



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas, CA 91302

**AGENDA**  
**REGULAR MEETING**  
**June 15, 2021, 9:00 AM**

Public Participation for Meetings of Las Virgenes Municipal Water District Board of Directors in Response to COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that members of the Las Virgenes Municipal Water District Board of Directors will participate in meetings via teleconferencing.

**PUBLIC PARTICIPATION:** Pursuant to Executive Order N-29-20 and given the current health concerns, this meeting is being conducted via Zoom Webinar and all attendees are muted by default. To join via computer, please use the following Zoom Webinar ID:

**Webinar ID: <https://us06web.zoom.us/j/84009401888>**

To join by telephone, please dial (669) 900-6833 or (346) 248-7799 and enter Webinar ID: **840 0940 1888**

For members of the public wishing to address the Board during Public Comment or during a specific agenda item, please press "Raise Hand" if you are joining via computer, or press \*9 if you are joining via phone.

Members of the public can also access and request to speak at meetings live on-line, with audio and limited video, at [www.LVMWD.com/LiveStream](http://www.LVMWD.com/LiveStream). In addition, members of the public can submit written comments electronically for consideration at [www.LVMWD.com/LiveStream](http://www.LVMWD.com/LiveStream). To ensure distribution to the members of the Las Virgenes Municipal Water District Board of Directors prior to consideration of the agenda, please submit comments 24 hours prior to the day of the meeting. Those comments, as well as any comments received during the meeting, will be distributed to the members of the Board of Directors and will be made part of the official public record of the meeting. Contact Josie Guzman, Executive Assistant/Clerk of the Board, at (818) 251-2123 or [jguzman@lvmwd.com](mailto:jguzman@lvmwd.com) with any questions.

**ACCESSIBILITY:** If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid, or service by contacting the Executive Assistant/Clerk of the Board by telephone at (818) 251-2123 or via email to [jguzman@lvmwd.com](mailto:jguzman@lvmwd.com) no later than 9:00 AM on the day before the scheduled meeting.

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agenda items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

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## PLEDGE OF ALLEGIANCE

### 1 CALL TO ORDER AND ROLL CALL

### 2 APPROVAL OF AGENDA

### 3 PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

### 4 CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

#### A **List of Demands: June 15, 2021 (Pg. 6)**

Receive and File

#### B **Minutes: Special Meeting of May 25, 2021 and Regular Meeting of June 1, 2021 (Pg. 32)**

Approve

- C **Directors' Per Diem: May 2021 (Pg. 48)**  
Ratify
- D **Monthly Cash and Investment Report: March 2021 (Pg. 55)**  
Receive and file the Monthly Cash and Investment Report for March 2021.
- E **Monthly Cash and Investment Report: April 2021 (Pg. 71)**  
Receive and file the Monthly Cash and Investment Report for April 2021.
- F **90-Day Update on Excess Vacation Accruals (Pg. 83)**  
Receive and file the 90-day update on excess vacation accruals.
- G **Contract Amendment for Web Hosting Services: Six-Month Extension (Pg. 87)**  
Authorize the General Manager to approve a contract amendment with Granicus, Inc., in the amount of \$7,821.87, for a six-month extension of web hosting services.
- H **Contract Amendment for Sewer Line and Lift Station Cleaning Services (Pg. 94)**  
Authorize the General Manager to approve an increase to the contractual services agreement with National Plant Services, in the amount of \$35,000, for sewer line and lift station cleaning services.
- I **Saddle Peak and Cordillera Tank Rehabilitation Projects: Final Acceptance (Pg. 96)**  
Approve the execution of Notices of Completion and have the same recorded and, in the absence of claims from subcontractors and others, release the retentions, in the amount of \$50,845.00 to Advanced Industrial Services, Inc., and \$41,215.71 to Cal Sierra Construction, Inc., 30 calendar days after filing the Notices of Completions.

5 **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

- A **MWD Representative Report (Pg. 107)**
- B **Legislative and Regulatory Updates**
- C **Water Supply Conditions Update (Pg. 113)**

6 **TREASURER**

7 **GENERAL MANAGER**

- A **Response to Coronavirus (COVID-19) Pandemic: End of Emergency (Pg. 115)**  
Approve an end to the emergency declaration for response to the coronavirus (COVID-19) pandemic and repeal Resolution Nos. 2572, 2574, 2576 and 2578.

8 **FINANCE AND ADMINISTRATION**

- A **Upgrade of Microsoft Office 365 E3 to E5: Approval (Pg. 117)**

Authorize the General Manager to execute a Microsoft Enterprise Licensing Agreement through Kambrian Corporation, in the amount of \$123,513.75, to upgrade from Office 365 E3 to E5 and license the software through October 31, 2023.

**B Proposed Operating and Capital Improvements Budget for Fiscal Year 2021-22: Adoption (Pg. 121)**

Adopt the proposed Operating and Capital Improvements Budget for Fiscal Year 2021-22; and authorize the General Manager to pre-pay the District's annual required contribution to CalPERS for its Unfunded Accrued Liability, in the amount of \$1,867,118, and to make a supplemental payment towards the District's Unfunded Accrued Liability for other post-employment benefits, in the amount of \$1,085,652.

**9 ENGINEERING AND EXTERNAL AFFAIRS**

**A Activation of the Water Shortage Contingency Plan: Stage 1 – Water Shortage Alert (Pg. 164)**

Pass, approve and adopt proposed Resolution No. 2595, concerning drought conditions in the State of California and activation of the Water Shortage Contingency Plan at Stage 1 – Water Shortage Alert.

**RESOLUTION NO. 2595**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT CONCERNING DROUGHT CONDITIONS IN THE STATE OF CALIFORNIA AND ACTIVATION OF THE WATER SHORTAGE CONTINGENCY PLAN AT STAGE 1 – WATER SHORTAGE ALERT**

(Reference is hereby made to Resolution No. 2595 on file in the LVMWD's Resolution Book and by this reference the same is incorporated herein.)

**10 NON-ACTION ITEMS**

**A Organization Reports**

**B Director's Reports on Outside Meetings**

**C General Manager Reports**

(1) General Business

(2) Follow-Up Items

**D Director's Comments**

**11 FUTURE AGENDA ITEMS**

**12 PUBLIC COMMENTS**

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13 **ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

## LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LYNDA LO-HILL, TREASURER

Payments for Board Meeting of : June 15, 2021

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 101377 through 101466 were issued less voids/stop payments in the total amount of \$ 626,431.39

**Payments through wire transfers as follows:**

5/28/2021 Metropolitan Water District	Payment for water deliveries in the month of March 2021	\$	1,874,482.70
	Sub-Total Wires	\$	<u>1,874,482.70</u>
	Total Payments	\$	<u><u>2,500,914.09</u></u>

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

## CHECK LISTING FOR BOARD MEETING

**06/15/21**

		Check No. 101377 thru 101419 06/01/21	Check No. 101420 thru 101466 06/08/21	
Company Name	Company No.	Amount	Amount	Total
Potable Water Operations	101	46,238.69	33,780.92	80,019.61
Recycled Water Operations	102			
Sanitation Operations	130	206,504.05	685.61	207,189.66
Potable Water Construction	201	48,479.00		48,479.00
Water Conservation Construction	203			
Sani- Construction	230			
Potable Water Replacement	301	1,381.50	3,094.00	4,475.50
Reclaimed Water Replace	302			
Sanitation Replacement	330		3,675.00	3,675.00
Internal Service	701	73,733.27	74,919.25	148,652.52
JPA Operations	751	40,355.71	95,625.20	135,980.91
JPA Construction	752		14,712.50	14,712.50
JPA Replacement	754	5,497.69		5,497.69
	<b>Total Printed</b>	<b>422,189.91</b>	<b>226,492.48</b>	<b>648,682.39</b>
 <b>Voided Checks/payment stopped:</b>				
Check #110156	101	(22,251.00)		(22,251.00)
	<b>Total Voids</b>	<b>(22,251.00)</b>		<b>(22,251.00)</b>
	<b>Net Total</b>	<b>399,938.91</b>	<b>226,492.48</b>	<b>626,431.39</b>



**MWD**  
**METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA**  
 700 North Alameda Street  
 Los Angeles, CA, 90012-2944

**INVOICE**

**Billed To:**  
 Las Virgenes Municipal Water District



**Service Address**  
 4232 Las Virgenes Road  
 Calabasas, CA 91302

March 2021	Page No. 1 of 1
Mailed: 04/09/2021	<b>Due Date: 05/28/2021</b>
Invoice Number: 10384	Revision: 0

**NOTICE**

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	1,555.8
Total Water Untreated Delivered	

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total ( \$ )
Full Service	Tier 1 Supply Rate	1,555.8	\$243.00	\$378,059.40
	System Access Rate	1,555.8	\$373.00	\$580,313.40
	System Power Rate	1,555.8	\$161.00	\$250,483.80
	Treatment Surcharge	1,555.8	\$327.00	\$508,746.60
SUBTOTAL				\$1,717,603.20

OTHER CHARGES AND CREDITS	Rate (\$ /AF)	Total
Capacity Charge( Payment Schedule: M)		\$40,927.50
Readiness To Serve Charge( Payment Schedule: M)		\$115,952.00
SUBTOTAL		\$156,879.50

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Capacity Charge			8/9/2018	45.9
Purchase Order Firm Delivery To Date (Jan 2015 to Dec 2024)	121,284.5			
Tier 1 Annual Limit (For Current Calendar Year)	24,359.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	4,182.4	17.2		
Tier 1 Current Month Deliveries	1,555.8			
Purchase Order Commitment (Jan 2015 to Dec 2024)	162,390.0			

**INVOICE TOTAL**

Volume AF	Amount Now Due
<b>1,555.8</b>	<b>\$1,874,482.70</b>

Note: Amount Due is based on highlighted fields

**Approved for Payment:**  
  
 John Zhao      5/19/21  
 Date

**Approved for Payment**  
  
 David W. Pedersen, P.E.  
 05/13/21

**P A I D**  
 Wired 5/28/21  
 JC



# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET	
<b>INVOICE DTL DESC</b>										
101377	06/01/2021	PRTD	2869 AT&T	2150/052021	4537	05/20/2021		060121	51.72	
Invoice: 2150/052021				51.72	101106	540520	SRV 5/20/21-6/19/21 Telephone			
								CHECK	101377 TOTAL:	51.72
101378	06/01/2021	PRTD	20424 AT&T (U-VERSE INTERN	8877/051721	4539	05/17/2021		060121	64.20	
Invoice: 8877/051721				64.20	751750	540520	BLDG#1 INTERNET 5/18-6/17/21 Telephone			
								CHECK	101378 TOTAL:	64.20
101379	06/01/2021	PRTD	20491 BEST BEST & KRIEGER	905164	4342	05/17/2021		060121	7,500.00	
Invoice: 905164				7,500.00	751840	651600	P/E 4/30-FEDERAL LOBBYING Other Professional Serv			
Invoice: 905165				905165		4344	05/17/2021	060121	5,000.00	
				5,000.00	751840	651600	P/E 4/30-STATE LOBBYING Other Professional Serv			
								CHECK	101379 TOTAL:	12,500.00
101380	06/01/2021	PRTD	18071 BLUE DIAMOND MATERIA	2192771	4354	05/10/2021		060121	137.47	
Invoice: 2192771				137.47	101700	551000	2.46 TONS A/C 3/8 FINE Supplies/Material			
								CHECK	101380 TOTAL:	137.47
101381	06/01/2021	PRTD	15635 BRENNTAG PACIFIC, IN	BPI144624	4446	05/12/2021		060121	2,132.03	
Invoice: BPI144624				2,132.03	751810	541060	(2) 55 GAL-ANTIHOAM Other			
								CHECK	101381 TOTAL:	2,132.03
101382	06/01/2021	PRTD	20655 CANNON CORPORATION	76295	4271	05/10/2021		060121	1,278.00	
Invoice: 76295				639.00			P/E 4/30 TANK REHAB-CORD/SDDL			
				639.00			E CIP10665 .NON-LABOR .			
							754440 900000 Capital Asset Expenses			
				639.00			E CIP10671 .NON-LABOR .			
							301440 900000 Capital Asset Expenses			
Invoice: 76372				76372		4272	05/12/2021	060121	1,290.75	
				1,290.75			P/E 4/30 INTRCNT DSGN			
							E CIP10556 .NON-LABOR .			

# Las Virgenes Municipal Water District



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CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>									
				201440	900000				Capital Asset Expenses
				76226	4273	05/06/2021		060121	3,451.71
Invoice: 76226				1,725.85		P/E 4/30-EFFLNT PUMP VFD			
				754440	900000				Capital Asset Expenses
				1,725.86					
				754440	900000				Capital Asset Expenses
				76250	4274	05/06/2021		060121	43,874.50
Invoice: 76250				43,874.50		P/E 4/30 CALLGS/LV INTRCNT			
				201440	900000				Capital Asset Expenses
								CHECK 101382 TOTAL:	49,894.96
101383	06/01/2021	PRTD	18992 CDW GOVERNMENT	D107538	4445	05/13/2021		060121	152.75
			Invoice: D107538	152.75	701420	620000			LOGITECH KEYBOARD/MICE COMBO Forms, Supplies And Postage
								CHECK 101383 TOTAL:	152.75
101384	06/01/2021	PRTD	2539 CITY OF SIMI VALLEY	70320871	4442	05/19/2021		060121	8,644.76
			Invoice: 70320871	8,644.76	101001	511000			PURCH WTR 3/15/21-5/17/21 Purch Water-Simi Dist#8
								CHECK 101384 TOTAL:	8,644.76
101385	06/01/2021	PRTD	2554 COASTLINE EQUIPMENT	796980	4436	04/30/2021		060121	2,509.13
			Invoice: 796980	2,509.13	701325	551500			SVS/RPR JD LOADER #709 Outside Services
								CHECK 101385 TOTAL:	2,509.13
101386	06/01/2021	PRTD	19270 COMMUNICATIONS RELAY	58963	4450	06/01/2021		060121	1,043.65
			Invoice: 58963	1,043.65	101300	570000			CASTRO PEARK SPACE RENT JUNE'21 SCADA Services
								CHECK 101386 TOTAL:	1,043.65
101387	06/01/2021	PRTD	15755 CORE & MAIN LP	0144868	4364	05/06/2021	22100082	060121	134.03
			Invoice: 0144868	134.03	701	132000			BUSHINGS & ADAPTERS Storeroom & Truck Inventory

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

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INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>					
	CHECK	101387	TOTAL:		134.03
101388 06/01/2021 PRD 2605 DELTA PACIFIC INDUST 5526	4434	04/06/2021		060121	499.10
Invoice: 5526	499.10 701325 551000	BREAK CLEANER/MEAN GREEN Supplies/Material			
	5540	05/12/2021		060121	1,505.08
Invoice: 5540	1,505.08 701325 551000	55 GAL VEH WASH CONCENTRATE Supplies/Material			
	CHECK	101388	TOTAL:		2,004.18
101389 06/01/2021 PRD 18111 ELECSYS INTERNATIONA SIP-E132581	4326	03/28/2021		060121	310.00
Invoice: SIP-E132581	310.00 701224 541500	MAR'21-MTR DVC MAINT Outside Services			
	SIP-E134097	04/28/2021		060121	310.00
Invoice: SIP-E134097	310.00 701224 541500	APR'21 MTR DVC MAINT Outside Services			
	CHECK	101389	TOTAL:		620.00
101390 06/01/2021 PRD 2659 FENCE FACTORY	4353	05/10/2021		060121	2,493.68
Invoice: 125564	2,493.68 101100 541500	FENCE & GATE REPAIRS-P/S Outside Services			
	CHECK	101390	TOTAL:		2,493.68
101391 06/01/2021 PRD 21055 FIRESTONE COMPLETE A 198445	4352	05/06/2021		060121	620.87
Invoice: 198445	620.87 701325 551500	(4) TIRES/ALIGNMENT-#855 Outside Services			
	CHECK	101391	TOTAL:		620.87
101392 06/01/2021 PRD 2660 FISHER SCIENTIFIC	4444	05/07/2021		060121	131.66
Invoice: 3830007	131.66 701341 551000	NYLON MEMBRANES Supplies/Material			
	CHECK	101392	TOTAL:		131.66
101393 06/01/2021 PRD 6770 G.I. INDUSTRIES	4443	05/17/2021		060121	957.85
Invoice: 2988564-0283-9	957.85 701002 551500	5/1-5/15/21 SHOP BLDG Outside Services			
	2988565-0283-6	05/17/2021		060121	701.81
Invoice: 2988565-0283-6		5/1-5/15/21 10 YD@RLV			

# Las Virgenes Municipal Water District



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CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET	
				701.81	751820	551800				
				INVOICE DTL DESC						
									Building Maintenance	
								CHECK 101393 TOTAL:	1,659.66	
101394	06/01/2021	PRTD	2705 HACH COMPANY	12444907	4351	05/07/2021		060121	392.02	
			Invoice: 12444907	392.02	751750	541000			LAB SUPPLIES-PWP Supplies	
								CHECK 101394 TOTAL:	392.02	
101395	06/01/2021	PRTD	7421 HAMNER, JEWELL AND A	200897	4310	05/07/2021		060121	742.50	
			Invoice: 200897	742.50					P/E 4/30-EMGCY GENERATORS	
									E CIP10672 .NON-LABOR .	
									301440 900000 Capital Asset Expenses	
			Invoice: 200886	200886	4311	05/07/2021		060121	3,313.75	
				3,313.75					P/E 4/30 TWIN LAKES P/S	
									E CIP10430 .NON-LABOR .	
									201440 900000 Capital Asset Expenses	
								CHECK 101395 TOTAL:	4,056.25	
101396	06/01/2021	PRTD	21197 JACOBS ENGINEERING G	W9Y23500-021	4312	02/01/2021		060121	4,492.86	
			Invoice: W9Y23500-021	4,492.86	701122	651600			P/E 1/29-PH2 WT PAPER STUDY Other Professional Serv	
			Invoice: W9Y23500-022	W9Y23500-022	4313	04/30/2021		060121	35,900.14	
				35,900.14	701122	651600			P/E 4/2-PH2 WT PAPER STUDY Other Professional Serv	
								CHECK 101396 TOTAL:	40,393.00	
101397	06/01/2021	PRTD	2745 JOEY M'S UPHOLSTERER	0160482	4437	04/27/2021		060121	286.01	
			Invoice: 0160482	286.01	701325	551500			RECOVER DRIVER SEAT #907 Outside Services	
			Invoice: 142008	142008		4448		060121	05/17/2021	
				482.11	701325	551500			RECOVER SEAT VEH #895 Outside Services	
								CHECK 101397 TOTAL:	768.12	
101398	06/01/2021	PRTD	2547 LOS ANGELES COUNTY S	CLBS LNDFL/RFND	4505	05/19/2021		060121	206,137.18	
			Invoice: CLBS LNDFL/RFND	206,137.18	130001	426000			SWR CHRG RFND-CALABASAS LNDFL Sanitation Service Fees	

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

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INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>					
				CHECK 101398 TOTAL:	206,137.18
101399 06/01/2021 PRD 2611 LA DWP Invoice: 875698/051821	875698/051821	4439	05/18/2021	060121	9,158.03
	9,158.03 101106 540510		TWIN LAKES P/S 4/19/21-5/15/21 Energy		
Invoice: 017698/051721	017698/051721	4440	05/17/2021	060121	48.33
	48.33 101700 540510		RECTIFIER 4/19/21-5/17/21 Energy		
Invoice: 503850/051721	503850/051721	4441	05/17/2021	060121	42.96
	42.96 101700 540510		RECTIFIER 4/19/21-5/17/21 Energy		
				CHECK 101399 TOTAL:	9,249.32
101400 06/01/2021 PRD 14322 MILES CHEMICAL COMPA Invoice: 624824	624824	4355	05/09/2021	060121	969.55
	969.55 751750 541000		CAUSTIC SODA & HYPOCHLORITE Supplies		
				CHECK 101400 TOTAL:	969.55
101401 06/01/2021 PRD 21558 MKN-MICHAEL K NUNLEY Invoice: 9002	9002	4367	05/03/2021	060121	1,406.98
	1,406.98		P/E 5/1-CNTRT VALVE DSGN		
		E CIP10695 .NON-LABOR . 754440 900000	Capital Asset Expenses		
Invoice: 9003	9003	4368	05/06/2021	060121	6,537.94
	6,537.94 701350 622000		P/E 5/1-STANDARDS PLAN & SPEC UPDT Outside Services		
				CHECK 101401 TOTAL:	7,944.92
101402 06/01/2021 PRD 2839 MOTION INDUSTRIES, I Invoice: CA22-706613	CA22-706613	4347	05/07/2021	060121	302.73
	302.73 101100 551000		OIL SEALS Supplies/Material		
Invoice: CA22-706565	CA22-706565	4348	05/06/2021	060121	1,266.42
	1,266.42 101100 551000		BEARINGS Supplies/Material		
				CHECK 101402 TOTAL:	1,569.15

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>					
101403 06/01/2021 PRD 30060 MV CHENG & ASSOCIATE 4/30/21 Invoice: 4/30/21	4268	05/08/2021		060121	7,386.25
7,386.25 701430 652200	HR MRG CONSLT SRV-APR'21 Mgmt Consultant Fees				
	CHECK			101403 TOTAL:	7,386.25
101404 06/01/2021 PRD 2842 NAPA AUTO PARTS Invoice: 4206-966217	4433	04/26/2021		060121	110.10
110.10 701325 551000	(6) BLUE DEF Supplies/Material				
	CHECK			101404 TOTAL:	110.10
101405 06/01/2021 PRD 2585 PURETEC Invoice: 1883714	4349	04/30/2021		060121	265.77
265.77 701341 551500	DI RENTAL 5/1-7/31 Outside Services				
Invoice: 1883906	4350	04/30/2021		060121	86.13
86.13 101600 541000	DI RENTAL 5/1-7/31 Supplies/Material				
	CHECK			101405 TOTAL:	351.90
101406 06/01/2021 PRD 30019 ROCKTHORN LLC Invoice: INV-001250	4366	05/12/2021	22100100	060121	2,619.96
2,619.96 701420 543000	GETAC G3 LAPTOP Capital Outlay				
	CHECK			101406 TOTAL:	2,619.96
101407 06/01/2021 PRD 16022 ROLLS SCAFFOLD & EQU 6088241S1C Invoice: 6088241S1C	4391	02/26/2021	22100020	060121	2,268.02
2,268.02 101600 551599	SCAFFOLD-WLK 2/1-2/28 Woolsey Fire				
Invoice: 6088570S1C	4392	03/26/2021	22100020	060121	2,268.02
2,268.02 101600 551599	SCAFFOLD-WLK 3/1-3/28 Woolsey Fire				
Invoice: 6088926S1C	4393	04/23/2021	22100020	060121	2,268.02
2,268.02 101600 551599	SCAFFOLD-WLK 3/2-4/25 Woolsey Fire				
Invoice: 6089217S1F	4394	05/14/2021	22100020	060121	972.00
972.00 101600 551599	FINAL SCAFFOLD-WLK 4/26-5/7 Woolsey Fire				
	CHECK			101407 TOTAL:	7,776.06

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET	
<b>INVOICE DTL DESC</b>										
101408	06/01/2021	PRTD	20583 RT LAWRENCE CORPORAT	44876	4340	05/14/2021		060121	903.87	
			Invoice: 44876							
				903.87 701221	622000	LOCKBOX FEES-APR'21 outside Services				
								CHECK	101408 TOTAL:	903.87
101409	06/01/2021	PRTD	6766 SAWYER PETROLEUM	V167031	4358	05/05/2021		060121	5,330.05	
			Invoice: V167031							
				5,330.05 751810	541010	1,800 GAL DIESEL Fuel				
								CHECK	101409 TOTAL:	5,330.05
101410	06/01/2021	PRTD	2949 SNAP ON TOOLS	04282182619	4438	04/28/2021		060121	543.12	
			Invoice: 04282182619							
				543.12 701325	551000	DRILL BIT SET Supplies/Material				
			Invoice: 05122183042							
				05122183042	4449	05/12/2021		060121	59.68	
				59.68 701325	551000	MINI PICK SET Supplies/Material				
								CHECK	101410 TOTAL:	602.80
101411	06/01/2021	PRTD	2958 SOUTHERN CALIFORNIA	8400/052421	4512	05/24/2021		060121	14.30	
			Invoice: 8400/052421							
				14.30 101101	540530	CONDUIT 4/21/21-5/20/21 Gas				
								CHECK	101411 TOTAL:	14.30
101412	06/01/2021	PRTD	21137 TESLA, INC.	20178752	4541	05/02/2021		060121	16,167.95	
			Invoice: 20178752							
				8,083.98 751127	540510	Rw P/S-APR'21 SOLAR 153980 KWH Energy				
				8,083.97 751128	540510	Energy				
								CHECK	101412 TOTAL:	16,167.95
101413	06/01/2021	PRTD	9505 TIRE MAN AGOURA	2095687	4435	04/30/2021		060121	25.00	
			Invoice: 2095687							
				25.00 701325	551500	REPAIR FLAT TIRE #908 Outside Services				
								CHECK	101413 TOTAL:	25.00
101414	06/01/2021	PRTD	17645 TORO ENTERPRISES INC	14490	4334	03/31/2021		060121	208.77	
			Invoice: 14490							
				208.77 101700	551500	STRIPING-ENCINAL/GRACE Outside Services				

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>									
Invoice: 14491				14491	4339	03/31/2021		060121	268.99
				268.99 101700	551500	STRIPING-1720 ENCINAL Outside Services			
								CHECK 101414 TOTAL:	477.76
101415	06/01/2021	PRTD	20880 TPX COMMUNICATIONS	143048373-0	4399	05/16/2021		060121	7,041.79
			Invoice: 143048373-0			SRV 5/16-6/15			
				2,869.65 701001	540520	Telephone			
				200.00 101104	540520	Telephone			
				182.87 101107	540520	Telephone			
				166.87 130100	540520	Telephone			
				200.00 101110	540520	Telephone			
				1,124.30 101600	540520	Telephone			
				1,147.10 751820	540520	Telephone			
				200.00 130100	540520	Telephone			
				951.00 751810	540520	Telephone			
								CHECK 101415 TOTAL:	7,041.79
101416	06/01/2021	PRTD	21593 TRIAD CONSULTING & S	623	4270	05/12/2021		060121	270.00
			Invoice: 623			P/E 4/20 SEC ASSESSMENT			
				270.00 701420	651600	Other Professional Serv			
								CHECK 101416 TOTAL:	270.00
101417	06/01/2021	PRTD	2436 VINCE BARNES AUTOMOT	025134	4376	04/07/2021		060121	423.01
			Invoice: 025134			REBUILD CARBORATOR-#112			
				423.01 701325	551500	Outside Services			
Invoice: 025151				025151	4377	04/20/2021		060121	1,476.20
				1,476.20 701325	551500	ENG MOUNTS/TUNEUP/BRKS-#907			
						Outside Services			
Invoice: 025185				025185	4378	05/11/2021		060121	654.68
				654.68 701325	551500	TUNEUP/FRONT BRKS & ROTORS-#855			
						Outside Services			
Invoice: 025190				025190	4379	05/12/2021		060121	99.80
				99.80 701325	551500	OIL/FILTERS-#924			
						Outside Services			
Invoice: 025193				025193	4380	05/13/2021		060121	250.00
				250.00 701325	551500	INSTALL LIGHT BAR-#203			
						Outside Services			
								CHECK 101417 TOTAL:	2,903.69



# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999      100100      Cash-General  
 CHECK NO    CHK DATE    TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET	
<b>INVOICE DTL DESC</b>										
101418	06/01/2021	PRTD	3035 VWR SCIENTIFIC	8804689304	4359	05/10/2021		060121	209.12	
			Invoice: 8804689304	209.12	701341 551000	PIPET TIPS Supplies/Material				
			Invoice: 8804689303	8804689303	4360	05/10/2021		060121	105.36	
				105.36	701341 551000	FILTER PAPER 2X100/PK Supplies/Material				
			Invoice: 8804681635	8804681635	4361	05/07/2021		060121	632.17	
				632.17	701341 551000	FILTER PAPER 12X100/PK Supplies/Material				
								CHECK	101418 TOTAL:	946.65
101419	06/01/2021	PRTD	15436 WEST BASIN MUNICIPAL 2020-16		4540	06/29/2020		060121	12,987.52	
			Invoice: 2020-16	12,987.52	101900 678500	GRANT APPL FEE-PROP 1 Watershed Programs				
								CHECK	101419 TOTAL:	12,987.52
NUMBER OF CHECKS    43      *** CASH ACCOUNT TOTAL ***									422,189.91	
						COUNT	AMOUNT			
TOTAL PRINTED CHECKS						43	422,189.91			
*** GRAND TOTAL ***									422,189.91	

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999			100100		Cash-General					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET	
<b>INVOICE DTL DESC</b>										
101420	06/08/2021	PRTD	19269 ACC BUSINESS	211354142	4521	05/27/2021		060821	1,872.20	
			Invoice: 211354142							
				187.22	101600	540520	INTERNET 4/11-5/10			
				187.22	751820	540520	Telephone			
				561.66	751810	540520	Telephone			
				468.05	701001	540520	Telephone			
				468.05	701002	540520	Telephone			
								CHECK	101420 TOTAL:	1,872.20
101421	06/08/2021	PRTD	17361 ACCURATE FIRST AID S B-4131		4581	05/11/2021		060821	459.01	
			Invoice: B-4131							
				459.01	701430	680000	1ST AID SITE SRV-RLV Safety			
			Invoice: B-4132							
				320.01	701430	680000	1ST AID SITE SRV-TAPIA Safety		320.01	
								CHECK	101421 TOTAL:	779.02
101422	06/08/2021	PRTD	30083 AQUATIC GARDENS LLC	10869	4588	05/28/2021		060821	77.85	
			Invoice: 10869							
				77.85	701001	551500	POND CLEANING@HQ Outside Services			
								CHECK	101422 TOTAL:	77.85
101423	06/08/2021	PRTD	20424 AT&T (U-VERSE INTERN	5778/041021	4577	04/10/2021		060821	79.54	
			Invoice: 5778/041021							
				79.54	751820	540520	INTERNET SVCS 4/11-5/10/21 Telephone			
			Invoice: 5778/051021							
				5778/051021		4578	05/10/2021		79.54	
				79.54	751820	540520	INTERNET SVCS 5/11-6/10/21 Telephone			
								CHECK	101423 TOTAL:	159.08
101424	06/08/2021	PRTD	17423 BOB MURRAY & ASSOCIA	8985	4520	05/18/2021		060821	3,275.75	
			Invoice: 8985							
				3,275.75	701430	652200	HR MGR RECRUIT Mgmt Consultant Fees			
								CHECK	101424 TOTAL:	3,275.75
101425	06/08/2021	PRTD	18080 BOOT BARN INC.	INV00106189	4580	05/10/2021		060821	225.00	
			Invoice: INV00106189							
				225.00	701331	623000	SAFETY FOOTWEAR-J. WALDEN Safety Equip			

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999		100100	Cash-General							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET	
										<b>INVOICE DTL DESC</b>
								CHECK	101425 TOTAL:	225.00
101426	06/08/2021	PRTD	5224 C.E.R.T., INC.	20210014	4589	05/14/2021		060821		3,790.00
			Invoice: 20210014							
				3,790.00	701430	680000		CSE SCBA/RESC TRNG 5/12 & 5/13 Safety		
								CHECK	101426 TOTAL:	3,790.00
101427	06/08/2021	PRTD	5405 CALOLYMPIC SAFETY	391742-2	4464	05/07/2021	22100069	060821		745.40
			Invoice: 391742-2							
				26.30	101900	572500		GLOVES & RESPIRATOR CARTRIDGES		
				483.99	701	132000		Genl Supplies/Small Tools		
				235.11	701	132000		Storeroom & Truck Inventory		
								Storeroom & Truck Inventory		
								CHECK	101427 TOTAL:	745.40
101428	06/08/2021	PRTD	30050 CANON FINANCIAL SERV	26719017	4422	05/12/2021		060821		677.81
			Invoice: 26719017							
				677.81	701420	620500		COPIER LEASE 5/1-5/31 Equip Rental		
								CHECK	101428 TOTAL:	677.81
101429	06/08/2021	PRTD	18107 CAROLLO ENGINEERING, FB10457		4549	05/19/2021		060821		2,338.00
			Invoice: FB10457							
				2,338.00	751750	551500		P/E 4/30-PWP FUND GRANT Outside Services		
			Invoice: FB10265							
				25,089.24	751750	541500		P/E 4/30-PWP TEST/OPS SPRT Outside Services		
								CHECK	101429 TOTAL:	27,427.24
101430	06/08/2021	PRTD	2533 CITY OF AGOURA HILLS	ENCR-24043-2021	4471	05/20/2021		060821		669.00
			Invoice: ENCR-24043-2021							
				669.00	101700	552000		ENCRH PRMT-30827 MAINMAST DR Permits and Fees		
			Invoice: ENCR-2021-0035							
				669.00	101700	552000		ENCRH PRMT-29039 OLD CARRIAGE CT Permits and Fees		
			Invoice: ENCR-2021-0040							
				669.00	101700	552000		ENCRH PRMT-30451 PENROD DR Permits and Fees		
			Invoice: ENCR-2021-0049							
				669.00	101700	552000		ENCRH PRMT-5572 JON DODSON DR Permits and Fees		

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT:	999	100100	Cash-General								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
								CHECK	101430 TOTAL:		2,676.00
101431	06/08/2021	PRTD	2541 CITY OF WESTLAKE VIL	20/21-068	4636	06/01/2021		060821	195.00		195.00
			Invoice: 20/21-068					PERMIT-20/21-068 4502 WOOLSEY CT.			
				195.00 101700	552000			Permits and Fees			
								CHECK	101431 TOTAL:		195.00
101432	06/08/2021	PRTD	20685 DOCUMENT SYSTEMS INC	164325	4424	05/17/2021		060821	219.48		219.48
			Invoice: 164325					CANON MAINT 5/9-6/8			
				219.48 701420	621500			Equip Maintenance			
			Invoice: 164643					05/20/2021	060821		106.47
				106.47 701420	621500			OVERAGE CHG 4/24-5/23			
								Equip Maintenance			
								CHECK	101432 TOTAL:		325.95
101433	06/08/2021	PRTD	2654 FAMCON PIPE	S100052122.001	4454	05/11/2021	22100104	060821	9,568.94		9,568.94
			Invoice: S100052122.001					FORD METER PARTS			
				9,568.94 701	132000			Storeroom & Truck Inventory			
			Invoice: S100054007.001					05/11/2021 22100107	060821		3,876.30
				3,876.30 701	132000			COPPER TUBING			
								Storeroom & Truck Inventory			
								CHECK	101433 TOTAL:		13,445.24
101434	06/08/2021	PRTD	2655 FERGUSON ENTERPRISES	0757494	4460	05/19/2021	22100114	060821	7,084.60		7,084.60
			Invoice: 0757494					PRESSURE REGULATORS			
				7,084.60 701	132000			Storeroom & Truck Inventory			
			Invoice: 0758586					05/13/2021 22100122	060821		344.20
				58.21 101900	572500			FLANGES & TAPE			
				285.99 701	132000			Genl Supplies/Small Tools			
			Invoice: 0758709					05/18/2021	060821		1,147.43
				1,147.43 701224	551000			(2) DI SPOOLS			
								Supplies/Material			
								CHECK	101434 TOTAL:		8,576.23
101435	06/08/2021	PRTD	6770 G.I. INDUSTRIES	2534218-0283-1	4515	05/01/2021		060821	756.34		756.34
			Invoice: 2534218-0283-1					5/21 DISP-TAPIA			
				756.34 751810	551800			Building Maintenance			

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>									
Invoice: 2502309-0283-6				2502309-0283-6	4517	05/01/2021		060821	241.13
				241.13 101600	551800	5/21-DISP-WLK			
						Building Maintenance			
Invoice: 2534394-0283-0				2534394-0283-0	4553	06/01/2021		060821	1,020.60
				1,020.60 751810	541500	6/21 DSP-TAPIA GRIT			
						Outside Services			
Invoice: 2534393-0283-2				2534393-0283-2	4554	06/01/2021		060821	756.34
				756.34 751810	551800	6/21 DISP-TAPIA			
						Building Maintenance			
Invoice: 2504810-0283-1				2504810-0283-1	4555	06/01/2021		060821	243.27
				243.27 101600	551800	6/21 DISP-WLK			
						Building Maintenance			
Invoice: 2534219-0283-9				2534219-0283-9	4557	05/01/2021		060821	872.10
				872.10 751810	541500	5/21 DISP-TAPIA GRIT			
						outside Services			
Invoice: 2988700-0283-9				2988700-0283-9	4590	06/01/2021		060821	800.94
				266.95 701001	551500	6/21 HQ & SHOP DISP			
				533.99 701002	551500	Outside Services			
						Outside Services			
Invoice: 2988698-0283-5				2988698-0283-5	4631	06/01/2021		060821	96.64
				96.64 751820	551800	6/21 DISP RLV			
						Building Maintenance			
Invoice: 2988699-0283-3				2988699-0283-3	4632	06/01/2021		060821	96.64
				96.64 751830	551500	6/21 DISP RLV FARM			
						Outside Services			
								CHECK 101435 TOTAL:	4,884.00
101436 06/08/2021 PRTD			16055 GOVERNMENTJOBS.COM,	INV-19996	4587	05/12/2021		060821	5,077.08
Invoice: INV-19996				5,077.08 701430	681000	NEOGOV RNWL/JOB PSTG 6/21-6/22			
						Recruitment Expense			
								CHECK 101436 TOTAL:	5,077.08
101437 06/08/2021 PRTD			2701 GRAINGER	9893533266	4381	05/07/2021		060821	111.12
Invoice: 9893533266				111.12 751820	541000	TUBE MANOMETER			
						Supplies/Material			
Invoice: 9893642513				9893642513	4382	05/07/2021		060821	154.18
				154.18 101900	572500	SILICONE SEALANT			
						Genl Supplies/Small Tools			

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999		100100		Cash-General									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET				
				<b>INVOICE DTL DESC</b>									
Invoice: 9895012145				9895012145	4383	05/10/2021		060821	82.67				
				82.67 751820	541000	COUPLINGS Supplies/Material							
Invoice: 9896667491				9896667491	4384	05/10/2021		060821	147.27				
				147.27 101600	541000	CARBOY/STOP WATCHES/BATTERIES Supplies/Material							
Invoice: 9897982766				9897982766	4385	05/11/2021		060821	15.76				
				15.76 701002	551000	WATER KEY Supplies/Material							
Invoice: 9899443544				9899443544	4386	05/12/2021		060821	396.59				
				396.59 101600	541000	BATTERIES Supplies/Material							
Invoice: 9899598149				9899598149	4387	05/12/2021		060821	130.82				
				130.82 101600	541000	BTRY CHRGR & TAPE MEASURES Supplies/Material							
Invoice: 9901171448				9901171448	4388	05/13/2021		060821	65.06				
				65.06 701002	551000	SHOWER TESTER FUNNEL Supplies/Material							
Invoice: 9902595488				9902595488	4389	05/14/2021		060821	505.15				
				505.15 130100	551000	UPS SYSTEM Supplies/Material							
Invoice: 9912918803				9912918803	4494	05/25/2021		060821	197.71				
				197.71 101900	572500	SUNSCREEN, FLASHLIGHT, PAINT Genl Supplies/Small Tools							
Invoice: 9912918811				9912918811	4495	05/25/2021		060821	-89.50				
				-89.50 101600	541000	RETURN-INV#9899598149 Supplies/Material							
								CHECK	101437 TOTAL:	1,716.83			
101438	06/08/2021	PRTD	2727 IDEXX LABORATORIES	3084237855	4415	05/05/2021		060821	2,454.50				
			Invoice: 3084237855	2,454.50 701341	551000	COLILERTS Supplies/Material							
								CHECK	101438 TOTAL:	2,454.50			
101439	06/08/2021	PRTD	30043 INNOVA GLOBAL TECHNO	11121	4513	04/01/2021		060821	25,469.88				
			Invoice: 11121	25,469.88 701420	651600	FIBER OPTIC INSTALL PWP Other Professional Serv							

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999		100100		Cash-General									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET				
										<b>INVOICE DTL DESC</b>			
								CHECK	101439 TOTAL:	25,469.88			
101440	06/08/2021	PRTD	20856 INTERNATIONAL PRINTI	22517.2	4410	05/08/2021		060821	107.22				
Invoice: 22517.2				107.22	701410	620000	BUSINESS CARDS						
				22574		4411	05/11/2021	060821	350.40				
Invoice: 22574				350.40	751820	571200	COMPOST BANNERS						
				22581		4412	05/14/2021	060821	432.53				
Invoice: 22581				432.53	701410	620000	WFP REPAIR DOCS						
								CHECK	101440 TOTAL:	890.15			
101441	06/08/2021	PRTD	17447 KONECRANES INC.	154483180	4518	05/17/2021		060821	3,016.67				
Invoice: 154483180				706.03	701325	551500	QTRLY CRANE/HOIST INSPCTN						
				898.59	751820	551500	Outside Services						
				962.76	751810	551500	Outside Services						
				64.18	101600	551500	Outside Services						
				64.18	130100	551500	Outside Services						
				320.93	101100	551500	Outside Services						
								CHECK	101441 TOTAL:	3,016.67			
101442	06/08/2021	PRTD	2611 LA DWP	851260/052721	4575	05/27/2021		060821	42.96				
Invoice: 851260/052721				42.96	101700	540510	RECTIFIER 4/27/21-5/27/21						
								Energy					
								CHECK	101442 TOTAL:	42.96			
101443	06/08/2021	PRTD	3352 LAS VIRGENES MUNICIP	0254/051921	4481	05/19/2021		060821	58.14				
Invoice: 0254/051921				58.14	101108	540540	JED SMITH P/S 4/12/21-5/10/21						
				2120/051921		4482	05/19/2021	060821	174.98				
Invoice: 2120/051921				174.98	751820	540540	SOLAR LANDSCAPING 4/13/21-5/12/21						
				2080/051921		4483	05/19/2021	060821	184.32				
Invoice: 2080/051921				184.32	751830	540540	RLV FARM 4/13/21-5/12/21						
				1775/051921		4484	05/19/2021	060821	58.14				
Invoice: 1775/051921				58.14	130100	540540	L/S#1 4/15/21-5/13/21						
								Water					

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
Invoice: 0570/051921	0570/051921	4485	05/19/2021	060821	58.14
	58.14 130100 540540	L/S#2 4/15/21-5/13/21	Water		
Invoice: 1760/051921	1760/051921	4486	05/19/2021	060821	536.93
	536.93 751810 540540	TAPIA 4/13/21-5/12/21	Water		
Invoice: 2090/051921	2090/051921	4487	05/19/2021	060821	1,542.83
	1,542.83 751820 540540	RLV 4/13/21-5/12/21	Water		
Invoice: 2620/051921	2620/051921	4488	05/19/2021	060821	352.55
	352.55 751750 540540	HQ PWP/DEMO 4/13/21-5/12/21	Water		
Invoice: 2647/051921	2647/051921	4489	05/19/2021	060821	337.91
	337.91 701001 540540	HQ BLDG#8 4/13/21-5/12/21	Water		
Invoice: 2650/051921	2650/051921	4490	05/19/2021	060821	7.50
	7.50 701001 540540	FIRE PRTCN #8 4/13/21-5/12/21	Water		
Invoice: 2654/051921	2654/051921	4491	05/19/2021	060821	7.50
	7.50 701002 540540	FIRE PRTCN#7 4/13/21-5/12/21	Water		
Invoice: 2656/051921	2656/051921	4492	05/19/2021	060821	865.03
	865.03 701002 540540	BLDG#7 4/13/21-5/12/21	Water		
Invoice: 2658/051921	2658/051921	4493	05/19/2021	060821	376.78
	376.78 701002 540540	BLDG #2 4/13/21-5/12/21	Water		
			CHECK	101443 TOTAL:	4,560.75
101444 06/08/2021 PRD	21172 LINEGEAR FIRE & RESC 37335	4586	05/11/2021	060821	1,052.24
Invoice: 37335	1,052.24 701430 680000	(6) GEAR BAGS-PPE	Safety		
			CHECK	101444 TOTAL:	1,052.24
101445 06/08/2021 PRD	19956 M6 CONSULTING, INC. 1657	4308	05/14/2021	060821	2,690.00
Invoice: 1657	2,690.00	P/E 4/30-W/F CONSLT-WLK			
	E CIP10690 .NON-LABOR .				
	301440 900000 Capital Asset Expenses				



# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General  
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
<b>INVOICE DTL DESC</b>									
Invoice: 1658				1658	4309	05/10/2021		060821	2,600.00
				2,600.00		P/E 4/30 W/F CONSULT-RLV			
					E CIP10689 .NON-LABOR .				
					754440 900000	Capital Asset Expenses			
Invoice: 1659				1659	4497	05/17/2021		060821	1,625.00
				1,625.00	701350 651600	W/F CONSLT-PW P/S			
						Other Professional Serv			
							CHECK	101445 TOTAL:	6,915.00
101446 06/08/2021 PRD			2814 MCMaster-CARR SUPPLY	58614359	4455	05/19/2021		060821	869.23
Invoice: 58614359				869.23	751830 551000	LOW PRESSURE WATER HOSE			
						Supplies/Material			
Invoice: 58618925				58618925	4456	05/19/2021		060821	91.85
				91.85	751810 551000	CUTOFF WHEEL FOR METAL			
						Supplies/Material			
Invoice: 58044286				58044286	4457	05/10/2021		060821	415.17
				415.17	751750 541000	MISC PARTS/PWP DEMO PLANT			
						Supplies			
Invoice: 57957039				57957039	4459	05/07/2021		060821	-63.30
				-63.30	751830 551000	RTN FLW INDICATOR INV#57515710			
						Supplies/Material			
Invoice: 57956242				57956242	4461	05/07/2021		060821	-28.48
				-28.48	751810 551000	RTN TOTE BOX INV#52243706			
						Supplies/Material			
Invoice: 58541232				58541232	4506	05/18/2021		060821	221.73
				221.73	751820 551000	POLY PLASTIC TUBING			
						Supplies/Material			
							CHECK	101446 TOTAL:	1,506.20
101447 06/08/2021 PRD			21264 MICHAEL BAKER INTERN	1115210	4414	05/04/2021		060821	404.00
Invoice: 1115210				404.00		P/E 5/2-GENSETS-PW P/S			
					E CIP10672 .NON-LABOR .				
					301440 900000	Capital Asset Expenses			
							CHECK	101447 TOTAL:	404.00

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT:	999	100100	Cash-General							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET	
<b>INVOICE DTL DESC</b>										
101448	06/08/2021	PRTD	2839 MOTION INDUSTRIES, I	CA22-706728	4522	05/11/2021		060821	2,245.69	
			Invoice: CA22-706728	2,245.69 751810	551000	BALL BEARINGS Supplies/Material				
								CHECK 101448 TOTAL:	2,245.69	
101449	06/08/2021	PRTD	2852 NEW PIG CORP	4933691-00	4420	05/14/2021	22100117	060821	1,549.53	
			Invoice: 4933691-00	1,549.53 101900	572500	ABSORBENT MATS Genl Supplies/Small Tools				
			Invoice: 4933691-01	4933691-01	4421	05/17/2021	22100117	060821	341.11	
				341.11 101900	572500	ABSORBENT MATS Genl Supplies/Small Tools				
								CHECK 101449 TOTAL:	1,890.64	
101450	06/08/2021	PRTD	16372 OLIN CORPORATION	2967714	4427	05/13/2021		060821	4,242.56	
			Invoice: 2967714	4,242.56 751810	541014	4,860 GAL HYPOCHLORITE Sodium Hypochlorite				
			Invoice: 2969497	2969497	4428	05/18/2021		060821	4,291.45	
				4,291.45 751810	541014	4,916 GAL HYPOCHLORITE Sodium Hypochlorite				
			Invoice: 2970589	2970589	4429	05/20/2021		060821	4,043.53	
				4,043.53 751810	541014	4,632 GAL HYPOCHLORITE Sodium Hypochlorite				
			Invoice: 2972376	2972376	4496	05/25/2021		060821	4,212.88	
				4,212.88 751810	541014	4,826 GAL HYPOCHLORITE Sodium Hypochlorite				
								CHECK 101450 TOTAL:	16,790.42	
101451	06/08/2021	PRTD	18874 PACIFIC HYDROTECH CO	10689/PMT#3	4635	04/30/2021		060821	12,112.50	
			Invoice: 10689/PMT#3	12,112.50		PMT#3-RLV W/FIRE RPR P/E 4/30/21				
					E CIP10689 .NON-LABOR .					
					754440 900000	Capital Asset Expenses				
								CHECK 101451 TOTAL:	12,112.50	
101452	06/08/2021	PRTD	21594 RECYCLED WOOD PRODUC	209706	4430	05/14/2021		060821	1,820.00	
			Invoice: 209706	1,820.00 751820	541080	130 YDS WOOD CHIPS-1/4" Amendment				
				209843	4431	05/18/2021		060821	1,820.00	

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999		100100		Cash-General									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET				
										INVOICE DTL DESC			
Invoice: 209843				1,820.00	751820	541080	130	YDS WOOD CHIPS-1/4" Amendment					
				209890		4432	05/19/2021	060821	1,820.00				
Invoice: 209890				1,820.00	751820	541080	130	YDS WOOD CHIPS-1/4" Amendment					
				210108		4503	05/24/2021	060821	1,820.00				
Invoice: 210108				1,820.00	751820	541080	130	YDS WOODCHIP-1/4" Amendment					
				210214		4543	05/26/2021	060821	1,820.00				
Invoice: 210214				1,820.00	751820	541080	130	YDS WOODCHIPS-1/4' Amendment					
									CHECK	101452	TOTAL:	9,100.00	
101453	06/08/2021	PRTD	17174 ROTH STAFFING COMPAN	14026389		4547	05/28/2021	060821	425.60				
			Invoice: 14026389	425.60	701221	622000	TEMP SRV 5/17-5/18-F.W. Outside Services						
									CHECK	101453	TOTAL:	425.60	
101454	06/08/2021	PRTD	18973 SC FUELS	1867334-IN		4556	05/10/2021	22100124 060821	2,604.75				
			Invoice: 1867334-IN	2,604.75	751700	551000	MOBIL SHC 626 OIL Supplies/Material						
									CHECK	101454	TOTAL:	2,604.75	
101455	06/08/2021	PRTD	20898 SDI PRESENCE LLC	6543		4548	04/30/2021	060821	3,675.00				
			Invoice: 6543	3,675.00			P/E 4/30 ERP IMPLEMENTATION						
				E CIP10663 .NON-LABOR									
				330440	900000		Capital Asset Expenses						
									CHECK	101455	TOTAL:	3,675.00	
101456	06/08/2021	PRTD	2957 SOUTHERN CALIFORNIA	775690/052621		4551	05/26/2021	060821	1,308.92				
			Invoice: 775690/052621	1,308.92	751750	540510	BLDG 1 HM-PWP 4/23-5/23/21 Energy						
									CHECK	101456	TOTAL:	1,308.92	
101457	06/08/2021	PRTD	2957 SOUTHERN CALIFORNIA	777683/052621		4552	05/26/2021	060821	15.89				
			Invoice: 777683/052621	15.89	751750	540510	BLDG 1 EV-PWP 4/23-5/23/21 Energy						

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999		100100		Cash-General										
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET					
										INVOICE DTL DESC				
								CHECK	101457 TOTAL:	15.89				
101458	06/08/2021	PRTD	12149 THATCHER CO. OF CALI	283839	4416	05/14/2021		060821	6,228.93					
			Invoice: 283839		3,992.9	GAL SODIUM BISULFITE								
				6,228.93	751810	541011								
								CHECK	101458 TOTAL:	6,228.93				
101459	06/08/2021	PRTD	18651 TOYOTA-LIFT OF LOS A	PSI-0242736	4465	05/21/2021		060821	113.31					
			Invoice: PSI-0242736		113.31	CARB SERVICE UNIT#202								
				113.31	701325	551500								
			Invoice: PSI-0242613		97.02	PM SERVICE UNIT#304		060821	97.02					
				97.02	701325	551500								
			Invoice: PSI-0242611		99.10	PM SERVICE UNIT#712		060821	99.10					
				99.10	701325	551500								
			Invoice: PSI-0242610		120.27	PM SERVICE UNIT#305		060821	120.27					
				120.27	701325	551500								
			Invoice: PSI-0242704		99.10	PM SERVICE UNIT#306		060821	99.10					
				99.10	701325	551500								
			Invoice: PSI-0242703		113.00	PM SERVICE UNIT#202		060821	113.00					
				113.00	701325	551500								
			Invoice: PSI-0242399		91.00	PM SERVICE UNIT#708		060821	91.00					
				91.00	701325	551500								
			Invoice: PSI-0242477		265.85	BRAKE SERVICE UNIT#723		060821	265.85					
				265.85	701325	551500								
			Invoice: PSI-0242476		320.21	TRANS SERVICE UNIT#305		060821	320.21					
				320.21	701325	551500								
			Invoice: PSI-0242397		113.00	PM SERVICE UNIT#723		060821	113.00					
				113.00	701325	551500								
			Invoice: PSI-0242398		113.00	PM SERVICE UNIT#134		060821	113.00					
				113.00	701325	551500								

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999		100100		Cash-General									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET				
				INVOICE DTL DESC									
				113.00	701325	551500				Outside Services			
				PSI-0242478		4480		05/19/2021	060821	186.87			
				186.87	701325	551500				BRAKE SERVICE UNIT#134 Outside Services			
								CHECK	101459	TOTAL:	1,731.73		
101460	06/08/2021	PRTD	3006 UNDERGROUND SERVICE	520210418		4573		06/01/2021	060821	399.40			
				Invoice: 520210418				236 TICKETS-MAY'21					
				399.40	101700	551500				Outside Services			
				DSB20202686		4574		06/01/2021	060821	154.69			
				Invoice: DSB20202686				DIG SAFE PERMIT FEE-MAY'21					
				154.69	101700	551500				Outside Services			
								CHECK	101460	TOTAL:	554.09		
101461	06/08/2021	PRTD	2325 UNITED RENTALS, INC	193735423-001		4524		05/13/2021	060821	2,350.97			
				Invoice: 193735423-001				GENRTR 5/8-5/13 SDDL PEAK REHAB					
				2,350.97	101100	551000		Supplies/Material					
								CHECK	101461	TOTAL:	2,350.97		
101462	06/08/2021	PRTD	30056 VERIZON WIRELESS	9880678342		4641		05/26/2021	060821	456.12			
				Invoice: 9880678342				WIRELESS SVC 4/27/21-5/26/21					
				456.12	701224	540520		Telephone					
								CHECK	101462	TOTAL:	456.12		
101463	06/08/2021	PRTD	3034 VORTEX INDUSTRIES	01-1504592		4417		05/14/2021	060821	3,212.44			
				Invoice: 01-1504592				RPR PUMP HOUSE DOOR					
				3,212.44	101100	551500		Outside Services					
								CHECK	101463	TOTAL:	3,212.44		
101464	06/08/2021	PRTD	19685 W. LITTEN INC.	21020		4423		05/17/2021	060821	8,096.95			
				Invoice: 21020				SPRAYFIELD 5/10-5/14					
				8,096.95	751810	678800		District Sprayfield					
				21021		4525		05/25/2021	060821	7,631.00			
				Invoice: 21021				SPRAYFILED 5/17-5/21					
				7,631.00	751810	678800		District Sprayfield					
								CHECK	101464	TOTAL:	15,727.95		

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999		100100		Cash-General									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET				
										INVOICE DTL DESC			
101465	06/08/2021	PRTD	3025 WATER & SANITATION S	2201245	4576	05/26/2021		060821	20,535.87				
			Invoice: 2201245										
				20,535.87	101001	510500	PCH WATER 4/20/21-5/18/21						
							Purch Water-Ventura County						
								CHECK	101465	TOTAL:		20,535.87	
101466	06/08/2021	PRTD	18914 WECK LABORATORIES, I	W1E1042-LV	4403	05/17/2021		060821	135.00				
			Invoice: W1E1042-LV										
				135.00	701341	551500	DIONIZED WATER-1E05034						
							Outside Services						
			Invoice: W1E1043-LV										
				820.00	751750	571520	PWP BI-MONTHLY-1D07019		060821	820.00			
							Other Laboratory Serv						
			Invoice: W1E1044-LV										
				153.00	751820	571520	RANCHO COMPOST-1D06104		060821	153.00			
							Other Laboratory Serv						
			Invoice: W1E1102-LV										
				833.00	751750	571520	PWP-WEEKLY-1D21058		060821	833.00			
							Other Laboratory Serv						
			Invoice: W1E1103-LV										
				833.00	751750	571520	PWP WEEKLY-1D28029		060821	833.00			
							Other Laboratory Serv						
			Invoice: W1E1104-LV										
				186.50	101300	571520	SADDLEPEAK PWT-1E10094		060821	186.50			
							Other Laboratory Serv						
			Invoice: W1E1301-LV										
				143.00	751810	571520	TAPIA EFFLNT-1E05037		060821	143.00			
							Other Laboratory Serv						
			Invoice: W1E1548-LV										
				183.44	751810	571520	TAPIA BROUNDWATER-1E05036		060821	183.44			
							Other Laboratory Serv						
								CHECK	101466	TOTAL:		3,286.94	

# Las Virgenes Municipal Water District



## A/P CASH DISBURSEMENTS JOURNAL

NUMBER OF CHECKS 47 \*\*\* CASH ACCOUNT TOTAL \*\*\* 226,492.48

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	47	226,492.48

\*\*\* GRAND TOTAL \*\*\* 226,492.48



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
 4232 Las Virgenes Road, Calabasas CA 91302

**MINUTES**  
**SPECIAL MEETING**

9:00 AM

May 25, 2021

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by John Zhao.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **9:00 a.m.** by Board President Lewitt in-person and via teleconference in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. The meeting was conducted in-person and via teleconference pursuant to the provisions of the Governor's Executive Order, N-29-20, which suspended certain requirements of the Ralph M. Brown Act to support social distancing guidelines associated with response to the coronavirus (COVID-19) outbreak. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Lynda Lo-Hill, Len Polan (arrived at 10:05 a.m.), and Lee Renger

Absent: None

Staff Present: David Pedersen, General Manager  
 Joe McDermott, Director of Engineering and External Affairs  
 Don Patterson, Director of Finance and Administration  
 John Zhao, Director of Facilities and Operations  
 Josie Guzman, Clerk of the Board  
 Keith Lemieux, District Counsel (via teleconference)  
 Doug Anders, Administrative Services Coordinator (via teleconference)  
 Ursula Bosson, Customer Service Manager (via teleconference)  
 Martha Castillo, Interim Resources Manager (via teleconference)



Brett Dingman, Water Reclamation Manager (via teleconference)  
Darrell Johnson, Water Systems Manager  
Jim Korkosz, Facilities Manager (via teleconference)  
Mike McNutt, Public Affairs and Communications Manager (via teleconference)  
Ivo Nkwenji, Information Systems Manager  
Dave Roberts, Resource Conservation Manager (via teleconference)  
Angela Saccareccia, Finance Manager  
Eric Schlageter, Principal Engineer

## **2. APPROVAL OF AGENDA**

General Manager David Pedersen asked to change the order of Items 7A and 7B.

