

**LAS VIRGENES – TRIUNFO
JOINT POWERS AUTHORITY
MINUTES
REGULAR MEETING**

5:00 PM

January 7, 2019

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Janna Orkney.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Chair Lewitt in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road in Calabasas, California. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Caspary, Lewitt, Lo-Hill, Orkney, Pan, Polan, Renger, Shapiro, Tjulander, and Wall.

Absent: None.

2. CHAIR/VICE CHAIR

A Annual Transition of JPA Chair and Vice Chair

Recognize Triunfo Sanitation District Director Janna Orkney as Chair, and Las Virgenes Municipal Water District Director Jay Lewitt as Vice Chair of the Las Virgenes – Triunfo Joint Powers Authority for calendar year 2019.

The JPA Board transitioned its officers with Triunfo Sanitation District Director Janna Orkney as Chair and Las Virgenes Municipal Water District Director Jay Lewitt as Vice Chair for calendar year 2019.

3. APPROVAL OF AGENDA

Administering Agent/General Manager David Pedersen noted that there was no update for Closed Session Item No. 13A, and he requested that this item be removed from the agenda.

Director Tjulander moved to approve the agenda as amended with the removal of Item 13A. Motion seconded by Director Renger. Motion carried unanimously.

4. **PUBLIC COMMENTS**

None.

5. **CONSENT CALENDAR**

A Minutes: Regular Meeting of December 3, 2018

Director Caspary moved to approve the Consent Calendar. Motion seconded by Director Tjulander. Motion carried unanimously.

6. **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A Pure Water Project Las Virgenes-Triunfo: Update

Administering Agent/General Manager David Pedersen provided an update regarding the Pure Water Demonstration Project design. He noted that a meeting would be held with the design team to discuss the building elements, visitor experience, landscaping, and demonstration garden based on the Board's feedback. He reported that staff met with representatives from Calleguas Municipal Water District (Calleguas), Camrosa Water District (Camrosa), and the City of Thousand Oaks to discuss brine disposal. He noted that Camrosa expressed interest in brine disposal stemming from agriculture and due to high salinity levels that affect avocado production. He also noted that there was discussion regarding potentially working together on a joint technical study and a brine disposal pipeline using the existing sewer collection system that is tributary to the Hill Canyon Treatment Plant, and partnering on a de-salter at this plant to treat the water before it is discharged to Conejo Creek and/or conveyed to Camrosa. He responded to questions posed by the Board regarding the cost of the proposed study, which would be shared by the four agencies, and the six-month potential timeline for completion.

B Woolsey Fire Response and Recovery

Administration Agent/General Manager David Pedersen reported that the JPA-owned facilities were fully operational. He noted that staff has been working with the California Office of Emergency Services (OES), the Federal Emergency Management Agency (FEMA), and the JPA's insurance carrier regarding recovery from fire damages. He also noted that a Request for Proposals would be prepared for design and restoration services for damages sustained at the Rancho Las Virgenes Composting Facility and other fire-damaged facilities.

Chair Orkney welcomed Director Lynda Lo-Hill to the JPA Board. Director Lo-Hill stated that she was very proud to serve on the JPA Board.

7. ACTION ITEMS

A Rancho Digester No. 2 Cleaning: Construction Award

Award a construction contract to MP Environmental Services, Inc., in the amount of \$351,327.40, for the Rancho Digester No. 2 Cleaning Project; appropriate an additional \$308,694 to provide sufficient project funding; and reject all remaining bids.

Administering Agent/General Manager David Pedersen presented the report.

Director Caspary moved to approve Item 7A. Motion seconded by Director Polan.

Brett Dingman, Water Reclamation Manager, responded to questions related to efficiency improvements to offset the cost by having a skilled contractor perform the Digester No. 2 cleaning, sending the centrate to the Tapia Water Reclamation Facility, and disposing the solid materials at a landfill.

Administering Agent/General Manager David Pedersen responded to a question regarding the 20 percent General & Administrative (G & A) cost and stated these are overhead costs that cover all non-direct costs of the project. He noted that the G & A cost that is applied to the project is stipulated in the JPA Agreement and is allocated based on the number of labor hours allocated to the project.

Chair Orkney requested a future discussion on the methodology of allocating G & A costs.

Motion carried unanimously.

7. BOARD COMMENTS

None.

9. ADMINISTERING AGENT/GENERAL MANAGER REPORT

Administering Agent/General Manager David Pedersen reported that 1.6 inches of rain was measured at the Tapia Water Reclamation Facility. He noted that no operational issues were experienced, and no excessive erosion occurred in the burned areas.

10. FUTURE AGENDA ITEMS

None.

11. INFORMATION ITEMS

A State and Federal Legislative Update

B Las Virgenes – Triunfo Joint Powers Authority Energy Efficiency Project Status

Director Tjulander inquired whether the potential four megawatt solar array was the solar array being donated by the Hilton Foundation. Administering Agent/General Manager David Pedersen responded that this would be a separate project to expand the existing one megawatt facility in the North Canyon. He noted that initially the Hilton Foundation had proposed to gift their solar array and landscaping due to the expansion of their complex; however, the Hilton Foundation purchased and relocated to the old Dole Headquarters in Westlake Village and would not be proceeding with the expansion of their current complex nor gifting their solar array. He noted that the Hilton Foundation continues to be interested in the supporting the Pure Water Project Las Virgenes-Triunfo and the demonstration garden proposed with the demonstration project.

C Rancho Las Virgenes Farm Sprayfields Operation and Maintenance: Renewal of Agreement

Director Lo-Hill inquired regarding the amount of runoff experienced and captured in the catch basins at the farm sprayfields. David Lippman, Director of Facilities and Operations, responded that any runoff from the Rancho Las Virgenes Farm Sprayfields that receive sludge or recycled water must be contained in the catch basins and not allowed to flow to the creek.

Dave Roberts, Resource Conservation Manager, noted that the contributing watersheds to the sprayfields are small, there is not a significant amount of runoff, and the sprayfields are used for disposal of recycled water.

12. PUBLIC COMMENTS

None.

13. CLOSED SESSION - (This item was removed from the agenda.)

A Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(a)):

Zusser Company, Inc. v. Las Virgenes Municipal Water District

14. **ADJOURNMENT**

Seeing no further business to come before the Board, the meeting was duly adjourned at **5:45 p.m.**



Janna Orkney, Chair

ATTEST:



Jay Lewitt, Vice Chair