



Dedicated to Providing High-Quality Water Service in a Cost-Effective and Environmentally Sensitive Manner

OFFICERS

President

Glen D. Peterson
Director, Division 2
MWD Representative

Vice President

Charles P. Caspary
Director, Division 1

Secretary

Jay Lewitt
Director, Division 5

Treasurer

Lee Renger
Director, Division 3

Leonard E. Polan
Director, Division 4

David W. Pedersen, P. E.
General Manager

Wayne K. Lemieux
Counsel

HEADQUARTERS
4232 Las Virgenes Road
Calabasas, CA 91302
(818) 251-2100
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WESTLAKE
FILTRATION PLANT
(818) 251-2370
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TAPIA WATER
RECLAMATION FACILITY
(818) 251-2300
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RANCHO LAS VIRGENES
COMPOSTING FACILITY
(818) 251-2340
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MEMBER AGENCY OF THE
METROPOLITAN WATER
DISTRICT
OF SOUTHERN CALIFORNIA

Call and Notice of Special Meeting of the Board of Directors of Las Virgenes Municipal Water District

A Special Meeting of the Board of Directors of Las Virgenes Municipal Water District is hereby called and notice of said Special Meeting is hereby given for **5:00 p.m. on Thursday, September 13, 2018**, at Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, California 91302 to consider the following:

1. Call to Order and Roll Call
2. Special Meeting of September 13, 2018 (Agenda attached)
3. Adjourn

By Order of the Board of Directors
GLEN PETERSON, President

David W. Pedersen, P.E.
Deputy Secretary of the Board

c: Each Director

Dated: September 5, 2018



LAS VIRGENES MUNICIPAL WATER DISTRICT
4232 Las Virgenes Road, Calabasas, CA 91302

AGENDA
SPECIAL MEETING

Members of the public wishing to address the Board of Directors are advised that a statement of Public Comment Protocols is available from the Clerk of the Board. Prior to speaking, each speaker is asked to review these protocols and **MUST** complete a speakers' card and hand it to the Clerk of the Board. Speakers will be recognized in the order cards are received.

The Public Comments agenda item is presented to allow the public to address the Board on matters not on the agenda. The public may present comments on any agenda item at the time the item is called upon for discussion.

Materials prepared by the District in connection with subject matter on the agenda are available for public inspection at 4232 Las Virgenes Road, Calabasas, CA 91302. Materials prepared by the District and distributed to the Board during this meeting are available for public inspection at the meeting or as soon thereafter as possible. Materials presented to the Board by the public will be maintained as part of the records of these proceedings and are available upon written request to the Clerk of the Board.

5:00 PM

September 13, 2018

PLEDGE OF ALLEGIANCE

- 1 **CALL TO ORDER AND ROLL CALL**
- 2 **APPROVAL OF AGENDA**
- 3 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by

Subdivision (b) of Government Code Section 54954.2

4 **CONSENT CALENDAR**

A **List of Demands: September 13, 2018 (Pg. 6)**

Ratify

B **Minutes: Regular Meeting of August 28, 2018 (Pg. 30)**

Approve

C **Directors' Per Diem: August 2018 (Pg. 38)**

Ratify

D **Monthly Cash and Investment Report: July 2018 (Pg. 44)**

Receive and file the Monthly Cash and Investment Report for July 2018.

E **Fiscal Year 2017-18 Capacity Fee Report (Pg. 55)**

Receive and file the Fiscal Year 2017-18 Capacity Fee Report.

5 **ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS**

A **60th Anniversary Recognition of Partner in Service: Calleguas Municipal Water District**

B **Legislative and Regulatory Updates**

C **Water Supply Conditions Update (Pg. 58)**

6 **TREASURER**

7 **GENERAL MANAGER**

A **2018 General Liability and Property Insurance Renewal (Pg. 60)**

Accept the proposal from Tolman & Wiker Insurance Services, LLC, in the aggregate amount of \$899,886, and authorize the General Manager to execute the necessary contracts and forms to purchase general liability and property insurance from Argonaut Insurance Company/Trident Public Risk Solutions for the term of October 1, 2018 through September 30, 2019.

8 **FACILITIES AND OPERATIONS**

A **Proposed Debarment of Zusser Company, Inc. (Pg. 74)**

Authorize the General Manager to issue a Notice of Proposed Debarment to Zusser Company, Inc., in a form approved by District Counsel.

B **Barrymore Pressure Reducing Station No. 25 Rehabilitation Project: Final Acceptance (Pg. 76)**

Execute a Notice of Completion and have the same recorded; extend the contract duration by 55 calendar days; appropriate \$100,853.31 in additional funds; and, in the absence of claims from subcontractors and others, release the retention, in the amount of \$8,377.50, within 30 calendar days after filing the Notice of Completion for the Barrymore Pressure Reducing Station

Rehabilitation Project.

9 **FINANCE AND ADMINISTRATION**

A **GIS Software: Renewal of Small Utility Enterprise License Agreement (Pg. 81)**

Authorize the General Manager to execute a three-year Small Utility Enterprise License Agreement with ESRI, Inc., at an annual cost of \$25,000.00 plus applicable taxes, for the District's Geographical Information System software.

B **Claim by Calabasas Medical Center LLC c/o Majestic Asset Management (Pg. 92)**

Authorize the General Manager to settle the claim by Calabasas Medical Center LLC, in the amount of \$11,451.78, upon receipt of proof of payment by the claimant.

C **Fiscal Year 2018-19 Budget in Brief (Pg. 123)**

Receive and file the Fiscal Year 2018-19 Budget in Brief.

10 **RESOURCE CONSERVATION AND PUBLIC OUTREACH**

A **Proposed Memorial for Hal Helsley: Review of Concept (Pg. 129)**

Provide staff with feedback on the concept for a proposed memorial for Harold Helsley.

11 **INFORMATION ITEMS**

A **Claim by Winifred Webb (Pg. 131)**

12 **NON-ACTION ITEMS**

A **Organization Reports**

(1) MWD Representative Report/Agenda(s) (Pg. 139)

(2) Other

B **Director's Reports on Outside Meetings**

C **General Manager Reports**

(1) General Business

(2) Follow-Up Items

D **Director's Comments**

13 **FUTURE AGENDA ITEMS**

14 **PUBLIC COMMENTS**

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

15 **CLOSED SESSION**

A **Conference with District Counsel – Existing Litigation (Government Code Section 54956.9(a)):**

Eitan Aizenshtein v. Las Virgenes Municipal Water District, et al.

16 **OPEN SESSION AND ADJOURNMENT**

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Executive Assistant/Clerk of the Board in advance of the meeting to ensure availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

LAS VIRGENES MUNICIPAL WATER DISTRICT

To: LEE RENGER, TREASURER

Payments for Board Meeting of: September 13, 2018

Deputy Treasurer has verified that all checks and wire transfers were issued in conformance with LVMWD Administrative Code Section 2-6.203.

Wells Fargo Bank A/C No. 4806-994448

Checks Nos. 79807 through 79910 were issued in the total amount of \$ 339,196.77

Payments through wire transfers as follows:

8/31/2018 Metropolitan Water District	Payment for water deliveries in the month of June 2018	\$ 2,197,474.03
	Sub-Total Wires	<u>\$ 2,197,474.03</u>

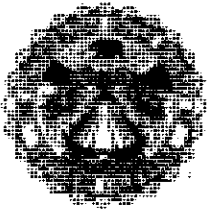
Total Payments	<u>\$ 2,536,670.80</u>
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(Reference is hereby to these demands on file in the District's Check Register and by this reference the same is incorporated herein and made a part hereof.)

CHECK LISTING FOR BOARD MEETING 09/13/18

Company Name	Company No.	Check No.		Amount	Total
		79807 thru 79859 08/28/18	79860 thru 79910 09/04/18		
Potable Water Operations	101	13,110.04		59,873.35	72,983.39
Recycled Water Operations	102				-
Sanitation Operations	130	2,250.00		2,754.12	5,004.12
Potable Water Construction	201	6,513.40			6,513.40
Water Conservation Construction	203				
Sani- Construction	230				
Potable Water Replacement	301				-
Reclaimed Water Replace	302				-
Sanitation Replacement	330				
Internal Service	701	97,118.81		16,250.17	113,368.98
JPA Operations	751	56,933.96		20,486.10	77,420.06
JPA Construction	752				
JPA Replacement	754	13,402.49		54,904.33	68,306.82
					-
	Total Printed	189,328.70		154,268.07	343,596.77
Voided Checks/payment stopped:					
	101	(4,400.00)			(4,400.00)
	Net Total	184,928.70		154,268.07	339,196.77

Check #79693



MWD
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
 700 North Alameda Street
 Los Angeles, CA, 90012-2944

INVOICE

Billed To:
 Las Virgenes Municipal Water District



Service Address
 4232 Las Virgenes Road.
 Calabasas, CA 91302

June 2018	Page No. 1 of 1
Mailed: 07/10/2018	Due Date: 08/31/2018
Invoice Number: 9414	Revision: 0

NOTICE
 The MWD Administrative Code Section 4507 and 4508 require that payment must be made in "Good Funds" by the due date or the payment will be considered delinquent and an additional charge shall be assessed.

DELIVERIES	Volume (AF)
Total Water Treated Delivered	2,015.8
Total Water Untreated Delivered	

SALES	Type	Volume (AF)	Rate (\$ /AF)	Total (\$)
Full Service	Tier 1 Supply Rate	2,015.8	\$209.00	\$421,302.20
	System Access Rate	2,015.8	\$299.00	\$602,724.20
	Water Stewardship Rate	2,015.8	\$55.00	\$110,869.00
	System Power Rate	2,015.8	\$132.00	\$266,085.60
	Treatment Surcharge	2,015.8	\$320.00	\$645,056.00
SUBTOTAL				\$2,046,037.00

OTHER CHARGES AND CREDITS	Rate (\$ /AF)	
Capacity Charge(Payment Schedule: M)	\$33,422.50	
Readiness To Serve Charge(Payment Schedule: M)	\$118,014.53	
SUBTOTAL		\$151,437.03

ADDITIONAL INFORMATION	Volume (AF)	Tier1 %	Peak Day	Flow (CFS)
Capacity Charge			5/30/2014	46.1
Purchase Order Firm Delivery To Date (Jan 2015 to Dec 2024)	65,691.6			
Tier 1 Annual Limit (For Current Calendar Year)	24,359.0			
Tier 1 YTD Deliveries (For Current Calendar Year)	7,337.7	30.1		
Tier 1 Current Month Deliveries	2,015.8			
Purchase Order Commitment (Jan 2015 to Dec 2024)	162,390.0			

INVOICE TOTAL

Volume AF
2,015.8

Amount Now Due
\$2,197,474.03

Note: Amount Due is based on highlighted fields

Approved for Payment

 David R. Lippman 7/11/18

P A I D
 wired 8/31/18
 SC

David R. Lippman 07/12/18

Batch Number - 264863
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Lim	Key Co	Amount	Invoice Number
79807	08/28/18	2317	ACORN NEWSPAPER	NOTICE RE:UNCLAIMED CK	PV	159791	001	00701	96.00	M-0771
79808	08/28/18	2397	AQUATIC BIOASSAY & CONSULTING	Payment Amount 7/18 NPDES BIOASSAYS	PV	159805	001	00701	5,775.00	LVS0818.0692
79809	08/28/18	5625	ASSOC. OF WATER AGENCIES OF VENTURA CO	Payment Amount 2018 MEMBERSHIP DUE	PV	159789	001	00701	1,200.00	06-11008
79810	08/28/18	20424	AT&T	Payment Amount RLV CO GEN	PV	159817	001	00751	55.00	5778/081018
79811	08/28/18	8782	AW DIRECT INC.	DSL 8/11-9/10/18 Payment Amount LIGHT BAR-VEH #927	PV	159815	001	00701	882.98	S10427096
79812	08/28/18	7965	B&B PALLET CO.	Payment Amount 55 YDS WOOD CHIPS	PV	159653	001	00701	583.00	157579
				55 YDS WOOD CHIPS	PV	159654	001	00701	583.00	157590
				55 YDS WOOD CHIPS	PV	159655	001	00701	583.00	117904
				55 YDS WOOD CHIPS	PV	159799	001	00701	583.00	117905
				55 YDS WOOD CHIPS	PV	159800	001	00701	583.00	117906
				55 YDS WOOD CHIPS	PV	159801	001	00701	583.00	117907
				55 YDS WOOD CHIPS	PV	159802	001	00701	583.00	117908
79813	08/28/18	15975	BAKERSFIELD PIPE & SUPPLY	Payment Amount 16" SWING CK VALVE	PV	159795	001	00701	7,190.01	S2485853.001
79814	08/28/18	2425	BANK OF AMERICA	Payment Amount VISA CHG-FIN ADM-JUL'18	PV	159734	001	00701	621.00	1670/080718
				VISA CHG-FIN	PV	159734	002	00701	824.00	1670/080718

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty Number	Key Item Co	Amount	Invoice Number
				ADM-JUL'18				
				VISA CHG-FIN	PV 159735	001 00701	40.00	9919/080718
				ADM2-JUL'18				
				VISA	PV 159736	001 00701	98.54	7112/080718
				CHG-ALMAGUER- JUL'18				
				VISA	PV 159736	002 00701	384.67	7112/080718
				CHG-ALMAGUER- JUL'18				
				VISA	PV 159737	001 00701	85.99	9030/080718
				CHG-ARENAS-JU L'18				
				VISA	PV 159737	002 00701	767.10	9030/080718
				CHG-ARENAS-JU L'18				
				VISA	PV 159737	003 00701	68.64	9030/080718
				CHG-ARENAS-JU L'18				
				VISA	PV 159737	004 00701	61.13	9030/080718
				CHG-ARENAS-JU L'18				
				VISA	PV 159737	005 00701	40.37	9030/080718
				CHG-ARENAS-JU L'18				
				VISA	PV 159738	001 00101	163.00	8102/080718
				CHG-BOCKELMAN -JUL'18				
				VISA	PV 159738	002 00101	29.53	8102/080718
				CHG-BOCKELMAN -JUL'18				
				VISA	PV 159738	003 00101	535.00	8102/080718
				CHG-BOCKELMAN -JUL'18				
				VISA	PV 159738	004 00101	535.00	8102/080718
				CHG-BOCKELMAN -JUL'18				
				VISA	PV 159738	005 00101	127.63	8102/080718
				CHG-BOCKELMAN -JUL'18				
				VISA	PV 159739	001 00701	1,304.30	3954/080718
				CHG-GARMAN-JU				

Batch Number - 264863
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
				L'18					
				VISA	PV	159739	002 00701	222.04	3954/080718
				CHG-GARMAN-JU					
				L'18					
				VISA	PV	159739	003 00701	33.92	3954/080718
				CHG-GARMAN-JU					
				L'18					
				VISA	PV	159740	001 00101	378.53	5151/080718
				CHG-GIL-JUL'1					
				8					
				VISA	PV	159740	002 00101	709.90	5151/080718
				CHG-GIL-JUL'1					
				8					
				VISA	PV	159740	003 00101	25.15	5151/080718
				CHG-GIL-JUL'1					
				8					
				VISA	PV	159740	004 00101	38.28	5151/080718
				CHG-GIL-JUL'1					
				8					
				VISA	PV	159740	005 00101	16.16	5151/080718
				CHG-GIL-JUL'1					
				8					
				VISA	PV	159740	006 00101	40.35	5151/080718
				CHG-GIL-JUL'1					
				8					
				VISA	PV	159741	001 00701	44.98	6935/080718
				CHG-GUZMAN-JU					
				L'18					
				VISA	PV	159741	002 00701	867.56	6935/080718
				CHG-GUZMAN-JU					
				L'18					
				VISA	PV	159741	003 00701	72.87	6935/080718
				CHG-GUZMAN-JU					
				L'18					
				VISA	PV	159742	001 00701	224.20	3291/080718
				CHG-JOHNSON-J					
				UL'18					
				VISA	PV	159743	001 00701	187.65-	3713/080718
				CHG-JONES-JUL					
				'18					
				VISA	PV	159743	002 00701	116.90	3713/080718

Batch Number - 264863
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item Co	Amount	Invoice Number
				CHG-JONES-JUL '18					
				VISA	PV	159743	003 00701	39.20	3713/080718
				CHG-JONES-JUL '18					
				VISA	PV	159743	004 00701	266.38	3713/080718
				CHG-JONES-JUL '18					
				VISA	PV	159744	001 00701	98.63	4465/080718
				CHG-KORKOSZ-J UL'18					
				VISA	PV	159744	002 00701	413.92	4465/080718
				CHG-KORKOSZ-J UL'18					
				VISA	PV	159744	003 00701	382.30	4465/080718
				CHG-KORKOSZ-J UL'18					
				VISA	PV	159744	004 00701	231.82	4465/080718
				CHG-KORKOSZ-J UL'18					
				VISA	PV	159744	005 00701	577.00	4465/080718
				CHG-KORKOSZ-J UL'18					
				VISA	PV	159745	001 00101	128.70	1112/080718
				CHG-KREIDER-J UL'18					
				VISA	PV	159745	002 00101	116.90	1112/080718
				CHG-KREIDER-J UL'18					
				VISA	PV	159745	003 00101	110.11	1112/080718
				CHG-KREIDER-J UL'18					
				VISA	PV	159745	004 00101	141.57	1112/080718
				CHG-KREIDER-J UL'18					
				VISA	PV	159746	001 00701	699.00	1175/080718
				CHG-LEWITT-JU L'18					
				VISA	PV	159747	001 00701	699.00	1975/080718
				CHG-MCDERMOTT -JUL'18					

Batch Number - 264863
Bank Account - 00146807 Cash-General

Payment Number	Date	Address Number	Name	Payment Stub Message	Document . . . Ty Number	Key itm Co	Amount	Invoice Number
			VISA		PV 159748	001 00751	210.97	5953/080718
			CHG-MEREDITH- JUL'18					
			VISA		PV 159748	002 00751	83.18	5953/080718
			CHG-MEREDITH- JUL'18					
			VISA		PV 159748	003 00751	18.83	5953/080718
			CHG-MEREDITH- JUL'18					
			VISA		PV 159748	004 00751	267.16	5953/080718
			CHG-MEREDITH- JUL'18					
			VISA		PV 159749	001 00701	18.70	4176/080718
			CHG-PANIAGUA- JUL'18					
			VISA		PV 159749	002 00701	27.00	4176/080718
			CHG-PANIAGUA- JUL'18					
			VISA		PV 159749	003 00701	2,465.82	4176/080718
			CHG-PANIAGUA- JUL'18					
			VISA		PV 159749	004 00701	14.00	4176/080718
			CHG-PANIAGUA- JUL'18					
			VISA		PV 159750	001 00701	56.00	6347/080718
			CHG-PATTERSON -JUL'18					
			VISA		PV 159750	002 00701	135.00	6347/080718
			CHG-PATTERSON -JUL'18					
			VISA		PV 159751	001 00701	24.07	1162/080718
			CHG-PEDERSEN- JUL'18					
			VISA		PV 159751	002 00701	61.33	1162/080718
			CHG-PEDERSEN- JUL'18					
			VISA		PV 159751	003 00701	33.56	1162/080718
			CHG-PEDERSEN- JUL'18					
			VISA		PV 159752	001 00701	68.04	3252/080718
			CHG-PETERS-JU					

Batch Number - 264863
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				L'18	PV	159752	002	00701	48.68	3252/080718
				VISA						
				CHG-PETERS-JU						
				L'18	PV	159752	003	00701	21.45	3252/080718
				VISA						
				CHG-PETERS-JU						
				L'18	PV	159752	004	00701	100.29	3252/080718
				VISA						
				CHG-PETERS-JU						
				L'18	PV	159753	001	00701	575.00	7131/080718
				VISA						
				CHG-PETERSON-						
				JUL'18	PV	159753	002	00701	75.00	7131/080718
				VISA						
				CHG-PETERSON-						
				JUL'18	PV	159753	003	00701	103.03	7131/080718
				VISA						
				CHG-PETERSON-						
				JUL'18	PV	159753	004	00701	18.68	7131/080718
				VISA						
				CHG-PETERSON-						
				JUL'18	PV	159754	001	00701	240.00	5664/080718
				VISA						
				CHG-POLAN-JUL						
				'18	PV	159755	001	00751	1,779.81	8913/080718
				VISA						
				CHG-ROBBINS-J						
				UL'18	PV	159756	001	00701	10.00	1595/080718
				VISA						
				CHG-SACCARECC						
				IA-JUL'18	PV	159756	002	00701	135.00	1595/080718
				VISA						
				CHG-SACCARECC						
				IA-JUL'18	PV	159756	003	00701	190.00	1595/080718
				VISA						
				CHG-SACCARECC						
				IA-JUL'18	PV	159756	004	00701	36.84	1595/080718
				VISA						
				CHG-SACCARECC						
				IA-JUL'18	PV	159756	005	00701	6.70	1595/080718
				VISA						

Batch Number - 264863
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Key	Key	Amount	Invoice Number
							Item	Co			
				CHG-SACCARECC							
				IA-JUL'18	PV	159756	006	00701		70.00	1595/080718
				VISA							
				CHG-SACCARECC							
				IA-JUL'18	PV	159756	007	00701		425.00	1595/080718
				VISA							
				CHG-SACCARECC							
				IA-JUL'18	PV	159757	001	00751		110.11	0615/080718
				VISA							
				CHG-TRIPLETT-							
				JUL'18	PV	159757	002	00751		215.29	0615/080718
				VISA							
				CHG-TRIPLETT-							
				JUL'18	PV	159757	003	00751		423.00	0615/080718
				VISA							
				CHG-TRIPLETT-							
				JUL'18	PV	159757	004	00751		989.88	0615/080718
				VISA							
				CHG-TRIPLETT-							
				JUL'18	PV	159757	005	00751		121.19	0615/080718
				VISA							
				CHG-TRIPLETT-							
				JUL'18	PV	159757	006	00751		24.06	0615/080718
				VISA							
				CHG-TRIPLETT-							
				JUL'18	PV	159757	007	00751		289.99	0615/080718
				VISA							
				CHG-TRIPLETT-							
				JUL'18	PV	159757	008	00751		8.42	0615/080718
				VISA							
				CHG-TRIPLETT-							
				JUL'18	PV	159758	001	00101		270.45	0751/080718
				VISA							
				CHG-VOLLMAR-J							
				UL'18	PV	159758	002	00101		1,141.47	0751/080718
				VISA							
				CHG-VOLLMAR-J							
				UL'18	PV	159758	003	00101		172.81	0751/080718
				VISA							
				CHG-VOLLMAR-J							
				UL'18							

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
				VISA	PV	159759	001	00701	21.82	7926/080718
				CHG-WINK-JUL' 18						
				VISA	PV	159759	002	00701	97.00	7926/080718
				CHG-WINK-JUL' 18						
				VISA	PV	159759	003	00701	126.24	7926/080718
				CHG-WINK-JUL' 18						
				VISA	PV	159759	004	00701	998.58	7926/080718
				CHG-WINK-JUL' 18						
				VISA	PV	159759	005	00701	1,751.41	7926/080718
				CHG-WINK-JUL' 18						
				VISA	PV	159759	006	00701	188.00	7926/080718
				CHG-WINK-JUL' 18						
				VISA	PV	159759	007	00701	229.95	7926/080718
				CHG-WINK-JUL' 18						
				VISA	PV	159760	001	00101	449.75	7431/080718
				CHG-JACKSON-J UL'18						
				VISA	PV	159761	001	00701	244.95	6549/080718
				CHG-MCNUUTT-JU L'18						
				VISA	PV	159761	002	00701	819.96	6549/080718
				CHG-MCNUUTT-JU L'18						
				VISA	PV	159761	003	00701	35.61	6549/080718
				CHG-MCNUUTT-JU L'18						
				VISA	PV	159762	001	00701	1,225.18	6218/080718
				CHG-ZHAO-JUL' 18						
				Payment Amount				29,192.63		
				SLA	PV	159774	001	00101	387.99	312-P4395181
				BATTERIES-TAN KS						
				Payment Amount				387.99		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Lim	Key Co	Amount	Invoice Number
79816	08/28/18	21056	BATTERY SYSTEMS INC	BATTERIES-#12 1 & 909	PV	159797	001	00701	462.56	4536061
				Payment Amount					462.56	
79817	08/28/18	20491	BEST BEST & KRIEGER LLP	P/E 7/31 FED LOBBYING	PV	159646	001	00701	5,000.00	828476
				P/E 7/31 ST LOBBYING	PV	159647	001	00701	5,000.00	828477
				Payment Amount					10,000.00	
79818	08/28/18	20872	CANDU GRAPHICS	COPIES-CONT DOCS	PV	159788	001	00701	369.61	73458
				Payment Amount					369.61	
79819	08/28/18	20655	CANNON CORPORATION	P/E 7/31 DSGN SVC INTRCNT	PV	159659	001	00701	6,513.40	66777
				Payment Amount					6,513.40	
79820	08/28/18	2583	CHARLES P CROWLEY CO. INC.	REBLD KIT-FERRIC PUMP	PV	159776	001	00751	1,464.45	25060
				Payment Amount					1,464.45	
79821	08/28/18	2554	COASTLINE EQUIPMENT	AIR FILTERS-#709	PV	159778	001	00701	79.03	509662
				Payment Amount					79.03	
79822	08/28/18	17343	CONEJO/LAS VIRGENES FUTURE FOUNDATION	PLATINUM SPONSORSHIP	PV	159790	001	00701	2,500.00	SPNSRSH/18-1 9
				Payment Amount					2,500.00	
79823	08/28/18	14842	CONSOLIDATED FIRE PROTECTN DIST LA CNTY	EASEMENT-1250 ENCINAL	PV	159787	001	00101	1.00	4471-021-906
				Payment Amount					1.00	
79824	08/28/18	16364	D&H WATER SYSTEMS INC.	REAGENT TUBES	PV	159773	001	00751	169.04	12018-0775
				Payment Amount					169.04	
79825	08/28/18	10270	DEMARIA ELECTRIC MOTOR SERVICES, INC.	REBLD TP INFINT PUMP	PV	159731	001	00701	5,815.49	19610
				Payment Amount					5,815.49	
79826	08/28/18	18815	FASTENAL COMPANY	ANTISEIZE	PV	159770	001	00751	125.55	CACHA30865
				Payment Amount					125.55	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Lim	Key Co	Amount	Invoice Number
				SANDING DISKS	PV	159771	001	00751	514.92	CACHA30947
Alt Payee	18835	FASTENAL COMPANY P. O. BOX 1286 WINONA MN 55987-1286								
				Payment Amount					640.47	
79827	08/28/18	6770	G.I. INDUSTRIES	SHOP DISP 8/1-8/15/18	PV	159814	001	00701	840.30	2867801-0283-1
				RANCHO 8/1-8/15/18	PV	159820	001	00751	256.14	2867806-0283-0
Alt Payee	6771	G.I. INDUSTRIES P. O. BOX 541065 LOS ANGELES CA 90054-1065								
				Payment Amount					1,096.44	
79828	08/28/18	18175	GOLD COAST ENVIRONMENTAL	MAG MTR CONVERTOR	PV	159732	001	00701	1,810.04	11967
				MAG MTR CONVERTOR	PV	159732	002	00701	832.03	11967
				Payment Amount					2,642.07	
79829	08/28/18	16035	HUNTERS ROOFING	SADDLETREE ROOF RPR	PV	159517	001	00701	4,400.00	1405
				Payment Amount					4,400.00	
79830	08/28/18	2727	IDEXX LABORATORIES	SAMPLE BTLS/MEDIA	PV	159781	001	00701	1,220.95	3035071117
Alt Payee	6447	IDEXX LABORATORIES P. O. BOX 101327 ATLANTA GA 30392-1327								
				Payment Amount					1,220.95	
79831	08/28/18	10102	INFOSEND INC.	JUL '18 BILL/PRT MLNG	PV	159652	001	00701	9,387.64	140373
				Payment Amount					9,387.64	
79832	08/28/18	5402	INMAGIC CANADA SOFTWARE	9/1/18-8/31/1 9 DB/TXT-SQL	PV	159807	001	00701	2,653.00	RQ005217
				Payment Amount					2,653.00	
79833	08/28/18	5230	KENNEDY/JENKS CONSULTANTS	P/E 7/27 TITLE XVI STDY	PV	159648	001	00701	11,939.99	123645
				Payment Amount					11,939.99	
				P/E 7/27 MGT SRV CNTRT	PV	159649	001	00701	1,462.50	123781
				Payment Amount					13,402.49	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key	Key	Amount	Invoice Number
79834	08/28/18	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	JED SMTH P/S 7/6-8/7/18	PV	159818	001	00101	41.25	0254/081518
79835	08/28/18	21087	LAW OFFICES JAY SHERMAN, APC	PROF SRV-APR-AUG'18 Payment Amount 169.51	PV	159784	001	00701	12,499.00	180816
79836	08/28/18	3483	DAVID LIPPMAN	CELL PHN 7/4-8/3/18 Payment Amount 12,499.00	PV	159786	001	00701	100.00	7898/080318
79837	08/28/18	17295	MAILFINANCE	MAIL MCHN PMT 8/9-9/8/18 Payment Amount 100.00	PV	159796	001	00701	325.50	N7277254
79838	08/28/18	2814	MCMMASTER-CARR SUPPLY CO	DRAIN CLEANER Payment Amount 325.50	PV	159594	001	00751	34.72	69191358
				CR RET#86010218 Payment Amount 34.72-	PD	159595	001	00751		68079850
				1/2" STUJDS Payment Amount 75.20	PV	159767	001	00101		69305470
				HEX HEAD SCREWS Payment Amount 36.19	PV	159768	001	00751		69682637
				THREADED SS RODS Payment Amount 66.02	PV	159769	001	00101		70026351
				Alt Payee 3197 MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690 Payment Amount 177.41						
79839	08/28/18	11873	MICROBIOLOGIC S, INC.	MICRO ORGANISMS-QC Payment Amount 442.19	PV	159777	001	00701	442.19	784851
79840	08/28/18	2846	NATIONAL PLANT SERVICES INC	CLEAN L/S #2 Payment Amount 2,250.00	PV	159803	001	00701	2,250.00	14193
79841	08/28/18	16372	OLIN CORPORATION - CHLOR ALKALI	4,902 GAL HYPOCHLORITE Payment Amount 3,027.99	PV	159650	001	00701	3,027.99	2548537

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Payment Number	Payment Date	Address Number	Name	Payment Sub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number		
				4,942 GAL	PV	159651	001	00701	3,178.93	2547759		
				HYPOCHLORITE								
				4,936 GAL	PV	159810	001	00701	3,048.99	2553551		
				HYPOCHLORITE								
				4,900 GAL	PV	159811	001	00701	3,026.75	2552085		
				HYPOCHLORITE								
				Alt Payee 16373 OLIN CORPORATION - CHLORALKALI P.O. BOX 402766 ATLANTA GA 30384-2766								
				Payment Amount					12,282.66			
79842	08/28/18	20561	PERFECT FIT	MONITOR	PV	159764	001	00701	672.20	1281		
			ERGONOMICS	ARM/KEYBD								
			LLC	TRAY								
				Payment Amount					672.20			
79843	08/28/18	18921	LEONARD POLAN	EXP CASA CONF	PV	159763	001	00701	1,471.60	081018		
				8/7-8/10/18								
				Payment Amount					1,471.60			
79844	08/28/18	21084	RCS	INVESTGATIVE	PV	159793	001	00701	11,235.00	4005		
			INVESTIGATION	SRV								
			S &									
			CONSULTING,									
			LLC									
				Payment Amount					11,235.00			
79845	08/28/18	21086	SNP	CETOVA-7/1/18	PV	159816	001	00701	11,343.00	9400000290		
			TRANSFORMATIO	-6/30/19								
			NS, INC.									
				Payment Amount					11,343.00			
79846	08/28/18	15923	TOTAL-WESTERN	BOILER	PV	159772	001	00751	840.00	308918		
			, INC.	SRV-RLV								
				Payment Amount					840.00			
79847	08/28/18	20880	TPX	SRV	PV	159813	001	00701	2,825.45	106783102----		
			COMMUNICATION	8/16-8/15/18						0		
			S									
				Payment Amount					2,825.45			
79848	08/28/18	19135	TRANSUNION	ONLN SRCH BAD	PV	159792	001	00701	123.00	974571/JUL'18		
			RISK &	DBT 7/18								
			ALTERNATIVE									
			DATA SOLUT									
				Payment Amount					123.00			
79849	08/28/18	10065	ULINE	RECYCLE CANS	PV	159775	001	00701	410.61	99958140		

