



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
REGULAR MEETING
January 19, 2021, 9:00 AM

Public Participation for Meetings of Las Virgenes Municipal Water District Board of Directors in Response to COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that members of the Las Virgenes Municipal Water District Board of Directors will participate in meetings via teleconferencing.

PUBLIC PARTICIPATION: Pursuant to Executive Order N-29-20 and given the current health concerns, members of the public can access and request to speak at meetings live on-line, with audio and limited video, at www.LVMWD.com/LiveStream. In addition, members of the public can submit written comments electronically for consideration at www.LVMWD.com/LiveStream. To ensure distribution to the members of the Las Virgenes Municipal Water District Board of Directors prior to consideration of the agenda, please submit comments 24 hours prior to the day of the meeting. Those comments, as well as any comments received during the meeting, will be distributed to the members of the Board of Directors and will be made part of the official public record of the meeting. Contact Josie Guzman, Executive Assistant/Clerk of the Board, at (818) 251-2123 or jguzman@lvmwd.com with any questions.

ACCESSIBILITY: If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, in order to observe and/or offer public comment may request such reasonable modification, accommodation, aid, or service by contacting the Executive Assistant/Clerk of the Board by telephone at (818) 251-2123 or via email to jguzman@lvmwd.com no later than 9:00 AM on the day before the scheduled meeting.

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols, complete a speakers' card, and hand it to the Clerk of the Board. Speakers will be recognized in the order the cards are received. A live webcast of the meeting will be available at LVMWD.com. Also, a web-based version of the speaker card is available for those who would like to submit written comments electronically or request to make public comment by telephone during the meeting.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may also present comments on matters on the agenda; speakers for agendized items will be recognized at the time the item is called up for discussion.

Materials prepared by the District in connection with the subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon request to the Clerk of the Board.

PLEDGE OF ALLEGIANCE

1 CALL TO ORDER AND ROLL CALL

2 APPROVAL OF AGENDA

3 PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

4 CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine, non-controversial and normally approved with one motion. If discussion is requested by a member of the Board on any Consent Calendar item, or if a member of the public wishes to comment on an item, that item will be removed from the Consent Calendar for separate action.

A List of Demands: January 19, 2021 (Pg. 6)

Receive and File

B Minutes: Regular Meeting of January 5, 2021 (Pg. 35)

Approve

C **Directors' Per Diem: December 2020 (Pg. 44)**

Ratify

D **CIS Software Upgrade: Authorization of Change Order for Advanced Meter Project and Collections Process (Pg. 51)**

Authorize the General Manager to approve Change Order No. 1, in the amount of \$59,850, to the Annual Support and Maintenance Agreement with Advanced Utility Systems by Harris Industries for upgrades to the Customer Information System.

E **Amendment to Las Virgenes Municipal Water District Code: Waiver of Compost Bulk-Loading Fee (Pg. 71)**

Pass, approve and adopt proposed Resolution No. 2586, modifying the Las Virgenes Municipal Water District Code to allow the General Manager to temporarily waive bulk-loading fees for compost when the Rancho Las Virgenes Compost Facility's Cure Building is filled to capacity and compost supply exceeds demand.

RESOLUTION NO. 2586

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AUTHORIZING ACTIONS TO SUPPORT THE RESPONSE AND RECOVERY EFFORT RELATED TO THE WOOLSEY FIRE

(Reference is hereby made to Resolution No. 2586 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

5 **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A **Recognition of Director Charles Caspary for 20 Years of Service**

B **MWD Representative Report (Pg. 75)**

C **Legislative and Regulatory Updates**

D **Water Supply Conditions Update (Pg. 79)**

6 **TREASURER**

7 **BOARD OF DIRECTORS**

A **Response to Coronavirus (COVID-19) Pandemic: Continuation of Emergency (Pg. 81)**

Approve the continuation of an emergency declaration for response to the coronavirus (COVID-19) pandemic.

8 **FACILITIES AND OPERATIONS**

A **Contract Laboratory Services: Award (Pg. 83)**

Authorize the General Manager to execute a one-year agreement with Weck

Laboratories, Inc., in the amount of \$167,608, with four one-year renewal options for contract laboratory services.

9 **FINANCE AND ADMINISTRATION**

A **Independent Audit Services: Renewal (Pg. 86)**

Determine whether or not to approve the second one-year renewal option with The Pun Group, and, if approved, authorize the General Manager to execute the agreement, in the amount of \$42,436, for independent audit services.

10 **ENGINEERING AND EXTERNAL AFFAIRS**

A **Woolsey Fire Facility Repair Project No. 2, Westlake Filtration Plant: Reject All Bids and Reissue Call for Bids (Pg. 88)**

Reject all bids and authorize the reissuance of a Call for Bids for the Woolsey Fire Facility Repair Project No. 2, Westlake Filtration Plant.

B **Greater Los Angeles County Integrated Regional Water Management Plan: Updated Memorandum of Understanding (Pg. 94)**

Authorize the General Manager to execute the updated Memorandum of Understanding for developing, administering, updating and implementing the Greater Los Angeles County Integrated Regional Water Management Plan.

C **Customer Outreach Efforts on Billing Methodology and Residential Water Budgets (Pg. 139)**

Receive and file the report on customer outreach efforts on billing methodology and residential water budgets.

11 **NON-ACTION ITEMS**

A **Organization Reports**

B **Director's Reports on Outside Meetings**

C **General Manager Reports**

(1) General Business

(2) Follow-Up Items

D **Director's Comments**

12 **FUTURE AGENDA ITEMS**

13 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

14 **CLOSED SESSION**

A Conference with District Counsel – Anticipated Litigation (Government Code Section 54956.9(d)(2)): Two Items

Tort Claim by Dennis Nagdeman and Rebecca Hurst Hass Nagdeman

Tort Claim against Southern California Edison

B Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):

George Kreider v. Las Virgenes Municipal Water District, et al.

15 OPEN SESSION AND ADJOURNMENT

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LYNDA LO-HILL, TREASURER

Payments for Board Meeting of : January 19, 2021

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 100190 through 100295 were issued in the total amount of **\$ 1,942,266.39**

Payments through wire transfers as follows:

12/30/2020 Metropolitan Water District Payment for water deliveries in the month of October 2020 **\$ 2,268,142.00**

Sub-Total Wires **\$ 2,268,142.00**

Total Payments **\$ 4,210,408.39**

(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

**CHECK LISTING FOR BOARD MEETING
01/19/21**

Company Name	Company No.	Check No. 100190 thru 100240 01/05/21	Check No. 100241 thru 100295 01/12/21	Total
		Amount	Amount	
Potable Water Operations	101	5,684.52	82,709.75	88,394.27
Recycled Water Operations	102		676.73	676.73
Sanitation Operations	130		327,968.07	327,968.07
Potable Water Construction	201	3,991.25		3,991.25
Water Conservation Construction	203			-
Sani- Construction	230			-
Potable Water Replacement	301	13,902.45	318,409.10	332,311.55
Reclaimed Water Replace	302			-
Sanitation Replacement	330		21,262.50	21,262.50
Internal Service	701	188,861.86	75,635.99	264,497.85
JPA Operations	751	50,595.99	216,773.93	267,369.92
JPA Construction	752			-
JPA Replacement	754	958.50	634,835.75	635,794.25
Total Printed		263,994.57	1,678,271.82	1,942,266.39
Net Total		263,994.57	1,678,271.82	1,942,266.39



MWD
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
 700 North Alameda Street
 Los Angeles, CA, 90012-2944

INVOICE

Billed To:
 Las Virgenes Municipal Water District



Service Address
 4232 Las Virgenes Road
 Calabasas, CA 91302

October 2020	Page No. 1 of 1
Mailed: 11/10/2020	Due Date: 12/30/2020
Invoice Number: 10238	Revision: 0

NOTICE

The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	1,963.5
Total Water Untreated Delivered	

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service	Tier 1 Supply Rate	1,963.5	\$208.00	\$408,408.00
	System Access Rate	1,963.5	\$346.00	\$679,371.00
	Water Stewardship Rate	1,963.5	\$65.00	\$127,627.50
	System Power Rate	1,963.5	\$136.00	\$267,036.00
	Treatment Surcharge	1,963.5	\$323.00	\$634,210.50
SUBTOTAL				\$2,116,653.00

OTHER CHARGES AND CREDITS	Rate (\$ /AF)	
Capacity Charge(Payment Schedule: M)	\$33,660.00	
Readiness To Serve Charge(Payment Schedule: M)	\$117,829.00	
SUBTOTAL		\$151,489.00

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Capacity Charge			8/9/2018	45.9
Purchase Order Firm Delivery To Date (Jan 2015 to Dec 2024)	114,120.3			
Tier 1 Annual Limit (For Current Calendar Year)	24,359.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	17,530.5	72.0		
Tier 1 Current Month Deliveries	1,963.5			
Purchase Order Commitment (Jan 2015 to Dec 2024)	162,390.0			

INVOICE TOTAL	Volume AF	Amount Now Due
	1,963.5	\$2,268,142.00

Note: Amount Due is based on highlighted funds

Approved for Payment:

John Zhao
 John Zhao 11/18/20
 Date

Approved:
David H. Palmer
 12/06/20

P A I D
 Wired 12/30/20
 JG

Las Virgenes Municipal Water District



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
100190	01/05/2021	PRTD	2321 ACWA	LVMWD-2021 DUE	1583	09/25/2020		010521	24,245.00
			Invoice: LVMWD-2021 DUE						
				24,245.00 701122	710500				
								CHECK 100190 TOTAL:	24,245.00
100191	01/05/2021	PRTD	8560 ADVANCED UTILITY SYS	MN00133690	1565	10/31/2020		010521	77,515.21
			Invoice: MN00133690						
				77,515.21 701	135500				
								CHECK 100191 TOTAL:	77,515.21
100192	01/05/2021	PRTD	2869 AT&T	4639/121420	1586	12/14/2020		010521	51.03
			Invoice: 4639/121420						
				51.03 701001	540520				
								CHECK 100192 TOTAL:	51.03
100193	01/05/2021	PRTD	20424 AT&T (U-VERSE INTERN	8877/121720	1550	12/17/2020		010521	74.19
			Invoice: 8877/121720						
				74.19 751750	540520				
								CHECK 100193 TOTAL:	74.19
100194	01/05/2021	PRTD	5625 ASSOC. OF WATER AGEN	06-12921	1556	10/15/2020		010521	100.00
			Invoice: 06-12921						
				25.00 701121	711000				
				75.00 701112	601000				
								CHECK 100194 TOTAL:	100.00
100195	01/05/2021	PRTD	2455 BLACKBURN MFG	C087708-IN	1582	12/15/2020		010521	231.70
			Invoice: C087708-IN						
				231.70 101900	572500				
								CHECK 100195 TOTAL:	231.70
100196	01/05/2021	PRTD	18071 BLUE DIAMOND MATERIA	2089305	1590	12/14/2020		010521	219.03
			Invoice: 2089305						
				219.03 101700	551000				
								CHECK 100196 TOTAL:	219.03



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 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
100197 01/05/2021 PRD 18080 BOOT BARN INC. Invoice: INV00081820	INV00081820	1460	12/14/2020	010521	225.00
	225.00 701321 623000		SAFETY FOOTWEAR-I. CABRERA Safety Equip		
			CHECK	100197 TOTAL:	225.00
100198 01/05/2021 PRD 18739 CALIFORNIA HAZARDOUS Invoice: 66792	66792	1534	12/09/2020	010521	105.00
	105.00 701325 551500		DEC'20 SITE VISIT Outside Services		
			CHECK	100198 TOTAL:	105.00
100199 01/05/2021 PRD 20655 CANNON CORPORATION Invoice: 74819	74819	1449	12/11/2020	010521	3,991.25
	3,991.25		P/E 11/30 CALLEGUS/LV INTRCNT		
			E CIP10556 .NON-LABOR 201440 900000 Capital Asset Expenses		
Invoice: 74794	74794	1450	12/10/2020	010521	1,917.00
	958.50		P/E 11/30 CORD/SDDL TANK REHAB		
			E CIP10665 .NON-LABOR 754440 900000 Capital Asset Expenses		
	958.50		E CIP10671 .NON-LABOR 301440 900000 Capital Asset Expenses		
Invoice: 74783	74783	1528	12/10/2020	010521	1,251.90
	1,251.90		P/E 11/30 MUHOLLAND BRIDGE		
			E CIP10700 .NON-LABOR 301440 900000 Capital Asset Expenses		
			CHECK	100199 TOTAL:	7,160.15
100200 01/05/2021 PRD 20797 CHRIS' MOBILE TIRE S Invoice: 297061	297061	1424	12/03/2020	010521	221.25
	221.25 701325 551500		FLAT REPAIR ON #863 J.D. BACKHOE Outside Services		
Invoice: 297067	297067	1425	12/11/2020	010521	850.08
	850.08 701325 551500		4 NEWS TIRES #117 Outside Services		
			CHECK	100200 TOTAL:	1,071.33

Las Virgenes Municipal Water District



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CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
100201	01/05/2021	PRTD	4586 CONSOLIDATED ELECTRI	9009-418185	1543	12/15/2020		010521	657.40
	Invoice: 9009-418185			657.40 701002	551000	ELECTRICAL SUPPLIES (DISCOUNT \$11.65) Supplies/Material			
								CHECK 100201 TOTAL:	657.40
100202	01/05/2021	PRTD	2605 DELTA PACIFIC INDUST	5505	1435	12/01/2020		010521	495.93
	Invoice: 5505			495.93 701325	551000	RUST ELIMNTR & CITRUS SOLVENT Supplies/Material			
								CHECK 100202 TOTAL:	495.93
100203	01/05/2021	PRTD	11330 DIAL SECURITY	390321	1589	11/30/2020		010521	152.92
	Invoice: 390321			152.92 701001	551500	REPLACE PANEL BTTRY-HQ 6/15/20 Outside Services			
								CHECK 100203 TOTAL:	152.92
100204	01/05/2021	PRTD	2655 FERGUSON ENTERPRISES	0734966-2	1452	12/11/2020	22100013	010521	967.91
	Invoice: 0734966-2			967.91 101700	551000	BACKFLOW REPAIR PARTS Supplies/Material			
								CHECK 100204 TOTAL:	967.91
100205	01/05/2021	PRTD	21055 FIRESTONE COMPLETE A	196029	1462	12/10/2020		010521	913.49
	Invoice: 196029			913.49 701325	551500	4 TIRES/ALIGN-#920 Outside Services			
				196090	1525	12/15/2020		010521	973.29
	Invoice: 196090			973.29 701325	551500	4 TIRES/ALIGN-#911 Outside Services			
								CHECK 100205 TOTAL:	1,886.78
100206	01/05/2021	PRTD	20970 GARDA CL WEST, INC.	20461537	1538	11/30/2020		010521	11.85
	Invoice: 20461537			11.85 701410	622000	EXCESS TIME FEES-NOV'20 Outside Services			
				10607441	1539	12/01/2020		010521	340.58
	Invoice: 10607441			340.58 701410	622000	ARMORED TRANSPORT SRV-DEC'20 Outside Services			
								CHECK 100206 TOTAL:	352.43



A/P CASH DISBURSEMENTS JOURNAL

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INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
100207 01/05/2021 PRD Invoice: 9732850210	2701 GRAINGER	9732850210	1379	12/01/2020	010521 317.42
		317.42 751820	551000	WHITE TAPE Supplies/Material	
Invoice: 9731345295		9731345295	1380	11/30/2020	010521 613.46
		613.46 701321	572500	CORDLESS JOB LIGHTS Genl Supplies/Small Tools	
Invoice: 9732645602		9732645602	1381	12/01/2020	010521 931.93
		931.93 701321	572500	IR THERMNR-CORDLESS DRILL & BATTERIES Genl Supplies/Small Tools	
Invoice: 9733485040		9733485040	1382	12/02/2020	010521 377.19
		377.19 101100	551000	CONTAINMENT BERM Supplies/Material	
Invoice: 9733738398		9733738398	1383	12/02/2020	010521 614.85
		614.85 701321	572500	IMPACT SOCKET & SMALL TOOLS Genl Supplies/Small Tools	
Invoice: 9733957642		9733957642	1384	12/02/2020	010521 229.77
		229.77 751810	551000	WELDING BLANKET Supplies/Material	
				CHECK	100207 TOTAL: 3,084.62
100208 01/05/2021 PRD Invoice: 12203444	2705 HACH COMPANY	12203444	1544	11/13/2020	010521 5,519.28
		5,519.28 701341	551000	SPECTRO PHOTO METER Supplies/Material	
				CHECK	100208 TOTAL: 5,519.28
100209 01/05/2021 PRD Invoice: 46906	4409 HARRIS & ASSOCIATES, 46906	46906	1527	12/15/2020	010521 1,737.50
		1,737.50 301001	713100	STANDBY CHGS 10/25-11/21 Standby Chg-Outside Svc	
				CHECK	100209 TOTAL: 1,737.50
100210 01/05/2021 PRD Invoice: 3075635210	2727 IDEXX LABORATORIES	3075635210	1395	12/04/2020	010521 2,608.50
		2,608.50 701341	551000	COLILERTS & QUANTI TRAY Supplies/Material	
				CHECK	100210 TOTAL: 2,608.50
100211 01/05/2021 PRD Invoice: 22475	20856 INTERNATIONAL PRINTI	22475	1399	12/09/2020	010521 2,264.29
		2,264.29 701230	660400	CURRENT FLOW #4 Public Education Programs	

Las Virgenes Municipal Water District



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INVOICE DTL DESC									
Invoice: 22478				22478	1400	12/09/2020		010521	722.70
				722.70 701230	660400	SOLAR LNDSCP PROJECT LETTER Public Education Programs			
Invoice: 22482				22482	1402	12/10/2020		010521	213.53
				213.53 701410	620000	SOLAR FIELD FACILITY DOCS Forms, Supplies And Postage			
Invoice: 22483.1				22483.1	1403	12/18/2020		010521	7,904.72
				7,904.72 701230	660400	PROP 218 NOTICE & MAILING Public Education Programs			
								CHECK 100211 TOTAL:	11,105.24
100212 01/05/2021 PRD			3352 LAS VIRGENES MUNICIP	0254/121620	1418	12/16/2020		010521	54.97
Invoice: 0254/121620				54.97 101108	540540	JED SMITH P/S 11/9-12/7 Water			
Invoice: 2080/121620				2080/121620	1419	12/16/2020		010521	171.80
				171.80 751830	540540	RLV FARM 11/11-12/9/20 Water			
								CHECK 100212 TOTAL:	226.77
100213 01/05/2021 PRD			15749 LAWRENCE ROLL-UP DOO	2055894	1420	12/14/2020		010521	552.00
Invoice: 2055894				552.00 101600	551000	GATE REPAIR AT WESTLAKE Supplies/Material			
								CHECK 100213 TOTAL:	552.00
100214 01/05/2021 PRD			19956 M6 CONSULTING, INC.	1522-20	1451	12/09/2020		010521	9,954.55
Invoice: 1522-20				9,954.55		P/E 11/30 W/F CONSLT-WFP			
					E CIP10690 .NON-LABOR .				
					301440 900000	Capital Asset Expenses			
								CHECK 100214 TOTAL:	9,954.55
100215 01/05/2021 PRD			14322 MILES CHEMICAL COMPA	612809	1413	12/14/2020		010521	809.24
Invoice: 612809				809.24 751750	541000	HYPOCHLORITE & CAPTOR Supplies			
								CHECK 100215 TOTAL:	809.24



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INVOICE DTL DESC									
100216	01/05/2021	PRTD	2839 MOTION INDUSTRIES, I	CA22-660995	1530	12/02/2020		010521	333.61
			Invoice: CA22-660995						
				333.61 751810	551000	V-BELTS Supplies/Material			
								CHECK 100216 TOTAL:	333.61
100217	01/05/2021	PRTD	2365 MSO TECHNOLOGIES	6742	1436	10/24/2020		010521	600.00
			Invoice: 6742						
				600.00 101100	551500	PLC PROGRAMMING AT JBR PUMP STATION Outside Services			
								CHECK 100217 TOTAL:	600.00
100218	01/05/2021	PRTD	2842 NAPA AUTO PARTS	4206-954670	1421	12/03/2020		010521	47.94
			Invoice: 4206-954670						
				47.94 701325	551000	6-2.5 GAL OF DIESEL EXHAUST FLUI Supplies/Material			
			Invoice: 4206-955335						
				40.17 701325	551000	5 - AMG200 FUSES Supplies/Material			
			Invoice: 4206-955586						
				6.75 701325	551000	AMG300 FUSE Supplies/Material			
								CHECK 100218 TOTAL:	94.86
100219	01/05/2021	PRTD	21081 NEXTCORE TECHNOLOGIE	1041	1459	12/14/2020		010521	200.00
			Invoice: 1041						
				200.00 101300	570000	JUNIPER SWITCH SUPPORT FOR BLDG #7 SCADA Services			
								CHECK 100219 TOTAL:	200.00
100220	01/05/2021	PRTD	2302 OFFICE DEPOT	139999279001	1525	12/07/2020		010521	131.37
			Invoice: 139999279001						
				131.37 701410	620000	TONER, CALENDAR, MOUSE PAD Forms, Supplies And Postage			
								CHECK 100220 TOTAL:	131.37
100221	01/05/2021	PRTD	16372 OLIN CORPORATION	2911735	1414	12/10/2020		010521	4,225.10
			Invoice: 2911735						
				4,225.10 751810	541014	4,840 GAL HYPOCHLORITE Sodium Hypochlorite			
			Invoice: 2913349						
				2913349	541014	4,922 GAL HYPOCHLORITE Sodium Hypochlorite			
				4,296.68 751810	541014				

Las Virgenes Municipal Water District



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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
				INVOICE DTL DESC					
Invoice: 2914368				2914368	1417	12/17/2020		010521	4,294.94
				4,294.94 751810	541014	4,920 GAL HYPOCHLORITE Sodium Hypochlorite			
								CHECK 100221 TOTAL:	12,816.72
100222 01/05/2021 PRD	01/05/2021	PRTD	20860 PAYLESS SMOG CENTER	146513	1427	10/30/2020		010521	67.95
Invoice: 146513				67.95 701325	551500	SMOG TEST FOR #897 YEAR 2020 Outside Services			
Invoice: 146515				146515	1428	10/30/2020		010521	67.95
				67.95 701325	551500	SMOG TEST #324 YEAR 2020 Outside Services			
Invoice: 146542				146542	1429	11/02/2020		010521	87.95
				87.95 701325	551500	SMOG TEST #817 YEAR 2020 Outside Services			
Invoice: 146560				146560	1430	11/04/2020		010521	77.95
				77.95 701325	551500	SMOG TEST #714 YEAR 2020 Outside Services			
Invoice: 146557				146557	1431	11/04/2020		010521	87.95
				87.95 701325	551500	SMOG TEST #816 YEAR 2020 Outside Services			
Invoice: 146576				146576	1432	11/05/2020		010521	77.95
				77.95 701325	551500	SMOG TEST #317 YEAR 2020 Outside Services			
Invoice: 146754				146754	1433	11/17/2020		010521	65.70
				65.70 701325	551500	RETEST SMOG TEST #816 YEAR 2020 Outside Services			
Invoice: 146742				146742	1434	11/17/2020		010521	65.70
				65.70 701325	551500	SMOG TEST #836 YEAR 2020 Outside Services			
								CHECK 100222 TOTAL:	599.10
100223 01/05/2021 PRD	01/05/2021	PRTD	2902 QUINN POWER SYSTEM	WON10014948	1547	12/15/2020		010521	1,177.01
Invoice: WON10014948				1,177.01 751820	551500	GENERATOR BTTRY-RLV BIG BLUE Outside Services			
								CHECK 100223 TOTAL:	1,177.01
100224 01/05/2021 PRD	01/05/2021	PRTD	5752 REGISTRAR--RECORDER/C	21-20291145291492020	1596	12/15/2020		010521	331.53
Invoice: 21-20291145291492020				331.53 701112	602000	11/3/20 ELECTION COSTS Election Expense			

Las Virgenes Municipal Water District



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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
				CHECK 100224 TOTAL:	331.53
100225 01/05/2021 PRTD 17174 ROTH STAFFING COMPAN 13959225	1540	12/11/2020		010521	1,372.80
Invoice: 13959225	622000	TEMP SRV 11/30-12/4-R.G. Outside Services			
				CHECK 100225 TOTAL:	1,565.85
1,372.80 701430					
Invoice: 13961887	1541	12/18/2020		010521	193.05
	622000	TEMP SRV 12/7-12/11-R.G. Outside Services			
				CHECK 100226 TOTAL:	196.01
100226 01/05/2021 PRTD 2949 SNAP ON TOOLS 12092078368	1426	12/09/2020		010521	196.01
Invoice: 12092078368	551000	1 - 1/2DR FLX HEAD BREAKER BAR Supplies/Material			
				CHECK 100227 TOTAL:	15.78
196.01 701325					
100227 01/05/2021 PRTD 2958 SOUTHERN CALIFORNIA 8400 122320	1585	12/23/2020		010521	15.78
Invoice: 8400 122320	540530	CONDUIT 11/19-12/21/20 Gas			
				CHECK 100228 TOTAL:	81.58
15.78 101101					
100228 01/05/2021 PRTD 8645 SOUTHERN CALIFORNIA 12007420	1457	12/18/2020		010521	81.58
Invoice: 12007420	681500	EE ANNIVERSARY GIFT Empl Recognition Functions			
				CHECK 100229 TOTAL:	8,011.15
81.58 701430					
100229 01/05/2021 PRTD 21137 TESLA, INC. 18401684	1542	12/02/2020		010521	8,011.15
Invoice: 18401684	540510	PW/PS-NOV'20 SOLAR 76296 KWH			
	540510	Energy			
				CHECK 100230 TOTAL:	4,063.12
4,005.58 751127					
4,005.57 751128					
100230 01/05/2021 PRTD 12149 THATCHER CO. OF CALI 280877	1410	12/16/2020		010521	4,063.12
Invoice: 280877	541090	11.04 TON ALUM SULFATE Alum			
				CHECK 100230 TOTAL:	4,063.12
4,063.12 751810					



