary of wasteful water use penalties:

- **1st penalty:** A warning is provided on the bill.
- **2nd penalty:** A penalty amount of \$2.50 per unit of water (748 gallons) over 150% of the water budget.
- **3rd penalty:** A penalty amount of \$5.00 per unit of water over 150% of the budget. Customers who receive a 3rd or subsequent penalty are also subject to the installation of a flow restriction device.
- **4th penalty:** A penalty amount of \$7.50 per unit of water over 150% of the budget.
- **5th and subsequent penalties:** A penalty amount of \$10.00 per unit of water



over 150% of the budget.

Since enactment of the Code changes, staff has been notifying customers and conducting outreach efforts, including but not limited to the following:

- The issuance of multiple press releases informing customers of the drought and water supply conditions, call for conservation efforts, reduction in outdoor water budgets, and adoption of new penalties for water usage of 150 percent or more of budget;
- Notices/warnings of penalties on customer bills;
- Mass text/e-mail/phone voice notice to all customers of Emergency Declaration via Everbridge;
- Postings on social media and via digital advertising;
- Placement of a full page ad in *The Acom*;
- Updated information on the District's website; and
- Warning letters/e-mails to customers with usage at 150% or more of their water budgets at least twice since December 1, 2021.

While staff has been actively providing information to customers and warning them about the new penalty structure and the potential use of flow restriction devices, it was not until issuance of the warning letters and e-mails that there was a significant response. January and February were the driest consecutive months on record and customers reduced consumption by only 3 percent and 6 percent, respectively – short of the Districtwide conservation target of at least 15 percent. As of the date of this report, over 3,800 customers have had usage at 150% or more of their water budget at least two times since December 1 of 2021, the level at which water use is considered wasteful during a Stage 3 Water Shortage Emergency. Beginning in March, these customers started receiving warning letters and more will be mailed out in the coming weeks and months when additional customers incur two exceedances. For the past several weeks since staff began mailing and e-mailing warnings to customers, there has been an overwhelming response. Hundreds of customers have been calling the main number, inquiring about their water usage and budget, and requesting on-site water surveys. Conservation levels for March were not available at the time of this report but initial data indicates that usage was higher-than-expected to to warm weather (i.e. high evapotranspiration rates).

In the meantime, the Drought and Water Efficiency Committee continues to meet bi-weekly to discuss drought-related matters and development of the Flow Restriction Device Implementation Plan. The Plan provides a clear blueprint for the actual installation of devices to improve water use efficiency and meet conservation targets Districtwide. Implementation of the attached Plan is intended to minimize the number of flow restriction devices that ultimately need to be installed to meet conservation targets and provide customers with an option to defer an installation through tools to change their water use habits. A key component of the Plan is that it requires a customer to take several actions aimed at improving their water use efficiency and gives them more time to do so. A customer can elect to submit a signed Request for Water Use Survey and Commitment to the Efficient Use of Water Form (see

attached). By submitting the completed form and performing all of the items listed, customers will be granted, one-time only during the drought emergency, four (4) additional exceedances or counts than otherwise permitted by the Code, before being subject to the installation of a flow restriction device (either the first, second or subsequent times). To receive the additional allowance, customers must:

- Submit a signed Request for a Water Use Survey and Commitment to the Efficient Use of Water;
- Have an on-site water use survey performed by the District;
- Register on the WaterSmart portal; and
- Install a weather-based irrigation controller device through the District's Rachio™ Program (or provide evidence of an existing similar device).

One of the challenges in developing this Plan is that it is not certain how many customers will take advantage of taking the actions needed to defer the installation of a flow restriction device. There was not a precedent or template from another agency for such a program that staff could mimic. For budgeting and resource allocation purposes, staff is assuming that about 2,500 customers will be subject to the Plan between now and the end of next Fiscal Year 2022-23. This may change depending on the response level and evolving drought and water supply conditions. However, another key element of the Plan is that it will be modified as needed so that implementation can be improved over the course of time. Staff intends to balance both District resources and the assistance needed by customers to meet the conservation targets.

Staff consulted with legal counsel regarding liability associated with implementation of the Plan and has been advised that the District has legal standing to install flow restrictors for the purposes of achieving conservation mandates during a declared state of emergency.

The measure for success on implementing the Plan will be the reduction in residential water consumption such that the District achieves and meets its conservation targets. Ideally, very few flow restrictors will actually need to be installed, and the knowledge that they could be used will be sufficient to achieve the desired results.