Director Renger moved to approve the agenda as amended. Motion seconded by Director Caspary. Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Renger

NOES: None

ABSTAIN: None

ABSENT: Polan

## **3. PUBLIC COMMENTS**

None.

## **4. STRATEGIC PLANNING**

### **A Review of District's Strategic Plan**

#### **Review and provide feedback on the District's Strategic Plan.**

General Manager David Pedersen presented the report and recommended minor updates, which would be brought back to the Board for review and approval at a later date.

Director Renger suggested adding strategic objectives related to the Pure Water Project Las Virgenes-Triunfo and the Automatic Meter Reading/Advanced Metering Infrastructure (AMR/AMI) Project.

Director Lo-Hill suggested adding a strategic objective related to diversity in the workplace.

## **5. DROUGHT AND WATER SUPPLY CONDITIONS**

### **A Update on Hydrologic Conditions and Initial Drought Response**

**Review and provide feedback on the Strategic Communications Plan on Drought Messaging and proposal to activate the District’s Water Shortage Contingency Plan at Stage 1 – Water Shortage Alert.**

Joe McDermott, Director of Engineering and External Affairs, presented the report. He noted that staff would bring back an item to recommend that the Board activate the District’s Water Shortage Contingency Plan at Stage 1 – Water Shortage Alert.

Mike McNutt, Public Affairs and Communications Manager, reviewed the draft Strategic Communications Plan on Drought Messaging.

Director Lo-Hill stated that she was interested in knowing the number of online visits to the WaterSmart portal. She also noted that the portal had a 12-hour delay, and she expressed an interest in the portal reporting in real time.

Director Caspary suggested sending alerts to customers regarding their water usage before they enter the wasteful water use tier.

A discussion ensued regarding acknowledging customers who use water efficiently, placing more emphasis on reaching customers who do not use water efficiently, providing additional education on water conservation, and encouraging customers to always use water efficiently.

Board President Lewitt suggested informing customers that the service area should be considered as being in a permanent drought, and ensuring that customers are aware that the District imports 100 percent of its potable water. He also suggested sending messages to customers that water conservation is a *California Way of Life*, expressing the importance of conserving water indoors and outdoors, ensuring that customers enroll in the WaterSmart portal, reminding them how to use the portal, and informing customers that water conservation saves water resources and money.

Director Caspary suggested informing the customers that the District is not asking them to do anything different in regards to water conservation from any other area of the state. He noted that farmers were being forced to fallow land and layoff their employees. He also suggested sending strong messages to habitual wasteful water users, including sharing photographs of fish kills due to drying creeks.

**6. TACTICAL ACTIONS AND ACTIVITIES**

**A Fiscal Years 2020-22 Tactical Actions and Activities**

**Review and file the District’s Fiscal Years 2020-22 Tactical Actions and Activities.**

General Manager David Pedersen provided introductory remarks.

Don Patterson, Director of Finance and Administration, presented Strategic Objective No. 1 – Develop a Strategy to Maintain a Highly Effective Workforce, and Strategic Objective

No. 5 – Achieve a High Credit Rate for LVMWD’s Three Enterprises.

Director Polan arrived at 10:05 a.m.

Joe McDermott, Director of Engineering and External Affairs, presented Strategic Objective No. 2 – Improve LVMWD’s Water Supply Reliability; Strategic Objective No. 3 – Support Customers to Meet Water-use Efficiency Standards; Strategic Objective No. 4 – Eliminate Discharges to Malibu Creek by Maximizing Beneficial Reuse; Strategic Objective No. 7 – Provide New/Improved Customer Tools to Enhance Service Delivery; and Strategic and Objective No. 9 – Enhance LVMWD’s Asset Management Program. He also provided a summary of tours held at the Pure Water Demonstration Facility, website enhancements, and the use of the Everbridge notification system to communicate with employees and send messages to customers via text messages or phone calls.

Board President Lewitt expressed an interest in being involved in the employees’ Speakers’ Bureau. He suggested that homeowners associations’ policies and state laws related to removal of turf be posted on the District’s website. He also suggested having a color-coded alert system through the AMR/AMI WaterSmart Portal, and showing videos regarding the AMR/AMI Project and weather-based irrigation controllers at the Pure Water Demonstration Facility.

Director Caspary suggested raising the issue of the calculation for the Malibu Creek flow augmentation requirements, which were calculated several decades ago.

A discussion ensued regarding the status of the Calleguas-Las Virgenes Interconnection Project and the greenhouse facility for the Regional Landscape Conversion Partnership.

John Zhao, Director of Facilities and Operations, presented Strategic Objective No. 1 – Develop a Strategy to Maintain a Highly Effective Workforce; Strategic Objective No. 2 – Improve LVMWD’s Water Supply Reliability; Strategic Objective No. 4 – Eliminate Discharges to Malibu Creek by Maximizing Beneficial Reuse; and Strategic Objective No. 6 – Reduce LVMWD’s Carbon Footprint. He also reviewed “Other Tactical Actions and Activities,” including the American Water Infrastructure Act of 2018 requirements, which requires the District to review operational security; update its Emergency Response Plan to include the District’s experience in responding to the COVID-19 pandemic and Southern California Edison’s Public Safety Power Shutoff events; and update its Injury and Illness Prevention Program. He responded to questions regarding increased transmission capability for new sources of electrical self-generation projects and related costs and reliability.

Board President Lewitt suggested looking into a long-term plan to reduce the amount of recycled water used by Pepperdine University to irrigate its lawn in an effort to provide additional sources water for the Pure Water Project Las Virgenes-Triunfo, and for the university to use plants similar to those growing naturally in the Santa Monica Mountains.

Director Lo-Hill suggested including a strategic objective to support cross-training of

employees as part of the District's Strategic Plan.

The Board recessed to a break at 10:47 a.m. and reconvened at 10:57 a.m.

Item 7B was presented before Item 7A.

## **7. FISCAL YEARS 2021-22 FINANCIAL UPDATE**

### **B Financial Review: Third Quarter of Fiscal Year 2020-21**

#### **Receive and file the financial review for the third quarter of Fiscal Year 2020-21.**

Don Patterson, Director of Finance and Administration, presented the report.

Angela Saccareccia, Finance Manager, provided a PowerPoint presentation.

General Manager David Pedersen responded to a question regarding future recycled water sales once the Pure Water Project Las Virgenes-Triunfo is on-line by stating that future strategies would include augmenting water supplies to the Tapia Water Reclamation Facility and recycled water conservation efforts.

Ms. Saccareccia continued the PowerPoint presentation.

The report was received and filed.

### **A Fiscal Year 2021-22 Budget: Review of Proposed Changes**

#### **Review and provide feedback on the proposed changes for the Fiscal Year 2021-22 Budget.**

Angela Saccareccia, Finance Manager, presented the report and PowerPoint presentation, and reviewed the proposed changes to the Operating Budget.

John Zhao, Director of Facilities and Operations, responded to a question regarding the additional budget for replacement of existing turbidity meters at the Westlake Filtration Plant.

Ms. Saccareccia responded to a question regarding the additional budget for the Tyler ERP System Annual Maintenance by stating that budgeting for this item was missed when the two-year budget plan for Fiscal Years 2020-22 was prepared.

Ms. Saccareccia continued the PowerPoint presentation and reviewed changes to the Potable Water Capital Improvement Program, including projects that could be deferred or reduced.

General Manager David Pedersen noted that the Building No. 1 Improvements Project would only move forward to support a tenancy in the upstairs office space. He stated that

staff was in contact with the Resource Conservation District of the Santa Monica Mountains regarding leasing the office space, and staff would bring back a business case to the Board for consideration of lease terms and building improvement cost recovery.

Ms. Saccareccia continued the PowerPoint presentation and reviewed changes to the Sanitation Capital Improvement Program.

A discussion ensued regarding the Fiscal Year 2021-22 Budget for the Pure Water Project Las Virgenes-Triunfo and the Summer Season TMDL Compliance Project, which was previously deferred due to a scheduling change related to the County of Los Angeles' bridge replacement project (Malibu Canyon Road over Malibu Creek).

The report was received and filed.

### **C Annual Review of Investment Policy**

#### **Review and provide feedback on the District's Investment Policy.**

Don Patterson, Director of Finance and Administration, presented the report.

The report was received and filed.

### **D Annual Review of Financial Policies**

#### **Review and provide feedback on the District's Financial Policies.**

Don Patterson, Director of Finance and Administration, presented the report.

The report was received and filed.

## **8. PURE WATER PROJECT LAS VIRGENES- TRIUNFO**

### **A Proposed New Position: Engineering Program Manager**

#### **Review and provide feedback on the proposal to add an Engineering Program Manager.**

Joe McDermott, Director of Engineering and External Affairs, presented the report.

Director Polan suggested that the new Engineering Program Manager job description include mention of the importance of public speaking skills.

Director Caspary suggesting ensuring there would be good communication amongst the Engineering Program Manager, District staff, and District consultants.

Board President Lewitt suggested ensuring that the Triunfo Water & Sanitation District Board was made aware of the proposed new position, which would focus on the Pure

Water Project Las Virgenes-Triunfo.

**B Description of Program Implementation Plan**

**Receive and file a description of the Program Implementation Plan.**

Director Renger departed from the meeting at 11:51 a.m.

Eric Schlageter, Principal Engineer, presented the report. Mr. Schlageter provided an update regarding the District's property located at 30800 Agoura Road, Agoura Hills, which could be a potential site for the advanced water treatment facility. He noted that the property was progressing as an alternative site for analysis, preliminary design, and the California Environmental Quality Act (CEQA) review, which should be completed within the next 12 months.

The report was received and file.

**9. ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **11:57 a.m.**

---

Jay Lewitt, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

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Lee Renger, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)



**LAS VIRGENES MUNICIPAL WATER DISTRICT**  
4232 Las Virgenes Road, Calabasas CA 91302

**MINUTES**  
**REGULAR MEETING**

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9:00 AM

June 1, 2021

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag was led by Andrew Spear.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at **9:00 a.m.** by Board President Lewitt in-person and via teleconference in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. The meeting was conducted in-person and via teleconference pursuant to the provisions of the Governor's Executive Order, N-29-20, which suspended certain requirements of the Ralph M. Brown Act to support social distancing guidelines associated with response to the coronavirus (COVID-19) outbreak. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Jay Lewitt, Lynda Lo-Hill, Len Polan, and Lee Renger  
Absent: Director Charles Caspary  
Staff Present: David Pedersen, General Manager  
Joe McDermott, Director of Engineering and External Affairs  
Don Patterson, Director of Finance and Administration  
John Zhao, Director of Facilities and Operations  
Josie Guzman, Clerk of the Board  
Keith Lemieux, District Counsel (via teleconference)

**2. APPROVAL OF AGENDA**

Director Renger moved to approve the agenda. Motion seconded by Director Polan. Motion carried by the following vote:



AYES: Lewitt, Lo-Hill, Polan, Renger  
NOES: None  
ABSTAIN: None  
ABSENT: Caspary

**3. PUBLIC COMMENTS**

None.

**4. CONSENT CALENDAR**

**A List of Demands: June 1, 2021: Receive and file**

**B Minutes Regular Meeting of May 4, 2021: Approve**

**C Directors' Per Diem - April 2021: Ratify**

**D Water Supply Conditions Update: Receive and file**

**E Response to Coronavirus (COVID-19) Pandemic: Continuation of Emergency**

**Approve the continuation of an emergency declaration for response to the coronavirus (COVID-19) pandemic.**

**F Cloud Archive and Remote Disaster Recovery for JD Edwards**

**Accept the proposal from Denovo Ventures LLC, and authorize the General Manager to execute a three-year agreement, in the annual amount of \$94,800, plus a one-time initial fee of \$14,100, to provide cloud archive and remote disaster recovery services.**

**G Stationary Emergency Generators for Critical Pump Stations Project: Approval of Scope Change No. 3**

**Authorize the General Manager to approve Scope Change No. 3, in the amount of \$4,125, for Hamner and Jewell to provide additional property-related services for the Stationary Emergency Generators for Critical Pump Stations Project.**

Director Polan moved to approve the Consent Calendar. Motion seconded by Director Renger. Motion carried by the following vote:

AYES: Lewitt, Lo-Hill, Polan, Renger  
NOES: None  
ABSTAIN: None  
ABSENT: Caspary

**5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

## **A MWD Representative Report**

Glen Peterson, MWD Representative, reported that the MWD Executive Committee met in closed session to discuss the appointment of the MWD General Manager; however, disclosure of the proposed General Manager appointment was released in violation of the Brown Act. He stated that he would discuss his concerns regarding the disclosed information at the next MWD Board meeting during open session. He also reported that the MWD Board approved Appendix A for use in the issuance and remarketing of MWD's bonds; approved \$200,000 in change orders for the rehabilitation of the Greg Avenue Pump Station; authorized a Local Resources Program Agreement with the City of Santa Monica for the Santa Monica Sustainable Water Supply Project; approved the 2020 Urban Water Management Plan; and authorized an increase for legal services related to litigation with the Imperial Irrigation District. He noted that reasonable guidelines regarding the Colorado River would need to be developed regarding water shortage, water surplus, and other criteria. He responded to a question regarding a remedy to the Brown Act violation regarding disclosure of the proposed General Manager appointment by stating that it would be difficult to prove who might have disclosed the information; however, he would express his concern at the next MWD Board meeting.

## **B Legislative and Regulatory Updates**

Joe McDermott, Director of Engineering and External Affairs, reported that all of the top priority bills that the District opposed were stalled, including AB 1434 (Friedman), Urban Water Use Objectives, Indoor Residential Water Use, which proposes to reduce the current standard for indoor residential water use. He also reported that the deadline to pass the state budget would be June 15, 2021. He noted that the Governor's and Senate's proposed budgets included \$1 billion for water and wastewater arrears debt. He also noted that the Senate's proposed budget included \$500 million for recycled water and resilient water infrastructure projects, while the Governor's proposed budget included \$436 million in these categories. He provided an update regarding discussions with representatives from the South Coast Air Quality Management District (AQMD) regarding tentative changes to the regulations for emergency generator runtimes and Public Safety Power Shutoff (PSPS) events. He noted that a workshop was held on May 27th regarding a new proposed Rule 118.1, Public Safety Provisions for Stationary Emergency Standby Engines, which would provide relief due to PSPS events, and an amendment to Rule 1470, Airborne Toxics Control Measure for Stationary Compression Ignition Engines, which would allow additional flexibility on runtime hours for testing and maintenance of emergency generators. He also reported that the District was taking the lead in preparing a coalition letter to AQMD and the California Air Resources Board in support of the proposed rule changes.

## **6. TREASURER**

Director Lo-Hill stated that the Treasurer's report was in order.

## **7. ENGINEERING AND EXTERNAL AFFAIRS**

**A 2020 Urban Water Management Plan and Water Shortage Contingency Plan:  
Public Hearing and Adoption**

**Conduct a public hearing to accept comments on the 2020 Urban Water Management Plan and Water Shortage Contingency Plan; and pass, approve, and adopt proposed Resolution No. 2593, adopting the 2020 Urban Water Management Plan and Water Shortage Contingency Plan.**

**RESOLUTION NO. 2593**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT ADOPTING THE 2020 URBAN WATER MANAGEMENT PLAN AND WATER SHORTAGE CONTINGENCY PLAN**

(Reference is hereby made to Resolution No. 2593 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

Board President Lewitt provided introductory remarks.

Josie Guzman, Clerk of the Board, noted that an affidavit from Kathleen Sterling was on file indicating that notice of the public hearing was published in the *Las Virgenes/Calabasas Enterprise* on May 13 and 20, 2021, and that the Urban Water Management Plan and Water Shortage Contingency Plan was posted to the District's website for public review on April 12, 2021.

General Manager David Pedersen presented the report.

Autumn Glaeser, representing Stantec Consulting, Inc., provided a PowerPoint presentation summarizing the 2020 Urban Water Management Plan and Water Shortage Contingency Plan.

Oliver Slosser, Senior Engineer, responded to a question regarding projected growth in the area by stating that the local cities' projected growth figures were similar to the figures from 2015. He stated that having higher projections for future growth would benefit the District by providing a more conservative estimate from a water supply standpoint.

Board President Lewitt opened the public hearing at 9:32 a.m.

Ms. Guzman noted that there were no public comments.

Mr. Slosser noted that no written comments were received.

Board President Lewitt closed the Public Hearing at 9:32 a.m.

Director Renger moved to approve Item 7A. Motion seconded by Director Polan. Motion carried by the following vote:

AYES: Lewitt, Lo-Hill, Polan, Renger  
NOES: None  
ABSTAIN: None  
ABSENT: Caspary

**B Relief to Specified Customers to Support Rebuilding of Homes Destroyed in Woolsey Fire: Extension of Time**

**Pass, approve, and adopt proposed Resolution No. 2594, granting a one-year time extension for relief provided to specified customers to support rebuilding of homes destroyed by the Woolsey Fire.**

**RESOLUTION NO. 2594**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT GRANTING AN EXTENSION OF TIME TO PROVIDE RELIEF TO SPECIFIED CUSTOMERS TO SUPPORT REBUILDING OF HOMES DESTROYED BY THE WOOLSEY FIRE**

(Reference is hereby made to Resolution No. 2594 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

Joe McDermott, Director of Engineering and External Affairs, presented the report.

Director Lo-Hill moved to approve Item 7B. Motion seconded by Director Renger.

A discussion ensued regarding the possibility of extending the time to 2023 and revisiting the time extension if needed.

Motion carried by the following vote:

AYES: Lewitt, Lo-Hill, Polan, Renger  
NOES: None  
ABSTAIN: None  
ABSENT: Caspary

**C Calleguas-Las Virgenes Interconnection Project: Approval of Scope Change No. 1**

**Authorize the General Manager to approve Scope Change No. 1, in the amount of \$61,895, for Cannon Corp Engineering to provide additional construction management and inspection services for the Calleguas-Las Virgenes Interconnection Project.**

Oliver Slosser, Senior Engineer, presented the report.

Director Polan moved to approve Item 7C. Motion seconded by Director Lo-Hill. Motion carried by the following vote:

AYES: Lewitt, Lo-Hill, Polan, Renger  
NOES: None  
ABSTAIN: None  
ABSENT: Caspary

## **8. NON-ACTION ITEMS**

### **A Organization Reports**

None.

### **B Director's Reports on Outside Meetings**

Director Polan reported that he attended the WaterReuse Association Israel Water Reuse Virtual Tour held May 25 through 27, 2021. He noted that there was a presentation regarding the use of "microplants" installed on trailers as opposed to building a large facility. He stated that he was intrigued with the idea of building a microplant above an existing facility at the Tapia Water Reclamation Facility instead of building a new advanced water treatment plant. He also reported that he attended the Association of Water Agencies of Ventura County (AWAVC) WaterWise Virtual Program on May 20, 2021, where a presentation was provided regarding the Delta Conveyance Project. He inquired regarding the reason that the Army Corps of Engineers would be involved in the project. General Manager David Pedersen responded that due to the Federal Endangered Species Act, the Army Corps of Engineers was selected to serve as the lead federal agency and to assist with the permitting at the federal level.

Director Renger reported that he attended an Association of California Water Agencies (ACWA) webinar titled "Think Outside the Meter Box: How Combining Legacy AMI with the Internet of Things is Bringing Cost-effective, Holistic Solutions to Water Systems Management." He noted that it would be a challenge to interconnect all of the smart meters and transmit the data to the District due to the hilly service area.

Board President Lewitt reported that he, Director Caspary, JPA Director Janna Orkney, JPA Director Leon Shapiro, General Manager David Pedersen, and Public Affairs and Communications Manager Mike McNutt participated in the virtual Washington D.C. lobbying meetings on May 18 and 19, 2021. He noted that meetings were held with the U.S. Bureau of Reclamation, Office of Senator Alex Padilla, Office of Senator Dianne Feinstein, Office of Congresswoman Julia Brownley, Congressman Brad Sherman, and Congressman Ted Lieu. He also noted that he informed the federal congressional representatives that the District was among the only ones to import 100 percent of its potable water. He stated that the federal congressional representatives expressed support for the District and that they viewed the District as a forward-thinking agency. He also stated that invitations to visit the Pure Water Demonstration Facility were given to the federal congressional representatives.

### **C General Manager Reports**

(1) General Business

General Manager David Pedersen noted that the Las Virgenes-Triunfo Joint Powers Authority meeting scheduled on June 7, 2021, would be held as a hybrid in-person/teleconference meeting. He reminded the Board that the Calleguas-Las Virgenes Public Financing Authority Meeting would be held on June 7, 2021, at 4:30 p.m.

(2) Follow-Up Items

General Manager David Pedersen noted that the follow-up items included a report on how new accessory dwelling units could impact the District's water system and an update on employees' vacation accruals.

**D Directors' Comments**

None.

**9. FUTURE AGENDA ITEMS**

None.

**10. PUBLIC COMMENTS**

None.

**11. CLOSED SESSION**

**A Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):**

**San Diego County Water Authority v. Metropolitan Water District of Southern California, et al.**

The Board recessed to Closed Session at **9:56 a.m.** and reconvened to Open Session at **10:49 a.m.**

Keith Lemieux, District Counsel, announced that the Board received a report in Closed Session, and there was no reportable action taken.

**12. OPEN SESSION AND ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **10:49 a.m.**

---

Jay Lewitt, President  
Board of Directors  
Las Virgenes Municipal Water District

ATTEST:

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Lee Renger, Secretary  
Board of Directors  
Las Virgenes Municipal Water District

(SEAL)

June 2, 2021

To: Payroll

From: David W. Pedersen  
General Manager

DocuSigned by:  
  
 12C6BE2E4EC44E2...

**RE: Per Diem Request – May 2021**

Attached are the Director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

	<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
8014	Charles Caspary	7	\$220.00	\$1,540.00
19447	Jay Lewitt	10	\$220.00	\$2,200.00
21169	Lynda Lo-Hill	5	\$220.00	\$1,100.00
18856	Leonard Polan	9	\$220.00	\$1,980.00
14702	Lee Renger	7	\$220.00	\$1,540.00

\*LVMWD Code Section 2-2.106(a): “not exceeding a total of ten (10) days in any calendar month”

\*\*LVMWD Code Section 2-2.106(b): MWD director “not exceeding a total of ten (10) additional days in any calendar month.”



**LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT**



To: Josie Guzman, Clerk of the Board Director's Name: Charles Caspary  
 Month of: May-2021 Division: 1

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses <sup>2</sup> (Y/N)	Check One		Event Title
	Event	Travel <sup>1</sup>	Total		MWD	LVMWD	
5/3/2021	1		1	N		X	LV-TWSD JPA BOARD MTG.
5/4/2021	1		1	N		X	LVMWD REG. BOARD MTG.
5/5/2021	1		1	N		X	ACWA - REGION 8 MTG.
5/17-19/2021	1		1	N		X	BB&K ZOOM CALLS WITH BUREAU OF RECLAMATION AND 6 FED LEGISLATORS
5/20/2021	1		1	N		X	SANTA MONICA BAY RESTORATION COMMISSION - EXEC COMMITTEE
5/21/2021	1		1	N		X	ACWA - STATE LEGISLATIVE COMMITTEE
5/25/2021	1		1	N		X	LVMWD - BOARD PLANNING WORKSHOP - SPECIAL MTG.
5/26/2021	0		0	N		X	AGOURA HILLS - LIBRARY BOOK PRESENTATION
TOTAL			7				

Date Submitted: 29-May-21  
 Director Signature: Charles Caspary (via email)

**NOTES:** 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

**LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT**



To: Josie Guzman Director's Name: Jay Lewitt  
 Month of: May Division: 5

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses <sup>2</sup> (Y/N)	Check One		Event Title
	Event	Travel <sup>1</sup>	Total		MWD	LVMWD	
5.3.21	1		1			x	JPA board meeting
5.4.21	1		1			x	LV Board Meeting
5.5.21	1		1			x	ACWA Federal Affairs Committee Meeting
5.11.21	1		1			x	DC lobby prep meeting
5.12.21	1		1			x	ACWA Spring Conference
5.13.21	1		1			x	ACWA Spring Conference
5.18.21	1		1			x	DC Lobby
5.20.21	1		1			x	AWA Water Wise
5.25.21	1		1			x	LV Board Meeting
5.25.21 - 5.27.21	1		1			x	WaterReuse Israel Water Reuse Virtual Tour
TOTAL			10				

Date Submitted: 5.28.21  
 Director Signature: JL

**NOTES:** 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

### LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board

Director's Name: Lynda Lo-Hill

Month of: May

Division: 2

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses <sup>2</sup> (Y/N)	Check One		Event Title
	Event	Travel <sup>1</sup>	Total		MWD	LVMWD	
5/3/2021	1		1			X	JPA Monthly Meeting
5/4/2021	1		1			X	LVMWD Regular Meeting
5/10/2021	1		1			X	MWD Committee Meetings: FI, EO, WPS, CL, OPT
5/20/2021	1		1			X	AWA Waterwise meeting (State Water Project)
5/25/2021	1		1			X	LVMWD Strategic Planning Meeting
<b>TOTAL</b>			<b>5</b>				

**NOTES:** 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Date Submitted: \_\_\_\_\_

06/01/21

Director Signature: \_\_\_\_\_

*Lynda Lo-Hill*

**LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT**



To: Josie Guzman, Clerk of the Board

Director's Name: Leonard Polan

Month of: May-21

Division: #4

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses <sup>2</sup> (Y/N)	Check One		Event Title
	Event	Travel <sup>1</sup>	Total		MWD	LVMWD	
5/3/21	1	----	1	----	----	Y	JPA Board Mtg
5/4/21	1	----	1	----	----	Y	LVMWD Board Mtg
5/5/21	1	----	1	----	----	Y	REGION 8 BD Mtg
5/12/21	1	----	1	----	----	Y	ACWA Spring Conf
5/13/21	1	----	1	----	----	Y	ACWA Spring Conf
5/20/21	1	----	1	----	----	Y	VCAWA
5/25/21	1	----	1	----	----	Y	Special LVMWD Bd Mtg
5/26/21	1	----	1	----	----	Y	Israeli Water Reuse Conf
5/27/21	1	----	1	----	----	Y	Israeli Water Reuse Conf
TOTAL			9				

Date Submitted: 6/1/21

**NOTES:** 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Director Signature: Leonard E. Polan

**LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT**



To: Josie Guzman, Clerk of the Board Director's Name: LEE RENGER

Month of: MAY, 2021 Division: 3

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses <sup>2</sup> (Y/N)	Check One		Event Title
	Event	Travel <sup>1</sup>	Total		MWD	LVMWD	
5/3/2021	1		1	N		X	JPA BOARD MEETING
5/4/2021	1		1	N		X	LVMWD BOARD MEETING
5/13/2021	1		1	N		X	ACWA WEBINAR (Spring Conference)
5/14/2021	1		1	N		X	ACWA WEBINAR (Spring Conference)
5/19/2021	1		1	N		X	WEBINAR (ACWA Think Outside the Meter Box)
5/20/2021	1		1	N		X	AWA WEBINAR (WaterWise Program)
5/25/2021	1		1	N		X	LVMWD BOARD MEETING
			TOTAL				7

**NOTES:** 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Date Submitted: 05/28/21

Director Signature: *Lee Renger*

**Glen Peterson, Director**

*Metropolitan Water District of Southern California*  
2936 Triunfo Canyon Rd  
Agoura, CA. 91301  
email: glenpsop@icloud.com

# INVOICE

17238 OJ  
**DATE:** 06/01/21  
**INVOICE #** 30  
**FOR:** Director fees

**Bill To:**

**Las Virgenes Municipal Water District**

4232 Las Virgenes Canyon Rd  
Calabasas, CA. 91302  
attn: Josie Guzman, Clerk of the Board  
818-251-2100

Date	Description	fee
5/5/2021	Real Property Committee pre meeting	\$220.00
5/6/2021	Northern Caucus	\$220.00
5/7/2021	GM Interviews Omni Hotel	\$220.00
5/8/2021	GM Interviews Omni Hotel	\$220.00
5/10/2021	MWD Committees	\$220.00
5/11/2021	Board and Committee Meetings	\$220.00
5/12/2021	Colorado River Board of CA and ACWA Conference	\$220.00
5/13/2021	ACWA Conference	\$220.00
5/20/2021	Special Meeting of Northern Caucus	\$220.00
5/25/2021	Colorado River Users Board/ MWD Committies	\$220.00
	<b>TOTAL</b>	<b>\$2,200.00</b>

Make Check payable to Glen Peterson

**Thank you for the opportunity to serve**



June 15, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Monthly Cash and Investment Report: March 2021**

**SUMMARY:**

During the month of March, the value of the District's investment portfolio decreased from \$110,426,968, held on February 28th, to \$107,816,303, including \$9,300,000 in loan proceeds for the Automatic Meter Reading/Advanced Metering Infrastructure (AMR/AMI) Project. Two investments were called in March, and three investments were purchased, increasing the book value to \$57,910,970. The value of the District's Local Agency Investment Fund (LAIF) account decreased to \$38,787,986, and the District's CAMP account increased to \$11,111,338. During the third quarter of Fiscal Year 2020-21, the District's investment portfolio earned \$269,424.09 in interest.

**RECOMMENDATION(S):**

Receive and file the Monthly Cash and Investment Report for March 2021.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**DISCUSSION:**

As of March 31, 2021, the District held \$107,816,303, up 16.90% year-over-year. The portfolio was down 2.36% from the previous month's total of \$110,426,968. The majority of the funds were held in the District's self-managed investment account, which had a March 31st book value of \$57,910,970. LAIF held the majority of the remaining funds, in the amount of \$38,787,986. CAMP held \$11,111,338, and the remaining portion was held in a money market account. The annualized yield of the District's investment portfolio was 1.50% in March 2021, unchanged from February. The annualized yield on the District's LAIF funds was

0.36% in March, down from February's 0.41%. The annualized yield on the District's CAMP funds was 0.08% in March, down from 0.09% in February. The combined total yield on the District's accounts was 0.95%, down from 1.91% year-over-year.

Two investments were called, and no investments matured during March 2021:

- FFCB callable agency, in the amount of \$1,000,000, with an original maturity of 09/08/22 was called on 03/16/21; YTM 0.18%.
- FFCB callable agency, in the amount of \$1,000,000, with an original maturity of 03/17/25 was called on 03/17/21; YTM 1.125%.

The following investments were purchased during March 2021:

- FFCB callable agency, in the amount of \$1,000,000, maturing on 03/09/26; YTM 0.80%.
- FHLB callable agency, in the amount of \$1,000,000, maturing on 03/10/26; YTM 0.65%.
- City and County of San Francisco general obligation bond, in the amount of \$500,000, maturing on 06/15/25; YTM 0.728%.

The following transactions occurred in the District's LAIF account:

- 03/08/21 – Withdraw in the amount of \$1,750,000.
- 03/16/21 – Deposit in the amount of \$2,000,000.
- 03/24/21 – Withdraw in the amount of \$1,000,000.
- 03/29/21 – Withdraw in the amount of \$1,700,000.
- 03/29/21 – Withdraw in the amount of \$450,000.

The District's investments are in compliance with the adopted Investment Policy, and the District has sufficient funds to meet expenditures during the next six months from funds held in LAIF.

#### Quarterly Investment Report:

During the third quarter of Fiscal Year 2020-21, the District's portfolio earned \$52,851.54 in interest and accrued an additional \$216,572.55 in interest for a total in the amount of \$269,424.09. Attached is a detailed report of quarterly interest by investment.

#### Cash Analysis:

Another important aspect of the Monthly Cash and Investment Report is to monitor the District's performance as compared to its adopted Financial Policies. Attachment B shows the District's total cash and investments as of March 31, 2021 and compares the balances to the adopted Financial Policies. As shown for March, the Potable Water Enterprise had \$17.9 million available for capital projects, including \$9.3 million in loan proceeds for the AMR/AMI Project. The Sanitation Enterprise had cash and investments that exceeded the District's Financial Policies by \$0.3 million, and the Recycled Water Enterprise had cash and investments that exceeded the District's Financial Policy levels by \$7.3 million. The March cash analysis report was modified to more clearly report the \$5 million in funds from the Recycled Water Enterprise and \$10 million in funds from the Sanitation Enterprise that the Board assigned for use on the Pure Water Project Las Virgenes-Triunfo. Additionally, the March cash analysis reflects the reconciliation of pre-paid capacity fees.



**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

**ATTACHMENTS:**

Charts

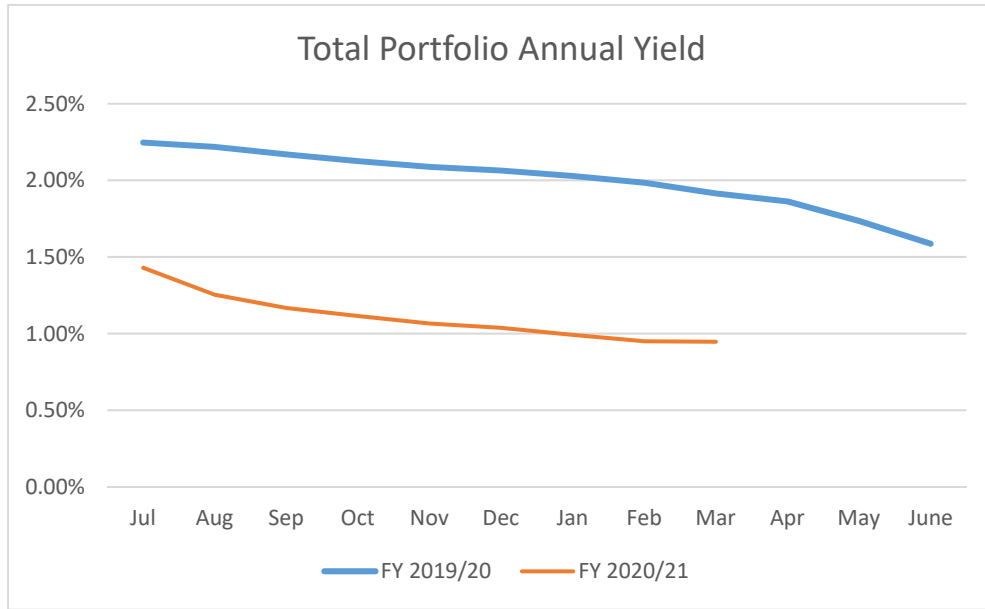
March 2021 Investment Report

Definitions

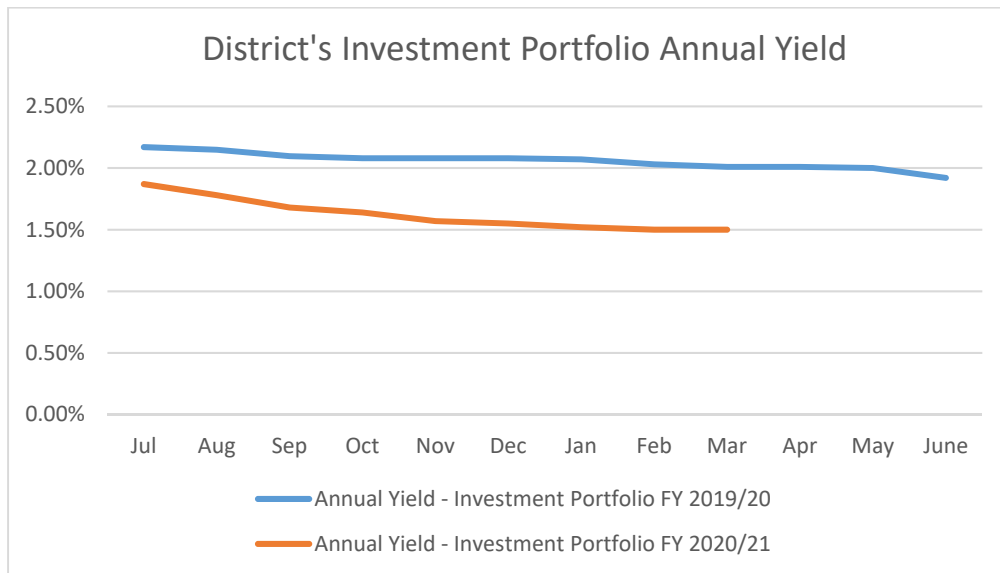
1st Quarter 2021 Investment Report

March 2021 Cash Report

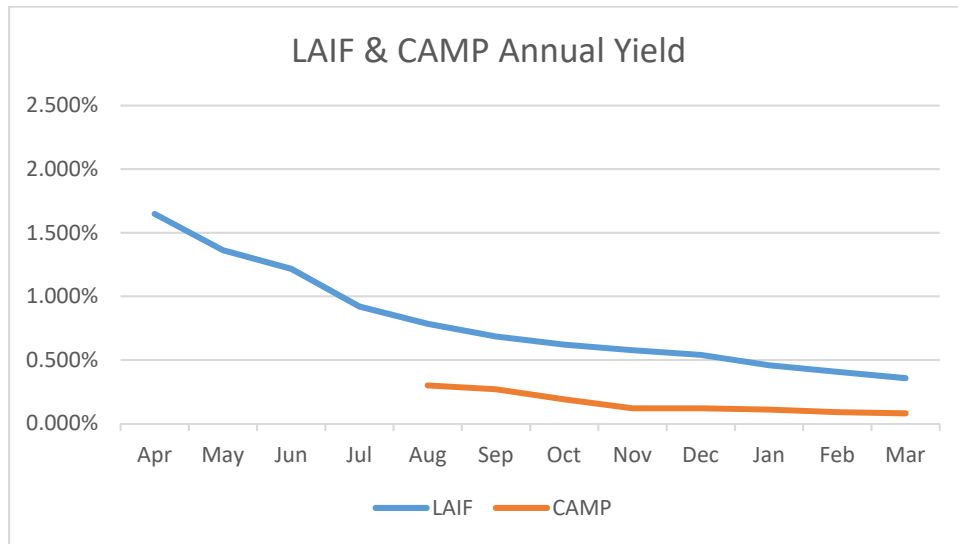
As of March 2021, at Book Value, LAIF held 35.98% of the District’s portfolio, CAMP held 10.31%, and the investment portfolio held 53.70%, with the majority of the remaining funds held in a money market account. As can be seen in the chart below, the total annualized yield in March 2021 was 0.95%, unchanged from February and down from 1.91% one year ago.



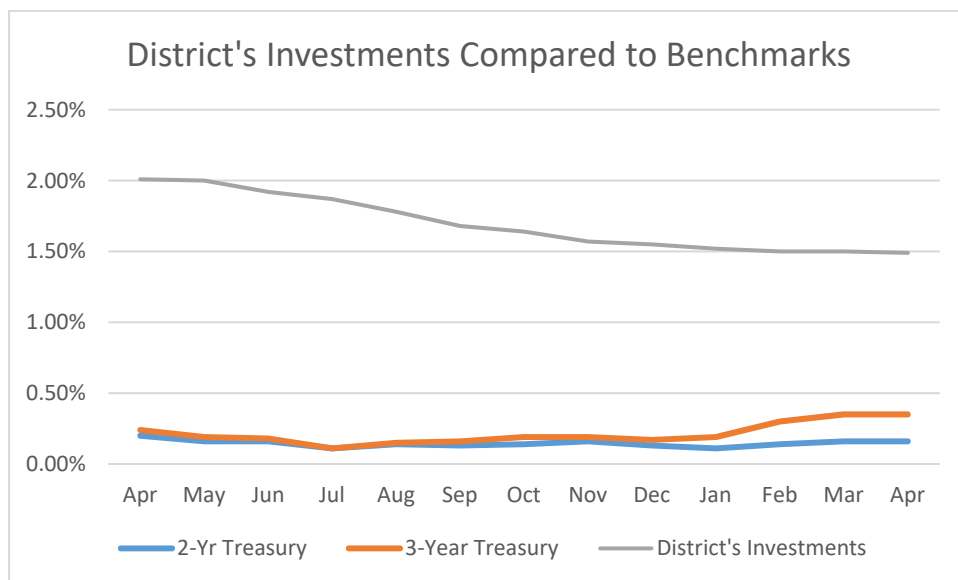
In March, the annualized yield for the District’s Investment Portfolio was unchanged from February at 1.50% and down from 2.01% a year ago. The chart below shows annualized monthly yield of the current fiscal year compared with the same monthly yield over the previous year.



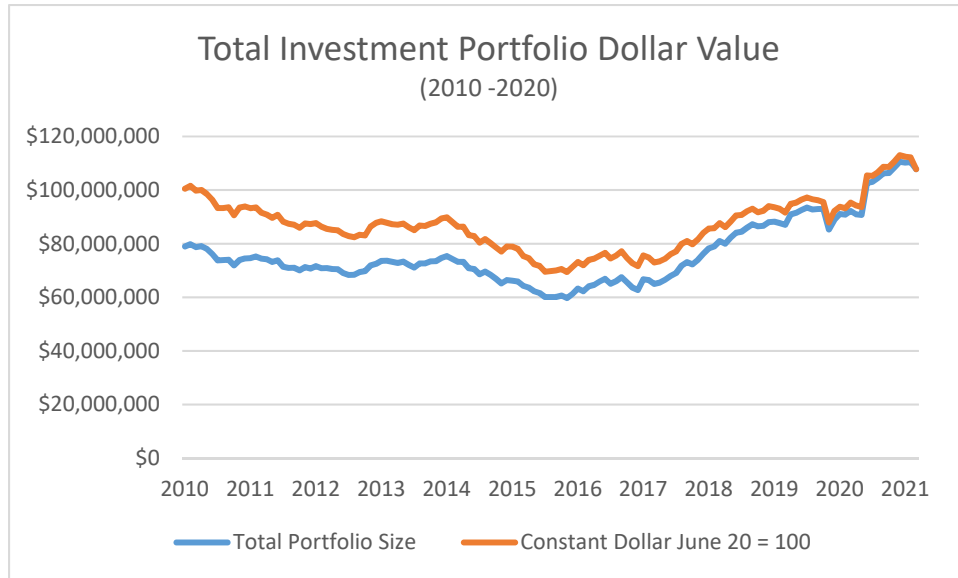
The following chart shows the average annualized LAIF yields over the past twelve months. In March, the LAIF yield was 0.36%, down from February's 0.41% and down from 1.79% a year ago. The CAMP yield was 0.08% down from February's at 0.09%.



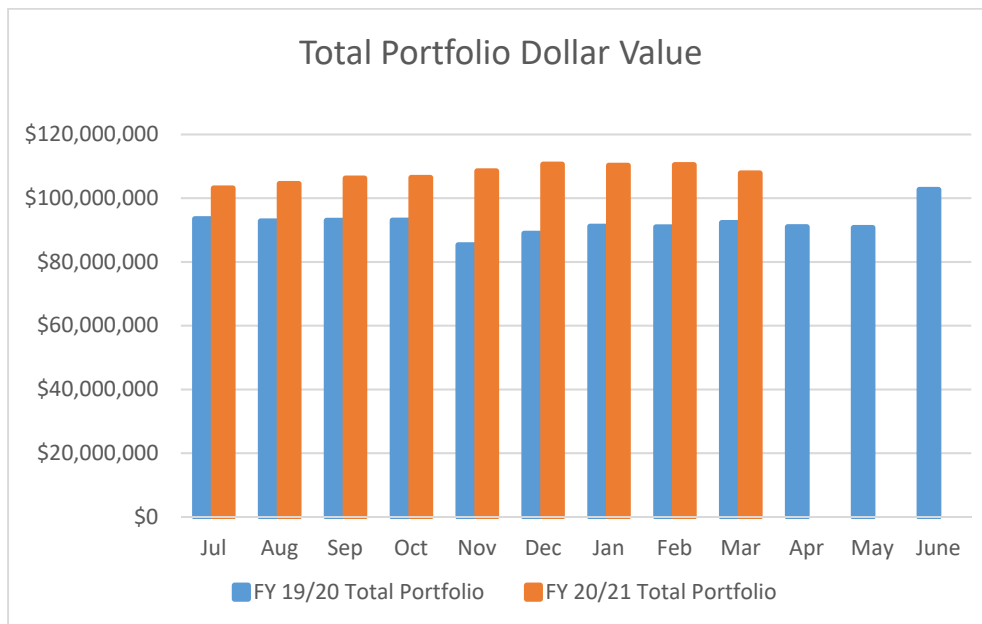
In order to benchmark how the District's portfolio is performing, it is useful to compare its investment portfolio with a comparable index. The District has historically compared its investment portfolio returns to the 2-Year and 3-Year Treasury notes. Because the District buys and holds its investments, the average portfolio yield should generally be flatter and trail the 2 and 3-year Treasuries.



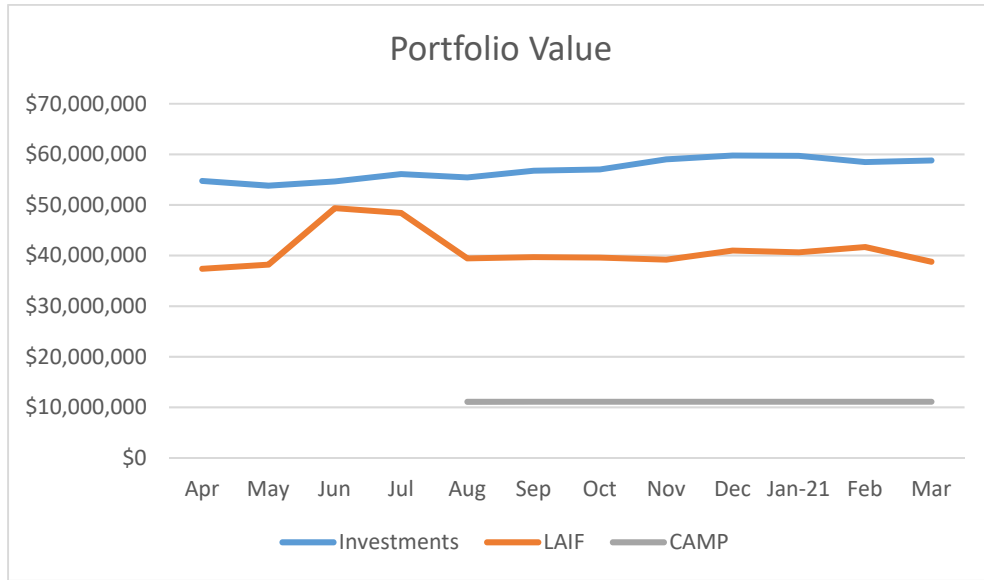
Equally important to monitoring performance is to monitor total portfolio value that includes the District's Investment Portfolio and LAIF accounts. The chart below shows the total portfolio value between 2010 and 2021. In March 2021, the District's portfolio decreased 2.36% from February to \$107,816,303. \$9,300,000 million of this represents loan proceeds for the AMR/AMI project.