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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
100231 01/05/2021 PRTD 18651 TOYOTA-LIFT OF LOS A PSI-0217844	1415	12/07/2020		010521	329.92
Invoice: PSI-0217844					
329.92 751810	551500	SVCS FOR GOLF CART #306 AT TAPIA Outside Services			
		CHECK	100231 TOTAL:		329.92
100232 01/05/2021 PRTD 21593 TRIAD CONSULTING & S 548	1535	08/07/2020		010521	22,980.00
Invoice: 548					
22,980.00 701420	651600	P/E 7/30 SEC ASSESSMENT Other Professional Serv			
Invoice: 552					
22,100.00 701420	651600	1536 09/03/2020 P/E 8/28 SEC ASSESSMENT Other Professional Serv		010521	22,100.00
Invoice: 565					
2,070.00 701420	651600	1537 11/10/2020 P/E 10/26 SEC ASSESSMENT Other Professional Serv		010521	2,070.00
		CHECK	100232 TOTAL:		47,150.00
100233 01/05/2021 PRTD 10065 ULINE SHIPPING SUPPL 127973747	1461	12/15/2020		010521	1,072.80
Invoice: 127973747					
1,072.80 751810	551000	COUNTER SAFETY SHIELDS Supplies/Material			
		CHECK	100233 TOTAL:		1,072.80
100234 01/05/2021 PRTD 21511 URBAN WATER GROUP, I 1423	1404	12/10/2020		010521	1,790.54
Invoice: 1423					
1,790.54 751750	551500	REFRESH SUSTAINABILITY GARDEN Outside Services			
Invoice: 1424					
1,264.67 751750	551500	1405 12/10/2020 TREE-SUSTAINABILITY GARDEN Outside Services		010521	1,264.67
		CHECK	100234 TOTAL:		3,055.21
100235 01/05/2021 PRTD 20935 US METRO GROUP, INC. 103203	1591	11/30/2020		010521	4,864.00
Invoice: 103203					
1,824.00 701001	551500	DISINFECT SRV-NOV'20 Outside Services			
608.00 701002	551500	Outside Services			
1,824.00 751810	551800	Building Maintenance			
608.00 751820	551800	Building Maintenance			
		CHECK	100235 TOTAL:		4,864.00

Las Virgenes Municipal Water District



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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
100236 01/05/2021 PRD 21462 UNIVERSITY OF S CA F 17771 Invoice: 17771	1584	12/07/2020		010521	1,000.00
				MEMBERSHIP DUE 1/1/21-12/31/21	
1,000.00 701122	710500			Dues, Subsc & Memberships	
				CHECK 100236 TOTAL:	1,000.00
100237 01/05/2021 PRD 18923 VAULT ACCESS SOLUTIO 725 Invoice: 725	1456	12/07/2020	22100015	010521	15,275.00
				VAULT LIDS & LADDER	
15,275.00 751800	551000			Supplies/Material	
				CHECK 100237 TOTAL:	15,275.00
100238 01/05/2021 PRD 18914 WECK LABORATORIES, I W0L0776-LV Invoice: W0L0776-LV	1545	12/11/2020		010521	26.52
				DIONIZED WATER-0L01062	
26.52 701341	551500			Outside Services	
Invoice: W0L0682-LV					
	1546	12/10/2020		010521	7.43
				TAPIA GROUNDWATER-0L01063	
7.43 751810	571520			Other Laboratory Serv	
				CHECK 100238 TOTAL:	33.95
100239 01/05/2021 PRD 3047 WESCO DISTRIBUTION, 057737 Invoice: 057737	1531	12/11/2020		010521	2,465.94
				WIRE	
2,465.94 101100	551000			Supplies/Material	
Invoice: 057000					
	1532	12/09/2020		010521	419.60
				LAMP RECYCLE PACKS	
419.60 751750	551000			Supplies/Material	
Invoice: 058116					
	1533	12/14/2020		010521	4,539.58
				AUTOMATIC TRANS SWITCH	
4,539.58 701002	551000			Supplies/Material	
				CHECK 100239 TOTAL:	7,425.12
100240 01/05/2021 PRD 3067 XEROX CORPORATION 012048402 Invoice: 012048402	1551	12/11/2020		010521	556.72
				LSE PMT&USAGE-NOV20-D95 COPIER/HQ-2NDFL	
478.16 701	225000			Curr Equip Lease-Computer	
8.08 701420	625000			Equip Interest Expense	
46.19 701420	620500			Equip Rental	
24.29 701420	620000			Forms, Supplies And Postage	
Invoice: 012048401					
	1552	12/11/2020		010521	673.97
				LSE PMT&USAGE-NOV20-D95 COPIER/HQ-1STFL	
605.02 701	225000			Curr Equip Lease-Computer	
10.22 701420	625000			Equip Interest Expense	

Las Virgenes Municipal Water District



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CASH ACCOUNT: 999 100100 Cash--General
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
58.44 701420	620500				
.29 701420	620000				
		Equip Rental			
		Forms, Supplies And Postage			
Invoice: 012048403	012048403	1553	12/11/2020	010521	217.81
		LEASE PMT&USAGE-NOV'20-5845APT/TAPIA			
187.44 701	225000				
6.56 701420	625000				
18.41 701420	620500				
5.40 701420	620000				
		Curr Equip Lease-Computer			
		Equip Interest Expense			
		Equip Rental			
		Forms, Supplies And Postage			
Invoice: 012048405	012048405	1554	12/11/2020	010521	862.54
		LSE PMT&USAGE-NOV20-XC60 COLOR PRNTER/HQ			
639.63 701	225500				
10.80 701420	625000				
61.79 701420	620500				
150.32 701420	620000				
		Curr Equip Payable			
		Equip Interest Expense			
		Equip Rental			
		Forms, Supplies And Postage			
Invoice: 012048406	012048406	1555	12/11/2020	010521	151.13
		LEASE PMT-NOV'20-C70EFI COLOR PRINTER/HQ			
135.72 701	225500				
2.29 701420	625000				
13.12 701420	620500				
		Curr Equip Payable			
		Equip Interest Expense			
		Equip Rental			
		CHECK	100240	TOTAL:	2,462.17
	NUMBER OF CHECKS	51	*** CASH ACCOUNT TOTAL ***		263,994.57
	TOTAL PRINTED CHECKS		COUNT	AMOUNT	
			51	263,994.57	
			*** GRAND TOTAL ***		263,994.57

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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
100241	01/12/2021	PRTD	19269 ACC BUSINESS	203502661	1566	12/27/2020		011221	898.50
			Invoice: 203502661	898.50	701420	540520	INTERNET 11/11-12/10 Telephone		
								CHECK	100241 TOTAL: 898.50
100242	01/12/2021	PRTD	2317 ACORN NEWSPAPER	161924	1588	12/17/2020		011221	815.00
			Invoice: 161924	815.00	701230	660400	DISPLAY AD TURN DN IRRIGATION 12/17/20 Public Education Programs		
			Invoice: 161923	161923					
				815.00	751840	660400	DISPLAY ADS RE COMPOST 12/17/20 Public Education Programs		815.00
			Invoice: 161665	161665					
				544.00	701230	660400	DISPLAY ADS RE-COMPOST&IRRIGATION 12/10 Public Education Programs		1,088.00
				544.00	751840	660400	Public Education Programs		
								CHECK	100242 TOTAL: 2,718.00
100243	01/12/2021	PRTD	19993 ALEXANDER'S CONTRACT	103178	1572	12/21/2020		011221	19,342.85
			Invoice: 103178	19,342.85	701224	541500	METER READS 11/23-12/18 Outside Services		
								CHECK	100243 TOTAL: 19,342.85
100244	01/12/2021	PRTD	2397 AQUATIC BIOASSAY & C LVS1220.1038		1609	12/18/2020		011221	1,130.00
			Invoice: LVS1220.1038	1,130.00	751810	571520	NPDES BIOASSAYS 11/17-11/19/20 Other Laboratory Serv		
								CHECK	100244 TOTAL: 1,130.00
100245	01/12/2021	PRTD	2869 AT&T	2150/122020	1627	12/20/2020		011221	51.03
			Invoice: 2150/122020	51.03	101106	540520	SRV 12/20/20-1/19/21 Telephone		
			Invoice: 2430/122320	2430/122320					
				52.65	101114	540520	SRV 12/23/20-1/22/21 Telephone		52.65
			Invoice: 7426/122320	7426/122320					
				51.03	101103	540520	SRV 12/23/20-1/22/21 Telephone		51.03
								CHECK	100245 TOTAL: 154.71



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CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
100246	01/12/2021	PRTD	21056 BATTERY SYSTEMS INC	6215175	1598	12/08/2020		011221	524.47
			Invoice: 6215175	524.47 701325	551000	BATTERIES			
						Supplies/Material			
			Invoice: 6219862	6219862	1599	12/09/2020		011221	524.47
				524.47 751810	551000	BATTERIES			
						Supplies/Material			
						CHECK	100246 TOTAL:		1,048.94
100247	01/12/2021	PRTD	18107 CAROLLO ENGINEERING, 0193885	0193885	1581	12/21/2020		011221	26,358.50
			Invoice: 0193885	26,358.50 751750	551500	P/E 11/30 PWP FUND GRANT			
						Outside Services			
						CHECK	100247 TOTAL:		26,358.50
100248	01/12/2021	PRTD	18992 CDW GOVERNMENT	5691349	1689	12/18/2020		011221	1,216.03
			Invoice: 5691349	1,216.03 701420	543000	5 - DELL MONITORS			
						Capital Outlay			
			Invoice: 5338986	5338986	1690	12/10/2020		011221	228.27
				228.27 701420	543000	IPAD KEYBOARD			
						Capital Outlay			
						CHECK	100248 TOTAL:		1,444.30
100249	01/12/2021	PRTD	2786 CEDAR VALLEY PLUMBIN 140990	140990	1695	12/11/2020		011221	130.15
			Invoice: 140990	130.15 701325	551000	FUEL TANK VENT SUPPLIES			
						Supplies/Material			
			Invoice: 141114	141114	1696	12/11/2020		011221	24.53
				24.53 701325	551000	FUEL TANK VENT SUPPLIES			
						Supplies/Material			
						CHECK	100249 TOTAL:		154.68
100250	01/12/2021	PRTD	2536 CITY OF LOS ANGELES 74WP210000055-1 TO 4 1707	1707		11/25/2020		011221	185,406.00
			Invoice: 74WP210000055-1 TO 4	185,406.00 130100	574000	WASTEWATER SRV O&M PMT# 1-4 FY20-21			
						Purch Svc-City of LA			
			Invoice: 74WP210000056 1 TO 4	74WP210000056 1 TO 4 1708		11/25/2020		011221	133,572.00
				133,572.00 130100	574000	WASTEWATER SRV CAP PMT# 1-4 FY20-21			
						Purch Svc-City of LA			
						CHECK	100250 TOTAL:		318,978.00

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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
100251	01/12/2021	PRTD	19270 COMMUNICATIONS RELAY	58689	1692	01/01/2021		011221	1,043.65
	Invoice: 58689					CASTRO PEAK RENT 1/01/21			
				1,043.65 101300	570000	SCADA Services			
								CHECK 100251 TOTAL:	1,043.65
100252	01/12/2021	PRTD	16364 D&H WATER SYSTEMS IN I 2020-1358		1606	12/09/2020	22100009	011221	1,055.76
	Invoice: I 2020-1358					INPUT SIGNAL CARD-WLFP			
				1,055.76 101600	541000	Supplies/Material			
								CHECK 100252 TOTAL:	1,055.76
100253	01/12/2021	PRTD	20685 DOCUMENT SYSTEMS INC	151239	1570	12/18/2020		011221	67.64
	Invoice: 151239					11/24-12/23 CANON MAINT			
				67.64 701420	621500	Equip Maintenance			
								CHECK 100253 TOTAL:	67.64
100254	01/12/2021	PRTD	20848 E&M ELECTRIC AND MAC	365681	1624	12/10/2020	22100003	011221	935.00
	Invoice: 365681					ADD PWP LIC TO WONDERWARE			
				935.00 101600	570000	SCADA Services			
	Invoice: 365690								
				365690	1625	12/11/2020	22100003	011221	995.00
				995.00 101600	570000	ADD PWP LIC TO WONDERWARE			
						SCADA Services			
								CHECK 100254 TOTAL:	1,930.00
100255	01/12/2021	PRTD	14591 EMISSION COMPLIANT C PS05000		1694	11/18/2020		011221	1,976.46
	Invoice: PS05000					EMISSION TEST-11/12/20			
				1,976.46 101100	551500	Outside Services			
								CHECK 100255 TOTAL:	1,976.46
100256	01/12/2021	PRTD	18441 EMPLOYEE RELATIONS N	89468	1626	12/31/2020		011221	201.36
	Invoice: 89468					BACKGROUND CHECKS - 2 EE			
				201.36 701430	681000	Recruitment Expense			
								CHECK 100256 TOTAL:	201.36
100257	01/12/2021	PRTD	4943 ENVICOM CORPORATION	0016039R	1603	10/31/2020		011221	1,578.43
	Invoice: 0016039R					P/E 9/25 TWIN LAKES P/S UPGD			
				1,578.43					
					E T5313850 .WSDR				
					701 231500	Developer Deposits			



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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 0016114R				0016114R	1604	11/30/2020		011221	3,030.65
				3,030.65		P/E 11/25 TWIN LAKES P/S UPGD			
				E T5313850 .WSDR					
				701 231500		Developer Deposits			
								CHECK 100257 TOTAL:	4,609.08
100258	01/12/2021	PRTD	6770 G.I. INDUSTRIES	2968023-0283-0	1691	01/01/2021		011221	534.89
			Invoice: 2968023-0283-0			01/21 DISP-HQ & SHOP			
				178.28 701001	551500	Outside Services			
				356.61 701002	551500	Outside Services			
								CHECK 100258 TOTAL:	534.89
100259	01/12/2021	PRTD	2701 GRAINGER	9740229514	1613	12/08/2020		011221	6.25
			Invoice: 9740229514			V-BELT			
				6.25 751810	551000	Supplies/Material			
Invoice: 9743762297				9743762297	1614	12/10/2020		011221	101.52
				101.52 751810	551000	HEX KEYS, NUTS, WASHERS			
						Supplies/Material			
Invoice: 9743246937				9743246937	1615	12/10/2020		011221	28.84
				28.84 751810	551000	SPLIT LOCK WASHER BOLT			
						Supplies/Material			
Invoice: 9744736985				9744736985	1616	12/11/2020		011221	44.27
				44.27 701002	551000	EXPANSION JOINT			
						Supplies/Material			
Invoice: 9735682230				9735682230	1617	12/03/2020		011221	1,147.56
				1,147.56 701002	551000	FUEL TRANSFER PUMP			
						Supplies/Material			
								CHECK 100259 TOTAL:	1,328.44
100260	01/12/2021	PRTD	18679 GSE CONSTRUCTION, IN	10680/PMT#6	1713	11/24/2020		011221	410,376.25
			Invoice: 10680/PMT#6			PMT#6 - DIGESTER #2 REHAB PRJ. PE 11/24/20			
				431,975.00					
				E CIP10680 .NON-LABOR .					
				754440 900000		Capital Asset Expenses			
				-21,598.75					
				E CIP10680 .NON-LABOR .					
				754 201000		Contract Retainage			
Invoice: 10680/PMT#5				10680/PMT#5	1714	12/31/2020		011221	207,955.00
						PMT#5 - DIGESTER #2 REHAB PRJ. P/E 10/27/20			



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 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
				218,900.00	INVOICE DTL DESC				
					E CIP10680 .NON-LABOR .				
					754440 900000			Capital Asset Expenses	
				-10,945.00					
					E CIP10680 .NON-LABOR .				
					754 201000			Contract Retainage	
								CHECK 100260 TOTAL:	618,331.25
100261	01/12/2021	PRTD	2705 HACH COMPANY	12251105	1593	12/18/2020		011221	7,790.19
				Invoice: 12251105				WIMS SFTWARE SPRT 12/18/20-12/17/21	
				7,790.19	701420	621500		Equip Maintenance	
				Invoice: 12238709					
								12238709	1619
				874.65	101600	541000		12/09/2020	011221
								WATER TESTING SUPPLIES	874.65
								Supplies/Material	
								CHECK 100261 TOTAL:	8,664.84
100262	01/12/2021	PRTD	20031 HYDROPOINT DATA SYST	112241	1394	12/10/2020		011221	11,575.67
				Invoice: 112241					
				11,575.67	701220	622000		CLIMATE IQ SERVICES	
								Outside Services	
								CHECK 100262 TOTAL:	11,575.67
100263	01/12/2021	PRTD	2727 IDEXX LABORATORIES	3076190459	1576	12/15/2020		011221	1,157.61
				Invoice: 3076190459					
				1,157.61	701341	551000		12/15/2020	011221
								SAMPLE VESSELS	
								Supplies/Material	
								CHECK 100263 TOTAL:	1,157.61
100264	01/12/2021	PRTD	20856 INTERNATIONAL PRINTI	22434	1600	12/22/2020		011221	793.88
				Invoice: 22434					
				793.88	701221	620000		12/22/2020	011221
								DOOR HANGERS-REDUCED FLOW	
								Forms, Supplies And Postage	
				Invoice: 22494					
								22494	1601
				164.25	701230	660400		12/22/2020	011221
								BILL INSERT-FEE INCREASE	164.25
								Public Education Programs	
				Invoice: 22486					
								22486	1602
				854.10	701410	620000		12/23/2020	011221
								LETTERHEADS	854.10
								Forms, Supplies And Postage	
								CHECK 100264 TOTAL:	1,812.23

A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
Invoice: 143111966001				143111966001	1574	12/21/2020		011221	277.59
				277.59 701410	620000	CALENDAR/PLANNER/MISC OFFICE SPPLY Forms, Supplies And Postage			
Invoice: 143117065001				143117065001	1575	12/21/2020		011221	24.08
				24.08 701410	620000	DOCUMENT HOLDER Forms, Supplies And Postage			
						CHECK	100269	TOTAL:	426.60
100270	01/12/2021	PRTD	16372 OLIN CORPORATION	2915420	1557	12/21/2020		011221	4,280.97
			Invoice: 2915420	4,280.97 751810	541014	4,904 GAL HYPOCHLORITE Sodium Hypochlorite			
						CHECK	100270	TOTAL:	4,280.97
100271	01/12/2021	PRTD	3110 PETERSON, GLEN	25	1567	12/20/2020		011221	2,200.00
			Invoice: 25	2,200.00 701112	651600	MWD REP FEE-DEC'20 Other Professional Serv			
						CHECK	100271	TOTAL:	2,200.00
100272	01/12/2021	PRTD	18983 POWERFLO PRODUCTS, I	55878	1697	11/30/2020		011221	763.74
			Invoice: 55878	763.74 751810	551000	PUMP PACKING - TAPIA INFLUENT Supplies/Material			
						CHECK	100272	TOTAL:	763.74
100273	01/12/2021	PRTD	2902 QUINN POWER SYSTEM	WON10014949	1597	12/15/2020		011221	516.75
			Invoice: WON10014949	516.75 751820	551500	RPR GENERATOR FUEL SYSTEM-RLV FARM Outside Services			
						CHECK	100273	TOTAL:	516.75
100274	01/12/2021	PRTD	21594 RECYCLED WOOD PRODUC	203155	1559	12/18/2020		011221	1,545.70
			Invoice: 203155	1,545.70 751820	541080	130 YDS WOODCHIPS Amendment			
Invoice: 203283				203283	1560	12/21/2020		011221	3,091.40
				3,091.40 751820	541080	260 YDS WOODCHIPS Amendment			
Invoice: 203327				203327	1561	12/22/2020		011221	3,091.40
				3,091.40 751820	541080	260 YDS WOODCHIPS Amendment			
				203376	1562	12/23/2020		011221	1,545.70



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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
Invoice: 203376				1,545.70	751820	541080			
Invoice: 203101				203101		1620			
				1,545.70	751820	541080		011221	1,545.70
								CHECK	100274 TOTAL:
									10,819.90
100275	01/12/2021	PRTD	17174 ROTH STAFFING COMPAN	13964643		1571			
Invoice: 13964643				1,544.40	701430	622000			
								011221	1,544.40
								CHECK	100275 TOTAL:
									1,544.40
100276	01/12/2021	PRTD	20779 SAND MATERIALS & AGG	75574		1577			
Invoice: 75574				503.05	101700	551000			
								011221	503.05
								CHECK	100276 TOTAL:
									503.05
100277	01/12/2021	PRTD	20898 SDI PRESENCE LLC	5686		1558			
Invoice: 5686				8,662.50					
								011221	8,662.50
								CHECK	100277 TOTAL:
									8,662.50
100278	01/12/2021	PRTD	30020 SOUTHERN CA EDISON	2869-010521-1		1637			
Invoice: 2869-010521-1				2,473.52	101101	540510			
								011221	2,473.52
Invoice: 2869-010521-2				561.26	101112	540510			
								011221	561.26
Invoice: 2869-010521-3				11.51	101700	540510			
								011221	11.51
Invoice: 2869-010521-4				14.90	101211	540510			
								011221	14.90
Invoice: 2869-010521-5				12.94	101100	540510			
								011221	12.94

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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
Invoice: 2869-010521-6				2869-010521-6	1642	01/05/2021		011221	4,370.46
				4,370.46 130100	540510	L/S #2 11/17-12/17/20 Energy			
Invoice: 2869-010521-7				2869-010521-7	1643	01/05/2021		011221	5,421.31
				5,421.31 101102	540510	WARNER 12/02-12/31/20 Energy			
Invoice: 2869-010521-8				2869-010521-8	1644	01/05/2021		011221	2,829.38
				2,829.38 101110	540510	CORNELL 12/02-12/31/20 Energy			
Invoice: 2869-010521-9				2869-010521-9	1645	01/05/2021		011221	12.62
				12.62 751800	540510	MALIBU SYPHON 11/17-12/17/20 Energy			
Invoice: 2869-010521-10				2869-010521-10	1646	01/05/2021		011221	185.53
				185.53 101109	540510	JBR P/S 12/02-12/31/20 Energy			
Invoice: 2869-010521-11				2869-010521-11	1647	01/05/2021		011221	13,120.70
				13,120.70 751126	540510	TAPIA PLANT 12/02-12/31/20 Energy			
Invoice: 2869-010521-12				2869-010521-12	1648	01/05/2021		011221	52,482.78
				52,482.78 751810	540510	TAPIA PLANT 12/02-12/31/20 Energy			
Invoice: 2869-010521-13				2869-010521-13	1649	01/05/2021		011221	13.92
				13.92 101110	540510	ARGOS VALVE 12/02-12/31/20 Energy			
Invoice: 2869-010521-14				2869-010521-14	1650	01/05/2021		011221	891.92
				891.92 101114	540510	KIMBERLY P/S 11/23-12/23/20 Energy			
Invoice: 2869-010521-15				2869-010521-15	1651	01/05/2021		011221	5,618.20
				5,618.20 751830	540510	RLV FARM 11/18-12/18/20 Energy			
Invoice: 2869-010521-16				2869-010521-16	1652	01/05/2021		011221	64.07
				64.07 751810	678800	CNTRLCYN P/s1 12/02-12/31/20 District Sprayfield			
Invoice: 2869-010521-17				2869-010521-17	1653	01/05/2021		011221	930.93
				930.93 101115	540510	DARDENNE P/S 11/20-12/21/20 Energy			
Invoice: 2869-010521-18				2869-010521-18	1654	01/05/2021		011221	4,109.95
				4,109.95 101118	540510	MULWOOD P/S 11/18-12/18/20 Energy			



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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
					INVOICE DTL DESC				
Invoice: 2869-010521-19				2869-010521-19	1655	01/05/2021		011221	15.48
	15.48	101209	540510		EQUESTRIAN	12/02-12/31/20			
					Energy				
Invoice: 2869-010521-20				2869-010521-20	1656	01/05/2021		011221	848.89
	848.89	101117	540510		MNTN GATE P/S	11/20-12/21/20			
					Energy				
Invoice: 2869-010521-21				2869-010521-21	1657	01/05/2021		011221	16.46
	16.46	101212	540510		MORRISON TNK	12/02-12/31/20			
					Energy				
Invoice: 2869-010521-22				2869-010521-22	1658	01/05/2021		011221	443.39
	443.39	101105	540510		AGOURA P/S	12/02-12/31/20			
					Energy				
Invoice: 2869-010521-23				2869-010521-23	1659	01/05/2021		011221	14.17
	14.17	101100	540510		WSTLK P/R STN	12/02-12/31/20			
					Energy				
Invoice: 2869-010521-24				2869-010521-24	1660	01/05/2021		011221	7,663.02
	7,663.02	101113	540510		MCCOY P/S	11/18-12/18/20			
					Energy				
Invoice: 2869-010521-25				2869-010521-25	1661	01/05/2021		011221	1,222.08
	1,222.08	101107	540510		LV-2	12/02-12/31/20			
					Energy				
Invoice: 2869-010521-26				2869-010521-26	1662	01/05/2021		011221	1,805.49
	1,805.49	101600	540510		WSTLK P/S	12/02-12/31/20			
					Energy				
Invoice: 2869-010521-27				2869-010521-27	1663	01/05/2021		011221	1,529.37
	1,529.37	701002	540510		BLDG 7	11/21-12/22/20			
					Energy				
Invoice: 2869-010521-28				2869-010521-28	1664	01/05/2021		011221	4,619.61
	4,619.61	130100	540510		L/S #1	11/20-12/21/20			
					Energy				
Invoice: 2869-010521-29				2869-010521-29	1665	01/05/2021		011221	12,072.13
	12,072.13	101103	540510		SEMINOLE P/S	11/17-12/17/20			
					Energy				
Invoice: 2869-010521-30				2869-010521-30	1666	01/05/2021		011221	5,819.99
	5,819.99	101108	540510		JED SMITH P/S	11/20-12/21/20			
					Energy				
Invoice: 2869-010521-31				2869-010521-31	1667	01/05/2021		011221	454.75
	454.75	101119	540510		OAKRIDGE P/S	11/18-12/18/20			
					Energy				