### **GOALS:**

Provide Safe and Quality Water with Reliable Services

Prepared by: Joe McDermott, Director of Engineering and External Affairs

### **ATTACHMENTS:**

Flow Restriction Device Implementation Plan

Request for Water Use Survey and Commitment to the Efficient Use of Water form



## **FLOW RESTRICTION DEVICE IMPLEMENTATION PLAN FOR CONSERVATION COMPLIANCE**

1. Purpose. The purpose of the Flow Restriction Device Implementation Plan (Plan) is to reduce or eliminate the inefficient and wasteful use of water. The Las Virgenes Municipal Water District (District) activated Stage 3 of the Water Shortage Contingency Plan (WSCP) on November 16, 2021 in response to the prospect of a third year of drought conditions in the Northern Sierra and record-low water reservoir levels. The use of flow restriction devices is a “last resort” following outreach efforts and multiple notifications to persuade customers to reduce water use so that water supplies can be stretched and to ensure that water remains available for basic human health and safety needs. The use of flow restriction devices will remain one of several tools for use by the District in order to achieve and maintain mandatory water conservation targets.
2. Objective. The objective for implementation of this Plan is to assist customers in using water more efficiently and meeting mandatory water conservation targets District-wide. The current minimum target is a 35% reduction in residential potable water consumption with a 30% District-wide reduction each month compared to the same month in 2020. The conservation target may be increased or decreased depending on the latest water supply forecasts, adoption of drought factors, or change to the activated stage of the WSCP.
3. Responsibilities.
  - a. Director of Engineering and External Affairs. Responsible for collaborating and communicating with the Managers and the Drought and Water Efficiency Committee for development, modification and consistent implementation of the Plan; and approval/denial of atypical appeal letters in which there is no precedence.
  - b. Resource Conservation Manager. Responsible for maintaining a list on at least a monthly basis of exceedances, making recommendations for the installation of flow restriction devices (both the quantity and locations), for conducting on-site surveys as requested by customers and verification that customers comply with the Requirements to Defer an Installation as outlined in this Plan.

Updated 4/11/22



- c. Customer Service Manager. Responsible for tracking the status of all customers that are subject to the installation of a flow restriction device; for notifications/warnings, modifications to bills, and door tags; reviewing, approving or denying appeal letters; and for the installation/removal of flow restriction devices. The Customer Service Manager and Representatives will communicate with individual customers about their water use and details related to implementation of the Plan. The Customer Service Manager will employ outside services (i.e. Ferguson) to assist with the installation and removal of backflow restriction devices and will employ temporary staff to assist with phone calls and other tasks as needed. Field Customer Service Representatives will provide any follow-up detailed verifications of irrigated areas for budget purposes if warranted.
  - d. Resource Conservation Specialist. Responsible for maintaining the list of customers requesting an on site water use survey, training of personnel with contracted firms (i.e Valley Soil) for conducting the surveys and coordinating with the Information Technology group to access GIS maps for individual properties that show irrigated areas and to update maps. The Resource Conservation Specialist will provide Customer Service with any updates needed to the Customer Interface Software (CIS) system regarding water budgets. If the accuracy of irrigated areas remains questionable, the Resource Conservation Specialist will notify and request from the Field Customer Service Supervisor to have it verified in the field via detailed measurements.
  - e. Public Affairs and Communications Manager. Responsible for communications with the media related to the Flow Restriction Device Implementation Plan.
4. Methodology. The District will monitor/analyze monthly “counts” for penalties immediately after the last “book” of the month is read at the end of each calendar month. A penalty or exceedance is defined as water use for any single customer within a full billing period after December 1, 2021 that exceeds 150% of their actual monthly budget. A customer receives a “count” (1, 2, 3, etc.) corresponding with each penalty received each month they have an exceedance. In accordance with Section 3-4.202 and 7-1.112 of the LVMWD the Administrative Code (Code), penalties are as follows:
- a. **1st penalty**: A warning will be provided (provided on the bill).



- b. **2nd penalty:** A penalty amount of \$2.50 per unit of water (748 gallons) over 150% of water budget.
  - c. **3rd penalty:** A penalty amount of \$5.00 per unit of water over 150% of budget. Customers that receive a 3rd or subsequent penalties are also subject to the installation of a flow restriction device.
  - d. **4th penalty:** A penalty amount of \$7.50 per unit of water over 150% of budget.
  - e. **5th and subsequent penalties:** A penalty amount of \$10.00 per unit of water over 150% of budget.
5. Exceptions. Until further notice and for a variety of reasons, flow restriction devices will NOT be installed on the following types of accounts, but all accounts are subject to all monetary penalties and will receive notifications/warnings of the potential for installation of a flow restriction device:
- a. Commercial accounts except "Irrigation-Only Potable Water";
  - b. Reclaim water accounts; and
  - c. Multi-residential accounts.
6. Requirements to Defer an Installation. A customer can elect to perform all of the following items in order to defer the installation of a flow restriction device. By performing all of these items, customers will be granted, one-time only during the drought emergency, four (4) additional exceedances or counts than what is permitted by the Code, before being subject to the installation of a flow restriction device (either the first, second or subsequent times):
- a. Submit a signed Request for a Water Use Survey & Commitment to the Efficient Use of Water;
  - b. Have an on-site water use survey performed by the District;
  - c. Register on the WaterSmart Portal; and
  - d. Install a weather-based irrigation controller device through the District's Rachio™ Program (or provide evidence of an existing similar device).
7. Initial Warning Letters. Initial warning letters will be mailed out via USPS to customers with 2 counts since December 1, 2021 (see attached). An e-mail of the same content will be sent to those customers that have an e-mail on file.
- a. Send out warnings in "batches" at least several days apart to help manage the number of calls from customer on any given day.