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Number	Key Item	Co	Amount	Invoice Number
SHIPPING & LIDS										
SUPPLY										
79850	08/28/18	20835	US METRO GROUP, INC.	Payment Amount	PV	159733	001	00701	410.61	97012
				JANTRL					8,267.50	
				SRV-JUL'18	PV	159733	003	00701	2,325.83	97012
				JANTRL						
				SRV-JUL'18	PV	159733	005	00701	190.83	97012
				JANTRL						
				SRV-JUL'18						
79851	08/28/18	2780	VALLEY NEWS GROUP	Payment Amount	PV	159779	001	00751	10,784.16	8-2-18
				AD-RWFS					250.00	
				TRNING 8/2						
79852	08/28/18	19038	VALVE AUTOMATION & CONTROLS	Payment Amount	PV	159780	001	00101	250.00	1914038
				CHESTERTON					399.85	
				EPOXY						
79853	08/28/18	4587	VERTEX INC.	Payment Amount	PV	159806	001	00701	399.85	4159842
				PR TAX RNWL					5,429.01	
				9/1/18-8/31/19						
79854	08/28/18	2436	VINCE BARNES AUTOMOTIVE	Payment Amount	PV	159656	001	00701	5,429.01	023377
				RPL					935.29	
				SHOCKS-#811	PV	159657	001	00701	440.48	023378
				RPL SEAT						
				BELT-#851	PV	159658	001	00701	97.07	023381
				OIL/FLTRS-#90						
79855	08/28/18	4436	JONATHAN VO	Payment Amount	PV	159785	001	00701	1,472.84	081718
				RSPRTR SPCTCL					100.00	
				GLASS-VO						
79856	08/28/18	3035	VWR SCIENTIFIC	Payment Amount	PV	159782	001	00701	100.00	8083256566
				SULFURIC ACID					15.49	
				PIPETTE	PV	159783	001	00701	174.14	8083256567
				TIPS/MPES						
Alt Payee 3216 VWR INTERNATIONAL, INC P. O. BOX 640169 PITTSBURGH PA 15264-0169										
79857	08/28/18	18521	WALTON MOTORS	Payment Amount	PV	159804	001	00701	189.63	40200
				RPR LANDIA					650.00	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Item	Key Co	Amount	Invoice Number
			& CONTROLS, INC.	PMP-TAPIA						
79858	08/28/18	18914	WECK LABORATORIES, INC.	Payment Amount WLK RES-8G25071	PV	159798	001	00701	81.60	W8H0368-LV
79859	08/28/18	3048	WEST COAST AIR CONDITIONING	Payment Amount CONF RM DRIVE-BUS OVRLOAD SRV FROZEN UNIT-TAPIA	PV	159808	001	00701	160.00	S94130
				Payment Amount					966.23	S94147
				Total Amount of Payments Written					1,126.23	
				Total Number of Payments Written					189,328.70	
									53	

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
79860	09/04/18	3077	AIRGAS USA, LLC	LATEX GLOVES	PV	159915	001	00701	854.10	9079312446
				LATEX GLOVES	PV	159916	001	00701	205.31	9076692074
			All Payee							
			6658 AIRGAS USA, LLC							
			P. O. BOX 7423							
			PASADENA CA 91109-7423							
				Payment Amount					1,059.41	
79861	09/04/18	7770	AUTOMATIONDIR ECT.COM	PTT INDICATOR LIGHTS	PV	159850	001	00101	423.00	9063356
				RELAYS-INDICA TOR LIGHTS	PV	159851	001	00751	577.50	9064483
				POWER SUPPLIES	PV	159853	001	00101	266.00	9050407
				Payment Amount					1,266.50	
79862	09/04/18	19482	CALABASAS VILLAGE LP	RFND BAL-CLOSED A/C	PV	159825	001	00101	1,031.75	9998647
				Payment Amount					1,031.75	
79863	09/04/18	18739	CALIFORNIA HAZARDOUS SERVICES, INC.	SB999 TESTING 7/27/18	PV	159931	001	00701	2,625.00	63171
				Payment Amount					2,625.00	
79864	09/04/18	21090	RYAN CAPRETTA	RFND BAL-CLOSED A/C	PV	159828	001	00101	266.15	068909
				Payment Amount					266.15	
79865	09/04/18	18107	CAROLLO ENGINEERING, INC	P/E 7/31 PURE WTR DEMO	PV	159863	001	00701	52,624.33	0169740
				Payment Amount					52,624.33	
79866	09/04/18	18992	CDW GOVERNMENT	PATCH CABLE-30' PATCH CABLES-10' PATCH CABLES-15'	PV	159923	001	00701	20.26	NSJ8870
				Payment Amount					20.26	
									176.18	NSW0006
									92.75	NTF5778

All Payee 19010 CDW GOVERNMENT
75 REMITTANCE DR., SUITE 1515
CHICAGO IL 60675-1515

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Payment Number	Payment Date	Address Number	Name	Payment Slub Message	Ty	Document Number	Key Ifm Co	Amount	Invoice Number
79857	09/04/18	16677	CEMEX INC.	Payment Amount SLURRY-5056 PRKWY CLBS	PV	159844	001 00101	623.34	9438173100
79858	09/04/18	16598	LAWRENCE W. CHESPAK	Payment Amount RFND BAL-CLOSED AVC	PV	159845	001 00101	876.00	9438210061
79869	09/04/18	2539	CITY OF SIMI VALLEY	Payment Amount PCH WTR 6/14--8/15/18 PCH WTR 6/14--8/15/18	PV	159838	001 00101	10,234.69	0092725308
79870	09/04/18	20643	CSI SERVICES, INC.	Payment Amount JUL COATING INSPEC-RLV INSP SRV-CLRF4/5@ 8/1	PV	159864	001 00701	1,900.00	8387
79871	09/04/18	16364	D&H WATER SYSTEMS INC.	Payment Amount MOTOR MICRO PUMPS	PV	159841	001 00101	633.72	1 2018-0795
79872	09/04/18	21091	ROBERT/RELLA DANIELS	Payment Amount RFND BAL-CLOSED AVC	PV	159829	001 00101	56.93	040827
79873	09/04/18	18933	DAVIS WHOLESALE ELECTRIC, INC.	Payment Amount MISC ELECT SUPPLIES	PV	159848	001 00701	425.06	1021-434731
79874	09/04/18	2605	DELTA PACIFIC INDUSTRIES	Payment Amount QUICK START/BTTRY CLNR	PV	159860	001 00701	499.87	5289
79875	09/04/18	18758	DEPARTMENT OF INDUSTRIAL RELATIONS	Payment Amount ELEVTR INSP-BLDG8 ELEVTR	PV	159920	001 00701	225.00	E 1579252MR

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Lim Co	Amount	Invoice Number
79876	09/04/18	2638	ENVIRONMENTAL RESOURCE ASSOC	INSP-BLDG7 Payment Amount HPC STUDIES	PV	159922	001 00701	450.00 296.09	874500
79877	09/04/18	19874	LORI FUJII	Payment Amount RFND BAL-CLOSED A/C	PV	159826	001 00101	296.09 55.34	039816
79878	09/04/18	2701	GRAINGER, INC.	Payment Amount CALIPERS	PV	159727	001 00751	55.34 42.55	9858831853
				STEP DRILLIR THERMO	PV	159728	001 00751	876.00	9860267518
				O-RINGS	PV	159729	001 00101	35.61	9856798419
				O-RINGS	PV	159730	001 00101	18.86	9856723045
			Alt Payee 5453 GRAINGER, INC. DEPT 805178142 PALATINE IL 60038-0001	Payment Amount MLG-MMC ACADEMY 8/22-8/24	PV	159917	001 00701	973.03 66.05	082418
79879	09/04/18	20168	JOSEPHINE GUZMAN	Payment Amount RGT WATER TSTNG SET	PV	159858	001 00701	66.05 2,346.73	11086635
79880	09/04/18	2705	HACH COMPANY	Payment Amount SC200 CONTROLLER	PV	159929	001 00701	66.05 2,221.39	11083506
			Alt Payee 6442 HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693	Payment Amount FLOW SNSRS-RLV PUMPS	PV	159861	001 00701	4,568.12 1,582.48	40050556
79881	09/04/18	8304	IFM EFECTOR INC.	Payment Amount #9 ENVELOPES	PV	159867	001 00701	102.50	140717
79882	09/04/18	10102	INFOSEND INC.	Payment Amount BTTRY-VEH #138	PV	159862	001 00701	102.50 127.51	56012913

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key itm	Key Co	Amount	Invoice Number
SYSTEMS										
79884	09/04/18	20584	KAMBRIAN CORPORATION	Payment Amount HP DUPLEXER	PV	159842	001	00701	127.51 141.24	KINV2078
79885	09/04/18	2611	LA DWP	Payment Amount RECTIFIER 7/24-8/22/18	PV	159836	001	00101	40.36	851260/082318
79886	09/04/18	21092	TAMMY LAMB	Payment Amount RFND BAL-CLOSED A/C	PV	159830	001	00101	40.36 18.13	075299
79887	09/04/18	20957	LANDSCAPE INTEGRITY FILMS & EDUCATION	Payment Amount 6 VIDEOS-NATURE OF CA	PV	159869	001	00701	18.13 6,000.00	S08-2
79888	09/04/18	3352	LAS VIRGENES MUNICIPAL WATER DISTRICT	Payment Amount L/S #1 7/17-8/15/18	PV	159834	001	00130	6,000.00 41.25	1775/082218
79889	09/04/18	21093	SANDY LITTLE	L/S #1 7/17-8/15/18 Payment Amount RFND BAL-CLOSED A/C	PV	159835	001	00130	43.84 85.09 363.27	0570/082218 043258
79890	09/04/18	2814	MCMMASTER-CARR SUPPLY CO	Payment Amount HEX NUTS FITTINGS-DIG# 1	PV	159846	001	00751	363.27 148.95 285.62	70302582 70304232
Alt Payee 3197 MC MASTER-CARR P. O. BOX 7690 CHICAGO IL 60680-7690										
79891	09/04/18	21094	STEPHANE MESAROS	Payment Amount RFND BAL-CLOSED A/C Payment Amount	PV	159832	001	00101	434.57 266.06 266.06	059656

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
79892	09/04/18	8806	MISSION PAVING & SEALING	RFND BAL-CLOSED A/C	PV	159823	001	00101	989.99	9999327
79893	09/04/18	20890	MONTROSEAIR QUALITY SERVICES, LLC	Payment Amount TEST POSTPONEMENT FEE	PV	159928	001	00701	6,000.00	INV1121037
79894	09/04/18	21095	JENNIFER MOON	Payment Amount RFND BAL-CLOSED A/C	PV	159833	001	00101	103.90	067479
79895	09/04/18	2839	MOTION INDUSTRIES, INC.	Payment Amount GEARBOX	PV	159854	001	00701	2,850.62	CA22-633626
All Payee 10317 MOTION INDUSTRIES INC. FILE 749376 LOS ANGELES CA 90074										
79896	09/04/18	18505	RAFTELIS FINANCIAL CONSULTANTS, INC.	Payment Amount P/E 7/31 '18 MISC FEE STDY	PV	159866	001	00701	2,892.50	10527
79897	09/04/18	16022	ROLLS SCAFFOLD & EQUIPMENT, INC	Payment Amount SCAFFOLD RENTAL	PV	159868	001	00701	4,200.00	6075060S11
79898	09/04/18	2920	S & S PAVING	Payment Amount RFND BAL-CLOSED A/C	PV	159821	001	00101	449.71	9999382
79899	09/04/18	20904	SHR PROPERTY MANAGEMENT INC.	Payment Amount RFND BAL-CLOSED A/C	PV	159827	001	00101	135.59	9999317
79900	09/04/18	20988	MARIA SONGER	Payment Amount MLG-CALPERS CLASS 8/20&21	PV	159840	001	00701	59.30	082118

Batch Number - 265283

Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Document Ty Number	Key itm Co	Amount	Invoice Number
79901	09/04/18	2958	SOUTHERN CALIFORNIA GAS CO	CONDUIT 7/19--8/20/18	PV 159837	001 00101	15.78	8400/082218
79902	09/04/18	8645	SOUTHERN CALIFORNIA TROPHY COMPANY	Payment Amount YR ANNVRSY KEYCHNS	PV 159843	001 00701	462.77	080162-18
79903	09/04/18	16385	SOUTHWEST VALVE & EQUIPMENT, INC.	Payment Amount PLUG VLV REBLD KIT	PV 159859	001 00701	1,646.88	6361
79904	09/04/18	2436	VINCE BARNES AUTOMOTIVE	Payment Amount PLUG VLV REBLD KIT SERP BELTS/SRV.#89	PV 159855	001 00701	294.35	023394
79905	09/04/18	3025	WATER & SANITATION SRV./VENTURA COUNTY	Payment Amount PCH WTR 7/17--8/14/18	PV 159839	001 00101	19,004.23	1659835
79906	09/04/18	17644	WINIFRED WEBB	Payment Amount CLAIM STLMNT 7/10/18	PV 159918	001 00101	290.89	071018
79907	09/04/18	3047	WESCO DISTRIBUTION, INC.	Payment Amount VFD DC FAN KIT	PV 159856	001 00701	2,628.00	815639
			Alt Payee 6443 WESCO DISTRIBUTION, INC PO BOX 31001-0465 PASADENA CA 91110-0465	VFD DC FAN KIT LED TUBES	PV 159856	002 00701	41.03	815639
					PV 159930	001 00701	283.71	816769
79908	09/04/18	3387	WEST POINTE HOMES INC.	Payment Amount RFND BAL-CLOSED	PV 159822	001 00101	653.39	9999092

Batch Number - 265283
Bank Account - 00146807 Cash-General

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Item	Key Co	Amount	Invoice Number
79909	09/04/18	19540	WESTOAKS COMMERCIAL GROUP	COMMISSION-LEASE/BLDG8	PV	159919	001	00101	16,474.87	COMSN-LEASE/B LDG8
				Payment Amount					653.39	
79910	09/04/18	6248	ZENNER PERFORMANCE METERS, INC.	METER BARREL LOCKS	PV	159913	001	00701	821.26	0042597-IN
				Payment Amount					16,474.87	
				2" JET METERS	PV	159914	001	00701	3,007.63	0042503-IN
			Alt Payee 19000 ZENNER PERFORMANCE METER INC. 15280 ADDISON RD. #100 ADDISON TX 75001							
				Payment Amount					3,828.89	
				Total Amount of Payments Written					154,268.07	
				Total Number of Payments Written					51	



LAS VIRGENES MUNICIPAL WATER DISTRICT
 4232 Las Virgenes Road, Calabasas CA 91302

MINUTES
REGULAR MEETING

5:00 PM

August 28, 2018

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag was led by Lynda Lo-Hill.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at **5:00 p.m.** by Board President Peterson in the Board Room at Las Virgenes Municipal Water District headquarters at 4232 Las Virgenes Road, Calabasas, CA 91302. Josie Guzman, Clerk of the Board, conducted the roll call.

Present: Directors Charles Caspary, Jay Lewitt, Len Polan, Glen Peterson, and Lee Renger

Absent: None

Staff Present: David Pedersen, General Manager
 David Lippman, Director of Facilities and Operations
 Joe McDermott, Director of Resource Conservation and Public Outreach
 Don Patterson, Director of Finance and Administration
 Josie Guzman, Clerk of the Board
 Wayne Lemieux, District Counsel

2. APPROVAL OF AGENDA

General Manager David Pedersen asked that Item 7D be removed from the agenda because CleanStreet had made other parking arrangements for its street sweeper.

Director Polan moved to approve the agenda as amended with the removal of Item 7D. Motion seconded by Director Caspary. Motion carried unanimously.

3. PUBLIC COMMENTS

None.

4. CONSENT CALENDAR

A List of Demands: August 28, 2018: Ratify

B Minutes: Regular Meeting of August 14, 2018: Approve

Director Renger moved to approve the Consent Calendar. Motion seconded by Director Caspary. Motion carried unanimously.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A 60th Anniversary Recognition of Partner in Service: Santa Monica Mountains National Recreation Area/National Park Service

Mike McNutt, Public Affairs and Communications Manager, shared a video posted on the District's website and social media entitled "Puma Patrol at the Tapia Water Reclamation Facility". He noted that the video captured footage of a young female cougar numbered P54, which is part of the Santa Monica Mountains National Recreation Area cougar study.

Board President Peterson presented the 60th Anniversary Recognition Partner in Service Award to Superintendent David Szymanski. Mr. Szymanski expressed his appreciation and noted that the District has been a great supporter of the Santa Monica Mountains National Recreation Area/National/Park Service.

B Legislative and Regulatory Updates

Joe McDermott, Director of Resource Conservation and Public Outreach, presented the report. He reported that a letter was sent to Senator Henry Stern requesting that the Senate Joint Legislative Budget Committee reschedule the State Water Project Contract Extension Committee Hearing prior to August 31st. He noted that the hearing had been rescheduled for August 30th. He provided an update regarding SB 845 (Monning), which amended SB 623 to include a tax to pay for the Safe and Affordable Drinking Water Fund and require agencies to place a voluntary contribution on each customer's water bill. He noted that customers would need to opt out in order to avoid paying the voluntary contribution. He stated that a letter opposing this bill was sent to Assemblymember Richard Bloom. Additionally, Mr. McDermott explained that he and General Manager David Pedersen spoke with Assemblymember Richard Bloom and his Chief of Staff to express their concerns. He also noted that information related to SB 845 had been posted on the District's website and social media to educate customers regarding this bill. He stated that funding from AB 2050, Proposition 68, and proposed Proposition 3 would already provide \$750 million for non-compliant water systems and disadvantaged communities. He also provided an update regarding AB 2050 (Caballero), the Small Water System Authority Act 2018, and stated that this bill was awaiting a final vote in the

Assembly. Mr. McDermott noted that the District took an early support position for this bill. He also provided an update regarding SB 1422 (Portantino), the California Safe Drinking Water Act: Microplastics, and noted that a letter was sent in opposition to this bill due to concerns that it would be premature to require sampling and testing for microplastics in drinking water with no established criteria and with unknown impacts to human health. He also provided an update regarding SB 998 (Dodd) related to water system shutoffs and a required waiver of late fees for customers under 200 percent of the federal poverty line and restricting water shutoffs for non-payment. He stated that there were concerns with violation of Proposition 218 due to restrictions on fees and interest charges for overdue bills, and the burden placed on water districts to determine whether a customer is below the income levels specified in the bill. He also stated that the focus was shifting to ask Governor Brown to veto this bill. He noted that Congress had been out of session; however, the Senate had been taking up matters such as the Water Resource Development Act and introduction of new bills that were being monitored by staff to determine whether they might impact District operations.

Board President Peterson noted that a Public Comment card was received, and he would allow public comment to take place at this time.

3. PUBLIC COMMENTS

Cyrus Sacket stated that he was working on developing a 200-room elderly care facility with individual bathrooms on Calabasas Road. He also stated that the project was allowable under the City of Calabasas' Zoning Code. He noted that District staff provided a \$500,000 estimate for the sewer connection fees, and he asked the Board to consider reducing these fees. He also noted that the property was on a septic system with a sewer line adjacent to it, and he noted the need to pay for water and electrical connection fees. He responded to questions posed by the Board regarding the estimated number of fixture units and equivalent residential units (ERUs).

Board President Peterson stated that the sewer connection fee was the cost to connect to the sewer system, and all customers are required to pay the fees. He asked Mr. Sacket to leave his contact information so that staff may contact him directly.

5. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS (continued)

C Water Supply Conditions Update

No additional update was provided.

6. TREASURER

Director Renger stated that the Treasurer's report was in order.

7. FACILITIES AND OPERATIONS

A Tapia Water Reclamation Facility Fiscal year 2017-18 Rehabilitation Project: Change Order No. 2

Authorize the General Manager to approve Change Order No. 2 with GSE Construction Company, Inc., in the amount of \$159,717 and including a 21-calendar-day extension of the contract duration, for replacement of eight additional slide gates/boxes as part of the Tapia Water Reclamation Facility Fiscal Year 2017-18 Rehabilitation Project.

General Manager David Pedersen presented the report.

Director Caspary moved to approve Item 7A. Motion seconded by Director Renger.

General Manager David Pedersen responded to a question regarding the process to notify the Las Virgenes – Triunfo Joint Powers Authority (JPA) of the change order by stating that, as the Administering Agent of the JPA, the District had the authority to approve the change order as long as there was sufficient budget. He also stated that if approved, a copy of the Board memo would be included with the next JPA agenda as an information item.

David Lippman, Director of Facilities and Operations, responded to a question regarding the commencement of work by stating that it would take approximately one month for the contractor to fabricate the gates prior to installation.

Motion carried unanimously.

B Digester No. 1 Rehabilitation Project: Final Acceptance

Execute a Notice of Completion and have the same recorded; extend the contract duration by 182 calendar days; appropriate \$77,257.48 in additional funds; and, in the absence of claims from subcontractors and others, release the retention, in the amount of \$63,935.99, within 30 calendar days after filing the Notice of Completion for the Digester No. 1 Rehabilitation Project.

General Manager David Pedersen presented the report.

Director Lewitt moved to approve Item 7B. Motion seconded by Director Caspary. Motion carried unanimously.

C Fiscal Year 2018-19 Mobile Emergency Generators Purchase: Award

Authorize the General Manager to issue purchase orders to United Rentals, in the amount for \$206,407.50, for two 200 kW Cummins T4F mobile emergency generators, and Fritts Ford of Riverside, in the amount of \$50,379.15, for one Ford F-450 stake-bed truck with a left gate.

David Lippman, Director of Facilities and Operations, presented the report.

Director Polan moved to approve Item 7C. Motion seconded by Director Renger.

David Lippman, Director of Facilities and Operations, responded to a question regarding concerns with Southern California Edison's (SCE) planned shutdowns during high wind events by stating that District staff is working with SCE so that they understand how critical a shutdown of SCE's predetermined areas of the grid would be to District facilities and the public. He also responded to questions regarding prioritizing the generators to the various facilities during emergencies, and the use of natural gas at the Conduit and Cornell Pump Stations.

Motion carried unanimously.

D Lease Agreement for Street Sweeper Parking (This item was removed from the agenda)

8. NON-ACTION ITEMS

A Organization Reports

(1) MWD Representative Report/Agenda(s)

Board President Peterson reported that the MWD Board met on August 21st. He noted that MWD State Legislative Representative Kathy Cole announced her retirement effective at the end of the year. He also noted that MWD had certified the assessed valuation of each of its Member Agencies and noted that the assessed valuation of the District's service area had grown to \$25 billion. He stated that there was a possibility that Central Basin Municipal Water District might lose one of its MWD Directors in the future. He also noted that WaterWise Day was held at Dodger Stadium on August 24th, and MWD Chair Randy Record threw out the first pitch.

(2) Other

Director Caspary reported that he attended the Santa Monica Bay Restoration Commission meeting on August 16th. He stated he would provide a link to The Bay Foundation reports, including the Malibu Lagoon Comprehensive Monitoring Report (Year 5), Ballona Wetlands Restoration – Community Iceplant Removal Project Year 2 Annual Report and Los Angeles International Airport Coastal Dunes Improvements Project Ecological Monitoring Report. He noted that a previously decommissioned sensor at the Santa Monica Pier was revived, which provides updated data as part of a federal ocean monitoring program. He also noted that Loyola Marymount University's Coastal Research Institute had 24 interns working on special projects this past summer. He also noted that the Environmental Protection Agency had discussed requiring changes to the Bay Restoration Plan and the Annual Work Plan. He noted that District staff has been instrumental in developing actions and goals for the Work Plan that would help protect

the Malibu Creek Watershed and perhaps help qualify the watershed for restoration funds through the Water Resources Development Act (WRDA) Program.

B Director's Reports on Outside Meetings

Director Polan reported that he attended the Association of California Water Agencies (ACWA) Water Management Committee meeting on August 16th where they discussed water quality flow control requirements and having 40 percent unimpaired flow.

C General Manager Reports

(1) General Business

General Manager David Pedersen reported that the County of Los Angeles is initiating an update to the Santa Monica Mountains North Area Plan, and an environmental impact report scoping meeting was held at Los Angeles County Supervisor Sheila Kuehl's office. He noted that Joe McDermott, Director of Resource Conservation and Public Outreach, and Director Renger attended the meeting. He reminded the Board that the next JPA Board meeting would be held on September 5, 2018, at 5:00 p.m., at Oak Park Library. He also reported that he met with Division 2 Director-elect Lynda Lo-Hill and provided her a Board member orientation binder. He also reported that the District's new tenants, The Feinberg Institute, Inc., dba ROWI, would be moving into Suite B on September 1st. He noted that there had been recent news reports regarding fish being found dead in Malibu Lagoon, and it was speculated that it could be due to high water temperatures.

(2) Follow-Up Items

D Directors' Comments

Director Polan noted recent articles published in *The Acorn* regarding Dan Goldes' efforts to clean up Malibu Creek and the study regarding the impacts of the red swamp crayfish to impaired benthic macro-invertebrate populations.

9. FUTURE AGENDA ITEMS

Board President Peterson inquired whether the District was considering taking a position on the County of Los Angeles' property tax measure on the November ballot for the "Safe, Clean Water Program." General Manager David Pedersen responded that staff had not planned to recommend the District take a position on the measure, but he explained that staff could bring an item for the Board's consideration, if desired. He noted that the proposed property tax would be based on the square footage of impermeable surface for each property in the county to fund stormwater related improvement projects. He also noted that there was a concern that the "capture and infiltrate" strategy would not be effective in the District's service area because of the local geology and lack of an underlying groundwater basin.

10. PUBLIC COMMENTS

None.

11. CLOSED SESSION

None.

12. OPEN SESSION AND ADJOURNMENT

Seeing no further business to come before the Board, the meeting was duly adjourned at **6:11 p.m.**

GLEN PETERSON, President
Board of Directors
Las Virgenes Municipal Water District


ATTEST:

JAY LEWITT, Secretary
Board of Directors
Las Virgenes Municipal Water District

(SEAL)

September 4, 2018

To: Payroll

From: David W. Pedersen 
General Manager

RE: Per Diem Request – August 2018

Attached are the Director statements of attendance for meetings, conferences and miscellaneous functions, which are summarized in the table below. If you have any questions, please contact me. Thank you.

On April 25, 2017, the Board adopted Resolution No. 2513, amending the per diem rate to \$220.

	<u>Director</u>	<u>No. of Meetings</u>	<u>Rate</u>	<u>Total</u>
8014	Charles Caspary	4	\$220.00	\$880.00
19447	Jay Lewitt	4	\$220.00	\$880.00
6905	Glen Peterson LVMWD* – 7 MWD** – 7	14	\$220.00	\$3,080.00
18856	Leonard Polan	9	\$220.00	\$1,980.00
14702	Lee Renger	3	\$220.00	\$660.00

*LVMWD Code Section 2-2.106(a): "not exceeding a total of ten (10) days in any calendar month"

**LVMWD Code Section 2-2.106(b): MWD director "not exceeding a total of ten (10) additional days in any calendar month."

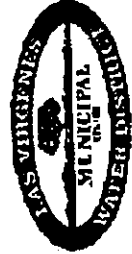
LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT

To: Josie Guzman, Clerk of the Board

Director's Name: Glen Peterson

Month of: AUGUST 2018

Division: 2



The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences | have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹		Total	MWD	
8/1/18	✓				✓	AGUE DISTRICT w/ CONGRESSMAN SEMINARY
8-6-18	✓				✓	JPA
8-7-9-18	✓	✓	3		✓	CASA IN MONTEZUMA
8-14-18	✓		1		✓	PUEBLO RIVER BOON/BEARANT BOONO MTHG
8-15-18	✓		1		✓	CRBCA
8-17-18	✓		1		✓	NORTHERN CIRCUS MTHG.
8-20-18	✓		1		✓	COMMITTEE MTHG.
8-21-18	✓		1		✓	BOONO MTHG.
8-22-24-18	✓	✓	3		✓	DESIGN WATER CONFERENCE SAN DIEGO
8-28-18-	✓		1		✓	BOON/BEARANT BOONO MTHG
TOTAL			14	0	7	7

Date Submitted: 8-4-18

Director Signature: Glen Peterson

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.

LAS VIRGENES MUNICIPAL WATER DISTRICT - PER DIEM REPORT



To: Josie Guzman, Clerk of the Board Director's Name: Lee Renger
 Month of: August 2018 Division: 3

The following are Las Virgenes Municipal Water District Board of Directors Meetings, Committee Meetings/Conferences I have attended:

Date(s)	# of Days Claimed		Reimbursible Expenses ² (Y/N)	Check One		Event Title
	Event	Travel ¹		Total	MWD	
8/6/2018	1		N		X	JPA BOARD MEETING
8/14/2018	1		N		X	LVMWD BOARD MEETING
8/28/2018	1		N		X	LVMWD BOARD MEETING
TOTAL				3		

Date Submitted: 08/29/18
 Director Signature: Lee Renger

NOTES: 1. Travel the day before and/or after an authorized meeting or seminar outside of LA, Ventura and Orange Counties may be paid in accordance with Board Policy. 2. Attach completed Statement of Account and Claim for Personally Incurred Expenses form.



September 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Monthly Cash and Investment Report: July 2018

SUMMARY:

During the month of July, the value of the District's investment portfolio increased from \$84,106,533, held on June 30, 2018, to \$84,450,346 held on July 31, 2018. No investments matured or were called. One investment was purchased, increasing the book value to \$50,163,154. The value of the District's Local Agency Investment Fund (LAIF) account decreased to \$31,497,933.

RECOMMENDATION(S):

Receive and file the Monthly Cash and Investment Report for July 2018.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

As of July 31, 2018, the District held \$84,450,346, up 22.29% year-over-year. The portfolio was up 0.41% from the previous month's total of \$84,106,533. The majority of the funds were held in the District's investment account, which had a July 31st book value of \$50,163,154. LAIF held the majority of the remaining funds, in the amount of \$31,497,933. A significant portion of the balance, \$2,766,288, was held in LAIF as required reserves for the bond refunding. The annualized yield for the District's investment portfolio was 2.10% in July 2018, up 10 basis points from June. The annualized yield on the District's LAIF funds was 1.94% in July, up as compared to June's 1.85%. The total yield on the District's accounts was 2.04%,

up from 1.28% year-over-year.

There were no investments matured or called during July 2018.

The following investment was purchased during June 2018:

- FHLB bullet in the amount of \$991,550 maturing on 06/28/19; YTM 2.407%.

The following transactions occurred in the District's LAIF account:

- 07/06/18 – Deposit in the amount of \$800,000.
- 07/10/18 – Withdraw in the amount of \$1,000,000.
- 07/12/18 – Interest deposit in the amount of \$150,050.32.
- 07/17/18 – Withdraw in the amount of \$700,000.
- 7/23/18 – Deposit in the amount of \$1,500,000.
- 7/31/18 – Withdraw in the amount of \$700,000.

The District's investments are in compliance with the adopted Investment Policy, and the District has sufficient funds to meet expenditures during the next six months from funds held in LAIF.