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INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
Invoice: 2869-010521-32	2869-010521-32	1668	01/05/2021	011221	13.59
	13.59 751820 540510	RLV-CNTRL BLDG 11/23-12/23/20 Energy			
Invoice: 2869-010521-33	2869-010521-33	1669	01/05/2021	011221	25.00
	25.00 701326 622500	RADIO EQPMNT 12/02-12/31/20 Radio Maintenance Expense			
Invoice: 2869-010521-34	2869-010521-34	1670	01/05/2021	011221	659.81
	659.81 701001 540510	HVAC BLDG 12/02-12/31/20 Energy			
Invoice: 2869-010521-35	2869-010521-35	1671	01/05/2021	011221	1,376.28
	1,376.28 701001 540510	HQ CHILLER 12/02-12/31/20 Energy			
Invoice: 2869-010521-36	2869-010521-36	1672	01/05/2021	011221	3,276.25
	3,276.25 701001 540510	MAIN MTR BSMT 11/17-12/17/20 Energy			
Invoice: 2869-010521-37	2869-010521-37	1673	01/05/2021	011221	11.51
	11.51 101700 540510	RECTIFIER 12/02-12/31/20 Energy			
Invoice: 2869-010521-38	2869-010521-38	1674	01/05/2021	011221	15.61
	15.61 751810 678900	005 DISCHG 12/02-12/31/20 005 Discharge			
Invoice: 2869-010521-39	2869-010521-39	1675	01/05/2021	011221	13.90
	13.90 101100 540510	MULWOOD P/R ST 12/02-12/31/20 Energy			
Invoice: 2869-010521-40	2869-010521-40	1676	01/05/2021	011221	87.98
	87.98 751125 540510	MORRISON P/S 12/02-12/31/20 Energy			
Invoice: 2869-010521-41	2869-010521-41	1677	01/05/2021	011221	14.81
	14.81 101220 540510	UPR TWIN LK TNK 12/02-12/31/20 Energy			
Invoice: 2869-010521-42	2869-010521-42	1678	01/05/2021	011221	717.08
	717.08 101122 540510	UPR TWIN LK P/S 12/02-12/31/20 Energy			
Invoice: 2869-010521-43	2869-010521-43	1679	01/05/2021	011221	7.29
	7.29 101221 540510	UPR DAK TANK 11/19-12/19/20 Energy			
Invoice: 2869-010521-44	2869-010521-44	1680	01/05/2021	011221	7.28
	7.28 102100 540510	PKWY CLBS RW 11/19-12/19/20 Energy			



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INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
Invoice: 2869-010521-45	2869-010521-45	1681	01/05/2021	011221	669.45
	669.45 102100 540510	PKWY CLBS TNK 11/19-12/19/20			
		Energy			
Invoice: 2869-010521-46	2869-010521-46	1682	01/05/2021	011221	25.51
	25.51 101222 540510	LWR OAKS TNK 12/02-12/31/20			
		Energy			
Invoice: 2869-010521-47	2869-010521-47	1683	01/05/2021	011221	422.91
	422.91 101121 540510	RANCHVIEW BST 12/02-12/31/20			
		Energy			
Invoice: 2869-010521-48	2869-010521-48	1684	01/05/2021	011221	1,899.70
	1,899.70 751810 540510	TAPIA FAC CHRG 12/01-1/01/21			
		Energy			
Invoice: 2869-010521-49	2869-010521-49	1685	01/05/2021	011221	1,619.36
	1,619.36 101123 540510	LWR OAKS BSTR 10/30-12/02/20			
		Energy			
Invoice: 2869-010521-50	2869-010521-50	1686	01/05/2021	011221	834.21
	834.21 101124 540510	UPR OAKS BSTR 10/30-12/02/20			
		Energy			
		CHECK	100278	TOTAL:	141,348.26
100279 01/12/2021 PRD 2957 SOUTHERN CALIFORNIA 5165-46/122920	1610	12/29/2020	011221	28,868.08	
Invoice: 5165-46/122920	28,868.08 751820 540510	RLV COMPOST PLANT 11/23-12/23/20 223,203KH			
		Energy			
		CHECK	100279	TOTAL:	28,868.08
100280 01/12/2021 PRD 2957 SOUTHERN CALIFORNIA 3805/010221	1611	01/02/2021	011221	13.48	
Invoice: 3805/010221	13.48 751750 540510	BLDG 1 EV-PWP 11/23-12/23/20			
		Energy			
		CHECK	100280	TOTAL:	13.48
100281 01/12/2021 PRD 2957 SOUTHERN CALIFORNIA 4332/010221	1612	01/02/2021	011221	1,203.18	
Invoice: 4332/010221	1,203.18 751750 540510	BLDG 1 HM-PWP 11/23-12/23/20 6692 KH			
		Energy			
		CHECK	100281	TOTAL:	1,203.18
100282 01/12/2021 PRD 2957 SOUTHERN CALIFORNIA 4500-42/010221	1687	01/02/2021	011221	38,040.22	
Invoice: 4500-42/010221	19,020.11 751127 540510	RW P/S - 12/2/20-12/31/20 NEM			
		Energy			

Las Virgenes Municipal Water District



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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
				19,020.11 751128	540510	Energy			
								CHECK 100282 TOTAL:	38,040.22
100283	01/12/2021	PRTD	20857 SOUTHWEST MEMBRANE O	2021-6204-W-709	1693	01/05/2021		011221	360.00
			Invoice: 2021-6204-W-709	360.00 701310	710500	SWMOA 2021 MEMBERSHIP DUES #W-709 Dues, Subsc & Memberships			
								CHECK 100283 TOTAL:	360.00
100284	01/12/2021	PRTD	2969 STATE WATER RESOURCE	ELAP-1553/2021	1709	01/06/2021		011221	5,500.00
			Invoice: ELAP-1553/2021	5,500.00 701341	552000	2021 ELAP ANNUAL FEE CERT #1533 Permits and Fees			
								CHECK 100284 TOTAL:	5,500.00
100285	01/12/2021	PRTD	14479 STEPHEN'S VIDEO PROD	12-20-20	1568	12/20/2020		011221	1,000.00
			Invoice: 12-20-20	1,000.00 701112	651600	VIDEO SRV-LV MEETINGS-DEC'20 Other Professional Serv			
			Invoice: 12-21-20	12-21-20	1569	12/21/2020		011221	500.00
				500.00 751840	651600	VIDEO SRV-JPA MEETING-DEC'20 Other Professional Serv			
								CHECK 100285 TOTAL:	1,500.00
100286	01/12/2021	PRTD	17645 TORO ENTERPRISES INC	10708/PMT#3	1704	12/15/2020		011221	56,059.50
			Invoice: 10708/PMT#3	59,010.00		PMT3 - JIM BROGER/LNG VLY WTR MN RPL P/E 12/15/20			
				-2,950.50		E CIP10708 .NON-LABOR . 301440 900000 Capital Asset Expenses			
						E CIP10708 .NON-LABOR . 301 201000 Contract Retainage			
			Invoice: 10708/PMT#2	10708/PMT#2	1705	11/19/2020		011221	246,779.60
				259,768.00		PMT2 - JIM BRDGER/LNG VLY WTR MN RPL P/E 11/19/20			
				-12,988.40		E CIP10708 .NON-LABOR . 301440 900000 Capital Asset Expenses			
						E CIP10708 .NON-LABOR . 301 201000 Contract Retainage			
								CHECK 100286 TOTAL:	302,839.10



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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVDICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
100287	01/12/2021	PRTD	21252 TYLER TECHNOLOGIES,	045-323245	1621	11/30/2020		011221	8,400.00
			Invoice: 045-323245						
				8,400.00					
					E CIP10663 .NON-LABOR .				
					330440 900000				Capital Asset Expenses
			Invoice: 045-324013	045-324013	1622	12/11/2020		011221	4,200.00
				4,200.00					
					E CIP10663 .NON-LABOR .				
					330440 900000				Capital Asset Expenses
								CHECK	100287 TOTAL:
									12,600.00
100288	01/12/2021	PRTD	20360 VELOCITY TRUCK CENTE	RA270010094:01	1634	12/31/2020		011221	2,348.44
			Invoice: RA270010094:01						
				2,348.44	701325	551500			
									REPAIR '17 FREIGHTLINER - VEH#917
									Outside Services
								CHECK	100288 TOTAL:
									2,348.44
100289	01/12/2021	PRTD	2436 VINCE BARNES AUTOMOT	024945	1578	12/09/2020		011221	103.58
			Invoice: 024945						
				103.58	701325	551500			
									OIL/FILTERS-#920
									Outside Services
								CHECK	100289 TOTAL:
									103.58
100290	01/12/2021	PRTD	19685 W. LITTEN INC.	20060	1392	12/14/2020		011221	6,995.00
			Invoice: 20060						
				6,995.00	751810	678800			
									SPRYFLD 12/7-12/11
									District Sprayfield
			Invoice: 20061	20061		1563	12/21/2020	011221	7,043.00
				7,043.00	751810	678800			
									SPRAYFIELD 12/14-12/18
									District Sprayfield
			Invoice: 20062	20062		1564	12/28/2020	011221	5,638.20
				5,638.20	751810	678800			
									SPRAYFIELD 12/21-12/24
									District Sprayfield
								CHECK	100290 TOTAL:
									19,676.20
100291	01/12/2021	PRTD	18521 WALTON MOTORS & CONT	42270	1595	12/08/2020	22100019	011221	3,397.04
			Invoice: 42270						
				3,397.04	101100	551000			
									REPAIR PUMP MOTOR-MULWOOD P/S
									Supplies/Material
								CHECK	100291 TOTAL:
									3,397.04

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CASH ACCOUNT: 999 100100 Cash-General
 CHECK NO CHK DATE TYPE VENDOR NAME

INVOICE	DOCUMENT	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC					
100292 01/12/2021 PRD Invoice: 2102267	3025 WATER & SANITATION S 2102267	1688	12/23/2020	011221	19,220.87
	19,220.87 101001 510500		PCH WATER 11/17/20-12/15/20 Purch Water-Ventura County		
			CHECK	100292 TOTAL:	19,220.87
100293 01/12/2021 PRD Invoice: 059450	3047 WESCO DISTRIBUTION, 059450	1618	12/18/2020	011221	2,396.96
	2,396.96 701002 551000		75 KVA TRANSFORMER Supplies/Material		
			CHECK	100293 TOTAL:	2,396.96
100294 01/12/2021 PRD Invoice: 2-2-1002051	8510 WORK BOOT WAREHOUSE 2-2-1002051	1587	12/18/2020	011221	225.00
	225.00 701331 623000		SAFETY FOOTWEAR - R. DEVITO Safety Equip		
			CHECK	100294 TOTAL:	225.00
100295 01/12/2021 PRD Invoice: 50849	19537 WUNDERLICH-MALEC SYS 50849	1623	12/10/2020	011221	9,750.00
	9,750.00		P/E 11/30-PLC PRGM CENTRATE TANK 3		
			E CIP10711 .NON-LABOR . 754440 900000 Capital Asset Expenses		
			CHECK	100295 TOTAL:	9,750.00
	NUMBER OF CHECKS	55	*** CASH ACCOUNT TOTAL ***		1,678,271.82
	TOTAL PRINTED CHECKS	COUNT	AMOUNT		
		55	1,678,271.82		
			*** GRAND TOTAL ***		1,678,271.82



LAS VIRGENES MUNICIPAL WATER DISTRICT
 4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

9:00 AM

January 5, 2021

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Ursula Bosson.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **9:00 a.m.** by Board President Lewitt via teleconference in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. The meeting was conducted via teleconference pursuant to the provisions of the Governor's Executive Order, N-29-20, which suspended certain requirements of the Ralph M. Brown Act to support social distancing guidelines associated with response to the coronavirus (COVID-19) outbreak. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Lynda Lo-Hill, Len Polan (connected to the teleconference at 9:03 a.m.), and Lee Renger

Absent: None

Staff Present: David Pedersen, General Manager
 Joe McDermott, Director of Engineering and External Affairs
 Don Patterson, Director of Finance and Administration
 John Zhao, Director of Facilities and Operations
 Josie Guzman, Clerk of the Board
 Keith Lemieux, District Counsel

2. APPROVAL OF AGENDA

Director Lo-Hill moved to approve the agenda. Motion seconded by Director Renger. Motion carried by the following roll call vote:

AYES: Caspary, Lewitt, Lo-Hill, Renger

NOES: None

ABSTAIN: None

ABSENT: Polan

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

A List of Demands: January 5, 2021: Receive and file

B Minutes Regular Meeting of December 15, 2020: Approve

C Water Supply Conditions Update: Receive and file

D Response to Coronavirus (COVID-19) Pandemic: Continuation of Emergency

Approve the continuation of an emergency declaration for response to the coronavirus (COVID-19) pandemic.

Director Polan connected to the teleconference at 9:03 a.m.

Director Lo-Hill moved to approve the Consent Calendar. Motion seconded by Director Renger. Motion carried unanimously by roll call vote.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A Legislative and Regulatory Updates

Joe McDermott, Director of Engineering and External Affairs, reported that there was interest at the federal level to provide support for drinking water and wastewater assistance for low-income households. He also reported that there was much interest in the outcome of the Senate election in Georgia, which could affect the passage of bills at the federal level for water and wastewater services. He noted that the state legislature was scheduled to open the desk on January 11th; however, the opening date was uncertain due to an increase in positive COVID-19 cases at the State Capitol. He stated that it was also uncertain which bills would be introduced in the new legislative session. He also reported that the next virtual Working Group workshop by the South Coast Air Quality Management District regarding the rulemaking process for the Proposed Amended Rule (PAR) 1110.2 - Emissions from Gaseous- and Liquid-Fueled Engines, PAR 1470 - Requirements for Stationary Diesel-Fueled Internal Combustion and Other Compression Ignition Engines, and PAR 1472 - Requirements for Facilities with Multiple

Stationary Emergency Standby Diesel-Fueled Internal Combustion Engines would be held in February.

B Fiscal Year 2019-20 Comprehensive Annual Financial Report

Receive and file the Fiscal Year 2019-20 Comprehensive Annual Financial Report.

Ken Pun, representing The Pun Group, provided introductory remarks.

Coley Delaney, representing The Pun Group, provided a PowerPoint presentation and overview of the Fiscal Year 2019-20 Comprehensive Annual Financial Report, including the scope of work, required communications, and financial statements (net position at June 30, 2020, changes in net position, statements of cash flow, net pension liability, and net other post-employment benefits (OPEB) liability). He stated that the audit included an unmodified opinion of the audit results and no reported communication or internal control related matters identified in the audit.

Director Polan moved to approve Item 5B. Motion seconded by Director Caspary.

Mr. Pun responded to a question regarding a comparison of the statement of cash flows net change in cash and equivalents showing \$13.1 million in Fiscal Year 2019-20 compared to \$(3.1) million in Fiscal Year 2018-19 by stating that the District experienced \$30 million in matured investments in Fiscal Year 2019-20 and utilized \$25 million to repurchase investments. He noted that the matured investments in Fiscal Year 2018-19 totaled only \$12 million. He stated that the difference in cash and equivalents was due to investment activities between the two fiscal years. He also stated that the restricted cash and cash equivalents were related to the bond that was paid in full, and there were no requirements for additional reserves to be held in restricted cash and cash equivalents.

Angela Saccareccia, Finance Manager, stated that one of the largest increases in cash was due to the loan proceeds for the Automatic Meter Reading/Advanced Metering Infrastructure (AMR/AMI) Project, in the amount of \$10.1 million received in June 2020, which comprised the majority of the \$13.1 million net change in cash and equivalents.

General Manager David Pedersen confirmed that \$30.1 million in investments matured in 2020 as compared to \$12 million in 2019.

A discussion ensued regarding the District's net pension liability and the sensitivity when considering different CalPERS' discount rates, and the District's limitations in making investments in real estate per State law.

Motion carried unanimously by roll call vote.

6. TREASURER

Director Lo-Hill stated that the Treasurer's report was in order.

7. FACILITIES AND OPERATIONS

A Rancho Las Virgenes Composting Facility: Temporary Waiver of Bulk Loading Fee

Ratify the General Manager's temporary waiver of the bulk-loading fee, beginning on December 1, 2020, and approve, in concept, a policy that allows the General Manager to temporarily waive the bulk-loading fee in the future when compost inventory is expected to exceed the available storage capacity at the Rancho Las Virgenes Composting Facility.

General Manager David Pedersen presented the report.

Director Lo-Hill moved to approve Item 7A. Motion seconded by Board President Lewitt.

John Zhao, Director of Facilities and Operations, responded to a question regarding the consistency of the amendment material by stating that the new vendor was providing a coarser sawdust material. He stated that a request for proposals would be issued to seek a better quality amendment material.

General Manager David Pedersen responded to a question regarding whether there was excess compost due to more people staying at home during the COVID-19 pandemic by stating that the excess was due to the reduced demand for compost and the change in the nature of the amendment material, which created a larger volume due to it being coarser and less absorbent.

Board President Lewitt suggested that staff increase outreach efforts regarding the compost giveaway and consider adding a second community compost give-away day.

Director Caspary suggested that staff explore whether a small hammer mill could be used to reduce the amendment particle size to make it more absorbent. General Manager David Pedersen responded that staff would follow-up.

Motion carried unanimously by roll call vote.

B Implementation of Operations Data Management, Analytics, and Decision Support System: IOSight iGreen

Authorize the General Manager to execute a Change of Scope for the professional services agreement with IOSight, in the amount of \$55,000, for engineering programming and the first-year software-as-a-service (SaaS) fee to implement iGreen for the recycled water system and Pure Water Demonstration Facility; and authorize the General Manager to approve annual purchase orders to IOSight, in the amount of \$43,000, for two additional years of SaaS fees associated with the potable water system, recycled water system, and Pure Water Demonstration Facility.

John Zhao, Director of Facilities and Operations, presented the report and shared the iGreen Data Management dashboard showing the District water system's operational data. He responded to a question regarding lag time and data dropout by stating that a lag occurs when transferring data through several servers. He also stated that staff would follow up with the vendor regarding the lag time. He also responded to a question regarding incorporating data from the interconnection with the City of Los Angeles at Kittridge and for the supply that comes to the Woolsey Canyon area from the City of Simi Valley by stating the data could be incorporated. He noted that hardware would need to be included to generate the data instead of relying on data received from the Cities of Los Angeles and Simi Valley.

Director Caspary moved to approve Item 7B. Motion seconded by Director Renger.

Mr. Zhao responded to a question regarding the loss of institutional knowledge should the iGreen software service become unavailable due to an outage by stating that the iGreen software service would sit on top of the District's database server, which would contain the underlying data generated by the SCADA system. He noted that the software service would be an application that could be used in a smartphone setting, and the data could easily be transferred to a different service provider.

Board President Lewitt suggested that staff share their experience using the software service with neighboring water districts.

Motion carried unanimously by roll call vote.

8. FINANCE AND ADMINISTRATION

A Continuation of Potable Water Standby Charge: Public Hearing, Introduction, and First Reading

Waive the full reading and call for proposed Ordinance No. 283 to be given first reading by title only for continuation of the potable water standby charge.

ORDINANCE NO. 283

AN ORDINANCE OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AS IT RELATES TO STANDBY CHARGES FOR THE FISCAL YEAR COMMENCING JULY 1, 2021.

(Reference is hereby made to Ordinance No. 283 on file in the District's Ordinance Book and by this reference the same is incorporated herein.)

Board President Lewitt provided introductory remarks.

Josie Guzman, Clerk of the Board, reported that the District published a notice of public hearing in *The Las Virgenes – Calabasas Enterprise* on December 24 and 31, 2020, and approximately 1,862 postcards were mailed to new residents within the service area.

General Manager David Pedersen explained the purpose of the Water Standby Charge. He noted that the second reading and adoption of proposed Ordinance No. 283 would take place at the February 2, 2021 Regular Board meeting.

Board President Lewitt opened the public hearing at 10:00 a.m.

There were no public comments.

Ms. Guzman confirmed that the District did not receive any written or verbal comments.

Board President Lewitt closed the public hearing at 10:01 a.m.

Director Lo-Hill moved to waive the full reading and call for proposed Ordinance No. 283 to be given first reading by title only, waive further reading, and introduce Ordinance No. 283. Motion seconded by Director Polan. Motion carried unanimously by roll call vote.

Keith Lemieux, District Counsel, read Ordinance No. 283 by title only.

9. ENGINEERING AND EXTERNAL AFFAIRS

A Tract No. 53138 (Deerlake Ranch): Adoption of Mitigated Negative Declaration for Twin Lakes Water Storage Tank and Pump Station Upgrades

Adopt the Mitigated Negative Declaration for Twin Lakes Water Storage Tank and Pump Station Upgrades and authorize the Director of Engineering and External Affairs to execute the file a Notice of Determination with the County Clerk of Los Angeles County.

General Manager David Pedersen disconnected from the teleconference at 10:02 a.m. due to a conflict of interest regarding this item.

Joe McDermott, Director of Engineering and External Affairs, provided introductory remarks.

Oliver Slosser, Senior Engineer, presented the report.

Director Polan moved to approve Item 9A. Motion seconded by Director Caspary.

Director Lo-Hill requested copies of the comment letters received from the California Department of Transportation and the California Department of Fish and Wildlife, as well as a copy of the Mitigated Negative Declaration. Mr. Slosser responded that staff would follow-up.

Motion carried unanimously by roll call vote.

General Manager David Pedersen reconnected to the teleconference at 10:07 a.m.

10. NON-ACTION ITEMS

A Organization Reports

Director Caspary noted that the Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) issued a call for election for individuals to serve on the Executive Committee. He stated that Directors interested in the election should contact the Clerk of the Board.

B Director's Reports on Outside Meetings

None.

C General Manager Reports

(1) General Business

General Manager David Pedersen reported that the Board previously rejected a claim filed by Jane Mania. He noted that Ms. Mania filed a small claims suit, and the claim was discharged by the court with no obligation to the District. He noted that two years ago the Board held a Special Board Meeting where District Counsel conducted Ethics Training and Sexual Harassment Prevention Training for the Board. He also noted that District Counsel was available to conduct the biennial training this year. The Board agreed to schedule a Special Board Meeting for the biennial training.

(2) Follow-Up Items

General Manager David Pedersen stated that he would send an update to the Board regarding three follow-up items.

D Directors' Comments

Board President Lewitt noted that he visited Colorful Garden Center where he spoke with a representative who had spoken with staff regarding their water use. He asked staff to follow up with the representative regarding the garden center's water budget.

11. FUTURE AGENDA ITEMS

None.

12. PUBLIC COMMENTS

None.

13. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **10:15 a.m.**

Jay Lewitt, President
Board of Directors
Las Virgenes Municipal Water District

ATTEST:

Lee Renger, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

January 4, 2021

To: Payroll
 From: David W. Pedersen
 General Manager

DocuSigned by:

 12C6BE2E4EC44E2...

RE: Per Diem Request – December 2020

Attached are the Director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

	<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
8014	Charles Caspary	4	\$220.00	\$880.00
19447	Jay Lewitt	7	\$220.00	\$1,540.00
21169	Lynda Lo-Hill	6	\$220.00	\$1,320.00
18856	Leonard Polan	2	\$220.00	\$440.00
14702	Lee Renger	5	\$220.00	\$1,100.00

*LVMWD Code Section 2-2.106(a): “not exceeding a total of ten (10) days in any calendar month”

**LVMWD Code Section 2-2.106(b): MWD director “not exceeding a total of ten (10) additional days in any calendar month.”

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Clerk of the Board

Director's Name: Charles Caspary

Month of: December 2020

Division: Division 1

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹	Total		MWD	LVMWD	
12/1/2020	1		1	N		X	LVMWD REGULAR BOARD MEETING
12/7/2020	1		1	N		X	LV - TWSD REGULAR BOARD MEETING
12/8/2020	1		1	N		X	SANTA MONICA BAY RESTORATION COMMISSION - BOARD MTG.
12/15/2020	1		1	N		X	LVMWD REGULAR BOARD MEETING
TOTAL			4				

Date Submitted: December 29, 2020

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Director Signature: Charles Caspary (via email)

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman

Director's Name: Jay Lewitt

Month of: December

Division: 5

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹	Total		MWD	LVMWD	
12.1.20	1		1			x	LVMWD board meeting
12.2.20	1		1			x	ACWA Conference
12.3.20	1		1			x	ACWA Conference
12.7.20	1		1			x	JPA board meeting
12.8.20	1		1			x	Met Board meeting
12.15.20	1		1			x	LV Board Meeting
12.16.20	1		1			x	ACWA Federal Affairs Meeting
TOTAL			7				

Date Submitted: 12.29.20

JL

Director Signature: _____

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board Director's Name: Leonard Polan
 Month of: Dec-20 Division: #4

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed			Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹	Total		MWD	LVMWD	
12/15/20	1	----	1	----	----	Y	LVMWD Board Mtg
12/7/20	1	----	1	----	----	Y	JPA Bd Mtg
TOTAL			2				

NOTES: **1.** Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. **2.** Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

Date Submitted: 1/2/21
 Director Signature: Leonard E. Polan

Glen Peterson, Director

Metropolitan Water District of Southern California
2936 Triunfo Canyon Rd
Agoura, CA. 91301
email: glensop@icloud.com

INVOICE

DATE: 12/20/20
INVOICE # 25
FOR: Director fees

Bill To:

Las Virgenes Municipal Water District

4232 Las Virgenes Canyon Rd
Calabasas, CA. 91302
attn: Josie Guzman, Clerk of the Board
128-251-2100

Date	Description	fee
12/2/2020	ACWA Conference Real Property Committee review	\$220.00
12/3/2020	ACWA Conference	\$220.00
12/4/2020	Northern Caucus	\$220.00
12/7/2020	MWD Committees	\$220.00
12/8/2020	MWD Committees and Board Meeting	\$220.00
12/9/2020	Colorado River Board of California	\$220.00
12/11/2020	MWD GM recruitment stakeholder meeting	\$220.00
12/15/2020	Report to LV Board and MWD Board and Committee Meetings	\$220.00
12/17/2020	MWD Art Awards for poster contest	\$220.00
12/18/2020	Colorado River Users Assoc. Federal Friday Conference	\$220.00
	TOTAL	\$2,200.00

Make Check payable to Glen Peterson

Thank you for the opportunity to serve



January 19, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

Subject : CIS Software Upgrade: Authorization of Change Order for Advanced Meter Project and Collections Process

SUMMARY:

The District has been using the Customer Information System (CIS) software provided by Advanced Utility Systems (AUS) since 2002. The CIS software stores customer account information, including but not limited to monthly meter readings, amounts due, balances and other information necessary for processing bills and assisting customers. The standard annual maintenance contract with AUS, in the amount of \$77,515.21, includes routine software updates for CIS, licensing and on-going technical support. However, additional upgrades to CIS are required to support an interface for the Advanced Meter Project (AMR/AMI) and provide a more robust past-due collections process. As a result, staff recommends authorization for a change order, in the amount of \$59,850, to the Annual Support and Maintenance Agreement to cover the additional software upgrade costs.