- b. Continue sending letters each time the list is compiled and whenever a customer reaches 2 counts for the first time.
  - c. Include Water Efficiency Checklist with the letter.
  - d. Include information on the letter that invites customers to have the District perform an on-site water use survey.
  - e. Inform customers that they can submit a Request for a Water Use Survey & Commitment to the Efficient Use of Water form in order to defer the installation of a flow restriction device.
8. On-Site Water Use Surveys. If a customer does call (write or e-mail) and submits a signed Request for a Water Use Survey & Commitment to the Efficient Use of Water requests, they will be placed on a “do not restrict list” and remain on the list until they have incurred at least four (4) more exceedances. The Resource Conservation Specialist will be required to have an on site water use survey performed within thirty (30) calendar days from the time a signed Request is submitted and to confirm that the other Requirements to Defer an Installation are fulfilled before removing the customer from the list. The on-site water use survey will include an approximate field verification of the irrigated area to ensure that no significant areas are missing from the District’s records. The Resource Conservation Specialist will maintain the list and coordinate with in-house or outside services (i.e. Valley Soil) for the surveys. Upon field verification of the irrigated areas:
- i. If the irrigated area is confirmed to be no more than 20% below the irrigated area that has been used to calculate the customers water budget, the irrigated area shall be considered accurate and no changes to the irrigated area for use in calculating the outdoor water budget are required. However, an area equal to less than 20% of the current amount used with their account can be added if warranted. There will be no resets on the customers counts and no credits for penalties already assessed.
  - ii. If a substantial difference is identified in a customer’s field verified irrigated area versus what was used to calculate their water budget (irrigated area increases by more than 20% based on the survey), the customer’s exceedance count will be reset to 0. The customer will be encouraged to perform the remaining Requirements to Defer an Installation, but will again be subject to the installation of a flow restriction device after three (3) occurrences starting from the new count





per the Code. They will not be eligible for another water survey for the duration of the drought (continued activation of any Stage of the WSCP) or for three (3) years, whichever is longer. The customer will also be removed from the “do not restrict” list.

9. Flow Restrictor Installations (First Time). Beginning after 4 full billing cycles after Dec. 1, 2021 and each month thereafter, the compiled list of customers with exceedances will be analyzed. All customers with at least four (4) exceedances will be advised of the opportunity to Appeal. For the first round, flow restriction devices will be installed only on a small number of the most egregious accounts as recommended by the Resource Conservation Manager and agreed to by the Director of Engineering and External Affairs based on both a high exceedance as a percent of water budget and highest volume of water in exceedance. Accounts that are on the “do not restrict” list or that have fulfilled all the Requirements to Defer an Installation, will not be subject to a flow restriction device for a fourth exceedance. The number of flow restriction devices that may be installed in subsequent rounds may increase. A Door Tag Letter will be provided at each property at least 72 hours in advance of the installation of a flow restriction device.
10. Appeals. All customers that are subject to the installation of a flow restriction device, first or subsequent installations, will be notified of their right to appeal on or with their bill or in separate correspondence and will have 15 calendar days to do so upon bill date or date of letter. If a customer appeals, the District will delay the installation of a flow restriction device until the appeal is reviewed within 30 calendar days and will then only consider installation of a device if the appeal is denied.
11. Door Tag Letter. Door tag letters will be provided each time a flow restriction device installation is imminent at least 72 hours in advance. The letter will include:
  - a. The duration the installation and duration of future installations (3 months for 2<sup>nd</sup> installation and 6 months for each installation thereafter);
  - b. Language that certain appliances such as dishwashers, clothes washers, and any other appliance or system such as irrigation and fire suppressions systems that need high volumes of water may not function properly and that the District is not liable for any damages to those appliances, systems or landscapes;



- c. Concepts/helpful hints for preserving landscapes (i.e. hand water trees, pick-up and transport reclaim from Rancho, etc); and
  - d. Information on Requirements to Defer an Installation subsequent times, which will allow a total of four (4) additional exceedances than what is permitted by Code, before being subject to the installation of a flow restriction device again if the customer has not yet fulfilled the Requirements already.
12. Duration of Installations. Once a flow restrictor is installed, it will remain in place and will not be removed until the stated time has lapsed as follows:
- a. 1<sup>st</sup> time. Fourteen (14) calendar days or as soon as possible thereafter but no more than thirty (30) calendar days. The District will strive to remove the device by day 15 after its installation.
  - b. 2<sup>nd</sup> time. Ninety (90) calendar days.
  - c. 3<sup>rd</sup> and subsequent times. One-hundred eighty (180) calendar days.
13. Concepts/Helpful Hints for Preserving Landscapes. Customers that do have a flow restriction device installed should be provided some recommendations that they can implement for preserving their landscapes to the greatest extent possible. Notification letters will include some guidance such as the ability to water by hand, installation of drip irrigation systems, obtaining and trucking recycled water from the Rancho Compost Facility, and utilization of compost to better absorb and retain water in landscape areas. Advice will focus on preserving trees and shrubs, vegetated slopes for erosion control, and limiting or eliminating watering of non-functional turf.
14. Media. Upon the start of installation of first round of flow restriction devices, the Public Affairs and Communications Manager will send out a press release with information about the use of flow restriction devices and that their use has been initiated and limited to the highest water wasters that have not responded to notifications/warnings nor taken adequate steps to improve water use efficiency. Include language that the District will continue to utilize flow restriction devices and will increase or decrease their use based on the level of conservation that is achieved in each month in relation to the District's objective.
15. Assessment and Plan Modifications. Within one month after removal of the first round of flow restriction devices and prior to installing any flow restrictors a second time for any single customer,



the Plan shall be assessed and modified based on effectiveness, inefficiencies and fairness. The assessment of the Plan and any modifications should consider at least the following:

- a. Has the monthly conservation target been achieved? If not, should the number of flow restriction devices for each round be increased or kept at the same level? If the conservation target is being met, should the same quantity of flow restriction devices for each round be installed?
- b. Can the implementation be simplified and made more efficient?
- c. Are there other elements that can be added that would better assist customers to achieve water use reductions?
- d. Are additional resources needed to more effectively implement that Plan and achieve the stated objective?