Cash Analysis:

Another important aspect of the Monthly Cash and Investment Report is to monitor the District's performance as compared to its adopted Financial Policies. Attachment B shows the District's total cash and investments as of July 31, 2018 and compares the balances to the adopted Financial Policies. As shown for June, the Potable Water Enterprise was \$14.0 million below the levels set forth in the District's Financial Policies. The Sanitation Enterprise had cash and investments that exceeded the District's Financial Policies and assignments by \$5.0 million, and the Recycled Water Enterprise had cash and investments that exceeded the District's Financial Policy levels and assignments by \$5.4 million. The Board assigned \$5 million in funds from the Recycled Water Enterprise and \$10 million in funds from the Sanitation Enterprise for use on the Pure Water Project Las Virgenes-Triunfo. Cash in excess of required reserves and assignments is available for capital projects.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

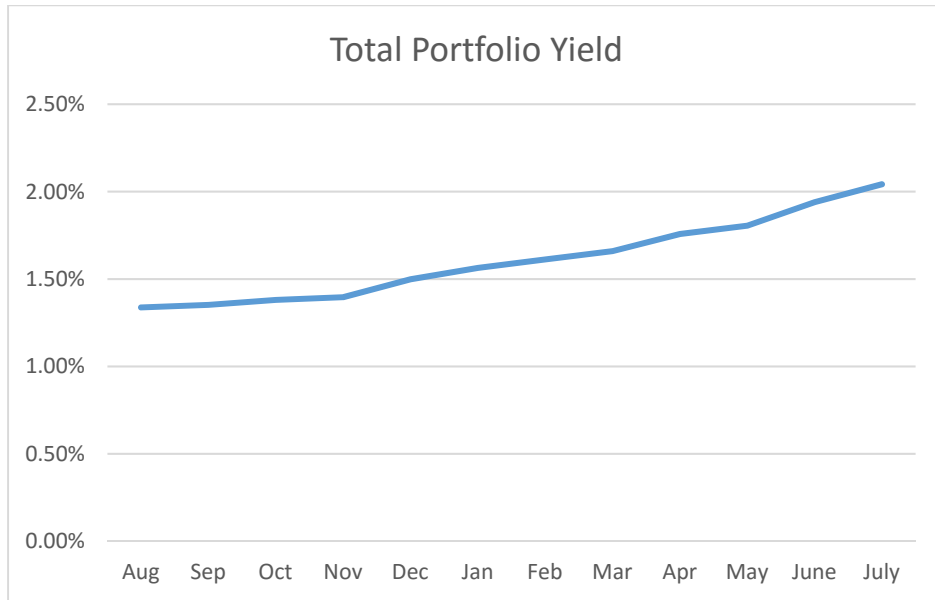
Charts

Monthly Investment Report

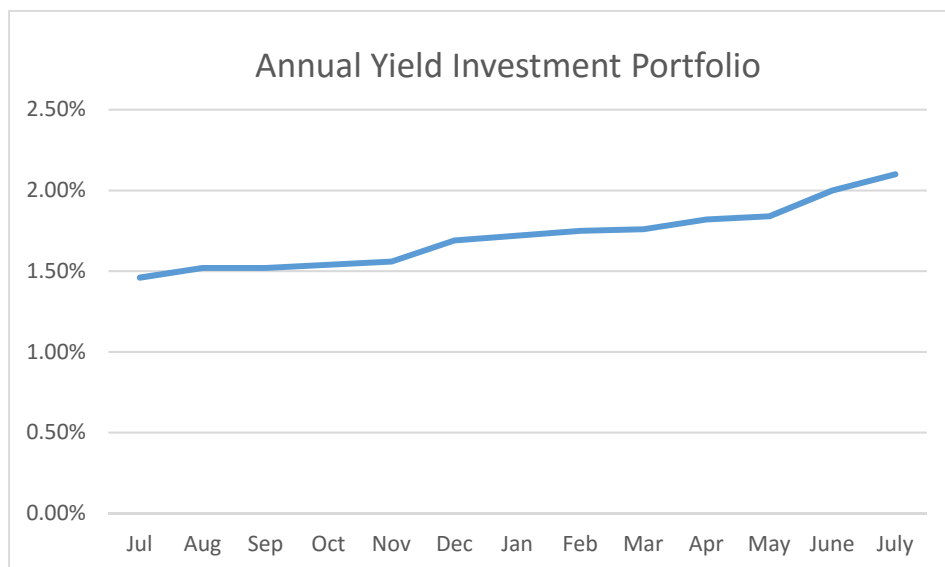
Definitions

Cash Report - July 2018

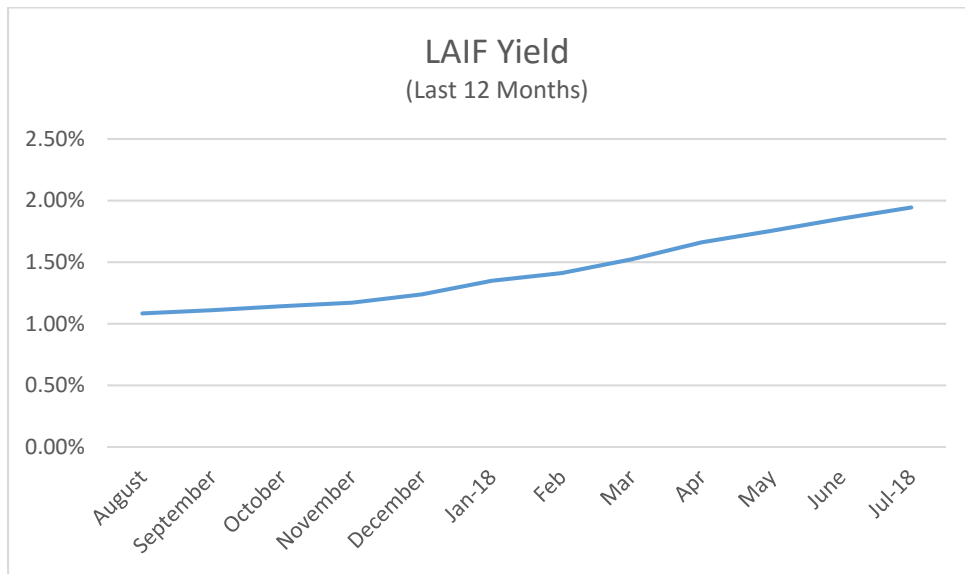
The District's total yield varies depending on the percentage of the portfolio in LAIF versus the Investment Portfolio. If a higher percentage of the District's funds are in LAIF, the lower the total yield since LAIF is more liquid, more conservative, and has significantly lower yields than bonds held in the Investment Portfolio. As of July 31, 2018, at Book Value, LAIF held 37.30% of the District's portfolio, the investment portfolio held 59.39%, and the refunding revenue bonds held 3.28%, with the remainder in a money market account. As can be seen in the chart below, the total yield in July 2018 was 2.04%, ten basis points higher than June 2018 and up from 1.28% one year ago. This is also the first time in more than five years yield has exceeded 2.00%.



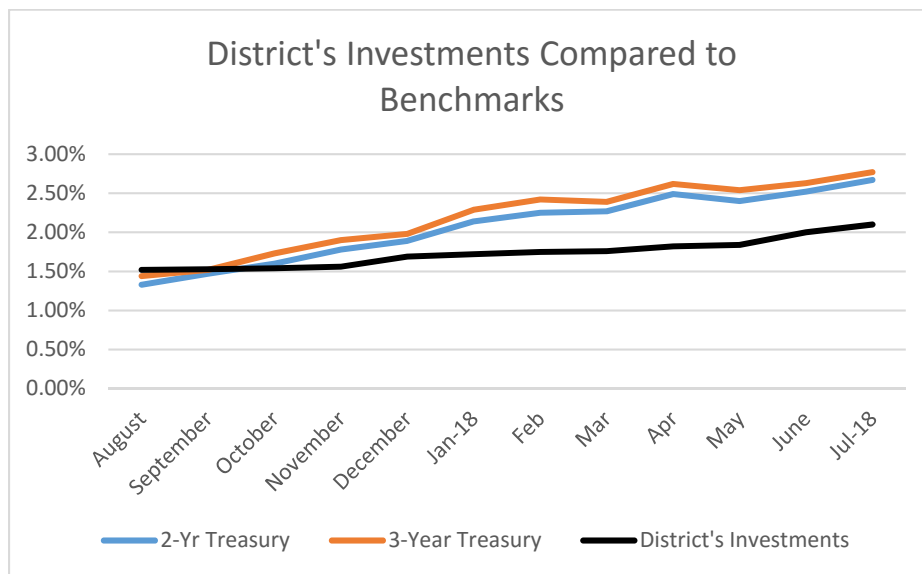
In July, the annualized yield for the District's Investment Portfolio was up from June at 2.10% and up from 1.46% a year ago. The chart below shows annualized monthly yield over the past twelve months.



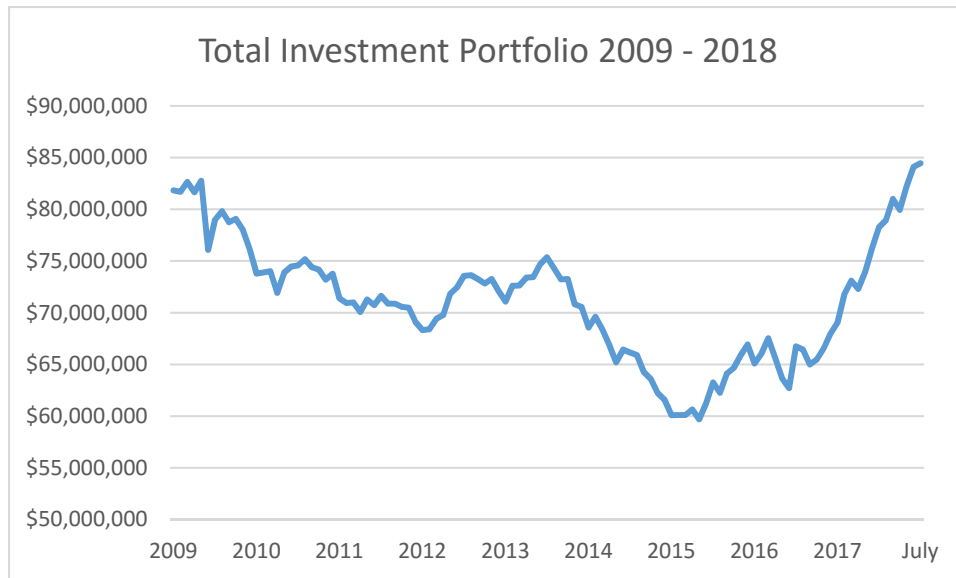
The following chart shows the average annualized LAIF yields over the past twelve months. In June, the LAIF yield was 1.94%, up from 1.85% in June and up from 1.05% a year ago.



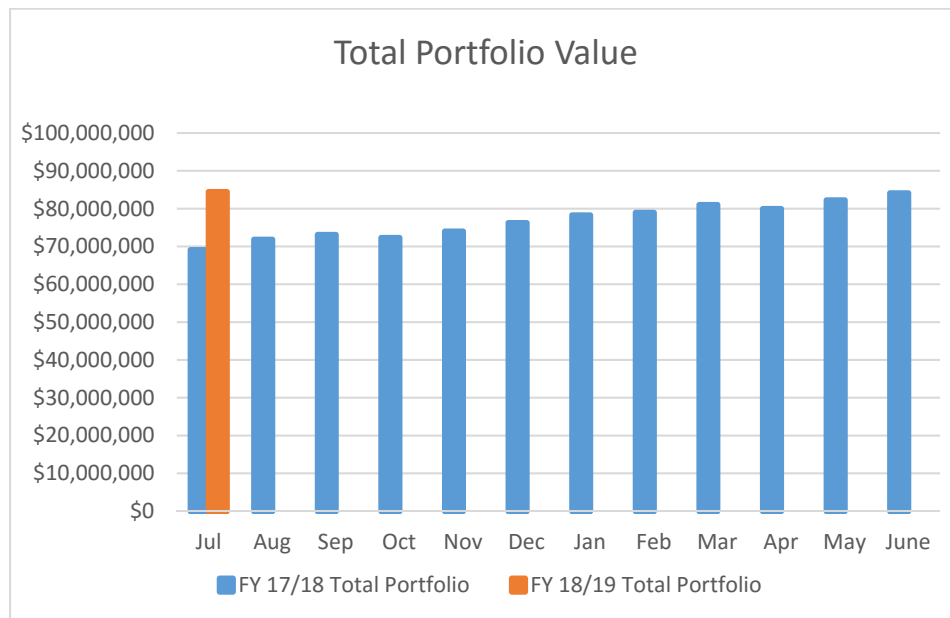
In order to benchmark how the District's portfolio is performing, it is useful to compare its investment portfolio with a comparable index. The District has historically compared its investment portfolio returns to the 2-Year and 3-Year Treasury notes. Because the District buys and holds its investments, the average portfolio yield should generally be flatter and trail the 2 and 3-year Treasuries.



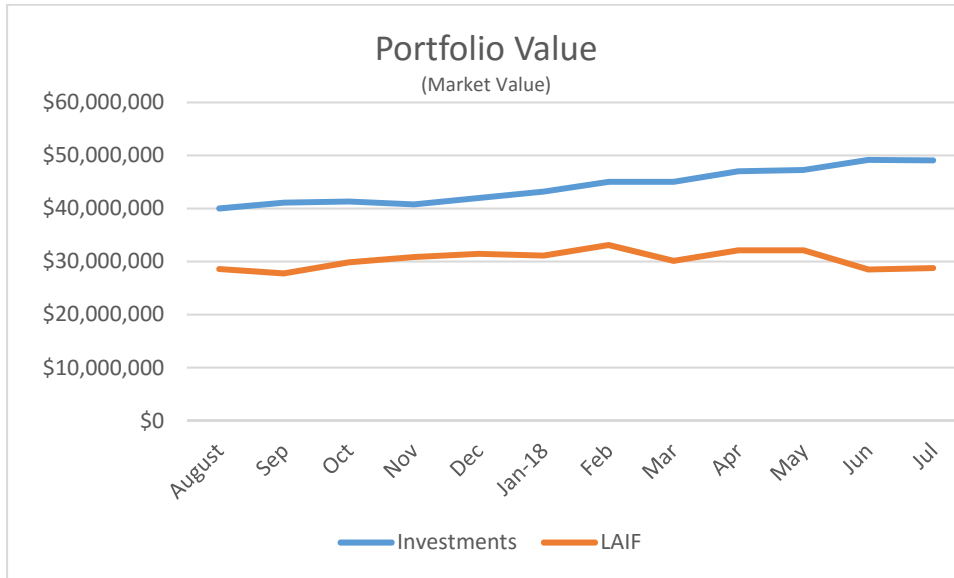
Equally important to monitoring performance is to monitor total portfolio value which includes the District's Investment Portfolio and LAIF accounts. The chart below shows the total portfolio value between 2009 and 2018. The significant reduction in 2014 is primarily because of the Torchwood Tank and other backbone improvement program projects. In June, the District's portfolio increased 0.41% from June to \$84,450,346.



The chart below compares total portfolio value in the current Fiscal Year, compared to the same period in the previous fiscal year.



The chart below shows the value of the District’s Investment and LAIF portfolios over the past twelve-month period. The District’s Investment Policy requires an amount equal to 6 months of operating budget to be kept in LAIF, which is \$26.9 million



Date: August 17, 2018
 To: David W. Pedersen, General Manager
 From: Finance and Administration Department
 Subject: Investment Report for the Month of July 2018

Summary of Investments

Investments Maturing Within Six Months:

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Value Source
1.810%	1.810%		COTSCD-Muni Bond	04/19/17		08/01/18	545,000	545,000	545,000	Custodian
1.300%	1.300%	1.300%	FHLB-Bullet	03/30/15		10/30/18	1,000,000	1,000,000	998,050	Custodian
1.250%	1.250%		CASHGR-Muni Bond	03/09/17		11/01/18	360,000	360,000	359,276	Custodian
1.150%	1.150%	1.150%	FFCB-Callable Coupon	02/23/16	Cont. 5/23/16	11/23/18	1,000,000	1,000,000	996,830	Custodian
			Sub-Total				2,905,000	2,905,000	2,899,156	

Investments Maturing After Six Months:

1.600%	1.600%	1.600%	FNMA-Bullet	05/19/15		05/19/20	1,000,000	1,000,000	981,180	Custodian
1.500%	0.983%		FHLB-Bullet	02/09/16		03/08/19	1,015,650	1,000,000	995,420	Custodian
1.350%	1.350%	1.350%	FNMA-Callable Coupon	02/26/16	08/26/18	08/26/19	1,000,000	1,000,000	987,930	Custodian
1.300%	1.300%		FNMA-Bullet	02/24/16		02/24/20	1,000,000	1,000,000	979,400	Custodian
2.250%	1.732%		CONNECTICUT ST-MuniBoi	02/17/16		09/01/20	1,119,649	1,095,000	1,071,567	Custodian
2.427%	1.779%		NEWSCD-MuniBond	03/17/16		08/01/20	934,688	910,000	897,706	Custodian
1.25%-Up	2.120%	1.250%	FHLMC-Callable Coupon	04/04/16	09/30/18	03/30/21	1,000,000	1,000,000	982,280	Custodian
1.400%	1.400%	1.400%	FFCB-Callable Coupon	04/13/16	Cont. 4/13/17	04/13/20	1,000,000	1,000,000	977,450	Custodian
1.500%	1.500%		CAL ST-MuniBond	04/28/16		04/01/21	1,000,000	1,000,000	961,820	Custodian
1.5%-Up	1.866%	1.625%	FHLMC-Callable Coupon	06/16/16	09/16/18	06/16/21	1,000,000	1,000,000	973,540	Custodian
2.387%	1.392%		SCWTR-MuniBond	06/21/16		06/01/21	1,047,370	1,000,000	980,980	Custodian
1.400%	1.400%	1.400%	FHLMC-Bullet	06/27/16		12/27/19	1,000,000	1,000,000	983,300	Custodian
1.0%-Up	2.014%	1.000%	FHLMC-Callable Coupon	06/30/16	12/30/18	06/30/21	1,000,000	1,000,000	976,590	Custodian
1.960%	1.960%	1.960%	MOUSCD-MuniBond	07/14/16		08/01/21	600,000	600,000	576,024	Custodian
1.180%	1.114%	1.039%	FFCB-Bullet	07/22/16		06/13/19	1,001,250	1,000,000	989,330	Custodian
1.550%	1.550%		CAPITAL ONE BANK - CD	08/10/16		08/10/21	245,000	245,000	234,124	Custodian
1.580%	1.501%	0.700%	FNMA-Callable Coupon	08/15/16	09/15/18	06/15/20	1,002,920	1,000,000	980,130	Custodian
1.400%	1.400%	1.400%	FNMA-Callable Coupon	08/24/16	08/24/18	08/24/20	1,000,000	1,000,000	971,910	Custodian
1.350%	1.350%		ALLY BANK-CD	09/08/16		09/09/19	245,000	245,000	241,367	Custodian
1.450%	1.450%		JP Morgan Chase BK-CD	09/16/16	09/16/18	09/16/20	245,000	245,000	237,192	Custodian
1.713%	1.713%		CASPW-R-Muni Bond	09/28/16		05/01/21	964,737	964,737	936,268	Custodian
1.480%	1.480%	1.483%	FNMA-Callable Coupon	09/29/16	09/29/18	12/29/20	1,000,000	1,000,000	970,870	Custodian
1.25%-Up	2.115%	1.250%	FHLMC-Callable Coupon	11/17/16	08/17/18	11/17/21	1,000,000	1,000,000	970,080	Custodian
1.3%-Up	2.116%	1.300%	FHLMC-Callable Coupon	11/22/16	08/22/18	11/22/21	1,000,000	1,000,000	972,260	Custodian
1.6%-Up	1.875%	1.600%	FHLMC-Callable Coupon	12/09/16	09/09/18	12/09/21	1,000,000	1,000,000	967,000	Custodian
2.000%	2.046%	2.018%	FHLMC-Bullet	01/30/17		01/26/22	997,850	1,000,000	971,500	Custodian
1.600%	1.600%		Lake City Bank - CD	03/22/17		03/22/19	245,000	245,000	244,169	Custodian
1.800%	1.800%		MDS-Muni Bond	03/22/17		03/15/20	1,000,000	1,000,000	984,250	Custodian
1.610%	1.610%		FHLMC-Bullet	03/27/17		12/27/19	1,000,000	1,000,000	986,220	Custodian
2.350%	2.350%		Goldman Sachs Bank - CD	06/21/17		06/21/22	245,000	245,000	238,074	Custodian
2.350%	2.350%		Sallie Mae Bank/Salt LK-CD	06/21/17		06/21/22	245,000	245,000	238,074	Custodian
2.125%	2.124%	2.084%	FHLMC-Callable Coupon	08/09/17	09/29/18	06/29/22	1,000,050	1,000,000	966,840	Custodian
2.000%	2.000%	2.000%	FHLMC-Callable Coupon	08/10/17	08/10/20	08/10/22	1,000,000	1,000,000	964,420	Custodian
1.5%-Up	2.104%	1.465%	FHLMC-Bullet	08/16/17		06/29/22	1,000,300	1,000,000	976,400	Custodian
2.400%	2.400%		American Express - CD	08/29/17		08/29/22	245,000	245,000	235,847	Custodian
2.400%	2.400%		Capital One NA - CD	08/30/17		08/30/22	245,000	245,000	237,949	Custodian

LV MWD Investment Report for the Month Ending July 31, 2018

Disc./Cpn Rate	Yield To Maturity	Yield To Call	Investment Type	Date Invested	Next Call Date	Date Matures	Book Value	Par Value	Market Value	Market Source
Investments Maturing After Six Months (Continued):										
1.750%	1.766%		FFCB-Bullet	09/13/17		09/13/22	999,250	1,000,000	952,510	Custodian
1.750%	1.750%		Neighbors FCU - CD	09/29/17		09/30/19	245,000	245,000	242,986	Custodian
1.700%	1.700%		Discover Bank - CD	10/04/17		10/04/19	245,000	245,000	242,815	Custodian
2.500%	2.604%		SFOFAC-Muni Bond	11/09/17		09/01/22	497,650	500,000	483,565	Custodian
2.230%	2.230%		FFCB-Callable Coupon	11/09/17	11/01/18	11/01/22	1,000,000	1,000,000	967,530	Custodian
2.300%	2.300%		FHLB-Callable Coupon	11/28/17	11/28/18	11/28/22	1,000,000	1,000,000	969,720	Custodian
2.050%	2.050%		BMW Bank - CD	11/29/17		11/30/20	245,000	245,000	240,531	Custodian
2.500%	2.500%		Wells Fargo Bank - CD	12/08/17		12/08/22	245,000	245,000	236,464	Custodian
2.550%	2.550%		NYSDEV-Muni Bond	12/21/17		03/15/22	1,000,000	1,000,000	979,540	Custodian
2.300%	2.300%		FHLMC-Callable Coupon	12/27/17	12/27/19	12/27/22	1,000,000	1,000,000	973,860	Custodian
2.200%	2.200%		Merrick Bank-CD	01/09/18		01/11/21	245,000	245,000	241,046	Custodian
2.650%	2.650%		Morgan Stanley Bank-CD	01/11/18		01/11/23	245,000	245,000	239,291	Custodian
2.130%	2.338%		FAMCA-Bullet	01/24/18		01/24/23	990,240	1,000,000	965,110	Custodian
2.650%	2.650%		FHLB-Callable Coupon	02/28/18	02/28/20	02/28/23	1,000,000	1,000,000	988,290	Custodian
3.050%	3.050%		FHLMC-Callable Coupon	03/28/18	09/28/18	03/28/23	1,000,000	1,000,000	989,820	Custodian
2.700%	2.700%		FFCB-Bullet	04/11/18		04/11/23	1,000,000	1,000,000	988,680	Custodian
3.100%	3.100%		FHLMC-Callable Coupon	04/27/18	07/27/18	04/27/23	1,000,000	1,000,000	992,070	Custodian
3.150%	3.150%		CitiBank NA - CD	05/11/18		05/11/23	245,000	245,000	243,711	Custodian
3.0%-Up	3.329%		FHLMC-Callable Coupon	05/30/18	08/24/18	05/24/23	1,000,000	1,000,000	997,260	Custodian
3.297%	3.297%		UNVHGR-Muni Bond	06/05/18	Cont. 6/5/18	05/15/23	930,000	930,000	934,315	Custodian
3.0%-Up	3.359%		FHLMC-Callable Coupon	06/07/18	12/07/18	06/07/23	1,000,000	1,000,000	997,390	Custodian
2.630%	2.630%		FFCB-Callable Coupon	06/25/18	09/25/18	06/25/20	1,000,000	1,000,000	996,760	Custodian
2.400%	2.400%		Ameris Bank - CD	06/29/18		06/27/19	245,000	245,000	245,172	Custodian
2.400%	2.400%		BMO Harris Bank - CD	06/29/18		07/01/19	245,000	245,000	245,152	Custodian
1.500%	2.407%		FHLB-Bullet	07/17/18		06/28/19	991,550	1,000,000	991,520	Custodian
			Sub-Total				47,258,154	47,164,737	46,184,569	
			Total Investments				\$50,163,154	\$50,069,737	\$49,083,725	

Note: Gov. Agency Coupon Notes will distribute interest every six month.

1-CPNRT=1.25% to 3/16; 1.75% to 9/19; 2.25% to 3/20; 3.5% to 9/20; thereafter 5.5%.

3-CPNRT=1% to 12/17; 1.25% to 12/18; 1.5% to 12/19; 2% to 6/20; 4% to 12/20; thereafter 6%.

5-CPNRT=1.3% to 5/19; 1.5% to 5/20; 2% to 11/20; 4% to 5/21; thereafter 6%.

7-CPNRT=1.5% to 8/18; thereafter 2.25%.

8-CPNRT=3.0% to 5/21; 3.25% to 5/22; 4% to 11/22; thereafter 5%.

9-CPNRT=3.0% to 6/19; 3.125% to 6/19; 3.25% to 6/21; 3.5% to 6/22; thereafter 4%.

2-CPNRT=1.5% to 6/17; 1.625% to 6/18; 1.75% to 6/19; 2.0% to 6/20; thereafter 2.5%.

4-CPNRT=1.25% to 11/18; 1.5% to 5/20; 2% to 11/20; 4% to 5/21; thereafter 6%.

6-CPNRT=1.6% to 12/19; 1.75% to 6/20; 2.5% to 6/21; thereafter 3%.

9-CPNRT=3.0% to 6/19; 3.125% to 6/19; 3.25% to 6/21; 3.5% to 6/22; thereafter 4%.

Interest earnings for the month were as followed:

Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon)	Amount	Current Yield
Investments	\$4,465	1.944%
Local Agency Investment Fund (LAIF)	81,197	2.100%
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	51,027	1.944%
Sweep Accounts (Wells Fargo Bank/Bank of New York Mellon)	33	1.600%
	1,631	1.749%
Total Earnings	\$138,353	

Schedule of Investment Balance Limitations (Per District investment policy)

The source of the market valuation is as followed:

Investments (Note 1)

Refunding Revenue Bonds - Reserve Fund (Bank of New York Mellon/LAIF)	Total Amount Invested	% of Total	Max. Limit Allowed
Blackrock Liquidity Fund - US Treasury Money Market Fund (Union Bank)	\$50,163,154	59.39%	no limit
Local Agency Investment Fund (LAIF)	2,766,288	3.28%	1 yr debt pmt.
CalTrust Short-Term Fund	22,971	0.03%	no limit
	31,497,933	37.30%	65,000,000
	0	0.00%	no limit
Total	\$84,450,346	100.00%	

Note 1: The average weighted duration for investments, excluding LAIF, is 1.028 days, which is under the assumption that callable coupons will not be called and will be held until maturity. Note 2: In July 2018, estimated Joint Powers Authority's participation in investment is \$5,696,552.18, of which \$4,113,736.53 (or 72.21%) belongs to LV.

Bank Account Balances as of July 31, 2018:

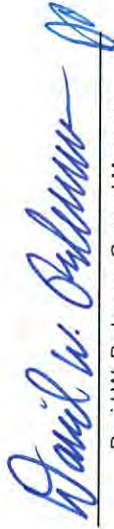
Bank Name	Account Type	Amount
Wells Fargo Bank	Checking	\$256,134 (Note 3)
Wells Fargo Bank	Sweep	573,141
Bank of New York Mellon	Money Market	378
	Total	\$829,653

Note 3: This is bank balance without adjusting for outstanding checks. The total amount of outstanding checks is unavailable at the time of reporting.

"All District investments are included in this report and all investments, except those relating to debt issues and deferred compensation programs funds, conform to District investment policy. All investment transactions within the period covered by this report, except for the exceptions noted above, conform to District investment policy. Deferred compensation program funds are not included in this report; their investment is directed by individual employees participating in the deferred compensation program and not by the District. Debt issue funds are included in this report; their investment is controlled by specific provisions of the issuance documents and not by the District."

"The deposits and investments of the District safeguard the principal and maintain the liquidity needs of the District, providing the District with the ability to meet expenditure requirements for the next six months. The maturity dates are compatible with foreseeable cash flow requirements. The deposits and investments can be easily and rapidly converted into cash without substantial loss of value."

Approved for July 24, 2018 Agenda:



David W. Pedersen, General Manager

I HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT

TO THE BEST OF MY KNOWLEDGE

Lee Renger, Treasurer

Definitions

- Disc./Cpn Rate – The yield paid by a fixed income security.
- Yield to Call (YTC) – The rate of return of a security held to call when interest payments, market value and par value are considered.
- Yield to Maturity (YTM) – The rate of return of a security held to maturity when interest payments, market value and par value are considered.
- Bullet – A fixed income security that cannot be redeemed by the issuer until the maturity date.
- Callable – A fixed income security that can be redeemed by the issuer before the maturity date.
- Book Value – The price paid for the security.
- Par Value – The face value of a security.
- Market Value – The current price of a security.
- Sinking Bond – In the case of the CASPWR Bond held by the District, a sinking bond pays a portion of principal on a defined schedule throughout the life of the bond.
- Custodian – The financial institution that holds securities for an investor.

Investment Abbreviations

- FHLB – Federal Home Loan Bank
- FHLMC – Federal Home Loan Mortgage Corporation (Freddie Mac)
- FNMA – Federal National Mortgage Association (Fannie Mae)
- FFCB – Federal Farm Credit Bank
- FAMCA – Federal Agricultural Mortgage Corporation (Farmer Mac)
- Bonds
 - AMAWTR – Amador Water Agency
 - CAL ST – State of California
 - CASHGR – California State University
 - CASPWR – State of California Department of Water Resources
 - CON ST – State of Connecticut
 - COTSCD - Cotati-Rohnert Park Unified School District
 - MDS – State of Maryland
 - MOUSCD – Mountain View Unified School District
 - NEWSCD – Newark, CA Unified School District
 - NYSDEV – New York State Urban Development Revenue Bond
 - SCVWTR – Santa Clara Valley Water District
 - SFOFAC – City and County of San Francisco Community Facilities District
 - UNVHGR – University of California

Attachment B

LVMWD CASH ANALYSIS - July 31, 2018

	Restricted Cash	Cash Held by Policy	Policy Requirement	Available Funds
101 - Potable Water Operations		397,218	9,325,780	
201 - Potable Water Construction	(4,826,468)			
301 - Potable Water Replacement		12,491,431	12,491,431	
603 - Rate Stabilization Fund		7,750,000	8,000,000	
Total Potable Water	(4,826,468)	20,638,649	29,817,211	(14,005,030)
102 - Recycled Water Operations		7,028,355	1,024,329	
203 - Recycled Water Construction	(615,847)			
302 - Recycled Water Replacement		2,364,317	2,364,317	
Pure Water Project Assigned Funds		5,000,000		
Total Recycled Water	(615,847)	14,392,672	3,388,646	5,388,179
130 - Sanitation Operations		8,628,357	3,116,192	
230 - Sanitation Construction	(504,191)			
330 - Sanitation Replacement		11,404,152	11,404,152	
Pure Water Project Assigned Funds		10,000,000		
Total Sanitation	(504,191)	30,032,509	14,520,344	5,007,974
606 & 607 - Refunding Revenue Bonds - Reserve Fund	2,766,691			
701 - Vested Sick Leave Reserve	1,387,983			
720 - Insurance Reserve		7,439,165	7,378,555	
JPA	8,205,344			
Prepaid Connection Fees & Undistributed Interest	6,186,477			
<i>Subtotal</i>	<u>12,599,989</u>	<u>72,502,996</u>		
TOTAL	85,102,984			

Financial Policy - Cash required to comply with District's adopted Financial Policy.

Restricted Cash - Revenue restricted to a particular purpose.

Bond Covenants - Money relating to bond financing that is restricted in use and required by promises made in bond documents. Funds are reconciled at year-end.



September 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Fiscal Year 2017-18 Capacity Fee Report

SUMMARY:

Section 3-2.207 of the Las Virgenes Municipal Water District Code requires publication of an annual capacity fee report by September 1st of each year and review of the report by the Board at its next regularly scheduled meeting. Attached is the Fiscal Year 2017-18 Capacity Fee Report, which was published on the District's website.

RECOMMENDATION(S):

Receive and file the Fiscal Year 2017-18 Capacity Fee Report.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

The District's capacity fees recover the costs associated with providing water and sanitation services to new users and existing users requiring additional capacity. Pursuant to Las Virgenes Municipal Water District Code (Code) Section 3-2.207, the District is to post a report of the balance and uses of capacity fees for the preceding fiscal year by September 1st and transmit the report to the Board for review at its next regularly scheduled meeting. The report was posted on the District's website at <https://www.lvmwd.com/about-us/management/finance-and-administration>.