RECOMMENDATION(S):

Authorize the General Manager to approve Change Order No. 1, in the amount of \$59,850, to the Annual Support and Maintenance Agreement with Advanced Utility Systems by Harris Industries for upgrades to the Customer Information System.

FISCAL IMPACT:

No

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Sufficient funds for the upgrades are available in the adopted Fiscal Year 2020-21 Budget.

No additional appropriation is required.

DISCUSSION:

Upgrades to the Customer Information System (CIS) are required to support an interface for the District's Advanced Meter Project (AMR/AMI) and provide a more robust past-due collections process. For the Advanced Meter Project, the software upgrades are necessary to integrate CIS with new AMR/AMI software, Neptune 360, and automatically transfer water meter reads in the correct format to CIS. The upgrades also allow the District to import new meter information into CIS as part of a mass meter change-out effort without requiring manual input for each meter individually.

The collection processing software upgrade includes new features that are currently not available such as a write-off process, new reporting options and account status updates. An update on the District's collection process and practices, along with their effectiveness, is scheduled for presentation to the Board in February.

Attached for reference are copies of the statements of work for the proposed software upgrades.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Ursula Bosson, Customer Service Manager

ATTACHMENTS:

- Attachment A
- Attachment B
- Attachment C
- Attachment D
- Attachment E

Client	Las Virgenes Municipal Water District	Client Contact	Ursula Bosson Andrew Spear
Quote Effective Date	August 03, 2020	Prepared By	Tanuja Kancherla
Reference Number	AT58295	Client PO	
Description	Statement of Work (SOW): Neptune 360 Meter Reading Interface		

Estimated Cost

The costs related to successfully completing this SOW is estimated to be \$16,800.00 USD. The time required to successfully complete the SOW is estimated at 80 hours, charged at a rate of \$210.00 per hour.

Client Request

Las Virgenes Municipal Water District is requesting a statement of work from Advanced Utility Systems (Advanced) to create meter reading Export/Import interface to meet the Neptune 360 requirements and upload the latitude and longitude values to the meters.

Proposed Solution

The services to be provided under this SOW are as follows:

- Configure two-meter reading interfaces in Test and Prod:
 - Export (from CIS to Neptune)
 - Import (from Neptune to CIS)
- The import and export file layouts are using the Neptune 360 file layout specified in the "Neptune 360 Import and Export File Layout.pdf" file

Assumptions

The following assumptions are made to complete the necessary details within this SOW:

- In the event additional hours are required to effectively complete this SOW, a request will be made for the amount of hours needed
- If the TEST system is refreshed without notifying Advanced Utility Systems 72 hours prior to the system refresh, Las Virgenes will be responsible for all costs associated with reconfiguring the system

Payment Terms

The existing outstanding credit of \$24,150.00USD for Las Virgenes will be applicable for this SOW.

Advanced Utility Systems Quote AT58295

Summary of Hours / Costs

Description	Hours	Cost (\$USD)
AT 58295 – Neptune 360 Meter Reading Interface	80	\$16,800.00
Future Client Services Credit	N/A	(\$7,350.00)

Future CS Credit

Description	Total (USD)
Client Services Projects (To be used by December 31, 2025)	\$7,350.00

Conditions

The following are the conditions for this SOW:

- Advanced will lead and perform the required activities to implement this SOW
- In the event the scope of work changes or there are new requests, additional hours will be required
- Client is responsible to test any changes made under this SOW and promptly provide feedback or additional details required to Advanced
- If desired by Client, Advanced may execute a portion of this SOW during weekend or holiday hours at a premium hourly rate of \$380
- Notice of cancellation of work under this SOW must be received in writing
- Client is responsible for the payment of any/all hours utilized prior to the receipt of cancellation notice which will be invoiced
- Each party hereto agrees, acknowledges and confirms that, except to give meaning and effect to the amendments set forth in this SOW, the Master Agreement remains in full force and effect, are hereby ratified and confirmed in all respects and are binding upon the parties thereto and their successors and permitted assigns
- This task covers the development and configuration of CIS Infinity interfaces to existing Las Virgenes systems and modifications to CIS Infinity, and/or related products in the Infinity product suite, if any, to meet Las Virgenes's CIS needs. All development work completed by Advanced will be communicated, in advance, to Las Virgenes's Project Manager so that Las Virgenes's Project Manager has visibility to all Advanced interface development work. Development effort may be required by the vendor for the system to which Harris is interfacing. These vendor costs, if any, are the responsibility of Las Virgenes and are not in scope

Expenses

If expenses are incurred by Advanced to provide services outlined in this statement of work, Advanced staff will be using a meal per diem of \$70 per weekday and \$125 per weekend day or holiday which will be billed to the Client. The meal per diem will not be required to submit

Advanced Utility Systems Quote AT58295

receipts. All other expenses will continue to be billed on actual-basis (i.e. airfare, hotel, car rental, fuel, mileage, travel time, etc.) and will be required to submit receipts.

Escalation Process

Several processes may trigger the escalation process which includes issue tracking, contract management, and risk management. This process assumes that prior attempts have been made to resolve the item and the appropriate parties cannot reach a resolution. When an item is escalated, the appropriate participants are notified via formal communication (email) which includes a summary of the concern/issue and the analysis of each party's position. The participants must be provided with sufficient time, to review the analysis and concerns prior to scheduling any resolution meetings.

The levels of escalation and the participants in each level include:

1. Advanced Resource (Client Services Technical Consultant who is assigned the project)
2. Advanced Manager (Client Services Team Lead)
3. Advanced Sponsor (Director of Client Services)

Standard of Care/Warranty Disclaimer

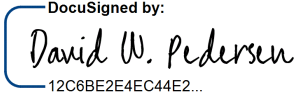
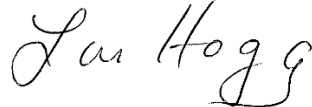
The standard of care applicable to the Professional Consulting / Information Technology (PC/IT) services arising under this SOW will be the degree of skill and diligence normally employed by PC/IT consultants performing the same or similar services. No further warranty of guaranty, expressed or implied, is made with respect to the services furnished hereunder and all implied warranties are hereby disclaimed including the warranty of merchantability and fitness for a particular purpose.

Notes

- This quote is valid for 30 calendar days from the date of issue and supersedes any previous offers related to services outlined

Authorization

Signature indicates the parties have read, understood, and agreed to all the contents of this quote.

Authorized by Las Virgenes Municipal Water District:	Authorized by Advanced Utility Systems:
 <p>DocuSigned by: <i>David W. Pedersen</i> 12C6BE2E4EC44E2...</p>	 <p><i>Las Hogg</i></p>
8/13/2020	Aug. 03, 2020
Name	Name
Date	Date

Client	Las Virgenes Municipal Water District	Client Contact	Ursula Bosson
Quote Effective Date	August 13, 2020	Prepared By	Tanuja Kancherla
Reference Number	AT58292	Client PO	N/A
Description	Statement of Work (SOW): Mass Meter Changeout Interface		

Estimated Cost

The costs related to successfully completing this SOW is estimated to be \$16,800.00 USD

Client Request

Las Virgenes Municipal Water District is requesting a statement of work from Advanced Utility Systems (Advanced) to create an import interface in CIS to perform a Mass Meter Changeout.

Proposed Solution

Create an import interface in CIS V4 with the specifications below.

- The interface will populate the old meter with a removal date and insert the new meter to the account from the import file.
- The Old and new meter data for import will be provided by Las Virgenes and will need the following fields:
 - Account Number
 - Old/Existing Meter Number
 - Removed Reading
 - Removed Date
 - New Meter Number
 - New Serial Number
 - New Meter Type
 - New Meter Size
 - New Remote ID
 - Last/Installed Reading
 - Read Type
 - Date Installed for New Meter
 - Number of Dials

Assumptions

The following assumptions are made to complete the necessary details within this SOW:

- Las Virgenes is using Water Meter Inventory
- The new meters will be added to the inventory by Las Virgenes with the status of 'Inventory'
- The interface created will not remove old meters from the inventory

- In the event additional hours are required to effectively complete this SOW, a request will be made for the amount of hours needed
- If the TEST system is refreshed without notifying Advanced Utility Systems 72 hours prior to the system refresh, Las Virgenes will be responsible for all costs associated with reconfiguring the system

Payment Terms

The existing outstanding credit of \$7,350.00USD for Las Virgenes will be applicable for this SOW.

Summary of Hours / Costs

Description	Hours	Cost (\$USD)
AT 58292 – Mass Meter Changeout Interface	80	\$16,800.00
Existing Outstanding credit	N/A	(\$7,350.00)
Current SOW will be invoiced for	N/A	\$9,450.00
Future Client Services Credit	N/A	(\$0.00)

This SOW will be invoiced by the following milestones for the remaining \$9,450.00 USD :

Milestone Payment (MP)	Amount
MP1: 30% upon signing this SOW	\$2,835
MP2: 40% upon delivery of the configuration in Test system	\$3,780
MP3: 30% upon configuration in the Production system	\$2,835
Total	\$9,450

Conditions

The following are the conditions for this SOW:

- Advanced will lead and perform the required activities to implement this SOW
- In the event the scope of work changes or there are new requests, additional hours will be required
- Client is responsible to test any changes made under this SOW and promptly provide feedback or additional details required to Advanced
- If desired by Client, Advanced may execute a portion of this SOW during weekend or holiday hours at a premium hourly rate of \$380
- Notice of cancellation of work under this SOW must be received in writing
- Client is responsible for the payment of any/all hours utilized prior to the receipt of cancellation notice which will be invoiced
- Each party hereto agrees, acknowledges and confirms that, except to give meaning and effect to the amendments set forth in this SOW, the Master Agreement remains in full

force and effect, are hereby ratified and confirmed in all respects and are binding upon the parties thereto and their successors and permitted assigns

- This task covers the development and configuration of CIS Infinity interfaces to existing Las Virgenes systems and modifications to CIS Infinity, and/or related products in the Infinity product suite, if any, to meet Las Virgenes's CIS needs. All development work completed by Advanced will be communicated, in advance, to Las Virgenes's Project Manager so that Las Virgenes's Project Manager has visibility to all Advanced interface development work. Development effort may be required by the vendor for the system to which Harris is interfacing. These vendor costs, if any, are the responsibility of Las Virgenes and are not in scope

Expenses

If expenses are incurred by Advanced to provide services outlined in this statement of work, Advanced staff will be using a meal per diem of \$70 per weekday and \$125 per weekend day or holiday which will be billed to the Client. The meal per diem will not be required to submit receipts. All other expenses will continue to be billed on actual-basis (i.e. airfare, hotel, car rental, fuel, mileage, travel time, etc.) and will be required to submit receipts.

Escalation Process

Several processes may trigger the escalation process which includes issue tracking, contract management, and risk management. This process assumes that prior attempts have been made to resolve the item and the appropriate parties cannot reach a resolution. When an item is escalated, the appropriate participants are notified via formal communication (email) which includes a summary of the concern/issue and the analysis of each party's position. The participants must be provided with sufficient time, to review the analysis and concerns prior to scheduling any resolution meetings.

The levels of escalation and the participants in each level include:

1. Advanced Resource (Client Services Technical Consultant who is assigned the project)
2. Advanced Manager (Client Services Team Lead)
3. Advanced Sponsor (Director of Client Services)

Standard of Care/Warranty Disclaimer

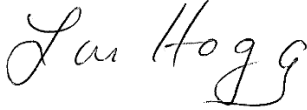
The standard of care applicable to the Professional Consulting / Information Technology (PC/IT) services arising under this SOW will be the degree of skill and diligence normally employed by PC/IT consultants performing the same or similar services. No further warranty of guaranty, expressed or implied, is made with respect to the services furnished hereunder and all implied warranties are hereby disclaimed including the warranty of merchantability and fitness for a particular purpose.

Notes

- This quote is valid for 30 calendar days from the date of issue and supersedes any previous offers related to services outlined

Authorization

Signature indicates the parties have read, understood, and agreed to all the contents of this quote.

Authorized by Indian River County:		Authorized by Advanced Utility Systems:	
			August 23, 2019
Name	Date	Name	Date

Client	Las Virgenes Municipal Water District	Client Contact	Ursula Bosson
Quote Effective Date	September 24, 2020	Prepared By	Tanuja Kancherla
Reference Number	AT60722	Client PO	N/A
Description	Statement of Work (SOW): Import Water Meters into Water Meter Inventory		

Estimated Cost

The costs related to successfully completing this SOW is estimated to be \$4,200.00 USD

Client Request

Las Virgenes Municipal Water District (LVMWD) is requesting a statement of work from Advanced Utility Systems (Advanced) to load their Alpha Phase AMI meters and remotes into the Water Meter Inventory (MEF301) and the Water Meter Remote Inventory (MEF303) and make the necessary configuration to utilize the Water Meter Remote Inventory functionality.

Proposed Solution

The services to be provided under this SOW are as follows:

Create an import interface in CIS V4 with the specifications below.

- Configure CIS V4 to utilize the Water Meter Remote Inventory functionality
- Write a SQL script to load the Alpha Phase meters into the Water Meter Inventory (MEF301)
 - Fields to be loaded are as follows:
 - Meter # (provided in file)
 - Meter Serial # (Same as Meter # provided in file)
 - Meter Type (provided in file)
 - Status (IN)
 - Is AMR (TRUE)
- Write a SQL script to load the Alpha Phase remotes into the Water Meter Remote Inventory (MEF303)
 - Fields to be loaded are as follows:
 - Water Meter Remote ID (provided in file)
 - Remote Serial # (same as remote ID provided in file)
 - Remote Type (provided in file)
 - Status (IN)
- Load the meter data into Water Meter Inventory in one TEST environment and one PROD environment
- Load the remote data into Water Meter Remote Inventory in one TEST environment and one PROD environment

Assumptions

The following assumptions are made to complete the necessary details within this SOW:

- LVMWD has made the necessary configurations for the new meter types and remote types in PROD and TEST
- LVMWD will provide the meter type and remote type codes in each file that will be loaded into the database
- LVMWD will provide a separate file for each meter type and each remote type that will be loaded
- This SOW is for the initial load of the Alpha Phase meters only through SQL
- In the event additional hours are required to effectively complete this SOW, a request will be made for the amount of hours needed
- If the TEST system is refreshed without notifying Advanced Utility Systems 72 hours prior to the system refresh, Las Virgenes will be responsible for all costs associated with reconfiguring the system

Payment Terms

This SOW will be invoiced by the following milestones:

Milestone Payment (MP)	Amount
MP1: 50% upon signing this SOW	\$2,100
MP2: 50% upon delivery of the import in Test system and Prod system	\$2,100
Total	\$4,200

Conditions

The following are the conditions for this SOW:

- Advanced will lead and perform the required activities to implement this SOW
- In the event the scope of work changes or there are new requests, additional hours will be required
- Client is responsible to test any changes made under this SOW and promptly provide feedback or additional details required to Advanced
- If desired by Client, Advanced may execute a portion of this SOW during weekend or holiday hours at a premium hourly rate of \$380
- Notice of cancellation of work under this SOW must be received in writing
- Client is responsible for the payment of any/all hours utilized prior to the receipt of cancellation notice which will be invoiced
- Each party hereto agrees, acknowledges and confirms that, except to give meaning and effect to the amendments set forth in this SOW, the Master Agreement remains in full force and effect, are hereby ratified and confirmed in all respects and are binding upon the parties thereto and their successors and permitted assigns
- This task covers the development and configuration of CIS Infinity interfaces to existing Las Virgenes systems and modifications to CIS Infinity, and/or related products in the Infinity product suite, if any, to meet Las Virgenes's CIS needs. All development work

completed by Advanced will be communicated, in advance, to Las Virgenes's Project Manager so that Las Virgenes's Project Manager has visibility to all Advanced interface development work. Development effort may be required by the vendor for the system to which Harris is interfacing. These vendor costs, if any, are the responsibility of Las Virgenes and are not in scope

Expenses

If expenses are incurred by Advanced to provide services outlined in this statement of work, Advanced staff will be using a meal per diem of \$70 per weekday and \$125 per weekend day or holiday which will be billed to the Client. The meal per diem will not be required to submit receipts. All other expenses will continue to be billed on actual-basis (i.e. airfare, hotel, car rental, fuel, mileage, travel time, etc.) and will be required to submit receipts.

Escalation Process

Several processes may trigger the escalation process which includes issue tracking, contract management, and risk management. This process assumes that prior attempts have been made to resolve the item and the appropriate parties cannot reach a resolution. When an item is escalated, the appropriate participants are notified via formal communication (email) which includes a summary of the concern/issue and the analysis of each party's position. The participants must be provided with sufficient time, to review the analysis and concerns prior to scheduling any resolution meetings.

The levels of escalation and the participants in each level include:

1. Advanced Resource (Client Services Technical Consultant who is assigned the project)
2. Advanced Manager (Client Services Team Lead)
3. Advanced Sponsor (Director of Client Services)

Standard of Care/Warranty Disclaimer

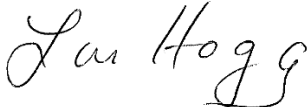
The standard of care applicable to the Professional Consulting / Information Technology (PC/IT) services arising under this SOW will be the degree of skill and diligence normally employed by PC/IT consultants performing the same or similar services. No further warranty of guaranty, expressed or implied, is made with respect to the services furnished hereunder and all implied warranties are hereby disclaimed including the warranty of merchantability and fitness for a particular purpose.

Notes

- This quote is valid for 30 calendar days from the date of issue and supersedes any previous offers related to services outlined

Authorization

Signature indicates the parties have read, understood, and agreed to all the contents of this quote.

Authorized by Las Virgenes Municipal Water District:	Authorized by Advanced Utility Systems:
	 Sep.24, 2020
<hr/> Name Date	<hr/> Name Date

Client	Las Virgenes Municipal Water District	Client Contact	Ursula Bosson
Quote Effective Date	November 30, 2020	Prepared By	Tanuja Kancherla
Reference Number	AT64367	Client PO	N/A
Description	Statement of Work (SOW): Interface to Import Water Meters into Meter & Remote Inventory		

Estimated Cost

The costs related to successfully completing this SOW is estimated to be \$13,650.00 USD

Client Request

Las Virgenes Municipal Water District (LVMWD) is requesting a statement of work from Advanced Utility Systems (Advanced) to configure two import interfaces to load water meters into Water Meter Inventory and Remote Inventory.

Proposed Solution

The services to be provided under this SOW are as follows:

- Configure 2 import interfaces in one TEST and one PROD environment
- Water Meter Inventory (MEF301) import interface will load the following fields:
 - Meter Number (required)
 - Serial Number (required, set to meter #)
 - Status (required, default to IN)
 - Type (required)
 - Manufacturer
 - Purchase Price
 - Warranty Expiry Date
 - Is AMR Meter (coded to True)
- Water Meter Remote Inventory (MEF303) import interface will load the following fields:
 - Water Meter Remote ID (required)
 - Serial # (required, set to remote ID)
 - Type (required)
 - Status (required, defaulted to IN)

Assumptions

The following assumptions are made to complete the necessary details within this SOW:

- Meter Types that will be included in the file will be configured in CIS by LVMWD
- Remote types that will be included in the file will be configured in CIS by LVMWD

- The meter type and remote type codes will need to be included in the import file, not the description
- In the event additional hours are required to effectively complete this SOW, a request will be made for the amount of hours needed
- If the TEST system is refreshed without notifying Advanced Utility Systems 72 hours prior to the system refresh, Las Virgenes will be responsible for all costs associated with reconfiguring the system

Payment Terms

This SOW will be invoiced by the following milestones:

Milestone Payment (MP)	Amount
MP1: 40% upon signing this SOW	\$5,460
MP2: 40% upon delivery of the imports in Test system	\$5,460
MP2: 20% upon delivery of the imports in Prod system	\$2,730
Total	\$13,650

Conditions

The following are the conditions for this SOW:

- Advanced will lead and perform the required activities to implement this SOW
- In the event the scope of work changes or there are new requests, additional hours will be required
- Client is responsible to test any changes made under this SOW and promptly provide feedback or additional details required to Advanced
- If desired by Client, Advanced may execute a portion of this SOW during weekend or holiday hours at a premium hourly rate of \$380
- Notice of cancellation of work under this SOW must be received in writing
- Client is responsible for the payment of any/all hours utilized prior to the receipt of cancellation notice which will be invoiced
- Each party hereto agrees, acknowledges and confirms that, except to give meaning and effect to the amendments set forth in this SOW, the Master Agreement remains in full force and effect, are hereby ratified and confirmed in all respects and are binding upon the parties thereto and their successors and permitted assigns
- This task covers the development and configuration of CIS Infinity interfaces to existing Las Virgenes systems and modifications to CIS Infinity, and/or related products in the Infinity product suite, if any, to meet Las Virgenes’s CIS needs. All development work completed by Advanced will be communicated, in advance, to Las Virgenes’s Project Manager so that Las Virgenes’s Project Manager has visibility to all Advanced interface development work. Development effort may be required by the vendor for the system to which Harris is interfacing. These vendor costs, if any, are the responsibility of Las Virgenes and are not in scope

Expenses

If expenses are incurred by Advanced to provide services outlined in this statement of work, Advanced staff will be using a meal per diem of \$70 per weekday and \$125 per weekend day or holiday which will be billed to the Client. The meal per diem will not be required to submit receipts. All other expenses will continue to be billed on actual-basis (i.e. airfare, hotel, car rental, fuel, mileage, travel time, etc.) and will be required to submit receipts.

Escalation Process

Several processes may trigger the escalation process which includes issue tracking, contract management, and risk management. This process assumes that prior attempts have been made to resolve the item and the appropriate parties cannot reach a resolution. When an item is escalated, the appropriate participants are notified via formal communication (email) which includes a summary of the concern/issue and the analysis of each party's position. The participants must be provided with sufficient time, to review the analysis and concerns prior to scheduling any resolution meetings.

The levels of escalation and the participants in each level include:

1. Advanced Resource (Client Services Technical Consultant who is assigned the project)
2. Advanced Manager (Client Services Team Lead)
3. Advanced Sponsor (Director of Client Services)

Standard of Care/Warranty Disclaimer

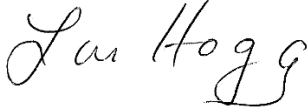
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Notes

- This quote is valid for 30 calendar days from the date of issue and supersedes any previous offers related to services outlined

Authorization

Signature indicates the parties have read, understood, and agreed to all the contents of this quote.

Authorized by Las Virgenes Municipal Water District:	Authorized by Advanced Utility Systems:
	 Nov.30, 2020
<hr/> Name Date	<hr/> Name De

Client	Las Virgenes Municipal Water District	Client Contact	Ursula Bosson
Quote Effective Date	December 03, 2020	Prepared By	Tanuja Kancherla
Reference Number	AT61785	Client PO	N/A
Description	Statement of Work (SOW): Write Off Process		

Estimated Cost

The costs related to successfully completing this SOW is estimated to be \$8,400.00 USD

Client Request

Las Virgenes Municipal Water District (LVMWD) is requesting a statement of work from Advanced Utility Systems (Advanced) to configure two Write Off Process to adjust off the AR's for qualified accounts.

Proposed Solution

The services to be provided under this SOW are as follows:

- Configure 2 Write Off processes in Test and Production system
- One Write off process will be for total balances less than \$10
 - These accounts will receive a write off adjustment for each AR and no further collection activity will take place on the account
- Second Write off process will be for total balances greater than \$10
 - These accounts will receive a write off adjustment for each AR
 - The journal to the cash batch will be sent to third party collections for additional collection effort
- Create new Transaction codes /AR's required for the process

Assumptions

The following assumptions are made to complete the necessary details within this SOW:

- AR's to be eligible for a write off are water, sewer, and reclaimed water
- All account types are eligible for write off
- Only the "Bankruptcy" collection status will be excluded from write off
- Balances that are 90+ days aged on finalled and inactive accounts will be eligible for write off
- Write off/ Bad Debt AR will not be tracked in CIS and will be tracked by LVMWD
- Balances inside of CIS will be brought to \$0 for any account with a write off
- LVMWD will be responsible for sending the cash batch journal to a third-party collection agency

- In the event additional hours are required to effectively complete this SOW, a request will be made for the amount of hours needed
- If the TEST system is refreshed without notifying Advanced Utility Systems 72 hours prior to the system refresh, Las Virgenes will be responsible for all costs associated with reconfiguring the system

Payment Terms

This SOW will be invoiced by the following milestones:

Milestone Payment (MP)	Amount
MP1: 40% upon signing this SOW	\$3,360
MP2: 40% upon configuration in Test system	\$3,360
MP2: 20% upon configuration in Prod system	\$1,680
Total	\$8,400

Conditions

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Expenses

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holiday which will be billed to the Client. The meal per diem will not be required to submit receipts. All other expenses will continue to be billed on actual-basis (i.e. airfare, hotel, car rental, fuel, mileage, travel time, etc.) and will be required to submit receipts.

Escalation Process

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2. Advanced Manager (Client Services Team Lead)
3. Advanced Sponsor (Director of Client Services)

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Notes

- This quote is valid for 30 calendar days from the date of issue and supersedes any previous offers related to services outlined

Authorization

Signature indicates the parties have read, understood, and agreed to all the contents of this quote.

Authorized by Las Virgenes Municipal Water District:	Authorized by Advanced Utility Systems:
	
	Dec.03, 2020
Name	Name
Date	De



January 19, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject : Amendment to Las Virgenes Municipal Water District Code: Waiver of Compost Bulk-Loading Fee

SUMMARY:

On January 5, 2021, the Board ratified a temporary suspension of the bulk-loading fee for compost produced at the Rancho Las Virgenes Composting Facility. The Board also approved, in concept, a policy that allows the General Manager to temporarily waive the bulk-loading fee in the future when compost inventory is expected to exceed the available storage capacity at the Rancho Las Virgenes Composting Facility. This action serves to codify the policy change as previously approved in concept by the Board.