16. Flow Restrictor Installations (Second and Subsequent Times). Customers that have fulfilled all of the Requirements to Defer an Installation, are granted four (4) additional exceedance than what is permitted under the Code before being subject to the installation of a flow restriction device. Customers that have not fulfilled the Requirements to Defer and Installation are subject to the installation of a flow restriction device a second time upon four (4) exceedances, a third time upon five (5) exceedances, etc. All customers that are subject to the installation of a flow restriction device a second or subsequent times will be advised of the opportunity to Appeal. A Door Tag Letter will be provided at each property in advance of an imminent installation.



# Request for Water Use Survey & Commitment to the Efficient Use of Water

I, the undersigned:

1. Am requesting a free water use survey in order to find more ways that I can reduce water use on my property. Upon submission of a signed Request for Water Use Survey & Commitment to the Efficient Use of Water, I understand that the District will schedule me for a survey at my property to be conducted within the next thirty (30) days.
2. Have been informed of and/or am aware of the current drought and water supply conditions that prompted the Declaration of a local State of Emergency due to a severe water shortage that warrants a significant reduction in my water use, specifically outdoor watering of landscapes. Website access for information at: <https://www.lvmwd.com/droughtresponse>
3. Am aware that my outdoor water budget for my property was reduced by 25 percent (drought factor of 0.75) effective December 1, 2021 and to 50 percent (drought factor of 0.5) effective May 1, 2022 and that I need to significantly reduce my outdoor watering by at least an equal or greater amount that will allow me to stay within my adjusted water budget. I understand that I may need to continue adjusting the number of days each week and the amount of time that my irrigation system is turned on in order to avoid future monetary penalties, including the installation of a flow restriction device.
4. Have reviewed the Water Efficiency Checklist provided by the District or available on the District’s website and understand the options available to me to use water more efficiently that will help me to stay within my water budget each month.
5. Agree to install a weather-based irrigation control device through the District’s Rachio™ incentive program at the time of the survey (if I don’t already have one) or utilize a similar type of device outside of the District’s incentive program that will help me to reduce my outdoor water use and to make adjustments to the programming of the device as needed to account for the latest drought factor or other restrictions that may be adopted by the District (i.e. one-day a week watering). Website access for information at: <https://www.lvmwd.com/Rachio>
6. Agree to register for the WaterSmart Portal and to utilize the portal, if I have not already, in order to help me to reduce my water use and to stay within my water budget. Website access for information at: <https://www.lvmwd.com/watersmart>
7. Understand that I can go to resources readily available by the District to monitor the drought and water supply conditions, for updated information on adjustments to water budgets and other restrictions, and the latest information concerning penalties and appeals for exceedances. Website access for information at: <https://www.lvmwd.com/for-customers>
8. Understand that if I submit this form and fulfill the above requirements\*, I can incur four (4) more monthly exceedances beyond what is permitted by the LVMWD Code, one-time only during activation of Stage 3 of the Water Shortage Contingency Plan, before being subject to the installation of a flow restriction device but will still incur monetary penalties. I understand that the first installation would be for at least 14 calendar days and up to 30 calendar days and that future installations would be for progressively longer periods of time (3 months and 6 months), should they occur.
9. Acknowledge that should the District activate Stage 4 – Critical Water Shortage, I am not to use any water to irrigate on my property or for other outdoor purposes except as what may be permitted by law at the time that Stage 4 is activated.

Property Address or  
Account Number: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

\_\_\_\_\_  
Printed First and Last Name of Account Holder

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*submit completed form to 4232 Las Virgenes Road, Calabasas CA 91302 or e-mail to [Customer\\_service@lvmwd.com](mailto:Customer_service@lvmwd.com).



□ April 19, 2022 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Annual Property and Liability Insurance Renewal**

**SUMMARY:**

On September 26, 2019, the Board approved a three-year property and liability insurance package with Allied World Assurance Company/Joint Powers Risk and Insurance Management Authority (JPRIMA) as the primary provider. Tolman & Wiker Insurance Services, LLC, continues to serve as the District's insurance broker and ensures that the District receives the best renewal terms for the primary package and additional coverages for excess liability, cyber-threats and earthquake. The total cost of the current renewal for the coverage period of April 1, 2022 through March 31, 2023, was \$1,969,002, which constitutes a 10% increase over last year's premium. The Board's action on September 26, 2019, authorized the General Manager to process renewals through March 31, 2023, provided that the annual increase did not exceed 15%.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

The total amount of the insurance renewal was \$1,969,002. Sufficient funds are available for this purpose in the adopted Fiscal Year 2021-22 Budget.