The chart below compares total portfolio value in the current Fiscal Year, compared to the same period in the previous fiscal year.



The chart below shows the value of the District’s Investment and LAIF portfolios over the past twelve-month period. The District’s Investment Policy requires an amount equal to 6 months of operating budget to be kept in liquid funds, such as LAIF or CAMP, which is \$28.6 million.



Date: May 9, 2021  
 To: David W. Pedersen, General Manager  
 From: Finance and Administration Department  
 Subject: Investment Report for the Month of March 2021

**Summary of Investments**

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
1.500%	1.500%		CAL ST-MuniBond	04/28/16		04/01/21	1,000,000	1,000,000	1,000,000	Custodian
1.713%	1.713%		CASPWR-Muni Bond	09/28/16		05/01/21	742,142	742,142	742,966	Custodian
2.387%	1.392%		SCVWTR-MuniBond	06/21/16		06/01/21	1,047,370	1,000,000	1,003,520	Custodian
1.960%	1.960%	1.960%	MOUSCD-MuniBond	07/14/16		08/01/21	600,000	600,000	601,548	Custodian
1.550%	1.550%		CAPITAL ONE BANK - CD	08/10/16		08/10/21	245,000	245,000	246,254	Custodian
1.000%	1.000%		CENERSTATE BK -CD	03/20/20		09/20/21	245,000	245,000	246,115	Custodian
0.950%	0.950%		LAKELAND BK -CD	03/27/20		09/27/21	245,000	245,000	246,098	Custodian
			Sub-Total				4,124,512	4,077,142	4,086,501	

Investments Maturing After Six Months:

2.000%	2.046%	2.018%	FHLMC-Bullet	01/30/17		01/26/22	997,850	1,000,000	1,015,620	Custodian
2.250%	2.104%		FHLMC-Bullet	08/16/17		06/29/22	1,000,300	1,000,000	1,026,040	Custodian
1.980%	2.810%		FAMCA-Bullet	02/01/19		06/30/22	452,510	465,000	475,667	Custodian
1.750%	1.766%		FFCB-Bullet	09/13/17		09/13/22	999,250	1,000,000	1,023,110	Custodian
2.130%	2.338%		FAMCA-Bullet	01/24/18		01/24/23	990,240	1,000,000	1,035,050	Custodian
2.700%	2.700%		FFCB-Bullet	04/11/18		04/11/23	1,000,000	1,000,000	1,051,660	Custodian
3.250%	2.536%		FHLB-Bullet	02/25/19		06/09/23	1,028,810	1,000,000	1,064,250	Custodian
2.900%	2.980%		FAMCA-Bullet	08/01/18		07/24/23	996,263	1,000,000	1,061,060	Custodian
0.300%	0.300%	0.300%	FHLMC-Callable Coupon	08/13/20	08/10/21	08/10/23	1,000,000	1,000,000	998,020	Custodian
0.300%	0.300%	0.300%	FFCB-Callable Coupon	09/04/20	09/01/21	09/01/23	1,000,000	1,000,000	1,000,360	Custodian
3.375%	2.227%		FHLB-Bullet	03/28/19		09/08/23	1,048,330	1,000,000	1,075,530	Custodian
0.270%	0.282%	0.282%	FFCB-Callable Coupon	10/05/20	10/05/21	10/05/23	999,650	1,000,000	998,570	Custodian
2.370%	2.524%		FFCB-Bullet	03/12/19		02/05/24	992,950	1,000,000	1,057,150	Custodian
2.160%	1.865%		FFCB-Bullet	06/28/19		06/03/24	1,013,820	1,000,000	1,054,760	Custodian
1.650%	1.650%	1.650%	FFCB-Callable Coupon	09/09/19	09/09/21	09/09/24	1,000,000	1,000,000	1,006,060	Custodian
1.740%	1.664%		FAMCA-Bullet	09/30/19		09/26/24	1,003,620	1,000,000	1,042,680	Custodian
1.790%	1.804%		FAMCA-Bullet	11/15/19		11/01/24	999,340	1,000,000	1,044,540	Custodian
1.800%	1.800%	1.800%	FHLMC-Callable Coupon	01/10/20	01/10/22	01/10/25	1,000,000	1,000,000	1,008,480	Custodian
0.750%	0.613%		TVA-Bullet	06/10/20		05/15/25	1,006,060	1,000,000	998,410	Custodian
0.700%	0.700%	0.700%	FHLB-Callable Coupon	05/28/20	05/28/21	05/28/25	1,000,000	1,000,000	984,820	Custodian
0.480%	0.531%		FAMCA-Bullet	06/19/20		06/19/25	997,510	1,000,000	989,510	Custodian
0.650%	0.650%	0.650%	FHLMC-Callable Coupon	06/30/20	06/30/22	06/30/25	1,000,000	1,000,000	994,150	Custodian
0.625%	0.625%	0.625%	FNMA-Callable Coupon	07/21/20	07/21/22	07/21/25	1,000,000	1,000,000	989,150	Custodian
0.650%	0.650%	0.650%	FNMA-Callable Coupon	08/14/20	02/14/22	08/14/25	1,000,000	1,000,000	989,620	Custodian
0.500%	0.500%	0.500%	FHLMC-Callable Coupon	09/30/20	09/30/22	09/30/25	1,000,000	1,000,000	975,460	Custodian
0.540%	0.540%	0.540%	FNMA-Callable Coupon	10/27/20	10/25/21	10/27/25	1,000,000	1,000,000	982,840	Custodian
0.460%	0.493%		FFCB-Bullet	11/04/20		11/03/25	998,370	1,000,000	982,450	Custodian
0.570%	0.570%	0.570%	FHLMC-Callable Coupon	11/17/20	11/17/22	11/17/25	1,000,000	1,000,000	983,160	Custodian
0.470%	0.470%	0.470%	FFCB-Callable Coupon	12/22/20	12/22/22	12/22/25	1,000,000	1,000,000	976,160	Custodian
0.480%	0.480%		FAMAC-Bullet	01/25/21		01/15/26	999,510	1,000,000	980,250	Custodian
0.450%	0.450%	0.450%	FFCB-Callable Coupon	02/02/21	02/02/23	02/02/26	1,000,000	1,000,000	974,250	Custodian
0.800%	0.800%	0.800%	FFCB-Callable Coupon	03/09/21	03/09/23	03/09/26	1,000,000	1,000,000	989,360	Custodian
0.650%	0.650%	0.650%	FHLB-Callable Coupon	03/10/21	03/10/22	03/10/26	1,000,000	1,000,000	983,710	Custodian
2.550%	2.550%		NYSDEV-Muni Bond	12/21/17		03/15/22	1,000,000	1,000,000	1,019,910	Custodian
2.000%	3.063%		CASPWR-Muni Bond	09/24/18		05/01/22	963,980	1,000,000	1,019,580	Custodian
0.373%	0.373%		BEVGEN-Muni Bond	10/15/20		06/01/22	250,000	250,000	250,392	Custodian
1.590%	1.590%		Maryland St.-Muni Bond	08/28/19		08/01/22	1,000,000	1,000,000	1,018,770	Custodian
0.445%	0.445%		ROWSCD-Muni Bond	11/05/20		08/01/22	100,000	100,000	100,181	Custodian
2.500%	2.604%		SFOFAC-Muni Bond	11/09/17		09/01/22	497,650	500,000	511,820	Custodian
0.349%	0.349%		CSU-Muni Bond	09/17/20	Cont. 9/17/20	11/01/22	500,000	500,000	500,620	Custodian

LVMWD Investment Report for the Month Ending March 31,2021

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
<b>Investments Maturing After Six Months (continued):</b>										
0.405%	0.405%		MRTWTR - Muni Bond	12/17/20		12/01/22	270,000	270,000	270,165	Custodian
3.297%	3.297%	3.297%	UNVHGR-Muni Bond	06/05/18	Cont. 6/5/18	05/15/23	930,000	930,000	987,251	Custodian
2.216%	1.420%		ONTGEN-Muni Bond	05/21/20		06/01/23	1,115,615	1,090,000	1,111,996	Custodian
0.445%	0.445%		ROWSCD-Muni Bond	11/05/20		08/01/23	400,000	400,000	400,640	Custodian
2.250%	3.092%		CAS-Muni Bond	10/31/18		10/01/23	961,850	1,000,000	1,045,710	Custodian
0.432%	0.432%		OKSWTR-Muni Bond	10/01/20		10/01/23	100,000	100,000	99,876	Custodian
3.000%	2.500%		CAS-Muni Bond	05/01/19		04/01/24	1,022,980	1,000,000	1,073,410	Custodian
1.800%	1.800%		PASGEN - Muni Bond	02/26/20		05/01/24	260,000	260,000	268,260	Custodian
2.147%	2.147%		UNIGEN - Muni Bond	08/29/19		06/01/24	1,000,000	1,000,000	1,022,870	Custodian
2.224%	2.224%		SGTUTL - Muni Bond	12/18/19		10/01/24	500,000	500,000	525,805	Custodian
1.646%	1.646%		CASHGR - Muni Bond	02/27/20		11/01/24	400,000	400,000	412,792	Custodian
0.560%	0.560%		CASWTR - Muni Bond	08/06/20	Cont. 8/6/20	12/01/24	250,000	250,000	248,732	Custodian
1.498%	1.498%		ALEUTL - Muni Bond	07/16/20	Cont. 7/16/20	05/01/25	400,000	400,000	407,880	Custodian
0.719%	0.719%		BEWTR - Muni Bond	08/12/20		06/01/25	500,000	500,000	493,715	Custodian
0.977%	0.977%		SRSUTL - Muni Bond	12/01/20		09/02/25	500,000	500,000	499,390	Custodian
0.728%	0.728%		SFO - Muni Bond	03/30/21		06/15/25	500,000	500,000	497,240	Custodian
1.650%	1.650%		Farmers & Merchants BK-CD	01/15/20		01/18/22	245,000	245,000	248,102	Custodian
1.800%	1.800%		WellsFargo BK West-CD	01/17/20		01/18/22	245,000	245,000	248,396	Custodian
2.350%	2.350%		Goldman Sachs Bank - CD	06/21/17		06/21/22	245,000	245,000	251,745	Custodian
2.350%	2.350%		Sallie Mae Bank/Salt LK-CD	06/21/17		06/21/22	245,000	245,000	251,745	Custodian
0.250%	0.250%		Texas Capital BK NA - CD	08/27/20		08/08/22	245,000	245,000	245,451	Custodian
0.250%	0.250%		BK Hapoalim BM NY - CD	08/26/20		08/26/22	245,000	245,000	245,456	Custodian
2.400%	2.400%		American Express - CD	08/29/17		08/29/22	245,000	245,000	252,764	Custodian
2.400%	2.400%		Capital One NA - CD	08/30/17		08/30/22	245,000	245,000	252,970	Custodian
2.500%	2.500%		Wells Fargo Bank - CD	12/08/17		12/08/22	245,000	245,000	254,766	Custodian
2.650%	2.650%		Morgan Stanley Bank-CD	01/11/18		01/11/23	245,000	245,000	255,934	Custodian
3.150%	3.150%		CitiBank NA - CD	05/11/18		05/11/23	245,000	245,000	260,369	Custodian
2.850%	2.850%		1st MO St Bank - CD	02/13/19		08/14/23	245,000	245,000	260,290	Custodian
1.700%	1.700%		Medallion Bank UT-CD	12/23/19		12/22/23	245,000	245,000	254,499	Custodian
3.350%	3.350%		Morgan Stanley PVT BK-CD	01/10/19		01/10/24	245,000	245,000	265,808	Custodian
3.000%	3.000%		TIAA FSB - CD	02/22/19		02/22/24	245,000	245,000	264,086	Custodian
2.750%	2.750%		Comenity CAP Bank-CD	04/30/19		04/30/24	245,000	245,000	263,172	Custodian
2.650%	2.650%		Bank of New Eng Salem-CD	05/23/19		05/23/24	245,000	245,000	262,684	Custodian
2.150%	2.150%		Enerbank USA - CD	08/07/19		08/07/24	245,000	245,000	259,426	Custodian
1.750%	1.750%		1st Farmers BK7Trust-CD	09/04/19		09/04/24	245,000	245,000	256,272	Custodian
1.800%	1.800%		Kemba Financial CU-CD	01/08/20		01/08/25	245,000	245,000	257,233	Custodian
1.950%	1.950%		Knoxville EE CU - CD	01/16/20		01/16/25	245,000	245,000	258,646	Custodian
1.000%	1.000%		Somerset Trust Co - CD	03/19/20		03/19/25	245,000	245,000	249,797	Custodian
1.000%	1.000%		IBERIABANK - CD	03/20/20		03/20/25	245,000	245,000	249,800	Custodian
1.350%	1.350%		Pacific Western Bank - CD	04/16/20		04/16/25	245,000	245,000	253,097	Custodian
1.500%	1.500%		Celtic BK Salt Lake UT - CD	04/17/20		04/17/25	245,000	245,000	254,575	Custodian
1.350%	1.350%		1st Natl BK McGregor - CD	04/28/20		04/28/25	245,000	245,000	253,060	Custodian
1.050%	1.050%		State BK of India-NY - CD	06/19/20		06/10/25	245,000	245,000	249,824	Custodian
0.500%	0.500%		Minnwest Bank - CD	07/15/20		07/15/25	245,000	245,000	243,888	Custodian
0.500%	0.500%		Preferred Bank - CD	07/17/20		07/17/25	245,000	245,000	243,866	Custodian
0.600%	0.600%		Bank Baroda NY Brh - CD	07/23/20		07/22/25	245,000	245,000	244,855	Custodian
0.600%	0.600%		Flagstar Bank FSB - CD	07/22/20		07/22/25	245,000	245,000	244,855	Custodian
0.500%	0.500%		JP Morgan Chase BK - CD	01/06/21	07/06/21	01/26/26	245,000	245,000	241,896	Custodian
Sub-Total							53,786,458	53,755,000	54,698,239	
Total Investments							\$57,910,970	\$57,832,142	\$58,784,740	

LVMWD Investment Report for the Month Ending March 31,2021

Interest earnings for the month were as followed:

	Amount Earned/Accrued	Current Yield
Investments	74,105	1.500%
Local Agency Investment Fund (LAIF)	11,539	0.357%
California Asset Management Program (CAMP)	789	0.080%
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	3	0.030%
Sweep Accounts (Wells Fargo Bank)	13	0.010%
<b>Total Earnings</b>	<b>\$86,449</b>	

Schedule of Investment Balance Limitations (Per District investment policy)

The source of the market valuation is as followed:	Total Amount Invested	% of Total	Max. Limit Allowed
Investments (Note 1)	\$57,910,970	53.70%	no limit
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	6,009	0.01%	no limit
Local Agency Investment Fund (LAIF)	38,787,986	35.98%	75,000,000
California Asset Management Program (CAMP)	11,111,338	10.31%	no limit
<b>Total</b>	<b>\$107,816,303</b>	<b>100.00%</b>	

(Note 2)

Note 1: The average weighted duration for investments, excluding LAIF, is 1,054 days, which is under the assumption that callable coupons will not be called and will be held until maturity.

Note 2: In March 2021, Joint Powers Authority's participation in investment is \$5,638,378.69, of which \$3,470,047.90 (or 61.54%) belongs to LV.

Bank Account Balances as of March 31, 2021:

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$122,706 (Note 3)
Wells Fargo Bank	Sweep	1,329,384
<b>Total</b>		<b>\$1,452,090</b>

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Approved for June 15, 2021 Agenda:

\_\_\_\_\_  
David W. Pedersen, General Manager

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT  
TO THE BEST OF MY KNOWLEDGE

\_\_\_\_\_  
Lynda Lo-Hill, Treasurer

Note: Gov. Agency Coupon Notes will distribute interest every six month.



### Monthly Investment Report Definitions

- Disc./Cpn Rate – The yield paid by a fixed income security.
- Yield to Call (YTC) – The rate of return of a security held to call when interest payments, market value and par value are considered.
- Yield to Maturity (YTM) – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- Bullet – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- Callable – A fixed income security that can be redeemed by the issuer before the maturity date.
- Book Value – The price paid for the security.
- Par Value – The face value of a security.
- Market Value – The current price of a security.
- Sinking Bond – In the case of the CASPWR Bond held by the District, a sinking bond pays a portion of principal on a defined schedule throughout the life of the bond.
- Custodian – The financial institution that holds securities for an investor.

### Investment Abbreviations

- FHLB – Federal Home Loan Bank
- FHLMC – Federal Home Loan Mortgage Corporation (Freddie Mac)
- FNMA – Federal National Mortgage Association (Fannie Mae)
- FFCB – Federal Farm Credit Bank
- FAMCA/AGM – Federal Agricultural Mortgage Corporation (Farmer Mac)
- Bonds
  - BEVGEN – City of Beverly Hills Water Revenue
  - CAS – State of California
  - CASHGR/CSU – California State University
  - CASPWR – State of California Department of Water Resources
  - MDS – State of Maryland
  - MOUSCD – Mountain View Unified School District
  - MRTWTR – City of Martinez, CA Water Revenue
  - NYSDEV – New York State Urban Development Revenue
  - OKSWTR – State of Oklahoma Water Resources Board
  - ONTGEN – City of Ontario, CA
  - PASGEN – City of Pasadena, CA
  - SCVWTR – Santa Clara Valley Water District
  - ROWSCD – Rowland Unified School District
  - SFOFAC – City and County of San Francisco Community Facilities District
  - SGTUTL – South Gate Utility District
  - SRSUTL – City of Santa Rosa, CA Wastewater Revenue
  - SRVSCD – San Ramon, CA Unified School District
  - UNIGEN – University of Northern Colorado
  - UNVHGR – University of California

**LAS VIRGENES MUNICIPAL WATER DISTRICT  
INVESTMENTS - 1ST QUARTER ENDED MARCH 31, 2021**

Investment Type	Interest Rate	No. of Days	Purchase Date	Maturity Date	Book Value	Par Value	Quarterly Interest Earned	Quarterly Interest Accrued	Quarterly Total Interest
FAMAC - Bullet	2.900%	1818	08/01/18	07/24/23	996,263.00	1,000,000.00		7,250.01	7,250.01
FAMAC - Bullet	1.980%	1245	02/01/19	06/30/22	452,510.10	465,000.00		2,301.75	2,301.75
FAMAC - Bullet	1.740%	1823	09/30/19	09/26/24	1,003,620.00	1,000,000.00		4,350.00	4,350.00
FAMAC - Bullet	1.790%	1813	11/15/19	11/01/24	999,340.00	1,000,000.00		4,475.01	4,475.01
FAMAC - Bullet	0.480%	1826	06/19/20	06/19/25	997,510.00	1,000,000.00		1,200.00	1,200.00
FAMAC - Bullet	0.480%	1816	01/25/21	01/15/26	999,510.00	1,000,000.00		866.67	866.67
FAMAC - Callable	2.130%	1826	01/24/18	01/24/23	990,240.00	1,000,000.00		5,325.00	5,325.00
FFCB - Bullet	1.750%	1826	09/13/17	09/13/22	999,250.00	1,000,000.00		4,374.99	4,374.99
FFCB - Bullet	2.700%	1826	04/11/18	04/11/23	1,000,000.00	1,000,000.00		6,750.00	6,750.00
FFCB - Bullet	2.370%	1791	03/12/19	02/05/24	992,950.00	1,000,000.00		5,925.00	5,925.00
FFCB - Bullet	2.160%	1802	06/28/19	06/03/24	1,013,820.00	1,000,000.00		5,400.00	5,400.00
FFCB - Bullet	0.460%	1825	11/04/20	11/03/25	998,370.00	1,000,000.00		1,149.99	1,149.99
FFCB - Callable	1.650%	1827	09/09/19	09/09/24	1,000,000.00	1,000,000.00		4,125.00	4,125.00
FFCB - Callable	1.125%	365	03/17/20	03/17/21	1,000,000.00	1,000,000.00	2,375.00		2,375.00
FFCB - Callable	0.300%	1092	09/04/20	09/01/23	1,000,000.00	1,000,000.00		750.00	750.00
FFCB - Callable	0.180%	189	09/08/20	03/16/21	999,500.00	1,000,000.00	875.00		875.00
FFCB - Callable	0.270%	1095	10/05/20	10/05/23	999,650.00	1,000,000.00		675.00	675.00
FFCB - Callable	0.470%	1826	12/22/20	12/22/25	1,000,000.00	1,000,000.00		1,175.01	1,175.01
FFCB - Callable	0.450%	1826	02/02/21	02/02/26	1,000,000.00	1,000,000.00		737.50	737.50
FFCB - Callable	0.800%	1826	03/09/21	03/09/26	1,000,000.00	1,000,000.00		488.89	488.89
FHLB - Bullet	3.250%	1565	02/25/19	06/09/23	1,028,810.00	1,000,000.00		8,124.99	8,124.99
FHLB - Bullet	3.375%	1625	03/28/19	09/08/23	1,048,330.00	1,000,000.00		8,437.50	8,437.50
FHLB - Callable	2.800%	731	02/26/19	02/26/21	1,000,000.00	1,000,000.00	4,277.85		4,277.85
FHLB - Callable	0.700%	1826	05/28/20	05/28/25	1,000,000.00	1,000,000.00		1,749.99	1,749.99
FHLB - Callable	0.650%	1826	03/10/21	03/10/26	1,000,000.00	1,000,000.00		379.17	379.17
FHLMC - Callable	2.000%	1822	01/30/17	01/26/22	997,850.00	1,000,000.00		5,000.01	5,000.01
FHLMC - Callable	2.250%	1778	08/16/17	06/29/22	1,000,300.00	1,000,000.00		5,625.00	5,625.00
FHLMC - Callable	1.950%	366	01/06/20	01/06/21	1,000,000.00	1,000,000.00	270.83		270.83
FHLMC - Callable	1.800%	1827	01/10/20	01/10/25	1,000,000.00	1,000,000.00		4,500.00	4,500.00
FHLMC - Callable	0.700%	276	05/18/20	02/18/21	1,000,000.00	1,000,000.00	913.91		913.91
FHLMC - Callable	0.650%	1826	06/30/20	06/30/25	1,000,000.00	1,000,000.00		1,625.01	1,625.01

**LAS VIRGENES MUNICIPAL WATER DISTRICT  
INVESTMENTS - 1ST QUARTER ENDED MARCH 31, 2021**

Investment Type	Interest Rate	No. of Days	Purchase Date	Maturity Date	Book Value	Par Value	Quarterly Interest Earned	Quarterly Interest Accrued	Quarterly Total Interest
FHLMC - Callable	0.300%	1092	08/13/20	08/10/23	1,000,000.00	1,000,000.00		750.00	750.00
FHLMC - Callable	0.500%	1826	09/30/20	09/30/25	1,000,000.00	1,000,000.00		1,250.00	1,250.00
FNMA - Callable	0.625%	1826	07/21/20	07/21/25	1,000,000.00	1,000,000.00		1,562.50	1,562.50
FNMA - Callable	0.650%	1826	08/14/20	08/14/25	1,000,000.00	1,000,000.00		1,625.00	1,625.00
FNMA - Callable	0.540%	1826	10/27/20	10/27/25	1,000,000.00	1,000,000.00		1,350.00	1,350.00
FNMA - Callable	0.570%	1826	11/17/20	11/17/25	1,000,000.00	1,000,000.00		1,425.00	1,425.00
TVA - Bullet	0.750%	1800	06/10/20	05/15/25	1,006,060.00	1,000,000.00		1,875.00	1,875.00
CAS-Muni Bond	1.500%	1799	04/28/16	04/01/21	1,000,000.00	1,000,000.00		3,750.00	3,750.00
SCVWTR-Muni Bond	2.387%	1806	06/21/16	06/01/21	1,047,370.00	1,000,000.00		5,967.45	5,967.45
MOUSCD-Muni Bond	1.960%	1844	07/14/16	08/01/21	600,000.00	600,000.00		2,940.00	2,940.00
CASPWR-Muni Bond	1.712%	1461	05/01/17	05/01/21	742,142.36	742,142.36		3,178.23	3,178.23
SFOFAC-Muni Bond	2.500%	1757	11/09/17	09/01/22	497,650.00	500,000.00		3,125.01	3,125.01
NYSDEV-Muni Bond	2.550%	1545	12/21/17	03/15/22	1,000,000.00	1,000,000.00		6,375.00	6,375.00
UNVHGR-Muni Bond	3.297%	1805	06/05/18	05/15/23	930,000.00	930,000.00		7,665.54	7,665.54
CASPWR-Muni Bond	2.000%	1315	09/24/18	05/01/22	963,980.00	1,000,000.00		5,000.01	5,000.01
CAS-Muni Bond	2.250%	1796	10/31/18	10/01/23	961,850.00	1,000,000.00		5,625.00	5,625.00
CAS-Muni Bond	3.000%	1797	05/01/19	04/01/24	1,022,980.00	1,000,000.00		7,500.00	7,500.00
MDS-Muni Bond	1.590%	1069	08/28/19	08/01/22	1,000,000.00	1,000,000.00		3,975.00	3,975.00
UNIGEN-Muni Bond	2.147%	1738	08/29/19	06/01/24	1,000,000.00	1,000,000.00		5,367.50	5,367.50
SGTUTL-Muni Bond	2.224%	1749	12/18/19	10/01/24	500,000.00	500,000.00		2,780.01	2,780.01
PASGEN-Muni Bond	1.800%	1526	02/26/20	05/01/24	260,000.00	260,000.00		1,170.00	1,170.00
CASHGR-Muni Bond	1.646%	1709	02/27/20	11/01/24	400,000.00	400,000.00		1,646.01	1,646.01
ONTGEN-Muni Bond	1.420%	1106	05/21/20	06/01/23	1,115,615.00	1,090,000.00		6,038.61	6,038.61
ALEUTL-Muni Bond	1.498%	1750	07/16/20	05/01/25	400,000.00	400,000.00		1,498.00	1,498.00
CASWTR-Muni Bond	0.560%	1578	08/06/20	12/01/24	250,000.00	250,000.00		350.00	350.00
BEVWTR-Muni Bond	0.719%	1754	08/12/20	06/01/25	500,000.00	500,000.00		898.75	898.75
CSU-Muni Bond	0.349%	775	09/17/20	11/01/22	500,000.00	500,000.00		436.25	436.25
OKSWTR-Muni Bond	0.432%	1095	10/01/20	10/01/23	100,000.00	100,000.00		108.00	108.00
BEVGEN-Muni Bond	0.373%	594	10/15/20	06/01/22	250,000.00	250,000.00		233.13	233.13
ROWSCD-Muni Bond	0.445%	634	11/05/20	08/01/22	100,000.00	100,000.00		111.25	111.25
ROWSCD-Muni Bond	0.541%	999	11/05/20	08/01/23	400,000.00	400,000.00		541.00	6741.00

**LAS VIRGENES MUNICIPAL WATER DISTRICT  
INVESTMENTS - 1ST QUARTER ENDED MARCH 31, 2021**

Investment Type	Interest Rate	No. of Days	Purchase Date	Maturity Date	Book Value	Par Value	Quarterly Interest Earned	Quarterly Interest Accrued	Quarterly Total Interest
SRSUTL-Muni Bond	0.977%	1735	12/01/20	09/01/25	500,000.00	500,000.00		1,221.25	1,221.25
MRTWTR-Muni Bond	0.405%	714	12/17/20	12/01/22	270,000.00	270,000.00		273.39	273.39
SFO-Muni Bond	0.728%	1538	03/30/21	06/15/25	500,000.00	500,000.00		10.11	10.11
CAP ONE BK-CD	1.550%	1826	08/10/16	08/10/21	245,000.00	245,000.00		949.38	949.38
Goldman Sachs BK-CD	2.350%	1826	06/21/17	06/21/22	245,000.00	245,000.00		1,439.37	1,439.37
Sallie Mae BK -CD	2.350%	1826	06/21/17	06/21/22	245,000.00	245,000.00		1,439.37	1,439.37
AmericanExpress-CD	2.400%	1826	08/29/17	08/29/22	245,000.00	245,000.00		1,470.00	1,470.00
CAP ONE NA-CD	2.400%	1826	08/30/17	08/30/22	245,000.00	245,000.00		1,470.00	1,470.00
Wells Fargo BK-CD	2.500%	1826	12/08/17	12/08/22	245,000.00	245,000.00		1,531.25	1,531.25
Merrick Bank-CD	2.200%	1098	01/09/18	01/11/21	245,000.00	245,000.00	163.91		163.91
Morgan Stanly BK-CD	2.650%	1826	01/11/18	01/11/23	245,000.00	245,000.00		1,623.13	1,623.13
CitiBank-CD	3.150%	1826	05/11/18	05/11/23	245,000.00	245,000.00		1,929.38	1,929.38
Morgan Stanly PVT-CD	3.350%	1826	01/10/19	01/10/24	245,000.00	245,000.00		2,051.88	2,051.88
1st MO Bank-CD	2.850%	1643	02/13/19	08/14/23	245,000.00	245,000.00		1,745.63	1,745.63
TIAA FSB - CD	3.000%	1826	02/22/19	02/22/24	245,000.00	245,000.00		1,837.50	1,837.50
Comenity Bank - CD	2.750%	1827	04/30/19	04/30/24	245,000.00	245,000.00		1,684.38	1,684.38
Bk New Eng Salem-CD	2.650%	1827	05/23/19	05/23/24	245,000.00	245,000.00		1,623.13	1,623.13
Enerbank USA - CD	2.150%	1827	08/07/19	08/07/24	245,000.00	245,000.00		1,316.88	1,316.88
1st Farmers B&T - CD	1.750%	1827	09/04/19	09/04/24	245,000.00	245,000.00		1,071.88	1,071.88
Medallion Bank - CD	1.700%	1460	12/23/19	12/22/23	245,000.00	245,000.00		1,041.25	1,041.25
Kemba Fin CU -CD	1.800%	1827	01/08/20	01/08/25	245,000.00	245,000.00		1,102.50	1,102.50
Farmers&Mrchnt - CD	1.650%	734	01/15/20	01/18/22	245,000.00	245,000.00		1,010.64	1,010.64
Knoxville CU - CD	1.950%	1827	01/16/20	01/16/25	245,000.00	245,000.00		1,178.01	1,178.01
WellsFargo Natl BK-CD	1.800%	732	01/17/20	01/18/22	245,000.00	245,000.00		1,106.50	1,106.50
SomersetTrust - CD	1.000%	1826	03/19/20	03/19/25	245,000.00	245,000.00		612.50	612.50
Iberia Bank - CD	1.000%	1826	03/20/20	03/20/25	245,000.00	245,000.00		612.50	612.50
CenterState Bank - CD	1.000%	549	03/20/20	09/20/21	245,000.00	245,000.00		612.50	612.50
Lakeland Bank - CD	0.950%	549	03/27/20	09/27/21	245,000.00	245,000.00		581.88	581.88
Pacific Western BK-CD	1.350%	1826	04/16/20	04/16/25	245,000.00	245,000.00		826.88	826.88
Celtic BK, UT - CD	1.500%	1826	04/17/20	04/17/25	245,000.00	245,000.00		918.75	918.75
1st Ntl BK, TX - CD	1.350%	1826	04/28/20	04/28/25	245,000.00	245,000.00		815.87	815.87

**LAS VIRGENES MUNICIPAL WATER DISTRICT  
INVESTMENTS - 1ST QUARTER ENDED MARCH 31, 2021**

Investment Type	Interest Rate	No. of Days	Purchase Date	Maturity Date	Book Value	Par Value	Quarterly Interest Earned	Quarterly Interest Accrued	Quarterly Total Interest
St Bank of India - CD	1.050%	1817	06/19/20	06/10/25	245,000.00	245,000.00		643.13	643.13
Minnwest Bank -CD	0.500%	1826	07/15/20	07/15/25	245,000.00	245,000.00		306.25	306.25
Preferred Bank - CD	0.500%	1826	07/17/20	07/17/25	245,000.00	245,000.00		306.25	306.25
Flagstar BK FSB - CD	0.600%	1826	07/22/20	07/22/25	245,000.00	245,000.00		367.50	367.50
Bank Baroda NY - CD	0.600%	1825	07/23/20	07/22/25	245,000.00	245,000.00		367.50	367.50
BK Hapoalim NY - CD	0.250%	730	08/26/20	08/26/22	245,000.00	245,000.00		153.13	153.13
Texas Cap Bank - CD	0.250%	711	08/27/20	08/08/22	245,000.00	245,000.00		153.13	153.13
JP Morgan Chase - CD	0.500%	1826	01/06/21	01/06/26	245,000.00	245,000.00		289.23	289.23
LAIF - All Other (3-month Average Balances)					40,376,319.40		41,194.00		41,194.00
CAMP (2-month Average Balances)					11,110,943.37		2,728.45		2,728.45
Union Bank-lackrock Liquidity FD T Fund (3-month Average)					87,709.43		7.29		7.29
Wells Fargo Sweep Accounts (3-month Average Bal.)					563,499.28		45.30		45.30
Total							<u>52,851.54</u>	<u>216,572.55</u>	<u>269,424.09</u>

## LVMWD CASH ANALYSIS - March 31, 2021

	Restricted Cash	Cash Held by Policy	Policy Requirement	Unallocated Funds
101 - Potable Water Operations		21,964,647	9,997,207	
201 - Potable Water Construction	(3,118,936)			
301 - Potable Water Replacement		10,991,032	11,177,935	
603 - Rate Stabilization Fund		8,000,000	8,000,000	
AMR/AMI Loan		9,300,000		
<b>Total Potable Water</b>	<b>(3,118,936)</b>	<b>50,255,679</b>	<b>29,175,142</b>	<b>17,961,601</b>
102 - Recycled Water Operations		13,003,040	1,100,143	
203 - Recycled Water Construction	298,004			
302 - Recycled Water Replacement		2,664,261	2,539,440	
Recycled Water Assigned Funds		5,000,000		
<b>Total Recycled Water</b>	<b>298,004</b>	<b>15,667,301</b>	<b>3,639,582</b>	<b>7,325,722</b>
130 - Sanitation Operations		1,777,796	3,291,214	
230 - Sanitation Construction	4,947,289			
330 - Sanitation Replacement		9,496,737	12,573,074	
Sanitation Assigned Funds		10,000,000		
<b>Total Sanitation</b>	<b>4,947,289</b>	<b>21,274,533</b>	<b>15,864,287</b>	<b>357,535</b>
701 - Vested Sick Leave Reserve	1,374,212			
720 - Insurance Reserve		8,059,382	7,871,864	187,518
JPA	6,229,006			
701 - Internal Services Fund	(1,325,055)			
<i>Subtotal</i>	<u>8,404,520</u>	<u>100,256,895</u>		
<b>TOTAL</b>		<b>108,661,415</b>		

**Financial Policy** - Cash required to comply with District's adopted Financial Policy.

**Restricted Cash** - Revenue restricted to a particular purpose.

**Bond Covenants** - Money relating to bond financing that is restricted in use and required by promises made in bond documents.

Funds are reconciled at year-end.



June 15, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

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**Subject : Monthly Cash and Investment Report: April 2021**

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**SUMMARY:**

During the month of April, the value of the District's investment portfolio decreased from \$107,816,303, held on March 31st, to \$106,055,005, including \$9,300,000 in loan proceeds for the Automatic Meter Reading/Advanced Metering Infrastructure (AMR/AMI) Project. One investment matured in April, and three investments were purchased, increasing the book value to \$58,401,070. The value of the District's Local Agency Investment Fund (LAIF) account decreased to \$36,532,826, and the District's CAMP account increased to \$11,111,842.

**RECOMMENDATION(S):**

Receive and file the Monthly Cash and Investment Report for April 2021.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**DISCUSSION:**

As of April 30, 2021, the District held \$106,055,005, up 16.61% year-over-year. The portfolio was down 1.63% from the previous month's total of \$107,816,303. The majority of the funds were held in the District's self-managed investment account, which had an April 30th book value of \$58,401,070. LAIF held the majority of the remaining funds, in the amount of \$36,532,826. CAMP held \$11,111,842, and the remaining portion was held in a money market account. The annualized yield of the District's investment portfolio was 1.49% in April 2021, down from March's 1.50%. The annualized yield on the District's LAIF funds was 0.34% in April, down from March's 0.36%. The annualized yield on the District's CAMP funds was 0.06% in April, down from 0.08% in March. The combined total yield on the District's

accounts was 0.95%, down from 1.86% year-over-year.

No investments were called, and one investment matured during April 2021:

- State of California municipal bond, in the amount of \$1,000,000, with an original maturity of 09/08/22 was called on 03/16/21; YTM 1.50%.

The following investments were purchased during April 2021:

- Nelnet Bank insured CD, in the amount of \$245,000, maturing on 04/15/26; YTM 0.75%.
- Greenstate Credit Union insured CD, in the amount of \$245,000, maturing on 4/16/26; YTM 0.95%.
- FAMCA agency bullet, in the amount of \$1,000,000, maturing on 03/27/26; YTM 0.828%.

The following transactions occurred in the District's LAIF account:

- 04/14/21 – Interest earned in the amount of \$44,839.45.
- 04/15/21 – Withdraw in the amount of \$1,000,000.
- 04/20/21 – Withdraw in the amount of \$500,000.
- 04/29/21 – Withdraw in the amount of \$800,000.

The District's investments are in compliance with the adopted Investment Policy, and the District has sufficient funds to meet expenditures during the next six months from funds held in LAIF.

#### Cash Analysis:

Another important aspect of the Monthly Cash and Investment Report is to monitor the District's performance as compared to its adopted Financial Policies. Attachment B shows the District's total cash and investments as of April 30, 2021 and compares the balances to the adopted Financial Policies. As shown for April, the Potable Water Enterprise had \$17.3 million available for capital projects, including \$9.3 million in loan proceeds for the AMR/AMI Project. The Sanitation Enterprise had cash and investments that exceeded the District's Financial Policies by \$0.6 million, and the Recycled Water Enterprise had cash and investments that exceeded the District's Financial Policy levels by \$7.6 million. The reduction shown in Fund 701, as compared to March, reflects the payment of the District's liability insurance. Insurance premiums are paid from Fund 701 and then expensed to other funds throughout the next 12 months.

#### **GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

#### **ATTACHMENTS:**

April Charts

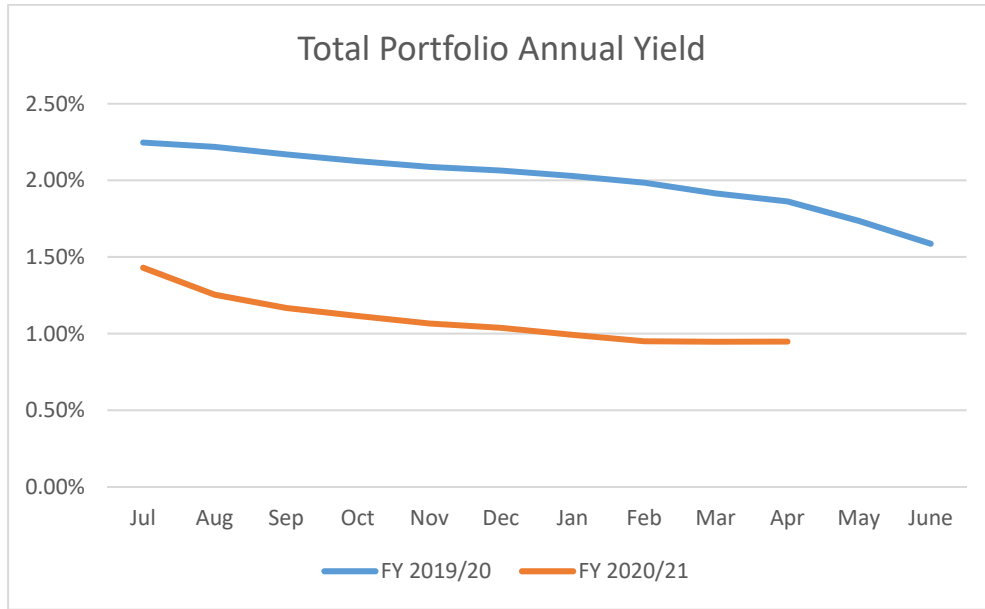
Monthly Investment Report - April 2021

Definitions

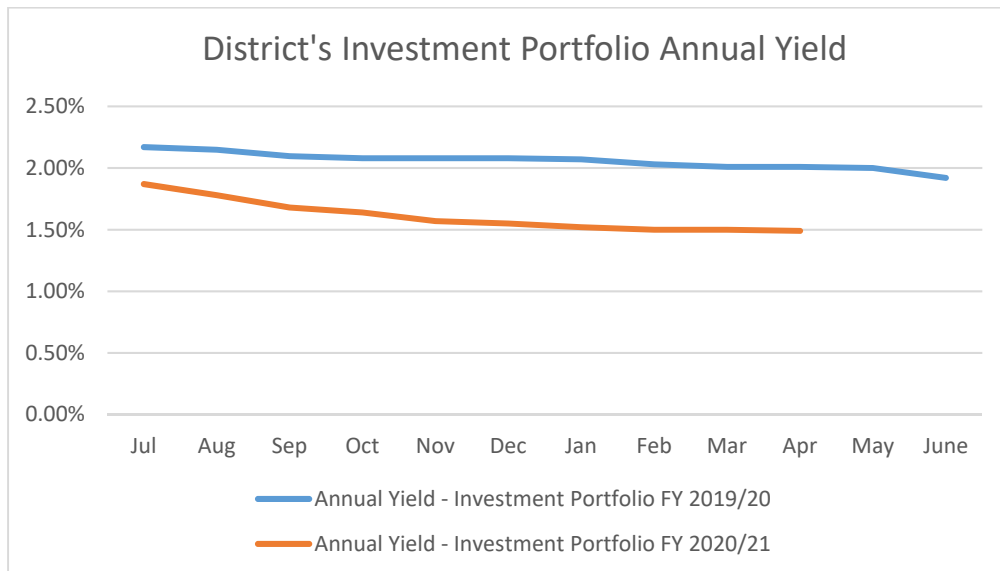




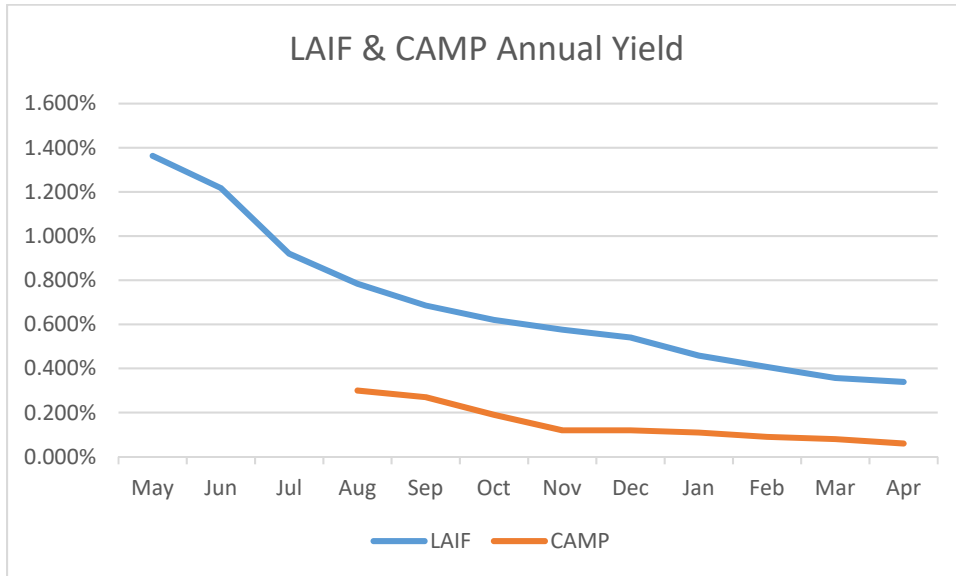
As of April 2021, at Book Value, LAIF held 34.45% of the District’s portfolio, CAMP held 10.48%, and the investment portfolio held 55.06%, with the majority of the remaining funds held in a money market account. As can be seen in the chart below, the total annualized yield in April 2021 was 0.95%, unchanged from March and down from 1.86% one year ago.



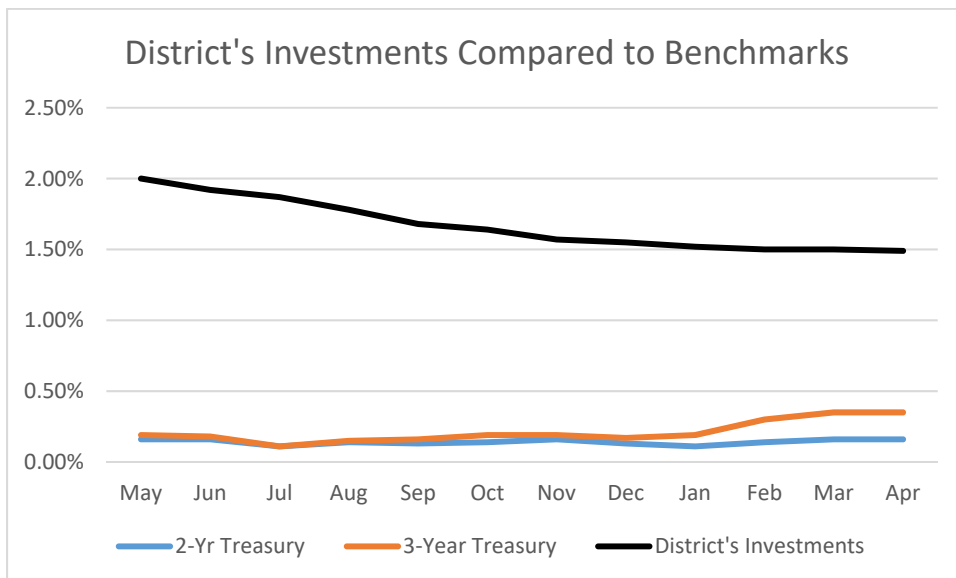
In April, the annualized yield for the District’s Investment Portfolio was down one basis point from March at 1.49% and down from 2.01% a year ago. The chart below shows annualized monthly yield of the current fiscal year compared with the same monthly yield over the previous year.



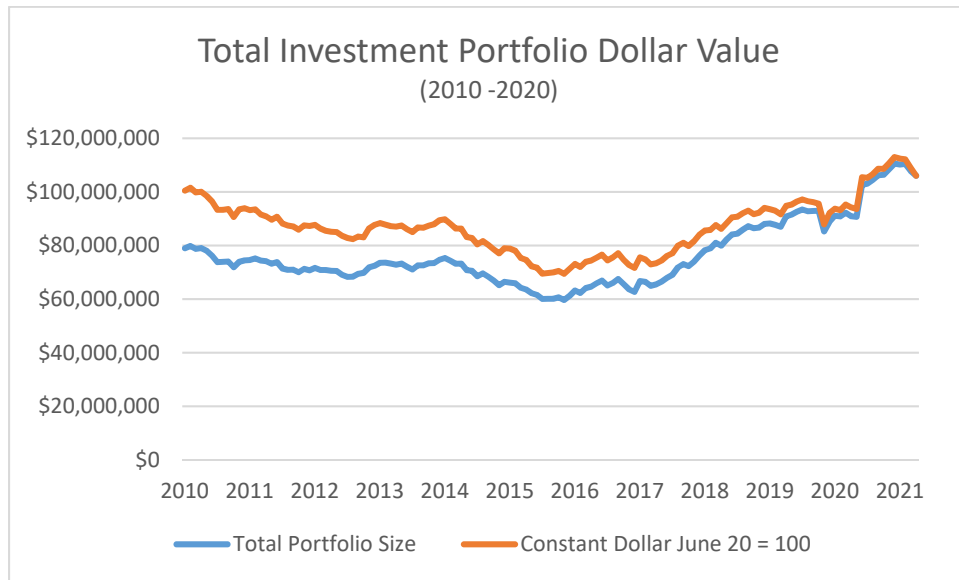
The following chart shows the average annualized LAIF yields over the past twelve months. In April, the LAIF yield was 0.34%, down from March's 0.36% and down from 1.65% a year ago. The CAMP yield was 0.06% down from March's 0.06%.



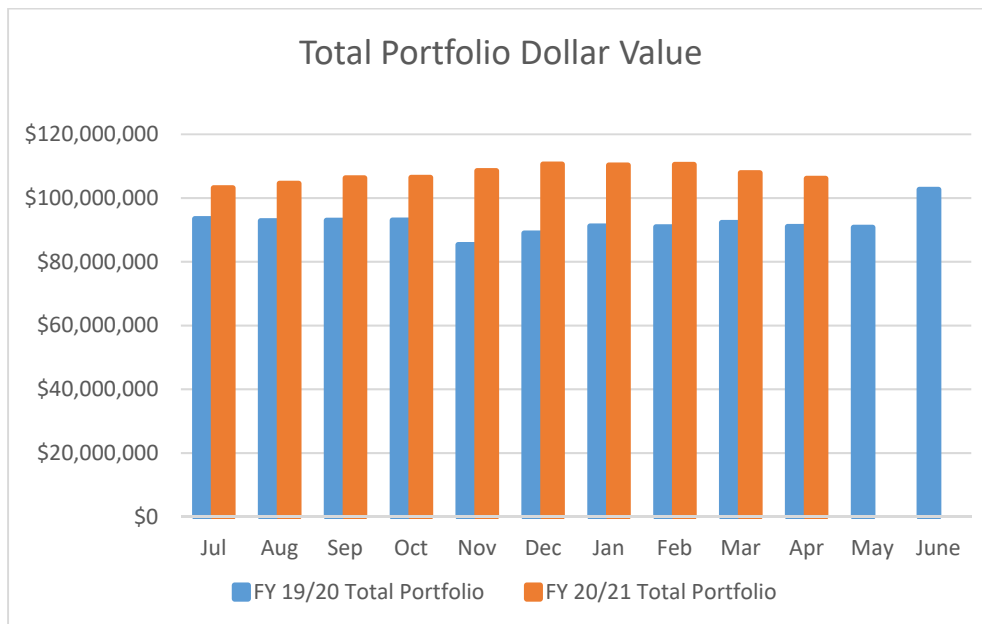
In order to benchmark how the District's portfolio is performing, it is useful to compare its investment portfolio with a comparable index. The District has historically compared its investment portfolio returns to the 2-Year and 3-Year Treasury notes. Because the District buys and holds its investments, the average portfolio yield should generally be flatter and trail the 2 and 3-year Treasuries.



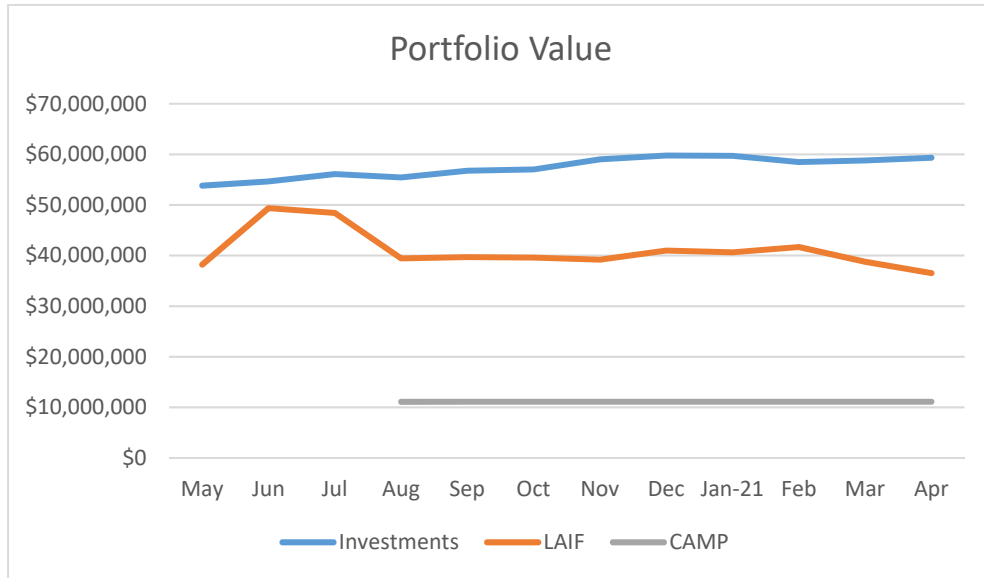
Equally important to monitoring performance is to monitor total portfolio value that includes the District's Investment Portfolio and LAIF accounts. The chart below shows the total portfolio value between 2010 and 2021. In April, the District's portfolio decreased 1.63% from March to \$106,055,005. \$9,300,000 million of this represents loan proceeds for the AMR/AMI project.



The chart below compares total portfolio value in the current Fiscal Year, compared to the same period in the previous fiscal year.