RECOMMENDATION(S):

Pass, approve and adopt proposed Resolution No. 2586, modifying the Las Virgenes Municipal Water District Code to allow the General Manager to temporarily waive bulk-loading fees for compost when the Rancho Las Virgenes Compost Facility's Cure Building is filled to capacity and compost supply exceeds demand.

RESOLUTION NO. 2586

A RESOLUTION OF THE BOARD OF DIRECTORS OF LAS VIRGENES MUNICIPAL WATER DISTRICT AUTHORIZING ACTIONS TO SUPPORT THE RESPONSE AND RECOVERY EFFORT RELATED TO THE WOOLSEY FIRE

(Reference is hereby made to Resolution No. 2586 on file in the District's Resolution Book and by this reference the same is incorporated herein.)

FISCAL IMPACT:

Yes

ITEM BUDGETED:

No

FINANCIAL IMPACT:

Annual revenue from fees for the bulk-loading of compost range from approximately \$8,000 to \$35,000 per year. Temporary waivers of the bulk-loading fee are expected to be infrequent and are not projected to significantly reduce the annual revenue for the service.

DISCUSSION:

On January 5, 2021, the Board approved, in concept, a policy that allows the General Manager to temporarily waive the bulk-loading fee for compost when inventory is expected to exceed the available storage capacity at the Rancho Las Virgenes Composting Facility. Under normal conditions, Section 7-1.105 of the Las Virgenes Municipal Water District Code establishes a bulk-loading fee of \$8.00 per cubic yard. This action serves to codify the policy change as previously approved in concept by the Board.

Proposed Resolution No. 2586 amends Section 7-1.105 of the Las Virgenes Municipal Water District Code to add the following subdivision:

“(h) The General Manager is authorized to waive the compost loading fees, as set forth in subdivision (g) of this section, when (1) the Cure Building is filled to capacity and (2) the supply of compost exceeds the demand for compost in bulk sales and in District-sponsored compost-giveaway program.”

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Doug Anders, Administrative Services Coordinator

ATTACHMENTS:

Proposed Resolution No. 2586

RESOLUTION NO. 2586

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
LAS VIRGENES MUNICIPAL WATER DISTRICT
AUTHORIZING ACTIONS TO SUPPORT THE RESPONSE AND
RECOVERY EFFORT RELATED TO THE WOOLSEY FIRE**

WHEREAS, in January 2019, the Rancho Las Virgenes Composting Facility (the "Composting Facility") was temporarily closed for the amendment bin and conveyance modification project;

WHEREAS, in June 2020, the Composting Facility was reopened and put back into regular service;

WHEREAS, since its reopening, the Composting Facility's compost production has increased by approximately 55% compared to the compost produced prior to the shutdown of the Composting Facility and the Covid-19 pandemic;

WHEREAS, since its reopening, the Composting Facility's compost delivery, which is accomplished through bulk sales and giveaway programs, has only reached 60% of the pre-shutdown and pre-pandemic levels. Specifically, bulk sales are down by approximately 29% and the compost giveaway program is down approximately 54% as compared to pre-shutdown and pre-pandemic levels;

WHEREAS, in December 2020, to stimulate demand from bulk load customers, the General Manager approved a temporary waiver of the compost bulk-loading fees;

WHEREAS, the District, in coordination with the Las Virgenes-Triunfo Joint Powers Authority, desires to establish a waiver of the compost bulk-loading fees when the Cure Building is filled to capacity with compost and the compost supply exceeds the demand for compost in bulk sales and District-sponsored compost giveaway programs;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT AS FOLLOWS:

Section 1. Purpose

This resolution amends Resolution No. 2468 (Administrative Code) regarding the waiver of compost bulk-loading fees when the Cure Building is filled to capacity with compost and the compost supply exceeds the demand for compost and adopts the revised Las Virgenes Municipal Water District Code Title 7, Chapter 1, Section 7-1.105.

Section 2. Amendment.

Section 7-1.105 of Resolution No. 2468 (Administrative Code) is amended to add the following subdivision:

“(h) The General Manager is authorized to waive the compost loading fees, as set forth in subdivision (g) of this section, when (1) the Cure Building is filled to capacity and (2) the supply of compost exceeds the demand for compost in bulk sales and in District-sponsored compost-giveaway program.”

Section 3. Other.

Except as provided herein, Resolution No. 2468 (Administrative Code) is hereby reaffirmed and readopted.

PASSED, APPROVED AND ADOPTED on _____, 2021.

Jay Lewitt, President

ATTEST:

Lee Renger, Secretary

(SEAL)

APPROVED AS TO FORM:

W. Keith Lemieux, District Counsel



THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

Regular Board Meeting

January 12, 2021

12:00 p.m. – Boardroom

Tuesday, January 12, 2021	
Meeting Schedule	
10:00 AM	L&C
11:00 AM	Break
12:00 PM	Board

Live streaming is available for all board and committee meetings on our mwdh2o.com website
([Click to Access Board Meetings Page](#))

Public Comment Via Teleconference Only: Members of the public may present their comments to the Board on matters within their jurisdiction as listed on the agenda via teleconference only. To participate call (404) 400-0335 and use Code: 9601962.

MWD Headquarters Building • 700 N. Alameda Street • Los Angeles, CA 90012

1. Call to Order

- (a) Invocation: Scott Reiersen, Team Manager, Water System Operations Group
- (b) Pledge of Allegiance: Director S. Gail Goldberg, San Diego County Water Authority

2. Roll Call

3. Determination of a Quorum

- 4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Government Code Section 54954.3(a))

5. OTHER MATTERS AND REPORTS

- A. Report on Directors' events attended at Metropolitan expense for month of December 2020
- B. Chairwoman's Monthly Activity Report
- C. General Manager's summary of activities for the month of December 2020
- D. General Counsel's summary of activities for the month of December 2020

- E. General Auditor's summary of activities for the month of December 2020
- F. Ethics Officer's summary of activities for the month of December 2020
- G. Presentation of 15-year Service Pin to Director John W. Murray, Jr, representing the city of Los Angeles
- H. Presentation of 15-year Service Pin to Director Jesus E. Quiñonez, representing the city of Los Angeles

CONSENT CALENDAR ITEMS — ACTION
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6. CONSENT CALENDAR OTHER ITEMS — ACTION

- A. Approval of the Minutes of the Meeting for December 8, 2020 and the Minutes of the Special Board Meeting for December 15, 2020 (Copies have been submitted to each Director)
Any additions, corrections, or omissions
- B. Approve committee assignments
- C. Approve Commendatory Resolution for Director Larry McKenney representing the Municipal Water District of Orange County
- D. Nomination and Election of nonofficer members of the Executive Committee for two-year term effective February 9, 2021

7. CONSENT CALENDAR ITEMS — ACTION

- 7-1** Approve and authorize the distribution of Appendix A for use in the issuance and remarketing of Metropolitan's Bonds; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (F&I)
- 7-2** Adopt Mitigated Negative Declaration for the Colorado River Aqueduct Conduit Structural Protection Project and take related CEQA actions. (E&O)

- 7-3** Award \$448,900 contract to MCL Constructors, Inc. to make improvements to the Lake Mathews Disaster Recovery Facility; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (E&O)
- 7-4** Approve Job Description, Recruitment Brochure and Outreach Plan for General Manager Recruitment; the General Manager has determined the proposed action is exempt or otherwise not subject to CEQA. (OP&T)
- 7-5** Authorize an agreement with Switch, Inc., in an amount not-to-exceed \$1,062,284 for the lease of space for the Primary location and authorize an agreement with SHI International, Inc., in an amount not-to-exceed \$4,077,866 for the procurement of equipment for the Primary location space for the Datacenter Modernization/Relocation project; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA. (OP&T)
[Conference with Metropolitan Information Technology Unit Manager of the Program Management Office Alex Encarnacion, or designated agents on threats to public services or facilities; may be heard in closed session pursuant to Gov. Code Section 54957(a)]

END OF CONSENT CALENDAR ITEMS

8. OTHER BOARD ITEMS — ACTION

None

9. BOARD INFORMATION ITEMS

- 9-1** Update on Conservation Program
- 9-2** Municipal Leak Detection Assistance Demonstration Program. (Jt. Mtg WP&S and C&LR)
- 9-3** Update on the State Water Project Contract Amendment for enhanced Water Management Tools and Actions. (Jt. Mtg WP&S and C&LR)
- 9-4** Communications and Legislation Committee Report

10. OTHER BOARD MATTERS

10-1 Brown Act Training for the Board of Directors

11. FOLLOW-UP ITEMS

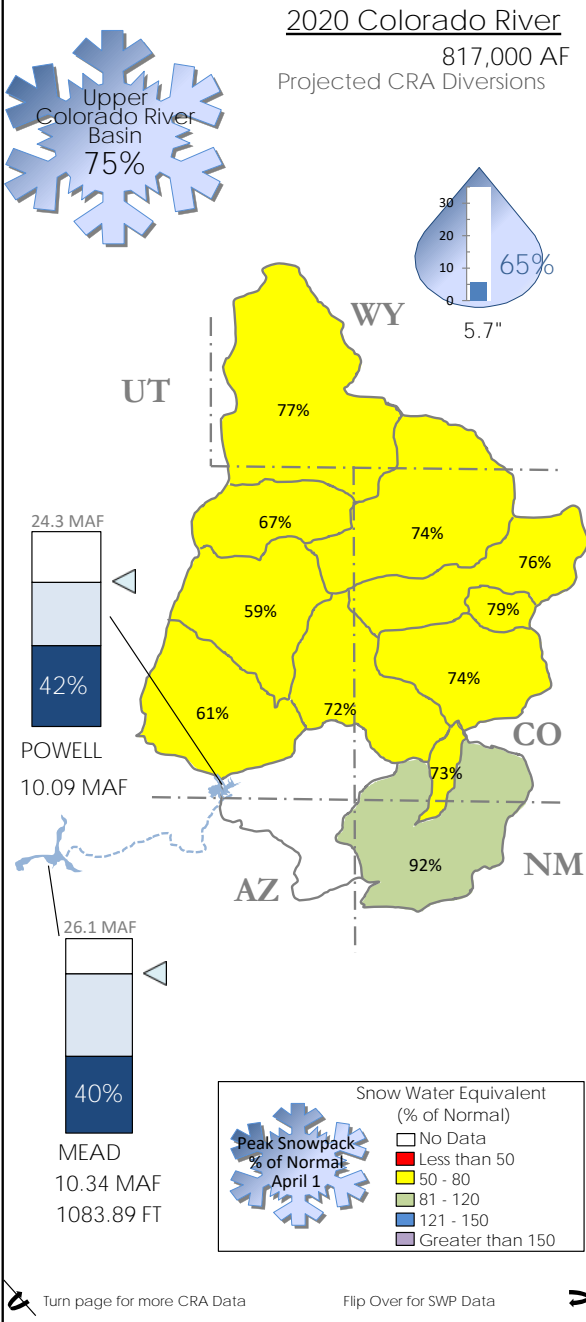
12. FUTURE AGENDA ITEMS

13. ADJOURNMENT

NOTE: Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parentheses at the end of the description of the agenda item e.g., (E&O, F&I). Committee agendas may be obtained from the Board Executive Secretary.

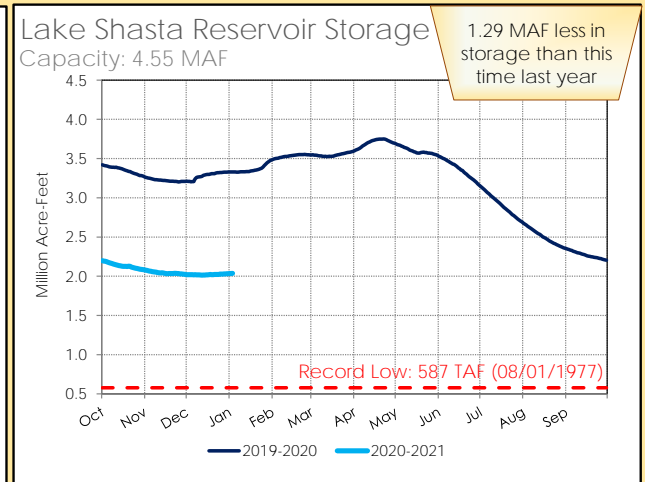
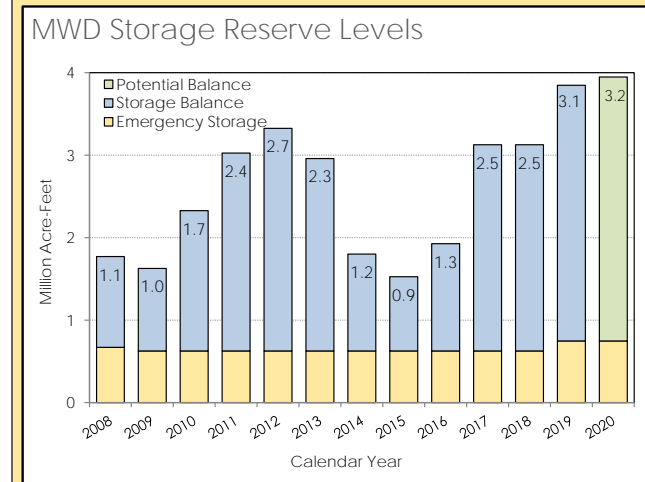
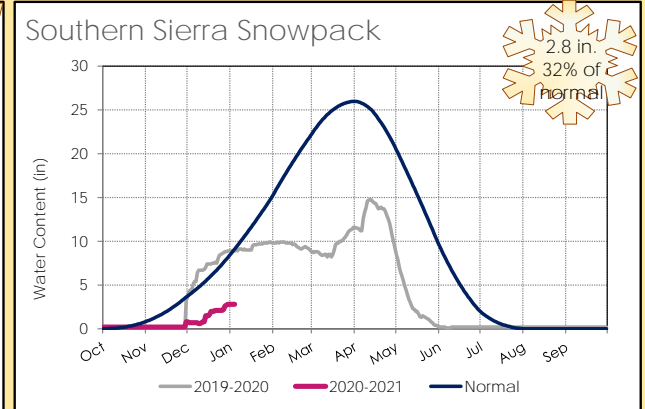
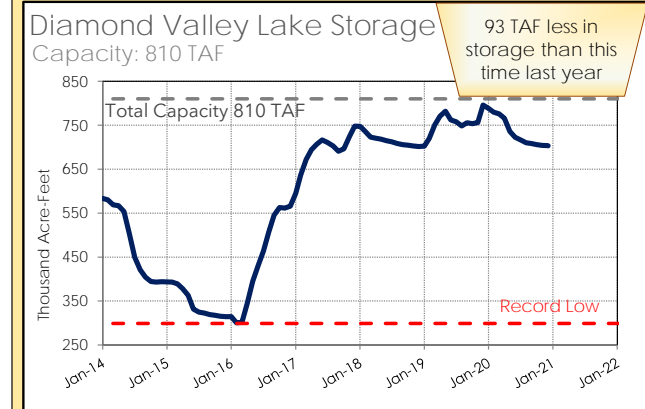
Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <http://www.mwdh2o.com>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.



Highlights

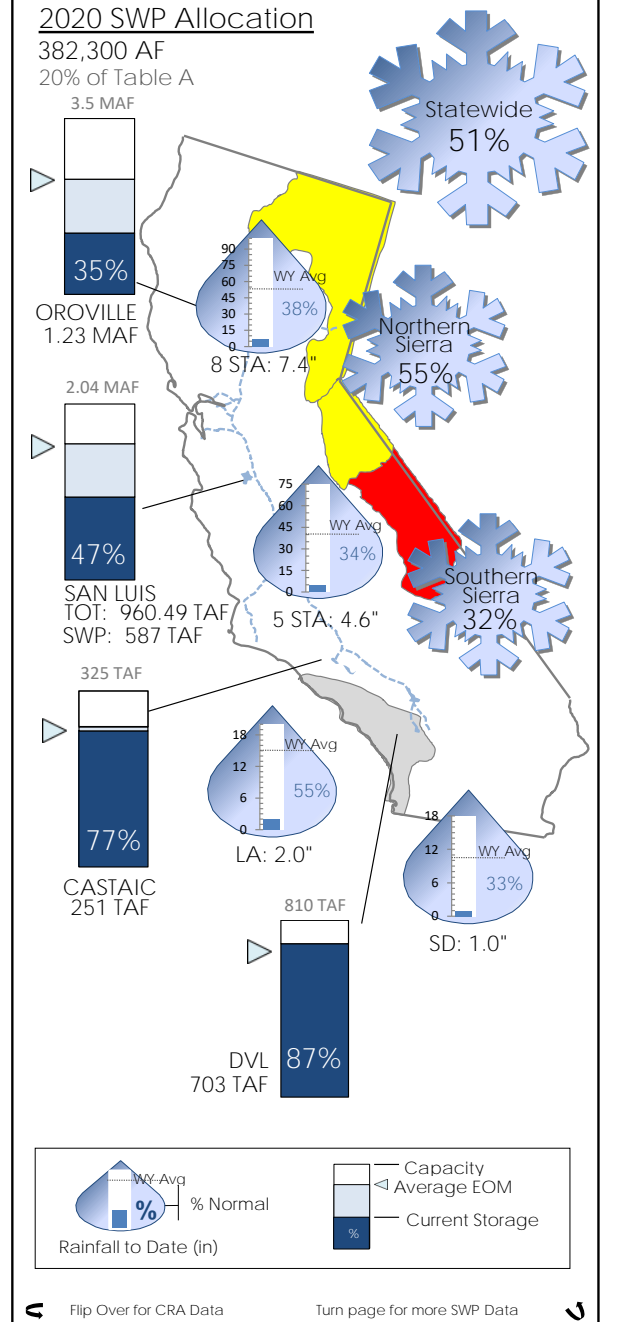
- 💧 Snowpack in the Sierra is at 51% of normal
- 💧 Precipitation at the 8 Station Index is at 38% of normal
- 💧 Snowpack in the Upper Colorado is at 75% of normal
- 💧 Precipitation in the Upper Colorado is at 65% of normal



This report is produced by the Water Resource Management Group and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or for the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

<http://www.mwdh2o.com/WSCR>

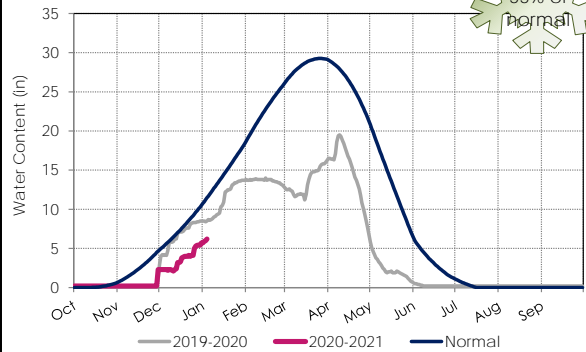
This report is best printed double sided on legal size paper (8.5" x 14") and folded in quarters. Questions? Email mferreira@mwdh2o.com



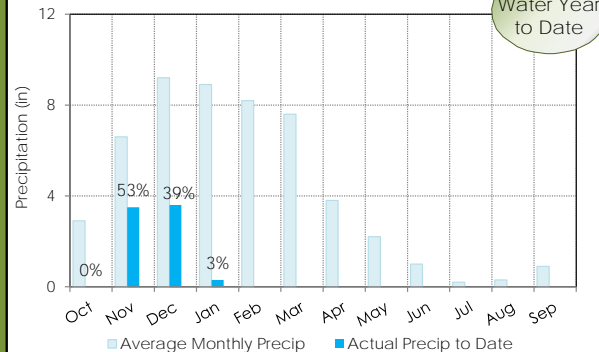
As of: 01/03/2021

State Water Project Resources

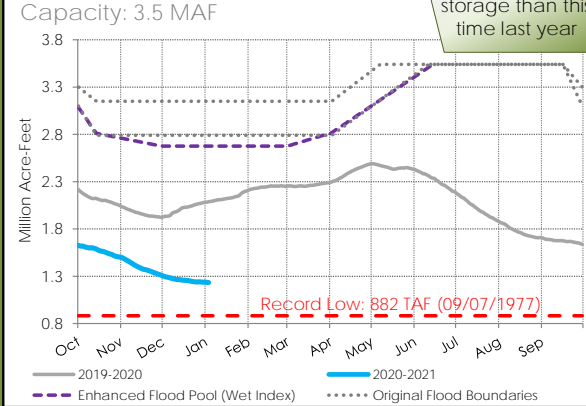
Northern Sierra Snowpack



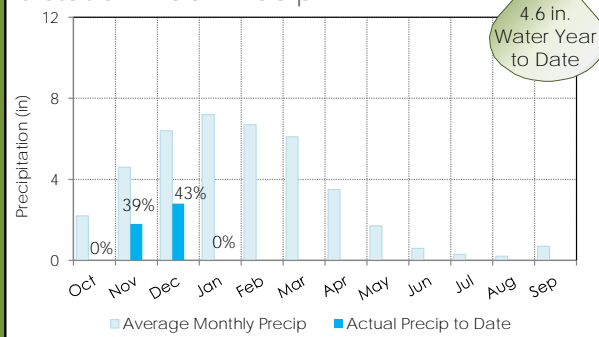
8 Station Index Precip



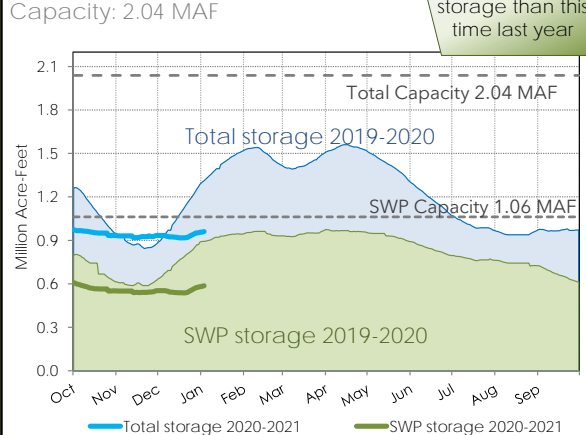
Oroville Reservoir Storage



5 Station Index Precip



San Luis Reservoir Storage



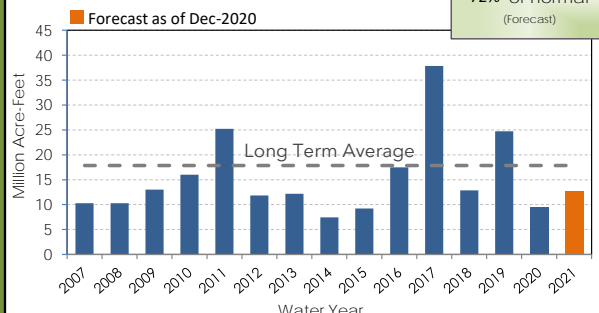
Other SWP Contract Supplies

Calendar Year 2020

Carryover
330,766 AF

Transfer Supplies
5,000 (est.) AF

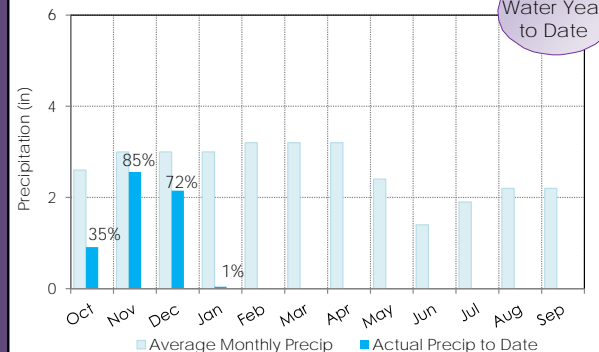
Sacramento River Runoff



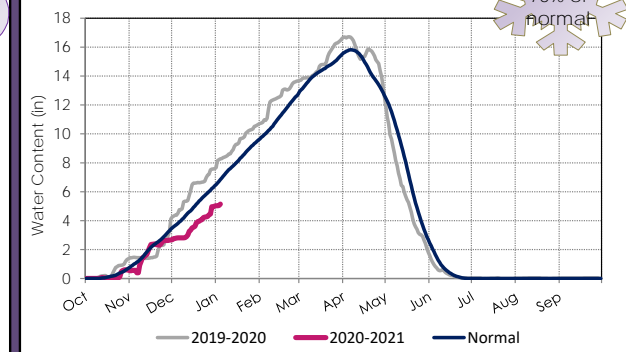
Colorado River Resources

As of: 01/03/2021

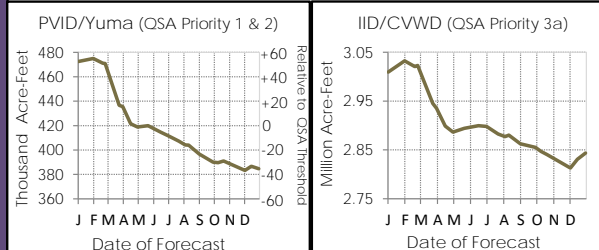
Upper Colorado Basin Precip



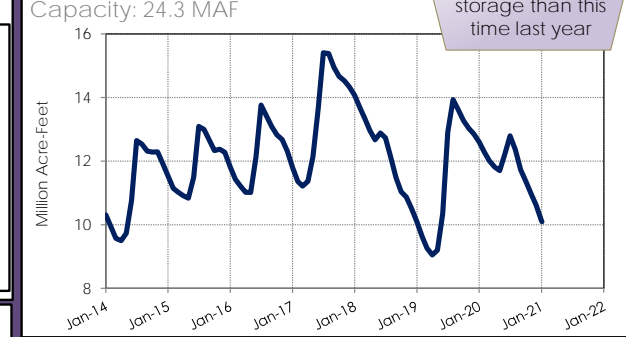
Upper Colorado Basin Snowpack



2020 Colorado River Ag Use



Lake Powell Storage



Lake Mead Shortage/Surplus Outlook

	2021	2022	2023	2024	2025
Shortage	0%	23%	44%	49%	53%
Surplus	0%	0%	4%	7%	11%

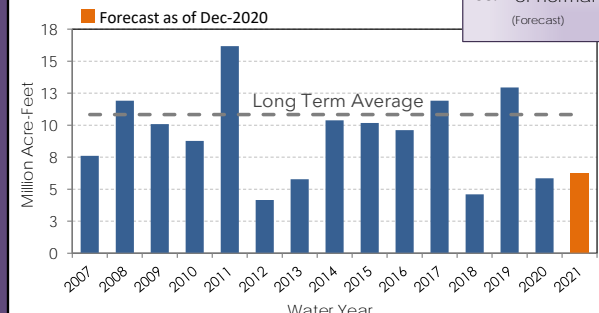
Likelihood based on results from the August 2020 CRSS model run. Includes DCP Contributions.