**DISCUSSION:**

Attached is the proposal from Tolman & Wiker that details the terms of the District's insurance

renewal for the coverage period of April 1, 2022 through March 31, 2023. No significant coverage changes were proposed, and the total amount of the renewal was \$1,969,002, constituting an increase of 10% over last year's premium. Jeff Dodds of Tolman & Wiker continues to provide the District with excellent service and ensures that the existing coverage limits are maintained at a competitive rate.

Current Insurance Market Conditions:

Property insurance rates in California continue to be very challenging, especially in high or very high fire hazard severity zones such as those comprising the District's service area. Due to the higher risk and loss history, many insurance carriers are withdrawing from the California market altogether. Additionally, the growing risk of cyber-attacks has resulted in a similarly challenging environment for this category of the District's coverage. Despite the challenging market conditions, the District was able to secure renewal of the District's insurance package with a modest 10% increase, while maintaining the terms of its various lines of coverage. It is noteworthy, though, that the District's premium for cyber coverage doubled. The excess market continues to experience significant challenges as well with eight carriers required to maintain the District's existing coverage level.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

**ATTACHMENTS:**

Proposal for 2022 Property and Liability Insurance Renewal



Gregory C. Anderson  
Shawn E. Carson  
Steven W. Carter  
Raymond M. Clem  
Dennis W. Corte  
Ronald F. Cossa  
Jeffrey G. Dann  
Jeffrey T. Dodds  
Bryce W. Eddy  
John A. Feliciano  
Kipton Keller



Shaun M. Kelly  
Joan M. Kirchhof  
Mark D. Lyon  
David L. Rucker  
David R. Shore  
Denise D. Sutton  
Vance W. Taylor  
Richard W. Toohey  
Gregory W. Van Ness  
Barbara J. Ward

**PROPOSAL FOR:  
LAS VIRGENES MUNICIPAL  
WATER DISTRICT**

**POLICY TERM: 4/1/2022 – 4/1/2023**

**Presented by:**

**Jeffrey T. Dodds  
Tolman and Wiker Insurance Services, LLC**

**March 8, 2022**

**LAS VIRGENES MUNICIPAL WATER DISTRICT 2022 INSURANCE SUMMARY**

	EXPIRING 2021-2022	RENEWAL 2022-2023
Coverage/Policy Type	Carrier/AM Best Rating Limits & Coverages	Carrier/AM Best Rating Limits & Coverages
Property	Allied World Assurance Company, A +, XV, Admitted \$221,114,528 Real and Personal Property \$100,000 deductible  Business Income: \$2,000,000 Extra Expense: included Rental Income Coverage- Limit \$62,000- (4232-B Las Virgenes Rd.) Property in Transit: covered Valuable Papers and Records: included Outdoor Property: covered Agreed Value (no coinsurance) Building Ordinance or Law; Blanket Limits Demolition Costs and/or Undamaged Portion of Building: covered Increased Cost of Construction: Included; Replacement Cost; Agreed Amount; Terrorism is covered	Allied World Assurance Company, A +, XV, Admitted \$238,759,456 Real and Personal Property \$100,000 deductible  Business Income: \$2,000,000 Extra Expense: included Rental Income Coverage- Limit \$62,000- (4232-B Las Virgenes Rd.) Property in Transit: covered Valuable Papers and Records: included Outdoor Property: covered Agreed Value (no coinsurance) Building Ordinance or Law; Blanket Limits Demolition Costs and/or Undamaged Portion of Building: covered Increased Cost of Construction: Included; Replacement Cost; Agreed Amount; Terrorism is covered
Premium	\$262,879	\$299,670
Scheduled Equipment	Allied World Assurance Company	Allied World Assurance Company
Limits	Inland Marine/Contractors Equipment – \$744,000 \$125,000 Unscheduled Equipment \$25,000 Deductible Borrowed, Rented, Leased Equipment limit - \$250,000 Actual Cash Value; including Terrorism	Inland Marine/Contractors Equipment – \$840,200 \$125,000 Unscheduled Equipment \$25,000 Deductible Borrowed, Rented, Leased Equipment limit - \$250,000 Actual Cash Value; including Terrorism
Premium	Included	Included