During Fiscal Year 2017-18, the District collected \$2,766,299 in total fees (capacity fees and

developer fees) and earned \$160,620 in interest, for total available fees of \$2,926,919. Expenses, which were primarily related to capital projects, resulted in the use of \$1,742,807 in fees. Also, a total of \$44,066 in fees were refunded. As a result, the fee account balance increased by \$1,140,046, from \$9,568,050 to \$10,708,096. The attached report summarizes the balances and uses of the District's capacity fees for Fiscal Year 2017-18. The information will also be provided in the District's Comprehensive Annual Financial Report.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Angela Saccareccia, Finance Manager

ATTACHMENTS:

Capacity Fee Report FY 2017-18

LAS VIRGENES MUNICIPAL WATER DISTRICT
Annual Water & Sewer Capacity Fee Deposits Report
Per Government Code Section 66013 (d) and (e)
Fiscal Year Ended June 30, 2018

Beginning Balance:			
Capacity Fees		\$ 7,274,546	
Developer Fees		808,568	
Interest		<u>1,484,936</u>	
Total Beginning Balance			\$ 9,568,050
Fees Collected:			
Capacity Fees	\$ 2,585,799		
Developer Fees	<u>180,500</u>		
Total Fees Collected		\$ 2,766,299	
Interest Earned		<u>160,620</u>	
Fees Available		\$ 2,926,919	
Applied to:			
Capital Costs Funded by:			
Capacity Fees	\$ 1,477,147		
Meter Installation	60,942		
Developer Fees	144,063		
Interest Earned	<u>60,655</u>		
Total Capital Costs		\$ 1,742,807	
Refunds		<u>44,066</u>	
Total Funds Applied		\$ 1,786,873	
Net Changes for the Year			1,140,046
Ending Balance:			
Capacity Fees		\$ 8,285,466	
Developer Fees		837,729	
Interest (1)		<u>1,584,901</u>	
Total Ending Balance			<u><u>\$ 10,708,096</u></u>

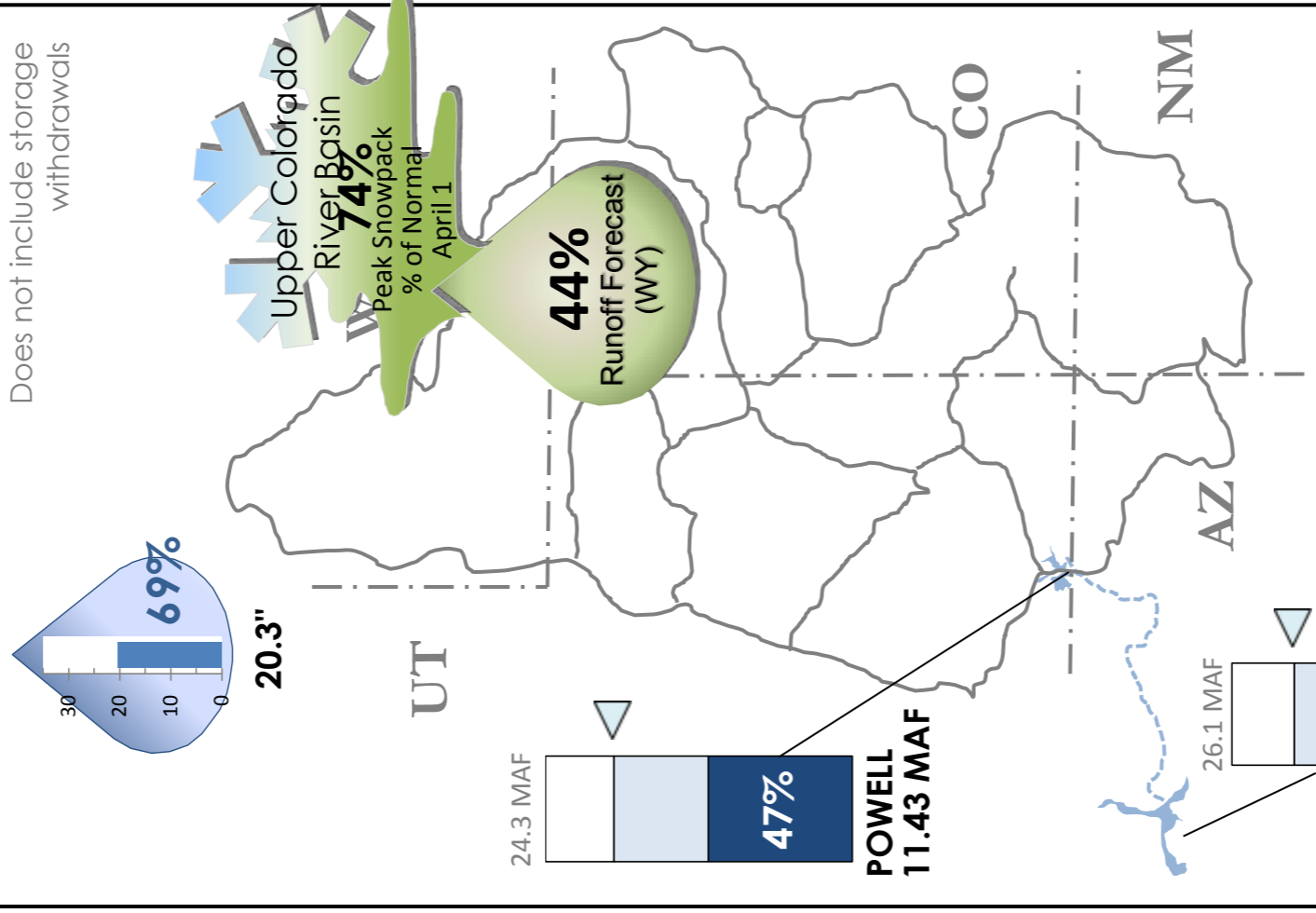
(1): Interest earned is not reflected as liability on the Statement of Net Assets.

Water Supply Conditions Report

As of: 09/05/2018

2018 Colorado River

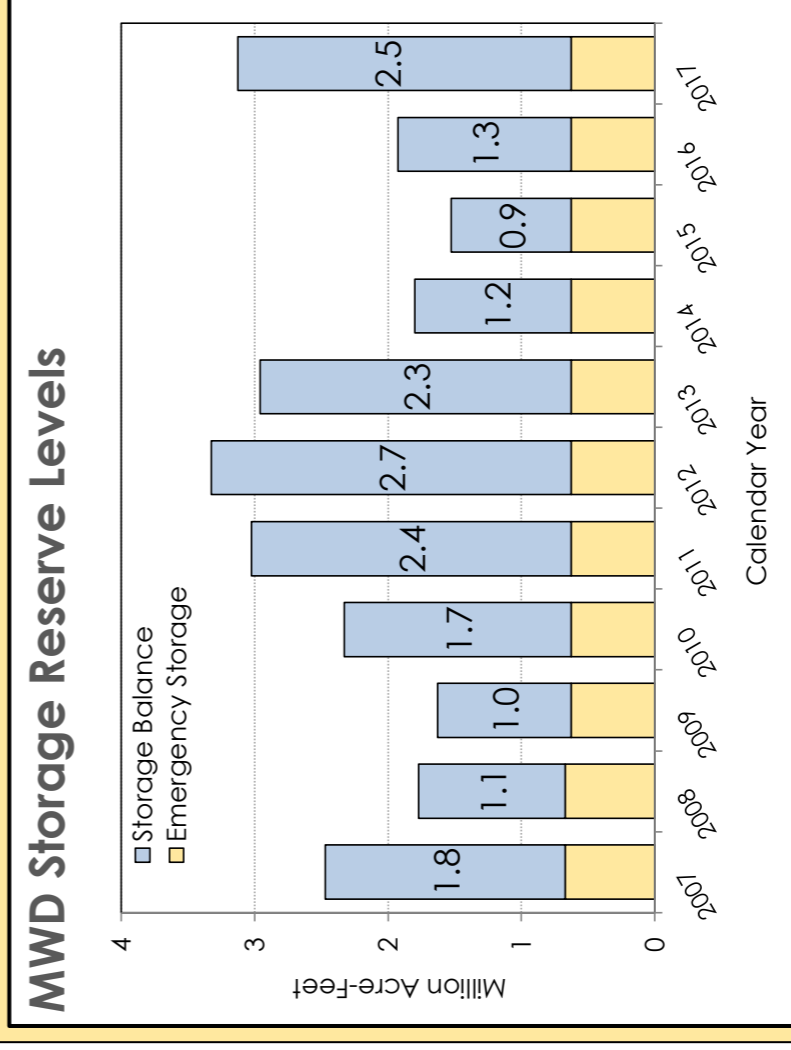
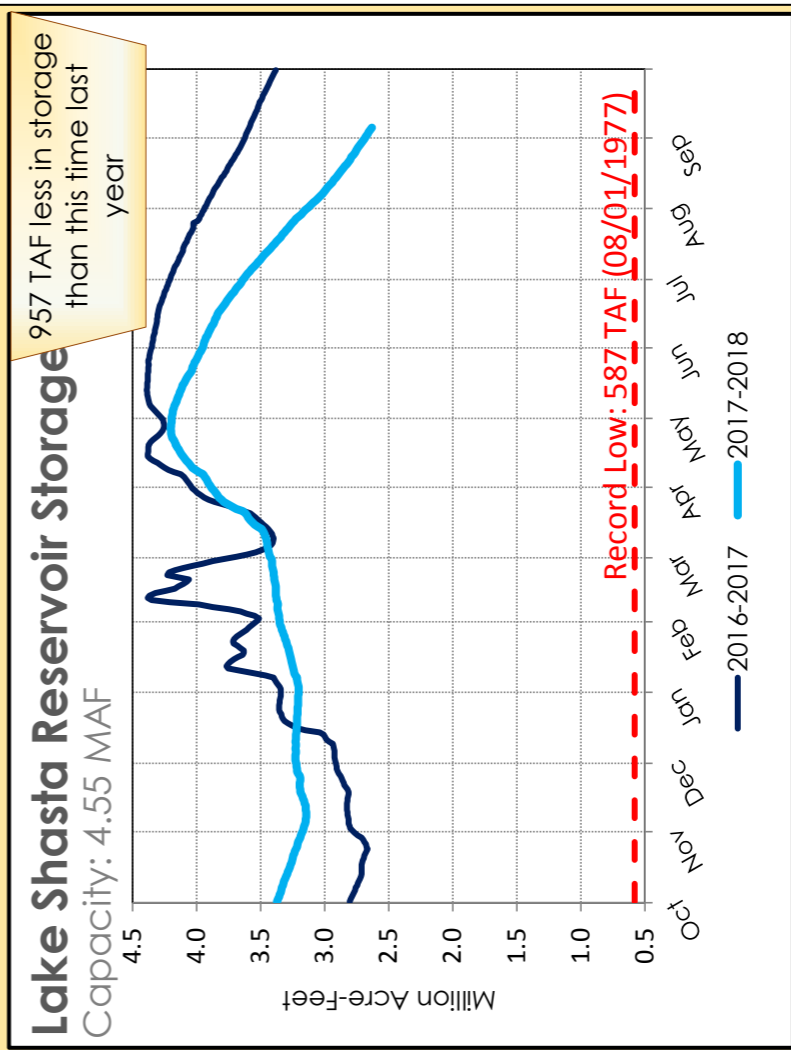
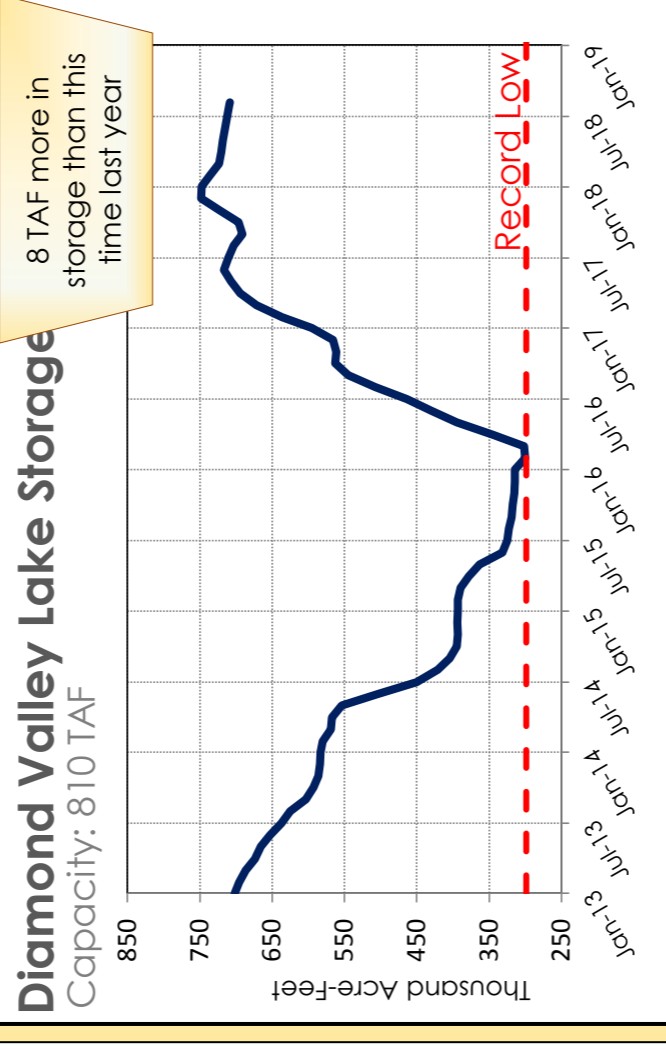
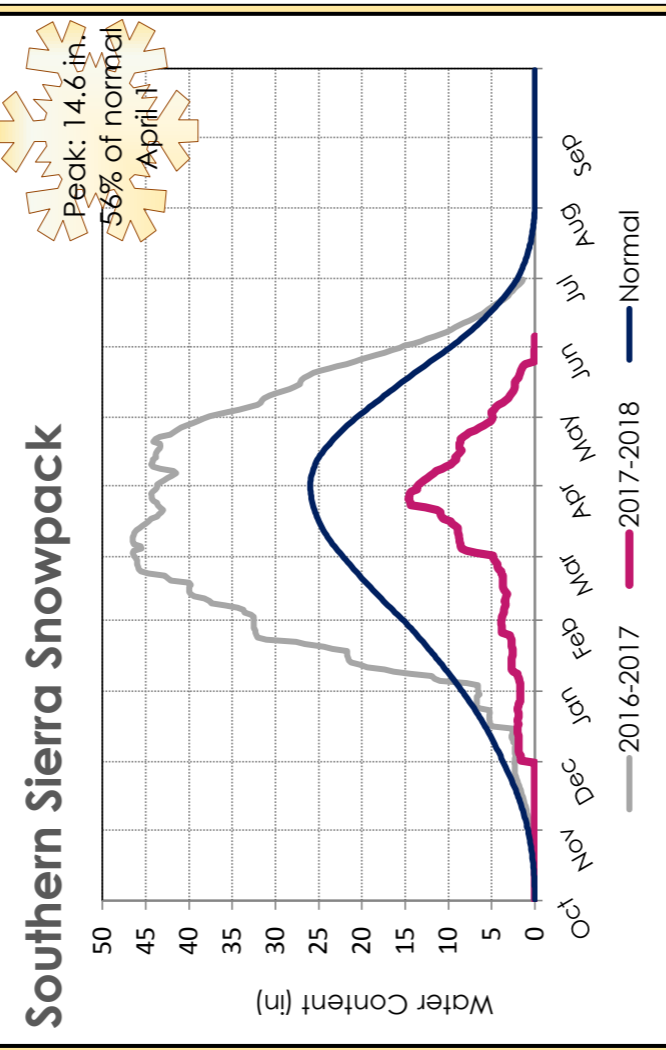
836,221 AF
67% of full CRA
Does not include storage withdrawals



Turn page for more CRA Data Flip Over for SWP

Highlights

- Statewide snowpack peaked at 58% of April 1 normal
- Sacramento River Runoff forecast is 72% of normal
- Snowpack in the Upper Colorado River Basin peaked at 74% of April 1 normal
- Lake Powell inflow forecast is at 44% of normal



This report is produced by the Water Resource Management and contains information from various federal, state, and local agencies. The Metropolitan Water District of Southern California cannot guarantee the accuracy or completeness of this information. Readers should refer to the relevant state, federal, and local agencies for additional or the most up to date water supply information. Reservoirs, lakes, aqueducts, maps, watersheds, and all other visual representations on this report are not drawn to scale.

<http://www.mwdh2o.com/WSCR>

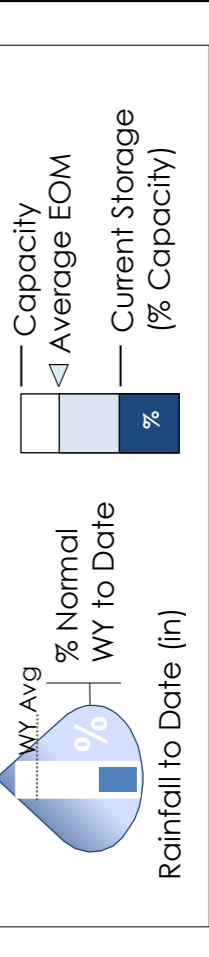
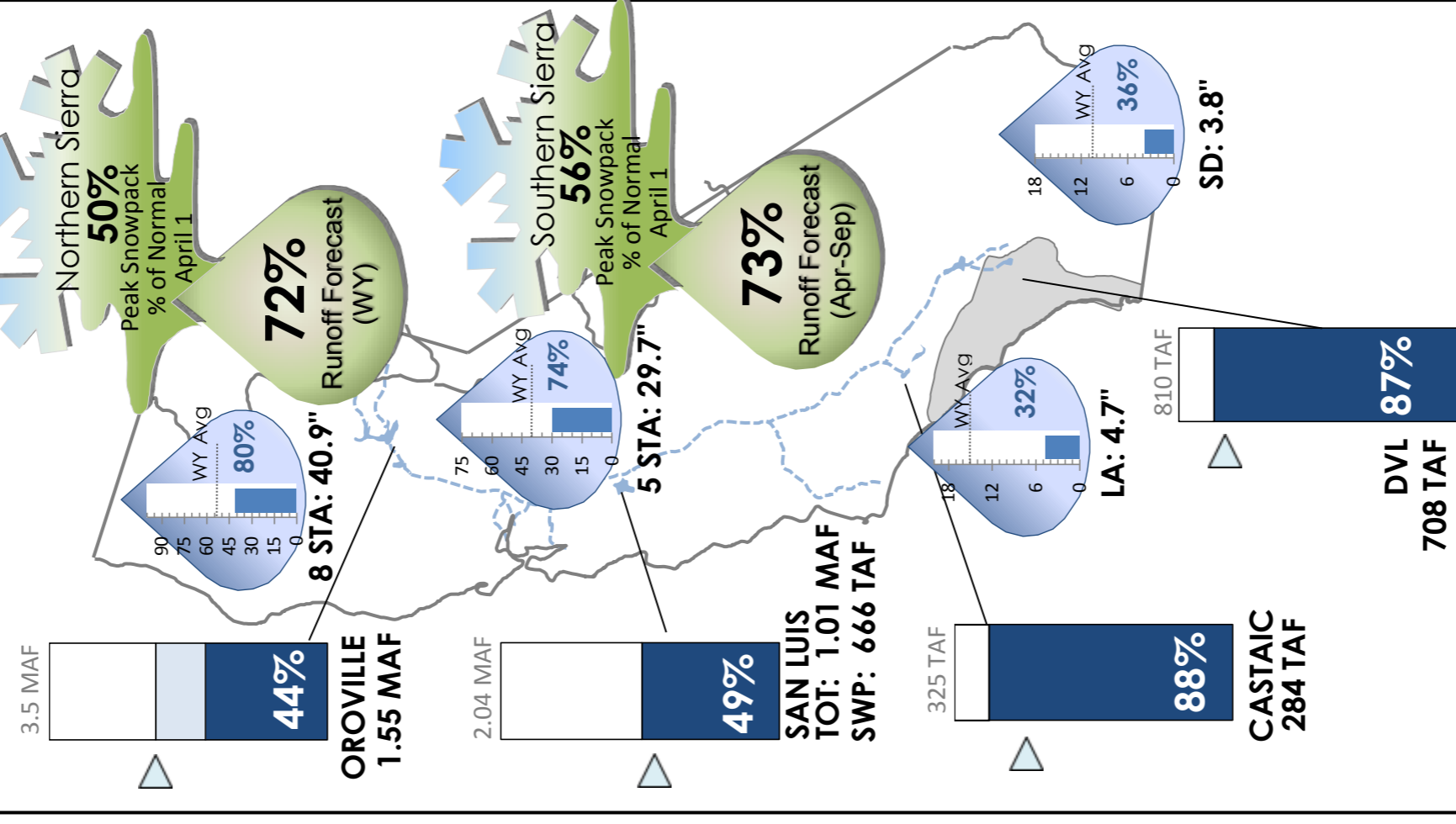
This report is best printed double sided on legal size paper (8.5" x 14") and folded in quarters

Water Supply Conditions Report

As of: 09/05/2018

2018 SWP Allocation

669,025 AF
35% of Table A



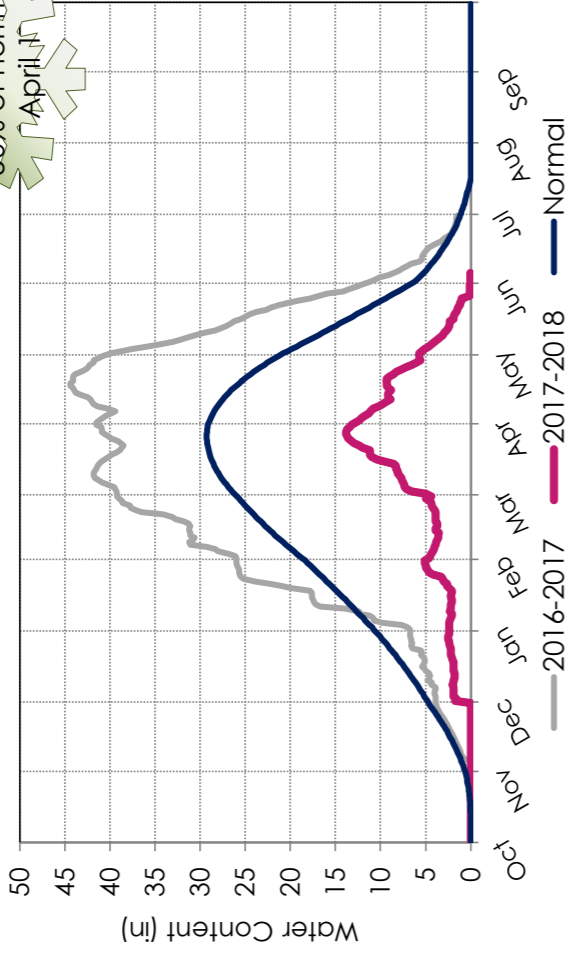
Flip Over for CRA Data Turn page for more SWP Data

State Water Project Resources

As of: 09/05/2018

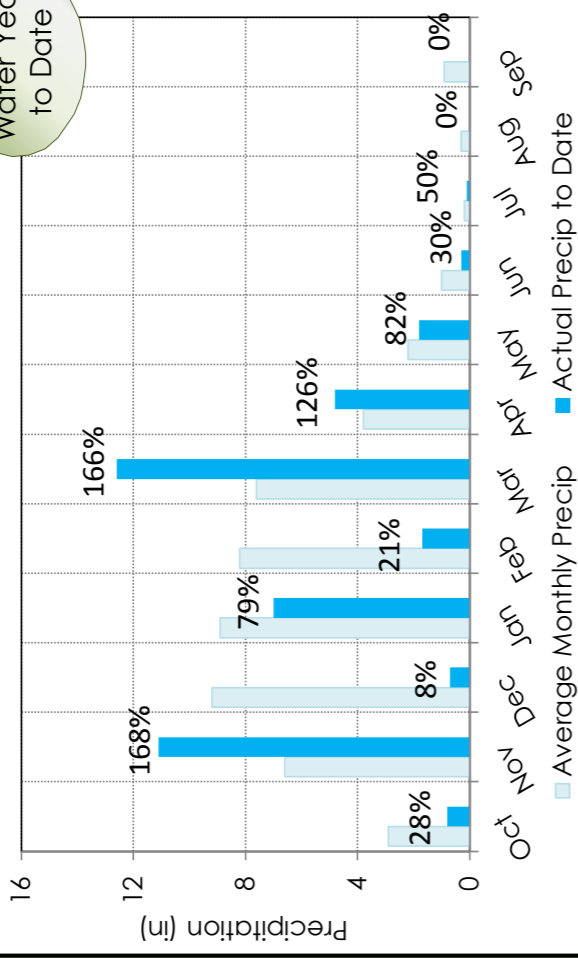
Northern Sierra Snowpack

Peak: 13.8 in.
50% of normal
April 17



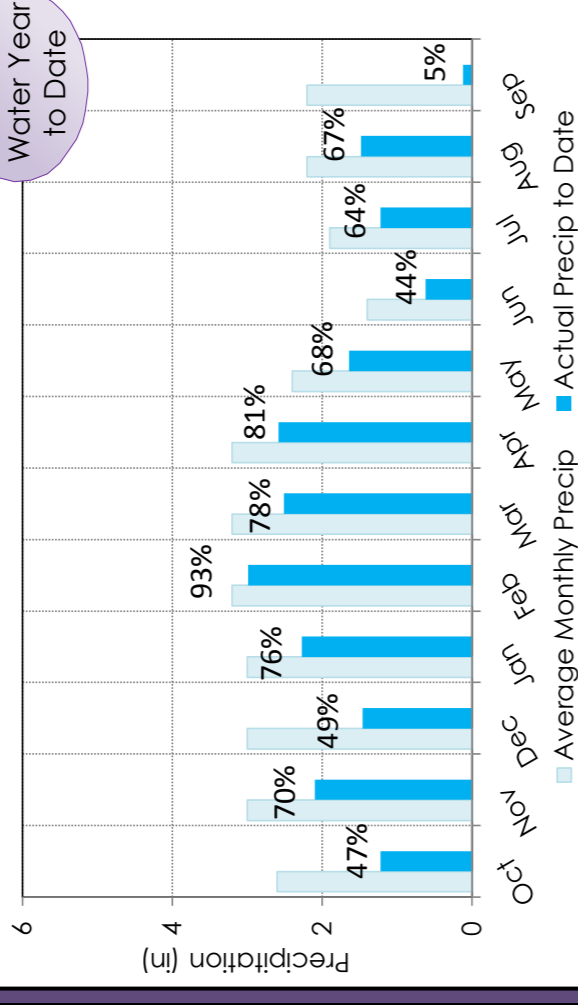
8 Station Index Precip

40.9 in.
Water Year
to Date



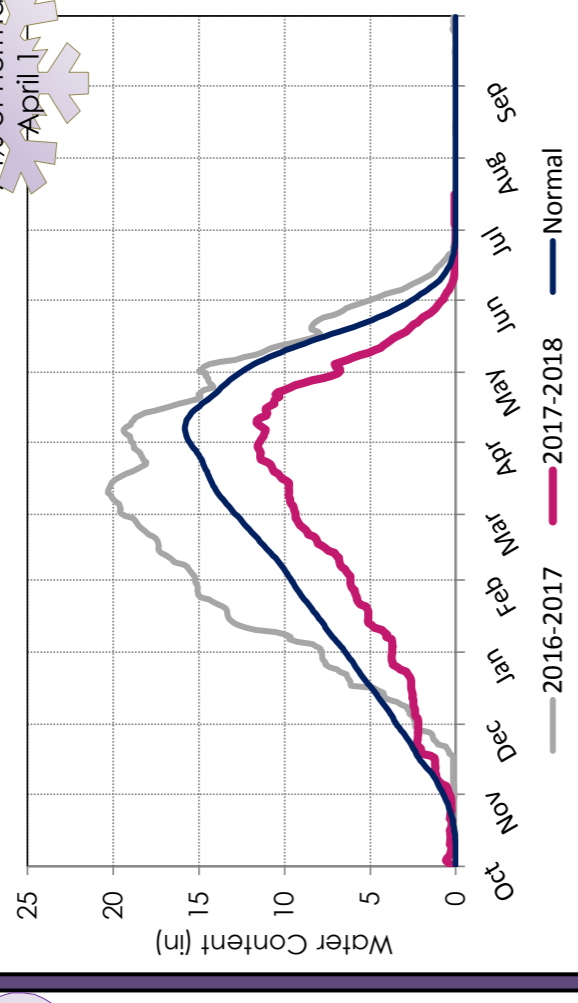
Upper Colorado Basin Precip

20.3 in.
Water Year
to Date



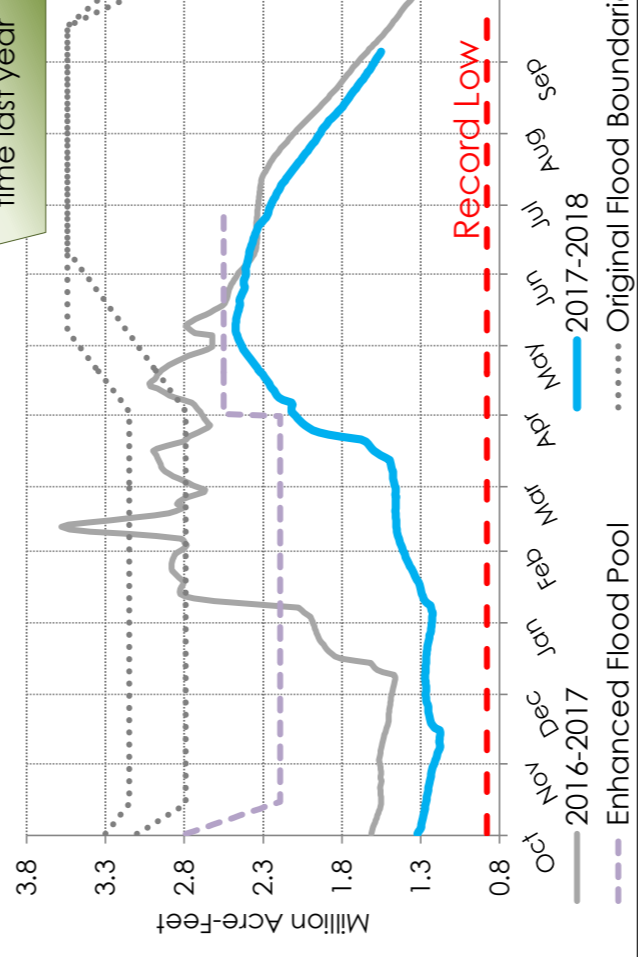
Upper Colorado Basin Snowpack

Peak: 11.6 in.
74% of normal
April 1



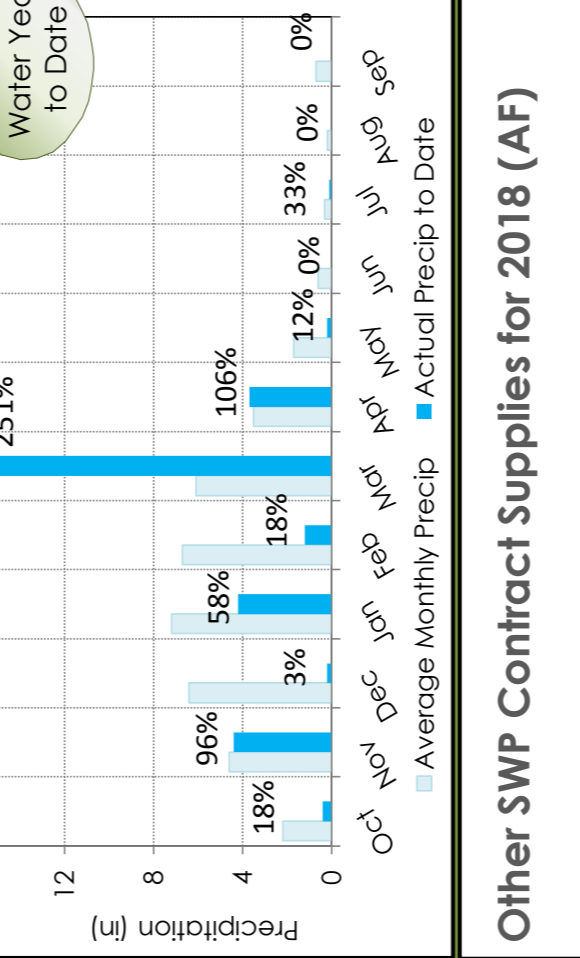
Oroville Reservoir Storage

88 TAF less in
storage than this
time last year

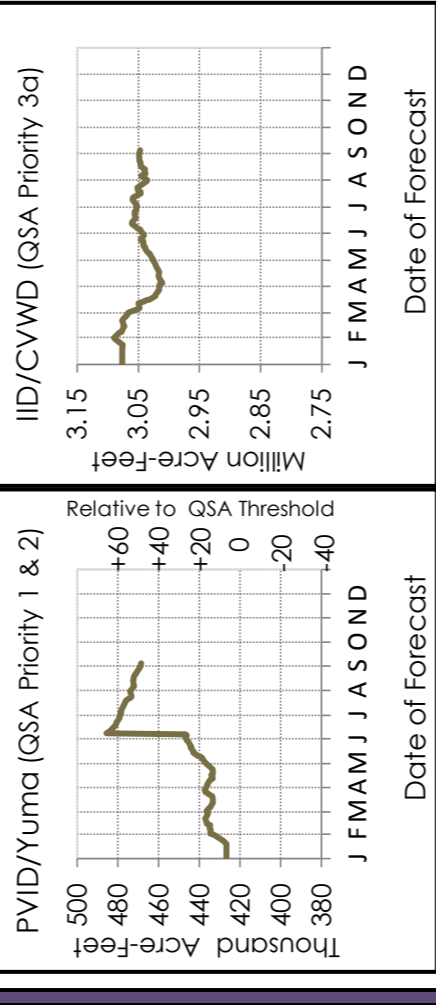


5 Station Index Precip

29.7 in.
Water Year
to Date

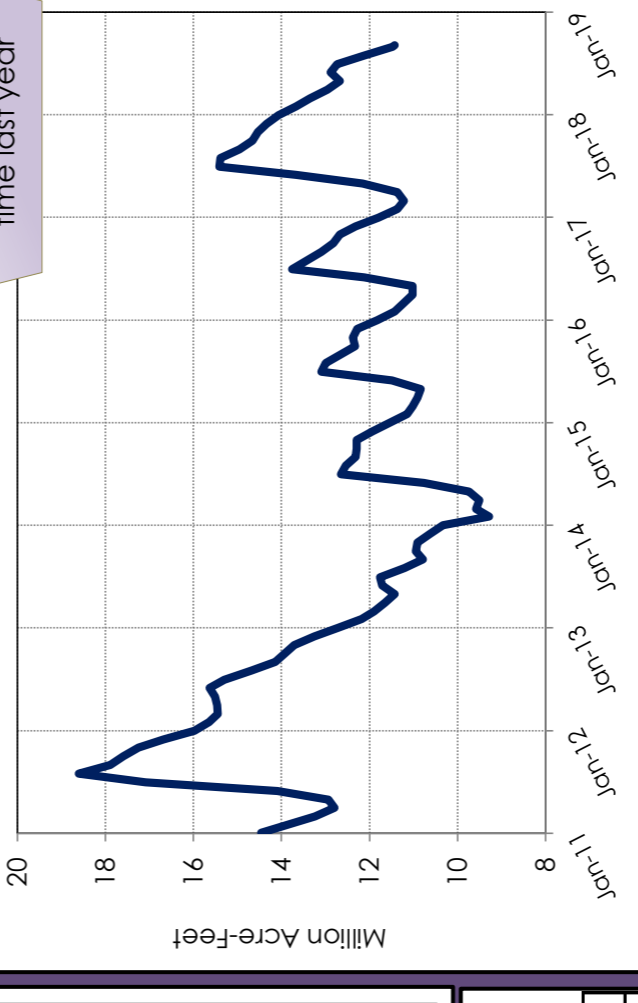


2017 Colorado River Ag Use



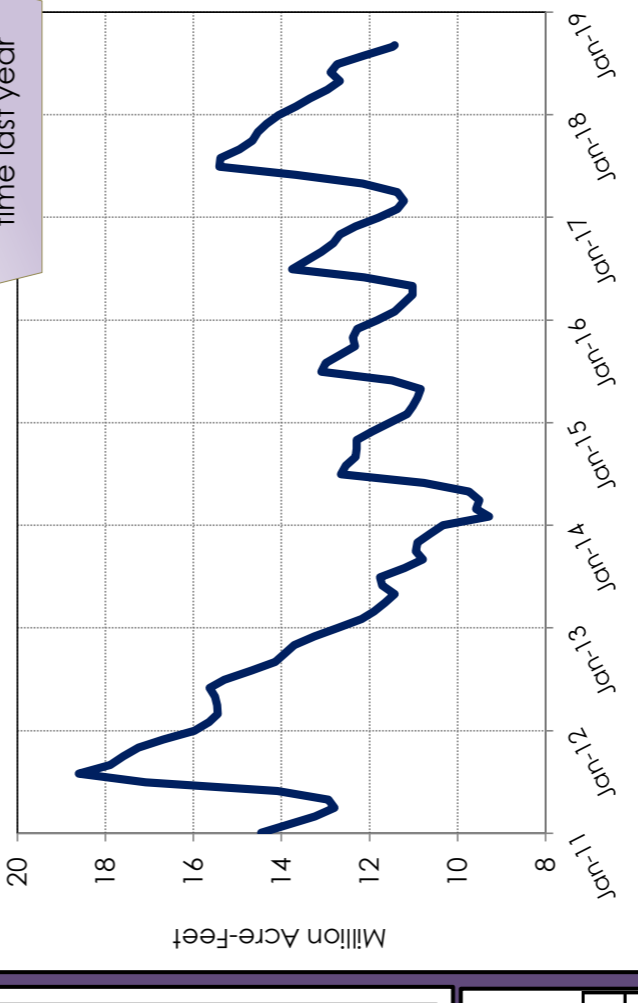
Lake Powell Storage

3.47 MAF less in
storage than this
time last year



Lake Mead Storage

207 TAF less in
storage than this
time last year



Other SWP Contract Supplies for 2018 (AF)