Projected Lake Mead ICS

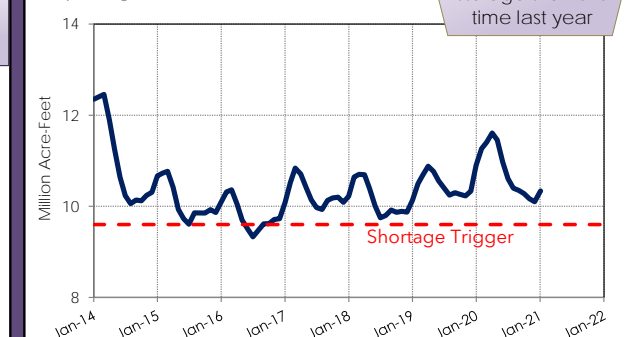
Calendar Year 2020

Put (+)/Take(-)
+ 372,000

Powell Unregulated Inflow



Lake Mead Storage





January 19, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: General Manager

Subject : Response to Coronavirus (COVID-19) Pandemic: Continuation of Emergency

SUMMARY:

On March 24, 2020, the Board adopted Resolution No. 2572, declaring a state of emergency for the District's service area due to the coronavirus (COVID-19) pandemic and authorizing actions to support the response and recovery effort. On April 21, 2020, the Board adopted Resolution No. 2574, amending and reenacting the declaration of a local state of emergency and authorizing interest-free flexible payments plans for up to 24 months. On May 19, 2020, the Board adopted Resolution No. 2576, amending and reenacting the declaration of a local state of emergency and authorizing a waiver of service initiation fees for commercial customers who temporarily closed their accounts due to hardships associated with COVID-19. Subsequently, on June 16, 2020, the Board adopted Resolution No. 2578, amending and reenacting the declaration of a local state of emergency and authorizing a partial credit to commercial hotel customers for fixed sewer charges for the months of April and May 2020 with a maximum 50 percent reduction of the charges.

Section 2-6.402 of the Las Virgenes Municipal Water District Code requires that once the Board has declared an emergency, it must determine by a 4/5's vote at each subsequent regular Board meeting whether to continue or terminate the authorization for emergency. Staff recommends that the emergency declaration be continued.

RECOMMENDATION(S):

Approve the continuation of an emergency declaration for response to the coronavirus (COVID-19) pandemic.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

Resolution Nos. 2572, 2574, 2576, and 2578 authorized and directed the General Manager to temporarily grant relief to District customers, as follows:

- Avoid shutting off water service for non-payment;
- Discontinue the issuance of door tags and associated fees for non-payment;
- Waive late charges for past due water and wastewater bills; and
- Authorize interest-free flexible payment plans for up to 24 months.
- Authorize waiving service initiation fees for commercial customers who temporarily closed their accounts due to hardship associated with COVID-19
- Authorize a partial credit to commercial hotel customers for fixed sewer charges for the months of April and May 2020 with a maximum 50 percent reduction of the charges.

At the Board meeting, staff will provide a comprehensive update on the District's response to the coronavirus (COVID-19) pandemic, including the following items:

- Response actions taken to-date;
- Effectiveness of the above-described actions;
- Feedback received from customers; and
- Billing and financial metrics.

GOALS:

Provide Safe and Quality Water with Reliable Services

Prepared by: David W. Pedersen, General Manager



January 19, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject : Contract Laboratory Services: Award

SUMMARY:

The District operates a state-certified water quality laboratory, but staff contracts for the collection and analysis of certain samples that exceed in-house capabilities. In March 2020, staff circulated a competitive request for quotes (RFQ) for contract laboratory services, and the process resulted in only a single quotation. At the Board's direction, staff extended its existing agreement with Weck Laboratories, Inc., and re-issue an updated RFQ in an effort to solicit additional quotations.

The scope of work for the updated RFQ included legacy water and wastewater analytical services, along with new laboratory sampling and analytical work required for the Pure Water Demonstration Project. Three vendors submitted quotations in response to the re-issued RFQ. Staff recommends award of the services to Weck Laboratories, Inc., as their quotation was most responsive and cost-effective.

RECOMMENDATION(S):

Authorize the General Manager to execute a one-year agreement with Weck Laboratories, Inc., in the amount of \$167,608, with four one-year renewal options for contract laboratory services.

FISCAL IMPACT:

No

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total annual cost of the work is estimated at \$167,608. Sufficient funds for the service are available in the adopted Fiscal Year 2020-21 Budget.

DISCUSSION:

The District operates and maintains a state-certified water quality laboratory. However, the services of a contract laboratory are still required for the collection and analysis of certain samples that exceed in-house capabilities. The work includes laboratory sampling and analysis for potable water, recycled water, wastewater, biosolids and compost sources. Weck Laboratories is the current firm providing these services to the District and has been very responsive.

A competitive request for quotations (RFQ) for contract laboratory services was advertised from February 20, 2020, through March 26, 2020, resulting in a single response from Weck Laboratories. Two other firms expressed an interest in the potable water portion of the work but were unable to perform the wastewater-related components. As a result, Weck provided the only quotation that offered the full suite of services required by the District. At the time, Weck's proposal reflected an average 20% increase in pricing compared to its then current rates.

The following factors were identified as being responsible for the proposed cost increase: (1) enhanced and expanded regulatory requirements contained in permits for the Tapia Water Reclamation Facility and Westlake Filtration Plant; (2) activation of the expanded Westlake Filtration Plant in Fiscal Year 2018-19 and related sampling protocol development with the State Water Resources Control Board, Division of Drinking Water (DDW); and (3) other required contract laboratory work, as needed.

Staff negotiated with Weck Laboratories and received a commitment by them to honor their then-current pricing for contract laboratory services through December 31, 2020. Given the circumstances, staff was directed by the Board to re-issue an RFQ prior to the end of the year in an effort to solicit additional quotations for the service. The updated RFQ included the legacy water and wastewater analytical services and added new laboratory sampling and analytical work needed for the Pure Water Demonstration Project. Three vendors submitted quotations in response to the re-issued RFQ with Weck Laboratories providing the most responsive and cost-effective quotation. The quotation from Enthalpy Analytical did not provide a complete cost proposal for the testing and analysis associated for the Pure Water Demonstration Project. Following is a summary of the quotations:

<u>Vendor</u>	<u>Legacy Analysis</u>	<u>Pure Water Demo Project</u>	<u>Total Estimated Annual Cost</u>
Weck Laboratories, Inc.	\$73,112	\$94,496	\$167,608
Eurofins Eaton Analytical, LLC	\$102,995	\$146,320	\$249,315
Enthalpy Analytical	\$71,554	provided price list only	---

In addition to its cost competitiveness, Weck Laboratories, Inc., has a proven track record working with the District, providing excellent service, supporting flexibility and assisting with electronic reporting and data management.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Laboratory sampling and analyses is critical to supply safe and high-quality water and to ensure regulatory compliance.

Prepared by: Doug Anders, Administrative Services Coordinator



January 19, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Independent Audit Services: Renewal

SUMMARY:

On April 29, 2019, the Board authorized the General Manager to execute a one-year professional services agreement with The Pun Group, in the amount of \$40,000, with four one-year renewal options using a 3% annual escalator, to provide independent audit services. On February 18, 2020, the Board directed the General Manager to exercise the first one-year renewal option. At this time, staff recommends that the Board determine whether or not to approve the second one-year renewal option.

RECOMMENDATION(S):

Determine whether or not to approve the second one-year renewal option with The Pun Group, and, if approved, authorize the General Manager to execute the agreement, in the amount of \$42,436, for independent audit services.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The cost of this action is \$42,436, which constitutes a 3% annual increase. Sufficient funds are available for the service in the adopted Fiscal Year 2020-21 Budget.

DISCUSSION:

The Pun Group was selected through a competitive process that included interviews by the

District's Audit Committee comprised of the Board President and Treasurer. The firm presented a comprehensive approach to audit services, demonstrated thorough knowledge of current and upcoming Government Accounting Standards Board (GASB) requirements and proposed a team with a track record of successfully performing government agency audits. The Pun Group completed the District's Fiscal Year 2019-20 audit in compliance with the contract requirements and auditing standards. Staff recommends that the Board determine whether or not to approve the second one-year renewal option with The Pun Group and, if approved, authorize the General Manager to execute the agreement, in the amount of \$42,436, which is based on a 3% escalation factor.

Staff will recommend that the JPA Board consider a similar action on February 1, 2021, because The Pun Group also provides independent audit services to the JPA.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Angela Saccareccia, Finance Manager



January 19, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

Subject : Woolsey Fire Facility Repair Project No. 2, Westlake Filtration Plant: Reject All Bids and Reissue Call for Bids

SUMMARY:

On October 20, 2020, the Board authorized a call for bids for the Woolsey Fire Facility Repair Project No. 2, Westlake Filtration Plant. The scope of work includes demolition and reconstruction of the building arcade; demolition and reconstruction of the external chemical pump room; removal and replacement of the roof; replacement of the countertop and wall repairs in the laboratory; repainting the building; and repainting the air gap pipe. Three bids were received. After a thorough evaluation of the bids and consultation with District Counsel, staff recommends rejection of all bids due to material irregularities contained in each bid and reissuance of a Call for Bids for the project.

RECOMMENDATION(S):

Reject all bids and authorize the reissuance of a Call for Bids for the Woolsey Fire Facility Repair Project No. 2, Westlake Filtration Plant.

FISCAL IMPACT:

No

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

There is no financial impact associated with the rejection of all bids or reissuance of a Call for Bids. No additional appropriation is required. It is anticipated that the District's insurance carrier will provide reimbursement for the cost of repairs. FEMA/Cal-OES may cover items of work not specifically covered through the District's insurance.

DISCUSSION:

On October 20, 2020, the Board authorized a Call for Bids for the Woolsey Fire Facility Repair Project No. 2, Westlake Filtration Plant. M6 Consulting, Inc., prepared the design plans and specifications for the work. The scope of the repairs includes replacement of interior and exterior items damaged by the Woolsey Fire. Exterior damages to the arcade, chemical pump room, architectural façade, landscaping and roof assembly were identified in the site assessment. Interior damages to the laboratory, electrical conductors, conduits and piping were also included in the scope of work.

Staff held a mandatory pre-bid meeting on November 4, 2020, which was attended by 12 general contractors and sub-contractors. Three bids were received by the December 2, 2020, bid opening deadline. Upon review of the submitted bids, unit price irregularities and omissions were noted in all three bids. Additionally, a bid protest was received from SBS Corporation, pointing out the observed irregularities in the bid from Ardalan Construction Company. Staff discussed the bid irregularities with District Counsel, and it was determined that the best course of action would be to reject all bids and re-advertise the project. Attached is a letter from Olivarez Madruga Lemieux O’Neill, LLP, to Ardalan Construction Company, explaining the District’s intent to reject all bids.

Following is a table summarizing the bids received with notes regarding the irregularities.

<u>Bidder</u>	<u>Submitted Bid Total</u>	<u>Corrected Bid Total</u>	<u>Percentage Above the Engineer’s Estimate (\$989,110.87)</u>	<u>Bid Irregularity Notes</u>
Ardalan Construction Company, Inc.	\$1,245,584.55	\$1,235,416.14	24.9%	Unit price transcription error reduced bid total by over \$10,000.
SBS Corporation	\$1,367,835.00		38.3%	Did not include unit prices for bid items.
Fast-Track Construction Company	\$1,598,870.30		61.6%	Did not list materials.

Given the irregularities, the bid documents have been reviewed and updated to provide clarifications that were previously addressed via an addendum. The Engineer’s Estimate has also been updated to reflect increases in labor costs and the current market value of products and materials.

Following is an updated bid schedule:

Notice Inviting Sealed Proposals	January 19, 2021
1st Advertisement	January 21, 2021
2nd Advertisement	January 28, 2021
Mandatory Pre-bid Meeting	February 3, 2021
Bids Due	February 24, 2021

Award of Contract

April 6, 2021 (Board Meeting)

The work is categorically exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Section 15301(b) of the CEQA Guidelines because it involves rehabilitation of existing facilities with no expansion of use. The environmental finding was approved by the Board on October 20, 2020, and a Notice of Exemption was filed with the Los Angeles County Clerk.

GOALS:

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Veronica Hurtado, Assistant Engineer

ATTACHMENTS:

OMLO Letter to Ardan Construction Company

Notice Inviting Sealed Proposals

December 22, 2020

Via U.S. Mail & Email
mozi@ardalanc.com

Mozafar Ardalan
Ardalan Construction Company, Inc.
8 E. Gainsborough Road
Thousand Oaks, CA 91360

**Re: Las Virgenes Municipal Water District
Westlake Filtration Plant: Woolsey Fire Building Repairs**

Dear Mr. Ardalan:

Please be advised that this office represents Las Virgenes Municipal Water District (the "District"). We are writing to inform you that the District has decided to reject all bids submitted in response to the District's Notice Inviting Sealed Proposals for the project known as Westlake Filtration Plant: Woolsey Fire Building Repairs (the "Project").

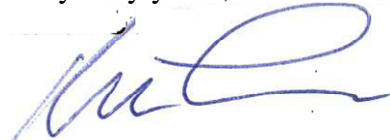
As you are aware, the District has the right to reject any and all bids (see *Charles L. Harney, Inc. v. Durkee* (1951) 107 Cal.App.2d 570), and expressly reserved the right to reject all bids submitted on the Project. (See Notice Inviting Sealed Proposals, p. 2.)

In this instance, the District received and reviewed all bids submitted on the Project, including your bid. However, the District has determined that each bid contained material irregularities that the District cannot discretionarily waive.

We appreciate your interest in the Project, and hope that you will submit another bid when the Project is re-advertised.

Thank you for your time and attention.

Very truly yours,



Keith Lemieux

cc: Veronica Hurtado
Eric Schlageter
Las Virgenes Municipal Water District

NOTICE INVITING SEALED PROPOSALS (BIDS)
Westlake Filtration Plant Building Repairs

NOTICE IS HEREBY GIVEN that the Board of Directors of Las Virgenes Municipal Water District invites and will receive sealed proposals (bids) up to the hour of 4:00PM on February 24, 2021, for furnishing the work described in the contract documents. Bids received after the time stated in the Call for Bids will not be accepted and will be returned, unopened, to the bidder. The time shall be determined by the time on the receptionist telephone console in our Headquarters lobby. Proposals will be publicly opened and read aloud at the District headquarters, 4232 Las Virgenes Road, Calabasas, California 91302. Said bids shall conform to and be responsive to the Specifications and Contract Documents for said work as heretofore approved by the District Board of Directors.

Precautions are being taken by the District in response to the novel coronavirus and COVID-19 outbreak in order to protect employees, customers, and our partners. Until further notice, the District is suspending many in-person meetings relating to bids (including public bid openings and the hand-delivery of bids by company employees) to reduce the number of people coming into District facilities.

This policy is effective, Monday, April 6, 2020, and remains in force until further notice. All bids must be sent by mail or placed in the District drop box. Bidders must allow enough time for bids to be delivered to the District by the due date. All submittals will be time stamped as soon as they are received. Bids received after the due date and time may be deemed non-responsive and excluded from consideration. The District is allowing proposals to be dropped into a mail box outside the front entrance doors to the main building (4232 Las Virgenes Rd.) This mail box is checked every morning, and will also be checked several times throughout the bid due date. All bids are to be received by the deadline, 4:00PM on February 24, 2021. Bids being sent by mail must allow sufficient time for delivery, to District headquarters. Label the envelope with “Sealed Proposal for Westlake Filtration Plant Building Repairs”, to ensure prompt timestamping.

Pre-bid meetings and other meetings associated with the bidding process will be held via telephone conference and/or through web enabled video conference. Details for these meetings will be provided on bid announcements specific to each project. Any questions related to this announcement, including requests for special accommodations to attend the meetings, may be directed to the Project Manager, Veronica Hurtado, at (818) 251-2332 or via email at vhurtado@lvmwd.com.

A **mandatory** pre-bid meeting will be will be conducted at 9:00AM on February 3, 2021 via teleconference. Site tours will be conducted by appointment the week of February 8-12, 2021. Contractors may contact the District Project Manager for more information or to schedule an appointment. Use the following link to register for the pre-bid conference: <https://zoom.us/meeting/register/tJYuf--tpzwsHtDea9nJKli2pjarKdec8RC>. Attendance at the pre-bid conference is a condition precedent to submittal of the bid and the District will not consider a bid from any bidder not represented at the pre-bid conference.

A bid opening will be available for public viewing through video teleconference at 9:00AM on February 25, 2021. The meeting link will be issued via addendum or you may request the information from the District Project Manager, before the bid deadline.

Sets of contract documents may be downloaded for free by going to <http://www.LVMWD.com/Ebidboard> and following the links to this project.

In order to be placed on the plan holder's list, contractors shall register for free as a document holder for this project on Ebidboard by going to www.LVMWD.com/Ebidboard and following the links to this project. Addendum notifications will be issued through Ebidboard.com, but may also be provided by calling the District's Project Manager. Although Ebidboard will fax and/or email all notifications to registered plan holders after the District uploads the information, Bidders are responsible for obtaining all addenda and updated contract documents.

Each bid must be on the District bid form and shall be sealed and filed with the secretary of the District at or before the time stated in the Notice.

No Contractor or Subcontractor may be listed on a bid proposal for a public works project submitted on or after March 1, 2015 unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. No Contractor or Subcontractor may be awarded a contract for public work on a public works project awarded on or after April 1, 2015 unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. Effective January 1, 2016, no Contractor or Subcontractor may perform on a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. This project is subject to compliance monitoring and enforcement by the DIR.

All terms and conditions contained in the Specifications and Contract Documents shall become part of the contract. The Board of Directors of Las Virgenes Municipal Water District reserves the right to reject any and all bids and to waive any and all irregularities in any bid. No bidder may withdraw his bid after the said time for bid openings until 60-days thereafter or until the District has made a final award to the successful bidder or has rejected all bids, whichever event first occurs.

The Board of Directors of the District reserves the right to select the schedule(s) under which the bids are to be compared and contract(s) awarded.

BY ORDER OF THE GOVERNING BODY OF
LAS VIRGENES MUNICIPAL WATER DISTRICT

Dated

Jay Lewitt, President



January 19, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

**Subject : Greater Los Angeles County Integrated Regional Water Management Plan:
Updated Memorandum of Understanding**

SUMMARY:

Since 2006, the District has participated in the Leadership Committee for the Greater Los Angeles County Integrated Regional Water Management Plan (IRWMP) effort. The Leadership Committee has approved the attached updated Memorandum of Understanding (MOU) describing the purpose and goals of the IRWMP and the functions and terms of participation on the Leadership Committee. Staff recommends authorization to execute the updated MOU.

RECOMMENDATION(S):

Authorize the General Manager to execute the updated Memorandum of Understanding for developing, administering, updating and implementing the Greater Los Angeles County Integrated Regional Water Management Plan.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

FINANCIAL IMPACT:

There is no financial impact associated with this action.

DISCUSSION:

The Greater Los Angeles IRWMP effort is part of a statewide program to take a collaborative,

regional approach to manage all aspects of water resources. The IRWMP process includes efforts to develop and conserve water supplies, improve water quality and enhance aquatic habitat. The first version of the Greater Los Angeles County IRWMP MOU was completed in mid-2006 and adopted on December 13, 2006. Several updates have been adopted since then with the last updated MOU approved by the Board on October 27, 2015.

In the Greater Los Angeles County Region, the IRWMP effort is administered by a Leadership Committee consisting of key stakeholders representing five watershed areas (Lower San Gabriel, North Santa Monica Bay, South Bay, Upper Los Angeles and Upper San Gabriel) and five water management areas (groundwater, open space, sanitation, stormwater and surface water). Since 2006, the District has participated as a member of the Leadership Committee, representing the North Santa Monica Bay Watershed.

Participation on the Leadership Committee is guided by an MOU that describes the purpose and goals of the IRWMP and the functions and terms of participation. Any public agency may participate on the Leadership Committee informally as an ex-officio member, but voting privileges are limited to the signatories of the MOU. The District is a signatory to the existing MOU for participation on the Leadership Committee, and the General Manager serves as the Chair of the North Santa Monica Bay Sub-Region. By executing the attached MOU, the District will continue to have voting privileges as a member of the Leadership Committee.

Prepared by: Dave Roberts, Resource Conservation Manager

ATTACHMENTS:

Updated IRWMP Memorandum of Understanding

**Memorandum of Understanding for
Integrated Regional Water Management Planning and
Implementation for the
Greater Los Angeles County Region**

This Memorandum of Understanding for Integrated Regional Water Management Planning and Implementation ("**MOU**") is dated _____ ("**Effective Date**") and is between the signatories to this MOU, each of which is referred to individually as a "**Party**" and collectively as the "**Parties**."

The Parties are each local agencies or non-profit organizations involved with regional water management issues in the Greater Los Angeles County ("**GLAC**") area shown on Exhibit A (the "**GLAC Region**").

It is in the best interests of the Parties and the GLAC Region that the Parties' shared water resources are responsibly managed, protected, and conserved to the extent feasible.

Pursuant to the Integrated Regional Water Management Planning Act of 2002, Division 6, Part 2.2 of the California Water Code (the "**Act**"), several of the Parties entered into a Memorandum of Understanding in 2008 ("**2008 MOU**"), which was re-affirmed in 2012 ("**2012 MOU**"), and again in 2016 ("**2016 MOU**"). The purpose of those memoranda of understanding is to formally establish a governance structure called the "Leadership Committee" to coordinate and share information concerning water resources management planning programs and projects and other information for grant funding and Integrated Regional Water Management Plan ("**IRWMP**") implementation.

The 2012 MOU established that the Leadership Committee would be the Regional Water Management Group ("**RWMG**") for the GLAC Region, in accordance with the Act. The 2012 MOU was renewed in November 2016, and the 2016 MOU will expire on December 31, 2020.

The Parties intend by this MOU to continue the RWMG, provide procedures for adding and replacing members of the RWMG, and to develop, administer, update, and implement an IRWMP for the GLAC Region.

The Parties therefore agree as follows:

SECTION 1. PURPOSES AND GOALS

The Parties desire to coordinate and share information concerning water resources management planning programs and projects and other information for grant funding and IRWMP implementation, and to improve and maintain overall communication among the Parties. It is anticipated that coordination and information sharing among the Parties will assist the Parties in achieving their respective missions and contribute to the overall well-being of the GLAC Region.

SECTION 2. JOINT PLANNING FOR PROJECTS AND PROGRAMS

2.1 Projects and Programs:

The Parties intend to coordinate and collaborate to develop and implement projects and programs related to water resource management and planning. The Parties recognize that coordinated projects can achieve greater benefits than single purpose projects. Applicable projects and programs include, but are not limited to, the following:

2.1.1 An IRWMP for the GLAC Region; and

2.1.2 Solicitation of external funding for implementation of the IRWMP for the GLAC Region.

2.2 Continuation of the RWMG. The Parties hereby re-affirm their intent to continue the RWMG pursuant to California Water Code section 10539.

2.3 Governance and Operations of the RWMG. The RWMG is also known as the "Leadership Committee" and is composed of representatives of each of the Parties. The RWMG's procedures are set forth in the *Guidelines for the Operation of the Regional Water Management Group and Steering Committees for the Greater Los Angeles County Region Integrated Regional Water Management Plan* ("**Operating Guidelines**") attached as Exhibit B. The Operating Guidelines serve as the basis for the RWMG's decision-making process, are reviewed by the RWMG as necessary and may be amended by vote of the RWMG according to the voting procedure set forth in the Operating Guidelines. The Operating Guidelines must be consistent with this MOU and are void to the extent they are in conflict with this MOU.

2.4 New Parties: Any entity or agency may become a member of the RWMG and a Party to this MOU upon the following conditions:

2.4.1 The prospective member is a public agency or non-profit organization that has a role in water supply or water management and is approved as a member according to the procedures set forth in the Operating Guidelines (as that term is defined above); and

2.4.2 The prospective member formally approves and duly executes and agrees to be bound by this MOU; and

2.4.3 The prospective member is approved by a majority vote of the Leadership Committee.

2.5 Membership Requirement and Notification: When a new entity or agency is voted into membership of the RWMG, that member-elect must approve and sign this MOU within 90 days after election before it can formally be seated on the RWMG. Upon the member-elect's approval of this MOU, the member-elect will automatically become a Party under this MOU and may replace an outgoing Party in accordance with the Operating Guidelines. Exhibit C to this MOU will be changed to add the new Party and

to delete the outgoing Party, if any. Exhibit C will be made public on the RWMG's website, and the Chair of the Leadership Committee shall cause a written notice of the Party change to be electronically provided to all Parties within 20 business days after the change. The addition of (or replacement of a Party by) a new member-elect will be made through this procedure and does not require an amendment to this MOU.

2.6 Preparation and Adoption of the IRWMP

2.6.1 The RWMG will facilitate the development and implementation of the IRWMP for the GLAC IRWM Region.

2.6.2 The Parties acknowledge and agree to operate under the rules and guidance of the applicable sections of the California Water Code, including, without limitation, Sections 10540 and 10543. The Parties agree to cooperate and facilitate the adoption and approval of the IRWMP and subsequent updates in accordance with all legal requirements and procedures.

2.7 Endorsement by Other Entities. The Parties should encourage other entities to adopt resolutions endorsing the GLAC IRWM Region's IRWMP. Endorsements do not obligate entities beyond the demonstration of support for regional water management cooperation. Entities endorsing the GLAC IRWM Region's IRWMP will not be members of the RWMG or Parties unless they are added to the MOU in accordance with Section 2.

SECTION 3. GENERAL PROVISIONS

3.1 Term: This MOU will become effective upon approval by a majority of the Parties, as determined by the Chair of the RWMG, and will expire five (5) years from effective date.

3.2 Construction of Terms: This MOU is for the sole benefit of the Parties and does not grant rights to any non-Party or impose obligations on a Party in favor of any non-Party.

3.3 Good Faith: Each Party shall use reasonable efforts and work in good faith for the expeditious completion of the purposes and goals of this MOU and the satisfactory performance of its terms.