Coverage/Policy Type	Carrier/AM Best Rating Limits & Coverages	Carrier/AM Best Rating Limits & Coverages
EDP Computer Protection	Allied World Assurance Company \$1,602,422	Allied World Assurance Company \$1,602,422
Premium	Included	Included
Equipment Breakdown	Allied World Assurance Company	Allied World Assurance Company
Limit/Deductible	\$221,114,528 limit with \$100,000 Deductible Sublimits: \$100,000 as respects the following: Ammonia / Refrigeration Contamination Expediting Expenses Hazardous Substances Data Restoration Building Ordinance, Demolition and Increased Cost of Construction- covered	\$238,759,456 limit with \$100,000 Deductible Sublimits: \$100,000 as respects the following: Ammonia / Refrigeration Contamination Expediting Expenses Hazardous Substances Data Restoration Building Ordinance, Demolition and Increased Cost of Construction- covered
Premium	Included	Included
DIC (Earthquake/Flood)	Steadfast 20% - Non-Admitted A XV; General Security Indemnity 15%- Non-Admitted A XV; Everest Indemnity 50% - Non Admitted A + XV; Lexington 15%- Non-Admitted A XV	Lexington Ins Co 15%- Non-Admitted A XV; Transverse Specialty Ins Co 35%- Non-Admitted A- XV; Everest Indemnity 50% - Non Admitted A + XV
Limits	\$40,000,000 Loss Limit, Covers Buildings, BPP and EDP. \$1,000,000 Extra Expense; Rental Income Coverage- Limit \$62,000- (4232-B Las Virgenes Rd.). Building Ordinance \$4,000,000 sublimit; Total Insurable Value (rating basis): \$216,014,641; Terrorism excluded; Replacement Cost; Foundations included	\$40,000,000 Loss Limit, Covers Buildings, BPP and EDP. \$1,000,000 Extra Expense; Rental Income Coverage- Limit \$62,000- (4232-B Las Virgenes Rd.). Building Ordinance \$4,000,000 sublimit Total Insurable Value (rating basis): \$238,759,456; Terrorism excluded; Replacement Cost; Foundations included
Deductible	Earthquake - 10% Deductible Per Unit of Insurance; Minimum \$50,000, All Other Perils \$25,000 Flood – \$100,000 except Tapia which is \$5,000,000 retention plus 10% deductible per building.	Earthquake - 10% Deductible Per Unit of Insurance; Minimum \$50,000, All Other Perils \$25,000 Flood – \$100,000 except Tapia which is \$5,000,000 retention plus 10% deductible per building.
Premium	\$242,000 Premium \$ 0 Policy Fee \$ 1,200 Catastrophe Surcharge/Fee \$ 7,904 Surplus Taxes/Fees \$ 12,100 Surplus Broker Fee \$263,204	\$271,000 Premium \$ 900 Policy Fee \$ 0 Catastrophe Surcharge/Fee \$ 8,837 Surplus Taxes/Fees \$ 13,550 Surplus Broker Fee \$294,287

Coverage/Policy Type		
<b>General Liability</b>	Allied World Assurance Company JPRIMA coverage enhancements, including: Dam Failure Liability; Failure To Supply- Services and Board Decisions Professional Liability coverage; Sewer Backup; Pollution; Employee Benefits Liability; Waiver of Subrogation; Subsidence; Occurrence Form; includes Terrorism	Allied World Assurance Company JPRIMA coverage enhancements, including: Dam Failure Liability; Failure To Supply- Services and Board Decisions Professional Liability coverage; Sewer Backup; Pollution; Employee Benefits Liability; Waiver of Subrogation; Subsidence; Occurrence Form; includes Terrorism
Limits	\$1,000,000 Premises Operations – Per Occurrence \$1,000,000 Personal and Advertising Injury \$1,000,000 Damages to Premises Rented By You \$10,000,000 General Aggregate Per Location \$10,000,000 Products Completed Operations Aggregate	\$1,000,000 Premises Operations – Per Occurrence \$1,000,000 Personal and Advertising Injury \$1,000,000 Damages to Premises Rented By You \$10,000,000 General Aggregate Per Location \$10,000,000 Products Completed Operations Aggregate
Pollution Coverage	Per Location Aggregate: Pollution Coverage for: Hostile Fire, Heating/Air Conditioning, Mobile Equipment, Pesticides/Herbicides, Water, Sewer and Compost operations	Per Location Aggregate: Pollution Coverage for: Hostile Fire, Heating/Air Conditioning, Mobile Equipment, Pesticides/Herbicides, Water, Sewer and Compost operations
Deductible	\$100,000 SIR Occurrence	\$100,000 SIR Occurrence
Premium	\$181,756	\$207,222
Stop Loss	Stop Loss of \$1,00,000 (max payout- all claims- all lines of coverage); \$10,000 Maintenance Ded	Stop Loss of \$1,00,000 (max payout- all claims- all lines of coverage); \$10,000 Maintenance Ded
Premium	\$0	\$0
<b>Management Liability/ Public Officials Liability/Employment Practices Liability</b>	Allied World Assurance Company Includes coverage for: Directors & Officers; Employment Practices; Employee Benefits Administration; Inverse Condemnation; Occurrence Form	Allied World Assurance Company Includes coverage for: Directors & Officers; Employment Practices; Employee Benefits Administration; Inverse Condemnation; Occurrence Form
Limits	\$1,000,000 Per occurrence \$1,000,000 Aggregate	\$1,000,000 Per occurrence \$10,000,000 Aggregate
Deductible/SIR	\$100,000 SIR	\$100,000 SIR
Premium	\$29,714	\$29,564
<b>Auto</b>	Allied World Assurance Company	Allied World Assurance Company
Limits	\$1,000,000 Combined Single Limit Owned Auto Liability \$1,000,000 Per Accident Hired & Non-owned Auto \$1,000,000 Per Accident Uninsured/Underinsured \$5,000 Deductible- Physical Damage; \$100,000 Deductible Liability; 101 vehicles/trailers	\$1,000,000 Combined Single Limit Owned Auto Liability \$1,000,000 Per Accident Hired & Non-owned Auto \$1,000,000 Per Accident Uninsured/Underinsured \$5,000 Deductible- Physical Damage; \$100,000 Deductible Liability; 90 vehicles/trailers
	Hired Auto Physical Damage	Hired Auto Physical Damage
Auto Premium	\$110,551	\$109,953