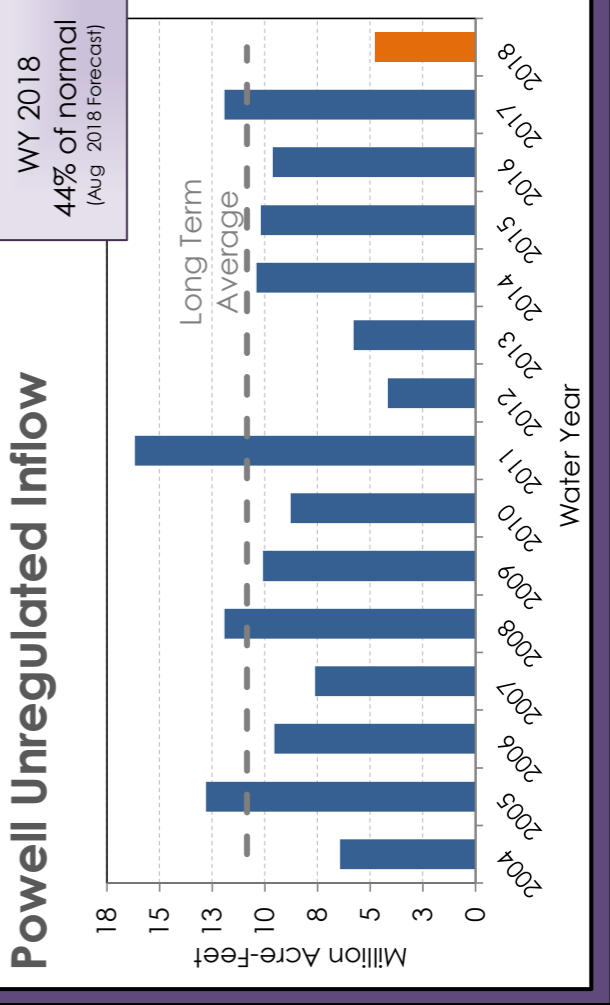
Transfer/Exchanges	16,500
Article 14b	27,500
Pool A/B (Purchased)	TBD
Carryover Supplies	297,000

Lake Mead Shortage/Surplus Outlook

	2019	2020	2021	2022	2023
Shortage	0%	57%	68%	70%	65%
Surplus	0%	0%	3%	5%	7%

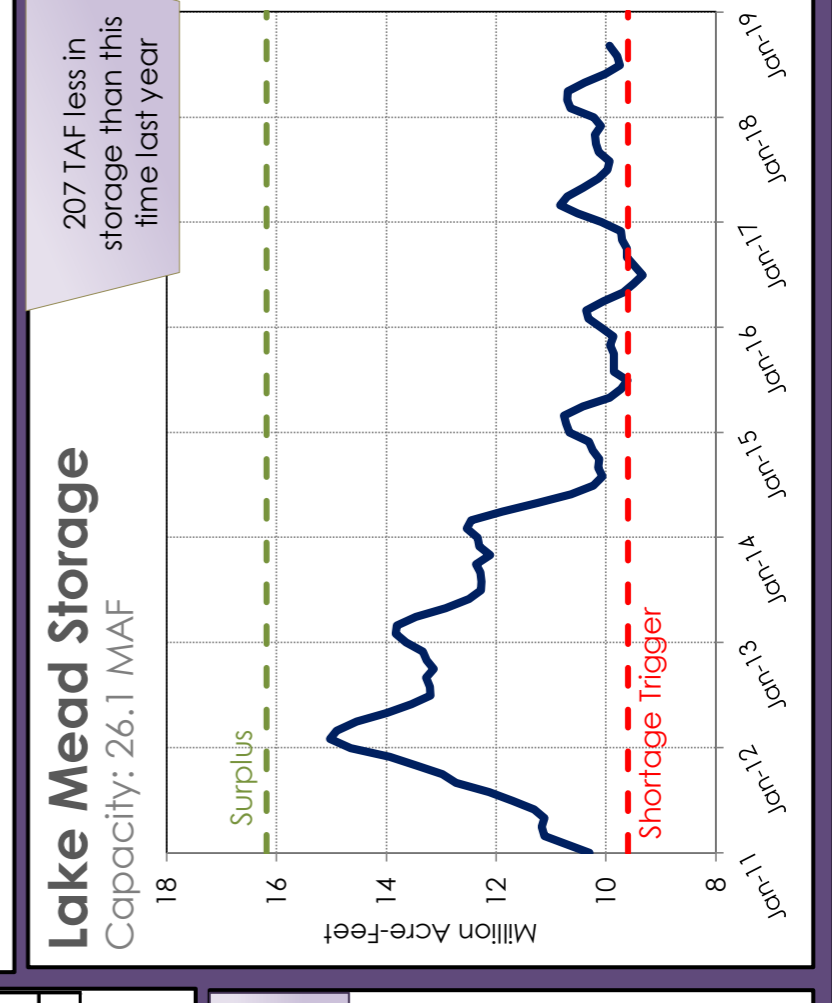
Likelihood based on results from the August 2018 CRSS model run.

Powell Unregulated Inflow



San Luis Reservoir Storage

438 TAF less in
storage than this
time last year

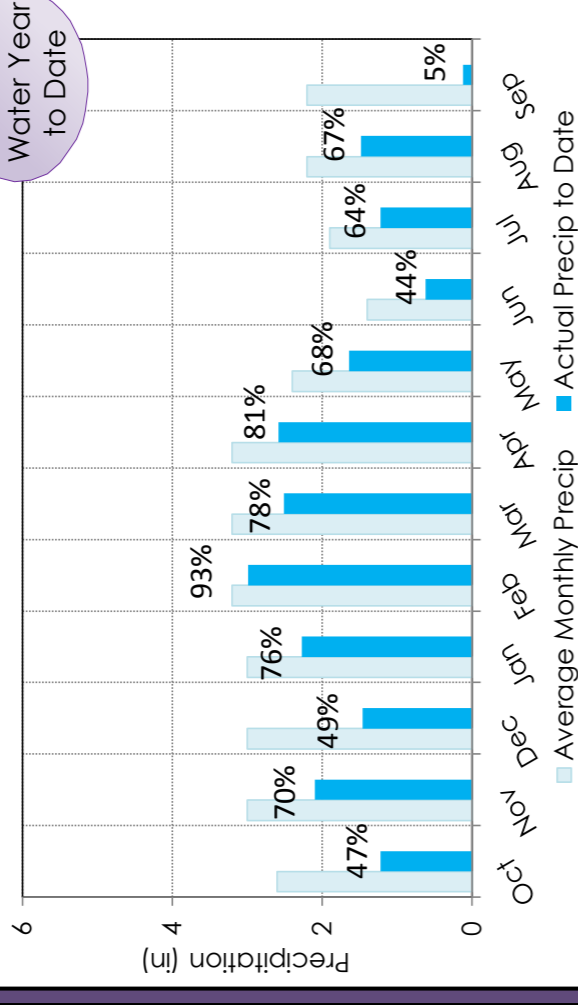


Colorado River Resources

As of: 09/05/2018

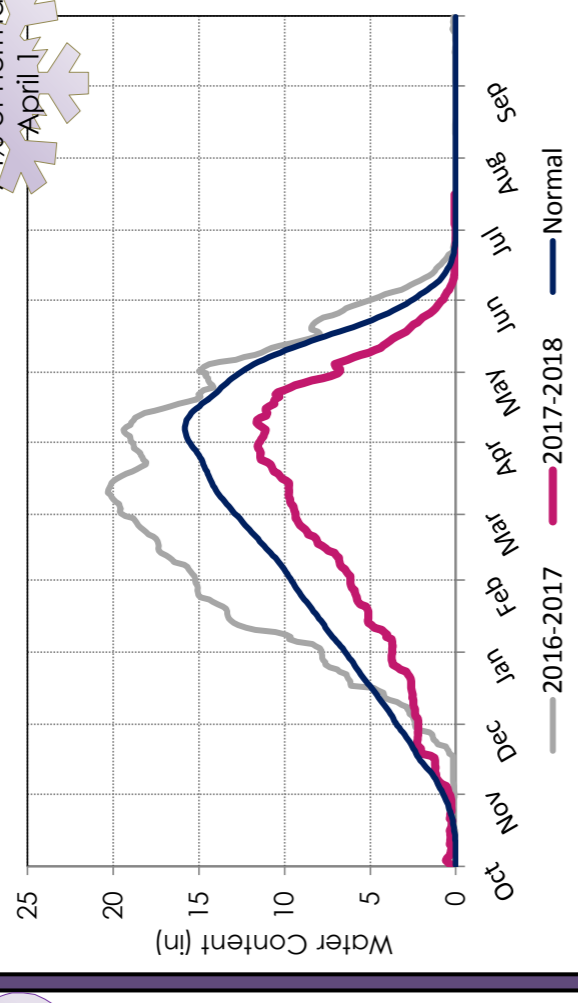
Upper Colorado Basin Snowpack

Peak: 11.6 in.
74% of normal
April 1



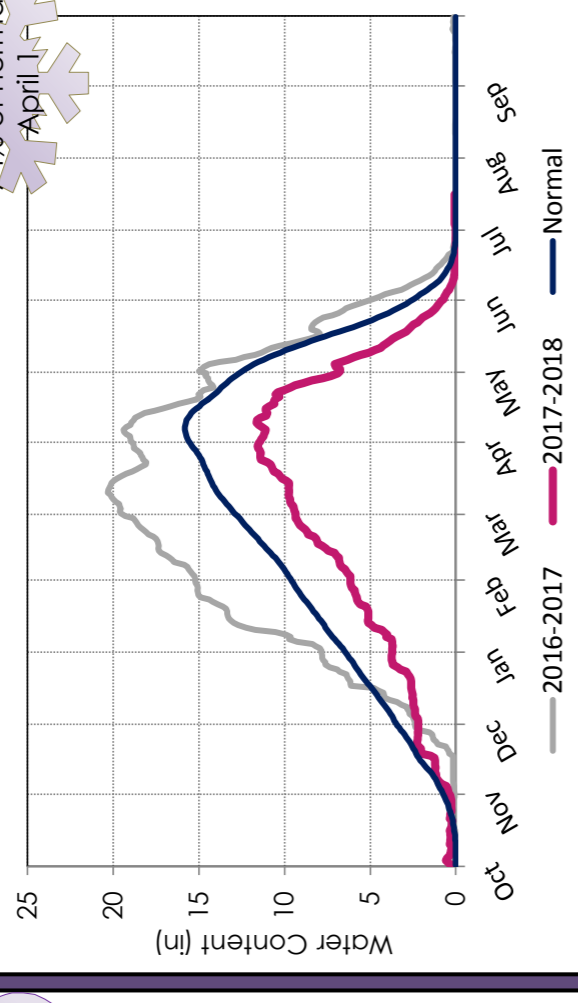
Lake Powell Storage

3.47 MAF less in
storage than this
time last year



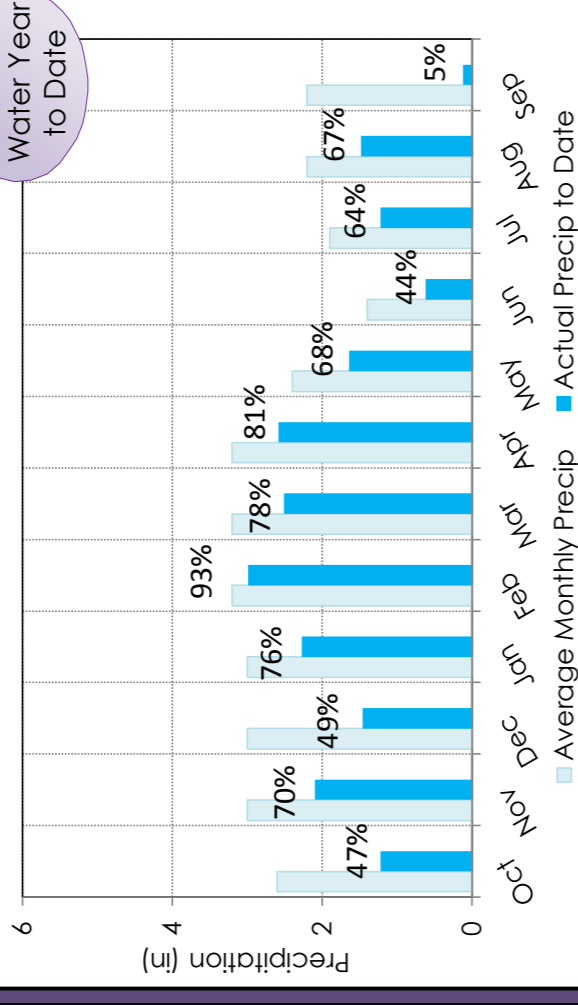
Lake Mead Storage

207 TAF less in
storage than this
time last year



Upper Colorado Basin Precip

20.3 in.
Water Year
to Date



Lake Mead Shortage/Surplus Outlook

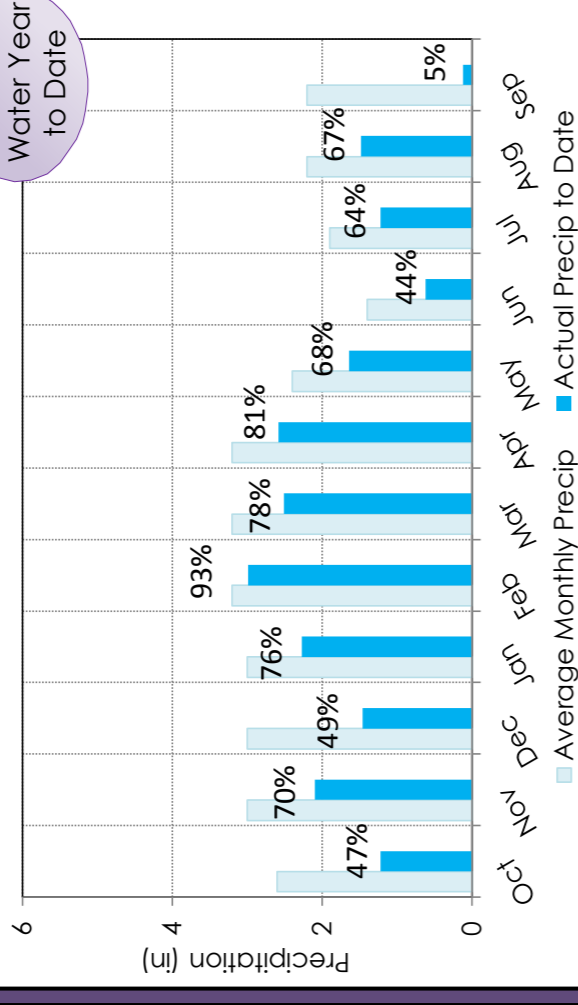
207 TAF less in
storage than this
time last year

	2019	2020	2021	2022	2023
Shortage	0%	57%	68%	70%	65%
Surplus	0%	0%	3%	5%	7%

Likelihood based on results from the August 2018 CRSS model run.

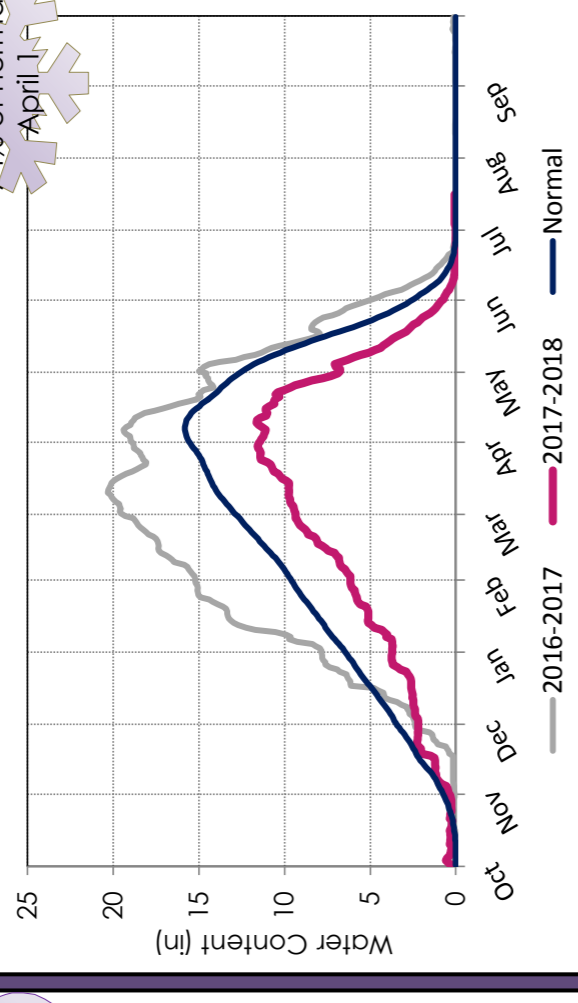
Powell Unregulated Inflow

44% of normal
(Aug 2018 Forecast)



San Luis Reservoir Storage

438 TAF less in
storage than this
time last year





September 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : 2018 General Liability and Property Insurance Renewal

SUMMARY:

Tolman & Wiker Insurance Services, LLC, the District's insurance broker, prepared the attached proposal for renewal of the District's general liability and property insurance policies, which expire on September 30, 2018. Agronaut Insurance Company is recommended to continue as the District's primary insurance carrier.

The total cost of the insurance package for the term of October 1, 2018 through September 30, 2019 is \$899,886, which is 4.5% more than the current term. The proposal also includes an increase in the Self Insured Retention for general liability, from \$50,000 to \$100,000. Staff recommends that the Board accept the proposal as submitted by Tolman & Wiker. Mr. Jeff Dodds of Tolman & Wiker will be available at the Board meeting to review the proposal, discuss the current insurance environment and answer any questions.

RECOMMENDATION(S):

Accept the proposal from Tolman & Wiker Insurance Services, LLC, in the aggregate amount of \$899,886, and authorize the General Manager to execute the necessary contracts and forms to purchase general liability and property insurance from Argonaut Insurance Company/Trident Public Risk Solutions for the term of October 1, 2018 through September 30, 2019.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost of the general liability and property insurance is \$899,886, which is \$38,904 or 4.5% more than the current premium of \$860,982, primarily due to increases in facility replacement values and total payroll. The adopted Fiscal Year 2017-18 Budget included \$841,230 for general liability and property insurance.

DISCUSSION:

Review of Statement of Values:

In preparation for the 2017 renewal, staff completed a comprehensive review of the District's Statement of Values to ensure that the document properly reflected the estimated replacement cost of the District's facilities. The review resulted in a 49% increase in the Statement of Values in 2017 as compared to 2016, primarily because the book value of many facilities had been reflected in lieu of estimated replacement value. To ensure that the Statement of Values remains accurate going forward, staff opted to increase the replacement value of its assets by the Engineering News Record Construction Cost Index beginning in 2018. For the current renewal, this adjustment increased the Statement of Values by 2.7%. Staff will complete a line-by-line review of the Statement of Values at least once every five years beginning no later than 2022.

Increase in Self Insured Retention:

Beginning in 2018, the \$50,000 Self Insured Retention (SIR) is no longer available for the District's liability policies; therefore, a \$100,000 SIR is proposed. Attachment B analyzes the proposed change in SIR using the District's claims history and shows that a \$100,000 SIR would have resulted in an average increase in claims paid of \$28,620 per year. By having an SIR instead of a deductible, the District has been able to maintain more control over the management of small claims, which results in the ability to resolve those claims in the best interest of the District. The District is able to maintain a \$50,000 SIR for property insurance.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

Insurance Proposal
Claims Analysis

Gregory C. Anderson
Shawn E. Carson
Steven W. Carter
Raymond M. Clem
Dennis W. Corte
Ronald F. Cossa
Jeffrey G. Dann
Jeffrey T. Dodds
Bryce W. Eddy
John A. Feliciano
Kipton Keller



Shaun M. Kelly
Joan M. Kirchhof
Mark D. Lyon
David L. Rucker
David R. Shore
Denise D. Sutton
Vance W. Taylor
Richard W. Toohey
Gregory W. Van Ness
Barbara J. Ward

**PROPOSAL FOR:
LAS VIRGENES MUNICIPAL
WATER DISTRICT**

POLICY TERM: 10/1/2018 – 10/1/2019

Presented by:

**Jeffrey T. Dodds
Managing Member**

August 27, 2018

LAS VIRGENES MUNICIPAL WATER DISTRICT 2018 PROPOSAL SUMMARY

RENEWAL 2018-2019	
EXPIRING 2017-2018	RENEWAL 2018-2019
Coverage/Policy Type	Carrier/AM Best Rating Limits & Coverages
Property	Argonaut Insurance Co. A XII, Admitted \$210,560,500 Real and Personal Property \$50,000 deductible Business Income: \$1,000,000 Extra Expense: \$1,000,000 Rental Income Coverage- Limit \$62,000- (4232-B Las Virgenes Rd.) Property in Transit: \$100,000 Valuable Papers and Records: \$250,000 on premises / \$50,000 off premises Outdoor Property: \$50,000 Water Plus 360 enhancement endorsement. Building Ordinance or Law: 125% Margin Clause; Demolition Costs and/or Undamaged Portion of Building: \$10,000,000 Increased Cost of Construction: 10% of building value; Replacement Cost; Agreed Amount; Terrorism is covered \$167,436
Premium	\$164,961
Scheduled Equipment	Argonaut Insurance Co. A XII, Admitted
Limits	Inland Marine/Contractors Equipment – \$649,000 \$50,000 Deductible Borrowed Equipment limit - \$250,000 Equipment Leased or Rented From Others: \$250,000 (up to 12 months in your CCC); Actual Cash Value; including Terrorism
Premium	Included

EXPIRING 2017-2018		RENEWAL 2018-2019	
Coverage/Policy Type	Carrier/AM Best Rating Limits & Coverages	Carrier/AM Best Rating Limits & Coverages	
EDP Computer Protection	Argonaut Insurance Co. A XII, Admitted	Argonaut Insurance Co. A XII, Admitted	
Premium	\$1,602,422 Included	\$1,602,422 Included	
Equipment Breakdown	Argonaut Insurance Co. A XII, Admitted	Argonaut Insurance Co. A XII, Admitted	
Limit/Deductible	\$205,382,500 limit with \$50,000 Deductible Sublimits: \$100,000 as respects the following: Ammonia / Refrigeration Contamination Expediting Expenses Hazardous Substances Data Restoration \$250,000 as respects to Building Ordinance, Demolition and Increased Cost of Construction Included	\$210,560,500 limit with \$50,000 Deductible Sublimits: \$100,000 as respects the following: Ammonia / Refrigeration Contamination Expediting Expenses Hazardous Substances Data Restoration \$250,000 as respects to Building Ordinance, Demolition and Increased Cost of Construction Included	
Premium			
DIC (Earthquake/Flood)	Empire Indemnity 62.5% - Non-Admitted A XV; General Security Indemnity 25%. Non-Admitted A XV; Princeton E&S 12.5% - Non Admitted A + XV	Empire Indemnity 50% - Non-Admitted A XV; General Security Indemnity 25%- Non-Admitted A XV; Princeton E&S 25% - Non Admitted A + XV	
Limits	\$40,000,000 Loss Limit, Covers Buildings, BPP and EDP. \$1,000,000 Extra Expense; Rental Income Coverage- Limit \$62,000- (4232-B Las Virgenes Rd.). Building Ordinance \$4,000,000 sublimit; Total Insurable Value (rating basis) - \$134,306,567; Terrorism excluded; Replacement Cost; Foundations included	\$40,000,000 Loss Limit, Covers Buildings, BPP and EDP. \$1,000,000 Extra Expense; Rental Income Coverage- Limit \$62,000- (4232-B Las Virgenes Rd.). Building Ordinance \$4,000,000 sublimit; Total Insurable Value (rating basis) - \$134,306,567; Terrorism excluded; Replacement Cost; Foundations included	
Deductible	Earthquake - 10% Deductible Per Unit of Insurance; Minimum \$50,000, All Other Perils \$25,000 Flood - \$100,000 except Tapia which is \$5,000,000 retention plus 10% deductible per building.	Earthquake - 10% Deductible Per Unit of Insurance; Minimum \$50,000, All Other Perils \$25,000 Flood - \$100,000 except Tapia which is \$5,000,000 retention plus 10% deductible per building.	
Premium	\$229,760 Premium \$ 600 Policy Fee \$ 240 Inspection Fee \$ 7,380 Surplus Taxes/Fees \$ 11,500 Surplus Broker Fee \$249,480	\$232,000 Premium \$ 600 Policy Fee \$ Inspection Fee \$ 7,444 Surplus Taxes/Fees \$ 11,600 Surplus Broker Fee \$251,644	

RENEWAL 2018-2019		RENEWAL 2017-2018	
Coverage/Policy Type			
General Liability	Argonaut Insurance Co. A XII, Admitted "Water Plus 360" coverage enhancement endorsement included; Dam Failure coverage; Failure to Supply- Services & Board Decisions; Professional Liability coverage; Sewer Backup; Pollution; Employee Benefits Liability; Waiver of Subrogation; Subsidence; Occurrence Form; includes Terrorism	Argonaut Insurance Co. A XII, Admitted Water Plus 360" coverage enhancement endorsement included; Dam Failure coverage; Failure to Supply- Services & Board Decisions; Professional Liability coverage; Sewer Backup; Pollution; Employee Benefits Liability; Waiver of Subrogation; Subsidence; Occurrence Form; includes Terrorism	Argonaut Insurance Co. A XII, Admitted Water Plus 360" coverage enhancement endorsement included; Dam Failure coverage; Failure to Supply- Services & Board Decisions; Professional Liability coverage; Sewer Backup; Pollution; Employee Benefits Liability; Waiver of Subrogation; Subsidence; Occurrence Form; includes Terrorism
Limits	\$1,000,000 Premises Operations – Per Occurrence \$1,000,000 Personal and Advertising Injury \$1,000,000 Damages to Premises Rented By You \$3,000,000 General Aggregate Per Location \$3,000,000 Products Completed Operations Aggregate	\$1,000,000 Premises Operations – Per Occurrence \$1,000,000 Personal and Advertising Injury \$1,000,000 Damages to Premises Rented By You \$3,000,000 General Aggregate Per Location \$3,000,000 Products Completed Operations Aggregate	\$1,000,000 Premises Operations – Per Occurrence \$1,000,000 Personal and Advertising Injury \$1,000,000 Damages to Premises Rented By You \$3,000,000 General Aggregate Per Location \$3,000,000 Products Completed Operations Aggregate
Pollution Coverage	Per Location Aggregate; Pollution Coverage for: Hostile Fire, Heating/Air Conditioning, Mobile Equipment, Pesticides/Herbicides, Water, Sewer and Compost operations	Per Location Aggregate; Pollution Coverage for: Hostile Fire, Heating/Air Conditioning, Mobile Equipment, Pesticides/Herbicides, Water, Sewer and Compost operations	Per Location Aggregate; Pollution Coverage for: Hostile Fire, Heating/Air Conditioning, Mobile Equipment, Pesticides/Herbicides, Water, Sewer and Compost operations
Deductible	\$50,000 SIR Occurrence	\$50,000 SIR Occurrence	\$50,000 SIR Occurrence
Premium	\$145,185	\$133,671	\$6,598
Stop Loss	Stop Loss of \$500,000 (max payout- all claims- all lines of coverage); \$10,000 Maintenance Ded	Stop Loss of \$500,000 (max payout- all claims- all lines of coverage); \$10,000 Maintenance Ded	Stop Loss of \$500,000 (max payout- all claims- all lines of coverage); \$10,000 Maintenance Ded
Premium	\$10,552	\$6,598	\$6,598
Management Liability/ Public Officials Liability/Employment Practices Liability	Argonaut Insurance Co. A XII, Admitted Includes coverage for: Directors & Officers; Employment Practices; Employee Benefits Administration; Inverse Condemnation; Occurrence Form	Argonaut Insurance Co. A XII, Admitted Includes coverage for: Directors & Officers; Employment Practices; Employee Benefits Administration; Inverse Condemnation; Occurrence Form	Argonaut Insurance Co. A XII, Admitted Includes coverage for: Directors & Officers; Employment Practices; Employee Benefits Administration; Inverse Condemnation; Occurrence Form
Limits	\$1,000,000 Per occurrence \$1,000,000 Aggregate	\$1,000,000 Per occurrence \$1,000,000 Aggregate	\$1,000,000 Per occurrence \$1,000,000 Aggregate
Deductible/SIR	\$50,000 SIR	\$50,000 SIR	\$50,000 SIR
Premium	\$22,317	\$20,360	\$20,360
Auto	Argonaut Insurance Co. A XII, Admitted	Argonaut Insurance Co. A XII, Admitted	Argonaut Insurance Co. A XII, Admitted
Limits	\$1,000,000 Combined Single Limit Owned Auto Liability \$1,000,000 Per Accident Hired & Non-owned Auto \$1,000,000 Per Accident Uninsured/Underinsured \$10,000 Deductible- Physical Damage; \$50,000 Deductible Liability; 93 vehicles	\$1,000,000 Combined Single Limit Owned Auto Liability \$1,000,000 Per Accident Hired & Non-owned Auto \$1,000,000 Per Accident Uninsured/Underinsured \$10,000 Deductible- Physical Damage; \$25,000 Deductible Liability; 92 vehicles	\$1,000,000 Combined Single Limit Owned Auto Liability \$1,000,000 Per Accident Hired & Non-owned Auto \$1,000,000 Per Accident Uninsured/Underinsured \$10,000 Deductible- Physical Damage; \$25,000 Deductible Liability; 92 vehicles
Auto Premium	Hired Auto Physical Damage \$70,256	Hired Auto Physical Damage \$67,114	Hired Auto Physical Damage \$67,114