3.4 Governing Law: This MOU is made under and will be governed by the laws of the State of California.

3.5 Execution: This MOU may be executed in counterparts and the signed counterparts will constitute a single instrument. The signatories to this MOU represent that they have the authority to bind their respective Party to this MOU.

3.6 Termination: This MOU may be terminated by mutual written agreement of a majority of the Parties. Any Party may terminate its participation in this MOU upon 60

days' written notice to the remaining Parties. When a Party is no longer a member of the RWMG, that Party's participation in this MOU automatically terminates. Termination of a Party pursuant to this provision does not prevent that terminated party from endorsing the IRWMP.

3.7 Administration: The Chair of the Leadership Committee will be responsible for the ongoing administration of this MOU.

3.8 Financial Commitment: Neither the signing of this MOU nor the adoption by the governing boards of the Parties commits any Party to any financial obligation.

3.9 Severability: The provisions of this MOU are severable, and the invalidity, illegality or unenforceability of any provision of this MOU will not affect the validity or enforceability of any other provisions. If any provision of this MOU is found to be invalid, illegal, or unenforceable, the Parties shall endeavor to modify that clause in a manner which gives effect to the intent of the Parties in entering into this MOU.

3.10 Amendments: This MOU may be amended or modified only by written mutual consent of all Parties that are members of the RWMG at the time of the amendment or modification. No waiver of any term or condition of this MOU or any Party will be a continuing waiver.

3.11 Supersession: This MOU supersedes and replaces, in their entirety, the 2008, 2012, and 2016 MOUs, all of which are of no further force or effect.

3.12 Notice:

3.12.1 Any correspondence, communication or contact concerning this MOU must be directed to the Parties at the name and address listed in Exhibit C. The Parties agree to timely inform the Chair of the Leadership Committee of any changes needed in the name or address of their respective representatives. After such a change is made pursuant to the Operating Guidelines, the Chair will provide all Parties with an updated copy of Exhibit C. The Chair shall ensure that a current version of Exhibit C is posted to the RWMG's website.

3.12.2 Notice will be deemed as given upon personal delivery, receipt of e-mail, receipt of fax confirmation, or five days after deposit in U.S. Mail, first-class postage, prepaid, and addressed as set forth above.

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

[Signatures appear on following pages.]

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

LOS ANGELES COUNTY FLOOD
CONTROL DISTRICT
a body corporate and politic

Date: _____

By: _____
Chief Engineer

APPROVED AS TO FORM:

Mary C. Wickham
County Counsel

By: _____
Deputy

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Los Angeles Gateway Integrated
Regional Water Management
Joint Powers Authority

Date: _____

By: _____
Board Chair

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Water Replenishment District of
Southern California

Date: _____

By: _____
General Manager

APPROVED AS TO FORM:

Attorney

By: _____
Deputy

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Las Virgenes Municipal Water District

Date: _____

By: _____
General Manager

APPROVED AS TO FORM:

Wayne K. Lemieux
Attorney

By: _____
Deputy

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Los Angeles County Public Works

Date: _____

By: _____
Director of Public Works

APPROVED AS TO FORM:

Mary C. Wickham
County Counsel

By: _____
Deputy

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

City of Westlake Village

Date: _____

By: _____
City Manager

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

City of Calabasas

Date: _____

By: _____
City Manager

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

West Basin Municipal Water District

Date: _____

By: _____
General Manager

APPROVED AS TO FORM:

By: _____

Counsel for West Basin
Municipal Water District

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

City of Torrance

Date: _____

By: _____
Director of Public Works

APPROVED AS TO FORM:

John L. Fellows III
City Attorney

By: _____

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

City of Santa Monica

Date: _____ By: _____

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

City of Los Angeles Department of
Water & Power

Date: _____

By: _____
General Manager

And

By: _____
Barbara E. Moschos
Secretary

APPROVED AS TO FORM:

Carmen A. Trutanich
City Attorney

By: _____
Eduardo A. Angeles
Senior Assistant City Attorney

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

City of Glendale

Date: _____

By: _____
Director of Public Works

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Main San Gabriel Basin Watermaster

Date: _____

By: _____
Executive Officer

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

San Gabriel Basin Water Quality
Authority

Date: _____

By: _____
Executive Director

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Raymond Basin Management Board

Date: _____ By: _____

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Santa Monica Bay Restoration
Commission

Date: _____

By: _____
Executive Officer

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

County of Sanitation District No. 2 Los Angeles County

Date: _____

By: _____
Chairperson, District No. 2

APPROVED AS TO FORM:
Lewis Brisbois Bisgaard & Smith, LLP

By: _____
District Counsel

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

City of Los Angeles Bureau of
Sanitation

Date: _____

By: _____
Director

APPROVED AS TO
FORM:

By: _____
City Attorney

ATTEST:

By: _____
Deputy City Clerk

The Parties are signing this Memorandum of Understanding as of the dates opposite their respective signatures.

Metropolitan Water District of Southern California

Date: _____

By: _____
General Manager

APPROVED AS TO FORM:

Marcia L. Scully
County Counsel

By: _____
Deputy

Exhibit A

Greater Los Angeles County IRWMP Region and its Five Sub-Regions



Exhibit B

**Guidelines for the Operation of the
Regional Water Management Group and Steering Committees of the
Greater Los Angeles County Region
Integrated Regional Water Management Plan
November 2020**

**Guidelines for the Operation of the
Regional Water Management Group and Steering Committees of the
Greater Los Angeles County Region
Integrated Regional Water Management Plan
November 2020**

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I. Introduction

a. The intent of the Greater Los Angeles County (**GLAC**) Region (**Region**) Integrated Regional Water Management (**IRWM**) program is to encourage integrated regional strategies for the management of water resources, and to provide funding, through competitive grants, for projects that protect communities from drought and climate change, improve water reliability, protect and improve water quality, and improve local water security and resiliency by reducing dependence on imported water.

b. The IRWM's Regional Water Management Group (**RWVG**) is formed in accordance with the terms, provisions and requirements of the California Water Code, and is composed of the parties (**Parties**) to the Memorandum of Understanding for Integrated Regional Water Management Planning and Implementation for the Greater Los Angeles County Region (**MOU**). Among the goals of the RWVG is the development of an IRWM Plan (**IRWMP**) and solicitation of funding for implementation of that IRWMP.

c. The decision-making structure for the RWVG consists of a region-wide decision-making body known as the **Leadership Committee**, and five geographically based sub-regional **Steering Committees**.

d. Each Steering Committee consists of representatives from each sub-region's local agencies and organizations involved in water management and related topics. The five sub-regions are: North Santa Monica Bay, South Bay, Upper Los Angeles River, Upper San Gabriel River and Rio Hondo River, and Lower San Gabriel and Lower Los Angeles Rivers, as shown on Attachment A.

e. The Leadership Committee consists of 16 regular members and their alternates, as follows:

1. The Los Angeles County Flood Control District, which will sit as the Chair of the Leadership Committee,

2. The Chair and Vice-Chair of each Steering Committee and their alternates; and

3. Five **Water Management Area** representatives, one for each Water Management Area, and their alternates.

f. The five Water Management Areas are:

1. Surface Water,

2. Groundwater,

3. Sanitation,

4. Stormwater, and

5. Open Space.

II. Sub-Regional Steering Committees

Each of the five sub-regions of the Region's IRWM planning area will be guided by a Steering Committee consisting of representatives of local agencies or organizations involved in local water management and related topics. To the extent feasible, the formation and composition of each Steering Committee will be consistent with the following:

a. Formation

1. Each member entity should have experience with at least one of the following Water Management Areas: groundwater, surface water, storm water, sanitation, and open space.

2. Each Steering Committee should strive to include at least one city and at least one member entity with experience in each Water Management Area.

3. Entities wishing to join a Steering Committee must submit a written request to the Steering Committee Chair. The written request will be presented to the Steering Committee for deliberation and a vote. A majority vote of the Steering Committee is required to add an entity to the Steering Committee.

4. Each member entity will designate a primary and secondary representative to represent it on the Steering Committee. Each representative will serve at the pleasure of the appointing member entity.

5. It is desirable, but not required, that the primary and secondary representative designated by each member entity should be representative of that entity's executive level.

6. Each Steering Committee member shall have one vote. The presence of a simple majority of the Steering Committee members at any meeting of the Steering Committee constitutes a quorum for the purposes of conducting business. The affirmative vote of a majority of those Steering Committee members present and voting is required for all decisions and recommendations of the Steering Committee.

7. The members of each Steering Committee will elect from among themselves a Chair of the Steering Committee. The Chair will serve at the pleasure of the Steering Committee and will serve on the Leadership Committee. The term of each Steering Committee Chair will be reviewed every 3 years on a staggered basis, as illustrated in the table below.

8. The members of each Steering Committee will elect from among themselves a Vice-Chair to preside over meetings of the Steering Committee in the absence of the Chair. The Vice-Chair will serve at the pleasure of the Steering

Committee and will serve on the Leadership Committee. The term of each Steering Committee Vice-Chair will be reviewed every 3 years on a staggered basis, as illustrated in the table below.

9. Each Steering Committee may select up to two member entities to serve as alternates to the Chair or Vice-Chair on the Leadership Committee with voting rights only in the absence of the Chair or Vice-Chair. Each alternate may vote in place of only one absent regular member (i.e. if the Chair and Vice-Chair are both absent from a Leadership Committee meeting, each alternate may vote on behalf of only one of those regular members). If two alternates are selected, the Steering Committee shall designate one as the first alternate and one as the second alternate for purposes of determining voting priority. The selection process for the alternates will be established by each Steering Committee.

10. Any member entity holding the position of the Chair, Vice-Chair, or alternates must become a signatory to the MOU within 90 days after being elected to the position of Chair, Vice-Chair, or alternate, if they have not already done so. If a member entity fails to become a signatory within 90 days, then the Steering Committee may elect a new member to assume the position of Chair, Vice-Chair, or if applicable, alternate.

11. Each Steering Committee will nominate one representative for each Water Management Area, without geographic consideration, for consideration to serve on the Leadership Committee. The term of each Water Management Area representative will be reviewed every 3 years on a staggered basis, as illustrated in the table below.

12. Each Steering Committee may establish a membership size limitation.

13. A Steering Committee may request a member entity replace its representative for failure to participate.

14. Steering Committees may adopt additional rules for their formation and participation, but those rules must not conflict with these Guidelines for the Operation of the Regional Water Management Group and Steering Committees for the Greater Los Angeles County Region Integrated Regional Water Management Plan (**Operating Guidelines**).

b. **Roles and Responsibilities.** The Steering Committees will have the following roles and responsibilities:

1. Represent the interests of the sub-region.
2. Meet monthly or as required to accomplish their purpose in developing the IRWMP, evaluating proposed projects and conducting necessary business. The Steering Committee Chair may call meetings as needed.

3. Establish, as necessary, subcommittees charged with studying, investigating and soliciting information that will advance the development, implementation and administration of the IRWMP and/or other areas of business. Subcommittees will be subject to the oversight of the Steering Committee and no recommendation or finding of a subcommittee will be binding upon the Steering Committee. Subcommittee size and composition will be determined by the Steering Committee, and subcommittee members may be selected from any representative of any Steering Committee member entity or organization, or any appropriate stakeholder.

4. Identify reliable and long-term funding for the implementation of the IRWMP and the projects described in the IRWMP from sources, including local, state and federal funding, and consider pursuing funds from these sources. Steering Committee members will also lend individual support to efforts to apply for and procure such funds, to the extent that each entity is able. Steering Committee members may also choose to contribute funds to support any and all phases of the work to be performed for development and implementation of the IRWMP.

5. Prepare periodic reports to its member agencies, organizations and stakeholders describing the progress toward targets and objectives of the IRWMP.

6. Share to the extent not otherwise prohibited by law, privilege, or previous lawful agreement, all information required to develop, prepare, implement and administer and submit documents for the IRWMP , including monitoring data, Computer Assisted Drawing and Design and Geographic Information Systems or other electronic data. Such sharing shall be subject to any applicable license agreements or other restrictions. All data shared among the entities shall be provided “as is” and without warranties as to accuracy or as to any other characteristics, whether expressed or implied. The intent of this data-sharing provision is to facilitate the development, implementation and administration of the IRWMP, and not to authorize use of this data for tasks unrelated to the IRWMP, unless deemed appropriate by the Steering Committee.

7. Adopt fiscal procedures as necessary to administer funds that may be received for purposes of development, administration and/or implementation of the IRWMP.

8. In accordance with California Water Code Section 10541(g), make meetings of each Steering Committee open to the public and post meeting notices on a designated website.

9. Provide outreach to local entities and communities to ensure adequate input from all stakeholders.

10. Maintain a sub-regional project list and ensure that the Leadership Committee’s master list of projects is current.

11. Maintain a list of sub-regional goals and priorities as appropriate.
12. Identify and sponsor sub-regional planning studies as needed.
13. Work with the Leadership Committee to update and implement the IRWMP as required.
14. Participate in the Leadership Committee.

III. Leadership Committee

a. Formation

1. The Leadership Committee will consist of the Los Angeles County Flood Control District, the Chairs and Vice-Chairs of each of the five Steering Committees, and five additional members representing each of five Water Management Areas. Each of these sixteen members will have one vote on the Leadership Committee. Alternate members may vote in place of their regular member only in the event that their regular member is absent during a vote.

2. According to the schedule below, each Steering Committee will nominate a member entity to fill each of the five Water Management Area positions on the Leadership Committee. These nominations will be reviewed by and subject to a majority vote of Steering Committee Chairs and Vice-Chairs and the Chair of the Leadership Committee.

3. The Steering Committee Chairs and Vice-Chairs and the Chair of the Leadership Committee may also select another member entity to serve as an alternate to each Water Management Area member with voting rights only in the absence of the regular Water Management Area member. Alternates must be selected from among the nominations submitted by each Steering Committee.

4. Any member entity holding a Water Management Area position must become a signatory to the MOU within 90 days after being elected to that position, if they have not already done so. If a member entity fails to become a signatory within 90 days, then that entity's position may be filled using the procedures described in Section III.a.2-3 above.

5. Each member entity holding a Water Management Area position will designate a primary and secondary representative to represent it on the Leadership Committee. In the event that a representative is unable to continue to serve during its term, then the designating Party will select a replacement to fulfill the remainder of the term. All representatives must be approved by the Leadership Committee and must meet the minimum qualifications for Water Management Area Representatives set forth in Attachment B.

6. The Los Angeles County Flood Control District will serve as Chair of the Leadership Committee, at the pleasure of the Leadership Committee, and will be represented by the Chief Engineer of the Los Angeles County Flood Control District or his/her designee.

7. In addition to any additional reviews deemed necessary by the Leadership and/or Steering Committees, all Leadership Committee member terms will be reviewed every 3 years on a staggered basis as follows: Each sub-region will review the Chair and Vice-Chair Steering Committee positions for its sub-region every 3 years as illustrated in the table below. The Chair of the Leadership Committee and Chairs and Vice-Chairs of the Steering Committees will review the Water Management Area positions every 3 years as illustrated in the table below. If possible, the entity selected to represent each Water Management Area should be selected from a different sub-region every 3 years. Each Steering Committee will nominate a representative to fill the Water Management Area position. These nominations will be reviewed by and subject to a majority vote of Steering Committee Chairs and Vice-Chairs, and the Leadership Committee Chair for consideration and appointment. Leadership Committee members may serve consecutive terms.

Position	Year									
	20	21	22	23	24	25	26	27	28	29
Chair		x			X			x		
Vice-Chair	x			X			x			X
WMA										
Surface Water			x			x			x	
Sanitation			x			x			x	
Groundwater			x			x			x	
Stormwater			x			x			x	
Open Space			x			x			x	

8. Each entity serving as a member of the Leadership Committee must become a signatory to the MOU. Any Leadership Committee member that withdraws from the Leadership Committee in writing or consistently fails to participate (as deemed by majority vote of the Leadership Committee) effectively withdraws its agency from the Leadership Committee and the MOU. The withdrawn member will be replaced on the Leadership Committee through the processes described in these Operating Guidelines.

9. The presence of a simple majority of the Leadership Committee members at any meeting of the Leadership Committee will constitute a quorum for the purposes of conducting business. The affirmative vote of a majority of those Leadership Committee members present and voting is required for all decisions and recommendations of the Leadership Committee.

10. No member entity may serve on the Leadership Committee in more than one position.

b. **Roles and Responsibilities.** The Leadership Committee will have the following roles and responsibilities:

1. Meet bi-monthly or as required to accomplish its purpose in developing the IRWMP and conduct necessary business. The Leadership Committee Chair may call meetings as needed.

2. Facilitate the development and implementation of the IRWMP for the GLAC IRWM Region and update the IRWMP as needed to address new information, as well as new statutory provisions, administrative requirements or grant guidelines established by the Department of Water Resources.

3. Establish, as necessary, subcommittees charged with studying, investigating and soliciting information that will advance the development, administration, and implementation of the IRWMP. The subcommittees will be subject to the oversight of the Leadership Committee, and no recommendation or finding of a subcommittee will be binding upon the Leadership Committee. Subcommittee size and composition will be determined by the Leadership Committee, and subcommittee members may be selected from any representative of the various Steering Committee entities or any appropriate stakeholder.

4. Identify and pursue funding as needed for the development and administration of the IRWMP. The Leadership Committee will be responsible for determining the amount of contributions necessary for administration of the IRWMP. Leadership Committee representatives will communicate to their respective Steering Committees the amount of funding needed and will pursue commitments for voluntary contributions from Steering Committee members and other stakeholders.

5. Identify and pursue reliable and long-term funding for the implementation of the IRWMP and the projects described in the IRWMP from sources including local, state and federal.

6. Prepare periodic reports for the Steering Committees and stakeholders describing the progress of the development, administration and implementation of the IRWMP.

7. Share (to the extent not otherwise prohibited by law, privilege, or previous lawful agreement) all information required to develop, prepare, implement and administer and submit documents for the IRWMP, including monitoring data, Computer Assisted Drawing and Design and Geographic Information Systems or other electronic data. Such sharing shall be subject to any applicable license agreements or other restrictions. All data shared among the Parties shall be provided "as is" and without warranties as to accuracy or as to any other characteristics, whether expressed or implied. The intent of this data-sharing provision is to facilitate the development, implementation and administration of the IRWMP, and not to authorize

use of this data for tasks unrelated to the IRWMP, unless deemed appropriate by the Leadership Committee.

8. Adopt, as necessary, fiscal procedures to administer funds that may be received for purposes of development, administration and/or implementation of the IRWMP.

9. Establish a project evaluation framework that is consistent across the Region for the purpose of quantifying project benefits to allow for the categorization and prioritization of proposed projects based on the Water Management Areas and consistency with the IRWMP and with any applicable statutory provisions, grant guidelines, or administrative requirements established by the Department of Water Resources.

10. Facilitate the adoption of the IRWMP by those entities within the Region with responsibility for one or more Water Management Areas.

11. To the extent feasible, make all meetings of the Leadership Committee open to the public and post meeting notices on a designated website.

12. Provide regional oversight to the Greater Los Angeles County Region IRWMP.

13. Track regional progress towards the Greater Los Angeles County Region IRWMP targets achieved through IRWM funded projects.

14. Act as liaison between the State of California (**State**) and the Steering Committees.

15. Represent the Region's needs to the State.

16. Provide a balance for sub-regional interests.

17. Provide regional outreach related to the Greater Los Angeles County Region IRWMP.

18. Periodically update the Greater Los Angeles County Region IRWMP.

IV. Guidelines for Transparency. In accordance with the requirements of California Water Code Section 10541(g), the following guidelines have been established to enable participation in the planning effort by all stakeholders and to ensure transparency in decision-making by the Leadership Committee:

a. The Leadership Committee will prepare and circulate agendas in advance of its meetings. The Steering Committees will have an opportunity to discuss those agendas prior to the Leadership Committee meetings when possible.

b. Minutes from Leadership Committee meetings will be posted on the website and distributed to stakeholders with key action items such that subsequent interested parties can review and understand the recommendations and actions.

V. Guidelines for Funding Contributions

a. The Leadership Committee will determine the budget for ongoing IRWMP operations (funding target). Such operations include but are not limited to consultant support, administrative expenses, special studies, direct costs, etc.

b. The budget shall be determined for multiple years so as to provide participating entities planning information for their own budgetary purposes.

c. All Steering Committees are expected to contribute equitably to the funding target. The Chair and Vice-Chair of each Steering Committee will be responsible for outreach to Steering Committee members and stakeholders in order to obtain the necessary contributions.

d. All Leadership Committee and Steering Committee members will be expected to contribute towards the funding target established by the Leadership Committee based on their ability to pay. Leadership Committee and Steering Committee members are also expected to assist in outreaching to local entities for funding contributions.

e. If extenuating circumstances prevent a Steering Committee from raising its portion of the funding target, the Chair and Vice Chair of the Steering Committee may appeal in writing to the Leadership Committee for an exception to the funding target, explaining their extenuating circumstances.

f. The Leadership Committee and Steering Committees will seek planning grants and other sources of funding as available to offset the amount of Steering Committee member contributions or contributions from other entities.

Attachment A

Map of the GLAC Region's IRWM Planning Area and its Five Sub-Regions



Attachment B

Water Management Area Representative Minimum Qualifications

Greater Los Angeles County Integrated Regional Water Management Region		
Water Management Area (WMA) Representation Minimum Requirements		
WMA	Minimum Years of Experience	Description
Groundwater	Five +	<ul style="list-style-type: none"> • Experience in one of the following groundwater areas: remediation, supply, management and/or storage. • Educational background or equivalent work experience in engineering, natural sciences, land use management, conservation, or other water resource-related field. • Must not have competing or conflicting groundwater interests within or outside of the Greater L.A. Region.
Open Space	Five +	<ul style="list-style-type: none"> • Experience with habitat, open space and/or recreational issues at a regional level (i.e. across municipal jurisdictions and watershed boundaries). • Educational background or equivalent work experience in natural sciences, land use management, conservation, or other water resource-related field. • Familiar with the agencies and organizations involved in habitat/open space issues in the LA Region who are likely to be project proponents, landowners or permittees of projects.
Sanitation	Five +	<ul style="list-style-type: none"> • Experience in local or regional agency that provides wastewater collection, treatment, recycling and/or disposal services. • Education background and work experience in science, engineering, waste management or related fields.
Stormwater	Five +	<ul style="list-style-type: none"> • Experience in overseeing/managing stormwater pollution abatement projects and knowledge in stormwater programs in multi-watersheds as defined in the Greater Los Angeles Region IRWMP. • Educational background or work experience in engineering, environmental science, biology, chemistry, toxicology, microbiology, urban planning or closely related field. • Sound knowledge of NPDES Stormwater Permit and TMDL issues as related to the region. • Experience in taking a major role in regional NPDES stormwater permit and TMDL compliance efforts involving multiple jurisdictions. • Ability to provide a regional perspective on stormwater and water quality issues.

Greater Los Angeles County Integrated Regional Water Management Region		
Water Management Area (WMA) Representation Minimum Requirements		
Surface Water	Five +	<ul style="list-style-type: none"> • Expertise in the planning, design and construction, financing, and operations of water works facilities which includes storage reservoirs, transmission and distribution systems, pumping plants, water treatment, water conservation, and system optimization particularly as it effects power usage. • Educational background or work experience in engineering, urban planning, environmental studies or related fields. • Sound knowledge of existing and emerging regulations, as well as environmental matters and familiarity with California water law and regulations. • Knowledgeable of the roles of federal, state and local governmental agencies involved in either the regulation of or the operation of water supply facilities, as well as familiarity with key nongovernmental agencies that influence the operations of water systems. • Experience in the acquisition of water rights.
<p>General Minimum Qualifications for all WMA Representatives</p> <ul style="list-style-type: none"> • Familiar with the Region’s IRWMP, its decision-making structure, the committee members, goals and targets, and specific issues, challenges and potential solutions related to the specific WMA on a regional scale. • Must be able to represent regional interests in the Greater Los Angeles County Region. • Must be able to attend and participate in Leadership Committee meetings. 		