<b>Crime</b>	Zurich - Fidelity and Deposit Co of Maryland – A XV Admitted	Zurich - Fidelity and Deposit Co of Maryland – A XV Admitted
Limits	\$3,000,000 Employee Dishonesty \$3,000,000 Forgery or Alteration \$100,000 Theft, Disappearance & Destruction \$1,000,000 Computer Fraud \$1,000,000 Funds Transfer Fraud \$3,000,000 Faithful Performance of Duty	\$3,000,000 Employee Dishonesty \$3,000,000 Forgery or Alteration \$100,000 Theft, Disappearance & Destruction \$1,000,000 Computer Fraud \$1,000,000 Funds Transfer Fraud \$3,000,000 Faithful Performance of Duty
Deductible	\$25,000 Employee Theft, Faithful Performance and Forgery or Alteration \$10,000 all other coverages	\$25,000 Employee Theft, Faithful Performance and Forgery or Alteration \$10,000 all other coverages
Premium	\$6,760	\$7,485

<b>Cyber Package</b>	HSB Specialty, A XV, Non-Admitted	Obsidian Specialty Ins Co- A-X, Non-Admitted
Limits	\$1,000,000 Policy Aggregate \$1,000,000 Multimedia Liability \$1,000,000 Privacy Regulatory Defense & Penalties \$1,000,000 Breach Event & Notification Costs \$1,000,000 Cyber Extortion Unknown Prior Acts Covered: Includes PCI Liability	\$1,000,000 Policy Aggregate \$1,000,000 Multimedia Liability \$1,000,000 Privacy Regulatory Defense & Penalties \$1,000,000 Breach Notification Costs \$1,000,000 Cyber Extortion Unknown Prior Acts Covered: Includes PCI Liability
Deductible	\$10,000 Deductible	\$10,000 Deductible
Premium	\$10,240	\$20,152

<b>Excess Liability (Lead Excess)</b>	Allied World Assurance Company	Allied World Assurance Company
Excess Limit	\$10,000,000 Excess of \$1,000,000	\$10,000,000 Excess of \$1,000,000
Coverage	Excess of underlying Liability Limits: Includes Sewer Backup, Failure to Supply, Professional Liability, Dam Failure; Inverse Condemnation; Subsidence; includes Terrorism	Excess of underlying Liability Limits. Includes: Sewer Backup, Failure to Supply, Professional Liability, Dam Failure; Inverse Condemnation; Subsidence; includes Terrorism
Premium	\$226,922	\$238,967
<b>Excess Liability #2</b>	Landmark American Insurance Company- A XIII, Non-Admitted	Landmark American Insurance Company- A XIII, Non-Admitted
Excess Limit	\$5,000,000 Excess of \$11,000,000 for total of \$16,000,000	\$5,000,000 Excess of \$11,000,000 for total of \$16,000,000
Exclusions Include but are not limited to:	Exclusions: Asbestos, D&O, EPLI, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure; NO Subsidence exclusion	Exclusions: Asbestos, D&O, EPLI, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure; NO Subsidence exclusion
Premium	\$113,575	\$129,063
<b>Excess Liability #3</b>	Lexington Insurance Company- A XV, Non-Admitted	Lexington Insurance Company- A XV, Non-Admitted
Excess Limit	\$5,000,000 Excess of \$16,000,000 for a total of \$21,000,000	\$5,000,000 Excess of \$16,000,000 for a total of \$21,000,000
Exclusions Include but are not limited to:	Exclusions: Lead, Silica, Fungi and Bacteria, Earth Movement or Subsidence, Errors & Omissions, EPLI, D&O, Failure to Supply, Punitive Damages, Communicable Disease, Discrimination, Eminent Domain/Condemnation, Dam Failure; Inverse Condemnation	Exclusions: Lead, Silica, Fungi and Bacteria, Earth Movement or Subsidence, Errors & Omissions, EPLI, D&O, Failure to Supply, Punitive Damages, Communicable Disease, Discrimination, Eminent Domain/Condemnation, Dam Failure; Inverse Condemnation
	\$83,426	\$91,769
<b>Excess Liability #4</b>	Gemini Insurance Company, A+ XV, Non-Admitted	Gemini Insurance Company, A+ XV, Non-Admitted
Excess Limit	\$10,000,000 Excess of \$21,000,000 for total of \$31,000,000	\$10,000,000 Excess of \$21,000,000 for total of \$31,000,000
Exclusions Include but are not limited to:	Exclusions: Asbestos, D&O, EPLI, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure: Subsidence	Exclusions: Asbestos, D&O, EPLI, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure: Subsidence
Premium	\$154,875	\$165,200
<b>Excess Liability #5</b>	Hallmark Specialty Ins Co, A XV, Non-Admitted	Hallmark Specialty Ins Co, A XV, Non-Admitted
Excess Limit	\$5,000,000 Excess of \$31,000,000 for total of \$36,000,000	\$5,000,000 Excess of \$31,000,000 for total of \$36,000,000
Exclusions Include but are not limited to:	Exclusions: Asbestos, D&O, EPLI, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure: Subsidence	Exclusions: Asbestos, D&O, EPLI, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure: Subsidence
Premium	\$64,015	\$72,275
<b>Excess Liability #6</b>	Allied World National Assurance Company, A+ XV, Non-Admitted	Allied World National Assurance Company, A+ XV, Non-Admitted
Excess Limit	\$10,000,000 Excess of \$36,000,000 for total of \$46,000,000	\$10,000,000 Excess of \$36,000,000 for total of \$46,000,000
Exclusions Include but are not limited to:	Exclusions: Asbestos, D&O, EPLI, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure: Subsidence	Exclusions: Asbestos, D&O, EPLI, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure: Subsidence
Premium	\$97,571	\$103,250