The chart below shows the value of the District’s Investment and LAIF portfolios over the past twelve-month period. The District’s Investment Policy requires an amount equal to 6 months of operating budget to be kept in liquid funds, such as LAIF or CAMP, which is \$28.6 million.



Date: June 1, 2021  
 To: David W. Pedersen, General Manager  
 From: Finance and Administration Department  
 Subject: Investment Report for the Month of April 2021

**Summary of Investments**

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
1.713%	1.713%		CASPWR-Muni Bond	09/28/16		05/01/21	742,142	742,142	742,142	Custodian
2.387%	1.392%		SCVWTR-MuniBond	06/21/16		06/01/21	1,047,370	1,000,000	1,001,680	Custodian
1.960%	1.960%	1.960%	MOUSCD-MuniBond	07/14/16		08/01/21	600,000	600,000	601,182	Custodian
1.550%	1.550%		CAPITAL ONE BANK - CD	08/10/16		08/10/21	245,000	245,000	245,990	Custodian
1.000%	1.000%		CENERSTATE BK -CD	03/20/20		09/20/21	245,000	245,000	245,936	Custodian
0.950%	0.950%		LAKELAND BK -CD	03/27/20		09/27/21	245,000	245,000	245,929	Custodian
			Sub-Total				3,124,512	3,077,142	3,082,859	

Investments Maturing After Six Months:

2.000%	2.046%	2.018%	FHLMC-Bullet	01/30/17		01/26/22	997,850	1,000,000	1,014,250	Custodian
2.250%	2.104%		FHLMC-Bullet	08/16/17		06/29/22	1,000,300	1,000,000	1,024,510	Custodian
1.980%	2.810%		FAMCA-Bullet	02/01/19		06/30/22	452,510	465,000	475,063	Custodian
1.750%	1.766%		FFCB-Bullet	09/13/17		09/13/22	999,250	1,000,000	1,021,990	Custodian
2.130%	2.338%		FAMCA-Bullet	01/24/18		01/24/23	990,240	1,000,000	1,033,490	Custodian
2.700%	2.700%		FFCB-Bullet	04/11/18		04/11/23	1,000,000	1,000,000	1,049,490	Custodian
3.250%	2.536%		FHLB-Bullet	02/25/19		06/09/23	1,028,810	1,000,000	1,063,820	Custodian
2.900%	2.980%		FAMCA-Bullet	08/01/18		07/24/23	996,263	1,000,000	1,059,010	Custodian
0.300%	0.300%	0.300%	FHLMC-Callable Coupon	08/13/20	08/10/21	08/10/23	1,000,000	1,000,000	998,140	Custodian
0.300%	0.300%	0.300%	FFCB-Callable Coupon	09/04/20	09/01/21	09/01/23	1,000,000	1,000,000	1,000,290	Custodian
3.375%	2.227%		FHLB-Bullet	03/28/19		09/08/23	1,048,330	1,000,000	1,072,320	Custodian
0.270%	0.282%	0.282%	FFCB-Callable Coupon	10/05/20	10/05/21	10/05/23	999,650	1,000,000	998,620	Custodian
2.370%	2.524%		FFCB-Bullet	03/12/19		02/05/24	992,950	1,000,000	1,056,040	Custodian
2.160%	1.865%		FFCB-Bullet	06/28/19		06/03/24	1,013,820	1,000,000	1,054,530	Custodian
1.650%	1.650%	1.650%	FFCB-Callable Coupon	09/09/19	09/09/21	09/09/24	1,000,000	1,000,000	1,004,960	Custodian
1.740%	1.664%		FAMCA-Bullet	09/30/19		09/26/24	1,003,620	1,000,000	1,043,270	Custodian
1.790%	1.804%		FAMCA-Bullet	11/15/19		11/01/24	999,340	1,000,000	1,045,240	Custodian
1.800%	1.800%	1.800%	FHLMC-Callable Coupon	01/10/20	01/10/22	01/10/25	1,000,000	1,000,000	1,008,230	Custodian
0.750%	0.613%		TVA-Bullet	06/10/20		05/15/25	1,006,060	1,000,000	1,003,000	Custodian
0.700%	0.700%	0.700%	FHLB-Callable Coupon	05/28/20	05/28/21	05/28/25	1,000,000	1,000,000	989,080	Custodian
0.480%	0.531%		FAMCA-Bullet	06/19/20		06/19/25	997,510	1,000,000	992,520	Custodian
0.650%	0.650%	0.650%	FHLMC-Callable Coupon	06/30/20	06/30/22	06/30/25	1,000,000	1,000,000	998,350	Custodian
0.625%	0.625%	0.625%	FNMA-Callable Coupon	07/21/20	07/21/22	07/21/25	1,000,000	1,000,000	993,540	Custodian
0.650%	0.650%	0.650%	FNMA-Callable Coupon	08/14/20	02/14/22	08/14/25	1,000,000	1,000,000	994,070	Custodian
0.500%	0.500%	0.500%	FHLMC-Callable Coupon	09/30/20	09/30/22	09/30/25	1,000,000	1,000,000	987,990	Custodian
0.540%	0.540%	0.540%	FNMA-Callable Coupon	10/27/20	10/25/21	10/27/25	1,000,000	1,000,000	987,580	Custodian
0.460%	0.493%		FFCB-Bullet	11/04/20		11/03/25	998,370	1,000,000	986,450	Custodian
0.570%	0.570%	0.570%	FHLMC-Callable Coupon	11/17/20	11/17/22	11/17/25	1,000,000	1,000,000	987,870	Custodian
0.470%	0.470%	0.470%	FFCB-Callable Coupon	12/22/20	12/22/22	12/22/25	1,000,000	1,000,000	981,060	Custodian
0.480%	0.480%		FAMAC-Bullet	01/25/21		01/15/26	999,510	1,000,000	984,780	Custodian
0.450%	0.450%	0.450%	FFCB-Callable Coupon	02/02/21	02/02/23	02/02/26	1,000,000	1,000,000	979,270	Custodian
0.800%	0.800%	0.800%	FFCB-Callable Coupon	03/09/21	03/09/23	03/09/26	1,000,000	1,000,000	994,250	Custodian
0.650%	0.650%	0.650%	FHLB-Callable Coupon	03/10/21	03/10/22	03/10/26	1,000,000	1,000,000	988,680	Custodian
0.830%	0.828%		FAMAC-Bullet	04/19/21		03/27/26	1,000,100	1,000,000	998,500	Custodian
2.550%	2.550%		NYSDEV-Muni Bond	12/21/17		03/15/22	1,000,000	1,000,000	1,018,550	Custodian
2.000%	3.063%		CASPWR-Muni Bond	09/24/18		05/01/22	963,980	1,000,000	1,017,900	Custodian
0.373%	0.373%		BEVGEN-Muni Bond	06/01/22		06/01/22	250,000	250,000	250,415	Custodian
1.590%	1.590%		Maryland St.-Muni Bond	08/28/19		08/01/22	1,000,000	1,000,000	1,017,580	Custodian
0.445%	0.445%		ROWSCD-Muni Bond	11/05/20		08/01/22	100,000	100,000	100,189	Custodian
2.500%	2.604%		SFOFAC-Muni Bond	11/09/17		09/01/22	497,650	500,000	511,240	Custodian
0.349%	0.349%		CSU-Muni Bond	09/17/20	Cont. 9/17/20	11/01/22	500,000	500,000	500,670	Custodian
0.405%	0.405%		MRTWTR - Muni Bond	12/17/20		12/01/22	270,000	270,000	270,194	Custodian
3.297%	3.297%	3.297%	UNVHGR-Muni Bond	06/05/18	Cont. 6/5/18	05/15/23	930,000	930,000	986,925	Custodian

LVMWD Investment Report for the Month Ending April 30,2021

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
<u>Investments Maturing After Six Months (continued):</u>										
2.216%	1.420%		ONTGEN-Muni Bond	05/21/20		06/01/23	1,115,615	1,090,000	1,111,299	Custodian
0.445%	0.445%		ROWSCD-Muni Bond	11/05/20		08/01/23	400,000	400,000	400,680	Custodian
2.250%	3.092%		CAS-Muni Bond	10/31/18		10/01/23	961,850	1,000,000	1,045,730	Custodian
0.432%	0.432%		OKSWTR-Muni Bond	10/01/20		10/01/23	100,000	100,000	99,905	Custodian
3.000%	2.500%		CAS-Muni Bond	05/01/19		04/01/24	1,022,980	1,000,000	1,073,160	Custodian
1.800%	1.800%		PASGEN - Muni Bond	02/26/20		05/01/24	260,000	260,000	268,284	Custodian
2.147%	2.147%		UNIGEN - Muni Bond	08/29/19		06/01/24	1,000,000	1,000,000	1,023,320	Custodian
2.224%	2.224%		SGTUTL - Muni Bond	12/18/19		10/01/24	500,000	500,000	526,030	Custodian
1.646%	1.646%		CASHGR - Muni Bond	02/27/20		11/01/24	400,000	400,000	413,212	Custodian
0.560%	0.560%		CASWTR - Muni Bond	08/06/20	Cont. 8/6/20	12/01/24	250,000	250,000	249,230	Custodian
1.498%	1.498%		ALEUTL - Muni Bond	07/16/20	Cont. 7/16/20	05/01/25	400,000	400,000	408,820	Custodian
0.719%	0.719%		BEVWTR - Muni Bond	08/12/20		06/01/25	500,000	500,000	495,265	Custodian
0.977%	0.977%		SRSUTL - Muni Bond	12/01/20		09/02/25	500,000	500,000	498,760	Custodian
0.728%	0.728%		SFO - Muni Bond	03/30/21		06/15/25	500,000	500,000	501,110	Custodian
1.650%	1.650%		Farmers & Merchants BK-CD	01/15/20		01/18/22	245,000	245,000	247,852	Custodian
1.800%	1.800%		WellsFargo BK West-CD	01/17/20		01/18/22	245,000	245,000	248,114	Custodian
2.350%	2.350%		Goldman Sachs Bank - CD	06/21/17		06/21/22	245,000	245,000	251,323	Custodian
2.350%	2.350%		Sallie Mae Bank/Salt LK-CD	06/21/17		06/21/22	245,000	245,000	251,323	Custodian
0.250%	0.250%		Texas Capital BK NA - CD	08/27/20		08/08/22	245,000	245,000	245,463	Custodian
0.250%	0.250%		BK Hapoalim BM NY - CD	08/26/20		08/26/22	245,000	245,000	245,470	Custodian
2.400%	2.400%		American Express - CD	08/29/17		08/29/22	245,000	245,000	252,397	Custodian
2.400%	2.400%		Capital One NA - CD	08/30/17		08/30/22	245,000	245,000	252,549	Custodian
2.500%	2.500%		Wells Fargo Bank - CD	12/08/17		12/08/22	245,000	245,000	254,337	Custodian
2.650%	2.650%		Morgan Stanley Bank-CD	01/11/18		01/11/23	245,000	245,000	255,479	Custodian
3.150%	3.150%		CitiBank NA - CD	05/11/18		05/11/23	245,000	245,000	259,884	Custodian
2.850%	2.850%		1st MO St Bank - CD	02/13/19		08/14/23	245,000	245,000	260,001	Custodian
1.700%	1.700%		Medallion Bank UT-CD	12/23/19		12/22/23	245,000	245,000	254,660	Custodian
3.350%	3.350%		Morgan Stanley PVT BK-CD	01/10/19		01/10/24	245,000	245,000	265,683	Custodian
3.000%	3.000%		TIAA FSB - CD	02/22/19		02/22/24	245,000	245,000	264,117	Custodian
2.750%	2.750%		Comenity CAP Bank-CD	04/30/19		04/30/24	245,000	245,000	263,419	Custodian
2.650%	2.650%		Bank of New Eng Salem-CD	05/23/19		05/23/24	245,000	245,000	262,966	Custodian
2.150%	2.150%		Enerbank USA - CD	08/07/19		08/07/24	245,000	245,000	259,859	Custodian
1.750%	1.750%		1st Farmers BK7Trust-CD	09/04/19		09/04/24	245,000	245,000	256,794	Custodian
1.800%	1.800%		Kemba Financial CU-CD	01/08/20		01/08/25	245,000	245,000	257,831	Custodian
1.950%	1.950%		Knoxville EE CU - CD	01/16/20		01/16/25	245,000	245,000	259,222	Custodian
1.000%	1.000%		Somerset Trust Co - CD	03/19/20		03/19/25	245,000	245,000	250,586	Custodian
1.000%	1.000%		IBERIABANK - CD	03/20/20		03/20/25	245,000	245,000	250,593	Custodian
1.350%	1.350%		Pacific Western Bank - CD	04/16/20		04/16/25	245,000	245,000	253,925	Custodian
1.500%	1.500%		Celtic BK Salt Lake UT - CD	04/17/20		04/17/25	245,000	245,000	255,361	Custodian
1.350%	1.350%		1st Natl BK McGregor - CD	04/28/20		04/28/25	245,000	245,000	253,925	Custodian
1.050%	1.050%		State BK of India-NY - CD	06/19/20		06/10/25	245,000	245,000	250,566	Custodian
0.500%	0.500%		Minnwest Bank - CD	07/15/20		07/15/25	245,000	245,000	244,562	Custodian
0.500%	0.500%		Preferred Bank - CD	07/17/20		07/17/25	245,000	245,000	244,532	Custodian
0.600%	0.600%		Bank Baroda NY Brh - CD	07/23/20		07/22/25	245,000	245,000	245,478	Custodian
0.600%	0.600%		Flagstar Bank FSB - CD	07/22/20		07/22/25	245,000	245,000	245,478	Custodian
0.500%	0.500%		JP Morgan Chase BK - CD	01/06/21	07/06/21	01/26/26	245,000	245,000	241,617	Custodian
0.750%	0.750%		Nelnet Bank Inc. - CD	04/15/21		04/15/26	245,000	245,000	242,665	Custodian
0.950%	0.950%		Greenstate Credit Union - CD	04/16/21		04/16/26	245,000	245,000	245,020	Custodian
			Sub-Total				55,276,558	55,245,000	56,251,772	
			Total Investments				\$58,401,070	\$58,322,142	\$59,334,631	

LVMWD Investment Report for the Month Ending April 30,2021

Interest earnings for the month were as followed:

	Amount Earned/Accrued	Current Yield
Investments	69,084	1.490%
Local Agency Investment Fund (LAIF)	10,321	0.339%
California Asset Management Program (CAMP)	504	0.060%
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	10	0.020%
Sweep Accounts (Wells Fargo Bank)	13	0.010%
<b>Total Earnings</b>	<b>\$79,932</b>	

Schedule of Investment Balance Limitations (Per District investment policy)

The source of the market valuation is as followed:

	Total Amount Invested	% of Total	Max. Limit Allowed
Investments (Note 1)	\$58,401,070	55.06%	no limit
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	9,267	0.01%	no limit
Local Agency Investment Fund (LAIF)	36,532,826	34.45%	75,000,000
California Asset Management Program (CAMP)	11,111,842	10.48%	no limit
<b>Total</b>	<b>\$106,055,005</b>	<b>100.00%</b>	

(Note 2)

Note 1: The average weighted duration for investments, excluding LAIF, is 1,062 days, which is under the assumption that callable coupons will not be called and will be held until maturity.

Note 2: In April 2021, Joint Powers Authority's participation in investment is \$4,459,150.85, of which \$2,588,882.30 (or 58.00%) belongs to LV.

Bank Account Balances as of April 30, 2021:

Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$179,920 (Note 3)
Wells Fargo Bank	Sweep	781,854
	<b>Total</b>	<b>\$961,774</b>

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Approved for June 15, 2021 Agenda:

\_\_\_\_\_  
David W. Pedersen, General Manager

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT  
TO THE BEST OF MY KNOWLEDGE

\_\_\_\_\_  
Lynda Lo-Hill, Treasurer

Note: Gov. Agency Coupon Notes will distribute interest every six month.



### Monthly Investment Report Definitions

- Disc./Cpn Rate – The yield paid by a fixed income security.
- Yield to Call (YTC) – The rate of return of a security held to call when interest payments, market value and par value are considered.
- Yield to Maturity (YTM) – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- Bullet – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- Callable – A fixed income security that can be redeemed by the issuer before the maturity date.
- Book Value – The price paid for the security.
- Par Value – The face value of a security.
- Market Value – The current price of a security.
- Sinking Bond – In the case of the CASPWR Bond held by the District, a sinking bond pays a portion of principal on a defined schedule throughout the life of the bond.
- Custodian – The financial institution that holds securities for an investor.

### Investment Abbreviations

- FHLB – Federal Home Loan Bank
- FHLMC – Federal Home Loan Mortgage Corporation (Freddie Mac)
- FNMA – Federal National Mortgage Association (Fannie Mae)
- FFCB – Federal Farm Credit Bank
- FAMCA/AGM – Federal Agricultural Mortgage Corporation (Farmer Mac)
- Bonds
  - BEVGEN – City of Beverly Hills Water Revenue
  - CAS – State of California
  - CASHGR/CSU – California State University
  - CASPWR – State of California Department of Water Resources
  - MDS – State of Maryland
  - MOUSCD – Mountain View Unified School District
  - MRTWTR – City of Martinez, CA Water Revenue
  - NYSDEV – New York State Urban Development Revenue
  - OKSWTR – State of Oklahoma Water Resources Board
  - ONTGEN – City of Ontario, CA
  - PASGEN – City of Pasadena, CA
  - SCVWTR – Santa Clara Valley Water District
  - ROWSCD – Rowland Unified School District
  - SFO – City and County of San Francisco
  - SFOFAC – City and County of San Francisco Community Facilities District
  - SGTUTL – South Gate Utility District
  - SRSUTL – City of Santa Rosa, CA Wastewater Revenue
  - SRVSCD – San Ramon, CA Unified School District
  - UNIGEN – University of Northern Colorado
  - UNVHGR – University of California

**LVMWD CASH ANALYSIS - April 30, 2021**

	Restricted Cash	Cash Held by Policy	Policy Requirement	Unallocated Funds
101 - Potable Water Operations		21,898,490	9,997,207	
201 - Potable Water Construction	(3,448,903)			
301 - Potable Water Replacement		10,773,061	11,177,935	
603 - Rate Stabilization Fund		8,000,000	8,000,000	
AMR/AMI Loan		9,300,000		
<b>Total Potable Water</b>	<b>(3,448,903)</b>	<b>49,971,551</b>	<b>29,175,142</b>	<b>17,347,506</b>
102 - Recycled Water Operations		13,224,599	1,100,143	
203 - Recycled Water Construction	298,904			
302 - Recycled Water Replacement		2,682,007	2,539,440	
Recycled Water Assigned Funds		5,000,000		
<b>Total Recycled Water</b>	<b>298,904</b>	<b>15,906,606</b>	<b>3,639,582</b>	<b>7,565,927</b>
130 - Sanitation Operations		1,972,076	3,291,214	
230 - Sanitation Construction	4,948,698			
330 - Sanitation Replacement		9,558,294	12,573,074	
Sanitation Assigned Funds		10,000,000		
<b>Total Sanitation</b>	<b>4,948,698</b>	<b>21,530,370</b>	<b>15,864,287</b>	<b>614,781</b>
701 - Vested Sick Leave Reserve	1,374,629			
720 - Insurance Reserve		8,062,114	7,871,864	190,251
JPA	4,928,935			
701 - Internal Services Fund	(2,129,307)			
<i>Subtotal</i>	<u>5,972,956</u>	<u>100,470,641</u>		
<b>TOTAL</b>	<b>106,443,597</b>			

**Financial Policy** - Cash required to comply with District's adopted Financial Policy.

**Restricted Cash** - Revenue restricted to a particular purpose.

**Bond Covenants** - Money relating to bond financing that is restricted in use and required by promises made in bond documents.

Funds are reconciled at year-end.



June 15, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : 90-Day Update on Excess Vacation Accruals**

**SUMMARY:**

Since the onset of the COVID-19 emergency, staff quickly responded and adjusted to the evolving guidance and health orders. For the first several months of the pandemic, the guidance included recommendations to isolate crews, necessitating the District to modify employee work schedules. The isolation of crews, combined with 2,674 hours lost due to COVID-19 exposures and quarantines, resulted in a 32.9% overall increase in overtime during Fiscal Year 2020-21 as compared to Fiscal Year 2019-20. The need to maintain minimum staffing levels, especially for wastewater treatment operations where overtime was up by 51% year-over-year, necessitated the General Manager to temporarily suspend vacation accrual limitations on an emergency basis. On March 16, 2021, the Board provided authorization for a one-time cash-out option, new temporary limitations on accrual of vacation time and an approved plan to return to the existing limitations defined in the Memorandums of Understanding. In addition, the Board requested updates on vacation accruals every 90 days.

**RECOMMENDATION(S):**

Receive and file the 90-day update on excess vacation accruals.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**DISCUSSION:**

In April 2020, the General Manager issued a Memorandum to the Management and Supervisor, Professional, and Confidential (M/SPC) Units and entered into a Side Letter with the Service Employees International Union, Local 721 (SEIU) to temporarily suspend

vacation accrual provisions of the Memorandums of Understanding (MOU) with their represented employees. On March 16, 2021, the Board authorized the District to offer a one-time only cash-out of vacation accruals in excess of the MOU limits and allow for a temporary revision of the limits to 2.5 times the annual accrual amount. The Board also specified that at the end of the COVID-19 emergency, the vacation accrual limits in the MOU would be reinstated, and employees would have six months to reduce their vacation accruals to below the MOU limits or future accruals would cease.

Following the Board's action, the attached Side Letter was executed with SEIU and the attached Memorandum was issued to the Management and Supervisor, Professional and Confidential Units to implement the Board's direction.

As of June 1, 2021, the District has cashed out 1,420 hours at a value of \$73,436.54. A total of 13 SEIU employees have a combined 341.50 hours over the MOU limit of 288 hours, and seven M/SPC employees have a combined 168.50 hours over the MOU limit of 311 hours.

**GOALS:**

Provide Safe and Quality Water with Reliable Services

Prepared by: Donald Patterson, Director of Finance and Administration

**ATTACHMENTS:**

M/SPC Memorandum

SEIU Side Letter



## INTEROFFICE MEMORANDUM

DATE: 04/07/2021

TO: Management; Supervisor, Professional, and Confidential Units

FROM: David W. Pedersen, General Manager

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**Subject: MOU Articles 17 & 19, Vacation**

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The District discussed with the Management and Supervisor, Professional, and Confidential (M & SPC) Units relief from the agreement made in April 2020 related to provisions to exceed vacation accrual limits.

The District recognizes the importance of the jobs performed by M/SPC staff during the current emergency situation and the important need for staff from the represented units to be available for work. These are truly not normal times. As such, the District is rescinding and replacing the uncapped vacation accrual limits with the following:

- Provide employees who exceeded the 311 MOU maximum hours of vacation since April 1, 2020, the option for a one-time cash out of any vacation hours in excess of the 311 MOU limit.
- Create maximum accrual of 2.5 times the individual annual accrual limit or MOU maximum, whichever is greater.
- Upon declaration that the COVID-19 emergency is over, the 311-hour accrual limit will be reinstated and the General Manager will provide 6 months from the declaration for the use of leave to reduce the employee's vacation bank to below 311 hours. After the six-month period, accruals will cease until the bank is brought below the 311-hour accrual limit.

A handwritten signature in black ink that reads "David W. Pedersen". The signature is written in a cursive style and is positioned above a horizontal line.

David W. Pedersen, General Manager



Dedicated to Providing High-Quality Water Service in a Cost-Effective and Environmentally Sensitive Manner

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**Lynda Lo-Hill**  
Director, Division 2

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Director, Division 1

**David W. Pedersen, P. E.**  
General Manager

**W. Keith Lemieux**  
Counsel

HEADQUARTERS  
4232 Las Virgenes Road  
Calabasas, CA 91302  
(818) 251-2100  
Fax (818) 251-2109

WESTLAKE  
FILTRATION PLANT  
(818) 251-2370  
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(818) 251-2300  
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MEMBER AGENCY OF THE  
METROPOLITAN WATER  
DISTRICT  
OF SOUTHERN CALIFORNIA

**Glen D. Peterson**  
MWD Representative

**Side Letter of Agreement  
Between the  
Las Virgenes Municipal Water District and the Service  
Employees International Union (SEIU), Local 721**

The District recognizes the importance of the jobs performed by SEIU, Local 721 employees during the current emergency, Coronavirus Disease 2019 (COVID-19) and the important need for staff from the represented units to be available for work. These are truly unprecedented times. As such, the parties agree to implementing the following, consistent with the terms of Article 30 of the MOU:

- Provide employees who have exceeded the 288 MOU maximum hours of vacation since April 16, 2020, the option for a one-time cash out of any vacation hours in excess of the 288 MOU limit.
- Create maximum accrual of 2.5 times the individual annual accrual limit or MOU maximum, whichever is greater.
- Upon declaration that the COVID-19 emergency is over, the 288-hour accrual limit will be reinstated, and the General Manager will provide 6 months from the declaration for the use of leave to reduce the employee's vacation bank to below 288 hours. After the six-month period, accruals will cease until the bank is brought below the 288-hour accrual limit.

This Side Letter of Agreement is executed the 26th day of March 2021 and rescinds and replaces the previous side letter.

David W. Pedersen, P.E.  
General Manager  
Las Virgenes Municipal Water District

Aram Agdaian  
SEIU, Local 721



June 15, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

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**Subject : Contract Amendment for Web Hosting Services: Six-Month Extension**

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**SUMMARY:**

Since 2008, the District has contracted Vision Internet, now Granicus, Inc., for web design and hosting services. During this time, the District's website has evolved to incorporate current and trending technologies that better serve customers, including new functionality for website management. The District's current contract is up for renewal, and staff issued a Request for Proposals (RFP) to ensure that the District continues to receive high-quality web services at a competitive rate. Due to the importance of continuity for the District's digital infrastructure, staff recommends a six-month extension with Granicus to allow adequate time for a thorough evaluation of options for web hosting services.

**RECOMMENDATION(S):**

Authorize the General Manager to approve a contract amendment with Granicus, Inc., in the amount of \$7,821.87, for a six-month extension of web hosting services.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Sufficient funds for these services are available in the adopted Fiscal Year 2020-21 Budget.

**DISCUSSION:**

In 2008, the District executed an agreement with Vision Internet, in the amount of \$70,000, to

build a new website. In 2012, the District executed an additional agreement with Vision Internet, in the amount of \$18,500, to perform a Content Management System (CMS) upgrade for the District's internet and intranet websites. Additionally, the District executed an agreement with Vision Internet in 2012 to provide web hosting services. The contract consisted of a four-year term with an initial annual rate of \$6,000 and 5% annual increases for each subsequent year. The contract included automatic annual renewals unless the District provided written notice 30 days in advance of the contract renewal date. The District accepted the annual renewals until 2017. At that time, the District executed a new four-year agreement with Vision Internet, in the amount of \$69,278, to provide website design and hosting services.

In 2018, Vision Internet was purchased by Granicus, Inc., the firm that now provides the District with web hosting services. The existing contract with Vision Internet continues to serve as the basis for the services provided to the District by Granicus. Because the contract is up for renewal, staff issued a Request for Proposals (RFP) for the work to ensure that the District continues to receive high-quality web services at a competitive rate. Due to the importance of continuity for the District's digital infrastructure, staff recommends a six-month extension with Granicus to allow adequate time for a thorough evaluation of options for web hosting services.

Web hosting services for governmental agencies are critical, and the outreach functionality serves in many ways as the face of the organization in the digital world. Ensuring that District customers continue to receive information in a user-friendly manner is imperative to effective information dissemination and, more importantly, consumption.

Staff from Public Outreach, Information Systems and Administration worked collaboratively to craft the current RFP, which closed on June 11, 2021. The team will be working together to review the submitted proposals for web hosting services. A six-month extension would allow staff sufficient time to thoroughly review the proposals, while continuing to provide web hosting for customers. To date, the District has received 11 proposals including one from Granicus. If a new service provided is selected, staff would ensure a smooth transition from one provider to the other.

**GOALS:**

Sustain Community Awareness and Support

Extending Granicus' contract would ensure that the District's website content remains accessible and up-to-date for customers until a new provider is selected.

Prepared by: Joe McDermott, Director of Engineering and External Affairs

**ATTACHMENTS:**

Granicus Extension Quote





408 Saint Peter Street, Suite 600  
Saint Paul, MN 55102  
United States

**THIS IS NOT AN INVOICE**

Order Form  
Prepared for  
**Las Virgenes Municipal Water District**

## Granicus Proposal for Las Virgenes Municipal Water District

### ORDER DETAILS

**Prepared By:** Cale Brakke  
**Phone:** (720) 892-0352  
**Email:** cale.brakke@granicus.com  
**Order #:** Q-140766  
**Prepared On:** 05/07/2021  
**Expires On:** 04/14/2021

### ORDER TERMS

**Currency:** USD  
**Payment Terms:** Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)  
**Current Subscription End Date:** 04/14/2021  
**Period of Performance:** 04/15/2021 - 10/15/2021

## PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Renewing Subscription Fees					
Solution	Period of Performance	Billing Frequency	Quantity/ Unit	Annual Fee	Prorated Fee
govAccess for Traditional visionLive	4/15/2021 to 10/15/2021	Annual	1 Each	\$15,558.49	\$7,821.87
<b>SUBTOTAL:</b>				<b>\$15,558.49</b>	<b>\$7,821.87</b>

## PRODUCT DESCRIPTIONS

Solution	Description
govAccess for Traditional visionLive	The govAccess Traditional Maintenance, Hosting, and Licensing plan is designed to equip the client with the technology, expertise and training to keep the client's website relevant and effective over time.

## TERMS & CONDITIONS

- Link to Terms: [https://granicus.com/pdfs/Master\\_Subscription\\_Agreement.pdf](https://granicus.com/pdfs/Master_Subscription_Agreement.pdf)
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Las Virgenes Municipal Water District to provide applicable exemption certificate(s).
- Granicus certifies that it will not sell, retain, use, or disclose any personal information provided by Client for any purpose other than the specific purpose of performing the services outlined within this Agreement.
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- Notwithstanding anything to the contrary, Granicus reserves the right to adjust pricing at any renewal in which the volume has changed from the prior term without regard to the prior term's per-unit pricing.

## BILLING INFORMATION

<b>Billing Contact:</b>		<b>Purchase Order Required?</b>	<input type="checkbox"/> - No <input type="checkbox"/> - Yes
<b>Billing Address:</b>		<b>PO Number:</b>	
<b>Billing Email:</b>		<i>If PO required</i>	
		<b>Billing Phone:</b>	

**If submitting a Purchase Order, please include the following language:**

*The pricing, terms, and conditions of quote Q-140766 dated 05/07/2021 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.*

## AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Las Virgenes Municipal Water District	
<b>Signature:</b>	
<b>Name:</b>	
<b>Title:</b>	
<b>Date:</b>	



June 15, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

**Subject : Contract Amendment for Sewer Line and Lift Station Cleaning Services**

**SUMMARY:**

In November 2020, staff completed a competitive process to solicit quotations for sewer line and lift station cleaning services. Three vendors submitted proposals in response to the solicitation. Following a review and analysis of the proposals, the District proposed agreements with the two lowest-cost vendors given the anticipated level of service required. The selected vendors were National Plant Services and Ventura Regional Sanitation District (VRSD). The General Manager executed a contractual services agreement, in the amount of \$35,000, with National Plant Services. A second agreement for the same amount was planned with VRSD; however, staff abandoned plan for the agreement because of changes to VRSD's service provision model. As a result, staff proposes to increase the contract amount with National Plant Services by \$35,000, from \$35,000 to \$70,000.

**RECOMMENDATION(S):**

Authorize the General Manager to approve an increase to the contractual services agreement with National Plant Services, in the amount of \$35,000, for sewer line and lift station cleaning services.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Sufficient funds for the services are included in the adopted Fiscal Year 2021-22 Budget.

## **DISCUSSION:**

The District regularly contracts with outside service providers to clean and remove debris from sewer lines and lift station wet wells. The contractors utilize specialized industrial equipment to perform these tasks.

Staff completed a competitive process in November 2020 to obtain quotations for the sewer line and lift station cleaning services. Three vendors submitted proposals in response to the solicitation. Following a review and analysis of the proposals, the District proposed agreements with the two lowest-cost vendors given the anticipated level of service required. The selected vendors were National Plant Services and Ventura Regional Sanitation District (VRSD).

The General Manager executed a contractual services agreement, in the amount of \$35,000, with National Plant Services. A second agreement for the same amount was planned with VRSD; however, staff abandoned plan for the agreement because of changes to VRSD's service provision model. As a result, staff proposes to increase the contract amount with National Plant Services by \$35,000, from \$35,000 to \$70,000.

Since the District has added a Collection Systems Mechanic position, staff has cleaned 12,000 feet of sewer line, including the Malibou Lake siphon. The enhanced inspection and maintenance schedules have allowed the District to avoid major issues with sewer backups and spills. A recent lift station inspection uncovered a cracked volute that was repaired before it could have potentially flooded the dry well. This proactive repair saved the District numerous labor hours and significant potential damages to the lift station's electrical and mechanical equipment.

Staff plans to clean approximately 18,000 additional feet of sewer line and inspect an additional 3,000 feet this year to stay on-schedule. The total amount for outside services related to sewer line and lift station cleaning is \$70,000.

## **GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Maintenance of sewer lines and lift stations is necessary to prevent spills and improve overall performance the facilities.

Prepared by: Doug Anders, Administrative Services Coordinator



June 15, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

**Subject : Saddle Peak and Cordillera Tank Rehabilitation Projects: Final Acceptance**

The Las Virgenes-Triunfo Joint Powers Authority (JPA) approved funding for the Cordillera Tank Rehabilitation Project in the adopted Fiscal Year 2020-21 JPA Budget. This recommendation is before the LVMWD Board for action, acting as Administering Agent of the JPA, as authorized in the JPA Agreement.

**SUMMARY:**

On October 20, 2020, the LVMWD Board, acting as Administering Agent of the Las Virgenes-Triunfo Joint Powers Authority (JPA), awarded construction contracts for the Saddle Peak and Cordillera Tank Rehabilitation Projects. The scope of work for both rehabilitation projects generally consisted of recoating the interior and exterior of the tanks, while updating or replacing any deteriorated equipment.

A separate bid schedule was created for each tank site to provide flexibility when awarding the project(s) and to track costs accurately because one tank is owned by the District and the other by the JPA. Staff evaluated seven bids and determined that awarding the work separately would provide an overall cost-savings of \$131,600. Advanced Industrial Services, Inc., was awarded the Saddle Peak Tank Rehabilitation Project, in the amount of \$994,500; Cal Sierra Construction, Inc., was awarded the Cordillera Tank Rehabilitation Project, in the amount of \$772,100.

The work for both tanks is now complete, and there are no significant outstanding issues to prevent final acceptance of the projects. Staff recommends executing and filing the Notices of Completion and releasing the retention amounts as stipulated in the contract documents.

**RECOMMENDATION(S):**

Approve the execution of Notices of Completion and have the same recorded and, in the absence of claims from subcontractors and others, release the retentions, in the amount of \$50,845.00 to Advanced Industrial Services, Inc., and \$41,215.71 to Cal Sierra Construction, Inc., 30 calendar days after filing the Notices of Completions.



**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Sufficient funds are available in the adopted Fiscal Year 2020-21 Budget. No additional appropriations are required. The cost for the Saddle Peak Tank Rehabilitation Project is 100% LVMWD. The cost for the Cordillera Tank Rehabilitation Project is allocated 70.6% to LVMWD and 29.4% to Triunfo Water and Sanitation District.

**DISCUSSION:**

On October 20, 2020, the LVMWD Board, acting as Administering Agent for the JPA, awarded construction contracts for the Saddle Peak Tank and Cordillera Tank Rehabilitation Projects. The work was part of a Tank Coating Master Plan that was developed as an asset management tool to plan, budget and prioritize the rehabilitation of District- and JPA-owned water tanks. The scope of work for the renovation of the tanks generally consisted of recoating the interior and exterior surfaces, and updating or replacing any deteriorated equipment. Attached are photos of the final rehabilitation work.

Cannon Corp. (Cannon) completed the design plans and provided engineering services during construction for both tank projects. Additionally, CSI Services, Inc. (CSI), provided professional coating inspections for the duration of construction. The purpose of having a third-party coating inspector was to have on-site quality control and assurance to ensure a maximum effective service life of the coatings applied to the tanks.

Advanced Industrial Services, Inc., was awarded the construction contract for Saddle Peak Tank, in the amount of \$994,500. During the course of the work, three change orders were administratively approved, totaling \$22,400 or 2.2% of the original contract amount. Following is a summary of construction change orders for Saddle Peak Tank:

- Change Order No. 1, approved on December 28, 2020; cost for additional labor and materials required to modify installation of a temporary high-line from the main tank to the temporary storage tanks.
- Change Order No. 2, approved on February 1, 2021; additional welding requested by the District to tack weld the ladder cage and add mounting tabs to the roof for AMR/AMI solar panels.
- Change Order No. 3, approved on March 18, 2021; costs for additional work required to slightly reposition the roof hatch, modify the inlet/outlet pipe, and add interior caulking at the roof/shell junction and roof plates.

Cal Sierra Construction, Inc., was awarded the construction contract for Cordillera Tank, in the amount of \$772,100. During the course of the work, one change order was administratively

approved, in the amount of \$61,714.28 or 8% of the original contract amount. Change Order No. 1 included an adjustment for unused bid items and additional work provided, as well as additional costs for dehumidification needed for the duration of the interior coating work.

Following is a summary of the total project costs:

	<b>Saddle Peak Tank</b>	<b>Cordillera Tank</b>
<b>Description</b>	<b>Cost</b>	<b>Cost</b>
<b>Professional Services:</b>		
Design, Bidding, Construction Support	\$29,550.00	\$29,550.00
Coating Inspection Services	\$14,760.00	\$14,760.00
- Scope Change No. 1	\$3,690.00	\$23,985.00
<b>Construction</b>		
Construction Award	\$994,500.00	\$772,100.00
- Change Order No. 1	\$5,900.00	\$61,714.28
- Change Order No. 2	\$4,900.00	
- Change Order No. 3	\$11,600.00	
<b>Administrative:</b>		
District Labor	\$26,464.36	\$20,233.23
G&A	\$101,840.94	\$67,328.64
<b>Total Project Cost</b>	<b>\$1,193,205.30</b>	<b>\$989,671.15</b>
Existing Appropriation	\$1,365,976.00	\$1,201,267.00

**GOALS:**

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Veronica Hurtado, Assistant Engineer

**ATTACHMENTS:**

- Final Tank Photos
- Saddle Peak Notice of Completion
- Cordillera Notice of Completion

## Attachment 1

### Saddle Peak Tank Photos:



Figure 1: Before Picture - Saddle Peak Tank interior, removal of coal tar floor.



Figure 2: After picture – Saddle Peak Tank interior, recoating complete



Figure 3: New clean out door installed

Cordillera Tank Photos:



Figure 4: Cordillera Tank exterior, recoating complete



Figure 5: Cordillera Tank interior recoating complete.

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name  
Street  
Address  
City &  
State  
Zip

SPACE ABOVE THIS LINE FOR RECORDER'S USE

T 420 LEGAL (9-94)

### Notice of Completion

**NOTICE IS HEREBY GIVEN THAT:**

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is \_\_\_\_\_ (NAME).
3. The full address of the undersigned is \_\_\_\_\_  
 \_\_\_\_\_  
 (NUMBER AND STREET, CITY, STATE, ZIP).
4. The nature of the title of the undersigned is OWNER IN FEE  
 (E.G., owner in fee OR vendee under contract of purchase OR lessee OR OTHER APPROPRIATE DESIGNATION).
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

Names	Addresses
_____	_____
_____	_____
6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to are (OR IF NO TRANSFER WAS MADE, INSERT THE WORD "none"):  

Names	Addresses
_____	_____
_____	_____
7. A work of improvement on the property hereinafter described was completed on \_\_\_\_\_ (DATE).
8. The name of the original contractor, if any, for the work of improvement was \_\_\_\_\_  
 (NAME OF CONTRACTOR, OR IF NO CONTRACTOR FOR THE WORK OF IMPROVEMENT AS A WHOLE, INSERT THE WORD "none"). [IF NOTICE COVERS COMPLETION OF CONTRACT FOR ONLY PART OF THE WORK OF IMPROVEMENT, ADD: The kind of work done or material furnished was \_\_\_\_\_  
 (GIVE GENERAL STATEMENT, E.G., furnishing of concrete for sidewalks].
9. The property on which the work of improvement was completed is in the City of \_\_\_\_\_, County of \_\_\_\_\_, State of California, and is described as follows: \_\_\_\_\_  
 \_\_\_\_\_  
 (set forth description of jobsite sufficient for identification, using legal description if possible).
10. The street address of the said property is \_\_\_\_\_  
 (NUMBER AND STREET, OR, IF THERE IS NO OFFICIAL STREET ADDRESS, INSERT THE WORD "none".)

Dated: \_\_\_\_\_, \_\_\_\_\_ Las Virgenes Municipal Water District

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(TYPED NAME)

#### VERIFICATION

I, the undersigned, say:  
 I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.  
 I declare under penalty of perjury that the foregoing is true and correct.

Executed at \_\_\_\_\_, California, this \_\_\_\_\_ day of \_\_\_\_\_,  
 \_\_\_\_\_ (SIGNATURE)

**DO NOT RECORD**

**Recommended Procedure in the Preparation of a Notice of Completion**

A notice of completion must be filed for record *within 10 days* after completion of the work of improvement (to be computed exclusive of the day of completion), as provided in section 3093, Civil Code.

The "owner" who must file for record a notice of completion of a building or other work of improvement means the owner (or his successor in interest at the date of notice is filed) on whose behalf the work was done, though his ownership is less than the fee title. For example, if A is the owner in fee, and B, lessee under a lease, causes a building to be constructed, then B, or whoever has succeeded to his interest at the date the notice is filed, must file the notice.

If the ownership is in *two or more persons as joint tenants or tenants in common*, the notice may be signed by any one of the co-owners (in fact, the foregoing form is designed for giving of the notice by only one co-tenant), but the names and addresses of the other co-owners must be stated in paragraph 5 of the form.

In paragraphs 3 and 5, the full address called for should include street number, city, county and state.

As to paragraph 6, insert the date of completion of the work of improvement as a *whole* if applicable. However, if the notice is to be given only of completion of a particular contract, where work of improvement is made pursuant to two or more original contracts, strike the words "a work of improvement" and insert a general statement of the kind of work done or materials furnished pursuant to such contract (e.g. "The foundations for the improvements").

If the notice is to be given as a notice of completion of the work of improvement as a *whole*, insert the name of the prime contractor, if any, in paragraph 7. No contractor's name need be given if there is no general contractor, e.g., on so-called "owner-builder jobs". However, if the notice is to be given only of completion of a particular contract, where work of improvement is made pursuant to two or more original contracts, insert the name of the contractor who performed that particular contract.

Paragraph 8 should be completed only where the notice is signed by a successor in interest of the owner who caused the improvement to be constructed.

In paragraph 9, insert the *full legal* description, not merely a street address or tax description. Refer to deed or policy of title insurance. If the space provided for description is not sufficient, a rider may be attached.

In paragraph 10, show the street address, if any, assigned to the property by any competent public or governmental authority.

**NOTICE  
OF COMPLETION**

CHICAGO TITLE COMPANY



WESTERN DIVISION HEADQUARTERS  
245 S. LOS ROBLES AVENUE, SUITE 105  
PASADENA, CALIFORNIA 91101-2820  
(818) 432-7600

CHICAGO TITLE COMPANY





RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name  
Street  
Address  
City &  
State  
Zip

SPACE ABOVE THIS LINE FOR RECORDER'S USE

T 420 LEGAL (9-94)

### Notice of Completion

**NOTICE IS HEREBY GIVEN THAT:**

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is \_\_\_\_\_ (NAME).
3. The full address of the undersigned is \_\_\_\_\_  
 \_\_\_\_\_  
 (NUMBER AND STREET, CITY, STATE, ZIP).
4. The nature of the title of the undersigned is OWNER IN FEE  
 (E.G., owner in fee OR vendee under contract of purchase OR lessee OR OTHER APPROPRIATE DESIGNATION).
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:  

Names	Addresses
_____	_____
_____	_____
6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to are (OR IF NO TRANSFER WAS MADE, INSERT THE WORD "none"):  

Names	Addresses
_____	_____
_____	_____
7. A work of improvement on the property hereinafter described was completed on \_\_\_\_\_ (DATE).
8. The name of the original contractor, if any, for the work of improvement was \_\_\_\_\_  
 (NAME OF CONTRACTOR, OR IF NO CONTRACTOR FOR THE WORK OF IMPROVEMENT AS A WHOLE, INSERT THE WORD "none"). [IF NOTICE COVERS COMPLETION OF CONTRACT FOR ONLY PART OF THE WORK OF IMPROVEMENT, ADD: The kind of work done or material furnished was \_\_\_\_\_  
 (GIVE GENERAL STATEMENT, E.G., furnishing of concrete for sidewalks].
9. The property on which the work of improvement was completed is in the City of \_\_\_\_\_, County of \_\_\_\_\_, State of California, and is described as follows: \_\_\_\_\_  
 \_\_\_\_\_  
 (set forth description of jobsite sufficient for identification, using legal description if possible).
10. The street address of the said property is \_\_\_\_\_  
 (NUMBER AND STREET, OR, IF THERE IS NO OFFICIAL STREET ADDRESS, INSERT THE WORD "none".)

Dated: \_\_\_\_\_, \_\_\_\_\_ Las Virgenes Municipal Water District

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(TYPED NAME)

#### VERIFICATION

I, the undersigned, say:  
 I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.  
 I declare under penalty of perjury that the foregoing is true and correct.

Executed at \_\_\_\_\_, California, this \_\_\_\_\_ day of \_\_\_\_\_,  
 \_\_\_\_\_ (SIGNATURE)

**DO NOT RECORD**

**Recommended Procedure in the Preparation of a Notice of Completion**

A notice of completion must be filed for record *within 10 days* after completion of the work of improvement (to be computed exclusive of the day of completion), as provided in section 3093, Civil Code.

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Paragraph 8 should be completed only where the notice is signed by a successor in interest of the owner who caused the improvement to be constructed.

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In paragraph 10, show the street address, if any, assigned to the property by any competent public or governmental authority.

**NOTICE  
OF COMPLETION**

CHICAGO TITLE COMPANY



WESTERN DIVISION HEADQUARTERS  
245 S. LOS ROBLES AVENUE, SUITE 105  
PASADENA, CALIFORNIA 91101-2820  
(818) 432-7600

CHICAGO TITLE COMPANY





**REVISION NO. 2**

**Regular Board Meeting**

**June 8, 2021**

**12:00 p.m.**

Tuesday, June 8, 2021

**Meeting Schedule**

9:00 AM	L&C
10:00 AM	OP&T
11:30 AM	Break
12:00 PM	Board

Live streaming is available for all board and committee meetings on our [mwdh2o.com](http://mwdh2o.com) website  
([Click to Access Board Meetings Page](#))

**Public Comment Via Teleconference Only:** Members of the public may present their comments to the Board on matters within their jurisdiction as listed on the agenda via teleconference only. To participate call (404) 400-0335 and use Code: 9601962.