Exhibit C
Parties to the MOU and Current Party Representatives
(Effective XX/XX/2020)

CHAIR OF LEADERSHIP COMMITTEE

Los Angeles County Flood Control District
Mr. Mark Pestrella
900 South Fremont
Alhambra, CA 91803

SUB-REGIONAL STEERING COMMITTEES

Lower San Gabriel and Lower Los Angeles Rivers

Chair	Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority Ms. Lisa Rapp 16401 Paramount Blvd. Paramount, CA 90723
Vice Chair	Water Replenishment District Robb Whittaker 4040 Paramount Blvd. Lakewood, CA, 90712

North Santa Monica Bay

Chair	Las Virgenes Municipal Water District Mr. David W. Pedersen 4232 Las Virgenes Road Calabasas, CA 91302
Vice Chair	County of Los Angeles Waterworks District 29 Mr. David Rydman 900 S. Fremont Ave. Alhambra, CA 91803

South Bay

Chair	West Basin Municipal Water District Mr. Edward Caldwell 17140 South Avalon Boulevard, Suite 210 Carson CA 90746
Vice Chair	City of Torrance Mr. John Dettle 20500 Madrona Avenue Torrance, CA 90503

Upper Los Angeles River

Chair City of Los Angeles Department of Water and Power
Mr. Martin Adams
111 North Hope Street, Room 1460
Los Angeles, CA 90012

Vice Chair City of Glendale
Mr. Yaz Emrani
633 E. Broadway Ste 209
Glendale CA 91206

Upper San Gabriel River and Rio Hondo River

Chair Main San Gabriel Basin Watermaster
Ms. Kelly Gardner
725 North Azusa Avenue
Azusa, CA 91702

Vice Chair San Gabriel Basin Water Quality Authority
Mr. Randy Schoellerman
1720 West Cameron Avenue, Suite 100
West Covina, CA 91790

WATER MANAGEMENT AREA REPRESENTATIVES

Groundwater Raymond Basin Management Board
Mr. Tony Zampielo
725 North Azusa Avenue
Azusa, CA 91702

Open Space Santa Monica Bay Restoration Commission
Mr. Guangyu Wang
320 West 4th Street, Suite 200
Los Angeles, CA 90013

Sanitation Los Angeles County Sanitation Districts
Mr. Robert C. Ferrante
1955 Workman Mill Road
Whittier, CA 90601

Stormwater City of Los Angeles, Bureau of Sanitation
Mr. Enrique Zaldivar
2714 Media Center Drive
Los Angeles, CA 90065

Surface Water The Metropolitan Water District of Southern California
Mr. Jeffrey Kightlinger
700 North Alameda Street
Los Angeles, CA 90012

ALTERNATES

Leadership Committee

Alternates to Chair

Los Angeles County Flood Control District
Dan Lafferty
Keith Lilley
Matthew Frary

Lower San Gabriel and Lower Los Angeles Rivers

Alternate to Lower San Gabriel
and Los Angeles Rivers
Chair

Los Angeles Gateway Region Integrated Regional Water
Management Joint Powers Authority
Ms. Grace Kast
16401 Paramount Blvd.
Paramount, CA 90723

Alternate to Lower San Gabriel
and Los Angeles Rivers
Vice Chair

Water Replenishment District of Southern California
Ms. Esther Rojas
4040 Paramount Blvd.
Lakewood, CA 90712

North Santa Monica Bay

Alternate to North Santa Monica
Bay Steering Committee

City of Westlake Village
Mr. Joe Bellomo
31200 Oak Crest Drive
Westlake Village, CA 91361

Alternate to North Santa Monica
Bay Steering Committee

City of Calabasas
Mr. Alex Farassati
100 Civic Center Way
Calabasas, CA 91302

South Bay

Alternate to South Bay Steering
Committee
Chair

West Basin Municipal Water District
(TBD)
17140 South Avalon Boulevard, Suite 210
Carson CA 90746

Alternate to South Bay Steering
Committee
Vice-Chair

City of Santa Monica
Mr. Neal Shapiro
1685 Main Street
Santa Monica, CA 90401

Upper Los Angeles River

Alternate to Upper Los Angeles River Steering Committee Chair	City of Los Angeles Department of Water and Power Mr. David Pettijohn 111 North Hope Street, Room 1460 Los Angeles, CA 90012
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Alternate to Upper Los Angeles River Steering Committee Vice Chair	City of Glendale (TBD) 633 E. Broadway Ste 209 Glendale CA 91206
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Upper San Gabriel and Rio Hondo River

Alternate to Upper San Gabriel and Rio Hondo River Steering Committee Chair	Main San Gabriel Basin Watermaster (TBD) 725 North Azusa Avenue Azusa, CA 91702
---	--

Alternate to Upper San Gabriel and Rio Hondo River Steering Committee Vice Chair	San Gabriel Basin Water Quality Authority (TBD) 1720 West Cameron Avenue, Suite 100 West Covina, CA 91790
--	--

Open Space

Alternate to Open Space Representative	Santa Monica Bay Restoration Commission (TBD) 320 West 4th Street, Suite 200 Los Angeles, CA 90013
--	---

Sanitation

Alternate to Sanitation Representative	Los Angeles County Sanitation Districts Ms. Sharon Green 1955 Workman Mill Road Whittier, CA 90601
Sanitation Chair	

Stormwater

Alternate to Stormwater Representative	City of Los Watershed Protection Division Mr. Shahram Kharaghani 2714 Media Center Drive Los Angeles, CA 90065
--	---

Surface Water

Alternate to Surface Water Representative	Metropolitan Water District of Southern California (TBD) 700 North Alameda Street Los Angeles, CA 90001
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January 19, 2021 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Engineering and External Affairs

Subject : Customer Outreach Efforts on Billing Methodology and Residential Water Budgets

SUMMARY:

On November 17, 2020, Director Lynda Lo-Hill requested a future agenda item for staff to provide a report on the District's efforts to remind customers that their sanitation billing is based on the number of people in the household and to provide them with an opportunity to update their information with the District. This report is responsive to Director Lo-Hill's request and includes additional information related to residential water budgets.

Customer Service, Public Affairs, Resource Conservation, Finance/Accounting and Information Technology staff have been working together since the inception of residential water budgets in 2016 to ensure that the rate structure is successfully implemented. The District has strived to increase awareness on the importance of customers keeping their account information up-to-date to ensure the accuracy of their water and sanitation bills. Efforts have been focused on informing customers of how residential water budgets are established, the importance of reviewing and updating account information to ensure that the budgets reflect current conditions, where to find water budget information and who to contact with questions or to make water budget changes. Through these efforts, most customers have become accustomed to the budget-based rate structure; however, there is always more work that can be done to remind existing customers and inform new customers of how they can take advantage of the rate structure to effectively manage their water and sanitation bills.

RECOMMENDATION(S):

Receive and file the report on customer outreach efforts on billing methodology and residential water budgets.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

FINANCIAL IMPACT:

There is no financial impact associated with this effort.

DISCUSSION:

On November 17, 2020, Director Lynda Lo-Hill requested a future agenda item for staff to provide a report on the District's efforts to remind customers that their sanitation billing is based on the number of people in the household and to provide them with an opportunity to update their information with the District. This report is responsive to Director Lo-Hill's request and includes additional information related to residential water budgets.

While efforts to this end have been on-going since the water budget rate structure was first implemented in 2016, staff has and continues to increase its focus on notifying and educating customers of the importance of updating their account information when changes occur that could have an impact on their bill. The primary focus has been to remind customers that they should contact the District if and when there are changes to the number of residents in their household. The number of people in a household affects both a customer's water budget (indoor water use allocation) and the amount billed for sanitation service. With COVID-19 pandemic and current Stay-at-Home Orders, it is prudent to renew the District's focus to educate customers on the importance of having the correct number of residents listed on their account. Simultaneously, staff has stressed the importance of having the correct irrigated area data on file with the District and urged customers to notify the District if there is a change in landscaped area or if the accuracy of the data requires verification.

The graphic provided below depicts how water budgets are calculated for residential customers. Indoor water use needs are based on providing each person in the household with a standard volume of water. The current California standard is 55 gallons per person per day, but the figure is anticipated to decrease over time in compliance with new State regulations. Outdoor water use needs are determined by using a customer's irrigated area and local weather data to determine the volume of water to efficiently support healthy plants and a modest amount of turf grass. The amount changes from month-to-month as weather conditions (evapotranspiration rates) change. Other adjustments can be made for special situations such as medical needs, licensed child/adult/health-care providers or caring for horses or livestock.



Following is a summary of the current and on-going approaches used by the District to communicate with customers on the billing methodology and residential water budgets.

- Interactions with customers when they call the District or through the exchange of e-mail, typically in response to a “high bill complaint”;
- Information included in “welcome packages” provided to new customers when they initiate service with the District (see Attachment A);
- Placement of messages on bills (see Attachment B);
- Use of social media to post information regarding water budgets (see Attachment C);
- Use of the quarterly *Current Flow* newsletter to provide information on water budgets (see Attachment D);
- Posting of information on the District’s website at www.LVMWD.com; and
- Providing information to customers upon conclusion of an in-person water audit, which includes verification of irrigated areas data; over 400 water audits were conducted in 2020.

Information Technology staff have also been proactively reviewing the latest available aerial photographs of the District’s service area and working collaboratively with Field Customer Service staff to double-check that irrigated area data for individual parcels is accurately reflected in the Customer Information System (CIS). These efforts have indicated that the irrigated area data for most properties is within 10% of actual. Efforts to improve the accuracy of the District’s irrigated area data remain on-going. Staff plans to provide an update to the Board later this year with regards to these on-going efforts.

Staff also reminded customers of how water budgets work and how they can request changes during the first water rate community meeting held on January 13, 2021. The same information will be provided at the next community meeting on January 21, 2021. While staff has and continues to educate customers on how the budget-based rate structure works, there is always more work that can be done. Staff plans to continue with outreach efforts as noted above and may from time-to-time increase efforts as the need arises and resources allow.

GOALS:

Sustain Community Awareness and Support

Prepared by: Ursula Bosson, Customer Service Manager

ATTACHMENTS:

- Attachment A - Welcome Packet
- Attachment B - Budget on Bill
- Attachment C - Social Media Postings
- Attachment D - The Current Flow

Attachment A - Welcome Packet

IMPORTANT INFORMATION ABOUT LVMWD AND YOUR WATER SERVICE

HOW DO I PAY MY BILL?

More payment options are available.

LVMWD.com/PayMyBill

Cash, Check Payments and Credit Card Payments – are accepted at 4232 Las Virgenes Rd., Calabasas during regular business hours.

Credit Card Payments – To use your credit card, go to www.LVMWD.com/PayMyBill or call (844) 395-2240, there are no fees.

Pay by Mail – Use the convenient return envelope provided to you with your bill. Detach and enclose the bill stub with your check or money order. **Do not send cash**

After-hours – A drop box located to the left of the main entrance doors of the headquarters building is available. **Do not use the drop box for cash payments.** Please be sure to indicate your account information and the service address.

Banking Bill Pay Services – You may sign up through your financial institution to make a one-time or automatic payments. Just select LVMWD as the payee and enter all 16 digits from your bill into the account field. Incorrect or missing information may cause a 7-10 day delay in receiving payment.

Late Fees – Late payments will be subject to a 5% Late Fee and \$100 Disconnect Notice if applicable.

HAVE ADDITIONAL QUESTIONS? GO TO LVMWD.COM or CALL (818) 251-2200

WHERE ARE YOU LOCATED?

LVMWD Headquarters is located at 4232 Las Virgenes Rd., Calabasas, CA 91302. Regular business hours are Monday - Friday 8:00 a.m - 5:00 p.m.

HOW DOES LVMWD BILL ME?

Bills are issued monthly and include water and sewer service charges (if applicable). Payment in full is due within 20 days of the bill's issue date. Questions please call Customer Service at (818) 251-2200

WHAT IF THERE IS A WATER EMERGENCY?

LVMWD provides emergency response 24/7. If you encounter a problem with water service, see a leak in the street or observe a sewer overflow, call us at (818) 251-2100. If calling after business hours, follow the voice prompts, there will be a response.

WHAT IF I RENT?

Tenants with a valid lease agreement can apply for service and are responsible for the payment of service fees and charges. The property owner shall be responsible for any unpaid fees and will be notified if the account becomes past due.

Sorry We Missed You!

Your water service has been turned on at the meter.

Your water meter is located:

For water to flow, you must turn the Customer handle, located inside the meter box as shown below.

Customer Handle

Customer Handle: When this is pointed to the "9 o'clock" position it is OFF

Water Meter

Pressure Regulator
(not installed on all services)

Customer Handle: When this is pointed to the "6 o'clock" position it is ON

For water to flow, slowly turn the Customer handle COUNTER-CLOCKWISE

WELCOME

Las Virgenes Municipal Water District



Welcome to the neighborhood! Here is some important information about your bill and how to conserve water:

Start Here!

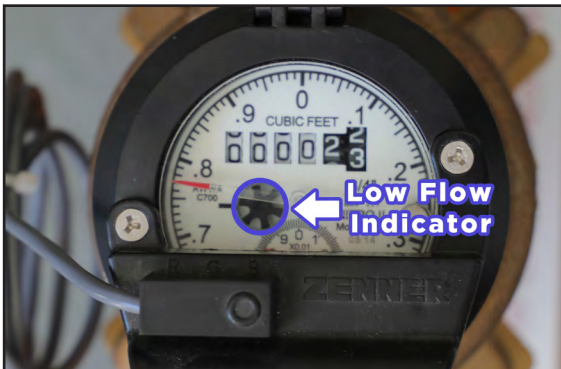
#1 Check for leaks

DID YOU KNOW?

The average household leak can cost you over 10,000 gallons of water wasted per year.

HOW CAN YOU CHECK FOR LEAKS?

Your meter is your best tool to detect a leak on your property. LVMWD installs meters with a low flow indicator that can detect small amounts of water flowing through the meter. This is found on your meter's register as shown below.



Low Flow Indicator

The low flow indicator will spin if any water is passing through the meter, showing when there may be a possible leak on your property.

COMMON HOUSEHOLD LEAKS ARE:

Common types of leaks found in the home are worn toilet flappers, dripping faucets, faulty automatic pool-fill valves and irrigation equipment.

For more information on leak detection:

LVMWD.com/CheckForLeaks

#2 Test your irrigation system

75% of the average customers water use is for outdoor irrigation. This means that if your sprinkler system is not operating properly you could be wasting huge amounts of water and money. Testing your irrigation system is a simple process.

Identify system performance problems:

These commonly include broken valves and sprinkler heads, sunken or misaligned sprinkler heads or improper coverage caused by tilted, blocked or improperly spaced sprinkler heads.

Ensure your watering times are appropriate: Incorrect irrigation scheduling is the most common source of high water use in our District. Check your sprinkler timers to ensure that you are not over-watering your landscape.

For more tips on how to tune your irrigation system:
LVMWD.com/Irrigation-Efficiency


Follow us on Social Media



#3 Know your water budget


Each household has a unique water budget based on three factors.

Indoor Need




This is the number of residents living at the property. Each resident is allotted 55 gallons of water a day, per CA state law.

Outdoor Need



This is the amount of irrigated area your parcel has. This, combined with ET and plant factor determine the outdoor budget.

Adjustment



Adjustments are offered to ensure people with medical needs and customers with livestock have enough water provided for their needs.

Other variances LVMWD offers to help our valued customers stay within their water budget are:

Pool Fill Variance
(1 every 5 years)

New Planting

Leak Adjustment
(1 every 3 years)

Variance
(Sept. - May)

If you are making repairs to your pool and need to refill it, are planting new landscape and need extra water to establish it, or found a leak on your property these one time adjustments can help prevent going above your allocated budget.

To make adjustments to your budget or inquire about adjustments and variances contact Customer Service:

(818) 251 2200

For more information on Water Budgets:

LVMWD.com/WaterBudgets

#4 Ways to conserve

Slow the Flow

Install drip irrigation or rotary nozzles that distribute water at a lower rate, delivering precise coverage to plants and reducing runoff.



Cool's the Rule

Water when it's cooler (between 5 p.m. and 10 a.m.) to minimize water loss due to evaporation and allow water to reach plant roots.



Get Creative with Natives

Plant native, low-water-use plants in your yard.



A Sensor is Better

Install a weather-based irrigation controller to avoid overwatering your landscape. For traditional controllers, adjust the cycle time as seasons change.



Attachment B - Example of Budget on Water Bill

Mailing Information					Account Information				
Meter Information					Billing Summary				
Meter Size	3/4x1"		Meter #	[Redacted]		Bill Date	1/16/2019		
From	To	Days	Previous	Current	Units	Previous Balance	\$128.31		
12/05/18	01/14/19	40	3163	3181	18	Payment - Thank You	\$128.31 CR		
						Balance Forward	\$0.00		
Charges							Totals		
WATER (1 Unit=100 Cubic Feet = 748 Gallons)									
				Rate		Amount			
Efficient Indoor			8.82 x	\$2.71		\$23.90			
Efficient Outdoor			5.26 x	\$3.41		\$17.94			
Inefficient			3.92 x	\$4.13		\$16.19			
Total Usage			18.00 UNITS				\$58.03		
Elevation Charge - Zone 2			18.00 x	\$0.49			\$8.82		
Readiness To Serve Charge							\$39.23		
If you eliminated Inefficient use, you could reduce your bill by \$16.19									
SANITATION									
Service Charge (3 Residents)							\$69.69		
							Current Charges	\$175.77	
							Total Amount Due	\$175.77	

Water Usage History (Units in HCF)

11/17	12/17	01/18	02/18	03/18	04/18	05/18	06/18	07/18	08/18	09/18	10/18	11/18	12/18	01/19	Read Date
36	31	33	29	26	22	25	31	20	21	23	23	21	14	18	
1.03	1.10	1.14	0.83	0.93	0.79	0.88	0.91	0.71	0.75	0.70	0.77	0.68	0.54	0.45	Daily Average

Water Budget Information

Your Information

Residents	3
Landscape Area (sq.ft.)	3,588
ETo for this period (inches)	2.20

This Bill Period Budget (units)

Efficient Indoor	8.82
Efficient Outdoor	5.26
Water Budget	14.08

Estimated Budget for Next Bill (units)

Low	9.15
High	12.67

Attachment C - Examples of Social Media Postings

Las Virgenes Municipal Water District
Published by Little Drop · December 18, 2020 at 2:31 PM ·

2020 has brought massive changes for all of us. If you have friends or family who have moved-in or moved-out during the pandemic, updating your resident count (how many people currently live in your home) ensures that your water budget is correct! The resident count is a major factor in determining a customer's Indoor Efficient budget and sanitation rates. Learn more about Water Budgets at LVMWD.com/WaterBudgets

**KEEP YOUR
WATER
BUDGET
ACCURATE**

**RESIDENT COUNT
IMPACTS YOUR
WATER BUDGET, MAKE
SURE IT'S CURRENT.**

LV TAP
OURLV TAP.COM

**DRINK
FROM THE
SINK**

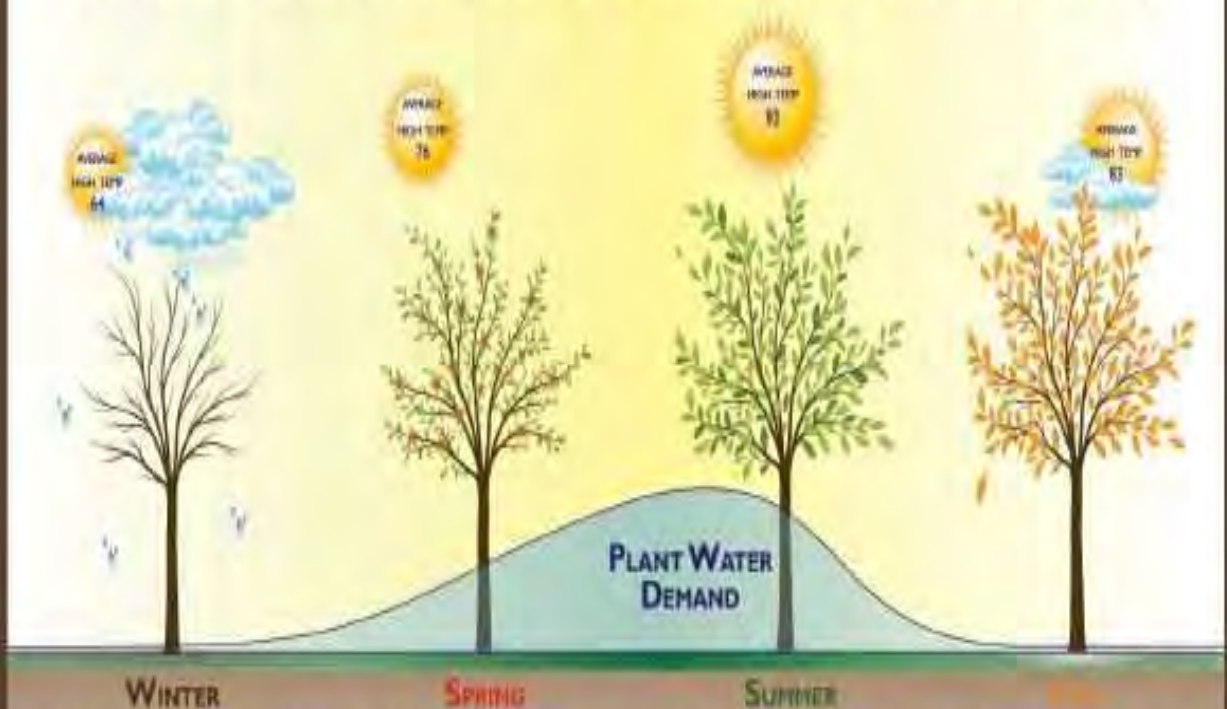
**LAS VIRGENES
MUNICIPAL
WATER DISTRICT**

The image is a social media post with a dark background. It features a large, semi-transparent blue circle on the right side, which is the shape of a toilet lid. The background of the post is a close-up of a white toilet. The text is white and blue. The LV TAP logo is in the bottom left, and the Las Virgenes Municipal Water District logo is in the bottom right.

Conservation Corner - Less is More!

AVOID PAYING WATER PENALTIES

SEASONS CHANGE AND SO DO YOUR PLANTS WATER DEMANDS



AS THE DAYS GET SHORTER, YOUR LANDSCAPING NEEDS LESS WATER, REGARDLESS OF TEMPERATURE.

Remember to reduce the amount of irrigation for your yard. The temperature can trick you into believing you need to water more than is needed. Reducing irrigation during the fall and winter will save thousands of gallons of water and help you avoid penalties for wasteful water use. Remember to adjust and inspect your irrigation system seasonally.



printed on recycled paper-12/2019 23Mab

Attachment C - Examples of Social Media Postings



lasvirgenes_mwd



lasvirgenes_mwd Horses get #thirsty! Many of our #valued #customers are horse owners and know that like all animals horses need water, and not just for drinking, but also proper hygiene as well. #LVMWD recognizes this and offers a special adjustment for horse owners that will allocate an additional 35 gallons per day per head of horse to your water budget. For more information go to LVMWD.com/WaterBudgets #explorethepowerofwater #theworldisthirsty #thirstyworldthursdays

Jan 24, 2019

Attachment C - Examples of Social Media Postings

 lasvirgenes_mwd



Since 2016
LVMWD Customers
have been using 55 gallons
or less a day indoors!

Your Indoor Water Budget

Indoor = **Persons per household** (Number of government residents) **×** **55** **×** **#** **÷** **748**

Gallons Per Person per day

Days in Billing Cycle (Normally 28 to 33 days)

Conversion Factor (Gallons per billing unit)

lasvirgenes_mwd We have been fielding a lot of questions regarding the recent bills Governor Brown signed regarding #water #conservation and indoor water consumption. Since #LVMWD rolled out our water budget based billing our customers have been ahead of the curve and living with an indoor allocation of 55 gallons a day per person. If you have any questions regarding the new water conservation statutes or your water budget please give us a call, reach out via comment or private message, and check out <https://lv...> More

Attachment D - Examples of Articles in the Current Flow



The
Current
FLOW

News for customers of
Las Virgenes Municipal Water District



Issue #3 - 2017

In this Issue

- ✓ Water Conservation a Way of Life
- ✓ Wasteful Water Use Prohibitions
- ✓ Outdoor Education
- ✓ Water Budgets and the Drought
- ✓ Improve Your Irrigation Efficiency
- ✓ Low-Water-Use Plant Ideas
- ✓ Missing Piece
- ✓ At Your Service

Stay current on water issues, tours and conservation.
Follow us on:

 @LVMWD  facebook.com/LVMWD

Water Budgets and the Drought

Frequently Asked Questions

Q: The drought's over. Why do we still have monthly water budgets?

A: Las Virgenes Municipal Water District implemented water budgets as a tool to respond to water shortages and to meet its required 20% reduction by 2020. This rate structure promotes long-term efficient water use, regardless of water supply conditions, and provides an equitable means to implement water use cutbacks during water shortages. The approach is in keeping with the state policy of making conservation a permanent way of life for Californians.

20%
by 2020

Q: Do monthly water budgets increase because the drought is over?

A: No.

Q: With warmer weather coming, will my water budget increase?

A: Yes. The outdoor water use component is adjusted monthly, increasing in the summer months. By staying within your monthly water budget, you pay the lowest rates. ♡

Attachment D - Examples of Articles in the Current Flow

The
Current
FLOW



News for customers of
Las Virgenes Municipal Water District

Issue #5 - 2016

What's In This Issue:

- ✓ California WaterFix
- ✓ Proposition 53
- ✓ A Day Without Water
- ✓ Are You Being Efficient?
- ✓ October is "Shower Better" Month
- ✓ Recycled Water Fill Station
- ✓ Calling All Students!
- ✓ Missing Piece

Stay current on water issues, tours and conservation.
Follow us on:

 @LVMWD  facebook.com/LVMWD

Are You Being Efficient?

Does your water bill say “Congratulations for being efficient in your water use”? If it does, great job!

Charges	
WATER	(1 Unit=100 Cubic Feet = 748 Gallons)
Efficient Indoor	
Efficient Outdoor	
Total Usage	
Elevation Charge - Zone 2	
Readiness To Serve Charge	
Congratulations for being efficient in your water use.	

If you see a different message, you've exceeded your water budget. Water budgets change monthly. Go to www.LVMWD.com/WaterBudgets to estimate your next month's water budget.

Save water and save money by getting back into the “efficient” category:

- ✓ Check your bill to be sure the number of residents listed for your home is correct. This will affect your indoor water budget and what you pay for sewer service.
- ✓ Make sure the “landscaped area” number shown on the bill is accurate. This will affect your outdoor water budget. The landscaped area should include the square footage of a swimming pool but not hardscapes and other non-irrigated areas. If you irrigate a city-owned parkway, its area should be included. If there are errors with either of these first two items, call Customer Service to have them updated.
- ✓ Check for leaks, especially around irrigation valves. Visit www.LVMWD.com/Read-Your-Meter to learn how to check for leaks using your water meter.
- ✓ Look at the settings on your automatic irrigation controller. Many controllers have default runtime settings which may be more than what you need.
- ✓ Watch how your irrigation system performs during a cycle. Make sure there are no broken or poorly aimed sprinkler heads. There shouldn't be any runoff from your property.♻️

The



Issue #1 - 2017

Current FLOW

News for customers of
Las Virgenes Municipal Water District

What's In This Issue:

- ✓ New No-Fee Payment Options
- ✓ Water Supply Update
- ✓ Need a Speaker?
- ✓ Daisy Troop Learns Conservation
- ✓ Facility Tours - Register Now
- ✓ Missing Piece

Stay current on water issues, tours and conservation.
Follow us on:



@LVMWD



facebook.com/LVMWD

Attachment D - Examples of Articles in the Current Flow



THE MISSING PIECE

Your home's monthly outdoor water budget:

- a. Never changes
- b. Is lower in the summer and higher in the winter
- c. Is lower in the winter and higher in the summer

Send your response to:

THE MISSING PIECE, LVMWD, 4232 Las Virgenes Road, Calabasas, CA 91302, or send to LittleDrop@LVMWD.com with "**Missing Piece**" in the subject line. **Please include your mailing address in case you are a winner!** Prizes awarded monthly to ten winners randomly selected from the correct responses. Watch for the answer in the next issue of *The Current Flow*.

Previous issue's **MISSING PIECE** answer:

If you need to dispose of unused or expired medications, you should flush them down the drain.

Answer: False - Take them to the Lost Hills Sheriff Station on Agoura Road or to a retail outlet that accepts them for safe disposal.♻️