<b>Excess Liability #7</b>	Capitol Specialty Insurance Corporation, A IX	Capitol Specialty Insurance Corporation, A IX
Excess Limit	\$5,000,000 Excess of \$46,000,000 for total of \$51,000,000	\$5,000,000 Excess of \$46,000,000 for total of \$51,000,000
Exclusions Include but are not limited to:	Exclusions: Asbestos, D&O, EPLI, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure: Subsidence	Exclusions: Asbestos, D&O, EPLI, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure: Subsidence
Premium	\$41,300	\$44,394
<b>Excess Liability #8</b>	Endurance Insurance Company, A+ XV, Admitted	Endurance Insurance Company, A+ XV, Admitted
Excess Limit	\$10,000,000 Excess of \$51,000,000 for total of \$61,000,000	\$10,000,000 Excess of \$51,000,000 for total of \$61,000,000
Exclusions Include but are not limited to:	Exclusions: Asbestos, D&O, EPLI, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure: Subsidence	Exclusions: Asbestos, D&O, EPLI, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure: Subsidence
Premium	\$61,950	\$67,113

## Deductibles / Retentions

<u>Coverage</u>	<u>Expiring</u>	<u>Renewal</u>
Property	\$100,000	\$100,000
Scheduled Equipment	\$25,000	\$25,000
Equipment Breakdown	\$100,000	\$100,000
DIC- Earthquake*	10% Per Unit of Insurance	10% Per Unit of Insurance
DIC- Flood	\$100,000	\$100,000
General Liability	\$100,000	\$100,000
Management Liability	\$100,000	\$100,000
Auto- Liability	\$100,000	\$100,000
Auto- Physical Damage	\$5,000	\$5,000
Crime	\$25,000	\$25,000
Cyber Package	\$10,000	\$10,000
Deductible Stop Loss (maximum deductible- all lines of coverage, Subject to a \$10,000 Maintenance Deductible)	\$1,000,000	\$1,000,000
*Minimum Earthquake Deductible \$50,000		

## Premium Summary 2021-2022

Coverage	Expiring		Renewal
Property	\$262,879		\$299,670
Scheduled Equipment	Included		Included
EDP	Included		Included
Equipment Breakdown	Included		Included
DIC (Earthquake & Flood)	\$263,204		\$294,287
General Liability	\$181,756		\$207,222
Stop Loss Aggregate	\$0		\$0
Management Liability	\$29,714		\$29,564
Auto	\$110,551		\$109,953
Crime	\$6,760		\$7,485
Cyber Package	\$10,240		\$20,152
Excess Liability (First Layer: 10M x 1M)	\$226,922		\$238,967
Excess Liability #2	\$113,575		\$129,063
Excess Liability #3	\$83,426		\$91,769
Excess Liability #4	\$154,875		\$165,200
Excess Liability #5	\$64,015		\$72,275
Excess Liability #6	\$97,571		\$103,250
Excess Liability #7	\$41,300		\$44,394
Excess Liability #8	\$61,950		\$67,113
Program Fees	\$81,284		\$88,638
<b>Total</b>	<b>\$1,790,022</b>		<b>\$1,969,002</b>
<b>Features:</b>			
Earthquake & Flood			Covered
Dam Failure Liability- Including Spillage, Overtopping or from Earthquake			Covered
Inverse Condemnation- Including Intentional Acts by Management and Board			Covered
Failure To Supply- Services and Board Decisions			Covered
Defense Costs- unlimited (outside of limits)			Yes
Multi-Year Commitment & Program Exit Conditions			3 Years
Selection of Claims Counsel & Administration			Yes
Retrospectively Adjustable Premium			No
Joint and Several Liability			No
Subsidence			Covered
<b>Notes:</b>			
<u>Policy Year</u>	<u>Property Rates</u>	<u>DIC Rates</u>	
2019	0.1081	0.1185	
2020	0.1078	0.1217	
2021	0.1188	0.1094	
2022	0.1254	0.1135	
Property/DIC Rating Basis: increased in 2022 by 8%			

## About the Insurance Carrier and Program

### Joint Powers Risk and Insurance Management Authority

Allied Public Risk (APR) has a 100% fully-reinsured (A XV carrier) Joint Powers Authority: Joint Powers Risk and Insurance Management Authority (JPRIMA).

#### **Claims**

Claims expected to exceed the self-insured retention can be handled by a Third-Party Claims handling (York and Sierra West).

#### **Program:**

JPRIMA is a Joint Powers Authority 100% backed by an A XV reinsurer, Allied World Assurance Company (AM Best A+, XV).

#### **Joint and Several Liability:**

Unlike many JPA's, JPRIMA has no Joint and Several Liability or assessment liability

#### **Premium Adjustment:**

There is no retrospective adjustable premium (RAP), upward or downward. The premiums quoted are the firm and final costs

#### **Coverage Form:**

Paul Fuller, CPCU, is the Chief Executive Officer of Public Risk, authored the coverage forms for the JPRIMA program