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MWD Headquarters Building • 700 N. Alameda Street • Los Angeles, CA 90012

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**1. Call to Order**

- (a) Invocation: Nathan Purkiss, External Affairs Group
- (b) Pledge of Allegiance: Director Randy Record,  
Eastern Municipal Water District

**2. Roll Call**

**3. Determination of a Quorum**

- 4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Government Code Section 54954.3(a))

**5. OTHER MATTERS AND REPORTS**

- A. Report on Directors' events attended at Metropolitan expense for month of May 2021
- B. Chairwoman's Monthly Activity Report
- C. General Manager's summary of activities for the month of May 2021
- D. General Counsel's summary of activities for the month of May 2021

- E. General Auditor's summary of activities for the month of May 2021
- F. Ethics Officer's summary of activities for the month of May 2021
- G. Presentation of 25-year Service Pin to Director Judy Abdo, representing the city of Santa Monica

**Added**

- H. Induction of new Director Brenda Dennstedt from the Western Municipal Water District of Riverside County
  - (a) Received credentials
  - (b) Reported on credentials by General Counsel
  - (c) Filed credentials
  - (d) Administered Oath of Office
  - (e) Filed Oath

<b>CONSENT CALENDAR ITEMS — ACTION</b>
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**6. CONSENT CALENDAR OTHER ITEMS — ACTION**

- A. Approval of the Minutes of the Special Board Meetings of May 7 and May 8, 2021 and the Meeting of May 11, 2021 (Copies have been submitted to each Director) Any additions, corrections, or omissions
- B. Approve committee assignments

**7. CONSENT CALENDAR ITEMS — ACTION**

- 7-1 Approve up to \$1.594 million to purchase insurance coverage for Metropolitan's Property and Casualty Insurance Program for fiscal year 2021/22; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (F&I)
- 7-2 Approve Metropolitan's Statement of Investment Policy for fiscal year 2021/22, delegate authority to the Treasurer to invest Metropolitan's funds for fiscal year 2021/22; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (F&I)

- 7-3** Authorize an agreement with Black & Veatch Corporation, Inc., in an amount not to exceed \$8 million, for engineering and technical studies to support the environmental planning activities of the Regional Recycled Water Program; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (E&O)
- 7-4** Adopt resolution to support Metropolitan's \$6,250,000 WaterSMART Title XVI WIIN Water Reclamation and Reuse grant application and authorize General Manager to accept funding and enter contract if awarded; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (E&O)
- 7-5** Review and consider the Santa Margarita Water District's approved Final Mitigated Negative Declaration and Addendum and take related CEQA actions; and authorize the General Manager enter into an agreement with the Municipal Water District of Orange County and Santa Margarita Water District for the Las Flores Recycled Water Expansion Project. (WP&S)
- 7-6** By a two-thirds vote, authorize the General Manager to make a payment of up to \$780,800 for support of the Colorado River Board and Six Agency Committee for FY 2021/22; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (WP&S) **[Two-thirds vote required]**
- 7-7** Review and approve changes to the start-of-operation timing for four Local Resources Program projects; and adopt CEQA determination that the environmental effects of the four Local Resources Program projects that are the subject of the proposed action were previously addressed in various CEQA documents and related actions, and that no further CEQA review is required. (WP&S)
- 7-8** Review and consider Inland Empire Utilities Agency's approved Final PEIR and Addendum and take related CEQA actions, and authorize the General Manager to enter into a Stormwater for Recharge Pilot Agreement with Inland Empire Utilities Agency for the Montclair Basins Improvement Project. (WP&S)

- 7-9** Authorize General Manager to enter into an agreement with the U.S Bureau of Reclamation, Central Arizona Water Conservation District and Southern Nevada Water Authority to: (1) fund up to \$8.8 million to conserve water from land fallowing programs; and (2) forebear up to 246,600 acre-feet of conserved Colorado River water generated under the agreement; and adopt CEQA determination that the environmental effects of the fallowing programs that are the subject of the proposed action were previously addressed in various CEQA documents and related actions, and that no further CEQA review is required. (WP&S)
- 7-10** Adopt amendment to the Administrative Code establishing Metropolitan-specific parliamentary procedures; the General Manager has determined that the proposed action is exempt or not subject to CEQA . (L&C)
- 7-11** Update on CDWR Water Operations Cases, Sacramento County Super. Ct. Case No. JCCP 5117 and request for authorization to increase maximum amount payable in contract with Andrade Gonzalez LLP by \$150,000 to an amount not to exceed \$250,000; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (L&C)  
**[Conference with legal counsel – existing litigation; to be heard in closed session pursuant to Gov. Code Section 54956.9(d)(1)].**
- 7-12** **Withdrawn**
- 7-13** Authorize an increase in the maximum amount payable under contract with Shaw Law Group by \$150,000 to an amount not to exceed \$550,000 to complete an independent review of allegations of systemic Equal Employment Opportunity related discrimination, harassment and retaliation, and related concerns; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (OP&T)

**END OF CONSENT CALENDAR ITEMS**

## **8. OTHER BOARD ITEMS — ACTION**

None

## 9. BOARD INFORMATION ITEMS

- 9-1 Update on Conservation Program
- 9-2 Update on California Proposition 1 Water Storage Investment Program and Letter of intent to work with Inland Empire Utilities Agency on the Chino Basin Program. (WP&S)

## 10. OTHER BOARD MATTERS

- 10-1 Update on Upcoming Department Head Performance Evaluations Process
- 10-2 Receipt of Background Information and Discussion with Candidate  
**[Public Employment Appointment; General Manager; to be heard in closed session pursuant to Gov. Code 54957]**
- 10-3 Approve New General Manager Employment Contract; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. **[Posting Separately]**

## 11. FOLLOW-UP ITEMS

## 12. FUTURE AGENDA ITEMS

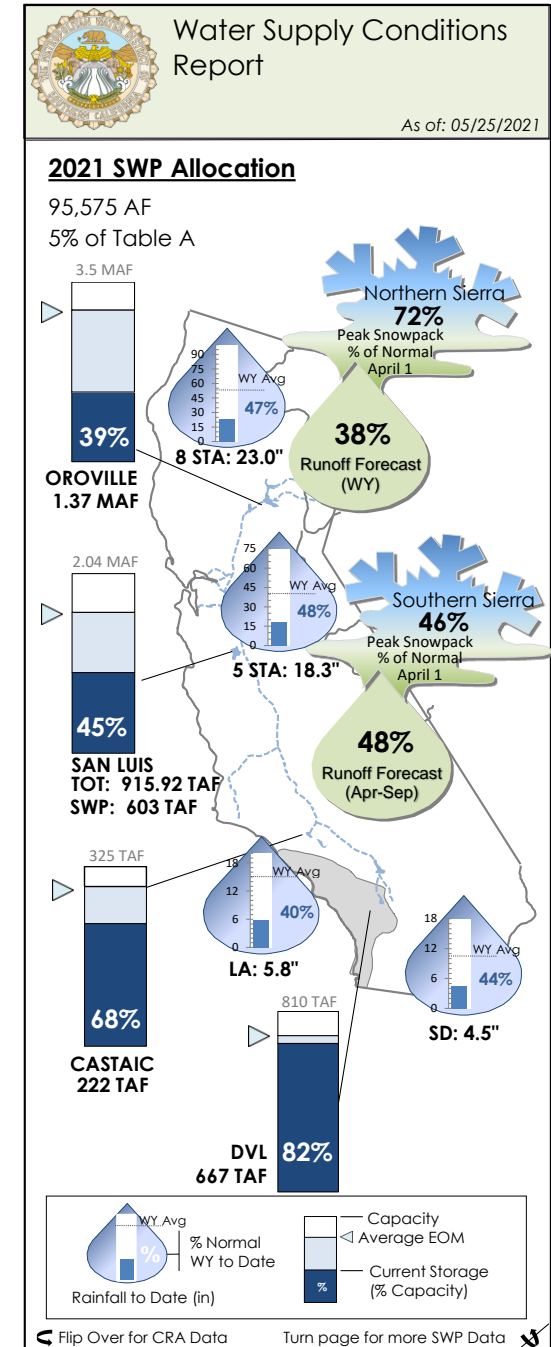
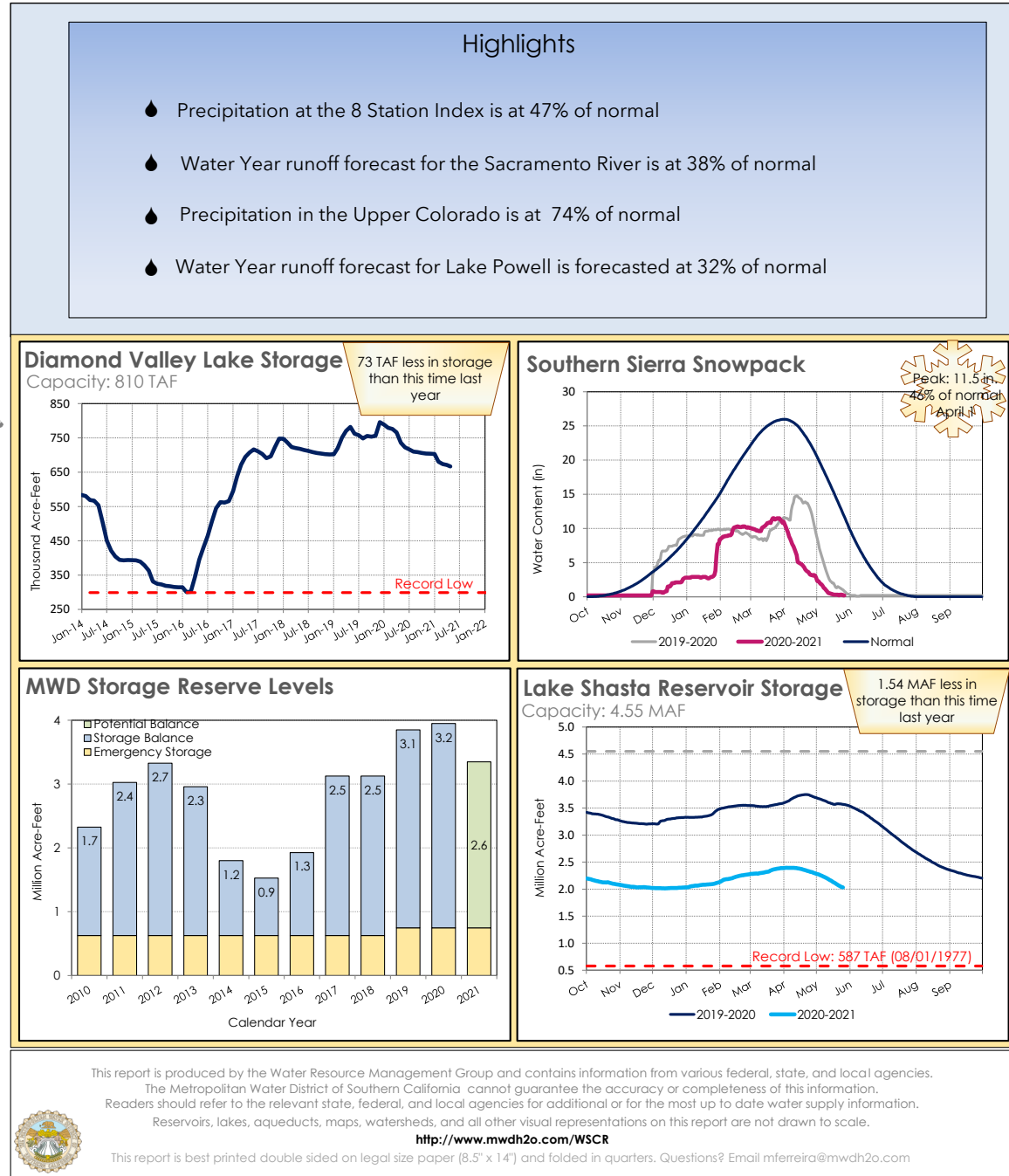
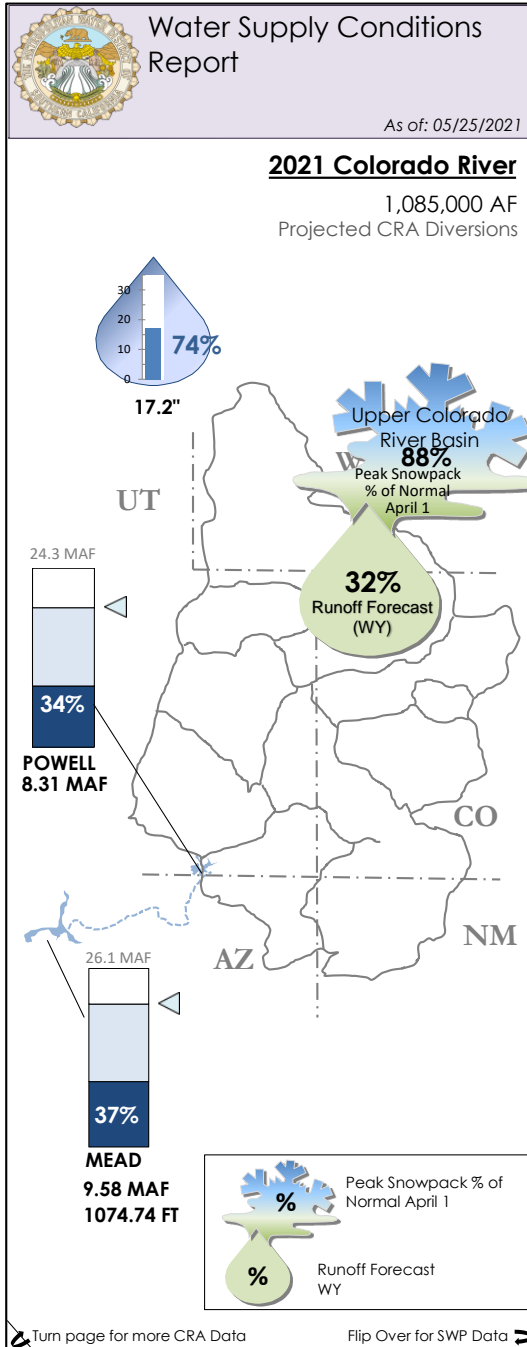
## 13. ADJOURNMENT

**NOTE:** Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parentheses at the end of the description of the agenda item e.g., (E&O, F&I). Committee agendas may be obtained from the Board Executive Secretary.

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <http://www.mwdh2o.com>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.

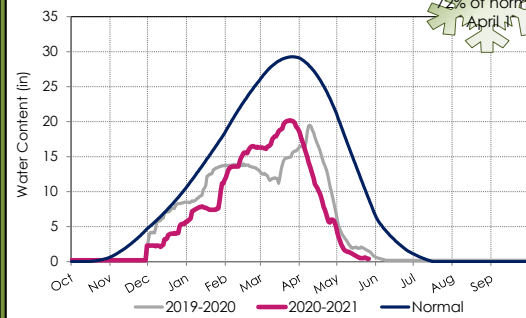




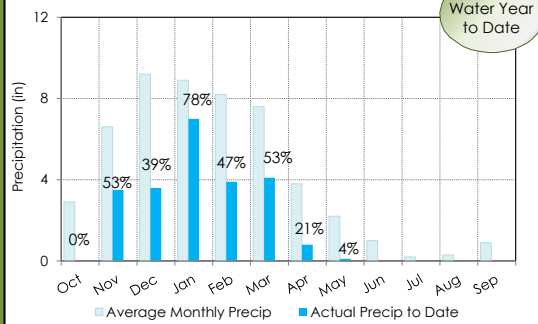
## State Water Project Resources

As of: 05/25/2021

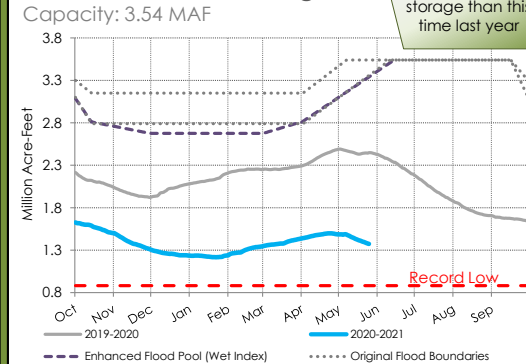
### Northern Sierra Snowpack



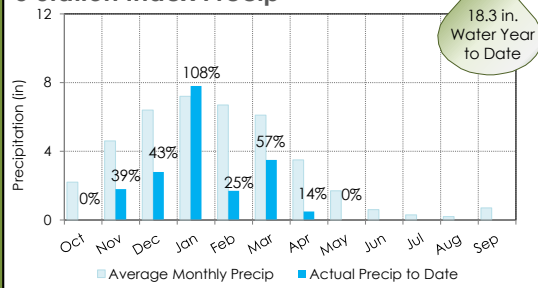
### 8 Station Index Precip



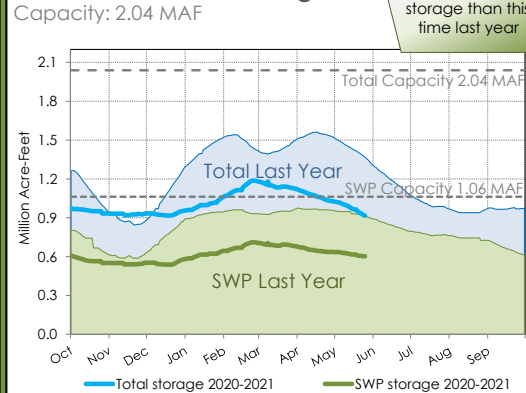
### Oroville Reservoir Storage



### 5 Station Index Precip



### San Luis Reservoir Storage

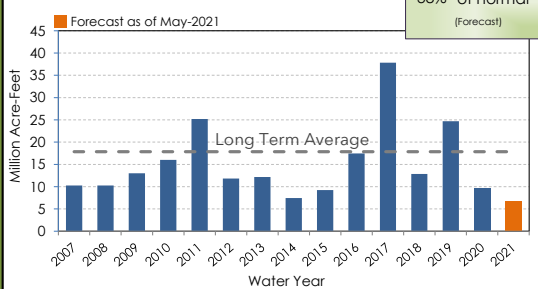


### Other SWP Contract Supplies

Calendar Year 2021

Carryover	207,000 AF	Transfer Supplies	30,000 AF (Est.)
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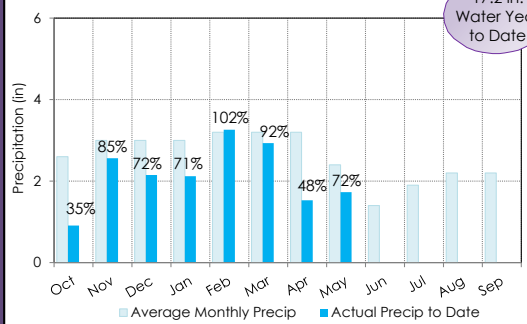
### Sacramento River Runoff



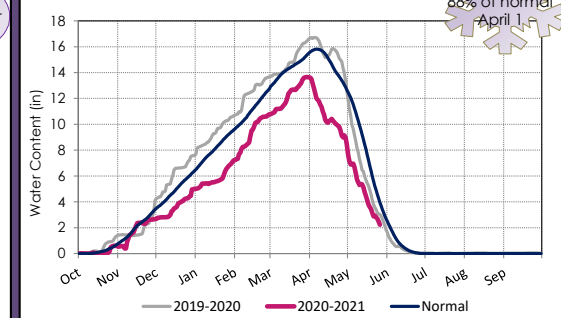
## Colorado River Resources

As of: 05/25/2021

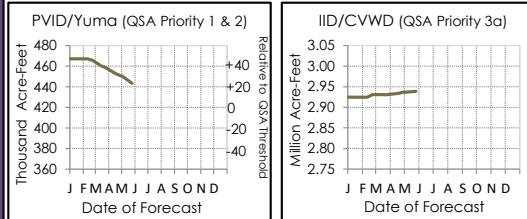
### Upper Colorado Basin Precip



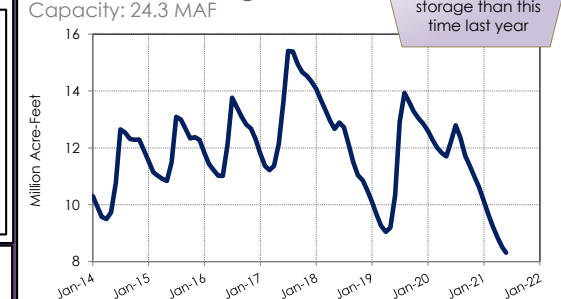
### Upper Colorado Basin Snowpack



### 2021 Colorado River Ag Use



### Lake Powell Storage



### Lake Mead Shortage/Surplus Outlook

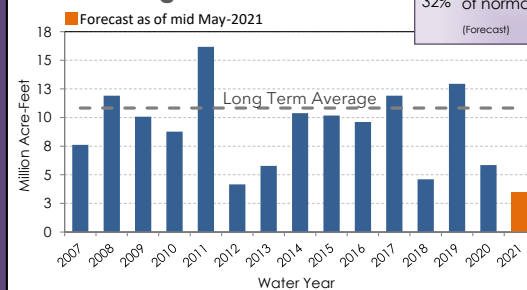
	2021	2022	2023	2024	2025
Surplus	0%	0%	0%	1%	4%
Shortage	0%	97%	94%	82%	77%
Metropolitan DCP*			2%	35%	26%

Likelihood based on results from the April 2021 MTOM/CRSS model run. Includes DCP Contributions.  
\* Chance of required DCP contribution by Metropolitan

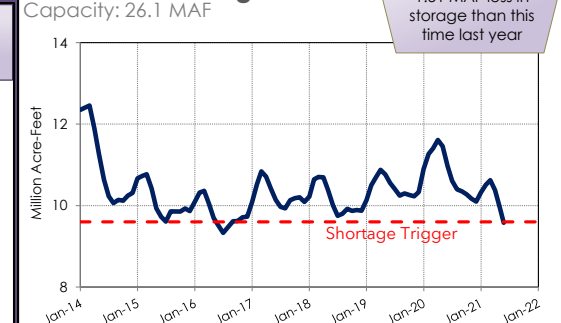
### Projected Lake Mead ICS

Calendar Year 2021  
Put (+)/Take(-)  
-70,000 AF

### Powell Unregulated Inflow



### Lake Mead Storage





June 15, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Response to Coronavirus (COVID-19) Pandemic: End of Emergency**

**SUMMARY:**

On March 24, 2020, the Board adopted Resolution No. 2572, declaring a state of emergency for the District's service area due to the coronavirus (COVID-19) pandemic and authorizing actions to support the response and recovery effort. On April 21, 2020, the Board adopted Resolution No. 2574, amending and reenacting the declaration of a local state of emergency and authorizing interest-free flexible payments plans for up to 24 months. On May 19, 2020, the Board adopted Resolution No. 2576, amending and reenacting the declaration of a local state of emergency and authorizing a waiver of service initiation fees for commercial customers who temporarily closed their accounts due to hardships associated with COVID-19. Subsequently, on June 16, 2020, the Board adopted Resolution No. 2578, amending and reenacting the declaration of a local state of emergency and authorizing a partial credit to commercial hotel customers for fixed sewer charges for the months of April and May 2020 with a maximum 50 percent reduction of the charges.

As the County of Los Angeles has progressed through the State of California's Blueprint for a Safer Economy plan and is currently in the Yellow Tier, representing minimal risk, the need for the immediate and on-going emergency declaration has ended. The District will continue to implement and follow all current guidelines and health orders issued by the Centers for Disease Control and Prevention (CDC), State of California and County of Los Angeles.

**RECOMMENDATION(S):**

Approve an end to the emergency declaration for response to the coronavirus (COVID-19) pandemic and repeal Resolution Nos. 2572, 2574, 2576 and 2578.

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

## **DISCUSSION:**

In March 2020, the District took swift action to respond to the COVID-19 pandemic to protect the health and safety of the District's employees and customers. The following actions were taken to address the pandemic:

- Declaration of an emergency on March 24, 2020.
- Implementation of strategies to address the economic impact of the pandemic on customers as reflected in the resolutions noted above.
- Implementation of various emergency policies to implement the COVID-19 health and safety guidelines propagated by the Centers for Disease Control and Prevention (CDC), State of California and County of Los Angeles.
- Development of a Return to Onsite Work Plan that aligned the District's operations to the State's color-tiered COVID-19 designations.

With the move of the County of Los Angeles to the Yellow Tier on May 6, 2021, and the announced end of the tier system on June 15, 2021, the District proposes to implement the least restrictive, Phase 5 of the Return to Onsite Work Plan that repeals previously adopted emergency policies. With the proposed return to a more normal working environment and the continued easing of restrictions throughout the District's service area, the necessary and immediate actions that were needed to address the emergency have concluded, and it is appropriate for the Board to end the emergency.

### **Next Steps:**

With each less restrictive tier declared by the County of Los Angeles, the District has lagged by two to four weeks on the full implementation of the less restrictive measures to allow time to adjust any policies, implement new schedules and avoid the potential to jump back and forth between tiers. As the County enters the new, less restrictive requirements of the post-Yellow Tier world, the District proposes to continue lagging by up to four weeks on implementation of less restrictive measures. During this period, staff will draft and implement new policies that ensure that the District continues to follow COVID-related requirements from the CDC, State and County of Los Angeles.

As the District and region move forward, staff will continue to adjust policies to implement the latest workplace health and safety requirements. Additionally, the District will continue to implement and follow all state laws and rules related to water shut-offs, door tags, late fees and other operational requirements that were or are implemented to address the impacts of COVID-19

## **GOALS:**

Assure a Quality, Continually Improving Workforce

Prepared by: Donald Patterson, Director of Finance and Administration



June 15, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

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**Subject : Upgrade of Microsoft Office 365 E3 to E5: Approval**

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**SUMMARY:**

The District has been utilizing Microsoft Office 365 E3 since December 2020. Some of the benefits of transitioning to Office 365 included hosting of the District's email in Microsoft's cloud environment, availability of Microsoft Teams for on-line meetings, access to the latest versions of all Office applications and geo-redundant disaster recovery capabilities.

One of the high-priority recommendations from the District's recent network security assessment was to upgrade from Office 365 E3 to E5 due to its enhanced security features. Also, the District's current cyber-security insurance carrier requires its customers to use Office 365 E5 because it allows for more proactive management of network security. Following is a summary of the key enhancements provided by Office 365 E5:

- Microsoft Defender for Office 365, which protects against sophisticated attacks such as those from phishing and malware;
- Office 365 cloud application security, which provides visibility on the applications used by the District on the platform, sophisticated analytics to identify and combat cyber-threats, and real-time monitoring and control over data transmission; and
- Azure Active Directory Premium.

**RECOMMENDATION(S):**

Authorize the General Manager to execute a Microsoft Enterprise Licensing Agreement through Kambrian Corporation, in the amount of \$123,513.75, to upgrade from Office 365 E3 to E5 and license the software through October 31, 2023.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

**FINANCIAL IMPACT:**

Sufficient funds are available in the adopted Fiscal Year 2021-22 Budget for this purpose.

**DISCUSSION:**

The transition to Microsoft Office 365 provided a number of important benefits to the District. First, it positioned the District to benefit from the next generation of Microsoft platform products seamlessly, ensuring that the District has access to the latest software versions and enabling access to services even if the District's network were to go down. Second, Office 365 with Exchange On-line replaced the District's existing on-premises exchange server with cloud-based services, reducing both hardware and software maintenance and replacement costs. One of the high-priority recommendations from the District's recent network security assessment was to upgrade from Office 365 E3 to E5 due to its enhanced security features.

The upgrade to Microsoft Office 365 E5 licensing would provide the District with enhanced security protections and benefits. The new offerings with Office 365 E5 provide greater functionality and enable tighter security, threat management and insight into risk for end-users through industry leading behavioral analytics and machine learning tools.

The District's current licensing for Microsoft Office 365 E3 through Kambrian Corporation was approved by the Board on August 18, 2020. The total cost was \$92,943.00 for three years and 115 user licenses. The upgrade to Microsoft Office 365 E5 would build upon the existing agreement through Kambrian Corporation to purchase the licenses for Office 365 E3. The additional cost for the remaining term of the agreement, through October 31, 2023, would be \$123,513.75, which includes 125 user licenses.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Andrew Spear, Principal Technology Analyst

**ATTACHMENTS:**

Quotation for Upgrade from Office 365 E3 to E5



Quality IT Innovation

2707 E Valley Blvd, Suite 312, West Covina, California 91792

t. 626.964.4445 f. 626.964.4447 sales@kambrian.com

QUOTE

Number KAMQ7652-01

Date May 24, 2021

Sold To

Las Virgenes Municipal Water Distric
Andrew Spear
4232 Las Virgenes Rd
Calabasas, CA 91302
United States

Ship To

Las Virgenes Municipal Water Distric
Andrew Spear
4232 Las Virgenes Rd
Calabasas, CA 91302
United States

Phone (818) 251-2156
Email ASpear@lvmwd.com

Phone (818) 251-2156
Email ASpear@lvmwd.com

Summary table with columns: RFQ #, Sales Rep, FOB, Valid Until, Terms. Values: JonathanChang, Destination, 6/23/2021, Net 30.

Main line items table with columns: Line, Part Number, Description, Qty, Unit Price, Ext. Price, Tax. Includes subtotals for Year 2 and Year 3.

The O365 E3 and Azure ADP1 is still billed annually.
The Step Up Price is the difference in cost from

Line	Part Number	Description	Qty	Unit Price	Ext. Price	Tax
------	-------------	-------------	-----	------------	------------	-----

E3 and AADP1 and the E5 and P2  
 Enrollment# 77066149  
 Agreement End Date: 10/31/2023

Unless otherwise indicated Sales Tax and Freight TBD on Ship-To address.  
 Credit Card fee is 3.5%.  
 CA Shipments: CA Electronic Waste Recycling (eWaste) Fee will apply to  
 monitors, laptops or tablets.  
 Microsoft Licensing Quotes are valid only during the month they are created  
 in.

<b>SubTotal</b>	\$123,513.75
<b>Tax/Rate</b> 0.00 %	\$0.00
<b>Shipping/Freight</b>	\$0.00
<b>Total</b>	<b>\$123,513.75</b>

Please contact me if I can be of further assistance.  
 Jonathan.Chang@kambrian.com

DUNS: 831603241  
 EIN: 27-0730446  
 CAGE: 5PEE6  
 8a, WOSB, SDB(Federal)  
 State of CA SBE: 1109163  
 LSBE# 8107 ( Los Angeles County)  
 Schedule 70 Award #47QTCA19D000A  
 CMAS # 3-18-70-3626A.  
 E-Rate SPIN # 143051132





June 15, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

**Subject : Proposed Operating and Capital Improvements Budget for Fiscal Year 2021-22: Adoption**

**SUMMARY:**

The proposed Operating and Capital Improvements Budget for Fiscal Year 2021-22 is \$79.6 million, consisting of \$58.7 million in operating expenses and \$20.9 million in new appropriations for capital improvement projects. Attached is a copy of the Fiscal Year 2021-22, which includes a summary of significant changes on page 1. The estimated actuals in the budget document reflects the Fiscal Year 2020-21 trends discussed during the presentation of the Third Quarter Financial Report, including the impacts of COVID-19 and shift of resources from the Potable Water Enterprise to the Sanitation Enterprise. The Fiscal Year 2021-22 Budget reflects an anticipated return to the pre-COVID operating plan with some resources shifting back to Potable Water Enterprise. With the full implementation of the new Enterprise Resource Planning System, staff will be in a position to monitor expenditures more closely on a monthly basis and provide timely presentations on the quarterly financial results to the Board.

**RECOMMENDATION(S):**

Adopt the proposed Operating and Capital Improvements Budget for Fiscal Year 2021-22; and authorize the General Manager to pre-pay the District's annual required contribution to CalPERS for its Unfunded Accrued Liability, in the amount of \$1,867,118, and to make a supplemental payment towards the District's Unfunded Accrued Liability for other post-employment benefits, in the amount of \$1,085,652.

**FISCAL IMPACT:**

Yes

**ITEM BUDGETED:**

Yes

## **FINANCIAL IMPACT:**

The total proposed budget for operations and capital improvement projects is \$79.6 million.

## **DISCUSSION:**

### The Budget Process:

In June 2020, the Board adopted the Fiscal Year 2020-21 Budget and approved the Fiscal Years 2020-22 Budget Plan. The budget process for Fiscal Year 2021-22 began in February 2021. Staff identified significant changes between the approved Fiscal Years 2020-22 Budget Plan and the proposed Fiscal Year 2021-22 Budget.

On May 25, 2021, the Board reviewed a summary of the significant changes to the proposed Fiscal Year 2021-22 Budget for operating revenues and expenses, and capital improvement projects.

### Proposed Budget:

The proposed Fiscal Year 2021-22 Budget reflects total expenses of \$79.6 million, consisting of \$58.7 million in operating expenses and \$20.9 million in new appropriations for capital improvement projects, including the LVMWD portion of JPA projects. The District anticipates \$8.9 million in capital improvement project offsets from grants and insurance reimbursements. In addition, a total of \$30.7 million in carry-forward appropriations is available for multi-year capital improvement projects.

Operating expenses are projected to be \$58.7 million for Fiscal Year 2021-22, which constitutes an increase of approximately \$1.0 million as compared to the budget plan. The increase is summarized on Page 1 of proposed Fiscal Year 2021-22 Budget. Capital improvement projects reflect a decrease of \$2.1 million in carry-forward appropriations and originally-planned Fiscal Year 2021-22 new appropriations as summarized on Page 1 of the proposed Fiscal Year 2021-22 Budget.

The proposed budget document is available for public review at District Headquarters, 4232 Las Virgenes Road, Calabasas, or on-line at the [www.lvmwd.com](http://www.lvmwd.com).

### Prepayment of the District's Annual Required Contribution to CalPERS:

The District has prepaid its CalPERS annual required contribution since 2004 to achieve a discount offered by CalPERS. For Fiscal Year 2021-22, the discount is approximately 3.44% of the District's annual unfunded liability contribution of \$1,867,118, corresponding to a cost savings of \$64,246. The prepayment, in the amount of \$1,867,118, must be made no later than July 31, 2021 to receive the discount. The normal contribution of \$1,128,544 is paid as part of the payroll reporting process. The estimated total employer contribution is \$2,995,662, which includes the prepayment discount.

Attached for reference is a copy of the statement from CalPERS for the annual required contribution. Staff recommends that the District pre-pay its annual unfunded accrued liability contribution to achieve the associated cost-savings. The proposed budget reflects this recommendation.

District's Unfunded Liability for Other Post Employment Benefits (OPEB):

Since 2019, the Board has authorized staff to continue to incorporate an accelerated paydown of the District's unfunded liability for OPEB in the proposed budget. For Fiscal Year 2021-22, the payment amount is \$1,600,804, the amount of the District's Annual Required Contribution (ARC), which is in addition to the "pay as you go" funding for retiree benefits of \$1,085,652, for a total OPEB payment of \$2,686,456.

The District's total OPEB liability as of June 30, 2020 is \$23,960,183. The District's fiduciary net position invested in CERBT is \$10,253,877, for a net OPEB unfunded Liability of \$13,706,306.

**GOALS:**

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Angela Saccareccia, Finance Manager

**ATTACHMENTS:**

Proposed Operating and Capital Improvements Budget for Fiscal Year 2021-22  
CalPERS Prepayment Statement

# LAS VIRGENES MUNICIPAL WATER DISTRICT

Fiscal Year 2021-22  
Budget Addendum



4232 Las Virgenes Road  
Calabasas, CA 91302



## MISSION STATEMENT

DEDICATED TO PROVIDING HIGH-QUALITY WATER SERVICE  
IN A COST-EFFECTIVE AND ENVIRONMENTALLY SENSITIVE MANNER.

### OUR COMMITMENTS ...



HIGH LEVEL OF  
CUSTOMER SATISFACTION



TRANSPARENCY AND  
COMMUNITY ENGAGEMENT



HIGHLY EFFECTIVE  
WORKFORCE



MAXIMUM REUSE AND  
RESOURCE RECOVERY



SOUND FINANCIAL  
MANAGEMENT



RELIABLE WATER  
SUPPLY AND  
SERVICE



SOUND PLANNING AND  
APPROPRIATE INVESTMENT



INNOVATIVE AND  
EFFICIENT OPERATIONS



PROTECTION OF PUBLIC HEALTH  
AND THE ENVIRONMENT



SAFE, HIGH  
QUALITY WATER

[WWW.LVMWD.COM](http://WWW.LVMWD.COM)

Potable water – Wastewater treatment – Recycled water – Composting – Renewable energy

## VISION STATEMENT



VALUING EVERY DROP – BRINGING WATER FULL CIRCLE

WE ARE GUIDED BY THESE VALUES IN  
OUR INTERACTIONS WITH OTHERS ...

INTEGRITY

RESPECT

COMMITMENT

RESPONSIBILITY

COLLABORATION

LEADERSHIP

Potable water – Wastewater treatment – Recycled water – Composting – Renewable energy



**President  
Jay Lewitt  
Director, Division 5**



**Vice President  
Leonard E. Polan  
Director, Division 4**



**Treasurer  
Lynda Lo-Hill  
Director, Division 2**



**Secretary  
Lee Renger  
Director, Division 3**



**Director  
Charles Caspary  
Director, Division 1**

**David W. Pedersen, P.E.  
General Manager**

**W. Keith Lemieux  
Counsel**

**Joe McDermott, P.E.  
Director of Resource Conservation and Public Outreach**

**John Zhao, P.E.  
Director of Facilities and Operations**

**Donald P. Patterson CPFO CCMT  
Director of Finance and Administration**

**Angela L. Saccareccia CPA  
Finance Manager**



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# 2020-21 BUDGET OVERVIEW

In June 2020, the Board adopted the Fiscal Year (FY) 2020-21 budget and approved the FY 2021-22 Budget Plan. The purpose of preparing a two-year budget is to improve long-range and strategic planning, financial management, and program monitoring over a multi-year period. The Fiscal Year 2021-2022 budget addendum provides estimated actuals for fiscal year 2020-21 and reflects any updates from the fiscal year 2021-22 approved budget plan.

The Fiscal Year 2021-22 budget for operating expenses is \$58.7 million. The net operating income in FY 2021-22 is \$12.2 million. Operating expenses increased from the budget plan by \$1.0 million, which was comprised of \$207.2 thousand in Potable Water, \$236.5 thousand in Sanitation, and \$556.3 thousand in shared costs allocated across all funds. A summary of changes is represented in the table below:

### Summary of Significant Changes Operating Expenses Fiscal Year 2021-2022

Intrusion Detection and Intrusion Prevention Technologies	\$ 50,000
Office 365 Upgrade	90,000
Turbidity Meters at Westlake	67,236
Climate Action Sustainability Plan	55,000
Tyler ERP System Annual Maintenance	187,000
Upgrade Finance Administrative Assistant position	22,900
Upgrade Senior Accountant to Accounting Supervisor	8,400
Add Program Manager position for Pure Water Project	297,900
Allocation from Increase in JPA Operating Costs	236,510
	\$ 1,014,946

Fiscal Year 2021-22 Capital Budget for new appropriations is \$20.9 million, which is a net decrease of \$2.1 million. The District expects to receive an offset of \$8.9 million which includes grants and insurance proceeds. There are also \$30.7 million in carryforward capital projects. A summary of changes is represented in the table below. Sanitation and Recycled Water projects below represent LV portion only.

### Summary of Significant Changes Capital Improvement Projects Fiscal Year 2021-22

	Budget Plan	Proposed	Adjustments
10642-Westlake Pump Station & Filter Plant Land	\$ 57,952	\$ 66,004	\$ 8,032
10651-Equestrian Tank	170,475	70,475	(100,000)
10690 Westlake Filter Plant-Woolsey Fire	3,926,524	3,176,524	(750,000)
10694-Building #8 Office Space Rehabilitation	558,000	483,000	(75,000)
10723-Multi Site Security	74,250	224,250	150,000
10729-Mobile Generators	150,000	153,300	3,300
10757-Pump Station Efficiency Project	-	75,000	75,000
10758-Vulnerability Management Program	-	100,000	100,000
10760-Building #1 Improvements	-	600,000	600,000
10635-Pure Water Project	5,824,157	4,412,157	(1,412,000)
10667-Tapia Headworks White Room	-	13,948	13,948
10668-Rancho Storm Water Diversion	186,668	-	(186,668)
10739-Rancho Generator Study	409,014	360,353	(48,361)
10742-Lift Station Improvements	889,560	783,660	(105,900)
10745-003 Discharge Rehabilitation	543,126	472,526	(70,600)
10749-Tapia Influent Pump Replacement	279,576	-	(279,576)
10754-Rancho Valve in Street Replacement	178,971	-	(178,971)
10767-Rancho Solar and Battery	-	154,261	154,261
10768-Refurbish Centrifuge #1	-	70,600	70,600
	\$13,248,293	\$11,133,957	(\$2,114,333)

# DISTRICT STAFFING PLAN

**FY 2020-21 - FY 2021-22**

Business Unit	DIVISION Dept/Section	2017-18 Auth Positions	2018-19 Auth Positions	2019-20 Auth Positions	Filled as 6/3/2020	2020-21 Proposed Positions	2021-22 Proposed Positions
	<b>BOARD &amp; GENERAL MANAGER</b>						
701121	Administration	2.0	2.0	2.0	2.0	2.0	2.0
<b>TOTAL GENERAL MANAGER</b>		2.0	2.0	2.0	2.0	2.0	2.0

Business Unit	DIVISION Dept/Section	2017-18 Auth Positions	2018-19 Auth Positions	2019-20 Auth Positions	Filled as 6/3/2020	2020-21 Proposed Positions	2021-22 Proposed Positions
	<b>ENGINEERING &amp; EXTERNAL AFFAIRS</b>						
701210	Administration	2.0	2.0	2.0	2.0	2.0	2.0
701220	Customer Service-Administration	1.0	1.0	1.0	1.0	2.0	2.0
701221	Customer Service Operations	15.0	15.0	15.0	4.0	5.0	5.0
701222	Customer Service Office	-	-	-	10.0	11.0	11.0
701226	Customer Service Programs	3.0	3.0	3.0	-	-	-
701223	Resource/Watershed Conservation	3.0	3.0	3.0	2.0	3.0	3.0
701230	Public Information	3.0	3.0	3.0	3.0	3.0	3.0
701350	Technical Services Division	9.0	9.0	9.0	8.0	9.0	10.0
<b>TOTAL ENGINEERING &amp; EXTERNAL AFFAIRS</b>		36.0	36.0	36.0	30.0	35.0	36.0

Business Unit	DIVISION Dept/Section	2017-18 Auth Positions	2018-19 Auth Positions	2019-20 Auth Positions	Filled as 6/3/2020	2020-21 Proposed Positions	2021-22 Proposed Positions
	<b>FACILITIES &amp; OPERATIONS</b>						
701310	Administration	2.0	2.0	3.0	3.0	3.0	3.0
701320	Facilities Maintenance-Admin	0.7	0.7	0.7	1.0	1.0	1.0
701326	Electrical/Instrumentation-Maint	7.0	7.0	7.0	5.0	6.0	6.0
701321	Facilities Maintenance-Maint	8.0	8.0	8.0	8.0	10.0	10.0
701325	Facilities Maintenance-Fleet	1.0	1.0	1.0	1.0	1.0	1.0
701330	Water Division-Admin	0.3	0.3	0.3	1.0	1.0	1.0
701331	Water Treatment & Production	11.0	11.0	11.0	11.0	12.0	12.0
701322	Construction	6.0	6.0	6.0	4.0	6.0	6.0
701340	Reclamation Division-Admin	3.0	3.0	3.0	3.0	3.0	3.0
701341	Reclamation Division-Lab	6.0	6.0	6.0	6.0	6.0	6.0
701342	Reclamation Division-Treatment	8.0	8.0	8.0	9.0	9.0	9.0
701343	Reclamation Division-Composting	7.0	7.0	7.0	7.0	7.0	7.0
<b>TOTAL FACILITIES &amp; OPERATIONS</b>		60.0	60.0	61.0	59.0	65.0	65.0

Business Unit	DIVISION Dept/Section	2017-18 Auth Positions	2018-19 Auth Positions	2019-20 Auth Positions	Filled as 6/3/2020	2020-21 Proposed Positions	2021-22 Proposed Positions
	<b>FINANCE &amp; ADMINISTRATION</b>						
701410	Administration	2.0	2.0	2.0	1.0	2.0	2.0
701420	Information Systems	6.0	6.0	6.0	7.0	8.0	8.0
701430	Human Resources/Risk Mgmt	2.0	2.0	2.0	2.0	2.0	2.0
701440	Accounting	9.0	9.0	9.0	7.0	9.0	9.0
<b>TOTAL FINANCE &amp; ADMINISTRATION</b>		19.0	19.0	19.0	17.0	21.0	21.0

<b>TOTAL AGENCY STAFF POSITIONS</b>		117.0	117.0	118.0	108.0	123.0	124.0
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**Las Virgenes Municipal Water District  
Summary of All Units**

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Budget	FY20-21 Est. Actual	FY 21-22 Budget
<b>OPERATING REVENUES</b>							
4000 Water Sales	\$32,957,152	\$38,520,325	\$37,089,127	\$39,513,870	\$41,394,067	\$44,139,081	\$43,014,275
4151 Conservation Violation Charge	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4152 Penalty for Unsustainable Wtr Use	\$1,066,299	\$1,648,618	\$1,734,539	\$1,573,331	\$0	\$2,015,320	\$0
4155 Temporary Meter Fees	2,400	2,800	2,850	4,470	3,100	4,767	3,100
4160 Late Payment Fees	137,499	144,417	120,665	233,154	188,000	79,186	188,000
4170 Water Usage - Accidents	18,491	74,791	47,654	20,771	29,600	17,590	29,600
4175 PW Supplement to RW	1,876,640	1,585,688	1,540,184	843,720	1,556,300	652,645	1,546,820
4215 RW Sales - Calabasas	566,320	607,966	584,774	639,978	613,830	755,556	626,107
4220 RW Sales - LV Valley	198,427	293,895	252,665	251,629	277,500	384,108	283,050
4225 RW Sales - Calabasas MWD	1,179,349	1,383,462	1,241,766	1,329,912	1,434,120	1,686,852	1,462,802
4230 RW Sales - Western	2,262,085	2,873,297	2,652,126	2,733,128	2,876,010	2,677,727	2,933,530
4260 Sanitation Service Fees	18,338,770	18,569,910	18,680,600	18,564,838	18,982,000	18,773,180	19,361,640
4270 Consol Sewer District Fees	236,004	213,000	213,000	213,000	215,000	215,000	215,000
4400 MWD Conser Credit	19,750	0	0	172,840	0	0	0
4421 Prop 50 - IRWMP	33,451	0	25,219	(4,388)	0	0	0
4505 Other Income from Operations	803,221	798,943	734,508	1,128,629	974,708	963,049	990,002
<b>TOTAL OPERATING REVENUES</b>	<b>\$59,695,858</b>	<b>\$66,717,112</b>	<b>\$64,919,677</b>	<b>\$67,218,882</b>	<b>\$68,544,235</b>	<b>\$72,364,061</b>	<b>\$70,653,926</b>
<b>SOURCE OF SUPPLY</b>							
5000 Purchased Water - MWD	19,848,993	20,516,114	21,950,622	21,369,476	22,809,888	24,613,316	23,505,136
5054 Draw from Reservoir	246,640	1,123,796	(790,045)	185,372	852,550	242,322	926,640
5100 Purchased Water - JPA RWTR	1,369,024	1,603,106	1,503,857	1,799,462	1,838,192	1,892,315	1,954,050
5105 Purchased Water - Ventura Co.	232,797	235,137	185,223	250,901	316,649	267,414	326,726
5110 Purchased Water - Simi Dist. #8	45,800	56,709	55,850	46,181	62,910	64,482	64,912
5115 Purchased Water - Potable Suppl	1,842,516	1,547,136	1,540,184	813,700	1,556,300	652,645	1,546,820
5125 Water Supply - LVR Adjustment	23,327	492,895	(70,912)	297,169	169,613	623,496	174,397
Sub-total	\$23,609,097	\$25,574,893	\$24,374,779	\$24,762,261	\$27,606,102	\$28,355,991	\$28,498,681
<b>PURCHASED SERVICES</b>							
5735 Share of JPA Net Expenses	9,013,414	9,545,571	9,766,870	9,510,997	10,758,000	13,398,081	10,654,046
5740 City of Los Angeles	380,730	447,386	483,920	383,887	605,900	578,359	531,300
Sub-total	\$9,394,144	\$9,992,957	\$10,250,790	\$9,894,884	\$11,363,900	\$13,976,440	\$11,185,346
<b>OPERATING EXPENSES</b>							
5400 Labor	1,344,331	1,264,386	1,449,919	1,397,953	1,365,000	1,260,767	1,347,000
5405.1 Energy	999,620	1,044,150	975,362	1,006,575	947,000	1,319,456	972,000
5405.2 Telephone	86,561	79,081	58,472	68,589	66,600	54,877	66,600
5405.3 Gas	12,777	15,721	14,646	11,736	20,500	23,022	20,500
5405.4 Water	11,816	11,293	13,284	14,496	25,800	20,143	25,800
5410 Supplies/Material	200,255	235,700	256,435	192,124	217,000	146,230	217,000
5410.10 Hypochlorite	5,528	21,431	15,416	4,185	15,000	11,333	15,000
5415 Outside Services	91,790	71,184	123,578	224,653	137,000	177,317	204,000
5417 Odor Control	2,280	0	0	0	0	19,467	0
5420 Permits and Fees	125,292	101,550	108,784	115,111	47,020	165,453	47,020
5425 Consulting Services	0	68,159	13,585	29,744	5,000	0	5,000
Sub-total	\$2,880,250	\$2,912,655	\$3,029,481	\$3,065,166	\$2,845,920	\$3,198,065	\$2,919,920
<b>MAINTENANCE EXPENSES</b>							
5500 Labor	952,706	978,017	1,077,441	821,470	820,593	659,303	869,785
5510 Supplies/Material	126,892	163,026	299,135	272,705	182,500	187,426	182,500
5515 Outside Services	210,030	296,562	855,429	463,742	391,622	439,775	462,852
5518 Building Maintenance	13,161	13,172	17,197	43,710	68,276	54,957	69,725
5520 Permits and Fees	13,793	18,398	15,234	9,579	25,000	18,537	25,000
5530 Capital Outlay	0	2,747	8,973	40,140	80,000	125	147,236
Sub-total	\$1,316,582	\$1,471,922	\$2,273,409	\$1,651,346	\$1,567,991	\$1,360,123	\$1,757,098

**Las Virgenes Municipal Water District  
Summary of All Units**

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Budget	FY20-21 Est. Actual	FY 21-22 Budget
<b>SPECIALTY EXPENSES</b>							
5700 SCADA Services	111,784	51,030	95,801	172,319	140,029	92,648	145,960
5710.2 Technical Services	35,771	23,652	35,600	34,237	61,466	2,987	68,603
5715.2 Other Lab Services	7,975	12,120	33,739	9,796	41,800	16,863	41,800
5715.3 Tapia Lab Sampling	65,592	75,180	90,697	66,663	102,044	44,910	106,584
5725 Gen Supplies/Small Tools	11,992	3,291	9,294	10,345	3,000	32,751	3,000
7202 Allocated Lab Expense	186,186	196,840	217,626	276,271	298,542	292,701	312,048
Sub-total	\$419,300	\$362,113	\$482,757	\$569,631	\$646,881	\$482,860	\$677,995
<b>PUBLIC INFORMATION</b>							
6602 School Education Program	174,587	134,873	162,222	124,904	145,000	122,285	145,000
6604 Public Education Program	127,047	88,923	64,038	20,599	95,000	26,076	95,000
6606 Community Group Outreach	1,161	0	484	13,948	5,745	0	5,983
6608 Intergovernmental Coordination	3,365	3,258	7	0	0	0	0
Sub-total	\$306,160	\$227,054	\$226,751	\$159,451	\$245,745	\$148,361	\$245,983
<b>FIELD CONSERVATION</b>							
6639 Turf Removal Program	755	0	0	0	0	0	0
6640 RainBarrel Program	56,594	0	29,636	0	11,002	0	11,045
6709 WBIC Irrigation Controller	0	0	311,918	415,169	251,113	78,099	251,161
Sub-total	\$57,349	\$0	\$341,554	\$415,169	\$262,115	\$78,099	\$262,206
<b>COMMUNITY CONSERVATION EDUCATION</b>							
6742 Demonstration Garden Grant	4,565	863	0	0	10,000	0	10,000
6749 Residential Customer Training	12,154	13,389	0	0	8,000	0	8,000
Sub-total	\$16,719	\$14,252	\$0	\$0	\$18,000	\$0	\$18,000
<b>RESOURCE CONSERVATION</b>							
6785 Watershed Programs	13,164	20,818	49,164	2,500	46,622	3,333	46,931
6790 Back Flow Protection	26,412	25,906	54,055	199,212	121,017	155,859	120,535
Sub-total	\$39,576	\$46,724	\$103,219	\$201,712	\$167,639	\$159,192	\$167,466
<b>ADMINISTRATIVE EXPENSES</b>							
6260 Rental Charge - Facility Repl	321,341	302,000	301,063	304,902	290,357	256,715	290,357
6516 Other Professional Services	3,547	23,000	16,400	94,805	75,000	46,593	0
7135.1 Property Insurance	31,115	38,031	43,627	61,876	0	67,983	0
7135.4 Earthquake Insurance	49,969	60,399	64,131	65,483	0	67,305	0
7145 Claims Paid	19,953	77,773	35,213	131,537	0	13,087	0
7155 Other Expense	3,170	(7,089)	8,319	0	0	(11,532)	0
Allocated Insurance	0	0	0	0	259,272	0	272,236
7203 Allocated Building Maint	83,651	89,824	153,010	102,595	115,393	147,151	96,643
7205 Allocated Legal	14,159	17,494	33,915	12,639	20,000	13,355	20,000
7225 Allocated Support Services	1,936,098	2,095,360	2,338,049	2,848,122	3,122,290	2,919,267	3,246,275
7226 Allocated Operations Services	5,333,194	5,717,446	5,845,681	6,538,699	8,512,012	7,382,641	8,751,477
Sub-total	\$7,796,197	\$8,414,238	\$8,839,408	\$10,160,658	\$12,394,324	\$10,902,566	\$12,676,988
<b>TOTAL OPERATING EXPENSES</b>	<b>\$45,835,374</b>	<b>\$49,016,808</b>	<b>\$49,922,148</b>	<b>\$50,880,278</b>	<b>\$57,118,618</b>	<b>\$58,661,698</b>	<b>\$58,409,683</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>\$13,860,484</b>	<b>\$17,700,304</b>	<b>\$14,997,529</b>	<b>\$16,338,604</b>	<b>\$11,425,617</b>	<b>\$13,702,363</b>	<b>\$12,244,243</b>

**Las Virgenes Municipal Water District  
Potable Water Summary**

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Budget	FY20-21 Est. Actual	FY 21-22 Budget
<b>OPERATING REVENUES</b>							
4000 Water Sales	32,957,152	38,520,325	37,089,127	39,513,870	41,392,267	44,139,081	43,012,475
4152 Penalty for Unsustainable Wtr Use	1,066,299	1,648,618	1,734,539	1,573,331	0	2,015,320	0
4155 Temporary Meter Fees	2,400	2,750	2,850	4,470	3,000	4,767	3,000
4160 Late Payment Fees	91,598	103,006	87,556	169,408	138,000	(60)	138,000
4170 Water Usage - Accidents	18,491	74,791	47,654	20,771	29,500	17,590	29,500
4175 PW Supplement to RW	1,876,640	1,585,688	1,540,184	843,720	1,556,300	652,645	1,546,820
4400 MWD Conser Credit	19,750	0	0	172,840	0	0	0
4421 Prop 50 - IRWMP	33,451	0	25,219	(4,388)	0	0	0
4505 Other Income from Operations	199,467	215,696	210,390	537,679	210,000	324,872	210,000
<b>TOTAL OPERATING REVENUES</b>	<b>\$36,265,248</b>	<b>\$42,150,874</b>	<b>\$40,737,519</b>	<b>\$42,831,701</b>	<b>\$43,329,067</b>	<b>\$47,154,215</b>	<b>\$44,939,795</b>
<b>SOURCE OF SUPPLY</b>							
5000 Purchased Water - MWD	19,848,993	20,516,114	21,950,622	21,369,476	22,809,888	24,613,316	23,505,136
5054 Draw from Reservoir	246,640	1,123,796	(790,045)	185,372	852,550	242,322	926,640
5105 Purchased Water - Ventura Co.	232,797	235,137	185,223	250,901	316,649	267,414	326,726
5110 Purchased Water - Simi Dist. #8	45,800	56,709	55,850	46,181	62,910	64,482	64,912
5125 Water Supply - LVR Adjustment	23,327	492,895	(70,912)	297,169	169,613	623,496	174,397
Sub-total	\$20,397,557	\$22,424,651	\$21,330,738	\$22,149,099	\$24,211,610	\$25,811,030	\$24,997,811
<b>OPERATING EXPENSES</b>							
5400 Labor	1,186,872	1,123,104	1,323,520	1,397,953	1,220,000	1,128,670	1,200,000
5405.1 Energy	923,493	968,759	892,947	910,671	855,500	1,185,297	880,500
5405.2 Telephone	68,369	64,622	48,288	60,901	53,600	40,220	53,600
5405.3 Gas	12,777	15,721	14,646	11,736	20,500	23,022	20,500
5405.4 Water	11,036	10,361	12,154	13,233	25,000	18,800	25,000
5410 Supplies/Material	200,255	235,700	256,435	192,124	217,000	146,230	217,000
5410.2 Chlorine	0	0	0	0	0	0	0
5410.10 Hypochlorite	5,528	21,431	15,416	4,185	15,000	11,333	15,000
5410.12 Septum	0	0	0	0	0	0	0
5415 Outside Services	91,790	71,184	123,578	224,653	137,000	177,317	204,000
5420 Permits and Fees	106,471	83,678	94,972	108,209	41,020	154,286	41,020
5425 Consulting Services	0	68,159	13,585	29,744	5,000	0	5,000
Sub-total	\$2,606,591	\$2,662,719	\$2,795,541	\$2,953,409	\$2,589,620	\$2,885,175	\$2,661,620
<b>MAINTENANCE EXPENSES</b>							
5500 Labor	905,204	927,196	1,022,799	774,382	766,128	639,162	812,909
5510 Supplies/Material	122,284	148,241	287,803	225,639	169,000	149,007	169,000
5515 Outside Services	177,667	262,790	827,955	406,656	338,026	382,727	414,380
5518 Building Maintenance	13,161	13,172	17,197	43,710	68,276	54,957	69,725
5520 Permits and Fees	13,793	18,398	15,234	9,579	25,000	18,537	25,000
5530 Capital Outlay	0	2,747	5,520	40,140	40,000	125	107,236
Sub-total	\$1,232,109	\$1,372,544	\$2,176,508	\$1,500,106	\$1,406,430	\$1,244,516	\$1,598,250
<b>SPECIALTY EXPENSES</b>							
5700 SCADA Services	110,966	50,790	95,801	172,319	140,029	92,648	145,960
5710.2 Technical Services	35,771	23,652	35,600	34,237	61,466	2,987	68,603
5715.2 Other Lab Services	7,975	12,120	33,739	9,796	41,800	16,863	41,800
5715.3 Tapia Lab Sampling	65,592	75,180	90,697	66,663	102,044	44,910	106,584
5725 Gen Supplies/Small Tools	11,992	3,291	9,294	10,345	3,000	32,751	3,000
7202 Allocated Lab Expense	186,186	196,840	217,626	276,271	298,542	292,701	312,048
Sub-total	\$418,482	\$361,873	\$482,757	\$569,631	\$646,881	\$482,860	\$677,995

