

**LAS VIRGENES – TRIUNFO
JOINT POWERS AUTHORITY
MINUTES
REGULAR MEETING**

5:00 PM

February 3, 2020

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by John Zhao.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Chair Lewitt in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road in Calabasas, California. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Caspary, Lewitt, Lo-Hill, Orkney, Polan, Renger (arrived at 5:46 p.m.), Shapiro, Tjulander, and Wall.

Absent: None

2. APPROVAL OF AGENDA

Director Wall moved to approve the agenda. Motion seconded by Director Polan. Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Orkney, Polan, Shapiro, Tjulander, and Wall

NOES: None

ABSTAIN: None

ABSENT: Renger

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

A Minutes: Regular Meeting of January 6, 2020: Approve

B Rancho Las Virgenes Farm Sprayfields Operation and Maintenance: Contract Extension

Authorize the Administering Agent/General Manager to execute a three-month contract extension to W. Litten Land Preparation, in an amount not to exceed \$70,000, for the operation and maintenance of the Rancho Las Virgenes Farm Sprayfields.

Director Orkney moved to approve the Consent Calendar. Motion seconded by Director Wall. Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Orkney, Polan, Shapiro, Tjulander, and Wall

NOES: None

ABSTAIN: None

ABSENT: Renger

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A School Education Program Update

Riki Clark, Public Affairs Associate, provided an overview and PowerPoint presentation regarding the School Education Program, including classroom presentations, facility tours, and collaboration with the Las Virgenes Unified School District. She responded to questions regarding students' concerns related to climate change and their positive reaction to potable water reuse.

B Pure Water Project Las Virgenes-Triunfo: Update

Eric Schlageter, Principal Engineer, reported that progress was continuing on the Pure Water Demonstration Facility and the Demonstration Garden Project. He noted that installation of the shade canopy structure was pending, as well as coordinating electrical service with Southern California Edison to provide power to the equipment. He stated that initial start-up, testing, sampling, and a soft opening would occur in mid-March. He also reported that staff was in the process of developing Requests for Proposals to solicit professional services to support engineering, planning, and financial needs for the full-scale Pure Water Project Las Virgenes-Triunfo. He responded to a question regarding the possibility of using an emergency generator to power the equipment while waiting for electrical service by stating that the switchgear would need to be disassembled and having an emergency generator would not save significant time. He also noted that there were no plans for emergency power to the demonstration equipment.

Administering Agent/General Manager David Pedersen stated that staff would soon propose a date for the ribbon-cutting ceremony. He noted that staff hoped to ensure that the facility would be ready to operate, and that the treated water would be ready for tasting. He also stated that staff hoped to coordinate the ribbon-cutting ceremony with local elected officials at the state and federal levels and to develop a "Save the Date" postcard.

Director Caspary suggested wiring in an upgraded receptacle to plug in an emergency generator if desired. Mr. Schlageter responded that staff would discuss Director Caspary's suggestion.

6. ACTION ITEMS

A Pure Water Demonstration Garden: Final Acceptance

Approve the execution of a Notice of Completion and have the same recorded; and, in the absence of claims from subcontractors and others, and completion of the shade canopy installation, release the retention, in the amount of \$21,572.10, 30-calendar days after filing the Notice of Completion for the Pure Water Demonstration Garden.

Administering Agent/General Manager David Pedersen presented the report.

Director Caspary moved to approve Item 6A. Motion seconded by Director Tjulander.

A discussion ensued regarding the release of the retention after the installation of the shade canopy, and the size and materials of the shade structure.

Motion carried by the following vote:

AYES: Caspary, Lewitt, Lo-Hill, Orkney, Polan, Shapiro, Tjulander, and Wall

NOES: None

ABSTAIN: None

ABSENT: Renger

B Infrastructure Investment Plan: Fiscal Years 2020-21 through 2029-30

Receive and file the JPA Infrastructure Investment Plan for Fiscal Years 2020-21 through 2029-30.

Doug Anders, Administrative Services Coordinator, presented the report and PowerPoint presentation.

Director Caspary moved to receive and file Item 6B. Motion seconded by Director Shapiro.

Mr. Anders responded to a question regarding the expected dates for receiving the grant funding for the Pure Water Project Las Virgenes-Triunfo (Pure Water Project) by referring to the data listed under CIP Job No. 201911, Pure Water Project Grant Offset.

Brett Dingman, Water Reclamation Manager, responded to a question regarding the size of the storage tank for CIP Job No. 201904, Tapia Flow Equalization - Design/Construct.