EXPIRING 2017-2018		RENEWAL 2018-2019	
Crime		Zurich - Fidelity and Deposit Co of Maryland - A XV Admitted	Zurich - Fidelity and Deposit Co of Maryland - A XV Admitted
Limits	\$3,000,000 Employee Dishonesty \$3,000,000 Forgery or Alteration \$100,000 Theft, Disappearance & Destruction \$1,000,000 Computer Fraud \$1,000,000 Funds Transfer Fraud \$3,000,000 Faithful Performance of Duty	\$3,000,000 Employee Dishonesty \$3,000,000 Forgery or Alteration \$100,000 Theft, Disappearance & Destruction \$1,000,000 Computer Fraud \$1,000,000 Funds Transfer Fraud \$3,000,000 Faithful Performance of Duty	\$3,000,000 Employee Dishonesty \$3,000,000 Forgery or Alteration \$100,000 Theft, Disappearance & Destruction \$1,000,000 Computer Fraud \$1,000,000 Funds Transfer Fraud \$3,000,000 Faithful Performance of Duty
Deductible	\$25,000 Employee Theft, Faithful Performance and Forgery or Alteration \$10,000 all other coverages	\$25,000 Employee Theft, Faithful Performance and Forgery or Alteration \$10,000 all other coverages	\$25,000 Employee Theft, Faithful Performance and Forgery or Alteration \$10,000 all other coverages
Premium	\$7,834		\$7,823
EXPIRING 2017-2018		RENEWAL 2018-2019	
Cyber Package		Lloyds of London markets	Lloyds of London markets
Limits	\$1,000,000 Multimedia Liability \$1,000,000 Security & Privacy Liability \$1,000,000 Privacy Regulatory Defense & Penalties \$1,000,000 Breach Event & Notification Costs \$1,000,000 Cyber Extortion Unknown Prior Acts Covered; Includes PCI Liability	\$1,000,000 Multimedia Liability \$1,000,000 Security & Privacy Liability \$1,000,000 Privacy Regulatory Defense & Penalties \$1,000,000 Breach Notification Costs \$1,000,000 Cyber Extortion Unknown Prior Acts Covered; Includes PCI Liability	\$1,000,000 Multimedia Liability \$1,000,000 Security & Privacy Liability \$1,000,000 Privacy Regulatory Defense & Penalties \$1,000,000 Breach Notification Costs \$1,000,000 Cyber Extortion Unknown Prior Acts Covered; Includes PCI Liability
Deductible	\$10,000 Deductible	\$10,000 Deductible	\$10,000 Deductible
Premium	\$10,367		\$10,367

EXPIRING 2017-2018		RENEWAL 2018-2019	
Excess Liability (First Layer)	Argonaut Insurance Co. A XII, Admitted	Argonaut Insurance Co. A XII, Admitted	
Excess Limit	\$10,000,000 Excess of \$1,000,000	\$10,000,000 Excess of \$1,000,000	
Coverage	Excess of underlying Liability Limits: Includes Sewer Backup, Failure to Supply, Professional Liability, Dam Failure; Inverse Condemnation; Subsidence; includes Terrorism	Excess of underlying Liability Limits: Includes Sewer Backup, Failure to Supply, Professional Liability, Dam Failure; Inverse Condemnation; Subsidence; includes Terrorism	
Premium	\$63,472	\$66,261	
Excess Liability (Second Layer)	RSUI Indemnity Company - A XIII; Admitted	RSUI Indemnity Company - A XIII; Admitted	
Excess Limit	\$25,000,000 Excess of \$11,000,000 for total of \$36,000,000	\$25,000,000 Excess of \$11,000,000 for total of \$36,000,000	
Exclusions include but are not limited to:	Exclusions: Asbestos, D&O, EPL, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure; NO Subsidence exclusion	Exclusions: Asbestos, D&O, EPL, Terrorism, Eminent Domain or Condemnation, Failure to Supply, Professional Services, Public Officials, Uninsured or Underinsured Motorists; Inverse Condemnation; Dam Failure; NO Subsidence exclusion	
Premium	\$91,000	\$99,245	
Excess Liability (Third Layer)	Endurance Insurance Co. -- A+ XV; Admitted	Endurance Insurance Co. -- A+ XV; Admitted	
Excess Limit	\$25,000,000 Excess of \$36,000,000 for a total of \$61,000,000	\$25,000,000 Excess of \$36,000,000 for a total of \$61,000,000	
Exclusions include but are not limited to:	Lead, Silica, Fungi and Bacteria, Earth Movement or Subsidence, Errors & Omissions, EPL, D&O, Failure to Supply, Punitive Damages, Communicable Disease, Discrimination, Eminent Domain/Condemnation, Dam Failure; Inverse Condemnation	Lead, Silica, Fungi and Bacteria, Earth Movement or Subsidence, Errors & Omissions, EPL, D&O, Failure to Supply, Punitive Damages, Communicable Disease, Discrimination, Eminent Domain/Condemnation, Dam Failure; Inverse Condemnation	
Premium	\$45,000 Premium \$ 1,125 Wholesale Broker Fee \$46,125	\$48,800 Premium \$0_ Wholesale Broker Fee \$48,800	

Deductibles / Retentions

<u>Coverage</u>	<u>Expiring</u>	<u>Renewal</u>
Property	\$50,000	\$50,000
Scheduled Equipment	\$50,000	\$50,000
Equipment Breakdown	\$50,000	\$50,000
DIC- Earthquake*	10% Per Unit of Insurance	10% Per Unit of Insurance
DIC- Flood	\$100,000	\$100,000
General Liability	\$50,000	\$100,000
Management Liability	\$50,000	\$100,000
Auto- Liability	\$50,000	\$100,000
Auto- Physical Damage	\$10,000	\$10,000
Crime	\$25,000	\$25,000
Cyber Package	\$10,000	\$10,000
Deductible Stop Loss (maximum deductible- all lines of coverage, Subject to a \$10,000 Maintenance Deductible)	\$500,000	\$500,000
*Minimum Earthquake Deductible \$50,000		

Premium Summary 2018-2019

Coverage	Actual Expiring	Comparative Expiring	Renewal
Property	\$164,961	\$169,080	\$167,436
Scheduled Equipment	Included	Included	Included
EDP	Included	Included	Included
Equipment Breakdown	Included	Included	Included
DIC (Earthquake & Flood)	\$249,480	\$255,831	\$251,644
General Liability	\$133,671	\$145,877	\$145,185
Stop Loss Aggregate	\$6,598	\$6,598	\$10,552
Management Liability	\$20,360	\$23,290	\$22,317
Auto	\$67,114	\$67,860	\$70,256
Crime	\$7,834	\$7,834	\$7,823
Cyber Package	\$10,367	\$10,369	\$10,367
Excess Liability (First Layer: 10M x 1M)	\$63,472	\$72,606	\$66,261
Excess Liability (Second Layer: 25M x 11M)	\$91,000	\$104,095	\$99,245
Excess Liability (Third Layer: 25M x 36M)	\$46,125	\$52,764	\$48,800
Total	\$860,982	\$916,204	\$899,886
Features:			
Earthquake & Flood			Covered
Dam Failure Liability- Including Spillage and Overtopping			Covered
Inverse Condemnation- Including Intentional Acts by Management and Board			Covered
Failure To Supply- Services and Board Decisions			Covered
Defense Costs- unlimited (outside of limits)			Yes
Multi-Year Commitment & Program Exit Conditions			No/None
Selection of Claims Counsel & Administration			Yes
Retrospective Adjustable Premium			No
Subsidence			Covered
Notes:			
Property rates: 2017: .0803; 2018: .0795			
DIC rates: 2017: .1215; 2018: .1195			
Changes in 2018:			
Liability coverage retentions increased to \$100,000 from \$50,000			
Payroll increased to \$5,053,575 from \$4,417,733			
Auto schedule increased to 94 vehicles from 93 vehicles.			
<i>Note: "Comparative Expiring" premiums reflect expiring rates against renewal rating basis</i>			

About the Insurance Carrier and Program

Trident Public Risk Solutions provides products and services to large individual governmental entities and self-insured governmental pools. Using both traditional and creative approaches, TPRS aligns interests with its clients by targeting sophisticated accounts who participate in the risk bearing. Trident Public Risk Solutions provides unbundled alternative risk structures supporting both carriers and program managers.

Trident, LLC., is part of **Argo Group International Holdings, Ltd.**, an international underwriter of specialty insurance and reinsurance products in the property and casualty market with a total capitalization of \$2 Billion. Argo Group's insurance subsidiaries are rated 'A' (Strong) by S&P and 'A' (Excellent) by AM Best.

Loss Control:

Trident Risk Control will consult with LVMWD and provide necessary loss prevention, training and tools as required:

- Planning material
- Checklists
- Training tools and guides on environmental and safety issues plus employee productivity
- Compliance assistance: FEMA; Consumer Product Safety Commission; DOT

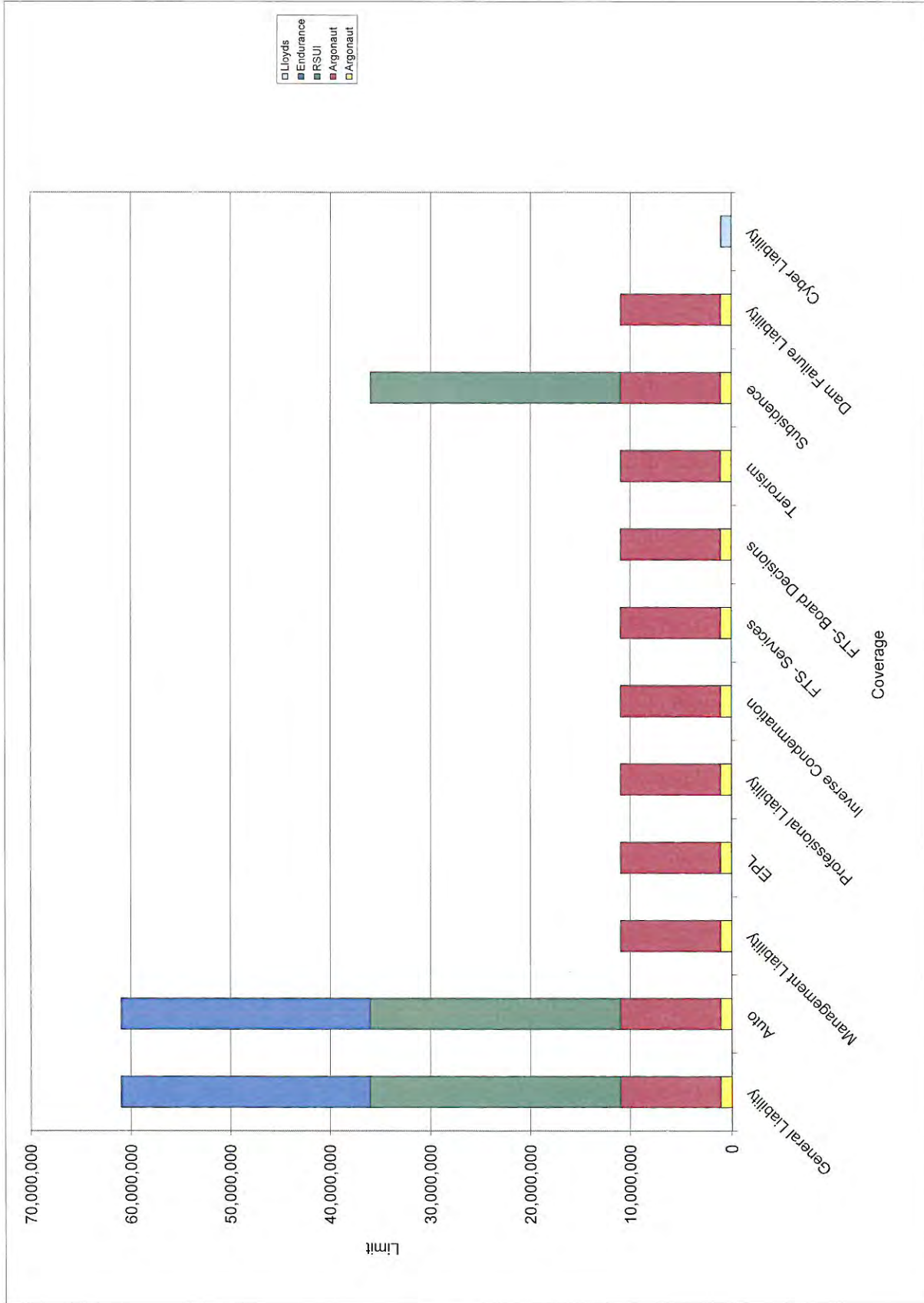
Claims Administration:

Trident Public Risk Solutions will allow Las Virgenes Mutual Water District to contract with a Third Party Claims Administrator of choice.


Issuing Company:

Argonaut Insurance Company

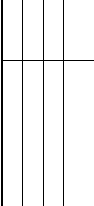
Limits Chart
2018



Liability Retentions

 TOLMAN & WIKER INSURANCE SERVICES, LLC <small>INNOVATIVE RISK ADVICE SINCE 1923™</small>		Date of Loss	Description	Incurred Loss	Status	50k Retention Exposure	100k Retention Exposure	Additional Cost at 100k Retention
2017-2018	EPL	2017	Harassment	150,000	open	50,000	100,000	
TOTAL				150,000		50,000	100,000	50,000
2016-2017	No Claims							
TOTAL				0		0	0	0
2015-2016	General Liability	9/16/2015	Water main break	4,809	closed	4,809	4,809	
	General Liability	10/22/2015	Lateral line damage	144	closed	144	144	
	General Liability	1/30/2016	Bicyclist fell on road	225,000	open	50,000	100,000	
TOTAL				229,953		54,953	104,953	50,000
2014-2015	Auto Liability	5/1/2015	G&W Ventures/Chevron / employee backed into	718	closed	718	718	
TOTAL				718		718	718	
2013-2014	General Liability	2/14/2014	Klein & Howard / burned out recirculating pump due	1,835	closed	1,835	1,835	
	General Liability	3/1/2014	water main break/SCE & County of LA	115,000	closed	50,000	100,000	
	General Liability	3/1/2014	Moggerdavid / land movement	4,625	closed	4,625	4,625	
TOTAL				119,625		56,460	106,460	50,000
2012-2013	Auto Liability	3/14/2013	Cohn & Foremost Ins Co / collision with motorcycle	69,695	closed	50,000	69,695	
	General Liability	7/26/2013	Tabachnick / alleged water damage	221	closed	221	221	
	General Liability	5/13/2013	broken main: road damage / Chase Bank & Pac Bell	357,073	closed	50,000	100,000	
	General Liability	9/23/2013	Woodman / alleged water damage	188	closed	188	188	
	General Liability	11/19/2012	Michael's / water pressure	2,405	closed	2,405	2,405	
TOTAL				429,582		102,814	172,509	69,695
2011-2012	General Liability	8/13/2011	broken water line	934	closed	934	934	
TOTAL				934		934	934	
2010-2011	Auto Liability	6/14/2011	collision	0	closed	0	0	
	General Liability	6/7/2011	broken water line: condo flooded	11,236	closed	11,236	11,236	
	General Liability	7/6/2011	water hammer	1,094	closed	1,094	1,094	
TOTAL				12,330		12,330	12,330	

Liability Retentions

Policy Term	Date of Loss	Line	Description	Incurred Loss	Status	50k Retention		100k Retention		Additional Cost at 100k Retention
						Exposure	Exposure	Exposure	Exposure	
 TOLMAN & WIKER INSURANCE SERVICES, LLC INNOVATIVE RISK ADVICE SINCE 1923™										
2009-2010	2/2/2010	General Liability	failed fire hydrant	95,126	closed	50,000	95,126			
	2/5/2010	General Liability	landslide	184,430	closed	50,000	100,000			
	2/17/2010	General Liability	o/p dug into our line in street	3,861	closed	3,861	3,861			
	3/21/2010	General Liability	alleged property damage due to road conditions	0	closed	0	0			
	7/8/2010	EPL	alleged wrongful termination	0	closed	0	0			
TOTAL				283,417		103,861	198,987	95,126		
2008-2009	10/15/2008	Auto Liability	i/v backed into o/v	1,387	closed	1,387	1,387			
	11/4/2008	Auto Liability	i/v rear ended o/v	845	closed	845	845			
TOTAL				2,232		2,232	2,232			
2007-2008	9/2/2008	Auto Liability	i/v backed into o/v	1,719	closed	1,719	1,719			
TOTAL				1,719		1,719	1,719			
Retention Total Average						37,336	66,760	28,620		
Incurred Loss = Claim payments plus loss reserves, including carrier legal expenses										
Actual SIR Payments = Actual payment of Self Insured Retention or Deductible										
Source of information: insurance carrier-produced loss runs dated August, 2018										
Deductibles & Retentions:										
				2007-2011	2012-2014	2015-2016	2016-2017	2017-2018	2018-2019	
Auto Liability		0	10,000	25,000	50,000	50,000	50,000	100,000	100,000	
Auto Phys Dmg		10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	
GL		10,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
Mgmt & EPL		10,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
Property		10,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	



September 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject : Proposed Debarment of Zusser Company, Inc.

SUMMARY:

On September 12, 2016, the District, acting as the Administering Agent for the Las Virgenes-Triunfo Joint Powers Authority, executed a construction contract with Zusser Company, Inc. for the Rancho Las Virgenes Centrate Storage Tank Project. Zusser failed to perform the work in accordance with the requirements of the contract and used an unlisted subcontractor to perform work that cost more than one-half of one percent of the total bid. As a result, the District terminated the contract with Zusser on October 30, 2017, pursuant to Section 44 of the contract that is applicable when the contractor is at fault.

During the course of the work, Zusser demonstrated a lack of integrity that could jeopardize the District's interests if the District were to contract with Zusser in the future. Further, it was apparent that Zusser is not able to perform responsibly based on the judgement of District staff. As a result, staff recommends the issuance of a Notice of Proposed Debarment to Zusser Company, Inc., in accordance with the provisions of Las Virgenes Municipal Water District Code Section 2-6.405 and in a form approved by District Counsel.

RECOMMENDATION(S):

Authorize the General Manager to issue a Notice of Proposed Debarment to Zusser Company, Inc., in a form approved by District Counsel.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

FINANCIAL IMPACT:

There is no financial impact associated with this action.

DISCUSSION:

Debarment of a contractor is not meant to be a punishment, but a procedure to ensure that publicly funded business is conducted legally with responsible parties, maintaining the integrity of the District's procurement process. Section 2-6.405 of the Las Virgenes Municipal Water District Code provides a process for the debarment of a contractor when the Board finds that the contractor has demonstrated a lack of integrity that could jeopardize the District's interests, or the contractor is not able to perform responsibly. Debarment prohibits the contractor from entering into any agreements with the District.

During the bidding and construction of the Rancho Las Virgenes Centrate Storage Tank Project, Zusser failed to follow the Public Contract Code that requires listing of all subcontractors that perform work costing more than one half of one percent of the contract amount. Zusser used an unlisted subcontractor to perform concrete gutter work that exceeded one half of one percent of the contract amount. In addition, Zusser demonstrated poor workmanship, created numerous violations of the National Electrical Code (NEC) and performed unauthorized modifications to an energized Motor Control Center.

Zusser also attempted to provide used and non UL-certified electrical equipment instead of new UL-certified equipment as required by the contract documents. The State Department of Industrial Relations (DIR) found Zusser to be violation of DIR regulations, including non-compliance with prevailing wage laws. Finally, Zusser buried large rocks that it was obligated to remove from the site in hopes that the District would not discover them.

Based on the severity of Zusser's conduct, staff recommends debarment for a period of five years. With approval by the Board, staff will issue a Notice of Proposed Debarment, in a form approved by District Counsel, to Zusser by certified mail. Zusser will have 30 days to provide information in opposition of the proposed debarment and request a hearing. Failure by Zusser to respond within 30 days will result in debarment by the District without a hearing. If debarment is imposed, Zusser may protest the debarment within 10 business days. The District will have 30 days to review all the facts and to either uphold or overturn the debarment. After the debarment period expires, Zusser may reapply for inclusion on the District's bidder list.

GOALS:

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

The proposed debarment of Zusser Company, Inc. will maintain and uphold the integrity of the District's procurement process to construct District facilities.

Prepared by: John Zhao, P.E., Principal Engineer



September 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Facilities & Operations

Subject : Barrymore Pressure Reducing Station No. 25 Rehabilitation Project: Final Acceptance

SUMMARY:

On April 10, 2018, the Board awarded a construction contract to Toro Enterprises, in the amount of \$167,550, for the Barrymore Pressure Reducing Station Rehabilitation Project. The project consisted of removing and replacing the pressure reducing valves and fittings for an underground pressure reducing station on Barrymore Drive. The project was completed on August 29, 2018, and there are no outstanding issues to prevent final acceptance of the project.

RECOMMENDATION(S):

Execute a Notice of Completion and have the same recorded; extend the contract duration by 55 calendar days; appropriate \$100,853.31 in additional funds; and, in the absence of claims from subcontractors and others, release the retention, in the amount of \$8,377.50, within 30 calendar days after filing the Notice of Completion for the Barrymore Pressure Reducing Station Rehabilitation Project.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The total cost of the project was \$363,158.31. An appropriation of \$262,305 was approved for the project in the adopted Fiscal Year 2017-18 Budget. An additional appropriation, in the amount of \$100,853.31, is required to reconcile the final project costs and account for higher

general and administrative costs than were originally estimated.

Following is a summary of the total project cost:

Description	Cost
Construction:	
Construction Award	\$167,550
Change Order	N/A
Administrative:	
District Labor	\$48,045.00
G&A	\$147,563.31
Total:	\$363,158.31
FY 2017-18 Budget Appropriation	\$(262,305.00)
Additional Appropriation Requested:	\$100,853.31

DISCUSSION:

Background:

The Barrymore Pressure Reducing Station No. 25 was installed in 1964 to reduce the pressure from 350 psi to 50 psi from the Latigo sub-system before serving customers in the neighborhood of Malibu Bowl. The pressure reducing station had reached the end of its useful life and needed rehabilitation. An 8-inch gate valve was installed upstream of the Barrymore Pressure Reducing Station, and the pressure reducing station was rebuilt with new fittings and valves. The project was completed on August 29, 2018.

Contract Extension:

The project was delayed by 40 days required to obtain an encroachment permit from Los Angeles County Department of Public Works and to procure materials needed for the project. Toro Enterprises submitted for an encroachment permit application to Los Angeles County Department of Public Works on March 14, 2018; however, the permit was not received by Toro Enterprises until June 13th. The delay to obtain the encroachment permit set back the timing of a shutdown for Malibu Bowl that was required to replace the gate valve upstream from pressure station without severely impacting the residents. The installation of the gate valve was prudent to allow the Barrymore Pressure Reducing Station to be isolated while still providing water to Malibu Bowl through the Latigo Tank without further shut-downs.

Field adjustments were also required for the piping within the pressure reducing station due to the configuration that necessitated specialized fittings. Toro Enterprises worked diligently to obtain the necessary materials and provided the specialized fittings at no additional cost to the District, but the work did create a further delay to the project's completion. A contract extension is recommended for the 40 days that the construction exceeded the contract duration plus 15 days to the final project acceptance, ultimately extending the contract duration by a total of 55 days.

Additional Appropriation:

The initial estimate for District labor and general and administrative costs was based on 12% and 20%, respectively, of the construction contract amount. However, additional administrative costs were accrued due to the extended construction duration, coordination of shutdowns to

minimize customer impacts and inspection of the work. An additional appropriation of \$100,853.31 is recommended to reconcile the final project costs and account for higher general and administrative costs than were originally estimated.

GOALS:

Construct, Manage and Maintain All Facilities and Provide Services to Assure System Reliability and Environmental Compatibility

Prepared by: Mercedes Acevedo, E.I.T, Assistant Engineer

ATTACHMENTS:

Notice of Completion

RECORDING REQUESTED BY

Las Virgenes Municipal Water District

AND WHEN RECORDED MAIL TO

Name Susan Brown
Street Address Las Virgenes Municipal Water District
City & State Zip 4232 Las Virgenes Road Calabasas, CA 91302

SPACE ABOVE THIS LINE FOR RECORDER'S USE

T 420 LEGAL (9-94)

Notice of Completion

NOTICE IS HEREBY GIVEN THAT:

- 1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is Las Virgenes Municipal Water District (NAME).
3. The full address of the undersigned is 4232 Las Virgenes Road, Calabasas CA 91302

(NUMBER AND STREET, CITY, STATE, ZIP). OWNER IN FEE

- 4. The nature of the title of the undersigned is OWNER IN FEE (E.G., owner in fee OR vendee under contract of purchase OR lessee OR OTHER APPROPRIATE DESIGNATION).
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

N/A

- 6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to are (OR IF NO TRANSFER WAS MADE, INSERT THE WORD "none"):

N/A

- 7. A work of improvement on the property hereinafter described was completed on Sep 13, 2018 (DATE).
8. The name of the original contractor, if any, for the work of improvement was Toro Enterprises (NAME OF CONTRACTOR, OR IF NO CONTRACTOR FOR THE WORK OF IMPROVEMENT AS A WHOLE, INSERT THE WORD "none"). [IF NOTICE COVERS COMPLETION OF CONTRACT FOR ONLY PART OF THE WORK OF IMPROVEMENT, ADD: The kind of work done or material furnished was (GIVE GENERAL STATEMENT, E.G., furnishing of concrete for sidewalks).

- 9. The property on which the work of improvement was completed is in the City of Malibu, County of Los Angeles, State of California, and is described as follows: Barrymore Pressure Reducing Station (set forth description of jobsite sufficient for identification, using legal description if possible).

- 10. The street address of the said property is None (NUMBER AND STREET, OR, IF THERE IS NO OFFICIAL STREET ADDRESS, INSERT THE WORD "none".)

Dated: September 13, 2018

Las Virgenes Municipal Water District

(SIGNATURE) Jay Lewitt, Secretary of the Board (TYPED NAME)

VERIFICATION

I, the undersigned, say: I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Calabasas, California, this 13 day of September, 2018.

(SIGNATURE) Jay Lewitt, Secretary of the Board

DO NOT RECORD

Recommended Procedure in the Preparation of a Notice of Completion

A notice of completion must be filed for record *within 10 days* after completion of the work of improvement (to be computed exclusive of the day of completion), as provided in section 3093, Civil Code.

The "owner" who must file for record a notice of completion of a building or other work of improvement means the owner (or his successor in interest at the date of notice is filed) on whose behalf the work was done, though his ownership is less than the fee title. For example, if A is the owner in fee, and B, lessee under a lease, causes a building to be constructed, then B, or whoever has succeeded to his interest at the date the notice is filed, must file the notice.

If the ownership is in *two or more persons as joint tenants or tenants in common*, the notice may be signed by any one of the co-owners (in fact, the foregoing form is designed for giving of the notice by only one co-tenant), but the names and addresses of the other co-owners must be stated in paragraph 5 of the form.

In paragraphs 3 and 5, the full address called for should include street number, city, county and state.

As to paragraph 6, insert the date of completion of the work of improvement as a *whole* if applicable. However, if the notice is to be given only of completion of a particular contract, where work of improvement is made pursuant to two or more original contracts, strike the words "a work of improvement" and insert a general statement of the kind of work done or materials furnished pursuant to such contract (e.g. "The foundations for the improvements").

If the notice is to be given as a notice of completion of the work of improvement as a *whole*, insert the name of the prime contractor, if any, in paragraph 7. No contractor's name need be given if there is no general contractor, e.g., on so-called "owner-builder jobs". However, if the notice is to be given only of completion of a particular contract, where work of improvement is made pursuant to two or more original contracts, insert the name of the contractor who performed that particular contract.

Paragraph 8 should be completed only where the notice is signed by a successor in interest of the owner who caused the improvement to be constructed.

In paragraph 9, insert the *full legal* description, not merely a street address or tax description. Refer to deed or policy of title insurance. If the space provided for description is not sufficient, a rider may be attached.

In paragraph 10, show the street address, if any, assigned to the property by any competent public or governmental authority.

**NOTICE
OF COMPLETION**

CHICAGO TITLE COMPANY



WESTERN DIVISION HEADQUARTERS
245 S. LOS ROBLES AVENUE, SUITE 105
PASADENA, CALIFORNIA 91101-2820
(818) 432-7600

CHICAGO TITLE COMPANY





September 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : GIS Software: Renewal of Small Utility Enterprise License Agreement

SUMMARY:

The District uses ESRI, Inc. software for its Geographic Information System (GIS). The software is licensed via a Small Utility Enterprise License Agreement (ELA) that provides the District with the software, maintenance, and training for users. Staff recommends renewal of the ELA for a three-year term at a cost of \$25,000 per year plus applicable taxes.

RECOMMENDATION(S):

Authorize the General Manager to execute a three-year Small Utility Enterprise License Agreement with ESRI, Inc., at an annual cost of \$25,000.00 plus applicable taxes, for the District's Geographical Information System software.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Sufficient funds are available in the adopted Fiscal Year 2018-19 Budget and will be recommended in future fiscal year budgets for this purpose. The total cost for the three-year term is \$75,000 plus applicable taxes.

DISCUSSION:

GIS software has been an integral tool to support District operations since 2000. GIS is used

for asset management, analysis, communicating information, tracking leaks, map production and more. It is used to spatially identify water and sewer facilities, easements, topography and property information to generate atlases, special exhibits and textual reports about the District's water distribution system, wastewater collection system, developer activity, leaks, division boundaries and other maps. GIS is also used to monitor the irrigated areas of our customers along with water usage patterns. GIS assists departments throughout the District to complete their daily tasks from assisting customers at the Engineering counter to helping field crews locate valves or other assets in the field.

The District currently has a Small Utility Enterprise License Agreement (ELA) with ESRI, Inc. for its GIS software. The ELA provides the District with a number of benefits: the lowest possible unit cost for the software, substantially reduced administrative and procurement expenses, maintenance on all ESRI software deployed, and flexibility to deploy additional ESRI software products when and where needed. In addition, the ELA provides staff with opportunities for training, help desk access, and two ESRI International User Conference registrations. ESRI has proposed to renew the ELA with no escalation in pricing.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Harold Matthews, Information Systems Manager

ATTACHMENTS:

ESRI Renewal Quote



August 22, 2018

Mr. Gary Fields
Las Virgenes Municipal Water District
4232 Las Virgenes Rd
Calabasas, CA 91302

Dear Gary,

The Esri Small Utility Enterprise Agreement (EA) is a three-year agreement that will grant your organization access to Esri® term license software on an unlimited basis including maintenance on all software offered through the EA for the term of the agreement. The EA will be effective on the date executed and will require a firm, three-year commitment.

Based on Esri's work with several organizations similar to yours, we know there is significant potential to apply geographic information system (GIS) technology in many operational and technical areas within your organization. For this reason, we believe that your organization will greatly benefit from an enterprise agreement.

An EA will provide your organization with numerous benefits including:

- A lower cost per unit for licensed software
- Substantially reduced administrative and procurement expenses
- Maintenance on all Esri software deployed under this agreement
- Complete flexibility to deploy software products when and where needed

The following business terms and conditions will apply:

- All current departments, employees, and in-house contractors of the organization will be eligible to use the software and services included in the EA.
- If your organization wishes to acquire and/or maintain any Esri software during the term of the agreement that is not included in the EA, it may do so separately at the Esri pricing that is generally available for your organization for software and maintenance.
- The organization will establish a single point of contact for orders and deliveries and will be responsible for redistribution to eligible users.
- The organization will establish a Tier 1 support center to field calls from internal users of Esri software. The organization may designate individuals as specified in the EA who may directly contact Esri for Tier 2 technical support.
- The organization will provide an annual report of installed Esri software to Esri.

- Esri software and updates that the organization is licensed to use will be automatically available for downloading.
- The fee and benefits offered in this EA proposal are contingent upon your acceptance of Esri's Small Utility EA terms and conditions.
- Licenses are valid for the term of the EA.

The terms and conditions in this Small Utility EA offer are for utilities with a total meter/subscriber count which falls under the applicable tier in the Esri EA Small Utility Program. By accepting this offer, you confirm that your organization's meter count falls within this range on the date of signature and that you are therefore eligible for this pricing. If your organization's meter/subscriber count does not fall within this range, please confirm your current meter/subscriber count, and Esri will provide a revised quotation.