**Las Virgenes Municipal Water District  
Potable Water Summary**

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Budget	FY20-21 Est. Actual	FY 21-22 Budget
<b>PUBLIC INFORMATION</b>							
6602 School Education Program	174,587	134,873	162,222	124,904	145,000	122,285	145,000
6604 Public Education Program	127,047	88,923	64,038	20,599	95,000	26,076	95,000
6606 Community Group Outreach	1,161	0	484	13,948	5,745	0	5,983
6608 Intergovernmental Coordination	3,365	3,258	7	0	0	0	0
Sub-total	\$306,160	\$227,054	\$226,751	\$159,451	\$245,745	\$148,361	\$245,983
<b>FIELD CONSERVATION</b>							
6639 Turf Removal Program	755	0	0	0	0	0	0
6640 RainBarrel Program	56,594	0	29,636	0	11,002	0	11,045
6709 WBIC Irrigation Controller	0	0	311,918	415,169	251,113	78,099	251,161
Sub-total	\$57,349	\$0	\$341,554	\$415,169	\$262,115	\$78,099	\$262,206
<b>COMMUNITY CONSERVATION EDUCATION</b>							
6742 Demonstration Garden Grant	4,565	863	0	0	10,000	0	10,000
6749 Residential Customer Training	12,154	13,389	0	0	8,000	0	8,000
Sub-total	\$16,719	\$14,252	\$0	\$0	\$18,000	\$0	\$18,000
<b>RESOURCE CONSERVATION</b>							
6785 Watershed Programs	13,164	20,818	49,164	2,500	46,622	3,333	46,931
6790 Back Flow Protection	25,352	22,706	53,710	176,622	118,017	155,612	117,535
Sub-total	\$38,516	\$43,524	\$102,874	\$179,122	\$164,639	\$158,945	\$164,466
<b>ADMINISTRATIVE EXPENSES</b>							
6260 Rental Charge - Facility Repl	273,933	257,557	265,057	260,003	255,375	223,984	255,375
6516 Other Professional Services	3,547	11,500	15,250	92,805	39,975	46,593	0
7135.1 Property Insurance	31,115	38,031	43,627	61,876	0	67,983	0
7135.4 Earthquake Insurance	49,969	60,399	64,131	65,483	0	67,305	0
7145 Claims Paid	19,953	77,773	35,213	131,537	0	13,087	0
7155 Other Expense	3,170	(7,089)	8,319	0	0	(11,532)	0
Allocated Insurance	0	0	0	0	259,272	0	272,236
7203 Allocated Building Maint	83,651	89,824	153,010	102,595	115,393	147,151	96,643
7205 Allocated Legal	9,709	17,494	33,915	12,639	20,000	13,355	20,000
7225 Allocated Support Services	1,522,985	1,694,825	1,868,349	2,151,512	2,452,946	2,305,297	2,608,317
7226 Allocated Operations Services	4,206,635	4,280,600	4,373,471	4,655,106	6,459,746	5,499,517	6,783,777
Sub-total	\$6,204,667	\$6,520,914	\$6,860,342	\$7,533,556	\$9,602,707	\$8,372,741	\$10,036,348
<b>TOTAL OPERATING EXPENSES</b>	<b>\$31,278,150</b>	<b>\$33,627,531</b>	<b>\$34,317,065</b>	<b>\$35,459,543</b>	<b>\$39,147,747</b>	<b>\$39,181,728</b>	<b>\$40,662,679</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>\$4,987,098</b>	<b>\$8,523,343</b>	<b>\$6,420,454</b>	<b>\$7,372,158</b>	<b>\$4,181,320</b>	<b>\$7,972,487</b>	<b>\$4,277,116</b>

**Las Virgenes Municipal Water District  
Recycled Water  
Operations - 102000/102100**

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Est. Actual	FY 21-22 Budget
<b>OPERATING REVENUES</b>							
4050 Temporary Meter Charge	\$0	\$0	\$0	\$0	\$1,800	\$0	\$1,800
4055 Water Sales	0	0	0	151,961	0	0	0
4155 Temporary Meter Installation Fees	0	50	0	0	100	0	100
4160 Late Payment Fees	6,924	6,079	4,197	5,953	10,000	26,817	10,000
4170 Water Usage - Accidents	0	0	0	0	100		100
4215 RW Sales - Calabasas	566,320	607,966	584,774	639,978	613,830	755,556	626,107
4220 RW Sales - LV Valley	198,427	293,895	252,665	251,629	277,500	384,108	283,050
4225 RW Sales - Calabasas MWD	1,179,349	1,383,462	1,241,766	1,329,912	1,434,120	1,686,852	1,462,802
4230 RW Sales - Western	2,262,085	2,873,297	2,652,126	2,733,128	2,876,010	2,677,727	2,933,530
4505 Other Income from Operations	603,754	583,247	524,118	590,950	764,708	638,177	780,002
<b>TOTAL OPERATING REVENUES</b>	<b>\$4,816,859</b>	<b>\$5,747,996</b>	<b>\$5,259,646</b>	<b>\$5,703,511</b>	<b>\$5,978,168</b>	<b>\$6,169,236</b>	<b>\$6,097,491</b>
<b>SOURCE OF SUPPLY</b>							
5100 Purchased Water - JPA RWTR	1,369,024	1,603,106	1,503,857	1,799,462	1,838,192	1,892,315	1,954,050
5115 Purchased Water - Potable Suppl	1,842,516	1,547,136	1,540,184	813,700	1,556,300	652,645	1,546,820
Sub-total	\$3,211,540	\$3,150,242	\$3,044,041	\$2,613,162	\$3,394,492	\$2,544,960	\$3,500,870
<b>OPERATING EXPENSES</b>							
5400 Labor	145,110	140,697	126,233	0	145,000	130,580	147,000
5405.1 Energy	6,329	6,030	5,689	6,348	6,500	8,661	6,500
5420 Permits and Fees	4,267	1,319	6,336	1,080	3,000	3,651	3,000
Sub-total	\$155,706	\$148,046	\$138,258	\$7,428	\$154,500	\$142,891	\$156,500
<b>MAINTENANCE EXPENSES</b>							
5500 Labor	3,484	663	1,986	167	2,607	931	2,723
5510 Supplies/Material	1,047	3,060	185	10	1,500	0	1,500
5515 Outside Services	0	0	0	0	5,516	0	0
Sub-total	\$4,531	\$3,723	\$2,171	\$177	\$9,623	\$931	\$4,223
<b>RESOURCE CONSERVATION</b>							
6790 Back Flow Protection	1,060	3,200	345	22,590	3,000	247	3,000
Sub-total	\$1,060	\$3,200	\$345	\$22,590	\$3,000	\$247	\$3,000
<b>ADMINISTRATIVE EXPENSES</b>							
6260 Rental Charge - Facility Repl	17,974	16,968	12,842	17,196	12,368	13,653	12,368
6516 Other Professional Services	0	0	0	0	1,350	0	0
7225 Allocated Support Services	143,255	137,392	157,813	179,513	183,671	159,423	222,958
7226 Allocated Operations Services	409,520	480,968	423,645	486,730	605,884	534,736	712,810
Sub-total	\$570,749	\$635,328	\$594,300	\$683,439	\$803,273	\$707,812	\$948,136
<b>TOTAL OPERATING EXPENSES</b>	<b>\$3,943,586</b>	<b>\$3,940,539</b>	<b>\$3,779,115</b>	<b>\$3,326,796</b>	<b>\$4,364,889</b>	<b>\$3,396,841</b>	<b>\$4,612,729</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>\$873,273</b>	<b>\$1,807,457</b>	<b>\$1,480,531</b>	<b>\$2,376,715</b>	<b>\$1,613,279</b>	<b>\$2,772,394</b>	<b>\$1,484,762</b>

**Las Virgenes Municipal Water District  
Sanitation  
Operations - 130000/130100**

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Est. Actual	FY 21-22 Budget
<b>OPERATING REVENUES</b>							
4160 Late Payment Fees	\$38,977	\$35,332	\$28,912	\$57,793	\$40,000	\$52,430	\$40,000
4260 Sanitation Service Fees	18,338,770	18,569,910	18,680,600	18,564,838	18,982,000	18,773,180	19,361,640
4270 Consol Sewer District Fees	236,004	213,000	213,000	213,000	215,000	215,000	215,000
<b>TOTAL OPERATING REVENUES</b>	<b>\$18,613,751</b>	<b>\$18,818,242</b>	<b>\$18,922,512</b>	<b>\$18,835,631</b>	<b>\$19,237,000</b>	<b>\$19,040,610</b>	<b>\$19,616,640</b>
<b>PURCHASED SERVICES</b>							
5735 Share of JPA Net Expenses	9,013,414	9,545,571	9,766,870	9,510,997	10,758,000	13,398,081	10,654,046
5740 City of Los Angeles	380,730	447,386	483,920	383,887	605,900	578,359	531,300
Sub-total	\$9,394,144	\$9,992,957	\$10,250,790	\$9,894,884	\$11,363,900	\$13,976,440	\$11,185,346
<b>OPERATING EXPENSES</b>							
5400 Labor	12,349	585	166	0	0	1,518	0
5405.1 Energy	69,798	69,361	76,726	89,556	85,000	125,498	85,000
5405.2 Telephone	18,192	14,459	10,184	7,688	13,000	14,657	13,000
5405.4 Water	780	932	1,130	1,263	800	1,343	800
5417 Odor Control	2,280	0	0	0	0	19,467	0
5420 Permits and Fees	14,554	16,553	7,476	5,822	3,000	7,516	3,000
Sub-total	\$117,953	\$101,890	\$95,682	\$104,329	\$101,800	\$169,999	\$101,800
<b>MAINTENANCE EXPENSES</b>							
5500 Labor	44,018	50,158	52,656	46,921	51,858	19,209	54,153
5510 Supplies/Material	3,561	11,725	11,147	47,056	12,000	38,419	12,000
5515 Outside Services	32,363	33,772	27,474	57,086	48,080	57,048	48,472
5530 Capital Outlay	0	0	3,453	0	40,000	0	40,000
Sub-total	\$79,942	\$95,655	\$94,730	\$151,063	\$151,938	\$114,676	\$154,625
<b>SPECIALTY EXPENSES</b>							
5700 SCADA Services	818	240	0	0	0	0	0
Sub-total	\$818	\$240	\$0	\$0	\$0	\$0	\$0
<b>ADMINISTRATIVE EXPENSES</b>							
6260 Rental Charge - Facility Repl	29,434	27,475	23,164	27,703	22,614	19,078	22,614
6516 Other Professional Services	0	11,500	1,150	2,000	33,675	0	0
7205 Allocated Legal	4,450	0	0	0	0	0	0
7225 Allocated Support Services	269,858	263,143	311,887	517,097	485,673	454,547	415,000
7226 Allocated Operations Services	717,039	955,878	1,048,565	1,396,863	1,446,382	1,348,388	1,254,890
Sub-total	\$1,020,781	\$1,257,996	\$1,384,766	\$1,943,663	\$1,988,344	\$1,822,014	\$1,692,504
<b>TOTAL OPERATING EXPENSES</b>	<b>\$10,613,638</b>	<b>\$11,448,738</b>	<b>\$11,825,968</b>	<b>\$12,093,939</b>	<b>\$13,605,982</b>	<b>\$16,083,128</b>	<b>\$13,134,275</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>\$8,000,113</b>	<b>\$7,369,504</b>	<b>\$7,096,544</b>	<b>\$6,741,692</b>	<b>\$5,631,018</b>	<b>\$2,957,482</b>	<b>\$6,482,365</b>



**Las Virgenes Municipal Water District  
Internal Service Summary**

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Est Actual	FY 21-22 Budget
<b>BOARD EXPENSES</b>							
6000 Directors' Fees	\$87,460	\$84,040	\$80,740	\$68,420	\$90,000	\$75,387	\$90,000
6005 Directors' Benefits	79,640	78,735	71,342	59,741	93,084	71,798	90,730
6005.1 OPEB	5,934	8,746	8,706	9,188	14,684	23,220	13,441
6010 Directors' Conference Expenses	32,859	36,053	41,271	35,635	50,000	8,252	50,000
6015 Directors' Miscellaneous	826	92	4,585	7,097	5,000	1,276	5,000
6020 Election Expense	292	0	296	0	50,000	442	0
Sub-total	\$207,011	\$207,666	\$206,940	\$180,081	\$302,768	\$180,375	\$249,171
<b>PAYROLL EXPENSES</b>							
6100 Staff Salaries	11,623,948	11,468,916	12,373,782	12,550,018	13,610,739	10,882,223	14,203,615
6102 Staff Overtime	415,792	481,487	641,502	498,632	298,457	483,368	306,286
6105 Staff Benefits	3,452,754	3,798,650	2,592,466	1,032,095	5,769,702	4,659,850	6,305,975
6105.1 OPEB	710,388	1,163,038	1,342,970	1,685,396	1,600,342	1,568,122	1,600,804
6106 Pension Expense	396,000	0	0	0	1	1	2
6110 Staff Taxes	1,187,653	1,169,346	1,218,658	954,546	1,290,276	805,461	1,318,976
Sub-total	\$17,786,535	\$18,081,437	\$18,169,378	\$16,720,686	\$22,569,517	\$18,399,025	\$23,735,658
6115 Staff Costs Recovered	(8,178,113)	(7,786,668)	(8,204,046)	(8,017,252)	(8,155,438)	(5,809,187)	(8,337,199)
Net Payroll Expenses	\$9,608,422	\$10,294,769	\$9,965,332	\$8,703,434	\$14,414,079	\$12,589,838	\$15,398,459
<b>OFFICE EQUIPMENT &amp; POSTAGE</b>							
6200 Forms, Supplies & Postage	85,294	70,961	77,917	60,241	98,040	58,429	99,170
6205 Equipment Rental	6,281	6,120	6,465	6,465	6,400	13,809	6,400
6210 Equipment Repairs	1,439	2,813	106	0	8,000	0	8,000
6215 Equipment Maintenance	345,890	385,504	404,385	380,744	449,700	424,790	704,700
6220 Outside Services	283,769	350,978	375,591	357,487	782,762	468,276	582,762
6225 Radio Maintenance Expense	31,316	16,065	42,622	5,133	15,000	9,224	15,000
6230 Safety Equipment	35,867	49,829	28,090	28,805	43,450	17,734	28,450
6235 Records Management	44,437	44,041	8,742	8,355	10,000	8,542	10,000
6250 Equipment Interest Expense	6,961	5,469	3,864	2,127	2,400	513	2,400
Sub-total	\$841,254	\$931,780	\$947,782	\$849,357	\$1,415,752	\$1,001,317	\$1,456,882
<b>PROFESSIONAL SERVICES</b>							
6500 Legal Services	90,351	97,839	185,294	170,729	118,000	206,472	122,650
6505 Legal Advertising	3,861	2,505	1,935	2,544	4,000	3,387	4,000
6516 Other Professional Services	115,248	75,750	231,483	502,919	427,000	420,236	360,000
6517 Audit Fees	29,055	35,450	30,264	27,500	47,500	38,767	48,900
6522 Management Consultant Fees	60,762	138,265	55,305	64,831	85,000	89,231	85,000
Sub-total	\$299,277	\$349,809	\$504,281	\$768,523	\$681,500	\$758,093	\$620,550
<b>RES CONSER/PUBLIC OUTREACH</b>							
6602 School Education Program	20,328	10	3,715	1,438	17,561	14,782	17,618
6604 Public Education Program	222,191	207,658	256,162	334,729	225,000	323,721	225,000
6606 Community Group Outreach	6,321	4,145	6,215	27,545	52,423	4,060	52,477
6608 Intergovernmental Coordination	20,705	16,229	684	0	12,000	0	12,000
Sub-total	\$269,545	\$228,042	\$266,776	\$363,712	\$306,984	\$342,563	\$307,095
<b>HUMAN RESOURCES</b>							
6800 Safety	14,306	17,623	23,147	13,032	38,000	13,726	38,000
6805 Haz-Mat	0	0	0	0	0	0	0
6810 Recruitment Expenses	14,428	15,965	16,619	21,671	10,000	19,578	10,000
6812 Retired Employee Benefits	866,219	969,522	1,025,356	1,081,086	1,150,830	1,232,211	1,240,511
6815 Employee Recognition Function	12,853	12,686	19,791	12,002	15,000	9,023	15,000
6820 Employee Assistance Program	0	0	0	0	1,000	0	1,000
6825 Employee Wellness Program	7,996	21,806	10,972	4,893	10,000	7,218	10,000
6830 Training & Prof. Development	122,559	114,995	142,696	113,452	290,620	36,903	295,620
6840 DOT Testing	1,250	1,120	951	1,213	1,000	1,333	1,000
6850 Unemployment Ins. Benefit	0	4,950	1,350	0	0	1,299	0
6855 Donated Sick Leave	1,003	0	0	0	0	0	0
6872 Litigation - Outside Services	14,159	18,744	33,915	12,639	155,000	13,355	155,000
Sub-total	\$1,054,773	\$1,177,411	\$1,274,797	\$1,259,988	\$1,671,450	\$1,334,646	\$1,766,131

**Las Virgenes Municipal Water District  
Internal Service Summary**

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Est Actual	FY 21-22 Budget
<b>OTHER G&amp;A EXPENSES</b>							
7100 Provision for Uncollectible Accts	35,797	33,398	310,987	124,797	50,000	55,000	50,000
7105 Dues/Subscriptions/Memberships	141,200	128,813	120,794	130,391	123,355	83,639	123,355
7110 Travel/Misc. Expenses	3,408	13,467	17,289	9,886	25,535	4,676	25,535
7135.1 Property Insurance	33,759	41,262	47,334	67,134	234,466	77,447	269,636
7135.2 Liability Insurance	181,149	173,351	190,448	221,897	221,402	242,309	251,800
7135.3 Automobile Insurance	67,336	67,521	55,543	95,486	100,054	118,492	115,062
7135.4 Earthquake Insurance	54,215	65,530	69,580	71,047	262,832	76,674	302,257
7135.5 Excess Liability Insurance	194,333	198,739	210,879	560,338	775,627	745,533	891,971
7145 Claims Paid	3,459	151,749	0	3,985	0	0	0
7152 LAFCO Charges	22,050	20,367	19,268	22,528	23,000	105,894	23,000
Sub-total	\$736,706	\$894,197	\$1,042,122	\$1,307,489	\$1,816,271	\$1,509,665	\$2,052,616
<b>OPERATING EXPENSE</b>							
5400 Labor	379,847	330,417	269,595	245,282	252,243	256,992	257,865
5405.1 Utilities - Energy	103,506	107,401	95,562	98,999	112,000	112,402	112,500
5405.2 Utilities - Telephone	260,880	204,399	114,864	84,010	156,287	100,612	156,325
5405.3 Utilities - Gas	15,962	11,611	15,821	17,567	20,000	19,082	20,000
5405.4 Utilities - Water	17,812	20,110	23,817	27,516	23,500	29,197	23,500
5415 Outside Services	191,407	198,594	217,051	225,038	225,000	234,386	225,000
5430 Capital Outlay	88,481	70,917	56,295	109,057	123,500	128,239	128,500
Sub-total	\$1,057,895	\$943,449	\$796,298	\$807,492	\$912,530	\$880,911	\$923,690
<b>MAINTENANCE EXPENSE</b>							
5500 Labor	380,247	321,221	452,153	496,127	519,025	562,503	530,592
5510 Supplies/Materials	271,281	204,845	261,654	211,763	333,500	299,420	333,500
5510.1 Fuel	95,940	82,615	106,575	117,515	110,000	58,555	110,000
5515 Outside Services	428,275	371,815	555,242	418,852	1,035,096	529,913	933,930
5520 Permits/Fee	10,272	14,147	14,496	14,880	16,300	23,940	16,800
5530 Capital Outlay	481	0	0	6,541	45,000	16,713	10,000
6255 Rental Charge - Vehicles	178,498	197,164	233,648	243,226	255,475	243,885	255,475
Sub-total	\$1,364,994	\$1,191,807	\$1,623,768	\$1,508,904	\$2,314,396	\$1,734,930	\$2,190,297
<b>INVENTORY EXPENSE</b>							
5536 Inventory Adjustment	(4,967)	(7,452)	2,763	19,995	9,225	6,400	10,145
Sub-total	(\$4,967)	(\$7,452)	\$2,763	\$19,995	\$9,225	\$6,400	\$10,145
<b>GEN'L SPECIALTY EXPENSE</b>							
5725 Supplies and Small Tools	30,721	38,933	42,751	28,906	47,655	32,440	47,655
Sub-total	\$30,721	\$38,933	\$42,751	\$28,906	\$47,655	\$32,440	\$47,655
<b>TOTAL EXPENSES</b>	<b>\$13,947,701</b>	<b>\$15,528,966</b>	<b>\$15,674,951</b>	<b>\$15,797,881</b>	<b>\$23,892,610</b>	<b>\$20,371,176</b>	<b>\$25,022,691</b>
<b>ALLOCATED EXPENSES</b>							
ALLOCATED LABORATORY EXPENSES	(\$564,200)	(\$596,483)	(\$596,483)	(\$837,186)	(\$904,673)	(\$886,973)	(\$945,601)
ALLOCATED VEHICLE EXPENSES	\$1	\$2	\$2	\$0	\$0	(\$0)	(\$3)
ALLOCATED LEGAL EXPENSES	(\$14,159)	(\$17,494)	(\$17,494)	(\$12,639)	(\$155,000)	(\$13,355)	(\$155,000)
ALLOCATED OPS BLDG EXPENSES	(\$167,300)	(\$179,647)	(\$179,647)	(\$205,191)	(\$230,786)	(\$294,302)	(\$193,285)
ALLOCATED INTERNAL G&A	\$8	(\$1)	(\$145,986)	\$426,649	(\$1,246,785)	(\$196,777)	\$0
ALLOCATED SUPPORT SERVICES(G&A)	(\$5,640,877)	(\$6,356,153)	(\$6,356,153)	(\$6,563,347)	(\$7,987,101)	(\$8,175,197)	(\$10,492,588)
ALLOCATED OPERATIONS SERVICES(G&A)	\$20,334,228	\$22,678,742	\$22,970,712	\$22,989,594	\$34,416,955	\$29,937,781	\$36,809,168
<b>TOTAL ALLOCATED EXPENSES</b>	<b>\$13,947,701</b>	<b>\$15,528,966</b>	<b>\$15,674,951</b>	<b>\$15,797,881</b>	<b>\$23,892,610</b>	<b>\$20,371,176</b>	<b>\$25,022,691</b>

**Las Virgenes Municipal Water District  
Board of Directors and General Manager**

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Est Actual	FY 21-22 Budget
<b>BOARD EXPENSES</b>							
6000 Directors' Fees	\$87,460	\$84,040	\$80,740	\$68,420	\$90,000	\$75,387	\$90,000
6005 Directors' Benefits	79,640	78,735	71,342	59,741	93,084	71,798	90,730
6005.1 OPEB	5,934	8,746	8,706	9,188	14,684	23,220	13,441
6010 Directors' Conference Expenses	32,859	36,053	41,271	35,635	50,000	8,252	50,000
6015 Directors' Miscellaneous	826	92	4,585	7,097	5,000	1,276	5,000
6020 Election Expense	292	0	296	0	50,000	442	0
Sub-total	\$207,011	\$207,666	\$206,940	\$180,081	\$302,768	\$180,375	\$249,171
<b>PAYROLL EXPENSES</b>							
6100 Staff Salaries	378,239	382,215	423,441	467,341	479,041	464,738	494,612
6105 Staff Benefits	85,256	107,811	51,317	(10,568)	185,145	164,993	197,172
6105.1 OPEB	12,782	39,775	45,893	62,761	28,325	60,959	28,586
6110 Staff Taxes	28,313	28,595	30,769	29,548	34,112	26,230	34,478
Sub-total	\$504,590	\$558,396	\$551,420	\$549,082	\$726,623	\$716,920	\$754,848
Net Payroll Expenses	\$504,590	\$558,396	\$551,420	\$549,082	\$726,623	\$716,920	\$754,848
<b>OFFICE EQUIPMENT &amp; POSTAGE</b>							
6220 Outside Services	0	0	0	0	0	0	0
6235 Records Management	44,437	44,041	8,742	8,355	10,000	8,542	10,000
Sub-total	\$44,437	\$44,041	\$8,742	\$8,355	\$10,000	\$8,542	\$10,000
<b>PROFESSIONAL SERVICES</b>							
6500 Legal Services	84,000	84,005	88,213	92,616	93,000	92,832	97,650
6505 Legal Advertising	3,861	2,505	1,935	2,544	4,000	3,387	4,000
6516 Other Professional Services	12,226	10,100	182,420	412,820	102,000	204,770	65,000
Sub-total	\$100,087	\$96,610	\$272,568	\$507,980	\$199,000	\$300,988	\$166,650
<b>HUMAN RESOURCES</b>							
6812 Retired Employee Benefits	127,164	165,441	175,594	181,061	196,792	200,725	212,127
6815 Employee Recognition Function	3,584	4,573	7,695	3,689	5,000	1,879	5,000
6830 Training & Prof. Development	10,704	7,922	10,682	12,312	18,500	2,071	18,500
6872 Litigation - Outside Services	14,159	18,744	33,915	12,639	155,000	13,355	155,000
Sub-total	\$155,611	\$196,680	\$227,886	\$209,701	\$375,292	\$218,030	\$390,627
<b>OTHER G&amp;A EXPENSES</b>							
7105 Dues/Subscriptions/Memberships	134,877	115,610	112,395	125,587	116,000	80,619	116,000
7110 Travel/Misc. Expenses	1,232	8,226	6,035	4,287	5,000	344	5,000
7135.2 Liability Insurance	23,739	21,199	21,828	28,756	28,122	30,949	29,528
7152 LAFCO Charges	22,050	20,367	19,268	22,528	23,000	105,894	23,000
Sub-total	\$181,898	\$165,402	\$159,526	\$181,157	\$172,122	\$217,805	\$173,528
<b>OPERATING EXPENSE</b>							
5400 Labor	313	5,779	7,272	7,923	9,709	0	9,926
5405.2 Utilities - Telephone	3,425	3,965	2,912	3,055	2,500	1,951	2,500
5430 Capital Outlay	0	0	0	0	0	0	0
Sub-total	\$3,738	\$9,744	\$10,184	\$10,978	\$12,209	\$1,951	\$12,426
<b>TOTAL EXPENSES</b>	<b>\$1,197,372</b>	<b>\$1,278,539</b>	<b>\$1,437,266</b>	<b>\$1,647,334</b>	<b>\$1,798,014</b>	<b>\$1,644,612</b>	<b>\$1,757,250</b>
<b>ALLOCATED EXPENSES</b>							
ALLOCATED VEHICLE EXPENSES	\$5,207	\$5,379	\$5,379	\$6,486	\$7,021	\$5,843	\$7,092
ALLOCATED LEGAL EXPENSES	(\$14,159)	(\$17,494)	(\$17,494)	(\$12,639)	(\$155,000)	(\$13,355)	(\$155,000)
ALLOCATED INTERNAL G&A	(\$125,640)	(\$117,490)	(\$276,217)	(\$788,971)	(\$34,745)	(\$11,909)	(\$11,551)
ALLOCATED SUPPORT SERVICES(G&A)	(\$1,062,780)	(\$1,148,934)	(\$1,148,934)	(\$852,210)	(\$1,615,290)	(\$1,625,191)	(\$1,597,791)
ALLOCATED OPERATIONS SERVICES(G&A)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL ALLOCATED EXPENSES</b>	<b>(\$1,197,372)</b>	<b>(\$1,278,539)</b>	<b>(\$1,437,266)</b>	<b>(\$1,647,334)</b>	<b>(\$1,798,014)</b>	<b>(\$1,644,612)</b>	<b>(\$1,757,250)</b>

**Las Virgenes Municipal Water District  
Engineering and External Affairs**

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Est Actual	FY 21-22 Budget
<b>PAYROLL EXPENSES</b>							
6100 Staff Salaries	\$3,392,612	\$3,243,737	\$3,360,514	\$3,244,071	\$3,858,512	\$3,086,650	\$4,095,181
6102 Staff Overtime	62,198	95,272	102,980	84,212	60,179	60,217	59,669
6105 Staff Benefits	1,078,393	1,079,003	712,718	277,382	1,555,328	1,413,170	1,754,728
6105.1 OPEB	231,080	337,557	364,784	435,660	481,519	438,738	471,666
6110 Staff Taxes	274,404	294,524	289,356	243,222	305,024	220,981	306,843
Sub-total	\$5,434,687	\$5,050,093	\$4,830,352	\$4,284,547	\$6,260,563	\$5,219,756	\$6,688,089
6115 Staff Costs Recovered	(1,777,786)	(1,525,509)	(1,410,022)	(1,375,564)	(1,510,193)	(1,104,887)	(1,543,854)
Net Payroll Expenses	\$3,656,901	\$3,524,584	\$3,420,330	\$2,908,983	\$4,750,370	\$4,114,868	\$5,144,235
<b>OFFICE EQUIPMENT &amp; POSTAGE</b>							
6200 Forms, Supplies & Postage	12,293	6,389	7,145	5,835	16,570	10,719	16,570
6210 Equipment Repairs	0	0	0	0	500	0	500
6215 Equipment Maintenance	1,418	3,327	3,836	4,186	1,500	1,449	1,500
6220 Outside Services	235,665	338,042	361,341	322,145	774,662	434,681	574,662
6230 Safety Equipment	5,423	3,706	3,878	3,172	2,000	2,809	2,000
Sub-total	\$254,799	\$351,464	\$376,200	\$335,338	\$795,232	\$449,658	\$595,232
<b>PROFESSIONAL SERVICES</b>							
6516 Other Professional Services	733	0	0	0	0	0	0
Sub-total	\$733	\$0	\$0	\$0	\$0	\$0	\$0
<b>RES CONSER/PUBLIC OUTREACH</b>							
6602 School Education Program	20,328	10	3,715	1,438	17,561	14,782	17,618
6604 Public Education Program	222,191	207,658	256,162	334,729	225,000	323,721	225,000
6606 Community Group Outreach	6,321	4,145	6,215	27,545	52,423	4,060	52,477
6608 Intergovernmental Coordination	20,705	16,229	684	0	12,000	0	12,000
Sub-total	\$269,545	\$228,042	\$266,776	\$363,712	\$306,984	\$342,563	\$307,095
<b>HUMAN RESOURCES</b>							
6830 Training & Prof. Development	35,620	38,736	46,698	39,800	69,200	10,102	72,200
Sub-total	\$35,620	\$38,736	\$46,698	\$39,800	\$69,200	\$10,102	\$72,200
<b>OTHER G&amp;A EXPENSES</b>							
7100 Provision for Uncollectible Accts	35,797	33,398	310,987	124,797	50,000	55,000	50,000
7105 Dues/Subscriptions/Memberships	600	380	1,950	1,372	1,700	667	1,700
7110 Travel/Misc. Expenses	664	2,778	5,630	3,779	7,635	1,292	7,635
Sub-total	\$37,061	\$36,556	\$318,567	\$129,947	\$59,335	\$56,959	\$59,335
<b>OPERATING EXPENSE</b>							
5400 Labor	371,628	309,644	251,085	221,114	221,862	252,227	226,807
5405.2 Utilities - Telephone	10,042	6,887	5,094	5,529	10,172	6,248	10,210
5410 Supplies/Materials	0	0	3,293	24	0	0	0
5415 Outside Services	191,407	198,594	217,051	225,038	225,000	234,386	225,000
5430 Capital Outlay	0	7,104	0	0	5,000	0	0
Sub-total	\$573,077	\$522,229	\$476,523	\$451,706	\$462,034	\$492,861	\$462,017
<b>MAINTENANCE EXPENSE</b>							
5500 Labor	231,847	207,647	279,258	376,965	376,343	456,158	384,731
5510 Supplies/Materials	142,820	73,221	93,808	76,607	200,000	115,747	200,000
5515 Outside Services	1,630	24,412	1,690	4,235	609,300	100,138	522,000
5520 Permits/Fee	0	127	0	0	0	0	0
Sub-total	\$376,297	\$305,407	\$374,756	\$457,807	\$1,185,643	\$672,044	\$1,106,731
<b>GEN'L SPECIALTY EXPENSE</b>							
5725 Supplies and Small Tools	3,409	2,641	2,630	2,825	4,155	3,497	4,155
Sub-total	\$3,409	\$2,641	\$2,630	\$2,825	\$4,155	\$3,497	\$4,155
<b>TOTAL EXPENSES</b>	<b>\$4,410,362</b>	<b>\$5,009,659</b>	<b>\$5,305,706</b>	<b>\$4,719,845</b>	<b>\$7,632,953</b>	<b>\$6,152,582</b>	<b>\$7,751,000</b>
<b>ALLOCATED EXPENSES</b>							
ALLOCATED TECHNICAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ALLOCATED CUSTOMER INFO SYSTEMS	\$275,293	\$322,424	\$322,424	\$337,167	\$492,822	\$390,906	\$482,592
ALLOCATED VEHICLE EXPENSES	\$98,172	\$101,416	\$101,416	\$122,289	\$132,371	\$110,174	\$133,720
ALLOCATED INTERNAL G&A	\$520,743	\$560,251	\$264,204	\$1,717,958	\$395,083	\$448,561	\$502,846
ALLOCATED SUPPORT SERVICES(G&A)	(\$505,059)	(\$649,416)	(\$649,416)	(\$1,068,037)	(\$958,496)	(\$1,011,172)	(\$1,246,012)
ALLOCATED OPERATIONS SERVICES(G&A)	(\$4,799,511)	(\$5,344,334)	(\$5,344,334)	(\$5,829,222)	(\$7,694,733)	(\$6,091,051)	(\$7,624,145)
<b>TOTAL ALLOCATED EXPENSES</b>	<b>(\$4,410,362)</b>	<b>(\$5,009,659)</b>	<b>(\$5,305,706)</b>	<b>(\$4,719,845)</b>	<b>(\$7,632,953)</b>	<b>(\$6,152,582)</b>	<b>(\$7,751,000)</b>

**Las Virgenes Municipal Water District  
Facilities and Operations**

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Est Actual	FY 21-22 Budget
<b>PAYROLL EXPENSES</b>							
6100 Staff Salaries	\$6,051,101	\$5,996,531	\$6,603,992	\$6,635,509	\$6,529,344	\$5,116,221	\$6,756,515
6102 Staff Overtime	336,697	372,107	535,023	409,918	201,743	412,450	208,803
6105 Staff Benefits	1,785,756	2,020,981	1,441,228	691,977	2,877,422	2,157,337	3,101,566
6105.1 OPEB	371,530	593,558	716,631	891,111	849,740	776,372	857,573
6110 Staff Taxes	731,610	691,490	727,956	524,998	718,869	413,213	740,327
Sub-total	\$9,276,694	\$9,674,667	\$10,024,830	\$9,153,513	\$11,177,118	\$8,875,593	\$11,664,784
6115 Staff Costs Recovered	(6,258,816)	(6,189,548)	(6,693,594)	(6,436,928)	(6,494,503)	(4,574,786)	(6,639,243)
Net Payroll Expenses	\$3,017,878	\$3,485,119	\$3,331,236	\$2,716,584	\$4,682,615	\$4,300,807	\$5,025,541
<b>OFFICE EQUIPMENT &amp; POSTAGE</b>							
6200 Forms, Supplies & Postage	645	645	2,786	22	100	0	100
6220 Outside Services	37,271	3,016	1,500	23,497	5,000	0	5,000
6225 Radio Maintenance Expense	31,316	16,065	42,622	5,133	15,000	9,224	15,000
6230 Safety Equipment	30,219	45,898	24,212	25,408	41,225	14,090	26,225
Sub-total	\$99,451	\$65,624	\$71,120	\$54,059	\$61,325	\$23,315	\$46,325
<b>PROFESSIONAL SERVICES</b>							
6516 Other Professional Services	0	0	0	0	0	0	55,000
Sub-total	\$0	\$0	\$0	\$0	\$0	\$0	\$55,000
<b>HUMAN RESOURCES</b>							
6800 Safety	0	0	0	315	0	0	0
6830 Training & Prof. Development	42,464	27,000	40,091	23,951	76,700	7,771	76,700
Sub-total	\$42,464	\$27,000	\$40,091	\$24,265	\$76,700	\$7,771	\$76,700
<b>OTHER G&amp;A EXPENSES</b>							
7105 Dues/Subscriptions/Memberships	1,648	3,681	2,960	409	55	480	55
7110 Travel/Misc. Expenses	766	1,828	4,404	882	11,500	2,090	11,500
Sub-total	\$2,414	\$5,509	\$7,364	\$1,291	\$11,555	\$2,570	\$11,555
<b>OPERATING EXPENSE</b>							
5400 Labor	0	0	0	0	0	0	0
5405.1 Utilities - Energy	103,506	107,401	95,562	98,999	112,000	112,402	112,500
5405.2 Utilities - Telephone	152,152	118,461	57,522	58,645	28,265	68,103	28,265
5405.3 Utilities - Gas	15,962	11,611	15,821	17,567	20,000	19,082	20,000
5405.4 Utilities - Water	17,812	20,110	23,817	27,516	23,500	29,197	23,500
Sub-total	\$289,432	\$257,583	\$192,722	\$202,727	\$183,765	\$228,784	\$184,265
<b>MAINTENANCE EXPENSE</b>							
5500 Labor	148,400	113,574	172,895	119,162	142,682	106,345	145,861
5510 Supplies/Materials	128,461	131,624	167,846	135,156	133,500	183,673	133,500
5510.1 Fuel	95,940	82,615	106,575	117,515	110,000	58,555	110,000
5515 Outside Services	426,645	347,403	553,552	414,617	425,796	429,774	411,930
5520 Permits/Fee	10,272	14,147	14,496	14,880	16,300	23,940	16,800
5530 Capital Outlay	481	0	0	6,541	45,000	16,713	10,000
6255 Rental Charge - Vehicles	178,498	197,164	233,648	243,226	255,475	243,885	255,475
Sub-total	\$988,697	\$886,527	\$1,249,012	\$1,051,097	\$1,128,753	\$1,062,886	\$1,083,566
<b>GEN'L SPECIALTY EXPENSE</b>							
5725 Supplies and Small Tools	27,312	36,292	40,121	26,081	43,500	28,943	43,500
Sub-total	27,312	36,292	40,121	26,081	43,500	28,943	43,500
<b>TOTAL EXPENSES</b>	<b>\$3,746,798</b>	<b>\$4,042,082</b>	<b>\$3,909,781</b>	<b>\$3,271,890</b>	<b>\$6,188,213</b>	<b>\$5,655,077</b>	<b>\$6,526,452</b>
<b>ALLOCATED EXPENSES</b>							
ALLOCATED TECHNICAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$1	\$0
ALLOCATED LABORATORY EXPENSES	(\$564,200)	(\$596,483)	(\$596,483)	(\$837,186)	(\$904,673)	(\$886,973)	(\$945,601)
ALLOCATED VEHICLE EXPENSES	(\$108,585)	(\$112,172)	(\$112,172)	(\$135,261)	(\$146,413)	(\$121,861)	(\$147,907)
ALLOCATED OPS BLDG EXPENSES	(\$167,300)	(\$179,647)	(\$179,647)	(\$205,191)	(\$230,786)	(\$294,302)	(\$193,285)
ALLOCATED INTERNAL G&A	\$609,991	\$593,730	\$726,031	\$830,067	\$1,957,427	\$1,465,220	\$1,604,751
ALLOCATED SUPPORT SERVICES(G&A)	(\$755,041)	(\$712,654)	(\$712,654)	(\$921,861)	(\$1,190,236)	(\$1,093,611)	(\$1,232,342)
ALLOCATED OPERATIONS SERVICES(G&A)	(\$2,761,663)	(\$3,034,856)	(\$3,034,856)	(\$3,022,815)	(\$5,673,532)	(\$4,723,549)	(\$5,612,068)
<b>TOTAL ALLOCATED EXPENSES</b>	<b>(\$3,746,798)</b>	<b>(\$4,042,082)</b>	<b>(\$3,909,781)</b>	<b>(\$4,292,246)</b>	<b>(\$6,188,213)</b>	<b>(\$5,655,076)</b>	<b>(\$6,526,452)</b>

**Las Virgenes Municipal Water District  
Finance and Administration**

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Est Actual	FY 21-22 Budget
<b>PAYROLL EXPENSES</b>							
6100 Staff Salaries	\$1,801,996	\$1,846,433	\$1,985,835	\$2,203,097	\$2,743,842	\$2,214,614	\$2,857,307
6102 Staff Overtime	16,897	14,108	3,499	4,502	36,535	10,700	37,814
6105 Staff Benefits	503,349	590,855	387,203	73,305	1,151,807	924,351	1,252,509
6105.1 OPEB	94,996	192,148	215,662	295,863	240,758	292,053	242,979
6110 Staff Taxes	153,326	154,737	170,577	156,777	232,271	145,037	237,328
Sub-total	\$2,570,564	\$2,798,281	\$2,762,776	\$2,733,544	\$4,405,213	\$3,586,756	\$4,627,937
6115 Staff Costs Recovered	(141,511)	(71,611)	(100,430)	(204,760)	(150,742)	(129,514)	(154,102)
Net Payroll Expenses	\$2,429,053	\$2,726,670	\$2,662,346	\$2,528,784	\$4,254,471	\$3,457,242	\$4,473,835
<b>OFFICE EQUIPMENT &amp; POSTAGE</b>							
6200 Forms, Supplies & Postage	72,356	63,927	67,986	54,384	81,370	47,710	82,500
6205 Equipment Rental	6,281	6,120	6,465	6,465	6,400	13,809	6,400
6210 Equipment Repairs	1,439	2,813	106	0	7,500	0	7,500
6215 Equipment Maintenance	344,472	382,177	400,549	376,558	448,200	423,341	703,200
6220 Outside Services	10,833	9,920	12,750	11,845	3,100	33,594	3,100
6230 Safety Equipment	225	225	0	225	225	835	225
6250 Equipment Interest Expense	6,961	5,469	3,864	2,127	2,400	513	2,400
Sub-total	\$442,567	\$470,651	\$491,720	\$451,604	\$549,195	\$519,802	\$805,325
<b>PROFESSIONAL SERVICES</b>							
6500 Legal Services	6,351	13,834	97,081	78,113	25,000	113,640	25,000
6516 Other Professional Services	102,289	65,650	49,063	90,099	325,000	215,466	240,000
6517 Audit Fees	29,055	35,450	30,264	27,500	47,500	38,767	48,900
6522 Management Consultant Fees	60,762	138,265	55,305	64,831	85,000	89,231	85,000
Sub-total	\$198,457	\$253,199	\$231,713	\$260,544	\$482,500	\$457,104	\$398,900
<b>HUMAN RESOURCES</b>							
6800 Safety	14,306	17,623	23,147	12,717	38,000	13,726	38,000
6810 Recruitment Expenses	14,428	15,965	16,619	21,671	10,000	19,578	10,000
6812 Retired Employee Benefits	739,055	804,081	849,762	900,026	954,038	1,031,486	1,028,384
6815 Employee Recognition Function	9,269	8,113	12,096	8,313	10,000	7,144	10,000
6820 Employee Assistance Program	0	0	0	0	1,000	0	1,000
6825 Employee Wellness Program	7,996	21,806	10,972	4,893	10,000	7,218	10,000
6830 Training & Prof. Development	33,771	41,337	45,225	37,390	126,220	16,959	128,220
6840 DOT Testing	1,250	1,120	951	1,213	1,000	1,333	1,000
6850 Unemployment Ins. Benefit	0	4,950	1,350	0	0	1,299	0
6855 Donated Sick Leave	1,003	0	0	0	0	0	0
Sub-total	\$821,078	\$914,995	\$960,122	\$986,223	\$1,150,258	\$1,098,743	\$1,226,604
<b>OTHER G&amp;A EXPENSES</b>							
7105 Dues/Subscriptions/Memberships	4,075	9,142	3,489	3,024	5,600	1,873	5,600
7110 Travel/Misc. Expenses	746	635	1,220	938	1,400	950	1,400
7135.1 Property Insurance	33,759	41,262	47,334	67,134	234,466	77,447	269,636
7135.2 Liability Insurance	157,410	152,152	168,620	193,141	193,280	211,360	222,272
7135.3 Automobile Insurance	67,336	67,521	55,543	95,486	100,054	118,492	115,062
7135.4 Earthquake Insurance	54,215	65,530	69,580	71,047	262,832	76,674	302,257
7135.5 Excess Liability Insurance	194,333	198,739	210,879	560,338	775,627	745,533	891,971
Sub-total	\$515,333	\$686,730	\$556,665	\$995,093	\$1,573,259	\$1,232,329	\$1,808,198
<b>OPERATING EXPENSE</b>							
5400 Labor	7,906	14,994	11,238	16,245	20,672	4,765	21,132
5405.2 Utilities - Telephone	95,261	75,086	49,336	16,780	115,350	24,310	115,350
5430 Capital Outlay	88,481	63,813	56,295	109,057	118,500	128,239	128,500
Sub-total	\$191,648	\$153,893	\$116,869	\$142,082	\$254,522	\$157,314	\$264,982
<b>INVENTORY EXPENSE</b>							
5536 Inventory Adjustment	(4,967)	(7,452)	2,763	19,995	9,225	6,400	10,145
Sub-total	(\$4,967)	(\$7,452)	\$2,763	\$19,995	\$9,225	\$6,400	\$10,145
<b>TOTAL EXPENSES</b>	<b>\$4,593,169</b>	<b>\$5,198,686</b>	<b>\$5,022,198</b>	<b>\$5,384,325</b>	<b>\$8,273,430</b>	<b>\$6,928,935</b>	<b>\$8,987,989</b>
<b>ALLOCATED EXPENSES</b>							
ALLOCATED INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ALLOCATED CUSTOMER INFO SYSTEMS	(\$275,293)	(\$322,424)	(\$322,424)	(\$337,167)	(\$492,822)	(\$390,906)	(\$482,592)
ALLOCATED VEHICLE EXPENSES	\$5,207	\$5,379	\$5,379	\$6,486	\$7,021	\$5,843	\$7,092
ALLOCATED INTERNAL G&A	(\$1,005,086)	(\$1,036,492)	(\$860,004)	(\$1,332,405)	(\$3,564,550)	(\$2,098,649)	(\$2,096,046)
ALLOCATED SUPPORT SERVICES(G&A)	(\$3,317,997)	(\$3,845,149)	(\$3,845,149)	(\$3,721,239)	(\$4,223,079)	(\$4,445,224)	(\$6,416,443)
<b>TOTAL ALLOCATED EXPENSES</b>	<b>(\$4,593,169)</b>	<b>(\$5,198,686)</b>	<b>(\$5,022,198)</b>	<b>(\$5,384,325)</b>	<b>(\$8,273,430)</b>	<b>(\$6,928,935)</b>	<b>(\$8,987,989)</b>

**Capital Improvement Project Detail, FY 2021-22**

**Potable Water**

**Twin Lakes Pump Station Pipeline Project-10430**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		521,292	1,762,715	1,241,423	
Construct a new 4,145 foot 14" steel pipeline from the 30" pipeline at Valley Circle and Andora Street along Valley Circle to Germain Street. Plans and specifications were completed but the route alignment changed due to the discovery of a hazardous material zone in the previously recommended alignment. Plans and specifications will be developed for the new route and CEQA determination will be required based on the final alignment.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	1,110,000	2,351,423		
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	1,110,000	2,351,423		2,872,715

**SCADA System Communication Upgrades (LV Only)-10521**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		141,496	983,406	842,000	
Migration of the existing communication system from a serial radio network to an Ethernet based radio network. Provides redundant data paths for uninterrupted communication. Eliminates need to rely on telephone company equipment.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	-	842,000	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	-	842,000	-	983,496

**Interconnection With CMWD-10556**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		2,062,501	5,503,816	3,441,315	
Design and construction of a potable water inter tie between CMWD and the District. Includes 5,000 feet of 24-inch pipe in Lindero Canyon Blvd from Thousand Oaks Blvd to the county line and a pressure reducing station.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	1,500,000	4,941,315	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	1,500,000	4,941,315	-	7,003,816
	<b>Project Offset</b>		(1,975,517)		

**Westlake Pump Station & Filter Plant Landscape-10642**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		66,004	57,972	-	
Re-landscape areas near the Westlake Pump Station and Westlake Filtration Plant.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	8,032	8,032	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	8,032	8,032	-	74,036

**Tank Renovation: Equestrian Tank-10651**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		16,224	170,475	154,251	
Repairs of converse columns in Equestrian Tank.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	(100,000)	54,251	100,000	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	(100,000)	54,251	100,000	170,475

**Capital Improvement Project Detail, FY 2021-22**

**Cornell Pump Station Upgrades-10655**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		159,361	348,726	189,366	
Upgrades to the Cornell Pump Station in anticipation of the MWD shutdown scheduled for 2023. An additional amount of \$100,000 is added for construction management and inspection allocated in design.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	500,000	689,366	3,496,000	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	500,000	689,366	3,496,000	4,344,726

**AMR Implementation-10660**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		2,754,424	3,105,659	351,235	
Install Automated Meter Reading/Advanced Metering Infrastructure (AMR/AMI) for 2-inch and smaller meters including reclaimed system meters.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	5,328,000	5,679,235	2,699,754	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	5,328,000	5,679,235	2,699,754	11,133,413
	<b>Project Offset</b>			(500,000)	
			Net Project	10,633,413	

**AMR Debt Service**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	-	-	
Anticipated outside financing program - \$10,100,000 received in loan proceeds.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	1,100,000	1,100,000	1,100,000	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	1,100,000	1,100,000	1,100,000	2,200,000

**ERP System-10663**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		136,858	670,383	533,525	
Replacement of the Enterprise Resources Planning Program (ERP). This project will select and implement a new ERP system.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	533,525	-	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	-	533,525	-	670,383

**Saddle Peak Tank Rehabilitation-10671**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		1,280,441	1,365,976	85,535.00	
Rehabilitation including interior and exterior coating, valve and appurtence upgrades and replacements, restoration of deterioriated asphalt, and work to ensure up-to-date compliance for safety and water quality equipment.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	85,535	-	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	-	85,535	-	1,365,976



**Capital Improvement Project Detail, FY 2021-22**

**Stationary Emergency Generator- PW Pump Station-10672**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		457,835	3,695,995	3,238,160	
Stationary Emergency Generators at Jed Smith, Cold Canyon, Twin Lakes, and Seminole Pump Stations. An additional amount of \$100,000 is added for construction management and inspection allocated in Design.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	3,238,160	-	
	TWSD Share Amount (29.4%)	-	-	-	
	<b>Project Totals</b>	-	3,238,160	-	3,695,995
	<b>Project Offset</b>			(1,728,493)	
			Net Project	1,967,502	

**Pressure Reducing Station #45 (Kimberly) Rehabilitation-10674**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		23,500	287,514	264,014	
Install new supply piping, pressure reducing valves (Cla-Val) and isolation valves with corrosion control coatings applied.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	180,000	444,014	-	
	TWSD Share Amount (29.4%)	-	-	-	
	<b>Project Totals</b>	180,000	444,014	-	467,514

**Pressure Reducing Station #32 (Old Chimney) Rehabilitation-10675**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		21,286	345,337	324,051	
Install new supply piping, pressure reducing valves (Cla-Val) and isolation valves with corrosion control coatings applied.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	180,000	504,051	-	
	TWSD Share Amount (29.4%)	-	-	-	
	<b>Project Totals</b>	180,000	504,051	-	525,337