Mr. Anders responded to a question regarding the warning and protection systems for CIP Job No. 201915, Fire Hardening - JPA Facilities.

Administering Agent/General Manager David Pedersen discussed the financial analysis prepared by The PFM Group to consider different scenarios to finance the expenditures needed for the Pure Water Project, and to determine the impacts to both agencies. He stated that staff would bring back a discussion regarding financing and institutional issues on a future agenda.

Director Renger arrived at 5:46 p.m.

Mr. Dingman responded to a question regarding CIP Job No. 201839, Rancho Reliability Improvements, which would allow funding to replace various instruments and drives, design replacement chlorine tanks, and complete metering improvements.

Eric Schlageter, Principal Engineer, responded to a question regarding the scope of work for CIP Job No. 201928, Wildlife Corridor Utility Relocation – JPA – Offset. Mr. Anders noted that CIP Job No. 201901, Wildlife Corridor Utility Relocation – JPA Recycled Water, included the expected reimbursement for the cost of CIP Project No. 201928.

Mr. Anders responded to a question regarding revising the JPA Infrastructure Investment Plan for Fiscal Years 2020-21 through 2029-30 to include the scope of work for all projects by stating that corrections and the scope of work for all projects would be included in the final version of the document.

Director Caspary amended his motion receive and file the updated document that would include the scope of work on all identified capital improvement projects. Amended motion seconded by Director Shapiro.

Motion carried unanimously.

C Financial Review: Second Quarter of Fiscal Years 2019-20

Receive and file the financial review for the second quarter of Fiscal Year 2019-20.

Angela Saccareccia, Finance Manager, presented the report and PowerPoint presentation.

Director Polan moved to approve Item 6C. Motion seconded by Director Tjulander.

Director Polan requested that staff include the charts from the PowerPoint presentation in the agenda packet in the future, and that staff email a copy of the charts to the Board.

Motion carried unanimously.

7. BOARD COMMENTS

Director Lo-Hill expressed an interest in viewing the v-ditch at the Rancho Las Virgenes Composting Facility.

Director Renger reported that he attended the California Association of Sanitation Agencies (CASA) Winter Conference, where he attended a session regarding climate change and sea level rise. He expressed concern that due to the increased likelihood of wildfires and intensification of rainstorms, there could be flooding issues and trees falling and blocking the passage of water at the bridge at the Tapia Water Reclamation Facility (Tapia). He asked the Board to consider revisiting clearing of the channel adjacent to Tapia. Administering Agent/General Manager David Pedersen responded that staff would bring back the flood risk assessment report that was prepared for Tapia to consider the issue of debris flow.

8. ADMINISTERING AGENT/GENERAL MANAGER REPORT

Administering Agent/General Manager David Pedersen provided an update regarding the helicopter crash, known as the Willow Incident, which occurred on the hillside east of Las Virgenes Municipal Water District's headquarters. He noted that staff provided support to the Los Angeles County Fire Department, Los Angeles County Sheriff's Department, National Transportation Safety Board, and Federal Bureau of Investigation. He also noted that the incident investigation and debris clearing was nearly completed, and site restoration and remediation would take place. He also reported that staff met with representatives from the City of Calabasas, Los Angeles County Sheriff's Department, Mountains Conservation & Recreation Authority, and Las Virgenes Unified School District to discuss various concerns and contingency plans. He also provided an update regarding the Rancho Las Virgenes Composting Facility Biofilter Repair Project and noted that the new baseplates and trench covers should arrive by the following week and would be ready for installation. He also reported that inflow at Tapia was at 7.3 million gallons per day, recycled water demand was 5.1 million gallons per day, and discharge to Malibu Creek was 2.2 million gallons per day.

9. FUTURE AGENDA ITEMS

None.

10. INFORMATION ITEMS

A State and Federal Legislative Update

B Saddle Peak and Cordillera Tank Rehabilitation Project: Reject Bid

C Rancho Solar Generation Project Phase 2: Update

John Zhao, Director of Facilities and Operations, responded to a question regarding the status of construction by stating that the commercial operation date was scheduled for July 16th, followed by a 60-day grace period.

11. PUBLIC COMMENTS

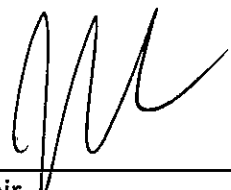
None.

12. CLOSED SESSION

None.

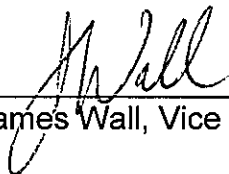
13. ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:17 p.m.**



Jay Lewitt, Chair

ATTEST:



James Wall, Vice Chair