This program offer is valid for 90 days. To complete the agreement within this time frame, please contact me within the next seven days to work through any questions or concerns you may have. To expedite your acceptance of this EA offer:

1. Sign and return the EA contract with a Purchase Order or issue a Purchase Order that references this EA Quotation and includes the following statement on the face of the Purchase Order: **"THIS PURCHASE ORDER IS GOVERNED BY THE TERMS AND CONDITIONS OF THE ESRI SMALL UTILITY EA, AND ADDITIONAL TERMS AND CONDITIONS IN THIS PURCHASE ORDER WILL NOT APPLY."** Have it signed by an authorized representative of the organization.
2. On the first page of the EA, identify the central point of contact/agreement administrator. The agreement administrator is the party that will be the contact for management of the software, administration issues, and general operations. Information should include name, title (if applicable), address, phone number, and e-mail address.
3. In the purchase order, identify the "Ship to" and "Bill to" information for your organization.
4. Send the purchase order and agreement to the address, email or fax noted below:

Esri	e-mail: service@esri.com fax
Attn: Customer Service SU-EA	documents to: 909-307-3083
380 New York Street	
Redlands, CA 92373-8100	

I appreciate the opportunity to present you with this proposal, and I believe it will bring great benefits to your organization.

Thank you very much for your consideration.

Best Regards,

Suzanne Timani | Senior Account Executive | Global Water Practice



Quotation # 20535366

Date: August 22, 2018

Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: 909-793-2853 Fax: 909-307-3049
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

Customer # 15781 Contract #
Las Virgenes Municipal Water District
4232 Las Virgenes Rd
Calabasas, CA 91302

To expedite your order, please attach a copy of this quotation to your purchase order.
Quote is valid from: 08/22/2018 To: 11/20/2018

ATTENTION: Gary Fields
PHONE: (818) 251 2220
FAX:

Material	Qty	Description	Unit Price	Total
114761	1	Meter Counts of 10,001 to 50,000 Small Utility Term Enterprise License Agreement - Year 1	25,000.00	25,000.00
114761	1	Meter Counts of 10,001 to 50,000 Small Utility Term Enterprise License Agreement - Year 2	25,000.00	25,000.00
114761	1	Meter Counts of 10,001 to 50,000 Small Utility Term Enterprise License Agreement - Year 3	25,000.00	25,000.00
			Item Total:	75,000.00
			Subtotal:	75,000.00
			Sales Tax:	7,125.00
			Estimated Shipping & Handling(Surface Delivery) :	0.00
			Contract Pricing Adjust:	0.00
			Total:	\$82,125.00

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Suzanne Timani **Email:** stimani@esri.com **Phone:** (909) 793-2853 x1627

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <http://www.esri.com/~media/Files/Pdfs/legal/pdfs/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <http://www.esri.com/~media/Files/Pdfs/legal/pdfs/ma-full/ma-full.pdf> apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <http://www.esri.com/legla/supplemental-terms-and-conditions> apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. The quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.

If sending remittance, please address to: Esri, P.O. Box 741076, Los Angeles, CA 90074-1076

**SMALL ENTERPRISE AGREEMENT
SMALL UTILITY
(E215-2)**

This Agreement is by and between the organization identified in the Quotation ("**Customer**") and **Environmental Systems Research Institute, Inc. ("Esri")**.

This Agreement sets forth the terms for Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the Master Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the Master Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

**Table A
List of Products**

Uncapped Quantities

Desktop Software and Extensions (Single Use)

ArcGIS Desktop Advanced
ArcGIS Desktop Standard
ArcGIS Desktop Basic
ArcGIS Desktop Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Publisher, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager, ArcGIS Data Reviewer

Enterprise Software and Extensions

ArcGIS Enterprise and Workgroup (Advanced and Standard)
ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Schematics, ArcGIS Workflow Manager

Enterprise Optional Servers

ArcGIS Image Server

Developer Tools

ArcGIS Engine
ArcGIS Engine Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Engine Geodatabase Update, ArcGIS Network Analyst, ArcGIS Schematics
ArcGIS Runtime (Standard)
ArcGIS Runtime Analysis Extension

Limited Quantities

One (1) Professional subscription to ArcGIS Developer*
Two (2) Esri CityEngine Advanced Single Use Licenses
50 Level 1 ArcGIS Online Named Users
50 Level 2 ArcGIS Online Named Users
10,000 ArcGIS Online Service Credits
50 Level 2 ArcGIS Enterprise Named Users
2 Insights for ArcGIS for use with ArcGIS Enterprise

OTHER BENEFITS

Number of Esri User Conference Registrations provided annually	2
Number of Tier 1 Help Desk Individuals authorized to call Esri	3
Maximum number of sets of backup media, if requested**	2
Self-Paced e-Learning	Uncapped
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside this Agreement (Discount does not apply to Small Enterprise Training Package)	

*Maintenance is not provided for these items

**Additional sets of backup media may be purchased for a fee

Customer may accept this Agreement by signing and returning the whole Agreement with a signed sales quotation, purchase order, or other document that matches the Quotation and references this Agreement ("Ordering Document"). **ADDITIONAL OR CONFLICTING TERMS IN CUSTOMER'S ORDERING DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Esri's receipt of Customer's Ordering Document incorporating this Agreement by reference, unless otherwise agreed to by the parties ("Effective Date").

Term of Agreement: Three (3) years

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

(Customer)

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

CUSTOMER CONTACT INFORMATION

Contact: _____

Telephone: _____

Address: _____

Fax: _____

City, State, Postal Code: _____

E-mail: _____

Country: _____

Quotation Number (if applicable): _____

1.0—ADDITIONAL DEFINITIONS

In addition to the definitions provided in the Master Agreement, the following definitions apply to this Agreement:

"Case" means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

"Deploy", "Deployed" and "Deployment" mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s).

"Fee" means the fee set forth in the Quotation.

"Maintenance" means Tier 2 Support, Product updates, and Product patches provided to Customer during the Term of Agreement.

"Master Agreement" means the applicable master agreement for Esri Products incorporated by this reference that is (i) found at <http://www.esri.com/legal/software-license> and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri master agreement or license agreement that supersedes such electronically acknowledged master agreement.

"Product(s)" means the products identified in Table A—List of Products and any updates to the list Esri provides in writing.

"Quotation" means the offer letter and quotation provided separately to Customer.

"Technical Support" means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.

"Tier 1 Help Desk" means Customer's point of contact(s) to provide all Tier 1 Support within Customer's organization(s).

"Tier 1 Support" means the Technical Support provided by the Tier 1 Help Desk.

"Tier 2 Support" means the Esri Technical Support provided to the Tier 1 Help Desk when a Case cannot be resolved through Tier 1 Support.

2.0—ADDITIONAL GRANT OF LICENSE

2.1 Grant of License. Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy, and Deploy quantities of the Products listed in Table A—List of Products for the Term of Agreement (i) for the applicable Fee and (ii) in accordance with the Master Agreement.

2.2 Consultant Access. Esri grants Customer the right to permit Customer's consultants or contractors to use the Products exclusively for Customer's benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer's benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Customer locations, except for the purpose of hosting the Software or Data on Contractor servers for the benefit of Customer.

3.0—TERM, TERMINATION, AND EXPIRATION

3.1 Term. This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.

3.2 No Use upon Agreement Expiration or Termination. All Product licenses, all Maintenance, and Esri User Conference registrations terminate upon expiration or termination of this Agreement.

3.3 Termination for a Material Breach. Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.

3.4 Termination for Lack of Funds. For an Agreement with government or government-owned entities, either party may terminate this Agreement before any subsequent year if

Customer is unable to secure funding through the legislative or governing body's approval process.

3.5 Follow-on Term. If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

4.0—PRODUCT UPDATES

4.1 Future Updates. Esri reserves the right to update the list of Products in Table A—List of Products by providing written notice to Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions in the Master Agreement.

4.2 Product Life Cycle. During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at <http://support.esri.com/en/content/productlifecycles>. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed, but Customer will not be able to Deploy retired Products.

5.0—MAINTENANCE

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Esri Maintenance and Support Program document (found at <http://www.esri.com/legal>). At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

a. Tier 1 Support

1. Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.
2. The Tier 1 Help Desk will be fully trained in the Products.
3. At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions as well as questions on installation and troubleshooting procedures.
4. The Tier 1 Help Desk will be the initial point of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case.
5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer's organization.
6. Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Customer may change the Tier 1 Help Desk individuals by written notice to Esri.

b. Tier 2 Support

1. Tier 2 Support will log the calls received from Tier 1 Help Desk.
2. Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.
3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.
4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.

5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

6.0—ENDORSEMENT AND PUBLICITY

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

7.0—ADMINISTRATIVE REQUIREMENTS

7.1 OEM Licenses. Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.

7.2 Annual Report of Deployments. At each anniversary date and ninety (90) calendar days prior to the expiration of this Agreement, Customer will provide Esri with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.

8.0—ORDERING, ADMINISTRATIVE PROCEDURES, DELIVERY, AND DEPLOYMENT

8.1 Orders, Delivery, and Deployment

- a. Upon the Effective Date, Esri will invoice Customer and provide Authorization Codes to activate the nondestructive copy protection program that enables Customer to download, operate, or allow access to the Products. If this is a multi-year Agreement, Esri may invoice the Fee before the annual anniversary date for each year.
- b. Undisputed invoices will be due and payable within thirty (30) calendar days from the date of invoice. Esri's federal ID number is 95-2775-732.
- c. If requested, Esri will ship backup media to the ship-to address identified on the Ordering

Document, FOB Destination, with shipping charges prepaid. Customer acknowledges that should sales or use taxes become due as a result of any shipments of tangible media, Esri has a right to invoice and Customer will pay any such sales or use tax associated with the receipt of tangible media.

8.2 Order Requirements. Esri does not require Customer to issue a purchase order. Customer may submit a purchase order in accordance with its own process requirements, provided that if Customer issues a purchase order, Customer will submit its initial purchase order on the Effective Date. If this is a multi-year Agreement, Customer will submit subsequent purchase orders to Esri at least thirty (30) calendar days before the annual anniversary date for each year.

- a. All orders pertaining to this Agreement will be processed through Customer's centralized point of contact.
- b. The following information will be included in each Ordering Document:
 - (1) Customer name; Esri customer number, if known; and bill-to and ship-to addresses
 - (2) Order number
 - (3) Applicable annual payment due

9.0—MERGERS, ACQUISITIONS, OR DIVESTITURES

If Customer is a commercial entity, Customer will notify Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's organization (subsections i, ii, and iii, collectively referred to as "Ownership Change"). There will be no decrease in Fee as a result of any Ownership Change.

- 9.1 If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Esri reserves the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.
- 9.2 If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will transfer the Products to Customer or uninstall, remove, and destroy all copies of the Products.

9.3 This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.



September 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Claim by Calabasas Medical Center LLC c/o Majestic Asset Management

SUMMARY:

On July 30, 2018, the District received the attached claim from Calabasas Medical Center LLC for damages that occurred after a District water main allegedly failed and caused water to flood two suites of a commercial office building in Calabasas. The claim alleges that the failure occurred within a District-owned vault located outside of the office building near the southwest corner of the building. The claimant is seeking reimbursement for damages in the amount of \$12,462.27.

Staff investigated the claim and confirmed the failure of a District-owned detector check assembly for the subject building. As a result, staff recommends settlement of the claim for \$11,451.78, which reflects the claim amount less \$1,010.49 in repair costs deemed unrelated to the incident, upon receipt of proof of payment by the claimant.

RECOMMENDATION(S):

Authorize the General Manager to settle the claim by Calabasas Medical Center LLC, in the amount of \$11,451.78, upon receipt of proof of payment by the claimant.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

Sufficient funds are available in the adopted Fiscal Year 2018-19 Budget for this purpose.

DISCUSSION:

Calabasas Medical Center, LLC presented the attached claim to the District on July 30, 2018, alleging that a District water main failed, causing damages to a commercial office building. The July 30th claim followed a previous claim for the matter that was filed on April 3, 2018 and deemed to provide insufficient documentation of the expenses giving rise to the claim.

The claim alleges that around 4:19 a.m. on March 27, 2018, a District water main failed, causing water to flow into the exterior patio and enter two suites of a commercial office building located in Calabasas. The claim alleges that the failure occurred within a District-owned vault located outside of the office building near the southwest corner of the building. Photographs of the damages and invoices for the repair/remediation work were included with the claim.

Staff investigated the claim and confirmed the failure of a District-owned detector check assembly for the subject building on March 27, 2018 due to a corroded pipe spool. The failed detector check assembly caused flooding and triggered the building's fire sprinkler system to drain. Calabasas Medical Center LLC provided invoices in the total amount of \$12,462.27 for repair/remediation work. The work cited on the invoices is consistent with damages that would be associated with the failed detector check assembly, except for those shown on Invoice No. S-15124 from Service-Pro Fire Protection, Inc., dated June 19, 2018. This invoice for \$1,010.49 was for the repair of pinhole leaks due to corrosion of the fire sprinkler system within the building and should be excluded from the total claim amount.

Based on the investigation, staff recommends settlement of the claim by Calabasas Medical Center LLC, in the amount of \$11,451.78, upon receipt of proof of payment by the claimant.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Mary Capps, Secretary

ATTACHMENTS:

Claim by Calabasas Medical Center



Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Assistant/ Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant/s: Calabasas Medical Center, LLC, c/o Majestic Asset Management, Inc.-Beverly Gafa, Property Manager

Address/location of accident or occurrence:
26709 Agoura Road, Suites 100 and 105, Calabasas, CA 91302

Address to where replies/notices should be sent (if different from the above):
Majestic Asset Management, Inc., 5142 Clareton Drive, Suite 200, Agoura Hills, CA 91301

Telephone numbers: Home: Work: 818-880-5400 **Work/Cell:** Beverly - 818-424-0070

Please answer the following questions. If more space is required, please attach additional sheets. **Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.**

1. When did damage or injury occur? (Give exact date and hour)
March 27, 2018 at 4:19am
2. Where did the damage or injury occur?
In LVMWD vault outside, in the SW corner of a commercial office building located at 26707 Agoura Rd in Calabasas, Damage occurred in Suites 100 and 105.
3. How did the damage or injury occur? (Give full details)
A broken water main pipe belong to LVMWD burst, causing water to flow down into the exterior patio of 26707 building and then continued to flow inside the first floor of the building into Suites 105 and then into Suite 100.
4. What damage or injuries do you claim?
Labor and materials for water remediation work involving moving water out of the building, drying up the floor, walls, fans & equipment, removal & replacement of damaged drywall, replacement of damaged personal property. Refill and reset sprinkler risers and nitrogen for detox unit.


5. If this claim is for damage to property, are you the legal owner of said property?
 Yes No . If not, please list name and address of property owner.
6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?
 N/A
7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?
 N/A
8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)
 Amount claimed as of this date: \$ 12,462.27
 Estimated amount of future expenses: \$ 0.00
 Total Amount Claimed: \$ 12,462.27
 Basis for computation of amounts claimed: Paid invoices attached.
9. Other details? (Names, addresses of witnesses, doctors and hospitals)
 Beverly Gafa, Property Manager is main point of contact.


 Signature of Claimant or Person Acting on Claimant's Behalf

7/23/18
 Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 7/30/18 Time: 2:00 PM Recorded by: 
Via FedEx

Note: This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.



Marquise, Inc.
 Servpro of Hollywood Hills/Los Feliz
 Servpro of Hancock Park/Hollywood
 Phone: (323) 667-3100 Fax: (323) 667-2600

Invoice

Invoice #
5193455

Bill To
Calabasas Corporate Center, LLC c/o Majestic Asset Management 5142 Clareton Drive, Suite 200 Agoura Hills, CA 91301 ap@majesticllc.com

Job Location
Calabasas Corporate Center, LLC c/o Majestic Asset Management 26709 Agoura Road Calabasas, CA 91302

Job Date	Rep	Terms
4/4/2018		

Description	Amount
Commercial water damage restoration.	7,544.71
Sales Tax	0.00
<hr/>	
Total	\$7,544.71
Payments/Credits	\$0.00
Balance Due	\$7,544.71

Each SERVPRO® Franchise is Independently Owned and Operated



INVOICE

5634 Camellia Ave
 North Hollywood, CA 91601
 Victor Direct: (213) 446-5463
 Sean Direct: (818) 275-1725
 Fax: (818) 358-2085
 Email: Jose13ve@yahoo.com
 Email: LaPointeConstruction@yahoo.com
 Lic. # 980278

INVOICE LP0125
 DATE May 8, 2018
 PURCHASE ORDER

TO: Calabasas Corporate Center, LLC
 c/o Majestic Asset Management
 Agoura Hills, CA 91301
 ATTN: Beverly Gafa

WORK SITE: 26707 W Agoura Rd #105
 Calabasas, CA 91302

DESCRIPTION	BLDG	SUITE	AMOUNT
<i>Drywall / Interior</i>			
Replace drywall and baseboard at back area of storage room / area at	B	105	\$ 1,530.00
lxia due to leak, including:			
- Preparation of work area			
- Replacement of approximately 50' of 5/8" fire-rated drywall at			
back area of storage room / area at lxia			
- Application of taping, plaster, and 1 coat of primer			
- Installation of approximately 65' of new baseboards			
- Clean-up			
		TOTAL	\$ 1,530.00

Please make all checks payable to: LaPointe Construction, Inc.

If you have any questions concerning this invoice, contact Victor Enriquez at 213-446-5463, or Sean LaPointe at 818-275-1725.

THANK YOU FOR YOUR BUSINESS!



MAJESTIC ASSET MANAGEMENT, INC.
MANAGEMENT • INVESTMENTS • DEVELOPMENT

INVOICE

BILLED TO: Corporate Center Calabasas
5142 Clareton Drive, Suite 200
Agoura Hills, CA 91301

INVOICE NO. 051118

INVOICE DATE: 5/11/2018

Re: Water Damage located at 26709 Agoura Road, Suites 105 & 100, Calabasas, CA 91302

DESCRIPTION	AMOUNT
Engineer's total hours	\$ 513.18
Carlos Alvarado \$51.16/hour x 6 hours = \$306.96	
Jose Franco \$34.37/hour x 6 hours = \$206.22	

TOTAL DUE: \$ 513.18

MAKE CHECKS PAYABLE TO: Calabasas Corporate Center, LLC

PLEASE REMIT PAYMENT TO: PO Box 847146, Los Angeles, CA 90084-7146

SERVICE-PRO FIRE PROTECTION, INC.

1730 Westar Drive, Oxnard CA 93033

Tel: 805.487.1477 Fax: 805.487.2975

accounting@serviceprofire.com

Invoice

Date	Invoice #
5/17/2018	S-14995

Bill To:

Calabasas Corporate Center, LLC
 c/o Majestic Asset Management, Inc.
 5142 Clareton Dr., Suite #200
 Agoura Hills, CA 91301

Ship To:

26707 W. Agoura Rd.
 Building B Suite 105
 Calabasas, CA 91302
 Carlos Alvarado

P.O. No.	Work Order	Terms	Project	Due Date
	19849580	Net 15	Sprinkler Repair	6/1/2018
Description				Amount
Automatic Fire Sprinkler Service Call Repair Scope of Work: Refilled and reset (2) fire sprinkler risers that were drained for UG meter repair by City. Refilled nitrogen for detox unit back into fire system.				1,275.25
Materials used:				546.30
(3) Nitrogen T Cylinders				
Sales Tax, Ventura County, CA				42.34
VENDOR _____ INV. # _____ post no: 5/18 DATE _____ A/C. NO. DEV. GL # _____ 302102005 619165 - fire sprinkler meter repair & refilled nitro detox # 1,863.89 P.O. NO. _____ PREP. _____ APPR. _____				
Credit Card Accepted-Visa-Mastercard and American Express				
<small>All accounts are due and payable per the invoiced terms. All past due amounts are subject to a service charge of 1.5% per month (18% annual rate) of the outstanding balance, whichever is greater.</small>				
REMIT TO: Service Pro Fire Protection, Inc P.O. Box 20144 Oxnard, CA 93034			Invoice Total \$1,863.89	

SERVICE-PRO FIRE PROTECTION, INC.

1730 Westar Drive, Oxnard CA 93033

Tel: 805.487.1477 Fax: 805.487.2975

accounting@serviceprofire.com

Invoice

Date	Invoice #
6/19/2018	S-15124

Bill To:

Calabasas Corporate Center, LLC
 c/o Majestic Asset Management
 5142 Clareton Drive, suite #200
 Agoura Hills, CA91301

Ship To:

26707 W. Agoura Rd.
 Building B Suite 105
 Calabasas, CA 91302
 Carlos Alvarado

P.O. No.	Work Order	Terms	Project	Due Date	
	21240715	Net 15	26701 - 26709 Agoura Road	7/4/2018	
Description				Amount	
Automatic Fire Sprinkler Service Call Repair 05/21/18 & 06/08/18 Scope of Work: Fire Sprinkler leak. Technician installed 1-1/2" pipe patches on fire sprinkler brachlines with pin hole leaks. Refilled and reset fire sprinkler system. There is another section of corroded piping that needs to be replaced and will be done at a later time. 06/08/18 Installed pipe patch on pinhole leak in office area close to previous leaks.				929.00	
Materials used: (1) 1-1/2" x 3" pipe patch (1) 1-1/2" x 6" pipe patch				75.63T	
Sales Tax, Ventura County, CA				5.86	
<p>VENDOR <u>10000883</u></p> <p>INV. # _____</p> <p>DATE _____</p> <p>ALLOC. DEV. GL #</p> <p>3102CCB GL5465 - Emergency Fire Sprinkler repair</p> <p>\$ 1,010.49</p> <p>_____ _____</p> <p>_____ _____</p>					
Credit Card Accepted-Visa-Mastercard and American Express					
<small>All accounts are due and payable per the invoiced terms. All past due amounts are subject to a service charge of 1.5% per month (18% annual rate) of the outstanding balance, whichever is greater.</small>					
REMIT TO:			Service Pro Fire Protection, Inc P.O. Box 20144 Oxnard, CA 93034	Invoice Total	\$1,010.49



Dedicated to Providing High-Quality Water Service in a Cost-Effective and Environmentally Sensitive Manner

OFFICERS

President

Glen D. Peterson
Director, Division 2
MWD Representative

Vice President

Charles P. Caspary
Director, Division 1

Secretary

Jay Lewitt
Director, Division 5

Treasurer

Lee Renger
Director, Division 3

Leonard E. Polan
Director, Division 4

David W. Pedersen, P. E.
General Manager

Wayne K. Lemieux
Counsel

HEADQUARTERS

4232 Las Virgenes Road
Calabasas, CA 91302
(818) 251-2100
Fax (818) 251-2109

**WESTLAKE
FILTRATION PLANT**
(818) 251-2370
Fax (818) 251-2379

**TAPIA WATER
RECLAMATION FACILITY**
(818) 251-2300
Fax (818) 251-2309

**RANCHO LAS VIRGENES
COMPOSTING FACILITY**
(818) 251-2340
Fax (818) 251-2349

www.LVMWD.com

MEMBER AGENCY OF THE
METROPOLITAN WATER
DISTRICT
OF SOUTHERN CALIFORNIA



April 23, 2018

Calabasas Corporate Center, LLC
c/o Majestic Asset Management
5142 Clareton Ave., Suite 200
Agoura Hills, CA 91301

To whom it may concern:

RE: Notice of Insufficiency of Claim

The purported claim you presented to the Board of Directors of Las Virgenes Municipal Water District received on April 3, 2018, fails to substantially comply with the requirements of Government Code Section 910 or 910.2, in that it fails to provide sufficient documentation of expenses incurred giving rise to the claim, such that the District is unable to make a meaningful investigation of the merits of the claim.

The Board of Directors will take no further action on this claim for 15 days following the date of this letter.

Thank you for your cooperation in this matter. If you have any questions please call Mary Capps at (818) 251-2134.

Sincerely,

Donald Patterson
Director of Finance and Administration



Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Assistant/ Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant/s: Calabasas Corporate Center, LLC, c/o Majestic Asset Management, Inc.-Beverly Gafa, Property Mgr.

Address/location of accident or occurrence:
26709 Agoura Road, Suites 105 & 100, Calabasas, CA 91302

Address to where replies/notices should be sent (if different from the above):
c/o Malestic Asset Management, 5142 Clareton Avenue, Suite 200, Agoura Hills, CA 91301

Telephone numbers: Home: _____ Work: 818-880-5400 Work/Cell: 818-424-0070

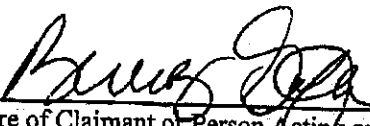
Please answer the following questions. If more space is required, please attach additional sheets. **Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.**

1. When did damage or injury occur? (Give exact date and hour)
March 27, 2018 at 4:19am
2. Where did the damage or injury occur?
Under a vault outside in the SW corner of a commercial building located at 26707 Agoura Rd in Calabasas.
3. How did the damage or injury occur? (Give full details)
A broken water main pipe belonging to LVMWD burst causing water to flow down into the exterior patio of 26707 Bldg and continued to flow inside the 1st floor of the bldg.
4. What damage or injuries do you claim?
Labor and materials for water remediation work involving moving the water out of the building, drying up the floor, walls, removal of damaged drywall, replacement of drywall paint, and replacement of personal property that was damaged. Still determining extent of damage.

5. If this claim is for damage to property, are you the legal owner of said property?
 Yes No . If not, please list name and address of property owner.
6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?
 N/A
7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?
 N/A

8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)
 Amount claimed as of this date: \$ 10,000.00
 Estimated amount of future expenses: \$ 5,000.00
 Total Amount Claimed: \$ 15,000.00
 Basis for computation of amounts claimed: This is only an estimate, until we get all costs in

9. Other details? (Names, addresses of witnesses, doctors and hospitals)
 Beverly Gafa, Property Manager is main point of contact
 Beverly Gafa, Property Manager
 Majestic Asset Management, Inc.
 as Agent for Calabasas Corporate
 Center, LLC


 Signature of Claimant or Person Acting on Claimant's Behalf

3/27/18
 Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

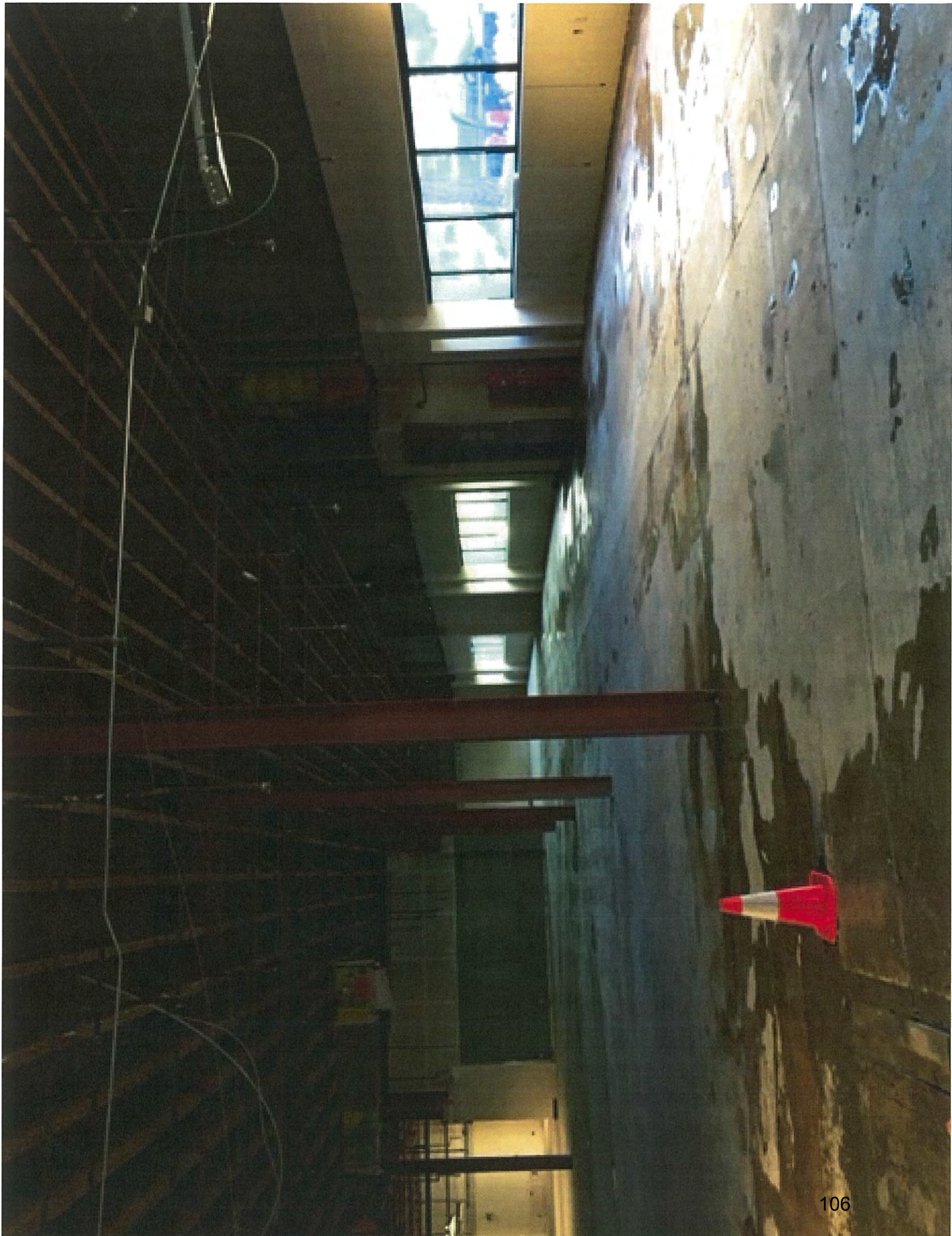
Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: _____ Time: _____ Recorded by: _____

Note: This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.









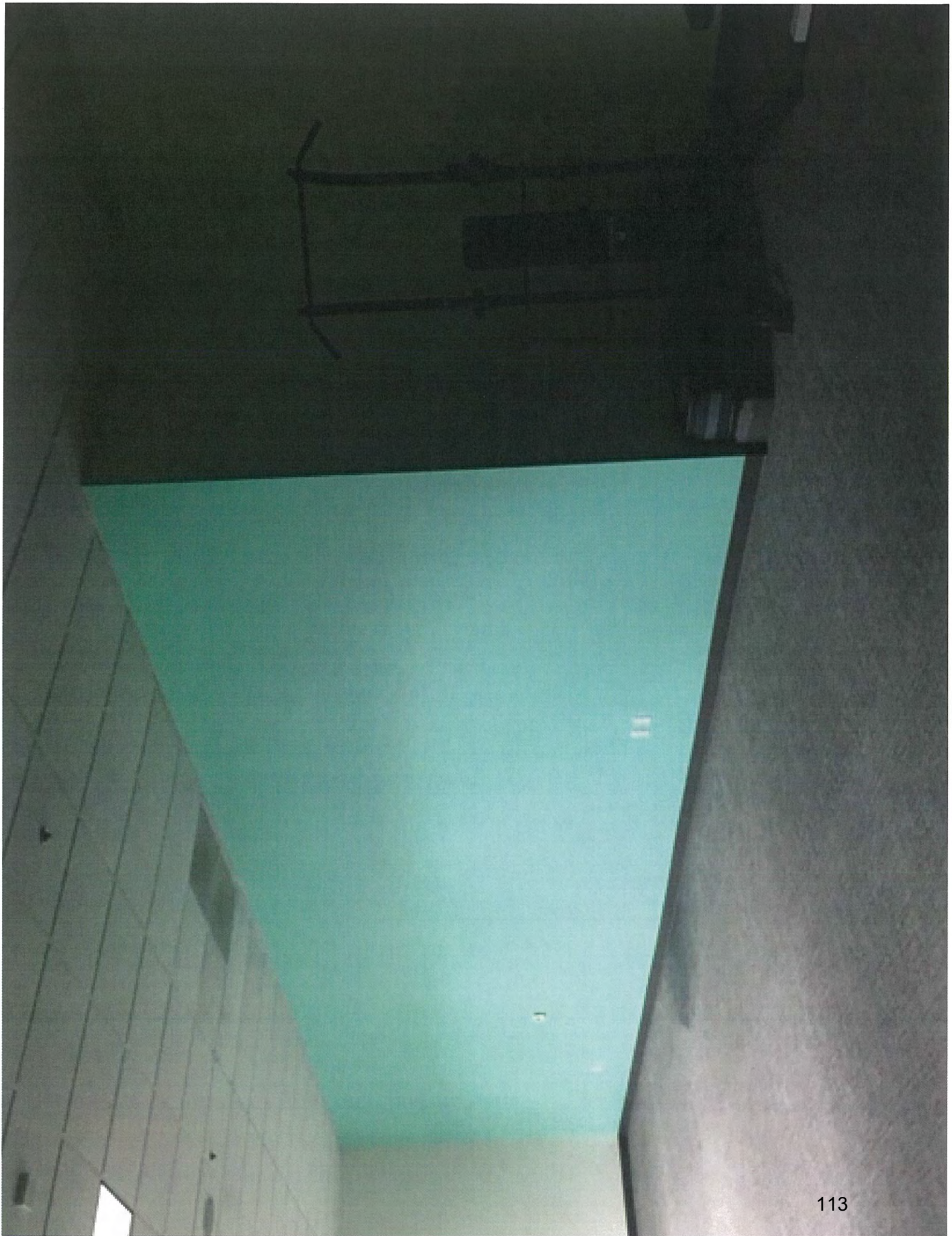




























ORIGIN ID: JSNA (818) 348-2909
DAVID FRADIN
DAVID FRADIN
5142 CLARETON DR
STE 200
AGOURA HILLS, CA 91301
UNITED STATES US

SHIP DATE: 26 JUL 18
ACTWGT: 0.50 LB
CAD: 107011935INNET4040

BILL SENDER

TO EXEC. ASST/CLERK OF THE BOARD
LAS VIRGENES MUNICIPAL WATER DISTRI
4232 LAS VIRGENES ROAD

CALABASAS CA 91302

(818) 251-2134 REF: OMC - WATER DAMAGE

INV: PO: DEPT:



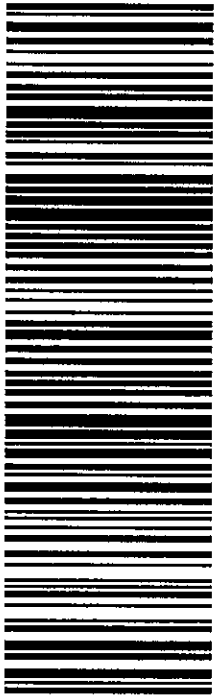
552.026532/DCA5

TRK# 7728 2903 6169
0201

FRI - 27 JUL 3:00P
STANDARD OVERNIGHT

WZ JSNA

91302
CA-US BUR



After printing this label:

1. Use the 'Print' button on this page to print your label to your laser or inkjet printer.
2. Fold the printed page along the horizontal line.
3. Place label in shipping pouch and affix it to your shipment so that the barcode portion of the label can be read and scanned.