**New Fire Panel for Building #8- 10679**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	89,000	89,000	
Replace existing fire panel and all attached devices.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	89,000	-	
	TWSD Share Amount (29.4%)	-	-	-	
	<b>Project Totals</b>	-	89,000	-	89,000

**Boardroom Audio/Visual Upgrade-10683**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		11,938	60,000	48,062	
Upgrade the boardroom audio/visual system.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	48,062	-	
	TWSD Share Amount (29.4%)	-	-	-	
	<b>Project Totals</b>	-	48,062	-	60,000

**Capital Improvement Project Detail, FY 2021-22**

**Upper Oaks Pump Station Electrical Upgrade-10684**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	10,000	10,000	
The Upper Oaks Pump Station capacity was increased to meet high demands in the subsystem. Increased capacity limits the number of pumps that can be operated due to increased electrical draw. This project analyzes and increases the electrical service to the pump station.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	122,000	132,000	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	122,000	132,000	-	132,000

**Deerlake Tank Construction-10685**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		24,977	540,508	515,531	
Subproject of 10678-Deerlake Tank.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	1,000,867	1,516,397.54	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	1,000,867	1,516,398	-	1,541,375

**Twin Lakes P/S Improvement- 10686**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	637,684	637,684	
Subproject of 10678-Deerlake Tank.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	359,620	997,304	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	359,620	997,304	-	997,304

**Westlake Filter Plant-Woolsey Fire-10690**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		316,267	3,927,524	3,611,257	
Repair fire damage to building arcade, roof repair, electrical/mechanical repair, rebuild chemical pump and irrigation system. Replace landscaping on Westlake Filter Plant and Torchwood Tank.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	(750,000)	2,861,257	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	(750,000)	2,861,257	-	3,177,524
	<b>Project Offset</b>	-		(3,092,404)	
			Net Project	85,120	

**Woolsey Fire-Repair LV Facilities-10691**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		79,300	465,305	386,005	
Repair damaged HQ irrigation, irrigation adjacent to Dog Park, clean debris basin, and repair guardrails.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	-	343,200	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	-	343,200	-	465,305
	<b>Project Offset</b>			(343,200)	

**Capital Improvement Project Detail, FY 2021-22**

**Building No. 8 Office Space Rehabilitation-10694**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	558,000	558,000	
Replace carpet, paint, and other interior features that are showing wear and have reached their useful life. Fiscal Year (FY) 2019-20 activity focused on the Board Room, while FY 2020-21 work will focus on Building 8 staff and common areas.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	(75,000)	558,000	75,000	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	(75,000)	558,000	75,000	558,000

**Troutdale Pipeline - Woolsey Fire- 10700**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		377,063	654,000	276,937	
Water main break/failure due to LA County bridge collapse. Permanent repair requires 215 feet of steel pipe across bridge.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	-	276,937	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	-	276,937	-	654,000
	<b>Project Offset</b>			(654,000) Net Project	-

**Electronic Document Management System-10701**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	100,000	100,000	
Purchase Microsoft Office 365 for cloud document management and file sharing.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	-	100,000	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	-	100,000	-	100,000

**Pressure Regulating Station Rehabilitation #55 -10705**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	180,000	180,000	
Install new piping and isolation valves with corrosion control coatings applied.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	20,000	80,000	237,600	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	20,000	80,000	237,600	437,600

**Mobility Review-10706**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	50,000	50,000	
Identify mobility requirements to support secure remote access to District's applications.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	50,000	100,000	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	50,000	100,000	-	100,000

**Business Intelligence Tools-10710**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	5,000	5,000	
Implement management dashboards to display performance indicators.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	125,400	130,400	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	125,400	130,400	-	130,400

**Capital Improvement Project Detail, FY 2021-22**

<b>Vehicle Replacement Program-10713</b>					
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		48,153	47,292	(861)	
Annual fleet vehicle replacements.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	50,000	49,139	200,000	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	<b>50,000</b>	<b>49,139</b>	<b>200,000</b>	<b>297,292</b>

<b>IT Capital Purchases-10714</b>					
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		50,000	75,000	25,000	
Purchase of Information Technology related software and equipment.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	75,000	100,000	75,000	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	<b>75,000</b>	<b>100,000</b>	<b>75,000</b>	<b>225,000</b>

<b>JBR Pump Station 2 Rehabilitation-10715</b>					
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	39,600	39,600	
Replace horizontal split case at JBR Pump Station.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	39,600	-	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	<b>-</b>	<b>39,600</b>	<b>-</b>	<b>39,600</b>

<b>Potable Water System Rehabilitation- 10716</b>					
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	100,000	100,000	
Programatic identification and replacement of portions of the potable water system. Repair and replace portions of the system to prevent system failures.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	100,000	200,000	264,000	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	<b>100,000</b>	<b>200,000</b>	<b>264,000</b>	<b>464,000</b>

<b>PW System Small Valve Replacement-10717</b>					
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	100,000	100,000	
Replacement of potable water system feeder valves. The activity for FY 20-21 was for valve replacement in the Calabasas portion of the potable water system. Activity in fiscal years 2022-2030 are typically 16" and larger.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	100,000	200,000	264,000	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	<b>100,000</b>	<b>200,000</b>	<b>264,000</b>	<b>464,000</b>

<b>Cla-Val Repair Truck-201850</b>					
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	-	-	
Specialized piece of equipment for repair of Cla-Val valves.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	-	200,000	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	<b>-</b>	<b>-</b>	<b>200,000</b>	<b>200,000</b>

**Capital Improvement Project Detail, FY 2021-22**

<b>Three Inch (3")&amp; Larger Meter Replacement-10718</b>				
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>
		-	75,000	75,000
The scope of work is to replace all 3"-10" meters in preparation for automated meter reading infrastructure integration. There are approximately 40 three inch (3") meters; 26 four inch (4") meters; 22 six inch (6") meters; four (4) eight inch (8") meters; and two (2) ten inche (10") meters that will be replaced as part of this program.				
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>
	<b>LV Share Amount (70.6%)</b>	75,000	150,000	-
	<b>TWSD Share Amount (29.4%)</b>	-	-	-
	<b>Project Totals</b>	75,000	150,000	-
				<b>Project Total</b>
				150,000
<b>Meter Vault Upgrades-10719</b>				
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>
		-	66,000	66,000
Meter vault upgrades. Raising meters above grade and upgrading area safety.				
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>
	<b>LV Share Amount (70.6%)</b>	66,000	132,000	-
	<b>TWSD Share Amount (29.4%)</b>	-	-	-
	<b>Project Totals</b>	66,000	132,000	-
				<b>Project Total</b>
				132,000
<b>Multi Site Security Assessment and Improvement- LV Only- 10723</b>				
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>
		-	152,250	152,250
Security assessment of various District sites and facilities. Includes access control and security camera installations and improvements.				
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>
	<b>LV Share Amount (70.6%)</b>	224,250	376,500	-
	<b>TWSD Share Amount (29.4%)</b>	-	-	-
	<b>Project Totals</b>	224,250	376,500	-
				<b>Project Total</b>
				376,500
<b>Building No.7 Air Conditioner Repair-10722</b>				
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>
		-	175,100	175,100
Remove and dispose of an old condensing unit and replace with new air handler and air cooled condensing unit.				
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>
	<b>LV Share Amount (70.6%)</b>	-	175,100	-
	<b>TWSD Share Amount (29.4%)</b>	-	-	-
	<b>Project Totals</b>	-	175,100	-
				<b>Project Total</b>
				175,100
<b>Water Tank Rehab- Upper Oaks and Dardenne-10757</b>				
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>
		-	-	-
Rehabilitation of Upper Oaks and Dardenne Tanks.				
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>
	<b>LV Share Amount (70.6%)</b>	250,000	250,000	1,132,285
	<b>TWSD Share Amount (29.4%)</b>	-	-	-
	<b>Project Totals</b>	250,000	250,000	1,132,285
				<b>Project Total</b>
				1,382,285
<b>Roadside Bridge Waterline Relocation-10709</b>				
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>
		-	136,000	136,000
Reimbursable cost to City of Agoura Hills for waterline relocation.				
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>
	<b>LV Share Amount (70.6%)</b>	-	136,000	-
	<b>TWSD Share Amount (29.4%)</b>	-	-	-
	<b>Project Totals</b>	-	136,000	-
				<b>Project Total</b>
				136,000

**Capital Improvement Project Detail, FY 2021-22**

**Wildlife Corridor Utility Relocation- 10725**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	50,000	50,000	
Relocation of District's 30-inch potable water pipeline (700 linear feet).					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	264,000	314,000	-	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	264,000	314,000	-	314,000
	<b>Project Offset</b>		(314,000)		
				Net Project	-

**Surge Tanks- 10726**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	105,600	105,600	
Replace the surge protection vessel at Warner Pump Station - beyond useful life.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	105,600	-	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	-	105,600	-	105,600

**Stunt Road Pump Station Improvements-10727**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	324,000	324,000	
Rehabilitate/replace existing pump cans that have deteriorated due to corrosion.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	324,000	-	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	-	324,000	-	324,000

**Potable Water System Pipe Rehabilitation and Replacement Program-10728**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	300,000	300,000	
FY20/21: Condition assessment, study and master plan to identify replacement priorities. FY21/22 - FY29/30; design and construction phases based on study (phased over 10-years.)					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	300,000	32,616,000	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	-	300,000	32,616,000	32,916,000

**Mobile Generators- 10729**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		153,300	150,000	(3,300)	
Two (2) 100 kW mobile generators with paralleling capability to allow for connection to District's pump stations.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	3,300	-	-	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	3,300	-	-	153,300

**Mobile Crane Replacement-10730**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		190,776	200,000	9,224	
This program is for the replacement of a 15-ton mobile crane that is beyond useful life.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	200,000	-	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	-	200,000	-	200,000

**Capital Improvement Project Detail, FY 2021-22**

<b>Westlake Treatment Plant and Pump Station Access Road Paving and drainage-10731</b>				
Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward
Rehabilitate asphalt road at Westlake.		-	50,000	50,000
<b>Potable Water-100 %</b>		FY 21-22 Appropriations	FY 21-22 Budget	Future Year Appropriations
	LV Share Amount (70.6%)	-	50,000	417,000
	TWSD Share Amount (29.4%)	-	-	-
	<b>Project Totals</b>	-	50,000	417,000
				<b>Project Total</b>
				467,000

<b>Latigo and Seminole Pax Mixers for Tanks-10732</b>				
Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward
Mixers will improve water quality stored in tanks.		-	144,000	144,000
<b>Potable Water-100 %</b>		FY 21-22 Appropriations	FY 21-22 Budget	Future Year Appropriations
	LV Share Amount (70.6%)	-	144,000	-
	TWSD Share Amount (29.4%)	-	-	-
	<b>Project Totals</b>	-	144,000	-
				<b>Project Total</b>
				144,000

<b>CIS Mobile Capability-10733</b>				
Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward
Provide funding for tablets/laptops with vehicle mounts for CIS Mobile usage.		-	16,500	16,500
<b>Potable Water-100 %</b>		FY 21-22 Appropriations	FY 21-22 Budget	Future Year Appropriations
	LV Share Amount (70.6%)	16,500	33,000	-
	TWSD Share Amount (29.4%)	-	-	-
	<b>Project Totals</b>	16,500	33,000	-
				<b>Project Total</b>
				33,000

<b>JBR Pump Station Valve Replacements-10758</b>				
Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward
Replace six (6) malfunctioning main line valves.		-	-	-
<b>Potable Water-100 %</b>		FY 21-22 Appropriations	FY 21-22 Budget	Future Year Appropriations
	LV Share Amount (70.6%)	154,200	154,200	-
	TWSD Share Amount (29.4%)	-	-	-
	<b>Project Totals</b>	154,200	154,200	-
				<b>Project Total</b>
				154,200

<b>Agoura Pump Station Onsite Generator-201894</b>				
Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward
Improve water supply reliability during electric utility shutdowns.		-	-	-
<b>Potable Water-100 %</b>		FY 21-22 Appropriations	FY 21-22 Budget	Future Year Appropriations
	LV Share Amount (70.6%)	-	-	277,000
	TWSD Share Amount (29.4%)	-	-	-
	<b>Project Totals</b>	-	-	277,000
				<b>Project Total</b>
				277,000

<b>Conduit Pressure Regulating (PR) Station Rehabilitation-10759</b>				
Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward
The Conduit PR station needs rehabilitation to extend its useful life.		-	-	-
<b>Potable Water-100 %</b>		FY 21-22 Appropriations	FY 21-22 Budget	Future Year Appropriations
	LV Share Amount (70.6%)	303,400	303,400	-
	TWSD Share Amount (29.4%)	-	-	-
	<b>Project Totals</b>	303,400	303,400	-
				<b>Project Total</b>
				303,400

**Capital Improvement Project Detail, FY 2021-22**

**Pressure Regulating Station Valve Replacement (Multiple Stations)-10734**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	39,600	39,600	
Project to replace isolation valves that are no longer functioning properly.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	39,600	5,772,000	
	TWSD Share Amount (29.4%)	-	-	-	
	<b>Project Totals</b>	-	39,600	5,772,000	5,811,600

**"Iwater" Program- 10735**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		32,000	32,000	-	
Data collection program for valve maintenance, flushing, cathodic protection and protective structure inspections.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	-	-	
	TWSD Share Amount (29.4%)	-	-	-	
	<b>Project Totals</b>	-	-	-	32,000

**Three Springs VFD Pump Station Project-10760**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	-	-	
Improve power efficiency at the Three Springs pump station.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	223,000	223,000	-	
	TWSD Share Amount (29.4%)	-	-	-	
	<b>Project Totals</b>	223,000	223,000	-	223,000

**Emergency Pipeline Construction Repair and Replacements-10736**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	396,000	396,000	
This project consists of responding to emergency repair and replacement of existing pipeline repair on ancillary paving and concrete caused by leaks and failures.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	396,000	792,000	3,168,000	
	TWSD Share Amount (29.4%)	-	-	-	
	<b>Project Totals</b>	396,000	792,000	3,168,000	3,960,000

**Electric Vehicle Charging Stations-10740**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	72,600	72,600	
Install bank of electric vehicle charging stations at District Headquarters. Cost to develop facilities will be offset by grants and through electric vehicle charging fees.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	72,600	-	
	TWSD Share Amount (29.4%)	-	-	-	
	<b>Project Totals</b>	-	72,600	-	72,600



**Capital Improvement Project Detail, FY 2021-22**

**Raw Water Reservoir Cover (Westlake)-10746**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	79,000	79,000	
Assess feasibility of design and construction of approximately 3,500 square foot roof over the raw water tank at the Westlake Filter Plant. There is currently no roof covering the tank. The goal is to create a reduction in Total Trihalomethane (TTHM) formation in the drinking water coming from the Plant when it is online. This occurs when the sunlight hits the raw water and reacts with the chlorine that is added to de-activate pathogens. The cover will shield the raw water from the sunlight so that less chlorine is used, thus reducing the TTHM levels.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	-	79,000	150,000	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	-	79,000	150,000	229,000

**Dump Truck Replacement-10761**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	-	-	
Replace District's dump truck to meet new emission requirements. The dump truck is a 2001 model year with over 50,000 miles.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	110,000	110,000	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	110,000	110,000	-	110,000

**Westlake Filter Plant PLC Upgrade- 10762**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	-	-	
Upgrade aging programmable logic controller (PLC) system at the Westlake Filter Plant with updated technology compatible with upgraded backbone SCADA system.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	188,760	188,760	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	188,760	188,760	-	188,760

**Water Systems PLC Upgrade Phase 2- 10763**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	-	-	
Upgrade half of the potable water system programmable logic controllers (PLC's) to replace old PLC's that are no longer supported.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	143,000	143,000	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	143,000	143,000	-	143,000

**Pump Station Efficiency Project-10757**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	-	-	
Implement sequencing of water pumps to improve operational efficiency. Project includes installation of electrical meters at each pump.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	75,000	75,000	-	
	<b>TWSD Share Amount (29.4%)</b>		-	-	
	<b>Project Totals</b>	75,000	75,000	-	75,000

**Capital Improvement Project Detail, FY 2021-22**

**Vulnerability Management Program (Server Upgrades)-10758**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	-	-	
Replacement of legacy Information Technology hardware and software systems. These systems are usually at the end of their useful lives and/or pose a cybersecurity risk as a result of being old and unsupported by the respective vendors.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	100,000	100,000	-	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	100,000	100,000	-	100,000

**Building 1 Improvements-10760**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	-	-	
In an effort to maximize revenue derived from all District assets, staff will use existing architectural plans to perform due diligence and further investigate the potential to modify, upgrade, and modernize Building 1 for rental purposes.					
<b>Potable Water-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	600,000	600,000	-	
	TWSD Share Amount (29.4%)		-	-	
	<b>Project Totals</b>	600,000	600,000	-	600,000

**Potable Water Summary**

		<b>Carryforward</b>	<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	
	LV Share Amount (70.6%)	19,583,664	13,076,329	32,659,993	
	TWSD Share Amount (29.4%)				
				Project Offsets	(6,318,097)

**Sanitation**

**SCADA System Communications Upgrade-10520**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		32,447	93,100	60,653	
Migration of the existing communication system from a serial radio network to an ethernet based radio network. Provide redundant data paths for uninterrupted communication. Eliminate need to rely on telephone company equipment.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	-	527,943	
	TWSD Share Amount (29.4%)		-	219,851	
	<b>Project Totals</b>	-	-	747,794	840,894

**Tapia Programmable Logic Controller Upgrades-10567**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		1,439,825	2,500,000	1,060,175	
This project replaces programmable logic controllers (PLC's) with newer PLCs and provides necessary equipment upgrades (fiber optics, network switches and programming) to complete the installation. This is a program project which addresses Tapia in the first two years and contrate treatment in the third year. Design will occur in the first year for all facilities.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	748,484	-	
	TWSD Share Amount (29.4%)		311,691	-	
	<b>Project Totals</b>	-	1,060,175	-	2,500,000

**Capital Improvement Project Detail, FY 2021-22**

**Summer Season TMDL Compliance-10619**

	<b>Prior Year</b>	<b>Prior Year</b>	
	<b>Expenditures</b>	<b>Appropriations</b>	<b>Carryforward</b>
Project Description:	444,390	2,937,375	2,492,985

In February 2017 the SWRCB adopted the implementation Plan for the 2013 TMDL. The plan provides for compliance with summer time limits within five years. The options for compliance include a "side stream" treatment plant, the use of potable water and nutrient trading in the watershed. This CIP funds the selection, preliminary studies, outreach, CEQA analysis, preliminary design, and final design for the summer time compliance. Project 10611 (Duct Bank Infrastructure Upgrade) was added to this program for the FY19-20 planning period. Construction of a 1 MGD "side stream" treatment facility at Tapia to treat potable water for stream flow augmentation. Project is currently in 80% final design.

<b>Sanitation-100 %</b>		<b>FY 21-22</b>	<b>FY 21-22</b>	<b>Future Year</b>	
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	1,760,047	-	
	TWSD Share Amount (29.4%)	-	732,938	-	
	<b>Project Totals</b>	-	2,492,985	-	2,937,375

**Pure Water Project-10635**

	<b>Prior Year</b>	<b>Prior Year</b>	
	<b>Expenditures</b>	<b>Appropriations</b>	<b>Carryforward</b>
Project Description:	1,604,978	7,648,654	6,043,676

This project funds preliminary studies, outreach, CEQA analysis, preliminary design and final design. The 2018 cost estimate (\$121M) was updated using an annual inflationary factor of 3%.

<b>Sanitation-100 %</b>		<b>FY 21-22</b>	<b>FY 21-22</b>	<b>Future Year</b>	
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	4,412,157	8,678,992.26	-	
	TWSD Share Amount (29.4%)	1,837,357	3,614,197.74	-	
	<b>Project Totals</b>	6,249,514	12,293,190	146,243,486	160,222,443
	<b>Project Offset</b>			(1,424,537)	
				Net Project	158,797,906

**A/B Bus Electrical Modification-10661**

	<b>Prior Year</b>	<b>Prior Year</b>	
	<b>Expenditures</b>	<b>Appropriations</b>	<b>Carryforward</b>
Project Description:	10,491	100,000	89,509

Study the feasibility of reconfiguring the Tapia electrical switch gear and then hire electrical team to make the modifications. Construction cost estimates will be developed following the completion of the feasibility study.

<b>Sanitation-100 %</b>		<b>FY 21-22</b>	<b>FY 21-22</b>	<b>Future Year</b>	
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	63,193	-	
	TWSD Share Amount (29.4%)	-	26,316	-	
	<b>Project Totals</b>	-	89,509	-	100,000

**Tapia Headworks White Room-10667**

	<b>Prior Year</b>	<b>Prior Year</b>	
	<b>Expenditures</b>	<b>Appropriations</b>	<b>Carryforward</b>
Project Description:	435,886	421,938	-13,948

Study the feasibility of reconfiguring the Tapia electrical switch gear and then hire electrical team to make the modifications. Construction cost estimates will be developed following the completion of the feasibility study.

<b>Sanitation-100 %</b>		<b>FY 21-22</b>	<b>FY 21-22</b>	<b>Future Year</b>	
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	9,847	-	-	
	TWSD Share Amount (29.4%)	4,101	-	-	
	<b>Project Totals</b>	13,948	-	-	435,886

**Rancho Las Virgenes Storm Water Diversion-10668**

	<b>Prior Year</b>	<b>Prior Year</b>	
	<b>Expenditures</b>	<b>Appropriations</b>	<b>Carryforward</b>
Project Description:	-	143,056	143,056

Replacement of two storm water diversion structures at the Rancho Las Virgenes Composting Facility. Structures have lifted and need to be addressed. The drainae from the V-ditch goes to a discharge point in Las Virgenes Creek. There is a concern that sludge and/or reclaimed water entering into the V-ditch could enter the creek via the drainage from the V-ditch. An open/close valve should be installed at the drainage area so that operators control the contents of the V-ditch. A sump pump system with discharge piping should also be included so that the contents can be pumped either to the field or offsite.

<b>Sanitation-100 %</b>		<b>FY 21-22</b>	<b>FY 21-22</b>	<b>Future Year</b>	
		<b>Appropriations</b>	<b>Budget</b>	<b>Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	-	186,668	
	TWSD Share Amount (29.4%)	-	-	77,734	
	<b>Project Totals</b>	-	-	264,402	264,402

**Capital Improvement Project Detail, FY 2021-22**

<b>Develop Seating Area at Tapia-10669</b>					
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		14,035	25,000	10,965	
Develop tour seating area and climate appropriate landscaping at Tapia adjacent to the control building.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	-	7,741	-	
	<b>TWSD Share Amount (29.4%)</b>	-	3,224	-	
	<b>Project Totals</b>	-	10,965	-	25,000

<b>Centrate 24" Valve Replacement-10670</b>					
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		13,496	289,000	275,504	
Replace two (2) buried 24-inch Miliken valves at the centrate facility.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	-	194,506	-	
	<b>TWSD Share Amount (29.4%)</b>	-	80,998	-	
	<b>Project Totals</b>	-	275,504	-	289,000

<b>Rancho Las Virgenes Digester Cleaning and Repair-10680</b>					
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		2,733,877	2,856,488	122,611	
Rehabilitation and repair of Digester No. 2 at Rancho Compost Facility.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	-	86,563	-	
	<b>TWSD Share Amount (29.4%)</b>	-	36,048	-	
	<b>Project Totals</b>	-	122,611	-	2,856,488

<b>Rancho Fire Repair- Woolsey Fire-10689</b>					
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		817,793	2,167,055	1,349,262	
Repair compost and cure building, fire damaged windows and roofing, mechanical equipment, irrigation system, electrical, architectural façade, biofilter and other damaged items. This project has been submitted to the agency's insurance carrier for reimbursement.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	-	952,579	-	
	<b>TWSD Share Amount (29.4%)</b>	-	396,683	-	
	<b>Project Totals</b>	-	1,349,262	-	2,167,055
	<b>Project Offset</b>		-	(2,167,055)	
				Net Project	-

<b>JPA Facility Repairs-Woolsey Fire-10692</b>					
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		3,864	878,612	874,748	
Repair JPA owned fire damaged facilities, property and equipment. Damage includes irrigation systems at Rancho Compost Facility and Reservoir 2. Budget for design under CIP 10691.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	-	617,572	-	
	<b>TWSD Share Amount (29.4%)</b>	-	257,176	-	
	<b>Project Totals</b>	-	874,748	-	878,612
	<b>Project Offset</b>		-		
				Net Project	878,612

**Capital Improvement Project Detail, FY 2021-22**

**Tapia Effluent Pump Station-10702**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		6,491	100,000	93,509	
Remove or abandon in place existing 4160 volt feeders currently suspended from the top slab of the Effluent Pump Station wet well, underneath the existing MCCs. Perform electrical design and replace the overhead 4160 volt feeders. Ensure coordination with 480 volt switch gear improvements.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	279,576	345,593	-	
	<b>TWSD Share Amount (29.4%)</b>	116,424	143,916	-	
	<b>Project Totals</b>	396,000	489,509	-	496,000

**Tapia Tertiary Filter Rehab-10703**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	60,000	60,000	
Tertiary Filters concrete rehabilitation. Approximately 25 locations that require a 1 square foot patching with rebar repair. Replace 45 metal plates (2' X 4') on the filter deck and fix concrete around the plates with proper joint sealer. Also include the repair of an electrical panel in the Filter gallery. Replace existing electric actuators at filter structure with new electric actuators. Program plant control system to function with both remote PLC control of actuators and local actuator control. Upgrade local controls to replace old filter annunciator panels which are currently located on the top deck of the filter structure.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	-	-	55,915	
	<b>TWSD Share Amount (29.4%)</b>	-	-	23,285	
	<b>Project Totals</b>	-	-	79,200	79,200

**Rancho Reliability Improvements-10711**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		12,230	132,000	119,770	
Replace or rehabilitate facilities and equipment at the Rancho facility based on failure, beyond useful life, or obsolescence. Specific projects are identified for each fiscal year.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	93,192	177,750	-	
	<b>TWSD Share Amount (29.4%)</b>	38,808	74,020	-	
	<b>Project Totals</b>	132,000	251,770	1,056,000	1,320,000

**Tapia Water Reclamation Facility Improvements-10712**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		8,813	132,000	123,187	
Replace or rehabilitate facilities and equipment at the Tapia Water Reclamation facility based on failure, end of useful life, or obsolescence. Specific projects are identified for each fiscal year.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	93,192	180,162	-	
	<b>TWSD Share Amount (29.4%)</b>	38,808	75,025	-	
	<b>Project Totals</b>	132,000	255,187	1,056,000	1,320,000

**Tapia Influent Pump Replacement-201854**

Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>	
		-	-	-	
Replacement of two (2) influent pumps with dry pit submersible pumps. Dry pit submersible pumps will improve staff's ability to maintain and improve staff safety when performing maintenance. This project was identified in the 2017 Carollo study.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	<b>LV Share Amount (70.6%)</b>	-	-	931,920	
	<b>TWSD Share Amount (29.4%)</b>	-	-	388,080	
	<b>Project Totals</b>	-	-	1,320,000	1,320,000

**Capital Improvement Project Detail, FY 2021-22**

**Lift Station No.1 Pump Replacement-10750**

Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward	
Replacement of (3) pumps		-	-	-	
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	279,576	-	-	
	TWSD Share Amount (29.4%)	116,424	-	-	
	<b>Project Totals</b>	396,000	-	-	396,000

**Lift Station No.2 Pump Replacement-10751**

Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward	
Replacement of (3) pumps		-	-	-	
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	279,576	-	-	
	TWSD Share Amount (29.4%)	116,424	-	-	
	<b>Project Totals</b>	396,000	-	-	396,000

**Tapia Hypochlorite Tank Replacement-10720**

Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward	
Replace the three fiberglass sodium hypochlorite tanks at Tapia. They are over 20 years old and beyond their expected life span. Leaks have been frequently developing and repairs are costly and difficult.		642,870	727,994	85,124	
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	60,098	-	
	TWSD Share Amount (29.4%)	-	25,026	-	
	<b>Project Totals</b>	-	85,124	-	727,994

**Tapia Secondary Clarifier Rehab-201858**

Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward	
Repair the secondary clarifiers. The current launders are leaking and need to have the wall seal repaired. Replacement on the inlet diffusers and skimming tubes is also necessary as they are corroded and leaking. Recaulking the expansion joints and structural repairs to catwalks are needed as they are separating from the wall.		-	-	-	
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	-	198,386	
	TWSD Share Amount (29.4%)	-	-	82,614	
	<b>Project Totals</b>	-	-	281,000	281,000

**Tapia Effluent Meter Replacement-10721**

Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward	
With the summertime compliance project being constructed next year, the 001 out fall meter will be removed. Additionally, the Tapia groundwater meter has aged out and the 003 meter needs to be replaced. These meters are regulatory required. This project replaces the 001, 003 and the Tapia groundwater effluent meters.		-	33,000	33,000	
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	23,298	-	
	TWSD Share Amount (29.4%)	-	9,702	-	
	<b>Project Totals</b>	-	33,000	-	33,000

**Tapia Sludge Wet Well Re-Circulation-10752**

Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward	
The re-circulation (mixing) piping at the Tapia sludge wet wells is corroded and develops leaks. This project replaces this piping.		-	-	-	
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	44,337	44,337	-	
	TWSD Share Amount (29.4%)	18,463	18,463	-	
	<b>Project Totals</b>	62,800	62,800	-	62,800

**Capital Improvement Project Detail, FY 2021-22**

<b>Tapia Air Line Repair-10753</b>				
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>
		-	-	-
The air line which conveys compressed air to the treatment process has leaks which not only allow air to escape, but also allow contaminants to enter into the pipeline and potentially the air diffusers. A large portion of this line was repaired, however a section of the pipeline was not addressed. This section needs to be addressed to stop leakage and protect the diffuser membranes.				
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>
				<b>Project Total</b>
	LV Share Amount (70.6%)	35,300	35,300	-
	TWSD Share Amount (29.4%)	14,700	14,700	-
	<b>Project Totals</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>
				<b>50,000</b>

<b>Rancho Valving In Street Replacement- 10754</b>				
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>
		-	-	-
Replace the broken or damaged R.E.W. and Potable Water valving throughout the facility.				
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>
				<b>Project Total</b>
	LV Share Amount (70.6%)	-	-	178,971
	TWSD Share Amount (29.4%)	-	-	74,529
	<b>Project Totals</b>	<b>-</b>	<b>-</b>	<b>253,500</b>
				<b>253,500</b>

<b>Multi Site Security Assessment and Improvement- JPA-10724</b>				
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>
		-	58,394	58,394
Security Assessment of various District sites and facilities. This will include access controls and security camera installations and improvements.				
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>
				<b>Project Total</b>
	LV Share Amount (70.6%)	22,870	64,096	-
	TWSD Share Amount (29.4%)	9,524	26,692	-
	<b>Project Totals</b>	<b>32,394</b>	<b>90,788</b>	<b>-</b>
				<b>90,788</b>

<b>Tapia Gantry Crane-10755</b>				
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>
		-	-	-
Design, build and construct gantry crane for future maintenance of aeration basin diffusers.				
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>
				<b>Project Total</b>
	LV Share Amount (70.6%)	81,613	81,613	-
	TWSD Share Amount (29.4%)	33,986	33,986	-
	<b>Project Totals</b>	<b>115,600</b>	<b>115,600</b>	<b>-</b>
				<b>115,600</b>

<b>Tapia Flow Equalization-10737</b>				
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>
		-	100,000	100,000
This project consists of the development of a preliminary design report to evaluate the storage and conveyance of Tapia primary effluent to help store and equalize the diurnal peak flows that Tapia sees between dry and wet weather events. This maximizes effluent available for the AWT and also improves and provides consistent water quality for the feed water to the AWT.				
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>
				<b>Project Total</b>
	LV Share Amount (70.6%)	176,500	247,100	4,878,460
	TWSD Share Amount (29.4%)	73,500	102,900	2,031,540
	<b>Project Totals</b>	<b>250,000</b>	<b>350,000</b>	<b>6,910,000</b>
				<b>7,260,000</b>

<b>Tapia HVAC Replacement-10738</b>				
Project Description:		<b>Prior Year Expenditures</b>	<b>Prior Year Appropriations</b>	<b>Carryforward</b>
		-	304,000	304,000
Replace existing 40-year old HVAC at Tapia.				
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>
				<b>Project Total</b>
	LV Share Amount (70.6%)	-	214,624	-
	TWSD Share Amount (29.4%)	-	89,376	-
	<b>Project Totals</b>	<b>-</b>	<b>304,000</b>	<b>-</b>
				<b>304,000</b>

### Capital Improvement Project Detail, FY 2021-22

#### Rancho Generator Study and Purchase-10739

Project Description:  Commission study/design of backup generator requirements followed by purchase and installation of recommended equipment.	<b>Prior Year Expenditures</b> -	<b>Prior Year Appropriations</b> 304,000	<b>Carryforward</b> 304,000	
<b>Sanitation-100 %</b>	<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	146,029	360,653	48,361
	TWSD Share Amount (29.4%)	60,811	150,187	20,139
	<b>Project Totals</b>	<b>206,840</b>	<b>510,840</b>	<b>68,500</b>

#### Concrete Corrosion/Crack Repair-Tapia-10741

Project Description:  Repair failing concrete at the Tapia Water Reclamation Facility.	<b>Prior Year Expenditures</b> -	<b>Prior Year Appropriations</b> 66,000	<b>Carryforward</b> 66,000	
<b>Sanitation-100 %</b>	<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	46,596	93,192	-
	TWSD Share Amount (29.4%)	19,404	38,808	-
	<b>Project Totals</b>	<b>66,000</b>	<b>132,000</b>	<b>66,000</b>

#### Lift Station Improvments- 10742

Project Description:  Repair and rehabilitate aging lift stations.	<b>Prior Year Expenditures</b> -	<b>Prior Year Appropriations</b> 150,000	<b>Carryforward</b> 150,000	
<b>Sanitation-100 %</b>	<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	677,760	783,660	889,560
	TWSD Share Amount (29.4%)	282,240	326,340	370,440
	<b>Project Totals</b>	<b>960,000</b>	<b>1,110,000</b>	<b>1,260,000</b>

#### Fire Hardening- JPA Facilities-10743

Project Description:  Fire hardening strategy for JPA facilities includes preventative measures and protection systems for both internal and external sources of fire. Potential facility improvements include: 1) Employing advanced detectors and utilizing a plant fire safety systems; and 2) evaluation and, if feasible, installation of a perimeter fire defense system. Fire Hardening also includes creating larger defensible space around critical structures and providing wider access roads and preventative improvements to facilities.	<b>Prior Year Expenditures</b> -	<b>Prior Year Appropriations</b> 264,000	<b>Carryforward</b> 264,000	
<b>Sanitation-100 %</b>	<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	186,384	372,768	-
	TWSD Share Amount (29.4%)	77,616	155,232	-
	<b>Project Totals</b>	<b>264,000</b>	<b>528,000</b>	<b>2,112,000</b>

#### Discharge Point Rehab-10745

Project Description:  Evaluate and repair failed 003 Discharge point pipeline (into Malibu Creek). Contract for inspection, an engineering study and a design report to determine the most cost effective means to repair failed 24" potable water pipeline from the Tapia Water Reclamation Facility to Malibu Creek. The pipeline will be used to supply potable supplement to the Malibu Creek during low flow periods.Approximately one (1) mile of pipeline needs to be and preventative improvements to facilities.	<b>Prior Year Expenditures</b> 8,791	<b>Prior Year Appropriations</b> 769,300	<b>Carryforward</b> 760,509	
<b>Sanitation-100 %</b>	<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	(70,600)	536,919	70,600
	TWSD Share Amount (29.4%)	(29,400)	223,590	29,400
	<b>Project Totals</b>	<b>(100,000)</b>	<b>760,509</b>	<b>100,000</b>



**Capital Improvement Project Detail, FY 2021-22**

**New RAS Wet Well and Pumps-10747**

Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward	
		-	120,000	120,000	
Replace RAS wet well and pumps to increase pumping capacity and reliability.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	84,720	790,720	
	TWSD Share Amount (29.4%)	-	35,280	329,280	
	<b>Project Totals</b>	-	120,000	1,120,000	1,240,000

**Centrate Tank Inspection and Rehabilitation Assesment-10748**

Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward	
		-	10,000	10,000	
Tank inspections and recommendations for rehabilitation.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	-	7,060	-	
	TWSD Share Amount (29.4%)	-	2,940	-	
	<b>Project Totals</b>	-	10,000	-	10,000

**Trunk Sewer System Improvements-10756**

Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward	
		-	-	-	
Replace or rehabilitate trunk sewer system components based on CCTV, condition assessment & SSMP, end of useful life, or obsolescence. Specific projects are identified for each fiscal year (see project 201877 for FY20-21 related activity.)					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	783,660	783,660	-	
	TWSD Share Amount (29.4%)	326,340	326,340	-	
	<b>Project Totals</b>	1,110,000	1,110,000	-	1,110,000

**Rancho Solar and Battery-10767**

Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward	
		-	-	-	
Develop battery backup system that will reduce energy peaking charges by monitoring system usage and applying stored power during periods of highest electrical rates.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	154,261	154,261	-	
	TWSD Share Amount (29.4%)	64,239	64,239	-	
	<b>Project Totals</b>	218,500	218,500	-	218,500

**Refurbish Centrifuge #1-10768**

Project Description:		Prior Year Expenditures	Prior Year Appropriations	Carryforward	
		-	-	-	
Rebuild of centrifuge #1. Includes rebalancing and repairing of broken tiles.					
<b>Sanitation-100 %</b>		<b>FY 21-22 Appropriations</b>	<b>FY 21-22 Budget</b>	<b>Future Year Appropriations</b>	<b>Project Total</b>
	LV Share Amount (70.6%)	70,600	70,600	-	
	TWSD Share Amount (29.4%)	29,400	29,400	-	
	<b>Project Totals</b>	100,000	100,000	-	100,000

**Santitation Summary**

	Carryforward	FY 21-22 Appropriations	FY 21-22 Budget	
	10,713,294	7,802,426	18,515,720	
	4,065,963	3,249,170	7,315,132	
	14,779,256	11,051,596	25,830,852	
			Project Offsets	(3,591,592)

**Capital Improvement Project Detail, FY 2021-22**

**Recycled Water**

**Canyon Oaks Park RW Main Extension-10629**

	Prior Year Expenditures	Prior Year Appropriations	Carryforward	
Project Description:	7,451	399,780	392,329	
Extension to serve the City of Westlake Village's Oak Canyon Park and eliminate a long private service line to Yerba Buena School. Funding from Prop 84 IRWM 2015.				
Recycled-100 %	FY 21-22 Appropriations	FY 21-22 Budget	Future Year Appropriations	Project Total
LV Share Amount (70.6%)	-	276,984	-	
TWSD Share Amount (29.4%)	-	115,345	-	
Project Totals	-	392,329	-	399,780
Project Offset		(106,090)	Net Project	293,690

**Cordillera Tank Rehab-10665**

	Prior Year Expenditures	Prior Year Appropriations	Carryforward	
Project Description:	932,265	1,141,125	208,860	
Rehabilitation of Cordillera Tank including interior and exterior coating, valve and appurtenance upgrades and replacements, restoration of deteriorated asphalt, and work to ensure up-to-date compliance for safety and water quality equipment.				
Recycled-100 %	FY 21-22 Appropriations	FY 21-22 Budget	Future Year Appropriations	Project Total
LV Share Amount (70.6%)	-	147,455	-	
TWSD Share Amount (29.4%)	-	61,405	-	
Project Totals	-	208,860	-	1,201,267

**Potable Water Summary**

	Carryforward	FY 21-22 Appropriations	FY 21-22 Budget	
LV Share Amount (70.6%)	19,583,664	13,076,329	32,659,993	
TWSD Share Amount (29.4%)				
			Project Offsets:	(6,318,097)

**Recycled Water Summary**

	Carryforward	FY 21-22 Appropriations	FY 21-22 Budget	
LV Share Amount (70.6%)	424,439	-	424,439	
TWSD Share Amount (29.4%)	176,750	-	176,750	
	601,189	-	601,189	
			Project Offsets:	(106,090)

**Santitation Summary**

	Carryforward	FY 21-22 Appropriations	FY 21-22 Budget	
LV Share Amount (70.6%)	10,713,294	7,802,426	18,515,720	
TWSD Share Amount (29.4%)	4,065,963	3,249,170	7,315,132	
	14,779,256	11,051,596	25,830,852	
			Project Offsets:	(3,591,592)

**Grand Total**

	Carryforward	FY 21-22 Appropriations	FY 21-22 Budget	Net FY21-22 Budget*
LV Share Amount (70.6%)	30,721,397	20,878,755	51,600,152	42,671,492
TWSD Share Amount (29.4%)	4,242,712	3,249,170	7,491,882	6,404,763
	34,964,109	24,127,925	59,092,034	49,076,255
Project Offsets:			LV Share Amount (70.6%)	(8,928,661)
			TWSD Share Amount (29.4%)	(1,087,119)
				(10,015,779)

\*Includes project offsets including loan proceeds and grants.

## Required Contributions

	Fiscal Year
<b>Required Employer Contribution</b>	<b>2021-22</b>
<b>Employer Normal Cost Rate</b>	<b>10.22%</b>
<i>Plus, Either</i>	
<b>1) Monthly Employer Dollar UAL Payment</b>	<b>\$160,947</b>
<i>Or</i>	
<b>2) Annual UAL Prepayment Option*</b>	<b>\$1,867,118</b>
<b>Required PEPRAs Member Contribution Rate</b>	<b>7.00%</b>
<p><i>The total minimum required employer contribution is the <b>sum</b> of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) and the Employer Unfunded Accrued Liability (UAL) Contribution Amount (billed monthly in dollars).</i></p> <p><i>* Only the UAL portion of the employer contribution can be prepaid (<b>which must be received in full no later than July 31</b>). Any prepayment totaling over \$5 million requires a 72-hour notice email to <a href="mailto:FCSD_public_agency_wires@calpers.ca.gov">FCSD_public_agency_wires@calpers.ca.gov</a>. Plan Normal Cost contributions will be made as part of the payroll reporting process. If there is contractual cost sharing or other change, this amount will change.</i></p> <p><i>In accordance with Sections 20537 and 20572 of the Public Employees' Retirement Law, if a contracting agency fails to remit the required contributions when due, interest and penalties may apply.</i></p> <p><i>For additional detail regarding the determination of the required contribution for PEPRAs members, see "PEPRAs Member Contribution Rates" in the "Liabilities and Contributions" section. Required member contributions for Classic members can be found in Appendix B.</i></p>	

	Fiscal Year 2020-21	Fiscal Year 2021-22
<b>Normal Cost Contribution as a Percentage of Payroll</b>		
Total Normal Cost	17.188%	17.22%
Employee Contribution <sup>1</sup>	6.881%	7.00%
Employer Normal Cost <sup>2</sup>	10.307%	10.22%
Projected Annual Payroll for Contribution Year	\$11,316,253	\$11,042,500
<b>Estimated Employer Contributions Based On Projected Payroll</b>		
Total Normal Cost	\$1,945,038	\$1,901,519
Employee Contribution <sup>1</sup>	778,671	772,975
Employer Normal Cost <sup>2</sup>	1,166,367	1,128,544
Unfunded Liability Contribution	1,624,475	1,931,362
% of Projected Payroll (illustrative only)	14.355%	17.49%
Estimated Total Employer Contribution	\$2,790,842	\$3,059,906
% of Projected Payroll (illustrative only)	24.662%	27.71%

<sup>1</sup> For classic members, this is the percentage specified in the Public Employees' Retirement Law, net of any reduction from the use of a modified formula or other factors. For PEPRAs members, the member contribution rate is based on 50 percent of the normal cost. A development of PEPRAs member contribution rates can be found in the "Liabilities and Contributions" section. Employee cost sharing is not shown in this report.

<sup>2</sup> The Employer Normal Cost is a blended rate for all benefit groups in the plan. For a breakout of normal cost by benefit group, see "Normal Cost by Benefit Group" in the "Liabilities and Contributions" section.



June 15, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

**Subject : Activation of the Water Shortage Contingency Plan: Stage 1 – Water Shortage Alert**

**SUMMARY:**

California is officially experiencing the second year of drought conditions. The snowpack in the Sierras and Colorado River Basin was below average for the second year in a row, resulting in reduced water supply and runoff to replenish major reservoirs. Additionally, high temperatures and dry soil conditions have contributed to larger amounts of loss to evaporation and infiltration, which have worsened the drought conditions. Although the District does not expect to experience a water supply shortage in the current year, staff recommends initiating drought response measures that can be elevated as the conditions evolve. Staff developed the attached Strategic Communications Plan on Drought Messaging that is intended to serve as the basis for assisting, educating and inspiring customers to use water wisely, day in and day out. In addition, staff recommends that the Board activate the District's Water Shortage Contingency Plan at Stage 1 – Water Shortage Alert.

**RECOMMENDATION(S):**

Pass, approve and adopt proposed Resolution No. 2595, concerning drought conditions in the State of California and activation of the Water Shortage Contingency Plan at Stage 1 – Water Shortage Alert.

**RESOLUTION NO. 2595**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT CONCERNING DROUGHT CONDITIONS IN THE STATE OF CALIFORNIA AND ACTIVATION OF THE WATER SHORTAGE CONTINGENCY PLAN AT STAGE 1 – WATER SHORTAGE ALERT**

(Reference is hereby made to Resolution No. 2595 on file in the LVMWD's Resolution Book and by this reference the same is incorporated herein.)

**FISCAL IMPACT:**

No

**ITEM BUDGETED:**

No

**FINANCIAL IMPACT:**

There is no financial impact associated with this action. Sufficient funds for drought messaging and communications are currently included in proposed Fiscal Year 2021-22 Budget.

**DISCUSSION:**

Hydrologic, Water Storage and Supply Conditions:

Southern California's two main sources of imported water – the Colorado River Basin and the State Water Project from Northern California – continue to face dry conditions. Heading into a second consecutive dry year, the Northern Sierra snowpack water content was only 72% of average as of May 4, 2021. Snowpack in the Colorado River Basin was at 88% of average; however, the resulting runoff to eventually reach major reservoirs is expected to be only 34% of average. The large difference is due to higher-than-normal levels of evaporation, consumptive water demand of plants and infiltration into unsaturated, dry ground. These conditions are not limited to the Colorado River System and are beginning to negatively affect the State Water Project as well. Meanwhile, high demands for Colorado River water continue to push the level in Lake Mead below elevation 1,075 feet, which will trigger a first-ever shortage condition on the Colorado River System if the storage is not replenished by the end of the calendar year.

On March 23, 2021, the California Department of Water Resources reduced the 2021 State Water Project allocation from 10% to 5% of Table A amounts. Lake Oroville, an essential reservoir for the State Water Project (SWP) located north of the Sacramento-San Joaquin Bay Delta, started the year at a precariously low level. San Luis Reservoir, located south of the Delta, has a moderate amount of SWP water stored from the previous year that softens the impact of a low water level in Lake Oroville. As of May 4, 2021, storage levels in Lake Oroville and San Luis Reservoir were at 42% and 50% of capacity, respectively. A final 2021 SWP allocation should be announced in the coming months.

The District is substantially reliant on SWP supplies; however, a small portion of Colorado River supplies can be delivered to the service area, if required. In 2021, Metropolitan Water District of Southern California (MWD) will maximize the use of Colorado River supplies for the majority of Southern California. The approach will support portions of MWD's service area that are more dependent on SWP supplies – like Ventura County and the west San Fernando Valley in Los Angeles County. The District may receive a small portion of Colorado River supplies this year through MWD's recently-rehabilitated Greg Avenue Pump Station.

Due to the current hydrologic conditions and recognizing that the State is now in its second year of drought, there is increasing media attention as well as action being taken at the state level by the Governor. On April 21, 2021, Governor Gavin Newsom issued the attached

Proclamation, declaring a state of emergency due to the second year of drought conditions and calling for state agencies to take specific and immediate actions to prepare for and mitigate the effects of the drought conditions. The actions to be taken under the Emergency Proclamation include messaging to California residents by state agencies and individual water agencies of the current drought conditions, explaining the potential for a water shortage in the coming year and specifying actions to be taken in preparation for the possibility of a third year of drought.

#### Water Shortage Contingency Plan (WSCP):

Title 3, Article 4 of the Las Virgenes Municipal Water District Code describes requirements related to water conservation/water-use efficiency and actions to be taken under water shortage conditions. Section 3-4.407, Water Shortage Response, Droughts and Emergencies, describes in detail, the following four stages of water shortage that may be triggered by a declaration from federal or state authorities, Metropolitan Water District of Southern California or the District:

##### Stage 1 – Water Shortage Alert:

Stage 1 is a condition resulting in a 0 to 10% water shortage necessitating a voluntary water use reduction. The District will initiate a public information campaign to increase awareness of water conservation measures specified in Section 3-4.404. Customers are expected to perform voluntary water use reductions and adhere to on-going water conservation measures.

##### Stage 2 – Water Shortage Warning:

Stage 2 is a condition resulting in a 10 to 20% water shortage necessitating a higher level of voluntary water use reduction. The District will expand the public information campaign and step up enforcement of water conservation measures. Customers are expected to re-double voluntary water use reductions and strictly adhere to water conservation measures.

##### Stage 3 – Water Shortage Emergency:

Stage 3 is a condition resulting in a 20 to 50% water shortage necessitating mandatory water use reductions. Depending on the severity of the shortage, the District will intensify the public information campaign and expand enforcement of water conservation measures. Additionally, the Board will determine the appropriate drought factor for water budgets if necessary.

##### Stage 4 – Critical Water Shortage Emergency:

Stage 4 is a condition resulting in a 50% or higher water shortage necessitating prohibition of outdoor water use for irrigation, pools, and fountains. The District will implement crisis communications and activate its Emergency Operations Center. Customers shall be required to terminate all outdoor use except as necessary to protect public health and safety. Additionally, the Board will determine a reduction in indoor water budgets if necessary.

#### Activation of Water Shortage Contingency Plan at Stage 1 - Water Shortage Alert:

At this time, staff recommends that the Board, by adoption of Resolution No. 2595, issue a Stage 1 – Water Shortage Alert. Adoption of the resolution will subsequently authorize staff to initiate a drought-related public information campaign as described below.

Strategic Communications Plan on Drought Messaging:

At the Special Board Meeting on May 25, 2021, staff presented a draft version of the Strategic Communications Plan on Drought Messaging, along with various actions to be undertaken upon activating a Water Shortage Alert. The Board provided feedback on the Plan, and it has since been updated to include the addition of key performance indicators (KPIs). The attached Plan is an internal document that provides guidance on the type and level of messaging to customers for the duration of the Stage 1 –Water Shortage Alert. In general, staff will be combining drought messaging alongside outreach efforts that have already been underway for the LV Tap Campaign. The Plan is intended to serve as the basis for assisting, educating and inspiring customers to use water wisely, day in and day out. As part of the Plan, the District will encourage efficient customers who have been staying within their water budgets (49%) to continue using water efficiently and provide greater emphasis on assisting and educating other customers who have not been using water efficiently. The Plan does not call for a specific target reduction in water use; however, one of the KPIs is to increase the efficient use of water by customers. The current percentages of customers who fall within the inefficient- and excessive-use categories are 27% and 24%, respectively, when averaged over the course of the past year. The KPIs will focus on reducing these amounts. The attached graph depicts the percentage of customers falling within three water-use categories for the past 12-months based on month-to-month data through March 2021.

**GOALS:**

Sustain Community Awareness and Support

Prepared by: Joe McDermott, Director of Engineering and External Affairs

**ATTACHMENTS:**

Proposed Resolution No. 2595  
Governor's Emergency Proclamation  
Strategic Communications Plan for Drought Messaging  
Graph of Residential Water Use Profile

**RESOLUTION NO. 2595**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES  
MUNICIPAL WATER DISTRICT CONCERNING DROUGHT CONDITIONS  
IN THE STATE OF CALIFORNIA AND ACTIVATION OF THE WATER  
SHORTAGE CONTINGENCY PLAN AT STAGE 1 - WATER SHORTAGE  
ALERT**

WHEREAS, Southern California's two main sources of imported water — the Colorado River Basin and the State Water Project from Northern California — continue to face dry conditions;

WHEREAS, as of April 1, 2021, the Northern Sierra snowpack water content was only 72% of average;

WHEREAS, on March 23, 2021, the California Department of Water Resources reduced the 2021 State Water Project allocation from 10 percent to 5 percent of Table A amounts;

WHEREAS, Snowpack in the Colorado River Basin was at 88% of average and the resulting runoff that will eventually reach major reservoirs is expected to be only 34% of average;

WHEREAS, high demands for Colorado River water continue to push the level in Lake Mead down toward elevation 1,075-feet, which will trigger a first-ever shortage condition on the Colorado River System;

WHEREAS, the District currently relies 100% on these supplies;

WHEREAS, on April 21, 2021, Governor Gavin Newsom issued a Proclamation, declaring a state of emergency due to the second year of drought conditions and calling for state agencies to take specific and immediate actions without delay to prepare for and mitigate the effects of the drought conditions;

WHEREAS, the actions to be taken under the Emergency Proclamation include messaging to California residents by state agencies and individual water agencies of the current drought conditions, explaining the potential for a water shortage in the coming year and specifying actions to be taken in preparation for the possibility of a third year of drought;

WHEREAS, Title 3, Article 4 of the LVMWD Code describes requirements related to water conservation/water use efficiency and actions to be taken under water shortage conditions, which includes four stages of water shortage that can be activated under the Water Shortage Contingency Plan, adopted as part of the Urban Water Management Plan by the Board on June 1, 2021;

WHEREAS, on May 25, 2021, staff introduced a Strategic Communications Plan on messaging for the drought that would serve as the basis for assisting, educating and inspiring customers to use water wisely, day in and day out;

WHEREAS, the Strategic Communications Plan recognizes that 49% of the District's customers



have been using water efficiently at their homes and businesses and will be encouraged to continue using water efficiently, but also that 51% of customers have not been using water efficiently and are in need of more assistance and education; and

WHEREAS, in the interest of conserving depleting water supplies, a precious resource for the entire State of California, the Board desires to implement the Strategic Communications Plan on messaging for the drought as part of activating the Water Shortage Contingency Plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT AS FOLLOWS:**

Activate the Water Shortage Contingency Plan at Stage 1 – Water Shortage Alert and implement the Strategic Communications Plan for drought messaging.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Jay Lewitt, President

ATTEST:

\_\_\_\_\_  
Lee Renger, Secretary

(SEAL)

APPROVED AS TO FORM:

\_\_\_\_\_  
W. Keith Lemieux, District Counsel

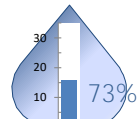


# Water Supply Conditions Report

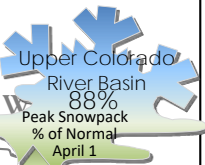
As of: 05/04/2021

## 2021 Colorado River

1,103,000 AF  
88% of full CRA  
Available Supplies

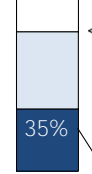


15.7"



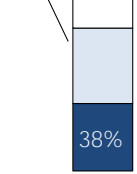
34%  
Runoff Forecast (WY)

24.3 MAF

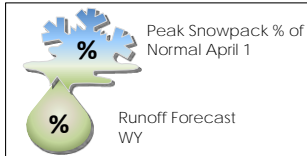


POWELL  
8.46 MAF

26.1 MAF



MEAD  
9.88 MAF  
1078.46 FT



Turn page for more CRA Data

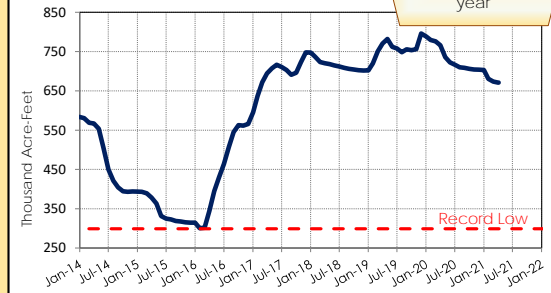
Flip Over for SWP Data

## Highlights

- ◆ Precipitation at the 8 Station Index is at 48% of normal
- ◆ Water Year runoff forecast for the Sacramento River is at 45% of normal
- ◆ Precipitation in the Upper Colorado is at 73% of normal
- ◆ Water Year runoff forecast for Lake Powell is forecasted at 34% of normal

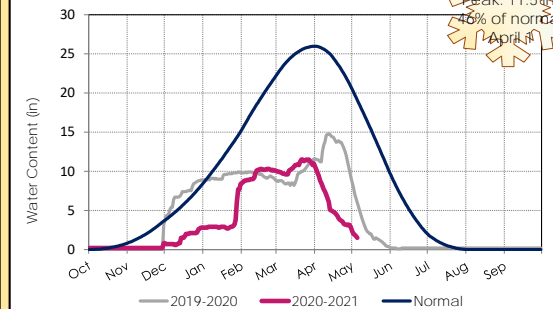
## Diamond Valley Lake Storage

Capacity: 810 TAF



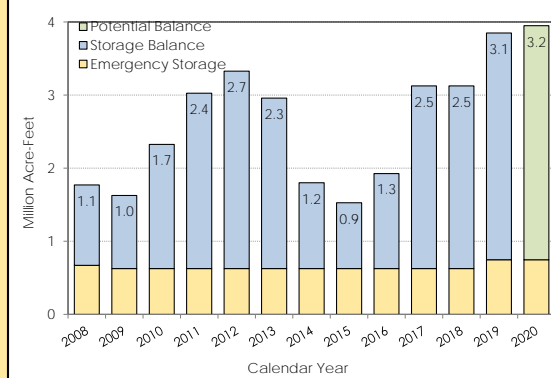
92 TAF less in storage than this time last year

## Southern Sierra Snowpack



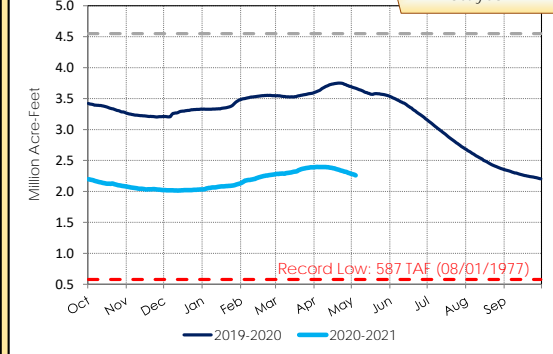
Peak: 11.5 in  
46% of normal

## MWD Storage Reserve Levels



## Lake Shasta Reservoir Storage

Capacity: 4.55 MAF



1.40 MAF less in storage than this time last year

This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale. <http://www.mwdh2o.com/WSCR>



This report is best printed double sided on legal size paper (8.5" x 14") and folded in quarters. Questions? Email mferreira@mwdh2o.com

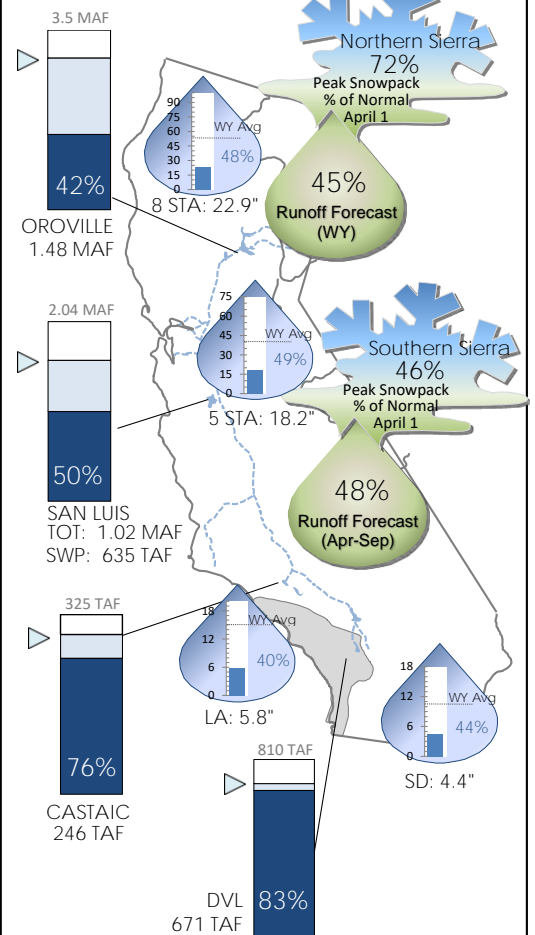


# Water Supply Conditions Report

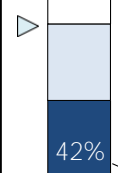
As of: 05/04/2021

## 2021 SWP Allocation

95,575 AF  
5% of Table A

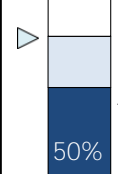


3.5 MAF



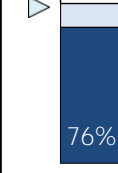
OROVILLE  
1.48 MAF

2.04 MAF



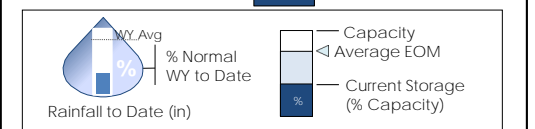
SAN LUIS  
TOT: 1.02 MAF  
SWP: 635 TAF

325 TAF



CASTAIC  
246 TAF

DVL  
671 TAF



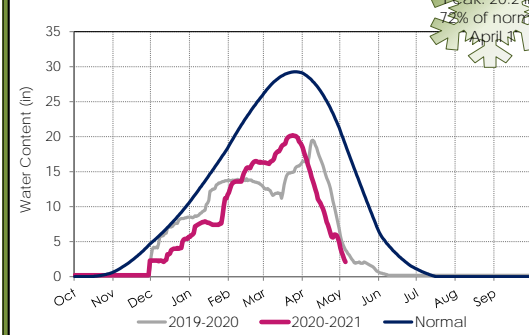
Flip Over for CRA Data

Turn page for more SWP Data

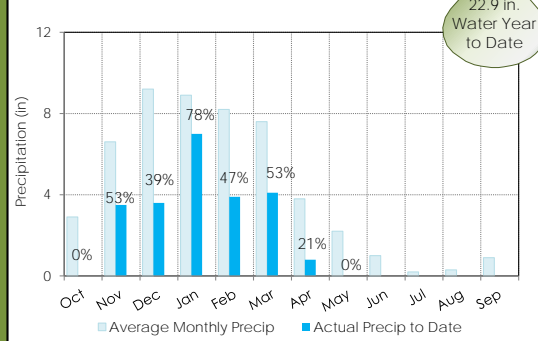
## State Water Project Resources

As of: 05/04/2021

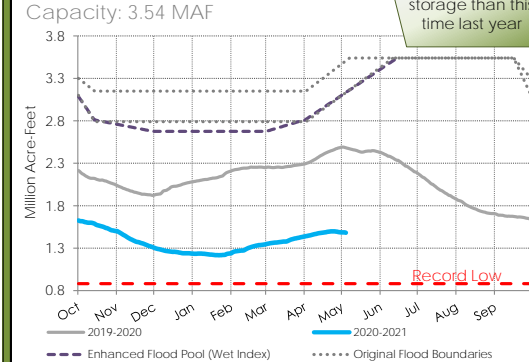
### Northern Sierra Snowpack



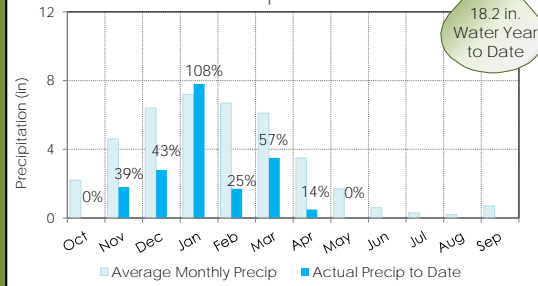
### 8 Station Index Precip



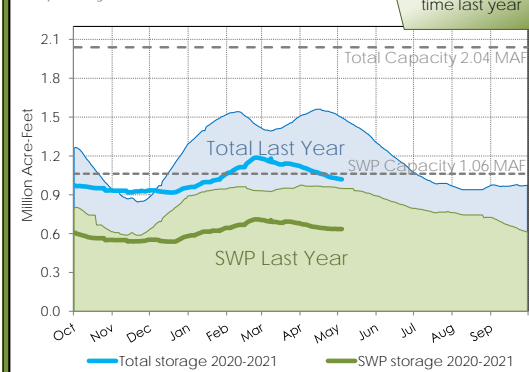
### Oroville Reservoir Storage



### 5 Station Index Precip



### San Luis Reservoir Storage

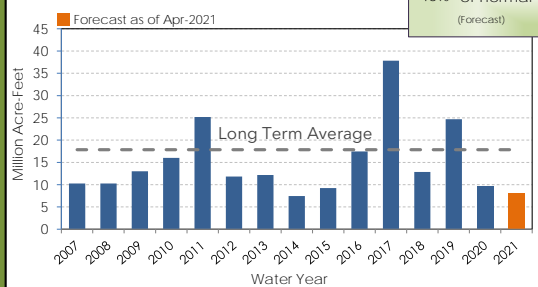


### Other SWP Contract Supplies

Calendar Year 2021

**Carryover** 207,000 AF  
**Transfer Supplies** 30,000 AF (Est.)

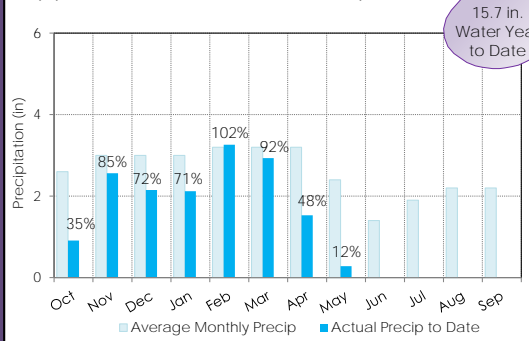
### Sacramento River Runoff



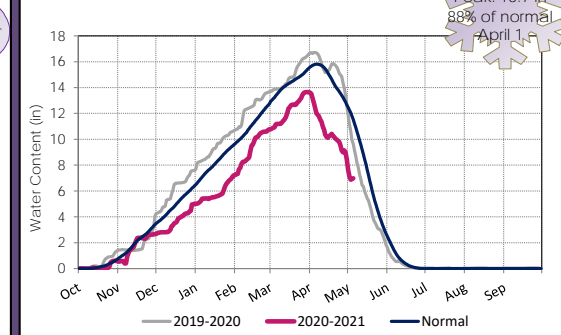
## Colorado River Resources

As of: 05/04/2021

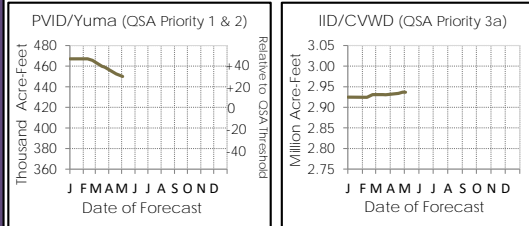
### Upper Colorado Basin Precip



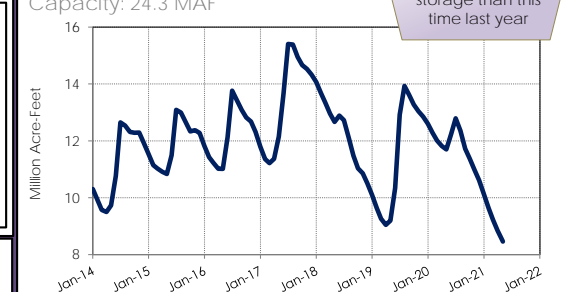
### Upper Colorado Basin Snowpack



### 2021 Colorado River Ag Use



### Lake Powell Storage



### Lake Mead Shortage/Surplus Outlook

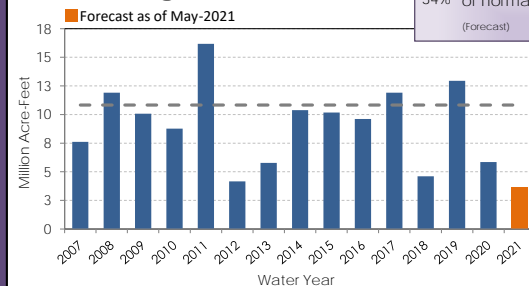
	2021	2022	2023	2024	2025
Surplus	0%	0%	0%	1%	4%
Shortage	0%	97%	94%	82%	77%
Metropolitan DCP*			2%	35%	26%

Likelihood based on results from the April 2021 MTOM/CRSS model run. Includes DCP Contributions.  
\* Chance of required DCP contribution by Metropolitan

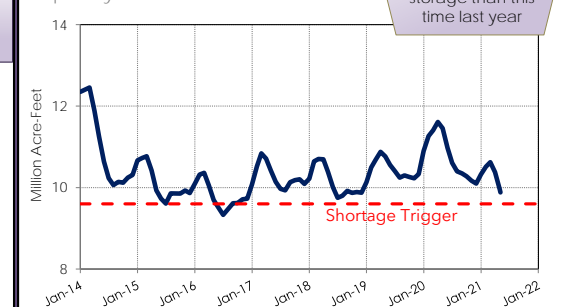
### Projected Lake Mead ICS

Calendar Year 2021  
Put (+)/Take(-)  
-57,000 AF

### Powell Unregulated Inflow



### Lake Mead Storage

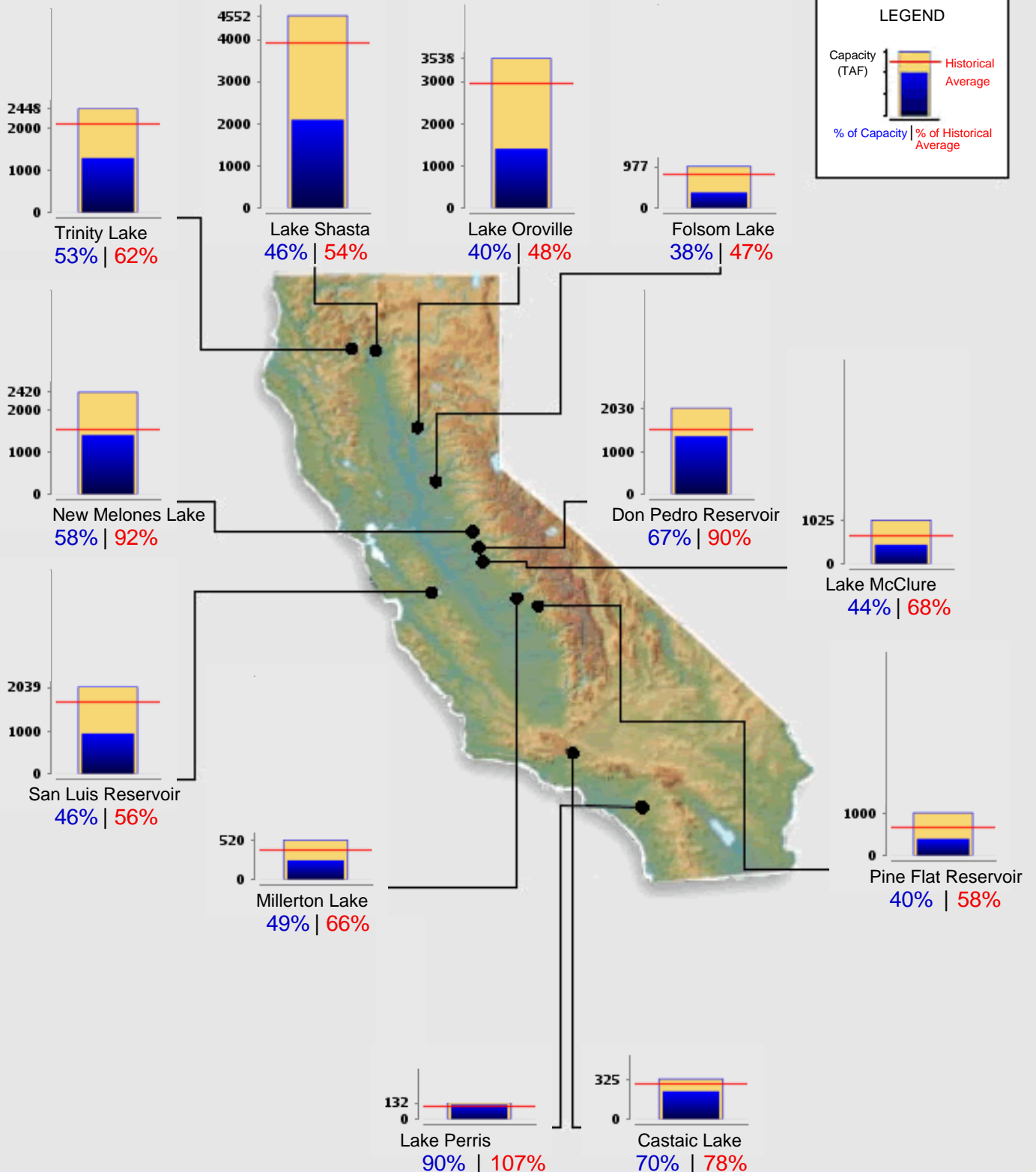




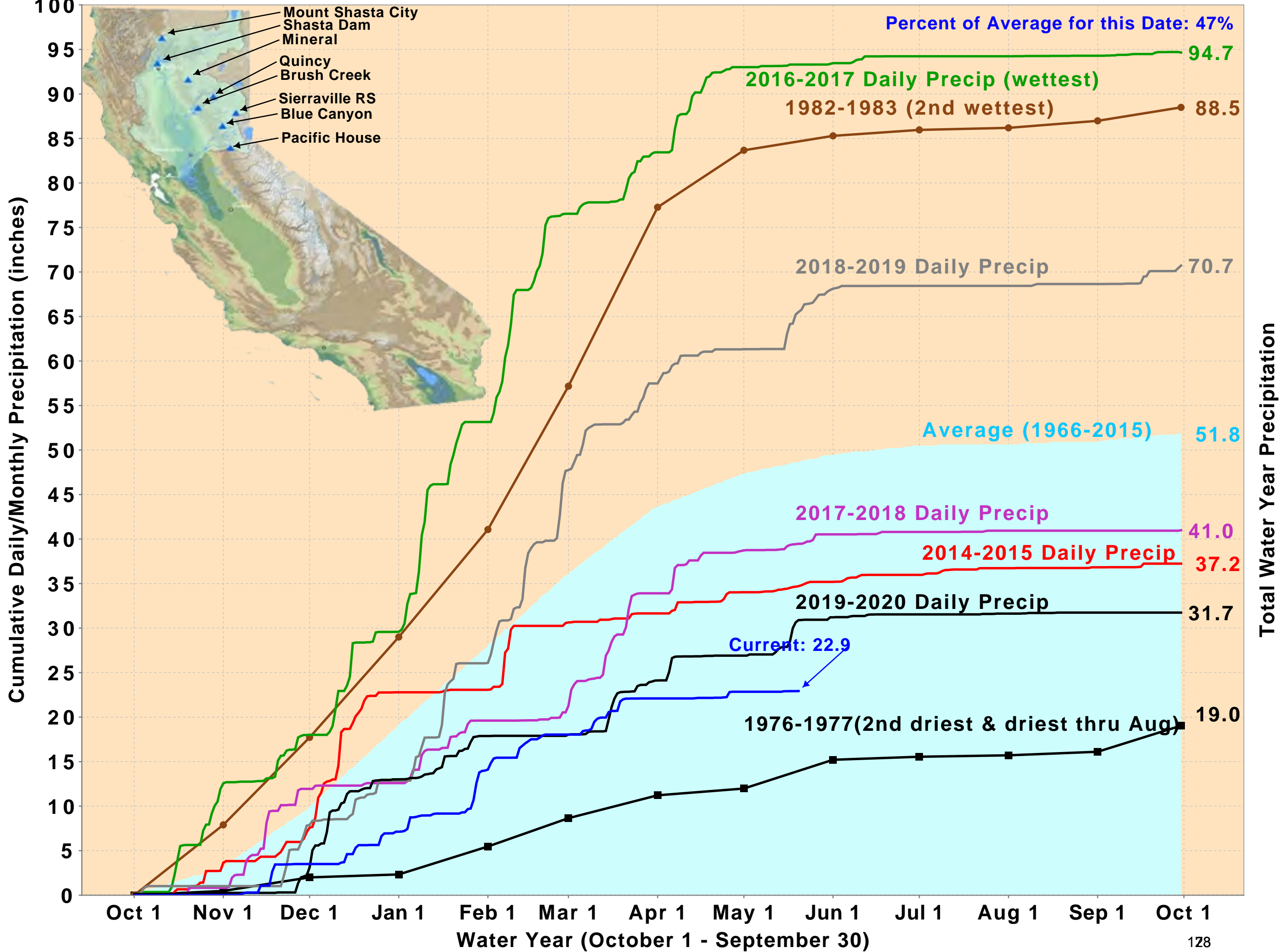
# Reservoir Conditions

Ending At Midnight - May 19, 2021

## CURRENT RESERVOIR CONDITIONS

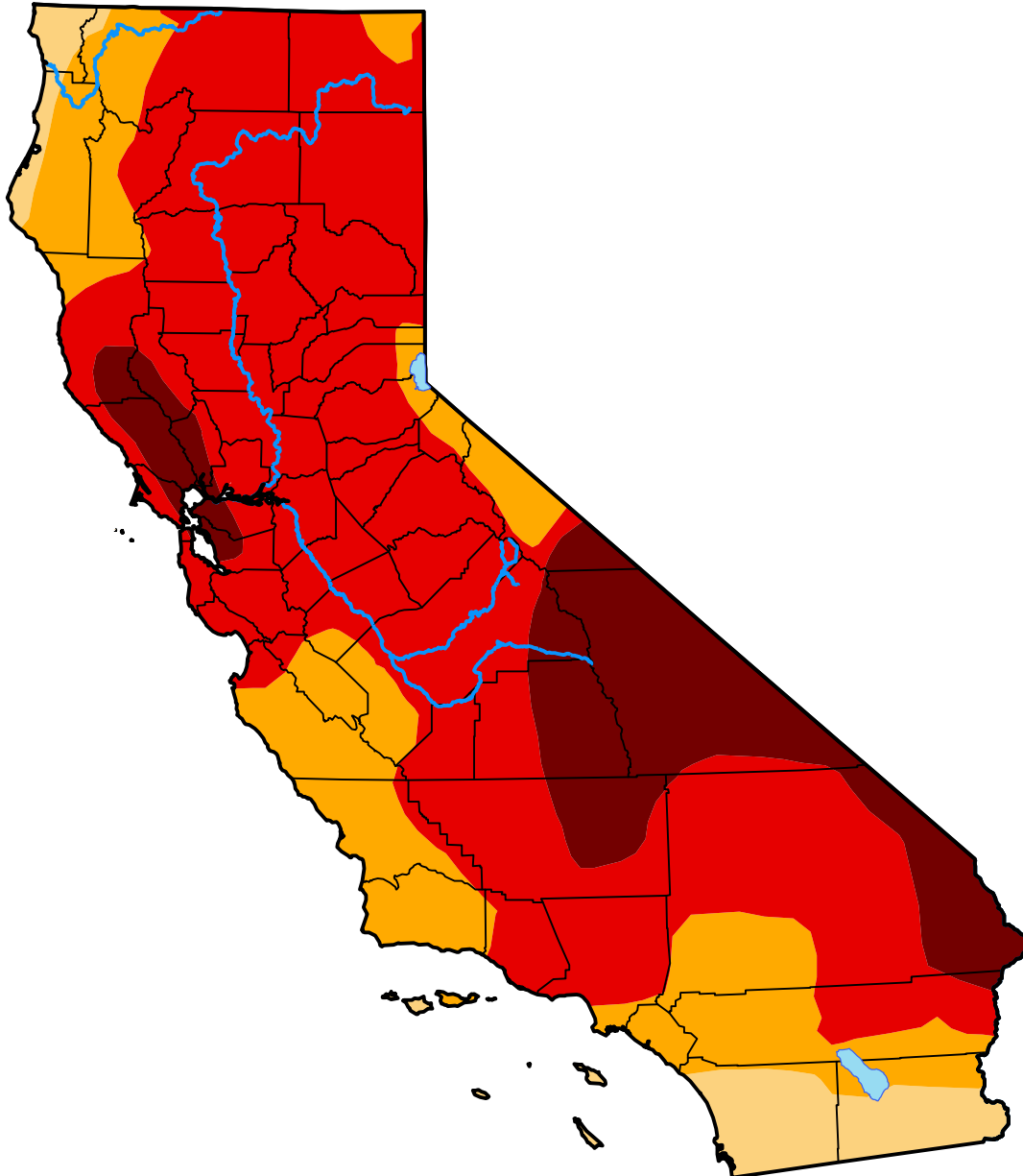


# Northern Sierra Precipitation: 8-Station Index, May 20, 2021



# U.S. Drought Monitor California

**May 18, 2021**  
(Released Thursday, May. 20, 2021)  
Valid 8 a.m. EDT



*Drought Conditions (Percent Area)*

	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
<b>Current</b>	0.00	100.00	100.00	94.31	73.33	15.91
<b>Last Week</b> <i>05-11-2021</i>	0.00	100.00	100.00	94.31	73.33	13.53
<b>3 Months Ago</b> <i>02-16-2021</i>	0.70	99.30	84.88	57.58	30.99	3.75
<b>Start of Calendar Year</b> <i>12-29-2020</i>	0.00	100.00	95.17	74.34	33.75	1.19
<b>Start of Water Year</b> <i>09-29-2020</i>	15.35	84.65	67.65	35.62	12.74	0.00
<b>One Year Ago</b> <i>05-19-2020</i>	41.80	58.20	46.67	20.84	2.97	0.00

*Intensity:*

- None
- D0 Abnormally Dry
- D1 Moderate Drought
- D2 Severe Drought
- D3 Extreme Drought
- D4 Exceptional Drought

*The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. For more information on the Drought Monitor, go to <https://droughtmonitor.unl.edu/About.aspx>*

*Author:*

Adam Hartman  
NOAA/NWS/NCEP/CPC



EXECUTIVE DEPARTMENT  
STATE OF CALIFORNIA

**State of Emergency Proclamation**

**WHEREAS** climate change is intensifying the impacts of droughts on our communities, environment and economy, and California must therefore improve drought resiliency and prepare to respond to more frequent, prolonged, and intense dry periods; and

**WHEREAS** much of the West is experiencing severe to exceptional drought and California is in a second consecutive year of dry conditions, resulting in drought or near-drought throughout many portions of the State; and

**WHEREAS** these drought conditions can result in degraded water quality, fallowing of productive farmland, setbacks to vulnerable and rural communities through job losses and longer-lasting recoveries, significant impacts to tribal, commercial, and recreational salmon fisheries, constraints on access to traditional lifeways, loss of aquatic and terrestrial biodiversity, and ecosystem impacts; and

**WHEREAS** drought conditions vary across the State and some watersheds, including the Russian River and Klamath Basin, are extremely dry and are facing substantial water supply and ecosystem challenges; and

**WHEREAS** it is necessary to expeditiously mitigate the effects of the drought conditions within the Russian River Watershed, located within Mendocino and Sonoma counties, to ensure the protection of health, safety, and the environment; and

**WHEREAS** experience in the last drought has demonstrated the value of preparing earlier for potential sustained dry conditions, the need to improve our monitoring and forecasting capabilities, and many other lessons that are captured in the Administration's *Report to the Legislature on the 2012-2016 Drought*; and

**WHEREAS** the State and its many partners have strengthened drought resilience since the last drought including state investments in water management systems, implementation of the Sustainable Groundwater Management Act, establishment of the Safe and Affordable Fund for Equity and Resilience Program, development of the Administration's *Water Resilience Portfolio*, and continued water conservation by Californians whose current statewide urban water use is 16% lower than at the beginning of the last drought; and

**WHEREAS** state agencies have been actively responding to current drought conditions and preparing for the possibility of a third dry year including through convenings of the interagency drought team, which was established at my direction, to organize, focus, and track changing conditions, coordinate state agency responses, and work closely with partners across the State; and

**WHEREAS** under the provisions of Government Code section 8558(b), I find that the conditions caused by the drought conditions, by reason of their magnitude, are or are likely to be beyond the control of the services, personnel, equipment, and facilities of any single local government and require the combined forces of a mutual aid region or regions to appropriately respond; and

**WHEREAS** under the provisions of Government Code section 8625(c), I find that local authority is inadequate to cope with the drought conditions; and

**WHEREAS** to protect public health and safety, it is critical the State take certain immediate actions without undue delay to prepare for and mitigate the effects of, the drought conditions within the Russian River Watershed, and under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this Proclamation would prevent, hinder, or delay the mitigation of the effects of the drought conditions of the Russian River Watershed, located within Mendocino and Sonoma counties.

**NOW THEREFORE, I, GAVIN NEWSOM**, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, including the California Emergency Services Act, and in particular, section 8625, **HEREBY PROCLAIM A STATE OF EMERGENCY** to exist in Mendocino and Sonoma counties due to drought conditions in the Russian River Watershed.

**IT IS HEREBY ORDERED THAT:**

1. To further the success of California's water conservation efforts and increase our drought preparedness, state agencies shall partner with local water districts and utilities to make all Californians aware of drought, and encourage actions to reduce water usage by promoting the Department of Water Resources' Save Our Water campaign (<https://saveourwater.com>) and other water conservation programs.
2. To continue coordination with partners across the State for the potential of prolonged drought impacts, the Department of Water Resources, the State Water Resources Control Board (Water Board), the Department of Fish and Wildlife, and the Department of Food and Agriculture shall work with regional and local governments, including groundwater sustainability agencies, to identify watersheds, communities, public water systems, and ecosystems that may require coordinated state and local actions to address issues stemming from continued dry conditions, to ensure that we can respond to water shortages and protect people, natural resources and economic activity.
3. To continue partnership and coordination with Californian Native American tribes, state agencies shall engage in consultation, collaboration, and communication with California Native American tribes to assist them in necessary preparation and response to drought conditions on tribal lands and potential impacts to cultural and traditional resources within ancestral lands.
4. To prioritize drought response and preparedness resources, the Department of Water Resources, the Water Board, the Department of Fish and Wildlife and the Department of Food and Agriculture, in consultation with the Department of Finance, shall:
  - a. Accelerate funding for water supply enhancement, water conservation, or species conservation projects.
  - b. Identify unspent funds that can be repurposed to enable projects to address drought impacts to people, ecosystems, and economic activities.
  - c. Recommend additional financial support for water resilience infrastructure projects and actions for potential inclusion in the upcoming May Revision.



5. To increase resilience of our water supplies during drought conditions, the Department of Water Resources shall:
  - a. Work with counties to encourage reporting of household water shortages, such as dry residential wells, on the website the Department maintains for that purpose, to enable tracking of drought impacts.
  - b. Work with counties, and groundwater sustainability agencies as appropriate, to help ensure that well drillers submit required groundwater well logs for newly constructed and deepened wells in a timely manner.
  - c. Work with agricultural water suppliers and agricultural water users to provide technical assistance, including implementation of efficient water management practices and use of technology such as the California Irrigation Management Information System.
  - d. Work with urban and agricultural water suppliers to encourage timely submittal by water districts and public posting of urban water management and water shortage contingency plans and agricultural water management and drought plans.
  - e. Accelerate updating the land subsidence data it is providing to support implementation of the Sustainable Groundwater Management Act.
  
6. To increase resilience of our water systems during drought conditions, the Water Board shall:
  - a. Use its authority, provide technical assistance, and where feasible provide financial assistance, to support regular reporting of drinking water supply well levels and reservoir water levels where the Water Board determines that there is risk of supply failure because of lowering groundwater levels or reservoir levels that may fall below public water system intakes.
  - b. Prioritize the permitting of public water systems that anticipate the need to activate additional supply wells where water quality is a concern and treatment installation needs to proceed to relieve a system's potential supply concerns.
  - c. Provide annual water demand data, information on water right priority, and other communications on water availability on its website.
  - d. Identify watersheds where current diversion data is insufficient to evaluate supply impacts caused by dry conditions, and take actions to ensure prompt submittal of missing data in those watersheds.
  
7. To address the acutely dry conditions in the Russian River Watershed, the Water Board shall consider:
  - a. Modifying requirements for reservoir releases or diversion limitations in that watershed to ensure adequate, minimal water supplies for critical purposes.
  - b. Adopting emergency regulations to curtail water diversions when water is not available at water rights holders' priority of right or to protect releases of stored water.

For purposes of carrying out this directive, Public Resources Code, Division 13 (commencing with section 21000) and regulations adopted pursuant to that Division are suspended in the counties of Mendocino and Sonoma to the extent necessary to address the impacts of the drought in the Russian River Watershed. The Water Board shall identify the projects

eligible for the suspensions pursuant to this paragraph and maintain on its websites a list of the activities or approvals for which these provisions are suspended.

8. To ensure that equipment and services necessary for drought response in the Russian River Watershed can be procured quickly, the provisions of the Government Code and the Public Contract Code applicable to procurement, state contracts, and fleet assets, including, but not limited to, advertising and competitive bidding requirements, are hereby suspended to the extent necessary to address the effects of the drought in the Russian River Watershed, located within Mendocino and Sonoma counties. Approval of the Department of Finance is required prior to the execution of any contract entered into pursuant to this provision.
9. To increase the resilience of our natural habitats to protect vulnerable species during drought conditions, the Department of Fish and Wildlife shall:
  - a. Evaluate and take actions to protect terrestrial and aquatic species and, wherever possible, work with water users and other parties on voluntary measures to protect species.
  - b. Work to improve State hatcheries and increase water use efficiency on State wildlife areas and ecological reserves to maintain habitat for vulnerable species.
  - c. Respond to human-wildlife interactions related to ongoing dry conditions and increase public messaging and awareness.
  - d. Work with commercial and recreational salmon fishing and tribal representatives to anticipate and develop strategies to mitigate and respond to salmon fishery impacts, with particular emphasis on addressing impacts to salmon fisheries in the Klamath Basin.
10. To support our agricultural economy and food security during drought conditions, the Department of Food and Agriculture shall:
  - a. Provide technical assistance to support conservation planning, on-farm water and energy conservation practices and technologies, including augmenting the State Water Efficiency and Enhancement Program.
  - b. Conduct an economic analysis of drought impacts to agriculture, including land use, jobs, and rural food economies, expanding on existing research done in the last drought to include thorough regional analysis especially in the Central Valley, and in the implementation of the Sustainable Groundwater Management Act and alternative land uses for fallowed land.
  - c. Maintain a web page with drought resources for farmers and ranchers, including the United States Department of Agriculture and other federal and state resources.
  - d. Work with federal agencies to assist Klamath Basin farmers and ranchers contending with reduced water supplies.
11. To ensure the potential impacts of drought on communities are anticipated and proactively addressed, the Department of Water Resources, in coordination with the Water Board, shall develop groundwater management principles and strategies to monitor, analyze, and minimize impacts to drinking water wells.
12. To provide critical information on the different drought conditions across the State, the Department of Water Resources, in consultation with the Department of Fish and Wildlife, the Department of Food and Agriculture,

and the Water Board, shall develop a California Drought Monitor by December 31, 2021, as recommended in the Administration's Report to the Legislature on the 2012-2016 Drought.

13. To prepare for potential salinity issues in the Delta, the Department of Water Resources, in consultation with the Water Board, the Department of Fish and Wildlife, the Delta Stewardship Council, and the Central Valley Flood Protection Board, shall initiate actions necessary to prepare for and address potential Delta salinity issues during prolonged drought conditions.


14. To prepare for potential impacts of drought conditions on species, the Water Board and the Department of Fish and Wildlife shall work with federal agency partners to manage temperature conditions for the preservation of fish in the Sacramento River downstream of Shasta Dam while balancing water supply needs.

This Proclamation is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.


**I FURTHER DIRECT** that as soon as hereafter possible, this Proclamation be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Proclamation.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 21st day of April 2021



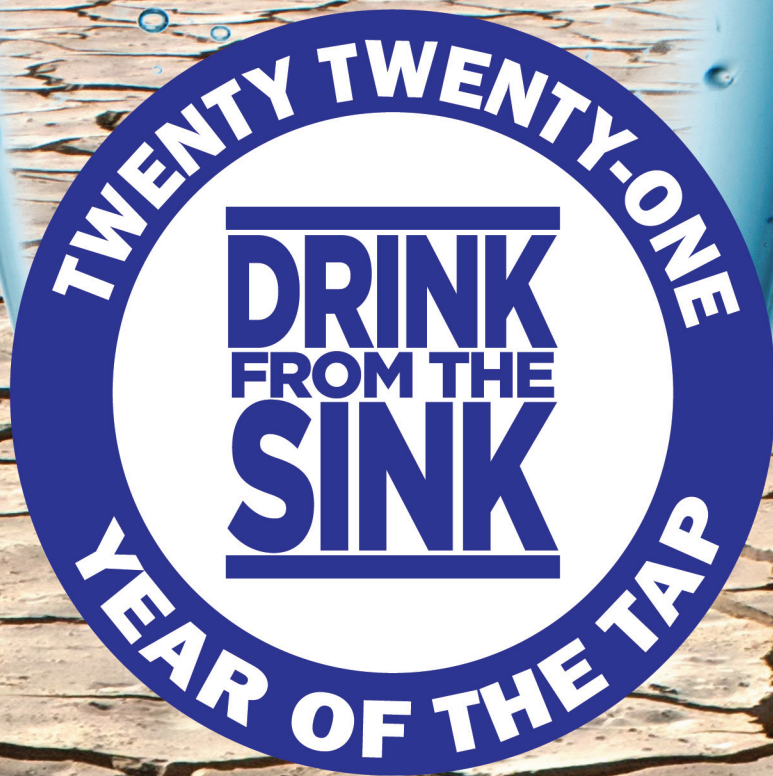
  
GAVIN NEWSOM  
Governor of California

**ATTEST:**

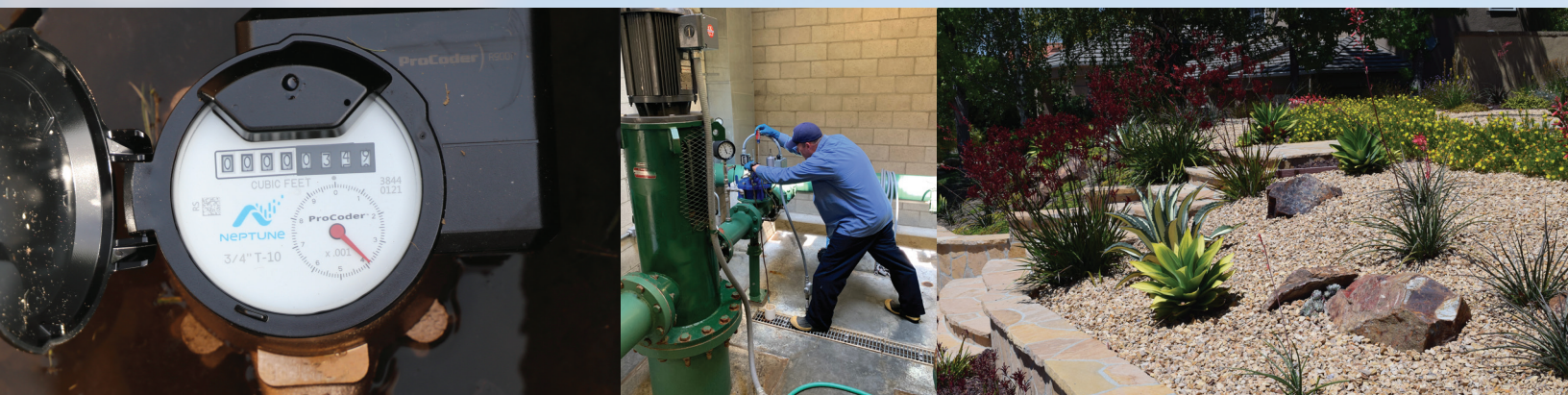
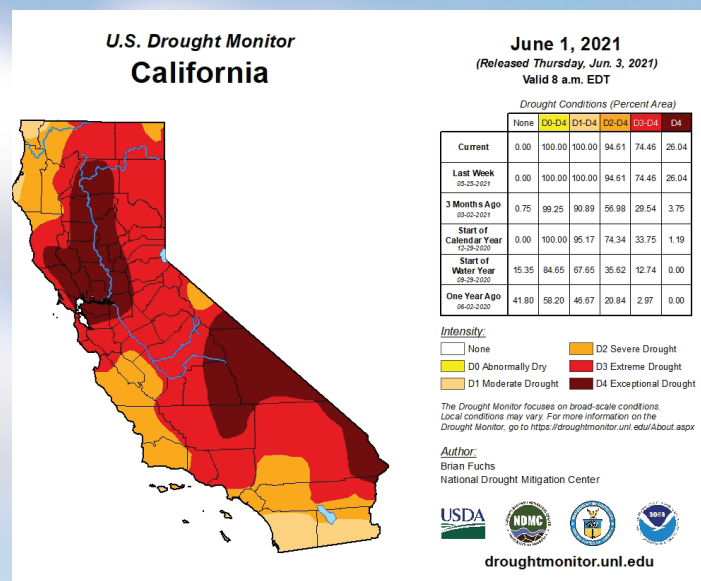
  
DR. SHIRLEY WEBER  
Secretary of State



**Las Virgenes Municipal Water District  
2021 Strategic Communications Plan - Drought Messaging**



As California faces a second consecutive dry year and drought conditions spread across the state, the lessons learned from the historic drought of 2012 through 2016 come into sharp focus. Californians need to adapt their way of life to include using water wisely, day in and day out. Fortunately, **LVMWD is here to help its customers make the transition with its Year of the Tap campaign.** The outreach effort and associated programs will focus on a shift from on-again, off-again conservation cutbacks of years past to sustainable water efficiency measures that can stand the test of time. A particular focus will be dedicated to outdoor irrigation, which makes up about 70% of residential water usage, while making the intrinsic connection to the water we **Drink from the Sink to build trust and appreciation for the value of tap water.**



## OBJECTIVES

**Promote trust and credibility** regarding the treatment and delivery of LVMWD potable water to service area customers and businesses.

**Assist customers** in achieving water use efficiency targets consistent with the current LVMWD water budget based rate structure.

**Educate customers** on the water budget based rate structure, WBIC program, rebates from MWD and the water budget tracking tools provided by the advanced meter program and Water Smart portal.

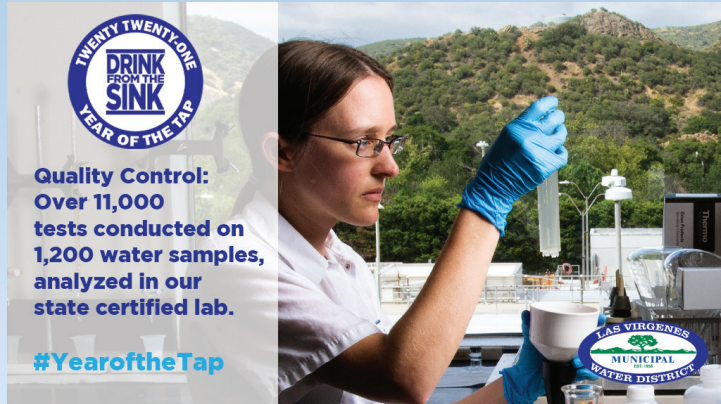
**Inspire customers** to manage personal potable water use and implement climate appropriate landscaping - including moisture retaining cover such as compost - to reduce outdoor water waste.

**Lead regional change** toward drought resiliency by collaborating with LVMWD's partners and customers to adapt their way of life to include using water wisely, day in and day out.

# KEY MESSAGES AND ACTIONS

**May 25th** - Share the campaign/strategy with the Board of Directors illustrating our emphasis on “**Conservation as a California Way of Life**” and that now is the time to ramp up messaging and take further actions.

**June 2021** - Issue a Water Supply Alert by Board Resolution.



**Year of the Tap** building credibility and trust throughout the District by using LVMWD staff in video and graphical formats to highlight professionalism and assurances of skill level and transparency.

Promote registration and use of the **LVMWD WaterSmart portal** for customers to take advantage of near real time water use data and leak detection tools available through the **LVMWD Advanced Meter Project**.



Introduce a **Residential Water Usage Comparison Mailer**.



Finalize planning and begin implementation of the **Landscape Conversion Initiative** and in-person site surveys to help customers maximize their outdoor water use efficiency.

Increase awareness and installations of the **WBIC Program**.

**Provide weekly tips on water use efficiency** contextually across the District’s outreach platforms.

**Partner with MWD’s education group** on outreach information geared toward a younger audience.

Create messages using different and appropriate platforms to **reach different demographic groups** including digital advertising.

**Educating the community** on the current and evolving water supply conditions.

**Targeted messaging** to generate more participation in LVMWD conservation initiatives from our customers who are consistently outside of their water budget.

**Use comedy and humorous content** when possible to portray drought messaging.

# JPA Drought Messages and Actions

Highlight how the **JPA is creating a drought resilient local drinking water source** with the Pure Water Project Las Virgenes - Triunfo.

Educate customers about technology used to further treat recycled water to pure water at the **Pure Water Demonstration Facility**.

**Sustainability Garden tours and landscape classes** to illustrate to customers the benefits of climate appropriate landscape design.

Continue outreach for the **Community - Compost** program for customers to use.

Promote the recently re-opened **Recycled Water Fill Station** for customers to reduce potable water use for outdoor irrigation.



## Key Performance Indicators

**Use Digital Advertising Metrics (Impressions) to determine the reach success of the drought outreach campaign to LVMWD customers.**

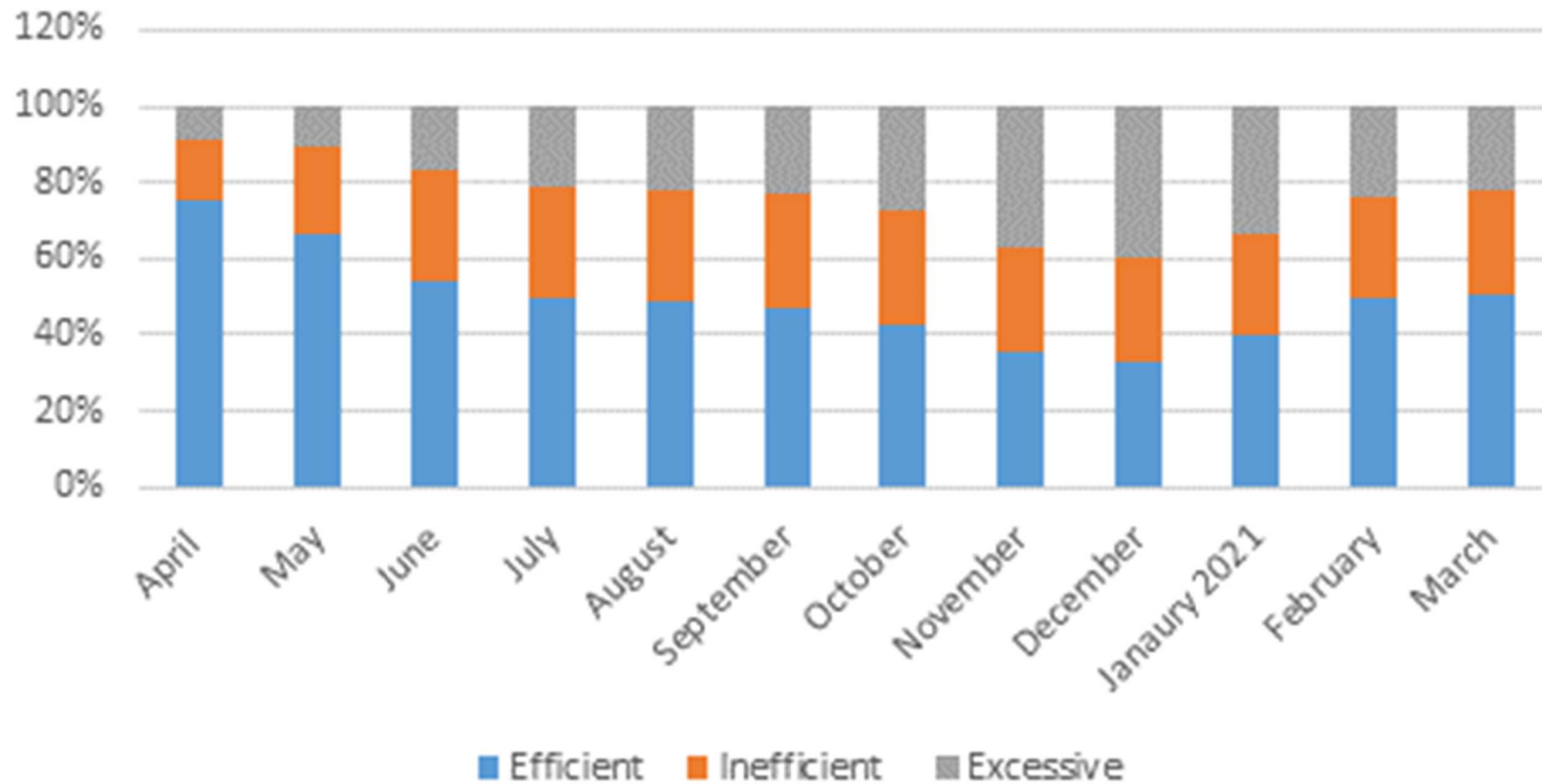
**Increase the efficient use of water by customers**

## Timeframe

Beginning in June, implement the Drought and Water Efficiency Campaign that encompasses all particular facets of the key messages and action items. The content will be developed by creating a calendar with specific days to film and produce content along with posting dates.

This message campaign will be ongoing.

## Potable Water Residential Customer Profile



The percentage of customers falling within efficient, inefficient and excessive use categories from April 2020 through March 2021.