Warning: Use only the printed original label for shipping. Using a photocopy of this label for shipping purposes is fraudulent and could result in additional billing charges, along with the cancellation of your FedEx account number.

Use of this system constitutes your agreement to the service conditions in the current FedEx Service Guide, available on fedex.com. FedEx will not be responsible for any claim in excess of \$100 per package, whether the result of loss, damage, delay, non-delivery, misdelivery, or misinformation, unless you declare a higher value, pay an additional charge, document your actual loss and file a timely claim. Limitations found in the current FedEx Service Guide apply. Your right to recover from FedEx for any loss, including intrinsic value of the package, loss of sales, income interest, profit, attorney's fees, costs, and other forms of damage whether direct, incidental, consequential, or special is limited to the greater of \$100 or the authorized declared value. Recovery cannot exceed actual documented loss. Maximum for items of extraordinary value is \$1,000, e.g. jewelry, precious metals, negotiable instruments and other items listed in our ServiceGuide. Written claims must be filed within strict time limits, see current FedEx Service Guide.



September 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Fiscal Year 2018-19 Budget in Brief

SUMMARY:

The District has a tradition of ensuring the transparency of its operations and has consistently sought ways to improve the dissemination of information to its customers and stakeholders. As part of this effort, the District produces a “Budget in Brief” each fiscal year to provide highlights of the District’s financial plan for the year.

RECOMMENDATION(S):

Receive and file the Fiscal Year 2018-19 Budget in Brief.

FISCAL IMPACT:

No

ITEM BUDGETED:

No

DISCUSSION:

The “Budget in Brief” is part of the District’s efforts to increase transparency by creating easy to understand financial documents. The Budget in Brief, along with the Popular Annual Financial Report, provide easy to understand, high-level information about the District’s finances to our stakeholders and customers. The Budget in Brief can be found on the District’s website at <https://www.lvmwd.com/home/showdocument?id=11254>.

GOALS:

Sustain Community Awareness and Support

Prepared by: Donald Patterson, Director of Finance and Administration

ATTACHMENTS:

Fiscal Year 2018-19 Budget in Brief

Las Virgenes Municipal Water District

Budget In Brief FY 2018-2019



City of Agoura Hills



City of Hidden Hills



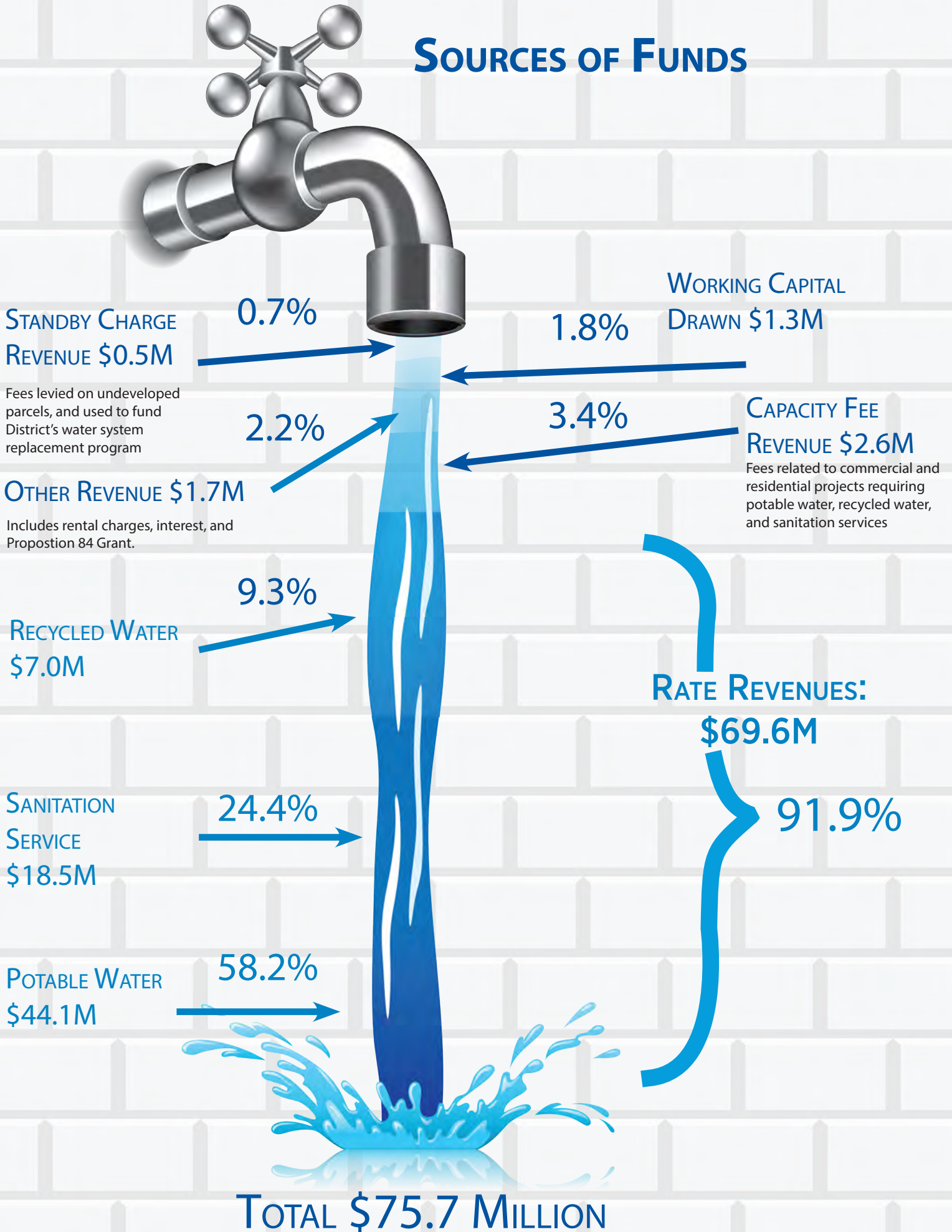
City of Westlake Village



City of Calabasas



SOURCES OF FUNDS

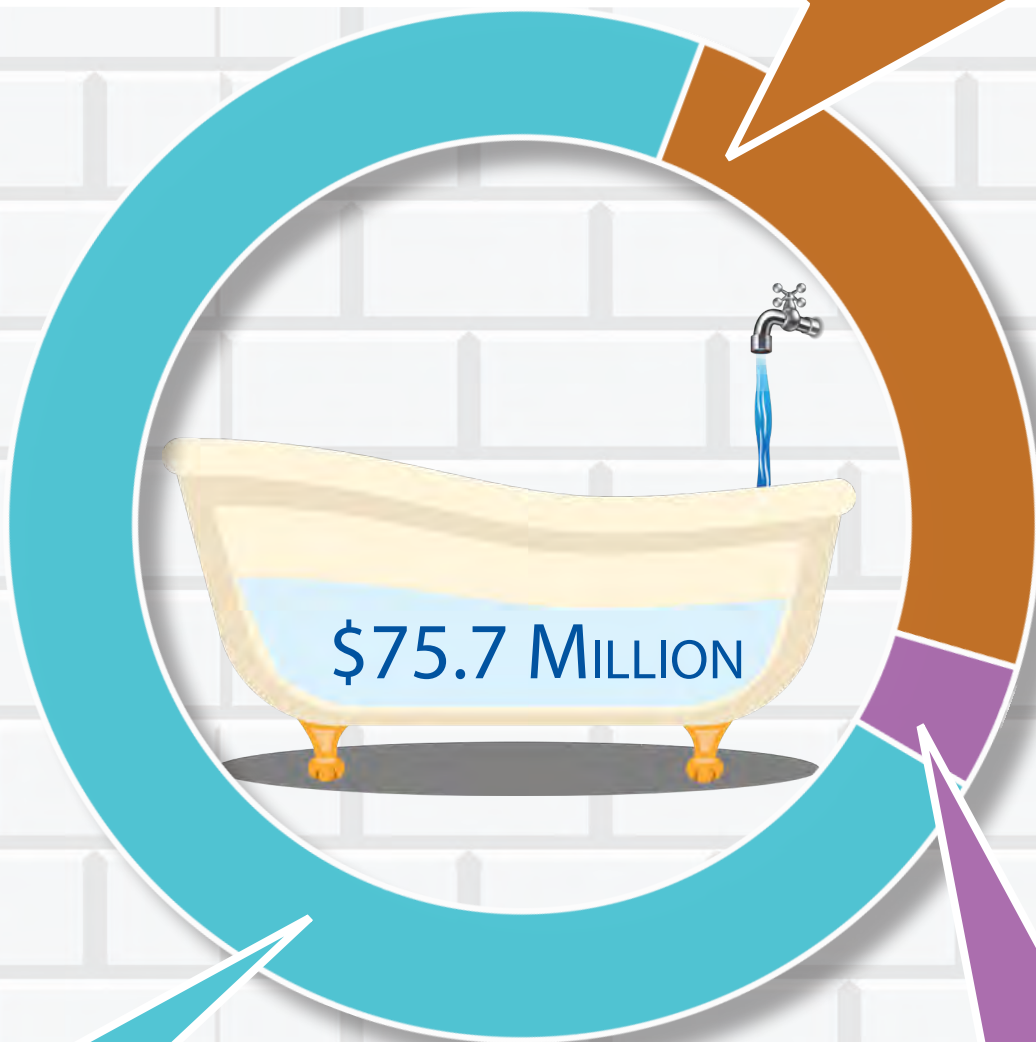


USES OF FUNDS

CAPITAL PROJECTS - \$11.2M

Pure Water Project Las-Virgenes Triunfo	\$4.5	Corillera Tank Rehabilitation	1.2
Process Air Improvements	3.3	Twin Lakes Pump Station Pipeline	1.2
Tapia Rahabilitation	2.0	Saddle Peak Tank Rehabilitation	1.0
Rancho Amendment Bin/Conveyance	1.5	Other Capital Projects	1.8
Interconnection with CMWD	1.5		

23.8%



\$75.7 MILLION

72.3%

OPERATING EXPENSES - \$54.7M

Purchased Water	\$26.8
Labor	16.0
Operating supplies and services	9.0
Energy	2.9

3.9%

DEBT SERVICE/ REVENUE BONDS - \$3M

2009 Sanitation Refunding Revenue Bonds maturing in November 2023	\$3.0
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MAJOR CAPITAL PROJECTS

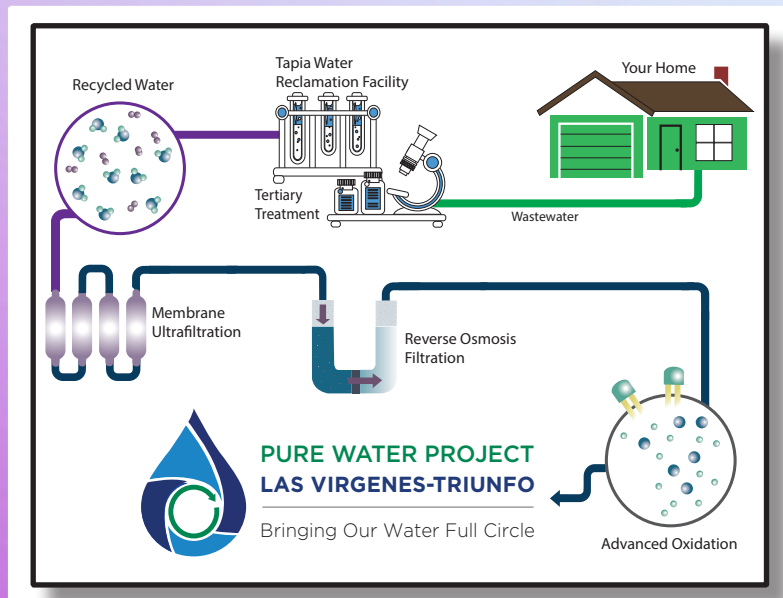
Looking Back to Move Forward is the theme of the District's 60th Anniversary. Milestones like these provide an opportunity for reflecting upon the past and looking forward to ensure the reliability of the District's service to its customers in the future. The District is continuing to focus its efforts towards projects that deliver new sources of potable water to its customers, reducing its dependence on imported water, and reducing discharge from the Tapia Water Reclamation Facility into Malibu Creek and ultimately the ocean.

The Fiscal Year 2018-19 Capital Improvement Program reflects the District's focus on the future. The District has plans for construction of a new interconnection with Calleguas Municipal Water District to improve water supply reliability, construction of the Twin Lakes Pump Station Pipeline Project to increase the supply reliability for the Twin Lakes subsystem and enhance capacity to serve the Deerlake Ranch Development, rehabilitation of the Saddle Peak Tank, and construction of the Pure Water Demonstration Project. The District is also continuing to pursue funding for the deployment of Advanced Metering Infrastructure (AMI), which will

virtually eliminate the need to manually read over 22,000 water meters every month and enable customers to get a notification if a potentially costly leak is detected in their home or business.



Twin Lakes tanks circa 1999



PURE WATER PROJECT LAS VIRGENES-TRIUNFO

The proposed Pure Water Project would take surplus water from the Tapia Water Reclamation Facility instead of discharging it to Malibu Creek and process it through an advanced treatment facility; then store it at Las Virgenes Reservoir for later use as drinking water. The Tapia Water Reclamation Facility is operated under a Joint Power Authority between Las Virgenes Municipal Water District and Triunfo Sanitation District.

In Fiscal Year 2018-19, the District has budgeted \$3.9 million for the Pure Water Project Las Virgenes-Triunfo which will fund preliminary studies, outreach, initial environmental review efforts, and the design and construction of a Demonstration Facility. The Demonstration Facility will be built at the District's headquarters campus that will be available for public tours and to show how the technology works.

More information about this project can be found at LVMWD.com/PureWaterProject

Las Virgenes Municipal Water District - Board of Directors

Division 1
Charles Caspary, Vice President

Division 2
Glen Peterson, President & MWD Representative

Division 3
Lee Renger, Treasurer

Division 4
Leonard E. Polan, Director

Division 5
Jay Lewitt, Secretary

General Manager
David W. Pedersen, P. E.

District Counsel
Olivarez Madruga Lemieux O'Neill, LLP



Potable Water
Recycled Water
Wastewater Treatment
Biosolids Composting



September 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Resource Conservation & Public Outreach

Subject : Proposed Memorial for Hal Helsley: Review of Concept

SUMMARY:

On June 12, 2018, Board President Glen Peterson requested a future agenda item to discuss a potential tribute to recognize Harold (Hal) Helsley, a community leader and environmental steward who served on the District's Board for 20 years. Staff considered a variety of options to commemorate the life of Hal in recognition of the many contributions he made to the community and District over his lifetime. At this time, staff seeks feedback from the Board on a concept for a proposed memorial for Hal Helsley.

RECOMMENDATION(S):

Provide staff with feedback on the concept for a proposed memorial for Harold Helsley.

FISCAL IMPACT:

Yes

ITEM BUDGETED:

No

FINANCIAL IMPACT:

Staff proposes to prepare an estimate of the cost for a proposed memorial once feedback is received on the concept.

DISCUSSION:

Hal Helsley had a passion for the beautiful mountains, majesty of the valley, wildlife and people that call the "Las Virgenes Valley" home. As an innovator and environmental steward, Hal

served on the District's Board representing Division 3, for about 20 years. During his tenure, Hal was Board President and later volunteered his time as a Los Angeles County Planning Commissioner. As a Planning Commissioner, Hal would require developers to plant acorns in the ground as a condition to develop and build their projects. To this day, the County requires that developers mitigate for their conversion of natural lands by planting native trees, such as oak trees, and seeding the ground with acorns. The continued preservation and restoration of nature is one of many of Hal's legacies. Hal passed away peacefully on April 11, 2018 at the age of 81.

Shortly after the announcement of Hal's passing, Board President Glen Peterson asked staff to come up with potential ideas for a tribute to Hal for the Board's consideration. Staff subsequently investigated several possibilities, including participation in plans to restore an oak grove at King Gillette Ranch in collaboration with Los Angeles County. Although this opportunity remains of interest for the District's participation, staff sought a more immediate and District-centric concept.

After much consideration, staff came up with a concept for a memorial that could be installed at District Headquarters. The memorial would consist of an oversized bronze acorn, embedded in the ground underneath an oak tree that fronts the building. The bronze acorn would preferably be commissioned by a local artist and accompanied with a plaque that visitors can read. The plaque would explain the significance of the acorn in connection with Hal's legacy.

If the Board supports the concept, staff would continue with efforts to finalize plans, obtain a cost estimate and procure the items for the memorial. Staff would return to the Board with final plans in the next few months.

Alternatively, the acorn could be positioned underneath a new oak tree that is being proposed in the large planter in front of Building No. 1 prior to the construction of the Pure Water Demonstration Project and associated demonstration garden. Also, if the Board is interested in a less costly option, an acorn could be crafted by an artist that does large wood carvings.

GOALS:

Sustain Community Awareness and Support

Community members that visit the memorial will learn about Hal's life, his legacy and the importance that people like Hal can play in shaping the future.

Prepared by: Joe McDermott, Director of Resource Conservation and Public Outreach

INFORMATION ONLY

September 13, 2018 LVMWD Regular Board Meeting

TO: Board of Directors

FROM: Finance & Administration

Subject : Claim by Winifred Webb

SUMMARY:

On July 19, 2018, the District received the attached claim from Winifred Webb of Malibu in the amount of \$400.89. The claimant alleged that the District shut off the water to her home to perform repairs without giving prior notice, which interfered with her scheduled house cleaning. Additionally, when water service was restored to the residence, an irrigation pipe blew due to alleged high pressure. Based on the investigation of the incident and the circumstances, the General Manager opted to settle the claim in the amount of \$290.89

FISCAL IMPACT:

Yes

ITEM BUDGETED:

Yes

FINANCIAL IMPACT:

The cost to settle the claim was \$290.89. Sufficient funds are available in the adopted Fiscal Year 2018-19 Budget for this purpose.

DISCUSSION:

The customer is served from a pressure reducing station at the intersection of Coal Canyon Road and Rambla Pacifico Street in Malibu. On July 10, 2018, a planned shutdown was needed to replace an aging 2-inch pressure regulating valve that was near failure. The valve is responsible for supplying water to residents in the adjacent area. Although the Las Virgenes

Municipal Water District Code allows for staff to discontinue service for repairs, the District's standard operating procedure is to notify customers of planned shutdowns to allow them to take the necessary actions for a temporary interruption in water service. In this case, the claimant was not provided advance notification of the shutdown.

The claim is for costs incurred due to scheduled house cleaning that could not be performed and a broken irrigation pipe alleged as the result of high pressure following the restoration of service. The claimant explained that advance notification of the shutdown would have allowed her to fill buckets with water for clearing or reschedule the service. With respect to the irrigation line, the condition of the pipe is unknown, but it is plausible that recharging the water system caused the break. Based on the investigation of the incident and circumstances, the General Manager opted to settle the claim in the amount of \$290.89, which represents payment for damages to the irrigation system and a portion of the cleaning cost that was due as payable but could not be performed.

GOALS:

Ensure Effective Utilization of the Public's Assets and Money

Prepared by: Mary Capps, Secretary

ATTACHMENTS:

Claim by Winifred Webb

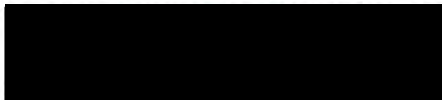


Claim Against Las Virgenes Municipal Water District
Government Code Sections 910 and 910.4

Mail or Deliver To: Executive Assistant/ Clerk of the Board
Las Virgenes Municipal Water District
4232 Las Virgenes Road
Calabasas, CA 91302

Name of claimant/s: WINIFRED WEBB

Address/location of accident or occurrence:



Address to where replies/notices should be sent (if different from the above):

Telephone numbers: Home: [Redacted] Work/Cell: [Redacted]

Please answer the following questions. If more space is required, please attach additional sheets. Please attach any receipts, invoices, estimates or photos that may help in consideration of your claim.

- 1. When did damage or injury occur? (Give exact date and hour)
July 10, 2018
mid-to-late morning
2. Where did the damage or injury occur?
LVMWD was working just above my property, on Rambla Pacifico and shut off our water without any notice whatsoever, even though people were here. The damage was to our home cleaning process, and to a blown pipe on our property.
3. How did the damage or injury occur? (Give full details)
See above. Because you did not give us any notice of shutting off our water and then when turned back on at high pressure, we incurred damages that day.
4. What damage or injuries do you claim?
1-Our cleaning crew were unable to do their work (laundry, dishes, mop floors, etc.) but we still incurred their \$180 expense due to your lack of any notice of shutdown.
2-When LVMWD turned our water back on, the extremely high pressure caused a pipe on our property to burst, incurring \$170.89 in repair expenses by A&B Plumbing.

5. If this claim is for damage to property, are you the legal owner of said property?
 Yes No . If not, please list name and address of property owner.
6. What is the name/s of the District employee/s causing the injury, damage or loss, if known?
 Whoever was working on the LVMWD installation above our property on July 10 & July 11, 2018.
7. If District employees were involved in causing the damage or injury, do you believe there was a particular act or omission on the part of the employees that caused it?
 Yes, they did not provide any notice of water off, water on although there were people here in the house. They just seized the right to shut off our water without informing us, and did not manage the water pressure properly when turned back on.
8. What is the amount the damages claimed? (Attach copies of receipts, invoices, estimates, photos, etc.)
 Amount claimed as of this date: \$ 400.89 + COST of WATER
 Estimated amount of future expenses: \$ _____
 Total Amount Claimed: \$ 400.89 + COST of WATER
 Basis for computation of amounts claimed: \$350.89 costs, + \$50 for time taken to call plumber + cost of H2O lost (TBD)
9. Other details? (Names, addresses of witnesses, doctors and hospitals)
 We need to compute the cost of the water lost with burst pipe, until plumbers arrived and add to the \$400.89. Thank you for your assistance on that calculation.

W. W. Webb

Signature of Claimant or Person Acting on Claimant's Behalf

07/16/2018

Date

This claim must be signed by claimant or by an authorized agent of the claimant. One copy must be filed with this office. Keep one copy for your records.

Notice: Section 72 of the Penal Code provides: "Every person who, with intent to defraud, presents for allowance or for payment to any state board or officer, or to any county, town, city, district, ward or village board or officer, authorized to allow or pay the same if genuine, any false or fraudulent claim, bill, account, voucher, or writing, is guilty of a felony".

Date Received: 7/19/18 Time: 12:30PM Recorded by: [Signature]
 Via U.S. Mail

Note: This document is a Public Record and may be disclosed/released pursuant to the California Public Records Act.



Bank of America
Date: Jan 2015
Pay to the order of: But Reese
One hundred eighty 00/100

BALANCE FORWARD	
THIS ITEM	180.00
BALANCE	
DEPOSIT	
OTHER	
BALANCE FORWARD	



For added security, your name and account number do not appear on this copy.

NOT NEGOTIABLE

Winifred Markus Webb

LOS ANGELES CA 900

17 JUL 2018 PM 14 L



Executive Asst. / Clerk of Board
Las Virgenes M. W. District
4232 Las Virgenes Rd,
Calabasas, CA 91302

91302-355999



* Fluorescence examined by
actions of IV MWD, 7/10/18.





Board Meeting

September 11, 2018

12:00 p.m. – Boardroom

September 11, 2018 Meeting Schedule		
9:00 a.m.	L&C	Rm. 2-145
10:00 a.m.	C&LR	Rm. 2-456
11:00 a.m.	RP&AM	Rm. 2-145
12:00 p.m.	Board Meeting	Boardroom

MWD Headquarters Building • 700 N. Alameda Street • Los Angeles, CA 90012

1. Call to Order

- (a) Invocation: Marco A. De Jeronimo, Assistant Engineer,
Engineering Services Group
- (b) Pledge of Allegiance: Director Marsha Ramos, the City of
Burbank

2. Roll Call

3. Determination of a Quorum

- 4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))

5. OTHER MATTERS

- A. Approval of the Minutes of the Special Board Meeting for August 20, 2018 and Adjourned Regular Board Meeting for August 21, 2018
(Copies have been mailed to each Director)
Any additions, corrections, or omissions
- B. Report on Directors' events attended at Metropolitan expense for month of August
- C. Approve committee assignments
- D. Chairman's Monthly Activity Report
- E. Presentation of 5-year Service Pin to Director Russell Lefevre

6. DEPARTMENT HEADS' REPORTS

- A. General Manager's summary of activities for the month of August
- B. General Counsel's summary of activities for the month of August
- C. General Auditor's summary of activities for the month of August
- D. Ethics Officer's summary of activities for the month of August

7. CONSENT CALENDAR ITEMS — ACTION

- 7-1** Adopt CEQA determination and appropriate \$970,000; and authorize: (1) preliminary investigations to remediate slopes at the Robert B. Diemer Water Treatment Plant; and (2) agreement with GEI Consultants in an amount not to exceed \$485,000 to provide geotechnical support (Appropriation No. 15478). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is categorically exempt, and

- a. Appropriate \$970,000;**
- b. Authorize preliminary investigations to remediate slopes at the Diemer plant; and**
- c. Authorize agreement with GEI Consultants in an amount not to exceed \$485,000 to provide geotechnical support.**

- 7-2** Adopt CEQA determination and appropriate \$870,000; and award \$619,000 contract to Shipley Construction & Plumbing to renovate three houses at Iron Mountain Pumping Plant (Appropriation No. 15495). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is categorically exempt, and

- a. Appropriate \$870,000; and**
- b. Award \$619,000 contract to Shipley Construction & Plumbing to renovate three houses at Iron Mountain Pumping Plant.**

- 7-3** Adopt CEQA determination and appropriate \$970,000; and award \$556,000 contract to American Construction and Supply, Inc. to install cathodic protection on the Orange County Feeder (Appropriation No. 15441). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is categorically exempt, and

- a. Appropriate \$970,000; and**
- b. Award \$556,000 contract to American Construction and Supply, Inc. to install cathodic protection on the Orange County Feeder.**

- 7-4** Adopt CEQA determination and award \$420,000 contract to Southern Contracting Company for replacement of 15 kV circuit breakers at Hiram W. Wadsworth Pumping Plant (Appropriation No. 15467). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is exempt, and

- Award \$420,000 contract to Southern Contracting Company for replacement of circuit breakers at Hiram W. Wadsworth Pumping Plant.**

- 7-5** Adopt CEQA determination and adopt resolution designating Metropolitan's maximum contribution for medical benefits in order to comply with the current authorized Memoranda of Understanding. (OP&T)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is not defined as a project, and

Adopt resolution requiring Metropolitan to base its maximum medical contributions on the highest cost HMO plan between Los Angeles and Other Southern California regions, Anthem Traditional HMO, Los Angeles Region, for employees and annuitants under Government Code Section 22892(a).

- 7-6** Adopt CEQA determination and authorize increase of \$100,000, to an amount not to exceed \$200,000, for contract for legal services with Hanson Bridgett LLP to provide legal tax and benefits advice on deferred compensation plans, other employee benefits, and CalPERS matters. (L&C)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is not defined as a project and is not subject to CEQA, and

Authorize the General Counsel to increase the amount payable under its agreement with Hanson Bridgett LLP by \$100,000 to an amount not to exceed \$200,000

- 7-7** Adopt CEQA determination and authorize granting a lease amendment to Greenland Farm, Inc., for agricultural purposes on Metropolitan fee-owned property in the City of Hemet, within the county of Riverside. (RP&AM)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is categorically exempt, and

Authorize granting a lease extension on a year-to-year basis through 2023 to Greenland Farm Inc., for farming purposes.

- 7-8** Adopt CEQA determination and authorize granting a lease amendment to the City of Los Alamitos, for a recreational city park referred to as Stansbury Park located in the City of Los Alamitos within Orange county. (RP&AM)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is categorically exempt, and

Authorize granting a year-to-year lease extension through the year 2048 to the City of Los Alamitos for a public park.

- 7-9** Adopt CEQA determination and authorize granting a permanent easement to the California Department of Transportation on Metropolitan owned property to facilitate widening State Route 62 across a siphon along the Colorado River Aqueduct within the county of Riverside. (RP&AM)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is exempt, and

Authorize granting a permanent easement to Caltrans to facilitate widening State Route 62 across one of the siphons along the Colorado River Aqueduct.

END OF CONSENT CALENDAR

8. OTHER BOARD ITEMS — ACTION

- 8-1** Adopt CEQA determination and appropriate \$6.68 million; and authorize upgrades to three hydroelectric power plants (Appropriation No. 15458). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is categorically exempt, and

- a. Appropriate \$6.68 million;**
- b. Authorize design and construction to rehabilitate Red Mountain Power Plant;**
- c. Authorize final design and procurement to rehabilitate Foothill Power Plant; and**
- d. Authorize completion activities for the modification of Yorba Linda Power Plant.**

- 8-2** Adopt CEQA determination and appropriate \$2.78 million; and award \$866,600 contract to J. F. Shea Construction, Inc. to replace service connection valves on the Rialto Pipeline (Appropriation No. 15480). (E&O)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is exempt, and

- a. Appropriate \$2.78 million; and**
- b. Award \$866,600 contract to J. F. Shea Construction, Inc. to replace valves for Service Connections CB-12 and CB-16 on the Rialto Pipeline.**

- 8-3** Adopt CEQA determination and adopt Metropolitan's Proposed Facilities Naming Policies and Procedures

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is not defined as a project and is not subject to CEQA, and

Adopt the proposed Metropolitan Facilities Naming Policy Principle as a Board-Adopted Policy Principle.

- 8-4** Adopt CEQA determination and adopt reporting structure for Metropolitan's Ethics Officer. (A&E)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is not defined as a project, and

Direct that the reporting relationship of the Ethics Office to the Board prospectively shall be done through the Audit and Ethics Committee.

Added

8-5

Adopt CEQA determination, approve the job description for the Ethics Officer and approve the hiring process for the Ethics Officer. (A&E)

Recommendation:

Option #1:

Adopt the CEQA determination that the proposed action is not defined as a project, and

Approve the job description for the Ethics Officer, and approve the hiring process described above.

9. BOARD INFORMATION ITEMS

9-1 Update on Conservation Program

9-2 Information on the Antelope Valley – East Kern Water Agency High Desert Water Bank Program. (WP&S)

Withdrawn

~~9-3~~ ~~Review of Agreement in Principal for Amendments to State Water Project Contract Regarding Water Management Provisions and Allocation of California WaterFix Costs Amongst Participating Public Water Agencies. (WP&S)~~

9-4 Review of Local Resources Program Target. (WP&S)

10. OTHER MATTERS

- 10-1** Discussion of Department Head Evaluation Process Guidelines and Department Head Evaluation Presentations
[Public employee's performance evaluations; General Manager, General Counsel, and General Auditor, to be heard in closed session pursuant to Gov. Code 54957(b)]

11. BROWN ACT TRAINING

12. FOLLOW-UP ITEMS

13. FUTURE AGENDA ITEMS

14. ADJOURNMENT

NOTE: Each agenda item with a committee designation will be considered and a recommendation may be made by one or more committees prior to consideration and final action by the full Board of Directors. The committee designation appears in parentheses at the end of the description of the agenda item e.g., (E&O, F&I). Committee agendas may be obtained from the Board Executive Secretary.

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <http://www.mwdh2o.com>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.